



WILLIAM PILLSBURY, JR., DIRECTOR  
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**CITY OF HAVERHILL  
COMMUNITY DEVELOPMENT**

CITY HALL, ROOM 309  
FOUR SUMMER STREET  
HAVERHILL, MA 01830-5843

January 6, 2015

**RE: *Haverhill Community Development Department Request for Proposals due 2/26/15***

**Seeking: *Community development and/or housing projects and programs which serve principally low-income households, help eliminate slum and blight conditions, and/or provide shelter and services for the homeless.***

Dear Prospective Applicant:

Mayor James J. Fiorentini is pleased to notify you and your organization that the application for Fiscal Year 2015- 2016 (Program Year 2015) funding from the City of Haverhill's Community Development Department (CDD) is now available!

The City of Haverhill is the recipient of a Community Development Block Grant (CDBG) from the U.S. Department of Housing and Urban Development (HUD). In turn, the CDD solicits projects from the local community and service organizations, in order to best serve and benefit low-income households, targeting Haverhill residents who earn 80% or below of Area Median Income.

These 2015 Program Year funds available through this grant are awarded only to non-profit agencies with the capacity and experience to carry out a proposed activity. Please note that each funded entity is subject to federal and local audit.

The primary objective of the CDBG program is the *“development of viable urban communities by providing decent housing and suitable living environments and expanding economic opportunities, principally for low- and moderate-income individuals.”*

To comply with the City of Haverhill's Action Plan, a proposal must commit to one of these goals:

- Improving Quality of Life for Low-to-Moderate Income Haverhill residents
- Helping the Homeless
- Providing Educational Improvement or Training for Job Attainment

Please note that this application is for funds that will become available no sooner than **July 1, 2015**.

In an effort to reduce paper usage and mailing costs, we are encouraging interested potential applicants to locate the RFP on the revamped City of Haverhill Community Development website at [www.ci.haverhill.ma.us/departments/community\\_development\\_block\\_grant.php](http://www.ci.haverhill.ma.us/departments/community_development_block_grant.php).

In addition, you can feel free to contact the Community Development Department at 978-374-2344 or email [edelice@cityofhaverhill.com](mailto:edelice@cityofhaverhill.com) if you would like to request a hard copy.

**Please note that the deadline to return a completed application is Thursday, February 26, 2015.**

Organizations may present their proposals for review by the Community Affairs Advisory Board during the **week of March 16th**. Eligible organizations will be notified of the time and date of their proposal presentation, if applicable.

There will also be a non-mandatory **Technical Assistance Workshop** to aid any organization in completing the application on **Thursday, February 12, 2015 at 4:00 P.M.** in Room 301, City Hall, 4 Summer Street.

As always, if you have any questions feel free to call the Community Development Department at 978-374-2344.

I hope your organization will consider applying for these CDBG funds, and I would encourage you to spread the word throughout the community so that we can reach as many potential individuals and households as possible.

Sincerely,

Andrew K. Herlihy  
Division Director

Enclosures

c: Mayor James J. Fiorentini  
William Pillsbury, Jr., Director

## Meeting Schedule for 2015/2016 Community Development Block Grant

Tuesday, January 6, 2015	<p><b>Applications Available</b>            4 Summer Street, Haverhill, MA 01830            Room 309, 3<sup>rd</sup> Floor            or            Internet: <a href="http://www.ci.haverhill.ma.us">www.ci.haverhill.ma.us</a></p>
Thursday, February 12, 2015	<p><b>Technical Assistance Workshop at 4:00 P.M.</b>            4 Summer Street, Haverhill, MA 01830            Room 301, 3<sup>rd</sup> Floor</p>
Thursday, February 26, 2015	<p><b>Applications Due by 4:00 P.M.</b>            4 Summer Street, Haverhill, MA 01830            Room 309, 3<sup>rd</sup> Floor</p>
March 1, 2015 –March 16, 2015	Review of proposals for eligibility
March 16, 2015 –March 19, 2015 (if necessary)	<b>Presentations of Proposals before CAAB Board</b>
Early May, 2015	Acceptance of CDBG Budget by City Council
May 15, 2015	Annual Action Plan due to U.S. Department of Housing and Urban Development
July 1, 2015	Start of CDBG Fiscal Year 2015/2016