



**CITY OF HAVERHILL, MASSACHUSETTS
FISCAL YEAR 2017**

BUDGET PLAN

July 1, 2016 to June 30, 2017

MAYOR
JAMES J. FIORENTINI

MAY, 2016

TABLE OF CONTENTS

BUDGET SUMMARIES GENARAL FUND

Position Comparison.....	5
Overview.....	7
Grand Totals.....	8

BUDGET GENERAL FUND

General Fund Revenues.....	10
Budget Expense Summaries	13
General Fund Expenditure	
Council.....	16
Mayor.....	17
Constituent Services.....	18
Auditor.....	19
Treasurer/Collector.....	20
Assessing.....	21
Purchasing.....	22
Legal.....	23
Human Resources.....	24
Information Technology.....	25
Clerk.....	26
Conservation Commission.....	28
Building/Zoning.....	29
Health & Inspection.....	30
Economic Development.....	31
Police.....	33
Crossing Guards.....	36
Fire.....	37
Schools.....	41
DPW Admin.....	43
DPW Highways.....	44
DPW Refuse/Recycling.....	46
DPW Parking Area/ Street Markings.....	47
DPW Vehicle Maint.....	48
Building Maint.....	49
DPW Parks.....	50
Outdoor Lighting.....	51
DPW Snow & Ice.....	52
Citizen Center.....	54
Veterans.....	55
Senior Services.....	56
Stadium.....	57
Recreation.....	58
Library.....	59
Debt Service.....	61
Employee Benefits.....	62
Liability Insurance.....	63
Reserves & Other.....	64
State Assessments.....	65

ENERPRISE & OTHER FUNDS

Wastewater.....	67
Water.....	71
Parking Fund.....	75

APPENDICE

Glossary.....	76
Budget Laws.....	83

This page left intentionally left blank

**CITY OF HAVERHILL
POSITION LIST COMPARISON**

	FY 2015	FY 2016	FY 2017	FY 2017	
DEPARTMENT	BUDGET	BUDGET	DEPARTMENT REQUESTS	MAYOR ALLOWED	VARIANCE +/-
City Council	0.60	0.71	0.71	0.71	-
Mayor	3.00	3.09	3.09	3.09	-
Constituent Services	-	-	-	2.00	2.00
Auditing Office	3.00	3.00	3.00	3.00	-
Treasurer/Collector	7.00	7.00	6.00	6.57	(0.43)
Assessing	3.00	3.00	3.00	3.77	0.77
Purchasing	0.80	1.00	1.00	1.40	0.40
Law	1.00	0.50	0.50	0.50	-
Human Resources	4.80	4.80	4.80	2.60	(2.20)
Municipal Information Systems	2.00	2.00	1.25	1.25	(0.75)
City Clerk/License Comm	4.00	4.00	4.00	4.66	0.66
Conservation Commission	1.00	1.00	1.00	1.00	-
Building/Zoning	2.90	4.00	4.00	3.90	(0.10)
Economic Development	2.30	2.30	3.00	3.40	1.10
Police	104.54	108.48	108.51	109.99	1.51
Fire	97.00	99.00	100.00	100.00	1.00
Inspection & Health Services	6.80	6.38	7.59	7.49	1.10
1 Public Works Administration	0.33	0.33	0.34	0.34	-
Refuse Collection/Disposal	1.25	1.31	1.31	1.31	-
Highways	14.40	14.40	14.40	15.40	1.00
Municipal Garage	4.00	4.00	4.00	4.00	-
Building Maintenance	1.00	1.00	1.00	1.00	-
Park Department	6.00	6.00	6.00	6.00	-
Citizens Center	6.10	5.95	6.35	6.35	0.40
Recreation	-	0.50	0.58	0.58	0.08
Veterans Services	1.00	1.00	1.00	1.00	-
Senior Services	1.00	2.00	2.00	2.00	-
Library	20.58	20.58	20.58	20.58	-
Sub-Total	299.40	307.33	309.01	313.88	6.55
Other Funding Sources:					
Senior Services Other Funds	1.00	1.00	1.00	1.00	-
Citizens Center Other Funds	2.10	2.25	1.85	1.85	(0.40)
Wood Day Care Revolving Funds	0.50	0.25	0.25	0.25	-
Veterans Skating Rink Revolving Funds	3.50	3.50	3.50	3.50	-
Community Development Block Grant	6.90	6.80	6.80	7.40	0.60
State 911 Support Grant - Civilian Dispatch	4.00	4.00	4.00	4.00	-
1 Public Works Director - 66% funding by Water/WW	0.67	0.67	0.66	0.67	-
School Funding (.5 IT Director)	0.50	-	-	-	-
GRAND TOTAL	318.57	325.79	327.07	332.55	6.75

Note:
School, Water, Engineering & Wastewater positions are not included. Includes full-time and half-time positions (FTE)

1 Position 66% funded by water/ww

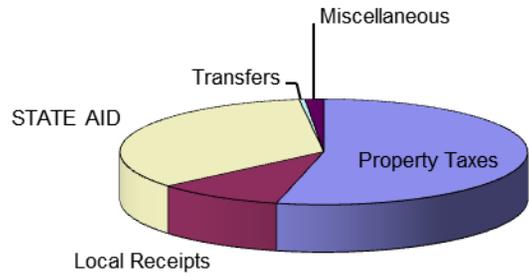
**BUDGET SUMMARIES
GENERAL FUND**

	ADOPTED BUDGET FY 016	REQUESTED BUDGET FY 17	MAYOR APPROVED FY 17	DOLLAR CHANGE FY16/17	PERCENT CHANGE FY16/17	PERCENT BUDGET FY 17
PROPERTY TAXES	(93,436,608)	(96,058,069)	(95,758,069)	(2,321,461)	2.5%	53.7%
LOCAL RECEIPTS:						
Motor Vehicle Excise	(6,055,172)	(6,300,000)	(6,300,000)	(244,828)	4.0%	3.5%
Other Excise	(1,018,665)	(1,134,000)	(1,134,000)	(115,335)	11.3%	0.6%
Penalties & Interest on taxes/excise	(530,270)	(540,875)	(540,875)	(10,605)	2.0%	0.3%
Payments in Lieu of Taxes	(16,000)	(16,000)	(16,000)	0	0.0%	0.0%
Trash Disposal Revenue	(2,019,426)	(2,025,000)	(2,025,000)	(5,574)	0.3%	1.1%
Fees	(1,009,761)	(1,007,773)	(1,007,773)	1,988	-0.2%	0.6%
Rentals	(102,000)	(102,000)	(102,000)	0	0.0%	0.1%
Other Departmental Revenue	(1,957,453)	(1,957,500)	(1,957,500)	(47)	0.0%	1.1%
Licenses & Permits	(1,791,066)	(1,819,331)	(1,819,331)	(28,265)	1.6%	1.0%
Fines & Forfeits	(450,399)	(454,000)	(454,000)	(3,601)	0.8%	0.3%
Investment Income	(12,000)	(15,000)	(15,000)	(3,000)	25.0%	0.0%
Misc non-recurring	(2,560,351)	(2,560,351)	(2,560,351)	0	0.0%	1.4%
STATE AID - 'CHERRY SHEET'	(59,226,740)	(61,028,653)	(61,138,592)	(1,911,852)	3.2%	34.3%
INTERFUND OPERATING TRANSFERS	(789,993)	(813,693)	(813,693)	(23,700)	3.0%	0.5%
MISCELLANEOUS REVENUE	(4,632,849)	(1,509,089)	(2,629,089)	2,003,760	-43.3%	1.5%
TOTAL REVENUE	(175,608,753)	(177,341,334)	(178,271,273)	(2,662,520)	1.5%	100.0%
GENERAL GOVERNMENT	3,218,596	3,338,832	3,415,450	196,854	6.1%	1.9%
COMMUNITY & ECONOMIC DEV	960,984	1,039,536	1,052,713	91,729	9.5%	0.6%
PUBLIC SAFETY	21,007,692	21,735,007	21,267,116	259,424	1.2%	11.9%
SCHOOL DEPARTMENT	70,241,962	74,386,238	73,754,060	3,512,098	5.0%	41.4%
WHITTIER/ESSEX ASSESSMENT	8,630,687	8,169,438	8,169,438	-461,249	-5.3%	4.6%
PUBLIC WORKS	3,095,831	3,128,709	3,409,592	313,761	10.1%	1.9%
TRASH PICKUP	3,658,756	4,138,649	4,110,755	451,999	12.4%	2.3%
STREET LIGHTS	750,000	818,000	818,000	68,000	9.1%	0.5%
LIBRARY	1,245,480	1,247,358	1,266,243	20,763	1.7%	0.7%
OTHER HUMAN SERVICES	1,903,001	1,774,253	1,714,253	-188,748	-9.9%	1.0%
DEBT SERVICE	8,424,784	8,472,266	8,472,266	47,482	0.6%	4.8%
EMPLOYEE BENEFITS	40,141,152	41,585,230	41,208,344	1,067,192	2.7%	23.1%
RESERVE & OTHER	6,472,217	3,203,500	3,493,282	-2,978,935	-46.0%	2.0%
STATE ASSESSMENTS	4,968,656	5,065,501	5,126,358	157,702	3.2%	2.9%
LIABILITY INSURANCE	888,954	933,402	933,402	44,448	5.0%	0.5%
TOTAL EXPENDITURES	175,608,753	179,035,919	178,271,274	2,662,520	1.5%	100.0%

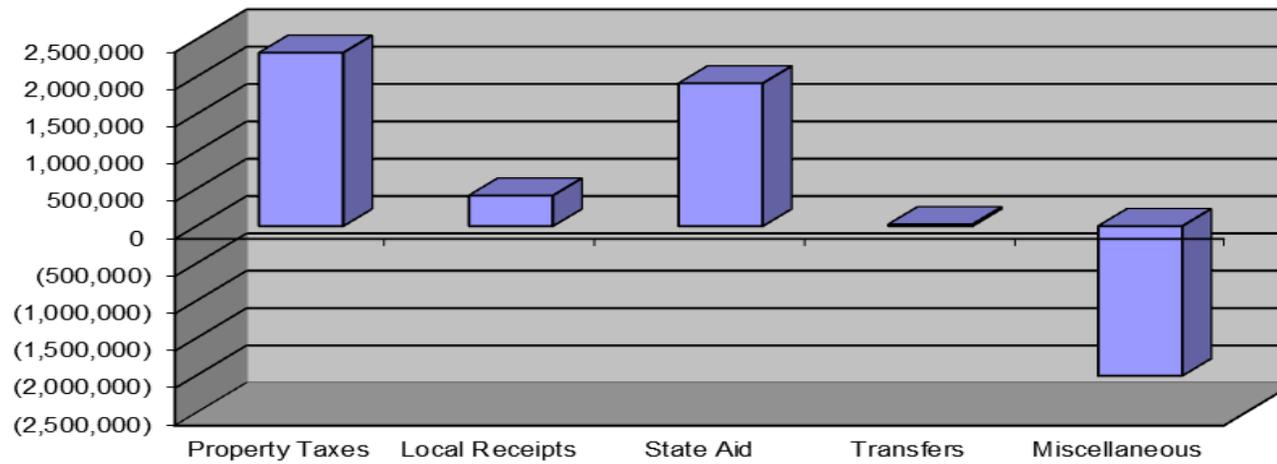
Grand Totals

Expense Line Item	2015 Actual	2016 Adopted Budget	2017 Department Request	2017 Mayor Approved	Dollar Variance	%Var.
Total Salaries & Wages	22,915,668	24,964,918	25,267,546	25,523,576	558,658	2.2%
Total Operating	12,237,089	10,954,028	11,650,356	11,733,351	779,323	7.1%
Total Capital	284,881	130,000	302,441	250,695	120,695	92.8%
Total Municipal-Salary, Expenses, & Capital	35,437,637	36,048,946	37,220,344	37,507,623	1,458,677	4.0%
School Operating	71,411,688	70,241,962	74,386,238	73,754,060	3,512,098	5.0%
Regional Schools	8,411,509	8,630,687	8,169,438	8,169,438	-461,249	-5.3%
Employee Benefits	35,401,662	40,141,152	41,585,230	41,208,344	1,067,192	2.7%
State Charges	4,971,988	4,968,656	5,065,501	5,126,358	157,702	3.2%
Debt Service	8,998,524	8,424,784	8,472,266	8,472,266	47,482	0.6%
Liab. Insurance	728,507	888,954	933,402	933,402	44,448	5.0%
Reserves & Other	2,906,028	6,263,612	3,203,500	3,039,782	-3,223,830	-51.5%
Total All R&A Expenses	168,267,544	175,608,753	179,035,919	178,271,274	2,662,520	1.5%

Revenue Breakdown



Dollar Change in FY17 Revenue Budgets



GENERAL FUND REVENUE

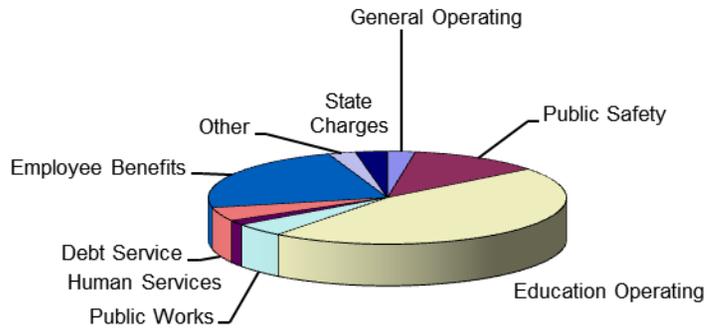
Revenues									
To Date:	4/29/2016	Definition:	City Budget Mayor						
				FY16 Y-T-D		FY17 Mayor			
Description	FY14 Actual	FY15 Actual	Actual	FY16 Budget	FY17 Request	Allowed	Mayor Change	Budget Change	Budget Perc
Personal Property Taxes	(\$5,566,033)	(\$5,373,822)	(\$5,011,350)	(\$5,667,435)	(\$5,808,870)	(\$5,808,870)	\$0	(\$141,435)	2.50
Real Estate Taxes	(\$81,971,469)	(\$84,612,664)	(\$66,151,318)	(\$87,769,173)	(\$90,249,199)	(\$89,949,199)	\$300,000	(\$2,180,026)	2.48
Pro-Forma Tax	(\$27,940)	(\$5,755)	(\$5,615)	\$0	\$0	\$0	\$0	\$0	0.00
Tax Liens	(\$1,179,635)	(\$837,290)	(\$547,872)	\$0	\$0	\$0	\$0	\$0	0.00
Tax Foreclosures	(\$25,500)	\$0	(\$4,263)	\$0	\$0	\$0	\$0	\$0	0.00
Utility added to Taxes	(\$356)	(\$6,319)	(\$26,773)	\$0	\$0	\$0	\$0	\$0	0.00
	(\$88,770,934)	(\$90,835,850)	(\$71,747,190)	(\$93,436,608)	(\$96,058,069)	(\$95,758,069)	\$300,000	(\$2,321,461)	2.48
Motor Vehicle Excise	(\$6,119,169)	(\$6,607,367)	(\$5,502,373)	(\$6,055,172)	(\$6,300,000)	(\$6,300,000)	\$0	(\$244,828)	4.04
	(\$6,119,169)	(\$6,607,367)	(\$5,502,373)	(\$6,055,172)	(\$6,300,000)	(\$6,300,000)	\$0	(\$244,828)	4.04
Boat Excise	(\$6,280)	(\$6,153)	(\$3,518)	(\$5,700)	(\$6,000)	(\$6,000)	\$0	(\$300)	5.26
Hotel Room Tax	(\$246,682)	(\$338,345)	(\$257,983)	(\$248,149)	(\$340,000)	(\$340,000)	\$0	(\$91,851)	37.01
Meals Tax	(\$773,861)	(\$787,762)	(\$430,107)	(\$764,816)	(\$788,000)	(\$788,000)	\$0	(\$23,184)	3.03
	(\$1,026,823)	(\$1,132,260)	(\$691,608)	(\$1,018,665)	(\$1,134,000)	(\$1,134,000)	\$0	(\$115,335)	11.32
Penalties and Interest on Taxes	(\$485,852)	(\$484,643)	(\$275,923)	(\$461,270)	(\$474,294)	(\$474,294)	\$0	(\$13,024)	2.82
Penalties and Interest on Tax Liens	(\$4)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00
Penalties and Interest on Excise	(\$63,684)	(\$69,971)	(\$52,830)	(\$69,000)	(\$66,582)	(\$66,582)	\$0	\$2,418	(3.51)
	(\$549,540)	(\$554,613)	(\$328,754)	(\$530,270)	(\$540,875)	(\$540,875)	\$0	(\$10,605)	2.00
Payment in Lieu of Taxes	(\$16,404)	(\$16,845)	\$0	(\$16,000)	(\$16,000)	(\$16,000)	\$0	\$0	0.00
	(\$16,404)	(\$16,845)	\$0	(\$16,000)	(\$16,000)	(\$16,000)	\$0	\$0	0.00
Waste Disposal Facility Payment	(\$2,054,026)	(\$2,019,336)	(\$989,482)	(\$2,019,426)	(\$2,025,000)	(\$2,025,000)	\$0	(\$5,574)	0.28
	(\$2,054,026)	(\$2,019,336)	(\$989,482)	(\$2,019,426)	(\$2,025,000)	(\$2,025,000)	\$0	(\$5,574)	0.28
Misc. Departmental Revenues	\$0	\$0	(\$5,000)	\$0	\$0	\$0	\$0	\$0	0.00
	\$0	\$0	(\$5,000)	\$0	\$0	\$0	\$0	\$0	0.00
Clerk Fees	(\$143,296)	(\$149,793)	(\$114,434)	(\$145,000)	(\$145,000)	(\$145,000)	\$0	\$0	0.00
Tax Collection Fees	(\$586,508)	(\$588,880)	(\$404,162)	(\$587,911)	(\$587,623)	(\$587,623)	\$0	\$288	(0.05)
Fire	(\$4,069)	(\$3,975)	(\$6,588)	(\$2,000)	(\$2,000)	(\$2,000)	\$0	\$0	0.00
Planning & Appeals	(\$18,859)	(\$24,740)	(\$29,775)	(\$19,000)	(\$17,000)	(\$17,000)	\$0	\$2,000	(10.53)
Conservation	(\$82,706)	(\$81,467)	(\$71,887)	(\$70,000)	(\$70,000)	(\$70,000)	\$0	\$0	0.00
Police Detail Administration Fee	(\$47,218)	(\$63,697)	(\$54,749)	(\$55,000)	(\$55,000)	(\$55,000)	\$0	\$0	0.00
Police Misc Fees	(\$13,923)	(\$15,581)	(\$15,190)	(\$15,000)	(\$15,000)	(\$15,000)	\$0	\$0	0.00
Fire Detail Admin. Fee	(\$3,882)	(\$3,409)	(\$2,990)	(\$3,000)	(\$3,300)	(\$3,300)	\$0	(\$300)	10.00
Waterway Fee	(\$810)	(\$700)	(\$510)	(\$750)	(\$750)	(\$750)	\$0	\$0	0.00
Ambulance Fee	(\$52,000)	(\$52,000)	(\$43,333)	(\$52,000)	(\$52,000)	(\$52,000)	\$0	\$0	0.00
Abandoned Property Fee	(\$55,000)	(\$72,900)	(\$76,501)	(\$60,000)	(\$60,000)	(\$60,000)	\$0	\$0	0.00
Assessor	(\$536)	(\$500)	(\$180)	(\$100)	(\$100)	(\$100)	\$0	\$0	0.00
Misc Dept. Revenue	\$0	(\$3,932)	(\$225)	\$0	\$0	\$0	\$0	\$0	0.00
	(\$1,008,807)	(\$1,061,574)	(\$820,526)	(\$1,009,761)	(\$1,007,773)	(\$1,007,773)	\$0	\$1,988	(0.20)

Revenues									
To Date:	4/29/2016	Definition:	City Budget Mayor						
				FY16 Y-T-D		FY17 Mayor			
Description	FY14 Actual	FY15 Actual	Actual	FY16 Budget	FY17 Request	Allowed	Mayor Change	Budget Change	Budget Perc
Lease & Rentals	(\$79,327)	(\$92,749)	(\$85,522)	(\$92,000)	(\$92,000)	(\$92,000)	\$0	\$0	0.00
Library Rentals	(\$10,000)	(\$10,000)	\$0	(\$10,000)	(\$10,000)	(\$10,000)	\$0	\$0	0.00
	(\$89,327)	(\$102,749)	(\$85,522)	(\$102,000)	(\$102,000)	(\$102,000)	\$0	\$0	0.00
Compost Revenues	(\$84,201)	(\$99,110)	(\$75,585)	(\$90,000)	(\$90,000)	(\$90,000)	\$0	\$0	0.00
Health Services	(\$162,971)	(\$160,275)	(\$138,433)	(\$160,000)	(\$160,000)	(\$160,000)	\$0	\$0	0.00
Cable Fee	(\$220,767)	(\$228,984)	(\$180,159)	(\$220,000)	(\$220,000)	(\$220,000)	\$0	\$0	0.00
Purchasing	\$0	\$0	(\$200)	\$0	\$0	\$0	\$0	\$0	0.00
Health Dept - Recycling Revenue	(\$20,576)	(\$14,086)	(\$8,480)	(\$12,453)	(\$12,500)	(\$12,500)	\$0	(\$47)	0.38
Medicare Part D Payments	(\$519,018)	(\$680,716)	(\$381,804)	(\$600,000)	(\$600,000)	(\$600,000)	\$0	\$0	0.00
School Medicaid	(\$876,062)	(\$880,290)	(\$242,705)	(\$875,000)	(\$875,000)	(\$875,000)	\$0	\$0	0.00
	(\$1,883,595)	(\$2,063,463)	(\$1,027,365)	(\$1,957,453)	(\$1,957,500)	(\$1,957,500)	\$0	(\$47)	0.00
Liquor License	(\$206,724)	(\$218,530)	(\$193,465)	(\$210,320)	(\$210,000)	(\$210,000)	\$0	\$320	(0.15)
Other	(\$200)	(\$6,000)	(\$31,775)	\$0	\$0	\$0	\$0	\$0	0.00
Marriage	(\$8,775)	(\$9,170)	(\$7,125)	(\$8,000)	(\$8,000)	(\$8,000)	\$0	\$0	0.00
Clerk-All Other Licenses	(\$107,281)	(\$111,890)	(\$88,275)	(\$109,560)	(\$110,000)	(\$110,000)	\$0	(\$440)	0.40
Sealer Weights & Mesasures	(\$20,305)	(\$25,200)	(\$19,990)	(\$16,000)	(\$16,000)	(\$16,000)	\$0	\$0	0.00
Fire	(\$195,257)	(\$212,307)	(\$179,993)	(\$153,000)	(\$153,000)	(\$153,000)	\$0	\$0	0.00
Wire Inspector	(\$116,168)	(\$169,819)	(\$202,744)	(\$119,658)	(\$120,000)	(\$120,000)	\$0	(\$342)	0.29
Building Permits	(\$410,706)	(\$782,913)	(\$1,541,682)	(\$960,915)	(\$988,453)	(\$988,453)	\$0	(\$27,538)	2.87
Plumbing	(\$77,010)	(\$99,945)	(\$127,937)	(\$78,935)	(\$79,000)	(\$79,000)	\$0	(\$65)	0.08
Gas	(\$66,800)	(\$78,665)	(\$60,995)	(\$66,800)	(\$67,000)	(\$67,000)	\$0	(\$200)	0.30
Health Licenses	(\$64,983)	(\$75,986)	(\$62,511)	(\$66,478)	(\$66,478)	(\$66,478)	\$0	\$0	0.00
Misc Permits	(\$10)	(\$145)	(\$10)	\$0	\$0	\$0	\$0	\$0	0.00
Constable License Fee	(\$1,400)	(\$1,000)	(\$2,843)	(\$1,400)	(\$1,400)	(\$1,400)	\$0	\$0	0.00
	(\$1,275,619)	(\$1,791,569)	(\$2,519,344)	(\$1,791,066)	(\$1,819,331)	(\$1,819,331)	\$0	(\$28,265)	1.58
Demolition	\$0	(\$6,038)	\$0	\$0	\$0	\$0	\$0	\$0	0.00
	\$0	(\$6,038)	\$0	\$0	\$0	\$0	\$0	\$0	0.00
Court Fines	(\$246,369)	(\$221,382)	(\$111,229)	(\$227,000)	(\$230,000)	(\$230,000)	\$0	(\$3,000)	1.32
Parking Fines	(\$188,336)	(\$200,612)	(\$193,914)	(\$197,399)	(\$198,000)	(\$198,000)	\$0	(\$601)	0.30
Parking Meters	\$0	\$0	(\$10,515)	\$0	\$0	\$0	\$0	\$0	0.00
Towing Fines	(\$23,600)	(\$20,250)	(\$23,500)	(\$20,000)	(\$20,000)	(\$20,000)	\$0	\$0	0.00
Non Criminal Fines	(\$6,800)	(\$8,650)	(\$55,263)	(\$6,000)	(\$6,000)	(\$6,000)	\$0	\$0	0.00
	(\$465,105)	(\$450,894)	(\$394,420)	(\$450,399)	(\$454,000)	(\$454,000)	\$0	(\$3,601)	0.80
Investment Income	(\$19,316)	(\$12,681)	(\$23,067)	(\$12,000)	(\$15,000)	(\$15,000)	\$0	(\$3,000)	25.00
	(\$19,316)	(\$12,681)	(\$23,067)	(\$12,000)	(\$15,000)	(\$15,000)	\$0	(\$3,000)	25.00

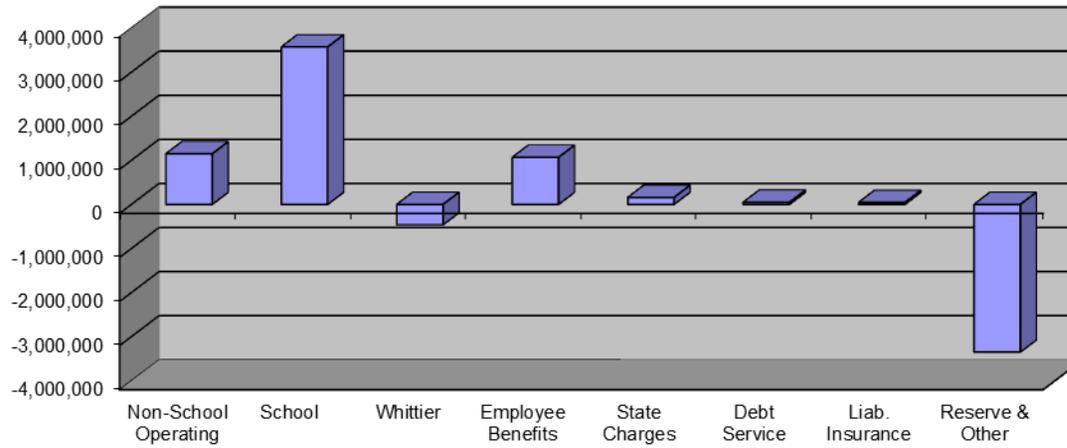
Revenues									
To Date:	4/29/2016	Definition:	City Budget Mayor						
				FY16 Y-T-D		FY17 Mayor			
Description	FY14 Actual	FY15 Actual	Actual	FY16 Budget	FY17 Request	Allowed	Mayor Change	Budget Change	Budget Perc
Landfill	(\$350,000)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00
FEMA Reimbursement	(\$5,007)	(\$213,625)	\$0	\$0	\$0	\$0	\$0	\$0	0.00
Hospital Aid	(\$2,420,000)	\$0	\$0	(\$2,400,000)	(\$2,400,000)	(\$2,400,000)	\$0	\$0	0.00
Misc Revenue	(\$158,351)	(\$582,257)	(\$416,015)	(\$160,351)	(\$160,351)	(\$160,351)	\$0	\$0	0.00
Sale of Land	\$0	(\$11,960)	(\$1,000)	\$0	\$0	\$0	\$0	\$0	0.00
Bond Premium	(\$178,670)	(\$75,540)	(\$138,770)	\$0	\$0	\$0	\$0	\$0	0.00
	(\$3,112,028)	(\$883,382)	(\$555,785)	(\$2,560,351)	(\$2,560,351)	(\$2,560,351)	\$0	\$0	0.00
Vets/Blind/Widow & Elderly (Sta	(\$185,314)	(\$196,941)	(\$191,882)	(\$196,941)	(\$200,194)	(\$200,194)	\$0	(\$3,253)	1.65
Chapter 70 (State Aid)	(\$44,126,723)	(\$45,091,781)	(\$38,733,548)	(\$46,462,498)	(\$49,317,827)	(\$49,317,827)	\$0	(\$2,855,329)	6.15
SBA (State Aid)	(\$2,255,641)	(\$2,255,641)	(\$868,861)	(\$2,256,641)	(\$868,861)	(\$868,861)	\$0	\$1,387,780	(61.50)
Charter Reimbursement (State	(\$471,213)	(\$439,146)	(\$197,097)	(\$273,258)	(\$314,782)	(\$366,669)	(\$51,887)	(\$93,411)	34.18
Veterans Benefits (State Aid)	(\$931,753)	(\$846,526)	(\$487,200)	(\$976,188)	(\$876,188)	(\$934,240)	(\$58,052)	\$41,948	(4.30)
General Aid (State Aid)	(\$8,509,497)	(\$8,745,480)	(\$7,550,264)	(\$9,060,317)	(\$9,449,911)	(\$9,449,911)	\$0	(\$389,594)	4.30
State Owned Land (State Aid)	(\$934)	(\$897)	(\$747)	(\$897)	(\$890)	(\$890)	\$0	\$7	(0.78)
	(\$56,481,075)	(\$57,576,412)	(\$48,029,599)	(\$59,226,740)	(\$61,028,653)	(\$61,138,592)	(\$109,939)	(\$1,911,852)	3.23
Transfer from Special Revenue	(\$5,000)	(\$2,907,358)	\$0	\$0	\$0	\$0	\$0	\$0	0.00
Transfer From Enterprise	(\$747,566)	(\$851,628)	(\$789,993)	(\$789,993)	(\$813,693)	(\$813,693)	\$0	(\$23,700)	3.00
Transfer from Capital Projects	\$0	(\$26,382)	\$0	\$0	\$0	\$0	\$0	\$0	0.00
Transfer from Trust & Agency	\$0	(\$2,800,000)	\$0	\$0	\$0	\$0	\$0	\$0	0.00
	(\$752,566)	(\$6,585,367)	(\$789,993)	(\$789,993)	(\$813,693)	(\$813,693)	\$0	(\$23,700)	3.00
Prior Year Encumbrances (Bud	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,655,936	(100.00)
Free Cash (Budget Only)	\$0	\$0	\$0	(\$4,632,849)	(\$1,509,089)	(\$2,629,089)	(\$1,120,000)	\$2,003,760	(43.25)
	\$0	\$0	\$0	(\$4,632,849)	(\$1,509,089)	(\$2,629,089)	(\$1,120,000)	\$2,003,760	(43.25)
	(\$163,624,333)	(\$171,700,400)	(\$133,510,027)	(\$175,608,753)	(\$177,341,334)	(\$178,271,274)	(\$929,939)	(\$2,662,520)	(1.52)

EXPENDITURE SUMMARY						
SUMMARY OF EXPENDITURE CHANGES						
	ACTUAL EXPENDED FY15	ADJUSTED BUDGET FY 16	REQUESTED BUDGET FY 17	MAYOR APPROVED FY 17	DOLLAR CHANGE	PERCENT CHANGE
GENERAL GOVERNMENT						
City Council	149,967	159,136	160,139	160,139	1,003	0.6%
Mayor's Office	234,780	250,495	260,031	260,853	10,358	4.1%
Auditor's Office	284,638	332,670	351,680	351,680	19,010	5.7%
Treasurer/Collector	530,583	549,306	634,078	603,191	53,885	9.8%
Constituent Services	0	0	0	148,600	148,600	0.0%
Assessing	295,308	325,964	324,764	347,299	21,335	6.5%
Purchasing	136,593	174,889	174,269	184,287	9,398	5.4%
Law Department	262,127	227,415	227,415	227,415	0	0.0%
Human Resources	265,571	267,487	264,079	184,758	-82,729	-30.9%
Municipal Information Systems	487,757	576,491	585,260	566,260	-10,232	-1.8%
City Clerk	286,352	354,743	357,117	380,968	26,225	7.4%
COMMUNITY & ECONOMIC DEV						
Conservation Commission	60,420	63,914	63,914	63,914	0	0.0%
Building & Zoning	200,832	234,770	238,374	232,970	-1,800	-0.8%
Inspectional & Health Services	345,929	408,351	442,362	437,390	29,039	7.1%
Economic Development	188,805	253,949	294,886	318,439	64,490	25.4%
PUBLIC SAFETY						
Police Department	9,849,202	10,538,551	10,811,639	10,690,270	151,719	1.4%
Crossing Guards	95,000	95,000	95,000	95,000	0	0.0%
Fire Department	9,353,479	10,374,141	10,828,368	10,481,846	107,705	1.0%
EDUCATION						
Regional Schools	8,411,509	8,630,687	8,169,438	8,169,438	-461,249	-5.3%
School Department	71,411,688	70,241,962	74,386,238	73,754,060	3,512,098	5.0%
PUBLIC WORKS						
Administration	53,641	59,249	62,917	67,917	8,668	14.6%
Highways	1,351,313	1,381,206	1,386,619	1,435,605	54,400	3.9%
Solid Waste/Recycling	3,384,044	3,658,756	4,138,649	4,110,755	451,999	12.4%
Parking Area	20,103	26,250	26,250	26,250	0	0.0%
Street Marking Division	51,526	56,000	58,500	58,500	2,500	4.5%
Vehicle Maintenance	259,875	264,056	264,902	264,902	846	0.3%
Building Maintenance	222,064	308,639	311,075	304,925	-3,714	-1.2%
Park Department	480,576	521,479	539,493	551,493	30,014	5.8%
Street Lighting	849,407	750,000	818,000	818,000	68,000	9.1%
Snow & Ice Removal	2,696,236	478,952	478,952	700,000	221,048	46.2%
HUMAN SERVICES						
Citizens Center	380,542	382,253	400,649	398,649	16,396	4.3%
Veterans Service	1,375,163	1,279,714	1,183,714	1,085,714	-194,000	-15.2%
Senior Services	56,267	67,047	68,430	68,430	1,383	2.1%
Stadium Commission	9,439	9,443	9,443	9,443	0	0.0%
Recreation	63,598	164,544	112,017	152,017	-12,527	-7.6%
Public Library	1,156,501	1,245,480	1,247,358	1,266,243	20,763	1.7%
DEBT SERVICE	8,998,524	8,424,784	8,472,266	8,472,266	47,482	0.6%
EMPLOYEE BENEFITS	35,401,662	40,141,152	41,585,230	41,208,344	1,067,192	2.7%
RESERVES & OTHER	2,906,028	6,472,217	3,203,500	3,493,282	-2,978,935	-46.0%
STATE ASSESSMENTS	4,971,988	4,968,656	5,065,501	5,126,358	157,702	3.2%
LIABILITY INSURANCE	728,507	888,954	933,402	933,402	44,448	5.0%
General Fund Budget	168,362,544	175,608,753	179,035,919	178,271,274	2,662,520	1.5%

Expenditure Breakdown



Dollar Change in FY17 Expense Budget



General Government

City Council

Mayor's Office

Auditor's Office

Treasurer/Collector

Assessing

Purchasing

Law Department

Human Resources

Municipal Information Systems

City Clerk

Department Expenses										
To Date:	4/29/2016	City Budget Mayor								
Description	FY14 Actual	FY15 Actual	FY16 Y-T-D Actual	FY16 Budget	FY17 Request	FY17 Mayor Allowed	Mayor Change	Budget Change	Budget Perc	
Council-Salaries & Wages	\$106,318	\$102,282	\$94,471	\$109,586	\$109,588	\$109,588	\$0	\$3	0.00	
Council-Longevity	\$1,100	\$1,100	\$1,100	\$1,150	\$1,150	\$1,150	\$0	\$0	0.00	
Council-Office Supplies	\$388	\$771	\$349	\$2,200	\$400	\$400	\$0	(\$1,800)	(81.82)	
City Council- Travel/Training	\$150	\$179	\$160	\$200	\$2,000	\$2,000	\$0	\$1,800	900.00	
City Councillors Expense	\$22,474	\$43,992	\$29,260	\$44,000	\$44,000	\$44,000	\$0	\$0	0.00	
Council-Office Equipment	\$1,440	\$1,644	\$1,294	\$2,000	\$3,000	\$3,000	\$0	\$1,000	50.00	
DeptFunc: Council - 0111	\$131,870	\$149,967	\$126,633	\$159,136	\$160,138	\$160,138	\$0	\$1,003	0.63	

Department	Position Title	FTE	FY16 Mayor Approved	FTE	FY17 Salary Request	FTE	FY17 Mayor Approved
City Council							
	City Council	-	\$ 64,000	-	\$ 64,000	-	\$ 64,000
	City Council Pres.	-	\$ 9,500	-	\$ 9,500	-	\$ 9,500
	Ex. Sec./Adm. Asst	0.71	\$ 36,086	0.71	\$ 36,088	0.71	\$ 36,086
	TOTAL	0.71	\$ 109,586	0.71	\$ 109,588	0.71	\$ 109,586

Department Expenses											
To Date:	4/29/2016	City Budget Mayor									
Description	FY14 Actual	FY15 Actual	FY16 Y-T-D Actual	FY16 Budget	FY17 Request	FY17 Mayor Allowed	Mayor Change	Budget Change	Budget Perc		
Mayor - Salaries & Wages	\$204,978	\$209,327	\$186,622	\$219,869	\$226,030	\$226,853	\$823	\$6,984	3.18		
Mayor - Longevity	\$2,000	\$0	\$0	\$0	\$1,000	\$1,000	\$0	\$1,000	0.00		
Mayor - Repairs & Maint. Office Equipment	\$3,246	\$2,968	\$2,263	\$3,026	\$3,000	\$3,000	\$0	(\$26)	(0.86)		
Mayor - Mail Delivery Service	\$1,757	\$2,197	\$1,382	\$3,700	\$3,700	\$3,700	\$0	\$0	0.00		
Mayor - Advertising	\$3,930	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00		
Mayor - Telephone	\$1,241	\$1,490	\$1,371	\$1,100	\$1,500	\$1,500	\$0	\$400	36.36		
Mayor-Office Supplies	\$7,694	\$8,297	\$8,280	\$9,500	\$7,500	\$7,500	\$0	(\$2,000)	(21.05)		
Mayor-Travel & Training	\$2,345	\$762	\$1,403	\$3,300	\$7,300	\$7,300	\$0	\$4,000	121.21		
Mayor-Dues/Subscriptions	\$8,065	\$9,741	\$8,287	\$10,000	\$10,000	\$10,000	\$0	\$0	0.00		
DeptFunc: Mayor - 0121	\$235,256	\$234,780	\$209,607	\$250,495	\$260,030	\$260,853	\$823	\$10,358	4.14		

Department	Position Title	FTE	FY16 Mayor Approved	FTE	FY17 Salary Request	FTE	FY17 Mayor Approved
Mayor	Mayor	1.00	\$ 90,000	1.00	\$ 90,000	1.00	\$ 90,000
	Chief of Staff	1.00	\$ 66,043	1.00	\$ 66,543	1.00	\$ 66,543
	Chief of Staff - addtl pay	-	\$ 1,500	-	\$ -	-	\$ 1,500
	Admin Assistant	1.00	\$ 57,178	1.00	\$ 58,677	1.00	\$ 60,000
	Admin Assistant - addtl pay	-	\$ 1,000	-	\$ -	-	\$ -
	Ex. Sec./Adm. Asst	0.09	\$ 4,148	0.09	\$ 4,210	0.09	\$ 4,210
	Summer Interns	-	\$ -	-	\$ 6,600	-	\$ 4,600
	TOTAL	3.09	\$ 219,869	3.09	\$ 226,030	3.09	\$ 226,853

Department Expenses											
To Date: 4/29/2016		City Budget Mayor		FY16 Y-T-D		FY17 Mayor					
Description	FY14 Actual	FY15 Actual	Actual	FY16 Budget	FY17 Request	Allowed	Mayor Change	Budget Change	Budget Perc		
Constituent Services Salaries & Wages	\$0	\$0	\$0	\$0	\$0	\$108,600	\$108,600	\$108,600	0.00		
Constituent Services Publicity	\$0	\$0	\$0	\$0	\$0	\$2,000	\$2,000	\$2,000	0.00		
Constituent Services Phone Upgrade	\$0	\$0	\$0	\$0	\$0	\$10,000	\$10,000	\$10,000	0.00		
Constituent Services Software & Training	\$0	\$0	\$0	\$0	\$0	\$23,000	\$23,000	\$23,000	0.00		
Constituent Services Computers & Monitors	\$0	\$0	\$0	\$0	\$0	\$5,000	\$5,000	\$5,000	0.00		
DeptFunc: Constituent Serv	\$0	\$0	\$0	\$0	\$0	\$148,600	\$148,600	\$148,600	0.00		

Department	Position Title	FTE	FY16 Mayor Approved	FTE	FY17 Salary Request	FTE	FY17 Mayor Approved
Constituent Services							
	Manager					1.00	\$ 68,600
	Operator					1.00	\$ 40,000
	TOTAL	-	\$ -	-	\$ -	2.00	\$ 108,600

Department Expenses									
To Date:	4/29/2016	City Budget Mayor							
				FY16 Y-T-D			FY17 Mayor		
Description	FY14 Actual	FY15 Actual	Actual	FY16 Budget	FY17 Request	Allowed	Mayor Change	Budget Change	Budget Perc
Auditor-Salaries & Wages	\$215,450	\$214,685	\$206,374	\$240,310	\$246,930	\$246,930	\$0	\$6,620	2.75
Auditor-Overtime	\$157	\$36	\$43	\$200	\$0	\$0	\$0	(\$200)	(100.00)
Auditor-Out of Grade	\$0	\$2,450	\$658	\$3,640	\$3,640	\$3,640	\$0	\$0	0.00
Auditor-Longevity	\$3,550	\$3,550	\$3,550	\$3,550	\$3,550	\$3,550	\$0	\$0	0.00
Auditor-Professional Devel	\$650	\$500	\$500	\$500	\$0	\$0	\$0	(\$500)	(100.00)
Auditor-Repairs & Maint. Office Equipment	\$1,840	\$1,539	\$1,283	\$2,200	\$1,700	\$1,700	\$0	(\$500)	(22.73)
Auditor-Audit/Actuarial Services	(\$479)	\$59,812	\$93,024	\$82,500	\$94,600	\$94,600	\$0	\$12,100	14.67
Auditor-Office Supplies	\$670	\$1,141	\$600	\$500	\$500	\$500	\$0	\$0	0.00
Auditor-Printed Supplies	\$187	\$217	\$0	\$250	\$250	\$250	\$0	\$0	0.00
Auditor-Travel	\$120	\$499	\$110	\$300	\$300	\$300	\$0	\$0	0.00
Auditor-Dues/Memberships	\$210	\$210	\$70	\$305	\$210	\$210	\$0	(\$95)	(31.15)
DeptFunc: Auditor - 0135	\$222,356	\$284,638	\$306,212	\$334,255	\$351,680	\$351,680	\$0	\$17,425	5.21

Department	Position Title	FTE	FY16 Mayor Approved	FTE	FY17 Salary Request	FTE	FY17 Mayor Approved
Auditing							
	Finance Dir/City Auditor	1.00	\$ 130,000	1.00	\$ 135,000	1.00	\$ 135,000
	Asst Auditor	1.00	\$ 65,507	1.00	\$ 65,507	1.00	\$ 65,507
	Asst Auditor - step increase	-	\$ -	-	\$ 2,685	-	\$ 2,685
	Head Admin Clerk	1.00	\$ 44,803	1.00	\$ 43,738	1.00	\$ 43,738
	TOTAL	3.00	\$ 240,310	3.00	\$ 246,930	3.00	\$ 246,930

Department Expenses		City Budget Mayor									
To Date: 4/29/2016											
Description	FY14 Actual	FY15 Actual	FY16 Y-T-D Actual	FY16 Budget	FY17 Request	FY17 Mayor Allowed	Mayor Change	Budget Change	Budget Perc		
Treas/Coll-Salaries & Wages	\$306,213	\$334,442	\$272,778	\$355,014	\$338,758	\$351,191	\$12,433	(\$3,823)	(1.08)		
Treas/Coll-Overtime	\$7,456	\$2,501	\$854	\$3,000	\$2,000	\$2,000	\$0	(\$1,000)	(33.33)		
Treasurer/Collector-Out of Grade	\$0	\$0	\$644	\$500	\$4,000	\$0	(\$4,000)	(\$500)	(100.00)		
Treas/Coll-Longevity	\$5,600	\$7,000	\$7,000	\$7,000	\$4,200	\$4,200	\$0	(\$2,800)	(40.00)		
Treas/Coll-Professional Devel	\$1,600	\$1,500	\$1,500	\$1,500	\$3,420	\$0	(\$3,420)	(\$1,500)	(100.00)		
Treas/Coll-Repairs & Maint. Office Equipment	\$3,146	\$2,049	\$3,291	\$3,000	\$5,000	\$3,000	(\$2,000)	\$0	0.00		
Treas/Coll-Outside Consultant Service	\$0	\$0	\$0	\$0	\$65,000	\$45,000	(\$20,000)	\$45,000	0.00		
Treas/Coll-Advertising	\$3,043	\$5,771	\$0	\$6,000	\$7,000	\$6,500	(\$500)	\$500	8.33		
Treas/Coll-Postage	\$59,830	\$46,716	\$33,462	\$50,000	\$52,000	\$50,000	(\$2,000)	\$0	0.00		
Treas/Coll-Tax Title	\$55,891	\$44,675	\$27,070	\$50,000	\$75,000	\$65,000	(\$10,000)	\$15,000	30.00		
Treas/Coll-Bonds-Personal	\$2,205	\$1,935	\$2,003	\$2,653	\$2,700	\$2,700	\$0	\$47	1.77		
Treas/Coll-Office Supplies	\$4,404	\$6,765	\$4,238	\$6,000	\$6,000	\$5,000	(\$1,000)	(\$1,000)	(16.67)		
Treas/Coll-Printed Supplies	\$2,572	\$2,059	\$5,020	\$4,700	\$7,000	\$5,700	(\$1,300)	\$1,000	21.28		
Treasurer/Collector Travel	\$877	\$1,036	\$1,474	\$1,000	\$2,000	\$2,900	\$900	\$1,900	190.00		
Treas/Coll-Other Unclassified	\$25,615	\$74,135	\$57,697	\$63,347	\$60,000	\$60,000	\$0	(\$3,347)	(5.28)		
DeptFunc: Treasurer - 0145	\$478,455	\$530,583	\$417,030	\$553,714	\$634,078	\$603,191	(\$30,887)	\$49,477	8.94		

Department	Position Title	FTE	FY16 Mayor Approved	FTE	FY17 Salary Request	FTE	FY17 Mayor Approved
Treasurer/Collector							
	Treasurer/Collector	1.00	\$ 77,595	1.00	\$ 95,000	1.00	\$ 95,000
	Asst Treasurer/Collector	1.00	\$ 52,458	1.00	\$ 62,000	1.00	\$ 62,000
	Asst Treasurer/Collector - increase	-	\$ -	-	\$ 3,100	-	\$ 1,500
	Parking Clerk stipend	-	\$ -	-	\$ 3,000	-	\$ 3,000
	Office Manager	1.00	\$ 36,246	1.00	\$ 36,546	1.00	\$ 36,546
	Office Manager - out of grade	-	\$ -	-	\$ 4,420	-	\$ -
	Computer Operator	1.00	\$ 46,695	1.00	\$ 47,215	1.00	\$ 47,215
	Asst Collector	1.00	\$ 52,428	-	\$ -	-	\$ -
	Head Admin Clerk	2.00	\$ 89,592	2.00	\$ 87,476	2.00	\$ 87,476
	Head Clerk - Floater allocation	-	\$ -	-	\$ -	0.57	\$ 18,453
	TOTAL	7.00	\$ 355,013	6.00	\$ 338,757	6.57	\$ 351,191

Department Expenses										
To Date:	4/29/2016	City Budget Mayor								
Description	FY14 Actual	FY15 Actual	FY16 Y-T-D Actual	FY16 Budget	FY17 Request	FY17 Mayor Allowed	Mayor Change	Budget Change	Budget Perc	
Assessor-Salaries & Wages	\$154,154	\$154,005	\$131,241	\$159,370	\$156,514	\$179,048	\$22,534	\$19,677	12.35	
Assessor-Overtime	\$3,180	\$3,687	\$4,293	\$3,900	\$4,900	\$4,900	\$0	\$1,000	25.64	
Assessor Out of Grade	\$364	\$476	\$504	\$490	\$500	\$500	\$0	\$10	2.04	
Assessor-Longevity	\$3,900	\$3,950	\$3,950	\$3,950	\$2,550	\$2,550	\$0	(\$1,400)	(35.44)	
Assessor-Prof Development	\$1,300	\$1,000	\$1,000	\$1,000	\$0	\$0	\$0	(\$1,000)	(100.00)	
Assessor-Board Stipends	\$4,000	\$7,500	\$5,134	\$7,500	\$7,500	\$7,500	\$0	\$0	0.00	
Assessor-Repairs & Maint. Office Equipment	\$1,560	\$1,781	\$1,338	\$2,500	\$2,500	\$2,500	\$0	\$0	0.00	
Assessor-Revaluation Services	\$77,660	\$108,953	\$136,194	\$134,000	\$134,000	\$134,000	\$0	\$0	0.00	
Assessor-Software & Licenses	\$9,150	\$10,231	\$10,031	\$10,350	\$10,350	\$10,350	\$0	\$0	0.00	
Assessor-Mapping/Planning	\$336	\$612	\$327	\$700	\$700	\$700	\$0	\$0	0.00	
Assessor-Abstracts Printing	\$0	\$0	\$0	\$150	\$150	\$150	\$0	\$0	0.00	
Assessor-Office Supplies	\$1,701	\$1,723	\$351	\$2,500	\$2,500	\$2,500	\$0	\$0	0.00	
Assessor-Vehicular Supplies	\$279	\$554	\$909	\$1,500	\$1,500	\$1,500	\$0	\$0	0.00	
Assessor-Dues and Memberships	\$945	\$835	\$820	\$1,100	\$1,100	\$1,100	\$0	\$0	0.00	
DeptFunc: Assessors - 014	\$258,530	\$295,308	\$296,090	\$329,010	\$324,764	\$347,298	\$22,534	\$18,287	5.56	

Department	Position Title	FTE	FY16 Mayor Approved	FTE	FY17 Salary Request	FTE	FY17 Mayor Approved
Assessing	Assessor	1.00	\$ 74,677	1.00	\$ 74,676	1.00	\$ 74,676
	Assessor - step increase	-	\$ -	-	\$ 2,908	-	\$ 2,908
	Head Admin Clerk	1.00	\$ 44,945	1.00	\$ 43,738	1.00	\$ 43,738
	upgrade Head Admin to Chief Admin	-	\$ -	-	\$ 2,378	-	\$ -
	Head Clerk	1.00	\$ 39,750	1.00	\$ 32,814	1.00	\$ 32,814
	Head Clerk - Floater allocation	-	\$ -	-	\$ -	0.77	\$ 24,912
	TOTAL	3.00	\$ 159,372	3.00	\$ 156,514	3.77	\$ 179,048

Department Expenses									
To Date:	4/29/2016	City Budget Mayor							
Description	FY14 Actual	FY15 Actual	FY16 Y-T-D Actual	FY16 Budget	FY17 Request	FY17 Mayor Allowed	Mayor Change	Budget Change	Budget Perc
Purchasing-Salaries & Wages	\$60,258	\$57,423	\$74,097	\$87,569	\$87,569	\$102,986	\$15,417	\$15,417	17.61
Purchasing-Longevity	\$1,000	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	0.00
Purchasing-Professional Devel	\$0	\$0	\$0	\$0	\$600	\$600	\$0	\$600	0.00
Purchasing-Repairs & Maint. Office Equipme	\$4,274	\$6,860	\$3,187	\$6,250	\$6,250	\$6,250	\$0	\$0	0.00
Purchasing - Mail Delivery Service	\$0	\$220	\$0	\$220	\$250	\$250	\$0	\$30	13.64
Purchasing-Advertising	\$1,685	\$425	\$97	\$600	\$6,000	\$600	(\$5,400)	\$0	0.00
Purchasing - Communications	\$0	\$678	\$1,160	\$400	\$1,100	\$1,100	\$0	\$700	175.00
Purchasing-Postage	\$58,683	\$66,629	\$77,698	\$63,100	\$70,000	\$70,000	\$0	\$6,900	10.94
Purchasing-Office Supplies	\$1,758	\$1,043	(\$98)	\$500	\$500	\$500	\$0	\$0	0.00
Purchasing-Travel	\$27	\$2,117	\$1,914	\$250	\$1,000	\$1,000	\$0	\$750	300.00
Purchasing-Dues and Memberships	\$840	\$199	\$85	\$16,000	\$1,000	\$1,000	\$0	(\$15,000)	(93.75)
DeptFunc: Purchasing - 013	\$128,525	\$136,593	\$158,140	\$174,889	\$174,269	\$184,286	\$10,017	\$9,397	5.37

Department	Position Title	FTE	FY16 Mayor Approved	FTE	FY17 Salary Request	FTE	FY17 Mayor Approved
Purchasing	Purchasing Agent	1.00	\$ 87,569	1.00	\$ 87,569	1.00	\$ 87,569
	Purchasing Agent - addtl pay	-		-		-	\$ 2,500
	Head Clerk - Floater allocation	-		-		0.40	\$ 12,917
	TOTAL	1.00	\$ 87,569	1.00	\$ 87,569	1.40	\$ 102,986

Department Expenses									
To Date:	4/29/2016	City Budget Mayor							
				FY16 Y-T-D			FY17 Mayor		
Description	FY14 Actual	FY15 Actual	Actual	FY16 Budget	FY17 Request	Allowed	Mayor Change	Budget Change	Budget Perc
Legal-Salaries & Wages	\$63,052	\$63,084	\$54,179	\$64,015	\$65,015	\$65,015	\$0	\$1,000	1.56
Legal-Longevity	\$1,150	\$1,150	\$1,400	\$1,400	\$1,400	\$1,400	\$0	\$0	0.00
Legal-Consultant Services	\$157,984	\$122,932	\$121,266	\$111,100	\$110,100	\$110,100	\$0	(\$1,000)	(0.90)
Legal-Clerical Services	\$10,500	\$10,500	\$8,750	\$10,500	\$10,500	\$10,500	\$0	\$0	0.00
Legal-Communications	\$1,900	\$1,900	\$1,583	\$1,900	\$1,900	\$1,900	\$0	\$0	0.00
Legal-Postage	\$3,500	\$3,500	\$2,917	\$3,500	\$3,500	\$3,500	\$0	\$0	0.00
Legal-Travel	\$3,000	\$3,000	\$2,500	\$3,000	\$3,000	\$3,000	\$0	\$0	0.00
Legal-Judgment	\$0	\$11,281	\$0	\$17,000	\$17,000	\$17,000	\$0	\$0	0.00
Legal-Insurance/Deductible	\$2,402	\$44,779	\$38,951	\$15,000	\$15,000	\$15,000	\$0	\$0	0.00
DeptFunc: Legal - 0151	\$243,488	\$262,127	\$231,547	\$227,415	\$227,415	\$227,415	\$0	\$0	0.00

Department	Position Title	FTE	FY16 Mayor Approved	FTE	FY17 Salary Request	FTE	FY17 Mayor Approved
Law							
	City Solicitor	0.50	\$ 64,015	0.50	\$ 65,015	0.50	\$ 65,015
	City Solicitor - School Legal	-	\$ 30,000	-	\$ 30,000	-	\$ 30,000
	City Solicitor - School Legal transfer from School De	-	\$ (30,000)	-	\$ (30,000)	-	\$ (30,000)
	TOTAL	0.50	\$ 64,015	0.50	\$ 65,015	0.50	\$ 65,015

Department Expenses										
To Date: 4/29/2016		City Budget Mayor								
Description	FY14 Actual	FY15 Actual	FY16 Y-T-D Actual	FY16 Budget	FY17 Request	FY17 Mayor Allowed	Mayor Change	Budget Change	Budget Perc	
HR-Salaries & Wages	\$265,658	\$226,384	\$194,011	\$231,471	\$228,459	\$149,137	(\$79,322)	(\$82,334)	(35.57)	
HR-Longevity	\$3,550	\$2,150	\$2,150	\$2,150	\$1,150	\$1,150	\$0	(\$1,000)	(46.51)	
HR-Employee Assis Program	\$6,712	\$7,112	\$7,112	\$7,500	\$7,500	\$7,500	\$0	\$0	0.00	
HR-Professional Devel	\$1,300	\$1,436	\$1,000	\$1,285	\$0	\$0	\$0	(\$1,285)	(100.00)	
HR-Tuition Reimbursement	\$1,013	\$315	\$1,989	\$2,000	\$3,000	\$3,000	\$0	\$1,000	50.00	
HR-Repairs & Maint. Office Equipment	\$2,911	\$2,840	\$2,489	\$3,200	\$3,200	\$3,200	\$0	\$0	0.00	
HR-Advertising	\$4,762	\$2,600	\$1,430	\$2,000	\$2,500	\$2,500	\$0	\$500	25.00	
HR-Physical Exams	\$26,249	\$20,349	\$17,494	\$18,000	\$16,000	\$16,000	\$0	(\$2,000)	(11.11)	
HR-Record Storage	\$891	\$1,070	\$891	\$1,070	\$1,070	\$1,070	\$0	\$0	0.00	
HR-Office Supplies	\$481	\$1,275	\$1,472	\$750	\$1,000	\$1,000	\$0	\$250	33.33	
HR-Travel	\$290	\$40	\$124	\$200	\$200	\$200	\$0	\$0	0.00	
DeptFunc: Human Resource	\$313,817	\$265,571	\$230,162	\$269,626	\$264,079	\$184,757	(\$79,322)	(\$84,869)	(31.48)	

Department	Position Title	FTE	FY16 Mayor Approved	FTE	FY17 Salary Request	FTE	FY17 Mayor Approved
Human Resources							
	Director	1.00	\$ 73,223	1.00	\$ 76,019	1.00	\$ 76,019
	HR Director School Stipend	-	\$ 6,500	-	\$ 6,500	-	\$ 6,500
	HR Director - School Stipend	-	\$ (6,500)	-	\$ (6,500)	-	\$ (6,500)
	HR Technician	1.00	\$ 48,486	1.00	\$ 48,486	1.00	\$ 48,486
	HR Director - Step Increase	-	\$ 2,796	-	\$ 2,913	-	\$ -
	HR Technician - Step Increase	-	\$ -	-	\$ 1,971	-	\$ -
	Head Clerk (floater)	2.80	\$ 103,066	2.80	\$ 95,169	3.60	\$ 117,609
	Head Clerk (floater - allocate to departments)	-	\$ -	-	\$ -	(3.00)	\$ (96,881)
	TOTAL	4.80	\$ 227,571	4.80	\$ 224,559	2.60	\$ 145,237

Department Expenses									
To Date:	4/29/2016	City Budget Mayor							
				FY16 Y-T-D			FY17 Mayor		
Description	FY14 Actual	FY15 Actual	Actual	FY16 Budget	FY17 Request	Allowed	Mayor Change	Budget Change	Budget Perc
MIS-Salaries & Wages	\$295,432	\$150,126	\$137,706	\$192,336	\$99,510	\$99,510	\$0	(\$92,827)	(48.26)
MIS-Longevity	\$4,950	\$2,250	\$2,250	\$2,250	\$2,250	\$2,250	\$0	\$0	0.00
MIS-Repairs & Maint. Office Equipment	\$10,481	\$10,281	\$8,262	\$14,155	\$13,050	\$13,050	\$0	(\$1,105)	(7.81)
MIS-Computer Hdw Sftwr Lease	\$54	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00
MIS-Computer System Support	\$50,042	\$107,000	\$93,410	\$89,500	\$187,000	\$120,000	(\$67,000)	\$30,500	34.08
MIS-Computer Service On-Line	\$3,300	\$2,815	\$1,489	\$6,500	\$5,800	\$13,300	\$7,500	\$6,800	104.62
MIS-Computer Training	\$89	\$137	\$0	\$11,250	\$1,000	\$1,000	\$0	(\$10,250)	(91.11)
MIS-Communications	\$97,651	\$96,037	\$83,075	\$95,000	\$100,500	\$100,500	\$0	\$5,500	5.79
MIS-Office Supplies	\$130	\$37	\$105	\$500	\$150	\$150	\$0	(\$350)	(70.00)
MIS-Computer Supplies	\$4,121	(\$5,073)	\$7,167	\$8,000	\$8,000	\$8,000	\$0	\$0	0.00
MIS-Software Upgrades	\$334	\$3,985	\$0	\$0	\$5,000	\$5,000	\$0	\$5,000	0.00
MIS-Software Licenses	\$127,807	\$116,997	\$123,457	\$132,000	\$138,000	\$138,000	\$0	\$6,000	4.55
MIS-Travel	\$55	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00
MIS-Replace Technology Equipment	\$23,389	\$3,164	\$14,446	\$25,000	\$25,000	\$65,500	\$40,500	\$40,500	162.00
DeptFunc: Municipal Inform	\$617,835	\$487,757	\$471,367	\$576,491	\$585,260	\$566,260	(\$19,000)	(\$10,232)	(1.77)

Department	Position Title	FTE	FY16 Mayor Approved	FTE	FY17 Salary Request	FTE	FY17 Mayor Approved
Municipal Information Systems							
	IT Director - PT	-	\$ 40,000	-	\$ -	-	\$ -
	Network Manager	1.00	\$ 81,902	1.00	\$ 81,902	1.00	\$ 81,902
	System Analyst (13 weeks)	1.00	\$ 70,434	0.25	\$ 17,609	0.25	\$ 17,609
	TOTAL	2.00	\$ 192,336	1.25	\$ 99,510	1.25	\$ 99,511

Department Expenses									
To Date:	4/29/2016	City Budget Mayor							
				FY16 Y-T-D		FY17 Mayor			
Description	FY14 Actual	FY15 Actual	Actual	FY16 Budget	FY17 Request	Allowed	Mayor Change	Budget Change	Budget Perc
Clerk-Salaries & Wages	\$179,541	\$194,401	\$173,239	\$201,609	\$203,047	\$226,898	\$23,851	\$25,289	12.54
Clerk-Overtime	\$2,499	\$2,526	\$2,462	\$2,741	\$2,794	\$2,794	\$0	\$54	1.95
Clerk-Precinct Officers	\$47,702	\$43,200	\$49,595	\$63,000	\$64,260	\$64,260	\$0	\$1,260	2.00
Clerk-Longevity	\$3,100	\$3,100	\$3,550	\$3,100	\$3,550	\$3,550	\$0	\$450	14.52
Clerk-Professional Devel	\$1,300	\$1,000	\$1,000	\$700	\$0	\$0	\$0	(\$700)	(100.00)
Clerk-Repairs & Maint. Office Equipment	\$3,470	\$2,972	\$2,406	\$3,574	\$3,645	\$3,645	\$0	\$71	1.99
Clerk-Books & Binding	\$857	\$310	\$1,080	\$1,800	\$1,836	\$1,836	\$0	\$36	2.00
Clerk-Advertising	\$9,915	\$6,981	\$8,146	\$10,000	\$10,200	\$10,200	\$0	\$200	2.00
Clerk-Annual Street & Voting List	\$33,907	\$25,967	\$21,267	\$31,100	\$31,725	\$31,725	\$0	\$625	2.01
Clerk-Recodification	\$7,481	\$6,215	\$6,622	\$7,200	\$7,345	\$7,345	\$0	\$145	2.01
Clerk-Office Supplies	\$5,434	\$8,592	\$6,595	\$6,450	\$6,580	\$6,580	\$0	\$130	2.02
Clerk-Printed Supplies	\$2,197	\$1,881	\$1,574	\$2,645	\$2,700	\$2,700	\$0	\$55	2.08
Clerk-Ballots	\$5,781	\$0	\$5,000	\$5,000	\$0	\$0	\$0	(\$5,000)	(100.00)
Clerk-Certificates & Licenses	\$130	\$88	\$88	\$203	\$207	\$207	\$0	\$4	1.97
Clerk-Election Materials/Supplies	\$10,399	\$8,687	\$13,969	\$13,370	\$13,640	\$13,640	\$0	\$270	2.02
Clerk-Travel	\$254	\$129	\$408	\$497	\$507	\$507	\$0	\$10	1.94
Clerk-Dues and Memberships	\$250	\$250	\$374	\$320	\$500	\$500	\$0	\$180	56.15
Clerk-Meals-Election	\$133	\$0	\$0	\$508	\$500	\$500	\$0	(\$8)	(1.48)
Clerk-Office Equipment	\$777	\$55	\$3,417	\$4,000	\$4,080	\$4,080	\$0	\$80	2.00
DeptFunc: Clerk - 0161	\$315,128	\$306,352	\$300,791	\$357,816	\$357,116	\$380,967	\$23,851	\$23,151	6.47

Department	Position Title	FTE	FY16 Mayor Approved	FTE	FY17 Salary Request	FTE	FY17 Mayor Approved
City Clerk	City Clerk	1.00	\$ 60,578	1.00	\$ 63,101	1.00	\$ 63,101
	City Clerk - step increase		\$ 2,523	-	\$ -	-	\$ 2,630
	Clerk of Council	-	\$ 4,000	-	\$ 4,000	-	\$ 4,000
	Reg. of Voters	-	\$ 1,300	-	\$ 1,300	-	\$ 1,300
	Head Clerk - Floater allocation	-	\$ -	-	\$ -	0.66	\$ 21,221
	Asst City Clerk	1.00	\$ 48,486	1.00	\$ 49,987	1.00	\$ 49,987
	Asst City Clerk - step	-	\$ -	-	\$ 1,971	-	\$ 1,971
	Head Clerk/Census	1.00	\$ 39,875	1.00	\$ 38,950	1.00	\$ 38,950
	Head Admin Clerk	1.00	\$ 44,846	1.00	\$ 43,738	1.00	\$ 43,738
	TOTAL	4.00	\$ 201,609	4.00	\$ 203,047	4.66	\$ 226,899

Community & Economic Development

**Conservation Commission
Building & Zoning
Inspection & Health Services
Economic Development**

Department Expenses										
To Date:	4/29/2016	City Budget Mayor								
Description	FY14 Actual	FY15 Actual	FY16 Y-T-D		FY17 Mayor			Mayor Change	Budget Change	Budget Perc
			Actual	FY16 Budget	FY17 Request	Allowed				
Conservation-Salaries & Wages	\$56,365	\$56,136	\$50,172	\$59,294	\$59,294	\$59,294	\$59,294	\$0	\$0	0.00
Conservation-Longevity	\$1,150	\$1,150	\$1,150	\$1,150	\$1,150	\$1,150	\$1,150	\$0	\$0	0.00
Conservation-Advertising	\$1,155	\$1,218	\$818	\$1,500	\$1,500	\$1,500	\$1,500	\$0	\$0	0.00
Conservation-Office Supplies	\$77	\$44	\$0	\$500	\$500	\$500	\$500	\$0	\$0	0.00
Conservation-Vehicular Supplie	\$858	\$1,015	\$489	\$750	\$750	\$750	\$750	\$0	\$0	0.00
Conservation-Field Equipment	\$721	\$858	\$780	\$720	\$720	\$720	\$720	\$0	\$0	0.00
DeptFunc: Conservation C	\$60,327	\$60,420	\$53,410	\$63,914	\$63,914	\$63,914	\$63,914	\$0	\$0	0.00

Department	Position Title	FTE	FY16 Mayor Approved	FTE	FY17 Salary Request	FTE	FY17 Mayor Approved
Conservation Commission							
	Environment Health Tech	1.00	\$ 56,963	1.00	\$ 59,294	1.00	\$ 59,294
	Environment Health Tech - step increase	-	\$ 2,331	-	\$ -	-	\$ -
	TOTAL	1.00	\$ 59,294	1.00	\$ 59,294	1.00	\$ 59,294

Department Expenses									
To Date:	4/29/2016	City Budget Mayor							
				FY16 Y-T-D			FY17 Mayor		
Description	FY14 Actual	FY15 Actual	Actual	FY16 Budget	FY17 Request	Allowed	Mayor Change	Budget Change	Budget Perc
Building Inspection-Salaries & V	\$200,895	\$198,382	\$160,807	\$233,370	\$236,974	\$231,570	(\$5,405)	(\$1,800)	(0.77)
Building Inspection-Longevity	\$3,850	\$2,450	\$0	\$1,400	\$1,400	\$1,400	\$0	\$0	0.00
Boot Allowance	\$0	\$0	\$500	\$0	\$0	\$0	\$0	\$0	0.00
DeptFunc: Building Inspect	\$204,745	\$200,832	\$161,307	\$234,770	\$238,374	\$232,970	(\$5,405)	(\$1,800)	(0.77)

Department	Position Title	FTE	FY16 Mayor Approved	FTE	FY17 Salary Request	FTE	FY17 Mayor Approved
Building/Zoning							
	Building Inspector	1.00	\$ 60,723	1.00	\$ 60,723	1.00	\$ 60,723
	Local Building Inspector	-	\$ -	-	\$ -	(0.10)	\$ (5,405)
	Local Building Inspector	1.00	\$ 48,567	1.00	\$ 54,045	1.00	\$ 54,045
	Local Building Inspector - Step Increase		\$ 1,874		\$ -		\$ -
	Plumbing/Gas Insp	1.00	\$ 52,555	1.00	\$ 52,555	1.00	\$ 52,555
	Electrical Inspector	1.00	\$ 49,651	1.00	\$ 49,651	1.00	\$ 49,651
	Mechanical Inspector	-	\$ 5,000	-	\$ 5,000	-	\$ 5,000
	Substitute Bldg Insp/Survey Insp	-	\$ 5,000	-	\$ 5,000	-	\$ 5,000
	Substitute Plumb/Gas Insp	-	\$ 5,000	-	\$ 5,000	-	\$ 5,000
	Substitute Electrical Inspector	-	\$ 5,000	-	\$ 5,000	-	\$ 5,000
	TOTAL	4.00	\$ 233,370	4.00	\$ 236,975	3.90	\$ 231,570

Department Expenses									
To Date:	4/29/2016	City Budget Mayor							
Description	FY14 Actual	FY15 Actual	FY16 Y-T-D			FY17 Mayor			
			Actual	FY16 Budget	FY17 Request	Allowed	Mayor Change	Budget Change	Budget Perc
Health/Inspection-Salaries & W	\$243,917	\$300,139	\$295,014	\$363,635	\$388,322	\$383,350	(\$4,973)	\$19,715	5.42
Health/Inspection-Overtime	\$1,381	\$521	\$340	\$1,500	\$1,500	\$1,500	\$0	\$0	0.00
Health - Admin Assist Out of Gr	\$3,640	\$3,570	\$3,080	\$3,640	\$3,640	\$3,640	\$0	\$0	0.00
Health/Inspection-Longevity	\$4,500	\$4,600	\$5,328	\$5,650	\$3,500	\$3,500	\$0	(\$2,150)	(38.05)
Health/Inspection-Professiona	\$1,300	\$1,500	\$1,500	\$1,500	\$0	\$0	\$0	(\$1,500)	(100.00)
Health/Inspection-Boot Allowa	\$1,950	\$1,500	\$1,500	\$2,500	\$3,000	\$3,000	\$0	\$500	20.00
Health/Inspection-Board Stiper	\$591	\$789	\$454	\$1,000	\$1,000	\$1,000	\$0	\$0	0.00
Health/InspectionRepairs & Ma	\$3,229	\$2,768	\$2,377	\$4,000	\$4,000	\$4,000	\$0	\$0	0.00
Health/Inspection-Repairs & M	\$2,479	\$1,678	\$1,962	\$2,000	\$3,000	\$3,000	\$0	\$1,000	50.00
Health/Inspection-Advertising	\$230	\$457	\$247	\$500	\$500	\$500	\$0	\$0	0.00
Health/Inspection-Communicat	\$6,531	\$10,914	\$7,365	\$8,000	\$9,000	\$9,000	\$0	\$1,000	12.50
Health/Inspection-Special Prog	\$1,784	\$2,633	\$1,759	\$3,000	\$4,800	\$4,800	\$0	\$1,800	60.00
Health/Inspection-Office Suppli	\$3,861	\$3,921	\$3,511	\$4,000	\$4,000	\$4,000	\$0	\$0	0.00
Health/Inspection-Printed Supp	\$1,914	\$1,988	\$2,217	\$2,500	\$5,500	\$5,500	\$0	\$3,000	120.00
Health/Inspection-Vehicular Sup	\$8,958	\$7,699	\$3,228	\$7,000	\$7,000	\$7,000	\$0	\$0	0.00
Health/Inspection-Computer St	\$957	\$210	\$0	\$0	\$750	\$750	\$0	\$750	0.00
Health/Inspection-Travel	\$210	\$221	\$110	\$300	\$1,300	\$1,300	\$0	\$1,000	333.33
Health/Inspection-Dues and Me	\$752	\$820	\$670	\$1,050	\$1,550	\$1,550	\$0	\$500	47.62
Health Dept - Vehicle Replacem	\$20,126	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00
DeptFunc: Health Inspectio	\$308,309	\$345,929	\$330,662	\$411,775	\$442,362	\$437,390	(\$4,973)	\$25,615	6.22

Department	Position Title	FY16 Mayor		FY17 Salary		FY17 Mayor	
		FTE	Approved	FTE	Request	FTE	Approved
Inspection/Health Regulation							
	Inspector Supervisor/Director	0.60	\$ 49,883	0.60	\$ 49,883	0.60	\$ 49,883
	Sr Sanitation/Code Insp	1.00	\$ 51,106	1.00	\$ 52,653	1.00	\$ 52,653
	** Sanitary Inspector	0.75	\$ 36,200	1.00	\$ 49,725	0.90	\$ 44,753
	Compliance/Sanitary Inspector	0.57	\$ 26,000	1.25	\$ 79,454	1.25	\$ 79,454
	Chief Admin Clerk	1.00	\$ 50,074	1.00	\$ 40,533	1.00	\$ 40,533
	Head Clerk	2.00	\$ 73,408	2.00	\$ 71,764	2.00	\$ 71,764
	Court Inspector	-	\$ -	0.20	\$ 8,365	0.20	\$ 8,365
	Trash Compliance	0.26	\$ 12,000	0.26	\$ 12,046	0.26	\$ 12,046
	Sub Sanitary Inspector	0.20	\$ 8,365	-	\$ -	-	\$ -
	Animal Inspector	-	\$ 20,000	0.28	\$ 10,400	0.28	\$ 10,400
	Sealer of Wts/Meas	-	\$ 13,500	-	\$ 13,500	-	\$ 13,500
	from Salary Reserve - contract retro	-	\$ 23,100	-	\$ -	-	\$ -
		6.38	\$ 363,634	7.59	\$ 388,322	7.49	\$ 383,350

Department Expenses									
To Date:	4/29/2016	City Budget Mayor		FY16 Y-T-D		FY17 Mayor			
Description	FY14 Actual	FY15 Actual	Actual	FY16 Budget	FY17 Request	Allowed	Mayor Change	Budget Change	Budget Perc
Economic Dev-Salaries & Wages	\$135,663	\$142,784	\$128,739	\$147,215	\$186,049	\$184,600	(\$1,449)	\$37,385	25.40
Economic Dev-Overtime	\$2,373	\$2,650	\$2,168	\$2,342	\$2,342	\$2,342	\$0	\$0	0.00
Economic Dev-Longevity	\$3,100	\$3,650	\$3,070	\$3,900	\$3,900	\$3,900	\$0	\$0	0.00
Economic Dev-Professional Deve	\$1,300	\$1,000	\$1,000	\$700	\$0	\$0	\$0	(\$700)	(100.00)
Economic Dev-Repairs & Maint. Of	\$2,832	\$2,708	\$2,257	\$3,026	\$3,026	\$3,026	\$0	\$0	0.00
Economic Development - Consult	\$0	\$0	\$0	\$50,000	\$50,000	\$75,000	\$25,000	\$25,000	50.00
Economic Dev-Advertising	\$2,883	\$3,074	\$3,327	\$3,392	\$3,392	\$3,392	\$0	\$0	0.00
Economic Dev-Office Supplies	\$1,352	\$479	\$1,499	\$1,477	\$1,477	\$1,477	\$0	\$0	0.00
Economic Dev-Merr Valley Plan C	\$20,128	\$20,630	\$21,143	\$21,143	\$21,700	\$21,700	\$0	\$556	2.63
Economic Dev-Directors Expense	\$989	\$11,830	\$19,642	\$23,000	\$23,000	\$23,000	\$0	\$0	0.00
DeptFunc: Economic Develop	\$170,620	\$188,805	\$182,844	\$256,195	\$294,886	\$318,437	\$23,551	\$62,242	24.29

Department	Position Title	FTE	FY16 Mayor Approved	FTE	FY17 Salary Request	FTE	FY17 Mayor Approved
Economic Development							
	Director	1.00	\$ 101,045	1.00	\$ 101,045	1.00	\$ 101,045
	Director Stipend	-	\$ 5,077	-	\$ 5,077	-	\$ 5,077
	CDBG Portion - Director	(0.20)	\$ (20,824)	-	\$ -	(0.20)	\$ (20,824)
	Head Clerk - Floater allocation	-	\$ -	-	\$ -	0.60	\$ 19,376
	Office Manager	1.00	\$ 41,979	1.00	\$ 40,976	1.00	\$ 40,976
	Account Clerk	1.00	\$ 39,875	1.00	\$ 38,950	1.00	\$ 38,950
	CDBG Portion - Account Clerk	(0.50)	\$ (19,938)	-	\$ -	-	\$ -
	TOTAL	2.30	\$ 147,214	3.00	\$ 186,048	3.40	\$ 184,600

Public Safety

**Police Department
Crossing Guards
Fire Department**

Department Expenses										
To Date:	4/29/2016	City Budget Mayor								
Description	FY16 Y-T-D			FY17 Mayor			Mayor Change	Budget Change	Budget Perc	
	FY14 Actual	FY15 Actual	Actual	FY16 Budget	FY17 Request	Allowed				
Police-Salaries & Wages	\$5,386,748	\$5,596,782	\$4,722,469	\$6,099,413	\$6,213,393	\$6,244,931	\$31,538	\$145,518	2.39	
Salaries & Wages - Retro (Police)	\$0	\$0	(\$207)	\$0	\$0	\$0	\$0	\$0	0.00	
Police-Holiday Pay	\$42,686	\$161,902	\$44,522	\$55,000	\$55,000	\$55,000	\$0	\$0	0.00	
Police-Overtime	\$1,915,056	\$1,839,251	\$1,583,891	\$1,947,000	\$2,086,953	\$1,947,000	(\$139,953)	\$0	0.00	
Police-Night Differential	\$265,353	\$271,507	\$235,455	\$328,886	\$328,886	\$328,886	\$0	\$0	0.00	
Police-Specialist	\$15,508	\$29,698	\$26,109	\$31,772	\$31,772	\$31,772	\$0	\$0	0.00	
Police-Dispatch Stipend	\$7,260	\$8,577	\$6,888	\$10,088	\$10,088	\$10,088	\$0	\$0	0.00	
Police-Admin Assist Out of Grade	\$3,640	\$4,704	\$5,245	\$3,640	\$7,280	\$3,640	(\$3,640)	\$0	0.00	
Police-Longevity	\$71,900	\$72,136	\$69,742	\$70,092	\$72,992	\$72,992	\$0	\$2,900	4.14	
Police-Criminal Law Update	\$6,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00	
Police-Professional Devel	\$2,600	\$2,000	\$2,000	\$2,000	\$0	\$0	\$0	(\$2,000)	(100.00)	
Police-Clothing Allowance Civilians	\$3,275	\$4,588	\$3,800	\$4,300	\$4,300	\$4,300	\$0	\$0	0.00	
Police-Fire Arms Allowance	\$25,400	\$200	\$1,600	\$200	\$200	\$200	\$0	\$0	0.00	
Police-Tuition Reimbursement	\$4,737	\$1,200	\$3,600	\$10,000	\$10,000	\$7,500	(\$2,500)	(\$2,500)	(25.00)	
Police-Tool Allowance	\$0	\$350	\$0	\$350	\$350	\$350	\$0	\$0	0.00	
Police-Hazardous Duty	\$137,200	\$1,750	\$700	\$1,750	\$1,750	\$1,750	\$0	\$0	0.00	
Police-College Credits	\$621,200	\$647,662	\$630,636	\$638,313	\$605,333	\$605,333	\$0	(\$32,980)	(5.17)	
Police-Utilities	\$111,164	\$120,931	\$99,429	\$150,359	\$150,359	\$130,359	(\$20,000)	(\$20,000)	(13.30)	
Police-Repairs & Maint. Office Equipment	\$11,017	\$11,257	\$9,890	\$12,210	\$12,210	\$12,210	\$0	\$0	0.00	
Police-Dog Pound Maint	\$2,746	\$9,145	\$2,040	\$2,800	\$2,800	\$2,800	\$0	\$0	0.00	
Police-Other Mun Bldgs Maint	\$59,657	\$141,706	\$64,134	\$140,000	\$140,000	\$140,000	\$0	\$0	0.00	
Police-Repairs & Maint Auto Body	\$8,788	\$6,772	\$499	\$10,000	\$10,000	\$10,000	\$0	\$0	0.00	
Police-Repairs & Maint. Vehicles	\$112,789	\$113,785	\$87,147	\$111,500	\$111,500	\$111,500	\$0	\$0	0.00	
Police-Repair & Maint Equip	\$989	\$57,445	\$76,715	\$144,020	\$149,414	\$144,414	(\$5,000)	\$394	0.27	
Police-Harbormaster	\$22,501	\$23,001	\$19,039	\$23,001	\$25,501	\$25,501	\$0	\$2,500	10.87	
Police-Computer System Support	\$89,055	\$109,713	\$90,095	\$130,508	\$155,584	\$155,584	\$0	\$25,076	19.21	
Police-Legal Consultant Services	\$250	\$300	\$6,984	\$23,500	\$23,500	\$38,500	\$15,000	\$15,000	63.83	
Police-Training	\$33,434	\$74,397	\$65,793	\$80,625	\$89,105	\$106,538	\$17,433	\$25,913	32.14	
Police-Auxiliary Police	\$4,938	\$4,911	\$4,810	\$5,000	\$5,000	\$5,000	\$0	\$0	0.00	
Police-Communications	\$13,703	\$15,179	\$6,842	\$16,000	\$16,000	\$16,000	\$0	\$0	0.00	
Police-Animal Disposal M SPCA	\$2,065	\$833	\$605	\$1,550	\$2,000	\$2,000	\$0	\$450	29.03	
Police-Radio Communications	\$10,464	\$10,464	\$8,736	\$10,464	\$10,464	\$10,464	\$0	\$0	0.00	
Police-Office Supplies	\$9,359	\$7,714	\$7,004	\$7,700	\$7,700	\$7,700	\$0	\$0	0.00	

Department Expenses									
To Date:	4/29/2016	City Budget Mayor							
Description	FY14 Actual	FY15 Actual	FY16 Y-T-D Actual	FY16 Budget	FY17 Request	FY17 Mayor Allowed	Mayor Change	Budget Change	Budget Perc
Police-Supplies for Records	\$4,033	\$4,000	\$3,916	\$4,000	\$4,000	\$4,000	\$0	\$0	0.00
Police-Radio Maintenance	\$15,094	\$21,260	\$15,168	\$26,169	\$42,749	\$42,749	\$0	\$16,580	63.36
Police-Vehicular Supplies	\$194,323	\$171,498	\$72,462	\$200,000	\$170,000	\$170,000	\$0	(\$30,000)	(15.00)
Police-Medical Supplies	\$6,468	\$6,773	\$4,496	\$7,000	\$7,100	\$7,100	\$0	\$100	1.43
Police-Computer Supplies	\$15,093	\$16,428	\$13,456	\$15,500	\$15,500	\$15,500	\$0	\$0	0.00
Police-Photo/Fingerprint	\$861	\$1,026	\$166	\$1,000	\$1,000	\$1,000	\$0	\$0	0.00
Police-Public Safety Supplies	\$46,964	\$45,171	\$42,395	\$43,000	\$43,000	\$43,000	\$0	\$0	0.00
Police-Meals	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$0	\$0	0.00
Police-Narcotic Division	\$8,849	\$13,548	\$9,394	\$12,500	\$12,500	\$12,500	\$0	\$0	0.00
Police-Substations	\$41,357	\$38,642	\$36,826	\$56,786	\$17,913	\$17,913	\$0	(\$38,873)	(68.46)
Police-Vehicle Replacement	\$99,279	\$179,000	\$105,000	\$105,000	\$156,441	\$142,195	(\$14,246)	\$37,195	35.42
DeptFunc: Police - 0210	\$9,436,102	\$9,849,202	\$8,191,489	\$10,544,996	\$10,811,639	\$10,690,270	(\$121,368)	\$145,275	1.38

Department	Position Title	FTE	FY16 Mayor Approved	FTE	FY17 Salary Request	FTE	FY17 Mayor Approved
Police Department							
	Chief	1.00	\$ 186,747	1.00	\$ 186,747	1.00	\$ 186,747
	Public Safety Commissioner	-	\$ 26,000	-	\$ 26,000	-	\$ 26,000
	Deputy Chief	1.00	\$ 96,457	1.00	\$ 134,310	1.00	\$ 134,310
	Captain	3.00	\$ 243,206	3.00	\$ 240,525	3.00	\$ 240,525
	Lieutenant	7.00	\$ 516,891	7.00	\$ 515,209	7.00	\$ 515,209
	Sergeant	10.00	\$ 687,196	10.00	\$ 686,416	10.00	\$ 686,416
	Patrolman	76.00	\$ 3,880,263	77.00	\$ 3,961,100	77.00	\$ 3,961,100
	Civilian Dispatch	4.00	\$ 146,306	4.00	\$ 138,859	4.00	\$ 138,859
	State 911 Support Grant	(4.00)	\$ (146,306)	(4.00)	\$ (138,859)	(4.00)	\$ (138,859)
	Master Mechanic	1.00	\$ 44,179	1.00	\$ 45,531	1.00	\$ 45,531
	Sr Dog Officer	1.00	\$ 34,279	1.00	\$ 35,315	1.00	\$ 35,315
	Dog Officer	1.00	\$ 30,152	1.00	\$ 30,633	1.00	\$ 30,633
	Head Admin/Plg Clk	1.00	\$ 44,939	1.00	\$ 45,824	1.00	\$ 29,962
	Head Admin	1.00	\$ 45,265	1.00	\$ 45,824	1.00	\$ 45,824
	Upgrade Head Admin to Chief Admin	-	\$ -	-	\$ 2,492	-	\$ 2,492
	Head Clerk	2.00	\$ 75,330	2.00	\$ 77,199	2.00	\$ 77,199
	Crime Analyst	1.00	\$ 58,322	1.00	\$ 60,041	1.00	\$ 60,041
	Crime Analyst - step increase	-	\$ 1,719	-	\$ -	-	\$ -
	Stipend - Website	-	\$ 2,000	-	\$ 5,000	-	\$ 5,000
	Domestic Violence - PT	-	\$ -	0.51	\$ 19,188	0.51	\$ 19,188
	Parking Control Officer	1.48	\$ 47,431	-	\$ -	1.48	\$ 47,400
	Bldg Mt Craft/Cust	1.00	\$ 34,837	1.00	\$ 38,043	1.00	\$ 38,043
	Police Details	-	\$ 15,000	-	\$ -	-	\$ -
	Emergency Management	-	\$ 8,000	-	\$ 8,000	-	\$ 8,000
	Retirement	-	\$ -	-	\$ 20,295	-	\$ 20,295
	Negotiated Contract Stipend (\$300 x 99)	-	\$ 28,200	-	\$ 29,700	-	\$ 29,700
	TOTAL	108.48	\$ 6,106,412	108.51	\$ 6,213,393	109.99	\$ 6,244,931

Department Expenses										
To Date:	4/29/2016	City Budget Mayor								
Description	FY14 Actual	FY15 Actual	FY16 Y-T-D Actual	FY16 Budget	FY17 Request	FY17 Mayor Allowed	Mayor Change	Budget Change	Budget Perc	
Fire-Salaries & Wages	\$5,156,695	\$5,212,666	\$4,577,594	\$5,704,996	\$5,686,437	\$5,686,437	\$0	(\$18,558)	(0.33)	
Fire - Holiday Pay	\$375,199	\$380,072	\$355,221	\$456,351	\$434,957	\$434,957	\$0	(\$21,394)	(4.69)	
Fire-Overtime	\$1,807,675	\$1,860,191	\$1,749,460	\$1,902,809	\$2,122,795	\$2,000,000	(\$122,795)	\$97,191	5.11	
Fire-Pay Differential	\$548,051	\$553,875	\$485,822	\$624,772	\$636,678	\$636,678	\$0	\$11,905	1.91	
Fire-EMT Stipend	\$173,106	\$177,359	\$180,189	\$197,526	\$208,292	\$208,292	\$0	\$10,766	5.45	
Fire - Out of Grade	\$986	\$4,906	\$552	\$1,000	\$1,500	\$1,500	\$0	\$500	50.00	
Fire - Sr Deputy Differential	\$6,714	\$6,714	\$5,954	\$6,742	\$7,056	\$7,056	\$0	\$313	4.65	
Fire - Training Deputy Differential	\$5,995	\$5,995	\$5,316	\$6,020	\$6,300	\$6,300	\$0	\$280	4.65	
Fire - Fire Alarm Differential	\$0	\$5,101	\$4,698	\$6,020	\$6,140	\$6,140	\$0	\$120	2.00	
Fire - Fire Prevention Differential	\$16,673	\$16,673	\$14,786	\$16,743	\$17,521	\$17,521	\$0	\$778	4.65	
Fire - Hose Repairer	\$2,400	\$2,400	\$2,400	\$2,800	\$2,800	\$2,800	\$0	\$0	0.00	
Fire - Sr Stipend	\$11,811	\$7,711	\$2,626	\$19,105	\$24,352	\$24,352	\$0	\$5,247	27.47	
Fire - Lead Operator Stipend	\$6,205	\$6,205	\$5,502	\$6,422	\$6,520	\$6,520	\$0	\$98	1.53	
Fire - Infectious Control Officer	\$3,680	\$3,680	\$55	\$3,680	\$3,680	\$3,680	\$0	\$0	0.00	
Fire - On-Call Fire	\$1,199	\$2,149	\$2,848	\$6,000	\$10,240	\$10,240	\$0	\$4,240	70.67	
Fire-Longevity	\$67,200	\$70,800	\$70,800	\$77,400	\$79,800	\$79,800	\$0	\$2,400	3.10	
Fire Vacation Buy-Back	\$53,874	\$41,765	\$49,302	\$70,000	\$71,400	\$71,400	\$0	\$1,400	2.00	
Fire - MFA Education	\$79,128	\$84,323	\$78,372	\$96,175	\$140,000	\$90,000	(\$50,000)	(\$6,175)	(6.42)	
Fire-Professional Devel	\$650	\$500	\$1,000	\$1,000	\$1,100	\$1,100	\$0	\$100	10.00	
Fire-Uniform Allowance	\$134,932	\$138,396	\$136,761	\$144,234	\$148,725	\$148,725	\$0	\$4,491	3.11	
Fire-Hazardous Materials	\$65,100	\$66,500	\$64,400	\$70,000	\$71,400	\$71,400	\$0	\$1,400	2.00	
Fire-College Credits	\$143,083	\$144,798	\$132,281	\$154,449	\$195,000	\$154,449	(\$40,551)	\$0	0.00	
Fire-Utilities	\$73,897	\$65,187	\$48,277	\$90,000	\$92,000	\$92,000	\$0	\$2,000	2.22	
Fire-Repairs & Maint. Office Equipment	\$1,981	\$2,049	\$1,283	\$5,028	\$6,000	\$6,000	\$0	\$972	19.33	
Fire Dept Bldgs Mtce	\$22,767	\$49,748	\$36,781	\$50,000	\$51,000	\$51,000	\$0	\$1,000	2.00	
Fire Alarm Maintenance	\$18,501	\$12,909	\$17,906	\$45,000	\$46,000	\$45,000	(\$1,000)	\$0	0.00	
Fire-Traffic Signal Control	\$21,940	\$36,238	\$31,135	\$55,000	\$56,100	\$56,100	\$0	\$1,100	2.00	
Fire - Equipment Lease	\$4,380	\$5,170	\$3,948	\$67,160	\$68,505	\$68,505	\$0	\$1,345	2.00	
Fire - Legal Services	\$1,875	\$0	\$0	\$2,500	\$2,600	\$1,500	(\$1,100)	(\$1,000)	(40.00)	
Fire-Safety Testing	\$22,938	\$17,687	\$19,430	\$24,044	\$25,000	\$24,044	(\$956)	\$0	0.00	
Fire-Training	\$9,347	\$13,450	\$4,466	\$12,129	\$15,000	\$15,000	\$0	\$2,871	23.67	
Fire-Communications	\$15,216	\$17,151	\$12,293	\$19,000	\$19,500	\$19,500	\$0	\$500	2.63	
Fire-Office Supplies	\$1,705	\$2,833	\$2,025	\$3,500	\$3,600	\$3,500	(\$100)	\$0	0.00	

Department Expenses									
To Date:	4/29/2016	City Budget Mayor							
Description	FY14 Actual	FY15 Actual	FY16 Y-T-D Actual	FY16 Budget	FY17 Request	FY17 Mayor Allowed	Mayor Change	Budget Change	Budget Perc
Fire-Radio Maintenance	\$3,865	\$20,572	\$11,535	\$23,000	\$15,500	\$15,000	(\$500)	(\$8,000)	(34.78)
Fire-Custodial Supplies	\$5,818	\$6,978	\$5,962	\$8,000	\$9,000	\$8,000	(\$1,000)	\$0	0.00
Fire-Vehicular Supplies	\$83,184	\$64,407	\$23,803	\$80,000	\$82,000	\$60,000	(\$22,000)	(\$20,000)	(25.00)
Fire-Apparatus Repair & Supply	\$79,932	\$85,134	\$72,152	\$90,000	\$92,000	\$91,000	(\$1,000)	\$1,000	1.11
Fire-Ambulance Equip/Supplies	\$14,709	\$8,513	\$15,730	\$18,864	\$19,250	\$19,250	\$0	\$386	2.05
Fire Prevention	\$861	\$3,509	\$498	\$9,100	\$9,300	\$5,000	(\$4,300)	(\$4,100)	(45.05)
Fire-Computer Supplies	\$13,711	\$6,042	\$3,044	\$29,000	\$30,000	\$20,000	(\$10,000)	(\$9,000)	(31.03)
Fire-Protective Clothing	\$94,422	\$94,149	\$35,859	\$100,000	\$102,000	\$90,000	(\$12,000)	(\$10,000)	(10.00)
Fire - Software Upgrades	\$0	\$1,854	\$2,558	\$11,900	\$12,000	\$12,000	\$0	\$100	0.84
Fire Hose	\$13,771	\$25,640	\$20,585	\$28,000	\$36,720	\$36,000	(\$720)	\$8,000	28.57
Fire-Other Unclassified	\$3,506	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00
Fire-Equip/Fire Dept Apparatus	\$18,955	\$19,054	\$22,501	\$25,000	\$25,500	\$25,000	(\$500)	\$0	0.00
Fire-Furniture & Fixtures	\$598	\$170	\$495	\$800	\$1,000	\$1,000	\$0	\$200	25.00
Fire - Villages PPE & Equip	\$5,856	\$3,256	\$0	\$5,000	\$5,100	\$5,100	\$0	\$100	2.00
Fire-Vehicle Replacement	\$0	\$0	\$0	\$0	\$121,000	\$43,000	(\$78,000)	\$43,000	0.00
DeptFunc: Fire - 0220	\$9,194,089	\$9,354,479	\$8,318,203	\$10,376,269	\$10,828,367	\$10,481,845	(\$346,522)	\$105,576	1.02

Department	Position Title	FTE	FY16 Mayor Approved	FTE	FY17 Salary Request	FTE	FY17 Mayor Approved
Fire Department							
	Chief	1.00	\$ 113,635	1.00	\$ 135,000	1.00	\$ 135,000
	Deputy Chief	5.00	\$ 373,017	5.00	\$ 384,290	5.00	\$ 384,290
	Captain	5.00	\$ 327,941	5.00	\$ 343,117	5.00	\$ 343,117
	Lieutenant	23.00	\$ 1,343,721	23.00	\$ 1,396,761	23.00	\$ 1,396,761
	Private	61.00	\$ 3,111,993	62.00	\$ 3,228,894	62.00	\$ 3,228,894
	Master Mechanic	1.00	\$ 62,050	1.00	\$ 63,926	1.00	\$ 63,926
	Mechanic	1.00	\$ 51,708	1.00	\$ 53,271	1.00	\$ 53,271
	Head Admin Clk	1.00	\$ 44,839	1.00	\$ 45,304	1.00	\$ 45,304
	Head Clerk	1.00	\$ 33,752	1.00	\$ 35,874	1.00	\$ 35,874
	from Salary Reserve - contract retro	-	\$ 242,340	-	\$ -	-	\$ -
	TOTAL	99.00	\$ 5,704,996	100.00	\$ 5,686,437	100.00	\$ 5,686,437

Education

School Department Regional School Assessments

Education						
Expense Line Item	2015 Actual	2016 Adopted Budget	2017 Department Request	2017 Mayor Approved	Dollar Variance	%Var.
Net School Appropriation	71,411,688	70,241,962	74,386,238	73,754,060	3,512,098	5.0%
Whittier Regional Voc. School	7,399,428	7,479,771	7,456,438	7,456,438	(23,333)	-0.3%
Additional Services School Department	0	0	0	60,000	60,000	
Essex Regional Voc. School	1,012,081	1,150,916	713,000	713,000	(437,916)	-38.0%
Total Direct Expenses	79,823,197	78,872,649	82,555,676	81,983,498	3,110,849	3.9%

achusetts State Total

	Foundation		Foundation		Required		Required		Actual		Dollars		Percent
	Enrollment	Pct Chg	Budget	Pct Chg	Local Con-tribution	Chapter 70 Aid	Pct Chg	Net School Spending (NSS)	Pct Chg	Net School Spending	Pct Chg	Over/Under Requirement	Over/Under
FY07	7,556	-2.1	61,978,683	3.8	32,052,321	33,057,731	3.4	65,110,052	6.2	66,175,315	7.6	1,065,263	1.6
FY08	7,589	0.4	65,881,402	6.3	33,678,683	34,988,016	5.8	68,666,699	5.5	69,265,323	4.7	598,624	0.9
FY09	7,408	-2.4	68,099,107	3.4	34,744,794	33,819,377	-3.3	68,564,171	-0.1	68,833,107	-0.6	268,936	0.4
FY10	7,467	0.8	71,235,841	4.6	34,829,065	35,356,458	4.5	70,185,523	2.4	70,848,281	2.9	662,758	0.9
FY11	7,544	1.0	70,567,492	-0.9	35,268,131	34,622,057	-2.1	69,890,188	-0.4	70,745,120	-0.1	854,932	1.2
FY12	7,582	0.5	71,678,180	1.6	35,711,436	35,966,744	3.9	71,678,180	2.6	72,818,871	2.9	1,140,691	1.6
FY13	7,745	2.1	77,249,639	7.8	36,816,955	40,527,259	12.7	77,344,214	7.9	81,677,057	12.2	4,332,843	5.6
FY14	7,923	2.3	81,685,330	5.7	37,879,800	44,126,723	8.9	82,006,523	6.0	83,399,147	2.1	1,392,624	1.7
FY15	7,951	0.4	83,661,746	2.4	38,734,196	45,091,781	2.2	83,825,977	2.2	85,317,834	2.3	1,491,857	1.8
FY16	8,105	1.9	85,387,259	2.1	38,924,761	46,462,498	3.0	85,387,259	1.9	87,448,663 *	2.5	2,061,404	2.4

Public Works

Administration

Highways

Solid Waste/Recycling

Parking Area

Street Markings

Vehicle Maintenance

Building Maintenance

Parks Department

Outdoor Lighting

Snow & Ice Removal

Department Expenses									
To Date:	4/29/2016	City Budget Mayor							
Description	FY14 Actual	FY15 Actual	FY16 Y-T-D		FY17 Mayor		Mayor Change	Budget Change	Budget Perc
			Actual	FY16 Budget	FY17 Request	Allowed			
Public Works Admin - Salaries	\$42,828	\$43,942	\$48,453	\$51,181	\$55,208	\$50,208	(\$5,000)	(\$973)	(1.90)
Public Works Admin - Longevity	\$1,000	\$1,000	\$1,310	\$1,253	\$1,253	\$1,253	\$0	\$0	0.00
Public Works Admin - R & M Office Equip	\$255	\$932	\$0	\$565	\$900	\$900	\$0	\$335	59.29
Public Works Admin - Rep & Maint Vehicles	\$414	\$588	\$35	\$35	\$800	\$800	\$0	\$765	2,185.71
Public Works Admin - Communications	\$1,758	\$1,250	\$524	\$925	\$925	\$925	\$0	\$0	0.00
Public Works Admin - Office Supplies	\$1,113	\$1,105	\$913	\$475	\$475	\$475	\$0	\$0	0.00
Public Works Admin - Brightside	\$0	\$0	\$0	\$0	\$0	\$10,000	\$10,000	\$10,000	0.00
Public Works Admin - Vehicle Gas & Oil	\$89	\$65	\$0	\$300	\$300	\$300	\$0	\$0	0.00
Public Works Admin - Travel	\$3,359	\$4,193	\$4,038	\$4,050	\$2,590	\$2,590	\$0	(\$1,460)	(36.05)
Public Works Admin - Dues & Memberships	\$666	\$565	\$0	\$465	\$465	\$465	\$0	\$0	0.00
DeptFunc: Public Works Administratio	\$51,482	\$53,641	\$55,273	\$59,249	\$62,916	\$67,916	\$5,000	\$8,667	14.63

Department	Position Title	FTE	FY16 Mayor Approved	FTE	FY17 Salary Request	FTE	FY17 Mayor Approved
Public Works Administration							
	Director	1.00	\$ 123,543	1.00	\$ 132,965	1.00	\$ 132,965
	partial funding by Water/WW	(0.67)	\$ (82,362)	(0.66)	\$ (87,757)	(0.66)	\$ (87,757)
	Brightside	-	\$ 10,000	-	\$ 10,000	-	\$ 5,000
	TOTAL	0.33	\$ 51,181	0.34	\$ 55,208	0.34	\$ 50,208

Department Expenses										
To Date:	4/29/2016	City Budget Mayor								
Description	FY16 Y-T-D			FY17 Mayor			Mayor Change	Budget Change	Budget Perc	
	FY14 Actual	FY15 Actual	Actual	FY16 Budget	FY17 Request	Allowed				
Highway-Salaries & Wages	\$655,228	\$654,315	\$588,220	\$693,040	\$693,670	\$742,655	\$48,985	\$49,615	7.16	
Highway-Overtime	\$110,409	\$110,120	\$95,068	\$115,000	\$115,500	\$115,500	\$0	\$500	0.43	
Highway-Longevity	\$14,550	\$14,800	\$15,850	\$14,800	\$13,450	\$13,450	\$0	(\$1,350)	(9.12)	
Highway-Professional Devel	\$1,300	\$1,000	\$1,000	\$1,000	\$0	\$0	\$0	(\$1,000)	(100.00)	
Highway-Clothing Allowance	\$6,700	\$6,000	\$5,500	\$6,000	\$6,000	\$6,000	\$0	\$0	0.00	
Highway-Tool Allowance	\$0	\$700	\$350	\$350	\$500	\$500	\$0	\$150	42.86	
Highway-Repair & Maint Equip	\$66,467	\$64,984	\$58,583	\$62,500	\$62,500	\$62,500	\$0	\$0	0.00	
Highway - Equipment Lease	\$58,837	\$54,667	\$50,504	\$85,000	\$85,000	\$85,000	\$0	\$0	0.00	
Highway-Yard Waste Removal Program	\$15,920	\$18,111	\$22,110	\$29,000	\$32,500	\$32,500	\$0	\$3,500	12.07	
Highway-Radio Communications	\$7,813	\$11,407	\$7,169	\$9,500	\$9,500	\$9,500	\$0	\$0	0.00	
Highway-Roadway/Sidewalk Mtce	\$184,778	\$183,745	\$237,099	\$240,000	\$240,000	\$240,000	\$0	\$0	0.00	
Highway-Safety Program	\$1,892	\$1,593	\$453	\$1,500	\$1,500	\$1,500	\$0	\$0	0.00	
Highway-Clean-Up Program	\$36,659	\$53,212	\$37,681	\$53,000	\$53,000	\$53,000	\$0	\$0	0.00	
Highway-Office Supplies	\$8,062	\$5,116	\$3,030	\$5,000	\$5,000	\$5,000	\$0	\$0	0.00	
Highway-Fence - City Wide	\$2,415	\$7,820	\$6,410	\$9,000	\$9,000	\$9,000	\$0	\$0	0.00	
Highway-Guard Rails	\$1,835	\$3,709	\$0	\$4,000	\$4,000	\$4,000	\$0	\$0	0.00	
Highway-Vehicular Supplies	\$60,972	\$56,493	\$25,925	\$52,500	\$52,500	\$52,500	\$0	\$0	0.00	
Highway-Lumber	\$625	\$806	\$0	\$1,500	\$1,500	\$1,500	\$0	\$0	0.00	
Highway-DPW Supplies	\$0	\$0	\$0	\$1,500	\$1,500	\$1,500	\$0	\$0	0.00	
Highway-Capital	\$67,661	\$37,717	\$0	\$0	\$0	\$0	\$0	\$0	0.00	
Highway - Vehicle Replacement	\$0	\$65,000	\$0	\$0	\$0	\$0	\$0	\$0	0.00	
DeptFunc: Highw ay & Sidew alk Maint	\$1,302,123	\$1,351,313	\$1,154,951	\$1,384,190	\$1,386,620	\$1,435,605	\$48,985	\$51,415	3.71	

Department	Position Title	FTE	FY16 Mayor Approved	FTE	FY17 Salary Request	FTE	FY17 Mayor Approved
Highways							
	General Foreman	1.00	\$ 57,970	1.00	\$ 59,717	1.00	\$ 59,717
	Working Foreman	3.00	\$ 150,010	3.00	\$ 154,565	3.00	\$ 154,565
	Mason	1.00	\$ 44,179	1.00	\$ 45,510	1.00	\$ 45,510
	MEO LHS Laborer/B&G	3.00	\$ 117,218	3.00	\$ 126,984	3.00	\$ 126,984
	PW Craftsman	0.40	\$ 15,949	0.40	\$ 16,931	0.40	\$ 16,931
	MEO LHS PW Laborers	4.00	\$ 157,824	4.00	\$ 158,007	5.00	\$ 192,286
	Head Admin Clerk	1.00	\$ 44,796	1.00	\$ 45,824	1.00	\$ 45,824
	Account Clerk/Dispatcher	1.00	\$ 39,833	1.00	\$ 40,804	1.00	\$ 40,804
	Seasonal Position	-	\$ 14,706	-	\$ 14,706	-	\$ 29,412
	Out of Grade	-	\$ 18,000	-	\$ 18,000	-	\$ 18,000
	Night Diff 10%	-	\$ 7,941	-	\$ 7,941	-	\$ 7,941
	Safety & Tran Officier	-	\$ 1,040	-	\$ 4,160	-	\$ 4,160
	Pesticide Lic	-	\$ 520	-	\$ 520	-	\$ 520
	from Salary Reserve - contract retro	-	\$ 23,050	-	\$ -	-	\$ -
	Part-Time Seasonal	-	\$ -	-	\$ -	-	\$ -
	TOTAL	14.40	\$ 693,036	14.40	\$ 693,670	15.40	\$ 742,654

Department Expenses									
To Date:	4/29/2016	City Budget Mayor							
Description	FY14 Actual	FY15 Actual	FY16 Y-T-D		FY17 Mayor		Mayor Change	Budget Change	Budget Perc
			Actual	FY16 Budget	FY17 Request	Allowed			
Refuse Collection & Disp - Salaries	\$61,908	\$58,290	\$59,992	\$70,700	\$78,525	\$78,525	\$0	\$7,825	11.07
Refuse Collection & Disposal Overtime	\$22	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00
Refuse Collection & Disposal - Clothing Allo	\$150	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00
Refuse Collection & Disp - Boot Allowance	\$350	\$500	\$500	\$500	\$500	\$500	\$0	\$0	0.00
Refuse Collection & Disp - Equipment Lease	\$1,538	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00
Refuse-Contract-Disposal Area	\$1,367,814	\$1,243,427	\$332,144	\$1,282,000	\$1,059,894	\$1,032,000	(\$27,894)	(\$250,000)	(19.50)
Refuse-Contract-Pick Up & Hauling	\$1,489,583	\$1,953,996	\$1,715,998	\$2,177,556	\$2,647,350	\$2,647,350	\$0	\$469,794	21.57
Refuse-Recycling	\$15,325	\$22,814	\$3,093	\$3,000	\$71,880	\$71,880	\$0	\$68,880	2,296.00
Landfill Legal & Consulting	\$17,116	\$105,016	\$91,842	\$125,000	\$280,500	\$280,500	\$0	\$155,500	124.40
DeptFunc: Refuse Collection & Dispos	\$2,953,806	\$3,384,044	\$2,203,569	\$3,658,756	\$4,138,649	\$4,110,755	(\$27,894)	\$451,999	12.35

Department	Position Title	FTE	FY16 Mayor Approved	FTE	FY17 Salary Request	FTE	FY17 Mayor Approved
Refuse Collection & Disposal							
	Solid Waste/Recy Manager	1.00	\$ 51,106	1.00	\$ 52,651	1.00	\$ 52,651
	Recycling Attendants - PT	0.31	\$ 7,625	0.31	\$ 7,625	0.31	\$ 7,625
	Gate Keeper (2 PT)	-	\$ 10,270	-	\$ 10,270	-	\$ 10,270
	Trash Cart Ambassadors (2)	-	\$ -	-	\$ 7,980	-	\$ 7,980
	from Salary Reserve - contract retro	-	\$ 1,700	-	\$ -	-	\$ -
	TOTAL	1.31	\$ 70,700	1.31	\$ 78,525	1.31	\$ 78,525

Department Expenses									
To Date:	4/29/2016	City Budget Mayor		FY16 Y-T-D		FY17 Mayor			
Description	FY14 Actual	FY15 Actual	Actual	FY16 Budget	FY17 Request	Allowed	Mayor Change	Budget Change	Budget Perc
Vehicle Maint-Salaries & Wages	\$161,009	\$174,781	\$174,112	\$191,906	\$192,702	\$192,702	\$0	\$795	0.41
Vehicle Maint-Overtime	\$1,107	\$446	\$1,183	\$500	\$500	\$500	\$0	\$0	0.00
Vehicle Maint-Longevity	\$4,700	\$3,650	\$2,250	\$3,600	\$3,650	\$3,650	\$0	\$50	1.39
Vehicle Maint-Clothing Allowance	\$3,400	\$3,400	\$3,400	\$3,400	\$3,400	\$3,400	\$0	\$0	0.00
Vehicle Maint-Electricity	\$15,202	\$20,816	\$17,894	\$17,650	\$17,650	\$17,650	\$0	\$0	0.00
Vehicle Maint-Heat	\$28,580	\$24,931	\$16,707	\$23,000	\$23,000	\$23,000	\$0	\$0	0.00
Vehicle Maint-Office Supplies	\$976	\$684	\$886	\$1,000	\$1,000	\$1,000	\$0	\$0	0.00
Vehicle Maint-Building Maintenance-Capital	\$7,133	\$31,167	\$19,909	\$23,000	\$23,000	\$23,000	\$0	\$0	0.00
DeptFunc: Vehicle Maint. - 0425	\$222,108	\$259,875	\$236,341	\$264,056	\$264,902	\$264,902	\$0	\$845	0.32

Department	Position Title	FTE	FY16 Mayor Approved	FTE	FY17 Salary Request	FTE	FY17 Mayor Approved
Vehicle Maintenance							
	Working Foreman	1.00	\$ 54,496	1.00	\$ 57,096	1.00	\$ 57,096
	Welder/Mechanic	1.00	\$ 44,179	1.00	\$ 45,510	1.00	\$ 45,510
	ME Repairman	2.00	\$ 87,382	2.00	\$ 90,095	2.00	\$ 90,095
	from Salary Reserve - contract retro	-	\$ 5,850	-	\$ -	-	\$ -
	TOTAL	4.00	\$ 191,906	4.00	\$ 192,702	4.00	\$ 192,702

Department Expenses									
To Date:	4/29/2016	City Budget Mayor							
Description	FY14 Actual	FY15 Actual	FY16 Y-T-D		FY17 Mayor		Mayor Change	Budget Change	Budget Perc
			Actual	FY16 Budget	FY17 Request	Allowed			
Building Maint-Salaries & Wages	\$71,974	\$55,757	\$64,080	\$118,439	\$76,075	\$76,075	\$0	(\$42,365)	(35.77)
Building Maint.-Overtime	\$270	\$1,889	\$2,099	\$2,000	\$3,000	\$3,000	\$0	\$1,000	50.00
Building Maint-Clothing Allowance	\$0	\$0	\$0	\$0	\$1,000	\$350	(\$650)	\$350	0.00
Building Maint - Electricity	\$97,090	\$78,498	\$97,480	\$84,000	\$95,000	\$90,000	(\$5,000)	\$6,000	7.14
Building Maint - Heat	\$45,616	\$31,214	\$69,591	\$50,000	\$60,000	\$60,000	\$0	\$10,000	20.00
Building Maint-City Hall Bldg Maint	\$8,554	\$29,989	\$54,145	\$24,000	\$35,000	\$35,000	\$0	\$11,000	45.83
Building Maint-Fire Dept Bldgs Mtce	\$5,268	\$12,605	\$6,727	\$12,500	\$20,000	\$20,000	\$0	\$7,500	60.00
Building Maint-Repairs & Maint. Elevator	\$3,220	\$5,215	\$3,256	\$6,700	\$6,500	\$6,500	\$0	(\$200)	(2.99)
Building Maint-Other Mun Bldgs Maint	\$511	\$3,855	\$2,854	\$4,500	\$7,500	\$7,500	\$0	\$3,000	66.67
Building Maint-Custodial Supplies	\$4,986	\$3,043	\$3,810	\$6,500	\$7,000	\$6,500	(\$500)	\$0	0.00
DeptFunc: Public Buildings and Prope	\$237,489	\$222,065	\$304,042	\$308,639	\$311,075	\$304,925	(\$6,150)	(\$3,715)	(1.20)

Department	Position Title	FTE	FY16 Mayor Approved	FTE	FY17 Salary Request	FTE	FY17 Mayor Approved
Building Maintenance							
	Bldg Maint Manager - Stipend	-	\$ 40,000	-	\$ 15,000	-	\$ 15,000
	Bldg Custodian (contract)	-	\$ 49,000	-	\$ 28,000	-	\$ 28,000
	Bldg Custodian	1.00	\$ 29,439	1.00	\$ 33,075	1.00	\$ 33,075
	TOTAL	1.00	118,439	1.00	76,075	1.00	76,075

Department Expenses									
To Date:	4/29/2016	City Budget Mayor		FY16 Y-T-D		FY17 Mayor			
Description	FY14 Actual	FY15 Actual	Actual	FY16 Budget	FY17 Request	Allowed	Mayor Change	Budget Change	Budget Perc
Parks-Salaries & Wages	\$254,772	\$242,210	\$184,577	\$268,048	\$277,961	\$277,961	\$0	\$9,913	3.70
Parks-Overtime	\$23,786	\$26,454	\$30,577	\$20,000	\$20,000	\$20,000	\$0	\$0	0.00
Parks-Longevity	\$3,950	\$4,200	\$2,800	\$4,200	\$4,800	\$4,800	\$0	\$600	14.29
Parks-Clothing Allowance	\$3,000	\$3,000	\$2,500	\$3,000	\$3,000	\$3,000	\$0	\$0	0.00
Parks-Electricity	\$5,563	\$6,255	\$6,794	\$6,900	\$6,900	\$6,900	\$0	\$0	0.00
Parks-Heat	\$6,453	\$5,134	\$3,766	\$6,800	\$6,800	\$6,800	\$0	\$0	0.00
Parks-Repairs & Maint. Vehicles	\$16,777	\$17,539	\$15,894	\$17,000	\$18,000	\$18,000	\$0	\$1,000	5.88
Park Dept - Equipment Lease	\$9,218	\$7,680	\$3,840	\$9,731	\$9,731	\$9,731	\$0	\$0	0.00
Parks-Tree Removal	\$65,339	\$38,837	\$44,142	\$75,000	\$65,000	\$75,000	\$10,000	\$0	0.00
Parks-Bldg Equip & Repairs	\$0	\$3,556	\$50	\$5,500	\$5,500	\$5,500	\$0	\$0	0.00
Parks-Trees & Shrubs	\$38,629	\$54,911	\$7,907	\$30,000	\$50,000	\$30,000	(\$20,000)	\$0	0.00
Parks-Vehicular Supplies	\$20,708	\$10,264	\$3,983	\$10,800	\$10,800	\$10,800	\$0	\$0	0.00
Parks-Cemetary Supplies	\$1,000	\$14,600	\$12,900	\$19,500	\$19,500	\$19,500	\$0	\$0	0.00
Parks-DPW Supplies	\$35,644	\$45,937	\$22,144	\$45,000	\$51,500	\$51,500	\$0	\$6,500	14.44
DeptFunc: Park Maint. Department - 0	\$484,841	\$480,576	\$341,873	\$521,479	\$549,492	\$539,492	(\$10,000)	\$18,014	3.45

Department	Position Title	FTE	FY16 Mayor Approved	FTE	FY17 Salary Request	FTE	FY17 Mayor Approved
Park Department							
	General Foreman	1.00	\$ 57,970	1.00	\$ 59,717	1.00	\$ 59,717
	Working Foreman/Parks	-		1.00	\$ 47,954	1.00	\$ 47,954
	Park Mtce/Craft	1.00	\$ 41,080	-	\$ -	-	\$ -
	MEO LHS PW Laborers	1.00	\$ 39,686	1.00	\$ 40,893	1.00	\$ 40,893
	Summer Help (mow ing)	-	\$ 7,920	-	\$ 7,920	-	\$ 7,920
	MEO/Groundskeeper	1.00	\$ 38,542	2.00	\$ 78,775	2.00	\$ 78,775
	Grounds w orker/Laborer	2.00	\$ 70,543	1.00	\$ 38,667	1.00	\$ 38,667
	Pest/Tree Crew Diff		\$ 2,496		\$ 2,495		\$ 2,495
	Safety & Training Offic		\$ 1,040		\$ 1,040		\$ 1,040
	Out of Grade		\$ 500		\$ 500		\$ 500
	from Salary Reserve - contract retro	-	\$ 8,270	-	\$ -	-	\$ -
	TOTAL	6.00	\$ 268,048	6.00	\$ 277,961	6.00	\$ 277,961

Human Services

**Citizen Center
Veterans Services
Senior Services
Stadium Commission
Recreation
Public Library**

Department Expenses									
To Date:	4/29/2016	City Budget Mayor		FY16 Y-T-D		FY17 Mayor			
Description	FY14 Actual	FY15 Actual	Actual	FY16 Budget	FY17 Request	Allowed	Mayor Change	Budget Change	Budget Perc
Citizen Ctr-Salaries & Wages	\$236,399	\$240,010	\$196,611	\$240,453	\$254,398	\$254,398	\$0	\$13,945	5.80
Citizen Ctr - Overtime	\$4,250	\$3,981	\$4,339	\$4,000	\$4,000	\$4,000	\$0	\$0	0.00
Citizen Ctr-Longevity	\$6,050	\$6,100	\$6,100	\$6,050	\$6,100	\$6,100	\$0	\$50	0.83
Citizen Ctr-Professional Devel	\$2,950	\$3,850	\$3,504	\$3,850	\$3,850	\$3,850	\$0	\$0	0.00
Citizen Ctr-Electricity	\$30,011	\$28,806	\$24,982	\$30,000	\$35,000	\$35,000	\$0	\$5,000	16.67
Citizen Ctr-Heat	\$28,770	\$42,253	\$13,937	\$40,000	\$35,000	\$35,000	\$0	(\$5,000)	(12.50)
Citizen Ctr-Repairs & Maint. Office Equipmer	\$3,309	\$4,247	\$2,885	\$2,600	\$3,000	\$3,000	\$0	\$400	15.38
Citizen Ctr-Repairs & Maint Fire Equipment	\$598	\$351	\$323	\$350	\$350	\$350	\$0	\$0	0.00
Citizen Ctr Bldg. Maint	\$16,577	\$17,990	\$15,907	\$20,000	\$20,000	\$20,000	\$0	\$0	0.00
Citizen Ctr-Repairs & Maint. Elevator	\$1,031	\$0	\$971	\$1,000	\$1,000	\$1,000	\$0	\$0	0.00
Citizen Ctr-Annual Fireworks Entertainment	\$12,500	\$15,000	\$15,000	\$15,000	\$17,000	\$17,000	\$0	\$2,000	13.33
Citizen Ctr-Security Services	\$42	\$0	\$0	\$350	\$350	\$350	\$0	\$0	0.00
Citizen Ctr-Pest Control Services	\$378	\$330	\$420	\$400	\$400	\$400	\$0	\$0	0.00
Citizen Ctr-Office Supplies	\$1,029	\$1,180	\$2,296	\$1,500	\$1,500	\$1,500	\$0	\$0	0.00
Citizen Ctr-Vehicular Supplies	\$15,666	\$13,723	\$16,664	\$15,000	\$17,000	\$15,000	(\$2,000)	\$0	0.00
Citizen Ctr-All Other	\$1,922	\$2,721	\$644	\$1,700	\$1,700	\$1,700	\$0	\$0	0.00
DeptFunc: Citizen Center - 0549	\$361,482	\$380,542	\$304,583	\$382,253	\$400,648	\$398,648	(\$2,000)	\$16,395	4.29

Department	Position Title	FTE	FY16 Mayor Approved	FTE	FY17 Salary Request	FTE	FY17 Mayor Approved
Citizens Center							
	Director	1.00	\$ 70,172	1.00	\$ 70,172	1.00	\$ 70,172
	Director - stipend	-	\$ 2,250	-	\$ -	-	\$ -
	Director - mtn supervisor	-	\$ 2,500	-	\$ 2,500	-	\$ 2,500
	Program Coord	1.00	\$ 39,564	1.00	\$ 40,783	1.00	\$ 40,783
	Principal Account Clerk	1.00	\$ 36,219	1.00	\$ 36,398	1.00	\$ 36,398
	Principal Account Clerk	1.00	\$ 36,219	1.00	\$ 36,398	1.00	\$ 36,398
	Principal Account Clerk	1.00	\$ 36,219	1.00	\$ 36,398	1.00	\$ 36,398
	Bldg Mtce Craft/Cust	2.00	\$ 68,784	2.00	\$ 69,124	2.00	\$ 69,124
	Veterans Driver	1.00	\$ 24,746	1.00	\$ 24,024	1.00	\$ 24,024
	Disability Coordinator	0.20	\$ 15,000	0.20	\$ 15,000	0.20	\$ 15,000
	Disability Commission - offset	(0.20)	\$ (15,000)	(0.20)	\$ (15,000)	(0.20)	\$ (15,000)
	Revolving Accounts - offset for various	(0.40)	\$ (15,000)	-	\$ -	-	\$ -
	Revolving Accounts - offset for Bldg Mtce	(0.10)	\$ (5,000)	(0.10)	\$ (5,000)	(0.10)	\$ (5,000)
	Veterans Skating Rink - offset	(0.30)	\$ (10,000)	(0.30)	\$ (10,000)	(0.30)	\$ (10,000)
	Wood School Day Care - offset	(0.25)	\$ (10,000)	(0.25)	\$ (10,000)	(0.25)	\$ (10,000)
	Fomula Grant - offset	(1.00)	\$ (36,219)	(1.00)	\$ (36,398)	(1.00)	\$ (36,398)
	Retro Pay - contract settlement						
	TOTAL	5.95	\$ 240,453	6.35	\$ 254,398	6.35	\$ 254,398

Department Expenses									
To Date:	4/29/2016	City Budget Mayor							
Description	FY14 Actual	FY15 Actual	FY16 Y-T-D Actual	FY16 Budget	FY17 Request	FY17 Mayor Allowed	Mayor Change	Budget Change	Budget Perc
Veterans-Salaries & Wages	\$50,540	\$49,536	\$42,531	\$50,264	\$50,264	\$50,264	\$0	\$0	0.00
Veterans-Longevity	\$1,400	\$1,400	\$1,400	\$1,400	\$1,400	\$1,400	\$0	\$0	0.00
Veterans-Communications	\$382	\$390	\$606	\$500	\$500	\$500	\$0	\$0	0.00
Veterans Grave Reg	\$525	\$467	\$637	\$700	\$700	\$700	\$0	\$0	0.00
Veterans-Cash Payments	\$1,101,244	\$1,285,363	\$753,377	\$1,200,000	\$1,100,000	\$1,000,000	(\$100,000)	(\$200,000)	(16.67)
Veterans-Mem Day Parade	\$2,700	\$2,700	\$0	\$3,200	\$3,200	\$3,200	\$0	\$0	0.00
Veterans-Pearl Harbor Day Parade	\$500	\$500	\$0	\$500	\$500	\$500	\$0	\$0	0.00
Veterans Day Parade	\$2,350	\$2,350	\$2,350	\$2,350	\$2,350	\$2,350	\$0	\$0	0.00
Veterans-Burial	\$9,937	\$21,892	\$12,000	\$12,000	\$16,000	\$18,000	\$2,000	\$6,000	50.00
Veterans-Office Supplies	\$1,290	\$1,263	\$682	\$1,300	\$1,300	\$1,300	\$0	\$0	0.00
Veterans-Flag Account	\$6,184	\$7,805	\$5,773	\$6,000	\$6,000	\$6,000	\$0	\$0	0.00
Veteran Director/Agent Expense	\$1,524	\$1,497	\$274	\$1,500	\$1,500	\$1,500	\$0	\$0	0.00
DeptFunc: Veterans - 0543	\$1,178,575	\$1,375,163	\$819,631	\$1,279,714	\$1,183,714	\$1,085,714	(\$98,000)	(\$194,000)	(15.16)

Department	Position Title	FTE	FY16 Mayor Approved	FTE	FY17 Salary Request	FTE	FY17 Mayor Approved
Veterans Services							
	Director	1.00	\$ 50,264	1.00	\$ 50,264	1.00	\$ 50,264
	TOTAL	1.00	\$ 50,264	1.00	\$ 50,264	1.00	\$ 50,264

Department Expenses									
To Date:	4/29/2016	City Budget Mayor							
Description	FY14 Actual	FY15 Actual	FY16 Y-T-D		FY17 Mayor		Mayor Change	Budget Change	Budget Perc
			Actual	FY16 Budget	FY17 Request	Allowed			
Senior Ctr-Salaries & Wages	\$58,746	\$55,267	\$63,110	\$58,847	\$62,729	\$62,729	\$0	\$3,882	6.60
Senior Ctr-Longevity	\$1,000	\$1,000	\$0	\$1,000	\$1,000	\$1,000	\$0	\$0	0.00
Senior Ctr-Clothing Allowance	\$0	\$0	\$0	\$500	\$500	\$500	\$0	\$0	0.00
Senior Ctr-Repairs & Maint. Office Equipmer	\$1,742	\$0	\$1,154	\$1,700	\$1,700	\$1,700	\$0	\$0	0.00
Senior Ctr-Office Supplies	\$0	\$0	\$102	\$1,000	\$1,000	\$1,000	\$0	\$0	0.00
Senior Ctr-Travel	\$0	\$0	\$0	\$4,000	\$1,500	\$1,500	\$0	(\$2,500)	(62.50)
DeptFunc: Senior Services - 0541	\$61,488	\$56,267	\$64,367	\$67,047	\$68,429	\$68,429	\$0	\$1,382	2.06

Department	Position Title	FTE	FY16 Mayor Approved	FTE	FY17 Salary Request	FTE	FY17 Mayor Approved
Senior Services							
	Director	-	\$ 4,500	-	\$ 4,500	-	\$ 4,500
	Nurse	1.00	\$ 54,347	1.00	\$ 58,229	1.00	\$ 58,229
	Activities/Vol Coord	1.00	\$ 29,263	1.00	\$ 29,411	1.00	\$ 29,411
	Outreach Coordinator	-	\$ 8,736	-	\$ 8,736	-	\$ 8,736
	Outreach Coordinator - Grant offset	-	\$ (8,736)	-	\$ (8,736)	-	\$ (8,736)
	TOTAL	2.00	\$ 88,110	2.00	\$ 92,140	2.00	\$ 92,140

Department Expenses									
To Date:	4/29/2016	City Budget Mayor		FY16 Y-T-D		FY17 Mayor			
Description	FY14 Actual	FY15 Actual	Actual	FY16 Budget	FY17 Request	Allowed	Mayor Change	Budget Change	Budget Perc
Rec-Salaries & Wages	\$20,161	\$34,267	\$59,689	\$56,544	\$62,017	\$62,017	\$0	\$5,473	9.68
Rec-Other Mun Bldgs Maint	\$123,190	\$43,662	\$53,814	\$108,000	\$50,000	\$90,000	\$40,000	(\$18,000)	(16.67)
Recreation - Vehicle Replacement	\$0	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	0.00
DeptFunc: Recreation - 0630	\$143,351	\$92,929	\$113,503	\$164,544	\$112,017	\$152,017	\$40,000	(\$12,527)	(7.61)

Department	Position Title	FTE	FY16 Mayor Approved	FTE	FY17 Salary Request	FTE	FY17 Mayor Approved
Recreation							
	Life Guards	-	\$ 24,000	-	\$ 24,000	-	\$ 24,000
	Supervisor -Swasey Park	-	\$ 4,200	-	\$ 6,000	-	\$ 6,000
	Park & Rec maintenance	-	\$ 12,000	-	\$ 12,000	-	\$ 12,000
	Skilled laborer	1.00	\$ 32,688	1.00	\$ 34,314	1.00	\$ 34,314
	Skilled laborer - revolving fund offset	(0.50)	\$ (16,344)	(0.42)	\$ (14,297)	(0.42)	\$ (14,297)
	TOTAL	0.50	\$ 56,544	0.58	\$ 62,017	0.58	\$ 62,017

Department Expenses									
To Date:	4/29/2016	City Budget Mayor		FY16 Y-T-D		FY17 Mayor			
Description	FY14 Actual	FY15 Actual	Actual	FY16 Budget	FY17 Request	Allowed	Mayor Change	Budget Change	Budget Perc
Library-Salaries & Wages	\$825,335	\$814,783	\$712,340	\$897,886	\$906,396	\$906,396	\$0	\$8,510	0.95
Library-Overtime	\$31,462	\$27,134	\$22,105	\$30,000	\$30,000	\$30,000	\$0	\$0	0.00
Library - Shift Differential	\$4,576	\$4,489	\$3,385	\$5,000	\$5,000	\$5,000	\$0	\$0	0.00
Library-Longevity	\$13,325	\$13,625	\$13,750	\$14,800	\$7,463	\$7,463	\$0	(\$7,338)	(49.58)
Library-Professional Devel	\$4,463	\$10,400	\$6,625	\$6,875	\$5,000	\$7,000	\$2,000	\$125	1.82
Library-Utilities	\$67,612	\$73,484	\$59,031	\$69,500	\$69,500	\$69,500	\$0	\$0	0.00
Library-Repairs & Maint. Office Equipment	\$6,282	\$6,122	\$5,457	\$6,227	\$6,225	\$6,225	\$0	(\$2)	(0.03)
Library-Bldg & Grounds Service	\$26,977	\$20,899	\$29,859	\$30,000	\$29,305	\$51,205	\$21,900	\$21,205	70.68
Library-Information Technology Services	\$4,871	\$3,387	\$2,168	\$4,500	\$4,500	\$4,500	\$0	\$0	0.00
Library-Communications	\$2,581	\$3,311	\$2,610	\$3,473	\$3,475	\$3,475	\$0	\$2	0.06
Library-Postage	\$2,297	\$1,719	\$1,985	\$5,000	\$5,000	\$5,000	\$0	\$0	0.00
Library-Office Supplies	\$3,117	\$4,155	\$1,192	\$3,500	\$3,500	\$3,500	\$0	\$0	0.00
Library-Building Equip Repairs Maint. Supplie	\$19,786	\$16,292	\$12,049	\$15,000	\$21,515	\$16,500	(\$5,015)	\$1,500	10.00
Library - Vehicular Supplies	\$26	\$103	\$9	\$60	\$60	\$60	\$0	\$0	0.00
Library Consortium	\$64,506	\$64,506	\$64,506	\$64,506	\$64,506	\$64,506	\$0	\$0	0.00
Library-Other	\$10,000	\$10,000	\$0	\$10,000	\$10,000	\$10,000	\$0	\$0	0.00
Library-Circulation System	\$15,000	\$15,000	\$12,634	\$15,000	\$15,000	\$15,000	\$0	\$0	0.00
Library-Bond Payment	\$70,530	\$67,093	\$0	\$64,153	\$60,913	\$60,913	\$0	(\$3,240)	(5.05)
DeptFunc: Library - 0610	\$1,172,747	\$1,156,501	\$949,704	\$1,245,480	\$1,247,358	\$1,266,243	\$18,885	\$20,763	1.67

Department	Position Title	FTE	FY16 Mayor Approved	FTE	FY17 Salary Request	FTE	FY17 Mayor Approved
Public Library							
	Director	1.00	\$ 85,309	1.00	\$ 85,309	1.00	\$ 85,309
	Assistant Director	1.00	\$ 52,530	1.00	\$ 54,118	1.00	\$ 54,118
	Librarian I	3.00	\$ 142,335	3.00	\$ 142,334	3.00	\$ 142,334
	System Admin	0.75	\$ 40,588	0.75	\$ 40,588	0.75	\$ 40,588
	Division Head	3.50	\$ 155,318	3.50	\$ 156,087	3.50	\$ 156,087
	Library Assistant	4.48	\$ 177,307	4.48	\$ 178,095	4.48	\$ 178,095
	Lib Asst/Custodial	1.00	\$ 39,846	1.00	\$ 40,043	1.00	\$ 40,043
	Lib Technical Asst	3.00	\$ 100,222	5.00	\$ 167,861	5.00	\$ 167,861
	Library Clerical	2.25	\$ 69,236	0.50	\$ 15,462	0.50	\$ 15,462
	Adol Behav Spec/Ment	0.25	\$ 8,694	-	\$ -	-	\$ -
	Security	-	\$ 19,000	-	\$ 19,000	-	\$ 19,000
	Pages	0.35	\$ 7,500	0.35	\$ 7,498	0.35	\$ 7,498
	TOTAL	20.58	\$ 897,886	20.58	\$ 906,396	20.58	\$ 906,396

Other

**Debt Service
Employee Benefits
Liability Insurance
Reserves & Other
State Assessments**

Debt Service

Expense Line Item	2015 Actual	2016 Adopted Budget	2017 Department Request	2017 Mayor Approved	Dollar Variance	%Var.
Principal - Long Term	7,345,759	6,815,128	6,439,297	6,439,297	(375,831)	-5.5%
Interest - Long Term	1,582,911	1,231,429	1,662,969	1,662,969	431,540	35.0%
Interest - Short Term Notes	62,843	358,227	270,000	270,000	(88,227)	-24.6%
Admin & Closing Fees	7,011	20,000	100,000	100,000	80,000	400.0%
Total Direct Expenses	8,998,524	8,424,784	8,472,266	8,472,266	47,482	0.6%

Employee Benefits

Expense Line Item	2015 Actual	2016 Adopted Budget	2017 Department Request	2017 Mayor Approved	Dollar Variance	%Var.
Unemployment Compensation	179,988	300,000	200,000	200,000	(100,000)	-33.3%
Group Insurance	19,088,745	22,823,662	23,981,774	23,604,888	781,226	3.4%
Payroll Taxes	1,118,205	1,000,000	1,120,000	1,120,000	120,000	12.0%
Workers Compensation	387,675	470,000	410,000	410,000	(60,000)	-12.8%
Retiree Medical Coverage	211,042	250,000	272,500	272,500	22,500	9.0%
Sick Leave Bank	179,378	75,000	75,000	75,000	-	0.0%
Vacation Accrual	19,568	150,000	50,000	50,000	(100,000)	-66.7%
Contributory Pensions	13,340,793	14,380,890	15,251,356	15,251,356	870,466	6.1%
Non-Contributory/ City COLA Pensions	33,939	65,000	65,000	65,000	-	0.0%
Long Term Disability	2,057	2,100	2,100	2,100	-	0.0%
Injured on Duty Clams	191,771	150,000	157,500	157,500	7,500	5.0%
Mitigation and Health Trust Closeout	648,500	474,500	0	0	(474,500)	0.0%
Total Direct Expenses	35,401,662	40,141,152	41,585,230	41,208,344	1,067,192	2.7%

Liability Insurance

Expense Line Item	2015	Actual	2016 Adopted Budget	2017 Department Request	2017 Mayor Approved	Dollar Variance	%Var.
Liability Insurance		728,507	888,954	933,402	933,402	44,448	5.0%
						0	
Total Direct Expenses		728,507	888,954	933,402	933,402	44,448	5.0%

Reserves & Other

Expense Line Item	2016		2017		Dollar Variance	%Var.
	2015 Actual	Adopted Budget	Department Request	2017 Mayor Approved		
Overlay	586,424	599,828	550,000	550,000	(49,828)	-8.3%
Capital Projects	599,994	700,000	700,000	820,000	120,000	17.1%
School Stabilization	-	200,000	-	-	(200,000)	-100.0%
Salary Reserve	-	208,605	453,500	453,500	244,895	117.4%
					-	
Spcial Revenue	-	-	-	-	-	
Other Deficits	919,610	1,517,284	750,000	140,830	(1,376,454)	0.0%
Budget Reserve (snow)	-	746,500	750,000	528,952	(217,548)	-29.1%
Trust (Stabilization)	800,000	2,500,000	-	1,000,000	(1,500,000)	-60.0%
Total Direct Expenses	2,906,028	6,472,217	3,203,500	3,493,282	-2,978,935	-46.0%

State Assessments - Cherry Sheet Budget

Expense Line Item	2015 Actual	2016 Adopted Budget	2017 Department Request	2017 Mayor Approved	Dollar Variance	%Var.
Ret. Employees Health Ins	15,780	14,086	13,857	13,857	(229)	-1.6%
Mosquito Control	114,209	114,034	125,809	125,809	11,775	10.3%
Air Pollution Districts	15,503	15,619	16,010	16,010	391	2.5%
RMV Non-Renewal Surc.	89,780	89,780	89,780	89,780	-	0.0%
Regional Transit	447,323	478,524	592,166	592,166	113,642	23.7%
Offset Receipts					-	
School Choice Sending Tuition	1,180,659	1,190,061	1,095,599	1,095,599	(94,462)	-7.9%
Charter School Sending Tuition	3,090,906	3,048,011	3,113,739	3,174,596	126,585	4.2%
SPEC EDUC	17,828	18,541	18,541	18,541	-	0.0%
Qual. Bonds	-				-	
Total Direct Expenses	4,971,988	4,968,656	5,065,501	5,126,358	157,702	3.2%

Enterprise/Other Funds

**Wastewater
Water
Parking Fund**

Wastewater

Budget Report									
To Date:	4/29/2016	City Budget Mayor							
Description	FY14 Actual	FY15 Actual	FY16 Y-T-D Actual	FY16 Budget	FY17 Request	FY17 Mayor Allowed	Mayor Change	Budget Change	Budget Perc
Sewer-Penalties and Interest on Utility Ch	(\$77,132)	(\$74,710)	(\$59,070)	(\$68,000)	(\$70,000)	(\$70,000)	\$0	(\$2,000)	2.94
Sewer-Residential Usage	(\$3,842,484)	(\$3,975,738)	(\$3,288,950)	(\$4,163,623)	(\$4,850,823)	(\$4,267,714)	\$583,109	(\$104,091)	2.50
Sewer-Commercial Usage	(\$3,477,216)	(\$4,056,958)	(\$3,183,151)	(\$3,983,200)	(\$4,640,621)	(\$4,082,780)	\$557,841	(\$99,580)	2.50
Sewer-Groveland Usage	(\$150,694)	(\$148,813)	(\$126,103)	(\$140,000)	(\$140,000)	(\$140,000)	\$0	\$0	0.00
Sewer-Septage Usage	(\$343,308)	(\$203,793)	(\$260,214)	(\$250,000)	(\$260,000)	(\$260,000)	\$0	(\$10,000)	4.00
Sewer Misc	(\$112,227)	(\$174,866)	(\$84,209)	(\$82,000)	(\$100,000)	(\$100,000)	\$0	(\$18,000)	21.95
Wastewater Betterment Collections	(\$3,522)	(\$1,745)	\$0	\$0	\$0	\$0	\$0	\$0	0.00
Wastewater CSO Impact Fee	(\$92,900)	(\$133,949)	(\$97,700)	(\$70,000)	(\$100,000)	(\$100,000)	\$0	(\$30,000)	42.86
Sewer-Storm Drainage Infrastructure Fee	\$0	\$0	(\$7,839)	(\$2,500)	(\$10,000)	(\$10,000)	\$0	(\$7,500)	300.00
Wastewater Infrastructure Fee	(\$37,160)	(\$53,400)	(\$39,880)	(\$35,000)	(\$35,000)	(\$35,000)	\$0	\$0	0.00
DeptFunc: Revenue - 0000	(\$8,136,644)	(\$8,823,972)	(\$7,147,114)	(\$8,794,323)	(\$10,206,444)	(\$9,065,494)	\$1,140,950	(\$271,171)	3.08

Budget Report										
To Date:	4/29/2016	City Budget Mayor								
Description	FY14 Actual	FY15 Actual	FY16 Y-T-D Actual	FY16 Budget	FY17 Request	FY17 Mayor Allowed	Mayor Change	Budget Change	Budget Perc	
Salaries & Wages-Sewer	\$109,204	\$106,255	\$114,454	\$103,062	\$104,847	\$104,847	\$0	\$1,785	1.73	
Sewer-Overtime	\$1,437	\$143	\$749	\$1,051	\$1,000	\$1,000	\$0	(\$51)	(4.85)	
Sewer-Longevity	\$2,800	\$2,800	\$2,800	\$2,800	\$2,800	\$2,800	\$0	\$0	0.00	
Clothing Allowance	\$1,000	\$1,000	\$1,000	\$700	\$700	\$700	\$0	\$0	0.00	
Sewer & Drain Program	\$31,453	\$28,180	\$31,547	\$30,000	\$30,000	\$30,000	\$0	\$0	0.00	
Tools & Equipment	\$614	\$0	\$933	\$2,000	\$2,000	\$2,000	\$0	\$0	0.00	
Pipe Casting & Cement	\$599	\$609	\$104	\$2,000	\$2,000	\$2,000	\$0	\$0	0.00	
DeptFunc: Sewer - 0441	\$147,108	\$138,987	\$151,587	\$141,613	\$143,347	\$143,347	\$0	\$1,734	1.22	
Salaries & Wages-Wastewater	\$1,563,278	\$1,505,503	\$1,308,328	\$1,699,020	\$1,808,617	\$1,762,256	(\$46,361)	\$63,236	3.72	
Wastewater - Overtime	\$306,370	\$360,030	\$318,507	\$313,305	\$369,340	\$369,340	\$0	\$56,035	17.89	
Wastewater-Longevity	\$25,750	\$25,800	\$24,310	\$24,600	\$28,350	\$28,350	\$0	\$3,750	15.24	
Boot Allowance	\$2,238	\$2,718	\$1,144	\$2,600	\$2,800	\$2,800	\$0	\$200	7.69	
Tuition Reimbursement	\$1,935	\$2,456	\$2,327	\$4,000	\$4,000	\$4,000	\$0	\$0	0.00	
Tool Allowance	\$2,317	\$2,576	\$1,057	\$3,500	\$4,200	\$4,200	\$0	\$700	20.00	
Electricity	\$973,337	\$1,002,090	\$830,179	\$953,107	\$1,039,830	\$1,039,830	\$0	\$86,723	9.10	
Heat & Hot Water	\$120,302	\$108,345	\$77,776	\$93,896	\$109,061	\$109,061	\$0	\$15,165	16.15	
Normal Maintenance	\$158,852	\$171,719	\$124,298	\$150,000	\$170,000	\$170,000	\$0	\$20,000	13.33	
Lift Station-Operation & Maint	\$99,936	\$81,751	\$89,609	\$113,632	\$98,632	\$98,632	\$0	(\$15,000)	(13.20)	
Rent/City Hall	\$17,500	\$17,500	\$18,500	\$18,500	\$18,500	\$18,500	\$0	\$0	0.00	
Uniform Rental	\$6,305	\$7,062	\$7,480	\$9,000	\$7,000	\$7,000	\$0	(\$2,000)	(22.22)	
Service Contracts	\$32,792	\$134,646	\$154,549	\$168,912	\$207,737	\$207,737	\$0	\$38,825	22.99	
Sludge Disposal	\$811,863	\$1,151,899	\$1,047,359	\$1,047,558	\$1,097,737	\$1,097,737	\$0	\$50,179	4.79	
Information Technology	\$0	\$0	\$195	\$0	\$0	\$0	\$0	\$0	0.00	
Legal Fees & Consultant	\$26,668	\$18,683	\$16,829	\$30,000	\$110,000	\$50,000	(\$60,000)	\$20,000	66.67	
Sewer Assessment & Inspection	\$21,313	\$7,740	\$14,197	\$25,000	\$40,000	\$40,000	\$0	\$15,000	60.00	
Advertising-Waste Water	\$0	\$142	\$1,026	\$2,250	\$250	\$250	\$0	(\$2,000)	(88.89)	
Industrial Pretreatment	\$1,983	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00	
Storm Water Expense	\$2,464	\$0	\$0	(\$1,746)	\$0	\$0	\$0	\$1,746	(100.00)	
Communications	\$17,812	\$21,583	\$15,042	\$16,060	\$20,828	\$20,828	\$0	\$4,768	29.69	
Postage	\$15,955	\$14,986	\$8,534	\$14,321	\$20,329	\$20,329	\$0	\$6,008	41.95	
Household Hazardous Waste Program	\$10,306	\$8,974	\$6,315	\$14,000	\$14,000	\$14,000	\$0	\$0	0.00	
Office Supplies	\$6,702	\$12,965	\$5,356	\$5,200	\$6,000	\$6,000	\$0	\$800	15.38	
Wastewater - Vehicular Supplies	\$25,927	\$18,297	\$8,685	\$15,524	\$106,846	\$106,846	\$0	\$91,322	588.26	
Sludge Dewatering Chemicals	\$70,489	\$162,449	\$130,530	\$119,095	\$170,775	\$170,775	\$0	\$51,680	43.39	
Chlorine	\$37,760	\$39,022	\$24,842	\$24,420	\$42,212	\$42,212	\$0	\$17,792	72.86	
Polymer	\$13,935	\$27,653	\$20,816	\$16,709	\$29,838	\$29,838	\$0	\$13,129	78.57	
Other Chemicals	\$254	\$0	\$0	\$400	\$2,400	\$2,400	\$0	\$2,000	500.00	
Equipment Rebuild	\$38,080	\$50,342	\$93,463	\$103,500	\$59,000	\$59,000	\$0	(\$44,500)	(43.00)	
Laboratory Expense	\$20,933	\$29,534	\$29,839	\$39,343	\$39,343	\$39,343	\$0	\$0	0.00	
In-Kind Services - Wastewater	\$525,570	\$538,710	\$548,710	\$548,710	\$548,710	\$565,172	\$16,462	\$16,462	3.00	
Tech Training & Seminars	\$9,323	\$3,933	\$7,012	\$7,500	\$8,100	\$8,100	\$0	\$600	8.00	
Dues and Memberships	\$2,946	\$1,054	\$1,884	\$3,000	\$3,000	\$3,000	\$0	\$0	0.00	
Damage Judgment	\$0	\$0	\$1,746	\$1,746	\$0	\$0	\$0	(\$1,746)	(100.00)	
Wastewater Capital Outlay	\$0	\$0	\$1,212	\$0	\$0	\$0	\$0	\$0	0.00	
DeptFunc: Waste Water - 0442	\$4,971,194	\$5,530,161	\$4,941,655	\$5,586,662	\$6,187,435	\$6,097,536	(\$89,899)	\$510,874	9.14	

Budget Report									
To Date:	4/29/2016	City Budget Mayor							
Description	FY14 Actual	FY15 Actual	FY16 Y-T-D Actual	FY16 Budget	FY17 Request	FY17 Mayor Allowed	Mayor Change	Budget Change	Budget Perc
Storm Water - Salaries	\$0	\$0	\$0	\$15,360	\$15,360	\$35,360	\$20,000	\$20,000	130.21
Storm Water - Expense	\$136,964	\$81,678	\$133,850	\$261,180	\$251,000	\$251,000	\$0	(\$10,180)	(3.90)
Storm Water - Capital	\$53,091	\$58,967	\$47,125	\$95,968	\$150,000	\$150,000	\$0	\$54,032	56.30
DeptFunc: Storm Water - 0443	\$190,055	\$140,645	\$180,976	\$372,508	\$416,360	\$436,360	\$20,000	\$63,852	17.14
Wastewater Capital Outlay	\$142,007	\$371,416	\$327,655	\$606,000	\$452,000	\$452,000	\$0	(\$154,000)	(25.41)
Wastewater Infrastructure Expense	\$26,044	\$38,141	\$8,472	\$50,000	\$100,000	\$50,000	(\$50,000)	\$0	0.00
Computer Hardware/Software	\$0	\$0	\$3,775	\$100,000	\$55,000	\$55,000	\$0	(\$45,000)	(45.00)
DeptFunc: Wastewater Capital Ou	\$168,051	\$409,557	\$339,902	\$756,000	\$607,000	\$557,000	(\$50,000)	(\$199,000)	(26.32)
Mass Abatement Tr Admin Fee	\$12,896	\$27,148	\$22,597	\$33,205	\$45,526	\$45,526	\$0	\$12,321	37.11
Mass Abatement Trust Loan	\$1,404,925	\$1,420,900	\$1,262,277	\$1,255,732	\$1,432,371	\$1,432,371	\$0	\$176,639	14.07
Principal on long term debt	\$188,055	\$180,700	\$139,000	\$173,100	\$165,900	\$165,900	\$0	(\$7,200)	(4.16)
Interest on long term debt	\$48,887	\$41,437	\$32,493	\$49,170	\$32,257	\$32,257	\$0	(\$16,913)	(34.40)
Interest on Short Term Debt	\$0	\$2,148	\$11,128	\$120,000	\$160,000	\$160,000	\$0	\$40,000	33.33
DeptFunc: Debt Service - 0700	\$1,654,763	\$1,672,332	\$1,467,495	\$1,631,207	\$1,836,054	\$1,836,054	\$0	\$204,847	12.56
Health Insurance	\$292,011	\$252,739	\$159,106	\$378,170	\$426,576	\$426,576	\$0	\$48,406	12.80
Pension Assessment	\$402,424	\$418,376	\$456,087	\$456,087	\$474,196	\$474,196	\$0	\$18,109	3.97
Wastewater Workers Compensation	\$628	\$2,813	\$5,344	\$5,000	\$5,000	\$5,000	\$0	\$0	0.00
Medicare	\$7,826	\$16,971	\$0	\$15,652	\$15,652	\$15,652	\$0	\$0	0.00
DeptFunc: Employee Benefits - 0910	\$702,890	\$690,899	\$620,537	\$854,909	\$921,424	\$921,424	\$0	\$66,515	7.78
Insurance Premiums	\$76,305	\$77,831	\$85,777	\$85,777	\$90,066	\$90,066	\$0	\$4,289	5.00
DeptFunc: Liability Insurance - 094	\$76,305	\$77,831	\$85,777	\$85,777	\$90,066	\$90,066	\$0	\$4,289	5.00
Budget Surplus/Loss (Budget Only)	\$0	\$0	\$0	(\$634,353)	\$0	(\$1,016,293)	(\$1,016,293)	(\$381,940)	60.21
DeptFunc: Budget Only - 0999	\$0	\$0	\$0	(\$634,353)	\$0	(\$1,016,293)	(\$1,016,293)	(\$381,940)	60.21
Fund: Sewer Fund - 6010040	(\$226,279)	(\$163,559)	\$640,814	\$0	(\$4,758)	\$0	\$4,758	\$0	

Department	Position Title	FTE	FY16 Mayor Approved	FTE	FY17 Salary Request	FTE	FY17 Mayor Approved
Sewer:	Working Foreman	2.00	\$ 100,029	2.00	\$ 103,044	2.00	\$ 103,044
	Salary Reserve	-	\$ 3,033	-	\$ 1,803	-	\$ 1,803
	Total-Sewer	2.00	\$ 103,062	2.00	\$ 104,847	2.00	\$ 104,847
Stormwater	Salary	-	\$ -	-	\$ -	1.00	\$ 35,360
	Total-Stormwater	-	\$ -	-	\$ -	1.00	\$ 35,360
Wastewater:	Supt/Engineer	1.00	\$ 107,913	1.00	\$ 107,932	1.00	\$ 107,932
	Facility Manager	1.00	\$ 77,233	1.00	\$ 77,233	1.00	\$ 77,233
	WWTP Chemist	0.50	\$ 33,288	1.00	\$ 66,576	1.00	\$ 66,576
	Collection System Supv	1.00	\$ 77,233	1.00	\$ 77,233	1.00	\$ 77,233
	DPW Director 33% to Water	0.33	\$ 41,013	0.33	\$ 41,013	0.33	\$ 41,013
	Exec Asst to Supt/Eng	1.00	\$ 49,118	1.00	\$ 49,119	1.00	\$ 49,119
	Chief Fin Admin Assist	0.50	\$ 23,483	0.50	\$ 23,482	0.50	\$ 23,482
	Elec/Instr/Mech	1.00	\$ 59,655	1.00	\$ 61,464	1.00	\$ 61,464
	Senior Operator	5.00	\$ 341,486	4.00	\$ 290,348	4.00	\$ 290,348
	Sr Coll Systems Oper	-	\$ -	1.00	\$ 61,464	1.00	\$ 61,464
	Sr Relief Coll Systems Oper	1.00	\$ 59,665	1.00	\$ 61,464	1.00	\$ 61,464
	Operator	2.00	\$ 101,588	3.00	\$ 156,999	3.00	\$ 156,999
	Coll System Operator	3.00	\$ 145,644	2.00	\$ 104,666	2.00	\$ 104,666
	Coll System Operator (1/2 year)	-	\$ -	1.00	\$ 26,167	0.50	\$ 13,084
	WWTP Operator	1.00	\$ 50,794	-	\$ -	-	\$ -
	WWTP Operaotr in Training (1/2 year)	-	\$ -	1.00	\$ 26,167	-	\$ -
	Maint Mechanic	1.00	\$ 51,168	2.00	\$ 105,416	2.00	\$ 105,416
	Sr Maint Mechanic	1.00	\$ 61,735	1.00	\$ 61,464	1.00	\$ 61,464
	Coll System OP/Catch Basin	1.00	\$ 48,548	2.00	\$ 104,666	2.00	\$ 104,666
	Lab Technician	1.00	\$ 52,000	1.00	\$ 53,581	1.00	\$ 53,581
	Maint Mechanic/Helper	2.00	\$ 90,854	1.00	\$ 46,800	1.00	\$ 46,800
	Storekeeper	1.00	\$ 45,594	1.00	\$ 46,967	1.00	\$ 46,967
	Custodian/Laborer	0.50	\$ 18,221	0.50	\$ 18,773	0.50	\$ 18,773
	Safety & Training Officer	-	\$ 3,120	-	\$ 3,120	-	\$ 3,120
	Salary Reserve	-	\$ 51,385	-	\$ 37,420	-	\$ 30,309
	Seasonal Help	-	\$ 15,360	-	\$ 15,360	-	\$ 15,360
	Shift Differential	-	\$ 39,583	-	\$ 37,472	-	\$ 37,472
	Police Detail	-	\$ 9,000	-	\$ 9,000	-	\$ 9,000
	Collection on Call	-	\$ 12,209	-	\$ 16,191	-	\$ 16,191
	Operator on Call	-	\$ 10,113	-	\$ 13,024	-	\$ 13,024
	Out of Grade	-	\$ 22,017	-	\$ 8,036	-	\$ 8,036
Total-Wastewater	25.83	\$ 1,699,020	28.33	\$ 1,808,617	26.83	\$ 1,762,256	
Total-Wastewater Department	27.83	1,802,082	30.33	1,913,464	29.83	1,902,463	

Water

Budget Report										
To Date:	4/29/2016	City Budget Mayor								
Description	FY14 Actual	FY15 Actual	FY16 Y-T-D Actual	FY16 Budget	FY17 Request	FY17 Mayor Allowed	Mayor Change	Budget Change	Budget Perc	
Water-Penalties and Interest on Utility Ch	(\$60,785)	(\$62,499)	(\$47,749)	(\$56,000)	(\$56,000)	(\$56,000)	\$0	\$0	0.00	
Water-Penalties and Interest on Labor	(\$6,037)	(\$4,112)	(\$3,987)	(\$6,000)	(\$4,500)	(\$4,500)	\$0	\$1,500	(25.00)	
Water-Penalties and Interest on Fire Serv	(\$1,107)	(\$1,078)	(\$861)	(\$1,000)	(\$1,000)	(\$1,000)	\$0	\$0	0.00	
Water-Residential Usage	(\$3,196,041)	(\$3,339,105)	(\$2,808,000)	(\$3,402,178)	(\$3,916,176)	(\$3,402,178)	\$513,998	\$0	0.00	
Water-Commercial Usage	(\$2,624,352)	(\$3,134,362)	(\$2,403,171)	(\$3,022,480)	(\$3,479,114)	(\$3,022,480)	\$456,634	\$0	0.00	
Water-Labor Fee	(\$332,787)	(\$330,539)	(\$297,781)	(\$320,000)	(\$300,000)	(\$300,000)	\$0	\$20,000	(6.25)	
Water-Service Repairs	(\$76,995)	(\$73,867)	(\$61,351)	(\$77,000)	(\$67,000)	(\$67,000)	\$0	\$10,000	(12.99)	
Water-Service Entrance	(\$19,080)	(\$22,240)	(\$30,960)	(\$18,000)	(\$18,000)	(\$18,000)	\$0	\$0	0.00	
Water-Main Pipe Entrance	(\$66,147)	(\$8,709)	(\$18,132)	(\$60,000)	(\$25,000)	(\$25,000)	\$0	\$35,000	(58.33)	
Water-Fire Service	(\$214,338)	(\$226,337)	(\$180,789)	(\$220,000)	(\$225,000)	(\$225,000)	\$0	(\$5,000)	2.27	
Water-Real Estate Transfer	(\$45,619)	(\$47,515)	(\$49,840)	(\$45,000)	(\$40,000)	(\$40,000)	\$0	\$5,000	(11.11)	
Water Betterment Collections	(\$1,165)	(\$1,121)	\$0	\$0	\$0	\$0	\$0	\$0	0.00	
Analysis/Misc Water	(\$12,000)	(\$6,831)	(\$10,673)	(\$9,000)	(\$9,000)	(\$9,000)	\$0	\$0	0.00	
Water Infrastructure Fee	(\$32,759)	(\$64,800)	(\$42,633)	(\$30,000)	(\$25,000)	(\$25,000)	\$0	\$5,000	(16.67)	
Water Supply Fee	(\$157,000)	(\$147,200)	(\$197,500)	(\$140,000)	(\$120,000)	(\$120,000)	\$0	\$20,000	(14.29)	
DeptFunc: Revenue - 0000	(\$6,846,212)	(\$7,470,316)	(\$6,153,429)	(\$7,406,658)	(\$8,285,790)	(\$7,315,158)	\$970,632	\$91,500	(1.24)	
Engineering - Penalties & Interest	(\$579)	(\$121)	(\$208)	(\$500)	(\$500)	(\$500)	\$0	\$0	0.00	
Engineering Reproductions & Printing	(\$19,371)	(\$18,200)	(\$11,880)	(\$16,500)	(\$18,500)	(\$18,500)	\$0	(\$2,000)	12.12	
Engineering Technical Review Fees	\$0	\$0	\$0	(\$5,000)	(\$5,000)	(\$5,000)	\$0	\$0	0.00	
Engineering Sewer & Drain Permits	(\$22,130)	(\$37,000)	(\$25,796)	(\$22,000)	(\$22,000)	(\$22,000)	\$0	\$0	0.00	
Eng-Site Plan Review	(\$4,895)	(\$7,150)	(\$9,750)	\$0	\$0	\$0	\$0	\$0	0.00	
Eng Insp Fees - Clerk of Works	(\$13,584)	(\$19,776)	(\$18,139)	(\$20,000)	(\$20,000)	(\$20,000)	\$0	\$0	0.00	
Eng-Street Opening Permits	(\$25,072)	(\$21,521)	(\$21,664)	(\$30,000)	(\$30,000)	(\$30,000)	\$0	\$0	0.00	
Street Opening Permits - Admin	(\$9,254)	(\$5,197)	(\$1,710)	(\$6,000)	(\$6,000)	(\$6,000)	\$0	\$0	0.00	
DeptFunc: Eng Revenue - 0000	(\$94,306)	(\$108,844)	(\$88,939)	(\$99,500)	(\$101,500)	(\$101,500)	(\$)	(\$2,000)		
Total Water Revenue	(\$6,940,518)	(\$7,579,160)	(\$6,242,368)	(\$7,506,158)	(\$8,387,290)	(\$7,416,658)	(\$970,632)	(\$89,500)		

Budget Report										
To Date:	4/29/2016	City Budget Mayor								
Description	FY14 Actual	FY15 Actual	FY16 Y-T-D Actual	FY16 Budget	FY17 Request	FY17 Mayor Allowed	Mayor Change	Budget Change	Budget Perc	
Eng-Salaries & Wages	\$271,176	\$290,220	\$256,830	\$324,331	\$329,558	\$329,558	\$0	\$5,227	1.61	
Eng-Overtime	\$14,613	\$23,256	\$29,020	\$12,733	\$25,000	\$12,362	(\$12,638)	(\$371)	(2.91)	
Eng-Longevity	\$6,250	\$4,850	\$4,850	\$4,850	\$4,850	\$4,850	\$0	\$0	0.00	
Eng-Professional Devel	\$1,286	\$2,865	\$2,312	\$500	\$500	\$500	\$0	\$0	0.00	
Eng-Rep & Maint Office Equipment	\$2,832	\$3,467	\$2,257	\$3,600	\$3,600	\$3,600	\$0	\$0	0.00	
Eng-Legal & Consultant (Dams)	\$4,499	\$6,975	\$12,723	\$13,300	\$15,000	\$15,000	\$0	\$1,700	12.78	
Eng Insp Fees - Clerk of Works	\$19,050	\$14,040	\$15,660	\$20,000	\$20,000	\$20,000	\$0	\$0	0.00	
Eng-Communications	\$2,466	\$2,167	\$2,003	\$2,000	\$2,000	\$2,000	\$0	\$0	0.00	
Eng-GIS Expense	\$2,954	\$5,300	\$2,361	\$5,000	\$10,000	\$10,000	\$0	\$5,000	100.00	
Eng-Pavement Repair/Street Opening	\$21,639	\$0	\$6,461	\$19,000	\$19,000	\$19,000	\$0	\$0	0.00	
Eng-Office Supplies	\$2,359	\$4,627	\$1,387	\$4,000	\$4,000	\$4,000	\$0	\$0	0.00	
Eng-Vehicular Supplies	\$13,608	\$2,780	\$3,346	\$7,300	\$6,000	\$6,000	\$0	(\$1,300)	(17.81)	
Eng-Dues & Memberships	\$375	\$225	\$351	\$600	\$600	\$600	\$0	\$0	0.00	
DeptFunc: Engineering - 0410	\$268,219	\$251,807	\$250,415	\$317,214	\$338,108	\$325,470	(\$12,638)	\$8,256	2.60	
Salaries & Wages-Water Office	\$248,633	\$205,082	\$185,223	\$229,215	\$258,370	\$253,178	(\$5,192)	\$23,963	10.45	
Overtime-Water Office	\$0	\$2,738	\$1,850	\$7,523	\$7,523	\$3,000	(\$4,523)	(\$4,523)	(60.12)	
Longevity-Water Office	\$5,250	\$3,150	\$4,560	\$3,250	\$4,350	\$4,350	\$0	\$1,100	33.85	
Water Office Professional Development	\$1,000	\$1,250	\$850	\$450	\$600	\$1,000	\$400	\$550	122.22	
DeptFunc: Water Office Salary - 0	\$254,883	\$212,220	\$192,483	\$240,438	\$270,843	\$261,528	(\$9,315)	\$21,090	8.77	
Salaries & Wages-Water Treatment	\$596,171	\$614,633	\$515,531	\$624,947	\$678,087	\$632,260	(\$45,827)	\$7,313	1.17	
Overtime-Water Treatment	\$42,396	\$38,084	\$42,450	\$55,934	\$56,517	\$45,000	(\$11,517)	(\$10,934)	(19.55)	
Longevity-Water Treatment	\$10,500	\$10,500	\$11,600	\$11,600	\$11,600	\$11,600	\$0	\$0	0.00	
DeptFunc: Water Treatment Salary	\$649,067	\$663,217	\$569,581	\$692,481	\$746,204	\$688,860	(\$57,344)	(\$3,621)	(0.52)	
Salaries & Wages-Water Maintenance	\$842,914	\$854,294	\$743,787	\$970,107	\$985,623	\$983,401	(\$2,222)	\$13,294	1.37	
Overtime-Water Maintenance	\$131,868	\$106,671	\$123,401	\$105,000	\$114,865	\$110,000	(\$4,865)	\$5,000	4.76	
Longevity-Water Maintenance	\$19,850	\$18,250	\$17,300	\$17,250	\$18,250	\$18,250	\$0	\$1,000	5.80	
Water Maint Professional Development	\$750	\$1,050	\$900	\$450	\$450	\$750	\$300	\$300	66.67	
DeptFunc: Water Maint. Salary - 0	\$995,382	\$980,265	\$885,388	\$1,092,807	\$1,119,188	\$1,112,401	(\$6,787)	\$19,594	1.79	
Clothing Allowance	\$8,400	\$8,400	\$10,750	\$8,400	\$8,800	\$10,100	\$1,300	\$1,700	20.24	
Boot Allowance	\$875	\$800	\$1,025	\$1,175	\$1,275	\$1,275	\$0	\$100	8.51	
Tuition Reimbursement	\$14,536	\$17,840	\$11,364	\$24,224	\$4,000	\$4,000	\$0	(\$20,224)	(83.49)	
Electricity	\$546,080	\$582,517	\$526,198	\$665,760	\$686,029	\$686,029	\$0	\$20,269	3.04	
Pumping Fuel & Heat	\$39,385	\$32,032	\$19,593	\$39,000	\$45,018	\$39,000	(\$6,018)	\$0	0.00	
Meter Expense & Supplies	\$115,651	\$168,100	\$165,114	\$247,090	\$247,090	\$247,090	\$0	\$0	0.00	
Water Treatment Maintenance	\$43,907	\$61,059	\$50,215	\$68,000	\$77,000	\$68,000	(\$9,000)	\$0	0.00	
Distribution Maintenance	\$34,697	\$39,611	\$33,398	\$39,750	\$39,750	\$39,750	\$0	\$0	0.00	
Pumping Bldg Maintenance	\$11,274	\$9,306	\$16,641	\$22,000	\$22,000	\$22,000	\$0	\$0	0.00	
Rent/City Hall	\$17,500	\$17,500	\$18,500	\$18,500	\$18,500	\$18,500	\$0	\$0	0.00	
Service Contracts	\$41,905	\$82,802	\$66,801	\$87,816	\$115,142	\$115,142	\$0	\$27,326	31.12	
Water Computer Program	\$23,381	\$8,218	\$21,287	\$20,950	\$27,430	\$27,430	\$0	\$6,480	30.93	
Legal Fees & Consultant	\$37,684	\$23,332	\$26,129	\$53,600	\$87,600	\$53,600	(\$34,000)	\$0	0.00	
Advertising	\$249	\$666	\$0	\$1,000	\$1,000	\$1,000	\$0	\$0	0.00	
Communications	\$16,721	\$21,461	\$12,551	\$20,000	\$20,000	\$20,000	\$0	\$0	0.00	
Postage	\$21,140	\$22,966	\$23,719	\$25,162	\$22,926	\$22,926	\$0	(\$2,236)	(8.89)	

Budget Report										
To Date:	4/29/2016	City Budget Mayor								
Description	FY14 Actual	FY15 Actual	FY16 Y-T-D Actual	FY16 Budget	FY17 Request	FY17 Mayor Allowed	Mayor Change	Budget Change	Budget Perc	
Infra Red Rd Surfacing	\$0	\$0	\$0	\$2,860	\$2,850	\$2,850	\$0	(\$10)	(0.35)	
Office Supplies	\$6,487	\$13,342	\$7,713	\$9,675	\$9,675	\$9,675	\$0	\$0	0.00	
Small Main Replacement	\$18,514	\$41,669	\$1,425	\$78,100	\$78,100	\$55,000	(\$23,100)	(\$23,100)	(29.58)	
Water Admin - Vehicles Expense	\$100,855	\$88,567	\$48,833	\$108,150	\$108,150	\$108,150	\$0	\$0	0.00	
Water Treatment Tools/Instruments	\$250	\$350	\$350	\$600	\$600	\$600	\$0	\$0	0.00	
Treatment Chemicals	\$306,813	\$271,010	\$225,207	\$334,976	\$327,910	\$320,000	(\$7,910)	(\$14,976)	(4.47)	
Distribution Fittings & Supplies	\$113,655	\$143,913	\$53,494	\$155,082	\$155,082	\$150,000	(\$5,082)	(\$5,082)	(3.28)	
Water Conservation Materials	\$4,894	\$2,131	\$2,535	\$5,000	\$5,000	\$5,000	\$0	\$0	0.00	
Fire Hydrant Repair	\$28,234	\$50,036	\$44,342	\$56,141	\$56,141	\$56,141	\$0	\$0	0.00	
Laboratory Expense	\$42,929	\$25,793	\$31,744	\$59,216	\$57,949	\$57,949	\$0	(\$1,267)	(2.14)	
Distribution Constr/Mtls	\$64,136	\$42,383	\$27,120	\$75,000	\$75,000	\$75,000	\$0	\$0	0.00	
Leak Detection & Repair	\$0	\$0	\$0	\$1,000	\$35,000	\$35,000	\$0	\$34,000	3,400.00	
Fed Drink Water Assessment Fee	\$16,718	\$16,717	\$17,042	\$18,045	\$18,624	\$18,624	\$0	\$579	3.21	
Storage Taxes	\$7,773	\$8,049	\$6,729	\$8,400	\$8,654	\$8,654	\$0	\$254	3.02	
In-Kind Services - Water	\$221,996	\$231,283	\$241,283	\$241,283	\$241,283	\$248,521	\$7,238	\$7,238	3.00	
Travel/Outside Mtg/Conf	\$2,229	\$1,672	\$1,961	\$2,000	\$28,706	\$28,706	\$0	\$26,706	1,335.30	
Water - Transfer to Capital Projects	\$0	\$971,000	\$0	\$0	\$0	\$0	\$0	\$0	0.00	
DeptFunc: Water Expenses - 0453	\$1,908,869	\$3,004,524	\$1,713,062	\$2,497,955	\$2,632,284	\$2,555,712	(\$76,572)	\$57,757	2.31	
Water Maintenance Garage	\$0	\$3,720	\$0	\$12,500	\$12,500	\$7,500	(\$5,000)	(\$5,000)	(40.00)	
Water Treatment Maint-Capital Acct	\$19,624	\$11,717	\$23,281	\$30,000	\$30,000	\$20,000	(\$10,000)	(\$10,000)	(33.33)	
Computer Hardware/Software	\$71,249	\$22,174	\$3,775	\$100,000	\$25,000	\$25,000	\$0	(\$75,000)	(75.00)	
Vehicles	\$0	\$0	\$30,889	\$95,000	\$95,000	\$95,000	\$0	\$0	0.00	
Water Supply Expenditures	\$0	\$0	\$0	\$80,000	\$80,000	\$80,000	\$0	\$0	0.00	
Water Infrastructure Expense	\$18,777	\$0	\$0	\$60,000	\$60,000	\$60,000	\$0	\$0	0.00	
Water Capital Outlay	\$8,773	\$22,757	\$14,925	\$580,000	\$645,000	\$645,000	\$0	\$65,000	11.21	
Future Carb Repl Filters	\$0	\$167,000	\$9,900	\$167,000	\$167,000	\$167,000	\$0	\$0	0.00	
Booster Station	\$0	\$0	\$0	\$46,000	\$0	\$0	\$0	(\$46,000)	(100.00)	
DeptFunc: Water Capital Outlay - 0	\$118,422	\$227,367	\$82,770	\$1,170,500	\$1,114,500	\$1,099,500	(\$15,000)	(\$71,000)	(6.07)	
Mass Abatement Trust Admin Fee	\$0	\$4,399	\$3,757	\$4,182	\$3,961	\$3,961	\$0	(\$221)	(5.28)	
Mass Abatement Trust Loan	\$200,179	\$202,595	\$185,934	\$366,323	\$366,483	\$366,483	\$0	\$160	0.04	
Principal on Long Term Debt	\$553,300	\$740,790	\$416,000	\$534,900	\$549,800	\$549,800	\$0	\$14,900	2.79	
Interest on Long Term Debt	\$162,091	\$188,689	\$92,927	\$139,406	\$125,169	\$125,169	\$0	(\$14,237)	(10.21)	
Interest on Short Term Debt	\$0	\$0	\$0	\$50,000	\$59,445	\$59,445	\$0	\$9,445	18.89	
	\$915,569	\$1,136,473	\$698,618	\$1,094,811	\$1,104,858	\$1,104,858	\$0	\$10,047	0.92	
Health Insurance	\$370,915	\$336,006	\$194,489	\$468,786	\$528,791	\$528,791	\$0	\$60,005	12.80	
Pension Assessment	\$222,889	\$231,724	\$249,286	\$249,286	\$237,098	\$237,098	\$0	(\$12,188)	(4.89)	
Water Unemployment Insurance	\$4,192	\$2,002	\$0	\$25,000	\$25,000	\$25,000	\$0	\$0	0.00	
Water Workers Compensation	\$81,324	\$20,291	\$39,349	\$10,000	\$10,000	\$10,000	\$0	\$0	0.00	
Medicare	\$11,327	\$23,213	\$0	\$25,000	\$25,000	\$25,000	\$0	\$0	0.00	
DeptFunc: Debt Service - 0700	\$690,647	\$613,237	\$483,124	\$778,072	\$825,889	\$825,889	\$0	\$47,817	6.15	
Insurance Premiums	\$163,553	\$165,000	\$142,834	\$142,834	\$142,834	\$142,834	\$0	\$0	0.00	
DeptFunc: Liability Insurance - 094	\$163,553	\$165,000	\$142,834	\$142,834	\$142,834	\$142,834	\$0	\$0	0.00	
Budget Surplus/Loss (Budget Only)	\$0	\$0	\$0	(\$620,454)	\$0	(\$801,894)	(\$801,894)	(\$181,440)	29.24	
DeptFunc: Budget Only - 0999	\$0	\$0	\$0	(\$620,454)	\$0	(\$801,894)	(\$801,894)	(\$181,440)	29.24	
Fund: Water Fund - 6010050	(\$881,601)	(\$216,205)	(\$1,135,153)	\$0	\$8,918	\$0	(\$8,918)	\$0		

Department	Position Title	FTE	FY16 Mayor Approved	FTE	FY17 Salary Request	FTE	FY17 Mayor Approved
Water Engineering:							
	City Engineer	1.00	\$ 85,768	1.00	\$ 88,360	1.00	\$ 88,360
	Asst Civil Engineer	1.00	\$ 57,201	1.00	\$ 58,930	1.00	\$ 58,930
	Sr Engineering Aide	2.00	\$ 87,114	2.00	\$ 89,748	2.00	\$ 89,748
	Jr Draftsperson	2.00	\$ 73,870	2.00	\$ 76,102	2.00	\$ 76,102
	Seasonal Employee	-	\$ 4,750	-	\$ 4,750	-	\$ 4,750
	Out of Grade	-	\$ 6,181	-	\$ 6,000	-	\$ 6,000
	Total-Water Engineering	6.00	\$ 314,884	6.00	\$ 323,890	6.00	\$ 323,890
Water Office:							
	Finance Manager	0.50	\$ 40,609	0.50	\$ 40,609	0.50	\$ 40,609
	Billing/Collection Mgr	1.00	\$ 56,916	1.00	\$ 56,916	1.00	\$ 56,916
	Head Account Clk	2.00	\$ 79,558	2.60	\$ 103,430	2.60	\$ 108,417
	Head Account Clk - differential	-	\$ 1,933	-	\$ 2,000	-	\$ 2,000
	DPW Director 33% to Water	0.33	\$ 41,022	0.33	\$ 41,022	0.33	\$ 41,022
	Out of Grade	-	\$ 2,500	-	\$ 2,500	-	\$ 2,500
	Salary Reserve	-	\$ 6,677	-	\$ 11,893	-	\$ 1,714
	Total-Water Office	3.83	\$ 229,215	4.43	\$ 258,370	4.43	\$ 253,178
Water Treatment:							
	Water Plant Supervisor	1.00	\$ 77,233	1.00	\$ 77,233	1.00	\$ 77,233
	Senior WTP Operator	1.00	\$ 59,135	1.00	\$ 59,135	1.00	\$ 59,135
	Class 4 Wtr Plant Oper	2.00	\$ 101,422	2.00	\$ 101,422	2.00	\$ 101,422
	Class 3 Wtr Plant Oper	3.00	\$ 150,635	3.00	\$ 150,635	3.00	\$ 150,635
	WTP Chemist	1.00	\$ 66,576	1.00	\$ 66,576	1.00	\$ 66,576
	WTP Laboratory Tech	1.00	\$ 50,711	1.00	\$ 50,711	1.00	\$ 50,711
	WTP Electrician	1.00	\$ 60,549	1.00	\$ 60,549	1.00	\$ 60,549
	WTP Laboratory Tech - On Call	-	\$ 21,180	-	\$ 20,867	-	\$ 20,867
	Watershed Coordinator	0.20	\$ 8,911	0.2286	\$ 8,911	0.2286	\$ 8,911
	Seasonal Employee	-	\$ 5,760	-	\$ 9,600	-	\$ 9,600
	Maintenance	-	\$ -	1.00	\$ 40,602	-	\$ -
	Laboratory Intern	-	\$ 4,200	-	\$ -	-	\$ -
	SCADA Stipend	-	\$ 2,500	-	\$ -	-	\$ -
	Safety & Training Officer	-	\$ 1,040	-	\$ 1,040	-	\$ 1,040
	Night Differential	-	\$ 12,860	-	\$ 12,670	-	\$ 12,670
	Salary Reserve	-	\$ -	-	\$ 15,934	-	\$ 10,709
	Out of Grade	-	\$ 2,235	-	\$ 2,202	-	\$ 2,202
	Total-Water Treatment	10.20	\$ 624,947	11.23	\$ 678,087	10.23	\$ 632,260
	Water Maint Supv	1.00	\$ 77,227	1.00	\$ 77,227	1.00	\$ 77,227
	Head Clerk	2.00	\$ 90,924	2.00	\$ 90,924	2.00	\$ 95,312
	General Foreman	1.00	\$ 59,696	1.00	\$ 59,696	1.00	\$ 62,567
	PW Mtce Crft/BKFL	1.00	\$ 52,874	1.00	\$ 52,874	1.00	\$ 55,412
	PW Mtce Crft/Plumber	4.00	\$ 206,004	4.00	\$ 206,004	4.00	\$ 215,988
	Water Meter Reader	1.00	\$ 46,010	1.00	\$ 46,010	1.00	\$ 48,236
	MEO & B&G	2.00	\$ 88,816	2.00	\$ 88,816	2.00	\$ 93,144
	Water Meter Reader	1.00	\$ 40,768	-	\$ -	-	\$ -
	Wtr Meter Installer	1.00	\$ 46,010	2.00	\$ 81,536	2.00	\$ 85,488
	Wtr Service Inspector	1.00	\$ 56,916	1.00	\$ 56,916	1.00	\$ 56,915
	Wtr Meter Read Inst/CR	1.00	\$ 42,287	1.00	\$ 42,287	1.00	\$ 44,325
	Wtr Meter Read/Inst/Tester	1.00	\$ 42,287	1.00	\$ 42,287	1.00	\$ 44,325
	Temp Meter Reader	-	\$ 4,500	-	\$ 4,500	-	\$ 4,500
	Professional Eng Stipend	-	\$ 2,500	-	\$ 2,500	-	\$ 2,500
	Out of Grade	-	\$ 27,642	-	\$ 27,650	-	\$ 27,650
	Safety & Training Officer	-	\$ 1,560	-	\$ 1,560	-	\$ 6,240
	Police Detail	-	\$ 12,000	-	\$ 12,000	-	\$ 12,000
	Stand By	-	\$ 28,708	-	\$ 28,729	-	\$ 28,729
	Class I Lic	-	\$ 9,360	-	\$ 9,360	-	\$ 9,360
	Seasonal Help	-	\$ 11,136	-	\$ 11,136	-	\$ 11,136
	Salary Reserve	-	\$ 28,125	-	\$ 43,611	-	\$ 2,347
	Total-Water Maintenance	17.00	\$ 975,350	17.00	\$ 985,623	17.00	\$ 983,401
Total-Water Department		37.03	2,144,396	38.66	2,245,970	37.66	2,192,729

Parking Fund

Parking Services Fund Budget Report									
	FY14 Actual	FY15 Actual	FY16 Y-T-D Actual	FY16 Budget	FY17 Request	FY17 Mayor Allowed	Mayor Change	Budget Change	Budget Perc
Concession Revenue	(\$65,020)	(\$8,333)	(\$150,485)	(\$200,000)	(\$393,175)	(\$393,175)	\$0	(\$193,175)	96.59
Transfer fr General Fund	\$0	\$0	(\$200,000)	(\$200,000)	\$0	\$0	\$0	(\$200,000)	(100.00)
	(\$65,020)	(\$8,333)	(\$350,485)	(\$400,000)	(\$393,175)	(\$393,175)	\$0	\$6,825	
Salaries-Parking Services	\$21,668	\$21,944	\$9,315	\$0	\$23,285	\$23,285	\$0	\$23,285	0.00
Rep & Maint-Parking Services	\$19,450	\$0	\$29,019	\$0	\$64,200	\$64,200	\$0	\$64,200	0.00
Signage-Parking Services	\$1,532	\$0	\$2,660	\$0	\$3,000	\$3,000	\$0	\$3,000	0.00
Contract Mgmt Fee-Parking Se	\$0	\$22,440	\$288,027	\$400,000	\$120,965	\$120,965	\$0	(\$279,035)	(69.76)
Consultant Fees-Parking Service	\$2,568	\$6,033	\$3,810	\$0	\$8,000	\$8,000	\$0	\$8,000	0.00
Marketing Costs-Parking Service	\$0	\$0	\$8,485	\$0	\$0	\$0	\$0	\$0	0.00
Office Supplies-Parking Service	\$85	\$190	\$0	\$0	\$225	\$225	\$0	\$225	0.00
Printed Supplies-Parking Service	\$525	\$0	\$0	\$0	\$500	\$500	\$0	\$500	0.00
Dues & Memberships-Parking S	\$50	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00
Capital-Parking Services	\$0	\$0	\$0	\$0	\$173,000	\$173,000	\$0	\$173,000	0.00
Transfer to GF	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00
	\$50,879	\$50,607	\$341,317	\$400,000	\$393,175	\$393,175	\$0	(\$6,825)	
	(\$14,142)	\$42,274	(\$9,168)	\$0	\$0	\$0	\$0	\$0	

Glossary of Terms

Abatement. A complete or partial cancellation of a tax levy imposed by a governmental unit. Administered by the local board of assessors.

Accounting System. A system of financial recordkeeping, which record, classify and report information on the financial status and operation of a governmental unit or any of its funds, account groups, and organizational components.

Adopted Budget. The resulting budget that has been approved by the Town Meeting or City Council.

Annual Budget. An estimate of expenditures for specific purposes during the fiscal year (July 1-June 30) and the proposed means (estimated revenues) for financing those activities.

Appropriation An authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended. Only town meeting or city council can authorize money appropriated for one purpose to be used for another. Any amount that is appropriated may be encumbered (see encumbrance). Any part of an annual operating appropriation not spent or encumbered by June 30 automatically reverts to the undesignated fund balance that may result in free cash. If departments know of remaining unpaid bills at the close of the fiscal year and properly notify the accountant/auditor (MGL Ch. 41 § 58), the departmental appropriation is encumbered to extend the annual spending authorization until such time that the bill is paid or it is decided not to spend the funds. If these encumbrances are not acted on within a year, the accountant generally notifies the department and closes them out. A special purpose appropriation, on the other hand, may carry forward from year to year until spent for the designated purpose or transferred by town meeting/city council vote to another account.

Arbitrage. Investing funds borrowed at a lower interest cost in investments providing a higher rate of return.

Assessed Valuation. A valuation set upon real or personal property by the local board of assessors as a basis for levying taxes.

Audit. A study of the City's accounting system to ensure that financial records are accurate and in compliance with all legal requirements for handling of public funds, including state law and local charter.

Balanced Budget. A budget in which receipts are greater than (or equal to) expenditures. A requirement for all Massachusetts cities and towns.

Bond Anticipation Notes. Notes issued in anticipation of later issuance of bonds, usually payable from the proceeds of the sale of the bonds or renewal notes.

Bond Rating (Municipal) A credit rating to help investors determine the risk of losing money on a given fixed-income investment. Agencies specializing in municipal bonds assign a rating, designated by letters or a combination of letters and numerals, based on their opinion of the future ability, legal obligation, and willingness of a bond issuer to make timely debt service payments.

Budget (Operating). A plan of financial operation embodying an estimate of proposed expenditures for a given time period and the proposed means of financing.

Budget Calendar. The schedule of key dates or milestones which a government follows in the preparation and adoption of the budget.

Budget Message A statement by the municipality's policy makers summarizing the plans and policies contained in the budget report, including an explanation of the principal budget items, an outline of the municipality's experience during the past year and its financial status at the time of the message, and recommendations regarding financial policy for the coming fiscal year.

Capital Improvements Program A comprehensive plan for planning a community's capital expenditures. It coordinates community planning, fiscal capacity and physical development. While all of the community's needs should be identified in the program, there is a set of criteria that prioritizes the expenditures. The capital program is a plan for capital expenditures that usually extends at least five years beyond the capital budget.

Chapter 90 Highway Funds The state legislature authorizes and issues transportation capital bonds every few years. In each Transportation Bond, funds are apportioned to communities based on a formula under the provisions of MGL Ch. 90 § 34, hence the term Chapter 90 funds. The Chapter 90 highway formula is comprised of three variables: local road mileage (58.33 percent) as certified by the Massachusetts Highway Department (MHD), employment figures (20.83 percent) from the Department of Employment and Training (DET), and population estimates (20.83 percent) from the US Census Bureau. Under this formula, those communities with a larger number of road miles receive proportionately more aid than those with fewer road miles. These funds are reimbursed to communities based on certified expenditure reports submitted to MHD.

Cherry Sheets Named for the cherry colored paper on which they were originally printed, the Cherry Sheets are the official notification of the next fiscal year's state aid and assessments to communities and regional school districts from the Commissioner of Revenue. State aid to municipalities and regional school districts consists of two major types -- distributions and reimbursements. Distributions provide funds based on formulas while reimbursements provide funds for costs incurred during a prior period for certain programs or services. In addition, communities may receive "offset items" that must be spent on specific programs. Cherry Sheet Assessments are advance estimates of state assessments and charges. Local assessors are required to use these figures in setting the local tax rate. Because these figures are estimates, it should be noted that based on filing requirements and/or actual information, the final aid or assessment may differ.

Debt Limit The maximum amount of debt that a municipality may have authorized for qualified purposes under state law.

Debt Service The cost, usually stated in annual terms, of the principal repayment and interest of any particular issue.

Deficit The excess of expenditures over revenues during an accounting period. Also refers to the excess of the liabilities of a fund over its assets.

Department. A principal, functional and administrative entity created by the Manager in accordance with the Charter to carry out specified public services.

Encumbrance. Obligations in the form of purchase orders and contracts which are chargeable to an appropriation is reserved. They cease to be encumbrances when paid or when an actual liability is set up.

Enterprise Funds An accounting mechanism that allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy, if any. With an enterprise fund, all costs of service delivery-- direct, indirect, and capital costs--are identified. This allows the community to recover total service costs through user fees if it chooses. Enterprise accounting also enables communities to reserve the "surplus" or retained earnings generated by the operation of the enterprise rather than closing it out to the general fund at year-end. According to MGL Ch. 44 § 53F½, the services that may be treated as enterprises include, but are not limited to, water, sewer, hospital, and airport services.

Equalized Valuations (EQVs) The determination of an estimate of the FFCV of all property in the Commonwealth as of a certain taxable date. EQVs have historically been used as a variable in distributing some state aid accounts and for determining county assessments and other costs. The Commissioner of Revenue, in accordance with MGL Ch. 58 § 10C, is charged with the responsibility of biannually determining an equalized valuation for each city and town in the Commonwealth.

Expenditures. The amount of money, cash or checks, actually paid or obligated for payment from the treasury.

Fiscal Year Since 1974, the Commonwealth and municipalities have operated on a budget cycle that begins July 1 and ends June 30. The designation of the fiscal year is that of the calendar year in which the fiscal year ends. For example, the 2000 fiscal year is July 1, 1999 to June 30, 2000 and is usually written as FY2000. Since 1976, the federal government has had a fiscal year that begins October 1 and ends September 30.

Free Cash Unrestricted funds from operations of the previous fiscal year that are certified by the Director of Accounts as available for appropriation. Remaining funds include unexpended free cash from the previous year, receipts in excess of estimates shown on the tax recapitulation sheet, and unspent amounts in budget line-items. Unpaid property taxes and certain deficits reduce the amount that can be certified as free cash. The calculation of free cash is based on the balance sheet as of June 30, which is submitted by the community's auditor, accountant, or comptroller. A community should maintain a free cash balance to provide a hedge against unforeseen expenditures and to ensure there will be an adequate reserve to prevent sharp fluctuations in the tax rate. Maintenance of an adequate free cash level is not a luxury but a necessary component of sound local fiscal management. Credit rating agencies and other members of the financial community expect municipalities to maintain free cash reserves and make judgments regarding a community's fiscal stability, in part, on the basis of free cash.

Full and Fair Cash Value (FFCV) Fair cash value has been defined by the Supreme Judicial Court as "fair market value, which is the price an owner willing but not under compulsion to sell ought to receive from one willing but not under compulsion to buy. It means the highest price that a normal purchaser not under peculiar compulsion will pay at the time, and cannot exceed the sum that the owner after reasonable effort could obtain for his property. A valuation limited to what the property is worth to the purchaser is not market value. The fair cash value is the value the property would have on January first of any taxable year in the hands of any owner, including the present owner" (Boston Gas Co. v. Assessors of Boston, 334 Mass. 549, 566 (1956)).

Fund An accounting entity with a self-balancing set of accounts that is segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

Fund Accounting Organizing the financial records of a municipality into multiple funds. A fund is a distinct entity within the municipal government in which financial resources and activity (assets, liabilities, fund balances, revenues, and expenditures) are accounted for independently in accordance with specific regulations, restrictions or limitations. Examples of funds include the general fund and enterprise funds. Communities whose accounting records are organized according to the Uniform Municipal Accounting System (UMAS) use multiple funds.

General Fund The fund used to account for most financial resources and activities governed by the normal town meeting/city council appropriation process.

General Obligation Bonds Bonds issued by a municipality that are backed by the full faith and credit of its taxing authority.

Grant. A contribution of assets by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal government. Grants are usually made for specific purposes.

Interfund Transactions. Payments from one administrative budget fund to another or from one trust fund to another, which result in the recording of a receipt and an expenditure.

Levy -- The amount a community raises through the property tax. The levy can be any amount up to the levy limit.

Levy Ceiling -- The maximum levy assessed on real and personal property may not exceed 2 ½ percent of the total full and fair cash value of all taxable property (MGL Ch. 59 § 21C). Property taxes levied may exceed this limit only if the community passes a capital exclusion, a debt exclusion, or a special exclusion.

Levy Limit The maximum amount a community can levy in a given year. The limit can grow each year by 2 ½ percent of the prior year's levy limit plus new growth and any overrides. (MGL Ch. 59 § 21C (f & g)). The levy limit can exceed the levy ceiling only if the community passes a capital expenditure exclusion, debt exclusion, or special exclusion.

Net School Spending (NSS) School budget and municipal budget amounts attributable to education, excluding long-term debt service, student transportation, school lunches and certain other specified school expenditures. A community's NSS funding must equal or exceed the NSS Requirement established annually by the Department of Education (DOE) (Education Reform Act of 1993).

New Growth The taxing capacity added by new construction and other increases in the property tax base. New growth is calculated by multiplying all increases in value which are not the result of revaluation by the tax rate of the previous fiscal year. For example, FY2003 new growth is determined by multiplying the value on January 1, 2002 by the FY2002 tax rate. Assessors must submit documentation of new growth to the BLA annually before setting the tax rate

Operating Budget A plan of proposed expenditures for personnel, supplies, and other expenses for the coming fiscal year.

Overlay (Overlay Reserve or Allowance for Abatements and Exemptions) An account established annually to fund anticipated property tax abatements, exemptions and uncollected taxes in that year. The overlay reserve is not established by the normal appropriation process, but rather is raised on the tax rate recapitulation sheet.

Override A vote by a community at an election to permanently increase the levy limit. An override vote may increase the levy limit no higher than the levy ceiling. The override question on the election ballot must state a purpose for the override and the dollar amount. See underride.

Override Capacity The difference between a community's levy ceiling and its levy limit. It is the maximum amount by which a community may override its levy limit.

Personal Property Tax Movable items not permanently affixed to, or part of the real estate. It is assessed separately from real estate to certain businesses, public utilities, and owners of homes that are not their primary residences.

Proposition 2 ½. A law which became effective on December 4, 1980. The two main components of the tax law relating to property taxes are: 1) the tax levy cannot exceed 2 ½ % of the full and fair cash value, and 2) for cities and towns at or below the above limit, the tax levy cannot exceed the maximum tax levy allowed for the prior by more than 2 ½ % (except in cases of property added to the tax rolls and for valuation increases of at least 50% other than as part of a general revaluation).

Purchase Order. A document issued to authorize a vendor or vendors to deliver specified merchandise or render a specified service for a stated estimated price. Outstanding purchase orders are called encumbrances .

Rating Agencies. This term usually refers to Moody's Investors Service and Standard and Poor's Corporation. These services are the two major agencies which issue credit ratings on municipal bonds.

Registered Bonds. Bonds registered on the books of the issuer as to ownership; the transfer of ownership must also be recorded on the books of the issuer. Recent changes in federal tax laws mandate that all municipal bonds be registered if their tax exempt status is to be retained.

Reserve Fund An amount set aside annually within the budget of a city (not to exceed 3% of the tax levy for the preceding year) or town (not to exceed 5% of the tax levy for the preceding year) to provide a funding source for extraordinary or unforeseen expenditures. In a town, the finance committee can authorize transfers from this fund for "extraordinary or unforeseen" expenditures. Other uses of the fund require budgetary transfers by town meeting. In a city, transfers from this fund may be voted by the city council upon recommendation of the mayor.

Revaluation The assessors of each community are responsible for developing a reasonable and realistic program to achieve the fair cash valuation of property in accordance with constitutional and statutory requirements. The nature and extent of that program will depend on the assessors' analysis and

consideration of many factors, including, but not limited to, the status of the existing valuation system, the results of an in-depth sales ratio study, and the accuracy of existing property record information. Every three years, assessors must submit property values to the DOR for certification. Assessors must also maintain current values in the years between certifications so that each taxpayer in the community pays his or her share of the cost of local government in proportion to the value of his property.

Revenues All monies received by a governmental unit from any source.

Revolving Fund Allows a community to raise revenues from a specific service and use those revenues without appropriation to support the service. For departmental revolving funds, MGL Ch. 44 § 53E½ stipulates that each fund must be re-authorized each year at annual town meeting or by city council action, and that a limit on the total amount that may be spent from each fund must be established at that time. The aggregate of all revolving funds may not exceed ten percent of the amount raised by taxation by the city or town in the most recent fiscal year, and no more than one percent of the amount raised by taxation may be administered by a single fund. Wages or salaries for full-time employees may be paid from the revolving fund only if the fund is also charged for all associated fringe benefits. Revolving funds for other programs as provided by statute are still allowed, and a departmental revolving fund may be implemented in addition to or in conjunction with other existing statutory revolving funds, provided that the departmental revolving fund does not conflict with provisions of other revolving funds.

Stabilization Fund A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose. (MGL Ch. 40 § 5B). Communities may appropriate into this fund in any year an amount not to exceed ten percent of the prior year's tax levy or a larger amount with the approval of the Emergency Finance Board. The aggregate of the stabilization fund shall not exceed ten percent of the community's equalized value, and any interest shall be added to and become a part of the fund. A two-thirds vote of town meeting or city council is required to appropriate money from the stabilization fund.

Tax Anticipation Notes. Notes issued in anticipation of taxes, which are retired from taxes collected.

Tax Rate. The amount of tax stated in terms of a unit of the tax base. Prior to a 1978 amendment to the Massachusetts Constitution, a single tax rate applied to all of the taxable real and personal property in a City or town. The 1978 amendment allowed the legislature to create three classes of taxable property:

1) residential real property, 2) open space land, and 3) all other (commercial, industrial, and personal property). Within limits, cities and towns are given the option of determining the share of the levy to be borne by the different classes of property. The share borne by residential real property must be at least 65% of the full rate. The share of commercial, industrial, and personal property must not exceed 150% of the full rate. Property may not be classified until the State Department of Revenue has certified that all property has been assessed at its full value.

Tax Rate Recapitulation Sheet (also Recap Sheet) -- A document submitted by a city or town to the DOR in order to set a property tax rate. The recap sheet shows all estimated revenues and actual appropriations that affect the property tax rate. The recap sheet should be submitted to the DOR by September 1 (in order to issue the first-half semiannual property tax bills before October 1) or by December 1 (in order to issue the third quarterly property tax bills before January 1).

Tax Title. A collection procedure that secures a lien on real property and protects the municipality's right to payment of overdue property taxes. Without following this procedure, the lien on real property expires if five years elapse from the January 1 assessment date and the property has been transferred to another owner. If amounts remain outstanding on the property after issuing a demand for overdue property taxes and after publishing a notice of tax taking, the collector may take the property for the city or town. After properly recording the instrument of taking, the collector transfers responsibility for collecting the overdue amounts to the treasurer.

Underride. A vote by a community to permanently decrease the tax levy limit. As such, it is the exact opposite of an override.

Unreserved Fund Balance (Surplus Revenue Account). The amount by which cash, accounts receivable, and other assets exceed liabilities and restricted reserves. It's akin to a "stockholders' equity" account on a corporate balance sheet. It is not, however, available for appropriation in full because a portion of the assets listed as "accounts receivable" may be taxes receivable and uncollected. See free cash.

Valuation (100%). The legal requirement that a community's assessed value on property must be the same as its market or full and fair cash value.

Warrant. An authorization for an action. For example, a town meeting warrant establishes the matters that may be acted on by that town meeting. A treasury warrant authorizes the treasurer to pay specific bills. The assessors' warrant authorizes the tax collector to collect taxes in the amount and from the persons listed, respectively.

CHAPTER 44. MUNICIPAL FINANCE

BUDGET IN CITIES

Chapter 44: Section 32. Submission to city council; procedure for approval, rejection or alteration

Section 32. Within one hundred and seventy days after the annual organization of the city government in any city other than Boston, the mayor shall submit to the city council the annual budget which shall be a statement of the amounts recommended by him for proposed expenditures of the city for the next fiscal year. The annual budget shall be classified and designated so as to show separately with respect to each officer, department or undertaking for which an appropriation is recommended:—

(1) Ordinary maintenance, which shall also include debt and interest charges matured and maturing during the next fiscal year, and shall be subdivided as follows:—

(a) Salaries and wages of officers, officials and employees other than laborers or persons performing the duties of laborers; and

(b) Ordinary maintenance not included under (a); and

(2) Proposed expenditures for other than ordinary maintenance, including additional equipment the estimated cost of which exceeds one thousand dollars.

The foregoing shall not prevent any city, upon recommendation of the mayor and with the approval of the council, from adopting additional classifications and designations.

The city council may by majority vote make appropriations for the purposes recommended and may reduce or reject any amount recommended in the annual budget. It shall not increase any amount in or the total of the annual budget nor add thereto any amount for a purpose not included therein except on recommendation of the mayor, and except as provided in section thirty-three; provided, however, that in the case of the school budget or in the case of a regional school district assessment, the city council, on the recommendation of the school committee or on recommendation of a regional district school committee, may by a two-thirds vote increase the total amount appropriated for the support of the schools or for the regional district schools over that requested by the mayor; and provided, further, that no such increase shall be voted if it would render the total annual budget in excess of the property tax limitations set forth in section twenty-one C of chapter fifty-nine. Except as otherwise permitted by law, all amounts appropriated by the city council, as provided in this section, shall be for the purposes specified. In setting up an appropriation order or orders based on the annual budget, the council shall use, so far as possible, the same classifications required for the annual budget. If the council fails to take action with respect to any amount recommended in the annual budget, either by approving, reducing or rejecting the same, within forty-five days after the receipt of the budget, such amount shall without any action by the council become a part of the appropriations for the year, and be available for the purposes specified.

If, upon the expiration of one hundred and seventy days after the annual organization of the city government, the mayor shall not have submitted to the city council the annual budget for said year, the city council shall, upon its own initiative, prepare such annual budget by June thirtieth of such year, and such budget preparation shall be, where applicable, subject to the provisions governing the annual budget of the mayor.

Within fifteen days after such preparation of the annual budget, the city council shall proceed to act by voting thereon and all amounts so voted shall thereupon be valid appropriations for the purposes stated therein to the same extent as though based upon a mayor's annual budget, but subject, however, to such requirements, if any, as may be imposed by law.

If the council fails to take action with respect to any amount recommended in the budget, either by approving, reducing or rejecting the same, within fifteen days after such preparation, such amount shall, without further action by the council, become a part of the appropriations for the year, and be available for the purposes specified.

Notwithstanding any provisions of this section to the contrary, the mayor may submit to the city council a continuing appropriation budget for said city on a month by month basis for a period not to exceed three months if said city has not approved an operating budget for the fiscal year because of circumstances beyond its control.

Nothing in this section shall prevent the city council, acting upon the written recommendation of the mayor, from voting appropriations, not in excess of the amount so recommended, either prior or subsequent to the passage of the annual budget.

The provisions of this section shall apply, in any city adopting the Plan E form of government under chapter forty-three, only to the extent provided by section one hundred and four of said chapter.

Neither the annual budget nor appropriation orders based thereon shall be in such detail as to fix specific salaries of employees under the direction of boards elected by the people, other than the city council.

The city council may, and upon written request of at least ten registered voters shall, give notice of a public hearing to be held on the annual budget, prior to final action thereon, but not less than seven days after publication of such notice, in a newspaper having general circulation in the city. At the time and place so advertised, or at any time or place to which such public hearing may from time to time be adjourned, the city council shall hold a public hearing on the annual budget as submitted by the mayor, at which all interested persons shall be given an opportunity to be heard for or against the proposed expenditures or any item thereof.

Chapter 44: Section 33. Power of council to add to appropriation; conditions; limitations

Section 33. In case of the failure of the mayor to transmit to the city council a written recommendation for an appropriation for any purpose not included in the annual budget, which is deemed necessary by the council, after having been so requested by vote thereof, said council, after the expiration of seven days from such vote, upon its own initiative may make such appropriation by a vote of at least two thirds of its members, and shall in all cases clearly specify the amount to be expended for each particular purpose, but no appropriation may be voted hereunder so as to fix specific salaries of employees under the direction of boards elected by the people, other than the city council.