

## Business Occupancy

Apply at the Office of the Fire Chief, 4 Summer Street Room 113

There will be a form requesting information about emergency contacts, materials used on site and other information.

An inspector will call you to schedule an appointment.

Some of the things the inspector will be looking at

1. Emergency and exit lighting, do all the emergency and exit lights work?
2. Fire extinguishers that have been inspected by a licensed professional and have a tag on the extinguisher indicating the last date of inspection. These must be current, within 1 year.
3. Fire Alarm system NFPA 72 annual test and inspection report
  - a. If there is not a fire alarm system in the building, then there must be operating smoke detectors in the building
  - b. There must be no identified problems with the NFPA 72 test and inspection report
4. Sprinkler system NFPA 25 annual test and inspection report
  - a. There must be no identified problems with the NFPA 25 test and inspection report
  - b. If there is not a sprinkler system, this report is not required.
5. Exits that discharge to the street
  - a. The exits must be clear and usable
  - b. There can't be any locked gates or other methods of preventing a person from walking unimpeded to the street
6. Occupancy specific items
  - a. Any pre-engineered suppression systems will need to have a current test and inspection report and appropriate tags as needed
  - b. Any hazardous materials will need to be properly stored in an appropriate cabinet or area

Because the different occupancies have different requirements, no list can be a comprehensive guide. The requirements for occupancy are determined by several different CMR (Code of Massachusetts Regulations). The items listed above are the primary items that would be looked at for most occupancies.

The Haverhill Fire Department requests that the owner of the business provide emergency contact information and keys so that any emergencies can be handled in the safest manner while doing the least amount of damage to the property.