

Section IX. Conveyance of Public Improvements

A. Acceptance of Public Improvements by the City

The following procedure shall be followed in order to convey public improvements to the City of Haverhill:

1. Prior to receiving a certificate of compliance, all public improvements shall be inspected by the City Engineering Department and certified as completed to the City's standards.
2. All documents needed to convey any constructed improvement shall be submitted to the City and accepted by the Planning Board.
3. All documents requiring a filing with the Registry of Deeds Office shall be filed on behalf of the City by the developer of the subdivision.
4. In the case of dedicating a way as a public way to the City of Haverhill the procedure outlined below shall be followed by the developer.
 - a. Submission of a petition to the City Council requesting that a way shown on an approved subdivision plan has been completed and certified by the City Engineering Department as acceptable as a public way;
 - b. The petition shall be submitted to the Planning Board, which has 45 days upon which to make a recommendation to the City Council;
 - c. The formal determination to layout a way shall be made by a vote of the City Council; and
 - d. A deed filed with the Registry of Deeds Office, which grants the fee in the right-of-way to the City of Haverhill.