



# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Honorable President and Members of the City Council:

Date: \_\_\_\_\_

Fee: \_\_\_\_\_

The undersigned respectfully asks permission to hang a **BANNER** over a sidewalk or public way.

Organization: \_\_\_\_\_

Wording on Banner: \_\_\_\_\_

Dates to Hang (Begin on Monday—2 week Max): \_\_\_\_\_

Applicant's Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Location(s):

- Goecke Parking Deck – Main Street
- Goecke Parking Deck – Merrimack Street

Requirements

- Certificate of Insurance Liability Naming the City of Haverhill as Additional Insured on File
- \$200 Fee over Public Property

Additional Comments:

Haverhill City Code: Chapter 213. Signs

§ 213-5. Advertising on or over City property.

[Added 10-26-2010 by Doc. 99-BB; amended 7-24-2012 by Doc. 74]

A.

Unless otherwise provided for within this Code, no person shall place advertising on any building, facility or real property owned or controlled by the City of Haverhill without a permit from the City Council.

B.

Banners to be attached to a City building or facility advertising a public entertainment or event shall be allowed on a first-come basis for a period of time not to exceed two weeks prior to the event. Banners shall be hung commencing on a Monday, or Tuesday if Monday is a legal holiday, following approval. All such banners shall be hung by the Department of Public Works. The City Council shall demand a suitable surety bond or insurance indemnity policy to save the City harmless from all liability of any nature whatsoever caused directly or indirectly by the hanging of such banners. Preference for the hanging of banners shall be given to persons and/or organizations from within the City.

C.

A fee of \$200 shall be charged to hang banners over a sidewalk or public way.

Applicants Address: \_\_\_\_\_

Applicant's Telephone #: \_\_\_\_\_