



Haverhill

License Commission, Room 118
4 Summer Street, Haverhill, MA 01830
Phone: 978-420-3623 Fax: 978-373-8490
License_comm@cityofhaverhill.com

Requirements for a License to Store Towed Vehicles as set forth in Chapter 242, Article II of the City of Haverhill General Code:

The applicant must be licensed by the Department of Public Utilities of the Commonwealth of Massachusetts for the towing of motor vehicles pursuant to the laws of the Commonwealth of Massachusetts

The Application must be approved in writing by the Mayor, the Chief of Police and the Building Inspector *prior to* approval by the License Commission.

The premises used to store motor vehicles must comply with all zoning ordinances. The premises must have a storage area fenced with a chain link fence of at least six feet in height with an area large enough to store at least 25 motor vehicles. All storage areas must also be screened so the towed motor vehicles are not visible to or from public view.

A current Business Certificate must accompany the application.

The Applicant must show evidence of liability insurance to cover stored vehicles.

The Applicant must deliver copies of each Department of Public Utility towing sticker for the each vehicle used for towing.

The Applicant must deliver copies of each Certificate of Registration for each vehicle used to perform towing services.

The Applicant must deliver copies of each Certificate of Insurance covering each vehicle used to perform towing services.

The applicant must deliver a copy of the Certificate of Inspection from Health and Inspectional Services

The license runs from January 1st through December 31st each year and shall be renewed annually upon application by the Licensee.

The License fee is \$150.00 annually. There is a \$60.00 application fee for the initial appearance before the License Commission.

NOTE: Each Applicant may only maintain one storage yard for the storage of towed vehicles. The storage yard shall only be for the exclusive use by the Licensee and shall only be used for the storage of towed vehicles.



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APPLICATION FOR LICENSE TO STORE TOWED VEHICLES

Applicant: _____

Business Name: _____

Address of Business: _____

Telephone Numbers: Business: _____ Cell Phone: _____

Manager: _____

Description of premises for storage of towed vehicles: _____

Does the Applicant currently hold any other Licenses for the storage of towed vehicles? _____. If yes,
please list the location(s) of other premises for storage of towed vehicles: _____

Does the Applicant currently hold a beneficial or other interest, direct or indirect, in more any other company
holding a license to stored towed motor vehicles? _____

Executed under the pains and penalties of perjury this _____ day of _____, _____

Signature of Applicant: _____



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Applications must include:

Original Applications and Four (4) copies	Received	_____
Copy of License issued by the Department of Public Utilities:	Received	_____
Evidence of Liability Insurance to cover DPU Certification:	Received	_____
Evidence of Liability Insurance for stored vehicles:	Received	_____
Department of Public Utility Towing Sticker:	Received	_____
Copy of Each Registration for Each Vehicle being used for towing:	Received	_____
Copy of Certificate of Insurance for Each Vehicle used for towing:	Received	_____
Copy of Current Business Certificate:	Received	_____
Copy of Certificate of Inspection	Received	_____



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Applicants Name: _____

Applicant's Date of Birth: _____

Applicant's Social Security Number: _____

Applicant's Federal ID Number: _____



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Building Inspector

Approved: _____ Denied: _____
(Date) (Date)

Certificate of Inspection Needed: Yes _____ No _____

If Needed, Date Issued: _____

Chief of Police

Approved: _____ Denied: _____
(Date) (Date)

Mayor

Approved: _____ Denied: _____
(Date) (Date)

License Commission

Grant: _____ Deny: _____
(Date) (Date)

License Number: _____ Date Issued: _____ Fee: \$150.00 paid _____