

Minutes for Board of Registrars meeting – Thursday April 17, 2014 – City Clerk's office

Started at 4:05

Present

Chairman Robert DesMarais

Patrick J. Driscoll

City Clerk Linda L. Koutoulas

Absent

Daniel Moriarty

1. Nursing homes:
 1. Peggy Toomey preparing letters for Nursing Homes
 2. Bob D will assist at the NH as well as Dan and Patrick
 3. Check with Ron Sarofian, Alica Tobiassen and Paula Moore if they will assist
 1. IF see, need to reappoint as Asst Registrars
- Need to go before the Council to designate NH as special polling places before May 10

(*note: informed after meeting that going before Council not necessary - BOR can designate)

2. Training sessions -
 1. talked about schedule
 2. Have registrars attend – send letter with schedule
3. Contact Police about electronic billboard the day before and day of election
 1. DPW puts out the sandwich boards and also they pick them up
4. Bring back machines after the election
5. Check inventory of “Vote Here” signs

Check with Northern Essex for storage of voting booths

Meeting again Thursday, May 15th at 5PM in clerk's office

Meeting adjourned on motion of Patrick Driscoll at 445PM