



Haverhill

City Clerk's Office, Room 118
Phone: 978-420-3623 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

GENEALOGY REQUEST

Date of Request: _____

Amount Paid: _____

An initial search of our record costs **\$10** in-person or **\$15** by mail and includes the 1st record, if any are found, complimentary. The fee **MUST** be paid up front and is **non-refundable**. Any other records found must be paid for in advance of their preparation. Only pay for records up front that you know we will have.

Requestor's Name: _____

Phone Number: _____ Email: _____

Address: _____ City/State/Zipcode: _____

If any/all records are found, what method would you like to receive these records? Mail In-Person

Please select the type of information you are looking for:

Dates Only Confirmation that Record Exists Copy of Actual Record

Other: (Please specify : _____)

Please provide as much information as is known to assist us in an expedited search. We are able to search our records for Births, Deaths, and Marriages.

<u>Type of Record</u>	<u>Date of Record</u>	<u>Name on Record</u>	<u>Parents Names/Spouses Names</u>
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____