



# CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, February 4, 2014 at 7:00 PM  
City Council Chambers, Room 202

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**1. APPROVAL OF RECORDS OF THE PREVIOUS MEETING**

**2. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING**

**3. COMMUNICATIONS FROM THE MAYOR**

NO SCHEDULE

**4. UTILITY HEARING(S) AND RELATED ORDER(S)**

NO SCHEDULE

**5. APPOINTMENTS**

**5.1. Confirming Appointments:**

NO SCHEDULE

**5.2. Non-Confirming Appointments:**

NO SCHEDULE

**5.3. Resignations:**

NO SCHEDULE

**6. PETITIONS**

**6.1. Petitions:**

- 6.1.1. Request from John J. Guerin, Jr. on behalf of *Opportunity Works, Inc.*, to hang a banner announcing the “30<sup>th</sup> Annual Lend-a-Hand Auction” from February 10th to February 13<sup>th</sup> on the Goecke Parking Deck and also requests the \$200.00 fee to hang the banner be waived Attachment
- 6.1.2. Application from Joyce Kramer on behalf of *Katydid Foundation, Inc* for a Handicap Parking Sign at 21 Columbia pk Attachment
- 6.1.3. Application from Herbert Bergh for a Handicap Parking Sign at 15 Forest av Attachment
- 6.1.4. Petition from Kevin McCarthy requesting to address Council regarding Demolition Orders for his properties at *18 Warren st* and *2 Tyler av* and ask that the Demo Orders be either *rescinded* or *stayed* until the new owners are able to go through the appropriate channels Attachment



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## 6.2. Applications:

### 6.2.1. Tag Days:

6.2.1.1. Haverhill High Baseball Feb 21, 22, & 23<sup>rd</sup> Attachment

### 6.2.2. Annual License Renewals:

#### 6.2.2.1. Drainlayer Renewals 2014

*Brian Atkinson  
Richard Golen  
Charles Zaher*

#### 6.2.2.2. Coin-Op License Renewals 2014:

*No Schedule*

#### 6.2.2.3. Coin-Op Sunday License Renewals 2014:

*No Schedule*

## 7. **HEARINGS AND RELATED ORDERS:**

- 7.1. Document 95, Petition from Paul Arsenault, contractor for *12-13 High st Realty Trust*, requesting a Special Permit for 7 Unit Building Rehab on 12 High st ; Plat 515, Block 295, Lot 3– to make 7 rental units  
**postponed from December 10 2013**

*Related communication dated January 31 2014, from Attorney William S Faraci representing Kerri L Fronduto, Trustee of the 13 High st Realty Trust, owner of record of the real estate at 12 & 13 High st; submitting a revised set of floor plans showing probable layout of the 7 units requested*

*Related communication from William Pillsbury, Economic Development & Planning Director regarding the late filing of the new floor plans and recommending to **postpone the Hearing** to allow a review by the City departments of the revised plans*

Attachment

## 8. **MOTIONS AND ORDERS**

### 8.1. Ordinances (File 10 Days)

8.1.1. Ordinance re: Parking—Add Handicap Parking Space, 50 Howard st **File 10 Days Attachment**



# CITY OF HAVERHILL CITY COUNCIL AGENDA

**Tuesday, February 4, 2014 at 7:00 PM**  
**City Council Chambers, Room 202**

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8.1.2. Ordinance re: Parking—Add Handicap Parking Space, 103 Bellevue av

**File 10 Days**  
**Attachment**

## **9. UNFINISHED BUSINESS OF PRECEDING MEETINGS**

9.1.1. Document 12-B, Ordinance re: Parking—Add Handicap Parking Space, 1 Tremont st  
**filed Jan 22 2014**

**Attachment**

## **10. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES**

### 10.1. **Monthly Reports:**

NO SCHEDULE

### 10.2. **Communications from Councillors:**

10.2.1. Communication from Councillor Macek requesting a discussion about handicap parking

**Attachment**

10.2.2. Communication from Councillor Michitson requesting to have Robert Ward, Deputy DPW  
Director, give an update on the Haverhill Landfill Closure and Combined Sewer Outflow

### 10.3. **Communications from City Employees:**

NO SCHEDULE

## **11. Resolutions and Proclamations**

NO SCHEDULE

## **12. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS**

### 12.1. **Council Committee Reports:**

NO SCHEDULE

12.2. Documents referred to Committee Study

**Attachment**

## **13. ADJOURN**



# Haverhill 6.1.1

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Honorable President and Members of the City Council:

Date: January 27, 2014 Fee: \_\_\_\_ (Please see attached waiver request)

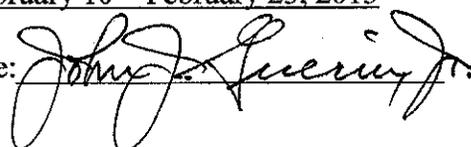
The undersigned respectfully asks permission to hang a **BANNER** over a sidewalk or public way.

Organization: Opportunity Works, Inc.

Wording on Banner: 30<sup>th</sup> Annual Lend-a-Hand Auction

Dates to Hang (Begin on Monday—2 week Max): February 10 – February 23, 2013

Applicant's Name: John J. Guerin, Jr.

Signature: 

Location(s):

- Route 125 – at Salem Street and South Main Street
- Goecke Parking Deck – Main Street
- Goecke Parking Deck – Merrimack Street

Requirements

- Certificate of Insurance Liability Naming the City of Haverhill as Additional Insured on File
- \$200 Fee over Public Property (Please attached waiver request)

Additional Comments:

Applicants Address: 209 R Summer Street, Haverhill

Applicant's Telephone 978-697-2329





RECEIVED

2014 JAN 29 AM 10 13

January 29, 2014 CITY CLERKS OFFICE  
HAVERHILL, MA.

Linda L. Koutoulas, City Clerk  
City of Haverhill  
4 Summer Street  
Haverhill, MA 01830

RE: Banner Display for Opportunity Works Lend-A-Hand Auction

Opportunity Works is excited to announce its 30<sup>th</sup> Annual "Lend-A-Hand" Auction that will take place on Saturday, February 22, 2014. The support of our community has been vital to the success of our event and is even more crucial to the achievement of meeting our fundraising goals for the coming year.

This year, we respectfully request that the Haverhill City Council grant us permission to display a Lend-A-Hand Auction banner, size 3' x 15', at a location in the city from *February 10 until February 23, 2013*. With your permission, we would like to hang the banner on the Main Street side of the Goecke Parking Deck. If this location is not available, then we would be willing to consider a substitute location if you have other options that you would like to suggest.

The event will follow its usual format that includes a live television broadcast to be aired on local public access channels in communities located in the Haverhill and Greater Newburyport areas. As in prior years, many Haverhill businesses have received free television coverage as a result of donations made to the benefit. The auction will take place on Saturday, February 22, from 12 noon to 9:00 pm, at the R.A. Nock Middle School in Newburyport. A special preview of auction items will be open to the public on Thursday, February 20, from 5:30 pm to 8:30 pm, at which point we will accept pre-bids and requests from people interested in receiving our popular Auction Party Packs. Items will be on the "Bidding for Good" web site for two weeks in advance of the auction.

Opportunity Works is a private, non-profit organization with locations in Haverhill and Newburyport and the Lend-A-Hand Auction is our principal fundraising event that represents an increasingly important source of operating revenue. Proceeds from the benefit will go directly to supporting our agency's mission, which is to enhance the quality of life for adults with developmental disabilities including autism.

We are truly grateful for the support that we receive from our community and look forward to another successful auction. If you should have any questions, please feel free to contact our Director of Development, Deborah Andrews, at **978-358-5803**.

Sincerely,

John J. Guerin

Lend-A-Hand Auction  
Opportunity Works

(978) 697-2329

# Opportunity Works

Empowering People...  
Changing Lives

January 29, 2014

Honorable John A. Michitson, President  
Haverhill City Council  
4 Summer Street, Room 204  
Haverhill, MA 01830

**RE: Banner Hanging Fee - Waiver Request**

Dear President Michitson and Honorable members of the Haverhill City Council:

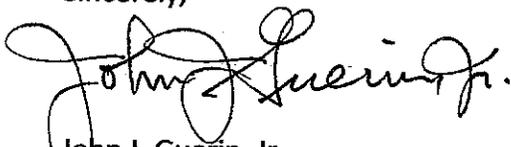
Opportunity Works respectfully requests that the \$200 fee be waived as a requirement of our application to hang a banner over a public way in the city.

As you know, Opportunity Works has requested to hang a banner on the Main Street side of the Goecke Parking Deck from February 10 – February 23 to advertise our 30<sup>th</sup> Annual Lend-A-Hand Auction taking place on February 22. The Lend-A-Hand Auction is our most significant fund raising event each year. The proceeds of the auction are essential to support the many services and programs we provide to adults living with disabilities and their families in Haverhill and throughout the Greater Merrimack Valley.

As you also no doubt know, Opportunity Works is a private, not-for-profit 501(c)3 corporation and we are currently building a new 37,000 sq. ft. facility in Haverhill to meet the ever-growing need for our diverse and comprehensive programs. We have paid or will be paying tens of thousands of dollars in building and other fees related to this construction project. Opportunity Works has not requested a waiver of any of those fees.

We make this request as the auction is our premier fund raiser and the money raised enhances our unique service and programming capabilities. The waiver by this esteemed Council will also strengthen our partnership with the city in serving residents who genuinely need our assistance. We hope the Council will act favorably on our request and thank you for your service to the city.

Sincerely,



John J. Guerin, Jr.

Capital Campaign Director

On behalf of the Opportunity Works community

CITY OF HAVERHILL  
APPLICATION FOR HANDICAP PARKING SIGN

\*NEW   
\*RENEWAL

DATE OF REQUEST 1-27-2014 DATE OF APPROVAL \_\_\_\_\_

NAME: KAYOIO FAVARIO INC

ADDRESS: 21 COLUMBIA PARK HAVERHILL

TELEPHONE #: 978-372-2309

VEHICLE TYPE: \_\_\_\_\_

PLATE #: \_\_\_\_\_

Do you currently have off street parking at your residence?  Yes  No

If yes, why is there a need for a handicap parking sign? TRANSPORT VAN + STAFF NEED TO  
PULL IN FRONT FOR RESIDENTS IN HOUSE TO EXIT OR ENTER HANDICAP RAMP

Did you have a handicap parking sign at a previous address?  Yes  No

If yes, location? \_\_\_\_\_

x Joyce Kramer  
Applicant Signature

- Please include a copy of your current handicap placard or handicap registration, along with this application.

Approve  Denied

Reason for denial

Alex R. J. [Signature]  
Chief of Police Signature

Approve  Denied

Reason for denial

City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

\*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.



Kevin McCarthy  
167 Golden Hill Avenue  
Haverhill, MA 01830  
(978) 237-1005

January 31, 2014

Councillor John A. Michitson, President  
CITY OF HAVERHILL  
4 Summer Street, Room 204  
Haverhill, MA 01830

Dear Councillor President Michitson:

This is a request to be placed on the City Council's agenda for Tuesday, February 4, 2014 relative to the demolition order concerning 18 Warren Street and 2 Tyler Avenue which I am the current owner.

There are two qualified buyers for these properties who will be present at the council meeting to answer any questions or concerns they have as to their plans for the property.

In that regard, it is respectfully requested that the demolition order concerning these two properties be rescinded or stayed until the new owners are able to go through the appropriate channels.

Thank you.

Sincerely yours,

Kevin McCarthy



cc: Richard Osborne, Building Inspector

105-A



DOCUMENT 105-A

Copy Backup

# CITY OF HAVERHILL

In Municipal Council November 12 2013

ORDERED:

Pursuant to Massachusetts General Law, Chapter 139, Section 1, after hearing, it is hereby adjudged that, the building (s) at 2 Tyler Ave., Assessor's Map #515, Block #298, Lot 4, in Haverhill MA, is a nuisance to the neighborhood and is dangerous, in accordance with the authority bestowed upon us by said Chapter, it is hereby ordered that said Building (s) be demolished or repaired.

2 Tyler Ave

In the event the owner fails to take steps to rehabilitate or remove said building (s) within 30 days, the Mayor or his agent is authorized to proceed with demolition of said building (s) and may place a lien, suit and/or attachment on the owner or properties you own to the extent of damage incurred.

VOTED: that COUNCIL HEARING BE HELD DECEMBER 10 2013

Attest:

  
 Acting City Clerk

IN CITY COUNCIL: December 10 2013

PASSED

Attest:

  
 Acting City Clerk

APPROVED:

  
 Mayor

105-E

COPY  
BACKUP



DOCUMENT 105-E

**CITY OF HAVERHILL**

In Municipal Council November 12 2013

ORDERED:

Pursuant to Massachusetts General Law, Chapter 139, Section 1, after hearing, it is hereby adjudged that the building (s) at 18 Warren St., Assessor's Map #619, Block #525, Lot 11, in Haverhill MA, is a nuisance to the neighborhood and is dangerous, in accordance with the authority bestowed upon us by said Chapter, it is hereby ordered that said Building (s) be demolished or repaired.

18 Warren St

In the event the owner fails to take steps to rehabilitate or remove said building (s) within 30 days, the Mayor or his agent is authorized to proceed with demolition of said building (s) and may place a lien, suit and/or attachment on the owner or properties you own to the extent of damage incurred.

VOTED: that COUNCIL HEARING BE HELD DECEMBER 10 2013

Attest:

Acting City Clerk

IN CITY COUNCIL: December 10 2013

PASSED

Attest:

Acting City Clerk

APPROVED:

Mayor



# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date: January 17, 2014

Honorable President and Members of the Municipal Council:

The Undersigned respectfully asks to receive a license for TAG DAYS:

Organization: Haverhill High Baseball Applicant's Name: Maura Doherty  
Applicant's Residence: 8 White Oak Cir. Haverhill Applicant's Signature: [Signature]

(3 Consecutive Days Only, **One** of which may include solicitation on a Public Way)

Date of Tag Day Request(s): Feb. 21, 22, 23, 2014 Date-solicitation on Public Way: \_\_\_\_\_

Canister: \_\_\_\_\_ Tag: \_\_\_\_\_ Fee: \$ 0

**Street Locations (Select Below):**

Rosemont St and Main St: \_\_\_\_\_

Water St and Mill St: \_\_\_\_\_

South Main St & Salem St: \_\_\_\_\_  
(Bradford Common)

Main St & Kenoza Ave: \_\_\_\_\_  
(Monument Square)

**Off Street Locations (Specify Other):**

Market Baskets  
Heavenly Donuts  
Lost Office

Recommendation by Police Chief: 1/28/14 **Office Use Only** Approved

\_\_\_\_\_ Denied

[Signature]  
Police Chief

In Municipal Council: \_\_\_\_\_

Attest: \_\_\_\_\_

City Clerk



# Haverhill

6.22.1

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date 12/9/2013

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR **DRAINLAYER**

Drainlayer's Name: Brian Atkinson Signature: Paul M. Tamer  
Business Name: J. Tropeano, Inc.  
Business Address: 1780 Osgood Street  
City N. Andover State MA Zip 01845  
Business Phone: 978 689 2745 Fax: 978 683 2801

*Must Complete Additional Personal Information on Back*

NEW/RENEWAL:

No. \_\_\_\_\_

Fee 100.-

Bondson File: X

Approved X

Denied \_\_\_\_\_

[Signature]  
City Engineer

In Municipal Council, \_\_\_\_\_ 20\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk



# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date: JAN 27 2014

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR **DRAINLAYER**

Drainlayer's Name: Richard Golen Signature: [Signature]  
Business Name: R.J. Golen Excavating INC  
Business Address: 51 B&H CIR  
City Tewksbury State MA Zip 01876  
Business Phone: 978 851-9058 Fax: 978 851-9058

*Must Complete Additional Personal Information on Back*

NEW/RENEWAL: RENEWAL

No. \_\_\_\_\_

Fee 100.

Bond on File: [check]

Approved [check]

Denied \_\_\_\_\_

[Signature]  
City Engineer

In Municipal Council, \_\_\_\_\_ 20\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk



# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date 1/28/14

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR **DRAINLAYER**

Drainlayer's Name: Charles Zaher Signature: Charles Zaher  
Business Name: Charles Zaher  
Business Address: 19 Locke Rd Chelmsford MA 01824  
City Chelmsford State MA Zip 01824  
Business Phone: (978) 256-7688 Fax: \_\_\_\_\_

*Must Complete Additional Personal Information on Back*

NEW/RENEWAL:

No. \_\_\_\_\_

Fee 100

Bond on File:

Approved

Denied \_\_\_\_\_

[Signature]  
City Engineer

In Municipal Council, \_\_\_\_\_ 20\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk

7.1  
Hearing Novemb  
2013  
Aug. 28, 2013

Haverhill City Council  
City Hall  
Haverhill, MA.

RE: 12-13 High St. 7 unit building Rehab

From: Paul Arsenault 5 Thunderbridge Lane Middleton MA.

We are trying to rehab this 9000 sq ft building and we are asking the board to approve our proposal of constructing 7 units in this existing structure. We have 14 off street parking (11 is building code requirement) located on 12 High St. which is directly across the street from said premises. We have been approved all our variances and with no opposition think this is the best use of this building.

We are looking to rent this building, after meeting with Andrew Hurlhey we have discussed that we would be willing to work with the city to make this an affordable housing building, but we are concerned about the future if it is possible to still make these units condos, do we lose our right at this point to making condo's. so if we would be willing to condo them, but still rent them out so in the future if it is easier on paperwork. But if we can't we still are just looking for 7 rental units.

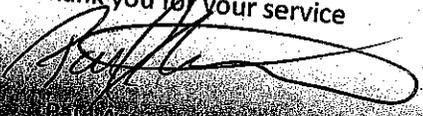
Plat-block-lot 515-295-3

we have included 30 copies of the site plan which we are not changing anything on the footprint or expanding, we are staying within the existing structure.

We included 30 copies of plans of the apartment layout, keeping the existing 3 family style look on the front part of the building having 3 - 3 bedroom units, and constructing 4 -2 bedroom units in the rear 4000 sq ft addition in the rear, we will be also building on the front first floor entrance, the building's own laundry area for the tenants, also supplying them with additional storage units on the lower level for convenience and to try to keep the area clean, We have all means of egress and will have 3 hallways up and down the units, all units will have fire suppression which currently is non existing.

Please consider our proposal and allow us to make this building an example on how to improve the neighborhood, we would like to continue making Haverhill a great place to live.

Thank you for your service



Paul Arsenault Co-owner/Contractor for 12-13 High St. Realty Trust

City of Haverhill, Massachusetts  
August 28, 2013



# Haverhill

Economic Development and Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

DATE: January 31, 2014

MEMO TO: City Council President John J. Michitson and members of the Haverhill City Council

FROM: William Pillsbury, Economic Development and Planning Director

RE: High Street Special Permit

I have just been informed that as of 11am this morning revised plans were filed with the city clerk relative to this project. I am concerned that we now have a different applicant/proponent for this project from the original application and the plans that were filed do not seem to provide a clear delineation of the changes.

Also since the plans were filed so late no departmental review is possible at this time, so no updated recommendations can be made. The council should at a minimum table the matter to allow a review.

**RECOMMENDATION: Postpone the hearing to allow a review by the city departments of the revised plans.**

**William S. Faraci**  
**Attorney at Law**  
**211 South Main Street**  
**Bradford, MA 01835-7373**  
**Tel. (978) 373-5520**  
**Fax (978) 373-5262**  
**e-mail: [faracilaw@aol.com](mailto:faracilaw@aol.com)**

January 31, 2014

John Michitson, President  
Haverhill City Council  
4 Summer Street  
Haverhill, MA 01830

Re: 12-13 High Street

Hand Delivered

Dear President Michitson:

Please be advised that I represent Kerri L. Fronduto, Trustee of the 13 High Street Realty Trust, owner of record of the real estate at 12 and 13 High Street. In reference to this property which is on your agenda for February 4, I am sending a revised set of floor plans showing the probable layout of the seven units requested. Needless to say, actual construction may entail some revisions, but the council should have an idea about what is currently contemplated.

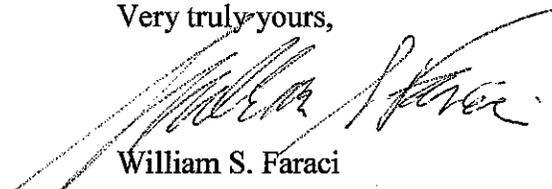
The original application for the special permit was filed on behalf of the owner by Paul Arsenault. Mr. Arsenault is no longer associated with this project which is being constructed by contractors closely related to the owner.

The other aspects of the petition filed by Mr. Arsenault remain the same, only the layout has been changed.

The owner is prepared to move forward with this rehabilitation as soon as all of the appropriate permissions have been obtained.

Thank you for your attention to this matter.

Very truly yours,

  
William S. Faraci

William S. Faraci  
Attorney at Law  
211 South Main Street  
Bradford, MA 01835-7373  
Tel. (978) 373-5520  
Fax (978) 373-5262  
e-mail:  
faracilaw@aol.com

December 6, 2013

Robert Scatamacchia,  
President  
Haverhill City Council  
4 Summer Street  
Haverhill, MA 01830

Re: 12-13 High Street

By e-mail

Dear President Scatamacchia:

It has come to my attention that the set of plans filed with the above-referenced petition may not be the same as was filed with other necessary applications. There is also the possibility that because of the requirement that any new apartments must conform to current code, a revision may be necessary because of associated construction expense.

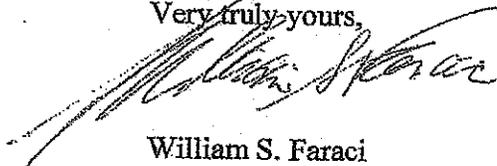
The owners of the property have decided to retain a builder other than Mr. Arsenault who made the initial presentation to the council.

I will not be able to determine whether the application can go forward with modification or if the application would need to be withdrawn and the process started anew.

For these reasons, I am asking that the hearing be put over until February 4, 2014. The owner/applicant has agreed that any waiver signed by Mr. Arsenault as to time is valid and applies to them as Mr. Arsenault was acting as their agent.

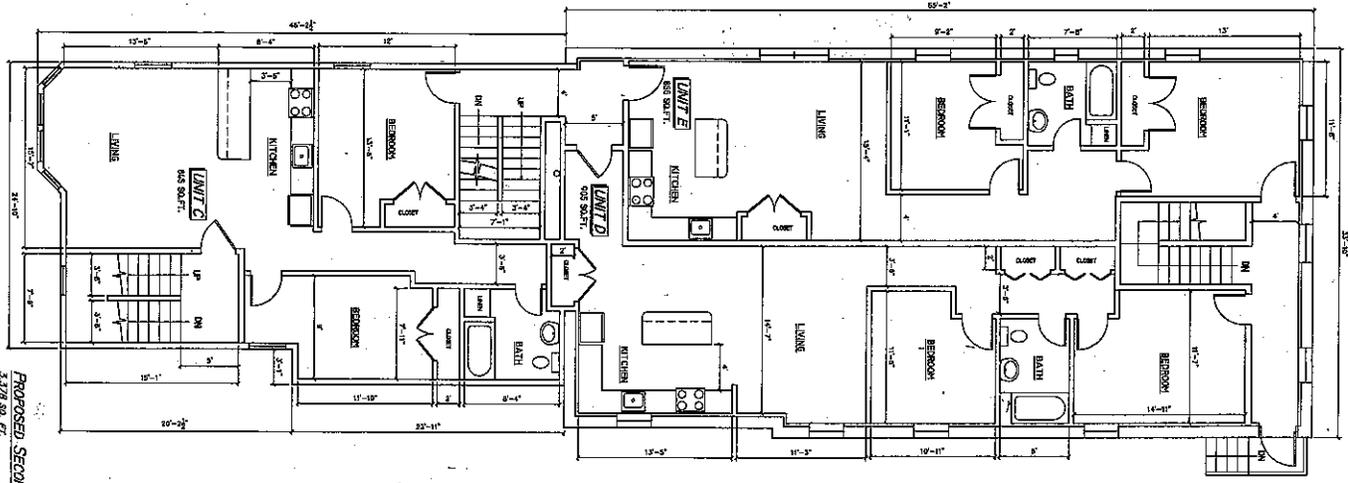
Thank you for your attention to this matter.

Very truly yours,

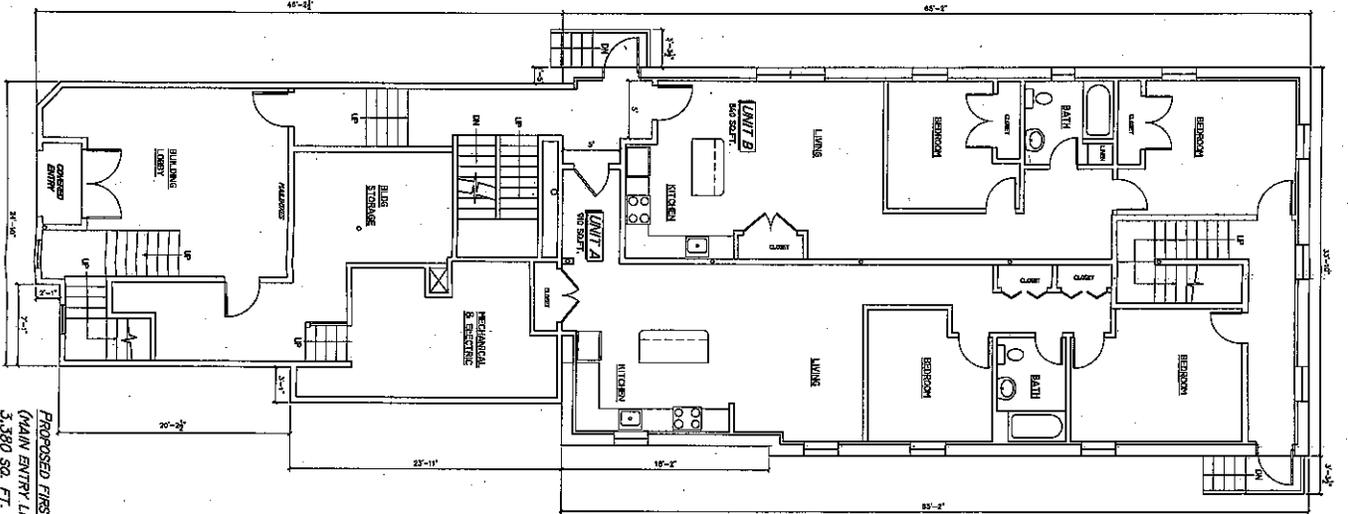


William S. Faraci



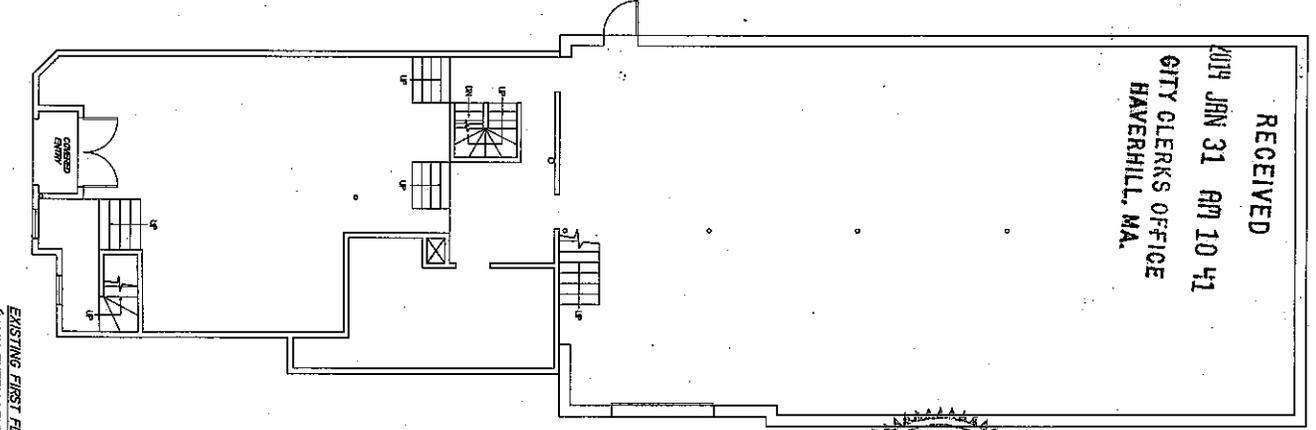


PROPOSED SECOND FLOOR  
3,379 SQ. FT.



PROPOSED FIRST FLOOR  
(MAIN ENTRY LEVEL)  
3,360 SQ. FT.

SCALE: 3/8" = 1'-0"



EXISTING FIRST FLOOR  
(MAIN ENTRY LEVEL)

RECEIVED  
JUN 31 AM 10 41  
CITY CLERKS OFFICE  
HAVERHILL, MA.





# Haverhill

Economic Development and Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

November 8, 2013

TO: City Council President Robert Scatamaccia and members of the Haverhill City Council

FROM: William Pillsbury, Jr. Economic Development and Planning Director

**SUBJECT: High Street Special permit- 7 units**

At its meeting of October 9, 2013 the Haverhill Planning Board voted a conditional favorable recommendation to the City Council for the proposed unit multifamily special permit. The minutes of the public hearing are attached for your review.

The role of the Board was to conduct a public hearing to make a recommendation to the city council relative to the special permit. The proposed project represents a proposal for 7 units of multifamily homes on High Street.

The city departments have reviewed the project and their reports are contained in your packages. The project if approved for a special permit by the city council must then be filed for a full definitive plan with the planning board at which time the detailed design will be presented pursuant to the city of Haverhill subdivision regulations.

Specifically, I recommend that the Council as part of its approval of a special permit include as conditions the comments from the letters of the City departments; any additional comments/ conditions deemed necessary by the city council; and an umbrella condition that the project comply with all the requirements of zoning code 255-94.

Each of the above specific items if adopted as conditions will be required to be incorporated into and complied with in the definitive plan filing.

As Planning Director, I believe this project is in the best interest of the City of Haverhill in that it provides needed infill housing in the inner city area without the requirement to add additional utilities to service the project.

Specifically, pursuant to zoning ordinance Ch. 255-80 (as applicable) the following findings must be made by the City Council relative to the project:

the request meets all pertinent conditions listed in article XI of the ordinance;  
the request is desirable to the public convenience or welfare;

the request will not impair the integrity or character of the district or adjoining zones nor be detrimental to the health, morals or welfare and will be in conformity with the goals and policies of the master plan;

The requested use provides for the convenience and safety of vehicular and pedestrian movement within the site and in relation to adjacent streets;

The requested use provides for adequate methods of disposal for sewage refuse and other wastes and adequate methods for storm water and drainage;

The requested use provides for adequate off street loading and unloading of service vehicles;

The requested use preserves historical buildings and uses.

**Proposed conditions and stipulations:**

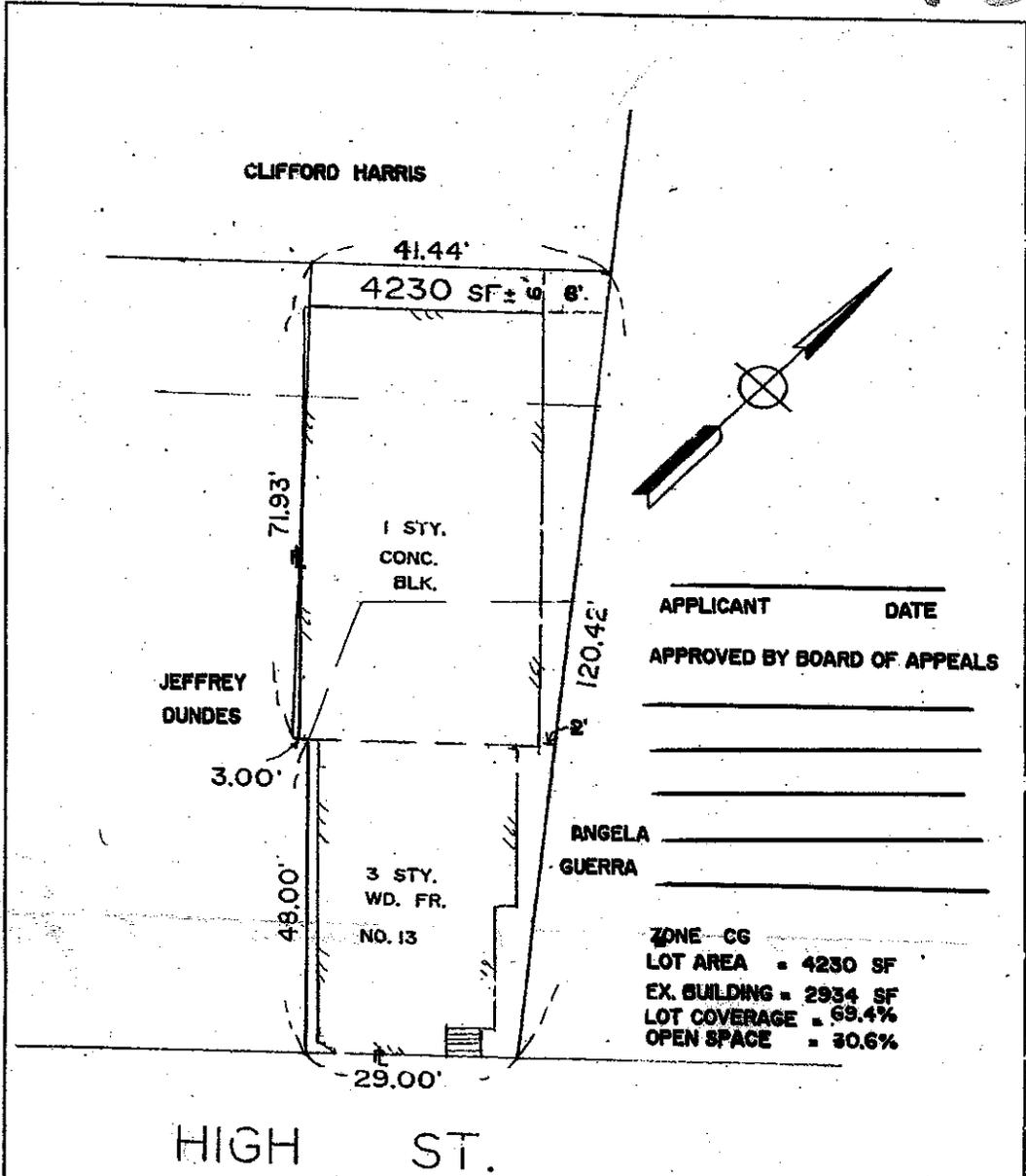
I offer the following recommended conditions be made part of the special permit approval:

Require that the developer comply with all of the additional requirements of the City's subdivision regulations for water and sewer and drainage improvements as contained within those regulations and further detailed in the above listed and attached letters from the departments. These items shall be reflected in the definitive plan to be filed with the Planning board.

**Recommendation**

As Planning Director, I concur with the favorable recommendation based on an assumption that all items in the letters from the City Departments along with all requirements for special permits would be made part of the special permit for the project.

This project with the incorporation of the recommended conditions is generally in conformity with the City's master plan as well as providing sufficiently for traffic, public safety and other utility considerations. The project as proposed appears to conform to all other special permit requirements. On the basis of adopting the proposed conditions/stipulations, I recommend that the council act favorably on this project.



CITY CLERK'S OFFICE  
 4 Summer Street  
 Haverhill, MA 01830

APPLICANT \_\_\_\_\_ DATE \_\_\_\_\_  
 APPROVED BY BOARD OF APPEALS \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 ANGELA \_\_\_\_\_  
 GUERRA \_\_\_\_\_

ZONE CG  
 LOT AREA = 4230 SF  
 EX. BUILDING = 2934 SF  
 LOT COVERAGE = 69.4%  
 OPEN SPACE = 30.6%

I CERTIFY THAT THIS PLAN CONFORMS TO THE RULES AND REGULATIONS OF THE REGISTRY OF DEEDS

*Albert A. Romano*

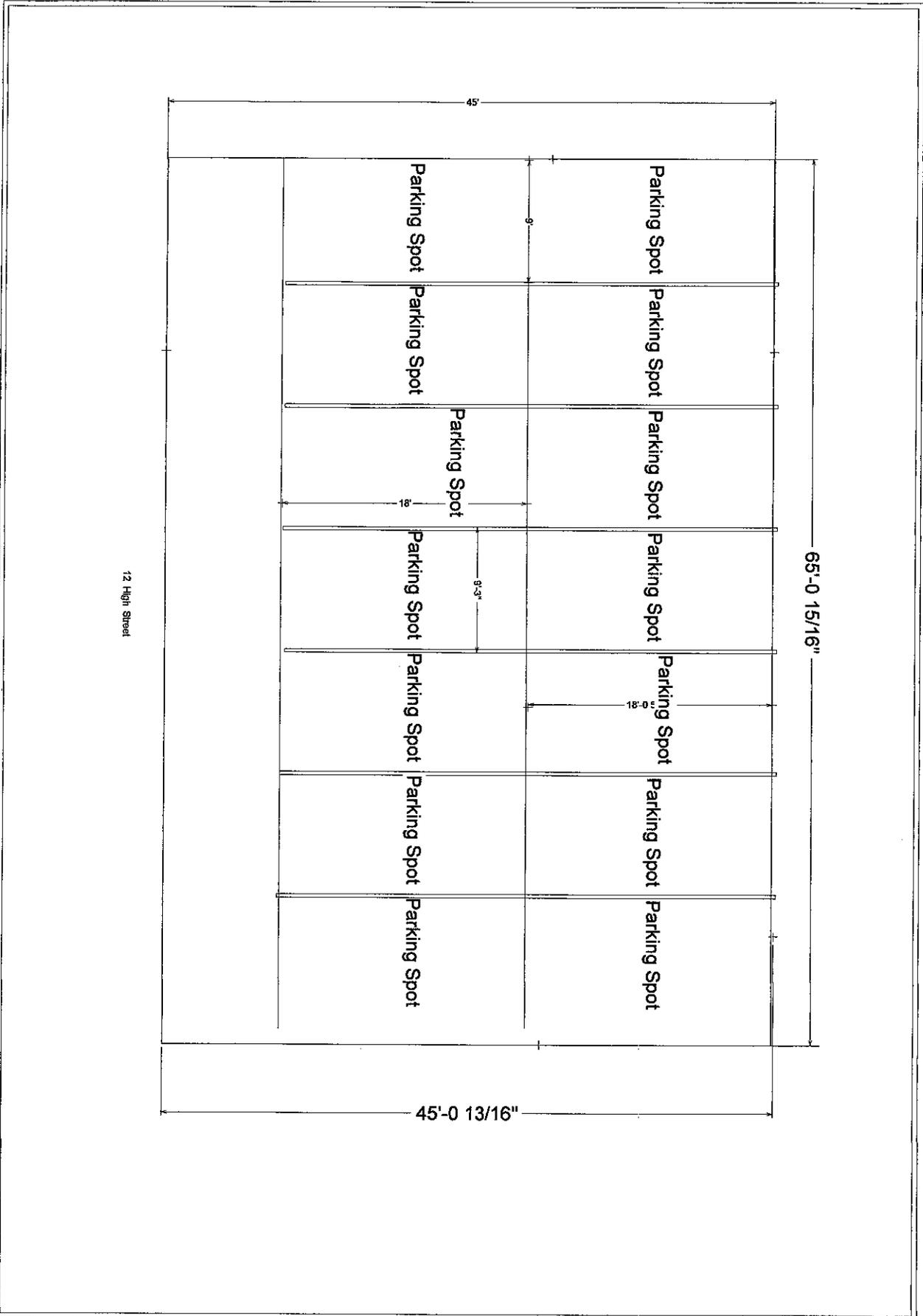
EXISTING COMMERCIAL ZONE  
 PROPOSE CHANGE TO RESIDENTIAL ZONE WITH 7 UNITS



65				
12 HIGH ST. LOT 3				
14 9X18 PARKING SPACES				
REG. 15/UNIT = 11 SPACES				

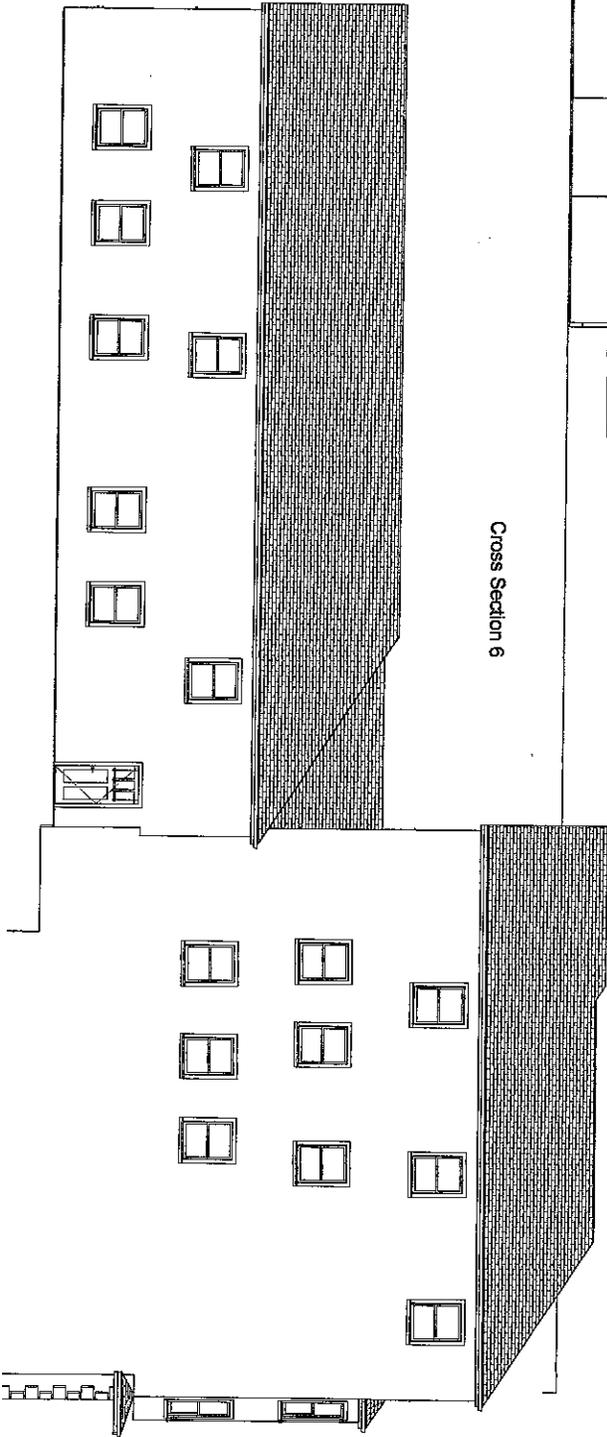
PLAN OF LAND  
 IN  
 HAVERHILL, MA

BELONGING TO: PAUL ARSENAULT  
 SCALE: 1" = 20' DATE: 6/5/2013  
 ALBERT A. ROMANO - SURVEYOR



<b>A-13</b> SHEET:	SCALE:	DATE: 8/28/2013	DRAWINGS PROVIDED BY: <b>arsenault const.</b> <small>5 ThunderHole in          Middlesex, ma 01949          9788362864</small>	PROJECT DESCRIPTION: <b>12-13 High St.          Haverhill MA.</b>	SHEET TITLE: 14 SPOT PARKING LAYOUT	<table border="1"> <thead> <tr> <th>NO.</th> <th>DESCRIPTION</th> <th>BY</th> <th>DATE</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>			NO.	DESCRIPTION	BY	DATE																
						NO.	DESCRIPTION	BY	DATE																			

Cross Section 5



Cross Section 6



A-9

SHEET:

SCALE:

DATE:

8/28/2013

DRAWINGS PROVIDED BY:  
**arsenault const.**  
 5 Thunderbridge Ln  
 Middleboro, MA 01949  
 978-336-0664

PROJECT DESCRIPTION:

12-13 High St.  
 Haverhill MA.

SHEET TITLE:

13 High  
 side elevations

NO.	DESCRIPTION	BY	DATE



# Haverhill

Economic Development and Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

January 24, 2014

John A. Michitson, Council President  
& City Council Members  
City Hall—Room 204  
City of Haverhill

**RE: 50 Howard Street—REQUEST TO ADD A HANDICAP PARKING SPACE**

Dear Council President Michitson & Councilors:

As per your request dated January 23, 2014, and the request from Chief DeNaro dated 1/15/14 I am submitting a Municipal Ordinance to allow a handicapped parking space at the location of 50 Howard Street.

Sincerely,

William Pillsbury, Jr.  
Planning Director/Grants Coordinator

WP/lw



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

~~ORDERED~~

Chapter 240

**An Ordinance Relating to Parking  
(50 Howard Street—Handicap Parking)**

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-1302 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by adding the following:

<b>LOCATION</b>	<b>REGULATION</b>	<b>HOURS/DAYS</b>
<b><u>50 Howard Street</u></b>		
In front of No. 50 Howard Street except for 1-24 hour handicapped parking space at No. 50	No Parking	24 Hours

APPROVED as to legality:

---

City Solicitor

Application on File  
at Clerk's  
Office

6.1.3

CITY OF HAVERHILL  
APPLICATION FOR HANDICAP PARKING SIGN

\*NEW   
\*RENEWAL

DATE OF REQUEST 1-15-2014 DATE OF APPROVAL \_\_\_\_\_

NAME: DAVIS, SUSANNE

ADDRESS: 50 HOWARD ST

TELEPHONE #: HOUST 978-914-6162

VEHICLE TYPE: None

PLATE #: \_\_\_\_\_

Do you currently have off street parking at your residence?  Yes  No

If yes, why is there a need for a handicap parking sign?  
Son In Wheelchair

Did you have a handicap parking sign at a previous address?  Yes  No

If yes, location? \_\_\_\_\_

x Susanne Davis  
Applicant Signature

- Please include a copy of your current handicap placard or handicap registration, along with this application.

Approve  Denied

Reason for denial

Alan R. Alao

Chief of Police Signature

Approve  Denied

Reason for denial

City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

\*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.

**City Council**

John A. Michitson

*President*

Robert H. Scatamacchia

*Vice President*

Melinda E. Barrett

William J. Macek

William H. Ryan

Thomas J. Sullivan

Mary Ellen Daly O'Brien

Michael S. McGonagle

Colin F. LePage



City Hall, Room 204  
4 Summer Street  
Telephone: 978 374-2328  
Facsimile: 978 374-2329  
www.ci.haverhill.ma.us  
citycncl@cityofhaverhill.com

**CITY OF HAVERHILL**  
Haverhill, Massachusetts 01830-5843

January 23, 2014

**R E C E I V E D**  
JAN 23 2014

**TO: Mr. William Pillsbury**  
Planning and Development Director

Econ Devlp & Planning  
& B.O.A.

**RE: Documents to Establish Handicap Parking Ordinances – 103 Bellevue Avenue and  
50 Howard Street**

Dear Mr. Pillsbury:

At the City Council meeting held on January 21, 2014, the following requests for handicap parking spaces were approved and submitted by Chief DeNaro:

- Doc. 5-B – 103 Bellevue Ave.,
- Doc. 5-C – 50 Howard St.

The City Council concurred with these requests and ask that the proper documents be prepared and placed on the next council agenda for action.

Thank you for your continued cooperation, consideration and assistance. It is appreciated.

Sincerely yours,

John A. Michitson, President  
Haverhill City Council

JAM/bsa

encl.

c: Mayor James J. Fiorentini  
City Councillors  
Officer Edward Watson



# Haverhill

Economic Development and Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

January 24, 2014

John A. Michitson, Council President  
& City Council Members  
City Hall—Room 204  
City of Haverhill

**RE: 103 Bellevue Avenue—REQUEST TO ADD A HANDICAP PARKING SPACE**

Dear Council President Michitson & Councilors:

As per your request dated January 23, 2014, and the request from Chief DeNaro dated 1/8/14 I am submitting a Municipal Ordinance to allow a handicapped parking space at the location of 103 Bellevue Avenue.

Sincerely,

William Pillsbury, Jr.  
Planning Director/Grants Coordinator

WP/lw



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

**ORDERED:**

Chapter 240

**An Ordinance Relating to Parking  
(103 Bellevue Avenue—Handicap Parking)**

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-1302 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by adding the following:

<b>LOCATION</b>	<b>REGULATION</b>	<b>HOURS/DAYS</b>
103 Bellevue Avenue		
In front of No. 103 Bellevue Avenue except for 1-24 hour handicapped parking space at No. 103	No Parking	24 Hours

APPROVED as to legality:

---

City Solicitor

**City Council**

John A. Michitson

*President*

Robert H. Scatamacchia

*Vice President*

Melinda E. Barrett

William J. Macek

William H. Ryan

Thomas J. Sullivan

Mary Ellen Daly O'Brien

Michael S. McGonagle

Colin F. LePage



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www.ci.haverhill.ma.us  
citycncl@cityofhaverhill.com

**CITY OF HAVERHILL**  
Haverhill, Massachusetts 01830-5843

January 23, 2014

RECEIVED  
JAN 23 2014

TO: Mr. William Pillsbury  
Planning and Development Director

Econ Devlp & Planning  
& B.O.A.

RE: **Documents to Establish Handicap Parking Ordinances – 103 Bellevue Avenue and  
50 Howard Street**

Dear Mr. Pillsbury:

At the City Council meeting held on January 21, 2014, the following requests for handicap parking spaces were approved and submitted by Chief DeNaro:

- Doc. 5-B – 103 Bellevue Ave.,
- Doc. 5-C – 50 Howard St.

The City Council concurred with these requests and ask that the proper documents be prepared and placed on the next council agenda for action.

Thank you for your continued cooperation, consideration and assistance. It is appreciated.

Sincerely yours,

John A. Michitson, President  
Haverhill City Council

JAM/bsa

encl.

c: Mayor James J. Fiorentini  
City Councillors  
Officer Edward Watson

Application on file  
at Clerk's  
Office

6.1.2

CITY OF HAVERHILL  
APPLICATION FOR HANDICAP PARKING SIGN

\*NEW   
\*RENEWAL

DATE OF REQUEST 1-8-14 DATE OF APPROVAL \_\_\_\_\_

NAME: Beverly Signor

ADDRESS: 103 Bellevue ave Haverhill MA 01832

TELEPHONE #: 978 876 8623

VEHICLE TYPE: \_\_\_\_\_

PLATE #: \_\_\_\_\_

Do you currently have off street parking at your residence? Yes  No

If yes, why is there a need for a handicap parking sign? I am having a hard time getting out of vehicles to get in my house

Did you have a handicap parking sign at a previous address? Yes  No

If yes, location? \_\_\_\_\_

Beverly Signor  
Applicant Signature

Please include a copy of your current handicap placard or handicap registration, along with this application.

Approve  Denied

Reason for denial

Ala R. Alar  
Chief of Police Signature

Approve  Denied

Reason for denial

City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

\*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.



DOCUMENT 12-B

**CITY OF HAVERHILL**

In Municipal Council January 21 2014

~~ORDERED~~

Chapter 240

**An Ordinance Relating to Parking  
1 Tremont Street—Establish One Handicap Parking Space**

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-Section 85, Schedule B:: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by adding the following:

LOCATION	REGULATION	HOURS/DAYS
<u>1 Tremont Street</u>		
Add one space in front of # 1 Tremont Street except for 1-24 hour handicap parking space at 1 Tremont Street	No Parking	24 Hours

APPROVED as to legality:

\_\_\_\_\_  
City Solicitor  
William D. Cox, Jr.

PLACED ON FILE for at least 10 days

Attest:

\_\_\_\_\_  
City Clerk



# Haverhill

Economic Development and Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

January 13, 2014

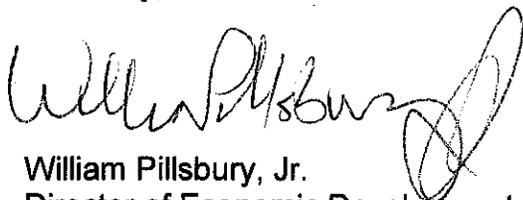
John A. Michitson, Council President  
& City Council Members  
City Hall—Room 204  
City of Haverhill

**RE: REQUEST TO ESTABLISH HANDICAP PARKING SPACE  
AT #1 TREMONT STREET**

Dear Council President Michitson & Councilors:

As per your request dated 1/9/14 to establish handicap parking at 1 Tremont Street, I am submitting a Municipal Ordinance that will allow for HANDICAP PARKING in front of Number 1 Tremont Street.

Sincerely,



William Pillsbury, Jr.  
Director of Economic Development and Planning

WP/lw

**City Council**  
John A. Michitson  
*President*  
Robert H. Scatamacchia  
*Vice President*  
Melinda E. Barrett  
William J. Macek  
William H. Ryan  
Thomas J. Sullivan  
Mary Ellen Daly O'Brien  
Michael S. McGonagle  
Colin F. LePage



City Hall, Room 204  
4 Summer Street  
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[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)  
[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

**CITY OF HAVERHILL**  
Haverhill, Massachusetts 01830-5843

January 9, 2014

TO: Mr. William Pillsbury  
Planning and Development Director

RE: **Document to Establish Handicap Parking Ordinance – 1 Tremont Street**

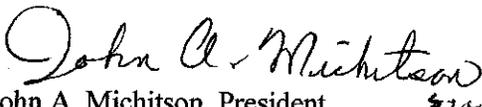
Dear Mr. Pillsbury:

At the City Council meeting held on January 7, 2014, the following request for a handicap parking space was approved and submitted by Chief DeNaro:

- Doc.#5- 1 Tremont Street

Would you kindly prepare the proper documents and place it on the next Council agenda for action. Thank you for your continued cooperation, consideration and assistance. It is appreciated.

Sincerely yours,

  
John A. Michitson, President  
Haverhill City Council

JAS/bsa

encl.  
c: Mayor James J. Fiorentini  
City Councillors  
Police Officer Edward Watson

Info at City

Clerk's

Office

CITY OF HAVERHILL  
APPLICATION FOR HANDICAP PARKING SIGN

6.2.2

\*NEW

\*RENEWAL

DATE OF REQUEST 12-31-13

DATE OF APPROVAL 12-31-13

NAME: IVETTE GONZALEZ

ADDRESS: 1 Tremont St.

VEHICLE TYPE: FORD FOCUS

*Backp*

Do you currently have off street parking at your residence?  Yes  No

Did you have a handicap parking sign at a previous address?  Yes  No

If yes, location?

Ivette Gonzalez  
Applicant Signature

• Please include a copy of your current handicap placard or handicap registration, along with this application.

Approve  Denied

Reason for denial

[Signature]  
Chief of Police Signature

Approve  Denied

Reason for denial

City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

\*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.

**City Council**

John A. Michitson  
*President*  
Robert H. Scatamacchia  
*Vice President*  
Melinda E. Barrett  
William J. Macek  
William H. Ryan  
Thomas J. Sullivan  
Mary Ellen Daly O'Brien  
Michael S. McGonagle  
Colin F. LePage



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[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

**CITY OF HAVERHILL**  
Haverhill, Massachusetts 01830-5843

January 30, 2014

Mr. President and Members of the City Council:

Councillor William J. Macek requests a discussion about handicap parking.

  
City Councillor William J. Macek

**City Council**

John A. Michitson

*President*

Robert H. Scatamacchia

*Vice President*

Melinda E. Barrett

William J. Macek

William H. Ryan

Thomas J. Sullivan

Mary Ellen Daly O'Brien

Michael S. McGonagle

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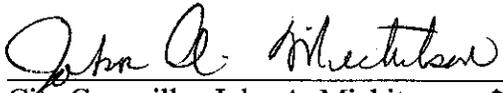
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[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)  
[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

**CITY OF HAVERHILL**  
Haverhill, Massachusetts 01830-5843

January 31, 2014

TO: Members of the City Council

Councillor John A. Michitson would like to have Robert Ward, Deputy DPW Director, give an update on the Haverhill Landfill Closure and Combined Sewer Outflow (CSO) projects.

  
\_\_\_\_\_  
City Councillor John A. Michitson



# Haverhill

Robert E. Ward, Deputy DPW Director  
Water/Wastewater Division  
Phone: 978-374-2382 Fax: 978-521-4083  
rward@haverhillwater.com

January 16, 2014

To: John A. Michitson, City Council President, and  
Members of the City Council

From: Robert E. Ward *REW*  
Deputy DPW Director

Subject: Haverhill Landfill Closure Project - Update

In response to Councilor Scatamacchia's memo dated December 6, 2013 this memo is to provide City Council with an update on the Haverhill Landfill closure project.

## Background

The 71-acre landfill site is located in the eastern part of Haverhill off Old Groveland Road between Old Groveland Road and the Merrimack River adjacent to the Groveland town line. The site is comprised of a number of parcels owned by the City and Aggregate Industries – Northeast Region, Inc.

The City and Aggregate are under an Administrative Consent Order (ACO) executed in January 1999 with the Massachusetts Department of Environmental Protection (MassDEP) to close the landfill in accordance with Massachusetts Solid Waste Management Regulations. The landfill closure is also under the jurisdiction of the US Environmental Protection Agency (EPA) because the site is listed on the National Priorities List (NPL) under the Superfund program.

In 2008 the site was separated for closure purposes into two portions – the Southern Mound and Northern Mound. The Southern Mound would be capped first. The capping of the Northern Mound would be completed in a later phase because of the complications related to ecological risk assessment and the lengthy permitting process. The Northern Mound capping will require extensive stabilization of the Merrimack River bank.

## Closure Status

The Southern Mound closure is substantially complete. This assessment work began in 1999 and construction of the cap completed in 2013. The final closure or cap is a flexible membrane liner covered with drainage sand, topsoil and grass over the entire 35-acre mound. The top the Southern Mound is a flat plateau providing approximately 7.5 acres for potential post-closure use. (i.e., passive recreation, solar panels, etc.) The plateau was created by bringing in shaping and grading materials which also provided approximately \$1.5 million in value to the City: approximately \$625,000 in revenues and \$887,346 as a credit against the City's portion of the Southern Mound construction cost.

The recommended corrective action for the 20-acre Northern Mound is to construct a landfill cap similar to the Southern Mound. The status of the key project tasks involved with closing the Northern Mound are as follows:

- Drum removal is complete – 2003 through 2007
- No shaping and grading materials on the Northern Mound – not feasible due to limited capacity
- Environmental assessment substantially complete
- Submitted ecological risk assessment to DEP and EPA (requires follow-on study)
- Preparation of a draft Corrective Action Alternatives Analysis (CAAA) and Draft Environmental Impact Report
- Permitting, design and construction – schedule is not yet determined

Upon completion of the closure, future maintenance will include mowing the site once or twice per year, continued environmental monitoring and site maintenance and repairs.

**Project Costs**

The City and Aggregate share equally in the assessment and closure costs of the landfill. This Cost Sharing Agreement was executed by the City and Aggregate in 1998. The past and future costs are shown in the table below.

<b>Summary of Historic and Estimated Future Costs</b>		
	Total City & Aggregate	City Share
Costs Incurred to Date	\$14,182,296	\$7,091,148
Estimated Future Costs	\$31,200,000	\$15,600,000

The original Cost Sharing Agreement provided for the City and Aggregate to share the benefits of the state’s low interest State Revolving Fund (SRF) loan program. In 2010 Aggregate and the City agreed Aggregate would not share in further SRF loans. The table below shows a summary of the SRF loans to date.

<b>Summary of SRF Loan Amounts</b>		
	Total Loan Amount	City Share
Loans Shared with Aggregate	\$6,363,610	\$3,181,805
City Only Loan		\$3,300,957
Total		\$6,482,762

As an environmental justice community the City received “principal forgiveness” on the SRF loan for the Southern Mound construction in the amount of \$999,043. This one-time grant program through DEP and American Recovery and Reinvestment Act of 2009 (ARRA) was a City-only benefit.

**Public Information Program**

An information repository remains in effect at the Haverhill Public Library to make information available to the public. The City's consultant also maintains a website where landfill documents are available for viewing. Access to this "e-room" is available upon request.

Please note this is a brief summary of a very complicated project. If you have questions, please call or email me.

Cc: Mayor James J. Fiorentini  
Mike J. Stankovich, DPW Director

**City Council**

John A. Michitson  
*President*  
 Robert H. Scatamacchia  
*Vice President*  
 Melinda E. Barrett  
 William J. Macek  
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[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

**CITY OF HAVERHILL**  
 Haverhill, Massachusetts 01830-5843

**DOCUMENTS REFERRED TO COMMITTEE STUDY**

4	Communication from Councillor Macek requesting a discussion regarding the proposed Monument Square traffic divider/island.	Planning & Dev.	1/3/12
9-T	Communication from Councillor Sullivan requesting a discussion regarding a comprehensive improvement and restoration plan for Winnekenni Park & Plug Pond Recreation area	NRPP	3/26/13
83	Petition from Lap Nguyen requesting to purchase City property; a dead-end section of Worcester St., Map 534, Block 16, Lot 29	NRPP	8/6/13
51-B	Order: That the City Council of the City of Haverhill accept the provisions of Ch. 188, Section 19, of the Acts of 2010 which would increase the cost of living adjustment base of \$1,000 increments each for FY14, FY15, FY16 such that any cost of living adjustment granted by the Haverhill Retirement Board will be based upon \$13,000 for FY14, \$14,000 for FY15 and \$15,000 for FY16	Administration & Finance	9/10/13
57-S	Communication from Councillor Daly O'Brien wishing to introduce Dave LaBrode to discuss public signage	NRPP	9/10/13
57-Z	Communication from Councillor Sullivan requesting to discuss parking ordinances on Hillside Place and Hillside Street. (Public parking lot, Map 516, Bl. 303, Lot 4A, referred to NRPP)	NRPP	10/8/13
102	Communication from Councillor Macek requesting to discuss the Taxicab and Buses Ordinance	Administration & Finance	10/15/13
102-H	Communication from Councillor Macek requesting to propose the establishment of an Adult and Senior Fitness Park	NRPP	10/29/13
84	Ordinance re: Zoning, Amend City Code, Ch. 255, Table of Use & Parking Regulations Page 8; to allow Medical Marijuana Dispensary/Treatment centers to be located only in our business parks	Planning & Dev.	11/19/13
15	Communication from Councillor LePage requesting a discussion regarding the Rules and Regulations of the City Council	Administration & Finance	1/14/14
	Central Business District Parking Map and Ordinances	Administration & Finances	1/28/14