



CITY OF HAVERHILL CITY COUNCIL AGENDA

**Tuesday, December 3, 2013 at 7:00 PM
City Council Chambers, Room 202**

1. APPROVAL OF RECORDS OF THE PREVIOUS MEETING

2. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING

3. COMMUNICATIONS FROM THE MAYOR

NO SCHEDULE

4. UTILITY HEARING(S) AND RELATED ORDER(S)

NO SCHEDULE

5. APPOINTMENTS

5.1. Confirming Appointments:

NO SCHEDULE

5.2. Non-Confirming Appointments:

5.2.1. Constables (Exp: Nov. 21, 2014): *Ronald E Bertheim*
David E. Hall
Christian G. Sewell
Gerald A. Sewell
Steven Ring

Attachment

5.3. Resignations:

NO SCHEDULE

6. PETITIONS

6.1. Petitions:

6.1.1. Petition from Stephen Defeo for Chris Sparages, P.E., principal for *Perls Way LLC*, requesting a Street Acceptance of Perls Way
Refer to Planning Board
Council Hearing Jan 14 2014

Attachment



CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, December 3, 2013 at 7:00 PM
City Council Chambers, Room 202

6.2. Applications:

6.2.1. Annual License Renewals:

6.2.1.1. Drainlayer Renewals 2014:

Robert A. Frye
Peter Holland
John C. Jablonski
James Lynch
James M. Mahoney
Michael Mazzotta
Michael W. Reilly
Irvin R. Senter

Attachment

7. **HEARINGS AND RELATED ORDERS:**

7.1. Document 95, Petition from Paul Arsenault, contractor for *12-13 High st Realty Trust*, requesting a Special Permit for 7 Unit Building Rehab on 12 High st ; Plat 515, Block 295, Lot 3– 7 rental units
Favorable recommendation which includes department's comments and notes from Planning Board; Hearing held Nov 12 2013 and postponed to Dec 3, 2013 Attachment

8. **MOTIONS AND ORDERS**

8.1. Order: That the City appropriate \$250,000 from Chapter 70 State Aid to School Department Expenses Attachment

8.2. Order: That the City appropriate \$89,000 from Medicaid Receipts to School Department Expenses Attachment

8.3. Ordinances (File 10 Days)

8.3.1. Ordinance: re: Parking, Add Handicap Parking, 60 Franklin st **File 10 Days** Attachment

9. **UNFINISHED BUSINESS OF PRECEDING MEETINGS**

9.1.1. Document 32-F, Ordinance re: Parking—Add Handicap Parking Space, 25 Currier av
Filed Nov 13 2013 Attachment

9.1.2. Document 32-G, Ordinance: re: Parking, Delete Handicap Parking, 41 Hancock st
Filed Nov 20 2013 Attachment

9.1.3. Document 32-H, Ordinance: re: Parking, Add Handicap Parking, 46 Newcomb st
Filed Nov 20 2013 Attachment



CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, December 3, 2013 at 7:00 PM
City Council Chambers, Room 202

10. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES

10.1. Monthly Reports:

NO SCHEDULE

10.2. Communications from Councillors:

- 10.2.1. Communication from President Scatamacchia requesting an update on the Groveland Road landfill [Attachment](#)
- 10.2.2. Communication from Councillor McGonagle requesting to have the closing of the Avco Road traffic gate referred to the Traffic and Safety Committee for review [Attachment](#)
- 10.2.3. Communication from Councillor Hart requesting a discussion regarding the removal of a handicap parking space at 46 Highland Avenue as it is no longer needed [Attachment](#)
- 10.2.4. Communication from Councillor Hart submitting the recommendations of the Traffic & Safety Committee held on November 26, 2013, reporting on items 2, 3, and 5, which were brought to the Traffic & Safety Committee at the request of the City Council [Attachment](#)

10.3. Communications from City Employees:

- 10.3.1. Communication from John H. Pettis, City Engineer, submitting Merrimack Valley multi-Hazard Mitigation 5-year draft plan [Attachment](#)

11. Resolutions and Proclamations

NO SCHEDULE

12. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

12.1. Council Committee Reports:

- 12.1.1. President Scatamacchia submits Minutes of the Planning and Development Committee Meeting held November 25th [Attachment](#)
- 12.2. Documents referred to Committee Study [Attachment](#)

13. ADJOURN



JAMES J. FIORENTINI
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

November 21, 2013

City Council President Robert Scatamacchia
& Members of the City Council

RE: Constables 2014

Dear Mr. President and City Council Members:

Please be advised that I hereby re-appoint the following individuals as constables for the City of Haverhill:

RONALD E. BERTHEIM
16 LENOX AVENUE
METHUEN, MA 01844

DAVID E. HALL
73 EAST BROADWAY
HAVERHILL MA 01830

CHRISTIAN G. SEWELL
21 S CENTRAL ST #2
BRADFORD, MA 01835

GERALD A. SEWELL
264 BROADWAY
HAVERHILL, MA 01832

STEVEN RING
90 LINWOOD STREET
HAVERHILL, MA 01830

I certify that in my opinion the above individuals are the appropriate people to serve the City in this capacity based on their unique qualifications in the areas of education, training, and experience. I make these appointments solely in the interest of the City of Haverhill. These appointments are effective immediately and expire on November 21, 2014.

Very truly yours,

James J. Fiorentini
Mayor

JJF/ik



**HAVERHILL
POLICE DEPARTMENT
40 Bailey Blvd.
Haverhill, Massachusetts 01830**

TEL. (978) 722-1502

FAX. (978) 373-3981

**Alan R. DeNaro
Chief of Police**

November 21, 2013

Mayor James J. Fiorentini
4 Summer Street – Room 102
Haverhill, MA 01830

Re: Constables

Dear Mayor Fiorentini:

Upon review of our current list of constables the following have made regular payments to the City Treasurer:

Ronald Bertheim (\$480.00)
Steven Ring (\$380.00)

David Hall (\$582.50)
Gerald Sewell (\$995.38)

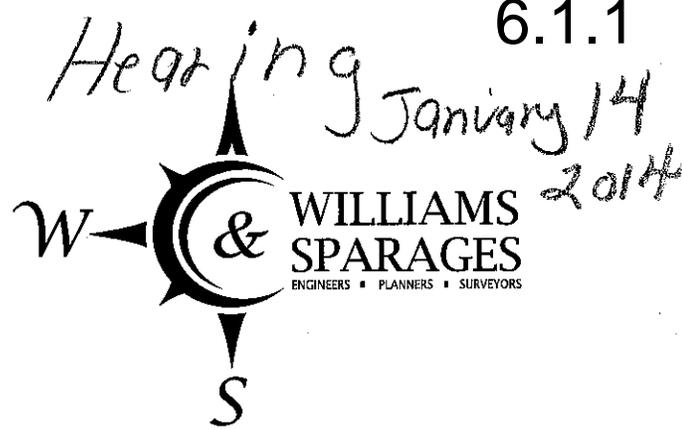
Christian Sewell (new)

It is my recommendation that Mr. Ronald Bertheim, Mr. David Hall, Mr. Steven Ring and Mr. Gerald Sewell be reappointed as Constables, as they have consistently followed the rules and guidelines established prior to their becoming Haverhill Constables. It is my recommendation that Mr. Christian Sewell be appointed as a Haverhill Constable. Should you have any questions or comments please feel free to contact me.

Sincerely,

Alan R. DeNaro
Chief of Police

6.1.1



Project No. HAVE-0018

November 22, 2013

Robert H. Scatamacchia, President
 City Council
 City of Haverhill
 4 Summer Street
 Haverhill, MA 01830

Subject: Request for Street Acceptance
 Perls Way,

Dear Council President Scatamacchia,

On behalf of Perls Way LLC, the owner of the above referenced property, the office of Williams & Sparages LLC respectfully petitions the City of Haverhill to accept Perls Way as a public way. Attached please find copies of the "Street Acceptance Plan" and "Roadway As-Built Plan" for Perls Way for the City's records. In addition, we have prepared and attached a legal description of Perls Way.

If you have any questions, comments, or concerns, please do not hesitate to contact me directly.

Very truly yours,

Chris Sparages, P.E.
 Principal

Enclosures

cc: Stephen Defeo, Perls Way LLC

Description of Perls Way, a fifty (50') foot wide roadway layout located in the City of Haverhill, Commonwealth of Massachusetts, as shown on Plan Book 435 Plan 9 recorded at the Essex South Registry of Deeds:

Beginning at a stone bound with a drill hole on the southerly sideline of Rosemont Street at the intersection of the point of curvature of the northeasterly rounding of Perls Way; thence running with a curve turning to the left a length of 34.88 feet and a radius of 25.00 feet, thence running S13°20'32"W a distance of 44.31 feet; thence running with a curve turning to the left a length of 110.40 feet and a radius of 375.00 feet; thence running S03°31'31"E a distance of 51.24 feet; thence running with a curve turning to the left a length of 23.55 feet and a radius of 25.00 feet; thence running with a curve turning to the right a length of 301.53 feet and a radius of 60.00 feet; thence running with a curve turning to the left a length of 23.55 feet and a radius of 25.00 feet; thence running N03°31'31"W a distance of 51.24 feet; thence running with a curve turning to the right a length of 125.12 feet and a radius of 425.00 feet; thence running N13°20'32"E a distance of 44.31 feet; thence running with a curve turning to the left a length of 34.88 feet and a radius of 25.00 feet; thence turning and running along the southerly sideline of Rosemont Street with a curve turning to the left a length of 91.73 feet and a radius of 261.03 feet to the point of beginning.

Containing an area of 23,796 square feet, or 0.546 acres.



Haverhill

6.2.1

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

Date 11-20-13

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR **DRAINLAYER**

Drainlayer's Name: ROBERT A. FRYE Signature: Robert A. Frye - President
 Business Name: Frye's Landscaping Service, Inc.
 Business Address: 27 PROSPECT ST.
 City West Newbury State MA Zip 01985
 Business Phone: 978-363-2352 Fax: 978-346-7477

Must Complete Additional Personal Information on Back

NEW/RENEWAL:

No. _____
 Fee 100.-
 Bond on File: ✓

Approved _____
 Denied _____

[Signature]
 City Engineer

In Municipal Council, _____ 20____

Attest:

City Clerk



Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

Date 11-20-13

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR **DRAINLAYER**

Drainlayer's Name: Peter Holland Signature: Peter Holland
Business Name: Spencer Contracting
Business Address: PO Box 875
City Salem State MA Zip 01970
Business Phone: 978-741-8000 Fax: 978-887-2010

Must Complete Additional Personal Information on Back

NEW/RENEWAL:

No. _____

Fee 100.75

Bond on File:

Approved _____

Denied _____

[Signature]
City Engineer

In Municipal Council, _____ 20____

Attest:

City Clerk



Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

Date 11-15-13

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR **DRAINLAYER**

Drainlayer's Name: JOHN C. JABLONSKI Signature: 

Business Name: JABLONSKI & SONS, INC

Business Address: 200 KENNA STREET

City HAVERHILL State MA Zip 01830

Business Phone: 978-372-7136 Fax: 978-372-9970

Must Complete Additional Personal Information on Back

NEW/RENEWAL: RENEWAL

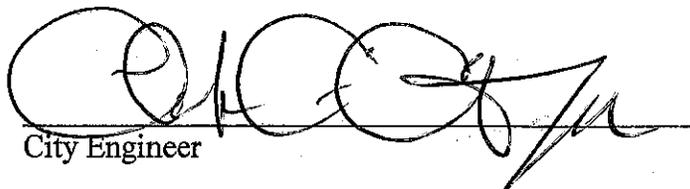
No. _____

Fee \$100

Bond on File:

Approved _____

Denied _____


City Engineer

In Municipal Council, _____ 20____

Attest:

City Clerk



Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

Date 1/20/13

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR **DRAINLAYER**

Drainlayer's Name: James Lynch Signature: [Signature]

Business Name: James T. Lynch Construction Company, Inc.

Business Address: 348 Park Street, Suite 103

City North Reading State MA Zip 01864

Business Phone: (978) 664-3164 Fax: (978) 664-1574

Must Complete Additional Personal Information on Back

NEW/RENEWAL:

No. _____

Fee 100.-

Bondson File:

Approved _____

Denied _____

[Signature]
City Engineer

In Municipal Council, _____ 20____

Attest:

City Clerk



Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

Date 11-18-13

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR **DRAINLAYER**

Drainlayer's Name: JAMES M. MAHONEY Signature: *James Mahoney*
Business Name: JAMES A. MAHONEY & SONS, INC
Business Address: 35 LIBERTY STREET
City: HAVERHILL State: MA Zip: 01830
Business Phone: 978-372-0487 Fax: 978-372-0487

Must Complete Additional Personal Information on Back

NEW/RENEWAL:

No. _____
Fee 100⁰⁰
Bond on File:

Approved _____

Denied _____

[Signature]
City Engineer

In Municipal Council, _____ 20 _____

Attest:

City Clerk



Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

Date 11/17/13

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR **DRAINLAYER**

Drainlayer's Name: Michael Mazzotta Signature: [Signature]
Business Name: ML Mazzotta Building + Excavation
Business Address: 76 Homestead St
City Haverhill State MA Zip 01830
Business Phone: 978-372-9405 Fax: _____

Must Complete Additional Personal Information on Back

NEW/RENEWAL:

No. _____
Fee 100.-
Bond on File:

Approved _____
Denied _____

[Signature]
City Engineer

In Municipal Council, _____ 20____

Attest:

City Clerk



Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

Date 11/21/13

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR **DRAINLAYER**

Drainlayer's Name: Michael W. Reilly Signature: 

Business Name: F. P. Reilly and Sons, Inc.

Business Address: 206 Andover St #11

City Andover State MA Zip 01810

Business Phone: 978-475-1237 Fax: 978-475-3102

Must Complete Additional Personal Information on Back

NEW/RENEWAL:

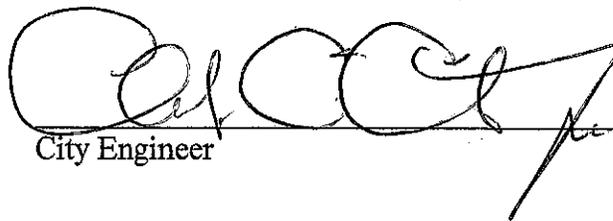
No. _____

Fee 100.

Bond on File:

Approved _____

Denied _____


City Engineer

In Municipal Council, _____ 20____

Attest:

City Clerk



Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

Date 11/20/13

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR **DRAINLAYER**

Drainlayer's Name: Irvin R. Senter Signature: *Irvin Senter*
 Business Name: Senter Bros. INC.
 Business Address: 22 OLD RD. (REAR) P.O. BOX 847
 City: PLAISTOW State: N.H. Zip: 03865
 Business Phone: (603) 382-8648 Fax: (603) 382-1238

Must Complete Additional Personal Information on Back

NEW/RENEWAL:

No. _____
 Fee 100.-
 Bond on File: _____

Approved _____
 Denied _____

[Signature]
 City Engineer

In Municipal Council, _____ 20____

Attest:

City Clerk



Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

November 8, 2013

TO: City Council President Robert Scatamaccia and members of the Haverhill City Council

FROM: William Pillsbury, Jr. Economic Development and Planning Director

SUBJECT: High Street Special permit- 7 units

At its meeting of October 9, 2013 the Haverhill Planning Board voted a conditional favorable recommendation to the City Council for the proposed unit multifamily special permit. The minutes of the public hearing are attached for your review.

The role of the Board was to conduct a public hearing to make a recommendation to the city council relative to the special permit. The proposed project represents a proposal for 7 units of multifamily homes on High Street.

The city departments have reviewed the project and their reports are contained in your packages. The project if approved for a special permit by the city council must then be filed for a full definitive plan with the planning board at which time the detailed design will be presented pursuant to the city of Haverhill subdivision regulations.

Specifically, I recommend that the Council as part of its approval of a special permit include as conditions the comments from the letters of the City departments; any additional comments/ conditions deemed necessary by the city council; and an umbrella condition that the project comply with all the requirements of zoning code 255-94.

Each of the above specific items if adopted as conditions will be required to be incorporated into and complied with in the definitive plan filing.

As Planning Director, I believe this project is in the best interest of the City of Haverhill in that it provides needed infill housing in the inner city area without the requirement to add additional utilities to service the project.

Specifically, pursuant to zoning ordinance Ch. 255-80 (as applicable) the following findings must be made by the City Council relative to the project:

the request meets all pertinent conditions listed in article XI of the ordinance;
the request is desirable to the public convenience or welfare;

the request will not impair the integrity or character of the district or adjoining zones nor be detrimental to the health, morals or welfare and will be in conformity with the goals and policies of the master plan;

The requested use provides for the convenience and safety of vehicular and pedestrian movement within the site and in relation to adjacent streets;

The requested use provides for adequate methods of disposal for sewage refuse and other wastes and adequate methods for storm water and drainage;

The requested use provides for adequate off street loading and unloading of service vehicles;

The requested use preserves historical buildings and uses.

Proposed conditions and stipulations:

I offer the following recommended conditions be made part of the special permit approval:

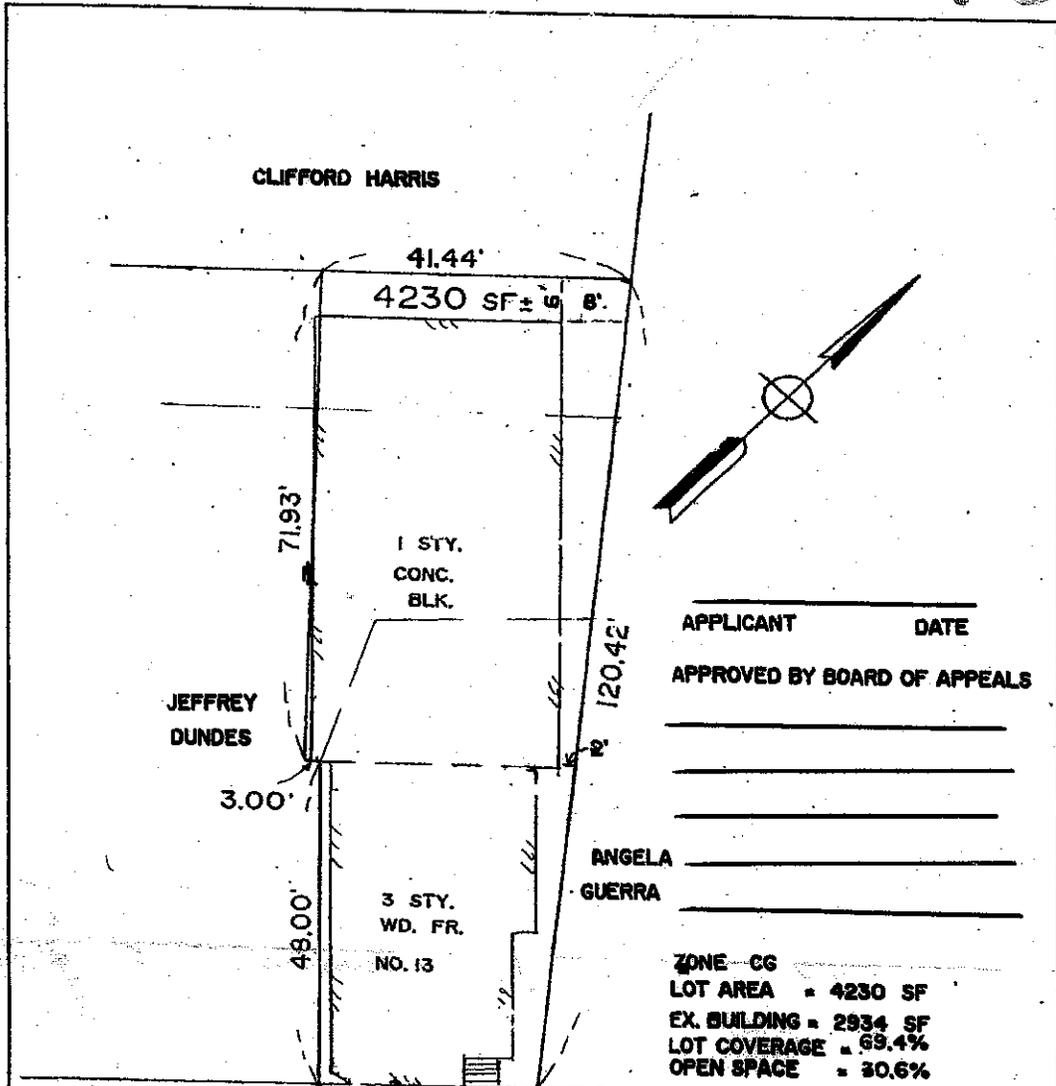
Require that the developer comply with all of the additional requirements of the City's subdivision regulations for water and sewer and drainage improvements as contained within those regulations and further detailed in the above listed and attached letters from the departments. These items shall be reflected in the definitive plan to be filed with the Planning board.

Recommendation

As Planning Director, I concur with the favorable recommendation based on an assumption that all items in the letters from the City Departments along with all requirements for special permits would be made part of the special permit for the project.

This project with the incorporation of the recommended conditions is generally in conformity with the City's master plan as well as providing sufficiently for traffic, public safety and other utility considerations. The project as proposed appears to conform to all other special permit requirements. On the basis of adopting the proposed conditions/stipulations, I recommend that the council act favorably on this project.

113



CITY CLERK'S OFFICE
 4 Summer Street
 Haverhill, MA 01830

APPLICANT _____ DATE _____
 APPROVED BY BOARD OF APPEALS _____

 ANGELA _____
 GUERRA _____

ZONE - CG
 LOT AREA = 4230 SF
 EX. BUILDING = 2934 SF
 LOT COVERAGE = 69.4%
 OPEN SPACE = 30.6%

HIGH ST.

I CERTIFY THAT THIS PLAN CONFORMS TO THE RULES AND REGULATIONS OF THE REGISTRY OF DEEDS

Albert A. Romano

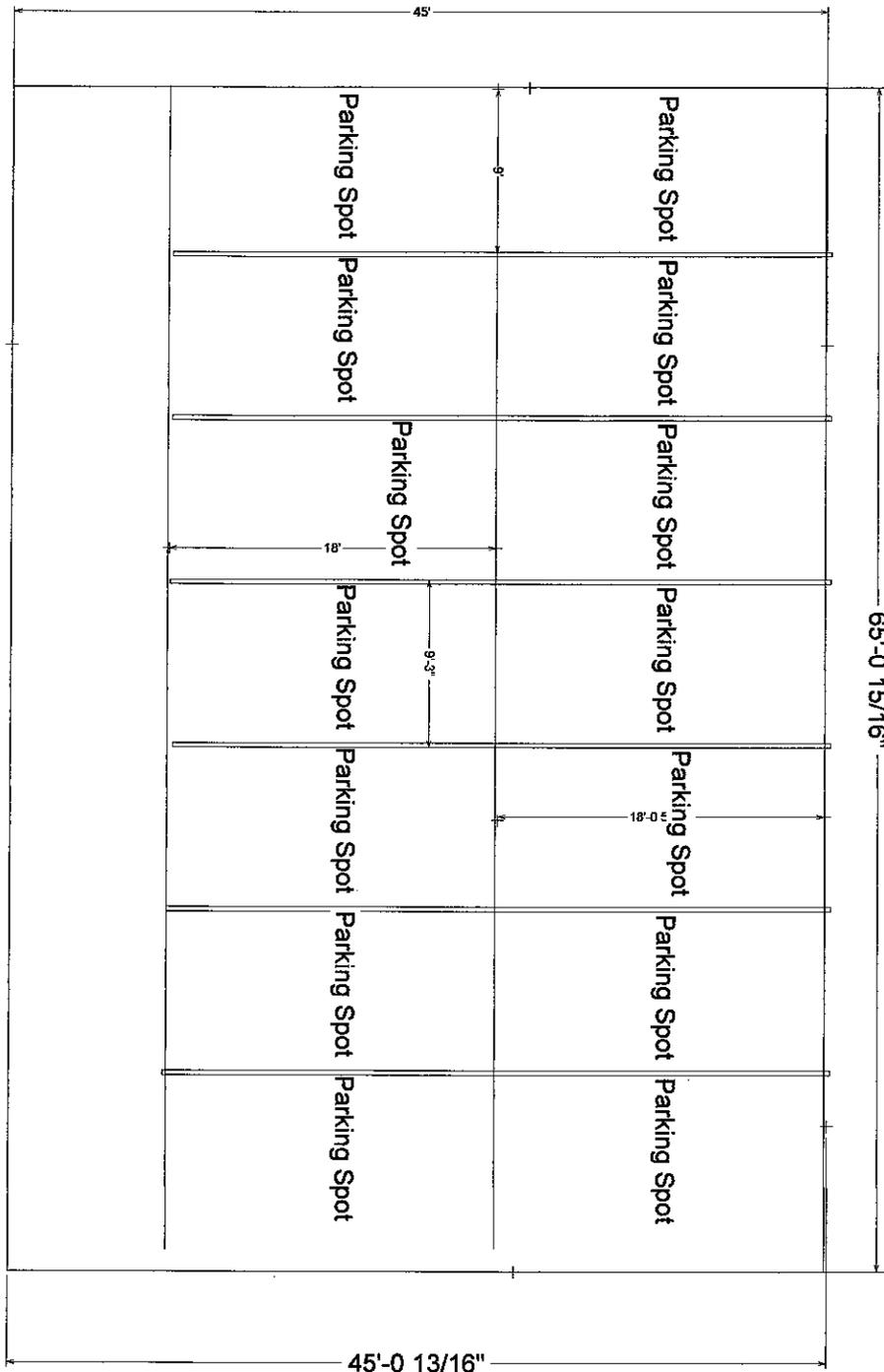
EXISTING COMMERCIAL ZONE
 PROPOSE CHANGE TO RESIDENTIAL ZONE WITH 7 UNITS

65				
12 HIGH ST. LOT 3				
14 9X18 PARKING SPACES				
REG. 1.5 / UNIT = 11 SPACES				



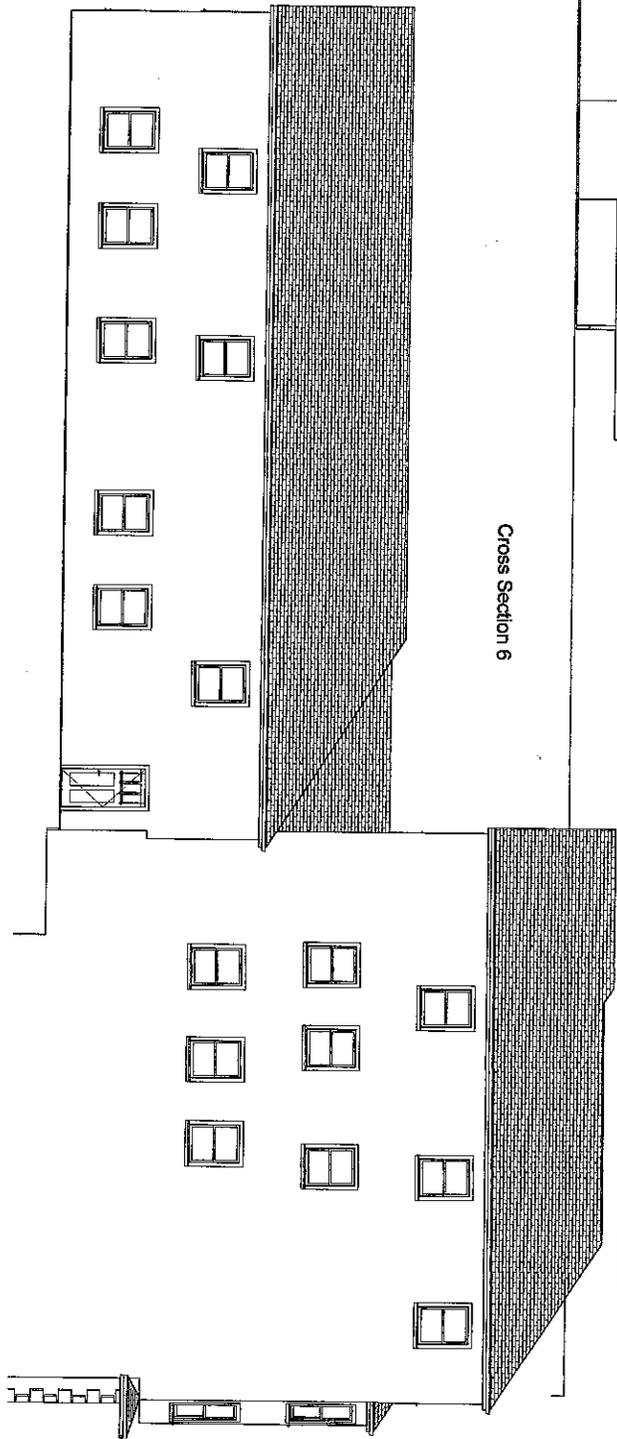
PLAN OF LAND
 IN
 HAVERHILL, MA

BELONGING TO: PAUL ARSENAULT
 SCALE: 1" = 20' DATE: 6/5/2013
 ALBERT A. ROMANO - SURVEYOR

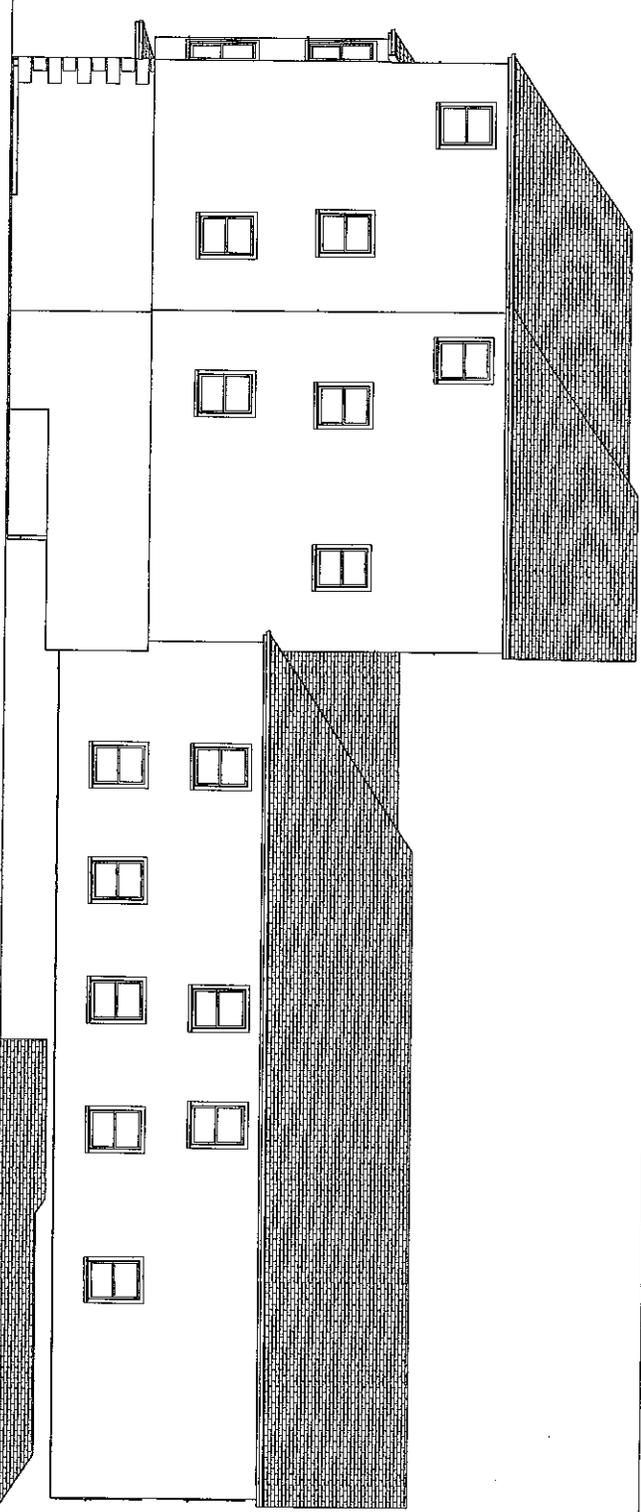


A-13 SHEET:	DATE: 8/28/2013	DRAWINGS PROVIDED BY: arsenault const. <small>5 Thunderbridge Ln Middleton, MA 01949 978.326.9064</small>	PROJECT DESCRIPTION: 12-13 High St. Haverhill MA.	SHEET TITLE: 14 SPOT PARKING LAYOUT	<table border="1"> <thead> <tr> <th>NO.</th> <th>DESCRIPTION</th> <th>BY</th> <th>DATE</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	NO.	DESCRIPTION	BY	DATE																
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SCALE:	DATE:	DRAWINGS PROVIDED BY:	PROJECT DESCRIPTION:	SHEET TITLE:	<table border="1"> <tr><td> </td><td> </td><td> </td><td> </td></tr> </table>																				

Cross Section 5



Cross Section 6



A-9

SHEET:

SCALE:

DATE: 8/29/2013

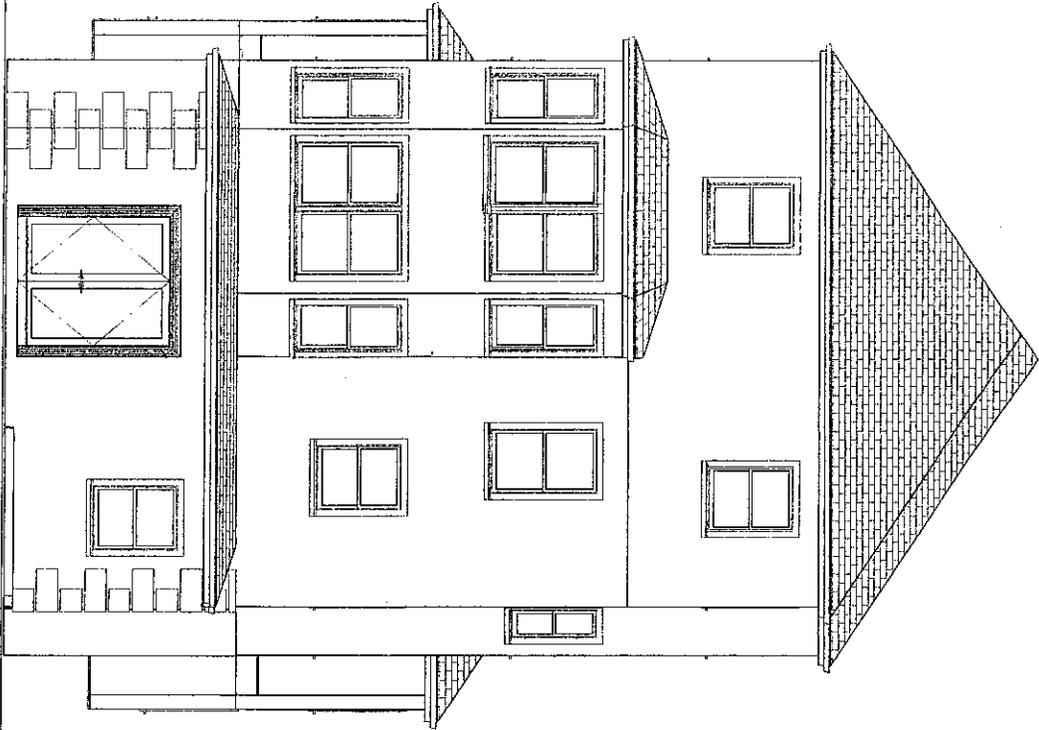
DRAWINGS PROVIDED BY:
arsenault const.
 5 Thundersidge Ln
 Middletown, MA 01949
 9782359084

PROJECT DESCRIPTION:
**12-13 High St.
 Haverhill MA.**

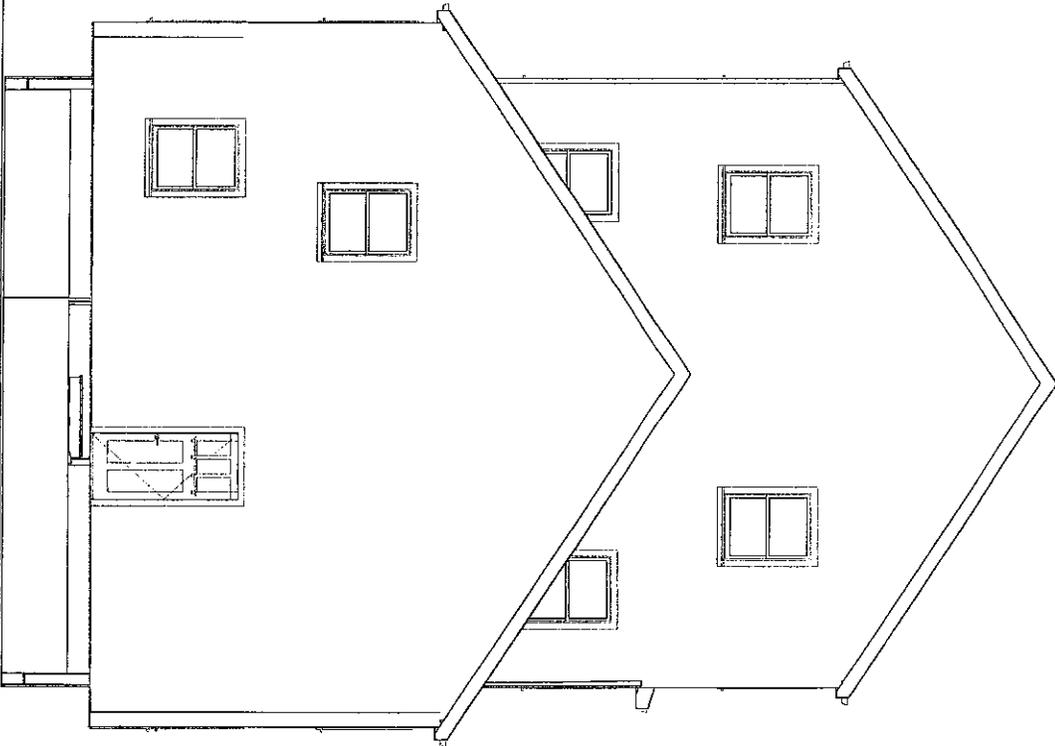
SHEET TITLE:
**13 High
 side elevations**

NO.	DESCRIPTION	BY	DATE

Cross Section 3



Cross Section 4



2-8

SHEET:

SCALE:

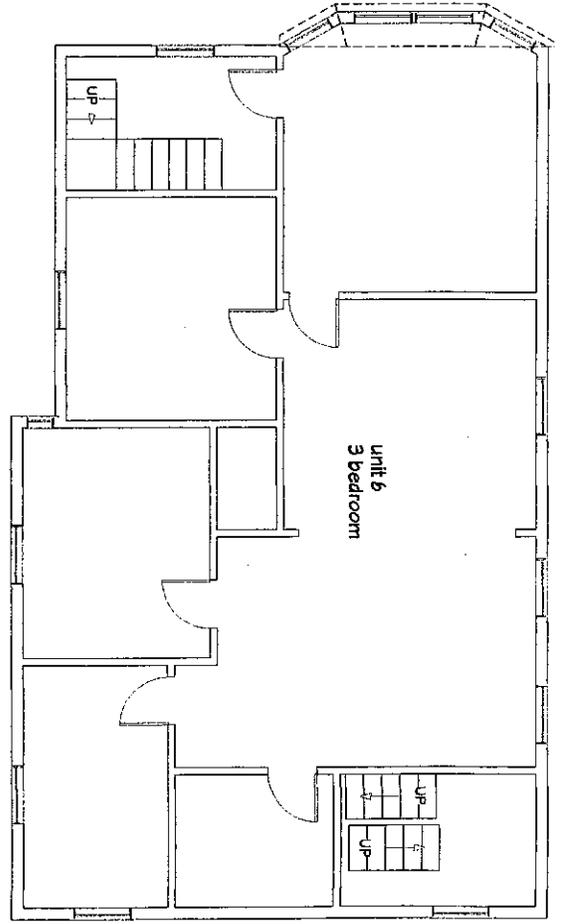
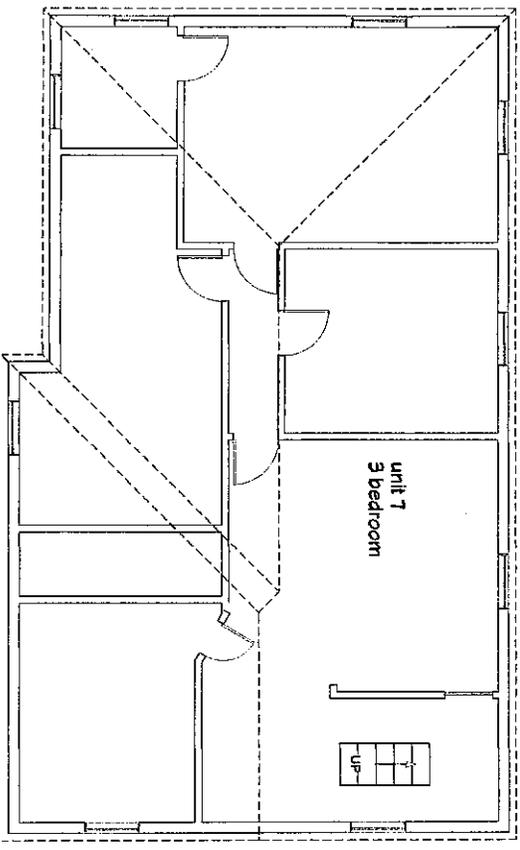
DATE: 8/29/2013

DRAWINGS PROVIDED BY:
arsenault const.
 5 thundersbridge ln
 haverhill, ma 01949
 978.359064 -

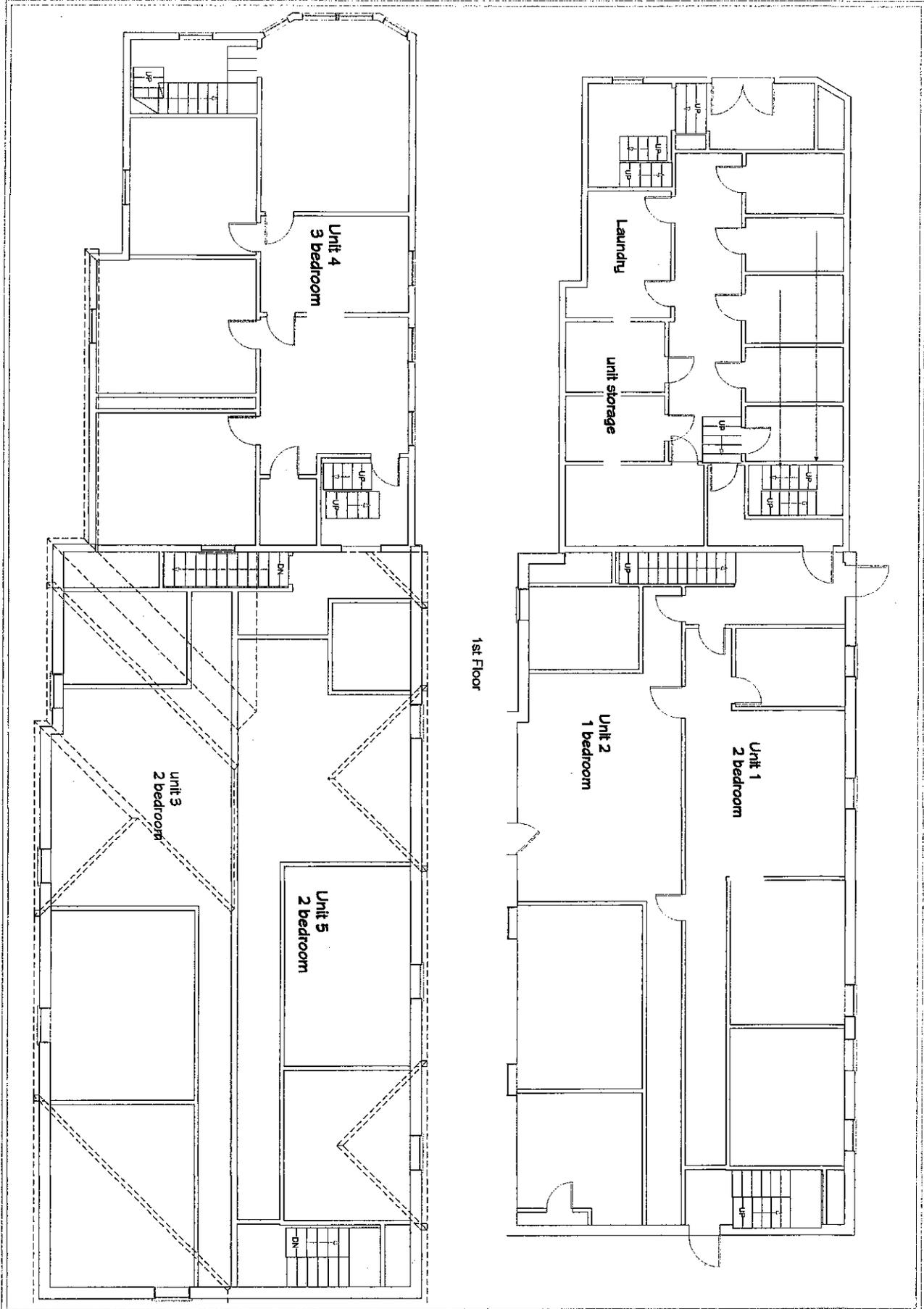
PROJECT DESCRIPTION:
 12-13 High St.
 Haverhill MA.

SHEET TITLE:
 13 High
 front and rear
 elevations

NO.	DESCRIPTION	BY	DATE



A-12	SHEET:	DATE:	DRAWINGS PROVIDED BY:	PROJECT DESCRIPTION:	SHEET TITLE:	NO.	DESCRIPTION	BY	DATE
		8/28/2013	arsenault const.						
SCALE:			5 Thundersbridge Ln Middleton, MA 01549 9788359004						



2nd Floor

1st Floor

SHEET: A-11	SCALE:	DATE:	DRAWINGS PROVIDED BY: arsenault const.	PROJECT DESCRIPTION: 12-13 High St. Haverhill MA.	SHEET TITLE:	NO.	DESCRIPTION	BY	DATE
		8/28/2013							

5 thundersbridge ln
malden, ma 02148
978 560064



CITY OF HAVERHILL
MASSACHUSETTS 01830

PLANNING BOARD

CITY HALL, ROOM 201
FOUR SUMMER STREET
HAVERHILL, MASSACHUSETTS 01830
TELEPHONE 374-2330
FAX 374-2315

RECEIVED
OCT 29 AM 11 21
CITY CLERKS OFFICE
HAVERHILL, MA.

October 21, 2013

City Council President Robert Scatamacchia
& City Councilors
City of Haverhill

RE: Special Permit 12-13 High Street
Applicant/Owner, Paul Arsenault, 13 High Realty Trust

Members Present: April DerBoghosian, Timothy Connors, Krystine Hetel, James Cronin, Bob Driscoll, Paul Howard,
Members Absent: Kenneth Cram, Jack Everette
Also Present: William Pillsbury, Director of Economic Dvlpmnt & Planning
Lori A. Woodsum, Head Clerk/Planning Department

Dear City Council President & City Councilor's:

William Pillsbury, Jr., Economic Development/Planning Director informed the board members that the city council was asked to look at a special permit for 7 units in an existing structure located at 12-13 High Street for multifamily housing.

Paul Arsenault, applicant, came forward to speak. He was just looking to have 7 units put into this existing 3 family with an old addition in the rear that could become 4 two bedroom (units).

Chairman Paul Howard asked if the board members had any questions.

Member Bob Driscoll asked how many bedrooms would be in the units.

Mr. Arsenault noted that the existing building had three in the front which is the original building and in the rear there will be four, two bedrooms. There is about 4,000 sq. ft. in the rear, which is 2000 a floor so each floor would have two 1000 square foot two bedrooms.

Member Driscoll asked Mr. Arsenault about the number of units out front.

Mr. Arsenault's reply was three bedrooms and that area was already constructed as three bedrooms.

**SPECIAL PERMIT FOR 12-13 HIGH STREET
10/9/13 PLANNING BOARD MEETING (7:00 P.M., in Room 202,
Haverhill City Council Chambers)**

Chairman Paul Howard noted that the plan showed three, 3 bedrooms, two, 2 bedrooms and two, one bedrooms.

Mr. Arsenault answered no... it's three, 3 bedrooms and four, two bedrooms. He explained that they were that way when the special permit was first submitted but changed it and was not sure if they resubmitted revised plans.

Planning Director William Pillsbury, Jr. informed Mr. Arsenault that the role of the planning board tonight was to make a recommendation to the city council and whatever plans you decided to use that he resolve that matter before you get to the city council meeting.

Chairman Howard noted that the plans he had before him showed three, 3 bedrooms; three, 2 bedrooms and a one bedroom.

Mr. Arsenault (inaudible) one...

Chairman Howard noted the first floor, the first unit. Unit two is a one bedroom and unit one is a two bedroom and unit two is a one bedroom... that is the way it is labeled.

Mr. Arsenault noted that was just a Type-O... we are going to change that.

Chairman Howard reiterated that it would all be two bedrooms...

Mr. Arsenault noted again that they are all going to be all two bedrooms in the rear.

The chairman stated so they would all be two bedrooms (in the rear)... and that would be four, two bedrooms and three, three bedrooms...

Member Connors noted that the parking would be located on the other side of the street from...

Mr. Arsenault stated that he owned number 12 that was sold with the property so they made 14 spots for parking over there.

Member Connors noted that it looked like 2 spots for each unit.

Mr. Arsenault answered yes... that is what we figured, yes. He felt it was too confusing for one and a half to... so they wanted us to label each one for each unit. He believed that it was on the variance and they wanted them to designate two for each unit.

Member Connors believed that the seven units is a multi-dwelling that conforms to the character of the neighborhood and believed that there were other multi-family dwellings on High Street.

Mr. Arsenault answered yes.

**SPECIAL PERMIT FOR 12-13 HIGH STREET
10/9/13 PLANNING BOARD MEETING (7:00 P.M., in Room 202,
Haverhill City Council Chambers)**

Member Krystine Hetel noted that she drove by there and noticed that there were four floors but the top floor... she did not know if that was attic space or if that was livable space and if he was using the fourth floor as well.

Mr. Arsenault answered it was livable and the ceilings were 7 feet high.

Member Hetel noted so that means there are 4 floors.

Mr. Arsenault stated that there were 4 in the front and not in the rear. There were two actually... there was an addition that was put onto the rear of the building that was only 2 floors high. The first floor when you walk in at the entry level is only going to be an entrance and then it will have say seven storage units, a laundry down there and an electrical unit, a fire sprinkler system...

The chairman noted a mechanical room...

Mr. Arsenault answered yes the mechanical room and that will all be on the first floor level so they could store their items once they walked in and they could go upstairs and the top floor would be 3 apartments there.

Chairman Howard asked if there were any other questions.

Member Bob Driscoll asked what the outside veneer would be...

Mr. Arsenault noted on the front veneer they were going to do efface on the front...

Member Hetel questioned what material he was talking about.

Mr. Arsenault explained that it was like a cement finish and was something that you would see maybe on a new apartment building.

Member Driscoll asked about the sides and the rear of the building.

Mr. Arsenault noted that they were not sure yet. There was not much space there so maybe they will use vinyl siding or keep it existing.

Member Driscoll noted that vinyl siding would be better than keeping it the way that was now.

Mr. Arsenault answered correct.

Chairman Howard asked if there were any other questions. No other board members had any other questions at the moment. The chairman asked if there was anyone in the audience that wanted to speak on this project. Seeing none he closed the public portion of the hearing and turned it over for comments from the planning director.

**SPECIAL PERMIT FOR 12-13 HIGH STREET
10/9/13 PLANNING BOARD MEETING (7:00 P.M., in Room 202,
Haverhill City Council Chambers)**

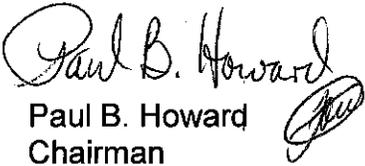
Economic Development/Planning Director William Pillsbury, Jr., thanked the chairman and noted that the role of the planning board was to make a recommendation to the city council on a special permit request, and in this case they were converting this building from a former commercial building to seven residential units. The building has been vacant and underutilized for quite some time and believed the re-use and private sector investment is a positive step for the High Street neighborhood.

It was noted that the plan has been reviewed by the city departments and their comments were in the board members packages. Specific comments were submitted from the Fire Department related to their requirements on the building and obviously the code requirements that they have as well. It really should be made part of the recommendation to the city council. It was noted that no major objections received by any of the other departments. With that he noted to the chairman that he would recommend a favorable recommendation to the city council on the proposed seven units at number 12-13 High Street.

Chairman Howard thanked the planner and the board members are now required to vote on the cited special permit.

After board consideration, Member Bob Driscoll motioned to forward a favorable recommendation to the city council for number 12 (&13) High Street which includes the departments comments received and notes and specifically addressing the Fire Department's issues and forwarding them a favorable recommendation on this project. Member Krystine Hetel seconded the motion with Members April DerBoghossian, Krystine Hetel, Timothy Connors, James C. Cronin, Bob Driscoll and Paul B. Howard all voting in favor of the cited special permit. Members absent were Kenneth Cram and Jack Everette. Motion passed to forward this decision to the city council.

Signed,


Paul B. Howard
Chairman

Attachments: City Department Reports - 2 rec'd

Cc: City Clerk-Original and department reports
Mayor James Fiorentini
City Council
Owner/applicant
City Departments
Special Permit File for 12-13 High Street



Haverhill

RECEIVED
SEP 13 2013

Econ Devlp & Planning
& B.O.A.

Economic Development and Planning
Conservation Department
Phone: 978-374-2334 Fax: 978-374-2337
rmoore@cityofhaverhill.com
conservation@cityofhaverhill.com

MEMO TO: William Pillsbury, Economic Development and Planning Director
FROM: Robert E. Moore, Jr., Environmental Health Technician 
DATE: September 13, 2013
RE: 13 High Street Realty Trust for #12 and #13 High Street
Parcel IDs: 515-297-13 and 515-295-3
Special Permit

The Commission discussed the forwarded information relative to the subject application at its September 12th meeting. There do not appear to be any wetland issues associated with the applicants' proposal. Therefore, the Conservation Commission offers no objections to this proposal.



Rec'd 9/10/13

Haverhill Fire Department Fire Prevention / Investigation Unit



James J. Fiorentini
Mayor

Richard B. Borden
Fire Chief

D/C William F. Laliberty
Lieut. Roger E. Moses
Insp. Steven Trocki

4 Summer St, Room 113
Tel: (978) 373-8460
Fax: (978) 521-4441

September 6, 2013

William Pillsbury, Planning Director
4 Summer Street, room 201
Haverhill, MA 01830

Re: 12 – 13 High Street/ 12 – 13 High Street Realty Trust/ 515-295-3/ Special Permit Change of Use from a Commercial Use to a 7- Unit Residential Use

The planning, design and construction of new buildings, renovation of existing buildings and structures to provide egress facilities, fire protection and built-in fire protection equipment shall be in accordance with 780 CMR; and any alterations, additions or changes in buildings required by the provisions of 527 CMR which in the scope of 780 CMR, 8th edition, shall be made in accordance therewith. (527 CMR 1.04(4) and 780 CMR 101.2)

Plans approved by the fire department are approved with the intent they comply in all respects to 780 CMR, 527 CMR, MGL Chapter 148 and any City of Haverhill ordinance. Any omissions or errors on the plans do not relieve the applicant of complying with applicable requirements.

I have reviewed the submitted plans for the address stated above and in the interest of public safety, have the following comments:

- This proposal is to change the use of the building from a commercial use into a 7 – unit residential dwelling, Residential Two (R-2) Use Group. Massachusetts General Law (MGL) Chapter 148 § 26I requires a residential sprinkler system be installed in residential building with four or more dwelling units. This project is proposing to renovate the existing building into seven (7) residential dwelling units.
 - **MGL, Chapter 148, Section 26I:** In a city, town or district which accepts the provisions of this section, any building hereafter constructed or hereafter substantially rehabilitated so as to constitute the equivalent of new construction and occupied in whole or in part for residential purposes and containing not less than four dwelling units including, but not limited to, lodging houses, boarding houses, fraternity houses, dormitories, apartments, townhouses, condominiums, hotels, motels and group residences, shall be equipped with an approved system of automatic sprinklers in accordance with the provisions of the state building code. In the event that adequate water supply is not available, the head of the fire department shall permit the installation of such other fire suppressant systems as are prescribed by the state building code in lieu of automatic sprinklers. Owners of buildings

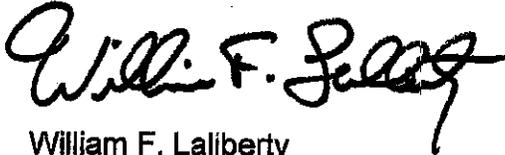
Fire Dept.
9/6/13 Report
Page 2

with approved and properly maintained installations may be eligible for a rate reduction on fire insurance.

- **527 CMR 24.07(3) Fire Warning Systems:** Depending on the number of dwelling units installed, a Type 1 or Type 2 system shall be required. Buildings consisting of more than 12 dwelling units require a Type 1 which includes automatic notification to the fire department. Buildings with 6 to 12 dwelling units require a Type 2 fire warning system.
- **527 CMR 31.00 Carbon Monoxide Alarms:** The purpose of this regulation is to provide the minimum requirements for the type, installation, location, maintenance and inspection of carbon monoxide alarms in every dwelling, building or structure in accordance with the provisions of MGL c. 148 § 26F1/2 which contain fossil-fuel burning equipment or incorporates enclosed parking within its structure.

City of Haverhill, Massachusetts, Chapter 150 § 150-2: Adoption of Standard by Reference
[Amended 1-9-1973 by Doc. 361-C/72; 7-10-2007 by Doc. 76; 12-2-2008 by Doc. 133] There is hereby adopted for the purpose of prescribing regulations governing conditions hazardous to life and property from fire or explosion the provisions of MGL c. 148 and the Board of Fire Prevention Regulations, 527 CMR, and the same are hereby adopted and incorporated as fully as if set out at length herein, and, the provisions thereof shall be controlling within the limits of the City as the Fire Prevention Code.

Respectfully,



William F. Laliberty
Deputy Fire Chief

For October 9th
Planning Bd. Mtg —

SPECIAL PERMIT For
12-13 High Street
7 Unit Bldg. Rehab

SPECIAL PERMIT
REQUEST FOR COMMENTS*

*COMMENTS DUE BY: 9/18/13

- TO:
- ✓ Fire Chief – Room 113
 - ✓ Board of Health Chairperson & Members – Room 210
 - ✓ Conservation Commission & Members – Room 210
 - ✓ Building Inspector – Room 210
 - ✓ Police Chief – Room 106 (Mail Slot)
 - ✓ Highway & Park Superintendent – Room 106 (Mail Slot)
 - ✓ Robert Ward, Water/Wastewater Director – Room 214 (Mail Slot)
 - ✓ John Pettis, III, City Engineer – Room 214
 - ✓ Superintendent of Schools – Room 104

FROM: William Pillsbury, Planning Director/Grants Coordinator – Room 201

missed Sept. mtg cut off date of 9/18/13

DATE: 9/16/13 — October 9th mtg cut off date = 9/13/13

RE: Special Permit Application for: Paul Asenault / 12-13 High St. R/ty Trust
 Project Reference: Special Permit
 Street Location: High St. # 12-13 Map 515 - Block 295 - Lot 3
 First Submission: 1st Submission
7/17/13 Rec'd Board of Appeals approval - see attached

THE PLANNING BOARD HAS RECEIVED FROM THE CITY CLERK THE CITED SPECIAL PERMIT, WHICH WAS REQUESTED TO ADDRESS CONCERNS RAISED BY THE CITY DEPARTMENTS. PLEASE BE SO KIND AS TO REVIEW THE ATTACHED APPLICATION AND CORRESPONDENCE AND PROVIDE YOUR RESPECTIVE REPORTS TO: THE PLANNING DEPARTMENT, CITY HALL, ROOM 201, no later than the due date listed below:

RESPECTIVE COMMENTS DUE BY: 9/18/13

City Council
4 Summer Street,
Room 204
Haverhill, MA 01830

9-3-2013

Re: 12-13 High St. 7 Unit building Rehab

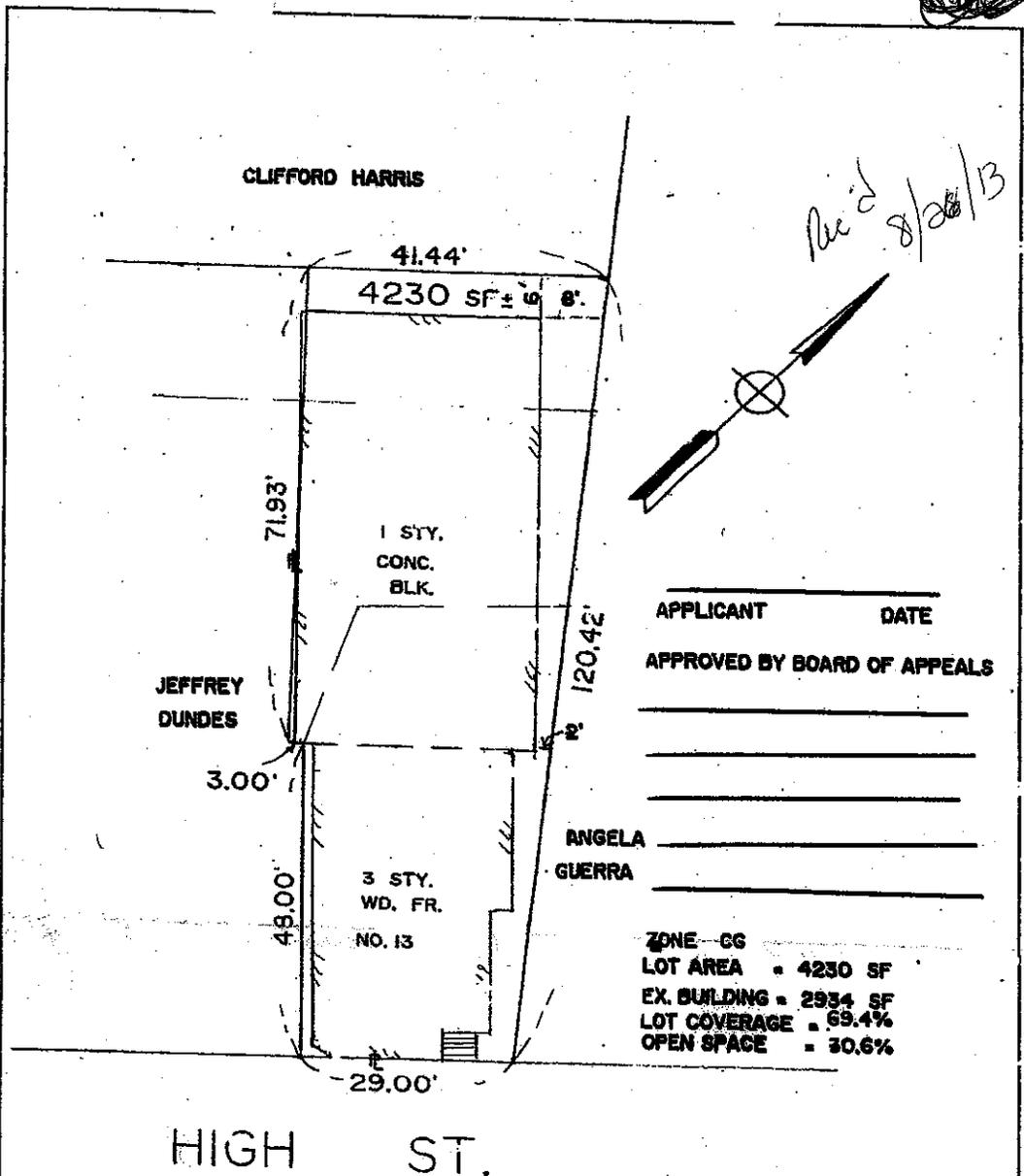
Councilors:

We would like to waive the 65 day hearing requirement for the above said property regarding the special permit for the above address.

Thank you for your service

Paul Arsenault
13 High St. Realty Trust
5 Thunderbridge Ln
Middleton Ma 01949

Owner/Contractor



APPLICANT _____ DATE _____
 APPROVED BY BOARD OF APPEALS _____

 ANGELA _____
 GUERRA _____

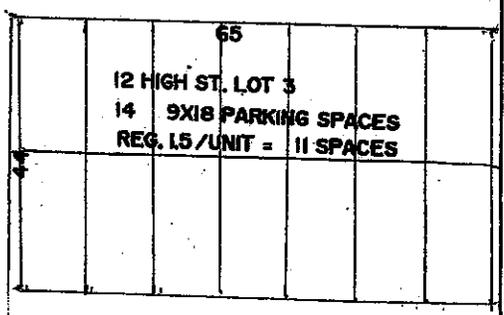
ZONE - CG
 LOT AREA = 4230 SF
 EX. BUILDING = 2934 SF
 LOT COVERAGE = 69.4%
 OPEN SPACE = 30.6%

HIGH ST.

I CERTIFY THAT THIS PLAN CONFORMS TO THE RULES AND REGULATIONS OF THE REGISTRY OF DEEDS

Albert A. Romano

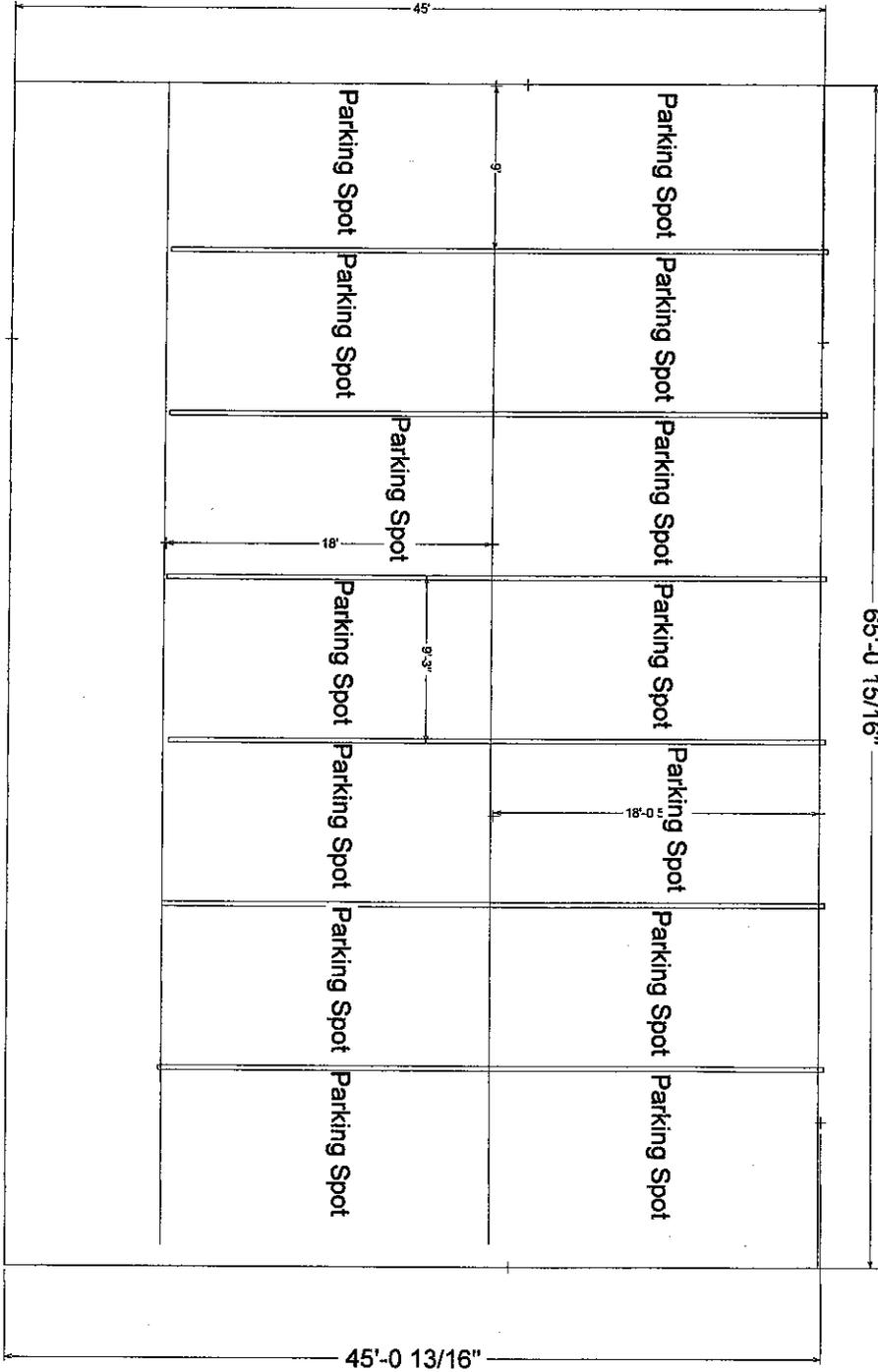
EXISTING COMMERCIAL ZONE
 PROPOSE CHANGE TO RESIDENTIAL ZONE WITH 7 UNITS



PLAN OF LAND
 IN
 HAVERHILL, MA

BELONGING TO: PAUL ARSENAULT
 SCALE: 1" = 20' DATE: 6/5/2013
 ALBERT A. ROMANO - SURVEYOR

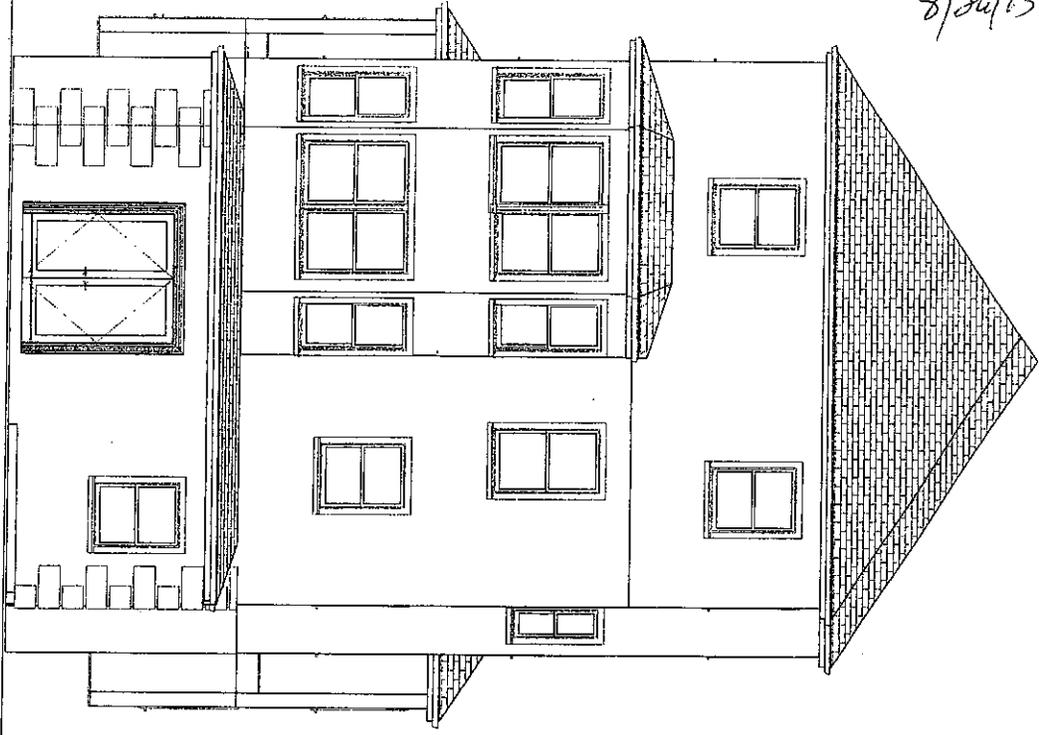
Rec'd
8/28/13



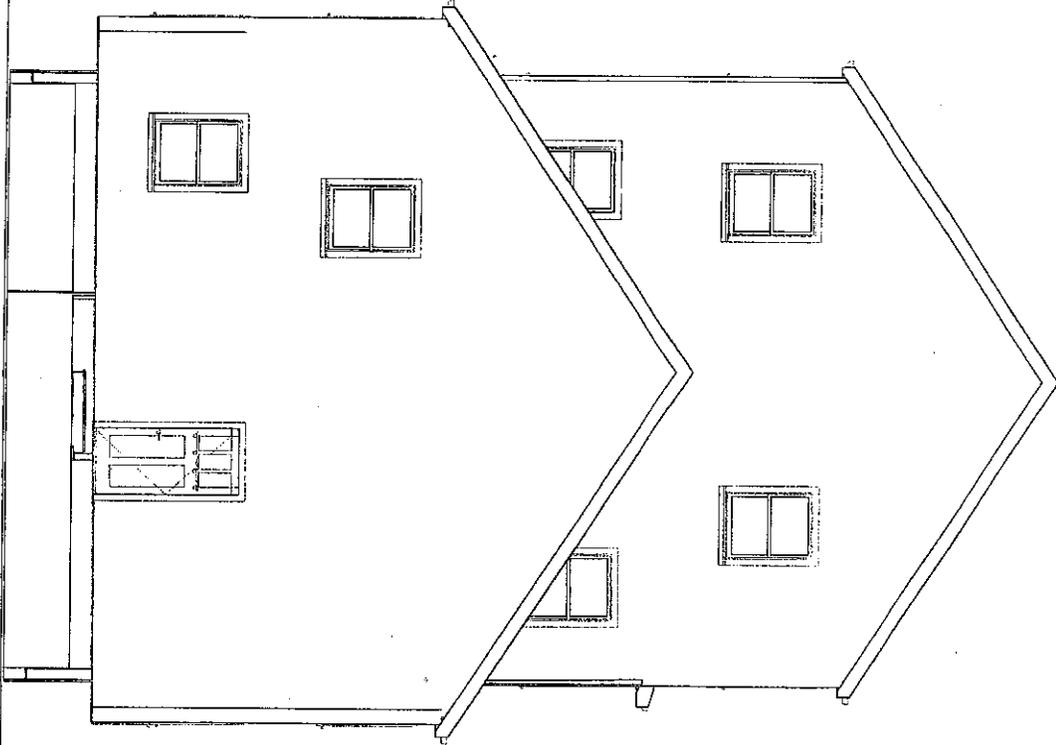
A-13 SHEET:	DATE: 8/28/2013	DRAWINGS PROVIDED BY: arsenault const. <small>5 Thunderbridge Ln Haverhill, MA 01945 9783369064</small>	PROJECT DESCRIPTION: 12-13 High St. Haverhill MA.	SHEET TITLE: 14 SPOT PARKING LAYOUT	<table border="1"> <thead> <tr> <th>NO.</th> <th>DESCRIPTION</th> <th>BY</th> <th>DATE</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	NO.	DESCRIPTION	BY	DATE																
	NO.	DESCRIPTION	BY	DATE																					
SCALE:	12 High Street	45'	65'-0 15/16"	45'-0 13/16"																					

see d
8/26/13

Cross Section 3



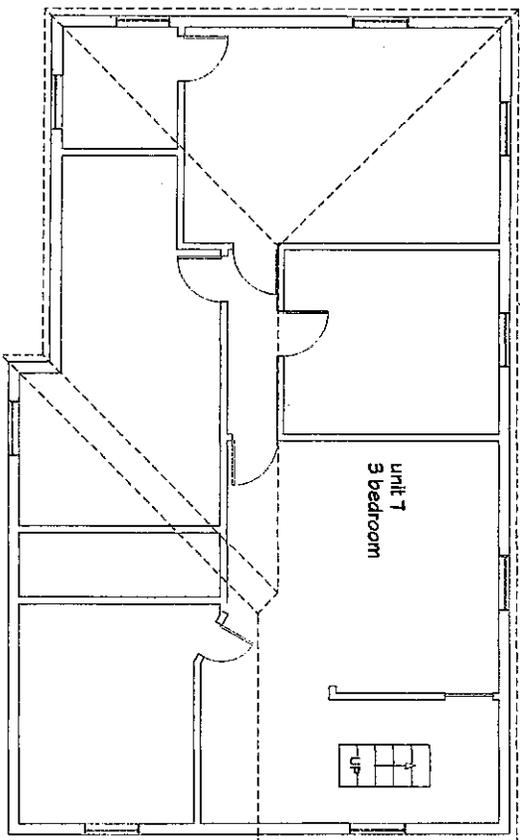
Cross Section 4



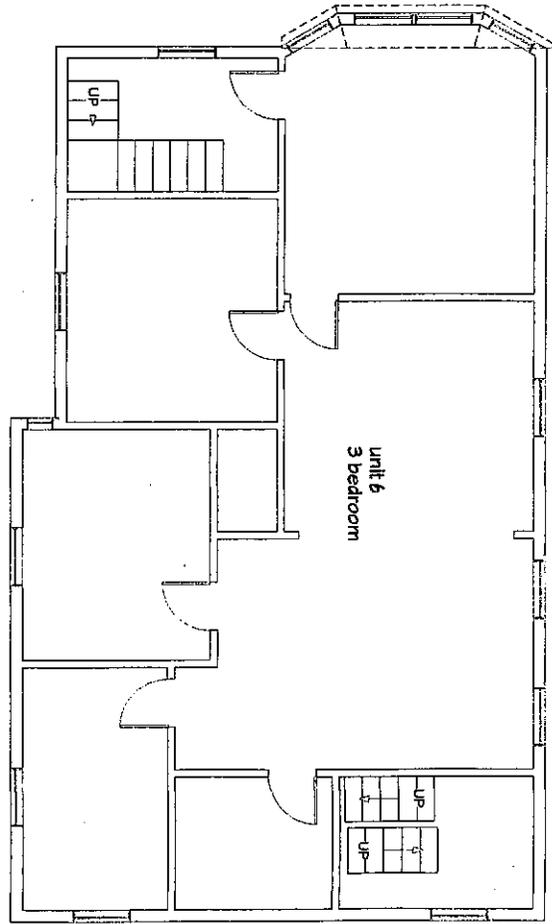
A-8	SHEET:	DATE:	DRAWINGS PROVIDED BY:	PROJECT DESCRIPTION:	SHEET TITLE:	NO.	DESCRIPTION	BY	DATE
		8/29/2013	arsenault const.	12-13 High St. Haverhill MA.	13 High front and rear elevations				
SCALE:		5 Thunderbridge Ln Middleton, MA 01949 9788389054							

Rev 2
8/26/13

4th Floor



3rd Floor



SHEET: A-12	DATE: 8/28/2013	DRAWINGS PROVIDED BY: arsenault const.	PROJECT DESCRIPTION: 12-13 High St. Haverhill MA.	SHEET TITLE:	<table border="1"> <thead> <tr> <th>NO.</th> <th>DESCRIPTION</th> <th>BY</th> <th>DATE</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	NO.	DESCRIPTION	BY	DATE																
	NO.	DESCRIPTION	BY	DATE																					
SCALE:	DATE: 8/28/2013	5 thundersbridge ln malden, ma 02148 978339264																							

Page 1 of 2



Application No. _____
Appeal No. _____
Date Filed: _____

Application
Board of Appeals
CITY OF HAVERHILL
BOARD OF APPEALS
CITY HALL - 4 SUMMER ST.
7/17/13 B.O.A. Mtg

PETITION FOR VARIANCE under the ZONING ORDINANCE

APPLICATION FOR SPECIAL PERMIT under the ZONING ORDINANCE

Notice: This application must be typewritten; filed in duplicate and accompanied by a plan of the affected premises, a copy of the refusal by the Building Inspector or other authority.

To the Board of Appeals,

DATE June 24, 2013

The undersigned, petitions the Board of Appeals to vary, in the manner and for the reasons hereinafter set forth, the application of the provisions of the zoning ordinance to the following described premises.

APPLICANT: Paul Arsenaull 5 Thunderbridge Road Middleton MA 01949
Full Name Address
OWNER: 13 High Realty Trust
Full Name Address
LESSEE: N/A
Full Name Address

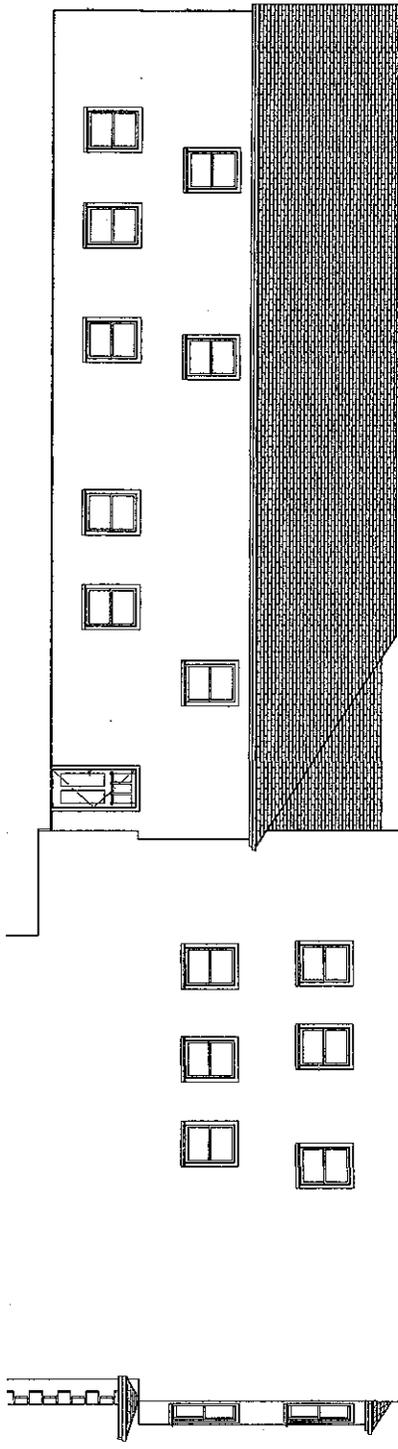
1. LOCATION OF PREMISES: 13 High Street
Street Number Name of Street
2. ASSESSORS PLAT: 515 295 13
Plat No. Block No. Lot No.
- 2A. DEED OF PROPERTY RECORDED IN: Southern Essex REGISTRY
BOOK: 32366 PAGE: 270
3. DIMENSIONS OF LOT: 29', 48', 3', 71.93', 41.44', 120.42'
Frontage Depth Square Feet
4. ZONING DISTRICTS IN WHICH PREMISES ARE LOCATED? CG
5. HOW LONG HAVE YOU OWNED ABOVE PREMISES? Two Months
6. HOW MANY BUILDINGS ARE NOW ON THE LOT? One
7. GIVE SIZE OF EXISTING BUILDINGS 100' x 33'
PROPOSED BUILDINGS: Store/ Electrical Supply
8. STATE PRESENT USE OF PREMISES: Vacant
9. STATE PROPOSED USE OF PREMISES: 7 Residential Units
10. GIVE EXTENT OF PROPOSED ALTERATIONS: Conversion from Commercial to Residential
11. HAS THERE BEEN A PREVIOUS APPEAL UNDER ZONING ON THESE PREMISES? No
12. NUMBER OF FAMILIES FOR WHICH BUILDING IS TO BE ARRANGED? 7 Residential Units

NOTE: IF THE APPLICANT IS NOT THE OWNER, A WRITTEN STATEMENT MUST BE SUBMITTED FROM THE OWNER INDICATING THAT IT IS PERMISSIBLE TO SEEK A VARIANCE FOR SPECIAL PERMIT FOR THE PROPERTY.

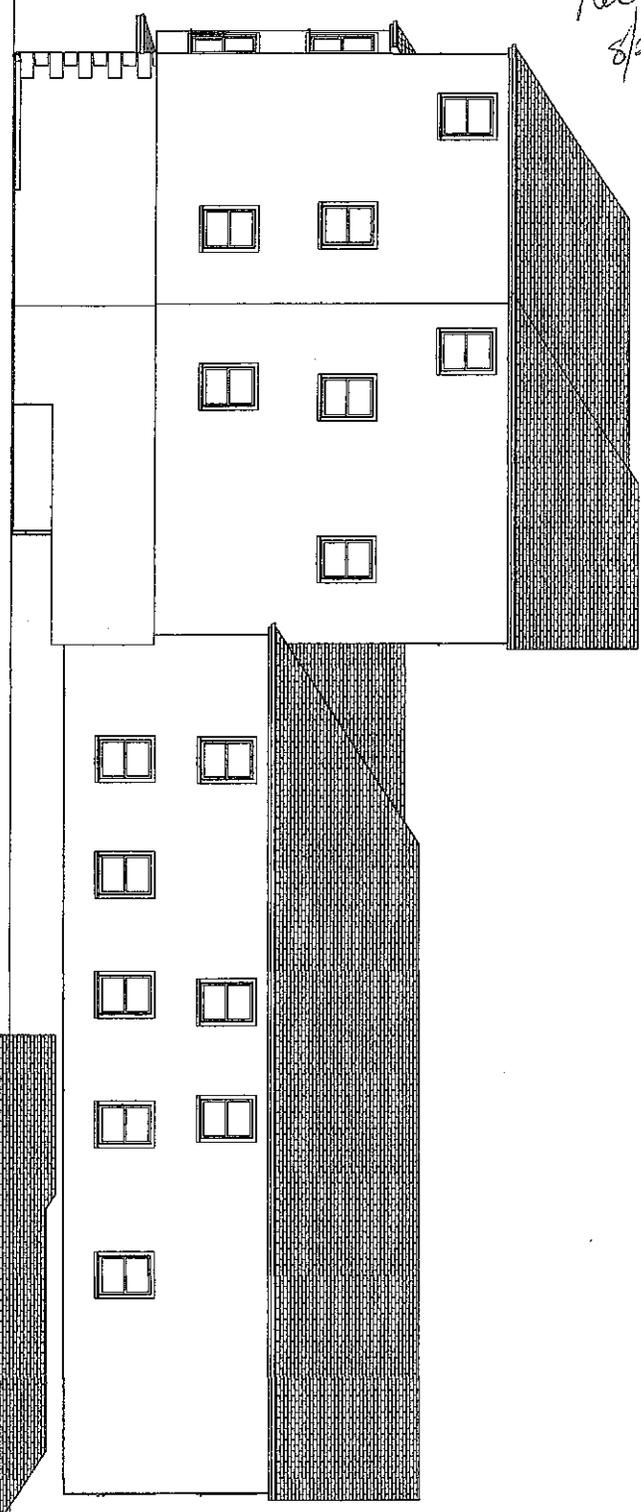
NOTE: IF YOUR HOUSE IS NOT CLEARLY NUMBERED, THE BOARD OF APPEALS MAY NOT BE ABLE TO LOCATE YOUR PROPERTY, AND THIS COULD CAUSE YOU UNNECESSARY DELAY.

Rec'd
8/28/13

Cross Section 5



Cross Section 6



A-9	SHEET:	SCALE:	DATE:	DRAWINGS PROVIDED BY: arsenault const. <small>5 thundersbridge in middleton, ma 01949 9788399054</small>	PROJECT DESCRIPTION: 12-13 High St. Haverhill MA.	SHEET TITLE: 13 High side elevations	NO.	DESCRIPTION	BY	DATE

Page 1



B.O.A 7/17/13 mtg
Decision sheet

CITY OF HAVERHILL
BOARD OF APPEALS FOR ZONES
CITY HALL - 4 SUMMER STREET



NOTICE OF DECISION

YOU ARE HEREBY NOTIFIED OF THE DECISION OF THE BOARD OF APPEALS ON THE APPLICATION OF:

PAUL ARSENAULT (13 HIGH REALTY TRUST - OWNER)

APPLICANT AND (OWNER IF DIFFERENT)

13 HIGH STREET 515 295 13

SITE LOCATION ASSESSOR'S MAP, BLOCK, PARCEL NUMBER
DEED OF PROPERTY RECORDED IN: SOUTHERN ESSEX REGISTRY BOOK: 32366 PAGE: 270

This was filed with the Board on JUNE 24, 2013 as signified by the City Clerk's date stamp.

The BOARD, as authorized by §15, Chapter 40A of the M.G.L. held a PUBLIC HEARING on:
July 17, 2013

DATE OF HEARING (CONTINUANCE IF APPLICABLE)

The BOARD'S DECISION by vote to **GRANT/DENY** said application is as follows: KISSEL
RECORD OF PROCEEDINGS: SEE BELOW MOTION*:

STIPULATION (S): LOOSE RESTRICTION - OFF-STREET PARKING DESIGNATED
(2) PARKING SIGNAGE

SECOND: SABLICH

VOTE ON MOTION WITH/WITHOUT STIPULATIONS:

BOARD	YES	NO	ABSTAIN	ABSENT	NOT SITTING
CHAIRPERSON MORIARTY	✓				
MEMBER SORAGHAN	✓				
MEMBER PISTONE, SR.				✓	
MEMBER KISSEL	✓				
MEMBER SABLICH	✓				
ASSOC. MEMBER SIMPSON				✓	
ASSOC. MEMBER LaPLUME	✓				

THE BOARD CITES THE FOLLOWING AS REASON (S) FOR ITS DECISION:

Applicant seeks relief from minimum lot size requirement of 20,000sf to 4,230sf for multi-family housing, minimum frontage requirement of 100' to 29', side yard requirement of 20' to 0', rear yard requirement of 20' to 6'+, lot area requirement per unit of 8,000sf to 4,230sf. Parking to be provided on parcel 515-297-13 located across street (Book: 14267, Page: 137). THE BOARD GRANTED THE APPLICATION ON A VOTE OF 5-0.

An Appeal of this Decision shall be made pursuant to §17 of Chapter 40A and shall be filed with Superior or District Court within twenty (20) days after the date of filing of the above cited decision with the Office of the City Clerk. Procedural appeals shall be taken in accordance with §17 of Chapter 40A.

July 17, 2013

DATE
MPM

CHAIRPERSON
Vincent Kissel
Michael Soraghan

*See record of evidence, findings of fact and detailed record of proceedings of the Board of Appeals presented at the hearing and filed with the City Clerk and Planning Board, which is being incorporated herein by reference and considered a part thereof.

13. PROVISIONS OF THE ZONING ORDINANCE UNDER WHICH PETITION FOR VARIANCE IS MADE:

Table of Dimensional & Density Regulations §255-16 Table 2

In making its decision, the Board shall specifically find that all of the following conditions have been met: (Findings must be made on all three to have a valid decision). (1) That there are unique circumstances relate to the soil conditions, soil shape, or topography which specifically affect the land of structure in question, but not affecting generally the Zoning District in which the land or structure is located; (2) That the literal enforcement of the ordinance would involve substantial hardship, financial or otherwise; (3) That desirable relief may be granted without substantially derogating from the intent and purpose of the zoning ordinance or by-law. (See zoning ordinance for additional requirements for the granting of a variance).

From 7/17/13
B. Ord
mtg

13A. STATE REASONS FOR VARIANCE: Applicant seeks relief from minimum lot size requirement of 20,000sf to 4,230sf for multi-family housing, minimum frontage requirement of 100' to 29', side yard requirement of 20' to 0', rear yard requirement of 20' to 6'+/-, lot area requirement per unit of 8,000sf to 4,230sf. Parking to be provided on Parcel 515-297-13 located across street (Book: 14267, Page: 137)

14. PROVISION OF ZONING ORDINANCE UNDER WHICH APPLICATION FOR SPECIAL PERMIT MADE:

14A. STATE REASONS FOR SPECIAL PERMIT:

No application will be acted upon unless the application has been reviewed and signed by the Building Inspector; Filing Fee has been paid to the City Treasurer; is accompanied by a list of "parties in interest" for the property as certified by the City Assessor; time stamped by the City Clerk; and all other requirements completed.

I hereby agree to pay to the City of Haverhill, any additional necessary fee connected with this application.

I hereby authorize the Clerk of the Board of Appeals to file this application upon its completion.

William Pillsbury, Jr. Planning Director

Signature _____

Address _____

Phone No. _____

I have reviewed this application
With respect to the responses to
Questions 4, 13-14A

Building Inspector

Filing Fee: \$180.00

Filing Fee \$ 180.00

Mary Ely

City Treasurer

FOR QUESTIONS 13A & 14A, ATTACH ADDITIONAL SHEET IF NECESSARY

Zoning Board of Appeals

Economic Development
and Planning
City Hall, Room 201
4 Summer Street
Haverhill, MA 01830

Ltr From ^{Applic.} ~~Owner~~ submitted For the 07/17/13 B.O.A. Mtg.
Re: 12-13 High St
For B.O.A mtg held on 7/17/13

Re: 12-13 High st Seeking Variance for MultiFamily Use

This letter is submitted in support of the application of 13 High St. Haverhill for certain variances in the above-captioned case before the Haverhill Board of Zoning Appeals. WE have enclosed sufficient copies to be distributed to each member of the Board of Zoning Appeals.

The owner and applicant, owns a parcel of property located a 12-13 High Street in which is currently not being used for commercial use and in need of repair . This proposal is to construct a new 7 unit apartment building with fire suppression and alarm systems, with appropriate off-street parking located across on parcel 12 high st.

As the Board knows, this property is in need of a major renovation, the existing building consist of approximately 9000 Sq.ft +/- floor space.
4 Stories high with 2 Story rear addition consisting of 4,000 Sq.ft alone

We think that a multi-family use ,with off-street parking ,would be the best possible use for the neighborhood and most financially feasible for the owners.

The other properties on either side are multi-family homes with little parking, if none

After speaking with Community development , Andrew Hurlihy , We are trying to help with affordable housing issues that are in town. Which he has been favorable to what we have proposed.

This variance is premised on the unusual physical conditions of the property, Which the previous owner has built on to this property Most of the variances are reasonably small and will not have a significant impact on the Neighborhood

The unusual conditions of this property have not been created by the property Owner.

The granting of these variances will not be detrimental to the public welfare or injurious to other property or improvements in the area in which it is located. In fact, the applicant is going to make this property safer and more appealing for the neighborhood.

I hope the board can grant us these variances we need to make this conform to the new zoning. The building size and use as it is now is not cost worthy for us to rent or fix.

Thank you
Paul Arsesnault
13 High St. Realty Trust†

Hearing November 12 2013

95

Haverhill City Council

Aug. 28, 2013

City Hall

Haverhill MA.

RE: 12-13 High St. 7 unit building Rehab

From : Paul Arsenault 5 Thunderbridge Lane Middleton MA.

We are trying to rehab this 9000 sq. ft. building and we are asking the board to approve our proposal of constructing 7 units in this existing structure. We have 14 off street parking (11 is building code requirement) located on 12 High St. which is directly across the street from said premises. We have been approved all our variances and with no opposition think this is the best use of this building.

We are looking to rent this building , after meeting with Andrew Hurlhey we have discussed that we would be willing to work with the city to make this an affordable housing building ,but we are concerned about the future if it is possible to still make these units condos ,do we lose our right at this point to making condo's. so if we would be willing to condo them , but still rent them out so in the future if it is easier on paperwork. But if we can't we still are just looking for 7 rental units .

Plat-block-lot 515-295-3

we have included 30 copies of the site plan which we are not changing anything on the footprint or expanding , we are staying within the existing structure.

We included 30 copies of plans of the apartment layout , keeping the existing 3 family style look on the front part of the building having 3 - 3 bedroom units , and constructing 4 -2 bedroom units in the rear 4000 sq.ft. addition in the rear , we will be also building on the front first floor entrance , the building's own laundry area for the tenants , also supplying them with additional storage units on the lower level for convenience and to try to keep the area clean. We have all means of egress and will have 3 hallways up and down the units, all units will have fire suppression which currently is non existing.

Please consider our proposal and allow us to make this building an example on how to improve the neighborhood, we would like to continue making Haverhill a great place to live.

Thank you for your service

Paul Arsenault Co-owner/Contractor for 12-13 High St. Realty Trust

978-836-9064

IN CITY COUNCIL: September 10 2013
REFER TO PLANNING BOARD AND
VOTED: that COUNCIL HEARINTG BE HELD NOVEMBER 12 2013

IN CITY COUNCIL: November 12 2013
POSTPONED TO DECEMBER 3 2013

Attest: _____
Acting City Clerk

Attest: _____
Acting City Clerk

City Council
4 Summer Street,
Room 204
Haverhill, MA 01830

9-3-2013

Re: 12-13 High St. 7 Unit building Rehab

Councilors:

We would like to waive the 65 day hearing requirement for the above said property regarding the special permit for the above address.

Thank you for your service

Paul Arsenault
13 High St. Realty Trust
5 Thunderbridge Ln
Middleton Ma 01949

Owner/Contractor



Document

CITY OF HAVERHILL

In Municipal Council

Ordered:

That the city appropriate \$250,000 from Chapter 70 State Aid to School Department Expenses.



Haverhill

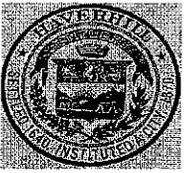
Office of the City Auditor, Room 106
Phone: 978-374-2306 Fax: 978-373-8476
cbenevento@cityofhaverhill.com

MEMO

TO: James Fiorentini, Mayor
FROM: Charles Benevento
SUBJECT: School Appropriations
DATE: November 27, 2013
CC:

The School department has updated revenue estimates from the time we compiled the budget and to 'pass' this revenue on to the School department I have included the attached orders. The first is to forward to them the additional school state aid or Chapter 70 in the amount of \$250,000. The second is to increase the Medicaid estimated revenue by \$89,000 this will match the FY14 estimate to the FY13 actual.

If you have any further questions please let me know.



Document
CITY OF HAVERHILL
In Municipal Council

Ordered:

That the city appropriate \$89,000 from Medicaid Receipts to School Department Expenses.



Haverhill

Office of the City Auditor, Room 106
Phone: 978-374-2306 Fax: 978-373-8476
cbenevento@cityofhaverhill.com

MEMO

TO: James Fiorentini, Mayor
FROM: Charles Benevento
SUBJECT: School Appropriations
DATE: November 27, 2013
CC:

The School department has updated revenue estimates from the time we compiled the budget and to 'pass' this revenue on to the School department I have included the attached orders. The first is to forward to them the additional school state aid or Chapter 70 in the amount of \$250,000. The second is to increase the Medicaid estimated revenue by \$89,000 this will match the FY14 estimate to the FY13 actual.

If you have any further questions please let me know.

Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com



November 22, 2013

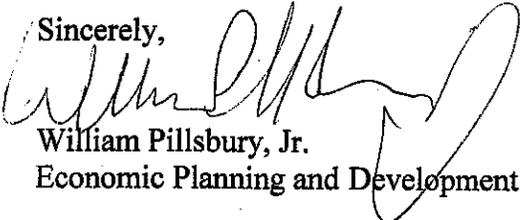
Robert H. Scatamacchia, President
City Council Members
City Hall-Room #204
City of Haverhill

RE: Handicap Parking – 60 Franklin Street (Doc. 29-I 60 Franklin Street)

Dear Council President & Councilors:

As per your request dated, November 21, 2013, I am submitting a Municipal Ordinance that will allow for handicap parking in front of **60 Franklin Street**.

Sincerely,


William Pillsbury, Jr.
Economic Planning and Development Director



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

~~ORDAINED~~ MUNICIPAL ORDINANCE

CHAPTER

An Ordinance Relating to Parking
(60 Franklin Street-Handicapped Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-1302 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by inserting the following:

LOCATION	REGULATION	HOURS/DAYS
60 Franklin Street	No Parking	24 Hours

In front of No. 60
Franklin Street except
For 1-24 Hour handicapped
Parking space at No. 60

APPROVED as to legality:

City Solicitor

City Council

Robert H. Scatamacchia
President
Michael J. Hart
Vice President
John A. Michitson
William H. Ryan
Michael S. McGonagle
William J. Macek
Colin F. LePage
Mary Ellen Daly O'Brien
Thomas J. Sullivan



City Hall, Room 204
4 Summer Street
Telephone: 978 374-2328
Facsimile: 978 374-2329
www.ci.haverhill.ma.us
citycncl@cityofhaverhill.com

CITY OF HAVERHILL
Haverhill, Massachusetts 01830-5843

November 21, 2013

TO: Mr. William Pillsbury
Planning and Development Director

RE: **Document to Establish Handicap Parking Ordinance – 60 Franklin Street**

Dear Mr. Pillsbury:

At the City Council meeting held on November 19, 2013, the following request for a handicap parking space was approved and submitted by Chief DeNaro:

- Doc. 29-I 60 Franklin Street

Would you kindly prepare the proper documents and place it on the next Council agenda for action. Thank you for your continued cooperation, consideration and assistance. It is appreciated.

Sincerely yours,

Robert H. Scatamacchia, President
Haverhill City Council

RHS/bsa

encl.

c: Mayor James J. Fiorentini
City Councillors
Police Officer Edward Watson

CITY OF HAVERHILL
APPLICATION FOR HANDICAP PARKING SIGN

*NEW _____
*RENEWAL _____

DATE OF REQUEST 11-1-13 DATE OF APPROVAL 11-7-13

NAME: Donna Corthell

ADDRESS: 60 Franklin St

Do you currently have off street parking at your residence? Yes No
If yes, why is there a need for a handicap parking sign? _____

Did you have a handicap parking sign at a previous address? Yes No
If yes, location? _____

Donna Corthell
Applicant Signature

• Please include a copy of your current handicap placard or handicap registration, along with this application.

Approve Denied

Reason for denial

Ala R. [Signature]
Chief of Police Signature

Approve Denied

Reason for denial

City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.



DOCUMENT 32-F

CITY OF HAVERHILL

In Municipal Council November 12 2013

~~ORDAINED~~ MUNICIPAL ORDINANCE

CHAPTER

**An Ordinance Relating to Parking
25 Currier Avenue—Establish One Handicap Parking Space**

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-Section 85, Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by adding the following:

<u>LOCATION</u>	<u>REGULATION</u>	<u>HOURS/DAYS</u>
25 Currier Avenue		
Add one space in front of # 25 Currier Avenue except for 1-24 hour handicap parking space at 25 Currier Avenue	No Parking	24 Hours

APPROVED as to legality:

City Solicitor
William D. Cox, Jr.

PLACED ON FILE for at least 10 days
Attest:

Acting City Clerk

City Council
Robert H. Scatamacchia
President
Michael J. Hart
Vice President
John A. Michitson
William H. Ryan
Michael S. McGonagle
William J. Macek
Colin F. LePage
Mary Ellen Daly O'Brien
Thomas J. Sullivan



City Hall, Room 204
4 Summer Street
Telephone: 978 374-2328
Facsimile: 978 374-2329
www.ci.haverhill.ma.us
citycncl@cityofhaverhill.com

CITY OF HAVERHILL
Haverhill, Massachusetts 01830-5843

October 3, 2013

TO: Mr. William Pillsbury
Planning and Development Director

RE: Document to Establish Handicap Parking Ordinance – 25 Currier Avenue

Dear Mr. Pillsbury:

At the City Council meeting held on October 1, 2013, the following request for a handicap parking space was approved and submitted by Chief DeNaro:

- Doc. 29-G – 25 Currier Avenue

Would you kindly prepare the proper documents and place it on the next Council agenda for action. Thank you for your continued cooperation, consideration and assistance. It is appreciated.

Sincerely yours,

Robert H. Scatamacchia, President
Haverhill City Council

RHS/bsa

encl.
cc: Mayor James J. Fiorentini
City Councillors
Police Officer Edward Watson

CITY OF HAVERHILL
APPLICATION FOR HANDICAP PARKING SIGN

*NEW X
*RENEWAL _____

DATE OF REQUEST Feb 5, 2013 DATE OF APPROVAL _____

NAME: Gladys Kabanek

ADDRESS: 25 Currier Ave

Do you currently have off street parking at your residence? X Yes No
If yes, why is there a need for a handicap parking sign? Direct access to door I
go in. Driveway on Boardman Street side.

Did you have a handicap parking sign at a previous address? Yes X No
If yes, location? _____

X Gladys B. Kabanek
Applicant Signature

- Please include a copy of your current handicap placard or handicap registration, along with this application.

✓ Approve Denied

Reason for denial

Alan R. [Signature]
Chief of Police Signature

 Approve Denied

Reason for denial

City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.



Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

October 29, 2013

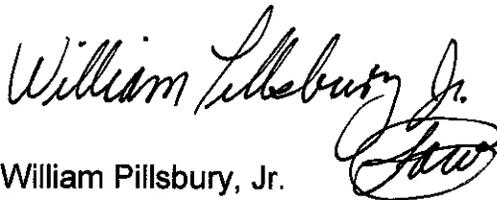
Robert H. Scatamacchia, Council President
& City Council Members
City Hall—Room 204
City of Haverhill

RE: REQUEST TO ADD A HANDICAP PARKING SPACE AT #25 Currier Avenue

Dear Council President Scatamacchia & Councilors:

Please see that attached ordinance as per your request dated October 3, 2013 that was delivered to the Planning Office on 10/29/13, regarding the application dated 2/5/13 for a handicap parking sign that Chief DeNaro submitted for the 10/1/13 City Council meeting for 25 Currier Avenue. I am now putting forward a Municipal Ordinance that will allow for HANDICAP PARKING in front of Number 25 Currier Avenue as requested.

Sincerely,



William Pillsbury, Jr.
Economic Development &
Planning Director

lw

cc: Mayor James J. Fiorentini
Ordinance Folder-Planning
City Clerk (Original)



DOCUMENT 32-G

CITY OF HAVERHILL

In Municipal Council November 19 2013

~~ORDAINED~~ MUNICIPAL ORDINANCE

CHAPTER 240

**An Ordinance Relating to Parking
(41 Hancock Street—Delete Handicap Parking)**

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-85 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended, by deleting the following:

LOCATION	REGULATION	HOURS/DAYS
41 Hancock Street		
In front of No. 41 Hancock Street except for 1-24 hour handicap parking space at No. 41	No Parking	24 Hours

APPROVED as to legality:

William D. Cox, Jr.
City Solicitor

PLACED ON FILE for at least 10 days
Attest:

Acting City Clerk



Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

November 14, 2013

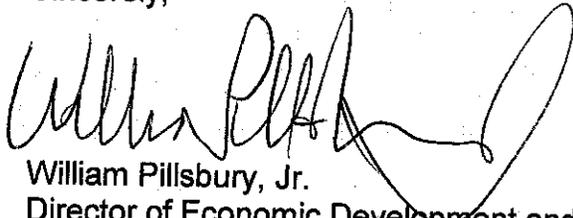
Robert H. Scatamacchia, Council President
& City Council Members
City Hall—Room 204
City of Haverhill

**RE: REQUEST TO Delete HANDICAP PARKING SPACE
AT 41 Hancock Street**

Dear Council President Scatamacchia & Councilors:

As per your written request dated 11/14/13, and the request from Councillor Michael J. Hart dated 11/7/13 I am submitting a Municipal Ordinance that will delete the HANDICAP PARKING SPACE at 41 Hancock Street as requested.

Sincerely,



William Pillsbury, Jr.
Director of Economic Development and Planning

WP/lw

City Council

Robert H. Scatamacchia
President
Michael J. Hart
Vice President
John A. Michitson
William H. Ryan
Michael S. McGonagle
William J. Macek
Colin F. LePage
Mary Ellen Daly O'Brien
Thomas J. Sullivan



City Hall, Room 204
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www.ci.haverhill.ma.us
citycncl@cityofhaverhill.com

CITY OF HAVERHILL
Haverhill, Massachusetts 01830-5843

R E C E I V E D
NOV 14 2013

Econ Devlp & Planning
& B.O.A.

November 14, 2013

TO: Mr. William Pillsbury, Jr.
Planning Director and Grants Coordinator

RE: Delete Handicap Ordinance -- 41 Hancock Street

Dear Mr. Pillsbury:

At the City Council meeting held on November 12, 2013 the following item was placed on the agenda by Councillor Hart:

- Doc. #102-O - Request for removal of a handicap parking space at 41 Hancock St.

The Council would appreciate it if you would prepare the necessary ordinance and place it on the next Council agenda. Thank you for your assistance.

Sincerely,

Robert H. Scatamacchia, President
Haverhill City Council

RHS/bsa

c: Mayor James J. Fiorentini
City Councillors
Police Officer Edward Watson

City Council

Robert H. Scatamacchia
President
Michael J. Hart
Vice President
John A. Michitson
William H. Ryan
Michael S. McGonagle
William J. Macek
Collin F. LePage
Mary Ellen Daly O'Brien
Thomas J. Sullivan



10.2.5

City Hall, Room 204
4 Summer Street
Telephone: 978 374-2328
Facsimile: 978 374-2329
www.ci.haverhill.ma.us
citycncl@cityofhaverhill.com

Copy

Backup

CITY OF HAVERHILL
Haverhill, Massachusetts 01830-5843

November 7, 2013

TO: Mr. President and Members of the City Council:

Councillor Michael J. Hart requests a discussion regarding the removal of handicap parking spaces at 41 Hancock Street as it is no longer needed.


City Councillor Michael J. Hart

Name of Street Location	Regulation	Hours/Days
For 4 parking spaces in front of No. 21 to No. 25, inclusive, east side	Time limited: 1 hour	7:00 a.m. to 7:00 p.m.
From 320 feet north of Winter Street north for 550 feet, west side	No parking	—
Hancock Street [Amended 2-26-2013 by Doc. 32]		
In front of 3 Hancock Street, except for 1 24-hour handicapped parking space at No. 3 [Added 7-11-2000 by Doc. 18-L)	No parking	24 hours
13 Hancock Street [Added 10-14-2008 by Doc. 20-M; repealed 4-19-2011 by Doc. 7-J]		
16 Hancock Street [Added 10-18-1983 by Doc. 26-O; repealed 1-31-1989 by Doc. 9-D]		
In front of 20 Hancock Street, except for 1 24-hour handicapped parking space at No. 20 [Added 7-22-2008 by Doc. 20-K; amended 5-17-2011 by Doc. 7-M]	No parking	24 hours
In front of 25 Hancock Street, except for 1 24-hour handicapped parking space in front of No. 25 [Added 12-22-1998 by Doc. 40 S]	No parking	24 hours
29 Hancock Street [Added 11-15-1983 by Doc. 26-P; repealed 1-31-1989 by Doc. 9-D; and repealed 9-6-2011 by Doc. 7-U]		
In front of 37 Hancock Street, ^s except for 1 24-hour handicapped parking space at No. 37 [Added 12-9-1997 by Doc. 47-I; amended 3-17-1998 by Doc. 23-E]	No parking	24 hours
* In front of 41 Hancock Street, except for 1 24-hour handicapped parking space at No. 41 [Added 10-5-1999 by Doc. 40-F]	No parking	24 hours
45 Hancock Street [Added 1-13-1998 by Doc. 52-R; repealed 9-8-1998 by Doc. 23-I]		

5. Editor's Note: This entry was originally added 12-19-1989 by Doc. 9-U and subsequently repealed 3-13-1990 by Doc. 34-C.



DOCUMENT 32-H

CITY OF HAVERHILL

In Municipal Council November 19 2013

~~ORDERED~~ MUNICIPAL ORDINANCE

CHAPTER 240

**An Ordinance Relating to Parking
46 Newcomb Street—Establish One Handicap Parking Space**

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-Section 85, Schedule B:: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by adding the following:

LOCATION	REGULATION	HOURS/DAYS
<u>46 Newcomb Street</u>		
Add one space in front of # 46 Newcomb Street except for 1-24 hour handicap parking space at 46 Newcomb Street	No Parking	24 Hours

APPROVED as to legality:

City Solicitor
William D. Cox, Jr.

PLACED ON FILE for at least 10 days

Attest:

Acting City Clerk

City Council

Robert H. Scatamacchia
President
Michael J. Hart
Vice President
John A. Michitson
William H. Ryan
Michael S. McGonagle
William J. Macek
Colin F. LePage
Mary Ellen Daly O'Brien
Thomas J. Sullivan



City Hall, Room 204
4 Summer Street
Telephone: 978 374-2328
Facsimile: 978 374-2329
www.ci.haverhill.ma.us
citycncl@cityofhaverhill.com

CITY OF HAVERHILL
Haverhill, Massachusetts 01830-5843

November 14, 2013

TO: Mr. William Pillsbury
Planning and Development Director

RE: Document to Establish Handicap Parking Ordinance – 46 Newcomb Street

Dear Mr. Pillsbury:

At the City Council meeting held on November 12, 2013, the following request for a handicap parking space was approved and submitted by Chief DeNaro:

- Doc. 29-H – 46 Newcomb Street

Would you kindly prepare the proper documents and place it on the next Council agenda for action. Thank you for your continued cooperation, consideration and assistance. It is appreciated.

Sincerely yours,

Robert H. Scatamacchia, President
Haverhill City Council

RHS/bsa

encl.

c: Mayor James J. Fiorentini
City Councillors
Police Officer Edward Watson

*NEW
 *RENEWAL

DATE OF REQUEST 8/8/2013 DATE OF APPROVAL _____

NAME: PATRICIA E Boyle

ADDRESS: 46 NEWcomb St #2

VEHICLE TYPE: Dodge Neon

Did you have a handicap parking sign at a previous address? Yes No

If yes, location? _____
x Patricia E Boyle
Applicant Signature

- Please include a copy of your current handicap placard or handicap registration, along with this application.

Approve Denied

Reason for denial
Alan R. J. Alao

Chief of Police Signature
 Approve Denied

Reason for denial

City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.



Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

November 14, 2013

Robert H. Scatamacchia, Council President
& City Council Members
City Hall—Room 204
City of Haverhill

**RE: REQUEST TO ESTABLISH HANDICAP PARKING SPACE
AT 46 NEWCOMB STREET**

Dear Council President Scatamacchia & Councilors:

As per your request to establish handicap parking at 46 Newcomb Street dated 11/14/13 and that was approved and submitted by Chief DeNaro for the Council meeting held on November 12, 2013, I am submitting a Municipal Ordinance that will allow for HANDICAP PARKING in front of Number 46 Newcomb Street

Sincerely,

William Pillsbury, Jr.
Director of Economic Development and Planning

WP/lw

City Council

Robert H. Scatamacchia
President
Michael J. Hart
Vice President
John A. Michitson
William H. Ryan
Michael S. McGonagle
William J. Macek
Colin F. LePage
Mary Ellen Daly O'Brien
Thomas J. Sullivan



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4 Summer Street
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www.ci.haverhill.ma.us
citycncl@cityofhaverhill.com

CITY OF HAVERHILL
Haverhill, Massachusetts 01830-5843

November 21, 2013

TO: Members of the City Council:

President Robert H. Scatamacchia requests an update on the Groveland Road landfill.

Robert H. Scatamacchia
Council President Robert H. Scatamacchia

City Council

Robert H. Scatamacchia

President

Michael J. Hart

Vice President

John A. Michitson

William H. Ryan

Michael S. McGonagle

William J. Macek

Colin F. LePage

Mary Ellen Daly O'Brien

Thomas J. Sullivan



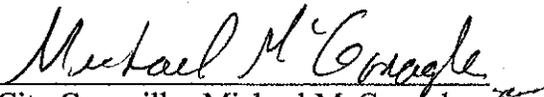
City Hall, Room 204
4 Summer Street
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www.ci.haverhill.ma.us
citycncl@cityofhaverhill.com

CITY OF HAVERHILL
Haverhill, Massachusetts 01830-5843

November 26, 2013

TO: Mr. President and Members of the City Council:

Councillor Michael McGonagle would like to request to have the closing of the Avco Road traffic gate referred to the Traffic and Safety Committee for review.


City Councillor Michael McGonagle

City Council

Robert H. Scatamacchia
President
Michael J. Hart
Vice President
John A. Michitson
William H. Ryan
Michael S. McGonagle
William J. Macek
Colin F. LePage
Mary Ellen Daly O'Brien
Thomas J. Sullivan



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citycncl@cityofhaverhill.com

CITY OF HAVERHILL
Haverhill, Massachusetts 01830-5843

November 26, 2013

TO: Mr. President and Members of the City Council:

Councillor Michael Hart requests a discussion regarding the removal of a handicap parking space at 46 Highland Avenue as it is no longer needed.


City Councillor Michael J. Hart

Name of Street Location	Regulation	Hours/Days
Highland Avenue		
From Summer Street to Mt. Vernon Street, east side [Amended 3-11-2008 by Doc. 39; 3-11-2008 by Doc. 39-B]	Time limited: 2 hours	—
From Summer Street to Park Street, west side	No parking	—
In front of 0-4 Highland Avenue, west side [Added 8-14-2001 by Doc. 8-J]	Time limited: 2 hours	7:00 a.m. to 9:00 p.m.
In front of 46 Highland Avenue, except for 1 24-hour handicapped parking space at No. 46 [Added 2-3-1998 by Doc. 23-B]	No parking	24 hours
Hilldale Avenue		
From the intersection of Broadway to 75 feet north of the same intersection, west side. * [Added 8-27-2002 by Doc. 137-G]	No parking	24 hours
In front of 439 Hilldale Avenue, a distance of 90 feet * [Added 2-16-1993 by Doc. 26]	No parking	—
Both sides, from a point 240 feet north of its intersection with Bennington Street and Monument Street to a point 240 feet south of its intersection with Bennington Street and Monument Street [Added 9-10-1996 by Doc. 18-N]	No parking	—
From the intersection of Lafayette Square to 120 feet north of the same intersection, east side [Added 8-27-2002 by Doc. 137-F]	No parking	24 hours, Mon. through Sun.
Hillside Place		
From Hillside Street north for 175 feet, east side	No parking	—
Hillside Street		
From Lafayette Square to Hillside Place, both sides	Time limited: 1 hour	7:00 a.m. to 7:00 p.m.



8. Editor's Note: One-hour parking from Broadway north for 80 feet, west side, during certain hours, was repealed 3-18-2003 by Doc. 34-C.
9. Editor's Note: The parking restriction on the east side of Hillside Avenue from Bennington Street to Cogswell Street, added 7-12-1994 by Doc. 54-E, which immediately followed this entry, was repealed 9-10-1996 by Doc. 18-N.

City Council

Robert H. Scatamacchia
President
Michael J. Hart
Vice President
John A. Michitson
William H. Ryan
Michael S. McGonagle
William J. Macek
Colin F. LePage
Mary Ellen Daly O'Brien
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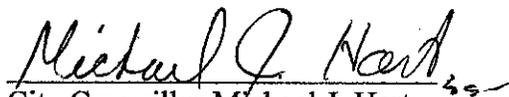
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citycncl@cityofhaverhill.com

CITY OF HAVERHILL
Haverhill, Massachusetts 01830-5843

November 26, 2013

TO: Mr. President and Members of the City Council:

Councillor Michael J. Hart would like to submit the recommendations of the Traffic & Safety Committee held on November 26, 2013, reporting on items 2, 3 and 5, which were brought to the Traffic & Safety Committee at the request of the City Council.


City Councillor Michael J. Hart



**HAVERHILL
POLICE DEPARTMENT**

**40 Bailey Blvd.
Haverhill, Massachusetts 01830**

TEL. (978) 722-1502

FAX. (978) 373-3981

Alan R. DeNaro
Chief of Police

November 26, 2013

Council President Robert Scatamacchia
Members of the Haverhill City Council
4 Summer Street – Room 204
Haverhill, MA 01830

Dear President Scatamacchia & Councilors:

The Traffic and Safety Committee held a meeting on Tuesday, November 26, 2013. During the meeting it was determined that the following recommendations would be made to the City Council for consideration.

1. Discussion regarding a sign to be placed at the intersection of Washington and Justin Street prohibiting trucks traveling on Justin Street. This item is tabled to the next meeting to allow the Police Department to put the truck counter out.
- * 2. Discussion regarding the high volume of traffic on Monument Street, North Broadway and Broadway. After discussion it was determined that the Haverhill Police Department is going to dedicate the area car to run radar when school is opening and when school is getting out, to see if we can alleviate the speeding problem.
- * 3. Discussion regarding parking ordinances on Hillside Place and Hillside Street. After discussion it is recommended that the current ordinance permitting one hour parking be deleted. It is also recommended that a sign be placed on Hillside Street for no parking here to corner.
4. Discussion regarding no parking on Keeley Street, adjacent to the driveway of 37 Keeley Street. After discussion it is recommended that an ordinance be written for no parking here to driveway at 37 Keeley Street. (It is recommended that the sign be placed 5' from this driveway.)
- * 5. Discussion regarding the dangerous off ramp, Route 495, exit 51A, onto Main Street in the southerly direction. After discussion it is recommended that the City Council contact MA DOT and see if they can review and recommend modifications to the exchange to alternate the traffic congestion in the area.

Sincerely,

Alan R. DeNaro
Chief of Police



Haverhill

Engineering Department, Room 214
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

November 27, 2013

**MEMO TO: CITY COUNCIL PRESIDENT ROBERT SCATAMACCHIA
AND MEMBERS OF THE CITY COUNCIL**

**Subject: *Merrimack Valley Multi-Hazard Mitigation Plan, City of
Haverhill Annex***

Attached is the Draft City of Haverhill Annex for the Merrimack Valley Multi-Hazard Mitigation Plan. The Merrimack Valley Planning Commission (MVPC) is preparing the plan for Haverhill and 14 other area communities. The 5-year plan describes a series of mitigation actions that communities can take to reduce risks to public safety and property from floods, storms, wildfire and other natural hazards. The full plan is to be finalized in spring 2014.

In order for Haverhill to retain its current CRS classification, which enables premium discounts for Flood Insurance policy holders in our community, Council approval of the draft plan is required. The plan will then be submitted to MEMA and FEMA for their review and input. A revised Final Plan will then be submitted to City Council for adoption. By adopting the plan Haverhill will also retain its eligibility for various hazard Mitigation grants offered through MEMA.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
City Engineer

C: Mayor Fiorentini, Stankovich, Ward, Cox, Pillsbury, Jarrett

City Council

Robert H. Scatamacchia
President
 Michael J. Hart
Vice President
 John A. Michitson
 William H. Ryan
 Michael S. McGonagle
 William J. Macek
 Colin F. LePage
 Mary Ellen Daly O'Brien
 Thomas J. Sullivan



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CITY OF HAVERHILL
 Haverhill, Massachusetts 01830-5843

**MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE MEETING
 HELD ON MONDAY, NOVEMBER 25, 2013**

A City Council/Planning & Development Committee Meeting was held on Monday, November, 25, 2013 at 7:00 P.M. in the City Council office.

Committee Members: Chairperson Robert Scatamacchia and Councillor Thomas Sullivan.
 Councillor William Ryan was absent.

Department Head: Wiliam Pillsbury, Jr., Planning & Economic Development Director

Attendee: Dennis McClure, McClure Planning

The following item was discussed:

- 1. Doc.# 103-B:** Ordinance – Zoning – Waterfront Zoning District, At the end of Section 255-7, add: Article XVI – Waterfront District. *Due to the complexity of the proposed ordinance, it was recommended that a Mayor/Council Conference be scheduled in January, 2014.*

Respectfully submitted,

Robert H. Scatamacchia, President and Chairperson
 Planning & Development Committee
 Haverhill City Council

November 26, 2013

RHS/bsa

c: Mayor James J. Fiorentini

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DOCUMENTS REFERRED TO COMMITTEE STUDY

4	Communication from Councillor Macek requesting a discussion regarding the proposed Monument Square traffic divider/island.	Planning & Dev.	1/3/12
9-T	Communication from Councillor Sullivan requesting a discussion regarding a comprehensive improvement and restoration plan for Winnekenni Park & Plug Pond Recreation area	NRPP	3/26/13
83	Petition from Lap Nguyen requesting to purchase City property; a dead-end section of Worcester St., Map 534, Block 16, Lot 29	NRPP	8/6/13
51-B	Order: That the City Council of the City of Haverhill accept the provisions of Ch. 188, Section 19, of the Acts of 2010 which would increase the cost of living adjustment base of \$1,000 increments each for FY14, FY15, FY16 such that any cost of living adjustment granted by the Haverhill Retirement Board will be based upon \$13,000 for FY14, \$14,000 for FY15 and \$15,000 for FY16	Administration & Finance	9/10/13
57-S	Communication from Councillor Daly O'Brien wishing to introduce Dave LaBrode to discuss public signage	NRPP	9/10/13
57-Z	Communication from Councillor Sullivan requesting to discuss parking ordinances on Hillside Place and Hillside Street. (Public parking lot, Map 516, Bl. 303, Lot 4A, referred to NRPP)	NRPP	10/8/13
102	Communication from Councillor Macek requesting to discuss the Taxicab and Buses Ordinance	Administration & Finance	10/15/13
102-H	Communication from Councillor Macek requesting to propose the establishment of an Adult and Senior Fitness Park	NRPP	10/29/13