



CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, December 10, 2013 at 7:00 PM
City Council Chambers, Room 202

1. APPROVAL OF RECORDS OF THE PREVIOUS MEETING

2. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING

3. COMMUNICATIONS FROM THE MAYOR

3.1. Communication from Mayor Fiorentini submitting 2014-2018 “Building for the Future” Capital Plan and two related orders and also requests to address Council to review his requests Attachment

3.1.1. Order – City transfer \$780,500 from Capital Budget to Capital projects as listed:

Dog Park Fence	\$6,000
Citizen Center Improvements	\$200,000
City Hall Exterior Repairs	\$20,000
Rail Trail Extension	\$107,000
Electrical Work Highway Generator	\$16,000
Route 97 improvement project	\$100,000
Sidewalk Repairs	\$100,000
Water St Greenway Project	\$35,000
Water St Fire Station Boiler	\$15,000
Water St “hose tower” Assessment	\$6,500
16 th Ave apparatus bay floor	\$115,000
Replace/Upgrade technology	\$10,000
Disaster recovery for City servers	\$15,000
High School curbing & cement decking	\$35,000

Attachment

3.1.2. Order – Loan Order - Treasurer with approval of Mayor is authorized to borrow \$420,000 for acquisition by purchase of lease of a fire truck **File 10 Days** Attachment

4. UTILITY HEARING(S) AND RELATED ORDER(S)

4.1. Document 107 - Petition from Verizon New England Inc. and Massachusetts Electric Company of North Andover requesting permission for Joint Pole Location on West Lowell av, Plan #743 Attachment

4.1.1. Order – Grant joint pole location to Verizon New England & Mass Electric Company for West Lowell av Attachment

5. APPOINTMENTS

5.1. Confirming Appointments:

5.1.1. Haverhill Cultural Council (*Exp: Dec 3, 2016*):

Cate Fullerton

Attachment

5.1.2. Haverhill Historic Commission (*Exp: Dec 10, 2016*):

E. Philip Brown

Attachment



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5.2. Non-Confirming Appointments:

5.2.1. Haverhill Stadium Commission (*Exp: Dec 4, 2016*): *Charles Manzi* Attachment

5.2.2. Mayor's Task Force on Technology: *Ryan Sawyer* Attachment

5.3. Resignations:

NO SCHEDULE

6. PETITIONS

6.1. Petitions:

NO SCHEDULE

6.2. Applications:

6.2.1. Annual License Renewals:

6.2.1.1. Coin-op Renewals 2014:

Demoulas Market Basket, 2 Water st, 2 Coin-ops
New Chit Chat, 101-103 Washington st, 3 Coin-ops
VFW Post #29, 64 Kenoza av, 1 Coin-op

Attachment

6.2.1.2. Sunday License Coin-op Renewals 2014:

Demoulas Market Basket, 2 Coin-ops
New Chit Chat, 3 Coin-ops
VFW Post #29, 1 Coin-op

Attachment

7. HEARINGS AND RELATED ORDERS:

7.1. Document 95, Petition from Paul Arsenault, contractor for *12-13 High st Realty Trust*, requesting a Special Permit for 7 Unit Building Rehab on 12 High st ; Plat 515, Block 295, Lot 3– 7 rental units
Favorable recommendation which includes department's comments and notes from Planning Board; Hearing held Nov 12 2013 and postponed to Dec 10, 2013 Attachment



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- 7.2. Document 105, Hearing requested by Building Inspector for action to demolish 5 abandoned/dangerous City buildings at various locations
- 7.2.1. Document 105-A, Order: Demolish--**2 Tyler av**; Assessor' s Map 515, Block 298, Lot 4
Attachment
- 7.2.2. Document 105-B, Order: Demolish--**36 School st**; Assessor's Map 400, Block 5, Lot 4
Attachment
- 7.2.3. Document 105-C, Order: Demolish--**16 Margerie st**; Assessor's Map 429, Block 1, Lot 41
Attachment
- 7.2.4. Document 105-D, Order: Demolish--**5 Cypress st**; Assessor's Map 400, Block 2, Lot 13
Attachment
- 7.2.5. Document 105-E, Order: Demolish--**18 Warren st**; Assessor's Map 619, Block 525, Lot 11
Attachment

8. MOTIONS AND ORDERS

- 8.1. Order that City Council Chamber, Room 202, 2nd Floor, Haverhill City Hall, 4 Summer st, Haverhill, MA 01830, hereby is officially named the *Theodore A. Pelosi, Jr., City Council Chamber* Attachment
- 8.2. Ordinances (File 10 Days)
- 8.2.1. Ordinance re: Parking—Delete Handicap Parking Space, 46 Highland av **File 10 Days**
Attachment

9. UNFINISHED BUSINESS OF PRECEDING MEETINGS

- 9.1. Document 102-K, Communication from Councillor Sullivan requesting a discussion regarding the declining conditions of the Fire Department's eight fire pumpers
Attachment

10. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES

- 10.1. Monthly Reports:
- 10.1.1. Abatement Report from Board of Assessors for month of November 2013
Attachment



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10.2. **Communications from Councillors:**

- 10.2.1. Communication from Councillor Macek requesting to have a street light installed on Newton Road, route 108, on pole #5, due to public safety concerns Attachment

10.3. **Communications from City Employees:**

NO SCHEDULE

11. Resolutions and Proclamations

NO SCHEDULE

12. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

12.1. **Council Committee Reports:**

NO SCHEDULE

- 12.2. Documents referred to Committee Study Attachment

13. ADJOURN



JAMES J. FIORENTINI
MAYOR

**CITY OF HAVERHILL
MASSACHUSETTS**

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December 6, 2013

City Council President Robert Scatamacchia
and Members of the Haverhill City Council

RE: Capital Plan and Transfer Orders

Dear Mr. President and Members of the Council:

Enclosed, please find our 2014-2018 "Building for the Future" Capital Plan. There are also two orders, one to transfer \$780,500 for capital projects listed on the order. The second order is for the authorization to borrow \$420,000 for the acquisition by purchase or lease of a fire truck. I would appreciate it if you would let me address the Council on Tuesday to review my requests.

Very truly yours,

James J. Fiorentini, Mayor

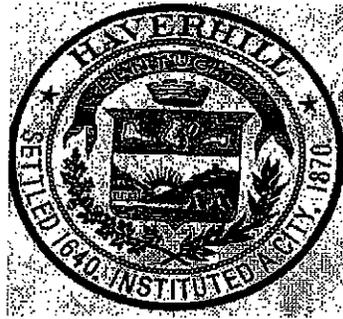
JJF/dvd

Encl.

CITY OF HAVERHILL

Mayor's Recommendations

CAPITAL IMPROVEMENT PROGRAM 2014 - 2018



“BUILDING FOR THE FUTURE”

MAYOR
JAMES J. FIORENTINI



Haverhill

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MEMO

The Mayor is again requesting your co-operation in updating the City's Capital Improvement Plan (CIP). This past year several projects were funded from this plan from school projects to infrastructure repairs. This process is an interracial part of the upcoming budget cycle and is intended to give City stakeholders the tools to make comprehensive long term decisions concerning financial and budgetary matters facing the City. This plan is a five-year look into the capital needs of the community. By presenting a comprehensive capital plan in this manner we are able to systematically prioritize the capital needs of the city and align these needs with our ability to allocate necessary funds. The ongoing state of the economy, in part causing the financial constraints we find ourselves working under only increases the need to implement such community planning tools. Therefore, I am requesting all departments review their capital needs for the next five years and complete the enclosed forms, in accordance with the accompanying instructions. Your projects submitted in the prior CIP are included, please review and make any necessary changes, indicate any projects no longer needed as deleted. Forms are also included for any new requests, see separate instruction sheet. The plan highlights are described on the following pages.

Capital Improvement Program

A capital improvement program is a fiscal planning tool that documents the City's capital asset needs, ranks the needs in order of project priority, and schedules projects for funding and implementation. The CIP is a dynamic process and one that is likely to change from year to year. The process provides the opportunity to plan for major expenditures in the future while evaluating new and current projects based on up to date data. The CIP is a composite of the City's capital needs, tempered by current and future financial capability.

What is a capital improvement?

A capital improvement is a **major, non-routine expenditure for new construction, major equipment purchase, or improvement to existing buildings, facilities, land or infrastructure, with an estimated useful life of five (5) years or more, and a cost of \$5,000 or more.**

Among the items properly classified as capital improvements are:

- ◆ New public buildings, or additions to existing buildings, including land acquisition costs and equipment needed to furnish the new building or addition for the first time;
- ◆ Major alterations, renovations, or improvements to existing buildings which extend the useful life of the existing buildings by at least five (5) years;
- ◆ Land acquisition and/or improvement, unrelated to a public building, but necessary for conservation or parks and recreation purposes;
- ◆ Major equipment acquisition, replacement or refurbishment, with a cost of at least \$25,000, and a useful life of at least five (5) years, including data processing equipment;
- ◆ New construction or major improvements to the City's physical infrastructure, including streets, sidewalks, stormwater drains, the water distribution system, and the sanitary sewer system, which extend the useful life of the infrastructure by at least five (5) years, and
- ◆ A feasibility study or engineering design services which are related to a future capital improvement.



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What are the benefits of a capital improvement program?

- ◆ Facilitates coordination between capital needs and the operating budgets;
- ◆ Enhances the community's credit rating through improved fiscal planning and avoids sudden changes in its debt service requirements;
- ◆ Identifies the most economical means of financing capital projects;
- ◆ Increases opportunities for obtaining federal and state aid;
- ◆ Focuses attention on community objectives and fiscal capacity;
- ◆ Keeps the public informed about future needs and projects;
- ◆ Coordinates overlapping units of local government to reduce duplication, and encourages careful project planning and design to avoid costly mistakes and reach goals.

Creating the Capital Improvement Program

The City developed an administrative process that established policies and procedures for submitting and evaluating projects. This includes:

- ◆ Instructions for identifying and submitting projects;
- ◆ A schedule for the submission of projects, and

Process Overview

The following steps guide the capital plan process:

- ◆ The Mayor sets a schedule for completing the CIP process;
- ◆ Project requests are solicited and entered into the City's CIP automated software system;
- ◆ Mayor reviews and evaluates each project in accordance with ranking methodology and makes recommendation to Mayor, along with financing methods;
- ◆ The Mayor informs departments as to the approved priority of projects;
- ◆ The Mayor submits the approved CIP to the City Council;
- ◆ City Council reviews the Mayor's CIP;
- ◆ City Council takes action on the CIP;

Capital Program Categories

In an effort to gain consistency in categorizing and evaluating projects the program is comprised of the following six "Program Categories".

Land - The acquisition through purchase, long term lease, with or without conditions, of undeveloped real estate. If the acquisition of land is associated with the acquisition of a building or an infrastructure project, the project should be categorized in those respective categories.



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Building - The replacement, renovation, addition to, construction or acquisition through purchase or long-term lease of a building structure or a major component thereof.

Infrastructure - This category would include such things as water and sewer pipes, pumping stations, roadwork, sidewalks, traffic signals, drainage systems and other improvements of a lasting nature but not related to building structures.

Equipment (Rolling) - All equipment that meets the definition of a capital project item that is capable of self-propulsion from one location to another.

Equipment (Non-rolling) - All other non-technology equipment that meets the definition of a capital project item. The item may be transportable, however, if it is capable of moving under its own power it should be classified under "Equipment (rolling)". If the item is a piece of equipment that is intended to be permanently installed in a building such as an air conditioner or a furnace, that item should be classified under "Building".

Technology - All purchases that meets the definition of a capital item in the area of technology (computers, digital copiers, printers, phone systems, etc.)

Capital Program Priorities

Given the current budgetary environment that limits the amount of funds available each year for capital projects, it is necessary to prioritize the capital requests so as to stay within the City's financial capabilities.

In addition, a capital budget plan is a fluid document subject to change each year as priorities change and additional information becomes available. As a result, a project, which had a priority score in a previous edition of the capital plan, may have a different score in subsequent year updates. After the first year of the capital plan, the information provided in the subsequent years is not so much to provide a formal "pecking order", but instead to identify trends far enough in advance to address problems in a rational and timely manner.

The prioritized list of capital budget requests will then be matched to the city's anticipated capacity to fund capital improvements for the next five years. The end result will be a five year capital plan that seeks to fund the most pressing capital needs in the early years of the plan while providing the city with a projection of what our capital needs will be in the latter years of the plan.

Capital Projects - by Department

Department	Project Title	Project Category	FY2014	FY2015	FY2016	FY2017	FY2018
Assessor	1 Vehicle	Equipment(rolling)	\$0	\$0	\$20,000	\$0	\$0
Summary for 'Department' = Assessor (1 detail record)							
Departmental Total			\$0	\$0	\$20,000	\$0	\$0
Percent of Total			0.0%	0.0%	0.3%	0.0%	0.0%
Citizen Ctr	2 Repairs	Building	\$200,000	\$0	\$0	\$0	\$0
Summary for 'Department' = Citizen Ctr (2 detail records)							
Departmental Total			\$206,000	\$0	\$0	\$0	\$0
Percent of Total			17.2%	0.0%	0.0%	0.0%	0.0%
City Hall	4 Flooring	Building	\$0	\$0	\$25,000	\$0	\$0
Summary for 'Department' = City Hall (4 detail records)							
Departmental Total			\$20,000	\$50,000	\$50,000	\$30,000	\$0
Percent of Total			1.7%	4.2%	4.2%	2.5%	0.0%
DPW	3 Electrical Work for Highway Generator	Building	\$16,000	\$0	\$0	\$0	\$0
Summary for 'Department' = DPW (3 detail records)							
Departmental Total			\$127,000	\$75,000	\$75,000	\$30,000	\$0
Percent of Total			10.6%	6.4%	6.4%	2.5%	0.0%
	9 Roadside mower	Equipment(rolling)	\$0	\$0	\$75,000	\$0	\$0
	10 One ton dump truck	Equipment(rolling)	\$0	\$0	\$0	\$62,500	\$0
	11 Route 97 improvement project	Infrastructure	\$100,000	\$400,000	\$0	\$0	\$0
	12 Capping of Northern Landfill	Infrastructure	\$0	\$8,000,000	\$0	\$0	\$0
	13 CSO Projects	Infrastructure	\$0	\$0	\$6,000,000	\$0	\$0
	14 Truck replacement	Equipment(rolling)	\$0	\$0	\$150,000	\$0	\$150,000
	15 Bridge Repairs	Infrastructure	\$0	\$100,000	\$0	\$250,000	\$500,000
	16 Drainage projects	Infrastructure	\$0	\$50,000	\$0	\$50,000	\$50,000
	17 Sidewalk repairs	Infrastructure	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
	44 Water St. Greenway Project	Infrastructure	\$35,000	\$0	\$0	\$0	\$0

Department	ID	Project Title	Project Category	FY2014	FY2015	FY2016	FY2017	FY2018
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Summary for 'Department' = DPW (11 detail records)

Departmental Total	Percent of Total	FY2014	FY2015	FY2016	FY2017	FY2018
\$251,000	20.9%	\$8,650,000	\$6,325,000	\$462,500	\$800,000	

DPW/Fire 8 Replace Aerial bucket truck
Equipment(rolling) \$0 \$195,000 \$0 \$0 \$0 \$0

Summary for 'Department' = DPW/Fire (1 detail record)

Departmental Total	Percent of Total	FY2014	FY2015	FY2016	FY2017	FY2018
\$0	0.0%	\$195,000	\$0	\$0	\$0	\$0

Fire 18 Water Street boiler
Infrastructure \$15,000 \$0 \$0 \$0 \$0

20 Water st hose tower assessment
Building \$6,500 \$0 \$0 \$0 \$0

21 16th ave. apparatus bay floor
Building \$115,000 \$0 \$0 \$0 \$0

22 High st wiring and remodel
Building \$0 \$0 \$40,000 \$0 \$0

23 Engine/Pumper truck
Equipment(rolling) \$420,000 \$0 \$0 \$0 \$0

24 Heating for Rocks and Ayers Village
Building \$0 \$0 \$0 \$5,000 \$5,000

25 SCBA
Equipment(non-rolling) \$0 \$0 \$0 \$0 \$25,000

26 Bradford Windows
Building \$0 \$0 \$0 \$0 \$10,000

27 16th ave facade
Building \$0 \$0 \$0 \$5,000 \$0

28 High st new windows
Building \$0 \$0 \$0 \$10,000 \$0

29 Radio Replacement
Equipment(non-rolling) \$0 \$50,000 \$0 \$0 \$0

Summary for 'Department' = Fire (11 detail records)

Departmental Total	Percent of Total	FY2014	FY2015	FY2016	FY2017	FY2018
\$556,500	46.4%	\$50,000	\$40,000	\$20,000	\$40,000	

IT 30 Replace/Upgrade technology
Technology \$10,000 \$0 \$0 \$0 \$0

31 Disaster recovery for servers
Technology \$15,000 \$0 \$0 \$0 \$0

Summary for 'Department' = IT (2 detail records)

Departmental Total	Percent of Total	FY2014	FY2015	FY2016	FY2017	FY2018
\$25,000	2.1%	\$0	\$0	\$0	\$0	\$0

Library 32 VFDs on geothermal well pumps
Building \$0 \$24,586 \$0 \$0 \$0

33 VFDs on supply fans
Building \$0 \$19,854 \$0 \$0 \$0

34 Upgrade to ultrasonic humidifiers
Building \$0 \$0 \$11,013 \$0 \$0

Summary for 'Department' = Library (3 detail records)

Departmental Total	Percent of Total	FY2014	FY2015	FY2016	FY2017	FY2018
\$0	0.0%	\$44,440	\$11,013	\$0	\$0	\$0

Department	ID	Project Title	Project Category	FY2014	FY2015	FY2016	FY2017	FY2018
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Police	35	Roof for Police station	Building	\$0	\$0	\$550,000	\$0	\$0
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Summary for 'Department' = Police (2 detail records)

Departmental Total				\$0	\$550,000	\$0	\$0	\$0
Percent of Total				0.0%	1.6%	7.7%	0.0%	0.0%

School	37	High school curbing & cement decking	Infrastructure	\$35,000	\$0	\$0	\$0	\$0
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	38	Consentino parking lot repairs	Infrastructure	\$0	\$150,000	\$150,000	\$0	\$0
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	39	Golden Hill air conditioner repairs	Building	\$0	\$45,000	\$0	\$0	\$0
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	40	Pentucket lake concrete plaza & sidewalk	Infrastructure	\$0	\$0	\$0	\$25,000	\$0
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	41	Silver Hill concrete plaza & sidewalk	Infrastructure	\$0	\$0	\$0	\$0	\$40,000
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	42	Hunting School (city share only)	Building	\$0	\$25,393,340	\$0	\$0	\$0
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Summary for 'Department' = School (6 detail records)

Departmental Total				\$35,000	25,593,340	\$150,000	\$25,000	\$40,000
Percent of Total				2.9%	72.8%	2.1%	4.7%	4.5%

Grand Total				\$1,200,500	\$35,157,780	\$7,171,013	\$537,500	\$880,000
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Capital Projects - by Category

Project Category	Department	ID	Project Title	FY2014	FY2015	FY2016	FY2017	FY2018
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Building				FY2014	FY2015	FY2016	FY2017	FY2018		
Citizen Ctr				2	Repairs	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00
City Hall		4	Flooring	\$0.00	\$0.00	\$25,000.00	\$0.00	\$0.00		
City Hall		5	Code Review	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00		
City Hall		6	Exterior repairs	\$20,000.00	\$50,000.00	\$50,000.00	\$30,000.00	\$0.00		
DPW		3	Electrical Work for Highway Generator	\$16,000.00	\$0.00	\$0.00	\$0.00	\$0.00		
Fire		20	Water st hose tower assessment	\$6,500.00	\$0.00	\$0.00	\$0.00	\$0.00		
Fire		21	16th ave. apparatus bay floor	\$115,000.00	\$0.00	\$0.00	\$0.00	\$0.00		
Fire		22	High st wiring and remodel	\$0.00	\$0.00	\$40,000.00	\$0.00	\$0.00		
Fire		24	Heating for Rocks and Ayers Village	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00		
Fire		26	Bradford Windows	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00		
Fire		27	16th ave facade	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00		
Fire		28	High st new windows	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00		
Library		32	VFDs on geothermal well pumps	\$0.00	\$24,586.00	\$0.00	\$0.00	\$0.00		
Library		33	VFDs on supply fans	\$0.00	\$19,854.00	\$0.00	\$0.00	\$0.00		
Library		34	Upgrade to ultrasonic humidifiers	\$0.00	\$0.00	\$11,013.00	\$0.00	\$0.00		
Police		35	Roof for Police station	\$0.00	\$0.00	\$550,000.00	\$0.00	\$0.00		
Police		36	Maintance garage	\$0.00	\$550,000.00	\$0.00	\$0.00	\$0.00		
School		39	Golden Hill air conditioner repairs	\$0.00	\$45,000.00	\$0.00	\$0.00	\$0.00		
School		42	Hunking School (city share only)	\$0.00	\$25,398,340.00	\$0.00	\$0.00	\$0.00		

Summary for 'Project Category' = Building (19 detail records)

Department Total	\$357,500.00	\$26,112,780.00	\$676,013.00	\$50,000.00	\$15,000.00
Percent Total	29.78%	74.27%	9.43%	9.30%	1.70%

Equipment(non-rolling)

Project Category	Department	IP	Project Title	FY2014	FY2015	FY2016	FY2017	FY2018
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Summary for 'Project Category' = Infrastructure (12 detail records)

Department Total		41	Silver Hill concrete plaza & sidewalk	\$0.00	\$0.00	\$0.00	\$0.00	\$40,000.00
Percent Total				23.74%	25.03%	87.16%	79.07%	78.41%

Land

City Hall		43	Rail Trail Extension	\$107,000.00	\$0.00	\$0.00	\$0.00	\$0.00
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Summary for 'Project Category' = Land (1 detail record)

Department Total				\$107,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Percent Total				8.91%	0.00%	0.00%	0.00%	0.00%

Technology

IT		30	Replace/Upgrade technology	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00
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IT		31	Disaster recovery for servers	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00
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Summary for 'Project Category' = Technology (2 detail records)

Department Total				\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Percent Total				2.08%	0.00%	0.00%	0.00%	0.00%

Grand Total

				\$1,200,500.00	#####	\$7,171,013.00	\$537,500.00	\$880,000.00
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Capital Projects - by Funding Source

Financing Source	Department	ID	Project Title	FY2014	FY2015	FY2016	FY2017	FY2018
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Assessor		1	Vehicle	\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00
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Citizen Ctr		2	Repairs	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00
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Citizen Ctr		45	Dog Park Fence	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00
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City Hall		4	Flooring	\$0.00	\$0.00	\$25,000.00	\$0.00	\$0.00
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City Hall		5	Code Review	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00
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City Hall		6	Exterior repairs	\$20,000.00	\$50,000.00	\$50,000.00	\$30,000.00	\$0.00
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City Hall		43	Rail Trail Extension	\$107,000.00	\$0.00	\$0.00	\$0.00	\$0.00
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DPW		3	Electrical Work for Highway Generator	\$16,000.00	\$0.00	\$0.00	\$0.00	\$0.00
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DPW		9	Roadside mower	\$0.00	\$0.00	\$75,000.00	\$0.00	\$0.00
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DPW		10	One ton dump truck	\$0.00	\$0.00	\$0.00	\$62,500.00	\$0.00
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DPW		11	Route 97 improvement project	\$100,000.00	\$400,000.00	\$0.00	\$0.00	\$0.00
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DPW		14	Truck replacement	\$0.00	\$0.00	\$150,000.00	\$0.00	\$150,000.00
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DPW		16	Drainage projects	\$0.00	\$50,000.00	\$0.00	\$50,000.00	\$50,000.00
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DPW		17	Sidewalk repairs	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00
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DPW		44	Water St. Greenway Project	\$35,000.00	\$0.00	\$0.00	\$0.00	\$0.00
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Fire		18	Water Street boiler	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00
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Fire		20	Water st hose tower assessment	\$6,500.00	\$0.00	\$0.00	\$0.00	\$0.00
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Fire		21	16th ave. apparatus bay floor	\$115,000.00	\$0.00	\$0.00	\$0.00	\$0.00
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Fire		22	High st wiring and remodel	\$0.00	\$0.00	\$40,000.00	\$0.00	\$0.00
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Fire		24	Heating for Rocks and Ayers Village	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00
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Fire		25	SCBA	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00
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Fire		26	Bradford Windows	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
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Fire		27	16th ave facade	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00
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Financing Source	Department	ID	Project Title	FY2014	FY2015	FY2016	FY2017	FY2018
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File		28	High st new windows	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00
File		29	Radio Replacement	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00

IT		30	Replace/Upgrade technology	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00
IT		31	Disaster recovery for servers	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00

School		37	High school curbing & cement decking	\$35,000.00	\$0.00	\$0.00	\$0.00	\$0.00
School		40	Pentucket Lake concrete plaza & sidewalk	\$0.00	\$0.00	\$0.00	\$25,000.00	\$0.00

School		41	Silver Hill concrete plaza & sidewalk	\$0.00	\$0.00	\$0.00	\$0.00	\$40,000.00
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Summary for 'Financing Source' = Capital Fund (30 detail records)

Department Total \$780,500.00 \$675,000.00 \$460,000.00 \$287,500.00 \$380,000.00

Percent Total 65.01% 1.92% 6.41% 53.49% 43.18%

Capital Fund/ General Bond

DPW		15	Bridge Repairs	\$0.00	\$100,000.00	\$0.00	\$250,000.00	\$500,000.00
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Summary for 'Financing Source' = Capital Fund/ General Bond (1 detail record)

Department Total \$0.00 \$100,000.00 \$0.00 \$250,000.00 \$500,000.00

Percent Total 0.00% 0.28% 0.00% 46.51% 56.82%

ESCO

Library		32	VFDs on geothermal well pumps	\$0.00	\$24,586.00	\$0.00	\$0.00	\$0.00
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Library		33	VFDs on supply tanks	\$0.00	\$19,854.00	\$0.00	\$0.00	\$0.00
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Library		34	Upgrade to ultrasonic humidifiers	\$0.00	\$0.00	\$11,013.00	\$0.00	\$0.00
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School		39	Golden Hill air conditioner repairs	\$0.00	\$45,000.00	\$0.00	\$0.00	\$0.00
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Summary for 'Financing Source' = ESCO (4 detail records)

Department Total \$0.00 \$89,440.00 \$11,013.00 \$0.00 \$0.00

Percent Total 0.00% 0.25% 0.15% 0.00% 0.00%

General Bond

DPW		12	Capping of Northern Landfill	\$0.00	\$8,000,000.00	\$0.00	\$0.00	\$0.00
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DPW/Fire		8	Replace Aerial bucket truck	\$0.00	\$195,000.00	\$0.00	\$0.00	\$0.00
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Fire		23	Engine/Pumper truck	\$420,000.00	\$0.00	\$0.00	\$0.00	\$0.00
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Police		35	Roof for Police station	\$0.00	\$0.00	\$550,000.00	\$0.00	\$0.00
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Financing Source	Department	ID	Project Title	FY2014	FY2015	FY2016	FY2017	FY2018
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School 38 Consentino parking lot repairs \$0.00 \$150,000.00 \$150,000.00 \$0.00 \$0.00 \$0.00

Department Total \$420,000.00 \$8,345,000.00 \$700,000.00 \$0.00 \$0.00
 Percent Total 34.99% 23.74% 9.76% 0.00% 0.00%

General Bond Exclude

School 42 Hunking School (city share only) \$0.00 \$25,398,340.00 \$0.00 \$0.00 \$0.00

Department Total \$0.00 \$25,398,340.00 \$0.00 \$0.00 \$0.00
 Percent Total 0.00% 72.24% 0.00% 0.00% 0.00%

General/Enterprise Bonds

DPW 13 CSO Projects \$0.00 \$0.00 \$6,000,000.00 \$0.00 \$0.00

Department Total \$0.00 \$0.00 \$6,000,000.00 \$0.00 \$0.00
 Percent Total 0.00% 0.00% 83.67% 0.00% 0.00%

Grant

Police 36 Maintenance garage \$0.00 \$550,000.00 \$0.00 \$0.00 \$0.00

Department Total \$0.00 \$550,000.00 \$0.00 \$0.00 \$0.00
 Percent Total 0.00% 1.56% 0.00% 0.00% 0.00%

Grand Total \$1,200,500.00 ##### \$7,171,013.00 \$537,500.00 \$880,000.00



Document

CITY OF HAVERHILL

In Municipal Council

Ordered:

That the City transfer the sum of \$780,500 from the Capital Budget to the Capital projects as listed below:

Dog Park Fence	\$6,000
Citizen Center Improvements	\$200,000
City Hall Exterior Repairs	\$20,000
Rail Trail Extension	\$107,000
Electrical Work Highway Generator	\$16,000
Route 97 improvement project	\$100,000
Sidewalk Repairs	\$100,000
Water St. Greenway Project	\$35,000
Water St. Fire Station Boiler	\$15,000
Water St. 'hose tower' Assessment	\$6,500
16 th Ave apparatus bay floor	\$115,000
Replace/Upgrade technology	\$10,000
Disaster recovery for city servers	\$15,000
High school curbing & cement decking	\$35,000

:



Document

CITY OF HAVERHILL

In Municipal Council

Ordered:

That \$420,000 is appropriated for the acquisition by purchase or lease of a fire truck, that to meet this appropriation the Treasurer with the approval of the Mayor is authorized to borrow \$420,000 under Chapter 44 of the General Laws as amended, any such borrowing to be incurred by the issue of bonds of the City or by entering into a lease/purchase agreement; that the Mayor is authorized to take any other action necessary to carry out this project; and that the Treasurer is authorized to file an application with the Municipal Finance Oversight Board to qualify under Chapter 44A of the General Laws any or all of the bonds and to provide such information and execute such documents as the Board may require for these purposes.

Hearing December 10 2013
MUNICIPALITY 4.1

PETITION FOR JOINT OR IDENTICAL POLE LOCATION

Andover, Mass.,

10/22/2013

To the City Council
of Haverhill, Massachusetts.

VERIZON NEW ENGLAND INC. (Formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) and MASSACHUSETTS ELECTRIC COMPANY (NORTH ANDOVER) request permission to locate poles, wires, cables and fixtures, including the necessary anchors, guys and other such sustaining and protecting fixtures to be owned and used in common by your petitioners, along and across the following public way or ways:-

WEST LOWELL AVENUE – Place one (1) Stub Pole

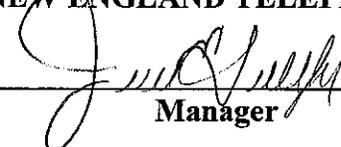
Locations approximately as shown on Plans attached

Wherefore they pray that after due notice and hearing as provided by law, they be granted joint or identical locations for and permission to erect and maintain poles, wires and cables, together with anchors, guys and other such sustaining and protecting fixtures as they may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked-Verizon PLAN NO. 743 Dated 10-22-2013.

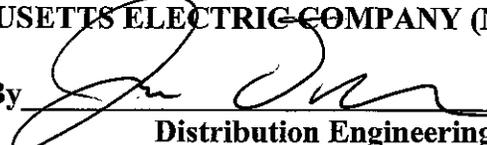
Also for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioners agree to reserve space at a suitable point on each of said poles for the limited purpose of attaching one-way low voltage fire and pole signaling wires for public safety purposes only.

VERIZON NEW ENGLAND INC.
(Formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH)

By 
Manager

MASSACHUSETTS ELECTRIC COMPANY (NORTH ANDOVER)

By 
Distribution Engineering

IN CITY COUCIL: November 19 2013
VOTED: that HEARING BE HELD DECEMBER 10 2013
Attest:

Acting City Clerk

PETITION PLAN

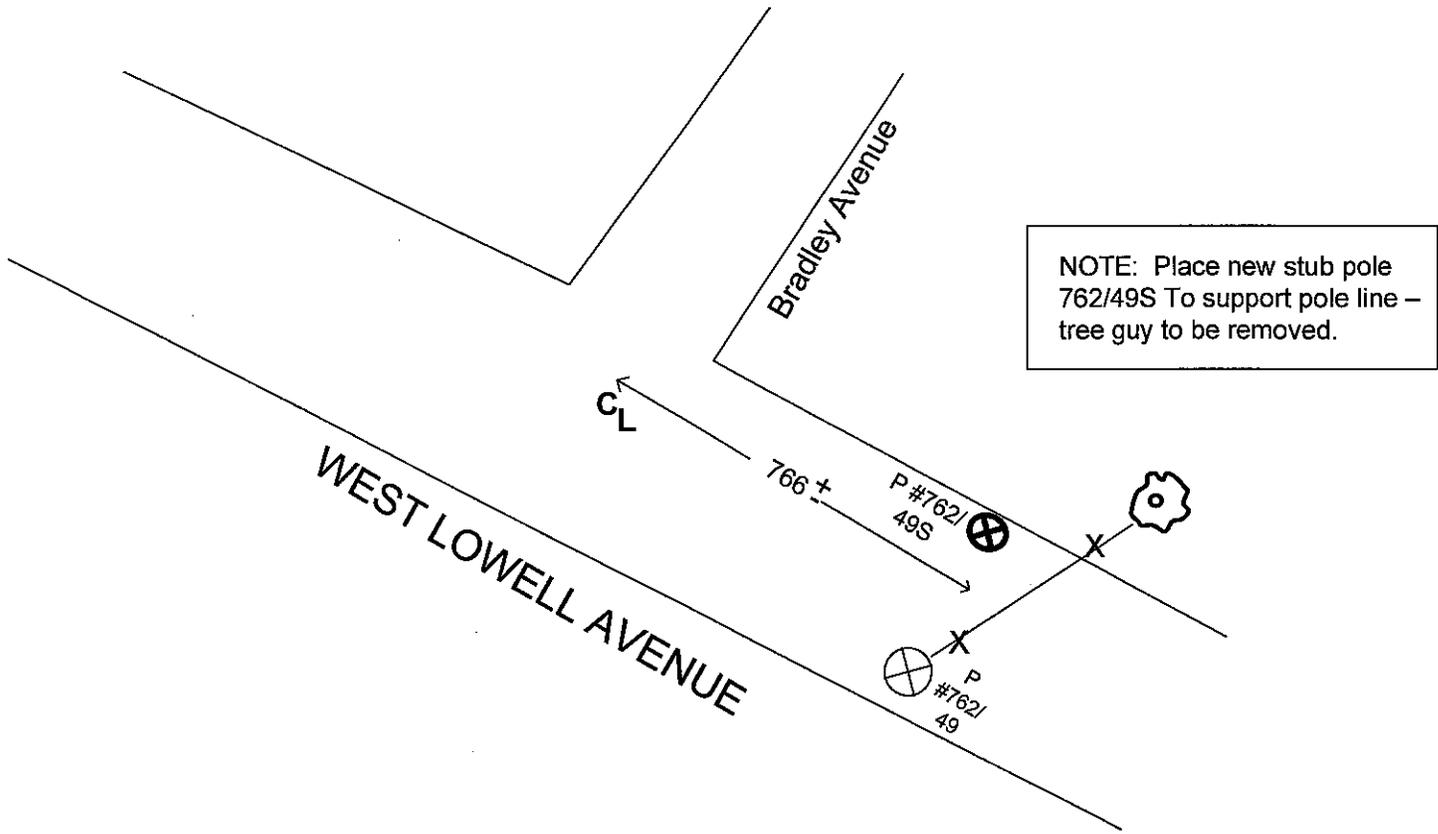
MUNICIPALITY



Pet. #743

Date: October 22, 2013

Municipality: HAVERHILL, Massachusetts
Verizon New England Inc. and Massachusetts Electric Company
Showing: **Proposed Joint Pole Location**



NOTE: Place new stub pole 762/49S To support pole line - tree guy to be removed.

Prepared By SC/lg

DISTANCES SHOWN ARE APPROXIMATE

Checked By
Order #1A0Y7DU *SC*

LEGEND

- | | | | |
|--|---|--|---|
| | - Proposed Verizon Pole Location | | - Proposed Joint Pole Location |
| | - Verizon Pole Location to be Abandoned | | - Existing Joint Pole to Remain |
| | - Verizon Co. Pole to Remain | | - Present Joint Pole Location to be Removed |
| | - Existing Verizon Manhole | | - TREE TO BE REMOVED |
| | - Proposed Verizon Manhole Location | | |

107-B

MUNICIPALITY

FORM MASS. 560

ORDER FOR JOINT OR IDENTICAL POLE LOCATION

By the City Council
of the City of Haverhill, Massachusetts.

Notice having been given and a public hearing held, as provided by law,

IT IS HEREBY ORDERED:

That VERIZON NEW ENGLAND INC. (Formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH) and MASSACHUSETTS ELECTRIC COMPANY be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and their respective wires and cables to be placed thereon, together with anchors, guys and other sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said companies dated the 22nd day of October, 2013.

All construction under this order shall be in accordance with the following conditions:-

Poles shall be of sound timber and reasonably straight, and shall be set substantially at the points indicated upon the plan marked-VERIZON PLAN NO 743, dated 10/22/2013 filed with said petition. There may be attached to said poles by said VERIZON NEW ENGLAND INC. (Formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH) not to exceed 20 wires and 5 cables and by said MASSACHUSETTS ELECTRIC COMPANY such cables, wires and fixtures as are necessary in its business and all of said wires and cables shall be placed at a height to conform to the National Electric Safety Code.

The following are the public ways or parts of ways along which the poles above referred to may be erected, and the number of poles, which may be erected thereon under this order:-

WEST LOWELL AVENUE – Place one (1) Stub Pole

Locations approximately as shown on Plans attached

Also that permission be and hereby is granted to each of said Companies to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City of Haverhill, Massachusetts held on the _____ day of _____ 2013.

City Clerk



JAMES J. FIORENTINI
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

December 3, 2013

City Council President Robert Scatamacchia
& Members of the City Council

RE: Appointments – Cultural Council

Dear Mr. President and City Council Members:

I hereby appoint Cate Fullerton of 37 Marina Dr. to the Haverhill Cultural Council.

This is a confirming appointment and I recommend your approval. This appointment takes effect upon confirmation and expires December 3, 2016.

Very truly yours,

James J. Fiorentini
Mayor

JJF/lk

cc: Cate Fullerton
Karren McCabe, Chair, Haverhill Cultural Council



catherinefullerton

37 marina drive
haverhill, ma 01830
cate_fullerton@yahoo.com
mobile: 978.866.5344

A detail-oriented, high-energy instructor with the ability to motivate students to work at optimum levels while maintaining a comfortable learning environment and keeping a clear of perspective goals to be accomplished.

Certificates

Licensed Massachusetts Vocational Technical Design and Visual Communications Instructor.
Passed the Massachusetts Tests for Educators Licensure exam in Communications and Literacy.

Software Skills

- Adobe Illustrator
- Adobe Photoshop
- Adobe Acrobat
- Microsoft Word
- Adobe InDesign
- Adobe Flash
- iBooks Author
- Microsoft PowerPoint

Experience

Design & Visual Communications Instructor - Whittier Tech., Haverhill, Massachusetts 2009 - present

- Develop and teach lesson plans in Adobe InDesign, Adobe Photoshop, Adobe Illustrator, and Adobe Flash that integrates the Massachusetts Vocational Technical Education Framework for Design and Visual Communications.
- Supervise and instruct students in their use of each design application through exercises, reading assignments, assigned projects, including the design and layout of school newspaper.
- Instruct students individually and in groups, using various teaching methods such as lectures, discussions, and demonstrations.

COMPUTER INSTRUCTOR - Community Action, Inc., Haverhill, Massachusetts 2009 - 2009

- Develop and teach lesson plans in Microsoft Word, Excel, PowerPoint and Publisher.
- Instruct and supervise students in their use of each program through assigned projects.
- Ensure all students are computer literate upon completion of the program.

Graphic Design Specialist - UniFirst Corporation, Wilmington, Massachusetts 2005 - 2008

- Assisted in brand development by creating cutting edge creative concepts to meet the company's marketing objectives.
- Collaborated with creative team to design art-work for marketing and promotional materials.
- Assisted clients in identifying their interests, and motivated them to act accordingly.
- Strong attention to detail and a high level of initiative and follow-through.
- Excellent organizational and communication skills.

Graphic Designer - Private Colleges & Universities, Westford, Massachusetts 2003 - 2004

- Designed promotional and editorial magazine layouts for 26 college related publications.
- Edited, color corrected, and manipulated images for layouts.

Graphic Designer - Lahey Clinic, Burlington, Massachusetts 1999 - 2000

- Creatively designed patient education materials, newsletters, logos, brochures and posters.
- Acted as a liaison between print vendors and clients and also obtained quotes from vendors.
- Handled projects effectively from concept through completion and prepress.

SUBSTITUTE TEACHER - Haverhill Public Schools, Haverhill, Massachusetts 1995 - 1995

- Hands-on experience with small and large classes within all educational and grade levels.
- Encouraged student learning by establishing an environment of mutual respect and giving all students an equal chance in the learning process.
- Successfully managed classroom behavior, while motivating students through positive reinforcement of their efforts.

Education

Master of Education: Vocational Education • Fitchburg State University, Massachusetts, May, 2013

Bachelor of Art, Creative Art, Concentration: Advertising Design and Photography • Bradford College, Bradford, Massachusetts, May, 1995

Honors

Richard G. Kenney Art Award: Presented to a graduating student whose artwork has been selected for inclusion in the Senior Art Show and as part of a permanent collection of student art displayed on the college campus.

Florence Page Art Award: given to a student who has demonstrated the highest skill and sensitivity in relating word to image through the medium of visual art.



JAMES J. FIORENTINI
MAYOR

**CITY OF HAVERHILL
MASSACHUSETTS**

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December 5, 2013

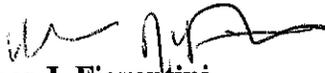
City Council President Robert Scatamacchia and
Members of the Haverhill City Council

RE: Phil Brown, Haverhill Historic Commission

Dear Mr. President and City Council Members:

I hereby nominate E. Philip Brown of 88 Standish Road as a member of the Haverhill Historic Commission. This is a confirming appointment and I recommend your approval. This appointment takes effect upon confirmation and expires December 10, 2016

Very truly yours,


James J. Fiorentini
Mayor

JJF/lk

cc: Phil Brown
Carol Crowell, Chairman, Haverhill Historic Commission
William Pillsbury

Encl.

E. PHILIP BROWN

88 Standish Road • Haverhill, Massachusetts 01832
978.373.3535 • brown_e_p@yahoo.com

CAREER SYNOPSIS

HAVERHILL HIGH SCHOOL, Haverhill, Massachusetts • 2007 to Present
Social Studies Teacher

- Providing instruction in World History I, World History II, U.S. History I, Child Psychology, and History of Haverhill. Advisor to Interact Club, a Rotary sponsored youth organization.

PAETEC COMMUNICATIONS, INC., Manchester, New Hampshire • 2005 to 2007
Senior Data Specialist

Challenged to provide pre-sales support for a CLEC telecommunications service provider. Accountable for: MPLS/ VPN / VOIP/ Broadband services.

- Designed, configured, and priced complex LAN/WAN networks to maximize partner / agent expectations and organizational goals.

SBC COMMUNICATIONS, Waltham, Massachusetts • 2003 to 2005
Technical Sales Executive

Recruited to this \$40B B2B, B2C telecommunications company to design, configure and price Voice, Data and Internet services, provide Account Managers pre- / post-sales support and address technical questions directly from clients.

- Rapidly became subject-matter expert on VOIP Hosted IP Communications Service.
- Active participant in pricing, proposal and implementation of new NVPN service.

QWEST COMMUNICATIONS INTERNATIONAL, INC., Wakefield, Massachusetts • 2001 to 2003

Sales Engineer III

Challenged to provide pre-sales support for a \$13B telecommunications service provider. Accountable for: Frame Relay / ATM / IP / Private Line / VPN / Dedicated Web Hosting / Voice

- Designed, configured and priced complex LAN/WAN networks to maximize partner / agent expectations and organizational goals.
- Trained several agents on service portfolio enabling division to achieve 102% of quota nationally in 2002 despite tenuous market conditions.

ADVANCED RADIO TELECOM, Burlington, Massachusetts • 2000
Sales Engineer

Provided Regional Carrier Sales Managers pre- and post-sales support for this broadband wireless service provider; participated in customer sales calls to address technical questions with detailed responses to potential and current client concerns.

- Assisted with design and configuration of broadband wireless Internet services

E. PHILIP BROWN • Page Two•
brown_e_p@yahoo.com

2ND CENTURY, Chelmsford, Massachusetts • 2000

Sales Engineer

Rendered sales, operations, installation, maintenance and engineering support for channel partners of this local LAN/WAN service company. Provided ongoing service support for network infrastructure within Boston market.

- Designed and configured LAN/WAN networks for customers incorporating company and channel partner products and services.

INTERMEDIA, Chelmsford, Massachusetts • 1999 to 2000

Sales Engineer III

Provided Account Managers pre-sales support and critical technical information required to complete the order process.

- Assisted with design and configuration of voice and Internet services.

AT&T CORPORATION, Boston, Massachusetts • 1985 to 1999

Quickly transcended front-line customer service, complex Major Accounts service order processing and peer training assignments to advance rapidly through technical support and account executive roles to final assignment supervising a diverse group of Global Services Managers.

EDUCATION

MS, Applied Management
LESLEY UNIVERSITY, Cambridge, Massachusetts

BA, Political Science
UNIVERSITY OF MASSACHUSETTS, Amherst

Continuing Education:

Certificates in Voice / Data Communications, Rochester Institute of Technology
Dale Carnegie Training
Currently pursuing MA in Public History at American Public University

ADJUNCT TEACHING EXPERIENCE

UNIVERSITY OF PHOENIX

Part-time Faculty / Certified Advanced Facilitator
Courses: Information Technology / Marketing / General Studies

COMMUNITY LEADERSHIP ROLES

Haverhill Rotary Club – Interact Club Advisor

AHEPA Local #39 – Vice President

Haverhill Democratic City Committee – Secretary

Haverhill Community Television – Former Board Member

St. Joseph School of All Saints Parish – Former Board Member

Haverhill High School Classical Academy Parents Association – Treasurer

Haverhill Citizen's Hall of Fame Committee

The Jackson Club



JAMES J. FIORENTINI
MAYOR

**CITY OF HAVERHILL
MASSACHUSETTS**

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PHONE 978-374-2300
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MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

January 13, 2010

City Council President Robert Scatamacchia
& Members of the City Council

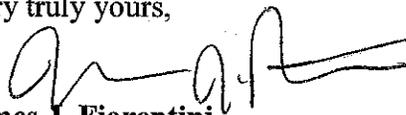
RE: Charles Manzi, Stadium Commission

Dear Council President & Members of the City Council:

I hereby appoint Charles Manzi of 35 Macon Ave., Haverhill, MA 01830 to the Haverhill Stadium Commission.

This is a non-confirming appointment. This appointment takes effect immediately and expires December 4, 2016.

Very truly yours,


James J. Fiorentini
Mayor

JJF/lk

cc: Mr. Charles Manzi
Mr. Thomas O'Brien, Athletic Director, Haverhill High School



JAMES J. FIORENTINI
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

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December 5, 2013

City Council President Robert Scatamacchia
& Members of the City Council

RE: Appointment – Mayor’s Task Force on Technology

Dear Mr. President and City Council Members:

I hereby appoint:

Ryan Sawyer of 97 Pilgrim Road, Haverhill

to the Mayor’s Task Force on Technology.

This is a non-confirming appointment which is effective immediately.

Very truly yours,


James J. Fiorentini
Mayor

JJF/lk

Cc: Janice Young
Ryan Sawyer

City of Haverhill

Honorable President and Members of the Municipal Council:

NOV 26 2013

The undersigned respectfully asks that he may receive a license for a

COIN-OPERATED MACHINE 2 machines

PINBALL MACHINE _____

OTHER _____

Effective Date Jan 1 2014 Expiration Date Dec 31 2014

NEW RENEWAL Fee \$100.00

Vendor's Name: Modern Amusement

Vendor's Address: _____

Business Name: Demoulus Market Basket

Business Address: 2 Water St. HAV. MA. 01830

Owner's Name: Shareholders of Demoulus M.B. Inc

Applicant's Name: STEPHANIE SCHNEIDER Applicant's Signature: 

Applicant's Address: _____

Applicant's Date of Birth: _____

Recommendation by Police Chief _____



Approved

Denied

Police Chief

In Municipal Council, _____

Attest:

City Clerk

City of Haverhill

NOV 21 2013

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a license for a

COIN-OPERATED MACHINE 3

PINBALL MACHINE _____

OTHER POOL TABLE

Effective Date Jan 1 2014 Expiration Date Dec 31 2014

NEW RENEWAL Fee 300.00

Vendor's Name: FOUR STAR VENDING

Vendor's Address: PO Box 1210 MIDDLETON, MA 01949

Business Name: NEW CHIT CHAT, LLC

Business Address: 101-103 WASHINGTON ST.

Owner's Name: DEBRA DOWERTY, MANAGE

Applicant's Name: DEBRA DOWERTY Applicant's Signature: 

Applicant's Address: 14 GLENVIEW RD. HAVERHILL, MA 01832

Applicant's Date of Birth: 11/1/56

Recommendation by Police Chief



Police Chief

Approved

Denied

In Municipal Council, _____

Attest:

City Clerk

NOV 26 2013

APPLICATION FOR SUNDAY LICENSE

Date _____

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a license for a

- COIN-OPERATED MACHINE 2 machines
- PINBALL MACHINE _____
- OTHER _____

Effective Date: Jan 1 2014

Expiration Date: Dec 31 2014

NEW RENEWAL

Fee: 20.00

Vendor's Name: Modern Amusement

Vendor's Address: _____

Business Name: Demoulas Market Basket

Business Address: 2 Water St. Haverhill, MA 01830

Owner's Name: Shareholders of Demoulas M.B. Inc.

Applicant's Name: STEPHANIE SCHWECHHEMER

Applicant's Signature: 

Applicant's Address: _____

Applicant's Date of Birth: _____

Recommendation by Police Chief



Police Chief

Approved

Denied

In Municipal Council, _____

Attest:

City Clerk

City of Haverhill

APPLICATION FOR SUNDAY LICENSE

Date 11-21-13

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a license for a

- COIN-OPERATED MACHINE 3 machines
 PINBALL MACHINE _____
 OTHER POOL TABLE

Effective Date: Jan 1 2014

Expiration Date: Dec 31 2014

NEW/RENEWAL

Fee: \$ 60.00

Vendor's Name: FOUR STAR VENDING

Vendor's Address: PO Box 1210 MIDDLETON, MA 01949

Business Name: NEW CHIT CHAT, LLC

Business Address: 101-103 WASHINGTON ST.

Owner's Name: DEBRA DOWERTY, MANAGER

Applicant's Name: DEBRA DOWERTY Applicant's Signature: [Signature]

Applicant's Address: 14 GLENVIEW RD. HAVERHILL, MA 01832

Applicant's Date of Birth: 11/1/56

Recommendation by Police Chief

[Signature]
Police Chief

Approved

Denied

In Municipal Council, _____

Attest:

City Clerk

City of Haverhill

APPLICATION FOR SUNDAY LICENSE

Date 11-22-73

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a license for a

- COIN-OPERATED MACHINE 1 Coin-op
 PINBALL MACHINE _____
 OTHER _____

Effective Date: 1-1-74

Expiration Date: 12-31-74

NEW/RENEWAL

Fee: \$ 20.-

Vendor's Name: 4 Stop Vending

Vendor's Address: Middleton MA.

Business Name: VFW Post 29

Business Address: 64 Rowena Ave

Owner's Name: VFW Post #29

Applicant's Name: Patric McCarroll Applicant's Signature: [Signature]

Applicant's Address: 531 Amesbury Rd

Applicant's Date of Birth: 11-2-37

Recommendation by Police Chief

[Signature]

Police Chief

Approved

Denied

In Municipal Council, _____

Attest:

City Clerk

Hearing November 12 2013

7.1

Haverhill City Council

Aug. 28, 2013

City Hall

Haverhill MA.

RE: 12-13 High St. 7 unit building Rehab

From : Paul Arsenault 5 Thunderbridge Lane Middleton MA.

We are trying to rehab this 9000 sq. ft. building and we are asking the board to approve our proposal of constructing 7 units in this existing structure. We have 14 off street parking (11 is building code requirement) located on 12 High St. which is directly across the street from said premises. We have been approved all our variances and with no opposition think this is the best use of this building.

We are looking to rent this building, after meeting with Andrew Hurlhey we have discussed that we would be willing to work with the city to make this an affordable housing building, but we are concerned about the future if it is possible to still make these units condos, do we lose our right at this point to making condo's. so if we would be willing to condo them, but still rent them out so in the future if it is easier on paperwork. But if we can't we still are just looking for 7 rental units.

Plat-block-lot 515-295-3

we have included 30 copies of the site plan which we are not changing anything on the footprint or expanding, we are staying within the existing structure.

We included 30 copies of plans of the apartment layout, keeping the existing 3 family style look on the front part of the building having 3 - 3 bedroom units, and constructing 4 - 2 bedroom units in the rear 4000 sq. ft. addition in the rear, we will be also building on the front first floor entrance, the building's own laundry area for the tenants, also supplying them with additional storage units on the lower level for convenience and to try to keep the area clean. We have all means of egress and will have 3 hallways up and down the units, all units will have fire suppression which currently is non existing.

Please consider our proposal and allow us to make this building an example on how to improve the neighborhood, we would like to continue making Haverhill a great place to live.

Thank you for your service

Paul Arsenault Co-owner/Contractor for 12-13 High St. Realty Trust

978-836-9064

IN CITY COUNCIL: September 10 2013
REFER TO PLANNING BOARD AND
VOTED: that COUNCIL HEARING BE HELD NOVEMBER 12 2013

Attest: _____
Acting City Clerk

IN CITY COUNCIL: November 12 2013
POSTPONED TO DECEMBER 3 2013

Attest: _____
Acting City Clerk

IN CITY COUNCIL: December 3 2013
POSTPONED TO DECEMBER 10 2013

Attest: _____
Acting City Clerk



Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

November 8, 2013

TO: City Council President Robert Scatamaccia and members of the Haverhill City Council

FROM: William Pillsbury, Jr. Economic Development and Planning Director

SUBJECT: High Street Special permit- 7 units

At its meeting of October 9, 2013 the Haverhill Planning Board voted a conditional favorable recommendation to the City Council for the proposed unit multifamily special permit. The minutes of the public hearing are attached for your review.

The role of the Board was to conduct a public hearing to make a recommendation to the city council relative to the special permit. The proposed project represents a proposal for 7 units of multifamily homes on High Street.

The city departments have reviewed the project and their reports are contained in your packages. The project if approved for a special permit by the city council must then be filed for a full definitive plan with the planning board at which time the detailed design will be presented pursuant to the city of Haverhill subdivision regulations.

Specifically, I recommend that the Council as part of its approval of a special permit include as conditions the comments from the letters of the City departments; any additional comments/ conditions deemed necessary by the city council; and an umbrella condition that the project comply with all the requirements of zoning code 255-94.

Each of the above specific items if adopted as conditions will be required to be incorporated into and complied with in the definitive plan filing.

As Planning Director, I believe this project is in the best interest of the City of Haverhill in that it provides needed infill housing in the inner city area without the requirement to add additional utilities to service the project.

Specifically, pursuant to zoning ordinance Ch. 255-80 (as applicable) the following findings must be made by the City Council relative to the project:

the request meets all pertinent conditions listed in article XI of the ordinance;
the request is desirable to the public convenience or welfare;

the request will not impair the integrity or character of the district or adjoining zones nor be detrimental to the health, morals or welfare and will be in conformity with the goals and policies of the master plan;

The requested use provides for the convenience and safety of vehicular and pedestrian movement within the site and in relation to adjacent streets;

The requested use provides for adequate methods of disposal for sewage refuse and other wastes and adequate methods for storm water and drainage;

The requested use provides for adequate off street loading and unloading of service vehicles;

The requested use preserves historical buildings and uses.

Proposed conditions and stipulations:

I offer the following recommended conditions be made part of the special permit approval:

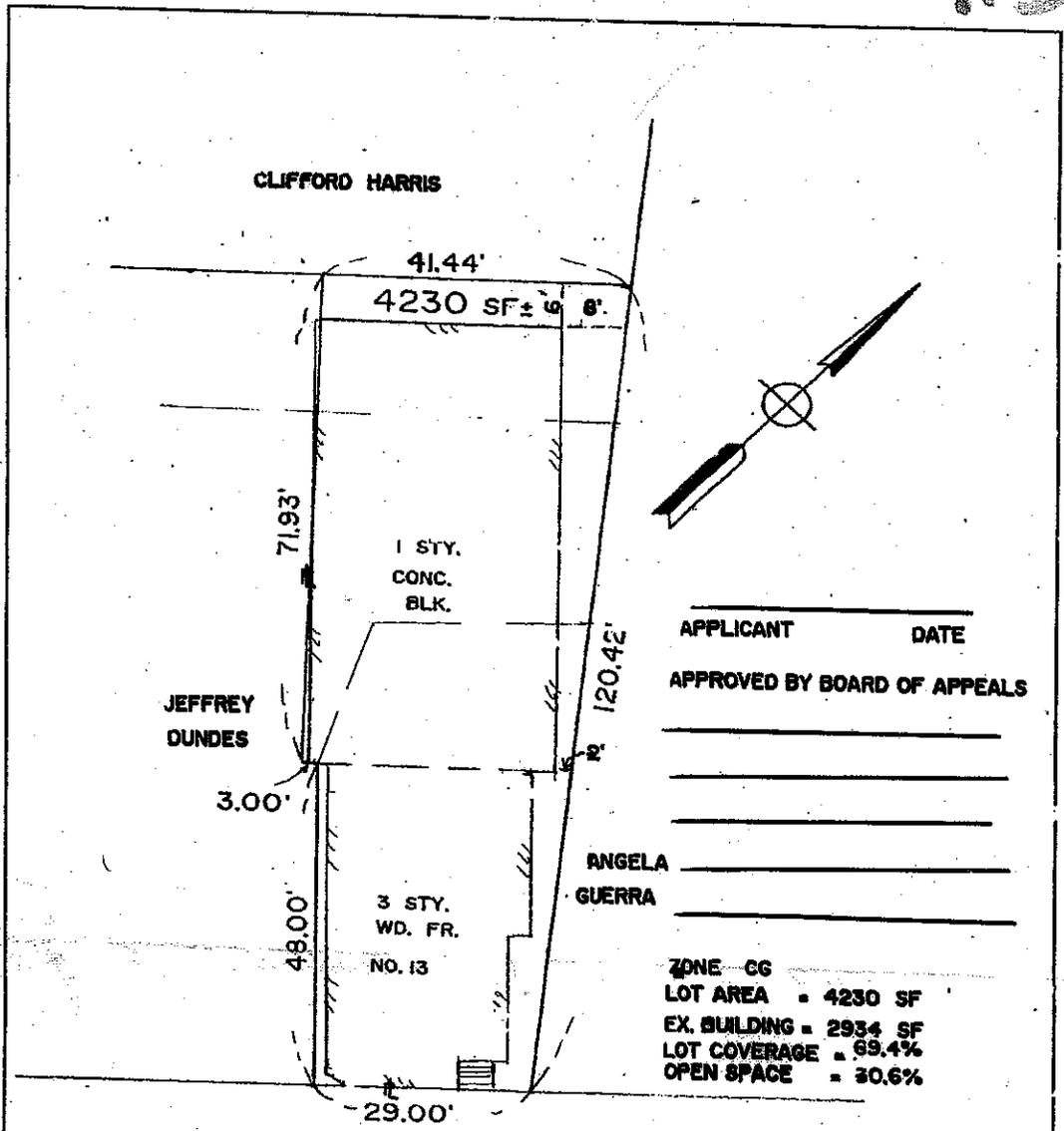
Require that the developer comply with all of the additional requirements of the City's subdivision regulations for water and sewer and drainage improvements as contained within those regulations and further detailed in the above listed and attached letters from the departments. These items shall be reflected in the definitive plan to be filed with the Planning board.

Recommendation

As Planning Director, I concur with the favorable recommendation based on an assumption that all items in the letters from the City Departments along with all requirements for special permits would be made part of the special permit for the project.

This project with the incorporation of the recommended conditions is generally in conformity with the City's master plan as well as providing sufficiently for traffic, public safety and other utility considerations. The project as proposed appears to conform to all other special permit requirements. On the basis of adopting the proposed conditions/stipulations, I recommend that the council act favorably on this project.

113



CITY CLERK'S OFFICE
 4 Summer Street
 Haverhill, MA 01830

APPLICANT _____ DATE _____
 APPROVED BY BOARD OF APPEALS _____

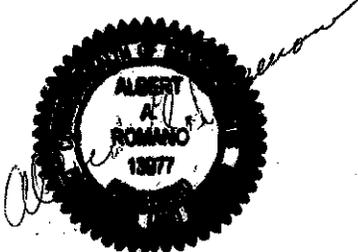
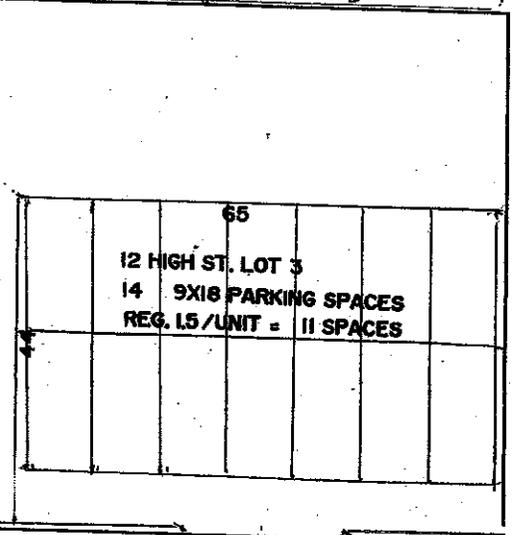
 ANGELA _____
 GUERRA _____

ZONE - CG
 LOT AREA = 4230 SF
 EX. BUILDING = 2934 SF
 LOT COVERAGE = 69.4%
 OPEN SPACE = 30.6%

HIGH ST.

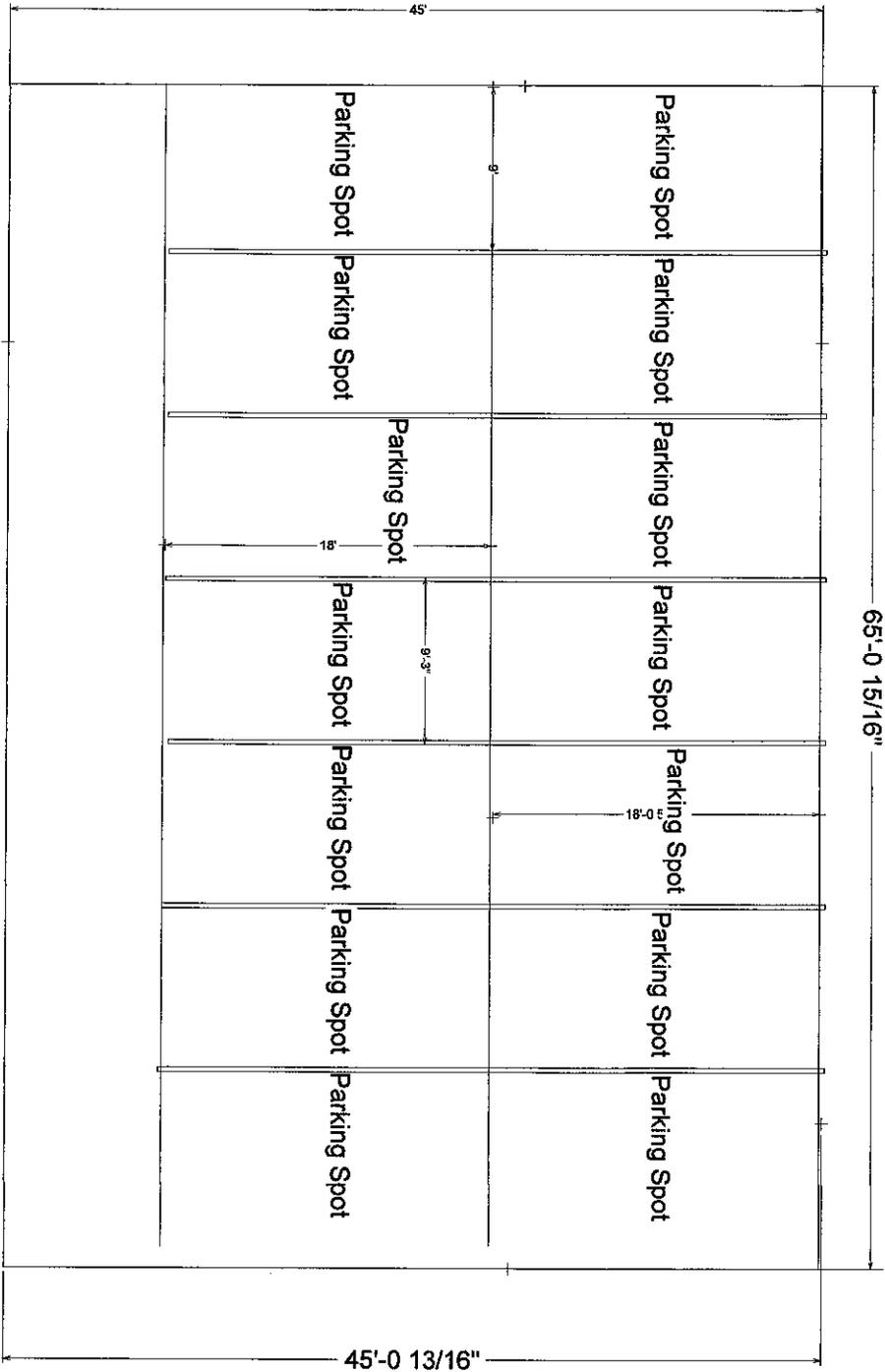
I CERTIFY THAT THIS PLAN CONFORMS TO THE RULES AND REGULATIONS OF THE REGISTRY OF DEEDS
Albert A. Romano

EXISTING COMMERCIAL ZONE
 PROPOSE CHANGE TO RESIDENTIAL ZONE WITH 7 UNITS



PLAN OF LAND
 IN
 HAVERHILL, MA

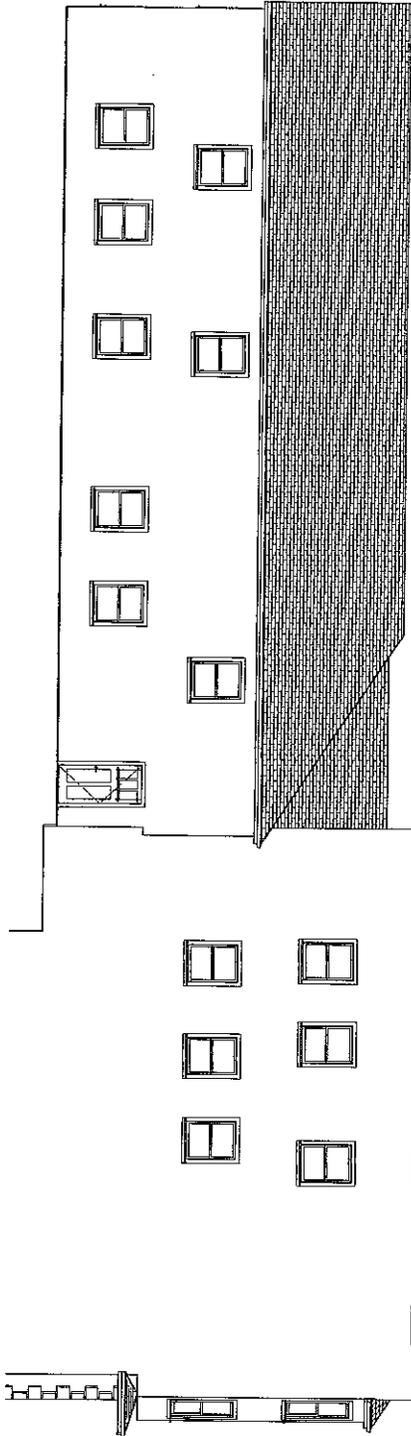
BELONGING TO: PAUL ARSENAULT
 SCALE: 1" = 20' DATE: 6/5/2013
 ALBERT A. ROMANO - SURVEYOR



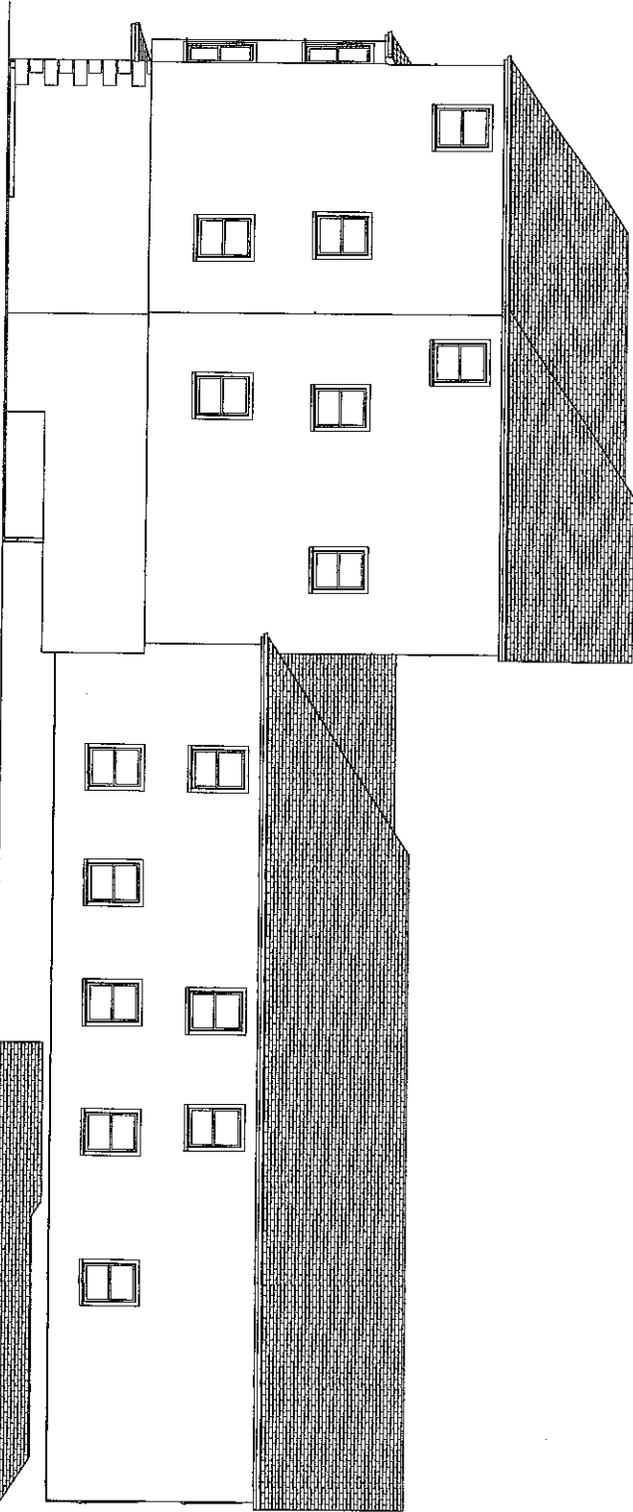
12 High Street

SHEET: A-13	DATE: 8/28/2013	DRAWINGS PROVIDED BY: arsenault const.	PROJECT DESCRIPTION: 12-13 High St. Haverhill MA.	SHEET TITLE: 14 SPOT PARKING LAYOUT	NO.	DESCRIPTION	BY	DATE
	SCALE:	5 Thundersbrdge Ln Middleton, ma 01949 9788366064						

Cross Section 5



Cross Section 6



A-9

SHEET:

SCALE:

DATE:

8/28/2013

DRAWINGS PROVIDED BY:
arsenault const.
5 Thunderbridge in
Middleton, MA 01949
978.369.9054

PROJECT DESCRIPTION:

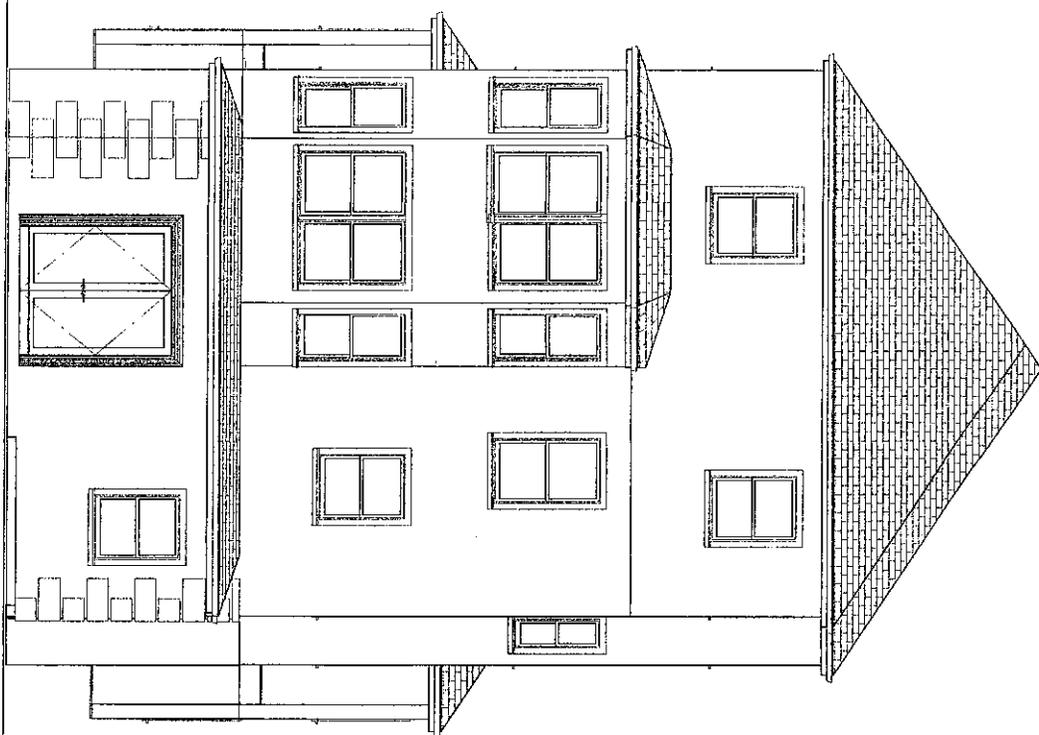
12-13 High St.
Haverhill MA.

SHEET TITLE:

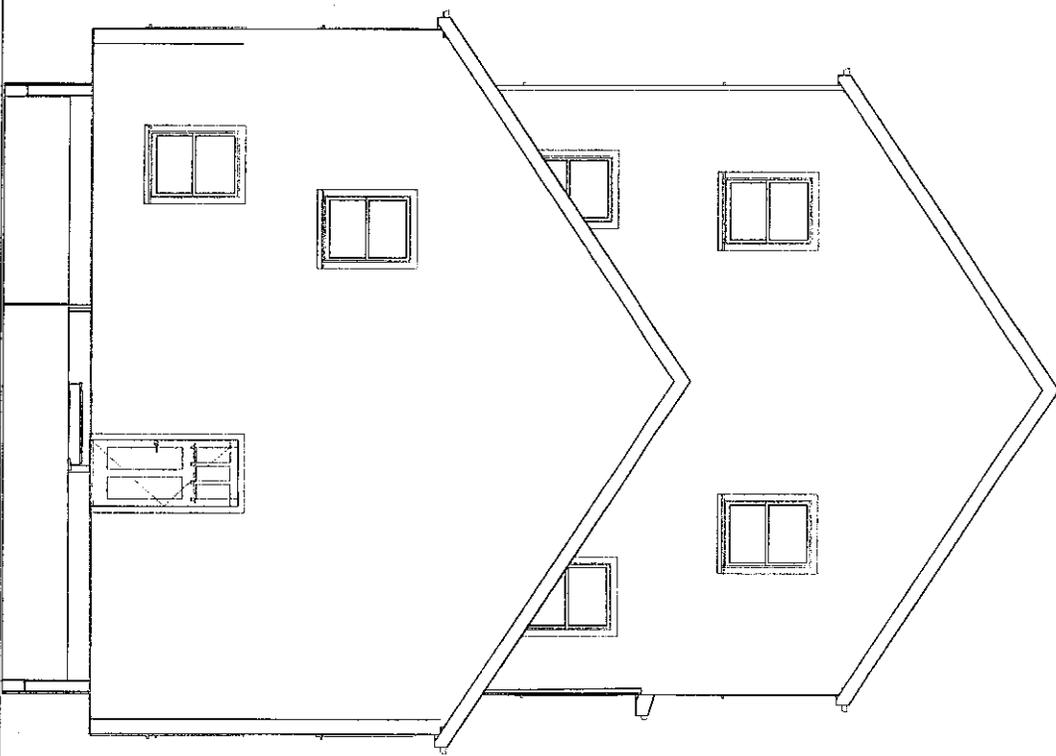
13 High
side elevations

NO.	DESCRIPTION	BY	DATE

Cross Section 3



Cross Section 4



A-8

SHEET:

SCALE:

8/28/2013

DATE:

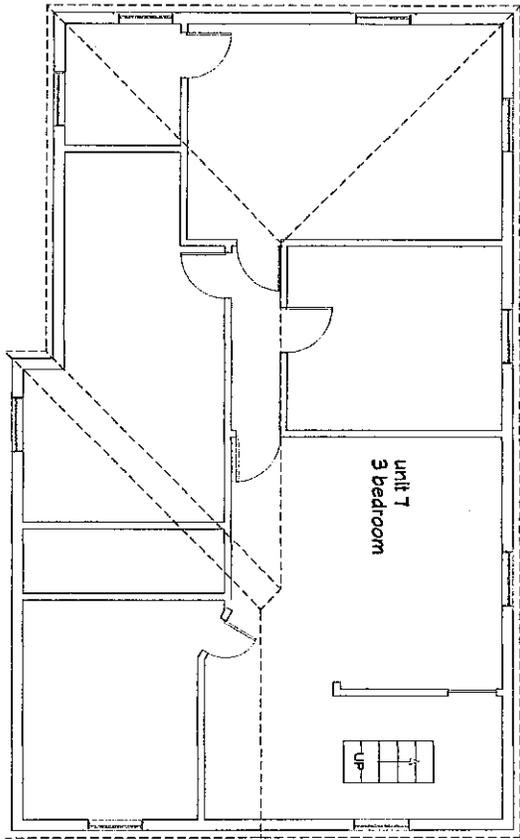
DRAWINGS PROVIDED BY:
arsenault const.
5 Thundershore in
Middlesex, MA 01949
9780359064

PROJECT DESCRIPTION:
12-13 High St.
Haverhill MA.

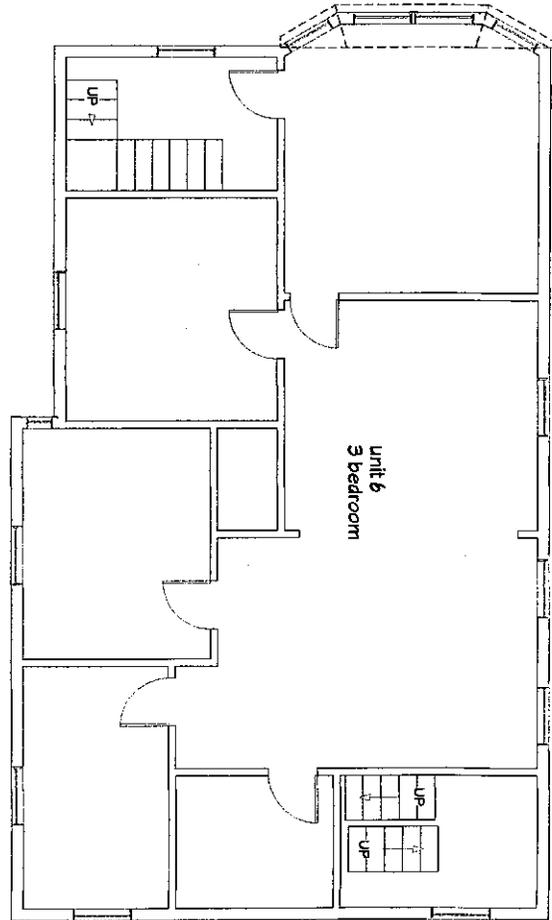
SHEET TITLE:
13 High
front and rear
elevations

NO.	DESCRIPTION	BY	DATE

4th Floor



3rd Floor



A-12

SHEET:

SCALE:

DATE:

8/28/2013

DRAWINGS PROVIDED BY:
arsenault const.
 5 Thundersidge Ln
 Middlesex, MA 01549
 978.362064

PROJECT DESCRIPTION:
 12-13 High St.
 Haverhill MA.

SHEET TITLE:

NO.	DESCRIPTION	BY	DATE



CITY OF HAVERHILL
MASSACHUSETTS 01830

PLANNING BOARD

CITY HALL, ROOM 201
FOUR SUMMER STREET
HAVERHILL, MASSACHUSETTS 01830
TELEPHONE 374-2330
FAX 374-2315

RECEIVED
2013 OCT 24 AM 11 21
CITY CLERKS OFFICE
HAVERHILL, MA.

October 21, 2013

City Council President Robert Scatamacchia
& City Councilors
City of Haverhill

**RE: Special Permit 12-13 High Street
Applicant/Owner, Paul Arsenault, 13 High Realty Trust**

Members Present: April DerBoghossian, Timothy Connors, Krystine Hetel, James Cronin, Bob Driscoll, Paul Howard,
Members Absent: Kenneth Cram, Jack Everette
Also Present: William Pillsbury, Director of Economic Dvlpmnt & Planning
Lori A. Woodsum, Head Clerk/Planning Department

Dear City Council President & City Councilor's:

William Pillsbury, Jr., Economic Development/Planning Director informed the board members that the city council was asked to look at a special permit for 7 units in an existing structure located at 12-13 High Street for multifamily housing.

Paul Arsenault, applicant, came forward to speak. He was just looking to have 7 units put into this existing 3 family with an old addition in the rear that could become 4 two bedroom (units).

Chairman Paul Howard asked if the board members had any questions.

Member Bob Driscoll asked how many bedrooms would be in the units.

Mr. Arsenault noted that the existing building had three in the front which is the original building and in the rear there will be four, two bedrooms. There is about 4,000 sq. ft. in the rear, which is 2000 a floor so each floor would have two 1000 square foot two bedrooms.

Member Driscoll asked Mr. Arsenault about the number of units out front.

Mr. Arsenault's reply was three bedrooms and that area was already constructed as three bedrooms.

**SPECIAL PERMIT FOR 12-13 HIGH STREET
10/9/13 PLANNING BOARD MEETING (7:00 P.M., in Room 202,
Haverhill City Council Chambers)**

Chairman Paul Howard noted that the plan showed three, 3 bedrooms, two, 2 bedrooms and two, one bedrooms.

Mr. Arsenault answered no... it's three, 3 bedrooms and four, two bedrooms. He explained that they were that way when the special permit was first submitted but changed it and was not sure if they resubmitted revised plans.

Planning Director William Pillsbury, Jr. informed Mr. Arsenault that the role of the planning board tonight was to make a recommendation to the city council and whatever plans you decided to use that he resolve that matter before you get to the city council meeting.

Chairman Howard noted that the plans he had before him showed three, 3 bedrooms; three, 2 bedrooms and a one bedroom.

Mr. Arsenault (inaudible) one...

Chairman Howard noted the first floor, the first unit. Unit two is a one bedroom and unit one is a two bedroom and unit two is a one bedroom... that is the way it is labeled.

Mr. Arsenault noted that was just a Type-O... we are going to change that.

Chairman Howard reiterated that it would all be two bedrooms...

Mr. Arsenault noted again that they are all going to be all two bedrooms in the rear.

The chairman stated so they would all be two bedrooms (in the rear)... and that would be four, two bedrooms and three, three bedrooms...

Member Connors noted that the parking would be located on the other side of the street from...

Mr. Arsenault stated that he owned number 12 that was sold with the property so they made 14 spots for parking over there.

Member Connors noted that it looked like 2 spots for each unit.

Mr. Arsenault answered yes... that is what we figured, yes. He felt it was too confusing for one and a half to... so they wanted us to label each one for each unit. He believed that it was on the variance and they wanted them to designate two for each unit.

Member Connors believed that the seven units is a multi-dwelling that conforms to the character of the neighborhood and believed that there were other multi-family dwellings on High Street.

Mr. Arsenault answered yes.

**SPECIAL PERMIT FOR 12-13 HIGH STREET
10/9/13 PLANNING BOARD MEETING (7:00 P.M., in Room 202,
Haverhill City Council Chambers)**

Member Krystine Hetel noted that she drove by there and noticed that there were four floors but the top floor... she did not know if that was attic space or if that was livable space and if he was using the fourth floor as well.

Mr. Arsenault answered it was livable and the ceilings were 7 feet high.

Member Hetel noted so that means there are 4 floors.

Mr. Arsenault stated that there were 4 in the front and not in the rear. There were two actually... there was an addition that was put onto the rear of the building that was only 2 floors high. The first floor when you walk in at the entry level is only going to be an entrance and then it will have say seven storage units, a laundry down there and an electrical unit, a fire sprinkler system...

The chairman noted a mechanical room...

Mr. Arsenault answered yes the mechanical room and that will all be on the first floor level so they could store their items once they walked in and they could go upstairs and the top floor would be 3 apartments there.

Chairman Howard asked if there were any other questions.

Member Bob Driscoll asked what the outside veneer would be...

Mr. Arsenault noted on the front veneer they were going to do efface on the front...

Member Hetel questioned what material he was talking about.

Mr. Arsenault explained that it was like a cement finish and was something that you would see maybe on a new apartment building.

Member Driscoll asked about the sides and the rear of the building.

Mr. Arsenault noted that they were not sure yet. There was not much space there so maybe they will use vinyl siding or keep it existing.

Member Driscoll noted that vinyl siding would be better than keeping it the way that was now.

Mr. Arsenault answered correct.

Chairman Howard asked if there were any other questions. No other board members had any other questions at the moment. The chairman asked if there was anyone in the audience that wanted to speak on this project. Seeing none he closed the public portion of the hearing and turned it over for comments from the planning director.

**SPECIAL PERMIT FOR 12-13 HIGH STREET
10/9/13 PLANNING BOARD MEETING (7:00 P.M., in Room 202,
Haverhill City Council Chambers)**

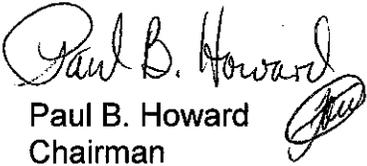
Economic Development/Planning Director William Pillsbury, Jr., thanked the chairman and noted that the role of the planning board was to make a recommendation to the city council on a special permit request, and in this case they were converting this building from a former commercial building to seven residential units. The building has been vacant and underutilized for quite some time and believed the re-use and private sector investment is a positive step for the High Street neighborhood.

It was noted that the plan has been reviewed by the city departments and their comments were in the board members packages. Specific comments were submitted from the Fire Department related to their requirements on the building and obviously the code requirements that they have as well. It really should be made part of the recommendation to the city council. It was noted that no major objections received by any of the other departments. With that he noted to the chairman that he would recommend a favorable recommendation to the city council on the proposed seven units at number 12-13 High Street.

Chairman Howard thanked the planner and the board members are now required to vote on the cited special permit.

After board consideration, Member Bob Driscoll motioned to forward a favorable recommendation to the city council for number 12 (&13) High Street which includes the departments comments received and notes and specifically addressing the Fire Department's issues and forwarding them a favorable recommendation on this project. Member Krystine Hetel seconded the motion with Members April DerBoghossian, Krystine Hetel, Timothy Connors, James C. Cronin, Bob Driscoll and Paul B. Howard all voting in favor of the cited special permit. Members absent were Kenneth Cram and Jack Everette. Motion passed to forward this decision to the city council.

Signed,


Paul B. Howard
Chairman

Attachments: City Department Reports - 2 rec'd

Cc: City Clerk-Original and department reports
Mayor James Fiorentini
City Council
Owner/applicant
City Departments
Special Permit File for 12-13 High Street



Haverhill

RECEIVED
SEP 13 2013

Econ Devip & Planning
& B.O.A.

Economic Development and Planning
Conservation Department
Phone: 978-374-2334 Fax: 978-374-2337
rmoore@cityofhaverhill.com
conservation@cityofhaverhill.com

MEMO TO: William Pillsbury, Economic Development and Planning Director
FROM: Robert E. Moore, Jr., Environmental Health Technician 
DATE: September 13, 2013
RE: 13 High Street Realty Trust for #12 and #13 High Street
Parcel IDs: 515-297-13 and 515-295-3
Special Permit

The Commission discussed the forwarded information relative to the subject application at its September 12th meeting. There do not appear to be any wetland issues associated with the applicants' proposal. Therefore, the Conservation Commission offers no objections to this proposal.



Rec'd 9/10/13

Haverhill Fire Department Fire Prevention / Investigation Unit



James J. Fiorentini
Mayor

Richard B. Borden
Fire Chief

D/C William F. Laliberty
Lieut. Roger E. Moses
Insp. Steven Trocki

4 Summer St, Room 113
Tel: (978) 373-8460
Fax: (978) 521-4441

September 6, 2013

William Pillsbury, Planning Director
4 Summer Street, room 201
Haverhill, MA 01830

Re: 12 – 13 High Street/ 12 – 13 High Street Realty Trust/ 515-295-3/ Special Permit Change of Use from a Commercial Use to a 7- Unit Residential Use

The planning, design and construction of new buildings, renovation of existing buildings and structures to provide egress facilities, fire protection and built-in fire protection equipment shall be in accordance with 780 CMR; and any alterations, additions or changes in buildings required by the provisions of 527 CMR which in the scope of 780 CMR, 8th edition, shall be made in accordance therewith. (527 CMR 1.04(4) and 780 CMR 101.2)

Plans approved by the fire department are approved with the intent they comply in all respects to 780 CMR, 527 CMR, MGL Chapter 148 and any City of Haverhill ordinance. Any omissions or errors on the plans do not relieve the applicant of complying with applicable requirements.

I have reviewed the submitted plans for the address stated above and in the interest of public safety, have the following comments:

- This proposal is to change the use of the building from a commercial use into a 7 – unit residential dwelling, Residential Two (R-2) Use Group, Massachusetts General Law (MGL) Chapter 148 § 26I requires a residential sprinkler system be installed in residential building with four or more dwelling units. This project is proposing to renovate the existing building into seven (7) residential dwelling units.
 - **MGL, Chapter 148, Section 26I:** In a city, town or district which accepts the provisions of this section, any building hereafter constructed or hereafter substantially rehabilitated so as to constitute the equivalent of new construction and occupied in whole or in part for residential purposes and containing not less than four dwelling units including, but not limited to, lodging houses, boarding houses, fraternity houses, dormitories, apartments, townhouses, condominiums, hotels, motels and group residences, shall be equipped with an approved system of automatic sprinklers in accordance with the provisions of the state building code. In the event that adequate water supply is not available, the head of the fire department shall permit the installation of such other fire suppressant systems as are prescribed by the state building code in lieu of automatic sprinklers. Owners of buildings

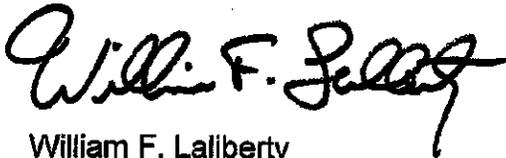
Fire Dept.
9/6/13 Report
Page 2

with approved and properly maintained installations may be eligible for a rate reduction on fire insurance.

- **527 CMR 24.07(3) Fire Warning Systems:** Depending on the number of dwelling units installed, a Type 1 or Type 2 system shall be required. Buildings consisting of more than 12 dwelling units require a Type 1 which includes automatic notification to the fire department. Buildings with 6 to 12 dwelling units require a Type 2 fire warning system.
- **527 CMR 31.00 Carbon Monoxide Alarms:** The purpose of this regulation is to provide the minimum requirements for the type, installation, location, maintenance and inspection of carbon monoxide alarms in every dwelling, building or structure in accordance with the provisions of MGL c. 148 § 26F1/2 which contain fossil-fuel burning equipment or incorporates enclosed parking within its structure.

City of Haverhill, Massachusetts, Chapter 150 § 150-2: Adoption of Standard by Reference
[Amended 1-9-1973 by Doc. 361-C/72; 7-10-2007 by Doc. 76; 12-2-2008 by Doc. 133] There is hereby adopted for the purpose of prescribing regulations governing conditions hazardous to life and property from fire or explosion the provisions of MGL c. 148 and the Board of Fire Prevention Regulations, 527 CMR, and the same are hereby adopted and incorporated as fully as if set out at length herein, and, the provisions thereof shall be controlling within the limits of the City as the Fire Prevention Code.

Respectfully,



William F. Laliberty
Deputy Fire Chief

For October 9th
Planning Bd. Mtg

SPECIAL PERMIT For
12-13 High Street
7 Unit Bldg. Rehab

SPECIAL PERMIT
REQUEST FOR COMMENTS*

*COMMENTS DUE BY: 9/18/13

- TO:
- ✓ Fire Chief – Room 113
 - ✓ Board of Health Chairperson & Members – Room 210
 - ✓ Conservation Commission & Members – Room 210
 - ✓ Building Inspector – Room 210
 - ✓ Police Chief – Room 106 (Mail Slot)
 - ✓ Highway & Park Superintendent – Room 106 (Mail Slot)
 - ✓ Robert Ward, Water/Wastewater Director – Room 214 (Mail Slot)
 - ✓ John Pettis, III, City Engineer – Room 214
 - ✓ Superintendent of Schools – Room 104

FROM: William Pillsbury, Planning Director/Grants Coordinator – Room 201

Missed Sept. mtg cut off date of 9/13/13

DATE: 9/6/13 — October 9th mtg cut off date = 9/13/13

RE: Special Permit Application for: Paul Arsenault / 12-13 High St. Rtg Trust
 Project Reference: Special Permit
 Street Location: High St. # 12-13 Map 515 - Block 295 - Lot 3
 First Submission: 1st Submission
7/17/13 Rec'd Board of Appeals approval - see attached

THE PLANNING BOARD HAS RECEIVED FROM THE CITY CLERK THE CITED SPECIAL PERMIT, WHICH WAS REQUESTED TO ADDRESS CONCERNS RAISED BY THE CITY DEPARTMENTS. PLEASE BE SO KIND AS TO REVIEW THE ATTACHED APPLICATION AND CORRESPONDENCE AND PROVIDE YOUR RESPECTIVE REPORTS TO: THE PLANNING DEPARTMENT, CITY HALL, ROOM 201, no later than the due date listed below:

RESPECTIVE COMMENTS DUE BY: 9/18/13

City Council
4 Summer Street,
Room 204
Haverhill, MA 01830

9-3-2013

Re: 12-13 High St. 7 Unit building Rehab

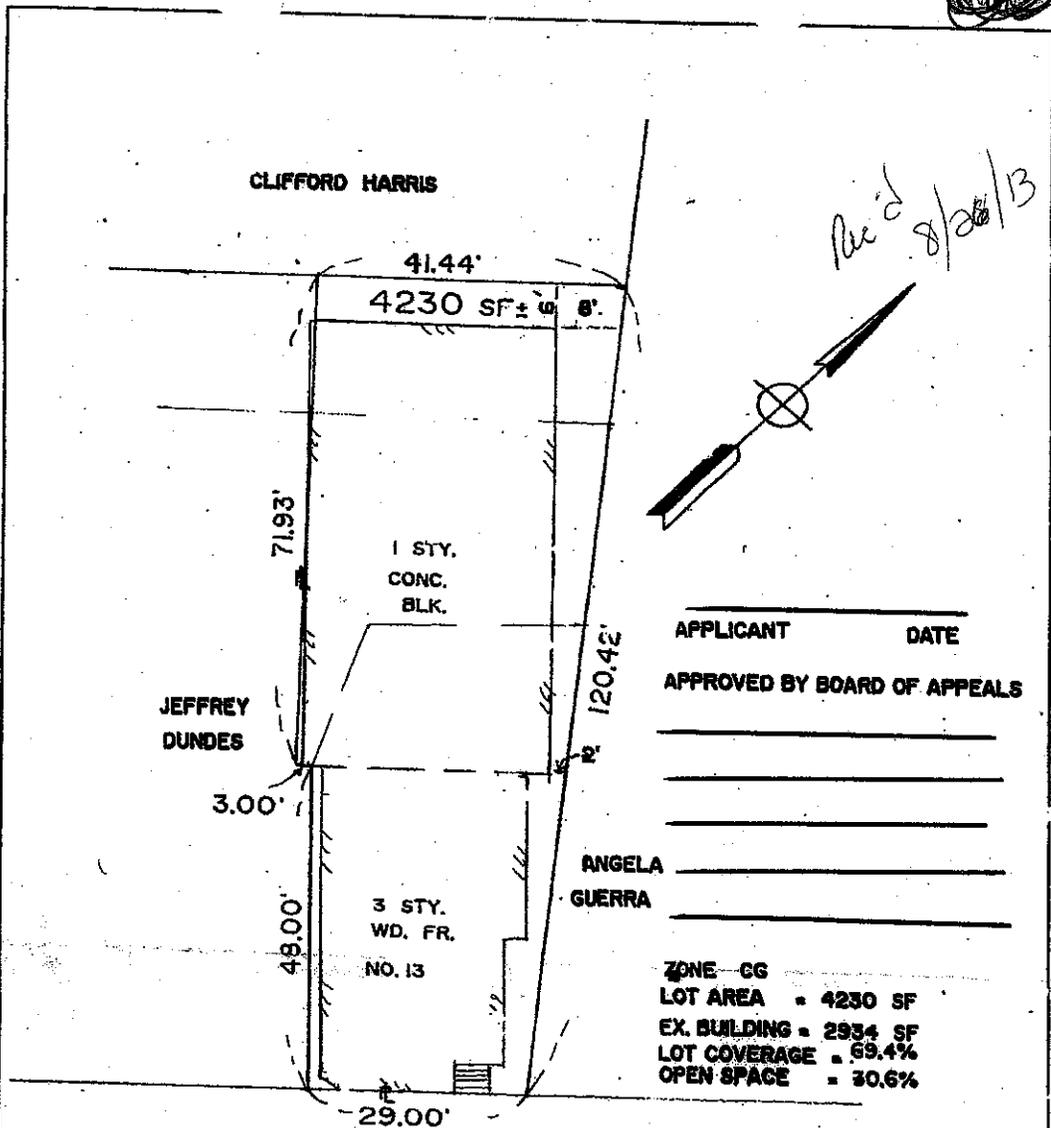
Councilors:

We would like to waive the 65 day hearing requirement for the above said property regarding the special permit for the above address.

Thank you for your service

Paul Arsenault
13 High St. Realty Trust
5 Thunderbridge Ln
Middleton Ma 01949

Owner/Contractor



APPLICANT _____ DATE _____
 APPROVED BY BOARD OF APPEALS _____

 ANGELA _____
 GUERRA _____

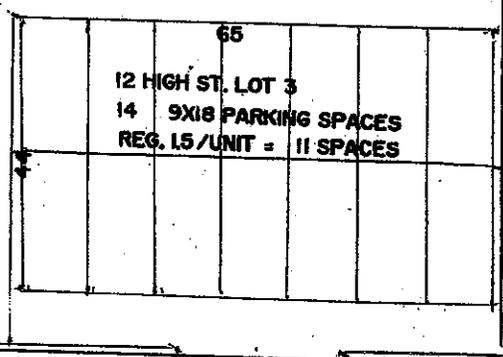
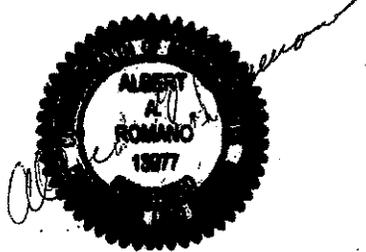
ZONE - CG
 LOT AREA = 4230 SF
 EX. BUILDING = 2934 SF
 LOT COVERAGE = 69.4%
 OPEN SPACE = 30.6%

HIGH ST.

I CERTIFY THAT THIS PLAN CONFORMS TO THE RULES AND REGULATIONS OF THE REGISTRY OF DEEDS

Albert A. Romano

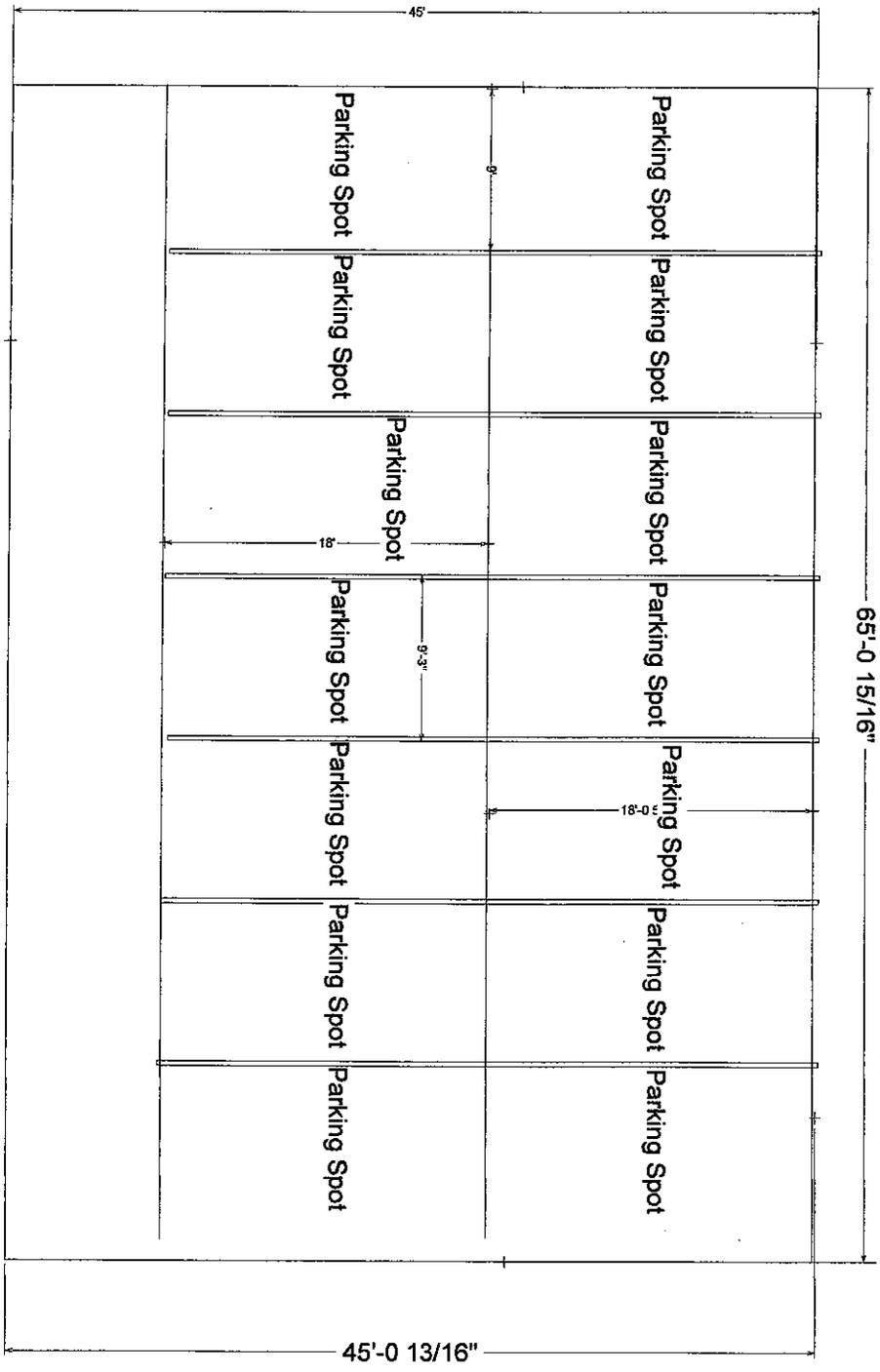
EXISTING COMMERCIAL ZONE
 PROPOSE CHANGE TO RESIDENTIAL ZONE WITH 7 UNITS



PLAN OF LAND
 IN
 HAVERHILL, MA

BELONGING TO: PAUL ARSENAULT
 SCALE: 1" = 20' DATE: 6/5/2013
 ALBERT A. ROMANO - SURVEYOR

Rec'd
8/28/13

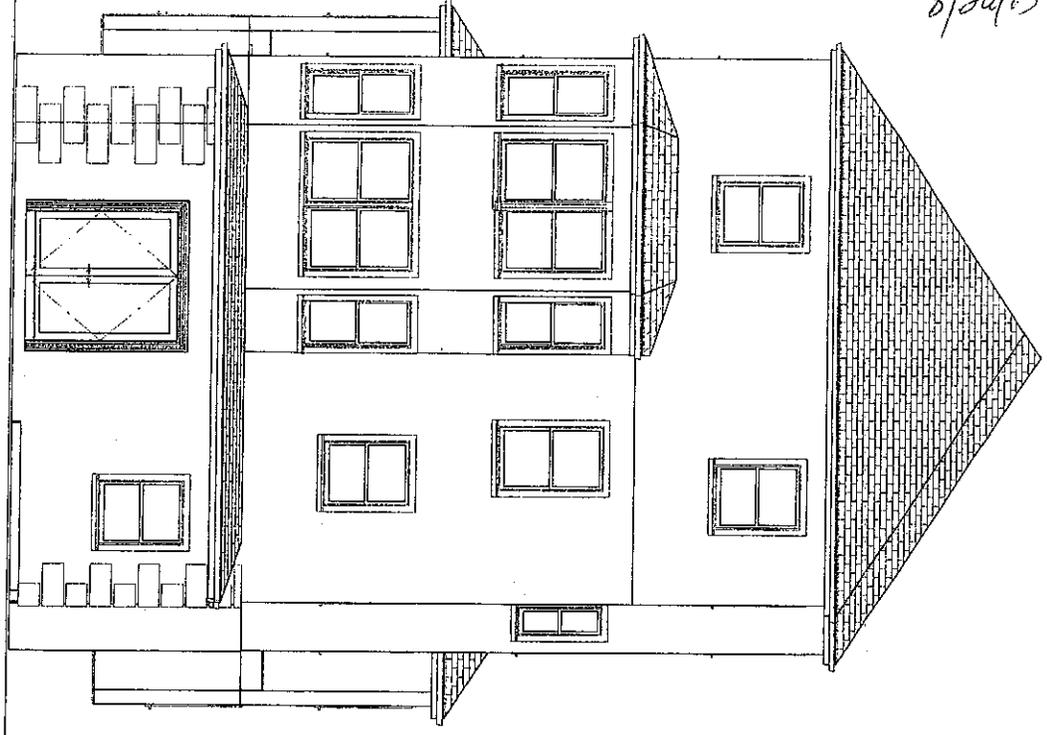


12 High Street

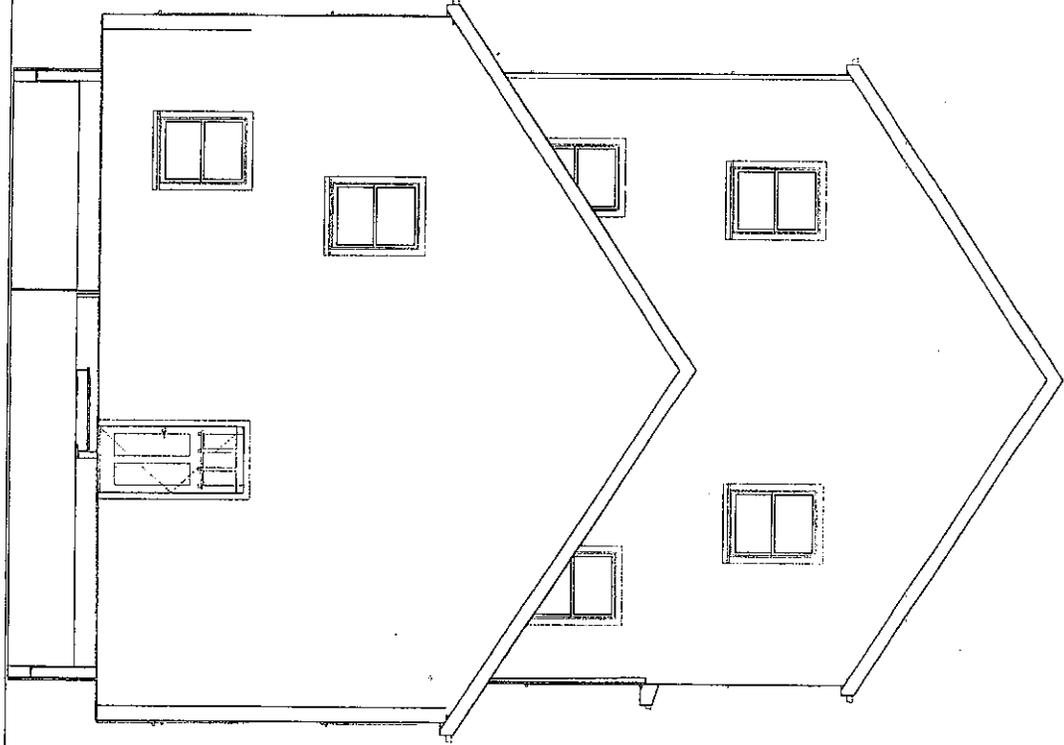
SHEET: A-13	DATE: 8/28/2013	DRAWINGS PROVIDED BY: arsenault const.	PROJECT DESCRIPTION: 12-13 High St. Haverhill MA.	SHEET TITLE: 14 SPOT PARKING LAYOUT	NO.	DESCRIPTION	BY	DATE
	SCALE:	5 Thunderbridge Ln Malden, MA 02148 978325004						

see d
8/24/13

Cross Section 3



Cross Section 4

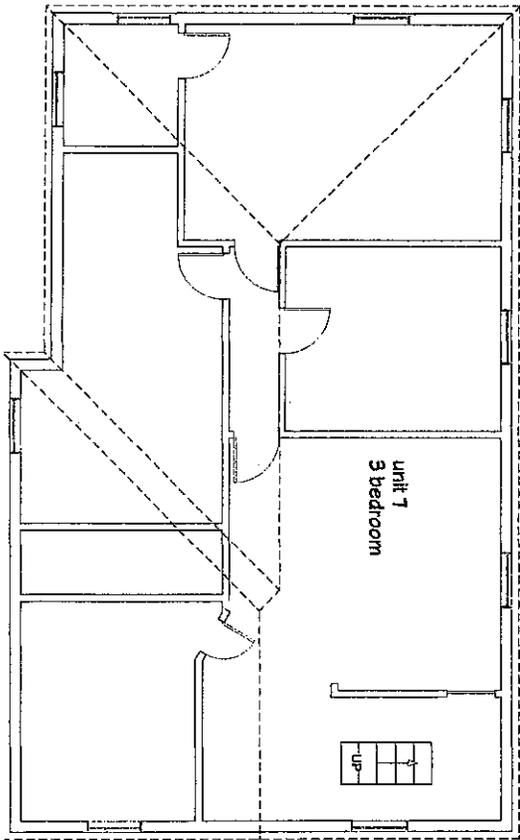


A-8	SHEET:	SCALE:	DATE:	DRAWINGS PROVIDED BY:	PROJECT DESCRIPTION:	SHEET TITLE:	NO.	DESCRIPTION	BY	DATE
			12/28/2013	arsenault const.	12-13 High St. Haverhill MA.	13 High front and rear elevations				

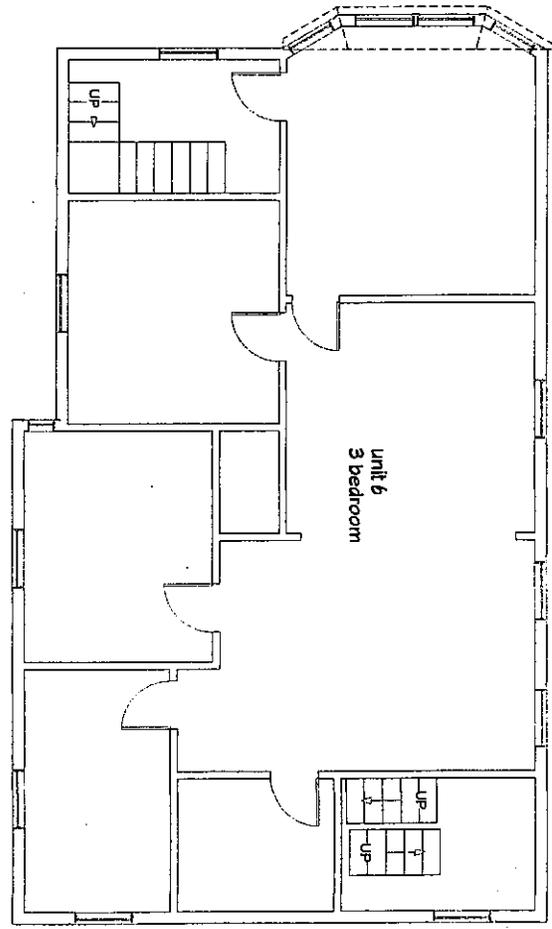
5 thundersbridge ln
middleton, ma 01949
978339064

Rev'd
8/26/13

4th Floor

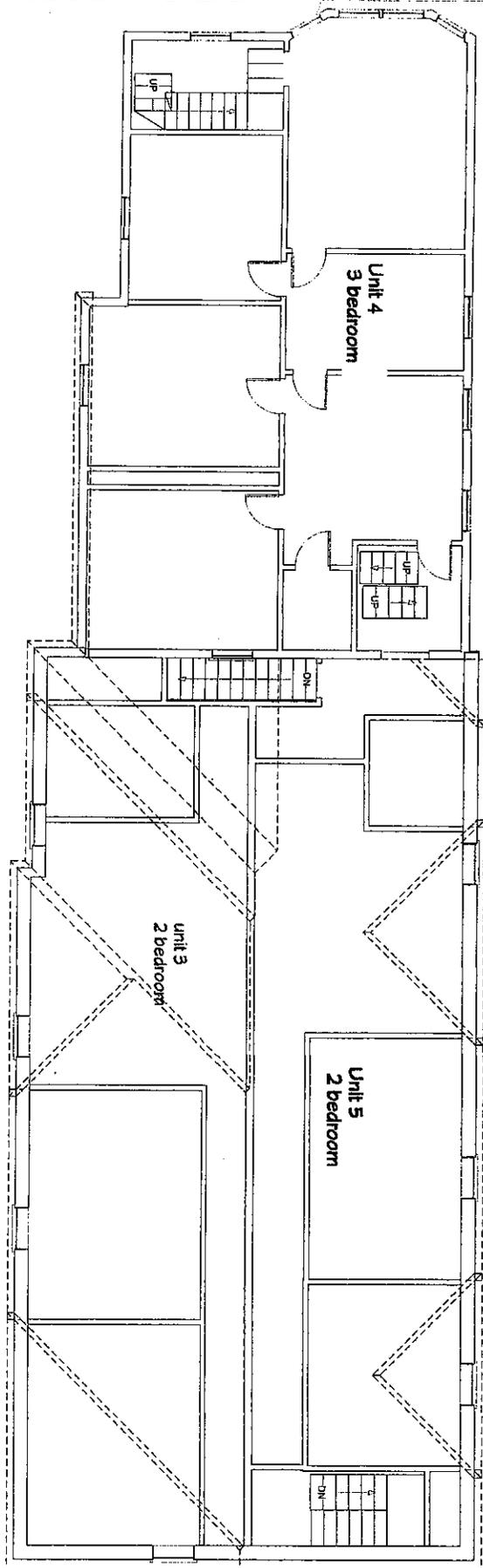
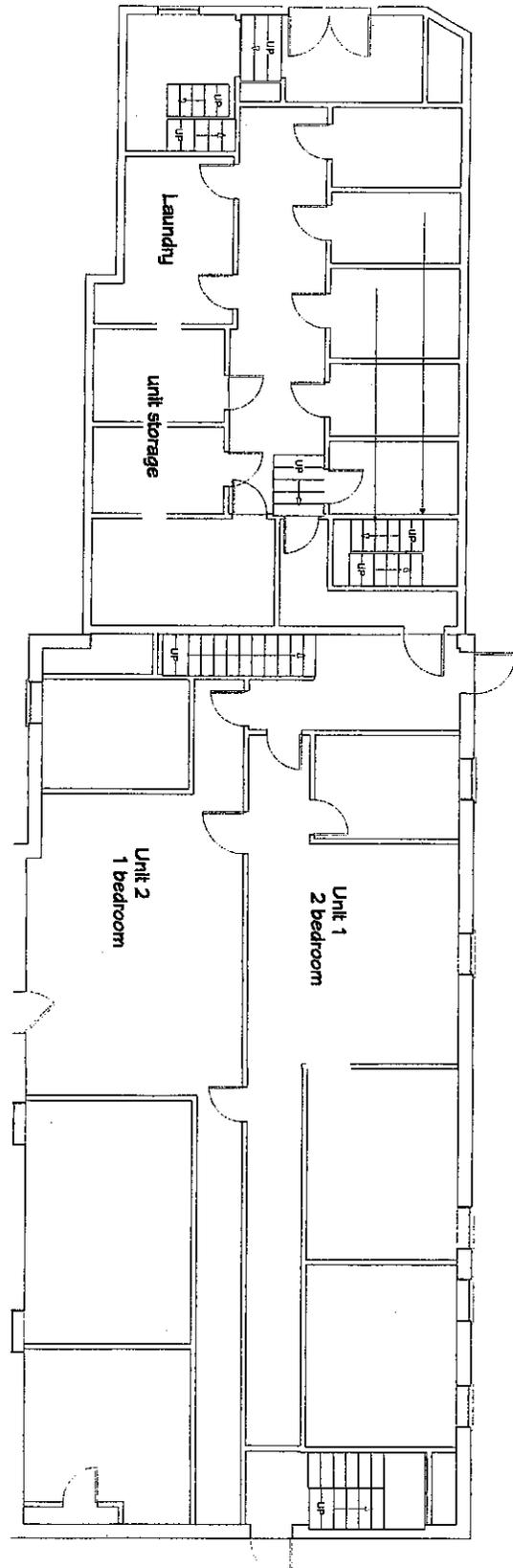


3rd Floor



SHEET: A-12	DATE: 8/28/2013	DRAWINGS PROVIDED BY: arsenault const.	PROJECT DESCRIPTION: 12-13 High St. Haverhill MA.	SHEET TITLE:	<table border="1"> <thead> <tr> <th>NO.</th> <th>DESCRIPTION</th> <th>BY</th> <th>DATE</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	NO.	DESCRIPTION	BY	DATE																
	NO.	DESCRIPTION	BY	DATE																					
SCALE:		5 thundersbridge ln millsboro, ma 01949 9786362064																							

Rec'd 8/26/13



A-11	SHEET:	SCALE:	DATE:	DRAWINGS PROVIDED BY:	PROJECT DESCRIPTION:	SHEET TITLE:	NO.	DESCRIPTION	BY	DATE
			8/28/2013							
<small>5 Thunderbridge Ln Middletown, MA 01949 9788219054</small>										

Page 1 of 2



Application No. _____
Appeal No. _____
Date Filed: _____

Application
Board of Appeals
CITY OF HAVERHILL
BOARD OF APPEALS
CITY HALL - 4 SUMMER ST.
7/17/13 B.O.A. Mtg

PETITION FOR VARIANCE under the ZONING ORDINANCE

APPLICATION FOR SPECIAL PERMIT under the ZONING ORDINANCE

Notice: This application must be typewritten; filed in duplicate and accompanied by a plan of the affected premises, a copy of the refusal by the Building Inspector or other authority.

To the Board of Appeals,

DATE June 24, 2013

The undersigned, petitions the **Board of Appeals** to vary, in the manner and for the reasons hereinafter set forth, the application of the provisions of the zoning ordinance to the following described premises.

APPLICANT: Paul Arsenault 5 Thunderbridge Road Middleton MA 01949
Full Name Address
OWNER: 13 High Realty Trust
Full Name Address
LESSEE: N/A
Full Name Address

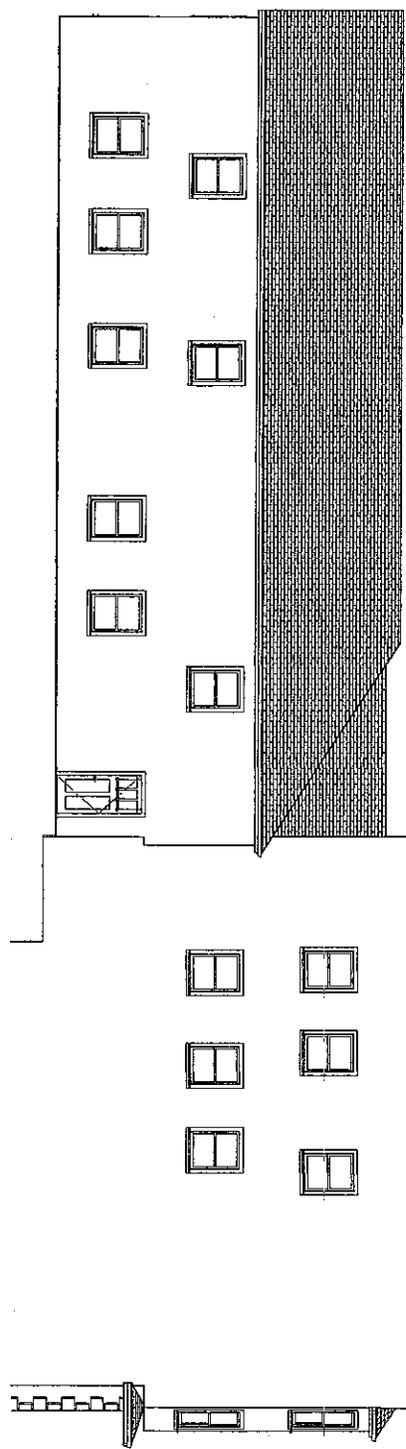
1. LOCATION OF PREMISES: 13 High Street
Street Number Name of Street
2. ASSESSORS PLAT: 515 295 13
Plat No. Block No. Lot No.
- 2A. DEED OF PROPERTY RECORDED IN: Southern Essex REGISTRY
BOOK: 32366 PAGE: 270
3. DIMENSIONS OF LOT: 29'. 48'. 3'. 71.93'. 41.44'. 120.42'
Frontage Depth Square Feet
4. ZONING DISTRICTS IN WHICH PREMISES ARE LOCATED? CG
5. HOW LONG HAVE YOU OWNED ABOVE PREMISES? Two Months
6. HOW MANY BUILDINGS ARE NOW ON THE LOT? One
7. GIVE SIZE OF EXISTING BUILDINGS 100' x 33'
PROPOSED BUILDINGS: Store/ Electrical Supply
8. STATE PRESENT USE OF PREMISES: Vacant
9. STATE PROPOSED USE OF PREMISES: 7 Residential Units
10. GIVE EXTENT OF PROPOSED ALTERATIONS: Conversion from Commercial to Residential
11. HAS THERE BEEN A PREVIOUS APPEAL UNDER ZONING ON THESE PREMISES? No
12. NUMBER OF FAMILIES FOR WHICH BUILDING IS TO BE ARRANGED? 7 Residential Units

NOTE: IF THE APPLICANT IS NOT THE OWNER, A WRITTEN STATEMENT MUST BE SUBMITTED FROM THE OWNER INDICATING THAT IT IS PERMISSIBLE TO SEEK A VARIANCE FOR SPECIAL PERMIT FOR THE PROPERTY.

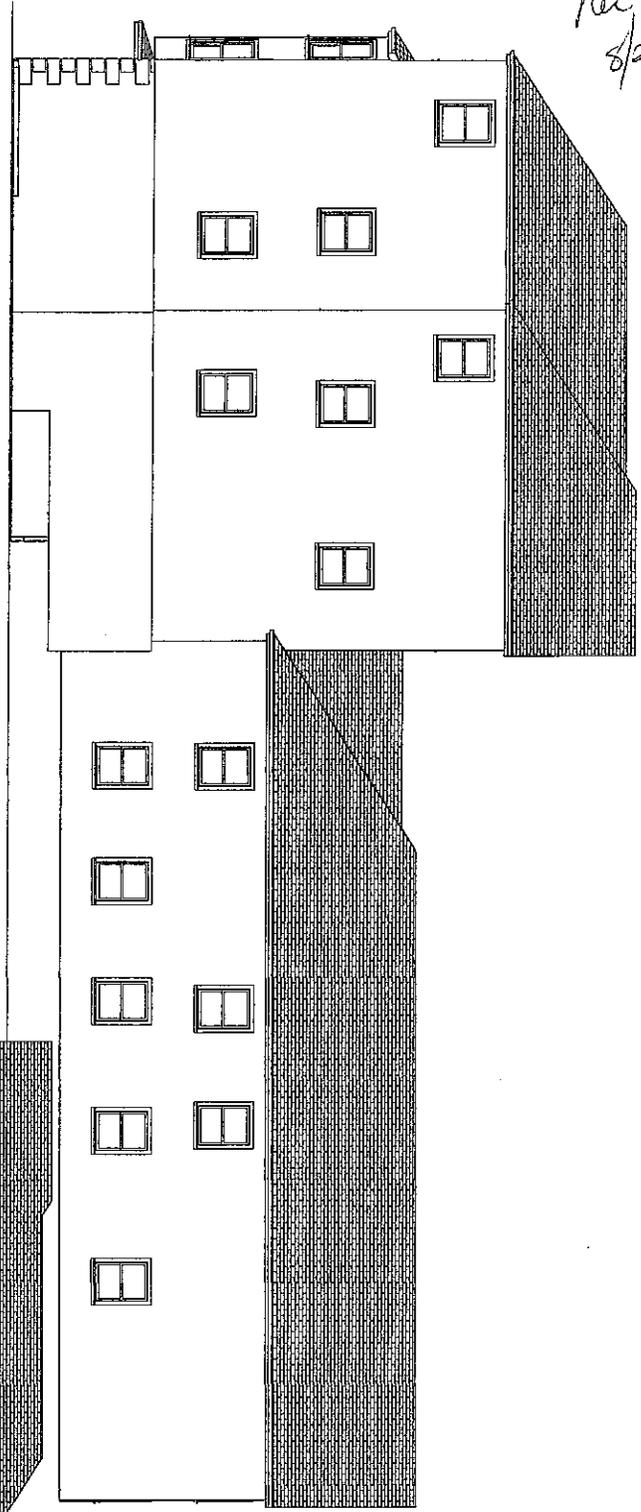
NOTE: IF YOUR HOUSE IS NOT CLEARLY NUMBERED, THE BOARD OF APPEALS MAY NOT BE ABLE TO LOCATE YOUR PROPERTY, AND THIS COULD CAUSE YOU UNNECESSARY DELAY.

Rec'd
8/26/13

Cross Section 5



Cross Section 6



A-9	SHEET:	SCALE:	DATE: 8/28/2013	DRAWINGS PROVIDED BY: arsenault const. <small>5 Thunder Ridge Ln. Middleton, MA 01449 9783369054</small>	PROJECT DESCRIPTION: 12-13 High St. Haverhill MA.	SHEET TITLE: 13 High side elevations	NO.	DESCRIPTION	BY	DATE

Page 1



B.O.A 7/17/13 mtg
Decision sheet

CITY OF HAVERHILL
BOARD OF APPEALS FOR ZONES
CITY HALL - 4 SUMMER STREET



NOTICE OF DECISION

YOU ARE HEREBY NOTIFIED OF THE DECISION OF THE BOARD OF APPEALS ON THE APPLICATION OF:

PAUL ARSENAULT (13 HIGH REALTY TRUST - OWNER)

APPLICANT AND (OWNER IF DIFFERENT)

13 HIGH STREET 515 295 13

SITE LOCATION ASSESSOR'S MAP, BLOCK, PARCEL NUMBER
DEED OF PROPERTY RECORDED IN: **SOUTHERN ESSEX** REGISTRY BOOK: **32366** PAGE: **270**
This was filed with the Board on **JUNE 24, 2013** as signified by the City Clerk's date stamp.

The BOARD, as authorized by §15, Chapter 40A of the M.G.L. held a PUBLIC HEARING on:
July 17, 2013

DATE OF HEARING (CONTINUANCE IF APPLICABLE)

The BOARD'S DECISION by vote to GRANT/DENY said application is as follows: **KISSEL**
RECORD OF PROCEEDINGS: SEE BELOW MOTION*:

STIPULATION (S): **REMOVE RESTRICTION - OFF STREET PARKING DESIGNATED**
@ PARKING SIGNAGE

SECOND: **SABLICH**

VOTE ON MOTION WITH/WITHOUT STIPULATIONS:

BOARD	YES	NO	ABSTAIN	ABSENT	NOT SITTING
CHAIRPERSON MORIARTY	✓				
MEMBER SORAGHAN	✓				
MEMBER PISTONE, SR.				✓	
MEMBER KISSEL	✓				
MEMBER SABLICH	✓				
ASSOC. MEMBER SIMPSON				✓	
ASSOC. MEMBER LaPLUME	✓				

THE BOARD CITES THE FOLLOWING AS REASON (S) FOR ITS DECISION:

Applicant seeks relief from minimum lot size requirement of 20,000sf to 4,230sf for multi-family housing, minimum frontage requirement of 100' to 29', side yard requirement of 20' to 0', rear yard requirement of 20' to 6'-6", lot area requirement per unit of 8,000sf to 4,230sf. Parking to be provided on parcel 515-297-13 located across street (Book: 14267, Page: 137). **THE BOARD GRANTED THE APPLICATION ON A VOTE OF 5-0.**

An Appeal of this Decision shall be made pursuant to §17 of Chapter 40A and shall be filed with Superior or District Court within twenty (20) days after the date of filing of the above cited decision with the Office of the City Clerk. Procedural appeals shall be taken in accordance with §17 of Chapter 40A.

July 17, 2013
DATE
[Signature]

[Signature]
CHAIRPERSON
[Signature]
[Signature]

*See record of evidence, findings of fact and detailed record of proceedings of the Board of Appeals presented at the hearing and filed with the City Clerk and Planning Board, which is being incorporated herein by reference and considered a part thereof.

Page 20

Application - Page 2 -> B. A. Reasons For Variance

13. PROVISIONS OF THE ZONING ORDINANCE UNDER WHICH PETITION FOR VARIANCE IS MADE:

Table of Dimensional & Density Regulations §255-16 Table 2

In making its decision, the Board shall specifically find that all of the following conditions have been met: (Findings must be made on all three to have a valid decision). (1) That there are unique circumstances relate to the soil conditions, soil shape, or topography which specifically affect the land of structure in question, but not affecting generally the Zoning District in which the land or structure is located; (2) That the literal enforcement of the ordinance would involve substantial hardship, financial or otherwise; (3) That desirable relief may be granted without substantially derogating from the intent and purpose of the zoning ordinance or by-law. (See zoning ordinance for additional requirements for the granting of a variance).

From 7/17/13 B. Ord mtg

13A. STATE REASONS FOR VARIANCE: Applicant seeks relief from minimum lot size requirement of 20,000sf to 4,230sf for multi-family housing, minimum frontage requirement of 100' to 29', side yard requirement of 20' to 0', rear yard requirement of 20' to 6'+/-, lot area requirement per unit of 8,000sf to 4,230sf. Parking to be provided on Parcel 515-297-13 located across street (Book: 14267, Page: 137)

14. PROVISION OF ZONING ORDINANCE UNDER WHICH APPLICATION FOR SPECIAL PERMIT MADE:

14A. STATE REASONS FOR SPECIAL PERMIT:

No application will be acted upon unless the application has been reviewed and signed by the Building Inspector; Filing Fee has been paid to the City Treasurer; is accompanied by a list of "parties in interest" for the property as certified by the City Assessor; time stamped by the City Clerk; and all other requirements completed.

I hereby agree to pay to the City of Haverhill, any additional necessary fee connected with this application.

I hereby authorize the Clerk of the Board of Appeals to file this application upon its completion.

Signature _____

Address _____

Phone No. _____

William Pillsbury, Jr. Planning Director

I have reviewed this application With respect to the responses to Questions 4, 13-14A

Building Inspector

Filing Fee: \$180.00

Filing Fee \$ 180.00

Mary Ely City Treasurer

FOR QUESTIONS 13A & 14A, ATTACH ADDITIONAL SHEET IF NECESSARY

Zoning Board of Appeals

Economic Development
and Planning
City Hall, Room 201
4 Summer Street
Haverhill, MA 01830

Ltr From

{
Applic.
owner
DUPOR

submitted For the 07/17/13 B.o.A. Mtg.

Re: 12-13 High St

For B.o.A mtg held on 7/17/13

Re: 12-13 High st Seeking Variance for MultiFamily Use

This letter is submitted in support of the application of 13 High St. Haverhill for certain variances in the above-captioned case before the Haverhill Board of Zoning Appeals. WE have enclosed sufficient copies to be distributed to each member of the Board of Zoning Appeals.

The owner and applicant, owns a parcel of property located a 12-13 High Street in which is currently not being used for commercial use and in need of repair . This proposal is to construct a new 7 unit apartment building with fire suppression and alarm systems, with appropriate off-street parking located across on parcel 12 high st.

As the Board knows, this property is in need of a major renovation, the existing building consist of approximately 9000 Sq.ft +/- floor space.
4 Stories high with 2 Story rear addition consisting of 4,000 Sq.ft alone

We think that a multi-family use ,with off-street parking ,would be the best possible use for the neighborhood and most financially feasible for the owners.

The other properties on either side are multi-family homes with little parking, if none

After speaking with Community development , Andrew Hurlihy , We are trying to help with affordable housing issues that are in town. Which he has been favorable to what we have proposed.

This variance is premised on the unusual physical conditions of the property, Which the previous owner has built on to this property Most of the variances are reasonably small and will not have a significant impact on the Neighborhood

The unusual conditions of this property have not been created by the property Owner.

The granting of these variances will not be detrimental to the public welfare or injurious to other property or improvements in the area in which it is located. In fact, the applicant is going to make this property safer and more appealing for the neighborhood.

I hope the board can grant us these variances we need to make this conform to the new zoning. The building size and use as it is now is not cost worthy for us to rent or fix.

Thank you

Paul Arsesnault

13 High St. Realty Trust



JAMES J. FIORENTINI
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

Mr. President and Members of the City Council:

Some time ago when we were before the city Council to ask that the abandoned building ordinance be adopted, several Councilors asked that in addition to this we use our existing tool of demolishing abandoned buildings that were structurally unsound and where a detriment to the neighborhood. I thought this was an excellent suggestion.

I am attaching an order to demolish five buildings. This requires a public hearing and we recommend a hearing date of December 10, 2013 for action.

Very truly yours,

James J. Fiorentini, Mayor

Haverhill



105

Board of Health
 Inspection Services
 School Nurse Leader
 Community Health Coordinator
 Phone: 978-374-2325
 978-374-2341
 978-374-2338
 978-374-2430
 Fax: 978-374-2337
 bdufresne@cityofhaverhill.com

November 6, 2013

TO: Acting City Clerk
 Heather Budrewicz

FROM: Building Inspector
 Richard Osborne *RS*

RE: Demolition Orders

Enclosed are structural surveys and complete tile searches for the following properties that I would like placed on the city council agenda for demolition orders:

1. 16 Margerie St.
2. 2 Tyler Ave
3. 5 Cypress St
4. 36 School St.
5. 18 Warren St.

Thanks for your assistance.

RO/bld

IN CITY COUNCIL: November 12 2013
 VOTED: that COUNCIL HEARING BE HELD DECEMBER 10 2013
 Attest:

Acting City Clerk

*See Demo orders:
Docs 105-A to 105-F*

DOCUMENT 105-A

**CITY OF HAVERHILL**

In Municipal Council November 12 2013

ORDERED:

Pursuant to Massachusetts General Law, Chapter 139, Section 1, after hearing, it is hereby adjudged that the building (s) at 2 Tyler Ave., Assessor's Map #515, Block #298, Lot 4, in Haverhill MA, is a nuisance to the neighborhood and is dangerous, in accordance with the authority bestowed upon us by said Chapter, it is hereby ordered that said Building (s) be demolished or repaired.

In the event the owner fails to take steps to rehabilitate or remove said building (s) within 30 days, the Mayor or his agent is authorized to proceed with demolition of said building (s) and may place a lien, suit and/or attachment on the owner or properties you own to the extent of damage incurred.

VOTED: that COUNCIL HEARING BE HELD DECEMBER 10 2013

Attest:

Acting City Clerk

2 Tyler Ave

105-A



Haverhill

Board of Health
Inspection Services
School Nurse Leader
Community Health Coordinator
Phone: 978-374-2325
978-374-2341
978-374-2338
978-374-2430
Fax: 978-374-2337
bdufresne@cityofhaverhill.com

STRUCTURAL SURVEY REPORT

November 1, 2013

Address: 2 Tyler Ave

Owner of Record: MHI LLC

Inspection Conducted by:

Richard Osborne, Building Inspector

John Pettis, City Engineer

David Hewey, Third Party Disinterested Inspector

Building Description:

Residential Two Family Structure

Type 5B Construction

Wood Frame

Exterior:

Trash, rubbish and debris around perimeter. The side deck is rotted and in a state of collapse. The windows are shattered throughout the first and second floor. The front porch is in serious disrepair.

Foundation:

Rubble stone foundation in poor condition; loose mortar joints and moisture is seeping through wall. The top 2.5' double brick course has loose bricks, cracked bricks, loose mortar joints.

Basement:

Concrete floor is cracked and moisture is present. Basement is littered with animal feces and there is evidence of rodents. The support columns are showing structural fatigue. The heating system is not connected and the copper has been removed. Center support beam is rotted in areas.

Plumbing:

Cast iron pipe is in poor condition. Copper is stripped.

1st floor interior (base unit):

DOCUMENT 105-B

CITY OF HAVERHILL

In Municipal Council November 12 2013

ORDERED:

Pursuant to Massachusetts General Law, Chapter 139, Section 1, after hearing, it is hereby adjudged that the building (s) at 36 School St., Assessor's Map #400, Block #5, Lot 4, in Haverhill MA, is a nuisance to the neighborhood and is dangerous, in accordance with the authority bestowed upon us by said Chapter, it is hereby ordered that said Building (s) be demolished or repaired.

In the event the owner fails to take steps to rehabilitate or remove said building (s) within 30 days, the Mayor or his agent is authorized to proceed with demolition of said building (s) and may place a lien, suit and/or attachment on the owner or properties you own to the extent of damage incurred.

VOTED: that COUNCIL HEARING BE HELD DECEMBER 10 2013

Attest:

Acting City Clerk



105-B.

36 School St



JAMES J. FIORENTINI
MAYOR

Haverhill Fire Department
4 Summer Street, Room 113
Haverhill, Massachusetts 01830
Telephone: 978 373-8460
Fax: 978 521-4441



RICHARD B. BORDEN
FIRE CHIEF

June 28, 2013

Mr. Richard Osborne
Building Inspector
4 Summer Street, Room 210
Haverhill, Massachusetts 01830

Dear Mr. Osborne:

Subject: Building Survey – 36 School Street

On Friday, June 28, 2013 at 9:50 a.m., a building survey was conducted at 36 School Street by Richard B. Borden, Fire Chief, John H. Pettis III, City Engineer, and David Hewey, Disinterested Person.

Building: Wood Frame Building with Asbestos Siding; Two and a Half Stories

Exterior of Building: The Building is open to the weather and abandoned. The yard is not being maintained and is overgrown. The front, and rear brick foundation is in poor condition. The roof is asphalt with the front section being in fair condition and the rear section is in poor condition. There is a Skylight that is missing and allowing water to enter the building. The back section of building shows signs of sagging. There are multiple pieces of siding missing. The basement entrance is blocked from the interior. There is gutter/soffit failure. Yard has mattress and other debris.

Interior of Building: Skylight is open causing leaking into Interior. Debris is in basement level.

Remarks: Obvious Animal Infestation;. The nearest exposure is approximately twenty feet from rear of Building.

Recommendation: While the building may be able to be rehabbed, the recommendation is for immediate demolition.

Signed:

Richard B. Borden, Fire Chief

John H. Pettis III, City Engineer

David Hewey, Disinterested Person

105-C.



DOCUMENT 105-C

CITY OF HAVERHILL

In Municipal Council November 12 2013

ORDERED:

Pursuant to Massachusetts General Law, Chapter 139, Section 1, after hearing, it is hereby adjudged that the building (s) at 16 Margerie St., Assessor's Map #429, Block #1, Lot 41, in Haverhill MA, is a nuisance to the neighborhood and is dangerous, in accordance with the authority bestowed upon us by said Chapter, it is hereby ordered that said Building (s) be demolished or repaired.

In the event the owner fails to take steps to rehabilitate or remove said building (s) within 30 days, the Mayor or his agent is authorized to proceed with demolition of said building (s) and may place a lien, suit and/or attachment on the owner or properties you own to the extent of damage incurred.

VOTED: that COUNCIL HEARING BE HELD DECEMBER 10 2013
Attest:

Acting City Clerk

16 Margerie St



Haverhill Fire Department
Summer Street, Room 113
Haverhill, Massachusetts 01830
Telephone: 978 373-8460
Fax: 978 521-4441



JAMES J. FIORENTINI
MAYOR

RICHARD B. BORDEN
FIRE CHIEF

June 28, 2013

Mr. Richard Osborne
Building Inspector
4 Summer Street, Room 210
Haverhill, Massachusetts 01830

Dear Mr. Osborne:

Subject: Building Survey – 16 Margerie Street

On Friday, June 28, 2013 at 10:15 a.m., a building survey was conducted at 16 Margerie Street by Richard B. Borden, Fire Chief, John H. Pettis III, City Engineer, and David Hewey, Disinterested Person.

Building: Wood Frame Building with Vinyl Siding; Single Story

Exterior of Building: The Building is abandoned, closed but not boarded. The roof is in poor condition and has old shingles and some sagging. The sill appears to be rotting near the front door. Cement Foundation is in fair condition; Yard is overgrown and poorly built shed. The gutter on the rear has fallen off and the house is open at the soffit line.

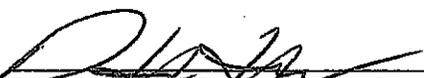
Interior of Building: There are signs of animal infestation. The deck has no railings. There is food and old stuff left in kitchen clearly visible from the porch.

Remarks: The house and the shed are recommended for immediate demolition. The nearest exposure is approximately thirty feet from building. The nearest structure not recommended for demolition is approximately 65 feet.

Signed:


Richard B. Borden, Fire Chief


John H. Pettis III, City Engineer


David Hewey, Disinterested Person

105-D



DOCUMENT 105-D

CITY OF HAVERHILL

In Municipal Council November 12 2013

ORDERED:

Pursuant to Massachusetts General Law, Chapter 139, Section 1, after hearing, it is hereby adjudged that the building (s) at 5 Cypress St., Assessor's Map #400, Block #2, Lot 13, in Haverhill MA, is a nuisance to the neighborhood and is dangerous, in accordance with the authority bestowed upon us by said Chapter, it is hereby ordered that said Building (s) be demolished or repaired.

5 Cypress St

In the event the owner fails to take steps to rehabilitate or remove said building (s) within 30 days, the Mayor or his agent is authorized to proceed with demolition of said building (s) and may place a lien, suit and/or attachment on the owner or properties you own to the extent of damage incurred.

VOTED: that COUNCIL HEARING BE HELD DECEMBER 10 2013

Attest:

Acting City Clerk



Haverhill Fire Department
4 Summer Street, Room 113
Haverhill, Massachusetts 01830
Telephone: 978 373-8460
Fax: 978 521-4441

RICHARD B. BORDEN
FIRE CHIEF

November 7, 2013

Richard Osborne
4 Summer Street Room 210
Haverhill Massachusetts

Re: 5 Cypress Street

Richard Osborne,

A building survey was conducted for 5 Cypress Street at 12:30 on September 4, 2013 by the Fire Chief. The remaining portion of the survey was conducted on October 31, 2013. The building is a 2 story wood frame building. The siding is possibly asbestos and several pieces are missing and several pieces of the siding are broken. The property has debris around it and the debris is blocking the small sidewalk in front of the property. There is plant material growing on the building and the building appears to have been abandon. The pitched roof sections appear to be in good shape and there was no way to determine the condition of the flat roof sections.

The exits were properly secured. There are signs of animal infestation. The foundation is a mixture of brick and block. The nearest exposure is at the rear of the building and is less than 10 feet.

This property has been abandon and appears to be deteriorating quickly and is recommended for an immediate demolition.

Fire Chief Richard Borden

City Engineer John Pettis

Disinterested person David Hewey

DOCUMENT 105-E

CITY OF HAVERHILL

In Municipal Council November 12 2013

ORDERED:

Pursuant to Massachusetts General Law, Chapter 139, Section 1, after hearing, it is hereby adjudged that the building (s) at 18 Warren St., Assessor's Map #619, Block #525, Lot 11, in Haverhill MA, is a nuisance to the neighborhood and is dangerous, in accordance with the authority bestowed upon us by said Chapter, it is hereby ordered that said Building (s) be demolished or repaired.

In the event the owner fails to take steps to rehabilitate or remove said building (s) within 30 days, the Mayor or his agent is authorized to proceed with demolition of said building (s) and may place a lien, suit and/or attachment on the owner or properties you own to the extent of damage incurred.

VOTED: that COUNCIL HEARING BE HELD DECEMBER 10 2013

Attest:

Acting City Clerk



Haverhill Fire Department

4 Summer Street, Room 113
Haverhill, Massachusetts 01830
Telephone: 978 373-8460
Fax: 978 521-4441

716

RICHARD B. BORDEN
FIRE CHIEF

November 7, 2013

Richard Osborne
4 Summer Street Room 210
Haverhill Massachusetts

Re: 18 Warren Street

Richard Osborne,

A building survey was conducted for 18 Warren Street at 11:00 on September 4, 2013 by the Fire Chief. The remaining portion of the building survey was conducted on October 31, 2013. The building is a 2 1/2 story wood frame building. The siding is possibly asbestos and several pieces of the siding are broken. The property has debris around it. The driveway is overgrown. The foundation is brick and has several spots where the mortar is missing or damaged.

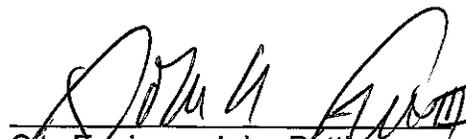
The exits were not properly secured. There are several broken windows allowing access as well as the side door and cellar door were open to intrusion. There are signs of animal infestation. Cats were entering and exiting the building during the survey.

The garage is open to intrusion as well and should be properly secured in accordance with the standards set forth by the State of Massachusetts

This property has been abandon and appears to be deteriorating quickly and is recommended for an immediate demolition.



Fire Chief Richard Borden



City Engineer John Pettis



Disinterested person David Hewey



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

That the City Council Chamber, Room 202, 2nd Floor, Haverhill City Hall, 4 Summer Street, Haverhill, MA 01830, hereby is to be officially named the **Theodore A. Pelosi, Jr., City Council Chamber**.



JAMES J. FIORENTINI
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

December 6, 2013

City Council President Robert Scatamacchia and
Members of the Haverhill City Council

RE: Naming of City Council Chambers

Dear Mr. President and Members of the Haverhill City Council:

Enclosed, please find an order to name the City Council Chambers, the Theodore A. Pelosi, Jr. City Council Chambers.

Ted Pelosi was a well-loved leader in our community both as Mayor and as a City Councilor. He was committed to our city into his retirement staying active on the Historic Commission and other organizations until his death.

We are working with Mrs. Patricia Pelosi to set up a date when she and her family can attend and will keep you updated.

I recommend approval.

Very truly yours,

James J. Fiorentini , Mayor

JJF/lk



Haverhill^{8.2.1}

Economic Development and Planning

Phone: 978-374-2330

Fax: 978-374-2315

December 5, 2013

Mr. Robert H. Scatamacchia, Council President
City Council Members
City Hall-Room #204
City of Haverhill

RE: Handicap Parking – Delete Handicapped Parking @ 46 Highland Avenue

Dear Council President:

As per your request dated, December 5, 2013, I am submitting a Municipal Ordinance that will delete a handicap parking space @ 46 Highland Avenue.

Sincerely,

William Pillsbury, Jr.
Economic Development and Planning Director



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

~~ORDAINED~~ MUNICIPAL ORDINANCE

CHAPTER

An Ordinance Relating to Parking
(46 Highland Avenue-DELETE Handicapped Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-1302 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by DELETING the following:

LOCATION	REGULATION	HOURS/DAYS
46 Highland Avenue	No Parking	24 Hours
In front of No. 46 Highland Avenue except For 1-24 Hour handicapped Parking space at No. 46		

APPROVED as to legality:

City Solicitor

City Council

Robert H. Scatamacchia
President
Michael J. Hart
Vice President
John A. Michitson
William H. Ryan
Michael S. McGonagle
William J. Macek
Colin F. LePage
Mary Ellen Daly O'Brien
Thomas J. Sullivan



City Hall, Room 204
4 Summer Street
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citycncl@cityofhaverhill.com

CITY OF HAVERHILL
Haverhill, Massachusetts 01830-5843

December 5, 2013

TO: Mr. William Pillsbury, Jr.
Planning Director and Grants Coordinator

RE: **Delete Handicap Ordinance – 46 Highland Avenue**

Dear Mr. Pillsbury:

At the City Council meeting held on December 3, 2013 the following item was placed on the agenda by Councillor Hart:

- Doc. #29-J - Request for removal of a handicap parking space at 46 Highland Ave.

The Council would appreciate it if you would prepare the necessary ordinance and place it on the next Council agenda. Thank you for your assistance.

Sincerely,

Robert H. Scatamacchia, President
Haverhill City Council

RHS/bsa

c: Mayor James J. Fiorentini
City Councillors
Police Officer Edward Watson

10.2.3

City Council

Robert H. Scatamacchia

President

Michael J. Hart

Vice President

John A. Michitson

William H. Ryan

Michael S. McGonagle

William J. Macek

Colin F. LePage

Mary Ellen Daly O'Brien

Thomas J. Sullivan



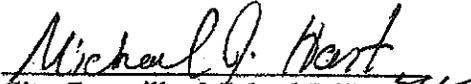
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CITY OF HAVERHILL
Haverhill, Massachusetts 01830-5843

November 26, 2013

TO: Mr. President and Members of the City Council:

Councillor Michael Hart requests a discussion regarding the removal of a handicap parking space at 46 Highland Avenue as it is no longer needed.


City Councillor Michael J. Hart

Name of Street Location	Regulation	Hours/Days
Highland Avenue		
From Summer Street to Mt. Vernon Street, east side [Amended 3-11-2008 by Doc. 39; 3-11-2008 by Doc. 39-B]	Time limited: 2 hours	—
From Summer Street to Park Street, west side	No parking	—
In front of 0-4 Highland Avenue, west side [Added 8-14-2001 by Doc. 8-J]	Time limited: 2 hours	7:00 a.m. to 9:00 p.m.
In front of 46 Highland Avenue, except for 1 24-hour handicapped parking space at No. 46 [Added 2-3-1998 by Doc. 23-B]	No parking	24 hours
Hilldale Avenue		
From the intersection of Broadway to 75 feet north of the same intersection, west side. * [Added 8-27-2002 by Doc. 137-G]	No parking	24 hours
In front of 439 Hilldale Avenue, a distance of 90 feet * [Added 2-16-1993 by Doc. 26]	No parking	—
Both sides, from a point 240 feet north of its intersection with Bennington Street and Monument Street to a point 240 feet south of its intersection with Bennington Street and Monument Street [Added 9-10-1996 by Doc. 18-N]	No parking	—
From the intersection of Lafayette Square to 120 feet north of the same intersection, east side [Added 8-27-2002 by Doc. 137-F]	No parking	24 hours, Mon. through Sun.
Hillside Place		
From Hillside Street north for 175 feet, east side	No parking	—
Hillside Street		
From Lafayette Square to Hillside Place, both sides	Time limited: 1 hour	7:00 a.m. to 7:00 p.m.



8. Editor's Note: One-hour parking from Broadway north for 80 feet, west side, during certain hours, was repealed 3-18-2003 by Doc. 34-C.

9. Editor's Note: The parking restriction on the east side of Hillside Avenue from Bennington Street to Cogswell Street, added 7-12-1994 by Doc. 54-E, which immediately followed this entry, was repealed 9-10-1996 by Doc. 18-N.

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CITY OF HAVERHILL
 Haverhill, Massachusetts 01830-5843

October 29, 2013

TO: Mr. President and Members of the City Council:

Councillor Thomas Sullivan requests a discussion about the declining conditions of the Fire Department's eight fire pumpers.

 City Councillor Thomas J. Sullivan

IN CITY COUNCIL: November 12 2013

CONTINUED TO NOVEMBER 19 2013

Attest:

 Acting City Clerk

IN CITY COUNCIL: November 19 2013

CONTINUED TO DECEMBER 10 2013

Attest:

 Acting City Clerk



CITY OF HAVERHILL
ASSESSORS OFFICE – ROOM 115
Phone: 978-374-2316 Fax: 978-374-2319
Assessors@cityofhaverhill.com

December 3, 2013

TO: MEMBERS OF THE HAVERHILL CITY COUNCIL:

In accordance with Municipal Ordinance, Chapter 7,
entitled "Assessor" as follows:

The Board of Assessors shall file monthly with the
City Council a copy of the report submitted to the
Auditor showing a summary of the above abated
amounts for that month.

Attached herewith is the report for the month of
November as filed in the Assessors Office.

Very truly yours,

Stephen C. Gullo, MAA
Assessor

To the Auditor of Accounts:
 This is to certify that statements as shown above, amounting in the aggregate
 CANCELLATION xxxxxxxxxxxx xxxxxxxxxxxx
 EIGHT THOUSAND TWO HUNDRED NINETY FIVE & 95/100
 have been duly authorized.

Day	2013 REAL ESTATE	2013 MVE	2012 MVE	2011 MVE	2012 REAL ESTATE	2013 PERSONAL PROPERTY	2013 BOAT	2009 P.P.	PERSONAL PROP	PER 2
1										
2										
3		2,173.03	242.09	53.76						
4										
5										
6										
7										
8		2,714.95								
9										
10										
11										
12										
13										
14										
15										
16										
17										
18		1,974.57	125.93	218.02						
19										
20										
21										
22										
23										
24										
25		793.01								
26										
27										
28										
29										
30										
31										
Totals		7,655.56	388.02	271.77						

City Council

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CITY OF HAVERHILL
Haverhill, Massachusetts 01830-5843

December 6, 2013

Mr. President and Members of the City Council:

Councillor William J. Macek requests to have a street light installed on Newton Rd., route 108, on pole #5, due to public safety concerns.


City Councillor William J. Macek

City Council

Robert H. Scatamacchia
President
 Michael J. Hart
Vice President
 John A. Michitson
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 Michael S. McGonagle
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**12.2**

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DOCUMENTS REFERRED TO COMMITTEE STUDY

4	Communication from Councillor Macek requesting a discussion regarding the proposed Monument Square traffic divider/island.	Planning & Dev.	1/3/12
9-T	Communication from Councillor Sullivan requesting a discussion regarding a comprehensive improvement and restoration plan for Winnekenni Park & Plug Pond Recreation area	NRPP	3/26/13
83	Petition from Lap Nguyen requesting to purchase City property; a dead-end section of Worcester St., Map 534, Block 16, Lot 29	NRPP	8/6/13
51-B	Order: That the City Council of the City of Haverhill accept the provisions of Ch. 188, Section 19, of the Acts of 2010 which would increase the cost of living adjustment base of \$1,000 increments each for FY14, FY15, FY16 such that any cost of living adjustment granted by the Haverhill Retirement Board will be based upon \$13,000 for FY14, \$14,000 for FY15 and \$15,000 for FY16	Administration & Finance	9/10/13
57-S	Communication from Councillor Daly O'Brien wishing to introduce Dave LaBrode to discuss public signage	NRPP	9/10/13
57-Z	Communication from Councillor Sullivan requesting to discuss parking ordinances on Hillside Place and Hillside Street. (Public parking lot, Map 516, Bl. 303, Lot 4A, referred to NRPP)	NRPP	10/8/13
102	Communication from Councillor Macek requesting to discuss the Taxicab and Buses Ordinance	Administration & Finance	10/15/13
102-H	Communication from Councillor Macek requesting to propose the establishment of an Adult and Senior Fitness Park	NRPP	10/29/13
84	Ordinance re: Zoning, Amend City Code, Ch. 255, Table of Use & Parking Regulations Page 8; to allow Medical Marijuana Dispensary/Treatment centers to be located only in our business parks	Planning & Dev.	11/19/13