

CITY COUNCIL

JOHN A. MICHITSON  
PRESIDENT

ROBERT H. SCATAMACCHIA  
VICE PRESIDENT

MICHAEL J. HART  
WILLIAM H. RYAN  
SVEN A. AMIRIAN  
MICHAEL S. MCGONAGLE  
WILLIAM J. MACEK  
COLIN F. LEPAGE  
MARY ELLEN DALY O'BRIEN



CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978-374-2328  
FACSIMILE: 978-374-2329  
www.ci.haverhill.ma.us  
citycncl@cityofhaverhill.com

July 27, 2012

TO: Members of the City Council

Council President John Michitson opens nominations to fill the vacant Council position due to the resignation of Councillor Sven Amirian.

John A. Michitson, President  
City Council



JAMES J. FIORENTINI  
MAYOR

CITY OF HAVERHILL  
MASSACHUSETTS

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-374-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

August 3, 2012

City Council President John Michitson  
& Members of the City Council

**RE: South Central St.**

Dear Mr. President and City Council Members:

I hereby request permission for the City Engineer John Pettis, DPW director Michael Stankovich and members of the Route 125 design team including the firm of VHB to address the City Council concerning the design of the Route 125 project and the design of South Central St.

I have asked the design firm VHB to present alternative scenarios to the City Council.

I watched the City Council meeting last week. Several businesses expressed their concern about parking on South Main St. I agree with their concerns and always have.

As I have previously expressed to several of those businesses, once the project is complete and the City regains control of the project area, it will be up to the City to enforce "no parking" rules. It has always been our intention to work with businesses to ensure the businesses have adequate parking.

VHB, City Engineer John Pettis, Mike Stankovich and others will present the two scenarios to the City Council on Tuesday. One of those scenarios is the design plan presented to the State by the design team of VHB and approved previously by the State, to make S. Central Street one way for a small area at the beginning of the street.

After watching the Council meeting, I asked city officials and VHB examine alternatives. They looked at the alternative suggested by Councilor Macek of having S. Ferry Street become one way instead of S. Central. For reasons that they will explain, they do not recommend this option, and it is not being presented to the Council. I also asked them to consider leaving S. Central Street two-way and having the intersection signalized. They feel that this is not a viable alternative and would lead to traffic tie ups. They will explain their opinion at the meeting.

The two options that they will be presenting is to keep the approved plan in place, which will make S. Central two way for a small area at the beginning, and a separate alternative which would be to leave S. Central street two way and to not install signals at the intersection. The VHB design team, the city engineer, DPW director and the traffic

signal coordinator from the fire department all recommend that the Council stay with the existing plan. They will be at the council to express their opinion. Attached is a letter from Mr. Stankovich and Mr. Pettis expressing their opinion that this plan remain in effect. I am not a traffic or safety engineer and I have no personal opinion on this.

If the council, after hearing both sides of this issue, continues to believe that it is not in the public's interest to make S. Central street one-way, I ask the Council to take a formal vote on this matter. I will present the Council's vote to the State and ask them to approve it.

Ultimately, the city and the State must agree on a design. No street can become one-way unless the City Council approves it. On the other hand, there could be financial consequences for the city if we as a city refuse to make S. Central Street one-way and the State refuses to allow us to change the plan. It is crucial that we all agree on one plan. I strongly recommend that the Council remain flexible on this issue, work with the State to adopt a plan that the State will approve.

I also recommend that if the city and State reach agreement, that whatever plan is adopted remain in effect for no more than one year and that it be revisited at that time. I have asked VHB to redesign the curb cuts so that S. Central Street can accommodate either one way or two way traffic.

I am on vacation for two weeks and will be unable to attend Tuesday night's meeting. My Chief of Staff, David Van Dam, will call me with the results of the meeting and the city will present it to the State later in the week. I will keep you informed.

I am attaching two documents. The first is the letter from Mr. Stankovich and Mr. Pettis expressing their opinion. The second is the ordinance to make S. Central Street one way. If, after hearing both sides, the council prefers this option, then this ordinance must remain on file until the next meeting in two weeks.

Very truly yours,



**James J. Fiorentini**  
Mayor

JJF/lk



CITY  
ENGINEER  
Michael K. Stankovich  
Director of Public Works  
[mstankovich@cityofhaverhill.com](mailto:mstankovich@cityofhaverhill.com)

# Haverhill

Department of Public Works  
500 Primrose Street  
Haverhill, MA 01830  
Phone: 978-374-2360  
Fax: 978-374-2362  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

Date: August 3, 2012

To: City Council President John A. Michitson and Members of the City Council

From: Michael K. Stankovich, Director of Public Works *MKS*  
John Pettis, City Engineer

Re: South Central Street – Directional Changes

As you know, MassDOT's reconstruction of South Main Street (Route 125) and Salem Street is well underway with projected completion of this project in the spring of 2013. To improve traffic conditions in this area, South Central Street was designed to be made one way outbound from the intersection with Main Street. This design was approved by MassDOT and the City executed a *Traffic Control Agreement* with MassDOT concurring with this approach. It is my understanding that the issue of changing South Central Street back to two way traffic is before the City Council on August 7, 2012.

The engineering firm of Vanasse Hangen Brustlin, Inc. (VHB) was the designer for this project. They have been asked to review all possible options to keep South Central Street as two way. For many reasons they recommend keeping the design as approved by MassDOT, but will attend the City Council's meeting on August 7, 2012 to present the various options. City staff, and the Traffic and Safety Committee concur with VHB's recommendation and recommend remaining with the MassDOT approved design.

Finally, please be advised that since there is federal funding involved with this construction project, there is a Traffic Control Agreement (TCA) in place. Any changes to the South Central intersection will require amending this TCA. Amending the TCA requires MassDOT and Federal Highway review and approval.

cc. Mayor James J. Fiorentini  
William Cox, City Solicitor





JAMES J. FIORENTINI  
MAYOR

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MASSACHUSETTS

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July 25, 2012

City Council President John Michitson  
& Members of the City Council

**RE: Re-appointments to the Rocks Village Historic District Commission**

Dear Council President & Members of the City Council:

I hereby re-appoint Mr. Jonathan Wagman of 38 East Main St., and William King of 29 Wharf Lane, to the Rocks Village Historic District Commission as members.

I hereby re-appoint Robin Smeland of 36 East Main St., Jon Noce of 20 Wharf Lane, and Cindy Daukewicz of 59 Wharf Lane, to the Rocks Village Historic District Commission as alternate members.

These are confirming appointments and I recommend your approval. These appointments take effect upon confirmation and expire August 8, 2015.

Very truly yours,

  
**James J. Fiorentini**  
Mayor

JJF/lk

cc: Mr. Jonathan Wagman  
Mr. William King  
Ms. Robin Smeland  
Mr. Jon Noce  
Ms. Cindy Daukewicz  
William Pillsbury, Director of Economic Development, City of Haverhill



JAMES J. FIORENTINI  
MAYOR

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July 31, 2012

City Council President John A. Michitson  
& Members of the City Council

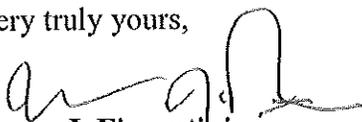
**RE: Appointments – Cultural Council**

Dear Mr. President and City Council Members:

I hereby appoint Janice Lebrun of 151 Broadway, Haverhill to the Haverhill Cultural Council.

This is a confirming appointment and I recommend your approval. This appointment takes effect upon confirmation and expires August 7, 2015.

Very truly yours,

  
**James J. Fiorentini**  
Mayor

JJF/lk

cc: Janice Lebrun  
Karren McCabe, Chair, Haverhill Cultural Council

# **Janice M. Lebrun**

151 Broadway #2 – Haverhill, MA 01832

978-390-5512

lebrun2009@gmail.com

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**Executive Assistant • Office Manager • Administrative Assistant • Customer Service**

*Appointment Scheduling ~ Travel Arrangements ~ Meeting Coordination ~ Document Creation  
~ Power Point Presentations ~ HR Assistant ~ Special Projects ~*

Dependable professional with many years of experience in providing effective and comprehensive support to senior executives, including a CEO, CFO and COO. Possess the highest degree of integrity and confidentiality. Adaptable to changing situations, calm under pressure and a team player. High level of energy, initiative and self motivated. My objective is to obtain a position in a professional office environment where my skills are valued and can benefit the organization.

## **Skills**

Microsoft Office, Power Point, Publisher, Access, Microsoft Project, Constant Contact, Frontpage, SaleForce.com, Web Design, Outlook, Quickbooks, HTML, Graphic Design, Filmmaker Pro, ChemOffice, SAP, Acrobat Reader/Writer, Photoshop, ACT, Quicken, XP/Windows 7, Travel Arrangements – Domestic/International, event planning, professional telephone skills, invoicing, customer service skills, day to day operations

## **Professional Experience**

**The Arc of Greater Haverhill Office Manager/HR Assistant Haverhill, MA 2011-2012**

- Created office procedures to streamline work production
- New hire paperwork, including CORI's, SORI's and Driving Records
- Updated HRIS system
- Meeting Coordination
- Staff Meeting Minutes
- Calendar Management
- Manager of all Volunteers
- Increase visitors to FaceBook and website
- Fund raising
- Increased awareness of The Arc by attending after work meetings of the Chamber Of Commerce

**Lantheus Medical Imaging Administrative Assistant (Contract) Billerica, MA 2010-2011**

- Provided Executive level assistance to the Director of Clinical Trials, 2 Associate Directors, Manager of Field Personnel
- Produced training and tracking system
- Meeting arrangements and event planning
- Maintained and submitted time cards to payroll
- Expense reports
- Travel arrangements

**Eisai Research Institute    Executive Assistant (Contract)    Andover, MA    2006-2008**

- Support the Director of Environmental Health & Safety
- Well thought out plan to reorganize the department
- Implemented internal website for chemist and biologist
- Database creation for all chemicals
- Presentations

**Mission Critical Linux    Executive Assistant    Lowell, MA    2002-2006**

- Provided continuous high quality support to CEO and his top executives
- Prepared Quarterly reports, along with superior presentations for the Board of Directors
- Prepared new hire paperwork
- Designed and maintained internal website
- Internal & external meetings, event planning
- Go to person for SaleForce.com

**Abbott Laboratories    Regional Executive Assistant    Andover, MA    1993 -2002**

- Supported Regional Sales Director, 7 District Managers and 200 Sales Representatives
- Developed new orientation program for new sales representatives
- Extensive travel arrangements, event/meeting planning
- Designed military hospital protocol manual
- Planned a major relocation: assisted in site location, worked with architect on interior design
- Accounts payable, tracked office expenses, vendor negotiations

## **Education**

- University of Phoenix    Associates Degree    GPA 3.60    Graduated 2011
- Various seminars on time management, event planning, effective managing, administrative conferences, interpersonal skills training and communication
- Nazareth Academy    High School Diploma

## **Memberships**

International Virtual Assistants Association  
Haverhill Cultural Counsel  
The Association of Executive & Administrative Professionals

References Upon Request



JAMES J. FIORENTINI  
MAYOR

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MASSACHUSETTS

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July 31, 2012

City Council President John Michitson and  
Members of the Haverhill City Council

**RE: IAB Appointment**

Dear Mr. President and City Council Members:

I am appointing Robert DesMarais of 72 Chadwick Road to the City's Insurance Advisory Board.

Mr. DesMarais is being appointed as the governmental unit retiree. He is replacing Joseph Romatelli who has recently resigned from this board.

This is a non-confirming appointment which takes place immediately.

Very truly yours,

James J. Fiorentini, Mayor

JJF/lk



JAMES J. FIORENTINI  
MAYOR

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July 31, 2012

City Council President John Michitson  
& Members of the City Council

**RE: William Lapierre, Community Affairs Advisory Board**

Dear Mr. President and City Council Members:

Please be advised that I hereby appoint William Lapierre of 1 Hanscom Ave., to the Community Affairs Advisory Board.

This appointment is effective immediately and expires on August 8, 2013.

Very truly yours,

**James J. Fiorentini**  
Mayor

JJF/lk

Cc: William Lapierre  
Andrew Herlihy

5.2.4

JAMES J. FIORENTINI  
MAYOR



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MASSACHUSETTS

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August 2, 2012

City Council President John Michitson  
& Members of the City Council

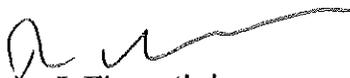
**RE: Emily Wentworth, Conservation Commission**

Dear Council President & Members of the City Council:

I hereby appoint Emily Wentworth 31 Jefferson St., Haverhill, to the Haverhill Conservation Commission. She is replacing Fred Hooper who has resigned from this board.

This is a non-confirming appointment. This appointment takes effect immediately and expires August 2, 2013.

Very truly yours,



**James J. Fiorentini**  
Mayor

JJF/lk

cc: Emily Wentworth  
William Pillsbury

# Emily Wentworth

31 Jefferson Street  
Haverhill, MA 01830

(978)457-5054  
emccourt@gmail.com

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## PROFESSIONAL EXPERIENCE

- Office of Planning and Community Development, Newburyport, MA** **2007 – Present**  
**Planning & Zoning Administrator**
- Advise the Planning Board and Zoning Board on issues and applications under its statutory jurisdiction; prepare reports, including recommendations for action on applications; and assist in monitoring development for compliance with Planning Board and Zoning Board decisions.
  - Review and assess site plans, subdivision plans, and special permit and variance applications.
  - Develop policies and procedures for coordinating permits; redesign forms and information to simplify the application and approval process.
  - Perform professional and administrative work assisting in the development of special planning studies.
  - Provide professional support to the Affordable Housing Trust; designed and implemented Down Payment Assistance and Multiple Listing Services Programs focused on retention of affordable housing stock.
  - Provide staff support to the Community Preservation Committee; oversee a total of \$8.2 million in grants to municipal departments and community groups working on historic, affordable housing and open space projects; submit required state reporting.
- Economic Development and Planning Department, Haverhill, MA** **2006 – 2007**  
**Economic Development Specialist**
- Serve as liaison for developers, business and community representatives to city departments, particularly during project approval and permitting processes.
  - Encourage redevelopment and job creation through incentive programs including HUD Section 108 Loans, SBA Historically Underutilized Business District, Tax Increment Financing Agreements and Chapter 40R.
  - Support local resource development through grant and report writing.
- University of Massachusetts, Lowell, MA** **2004 – 2006**  
**Teaching Assistant** 2005 – 2006 Academic Year
- Assisted faculty in two graduate level courses through evaluation of student work.
  - Educated students in statistical and comparative regional analysis coursework.
- Research Assistant** 2004 – 2005 Academic Year
- Provided faculty research support in Regional Economic and Social Development.
  - Performed literature reviews, interviews, evaluations, and focus groups.
- Office of Planning and Community Development, Melrose, MA** **2005**  
**Summer Planning Intern**
- Updated Melrose Open Space Plan, including research, text, and maps.
  - Supported the Smart Growth Task Force on sustainable ordinances and regulations.
  - Assisted in preparation of Affordable Housing Lottery.
- Manulife Financial, Boston, MA** **2001 – 2004**  
**Client Services Specialist and Event Coordinator**
- Serviced clients and investment advisors in account management.
  - Trained new employees through mentoring program.
  - Edited and compiled monthly department newsletter and planned events.
- Parks and Recreation Department, Weymouth, MA** **1995 – 2001**  
**Lifeguard/Instructor/Aquatics Director**
- Managed annual budget of city beach programs.
  - Supervised full-time, seasonal staff of eighteen, on three separate work sites.

## Emily Wentworth

31 Jefferson Street  
Haverhill, MA 01830

(978)457-5054  
emccourt@gmail.com

---

### EDUCATION

University of Massachusetts, Amherst, MA  
*Bachelor of Arts with Major in History*

University of Massachusetts, Lowell, MA  
*Graduate Studies in Economic and Social Development*

### COMMUNITY PROJECTS

- City of Haverhill Office of the Mayor: Researched waterfront zoning, parking requirements, and downtown revitalization tools.
- National Park Service: Mapped land ownership patterns bordering Lowell's canal system with GIS.
- Coalition for a Better Acre: Drafted Inclusionary Zoning Ordinance with neighborhood group in Lowell, MA.

### OTHER SKILLS AND AWARDS

- Community Mapping with Geographic Information Systems
- Awarded 2006 Graduate Student of the Year
- Elected Spokesperson for department as Graduate Student Representative



JAMES J. FIORENTINI  
MAYOR

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August 2, 2012

City Council President John Michitson  
& Members of the City Council

**RE: Appointment – Friends of the Bradford Rail Trail**

Dear Mr. President and City Council Members:

I hereby appoint:

Mr. Theodore Van Nahl of 60 Pearl St., Amesbury

to the Friends of the Bradford Rail Trail Advisory Committee.

This is a non-confirming appointment which is effective immediately.

Very truly yours,



**James J. Fiorentini**  
Mayor

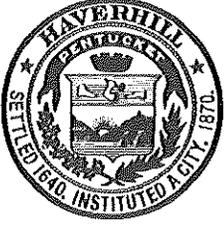
JJF/lk

Cc: Larry Olasky  
Ted Van Nahl

Map on File in Clerk's Office

Hearing Oct 9 2012

Hearing October 6.1.19 2012  
**Haverhill**



Engineering Department, Room 214  
Tel: 978-374-2335 Fax: 978-373-8475  
John H. Pettis III, P.E. - City Engineer  
[JPettis@CityOfHaverhill.com](mailto:JPettis@CityOfHaverhill.com)

August 3, 2012

**MEMO TO: HAVERHILL CITY COUNCIL**

Subject: *Peters Lane – Street Acceptance*

*Peters Lane*

I hereby petition that *Peters Lane* be accepted as a public way. Attached is the meets and bounds description and plan. Please refer to Planning Board for hearing at their September meeting, and let me know the date of the subsequent Council meeting.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.  
City Engineer

C: Stankovich, Pillsbury, Cox

3



**Document**

**CITY OF HAVERHILL**

In Municipal Council

IT APPEARING that the common convenience and necessity  
require it,  
It is hereby

Ordered: That the following street herein described be accepted as a  
Public Way:

**Peters Lane**

Beginning at a S.B. at the easterly sideline of North Broadway and being the southwesterly corner of Lot 12-1 of land N/F Galda;

Thence running northerly along said sideline for seventy and eighty hundredths feet (70.80') to a S.B.;

Thence turning and running along a curve to the right with an arc 46.65 feet and a radius of 30.00 feet to a S.B. with a drill hole;

Thence running two hundred fifty-eight and forty-six hundredths (258.46) feet to a S.B.;

Thence running along a curve to the right with an arc length of 27.40 feet and a radius of 30.00 feet to a S.B.;

Thence running along a curve to the left with an arc length of 298.10 feet and a radius of 60.00 feet to a S.B.;

Thence running along a curve to the left with an arc length of 27.40 feet and a radius of 30.00 feet to a S.B.;

Thence running N72°49'05"W two hundred fifty and forty-seven hundredths feet to a S.B.,

Thence running along curve to the right with an arc length of 51.00 feet and a radius of 30.00 to a S.B.;

Thence turning and running southerly for 113 feet to a S.B.;

Thence continuing southerly for 70.80 feet to the point of beginning.

Reference is made to plan entitled "Definitive Subdivision Plan of Land Peters Lane, located in Haverhill, MA dated September 22, 1999 (last revision) as done by Arnold and Associates.

Plan number 2B-2274(Definitive Plan) and As-Built Plan 4B-2606 as filed in the City Engineer's Office.

For Hearing October 9 2012



RECEIVED

# Haverhill

2012 JUL 31 P 12: 11

License Commission, Room 118

Phone: 978-420-9751 Fax: 978-373-8490

License\_comm@cityofhaverhill.com

ISSUING OFFICE  
CITY OF HAVERTHILL, MASS.

## APPLICATION FOR SPECIAL LICENSE ONE DAY FOR THE SALE OF ALCOHOLIC BEVERAGES

Official Use ONLY:	
FEE: \$ <u>165</u>	PAID: \$ <u>165</u>
ISSUED: _____	LIC#: _____

Date of Request: 7/30/12

Please mark (X) which type of Special License you are applying for:

Wines and Malts ONLY  
(\$100 Fee & \$40 Application)

ALL Alcoholic Beverages  
(\$125 Fee & \$40 Application)

### NAME OF ORGANIZATION

Table & Toast of Haverhill

978-556-5474

Name of Event

Applicant's Phone Number

Sept. 6, 2012

Winnelkeni Casino

Date of Event

Location of Event

Haverhill Exchange Club

6-9 pm

Name of Applicant

Time of Event

Po Box 543, New. MA

leathman@pentucketbank.com

Applicant's Mailing Address

Applicant's Email

### Approval

MR [Signature]  
Chief of Police

8/2/12  
Date

Joseph C. Edwards  
License Commission

AUG 02 2012  
Date

\_\_\_\_\_  
City Council (City Property) Date

\_\_\_\_\_  
Mayor (City Property) Date

CITY OF HAVERHILL

RECEIVED

2012 JUL 19 A 11:46

Honorable President and Members of the Municipal Council:

Date: 7-19-12

The undersigned respectfully asks to receive a license for TAG DAYS:

(3 Consecutive Days Only, one of which may include solicitation on a public way)

Knights of Columbus, Council 202  
Organization

Nov 3, 2012  
Date(s)

Nov. 4, 2012  
Date - Solicitation on a Public Way

[Signature]  
Signature

101 Lowell Ave.  
Residence

\$10.  
Fee

Canister \_\_\_\_\_

Tag \_\_\_\_\_

Street Locations:

- Rosemont St and Main St. \_\_\_\_\_
- Rte. 121 & Rte. 125 - Main St. X \_\_\_\_\_
- Lowell Ave and River St X \_\_\_\_\_
- Water St and Mill St X \_\_\_\_\_
- South Main St & Salem St  
(Bradford Common) \_\_\_\_\_
- Main St & Kenosza Ave  
(Monument Square) X \_\_\_\_\_

Off Street Locations:

Market Street

Recommendation by Police Chief:

Approved [Signature]  
Denied \_\_\_\_\_

[Signature]  
Police Chief

In Municipal Council, \_\_\_\_\_

Attest \_\_\_\_\_  
City Clerk

CLERK'S OFFICE  
HAVERHILL, MASS.

CITY OF HAVERHILL

Honorable President and Members of the Municipal Council:

Date: July 27, 2012

The undersigned respectfully asks to receive a license for TAG DAYS:

(3 Consecutive Days Only, one of which may include solicitation on a public way)

Haverhill Night Girls Volleyball  
Organization

November 9-10 2012  
Date(s)

Dorie Stasche  
Signature

\_\_\_\_\_  
Date - Solicitation on a Public Way

15 So. Central St  
Residence

Canister \_\_\_\_\_

Q  
Fee

Tag \_\_\_\_\_

Street Locations:

Rosemont St and Main St \_\_\_\_\_

Rte. 121 & Rte. 125 - Main St \_\_\_\_\_

Lowell Ave and River St \_\_\_\_\_

Water St and Mill St \_\_\_\_\_

South Main St & Salem St  
(Bradford Common) \_\_\_\_\_

Main St & Kenoza Ave  
(Monument Square) \_\_\_\_\_

Off Street Locations:

Market Basket  
Shaw's Supermarkets  
Papa John's  
CVS Pharmacy

Recommendation by Police Chief

Approved   
Denied \_\_\_\_\_

[Signature]  
Police Chief

In Municipal Council, \_\_\_\_\_

Attest \_\_\_\_\_  
City Clerk



City of Haverhill

6.2.4

Application for Permit

Name of Organization	Bobby Bell 5 Mile Road Race/Walk		
Address of Organization	45 Highland Ave. Unit B, Haverhill, MA 01830		
Requesting Permit for (List Type of event)	Road Race/Walk	Date & Time	Oct. 7, 2012, 11 AM
Location of Event	Lasting Room Bar + Grille, 122 Washington Street		
Authorized or Contact Person	David P. LaBrode	Telephone/Cell #/Pager # (Indicate if pager)	978 376 8289

(To be completed for use of City Property/Outdoor Activity and other Special Events)

Approval of Fire Chief (Where applicable)			
Approval of the Recreational Director Required for all recreational facilities	Signature	Date	Comments/Restrictions
Approval of the Chief of Police Required for all OUTDOOR EVENTS I.e.: Parades/Carnivals/Community Events	<i>[Signature]</i>	8/2/12	

General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts, dues, claims and demands both in law and equity, more especially any and all claims as a result of the issuance of this permit and or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized Agent of Organization: David P. LaBrode Date: 7-30-12

Signature Witnessed by: John J. [Signature] Date: 7-30-12

City Council will hear request for application on: \_\_\_\_\_  
 Applicant must attend Yes [ ] No [ ] (date) (time)

Office Use

Permit

Permit approved on: \_\_\_\_\_ Proof of Insurance \_\_\_\_\_ # Detail Officers \_\_\_\_\_  
 Policy Number/Exp. Date

Attendance Limited to: \_\_\_\_\_ Other Restrictions/requirements: \_\_\_\_\_

Signed: \_\_\_\_\_ Issued on: \_\_\_\_\_ Seal

City Clerk

Chief Alan R. DeNaro  
Haverhill Police Department  
40 Bailey Blvd.  
Haverhill, MA 01830

David LaBrode  
45 Highland Ave, Unit B  
Haverhill, MA 01830  
978 694 -3270 (Days)  
978 373 -3408 (Nights)  
ickylabrode@verizon.net

July 31, 2012

Dear Chief DeNaro

The Andover Striders will once again be holding the 26th Annual Bobby Bell 5-Mile Road Race and Joyce Moriarty Memorial Fitness Walk in downtown Haverhill on **Sunday, October 7**. The walk will begin at **10:30 AM** with the road race starting at **11:00 AM**, as in previous years.

The course is as follows:

The race begins at the Lasting Room, 122 Washington St., proceeds west on River Rd.; right at Lowell Ave.; left onto Carleton; left on Broadway (Route 97); right onto Monument St.; right onto North Broadway; connecting again to Broadway into Lafayette Circle to Essex Street; right on Washington Street and ending in front of the Lasting Room. Total distance of the course is five miles.

Last year, with the help of the Haverhill Police Department, the event was a huge success.

**NOTE: This year we hope to attract 250-300 runners, as well as the standard 60 walkers.**

If you need any additional information, call me at one of the numbers listed above. We look forward to a safe and enjoyable race.

Best Regards,



David P. LaBrode  
Race Director  
Bobby Bell 5-Mile Road Race

P.S. For the 19th year, we are offering a Police Officer division. Awards will go to the top three police officers in the race. I have recently dropped off applications at headquarters.



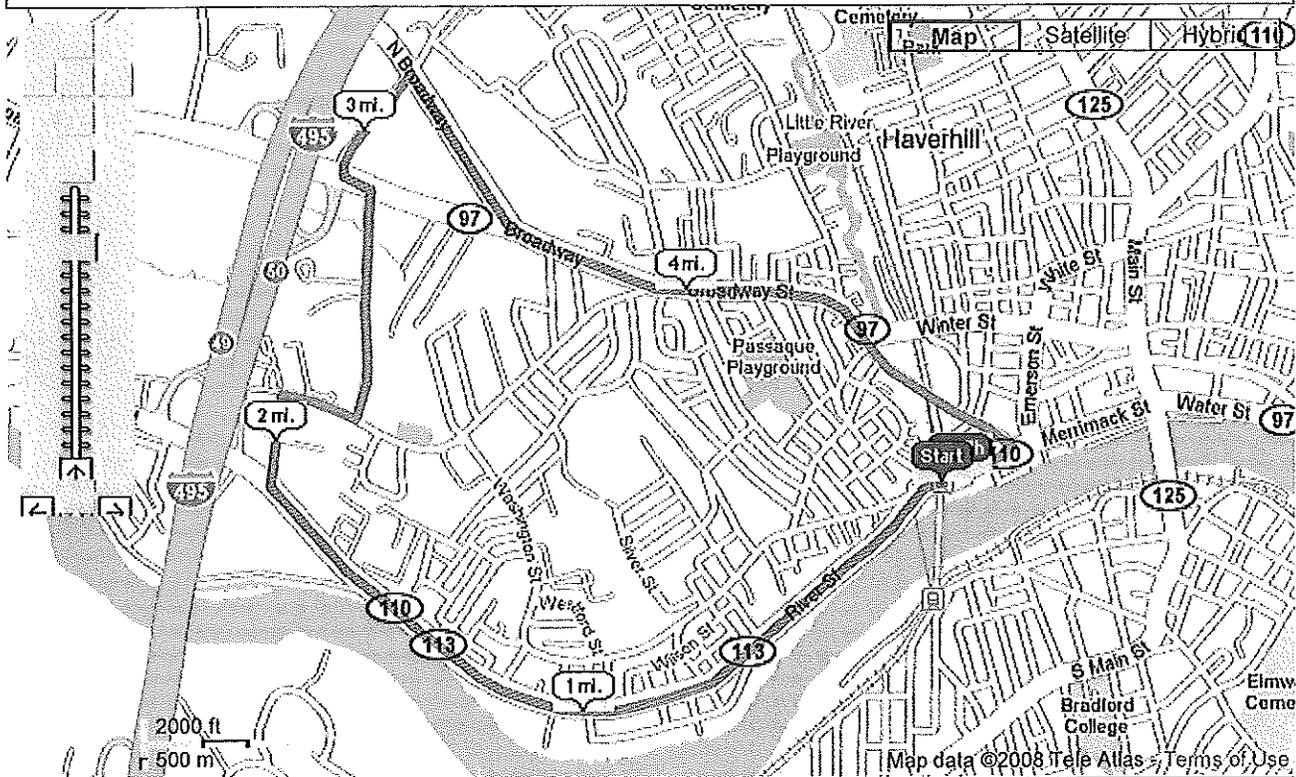


# USATF<sup>SM</sup>

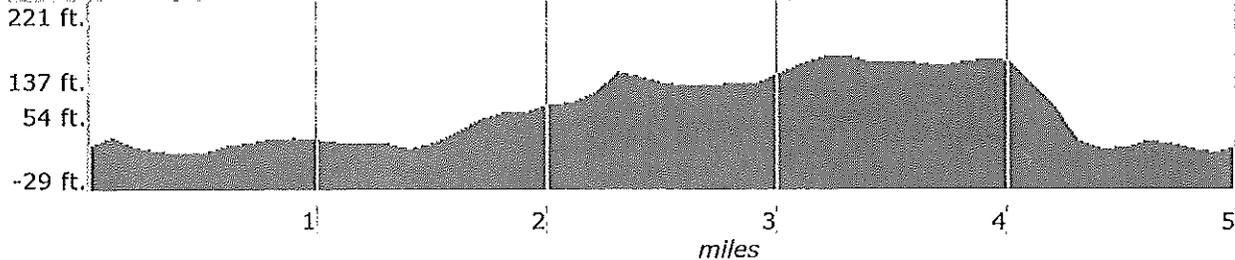
TRACK & FIELD LONG DISTANCE RUNNING RACE WALKING

## View Route

**Name:** Bobby Bell Road Race  
**Rating:** unrated  
**Distance:** 5.01 miles / 8.06 km  
**Location:** Start: Railroad Bridge on Washington St.  
- Haverhill, MA, US  
**Attributes:** loop, mostly hills, roads  
**Description:**



### Elevation Profile



**Total climb:** 194 feet / 59 m

**Total elevation change:** 393 feet / 120 m

*Added by Dave Camire on 7/21/2006*

**DISCLAIMER:** USATF and the author of this route make no warranties as to the conditions, safety, distance accuracy, or suitability for running of this route. Run at your own risk!

# City of Haverhill

RECEIVED

2012 JUL 31 P 12:25

Date 7/31/12

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a license for a

- COIN-OPERATED MACHINE pool table - 1 Table
- PINBALL MACHINE \_\_\_\_\_
- OTHER \_\_\_\_\_

Effective Date: Aug 7 2012

Expiration Date: May 1 2013

NEW/RENEWAL

Fee: \$ 60.00

Vendor's Name: The Other Place

Vendor's Address: 119 Cedar St Haverhill

Business Name: The Other Place

Business Address: 119 Cedar St. Haverhill

Owner's Name: Laurie Chiarenza

Applicant's Name: Laurie Chiarenza Applicant's Signature: *Laurie Chiarenza*

Applicant's Address: 23 Kendall St. Methuen MA

Applicant's Date of Birth: See Back

Recommendation by Police Chief *[Signature]* ✓ Approved \_\_\_\_\_ Denied \_\_\_\_\_

Police Chief

In Municipal Council, \_\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk



# Haverhill

Economic Development and Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

August 1, 2012

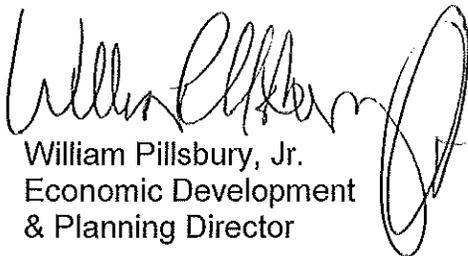
John A. Michitson, Council President  
& City Council Members  
City Hall—Room 204  
City of Haverhill

**RE: REQUEST FOR NO PARKING/Lowell Ave Parking Restriction on  
Lowell Ave along Hadley West**

Dear Council President Hart & Councilors:

As per your request dated 7/26/12, I am submitting a Municipal Ordinance for your review that will establish NO PARKING signs on Lowell Avenue alongside Hadley west.

Sincerely,



William Pillsbury, Jr.  
Economic Development  
& Planning Director

WP/lw



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

ORDERED:

CHAPTER 240

**AN ORDINANCE RELATING TO PARKING  
NO PARKING ON LOWELL AVENUE  
(Along the southerly side of Lowell Ave to easterly edge of  
frontage of Hadley West)**

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-85 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by adding the following: (IN RED)

<b>LOCATION</b>	<b>REGULATION</b>	<b>HOURS/DAYS</b>
LOWELL AVE from River Street northerly (at Hunters Run Development) a distance of 1000 feet both sides to near 90 degree turn of roadway, then continuing 1750' easterly along the southerly side of Lowell Avenue	No Parking	24 hours 7 days a week

APPROVED as to legality:

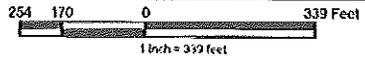
---

William D. Cox  
City Solicitor



City of Haverhill, MA

PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT  
 100 STATE ST., SUITE 200, HAVERHILL, MA 01830  
 TEL: 781.326.1100 FAX: 781.326.1107



— = current restriction  
 - - - = proposed restriction

CITY COUNCIL

JOHN A. MICHITSON  
PRESIDENT  
ROBERT H. SCATAMACCHIA  
VICE PRESIDENT  
MICHAEL J. HART  
WILLIAM H. RYAN  
SVEN A. AMIRIAN  
MICHAEL S. MCGONAGLE  
WILLIAM J. MACEK  
COLIN F. LEPAGE  
MARY ELLEN DALY O'BRIEN



CITY OF HAVERHILL  
HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978-374-2328  
FACSIMILE: 978-374-2329  
www.ci.haverhill.ma.us  
cityencl@cityofhaverhill.com

July 26, 2012

TO: Mr. William Pillsbury, Jr.  
Planning and Economic Development Director

RE: Request for Ordinance - No Parking Regulation on Lowell Ave alongside Hadley West

Dear Mr. Pillsbury:

At the City Council meeting held on July 24, 2012 a discussion was initiated by Councilor Hart regarding No Parking signs on Lowell Avenue alongside Hadley West. This ordinance request has the support of Public Safety Officer Edward Watson.

This matter is being referred to you for the preparation of the proper document(s) and a request that it be placed on the next City Council agenda in order that the Council may take action on it.

Thank you for your continued cooperation, consideration and assistance. It is appreciated.

Sincerely yours,

John A. Michitson, President  
Haverhill City Council

JAM/bsn

c: Mayor James Fiorentini  
City Councilors

**Lori Woodsum**

---

**From:** John Pettis [Jpettis@cityofhaverhill.com]

**Sent:** Monday, July 30, 2012 12:48 PM

**To:** lwoodsum@cityofhaverhill.com

**Cc:** Bill Cox

**Subject:** Lowell Ave Parking Restriction

Lori,

Regarding attached, I talked to Officer Watson and we recommend the following change (in red) 1st paragraph under Lowell Avenue to 240-85 Schedule B: Parking Restrictions and Prohibitions:

From River Street northerly to the intersection with Lowell Avenue (at Hunters Run Development) a distance of 1,000 feet, both sides, to near 90 degree turn of roadway, then continuing 1750' easterly along the southerly side of Lowell Avenue to easterly edge of frontage of Hadley West Development

Also attached is map showing existing and proposed restriction.

Call if any questions.

John



8.2  
**Haverhill**

Economic Development and Planning  
Phone: 978-374-2330  
Fax: 978-374-2315

July 15, 2010

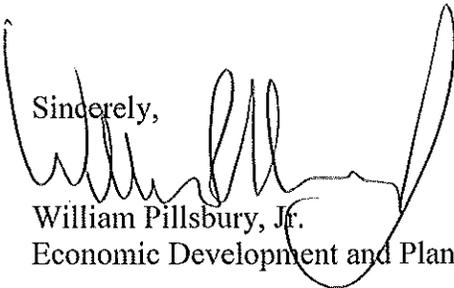
Mr. Michael J. Hart, Council President  
City Council Members  
City Hall-Room #204  
City of Haverhill

**RE: Handicap Parking – Delete Handicapped Parking @ 60 Franklin Street**

Dear Council President:

As per your request dated, July 15, 2010 I am submitting a Municipal Ordinance that will delete handicap parking at 60 Franklin Street.

Sincerely,

  
William Pillsbury, Jr.  
Economic Development and Planning Director



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

ORDERED:

An Ordinance Relating to Parking  
(60 Franklin Street-DELETE Handicapped Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-1302 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by DELETING the following:

LOCATION	REGULATION	HOURS/DAYS
60 Franklin Street	No Parking	24 Hours
In front of No. 60 Franklin Street except For 1-24 Hour handicapped Parking space at No. 60		

APPROVED as to legality:

---

City Solicitor

CITY COUNCIL

JOHN A. MICHITSON  
PRESIDENT

ROBERT H. SCATAMACCHIA  
VICE PRESIDENT

MICHAEL J. HART

WILLIAM H. RYAN

SVEN A. AMIRIAN

MICHAEL S. MCGONAGLE

WILLIAM J. MACEK

COLIN F. LEPAGE

MARY ELLEN DALY O'BRIEN



CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978-374-2328  
FACSIMILE: 978-374-2329  
www.ci.haverhill.ma.us  
citycncl@cityofhaverhill.com

July 26, 2012

TO: Mr. William Pillsbury, Jr.  
Planning Director and Grants Coordinator

RE: Delete Handicap Ordinances – 60 Franklin Street and 54 North Street

Dear Mr. Pillsbury:

At the City Council meeting held on July 24, 2012, the following item was placed on the agenda by Councillor Hart:

- Doc. #76-C - Request for removal of a handicap parking space at 60 Franklin St.
- Doc. #76-D – Request for removal of a handicap parking space at 54 North St.

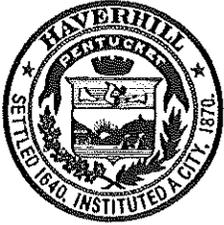
The Council would appreciate it if you would prepare the necessary ordinances and place them on the next Council agenda. Thank you for your assistance.

Sincerely,

  
John A. Michitson, President  
Haverhill City Council

JAM/bsa

c: Mayor James J. Fiorentini  
City Councillors  
Police Officer Edward Watson



# Haverhill

Economic Development and Planning

Phone: 978-374-2330

Fax: 978-374-2315

July 27, 2012

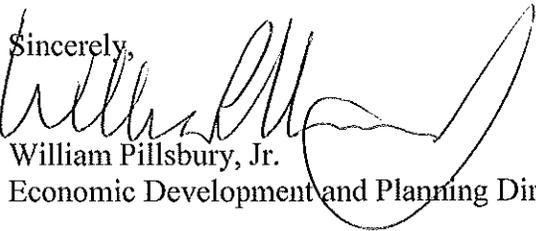
Mr. John A. Michitson, Council President  
City Council Members  
City Hall-Room #204  
City of Haverhill

**RE: Handicap Parking – Delete Handicapped Parking @ 54 North Street**

Dear Council President:

As per your request dated, July 26, 2012 I am submitting a Municipal Ordinance that will delete a handicap parking at 54 North Street.

Sincerely,



William Pillsbury, Jr.

Economic Development and Planning Director



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

ORDERED:

An Ordinance Relating to Parking  
(54 North Street-DELETE Handicapped Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-1302 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by DELETING the following:

LOCATION	REGULATION	HOURS/DAYS
54 North Street	No Parking	24 Hours
In front of No. 54 North Street except For 1-24 Hour handicapped Parking space at No. 54		

APPROVED as to legality:

---

City Solicitor

CITY COUNCIL

JOHN A. MICHITSON  
PRESIDENT

ROBERT H. SCATAMACCHIA  
VICE PRESIDENT

MICHAEL J. HART  
WILLIAM H. RYAN  
SVEN A. AMIRIAN  
MICHAEL S. MCGONAGLE  
WILLIAM J. MACEK  
COLIN F. LEPAGE  
MARY ELLEN DALY O'BRIEN



CITY OF HAVERHILL  
HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978-374-2328  
FACSIMILE: 978-374-2329  
www.ci.haverhill.ma.us  
citycncl@cityofhaverhill.com

July 26, 2012

TO: Mr. William Pillsbury, Jr.  
Planning Director and Grants Coordinator

RE: **Delete Handicap Ordinances – 60 Franklin Street and 54 North Street**

Dear Mr. Pillsbury:

At the City Council meeting held on July 24, 2012, the following item was placed on the agenda by Councillor Hart:

- Doc. #76-C - Request for removal of a handicap parking space at 60 Franklin St.
- Doc. #76-D -- Request for removal of a handicap parking space at 54 North St.

The Council would appreciate it if you would prepare the necessary ordinances and place them on the next Council agenda. Thank you for your assistance.

Sincerely,

  
John A. Michitson, President  
Haverhill City Council

JAM/bsa

c: Mayor James J. Fiorentini  
City Councillors  
Police Officer Edward Watson



JAMES J. FIORENTINI  
MAYOR

CITY OF HAVERHILL  
MASSACHUSETTS

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-374-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

August 3, 2012

City Council President John Michitson and  
Members of the City Council

**RE: Lifeguard position**

Dear Mr. President and members of the City Council:

Enclosed, please find an ordinance which increases the pay for the Lifeguard position for the City of Haverhill.

This was requested by our Recreation Director, Vincent Ouellette, and was approved and included in the budget.

This ordinance is to remain on file for ten days at which time I recommend approval.

Very truly yours,

  
James J. Fiorentini, Mayor

JJF/lk  
Encl.



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

ORDERED:

MUNICIPAL ORDINANCE  
AN ORDINANCE RELATING TO SALARIES

CHAPTER  
ALL DEPARTMENTS – NON UNION

BE IT ORDAINED by the City Council of the City of Haverhill that Document 40-C of 2011 be amended by the following:

Under "Department/Division: "RECREATION" after the words  
"LIFEGUARD"  
delete the following:  
\$9.00 and insert in its place \$11.00

Effective 7/1/2012

Approved as to legality:

---

City Solicitor

40-C  
8/2/2011



DOCUMENT 40-C

COPY  
BACK-UP

CITY OF HAVERHILL

In Municipal Council June 7 2011

ORDERED:

MUNICIPAL ORDINANCE  
AN ORDINANCE RELATING TO SALARIES

CHAPTER  
ALL DEPARTMENTS - NON UNION

BE IT ORDAINED by the City Council of the City of Haverhill that Document 51-N of 2005 and all subsequent amendments to such document be deleted in its entirety and the following be inserted in its place thereof:

EFFECTIVE 7/1/2008	0%	
EFFECTIVE 7/1/2009	0%	
EFFECTIVE 7/1/2010	0%	
EFFECTIVE 7/1/2011	2%	SEE ATTACHED PAGES

Approved as to legality:

*Auditor  
Personnel*

William D. Cox, Jr., City Solicitor

PLACED ON FILE for at least 10 days

Attest:

*[Signature]*

City Clerk

IN CITY COUNCIL: June 28 2011

PASSED

APPROVED:

*[Signature]*

Attest:

*[Signature]*

CITY OF HAVERHILL  
SALARY SCHEDULE FOR NON-UNION POSITIONS

EFFECTIVE 7/1/2011	POSITION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
DEPARTMENT/DIVISION	ADMINISTRATIVE ASSISTANT	\$ 41,510.96	\$ 43,173.55	\$ 44,900.00		
MAYOR						
CITY CLERK	WARDENS & CLERKS	\$ 150.00				
	INSPECTORS	\$ 135.00				
	EXTRA COUNTER	\$ 50.00				
	Training Stipend	\$ 15.00				
CITY COUNCIL	EXECUTIVE SECRETARY/ADM. ASSISTANT	\$ 790.87	\$ 814.60	\$ 839.04	\$ 864.21	\$ 890.15
INFORMATION TECHNOLOGY	ASSISTANT NETWORK SPECIALIST	\$ 49,435.15	\$ 50,918.49	\$ 52,446.64	\$ 54,019.60	\$ 55,639.62
	COMPUTER OPERATOR	\$ 735.77	\$ 757.85	\$ 780.59	\$ 804.00	\$ 828.12
INSPECTIONS & HEALTH REG.	ANIMAL INSPECTOR	\$ 3,000.00				
MUN. PARKING AREAS & DECK	GARAGE ATTENDANT	\$ 8.15				
COUNCIL ON AGING	ELDER MEALS AIDE	\$ 8.25				
RECREATION	WATER FRONT DIRECTOR	\$ 16.00				
	LIFEGUARD	\$ 9.00				
	CAMP DIRECTOR	\$ 23.00				
	DAY CAMP NURSE	\$ 17.00				
	SUPERVISOR	\$ 9.25				
	ASSISTANT SUPERVISOR	\$ 8.25				
	SPECIAL NEEDS DIRECTOR	\$ 16.00				
	TEACHER SUPPORT	\$ 16.00				
YOUTH ACTIVITIES	YOUTH ACTIVITIES SUPERVISOR	\$ 10.00				
V.M. SKATING RINK	SUPERINTENDENT	\$ 824.30	\$ 873.76	\$ 926.18		
	LABORER	\$ 484.10	\$ 511.07	\$ 536.60		
	LABORER (PT)	\$ 13.84	\$ 14.60	\$ 15.33		
PARK COMMISSION	TENNIS COURT ATTENDANT	\$ 8.25				
	TENNIS INSTRUCTOR	\$ 10.00				
	TENNIS DIRECTOR	\$ 15.00				
	COMFORT STATION ATTENDANT	\$ 8.25				
	SKILLED LABORER	\$ 592.41	\$ 621.88	\$ 652.95		



# Haverhill

Human Resources Department, Room 306

Phone: (978) 374-2357 Fax: (978) 374-2343

Mary Carrington, HR Director – [mcarrington@cityofhaverhill.com](mailto:mcarrington@cityofhaverhill.com)

Denise McClanahan, HR Technician – [dmccclanahan@cityofhaverhill.com](mailto:dmccclanahan@cityofhaverhill.com)

TO: Mayor James J. Fiorentini

FROM: Mary Carrington, Human Resources Director

DATE: August 3, 2012

RE: Ordinance/All Departments – Non Union

Enclosed is the salary ordinance reflecting a pay change for the Lifeguard position for the City of Haverhill. This action has been recommended by the Human Services Director and was budgeted for in the current fiscal year.

Please submit this document to the Haverhill City Council for action.

MC/dlp



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

ORDERED:

That the sum of **\$33,000** be transferred from the Reserve for Capital Projects to the City Hall Improvements & Repairs.



JAMES J. FIORENTINI  
MAYOR

CITY OF HAVERHILL  
MASSACHUSETTS

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-374-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

August 3, 2012

City Council President John A. Michitson  
& Members of the City Council

**RE: Transfer Order**

Dear Council President and Members of the City Council:

Enclosed, please find a transfer order for \$33,000. from Reserve for Capital Projects to city hall improvements and repairs for various capital projects.

I am requesting that the transfer for *replacement of city hall carpets to finish second floor, complete 3<sup>rd</sup> floor and front of treasury office, \$23,193.50* and a onetime cleaning of City Hall for \$5,000.00 for a total of \$28, 193.50 plus a standard 15% contingency of \$4, 806.50 for a total of \$33,000.

Additional information for each project is included with this letter. I recommend approval.

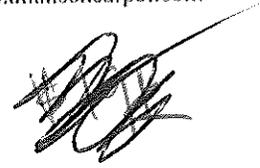
Very truly yours,

James J Fiorentini, Mayor

JJF/ik

Encl.

**Proposal**



November 22, 2011

To: City of Haverhill  
Office of the Mayor  
City Hall, Room 100  
Four Summer Street  
Haverhill, MA 01830-5876

Attn: David Van Dam

Re: 2<sup>nd</sup> Floor Carpet Replacement *+ 3<sup>rd</sup> floor*

Thank you for the opportunity to quote this project. We propose the following:

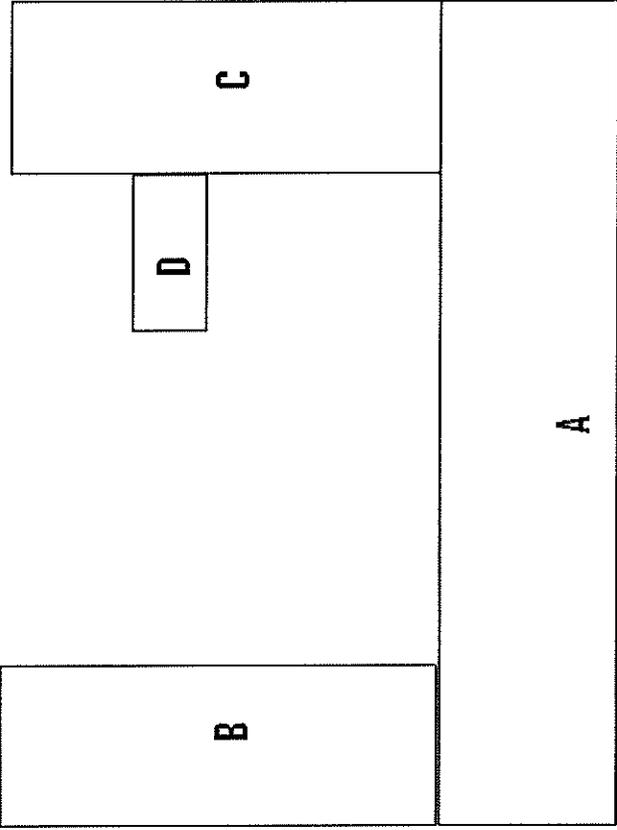
Supply and install InterfaceFLOR carpet tiles in style Cubic, color Balance, in hallways, and Johnsonite 6" vinyl cove base. Pricing includes rip up and recycling of existing carpet, minor floor prep per manufacturer's specifications, materials, adhesives, freight, and labor.

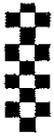
<u>Hallway</u>	<u>Price</u>
A	\$5,330.18
B	\$2,565.09
C	\$3,947.64
D	\$1,612.62

Please call with any questions.

Sincerely,

Andrea Hoehn





# J-n-R GUTTERS, INC.

*Free Estimates*

*Fully Insured*

**38 Lancaster Street Haverhill, MA 01830**  
**Siding\* Decks\* Gutters\* Replacement Windows**  
**ALL TYPES OF HOME IMPROVEMENT**  
**(978)-372-4088**

Andover, MA: (978) 475-3723  
Natick, MA: (508) 653-2200  
Woburn, MA: (781) 937-4212  
Boston, MA: (617) 423-3559  
Toll Free Ma: (800) 552-0030

Nashua, NH: (603) 595-2272  
Portsmouth, NH: (603) 433-1811  
Manchester, NH: (603) 666-5502  
Fax Number: (978) 372-0360  
Toll Free Nationwide: (800) 966-9238

Wednesday, August 01, 2012

**CITY HALL:**  
**STOCK LIST FOR ROOF FRONT ENTRY**

- 1 ROLL 50' X 100' RUBBER
- 1 ROLL 12" X 50' UN CURED EPDM FLASHING
- 1BOX 2" SCREWS
- 1 BOX 3" PLATES
- 2 - 5 GALON PAILS BONDING ADHESIVE
- 1 GALON OF PRIMER
- 30 FEET TERMINATION BAR
- 1 ROLL 10' X 100' ROLL 6" COVER TAPE
- 6 SHEETS 1/2" ISO ISULATION BOARD

**MATERIAL & LABOR COST FOR REPAIRS WOULD BE \$4,185.00**

**J-n-R GUTTERS**  
**KEVIN FRANCIS**

---

**V.P. OPERATIONS**  
978-372-4088 office  
978-372-0360 fax

# J-n-R GUTTERS, INC.

Free Estimates

Fully Insured

38 Lancaster Street Haverhill, MA 01830  
Siding\* Decks\* Gutters\* Replacement Windows  
**ALL TYPES OF HOME IMPROVEMENT**  
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Andover, MA: (978) 475-3723  
Natick, MA: (508) 653-2200  
Woburn, MA: (781) 937-4212  
Boston, MA: (617) 423-3559  
Toll Free Ma: (800) 552-0030

Nashua, NH: (603) 595-2272  
Portsmouth, NH: (603) 433-1811  
Manchester, NH: (603) 666-5502  
Fax Number: (978) 372-0360  
Toll Free Nationwide: (800) 966-9238

Wednesday, August 01, 2012

**CITY HALL:  
STOCK LIST FOR FASCIA, SOFFIT WORK FRONT ENTRY**

3 SHEETS PVC 4 X 8 X 1/2"  
2 - 1 X 12 X 18 PVC  
1 BOX WHITE COIL SIDING NAILS 2 1/2" (STAINLESS STEEL)

**MATERIALS \$ LABOR COST FOR REPAIRS WOULD BE \$4,325.00**

**J-n-R GUTTERS  
KEVIN FRANCIS**

---

**V.P. OPERATIONS**  
978-372-4088 office  
978-372-0360 fax  
978-771-7182 cell

**Proposal**

April 23, 2012

To: City of Haverhill

Office of the Mayor

City Hall, Room 100

Four Summer Street

Haverhill, MA 01830-5876

Attn: David Van Dam

Re: Treasury Office Carpet Replacement

Thank you for the opportunity to quote this project. We propose the following:

Supply and install InterfaceFLOR carpet tiles in style Cubic, color Balance, in front walkway area, and Johnsonite 6" vinyl cove base. Pricing includes rip up and recycling of existing carpet, minor floor prep per manufacturer's specifications, materials, adhesives, freight, and labor.

**TOTAL = \$1,612.62**

Please call with any questions.

Sincerely,

Andrea Hoehn

## David Van Dam

---

**From:** Robert De Fusco <rdefusco@cityofhaverhill.com>  
**Sent:** Thursday, August 02, 2012 3:14 PM  
**To:** David Van Dam  
**Subject:** Custodial Work

David,

I couldn't find any data on the one time cleaning of City Hall.

I would estimate a cost of \$3,500 - \$5,000.

Bob

DOCUMENT 22-C

22-C



**CITY OF HAVERHILL**

In Municipal Council July 24 2012

~~OFFERED~~

**MUNICIPAL ORDINANCE**

**CHAPTER 240**

**AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC**

**BE IT ORDAINED** by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, as amended, is hereby further amended as follows:

By inserting the words and numbers: "as revised on 07/19/2012," immediately following the words and numbers "Central Business District Parking Map dated 08/17/11" wherever said words and figures shall appear in Chapter 240.

The Central Business District Parking Map dated 08/17/11, as revised on 07/19/2012, is attached hereto and incorporated herein.

APPROVED AS TO LEGALITY

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

\_\_\_\_\_  
City Clerk



# Haverhill

Department of Public Works  
500 Primrose Street  
Haverhill, MA 01830  
Phone: 978-374-2360  
Fax: 978-374-2362  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

Michael K. Stankovich  
Director of Public Works  
[mstankovich@cityofhaverhill.com](mailto:mstankovich@cityofhaverhill.com)

Date: July 20, 2012

To: City Council President John A. Michitson and Members of the City Council

From: Michael K. Stankovich, Director of Public Works *MKS*

Re: Central Business District Parking Map Changes

After considerable review of the Central Business District Parking map by City staff, our parking consultant and parking vendor, Parking Commission, plus numerous meetings with downtown businesses, we are proposing the following parking map and ordinance changes:

1. Removed Pay Parking, Group D from KEY and changed west side of upper parking deck to same permit parking as all other city parking lots
2. Added discount (17%) for annual permit parking, or \$ 150.00 per year
3. Added nine (9) additional permit parking spaces to Haverhill Place parking lot
4. Added "first 15 minutes free" to Group A (On-street Parking)
5. Added (7) 30-Minute Spaces Located at the Southeast Corner of parking garage by Pentucket Bank

Attached please find a copy of the map with the proposed parking changes illustrated. We plan to attend the City Council meeting on August 7<sup>th</sup> to explain these proposed changes.

cc. Mayor James J. Fiorentini  
William Cox, City Solicitor



DOCUMENT 22-D

**CITY OF HAVERHILL**

In Municipal Council July 24 2012

~~PROCESSED~~

MUNICIPAL ORDINANCE

CHAPTER 240

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240-108, ARTICLE XVI. Parking Fees, Rates and Terms is hereby amended as follows:

By inserting the words and numbers: "as revised on 07/19/2012," immediately following the words and numbers "Central Business District Parking Map dated 08/17/11" where said words and figures shall appear in the attached CENTRAL BUSINESS DISTRICT PARKING FEES, RATES AND TERMS chart.

By adding the following words and numbers between the "15-minute limit" and the "2-hour limit" Parking Keys:

"30-minute limit 30 minutes N/A N/A N/A N/A N/A 8:00 am - 6:00pm";

By adding the word and number "15 minutes" after the Parking Key "Pay parking, Group A" under the heading "Free Period"; and

By adding the following: "\*\*\*\*\*" after figure "\$15.00" in the line beginning with "Permit Parking" and the following at the end of the chart:

"\*\*\*\*\* Parking permits may be obtained for an annual fee of \$150 per year."

APPROVED AS TO LEGALITY

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

---

 City Clerk

VEHICLES AND TRAFFIC

240 Attachment 1

City of Haverhill

Central Business District Parking Fees, Rates and Terms  
[Added 9-6-2011 by Doc. 23-H]

Parking Key - Restriction*	Free Period	Hourly Rate	Monthly Rate	Escalation After	Escalated Hourly Rate	Daily Maximum	Hours of Operation
Unrestricted	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Police business	N/A	N/A	N/A	N/A	N/A	N/A	N/A
15-minute limit	15 minutes	N/A	N/A	N/A	N/A	N/A	8:00 a.m. to 6:00 p.m.
2-hour limit	2 hours	N/A	N/A	N/A	N/A	N/A	8:00 a.m. to 6:00 p.m.
Pay parking, Group A	30 minutes	\$0.50	N/A	3 hours, 15 minutes	\$1.00	\$8.00	8:00 a.m. to 8:00 p.m. for all parking lot; 3:00 p.m. to 8:00 p.m. for all streets
Pay parking, Group B	30 minutes	\$0.50	N/A	N/A	N/A	\$6.00	8:00 a.m. to 8:00 p.m.
Pay parking, Group C	120 minutes	\$0.50	N/A	None	N/A	\$2.00	8:00 a.m. to 8:00 p.m., no overnight
Pay parking, Group D	N/A.	N/A	\$5.00	N/A	N/A	N/A	8:00 a.m. to 8:00 p.m., no overnight
Permit Parking**	N/A	N/A	\$15.00	N/A	N/A	N/A	24 hours per day

NOTES:

\* "Parking Key - Restriction" refers to those as shown on the Central Business District Parking Map dated 8/17/11, filed in the office of the City Engineer, Plan 2B/3418, a copy of which is also on file with the City Clerk, and the corresponding parking indicated therein, as amended from time to time.

\*\* Permit parking available to residents and employees in the Central Business District. Those residents who are handicapped, disabled or have attained age 60 shall pay 50% of the monthly rate for a parking permit.

COPY

55



DOCUMENT 55

**CITY OF HAVERHILL**

In Municipal Council April 17 2012

~~ORDER~~

**MUNICIPAL ORDINANCE**

**CHAPTER 240**

**AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC**

**BE IT ORDAINED** by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240-108, **ARTICLE XVI, Parking Fees, Rates and Terms** is hereby amended as follows:

By deleting the number and word "30 Min." under the heading "Free Period" on the attached **CENTRAL BUSINESS DISTRICT PARKING FEES, RATES AND TERMS** chart.

Also, by adding the following line after the line beginning with "Parking Permit":

"Visitor Permits\*\*\*            N/A.   N/A   N/A   N/A   N/A   N/A   24hrs./day"

and the following at the end of the chart:

"\*\*\*Visitor Permits for adjacent or specified nearby parking lots may be issued to the building owners of Phoenix Row/Phoenix Way and 25 Washington Square to be used solely by persons visiting or providing services to residents of these properties. Such Visitor permits shall not exceed twenty (20) to each property at any given time. The City reserves the right to revoke these Permits at any time."

APPROVED AS TO LEGALITY

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk

IN CITY COUNCIL: May 1 2012

PASSED

Attest: City Clerk

APPROVED:

Mayor

CITY COUNCIL

JOHN A. MICHITSON

*PRESIDENT*

ROBERT H. SCATAMACCHIA

*VICE PRESIDENT*

MICHAEL J. HART

WILLIAM H. RYAN

SVEN A. AMIRIAN

MICHAEL S. MCGONAGLE

WILLIAM J. MACEK

COLIN F. LEPAGE

MARY ELLEN DALY O'BRIEN



**CITY OF HAVERHILL**

HAVERHILL, MASSACHUSETTS 01830-5843

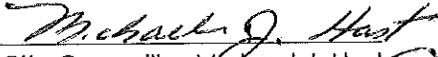
10.2.1

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[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

August 1, 2012

Mr. President and Members of the City Council

Councillor Michael J. Hart wishes to discuss the status of the ladder truck purchase for which the Council approved the bond on April 17, 2012.

  
City Councillor Michael J. Hart

## CITY COUNCIL

JOHN A. MICHITSON

PRESIDENT

ROBERT H. SCATAMACCHIA

VICE PRESIDENT

MICHAEL J. HART

WILLIAM H. RYAN

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## CITY OF HAVERHILL

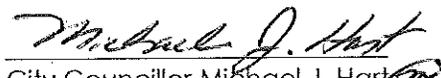
HAVERHILL, MASSACHUSETTS 01830-5843

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citycncl@cityofhaverhill.com

July 31, 2012

Mr. President and Members of the City Council

Councillor Michael J. Hart wishes to discuss problems associated with the initiation of the permit parking plan.

  
City Councillor Michael J. Hart

## CITY COUNCIL

JOHN A. MICHITSON

*PRESIDENT*

ROBERT H. SCATAMACCHIA

*VICE PRESIDENT*

MICHAEL J. HART

WILLIAM H. RYAN

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## CITY OF HAVERHILL

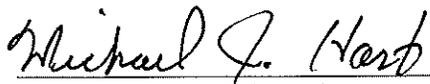
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July 27, 2012

TO: Mr. President and Members of the City Council

Councillor Michael Hart requests a discussion regarding the removal of a handicap parking space at 65 Howard Street as it is no longer needed.

  
City Councillor Michael J. Hart *MSH*

16-P



DOCUMENT 16-P

# CITY OF HAVERHILL

In Municipal Council June 22 2010

~~ORDERED~~ MUNICIPAL ORDINANCE CHAPTER

## An Ordinance Relating to Parking 65 Howard Street—Add 1 Handicap Parking Space)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-1302 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by adding the following:

LOCATION	REGULATION	HOURS/DAYS
<u>65 Howard Street</u>		
Add one space in front of # 65 Howard Street except for 1-24 hour handicap parking space at #65 Howard Street	No Parking	24 Hours

APPROVED as to legality:

\_\_\_\_\_  
City Solicitor

IN CITY COUNCIL: July 13 2010  
PASSED

Attest:

\_\_\_\_\_  
City Clerk

PLACED ON FILE for at least 10 days  
Attest:

\_\_\_\_\_  
City Clerk

APPROVED:

\_\_\_\_\_  
Mayor

## CITY COUNCIL

JOHN A. MICHITSON  
PRESIDENT

ROBERT H. SCATAMACCHIA  
VICE PRESIDENT

MICHAEL J. HART  
WILLIAM H. RYAN  
SVEN A. AMIRIAN  
MICHAEL S. MCGONAGLE  
WILLIAM J. MACEK  
COLIN F. LEPAGE  
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**DOCUMENTS REFERRED TO COMMITTEE STUDY**

#5-L/10	Communication from Councillor Macek requesting to propose the enactment of a Safe Building Ordinance.	NRPP	2/23/10
74-X/11	Communication from Co. Amirian requesting a discussion about proposed pig farm at Boxford Road	Planning & Dev.	9/27/11
4	Communication from Councillor Macek requesting a discussion regarding the proposed Monument Square traffic divider/island.	Planning & Dev.	1/3/12
12-E	Communication from Councillor Scatamacchia requesting to introduce Vincent Kissel to speak regarding safety issues at Kenoza Avenue and Newton Road	Planning & Dev	1/17/12
40-D	Communication from Councillor Daly O'Brien requesting a discussion re: the issue of charging an annual fee to non-profit properties in lieu of taxes with religious and government properties being exempt.	A & F	4/3/12
40-F	Communication from Councillor Daly O'Brien requesting to discuss lighting in the area of the parking garage	Public Safety	5/8/12
71	Ordinance – Waterfront Interim Planning Overlay District (WIPOD) Amend Section 255-7 and Add a new Section 255-18.2	Planning & Dev.	7/10/12