



CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, June 12, 2012 at 7:00 PM
City Council Chambers, Room 202

1. APPROVAL OF RECORDS OF THE PREVIOUS MEETING
2. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING
3. COMMUNICATIONS FROM THE MAYOR
 - 3.1. Communication from Mayor Fiorentini announcing a Public Shade Tree Hearing scheduled for June 20th at 7 pm, City Hall, Room 301 Attachment
4. UTILITY HEARING(S) AND RELATED ORDER(S)

NO SCHEDULE
5. APPOINTMENTS
 - 5.1. Confirming Appointments:

NO SCHEDULE
 - 5.2. Non-Confirming Appointments:
 - 5.2.1. Auxiliary Police Officers: *Sandra Colon*
Brandon J. Cote Attachment
6. PETITIONS
 - 6.1. Petitions:
 - 6.1.1. Application from Sebastian C. Iacono for a Special Permit to Build Within 500' of a Water Supply, Chadwick Pond – a deck extension at 42 South Lakeside av **Council Hearing July 10th**
Attachment
 - 6.1.2. Petition from National Grid requesting electric conduit location on Water st & Mill st including installation of a manhole at corner of Mill st & Ginty blvd; Plan 12913536 **Council Hearing June 26th**
Attachment
 - 6.1.3. Petition from National Grid requesting electric conduit location on Batchelders ct; Plan 13024494 **Council Hearing June 26th**
Attachment
 - 6.2. Applications:
 - 6.2.1. Application for placement of a *Bouncy House* from David Buckley/DJ's Variety, June 22-24th, 6 am to 11 pm at 363 Washington st (part of Currier Square) Attachment
 - 6.2.2. Application for Tag Day: Haverhill Lion's Club *Jul 14th* Attachment
 - 6.2.3. Application for Special License One Day, to sell All Alcoholic Beverages by Lynne Boudreau for a wedding at Winnekenni Castle, Friday, June 29th, 7 pm-11 pm Attachment



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6.3. Annual License Renewals:

- 6.3.1. Bowling license renewal; All Saints Parish, 120 Bellevue av, 10 lanes Attachment
- 6.3.2. Pool Table license (new); Ivan Yee, Grill 46, 46 Washington st, 3 tables Attachment
- 6.3.3. Sunday Pool Table license (new); Ivan Yee, Grill 46, 3 tables Attachment

7. HEARINGS AND RELATED ORDERS

- 7.1. Document 29, Application from Attorney Michael Migliori representing applicant/owner Sylvan Hill Development, LLC, for a *Special Permit* to build a cluster residential development of 29 single family homes on land on Forest st; Assessors Map 588, Block 422, Lots 1A, 3A, 4, 6C, 35, 36, 37 and 38; located in RM (residential medium) Zoning District

Favorable conditional recommendation from Planning Board and Planning Director

In Council Feb 28 2012

Continued from May 15 2012

Attachment

- 7.1.1. Related Communications and Materials Attachment

8. MOTIONS AND ORDERS

- 8.1. Ordinance re: Parking: Establish two 30 minute parking spaces in front of No. 155-159 Winter st, daily 11 am to 11 pm including Holidays **File 10 Days**
Attachment
- 8.2. Communication from Haverhill Retirement Board introducing two Orders re: Ch. 176 Acts of 2011, an Act providing for Pension Reform and Benefits Modernization Attachment
 - 8.2.1. Order: City Council Accept provisions of §29 of Ch. 176 of Acts of 2011. Allow minimum allowance contained in M.G.L. Ch. 32, § 12 (2)(d), Member Survivor Allowance, to be increased from \$250.00 per month to \$500.00 per month Attachment
 - 8.2.2. Order: City Council Accept provisions of §48 of Ch. 176 of Acts of 2011. This section amends M.G.L. Ch. 32, by adding § 90D 1/2, that will establish \$12,000.00 minimum retirement allowance for retirees who had been granted a "Superannuation, Accidental Disability or Ordinary Disability" Retirement and had completed 25 years or more of creditable service Attachment
- 8.3. Order to authorize Mayor to enter into and execute a certain lease agreement entitled Great American Lease Agreement on behalf of the City of Haverhill with Voice Systems for a Vertical Wave Phone System to be installed in the Police Station. Said agreement is for a period of 60 months Attachment
- 8.4. Transfer \$100,875 from Fire Department Salary to Fire Department accounts:



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Building Maintenance	\$53,875	
Protective Clothing	\$47,000	<u>Attachment</u>

8.5. Transfer \$40,000 from Police Budget, Salaries & Wages to Police Budget, Building Maintenance account
Attachment

8.6. Transfer \$200,000 from Police Budget, Salaries & Wages to Police Budget, Vehicle Replacement
Attachment

8.7. Appropriate from Free Cash \$723,091.68 & transfer to Water & Wastewater Capital Project funds:

Water Supply Fee	\$152,732.76	
Water Distribution Improvements	\$ 16,280.00	
Water Carbon Filters	\$ 167,000.00	
Water Treatment Plant Improvements	\$ 33,532.81	
Sewer Rehab & Repair	\$ 15,360.00	
WWTP Facility Rehab & Repair	\$308,186.11	
Sewer System Extension	\$ 30,000.00	<u>Attachment</u>

8.8. Order delete Document 86/2008 (Order relating to water & wastewater rates) in its entirety and insert in place thereof Rates for Water and Wastewater; Effective July 1 2012
Attachment

9. UNFINISHED BUSINESS OF PRECEDING MEETINGS

NO SCHEDULE

10. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES

10.1. Monthly Reports:

10.1.1. Abatement Report from Board of Assessors for month of May 2012
Attachment

10.2. Communications from Councillors:

NO SCHEDULE

11. RESOLUTIONS AND PROCLAMATIONS

NO SCHEDULE

12. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

12.1. Council Committee Reports:

NO SCHEDULE

12.2. Documents referred to Committee Study
Attachment

13. ADJOURN

CITY OF HAVERHILL
MASSACHUSETTS
OFFICE OF THE MAYOR
4 Summer Street
Room 100
Haverhill, MA 01830
(978) 374-2300
mayor@cityofhaverhill.com

DATE: June 7, 2012
TO: Margaret Toomey, City Clerk
FROM: James J. Fiorentini, MAYOR
RE: Public Shade Tree Hearing

Peggy:

Please be advised that a Public Shade Tree Hearing has been scheduled for Wednesday, June 20, 2012 at 7PM in Room 301, City Hall.

**City of Haverhill
Tree Warden
NOTICE OF PUBLIC HEARING**

In accordance with Massachusetts General Laws (MGL), Chapter 87, Public Shade Tree Law, Section 3 (Cutting of Public Shade Trees; Hearing; Damages), the **City of Haverhill Tree Warden will hold a Public Hearing regarding an application from National Grid to remove or prune public shade trees on June 20, 2012 at 7:00 P.M.** at City Hall, Room 301, 4 Summer Street, Haverhill. Any person interested or wishing to be heard on this matter should appear at the time and place designated.

The program included a tree-by-tree hazard assessment of public and private trees, along the main three-phase lines which serve the community. The work is recommended to remove hazard trees and prune for additional clearance in order to reduce tree outage problems affecting large numbers of customers served by these main lines. National Grid's arborists have identified thirty six (36) city trees for removal and two (2) city trees for pruning. City trees located within the public way that are designated for removal have been posted with a notice of public hearing in the field. Trees designated for pruning have been marked with a small blue ribbon.

The roads with city trees affected by the program are listed here: River Street – 22 removals and 1 trim, Merrimack Road – 1 removal, Bradley Avenue – 3 removals, Dale Street – 2 removals, and Carleton Street – 8 removals and 1 trim.

A complete list of town trees designated for removal or pruning including information about the location, size and species of the affected trees and the reason for removal or pruning, is available weekdays at City Hall or Department of Public Works, 500 Primrose Street, Haverhill during normal business hours or on-line at www.ci.haverhill.ma.us

City of Haverhill
Tree Warden

This tree has been posted on or before: June 6, 2012

Species: _____

Diameter: _____

THIS IS A LEGAL NOTICE – PLEASE DO NOT REMOVE

Ownership Key:
 CT = City of Town
 P = Private
 S = State
 M = Municipal

City of Haverhill

nationalgrid

Site ID	Street Name	House #	Location	Pole #	Owner	Dia.	Species	# Stem	Defect Condition	Work Proposed
City of Haverhill										
NE Hazard Tree Mitigation Program										
Hazard Tree Removal List										
Circuit #: 4312										
ND14	Wentworth Rd	570	AP	166	C	12	Black Cherry	2	Wound 5' up, interior decay, wire choked	Remove
ND18	River St	27 Rosebud		158-157	C	16	White Birch	1	Large cavity in base, hollow	Remove
ND26	Bradley Ave	119	AF	158-157	C	13	Ash	1	Internal decay by scar	Remove
ND26A	Bradley Ave	117	AF	11-10	C	33	Oak	2	Internal decay, decay and cavities in leads	Remove
ND31	River St	1259	AF	11-10	C	29	Oak	2	Decay in base, cavity in base, soft rot in cavity	Remove
ND34	Dale St	8	AP	138-137	C	33	Basewood	2	Decay in base, decay 10' up, hollow, ant activity - Trim off overhang	Trim
ND34	Dale St	8	AP	133	C	51	Locust	1	Hollow, cavity in back, internal decay, spreading steam in stem union	Remove
ND34	Dale St	8	AP	133	C	36	Locust	1	Cavity on front, decay on lead, internal decay	Remove
ND76	Carleton St	Lot	AF	3-4	C	18	Norway Maple	2	Hollow base, wound seeping sap on front, internal decay	Remove
ND76	Carleton St	51/55	AF	5-6	C	26	Maple	2	Decay in stem, cavities 10' and 15' up in main lead, internal decay	Remove
ND78	Carleton St	65	AF	6-7	C	16	Black Cherry	2	Dead tops, internal decay	Remove
ND78	Carleton St	65	AF	7-8	C	19	Maple	2	Cavity on base in back, hollow base	Remove
ND78	Carleton St	65	AF	7-8	C	16	Maple	2	Dead tops, internal decay	Remove
ND79	Carleton St	84	AF	8-9	C	26	Black Cherry	2	Dead tops, internal decay	Remove
ND90	Carleton St	Casablanca		11-12	C	17	Maple	3	Large cavity in base, internal decay, prune branches to below wire height	Trim
ND92	Carleton St	Lot		14-15	C	19	Maple	1	Hollow base from rotting stump, decay and cavities in leads	Remove
ND92	Carleton St	Lot		16-17	C	38	Maple	1	Large cavities in leads, internal decay, hollow branch union	Remove
ND92	Carleton St	Lot		16-17	C	15	Elm	1	Dead, limbs lying on neutral	Remove
TOTAL CITY-OWNED TREE REMOVALS: 16										
TOTAL CITY-OWNED TREE TRIMS: 2										
ND29	River St	1299		141-140	M	20	Poplar	2	Wasting wound on base, cavity in base, internal decay	Remove
ND30	River St	Lot		141-140	M	30	Silver Maple	2	Cavity in base, decay from cut stump	Remove
ND30	River St	Lot		140-139	M	13	River Birch	1	Decay in stem union, union full of dirt	Remove
ND30	River St	Lot		140-139	M	19	Ash	1	Internal decay, wound on front, broken limbs	Remove
ND30	River St	Lot		140-139	M	20	Ash	2	Decay in base from cut stump, decay in unions	Remove
ND30	River St	Lot		140-139	M	14	Box Elder	1	Cavity on base in back, internal decay	Remove
ND30	River St	Lot		140-139	M	14	Box Elder	1	Decay in base, decay in leads	Remove
ND30	River St	Lot		140-139	M	7	Ash	2	Decay in base and stem	Remove
ND30	River St	Lot		140-139	M	11	Ash	1	Cavity in base, hollow, internal decay	Remove
ND30	River St	Lot		139	M	9	Ash	1	Cavity in base, hollow, internal decay	Remove
ND30	River St	Lot		139	M	8	Ash	4	Cavity in base, hollow, internal decay	Remove
ND30	River St	Lot		139	M	8	Box Elder	1	Cavity 10' up, internal decay	Remove
ND30	River St	Lot		139	M	8	Box Elder	1	Cavity 10' up, internal decay	Remove
ND30	River St	Lot		139	M	7	Ash	1	Cavity in base, hollow, internal decay	Remove
ND30	River St	Lot		139-138	M	10	Elm	2	Decay in union, cavity full of dirt	Remove
ND30	River St	Lot		139-138	M	15	Ash	1	Decay in base, internal decay	Remove
ND30	River St	Lot		139-138	M	17	Silver Maple	2	Cavity in base, hollow, internal decay	Remove
ND30	River St	Lot		139-138	M	23	Ash	1	Cavity in base, hollow, internal decay	Remove
ND30	River St	Lot		139-138	M	7	Ash	1	Small cavity in base, hollow base dirt in base	Remove
ND30	River St	Lot		139-138	M	11	Ash	1	Decay in base	Remove
ND30	River St	Lot		139-138	M	16	Box Elder	1	Wound 4' up, internal decay	Remove
ND30	River St	Lot		139-138	M	16	Box Elder	1	Broken tops, decay in leads	Remove
TOTAL MUNI-OWNED TREE REMOVALS: 20										
TOTAL MUNI-OWNED TREE TRIMS: 0										
GRAND TOTAL REMOVALS: 36										
GRAND TOTAL TRIMS: 2										



JAMES J. FIORENTINI
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
WWW.CI.HAVERHILL.MA.US

June 7, 2012

City Council President John A. Michitson
& Members of the City Council

RE: Auxiliary Police appointments

Dear Mr. President and City Council Members:

I hereby appoint the following people as Auxiliary Police Officers. I certify that in my opinion these individuals are the appropriate persons to serve the City in this capacity based on their unique qualifications in the area of education, training, and experience. I make these appointments solely in the interest of the City of Haverhill. These appointments are effective immediately:

Sandra Colon
52 Washington St. 4B
Haverhill, MA 01832

Brandon J. Cote
64 Adelaide Ave.
Methuen, MA 01844

Very truly yours,


James J. Fiorentini
Mayor

JJF/ik



**HAVERHILL
POLICE DEPARTMENT
40 Bailey Blvd.
Haverhill, Massachusetts 01830**

Alan R. DeNaro
Chief of Police

TEL. (978) 722-1502
FAX. (978) 373-3981

June 7, 2012

Mayor James J. Fiorentini
Office of the Mayor
4 Summer Street – Room 102
Haverhill, MA 01830

Dear Mayor Fiorentini:

I have reviewed the following applicants for the position of Auxiliary Police Officer and have found them to be suitable for appointment. I would like to make these appointments as soon as possible.

Sandra Colon
52 Washington Street, 4B
Haverhill, MA 01832
Cell phone: ~~978-722-1502~~

Brandon J. Cote
64 Adelaide Avenue
Methuen, MA 01844
Cell phone: ~~978-373-3981~~

Should you have any questions please feel free to contact me.

Sincerely,

Alan R. DeNaro
Chief of Police

APPLICATION FOR SPECIAL PERMIT TO BUILD WITHIN 500 FEET
OF WATER SUPPLY

6.1.1

This application must be typewritten, filed in duplicate and
accompanied by a plan of the affected premises

Hearing July 10 2012

May 24, 2012

To the City Council of the City of Haverhill

The undersigned petitions the City Council for a special permit to build
within 500 feet of a water supply. CHADWICK POND

APPLICANT Sebastian C. Iacono 40 Meadowview Road North Andover, MA 01845
Full Name Address

OWNER Sebastian C. Iacono 40 Meadowview Road North Andover, MA 01845
Full Name Address

1. LOCATION OF PREMISES 42 South Lakeside Ave Haverhill, MA 01830

2. ASSESSORS PLAT MAP 753 Block 1, Lot 46

3. DIMENSIONS OF LOT 70.00 153.59 10,656
Frontage Depth Square Feet

4. ZONING DISTRICTS IN WHICH PREMISES ARE LOCATED RH SC

5. HOW LONG HAVE YOU OWNED ABOVE PREMISES? 50+ Years

6. HOW MANY BUILDINGS ARE NOW ON THE LOT? 1

7. GIVE SIZE OF EXISTING BUILDING 16' Wide x 37 1/2' Long

PROPOSED BUILDING 16' X 8' Deck Extension

8. STATE PRESENT USE OF PREMISES 16' x 8' Concrete Pad

9. STATE PROPOSED USE OF PREMISES 16' x 16' Deck

10. GIVE EXTENT OF PROPOSED ALTERATIONS Addition of a 16' x 8' Deck

to an existing 16' x 8' Concrete Pad. New deck would be 16' x 16'

11. STATE REASONS FOR SPECIAL PERMIT

No application will be acted upon unless the application has been reviewed
by the Building Inspector and all other requirements completed.

I hereby agree to pay the City Clerk any additional necessary fee connected
with this application.

Fee \$125.00

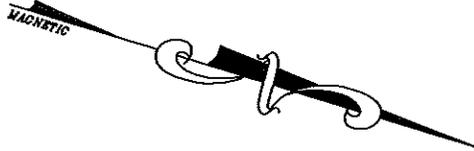
Sebastian C. Iacono
Signature

40 Meadowview Rd, N. Andover, Ma 01845
Address

978 686-2294
Phone No.

[Signature]
Building Inspector

CHADWICK POND



ASSESSOR INFORMATION:
TAX MAP 753 BLOCK 1 LOT 46

% LOT COVERAGE

HOUSE: 723 S.F.±
PROP. DECK: 256 S.F.±

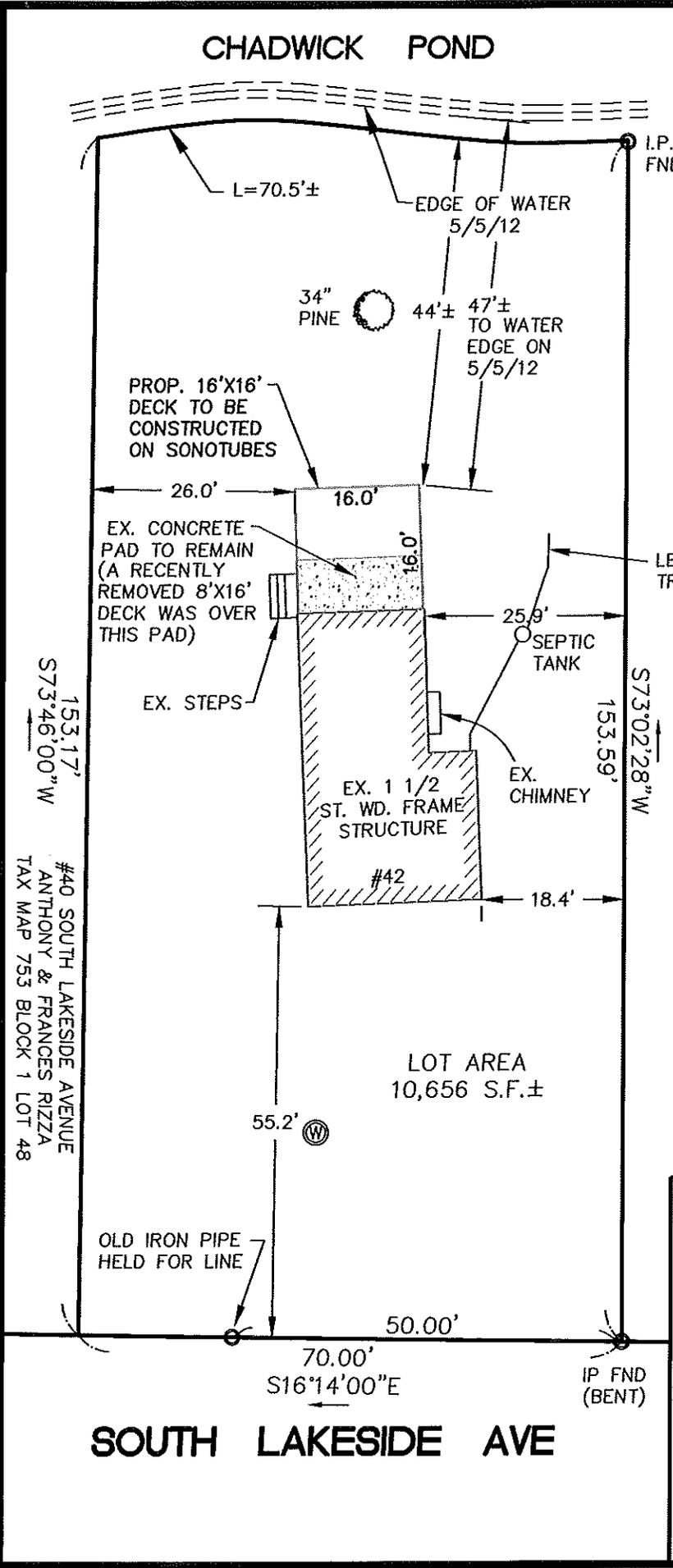
TOTAL: 979 S.F.± (9.2%)

I CERTIFY THAT THE STRUCTURES SHOWN WERE LOCATED BY AN INSTRUMENT SURVEY AND EXIST ON THE GROUND AS SHOWN.



#44 SOUTH LAKESIDE AVENUE
HARRY & DONNA SHAW
TAX MAP 753 BLOCK 1 LOT 44

153.17'
S73°46'00"W
#40 SOUTH LAKESIDE AVENUE
ANTHONY & FRANCES RIZZA
TAX MAP 753 BLOCK 1 LOT 48



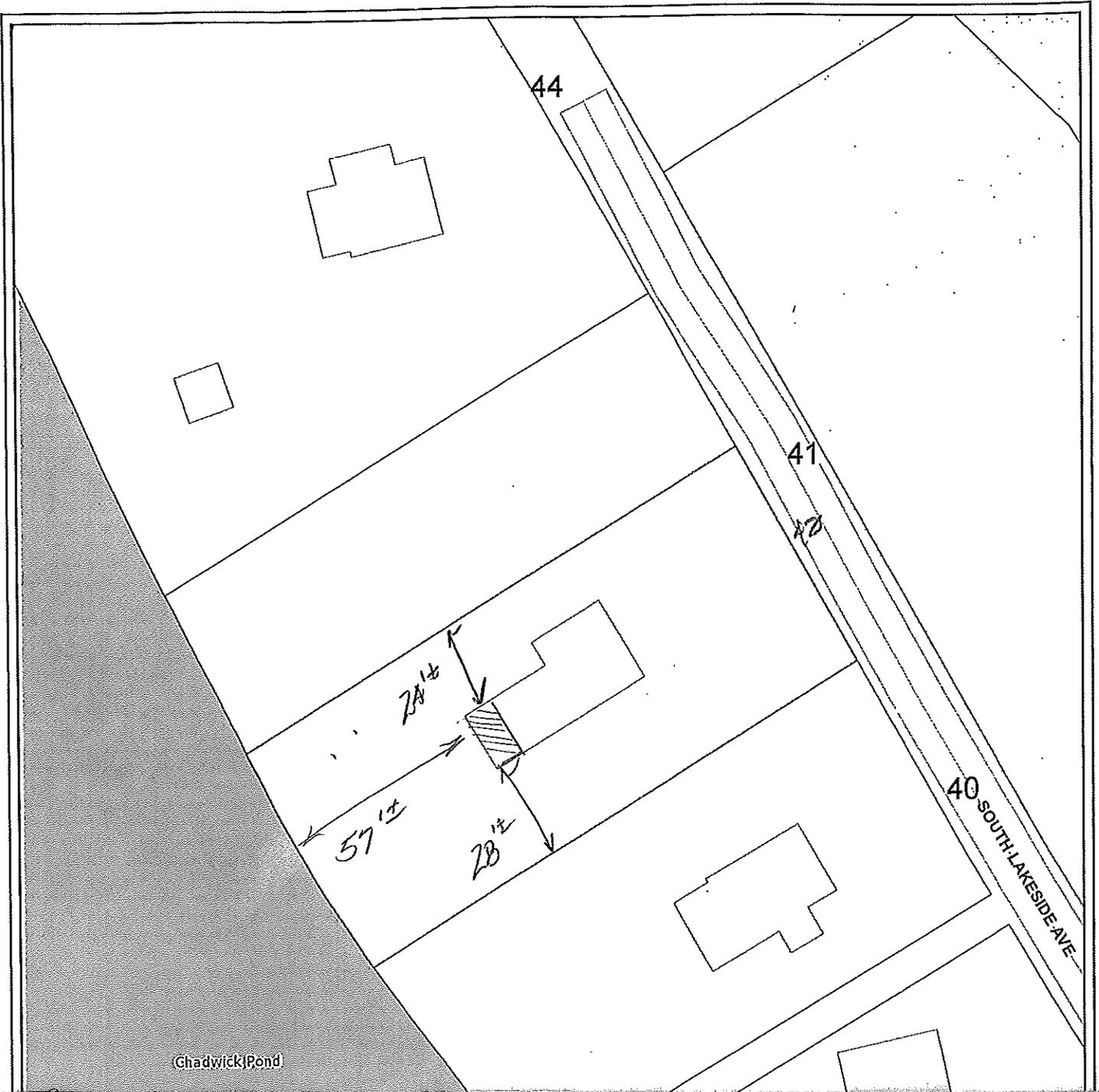
LOT AREA
10,656 S.F.±

PLOT PLAN OF LAND
42 SOUTH LAKESIDE AVE
HAVERHILL, MASS

PREPARED BY:

JOHN D. SULLIVAN III, P.E.
22 MOUNT VERNON ROAD
BOXFORD, MA 01921
(978) 352-7871

SCALE: 1"=20' DATE: 5/7/12



PROPOSED DECK 8x16 OPEN DECK

Conservation Department Review

Health Department Review

L.G.
5-30-12

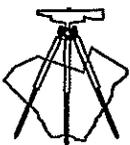
BUILDING PERMIT PLOT PLAN

Address 42 SOUTH LAKESIDE AVE

Plan 753 Block 1 Lot 46

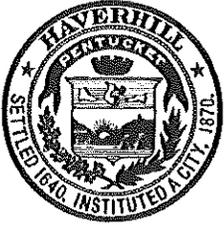
Zone _____ Scale 1 IN. = 40 FT.

© Date 31 211010 By TCL



This sketch is based on information on file in the City Engineer's Office. The applicant is responsible for all applicable information hereon.

Revised 3-30-2012 KPS



Haverhill

Board of Health
Inspection Services
School Nurse Leader
Community Health Coordinator
Phone: 978-374-2325
978-374-2341
978-374-2338
978-374-2430
Fax: 978-374-2337
bdufresne@cityofhaverhill.com

5/30/2012

MEMO:

To: Richard Osborne – Building Inspector
From: Les Godin – Health Department

Re: Application for Special Permit for 42 South Lakeside Ave

I have reviewed the proposal for the construction of an open season porch at the above location. The septic system and well locations have been documented and a limited inspection has been performed on the septic system.
I expect no conflict with the septic system with regard to the proposed deck.
This Department has no objections regarding the proposed deck at this time.

INVOICE

May 7, 2012

John (Jack) Sullivan
22 Mount Vernon Road
Boxford, MA 01921
(978) 352-7871

Sam Iacono
40 Meadowview Road
North Andover, MA 01845

Project: 42 South Lakeside Avenue, Haverhill

Sam;

Enclosed are two (2) copies of the Certified Plot Plan for the above referenced property. If you have any questions or need any assistance with the City just let me know.

The following is a breakdown of engineering and survey services provided to date.

<u>Task:</u>	<u>Cost:</u>
1) Prepare Certified Plot Plan showing proposed deck (16'x16')	\$800.00
Total Due:	\$800.00

Please make check payable to: John Sullivan
And mail to the above address within 30 days

Thank you

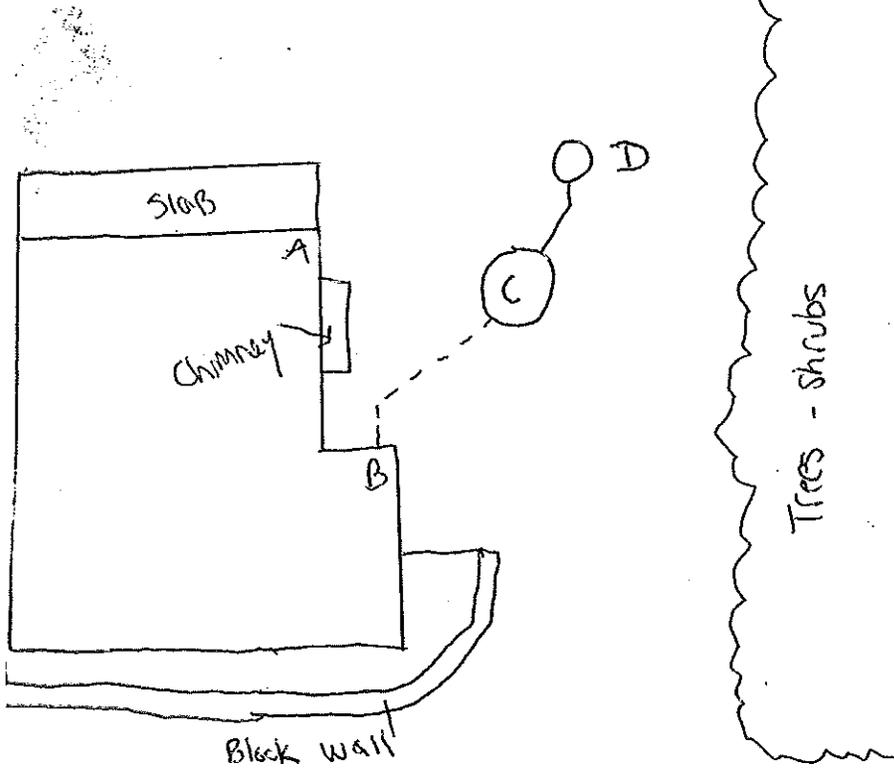
J and S Development Corp

DbA / Stewart's Septic Service

58 South Kimball Street

Bradford, MA 01835

42 SO. LAKESIDE AVE
HAVERHILL



B - C 16

A - C 13

A - D 14

B - D 30'

Front

D is end of leaching trench
C is septic tank

Stewart's Septic Service
(978) 372-7471

Andover Septic
(978) 475-2593

Stratham Hill Septic
(603) 772-5548

Roto-Ram
(978) 452-9022

58 South Kimball Street, Bradford, MA 01835

Date of Service 4/12/12		PAY FROM THIS BILL	
Customer Name: Tacono		<input type="checkbox"/> Reg. <input type="checkbox"/> N/C	Nature of Service <input type="checkbox"/> Reg. Maint. <input type="checkbox"/> Emergency <input type="checkbox"/> Day <input type="checkbox"/> Night
Service Location: 42 SO. Lakeside Ave		Septic Tank Pumping and Cleaning <i>"Done the Right Way"</i> Not Responsible for Covers or Irrigation Systems	
Phone: 978 686 2294			
Contact:			
Billing Address:			
City: Haverhill, MA	Zip:		
Special Instructions		<input type="checkbox"/> Completed <input type="checkbox"/> Incomplete Reason: check # 883	
Per: _____ AM/PM			
Services Rendered		Observations	Drain Cleaning
Vacuum Pumping <input type="checkbox"/> Septic Tank <input type="checkbox"/> Drywell <input type="checkbox"/> Leech Pit / Overflow <input type="checkbox"/> D-Box <input type="checkbox"/> Pump Chamber <input type="checkbox"/> Grease Trap <input type="checkbox"/> Catch Basin <input type="checkbox"/> Portable Toilet <input type="checkbox"/> Other _____ Qty: _____ Size: <input type="checkbox"/> Under 1000 gallons <input type="checkbox"/> 1000 gallons <input type="checkbox"/> 1500 gallons <input type="checkbox"/> 2000 gallons <input type="checkbox"/> 3000 gallons <input type="checkbox"/> 4000 gallons <input type="checkbox"/> 5000 gallons <input type="checkbox"/> Other _____		<input type="checkbox"/> Good Condition <input type="checkbox"/> Leechfield Runback <input type="checkbox"/> Ridding High (liquid level) <input type="checkbox"/> Full to Cover <input type="checkbox"/> Excessive Solids Top / Bottom <input type="checkbox"/> Use No Powdered Soap <input type="checkbox"/> Heavy Grease <input type="checkbox"/> Roots <input type="checkbox"/> Suggest Electric Rootering <input type="checkbox"/> Van Called <input type="checkbox"/> Other _____	<input type="checkbox"/> Main Line <input type="checkbox"/> Toilet Bowl <input type="checkbox"/> Kitchen Sink <input type="checkbox"/> Bathtub / Shower <input type="checkbox"/> Vanity <input type="checkbox"/> Floor Drain <input type="checkbox"/> Vent <input type="checkbox"/> Sewer Jet <input type="checkbox"/> Other _____ Footage: _____
Misc.			
<input type="checkbox"/> Digging Charge _____ ft./in. * <input type="checkbox"/> Location <input type="checkbox"/> Service Call <input type="checkbox"/> Labor <input type="checkbox"/> Waiting Time * Digging Charge is Per Driver Discretion		<input type="checkbox"/> Backhoe _____ hrs. <input type="checkbox"/> Consultation <input type="checkbox"/> Estimate <input type="checkbox"/> Portable Toilet Rental <input type="checkbox"/> Baffle	<input type="checkbox"/> Inspection <input type="checkbox"/> Certification: P/F Reason: _____ <input type="checkbox"/> Pump Repair <input type="checkbox"/> Repair <input type="checkbox"/> Chemical Treatment <input type="checkbox"/> Other _____
Description of work		Locate System	
Recommendations		Terms of Payment	
Vacuum Pumping _____ Yr. _____ Month Drain Cleaning _____ Yr. _____ Month		NET 15 DAYS	
Terms & Conditions		Parts	
<input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> Credit _____		Tax	
1. Not responsible for damage beyond curb line. 2. All complaints shall be reported within 48 hours.		Discount	
3. 1.5% per month will be charged to accounts past due. 4. The purchaser agrees to pay all cost of collection.		Total	
		\$ 400.00	

Customer Signature *[Signature]*

Serviceman *[Signature]*

6.1.2
Hearing June 26
2012

Questions contact – Jason Dwyer- 978-725-1509

Petition of the NATIONAL GRID
Of NORTH ANDOVER, MASSACHUSETTS
For Electric conduit Location:

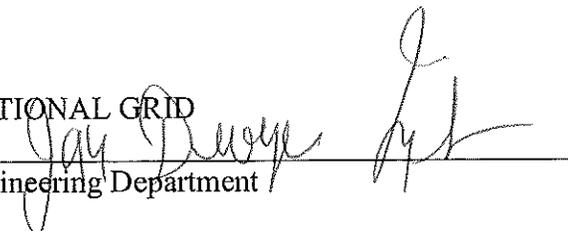
To the City Council of Haverhill, Massachusetts

Respectfully represents the NATIONAL GRID of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked – Water & Mill Street-Haverhill Massachusetts.

12913536 - National grid is seeking permission to install conduit from existing manhole A-80 on Water St to pole 40 Mill St including the installation of a manhole at the corner of Mill St and Ginty Blvd.

Location approximately as shown on plan attached

NATIONAL GRID
BY 
Engineering Department

Dated: May 25, 2012

nationalgrid

May 25, 2012

City of Haverhill
City Clerks Office
Room 118 City Hall
Haverhill Ma 01830-5880

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID covering the installation of underground facilities.

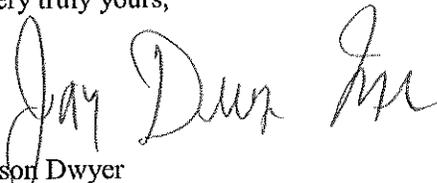
If you have any questions regarding this permit please contact:

Jason Dwyer- 978-725-1509

If this petition meets with your approval, please return an executed copy to:

National Grid Contact: Maureen Smith; 1101 Turnpike Street; North Andover, MA 01845

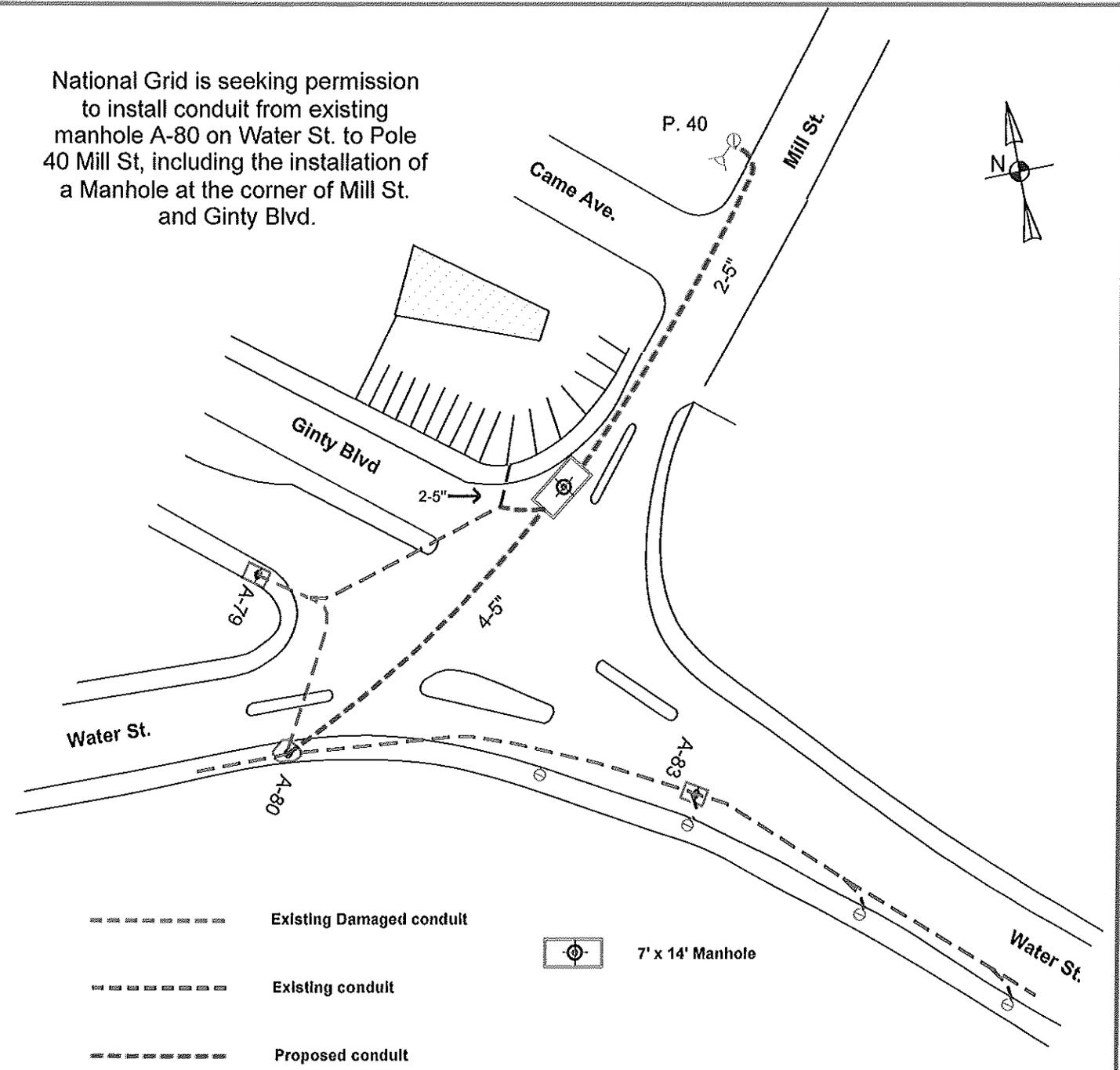
Very truly yours,

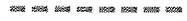
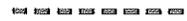
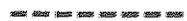
A handwritten signature in black ink that reads "Jason Dwyer". The signature is written in a cursive, flowing style.

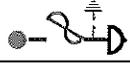
Jason Dwyer
Supervisor, Distribution Design

Enclosures

National Grid is seeking permission to install conduit from existing manhole A-80 on Water St. to Pole 40 Mill St, including the installation of a Manhole at the corner of Mill St. and Ginty Blvd.



-  Existing Damaged conduit
-  Existing conduit
-  Proposed conduit
-  7' x 14' Manhole

UNDERGROUND PETITION			
 Urd Pole	 3-Phase Pad	Date: 5/17/12	
 Manhole	 Xfmr Foundation		
 Pull Box	 Existing Ug conduit/ Wire	Plan Number: 12913536	
 Hand Hole	 Proposed Ug Conduit/ Wire	To Accompany Petition Dated: XX/XX/XX	
	 Existing damaged conduit	To The: City Of Haverhill, MA	
 Street Light	 Poles	For Proposed: UG conduit & wire Location: Water & Mill St.	
DISTANCES ARE APPROXIMATE		Date Of Original Grant:	

6.1.3
Hearing June 26
2012

Questions contact – Vahram Dolkhayan-781-907-3282

Petition of the NATIONAL GRID
Of NORTH ANDOVER, MASSACHUSETTS
For Electric conduit Location:

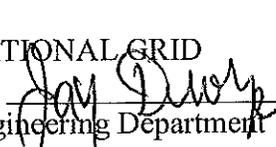
To The City Council of Haverhill Massachusetts

Respectfully represents the NATIONAL GRID of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked – Batchelders Ct-Haverhill Massachusetts

The following are the streets and highways referred to:

13024494 Batchelders Court –To install 3 street light bases with hand holes and conduit on Batchelders Ct, from existing MH B-42 located on Essex St.
Location approximately as shown on plan attached

NATIONAL GRID
BY 
Engineering Department

Dated: June 4, 2012

nationalgrid

June 4, 2012

City of Haverhill
City Clerks Office
Room 118 City Hall
Haverhill Ma 01830-5880

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID covering the installation of underground facilities.

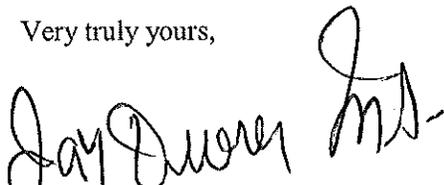
If you have any questions regarding this permit please contact:

Vahram Dolukhanyan 781-907-3282

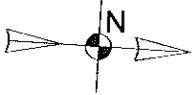
If this petition meets with your approval, please return an executed copy to:

National Grid Contact: Maureen Smith; 1101 Turnpike Street; North Andover, MA 01845

Very truly yours,

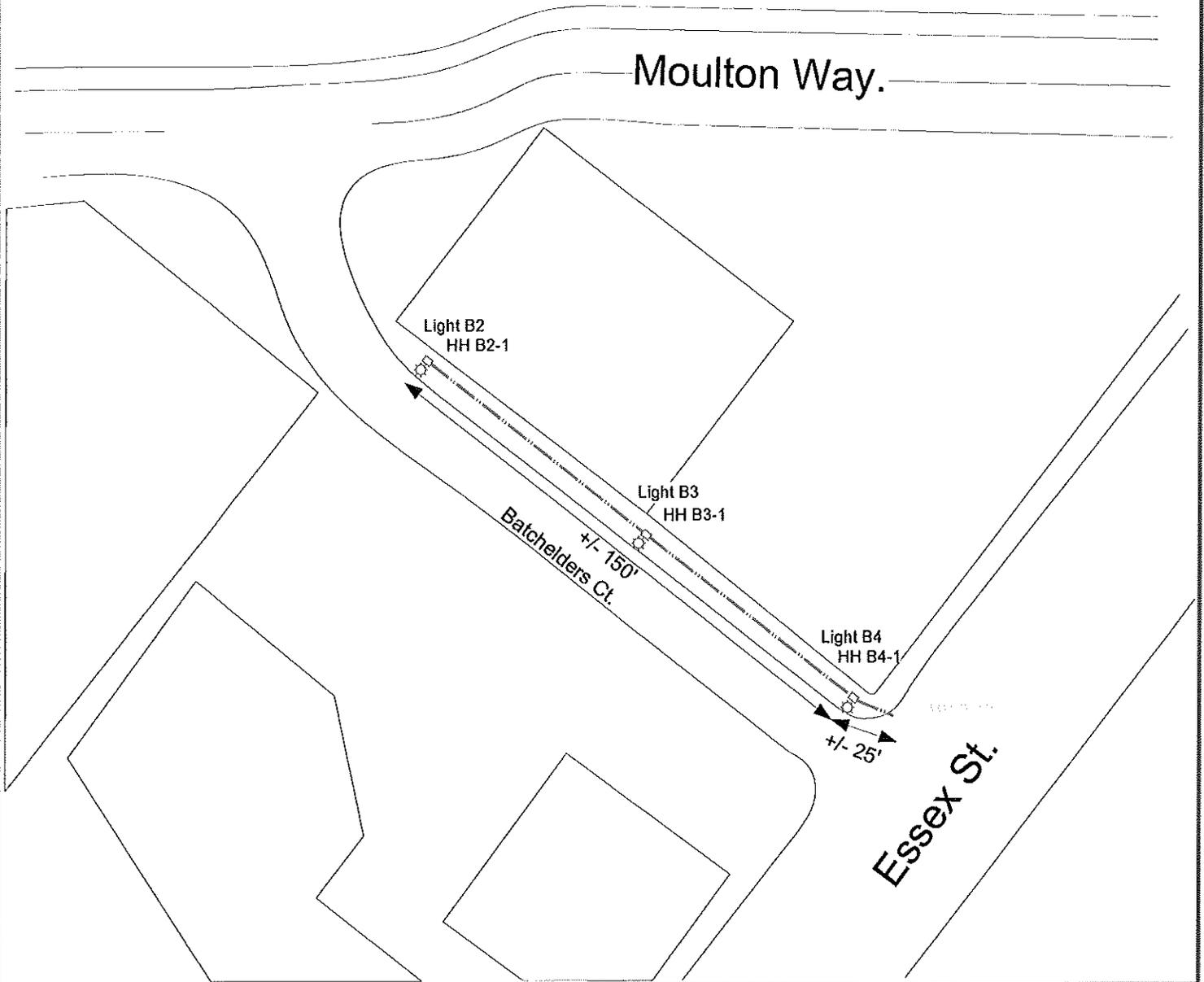

Jason Dwyer
Supervisor, Distribution Design

Enclosures



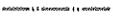
Town of Haverhill to Install 3 street light bases with hand holes and conduit on Batchelders Ct. from existing MH B-42 located on Essex St.

1/6



UNDERGROUND PETITION

nationalgrid

	Proposed Street Lights		3-Phase Pad
	Proposed Hand Holes		Xfmr Foundation
	Proposed Street Light Wire		Primary Ug Wire
			Secondary Ug Wire
			Man Hole

Date: 6/1/2012

Plan Number: WR#13024494

To Accompany Petition Dated:

To The: City **Of** Haverhill

For Proposed: Lights **Location:** Batchelders Ct.

Date Of Original Grant:

DISTANCES ARE APPROXIMATE

Request for Bouncy House

6.2.1



City of Haverhill

Application for Permit

Name of Organization	D. J. Variety		
Address of Organization	363 Washington St Haverhill		
Requesting Permit for (List Type of event)	Platinum of "Bouncy House"	Date & Time	Nov 22, 23, 24 th 7:00am - 11:00pm
Location of Event	363 Washington St (part of CURKHA Square)		
Authorized or Contact Person	David Beckley	Telephone/Cell #/Pager # (Indicate if pager)	978 me back

(To be completed for use of City Property/Outdoor Activity and other Special Events)

Approval of Fire Chief (Where applicable)			
Approval of the Recreational Director Required for all recreational facilities	Signature	Date	Comments/Restrictions
Approval of the Chief of Police Required for all OUTDOOR EVENTS I.e.: Parades/Carnivals/Community Events	<i>[Signature]</i> Signature	6/12/12 Date	

General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts, dues, claims and demands both in law and equity, more especially any and all claims as a result of the issuance of this permit and or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized Agent of Organization: David Beckley Date: 6/6/12

Signature Witnessed by: _____ Date: _____

City Council will hear request for application on: _____ (date) _____ (time)
Applicant must attend Yes [] No []

Office Use

Permit

Permit approved on: _____	Proof of Insurance _____	# Detail Officers _____
Policy Number/Exp. Date		
Attendance Limited to: _____	Other Restrictions/requirements: _____	
Signed: _____	Issued on: _____	Seal
City Clerk		

CITY OF HAVERHILL

Honorable President and Members of the Municipal Council:

Date: JUN 04 2012

The undersigned respectfully asks to receive a license for TAG DAYS:

(3 Consecutive Days Only, one of which may include solicitation on a public way)

Haverhill Lions Club
Organization

July 14
Date(s)

Thomas Palmaccio
Signature

July 14
Date - Solicitation on a Public Way

17 CORNELL RD
Residence

Canister

10.00
Fee

Tag

Street Locations:

Off Street Locations:

Rosemont St and Main St _____

Rte. 121 & Rte. 125 - Main St _____

Lowell Ave and River St _____

Water St and Mill St _____

South Main St & Salem St
(Bradford Common) _____

Main St & Kenoza Ave
(Monument Square) _____

Recommendation by Police Chief

Approved
Denied

[Signature]
Police Chief

In Municipal Council, _____

Attest _____
City Clerk



Haverhill

RECEIVED

2012 MAY -7 A 9:12

License Commission, Room 118
Phone: 978-420-9751 Fax: 978-373-8490
License_comm@cityofhaverhill.com

CITY CLERK'S OFFICE
CITY HALL

APPLICATION FOR SPECIAL LICENSE ONE DAY FOR THE SALE OF ALCOHOLIC BEVERAGES

Date of Request: MAY 07 2012

Official Use ONLY:	
FEE: \$ <u>165</u>	PAID: \$ <u>165</u>
ISSUED: _____	LIC#: _____

Please mark (X) which type of Special License you are applying for:

Wines and Malts ONLY
(\$100 Fee & \$40 Application)

ALL Alcoholic Beverages
(\$125 Fee & \$40 Application)

Bullhead BARS

NAME OF ORGANIZATION	
<u>wedding</u>	<u>978-609-4075</u>
Name of Event	Applicant's Phone Number
<u>June 29, 2012</u>	<u>Winniekeni Castle</u>
Date of Event	Location of Event
<u>Lynne Bondreau</u>	<u>6pm - 11pm</u>
Name of Applicant	Time of Event
<u>42 Kenosa St Haverhill</u>	<u>bdrlynn@yahoo.com</u>
Applicant's Mailing Address	Applicant's Email

Approval

<u>[Signature]</u> Chief of Police	<u>5/12</u> Date	<u>Joseph C Edwards</u> License Commission	<u>6-08-12</u> Date
_____ City Council (City Property)	_____ Date	_____ Mayor (City Property)	_____ Date

CITY OF HAVERHILL

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a License:

BOWLING

Place of business being:

10 Lanes

ALL SAINTS PARISH

120 Bellevue Ave, Haverhill, MA, 01832

Rev. Timothy E. Kearney
PRINT APPLICANT NAME

HAVERHILL, June 5 2012

OFFICE USE ONLY

RENEW

No. _____

FEE \$ 330.00

IN MUNICIPAL COUNCIL, _____

ATTEST:

_____, CITY CLERK

APPROVED ✓

DENIED _____

[Signature]

POLICE CHIEF

City of Haverhill

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a License

Pool Table - 3 Tables

place of business being

Grill 46 at 46 Washington St

Ivan Yee Applicant
1 Dunham Drive Andover Ma Residence

MAY 3 1 2012

Haverhill 20

Tel: 978-556-9801

RENEW

SS# On Back

DOB: On Back

No. 4

Fee 120.00

In Municipal Council, _____ 19

Attest:

_____, City Clerk.

Approved ✓

Denied

[Signature] Police Chief

City of Haverhill

Honorable President and Members of the Municipal Council:

SUNDAY

The undersigned respectfully asks that he may receive a License

Pool table - 3 Sunday
Pool Tables

place of business being

Crill 46 at 46 Washington St

MAY 3 1 2012

Ivan Yee

Ducham Dr Andover Ma
Applicant
Residence

Haverhill _____

20 _____

Tel: 978-556-9811

RENEW

SS# On Back

DOB: On Back

No. _____

Fee \$100.00

In Municipal Council, _____ 19

Attest:

_____, City Clerk.

Approved ✓

Denied _____

[Signature]
Police Chief

In Council Feb 28 2012²⁹
Favorable Rec attached

Hearing
FIORELLO & MIGLIORI
ATTORNEYS AT LAW

7.1
May 15 2012

K
KAREN L. FIORELLO
kfiorello@fimilaw.com

FIREHOUSE CONDOMINIUMS
18 ESSEX STREET
HAVERHILL, MASSACHUSETTS 01832
TEL 978/373-3003 FAX 978/373-3066
February 22, 2012

MICHAEL J. MIGLIORI
mmigliori@fimilaw.com

John Michitson, President
Haverhill City Council
City Hall, 4 Summer Street
Haverhill, MA 01830

Re: Sylvan Hill Crossing
Owner: Sylvan Hill Development, LLC
1501 Main Street, Unit 47, Tewksbury, MA 01876

Land on Forest Street
Special Permit, Cluster Residential Development

Dear Mr. Michitson:

Please be advised this office represents Sylvan Hill Development, LLC, Applicant/Owner regarding the property located on Forest Street and being shown as Haverhill Assessor's Map 588 Block 422 Lots 1A, 3A, 4, 6C, 35, 36, 37 and 38.

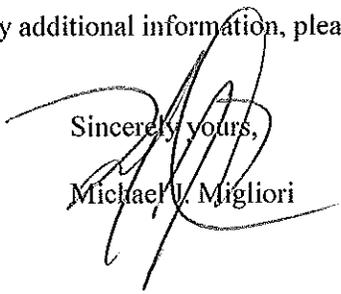
Sylvan Hill Development LLC is requesting a Special Permit from the City of Haverhill to construct twenty-nine (29) single family homes in a cluster residential development as set forth in the Haverhill Zoning Ordinance Chapter 255 Section 94.

The property is shown in Haverhill Assessor's Map 588 Block 422 Lots 1A, 3A, 4, 6C, 35, 36, 37 and 38 and is located in RM Zoning District.

Kindly refer this matter to the Planning Board for its review. I have enclosed the appropriate plans and fees in connection with the requested Special Permit.

Should you have any questions, or need any additional information, please don't hesitate to contact me.

Sincerely yours,


Michael J. Migliori

MJM/dma
Enc.

c.c.: Russell Ahern
Robert Ahern
Stephen Stapinski

IN CITY COUNCIL: February 28 2012
REFER TO PLANNING BOARD and
VOTED: that COUNCIL HEARING BE HELD MAY 15 2012

Attest:

City Clerk

Legal Description

See Haverhill Assessor's Map 588 Block 422 Lots 1A, 3A, 4, 6C, 35, 36, 37 and 38.

100209

KAREN L. FIORELLO
kfiorello@fimilaw.com

FIORIELLO & MIGLIORI
ATTORNEYS AT LAW

MICHAEL J. MIGLIORI
mmigliori@fimilaw.com

FIREHOUSE CONDOMINIUMS
18 ESSEX STREET
HAVERHILL, MASSACHUSETTS 01832
TEL 978/373-3003 FAX 978/373-3066

March 9, 2012

Hand Delivered

John Michitson, President
Haverhill City Council
City Hall, 4 Summer Street
Haverhill, MA 01830

Re: Sylvan Hill Crossing
Owner: Sylvan Hill Development, LLC

Land on Forest Street
Special Permit, Cluster Residential Development

Dear Mr. Michitson:

Please be advised that this office, on behalf of the applicant, Sylvan Hill Development, LLC, hereby waives the statutory requirement for the City Council to hold a hearing on the matter within sixty-five (65) days.

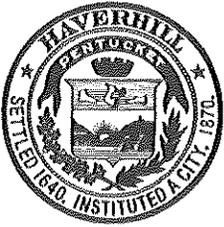
Should you have any questions, please don't hesitate to contact me.

Sincerely yours,

Michael J. Migliori

MJM/dma

c.c.: Russell Ahern
Robert Ahern
Stephen Stapinski



Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax:978-374-2315
wpillsbury@cityofhaverhill.com

May 11, 2012

TO: City Council President John A. Mitchison and members of the Haverhill City Council

FROM: William Pillsbury, Jr. Economic Development and Planning Director

SUBJECT: Cluster Special permit for Sylvan Hill(Forest Street)-29 lots

At its meeting of April 11, 2012, the Haverhill Planning Board voted a conditional favorable recommendation to the City Council for the proposed cluster special permit. The minutes of the public hearing are attached for your review.

The role of the Board was to conduct a public hearing to make a recommendation to the city council relative to the special permit. The proposed project represents a proposal for 29 units of cluster style single family homes along Forest Street.

The city departments have reviewed the project and their reports are contained in your packages. The project complies with the zoning requirements for a cluster style development, in particular the requirements for open space treatment, and service by city water and sewer. The developer has additionally committed to convey to the city a portion of the site as dedicated open space, and further will grant to the city a walking trail easement on the open space land reserved for recreational purposes.

The project if approved for a special permit by the city council must then be filed for a full definitive plan with the planning board at which time the detailed design for roadways, water sewer drainage etc. will be presented pursuant to the city of Haverhill subdivision regulations.

Specifically, I recommend that the Council as part of its approval of a special permit include as conditions the following: 1.) letter from the city engineer and water/waste water dept.2.) letter from the fire department 3.) letter from conservation 4.) letter from the Building Dept. 5.) any additional comments or conditions deemed necessary

11 Nov 11

by the city council, 6.) an umbrella condition that the project comply with all the requirements of zoning code 255-94.

Each of the above specific items if adopted as conditions will be required to be incorporated into and complied with in the definitive plan filing.

As Planning Director, I believe this project is in the best interest of the City of Haverhill in that it balances the density on the site with significant commitment to open space.. Additionally the project affords the city the opportunity to own and control open space as a means of expanding our future greenbelt and trails opportunities.

Specifically, pursuant to zoning ordinance Ch. 255-80 (as applicable) the following findings must be made relative to the project:

the request meets all pertinent conditions listed in article XI of the ordinance;
the request is desirable to the public convenience or welfare;

the request will not impair the integrity or character of the district or adjoining zones nor be detrimental to the health, morals or welfare and will be in conformity with the goals and policies of the master plan;

The requested use provides for the convenience and safety of vehicular and pedestrian movement within the site and in relation to adjacent streets;

The requested use provides for adequate methods of disposal for sewage refuse and other wastes and adequate methods for storm water and drainage;

The requested use provides for adequate off street loading and unloading of service vehicles;

The requested use preserves historical buildings and uses.

Proposed conditions and stipulations:

I offer the following recommended conditions be made part of the special permit approval:

Require that the developer comply with all of the additional requirements of the City's subdivision regulations for water and sewer and drainage improvements as contained within those regulations and further detailed in the above listed and attached letters from the departments. These items shall be reflected in the definitive plan to be filed with the Planning board.

Bill MAY II

Recommendation

As Planning Director, I concur with the favorable recommendation based on an assumption that all items in the letters from the City Departments along with all requirements for special permits would be made part of the special permit for the project.

This project with the incorporation of the recommended conditions is generally in conformity with the City's master plan as well as providing sufficiently for traffic, public safety and other utility considerations. The project as proposed appears to conform to all other special permit requirements. On the basis of adopting the proposed conditions/stipulations, I recommend that the council act favorably on this project.

FIORIELLO & MIGLIORI
ATTORNEYS AT LAW

KAREN L. FIORELLO
kfiorello@fimilaw.com

MICHAEL J. MIGLIORI
mmigliori@fimilaw.com

FIREHOUSE CONDOMINIUMS
18 ESSEX STREET
HAVERHILL, MASSACHUSETTS 01832
TEL 978/373-3003 FAX 978/373-3066
June 8, 2012

Hand Delivered

John Michitson, President
Haverhill City Council
City Hall, 4 Summer Street
Haverhill, MA 01830

Re: Sylvan Hill Crossing
Owner: Sylvan Hill Development, LLC
1501 Main Street, Unit 47, Tewksbury, MA 01876

Special Permit, Cluster Residential Development
Revised Plan

Dear Council President and Members of the Haverhill City Council:

Attached please find a copy of a revised Plan for the Sylvan Hill Cluster Residential Development.

The plan contains one change which is to delineate a ten (10') foot open space buffer zone along most of the border of the property.

This change was requested by Councilor Macek and is supported by Mr. Pillsbury.

Should you have any questions, or need any additional information, please don't hesitate to contact me.

Sincerely yours,

Michael J. Migliori

MJM/dma

Enc.

c.c.: Haverhill City Clerk

Russell Ahern
Robert Ahern
Stephen Stapinski



CITY OF HAVERHILL
MASSACHUSETTS 01830

CITY HALL, ROOM 201
FOUR SUMMER STREET
HAVERHILL, MASSACHUSETTS 01830
TELEPHONE 374-2330
FAX 374-2315

PLANNING BOARD

April 23, 2012

City Council President John Michitson
& City Councilors
City of Haverhill

**RE: Special Permit for Sylvan Hill Cluster Residential Development
Sylvan Hill Development LLC, owner/applicant; for property located on
Forest St**

Members Present: Timothy Connors, Celeste Hynick, Roy Wright, James Cronin, Jack
Everette, Joseph Sullivan, Bob Driscoll and Paul B. Howard.

Members Absent: None

Also Present: William Pillsbury, Director of Economic Development & Planning
Lori A. Woodsum, Office Manager/Planning Department

Dear City Council President & Councilors:

The Haverhill Planning Board at its meeting held on 4-11-12, Wednesday Evening, at 7:00 p.m. in Room 202, Haverhill City Hall heard the above-cited petition for a special permit. Member Jack Everett read the rules for a public hearing. Paul Howard chaired the meeting. Chairman Howard explained that the board did not deny or approve special permits but forwarded a recommendation since the city council had the ultimate authority. The chairman announced the above cited public hearing. He asked the petitioner to come forward.

Attorney Michael Migliori with offices located at 18 Essex Street in Haverhill came forward to speak. It was noted that Mr. Steve Stapinski from Merrimack Engineering Services was also present. He planned to make a brief presentation and then will have Steve Stapinski come up and touch upon some engineering matters and wrap up with the review of the department head comments with some that have just come in this afternoon.

Attorney Migliori noted that Sylvan Hill Crossing is a cluster residential plan that you have before you. The proposed development was submitted pursuant to Chapter 255-94 of the Haverhill Zoning Ordinance, which is the cluster development ordinance. The project consists, as indicated on your plan, 29 single family homes on individual lots. The

Special Permit Cluster Development for Sylvan Hill 4/11/12 Planning Board Meeting

proposed density comes out to 1.45 units per acre. The underline zoning in this district is RM, residential medium, which technically allows for basically 2 units per acre, 20K square foot lots. What you have before you is a by right plan that was filed with the city council and subsequently forwarded to you for your review and recommendation back to the council. The plan depicts the layout of 29 conventional single family houses on individual lots. The site itself is adjacent to the Liberty Hill Condo's, West Lowell Avenue Apartments and across from Briarwood Apartments. The site abuts the open space of West Meadow Hill Condominium along with other land of the city being used as open space. The proposed development has 10.88 acres of land or a little over 54% of the site set aside as open space. The public will have access from West Lowell Avenue and there will be an additional 3 foot wide trail servicing the open space from the easterly side of the project but he could be wrong there. There are wetlands which traverse the site/land through West Lowell Avenue. The wetlands and streams are proposed to remain undisrupted and the development has been planned to meet all the City of Haverhill's Conservation Requirements regarding the 50 foot no build 25 foot, no disturb zone as well as the city and state DEP Storm Water Management Requirements. There will be no increase in drainage runoff to adjacent properties from this site. Everything will be contained in accordance with the ordinance. The site is serviced by both city water and sewer on Forest Street and they will be extended into the property. Telephone, electric, cable and any other utilities will all be located with underground servicing individual homes. The plan is to construct the homes with green meaning energy star requirements and using and having more possible and sustainable products in their construction. All of the house lots meet the minimum of the RH Zoning Requirements which is required by the cluster ordinance. Some of you may be aware but was not sure that the planning board had much of a role with the comprehensive permit that was issued but the site was previously approved pursuant to a comprehensive permit a 40B project and at that time contained 88 units. It was noted that 36 of those units were to be single family homes and 52 were to be town homes, which was an approved comprehensive permit. The lots were obviously significantly smaller than those before you this evening and there was substantially more impervious area as a result of the number of units, the roofs, the driveways, etc. Additionally there was no dedicated open space on the site. He knew that it was necessary to cross wetlands in a couple of locations. The previously approved plan did have substantial environmental impact as compared to the one proposed for you this evening. It was noted that plan, the 40B plan with the affordable housing component is no longer proposed to be constructed and in its place is the plan before you.

Attorney Migliori went on to say that the new plan showed the 29 homes. The plan along with the significant open space that came as a result of a significant amount of new planning to develop a neighborhood was responsive to the current real estate climate and market demand as well as the programs to maximize open space on the site. This would also reduce the environmental impacts of the development on the natural resources on the site respecting the topography and resource areas on the property. The new development will be sensitive to the density existing in the area and the abutters along the frontage of Forest Street but still generating new revenue for the city and fulfill a demand for a type of new housing not found in the more dense areas of the city including the downtown area. Should the special permit for the cluster development be granted by the city council then the plan would need additional approval by the Conservation Commission and they will return back to planning with a more refined designed definitive plan for approval at that

Special Permit Cluster Development for Sylvan Hill 4/11/12 Planning Board Meeting

stage. It was noted that this cluster development plan meets or exceeds all of the requirements contained in the zoning ordinance under which it has been submitted. The attorney planned to stop at this point to ask Steve Stapinski to come forward to address some of the engineering aspects.

Steve Stapinski, Merrimack Engineering Services, 66 Park Street, Andover, MA came forward to speak. As Attorney Migliori indicated the plan that was previously approved by the Board of Appeals with the 88 units is no longer proposed to go forward. The plan that we have this evening for 29 single family homes has a roadway alignment which is similar in nature as to what was approved by the zoning board and approved by the conservation commission and the other city departments at the time of that plan. All of the houses would be serviced with sewer and water that would be extended into the site from Forest Street. There are some minor off site sewer improvements that they were going to be doing as part of the plan. He thought that the Water Department and the Sewer Department have submitted reports to you noting those improvements and one of the things that is a little different about this plan and this particular area is that the density is less dense than what is allowed under zoning in terms of the size of the lots and the total development on the site. But more importantly it was less dense than the abutting land uses. The Liberty Hill Development just to the east of this site has 40 units per acre. The condominiums that area located just to the west of the site have a density of 28 units per acre. So it is substantially more dense in the area and noted that across the street there are the Briarwood Apartments with a density of 14 units an acre. You can see that we are kind of in an area that is very dense. There is West Meadow Hills which is located at his end of our property, which has 365 units on 84 acres. There are about 4 units an acre which is roughly 4.5 units an acre. It was noted that their open space has been laid out to abut the open space on West Meadow Hill. It also abutted City of Haverhill Open Space and thought that the conservation commission agent has indicated in his correspondence that there is additional land that is waiting to be taken by the city for open space for another subdivision on West Lowell Ave which he thought was Jillian's Way. Mr. Stapinski felt this made a lot of sense from a planning standpoint and that there is a tremendous amount of contiguous open space. They were going to make the open space available to the public in that their open space actually has a 3 foot wide trail link that runs along the narrowest part that actually comes out onto the street. So that even though a lot of the lots abut the open space everyone within the subdivision and the public themselves would have access into... (Inaudible) fee simple access. It was noted that they also provided a secondary trail easement that would allow access into the open space from the end of the cul-de-sac. He explained that the people that live at the end of Liberty Hills, the people who live at the apartments on West Lowell Avenue as well as the single family house abutters and the West Meadow Hill abutters would all have access to our open space as well.

Mr. Stapinski ended his presentation at this point and noted that he would be happy to answer any questions that you might have for him.

Member Celeste Hynick was just looking through the design standards. She had just a few things pop out very quickly like the length of the cul-de-sac and it being no greater than 800 feet, a 28 foot wide roadway width, the minimum center line for the radii should be 270 feet and we specify the type of curbing should be granite. She wanted to know if they would be applying for a waiver on the definitive stage on these items.

**Special Permit Cluster Development for Sylvan Hill
4/11/12 Planning Board Meeting**

Mr. Stapinski noted that there would be a waiver to the center line radius and to the cul-de-sac length. Granite curbing would still be proposed to be installed and it would be sloped granite edging which they normally do in the subdivisions.

Member Hynick asked about the 28' width and if it was a typo at 26.

Mr. Stapinski noted that they were requesting a waiver for 26 feet. He knew that the board in the past has tended to look for 24' or 26' wide width pavement and in this case probably twenty six.

The chairman noted that the standard is 28 feet.

Member Everette noted that the access where you changed it to further up the street wanted to know if that was going to be sloped too much to get in there.

Mr. Stapinski noted that the access that we have on this plan was actually the access that was at the same location as the comprehensive permit. He has those plans with him tonight that show the finish grading. There was going to be grading within the right of way and grading on the site to make the transition. He noted at the time of the comprehensive permit they went out with the city engineer to make sure there was adequate site distance in each direction, which was something that did come up at that time. They also had a traffic study done at that time as well by Dermot Kelley and that information had been submitted to the city departments at that point. So they have kept the intersection at the same location as it was previously approved by the city departments.

The chairman asked if there were any other questions. He opened this portion of the hearing to comments from the public.

The planning director, William Pillsbury, asked Attorney Migliori if he wanted to speak before people in the audience came forward to speak.

Attorney Migliori asked if he was going to mention all the reports from the department heads.

The planner's response was... not in detail.

Attorney Migliori wanted to summarize the reports considering that some of those reports came in late. He noted that if you looked at those reports that everyone appears to be in favor of the project as submitted. Some of those reports have certain things that they would like to see. He knew that Mr. Pettis, the city engineer, has indicated that he wanted to see some linkage for an additional \$600.00 per unit, traffic mitigation, and certainly would like a chance to discuss that at the city council level. There is a lot of linkage these days and it is becoming very expensive to build here. However, other than that issue they did not have any issues and incorporating anything else that Mr. Pettis has in his letter.

He noted the same thing for the report from the Health Department. They have no objections to anything contained in the letter from Mr. Godin.

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Regarding the letter from Mr. Moore of the Conservation Department... there were no objections to anything contained in his report and would be happy to have that incorporated into any decision that the board makes tonight.

It was noted by Attorney Migliori that it was similarly noted by Water/Wastewater, Mr. Jessel, in his report to the board and they had no issues with anything that he has suggested in his report.

The Fire Department report requested sprinklers in each home and they did not have any objection to installing sprinklers in the home.

The building inspector, Mr. Osborne, just indicated that the subdivision complies with dimensional density regulations for 255.

It was noted in summary by Attorney Migliori that he did not see any negative comments from any of the department heads review of the project. They could certainly live with any of the requests made by any of the department heads and could be incorporated into the final decision. He thanked the board and returned to his seat.

Chairman Paul Howard asked if there was anyone else that wanted to speak on this project. He asked the person speaking from their seat to come forward to the microphone and state her name and address for the record.

The following people came forward to speak about their concerns: Michele Mena, 44 Hatch Street; Lise Norris, 645 W. Lowell Ave Bldg. 45; Andrea O'Brien, 111 Forest Street; Susan McGregor, 681 W. Lowell Avenue; Some of the concerns are as follows: wetlands and water issues, the water will hit property at 44 Hatch St., a walkway with Jillian's Village and open space and leaving area for trails; abutter felt the area was too wet so they would not be able to have any foot traffic there; water going down the hill and hitting the Riverbend Condo area; wanted to hear more facts on the proposed project; no traffic report to review to see how new traffic will disrupt the traffic there presently; how long will it take for conservation approval and how it will affect the traffic with the new construction of project; tying into the sewer and decreasing their property values; reviewing the proposed plan; the access point on W. Lowell Ave. and where that access point is or if they are accessing the project from that point and the possibility of access behind the home at 681 W. Lowell Ave; and wanted to know if the only access point was from Forest Street.

Mr. Stapinski clarified that the only access would be Forest Street into the property in terms of vehicular access to the units. There is a pedestrian access way that would be existing from the...

Planning Director Pillsbury excused himself for interrupting Mr. Stapinski but asked the abutters to listen to Mr. Stapinski as he tried to answer a lot of the concerns of the abutters right now at this meeting. He just wanted to have one conversation going on so that it would be easier for everyone. He asked Mr. Stapinski to continue with his explanation.

Mr. Stapinski pointed to an area on the plan that showed a light green...to the left on the drawing was the open space. There is also going to be open space along the River Bend Condominiums where you could see a kind of solid green space off the bottom of the site and Attorney Migliori is going to point to that area. So that is open space and that links to the large open space by a three foot wide fee simple trail. Then to the right of that there is

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a graveled roadway that is there right now that provides access to some of the houses that are on the property... the foundations in the back. There will be a trail easement over that so you can walk from the roadway and into the woods in the back and that access is also wide enough for emergency vehicles like the Fire Department truck or a forest management truck like Conservation in case they needed to get in there. That easement was proposed to be 10 feet wide. There is also another parcel of land to the left of the Riverbend and Attorney Migliori could point to the green area (on the plan) sort of down at the bottom of the plan sheet to connect over to the one to the left of it. There is a strip of land to the west of the Riverbend Condominiums that goes with the site that provides access into the property from... it will be into the open space from West Lowell Avenue and then people could walk up along where the utility poles and wires are located and walk into the site.

Abutter—from their seat... "It's all wet land there and a brook there."

Mr. Stapinski answered no... the brook is to the left...

People all speaking out of order noting: behind the dumpsters... that is where the dumpsters are... there is a big pond and we used to go there as a kid and there is a well up there too...

Chairman Howard explained to the abutters that all they were saying was that there is the ability to have access there and it was not on property owned by this developer and they are providing access within their subdivision to access that land. All they are doing is telling you where the points of access are available to get into the property whether you choose to use those or not it was up to you.

Someone was speaking out and gave no name... (Inaudible).

The chairman explained that if you wanted to speak that you had to come forward to the podium. You are not supposed to speak from your seat. He asked if there was anyone else that wanted to speak.

William Drapeau, 147 Mercury Terrace, part of the Jefferson Estate Community and also kind of part of Liberty Hill came forward to speak. His concerns are the following: Access point on Forest Street that would certainly increase the traffic there and believed if that was correct there was also a 4 way stop right in that area and he was concerned with the traffic in that area and also the water pressure. If they were going to be accessing the town water he knew that that Jefferson Estates further up on the hill does have more water pressure (inaudible) so if you add more units in there then noted that he was just concerned about the water pressure problem there.

Chairman Howard asked if there was anyone else that wanted to speak.

Lisa Aach, 115 Forest Street, came forward to speak. She has similar concerns as the others but where this is exactly across from her property was really concerned about her child and other children in the area and referred to how bad the traffic is there presently.

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She has a hard time getting out into the street from her house. She noted that it was absolutely terrible trying to get out onto Forest Street. She would like more info on the traffic reports and wanted to know when it was proposed to start; the length of time to take to build and to put up. She felt that there was a lot more information that they did not receive yet and did not know how far this was into the planning. She just wanted more information. Plus there were more questions and concerns of the neighbors that still have not been answered.

Lise Norris, 645 West Lowell Ave, came forward to speak. She wanted to know if it was going to be disturbed at all and would they be able to see these homes through this forest area there and wanted to know if any of that will be removed. The water pressure is also a concern and the drainage is a big concern of hers. She heard that other condominiums in the area of Haverhill and Methuen who have complexes that have homes built near... and they have had their share of problems and have been very costly for them. She was really scared that this will eventually happen to them.

Chairman Howard asked if there was anyone else that wanted to speak.

Kay Espinola, 645 West Lowell Ave, came forward to speak. She lived in the condo's there and she did not quite understand when they mentioned the Jillian Village area. She wanted to know if there was going to be an opening there onto their property or is that going to be an enclosed in place. She wanted to know if there was going to be an access between Jillian's Way and the property that they want to build.

The chairman asked if there was anyone else that wanted to speak. No one else came forward to speak at this time. He asked the proponent if he wanted to speak.

Steve Stapinski came forward to speak. He thought that the primary concern in terms of water pressure would just say off initially that the city previously hired Camp, Dresser & McKee to prepare a study to determine whether or not there was adequate water supply and water pressure for the 88 units and it fact they had found that there was. The Water Department recommended that the study be updated because of changes that might have been done in the area and the city has another consultant. It was noted that they agreed to do that as Attorney Migliori said as the Water Department has recommended. And... if there are improvements that needed to be made as they find them in that study then they will evaluate whether or not we want to do those when we go forward with the definitive plan.

In terms of the storm drainage and as Attorney Migliori indicated and Mr. Stapinski thought that he mentioned they were not proposing to cross any wetlands or alter any wetlands and in fact the Haverhill Conservation Commission has a by-law that does not permit any disturbance within 25 feet of the wetlands or the waterways and no buildings within 50 feet of the wetlands or the waterways. They were complying 100% with this development. As he mentioned, the previous development there were two wetlands crossings, there were alterations of the wetlands and significant building in the buffer zone. However, in this particular case we used the wetlands streams more or less as a way to sort of define the limits of our work. So why would development located, as we looked at the plan, the Forest Street side of those wetlands and those wetlands and streams will be

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part of the open space so they will remain untouched. So whatever was there now would still remain in tact. He also added that those streams that come down to West Lowell Avenue from the hill really over at Morgan Drive at the Liberty Hill Condominiums and the area of Mercury Way was sort of the head water of that wetland and comes through our site down West Lowell Avenue. It was noted that as part of the plan even though we are not crossing the wetlands we were still within 100 feet of them so we will have to go to the Conservation Commission for a permit called a Notice of Intent and they give an Order of Conditions to construct the development. As part of those regulations that permit will have to comply with the state regulations with water quality and runoff so that there is not increase in the peak runoff from the site after it is built. The planning board has similar standards that they have in place and would be complying with those standards as well. We've shown on the plan the location of the catch basins and the drainage collection system. We've also shown at least 2 areas where there will be storm water detention areas constructed so that we'll be building some small ponds on the site that will retain the water after the large storms dissipate and become empty again. So there would be sort of detention areas to slow the runoff down so that none of the drainage systems offsite or abutting the property would be negatively impacted. The calculations for those will be submitted with the definitive plan after the special permit would be issued.

There was a question that came up relative to the woods in the area of the Riverbend Condominiums. They would not be cutting the woods on their property. There was actually a wooded buffer on their site at the top of the hill that will remain in place. They would not be disturbing that. In the open space area between the road and the property line most if not all of that will remain intact as well. There might be some regarding done there but they will keep that intact and it certainly will be re-vegetated if it is disturbed.

Mr. Stapinski referred to the traffic impact in that area. We look at it in terms of the 88 units and compare it to the 29 proposed lots which will have substantially less traffic by at least a two thirds reduction. If far as the length of time to develop the site it probably is two years and maybe three. The site work itself and road improvements probably will take six to nine months to implement and the house construction would parallel all that so that would be about the time of disturbance and impact into the neighborhood, which he noted was typical for most developments. Mr. Stapinski did not think that there were any other questions.

Attorney Migliori came forward to speak. He mentioned an issue regarding Jillian's Village and thought that were it came from was Mr. Moore's letter where he was describing the combination of the parcels up there. Mr. Moore referenced the parcel that the city owned, the parcel that Jillian's Village is discussing transferring ownership of to the city and the parcel that we have that we would be transferring to the city if the city wanted it, which was the open space piece. What Mr. Moore says in his report was... the final ownership of the Sylvan Hill Open Space should be consistent with the Mayor's decision on the Jillian's Village Open Space. It was noted that it came up in the contacts of whatever happens to the open space parcel that Jillian's Village has the same thing should happen with this parcel of open space so that at least they are in the same entity or all owned by the city so there would be one controlling agency. There was no impact on Jillian's Village in any way.

The attorney thought that Mr. Stapinski covered just about everything else that was mentioned but perhaps for the procedure that we were proceeding under. Perhaps some

**Special Permit Cluster Development for Sylvan Hill
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of the folks are not aware of what happens or what is going on. Attorney Migliori explained that the planning board this evening would give some sort of recommendation to the city council to further that matter and assuming that the council agrees with the special permit then the final definitive plans will come back before the board for further review and will get into all of the details that so many of you are interested in seeing. He thought that Steve did cover all of the other issues which primarily were primarily were water pressure, drainage, length of the time period for completion, access and hopefully they have covered it all.

Andrea O'Brien, 111 Forest Street, Haverhill, MA 01832, came forward to speak. She thought that it was substantially less than the 88 homes that was previously proposed but noted that it was not an adequate answer to how this will affect the traffic in the area. We are looking at 29 properties which was practically 60 cars. Also, no one touched upon how this would affect the property value of the homes that were already there. Her house is right across the street, which is a single family home. She wanted to know how that would affect the value of her home with a complex right across the street.

Chairman Howard noted there was no way of knowing that. It could increase the value or it could decrease the value. There was no way that you could tell that.

Andrea O'Brien asked about the traffic to say that it is less than the previously 88 homes that were supposed to go in there.

The chairman noted that it was mentioned that a traffic study was done for the comprehensive permit which evaluated 88 units and this is less...

Andrea O'Brien agreed that this was less but they had not seen the traffic study and wanted to know how or what were the results of the traffic study.

The chairman noted that she was asking for things that were either in the preliminary stage.

Ms. O'Brien noted as a resident we have a right to know. She asked the question and no one seems to answer. She was just told that it was less than the 88 houses and wanted to know how that will affect the traffic. She thought that was a valid question.

Someone from their seat spoke out noting the following... we have to have a police detective out there at the four-way stop because it was so bad there. It was just going to cause more trouble... she knew that they wanted to put houses up there and understood that but asked to take in concern of the other things.

Mr. Stapinski came forward and referred to the traffic report that recommended that the proposed street would be put under stop sign control so that there would be a stop sign which they would show at the definitive plan stage at the intersection of the proposed street with Forest Street. Forest Street was found to have adequate capacity to handle the traffic flow. It was a recommendation by the city engineer that the intersection of Broadway and Forest Street be improved. And as part of the city engineer's recommendation to the board he is recommending that there be money put aside for traffic improvements at that

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intersection. In terms of the intersection of Forest Street and West Lowell Avenue there was not enough traffic to meet the warrants for any other patrol other than a stop sign. You cannot put traffic signals there because there was not enough traffic there for a traffic signal. It was noted that at the intersection of all of the streets with River Street there was not enough traffic even with Michaels or the old Pat's Roast Beef to justify traffic signals at any of those streets only stop signs are the only traffic control devices that meet the warrants of the state for traffic control. So if there is an issue otherwise then it is an enforcement of an existing traffic control device which they cannot control.

Member Timothy Connors asked Mr. Stapinski when the survey was done in respect to the 88 lot development.

Mr. Stapinski answered 5 or 6 years ago.

Member Connors wanted to know if that was the most recent traffic survey that you had done regarding that

Mr. Stapinski answered right... and really there has been no further development on Forest Street since that time because at the time the Liberty Hill and the Mercury Terrace development that was approved back in the 1970's. He knew that there was a lot of discussion about the status of those permits but everything was taken into account as fully permitted when the study was done.

Member Connors noted so there have not been any other developments created...

Mr. Stapinski... no other development created here... Innisfree Drive and the other subdivision that were closer to Broadway were already in place when the Sylvan Hill project was proposed.

Member Connors thanked Mr. Stapinski for his response.

Susan McGregor, 681 West Lowell Ave, came forward to speak. She had one question as it related to traffic. She noted that she was at the opposite end of West Lowell Ave where the Gazette used to be located. She understood that there was another development that was going to go into that area, which also subsequently has been reduced in size. So adding that area if that is still a possibility in this area that will also create more traffic at this particular 4 way stop. She did not know if that other development was still in process. They already moved a house over to accommodate the easement to get into this property and there has been nothing said since. So if you were to add that area and this possible area you are talking not just about 29 units any more you are talking about a much larger number if that other development also gets approved. She did not know where that was in planning but they were talking about significantly more than 29 units with 2 cars but did not know the status of that other...

Chairman Howard noted that you cannot link projects like that... you can't hold something that may or may not happen in the future. If that happens in the future...

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Susan McGregor knew that it was in progress and all of a sudden it halted but it was just a question... it was not her area and that was why she was asking because she did not know how it would effect traffic that is all. She did not know anything about it she just had a question.

The Chairman noted this is the last person.

Michele Mena, 44 Hatch Street, came forward to speak. She noted that it was still going and it was approved because her brother is going to do the same thing that you guys are going through... I will give you their name and number. Ms.Mena felt that this would cause a lot of traffic there and felt that they needed to do another traffic update because there is a lot of traffic going in there. She moved there 5 years ago so there is a lot of work going on and there is a lot of traffic. On her road which used to be dead... if you Google, Map Quest all of that shows that there is so much traffic going through from Haverhill to Salem, NH because it is a back road. So there is a lot more traffic going up and down that Forest Street. We do need to get that evaluated. Then there is Target and all those other stores in that area. The industrial park so you have to do another traffic report because there is a lot of traffic. She did not like going up and down that street any more... but it was what she was used to because she has lived there her whole life. She thanked that board and returned to her seat.

Chairman Howard asked if there were any more comments from the board members. There were no other questions or comments from the board members. The public portion of the hearing was closed and the hearing was turned over to the planning director for his comments.

Planning Director William Pillsbury noted that the request was for a special permit that was filed with the city council for the 29 lot cluster development. The role of the planning board was to consider a recommendation to the city council on the special permit. The reviews of the city department were in the board packages and specifically the Fire Dept., City Engineer, Water/Wastewater, and Conservation Departments have raised issues in their letters and all of these items need to be responded to and addressed by the applicant throughout the process which we indicated will go from tonight's recommendation as to whether this complies and really the recommendation is only whether the project is in compliance with the zoning requirements of Chapter 255-94 and meets the special permit criteria to go forward to the city council. So the recommendation is on that basis alone. It was not on the detailed development, detailed definitive development of this project that comes back to this planning board as was pointed out earlier for a definitive plan. All of the contents of the departmental letters should be made conditions of the recommendation to the city council and overall the review indicated that the project does comply with the requirements of the zoning ordinance for approval as a cluster development and with that recommended a conditional, favorable recommendation to the city council with the conditions being incorporation of the city department letters and any additional concerns raised by the board this evening as a result of this hearing which will be made in the form of a conditional favorable recommendation to the city council.

**Special Permit Cluster Development for Sylvan Hill
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Member Roy Wright asked the people in the audience if they all understood what the planner just said. He explained that this process just allowed them to start... It was noted that there were 8 letters up here from the various city department heads who are going to watch this like hawks. Nothing untoward was going to happen here... this just gives them permission to start.

Member Sullivan noted it would start the permit process.

Someone asked if that meant that it could get shut down.

Member Roy Wright noted that he would not go so far to say that... these gentlemen want to build it and they are going to comply with the city engineer, head of the Water Dept. etc. He noted that was their business and they were good at it. Nothing awful was going to happen in the City of Haverhill as a result of this board yes tonight... it just starts the process.

Planning Director William Pillsbury noted that subsequent public hearings will be held by the city council which that date has been scheduled. He asked Attorney Migliori for that date if he had it for the City Council hearing. Then there will be a series of hearings that will be held by the Conservation Commission which would address all of the drainage issues and those issues as well. Then it would be ultimately back before the planning board with a definitive plan which will have all of these analyses completed.

Attorney Migliori informed the planner that the city council hearing was scheduled for May 15, 2012.

The planner noted that it would be on a Tuesday night with the city council in the council chambers which will be the next hearing after this hearing here this evening. He asked Mr. Stapinski if he filed with Conservation yet...

Mr. Stapinski noted that they would file with conservation most likely concurrently with the definitive plans with the planning board.

The planner noted that the next hearing will be the city council hearing and then conservation and then the definitive plan stages will be...

Mr. Stapinski noted it would be later in the summer.

Member Timothy Connors had a concern. He thought it was a point that was well raised tonight... he just wanted to implement a condition that a new traffic survey be done considering it was about 5 years ago that the last one was done for a different lot development. He thought there were... he was not sure when Target was built and all the other commercial buildings that were on Rt. 97, Broadway, were indicative or whether they were taken into consideration when that other traffic study was done. He just asked that it be imposed as a condition.

Chairman Howard noted it could be made part of the motion.

**Special Permit Cluster Development for Sylvan Hill
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Member Joseph Sullivan felt that it should be updated also.

The chairman noted that a motion was in order.

Motion

Member Timothy Connors voted to send a favorable recommendation to the city council with the conditions stated by Mr. Pillsbury as well as an updated traffic survey. Member Roy Wright seconded the motion. Members Timothy Connors, Celeste Hynick, Roy Wright, James Cronin, Jack Everette, Joseph Sullivan, Bob Driscoll and Paul B. Howard all voted to send a **favorable, conditional recommendation to the city council**. No members were absent. Motion passed.

City department reports are attached to these minutes and considered part of this decision.

Signed,


Paul B. Howard
Chairman

Cc: Special Permit Cluster Residential Development for Sylvan Hill File
Mayor James Fiorentini
City Council (copy)
City Clerk (original)
Owner/Applicant
City Engineer John Pettis, III—Room 214
Engineer/Surveyor



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Econ Devlp & Planning
& B.O.A.

MC ✓

Haverhill

Engineering Department, Room 214
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

April 11, 2012

MEMO TO: HAVERHILL PLANNING BOARD

Subject: *Special Permit Plan – Sylvan Hill Crossing*

I have reviewed the Plan and have the following comments:

1. The previous site project included design and construction for the reconstruction of the Forest Street/Broadway intersection. I recommend that Special Permit approval be subject to the applicant providing at least \$600 per unit in traffic mitigation, as have most recent projects.
2. I recommend that Special Permit approval be subject to the applicant providing off-site drainage improvements, to be determined by the City Engineer.
3. I will address numerous other topics (including buildable lots, roadway geometry, stormwater design including catch basin spacing, underdrains, fencing at detention areas and Clerk of Works requirement) during the Definitive plan stage.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
City Engineer

C: Stankovich, Ward, Moore, Hunter
Merrimack Engineering



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Haverhill

Board of Health
Inspection Services
School Nurse Leader
Community Health Coordinator
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978-374-2341
978-374-2338
978-374-2430
Fax: 978-374-2337
bdufresne@cityofhaverhill.com

Rec'd
4-11-12
mev

April 11, 2012

MEMO

To: William Pillsbury – Planning Director
From: Les Godin – Health Department

Re: Sylvan Hill Crossing

Given that the proposed development is to be serviced by municipal water and sewer, this department has no objections at this time however I offer the following comments:

1. The plan indicates the removal of the existing buildings in the proposed open space.
2. It should be noted that the filling of foundations shall be in accordance with the Massachusetts DEP 310 CMR 16.05 requirements for the disposal of asphalt brick and concrete (ABC) rubble.
3. Any existing septic systems shall be abandoned in accordance with Title V of the State Environmental Code.
4. Any existing wells shall be decommissioned in accordance with the Massachusetts DEP 310 CMR 46 requirements for well drillers.



Haverhill

Economic Development and Planning
Conservation Department
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rmoore@cityofhaverhill.com
conservation@cityofhaverhill.com

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mc ✓
Acc 4-11-12

MEMO TO: William Pillsbury, Economic Development and Planning Director
FROM: Robert E. Moore, Jr., Environmental Health Technician
DATE: April 11, 2012
RE: Special Permit – Residential Cluster Subdivision – Review #1
Sylvan Hill Development, LLC for Forest Street – Sylvan Hill Crossing
Map 588, Block 422, Lots 1A, 3A, 4, 6C, 35, 36, 37, and 38

I have reviewed the forwarded information and understand that the site plan is preliminary in nature. Although the applicant has not yet filed any applications with the Commission, it appears the project is intended to comply with the Massachusetts Wetlands Protection Act and its Stormwater Regulations, along with the requirements of the City's wetlands protection ordinance.

The City owns 4 acres of open space immediately to the west of this site's 10-acre open space parcel. To the west of the 4 acre parcel is a 15-acre open space parcel that resulted from the Jillian's Village (Shelby Circle) cluster subdivision. The owner of that parcel has petitioned the City to accept the land as public open space. That petition is currently before the Mayor. The City's ownership of all three parcels would provide 30 acres of public open space in a densely developed area. To the north is the West Meadow Hill condominium complex. To the northeast are the Mercury Terrace and Morgan Drive complexes. To the south are homes along West Lowell Avenue. However, beyond the intrinsic scenic value and buffering, the value of these parcels to the City is likely limited to the potential of the forest being managed and the future possibility of providing enhanced passive recreational opportunities at the neighborhood level. **The final ownership of the Sylvan Hill open space should be consistent with the Mayor's decision on the Jillian's Village open space.**

In my opinion, the proposed project marks a significant improvement over the previous comprehensive permit (Ch. 40B) project design. **In conclusion, I wish to offer my support for the granting of this cluster development special permit.** I would request that any favorable recommendation to the Council include the following **conditions** for incorporation within the special permit:

- Upon completion of project construction, the applicant shall demarcate with signage the limits of the open space parcel(s). A trail head shall be installed at the entrance to the 10'-wide trail on Lot 22. The final design of the trail head shall be subject to the approval of the Conservation Commission.
- All stormwater management systems associated with this project shall be designed, constructed, and maintained in full compliance with the Massachusetts Stormwater Management Regulations found in the Wetlands Protection Act.



Haverhill

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Paul J. Jessel, Collection System Supervisor
Water/Wastewater Division
Phone: 978-374-2382 Fax: 978-521-4083
pjessel@haverhillwater.com

April 10, 2012

William Pillsbury
Planning Director/ Grants Coordinator

**Subject: Application for Special Permit for Cluster Residential Development
On Forest Street
ID# 588-422-1A**

The City of Haverhill Water and Wastewater Departments have reviewed the Special Permit Application and accompanying plan titled, "Cluster Subdivision/Special Permit Plan – Silver Hill Crossing, Haverhill, MA" dated February 9, 2012 prepared by Merrimack Engineering Services.

Wastewater

1. Stormwater Drainage fee of \$300 per unit shall be required.
2. A previous Wastewater Analysis was conducted with a brief review and off-site improvement is still required for this development.
 - a. At the intersection of Forest Street and West Lowell Avenue there is an existing 20-inch DI sewer approximately 10-feet away from the 10-inch A.C. pipe and 20-feet deep. Connect the 10-inch A.C. pipe into the 20-inch sewer manhole using an inside drop pipe. This is approximately 42-feet of gravity sewer. This pipe shall have the same capacity as the existing A.C. pipe 2,167 gpm. The developer shall submit plans to Engineering and Wastewater for approval.

Water

The Applicant shall address the following comments at the time of Definitive Plan preparation and prior to Definitive Plan approval:

1. The developer shall be required to pay \$400 for a water analysis to update the 2003 results based upon the reduce number of lots and the age of the analysis off-site improvement may be required.
2. An easement providing access to Morgan Drive for utilities (including water) shall be provided to the City.

Water and Wastewater Divisions do not object to the special permit and request this letter be part of City Council approval. Water and Wastewater Divisions shall provide additional comments after the submission of a detail Definitive Plans and the completion of the water analysis.



Haverhill

Paul J. Jessel, Collection System Supervisor
Water/Wastewater Division
Phone: 978-374-2382 Fax: 978-521-4083
pjessel@haverhillwater.com

If you have any questions, please call my office 978-374- 2382.

Sincerely,

Paul J. Jessel
Collection System Supervisor

WWTP File#: 120059

ID #: 588-422-1A

cc: Robert Ward, W/WWTP
John Pettis, III P.E.
John D'Aoust, Water Treatment
Anthony Capachietti, Water Maintenance
Steve Stapinski, merreng@aol.com



MERRIMACK ENGINEERING SERVICES, INC.

PROFESSIONAL ENGINEERS • LAND SURVEYORS • PLANNERS

66 PARK STREET • ANDOVER, MA 01810 • (978) 475-3555, 373-5721 • FAX (978) 475-1448 • E-MAIL info@merrimackengineering.com

April 9, 2012

City of Haverhill
Planning Department
City Council
City Hall-4 Summer Street
Haverhill, Ma 01830

RE: Sylvan Hill Development

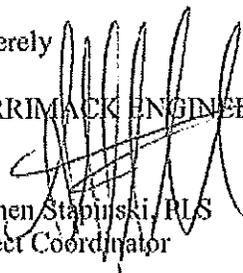
Members of the Board/Council:

Please be advised that the Plan prepared by this firm and that was submitted for approval incorrectly lists Assessors Lot 38 as part of this site and should be deleted as there is no Lot 38..

Please contact me should you have questions or comments.

Sincerely

MERRIMACK ENGINEERING SERVICES


Stephen Stapiński, PLS
Project Coordinator



470
M.E.S
9/23 Scanned to
msgt.od; Copy

Haverhill

Board of Health
Inspection Services
School Nurse Leader
Community Health Coordinator
Phone: 978-374-2325
978-374-2341
978-374-2338
978-374-2430
Fax: 978-374-2337
bdufresne@cityofhaverhill.com

March 13, 2012

RECEIVED
MAR 14 2012
Econ Devip & Planning
& B.O.A.

TO: William Pillsbury
Planning Director

FROM: Richard Osborne
Building Inspector

RE: Sylvan Hill Development/Forest Street

This 29 unit single family subdivision complies with the dimensional & density regulation of Chapter 255. This subdivision also complies with 255-94 1-12.

RO/bld



James J. Florentini
Mayor

Richard B. Borden
Fire Chief

Haverhill Fire Department
Fire Prevention / Investigation Unit

D/C William F. Lallberty
Lieut. Richard Beaudoin
Insp. Steven Trocki



4 Summer St, Room 113
Tel: (978) 373-8460
Fax: (978) 521-4441

February 27, 2012

William Pillsbury, Planning Director
4 Summer Street, room 201
Haverhill, MA 01830

Rec'd
3/2/12

Re: Sylvan Hill Development, LLC/ Forest Street/ 588-422- Lots 1A, 3A, 4, 6C, 35, 36, 37 & 38/ Special Permit for Cluster Residential

The planning, design and construction of new buildings, renovation of existing buildings and structures to provide egress facilities, fire protection and built-in fire protection equipment shall be in accordance with 780 CMR; and any alterations, additions or changes in buildings required by the provisions of 527 CMR which in the scope of 780 CMR, 8th edition, shall be made in accordance therewith. (527 CMR 1.04(4) and 780 CMR 101.2)

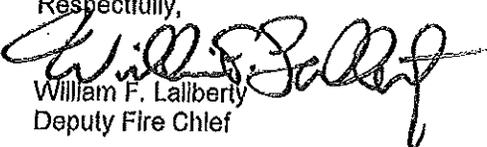
Plans approved by the fire department are approved with the intent they comply in all respects to 780 CMR, 527 CMR, MGL Chapter 148 and any City of Haverhill ordinance. Any omissions or errors on the plans do not relieve the applicant of complying with applicable requirements.

I have reviewed the submitted plans for the address stated above and in the interest of public safety, have the following comments:

- **Public Safety Design Standards**
 - The Planning Board shall consider in addition to all roadway access considerations for fire safety, the following criteria when approving a preliminary or definitive plan:
 - When fire safety response time to a proposed subdivision exceeds four (4) minutes from a manned fire station facility, then residential sprinklers shall be required to be installed in each unit; and or
 - If response distance exceeds 1.5 miles for an engine company or 2.5 miles for a ladder company from a manned fire station facility, then residential sprinklers shall be installed in each unit.

The Public Safety Design Standard of City of Haverhill's Rules and Regulations Governing the Subdivision of Land requires the installation of residential sprinklers in each unit of this proposed cluster development project.

Respectfully,


William F. Lallberty
Deputy Fire Chief

City Council Hearing
FIORIELLO & MIGLIORI
ATTORNEYS AT LAW

May 15 2012

KAREN L. FIORELLO
kfiorello@fimilaw.com

MICHAEL J. MIGLIORI
mmigliori@fimilaw.com

FIREHOUSE CONDOMINIUMS
18 ESSEX STREET
HAVERHILL, MASSACHUSETTS 01832
TEL 978/373-3003 FAX 978/373-3066
February 22, 2012

John Michitson, President
Haverhill City Council
City Hall, 4 Summer Street
Haverhill, MA 01830

Thanks!


About HHS
to
Joni Planning
&
Mans
CC

Re: Sylvan Hill Crossing
Owner: Sylvan Hill Development, LLC
1501 Main Street, Unit 47, Tewksbury, MA 01876

Land on Forest Street
Special Permit, Cluster Residential Development

Dear Mr. Michitson:

Please be advised this office represents Sylvan Hill Development, LLC, Applicant/Owner regarding the property located on Forest Street and being shown as Haverhill Assessor's Map 588 Block 422 Lots 1A, 3A, 4, 6C, 35, 36, 37 and 38.

 2/23/12

Sylvan Hill Development LLC is requesting a Special Permit from the City of Haverhill to construct twenty-nine (29) single family homes in a cluster residential development as set forth in the Haverhill Zoning Ordinance Chapter 255 Section 94.

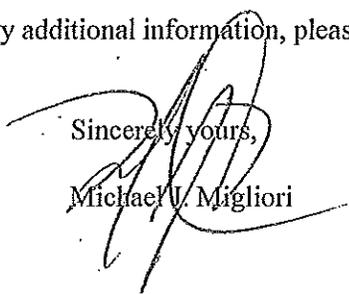
The property is shown in Haverhill Assessor's Map 588 Block 422 Lots 1A, 3A, 4, 6C, 35, 36, 37 and 38 and is located in RM Zoning District.

Kindly refer this matter to the Planning Board for its review. I have enclosed the appropriate plans and fees in connection with the requested Special Permit.

Should you have any questions, or need any additional information, please don't hesitate to contact me.

Sincerely yours,

Michael J. Migliori



MJM/dma
Enc.

c.c.: Russell Ahern
Robert Ahern
Stephen Stapinski

April 30, 2012

Mr. William Pillsbury, Economic Development Director
Economic Development and Planning
City Hall, Room 201
4 Summer Street
Haverhill, MA 01830

Re: *Proposed Residential Development*
Sylvan Hill Crossing
Haverhill, MA

Dear Mr. Pillsbury,

Bayside Engineering has been requested to review the traffic generation characteristics associated with the development of a 20.01 acre parcel of land on the west side of Forest Street in Haverhill, MA. As currently proposed, the development, Sylvan Hill Crossing, is proposed to consist of 29 single family homes. Specifically, Bayside has determined current traffic volumes on Forest Street, determined the expected traffic generation associated with the 29 homes, assessed sight distances at the proposed access roadway intersection with Forest Street, and determine the impact on Forest Street. This letter summarizes our findings.

CURRENT TRAFFIC VOLUMES

A comprehensive field inventory of the proposed site was conducted in April 2012. The inventory included collection of existing roadway geometrics and traffic volumes for Forest Street. Traffic volumes were measured by means of automatic traffic recorder (ATR) counts on Forest Street.

Forest Street is a local roadway under the jurisdiction of the City of Haverhill that traverses the study area in a general north/south direction from Broadway (Route 97) to West Lowell Avenue. In the vicinity of the site, Forest Street provides one general purpose lane per direction separated by a faded yellow centerline. Illumination is provided by way of street lights mounted on telephone poles. Land use along Forest Street within the study area consists of residential properties. The posted speed limit is 30 miles per hour (mph).

To establish base traffic conditions within the study area, manual turning movement and vehicle classification counts were obtained in April 2012. Daily traffic counts were conducted on Forest Street in front of the site for a two day period using automatic traffic recorders (ATR).

Analysis of the peak-period traffic counts indicated that the weekday morning commuter peak hour occurs between 7:45 AM and 8:45 AM and the weekday evening commuter peak hour generally occurs between 5:30 and 6:30 PM. The traffic count worksheets are provided in the Appendix.

The traffic-volume data gathered as part of this study was collected during the month of April 2012. Data from the MassDOT was reviewed to determine the monthly variations of the traffic volumes. The traffic data showed April volumes to be slightly higher than average month conditions. Therefore, the April traffic volumes were used to provide for an average month analysis scenario. The 2012 existing daily and peak-hour traffic volumes are summarized below in Table 1.

**TABLE 1
 EXISTING TRAFFIC-VOLUME SUMMARY^a**

Location	Weekday Traffic Volume ^b	Weekday Morning Peak Hour			Weekday Evening Peak Hour		
		Traffic Volume ^c	K Factor ^d	Directional Distribution ^e	Traffic Volume	K Factor	Directional Distribution
Forest Street, in front of site	2,420	197	8.1	68.5% SB	237	9.8	54.9% NB

^aTwo-way traffic volume

^bDaily traffic expressed in vehicles per day.

^cExpressed in vehicles per hour.

^dPercent of daily traffic volumes which occurs during the peak hour.

^ePercent of peak-hour volume in the predominant direction of travel.

NB = northbound; SB = southbound; EB = eastbound; WB = westbound.

As shown in Table 1, Forest Street was recorded to carry approximately 2,420 vehicles per day (vpd) in front of the site. During the weekday morning peak hour, approximately 197 vehicles per hour (vph) were recorded, and during the weekday evening peak hour, approximately 237 vph were recorded.

These volumes were compared to the volumes from the previous traffic study¹ prepared for this site. The traffic data from this study had daily volumes on Forest Street slightly higher, at 3,025 vpd. The current peak hour volumes are also lower than the 2002 counts. As can be seen, traffic volumes on Forest Street today are lower than they were in 2002, which is attributable to current economic conditions.

¹ *Traffic Impact and Access Study Proposed Residential Development*; DJK Associates; September 2002.

SITE GENERATED TRAFFIC VOLUMES

Traffic volumes expected to be generated by the proposed complex were forecast trip generation data compiled by the Institute of Transportation Engineers (ITE). Trip generation data for the proposed townhouses were developed from data compiled by the ITE in *Trip Generation manual*², Eighth Edition. Trip generation data for LUC 210, Single-Family Detached Housing was used to determine the trips associated with the residential project. The expected trip generation for the proposed project is summarized Table 2. The traffic generation worksheets are included in the Appendix.

**TABLE 2
 PROPOSED TRIP-GENERATION SUMMARY**

	<u>Proposed Residential Trips^a</u>
Average Weekday Daily Traffic	332
<i>Weekday Morning Peak Hour:</i>	
Entering	8
<u>Exiting</u>	<u>22</u>
Total	30
<i>Weekday Evening Peak Hour:</i>	
Entering	21
<u>Exiting</u>	<u>13</u>
Total	34

^aBased on ITE LUC 210, Single-Family Detached housing; 29 units.

On a typical weekday, the proposed residential development is expected to generate 332 vehicle trips (166 vehicles entering and 166 vehicles exiting). During the weekday morning peak hour, 30 vehicle trips (8 vehicles entering and 22 vehicles exiting) are expected. During the weekday evening peak hour, 34 vehicle trips (21 vehicles entering and 13 vehicles exiting) are expected.

FOREST STREET IMPACTS

Based on the traffic capacity parameters identified in the Highway Capacity Manual, taking into account existing geometric conditions for Forest Street, Forest Street operates well below capacity for a two-lane roadway. During the weekday peak hours, 30 to 34 additional bi-

²*Trip Generation*, Eighth Edition; Institute of Transportation Engineers; Washington, DC; 2009.

directional trips are expected to be added to Forest Street. Based on existing traffic flow, it is expected that the distribution of trips would be approximately 60/40 to the south. With this distribution, there would be 18 to 19 bi-directional trips exiting the site to the south on Forest Street and 12 to 15 bi-directional trips exiting to the north on Forest Street. These additional trips represent on average, one additional trip per direction every five minutes or more, which is not a significant increase. Further, with the addition of the additional trips, Forest Street will still operate well below capacity.

SIGHT DISTANCE ASSESSMENT

Speed data for Forest Street, in front of the site was also collected using the ATR in April 2012. Speeds were collected over a two day period from April 24 to April 25, 2012. The posted speed limit on Forest Street in the site vicinity is 30 mph. The speed data is summarized in Table 3.

TABLE 3
FOREST STREET VEHICLE SPEEDS^a

Direction	Posted Speed Limit (mph)	Average Observed Speed (mph)	85 th Percentile Speed (mph)
Forest Street Northbound	30	32	37
Forest Street Southbound	30	32	37

^aBased on speed data compiled on April 24 and 25, 2012, in front of the site.

As shown in Table 3, the average speed of vehicles travelling northbound or southbound was found to be 32 mph. The 85th percentile speed was found to be 37 mph for both northbound and southbound vehicles. The 85th percentile speed is the speed at which sight distances are typically evaluated.

Sight distance measurements were performed at the intersection of Forest Street at the proposed site access roadway in accordance with Massachusetts Department of Transportation (MassDOT) standards. Both stopping sight distance (SSD) and intersection sight distance (ISD) measurements were performed. In brief, SSD is the distance required by a vehicle traveling at the design speed of a roadway, on wet pavement, to stop prior to striking an object in its travel path. ISD or corner sight distance (CSD) is the sight distance required by a driver entering or crossing an intersecting roadway, to perceive an on-coming vehicle and safely complete a

turning or crossing maneuver with on-coming traffic. In accordance with MassDOT standards, at a minimum, sufficient SSD must be provided to the intersection.

SSD is generally more important as it represents the minimum distance required for safe stopping while ISD is based only upon acceptable speed reductions to the approaching traffic stream. However, the ISD must be equal to or greater than the minimum required SSD in order to provide safe operations at the intersections. In accordance with the American Association of State Highway and Transportation Officials (AASHTO) Geometric Design of Highways and Streets³, “If the available sight distance for an entering or crossing vehicle is at least equal to the appropriate stopping sight distance for the major road, then drivers have sufficient sight distance to anticipate and avoid collisions. However, in some cases, this may require a major-road vehicle to stop or slow to accommodate the maneuver by a minor-road vehicle. To enhance traffic operations, intersection sight distances that exceed stopping sight distances are desirable along the major road.” Accordingly, ISD should be at least equal to the distance required to allow a driver approaching the minor road to safely stop.

Table 4 presents the measured SSD and ISD at the intersection of Forest Street at the proposed site access roadways.

TABLE 4
SIGHT DISTANCE SUMMARY

	Required Minimum (Feet) ^a	Measured (Feet)
<i>Forest Street and Proposed Site Access Roadway</i>		
<i>Stopping Sight Distance:</i>		
Forest Street approaching from the south	265	500+
Forest Street approaching from the north	265	500+
<i>Intersection Sight Distance:</i>		
Looking to the south from the site access roadway	355 ^b /410 ^c	500+
Looking to the north from the site access roadway	355 ^b /410 ^c	500+

^aRecommended minimum values obtained from *A Policy on Geometric Design of Highways and Streets*; American Association of State Highway and Transportation Officials (AASHTO); 2011, and based on a 37 mph speed northbound and southbound.

^bRecommended minimum value for vehicles turning right exiting a roadway under STOP-sign control.

^cRecommended minimum value for vehicles turning left exiting a roadway under STOP-sign control.

³ Geometric Design of Highways and Streets; American Association of State Highway and Transportation Officials; Washington, D.C.; 2011.

Mr. William Pillsbury
Economic Development Director
April 30, 2012
Page 6

As can be seen in Table 4, the SSD measurements performed at the proposed access roadway intersection with Forest Street indicate that the intersection currently exceeds the recommended minimum requirements based on the observed 85th percentile speed of 37 mph on Forest Street (northbound and southbound, respectively). The ISD looking north and south also exceeds the minimum SSD requirements for northbound and southbound Forest Street vehicles. With the construction of the site, it is recommended that along the site frontage on Forest Street, any landscaping be set back and not exceed 3.5 feet so as to maintain sight distances.

CONCLUSION

Sylvan Hill Crossing, as currently planned is to be a 29 lot single-family sub-division. During the peak hours, 30 to 34 peak hour trips are expected, which when added to Forest Street, will not cause a significant increase in traffic volume. Sight distances at the proposed site access roadway exceed AASHTO and MassDOT requirements. It is recommended that along the site frontage on Forest Street, any landscaping be set back and not exceed 3.5 feet so as to maintain sight distances.

Please do not hesitate to contact me if you have any questions or require additional information.

Sincerely,

BAYSIDE ENGINEERING, INC.



Kenneth P. Cram, P.E.
Director, Traffic Engineering



APPENDIX

Traffic Count Data

Trip Generation Worksheets

Traffic Count Data



PRECISION
D A T A
INDUSTRIES, LLC

P.O. Box 301 Berlin, MA 01503
Office: 508.481.3999 Fax: 508.545.1234
Email: datarequests@pdillc.com

Forest Street
between Briawood Estate Driveways
City, State: Haverhill, MA
Client: Bayside/ K. Cram

122897 A Volume
Site Code: 2121470

Start Time	SB		NB		Combined		24-Apr-12 Tue
	A.M.	P.M.	A.M.	P.M.	A.M.	P.M.	
12:00	1	15	1	17	2	32	
12:15	1	20	4	8	5	28	
12:30	1	9	2	15	3	24	
12:45	1	4	17	61	2	35	119
01:00	1	21	0	11	1	32	
01:15	0	16	3	15	3	31	
01:30	0	18	1	21	1	39	
01:45	1	2	7	62	0	26	128
02:00	2	14	1	11	3	25	
02:15	0	14	0	20	0	34	
02:30	1	31	0	12	1	43	
02:45	2	5	19	78	4	41	143
03:00	1	21	0	25	1	46	
03:15	0	18	0	32	0	50	
03:30	1	16	0	24	1	40	
03:45	0	2	21	76	1	44	180
04:00	0	29	0	20	0	49	
04:15	4	15	1	19	5	34	
04:30	4	39	3	26	7	65	
04:45	5	13	27	110	0	57	205
05:00	5	24	4	35	9	59	
05:15	8	23	2	23	10	46	
05:30	7	32	2	23	9	55	
05:45	6	26	23	102	2	55	215
06:00	9	24	4	36	13	60	
06:15	17	25	14	26	31	51	
06:30	11	15	18	15	29	30	
06:45	20	57	13	77	13	40	181
07:00	21	14	7	19	28	33	
07:15	24	11	11	17	35	28	
07:30	32	10	11	27	43	37	
07:45	41	118	7	42	16	22	120
08:00	32	7	12	16	44	23	
08:15	28	15	19	12	47	27	
08:30	28	7	14	3	42	10	
08:45	23	111	9	38	11	20	80
09:00	23	8	17	12	40	20	
09:15	20	10	9	11	29	21	
09:30	15	5	8	8	23	13	
09:45	16	74	6	29	9	13	67
10:00	16	6	6	6	22	12	
10:15	12	4	14	6	26	10	
10:30	15	6	8	8	23	14	
10:45	12	55	2	18	12	7	43
11:00	9	3	13	3	22	6	
11:15	12	1	10	6	22	7	
11:30	11	2	10	3	21	5	
11:45	15	47	0	6	16	9	27
Total	514	699	314	809	828	1508	
Percent	62.1%	46.4%	37.9%	53.6%			
Day Total		1213		1123		2336	
Peak	07:30	04:30	07:45	05:30	07:30	04:30	
Vol.	133	113	61	117	191	227	
P.H.F.	0.811	0.724	0.803	0.813	0.838	0.873	



PRECISION
D A T A
INDUSTRIES, LLC

PO. Box 301 Berlin, MA 01503
Office: 508.481.3999 Fax: 508.545.1234
Email: datarequests@pdillc.com

Forest Street
between Briawood Estate Driveways
City, State: Haverhill, MA
Client: Bayside/ K. Cram

122897 A Volume
Site Code: 2121470

Start Time	SB		NB		Combined		25-Apr-12 Wed				
	A.M.	P.M.	A.M.	P.M.	A.M.	P.M.					
12:00	1	19	1	17	2	36					
12:15	4	25	3	10	7	35					
12:30	0	15	1	14	1	29					
12:45	1	18	77	3	8	17	58	14	35	135	
01:00	0	15	1	8	1	23					
01:15	0	15	2	17	2	32					
01:30	1	15	0	19	1	34					
01:45	2	10	55	0	3	17	61	2	6	27	116
02:00	0	21	1	14	1	35					
02:15	0	27	1	15	1	42					
02:30	0	21	0	20	0	41					
02:45	0	13	82	1	3	23	72	1	3	36	154
03:00	0	35	0	15	0	50					
03:15	0	24	0	18	0	42					
03:30	1	21	0	23	1	44					
03:45	1	12	92	1	1	28	84	2	3	40	176
04:00	1	23	0	30	1	53					
04:15	2	19	3	36	5	55					
04:30	1	38	2	25	3	63					
04:45	4	22	102	1	6	33	124	5	14	55	226
05:00	3	27	4	34	7	61					
05:15	6	34	1	24	7	58					
05:30	7	21	2	31	9	52					
05:45	10	34	116	3	10	42	131	13	36	76	247
06:00	8	29	4	34	12	63					
06:15	13	27	8	35	21	62					
06:30	18	19	15	20	33	39					
06:45	19	16	91	14	41	20	109	33	99	36	200
07:00	22	17	8	20	30	37					
07:15	29	11	16	17	45	28					
07:30	38	16	10	16	48	32					
07:45	41	16	60	11	45	13	66	52	175	29	126
08:00	30	9	16	17	46	26					
08:15	33	8	22	10	55	18					
08:30	36	5	15	18	51	23					
08:45	23	12	34	22	75	11	56	45	197	23	90
09:00	17	5	13	8	30	13					
09:15	15	9	16	7	31	16					
09:30	16	5	9	7	25	12					
09:45	9	6	25	13	51	4	26	22	108	10	51
10:00	16	3	11	4	27	7					
10:15	17	8	9	9	26	17					
10:30	11	4	12	6	23	10					
10:45	12	6	21	9	41	5	24	21	97	11	45
11:00	17	2	18	3	35	5					
11:15	22	7	17	6	39	13					
11:30	18	4	14	4	32	8					
11:45	24	2	15	15	39	9	20	39	145	9	35
Total	549	770	348	831	897	1601					
Percent	61.2%	48.1%	38.8%	51.9%							
Day Total		1319		1179		2498					
Peak	07:30	04:30	08:00	05:30	07:45	05:30					
Vol.	142	121	75	142	204	253					
P.H.F.	0.866	0.796	0.852	0.845	0.927	0.832					



PRECISION
D A T A
INDUSTRIES, LLC

P.O. Box 301 Berlin, MA 01503
Office: 508.481.3999 Fax: 508.545.1234
Email: datarequests@pdillc.com

Forest Street
between Briawood Estate Driveways
City, State: Haverhill, MA
Client: Bayside/ K. Cram

122897 A Speed
Site Code: 2121470

SB

Start Time	1	15	20	25	30	35	40	45	50	55	60	65	70	Total	85th %ile	Ave Speed
	14	19	24	29	34	39	44	49	54	59	64	69	9999			
04/24/1																
2	0	0	1	1	1	0	1	0	0	0	0	0	0	4	*	31
01:00	0	0	0	0	1	1	0	0	0	0	0	0	0	2	*	34
02:00	0	0	1	2	2	0	0	0	0	0	0	0	0	5	*	28
03:00	0	0	2	0	0	0	0	0	0	0	0	0	0	2	*	22
04:00	0	0	0	2	5	3	1	2	0	0	0	0	0	13	36	35
05:00	0	0	0	9	11	5	1	0	0	0	0	0	0	26	36	32
06:00	0	0	3	8	29	12	5	0	0	0	0	0	0	57	37	33
07:00	0	0	2	21	52	34	9	0	0	0	0	0	0	118	37	33
08:00	2	3	11	21	40	26	7	1	0	0	0	0	0	111	37	31
09:00	0	0	5	18	27	17	6	1	0	0	0	0	0	74	37	32
10:00	0	1	3	13	17	18	2	1	0	0	0	0	0	55	37	32
11:00	1	4	4	12	15	9	1	1	0	0	0	0	0	47	35	29
12 PM	0	1	2	6	33	16	3	0	0	0	0	0	0	61	37	33
13:00	0	0	1	18	20	19	4	0	0	0	0	0	0	62	37	33
14:00	0	2	7	13	23	23	8	2	0	0	0	0	0	78	38	33
15:00	2	0	3	19	28	22	2	0	0	0	0	0	0	76	36	31
16:00	0	2	5	25	45	29	4	0	0	0	0	0	0	110	36	32
17:00	0	1	5	16	44	33	3	0	0	0	0	0	0	102	37	32
18:00	0	4	4	13	32	21	3	0	0	0	0	0	0	77	36	31
19:00	0	0	0	8	25	9	0	0	0	0	0	0	0	42	35	32
20:00	0	0	5	9	14	8	2	0	0	0	0	0	0	38	36	31
21:00	0	0	2	4	13	7	1	2	0	0	0	0	0	29	36	33
22:00	0	0	0	6	7	4	1	0	0	0	0	0	0	18	36	32
23:00	0	1	0	2	2	1	0	0	0	0	0	0	0	6	*	27

%	0.4%	1.6%	5.4%	20.3%	40.1%	26.1%	5.3%	0.8%	0.0%	0.0%	0.0%	0.0%	0.0%
AM Peak Vol.	2	4	11	21	52	34	9	2					
PM Peak Vol.	2	4	7	25	45	33	8	2					
Total	5	19	66	246	486	317	64	10	0	0	0	0	0

15th Percentile : 25 MPH
50th Percentile : 31 MPH
85th Percentile : 37 MPH
95th Percentile : 40 MPH

Stats
10 MPH Pace Speed : 28-37 MPH
Number in Pace : 766
Percent in Pace : 63.1%
Number of Vehicles > 30 MPH : 762
Percent of Vehicles > 30 MPH : 62.8%
Mean Speed(Average) : 32 MPH



PRECISION
D A T A
INDUSTRIES, LLC

P.O. Box 301 Berlin, MA 01503
Office: 508.481.3999 Fax: 508.545.1234
Email: datarequests@pdillc.com

Forest Street
between Briawood Estate Driveways
City, State: Haverhill, MA
Client: Bayside/ K. Cram

122897 A Speed
Site Code: 2121470

SB

Start Time	14	15	19	20	24	25	29	30	34	35	39	40	44	45	49	50	54	55	59	60	64	65	69	70	9999	Total	85th %ile	Ave Speed	
04/25/1																													
2	1	0	0	4	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6	27	24	
01:00	0	0	1	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	*	29	
02:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*	
03:00	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	*	24	
04:00	0	0	1	1	3	2	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8	33	33	
05:00	0	1	1	10	7	6	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	26	35	30	
06:00	0	0	0	11	26	16	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	58	37	33	
07:00	0	1	2	18	55	41	12	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	130	38	34	
08:00	2	2	8	26	39	37	8	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	122	37	31	
09:00	0	1	3	5	27	19	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	57	36	33	
10:00	0	2	0	8	25	17	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	56	37	33	
11:00	0	1	5	15	29	24	6	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	81	37	33	
12 PM	0	0	4	18	34	19	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	77	36	32	
13:00	0	2	2	14	19	16	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	55	36	31	
14:00	0	0	4	19	26	30	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	82	37	32	
15:00	1	5	8	12	31	30	4	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	92	37	31	
16:00	0	2	5	13	50	24	8	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	102	37	32	
17:00	0	0	2	21	52	33	8	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	116	37	33	
18:00	0	3	5	19	39	20	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	91	36	31	
19:00	0	0	3	17	23	14	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	60	36	32	
20:00	0	2	1	9	8	13	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	34	37	31	
21:00	0	0	2	4	10	6	1	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	25	36	33	
22:00	0	2	2	5	4	7	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	21	37	30	
23:00	0	0	2	5	5	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	15	34	30	

%	0.3%	1.8%	4.7%	19.4%	38.8%	28.7%	5.6%	0.5%	0.1%	0.0%	0.0%	0.0%	0.0%	0.1%
AM Peak	08:00	08:00	08:00	08:00	07:00	07:00	07:00	05:00	11:00					
Vol.	2	2	8	26	55	41	12	1	1					
PM Peak	15:00	15:00	15:00	17:00	17:00	17:00	16:00	21:00						
Vol.	1	5	8	21	52	33	8	2						
Total	4	24	62	256	512	379	74	6	1	0	0	0	0	1
Percent														

15th Percentile : 25 MPH
50th Percentile : 31 MPH
85th Percentile : 37 MPH
95th Percentile : 40 MPH

Stats
10 MPH Pace Speed : 29-38 MPH
Number in Pace : 835
Percent in Pace : 63.4%
Number of Vehicles > 30 MPH : 850
Percent of Vehicles > 30 MPH : 64.5%
Mean Speed(Average) : 32 MPH



PRECISION
D A T A
INDUSTRIES, LLC

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Forest Street
between Briawood Estate Driveways
City, State: Haverhill, MA
Client: Bayside/ K. Cram

122897 A Speed
Site Code: 2121470

NB	Start Time	14	15	19	20	24	25	29	30	34	35	39	40	44	45	49	50	54	55	59	60	64	65	69	70	9999	Total	85th % ile	Ave Speed
04/24/1	2	0	0	0	0	3	4	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8	32	31	
	01:00	0	0	1	1	1	1	0	0	0	1	0	0	0	0	0	1	0	0	0	0	0	0	0	0	4	*	33	
	02:00	0	1	1	1	1	1	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	5	*	27	
	03:00	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	*	27	
	04:00	0	1	0	1	1	1	0	1	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	4	*	28	
	05:00	0	0	2	1	5	1	1	1	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	10	33	31	
	06:00	0	0	3	6	19	17	3	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	49	37	33	
	07:00	0	0	2	7	17	16	2	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	45	37	33	
	08:00	0	1	5	12	18	16	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	56	37	32	
	09:00	0	0	0	9	21	11	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	43	36	33	
	10:00	0	0	1	6	14	17	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	40	37	34	
	11:00	0	0	5	11	21	10	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	49	35	31	
	12 PM	0	0	5	17	24	11	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	58	35	31	
	13:00	0	1	1	14	24	20	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	66	38	33	
	14:00	0	0	3	20	20	18	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	65	37	32	
	15:00	1	3	8	17	40	31	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	104	37	31	
	16:00	0	1	5	22	29	30	7	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	95	37	33	
	17:00	0	0	4	28	51	23	7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	113	36	32	
	18:00	0	1	6	13	46	33	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	104	37	33	
	19:00	0	1	7	12	31	23	2	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	78	36	32	
	20:00	0	1	7	12	17	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	42	34	29	
	21:00	0	1	0	9	20	6	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	38	35	31	
	22:00	0	0	2	7	6	7	2	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	25	38	33	
	23:00	0	1	1	8	7	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	21	35	29	

%	0.1%	1.2%	6.1%	21.2%	38.9%	26.7%	5.1%	0.6%	0.1%	0.0%	0.0%	0.0%	0.0%
AM Peak Vol.		02:00	08:00	08:00	09:00	06:00	08:00	02:00	01:00				
PM Peak Vol.	15:00	15:00	15:00	17:00	17:00	18:00	16:00	19:00					
Total	1	13	69	238	437	300	57	7	1	0	0	0	0
Percent			15th Percentile :	25 MPH									
			50th Percentile :	31 MPH									
			85th Percentile :	37 MPH									
			95th Percentile :	40 MPH									

Stats
 10 MPH Pace Speed : 28-37 MPH
 Number in Pace : 708
 Percent in Pace : 63.0%
 Number of Vehicles > 30 MPH : 702
 Percent of Vehicles > 30 MPH : 62.5%
 Mean Speed(Average) : 32 MPH



PRECISION
D A T A
INDUSTRIES, LLC

P.O. Box 301 Berlin, MA 01503
Office: 508.481.3999 Fax: 508.545.1234
Email: datarequests@pdillc.com

Forest Street
between Briarwood Estate Driveways
City, State: Haverhill, MA
Client: Bayside/ K. Cram

122897 A Speed
Site Code: 2121470

NB

Start Time	14	15	19	20	24	25	29	30	34	35	39	40	44	45	49	50	54	55	59	60	64	65	69	70	9999	Total	85th % ile	Ave Speed	
04/25/1																													
2	0	0	0	0	3	3	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8	32	31	
01:00	0	0	0	0	1	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	*	32	
02:00	0	0	0	0	2	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	*	29	
03:00	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	*	37	
04:00	0	0	0	0	3	2	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6	28	30	
05:00	0	1	0	0	3	3	2	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10	31	30	
06:00	0	0	2	7	18	13	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	41	37	32	
07:00	0	0	4	4	20	13	3	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	45	37	33	
08:00	0	1	5	18	22	24	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	75	37	32	
09:00	0	0	5	6	18	19	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	51	37	33	
10:00	0	1	1	9	17	9	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	41	37	32	
11:00	0	0	4	10	19	22	7	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	64	38	34		
12 PM	0	1	1	12	21	14	7	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	58	39	33	
13:00	0	0	4	9	27	16	4	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	61	37	33	
14:00	0	0	2	11	35	17	6	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	72	38	33	
15:00	0	2	3	21	38	17	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	84	35	31	
16:00	0	0	6	22	51	34	10	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	124	38	33	
17:00	0	0	6	20	48	48	8	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	131	37	33	
18:00	2	1	1	23	37	35	7	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	109	38	33	
19:00	0	0	10	12	22	16	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	66	37	32	
20:00	0	2	6	10	22	14	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	56	36	31	
21:00	0	0	0	8	11	5	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	26	37	32	
22:00	0	0	2	5	7	8	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	24	37	33	
23:00	0	1	3	7	8	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	20	32	28	

%	0.2%	0.8%	5.5%	19.2%	38.3%	28.2%	6.9%	0.9%	0.0%	0.0%	0.0%	0.0%	0.0%	0.1%		
AM Peak		05:00	08:00	08:00	08:00	08:00	11:00	07:00						11:00	08:00	
Vol.		1	5	18	22	24	7	1						1	75	
PM Peak	18:00	15:00	19:00	18:00	16:00	17:00	16:00	18:00							17:00	
Vol.	2	2	10	23	51	48	10	3							131	
Total	2	10	65	226	451	332	81	11	0	0	0	0	0	1	1179	755

Percent
 15th Percentile : 26 MPH
 50th Percentile : 32 MPH
 85th Percentile : 37 MPH
 95th Percentile : 41 MPH

Stats
 10 MPH Pace Speed : 29-38 MPH
 Number in Pace : 739
 Percent in Pace : 62.7%
 Number of Vehicles > 30 MPH : 772
 Percent of Vehicles > 30 MPH : 65.5%
 Mean Speed(Average) : 32 MPH

Trip Generation Worksheets

Proposed Residential, Haverhill, MA

Land Use Code (LUC) 210 - Single-Family Detached housing

Source: Institute of Transportation Engineers (ITE) - 8th Edition

Average Vehicle Trips Ends vs: Dwelling units
Independent Variable (X): 29

$$\ln T = 0.92 \ln(X) + 2.71 \quad R^2 = 0.96$$

$$\ln T = 0.92 \ln 29 + (2.71)$$

$$\ln T = 5.81$$

$$T = 332.92$$

T = 332 vehicle trips

with 50% (166 vpd) entering and 50% (166 vpd) exiting.

WEEKDAY MORNING PEAK HOUR OF ADJACENT STREET TRAFFIC

$$T = 0.70 * (X) + 9.74 \quad R^2 = 0.96$$

$$T = 0.70 * 29 + (9.74)$$

$$T = 30.04$$

T = 30 vehicle trips

with 25% (8 vph) entering and 75% (22 vph) exiting.

WEEKDAY EVENING PEAK HOUR OF ADJACENT STREET TRAFFIC

$$\ln T = 0.90 \ln(X) + 0.51 \quad R^2 = 0.91$$

$$\ln T = 0.90 \ln 7 + (0.51)$$

$$\ln T = 3.54$$

$$T = 34.49$$

T = 34 vehicle trips

with 63% (21 vph) entering and 37% (13 vph) exiting.

SATURDAY DAILY

$$\ln T = 0.95 \ln(X) + 2.59 \quad R^2 = 0.92$$

$$\ln T = 0.95 \ln 7 + (2.59)$$

$$\ln T = 5.79$$

$$T = 326.66$$

T = 326 vehicle trips

with 50% (163 vpd) entering and 50% (163 vpd) exiting.

SATURDAY MIDDAY PEAK HOUR OF GENERATOR

$$T = 0.89 * (X) + 9.56 \quad R^2 = 0.91$$

$$T = 0.89 * 29 + (9.56)$$

$$T = 35.37$$

T = 35 vehicle trips

with 53% (19 vph) entering and 47% (16 vph) exiting.

Proposed Residential, Haverhill, MA

Land Use Code (LUC) 210 - Single-Family Detached housing

Source: Institute of Transportation Engineers (ITE) - 8th Edition

Average Vehicle Trips Ends vs: Dwelling units
Independent Variable (X): 29

SUNDAY DAILY

$$T = 8.84 * (X) - 13.31 \quad R^2 = 0.94$$

$$T = 8.84 * 29 - 13.31$$

$$T = 243.05$$

$$T = 243 \quad \text{vehicle trips}$$

with 50% (122 vpd) entering and 50% (121 vpd) exiting.

SUNDAY PEAK HOUR OF GENERATOR

$$\ln T = 0.91 \ln (X) + 0.35 \quad R^2 = 0.87$$

$$\ln T = 0.91 \ln 29 + 0.35$$

$$\ln T = 3.41$$

$$T = 30.39$$

$$T = 30 \quad \text{vehicle trips}$$

with 53% (16 vph) entering and 47% (14 vph) exiting.



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

~~ORDERED~~: MUNICIPAL ORDINANCE

CHAPTER 240

**An Ordinance Relating to Parking
Establish two 30 minute parking spaces in front of No. 155-159 Winter Street
Two 30 Minute—Limited Parking spaces**

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-85, Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by adding the following to the existing ordinance:

LOCATION	REGULATION	HOURS/DAYS
Winter Street In front of #155-159	Limited parking two 30 minute spaces	Daily 11:00 a.m. to 11:00 p.m. including holidays

APPROVED as to legality:

 City Solicitor



Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

May 31, 2012

John A. Michitson, Council President
& City Council Members
City Hall—Room 204
City of Haverhill

**RE: Request for Two 30 minute Parking Spaces in Front of 155-159
Winter Street, Daily, from 11:00 a.m. to 11:00 p.m.**

Dear Council President Michitson & Councilors:

As per your request in communication dated 5/31/12, I am submitting a Municipal Ordinance for your review that will establish two 30 minute parking spaces. The location for the two 30 minute parking spaces/signs will be at 155-159 Winter Street. The requirement is daily including holidays, from 11:00 a.m. to 11:00 p.m. Your communication dated 5/31/12 and the communication from Councilor Michael Hart dated 5/18/12 is attached for your review.

Sincerely,

William Pillsbury, Jr.
Director of Economic Development
& Planning Department

WB/lw

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
ROBERT H. SCATAMACCHIA
VICE PRESIDENT
MICHAEL J. HART
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CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978-374-2328
FACSIMILE: 978-374-2329
www.ci.haverhill.ma.us
citycncl@cityofhaverhill.com

May 31, 2012

TO: Mr. William Pillsbury, Jr.
Planning and Economic Development Director

RE: **Request for Ordinance – 155-159 Winter Street – Two (2) Thirty (30) Minute
Parking Signs**

Dear Mr. Pillsbury:

At the City Council meeting held on May 29, 2012, Councillor Michael Hart requested a discussion regarding two (2) thirty (30) minute parking signs in front of 155-159 Winter Street. He stated that the business at this location is opened seven days a week. Therefore, the signage should indicate 11:00AM to 11:00PM. The Council approved his request.

Would you kindly prepare the proper documents and place them on the next City Council agenda in order that the Council may take action on them.

Thank you for your continued cooperation, consideration and assistance. It is appreciated.

Sincerely yours,

John A. Michitson, President
Haverhill City Council

JAM/bsa

c: City Councillors

COPY
BACKUP

✓
 40-
 CITY COUNCIL
 JOHN A. MICHITSON
 PRESIDENT
 ROBERT H. SCATAMACCHIA
 VICE PRESIDENT
 MICHAEL J. HART
 WILLIAM H. RYAN
 SVEN A. AMIRIAN
 MICHAEL S. MCGONAGLE
 WILLIAM J. MACEK
 COLIN F. LEPAGE
 MARY ELLEN DALY O'BRIEN



CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204
 4 SUMMER STREET
 TELEPHONE: 978-374-2328
 FACSIMILE: 978-374-2329
 www.ci.haverhill.ma.us
 citycncl@cityofhaverhill.com

May 18, 2012

TO: Mr. President and Members of the City Council

Councillor Michael J. Hart requests two (2) thirty (30) minutes parking signs at 155-159 Winter Street.


 City Councillor Michael J. Hart

IN CITY COUNCIL: May 22 2012
 POSTPONED TO MAY 29 2012
 Attest:

 City Clerk

William J. Klueber
Chairman
 Charles Benevento
 James P. Cleary, III
 Donald J. Shea
 Lewis F. Poore, Jr.
Members



Telephone: (978) 374-2358
 Facsimile: (978) 374-2353

Haverhill Retirement Board

4 Summer Street • Room 303
 Haverhill, MA 01830-5843

June 12, 2012

Honorable President and Members
 Of the Haverhill City Council

RE: Chapter 176 of the Acts of 2011, an Act Providing for Pension Reform and Benefits Modernization
 § 29 – Increase to Chapter 32, § 12 (2)(d) – Member Survivor Allowance
 § 48 – Adds § 90D1/2, Creating a Minimum Retiree Allowance of \$12,000 per year, with 25 years or more of Creditable Service

Dear Ladies and Gentlemen:

On behalf of my fellow Board Members, I respectfully request that the City Council consider the acceptance of Chapter 176 of the Acts of 2011, §§ 29 and 48.

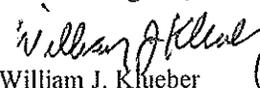
The acceptance of § 29 would allow the minimum allowance contained in M.G.L. Chapter 32, § 12(2)(d), Member Survivor Allowance, to be increased from \$250.00 per month to \$500.00 per month. This would affect eighteen (18) survivors.

The acceptance of § 48 would add § 90D1/2 to M.G.L. Chapter 32 and would allow any member retired under a Superannuation, Accidental Disability or Ordinary Disability Retirement, who had completed twenty-five (25) years or more of creditable service, a minimum of \$12,000.00 per year. This would affect five (5) retirees.

As these increased benefits are local option, approval by the Haverhill City Council on the action taken by the Haverhill Retirement Board is necessary. I am enclosing information regarding the added costs for the eighteen (18) survivors and the five (5) retirees compiled by the Segal Company, as well as a copy of §§ 29 and 48 of Chapter 176 of the Acts of 2011.

If you have any questions regarding the aforementioned matter, please contact any of the Haverhill Retirement Board Members or myself.

With best regards,


 William J. Klueber

cc: Mayor James J. Fiorentini



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

That the City Council of the City of Haverhill accept the Provisions of § 29 of Chapter 176 of the Acts of 2011. This Section would allow the minimum allowance contained in M.G.L. Chapter 32, § 12 (2)(d), Member Survivor Allowance, to be increased from \$250.00 per month to \$500.00 per month.



THE SEGAL COMPANY
116 Huntington Avenue 8th Floor Boston, MA 02116-5744
T 617.424.7336 F 617.424.7390 www.segalco.com

Kathleen A. Riley, FSA, MAAA, EA
Senior Vice President and Actuary
kriley@segalco.com

April 13, 2012

Haverhill Retirement Board
4 Summer Street, Room 303
Haverhill, MA 01830

Re: **Costs of Increasing the Minimum Survivor Benefit - Revised**

Dear Board Members:

As requested, we have revised the calculation shown in our April 4, 2012 letter of the cost of increasing the \$250 per month minimum allowance contained in M.G.L. Chapter 32, Section 12 to \$500 per month in accordance with Section 30 of Chapter 176. This revision excludes non-spousal beneficiaries. This change would apply to all participants whose eligible beneficiary is currently receiving a minimum survivor benefit that is less than \$500 per month and to future beneficiaries. Our estimate is based on data supplied by the Retirement Board for 18 eligible beneficiaries currently receiving Section 12 benefits of less than \$500 per month. The total monthly benefit increase is \$2,663.

The table below shows the impact of these benefit increases:

	<u>January 1, 2012</u>	<u>Current</u>	<u>Additional Cost With Increased Minimum Survivor Benefit</u>
Unfunded Liability		\$145,461,000	\$290,000
Total Normal Cost		4,992,000	10,000

If these additional costs are amortized over the full 19-year period of the funding schedule (through 2032) with amortization payments increasing at 4.0% per year, the increase to the fiscal 2014 appropriation is \$37,000.

Please refer to our January 1, 2010 Actuarial Valuation and Review dated December 6, 2010 for the data, assumptions and plan of benefits underlying these calculations.

This report was prepared in accordance with generally accepted actuarial principles and practices at the request of the Board to assist in administering the Retirement System.



The measurements shown in this actuarial valuation may not be applicable for other purposes. Future actuarial measurements may differ significantly from the current measurements presented in this report due to such factors as the following: plan experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions; increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period); and changes in plan provisions or applicable law.

The actuarial calculations were directed under my supervision. I am a member of the American Academy of Actuaries and meet the Qualification Standards of the American Academy of Actuaries to render the actuarial opinion herein. To the best of my knowledge, the information supplied in this actuarial valuation is complete and accurate. In my opinion, each assumption is reasonable (taking into account the experience of the plan and reasonable expectations) and such other assumptions, in combination, offer my best estimate of anticipated experience under the plan.

Please let us know if you have any questions or need any additional information.

Sincerely,

A handwritten signature in cursive script, appearing to read "Kathleen Riley".

Kathleen A. Riley

KCR/jpb

cc: Kathleen Gallant

7603476v1/01200.025



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

That the City Council of the City of Haverhill accept the provisions of § 48 of Chapter 176 of the Acts of 2011. This section amends M.G.L. Chapter 32, by adding § 90D ½, that will establish a \$12,000.00 minimum retirement allowance for retirees who had been granted a “Superannuation, Accidental Disability or Ordinary Disability” Retirement and had completed 25 years or more of creditable service.



THE SEGAL COMPANY
 116 Huntington Avenue 8th Floor Boston, MA 02116-5744
 T 617.424.7336 F 617.424.7390 www.segalco.com

Kathleen A. Riley, FSA, MAAA, EA
 Senior Vice President and Actuary
 kriley@segalco.com

April 4, 2012

Haverhill Retirement Board
 4 Summer Street, Room 303
 Haverhill, MA 01830

Re: **Costs of Increasing the Minimum Survivor Benefit and
 Increasing Benefits for Retirees with 25 Years of Service**

Dear Board Members:

As requested, we have calculated the cost of increasing the \$250 per month minimum allowance contained in M.G.L. Chapter 32, Section 12 to \$500 per month in accordance with Section 30 of Chapter 176. This change would apply to all participants whose beneficiaries are currently receiving a minimum survivor benefit that is less than \$500 per month and to future beneficiaries. Our estimates are based on data supplied by the Retirement Board for 21 eligible beneficiaries currently receiving Section 12 benefits of less than \$500 per month. The total monthly benefit increase is \$3,240.

We have also calculated the cost of a one-time increase in benefits for retirees with 25 years of creditable service and an annual benefit amount less than \$15,000 per year to \$15,000 per year, and those with an annual benefit amount less than \$12,000 per year to \$12,000 per year, in accordance with Section 48 of Chapter 176. Our estimates are based on data supplied by the Retirement Board for 17 eligible retirees with over 25 years of creditable service currently receiving retiree benefits less than \$15,000 annually. The total monthly increase is \$3,578. There were 5 eligible retirees with over 25 years of creditable service currently receiving retiree benefits less than \$12,000 annually. The total monthly increase is \$769.

The table below shows the impact of these benefit increases:

	January 1, 2012	Current	Additional Cost		
			With Increased Minimum Survivor Benefit	With Increased Benefit for Retirees With 25 Years of Service	
			To \$15,000	To \$12,000	
Unfunded Liability		\$145,461,000	\$380,000	\$342,000	\$72,000
Total Normal Cost		4,992,000	10,000	N/A	N/A

Benefits, Compensation and HR Consulting Offices throughout the United States and Canada



Founding Member of the Multinational Group of Actuaries and Consultants, a global affiliation of independent firms

If these additional costs are amortized over the full 19-year period of the funding schedule (through 2032) with amortization payments increasing at 4.0% per year, the increase to the fiscal 2014 appropriation is \$45,000 for the minimum survivor benefit increase, \$30,000 for the increase for retirees with 25 years of service to \$15,000 and \$6,000 for the increase for retirees with 25 years of service to \$12,000.

Please refer to our January 1, 2010 Actuarial Valuation and Review dated December 6, 2010 for the data, assumptions and plan of benefits underlying these calculations.

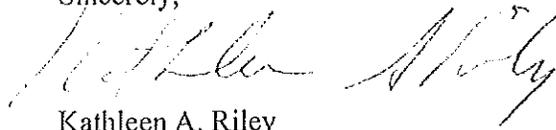
This report was prepared in accordance with generally accepted actuarial principles and practices at the request of the Board to assist in administering the Retirement System.

The measurements shown in this actuarial valuation may not be applicable for other purposes. Future actuarial measurements may differ significantly from the current measurements presented in this report due to such factors as the following: plan experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions; increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period); and changes in plan provisions or applicable law.

The actuarial calculations were directed under my supervision. I am a member of the American Academy of Actuaries and meet the Qualification Standards of the American Academy of Actuaries to render the actuarial opinion herein. To the best of my knowledge, the information supplied in this actuarial valuation is complete and accurate. In my opinion, each assumption is reasonable (taking into account the experience of the plan and reasonable expectations) and such other assumptions, in combination, offer my best estimate of anticipated experience under the plan.

Please let us know if you have any questions or need any additional information.

Sincerely,



Kathleen A. Riley

KCR/jpb

cc: Kathleen Gallant



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

That the Mayor be and is hereby authorized to enter into and execute a certain lease agreement entitled Great American Lease Agreement on behalf of the City of Haverhill with Voice Systems for a Vertical Wave Phone System to be installed in the Police Station, a copy of which is attached hereto and incorporated herein. This agreement is for a period of 60 months and City Council approval is necessary for contracts which exceed 36 months.

PREFUND REQUEST AND AUTHORIZATION



AGREEMENT NO.
794952

CUSTOMER ("YOU" OR "YOUR")

FULL LEGAL NAME: **Haverhill City Of**

ADDRESS: **4 Summer St**

Haverhill, MA 01830-5836

VENDOR (Vendor is not our agent nor is Vendor authorized to waive or alter any term or condition of this document)

Voice Systems, Inc.

Canton, MA

AGREEMENT

"Agreement", when used herein, refers to that agreement between Customer and GreatAmerica that is identified in GreatAmerica's records by the above Agreement number.

REQUEST FOR FUNDING PRIOR TO COMPLETION OF DELIVERY, INSTALLATION AND ACCEPTANCE

By your execution of this Prefund Request and Authorization (the "Prefund Request"), you hereby request that we pay to your Vendor all, or a substantial portion (as indicated by your Vendor), of the amount your Vendor has invoiced us (or you) for the items being leased and/or financed under the Agreement (the "Financed Items"), notwithstanding that you have not received some or all of the Financed Items. The amount we will pay to your Vendor upon receipt of this Prefund Request is referred to herein as the "Advance Funding Amount". To induce us to pay the Advance Funding Amount to your Vendor immediately, YOU AGREE THAT YOUR OBLIGATION TO MAKE THE PAYMENTS CALLED FOR UNDER THE AGREEMENT HEREBY COMMENCES IMMEDIATELY. YOU FURTHER AGREE THAT YOUR OBLIGATION TO MAKE THE PAYMENTS CALLED FOR UNDER THE AGREEMENT IS UNCONDITIONAL AND THAT YOU WILL TIMELY PERFORM ALL SUCH OBLIGATIONS WITHOUT ANY CLAIM OF SET-OFF, EVEN IF: (A) YOU DO NOT RECEIVE SOME OR ALL OF THE FINANCED ITEMS; (B) THE FINANCED ITEMS ARE RECEIVED BY YOU, BUT NOT ON A TIMELY BASIS; AND/OR (C) THE FINANCED ITEMS DO NOT, AT THE TIME OF YOUR RECEIPT OR THEREAFTER, OPERATE PROPERLY, ARE INEFFECTIVE, OR THERE IS ANY OTHER NONCONFORMANCE IN ANY SUCH FINANCED ITEM. You agree that any issues you may have concerning delivery, installation, implementation, and/or the quality or fitness of any Financed Item will be resolved exclusively between you and your Vendor. Our willingness to pay the Advance Funding Amount to your Vendor now is expressly conditioned upon your agreement to the terms of this Prefund Request, and you agree that our reliance on your promises in this Prefund Request is reasonable. You agree to pay all of the costs and expenses we incur in enforcing this Prefund Request, including any attorneys' fees.

The terms of the Agreement governing commencement and the timing of payments under the Agreement, to the extent inconsistent with this Prefund Request, are hereby amended to be consistent with the terms of this Prefund Request.

The parties agree that a copy of this Prefund Request bearing your facsimile or original signature may be treated as an original for purposes of enforcement. THIS PREFUND REQUEST SHALL BE GOVERNED BY THE LAWS OF THE STATE OF IOWA. THE PARTIES AGREE THAT ANY DISPUTE ARISING UNDER OR RELATED TO THIS PREFUND REQUEST WILL BE ADJUDICATED IN THE FEDERAL OR STATE COURT LOCATED IN CEDAR RAPIDS, IOWA, AND THE PARTIES HEREBY CONSENT TO PERSONAL JURISDICTION AND VENUE IN THAT COURT. EACH PARTY WAIVES ANY RIGHT TO A TRIAL BY JURY AND ANY RIGHT TO TRANSFER VENUE.

IMPORTANT: READ BEFORE SIGNING. THE TERMS OF THIS DOCUMENT SHOULD BE READ CAREFULLY BECAUSE ONLY THOSE TERMS IN WRITING ARE ENFORCEABLE. ANY TERMS OR ORAL PROMISES THAT ARE NOT IN WRITING ARE NOT LEGALLY ENFORCABLE. THE TERMS OF THIS DOCUMENT CAN BE CHANGED ONLY BY ANOTHER WRITTEN AGREEMENT.

CUSTOMER'S AUTHORIZED SIGNATURE

THIS PREFUND REQUEST WILL BE BINDING AFTER YOU SIGN BELOW AND WE PAY THE ADVANCE FUNDING AMOUNT TO YOUR VENDOR.

(As Stated Above)

X

James J Fiorentini Mayor

CUSTOMER

SIGNATURE

PRINT NAME & TITLE

DATE

LESSOR ("WE", "US", "OUR")

GreatAmerica Leasing Corporation

James J Fiorentini Mayor

SIGNATURE

PRINT NAME & TITLE

DATE

UNCONDITIONAL GUARANTY

The undersigned, jointly and severally if more than one, unconditionally guarantee(s) that the Customer will timely perform all its obligations under the Prefund Request and Authorization ("Prefund Request"). The undersigned also waive(s) any notification if the Customer is in default and consent(s) to any extensions or modifications granted to the Customer. In the event of default by Customer, the undersigned will immediately pay all sums due under the terms of the Prefund Request, without requiring Lessor to proceed against Customer or any other party or exercise any of our other rights under the Prefund Request or the Agreement. The undersigned, as to this guaranty, agree(s) to the designated forum and consent(s) to personal jurisdiction, venue, and choice of law as stated in the Prefund Request, agree(s) to pay all costs and expenses, including attorneys' fees, incurred by Lessor related to this guaranty and the Prefund Request, waive(s) a jury trial and transfer of venue, and authorize(s) obtaining credit reports.

SIGNATURE: X	INDIVIDUAL:	DATE:
SIGNATURE: X	INDIVIDUAL:	DATE:

AGREEMENT



GREATAMERICA LEASING CORPORATION®
625 FIRST STREET SE, CEDAR RAPIDS IA 52401
PO BOX 609, CEDAR RAPIDS IA 52406-0609

AGREEMENT NO.: 794952

CUSTOMER ("YOU" OR "YOUR")

FULL LEGAL NAME: Haverhill City Of

ADDRESS: 4 Summer St Haverhill, MA 01830-5836

VENDOR (VENDOR IS NOT LESSOR'S AGENT NOR IS VENDOR AUTHORIZED TO WAIVE OR ALTER ANY TERM OR CONDITION OF THIS AGREEMENT)

Voice Systems, Inc. Canton, MA

EQUIPMENT AND PAYMENT TERMS

TYPE, MAKE, MODEL NUMBER, SERIAL NUMBER, AND INCLUDED ACCESSORIES SEE ATTACHED SCHEDULE

Vertical Wave Phone system

EQUIPMENT LOCATION: As Stated Above (PLUS TAX)
TERM IN MONTHS: 60 MONTHLY PAYMENT AMOUNT*: \$2,290.00 PURCHASE OPTION: \$1.00

CONTRACT

THIS AGREEMENT IS NON-CANCELABLE AND IRREVOCABLE. IT CANNOT BE TERMINATED. PLEASE READ CAREFULLY BEFORE SIGNING. THIS AGREEMENT AND ANY CLAIM RELATED TO THIS AGREEMENT SHALL BE GOVERNED BY THE LAWS OF THE STATE OF IOWA. ANY DISPUTE WILL BE ADJUDICATED IN A FEDERAL OR STATE COURT IN LINN COUNTY, IOWA. YOU HEREBY CONSENT TO PERSONAL JURISDICTION AND VENUE IN SUCH COURTS AND WAIVE TRANSFER OF VENUE. EACH PARTY WAIVES ANY RIGHT TO A JURY TRIAL.

CUSTOMER'S AUTHORIZED SIGNATURE

BY SIGNING THIS PAGE, YOU REPRESENT TO US THAT YOU HAVE RECEIVED AND READ THE ADDITIONAL TERMS AND CONDITIONS APPEARING ON THE SECOND PAGE OF THIS TWO-PAGE AGREEMENT. THIS AGREEMENT IS BINDING WHEN WE PAY FOR THE EQUIPMENT.

(As Stated Above) X James J Fiorentini Mayor
CUSTOMER SIGNATURE PRINT NAME & TITLE DATE

GOVERNMENTAL CERTIFICATE

I, THE UNDERSIGNED, HEREBY CERTIFY THAT, AS OF THE DATE OF THE AGREEMENT, (A) THE INDIVIDUAL WHO EXECUTED THE AGREEMENT HAD FULL POWER AND AUTHORITY TO EXECUTE THE AGREEMENT AND (B) THE REPRESENTATIONS SET FORTH IN THE AGREEMENT IN THE PARAGRAPH TITLED "APPLICABLE TO GOVERNMENTAL ENTITIES ONLY" ARE TRUE AND ACCURATE IN ALL MATERIAL RESPECTS.

SIGNATURE: X NAME & TITLE: James J Fiorentini Mayor DATE:

LESSOR ("WE", "US", "OUR")

GreatAmerica Leasing Corporation LESSOR SIGNATURE PRINT NAME & TITLE DATE

ADDITIONAL TERMS AND CONDITIONS

AGREEMENT. You want us to pay your Vendor for the equipment referenced herein ("Equipment") and you agree to pay us the amounts payable under the terms of this agreement ("Agreement") each period by the due date. This Agreement will begin on the date the Equipment is delivered to you or any later date we designate. We may charge you a reasonable fee to cover documentation and investigation costs. If any amount payable to us is not paid when due, you will pay a late charge equal to: 1) the greater of ten (10) cents for each dollar overdue or twenty-six dollars (\$26.00); or 2) the highest lawful charge, if less.

NET AGREEMENT. THIS AGREEMENT IS NON-CANCELABLE FOR THE ENTIRE AGREEMENT TERM. YOU UNDERSTAND WE ARE PAYING FOR THE EQUIPMENT BASED ON YOUR UNCONDITIONAL ACCEPTANCE OF IT AND YOUR PROMISE TO PAY US UNDER THE TERMS OF THIS AGREEMENT, WITHOUT SET-OFFS FOR ANY REASON, EVEN IF THE EQUIPMENT DOES NOT WORK OR IS DAMAGED, EVEN IF IT IS NOT YOUR FAULT.

EQUIPMENT USE. You will keep the Equipment in good working order, use it for business purposes only, not modify or move it from its initial location without our consent, and bear the risk of its non-compliance with applicable laws. You agree that you will not take the Equipment out of service and have a third party pay (or provide funds to pay) the amounts due hereunder. You must resolve any dispute you may have concerning the Equipment with the manufacturer or Vendor. You will comply with all laws, ordinances, regulations, requirements and rules relating to the use and operation of the Equipment.

VENDOR SERVICES. Payments under this Agreement may include amounts you owe your Vendor under a separate arrangement (for maintenance, service, supplies, etc.), which amounts may be invoiced by us on your Vendor's behalf for your convenience. You will look solely to your Vendor for performance under any such arrangement or to address any disputes arising thereunder.

SOFTWARE/DATA. Except as provided in this paragraph, references to "Equipment" include any software referenced above or installed on the Equipment. We do not own the software and cannot transfer any interest in it to you. We are not responsible for the software or the obligations of you or the licensor under any license agreement. You are solely responsible for protecting and removing any confidential data/images stored on the Equipment prior to its return for any reason.

NO WARRANTY. WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. YOU HAVE ACCEPTED THE EQUIPMENT "AS-IS". YOU CHOSE THE EQUIPMENT, THE VENDOR AND ANY/ALL SERVICE PROVIDER(S) BASED ON YOUR JUDGMENT. YOU MAY CONTACT YOUR VENDOR FOR A STATEMENT OF THE WARRANTIES, IF ANY, THAT THE MANUFACTURER OR VENDOR IS PROVIDING. WE ASSIGN TO YOU ANY WARRANTIES GIVEN TO US.

ASSIGNMENT. You may not sell, assign or sublease the Equipment or this Agreement without our written consent. We may sell or assign this Agreement or our rights in the Equipment, in whole or in part, to a third party without notice to you. You agree that if we do so, the assignee will have our rights but will not be subject to any claim, defense, or set-off assertable against us or anyone else.

LOSS OR DAMAGE. You are responsible for any damage to or loss of the Equipment. No such loss or damage will relieve you from your payment obligations hereunder. We are not responsible for, and you will indemnify us against, any claims, losses or damages, including attorney fees, in any way relating to the Equipment. In no event will we be liable for any consequential or indirect damages.

INSURANCE. You agree to maintain comprehensive liability insurance acceptable to us. You also agree to: 1) keep the Equipment fully insured against loss at its replacement cost, with us named as loss payee; and 2) provide proof of insurance satisfactory to us no later than 30 days following the commencement of this Agreement, and thereafter upon our written request. If you fail to maintain property loss insurance satisfactory to us and/or you fail to timely provide proof of such insurance, we have the option, but not the obligation, to secure property loss insurance on the Equipment from a carrier of our choosing in such forms and amounts as we deem reasonable to protect our interests. If we secure insurance on the Equipment, we will not name you as an insured party, your interests may not be fully protected, and you will reimburse us the premium which may be higher than the premium you would pay if you obtained insurance, and which may result in a profit to us through an investment in reinsurance. If you are current in all of your obligations under the Agreement at the time of loss, any insurance proceeds received will be applied, at our option, to repair or replace the Equipment, or to pay us the remaining payments due or to become due under this Agreement, plus our booked residual, both discounted at 3% per annum.

OWNERSHIP. You own the Equipment, including any software license rights granted to you, if any, by us or any third party supplier(s). You hereby grant us a security interest in the Equipment to secure your performance under this Agreement, to be released at the end of the term provided you have performed all of your obligations under this Agreement.

TAXES. You will pay when due, either directly or by reimbursing us, all taxes and fees relating to the Equipment and this Agreement. You agree to file any required personal property tax returns (except in OR, CO, or CT). Sales or use tax due upfront will be payable over the term with a finance charge.

DEFAULT AND REMEDIES. If you do not pay any sum within 10 days after its due date, or if you breach any other term of this Agreement or any other agreement with us, you will be in default, and we may require that you return the Equipment to us at your expense and pay us: 1) all past due amounts and 2) all remaining payments for the unexpired term, plus our booked residual, both discounted at 4% per annum. We may also use all other legal remedies available to us, including disabling or repossessing the Equipment. You agree to pay all our costs and expenses, including reasonable attorney fees, incurred in enforcing this Agreement. You also agree to pay interest on all past due amounts, from the due date, at 1.5% per month.

UCC. You agree that this Agreement is (and/or shall be treated as) a "Finance Lease" as that term is defined in Article 2A of the Uniform Commercial Code ("UCC"). You agree to forgo the rights and remedies provided under sections 507-522 of Article 2A of the UCC.

MISCELLANEOUS. This Agreement is the entire agreement between you and us and supersedes any prior representations or agreements, including any purchase orders. Amounts payable under this Agreement may include a profit to us. The original of this Agreement shall be that copy which bears your facsimile or original signature, and which bears our original signature. If a court finds any provision of this Agreement unenforceable, the remaining terms of this Agreement shall remain in effect. You authorize us to either insert or correct the Agreement number, serial numbers, model numbers, beginning date, and signature date. All other modifications to the Agreement must be in writing signed by each party.

APPLICABLE TO GOVERNMENTAL ENTITIES ONLY

You hereby represent and warrant to us that as of the date of the Agreement: (a) the individual who executed the Agreement had full power and authority to execute the Agreement on your behalf; (b) all required procedures necessary to make the Agreement a legal and binding obligation against you have been followed; (c) the Equipment will be operated and controlled by you and will be used for essential government purposes for the entire term of the Agreement; (d) that all payments due and payable for the current fiscal year are within the current budget and are within an available, unexhausted, and unencumbered appropriation; (e) you intend to pay all amounts payable under the terms of the Agreement when due, if funds are legally available to do so; (f) your obligations to remit amounts under the Agreement constitute a current expense and not a debt under applicable state law; (g) no provision of the Agreement constitutes a pledge of your tax or general revenues; and (h) you will comply with any applicable information reporting requirements of the tax code, which may include 8038-G or 8038-GC Information Returns. If funds are not appropriated to pay amounts due under the Agreement for any future fiscal period, you shall have the right to return the Equipment and terminate the Agreement on the last day of the fiscal period for which funds were available, without penalty or additional expense to you (other than the expense of returning the Equipment to the location designated by us), provided that at least thirty (30) days prior to the start of the fiscal period for which funds were not appropriated, your Chief Executive Officer (or Legal Counsel) delivers to us a certificate (or opinion) certifying that (a) you are a state or a fully constituted political subdivision or agency of the state in which you are located; (b) funds have not been appropriated for the applicable fiscal period to pay amounts due under the Agreement; (c) such non-appropriation did not result from any act or failure to act by you; and (d) you have exhausted all funds legally available for the payment of amounts due under the Agreement. You agree that this paragraph shall only apply if, and to the extent that, state law precludes you from entering into the Agreement if the Agreement constitutes a multi-year unconditional payment obligation.

Agreement No.: 794952

Initials: 

EQUIPMENT SCHEDULE



AGREEMENT NO.: 794952

DESCRIPTION OF EQUIPMENT

Qty	Item Description
1	IP 2500 Base Unit
1	VAM Advanced 830
1	IP2500 Expansion Chassis & Pwr Supply
1	Media Resource Module A
1	48 Port Digital Station Module
1	24 Port Digital Station Module
1	T1/PRI Module
2	8 Port Analog Trunk Module
2	IP 2500 Mod Conversion Kit
4	Edge 700 8 Button Digital phone
2	Edge 700 8 Button Digital Phone 8-Pack
3	Edge 700 24 Button Digital Phone
5	Edge 700 24 Button Digital Phone 8-pk.
1	IP 2500 Pro License 51 to 200 Users
7	Wave 10 Pack User License
1	Call Classifier License
1	Live Image License
1	Wave Pro Edition Subscription – 5 Yr
7	Wave 10 User Expansion Subscription – 5 Yr
1	Call Classifier Subscription – 5 Yr
1	Live Image Subscription - 5 Yr
1	Minuteman Pro1500 BBU
6	25 Pair Amphenol Cables

VERIFICATION

The undersigned hereby verifies that the information on this Schedule is complete and correct. The undersigned also acknowledges having received a copy of this Schedule.

Haverhill City Of	X	<i>James J. Fenwicki Mayor</i>	
CUSTOMER	SIGNATURE	PRINT NAME & TITLE	DATE

**PREFUND REQUEST AND
AUTHORIZATION**



AGREEMENT NO. 794952

CUSTOMER ("YOU" OR "YOUR")

FULL LEGAL NAME: **Haverhill City Of**

ADDRESS: **4 Summer St** **Haverhill, MA 01830-5836**

VENDOR (Vendor is not our agent nor is Vendor authorized to waive or alter any term or condition of this document)

Voice Systems, Inc. **Canton, MA**

AGREEMENT

"Agreement", when used herein, refers to that agreement between Customer and GreatAmerica that is identified in GreatAmerica's records by the above Agreement number.

REQUEST FOR FUNDING PRIOR TO COMPLETION OF DELIVERY, INSTALLATION AND ACCEPTANCE

By your execution of this Prefund Request and Authorization (the "Prefund Request"), you hereby request that we pay to your Vendor all, or a substantial portion (as indicated by your Vendor), of the amount your Vendor has invoiced us (or you) for the items being leased and/or financed under the Agreement (the "Financed Items"), notwithstanding that you have not received some or all of the Financed Items. The amount we will pay to your Vendor upon receipt of this Prefund Request is referred to herein as the "Advance Funding Amount". To induce us to pay the Advance Funding Amount to your Vendor immediately, YOU AGREE THAT YOUR OBLIGATION TO MAKE THE PAYMENTS CALLED FOR UNDER THE AGREEMENT HEREBY COMMENCES IMMEDIATELY. YOU FURTHER AGREE THAT YOUR OBLIGATION TO MAKE THE PAYMENTS CALLED FOR UNDER THE AGREEMENT IS UNCONDITIONAL AND THAT YOU WILL TIMELY PERFORM ALL SUCH OBLIGATIONS WITHOUT ANY CLAIM OF SET-OFF, EVEN IF: (A) YOU DO NOT RECEIVE SOME OR ALL OF THE FINANCED ITEMS; (B) THE FINANCED ITEMS ARE RECEIVED BY YOU, BUT NOT ON A TIMELY BASIS; AND/OR (C) THE FINANCED ITEMS DO NOT, AT THE TIME OF YOUR RECEIPT OR THEREAFTER, OPERATE PROPERLY, ARE INEFFECTIVE, OR THERE IS ANY OTHER NONCONFORMANCE IN ANY SUCH FINANCED ITEM. You agree that any issues you may have concerning delivery, installation, implementation, and/or the quality or fitness of any Financed Item will be resolved exclusively between you and your Vendor. Our willingness to pay the Advance Funding Amount to your Vendor now is expressly conditioned upon your agreement to the terms of this Prefund Request, and you agree that our reliance on your promises in this Prefund Request is reasonable. You agree to pay all of the costs and expenses we incur in enforcing this Prefund Request, including any attorneys' fees.

The terms of the Agreement governing commencement and the timing of payments under the Agreement, to the extent inconsistent with this Prefund Request, are hereby amended to be consistent with the terms of this Prefund Request.

The parties agree that a copy of this Prefund Request bearing your facsimile or original signature may be treated as an original for purposes of enforcement. THIS PREFUND REQUEST SHALL BE GOVERNED BY THE LAWS OF THE STATE OF IOWA. THE PARTIES AGREE THAT ANY DISPUTE ARISING UNDER OR RELATED TO THIS PREFUND REQUEST WILL BE ADJUDICATED IN THE FEDERAL OR STATE COURT LOCATED IN CEDAR RAPIDS, IOWA, AND THE PARTIES HEREBY CONSENT TO PERSONAL JURISDICTION AND VENUE IN THAT COURT. EACH PARTY WAIVES ANY RIGHT TO A TRIAL BY JURY AND ANY RIGHT TO TRANSFER VENUE.

IMPORTANT: READ BEFORE SIGNING. THE TERMS OF THIS DOCUMENT SHOULD BE READ CAREFULLY BECAUSE ONLY THOSE TERMS IN WRITING ARE ENFORCEABLE. ANY TERMS OR ORAL PROMISES THAT ARE NOT IN WRITING ARE NOT LEGALLY ENFORCABLE. THE TERMS OF THIS DOCUMENT CAN BE CHANGED ONLY BY ANOTHER WRITTEN AGREEMENT.

CUSTOMER'S AUTHORIZED SIGNATURE

THIS PREFUND REQUEST WILL BE BINDING AFTER YOU SIGN BELOW AND WE PAY THE ADVANCE FUNDING AMOUNT TO YOUR VENDOR.

(As Stated Above)	X	<i>James J. Fiorentini Mayor</i>
CUSTOMER	SIGNATURE	PRINT NAME & TITLE
		DATE

LESSOR ("WE", "US", "OUR")

GreatAmerica Leasing Corporation			
	SIGNATURE	PRINT NAME & TITLE	DATE

UNCONDITIONAL GUARANTY

The undersigned, jointly and severally if more than one, unconditionally guarantee(s) that the Customer will timely perform all its obligations under the Prefund Request and Authorization ("Prefund Request"). The undersigned also waive(s) any notification if the Customer is in default and consent(s) to any extensions or modifications granted to the Customer. In the event of default by Customer, the undersigned will immediately pay all sums due under the terms of the Prefund Request, without requiring Lessor to proceed against Customer or any other party or exercise any of our other rights under the Prefund Request or the Agreement. The undersigned, as to this guaranty, agree(s) to the designated forum and consent(s) to personal jurisdiction, venue, and choice of law as stated in the Prefund Request, agree(s) to pay all costs and expenses, including attorneys' fees, incurred by Lessor related to this guaranty and the Prefund Request, waive(s) a jury trial and transfer of venue, and authorize(s) obtaining credit reports.

SIGNATURE: X	INDIVIDUAL:	DATE:
SIGNATURE: X	INDIVIDUAL:	DATE:

May 31, 2012

GreatAmerican Leasing Corporation
625 First Street SE
Cedar Rapids, IA 52406-0609

Subject: Opinion of Counsel

Ladies and Gentlemen:

RE: Agreement No. 794952 ("Agreement") dated May 31, 2012 between Haverhill City Of ("Obligor") and GreatAmerica Leasing Corporation (which together with any successor or assignee is referred to as "Obligee").

I have acted as counsel to Obligor, and in this capacity I have reviewed the referenced Agreement. Based upon the examination of the Agreement together with such other documents as I deemed relevant ("Agreement Documents"), it is my opinion that:

- a. Obligor is the entity indicated on the face of the Agreement and is a political subdivision of the state in which it is located. Obligor is duly organized and existing under said state's constitution and laws, and is authorized to enter into and to carry its obligations under the Agreement Documents.
- b. The Agreement Documents have been duly authorized, executed and delivered by Obligor in accordance with all applicable laws, rules and regulations and are valid, legal and binding agreements. The person signing the Agreement Documents has the authority to do so, is acting with the full authorization of Obligor's governing body and holds the office indicated below their signature, each of which are genuine. The Agreement Documents are enforceable in accordance with their terms, except as limited by laws of general application affecting the enforcement of creditors' rights and where they do not violate any applicable state or local law relating to the acquisition of the equipment described in the Agreement Documents ("Equipment") from a pledge of the tax or general revenues of Obligor. In the event of any conflict between the Agreement Documents and the terms and conditions of any purchase order, invitation to bid/request for proposal or any other documents, the terms of the Agreement Documents shall control.
- c. Obligor has fully complied with all applicable laws governing open meetings, public bidding and appropriations required in connection with the Agreement Documents and the acquisition of the Equipment.
- d. Obligor has sufficient monies available to make all payments required to be paid under the Agreement during the current fiscal year, and such monies have been properly budgeted and appropriated for this purpose in accordance with state law.
- e. The execution of the Agreement and the appropriation of funds to meet its obligations thereunder do not result in the violation of any constitutional, statutory or other limitation relating to the manner, form or amount of indebtedness, which may be incurred by Obligor.

Sincerely,

William D. Cox, JR., ESQ.
City Solicitor
City of Haverhill



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

That the sum of **\$100,875** be transferred from the Fire Department, *Salary* to the following Fire Department accounts;

<i>Building Maintenance</i>	\$53,875
<i>Protective Clothing</i>	\$47,000



JAMES J. FIORENTINI
MAYOR

Haverhill Fire Department
4 Summer Street, Room 113
Haverhill, Massachusetts 01830
Telephone: 978 373-8460
Fax: 978 521-4441



RICHARD B. BORDEN
FIRE CHIEF

June 7, 2012

Mayor James J. Fiorentini
Four Summer Street, Room 100
Haverhill, Massachusetts 01830

Dear Mayor Fiorentini:

I respectfully request the transfer of \$100,875 from Fire Salaries Account Number 1010000.1.0220.5110.00.000.00.00 to the following Fire Expense Accounts for the purpose of station repairs and purchasing turnout gear:

Building Maintenance #1010000.1.0220.5242.00.000.00.00	\$53,875
Protective Clothing #1010000.1.0220.5584.00.000.00.00	\$47,000

Sincerely,

Richard B. Borden
Fire Chief



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

That the sum of **\$40,000** be transferred from the Police Budget, *Salaries & Wages* to Police Budget, *Building Maintenance* account.



**CITY OF HAVERHILL
POLICE DEPARTMENT**

OFFICE OF THE CHIEF, 40 BAILEY BLVD, HAVERHILL, MASSACHUSETTS 01830

ALAN R. DeNARO
CHIEF OF POLICE

TEL. (978) 373-1212
FAX (978) 373-3981

Mayor James J. Fiorentini
Office of the Mayor
4 Summer Street – Room 102
Haverhill, MA 01830

June 8, 2012

Re: Transfer of monies

Dear Mayor Fiorentini:

I am requesting to transfer \$40,000.00 from the following FY 12 salary account to the following FY 12 expense accounts for the purpose of repairs to the police station roof:

Salaries

Expense

1010000.1.0210.5110...\$40,000.00

to

1010000.1.0210.5248....\$40,000.00

Should you require any additional information regarding this request I will be available to discuss it in executive session should you request.

Sincerely,

Alan R. DeNaro
Chief of Police



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

That the sum of **\$200,000** be transferred from the Police Budget, *Salaries & Wages* to Police Budget, *Vehicle Replacement*.



CITY OF HAVERHILL
POLICE DEPARTMENT

OFFICE OF THE CHIEF, 40 BAILEY BLVD, HAVERHILL, MASSACHUSETTS 01830

ALAN R. DeNARO
CHIEF OF POLICE

TEL. (978) 373-1212
FAX (978) 373-3981

Mayor James J. Fiorentini
Office of the Mayor
4 Summer Street – Room 102
Haverhill, MA 01830

June 8, 2012

Re: Transfer of monies

Dear Mayor Fiorentini:

I am requesting to transfer \$200,00.00 from the following FY 12 salary account to the following FY 12 expense accounts for the purpose of purchasing police vehicles.

Salaries

Expense

1010000.1.0210.5110...\$200,000.00

to

1010000.1.0210.5873....\$200,000.00

Should you require any additional information regarding this request I will be available to discuss it in executive session should you request.

Sincerely,

Alan R. DeNaro
Chief of Police



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

THAT the city appropriate from *Free Cash* \$723,091.68 and transfer to the following **Water & Wastewater Capital Project Funds:**

Water Supply Fee	\$152,732.76
Water Distribution Improvements	\$ 16,280.00
Water Carbon Filters	\$167,000.00
Water Treatment Plant Improvements	\$ 33,532.81
Sewer Rehab & Repair	\$ 15,360.00
WWTP Facility Rehab & Repair	\$308,186.11
Sewer System Extension	\$ 30,000.00



Haverhill

Robert E. Ward, Deputy DPW Director
Water/Wastewater Division
Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillwater.com

June 7, 2012

To: The Honorable James J. Fiorentini
Mayor of Haverhill

From: Robert E. Ward *REW*
Deputy DPW Director

Subject: Request To Transfer Funds From Free Cash To Various Capital Accounts

It is hereby respectfully requested that the amounts listed below be transferred from Free Cash to the capital accounts listed.

Amount from Free Cash	Capital Account No.	Account Description
\$152,732.76	3111024	Water Supply Fee
\$16,280.00	3111017	Water Distribution Improvements
\$167,000.00	3111022	Water Carbon Filters
\$33,532.81	3111019	Water Treatment Plant Improvements
\$15,360.00	3211015	Sewer Rehab & Repair
\$308,186.11	3211014	WWTP Facility Rehab & Repair
\$30,000.00	New Account	Sewer System Extension

As part of the FY11 year-end process, the Department of Revenue closed these amounts to Free Cash. The transfers are necessary to make these funds available to continue with the projects for which they were allocated. The transfer also includes \$30,000 for an engineering study to evaluate the possibility of extending city sewer.

The City's Finance Director has informed me that the capital accounts listed are multi-year accounts and will not be closed to Free Cash.

Please call me at extension 2328 or via email rward@haverhillwater.com if you need additional information.

cc: Charles Benevento, Auditor
Mike Stankovich, DPW Director
William Pauk, Finance/Project Manager



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

An Order Relating to Water and Wastewater Rates

That Document # 86 of June 10, 2008 (an Order relating to water and wastewater rates) be and is hereby deleted in its entirety and the following inserted in place thereof:

RATES FOR WATER AND WASTEWATER
EFFECTIVE JULY 1, 2012

The City Council of the City of Haverhill hereby establishes the water and wastewater user rates shall be as set forth below:

<u>Fiscal Year</u>	<u>Water Rate (\$/hundred cubic feet)</u>	<u>Wastewater Rate (\$/hundred cubic feet)</u>
2013	\$2.65	\$3.80
2014	\$2.71	\$3.90

Those personal that qualify pursuant to M.G.L. Chapter 59, Section 5, Clause 41C, as adopted by the City from time to time, shall receive a fifteen (15) percent discount on the above rates.



Haverhill

Robert E. Ward, Deputy DPW Director
Water/Wastewater Division
Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillwater.com

Date: June 8, 2012

To: Margaret Toomey
City Clerk

From: Robert E. Ward *REW*
Deputy DPW Director

Subject: Proposed City Council Order for Water and Wastewater User Rates

Enclosed is a proposed City Council Order establishing the water and wastewater user rates for the FY 2013 and FY 2014 to be placed on the City Council meeting agenda for June 12, 2012. I will attend the meeting to provide information and answer questions.

If you need additional information, please call me at extension 2382.

Enclosures

Cc: James Fiorentini, Mayor
John Mitchison, City Council President
Members of the City Council
Charles Benevento, City Auditor
Michael Stankovich, DPW Director

86



DOCUMENT 86

*Water/
Wastewater*

CITY OF HAVERHILL

In Municipal Council June 10 2008

*COPY
BACK UP*

ORDERED:

An Order Relating to Water and Wastewater Rates

That Document #56 of April 13, 2004 (an Order relating to rates for wastewater) and Document 92 of June 8, 2004 (an Order relating to rates for water) be and are hereby deleted in their entirety and the following inserted in place thereof:

**RATES FOR WATER AND WASTEWATER
EFFECTIVE JULY 1, 2008**

The City Council of the City of Haverhill hereby establishes the wastewater user rate shall be \$3.57 per hundred cubic feet and the water user rate shall be \$2.54 per hundred cubic feet.

Those persons that qualify pursuant to M.G.L. Chapter 59, Section 5, Clause 41C, as adopted by the City from time to time, shall receive a fifteen (15) percent discount on the above rates.

On motion of Councillor Hall that Council orders that persons age 65 years and older qualify for the discount program defined above

MOTION PASSED and

On motion of Councillor Macek that the Water Rates be as follows: FY 2009 \$2.49, FY 2010 \$2.54 and FY 2011 \$2.59

MOTION PASSED and

On motion of Councillor Macek that the Wastewater Rates be as follows: FY 2009 \$3.52, FY 2010 \$3.57, FY 2011 \$3.62

MOTION PASSED and
PASSED AS AMENDED

Attest:

[Signature]

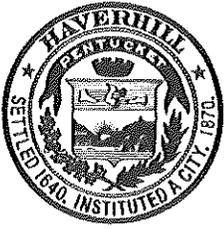
Asst City Clerk

APPROVED:

[Signature]

Mayor

*Council
water/
wastewater
Assessor
Treasurer
Auditor*



Haverhill

Robert E. Ward, Deputy DPW Director
Water/Wastewater Division
Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillwater.com

Date: June 8, 2012

To: The Honorable James J. Fiorentini
Mayor of Haverhill

From: Robert E. Ward *REW*
Deputy DPW Director

Subject: Proposed City Council Order for Water and Wastewater User Rates

Enclosed is a proposed City Council Order establishing the water and wastewater user rates for the FY 2013 and FY 2014. A copy of the current Order is also enclosed for your reference.

These rates are necessary to meet revenue requirements to operate the Water and Wastewater Divisions.

I will be submitting the Order to the City Clerk to be placed on the City Council meeting agenda for June 12, 2012 and will attend the meeting to provide information and answer questions.

If you need additional information, please call me at extension 2382.

Enclosures

Cc: William Cox, City Solicitor
John Mitchison, City Council President
Members of the City Council
Charles Benevento, City Auditor
Michael Stankovich, DPW Director



CITY OF HAVERHILL
ASSESSORS OFFICE – ROOM 115
Phone: 978-374-2316 Fax: 978-374-2319
Assessors@cityofhaverhill.com

June 5, 2012

TO: MEMBERS OF THE HAVERHILL CITY COUNCIL:

In accordance with Municipal Ordinance, Chapter 7,
entitled "Assessor" as follows:

The Board of Assessors shall file monthly with the
City Council a copy of the report submitted to the
Auditor showing a summary of the above abated
amounts for that month.

Attached herewith is the report for the month of
May as filed in the Assessors Office.

Very truly yours,



Stephen C. Gullo, MAA
Assessor

ASSESSING DEPARTMENT MAY 2012

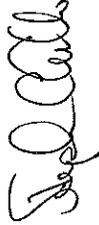
Day	2012 REAL ESTATE	2012 MVE	2011 MVE	2010 MVE	2007 MVE UNCOL.	2012 BOAT	2010 BOAT	2011 MVE UNCOLLECT	PERSONAL PROP.	2008 PERSONAL PROP./UNCOL.	2011 PERSONAL PROP./UNCOL.	2005 MVE UNCOL.	2008 MVE UNCOL.	2007 MVE UNCOL.	2003 UNCLPERS. PROP.	1999 UNCLPERS. PROP.
1																
2	3,265.00															
3																
4																
5																
6																
7		5,526.87	713.33													
8																
9																
10																
11																
12																
13																
14		3,295.62	202.81	23.33												
15																
16																
17																
18																
19																
20																
21																
22		8,811.30	307.29			58.34										
23																
24																
25																
26																
27																
28																
29		4,055.87	1,347.60													
30																
31																
Refunds																
Rec. by																
Collector																
Totals	3,265.00	22,486.46	2,571.42	23.33		58.34										

To the Auditor of Accounts:
This is to certify that abatement as shown above, amounting in the aggregate
have been duly authorized. CANCELLATION ABATEMENT AG

Twenty Eight Thousand Four Hundred Twenty Seven & 55/100

BOARD OF ASSESSORS,

Chairman



By

CITY COUNCIL

JOHN A. MICHITSON

PRESIDENT

ROBERT H. SCATAMACCHIA

VICE PRESIDENT

MICHAEL J. HART

WILLIAM H. RYAN

SVEN A. AMIRIAN

MICHAEL S. MCGONAGLE

WILLIAM J. MACEK

COLIN F. LEPAGE

MARY ELLEN DALY O'BRIEN

**CITY OF HAVERHILL**

HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204

4 SUMMER STREET

TELEPHONE: 978-374-2328

FACSIMILE: 978-374-2329

www.ci.haverhill.ma.us

citycncl@cityofhaverhill.com

DOCUMENTS REFERRED TO COMMITTEE STUDY

#5-L/10	Communication from Councillor Macek requesting to propose the enactment of a Safe Building Ordinance.	NRPP	2/23/10
74-X/11	Communication from Co. Amirian requesting a discussion about proposed pig farm at Boxford Road	Planning & Dev.	9/27/11
4	Communication from Councillor Macek requesting a discussion regarding the proposed Monument Square traffic divider/island.	Planning & Dev.	1/3/12
12-E	Communication from Councillor Scatamacchia requesting to introduce Vincent Kissel to speak regarding safety issues at Kenoza Avenue and Newton Road	Planning & Dev	1/17/12
12-O	Communication from Councillor LePage requesting a discussion regarding City financial obligations and deficit projections for current fiscal year & beyond	A & F	2/7/12
40-D	Communication from Councillor Daly O'Brien requesting a discussion re: the issue of charging an annual fee to non-profit properties in lieu of taxes with religious and government properties being exempt.	A & F	4/3/12
40-F	Communication from Councillor Daly O'Brien requesting to discuss lighting in the area of the parking garage	Public Safety	5/8/12