



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

~~ORDERED~~

MUNICIPAL ORDINANCE

CHAPTER 36

AN ORDINANCE RELATING TO FEES AND RECEIPTS

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 36, as amended, be and is hereby further amended by adding the following:

“§36-7. Waiver of fee or charge.

The City Council and Mayor shall have authority to waive fees or charges due to the City of Haverhill which are set by order, ordinance or state law. No fees or charges due to the City of Haverhill shall be waived where prohibited by state law. The waiving of any fee or charges by the City Council and Mayor shall be subject to the conditions below:

- A. Only non-profit organizations seeking to waive fees for projects or events where at least eighty (80%) of the labor is being performed by volunteers shall qualify.**
- B. The total amount of fees which can be waived in any fiscal year shall be subject to appropriation in the City’s annual budget, however, the total amount shall not exceed \$5,000.**
- C. No single project or event shall be eligible to have more than \$250 of fees or charges waived.**
- D. Any qualified non-profit organization seeking a waiver of fees or charges shall file a request with the City Clerk’s office. The applicant shall provide the name and address of the organization, along with the names of the executive officers and board members. The application shall include the specific fees or charges sought to be waived and a dollar total. The applicant shall provide any documentation or information requested, including but not limited to project and/or organizational financial information.**

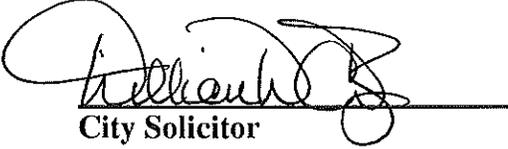
Any application to waive fees or charges shall be submitted to the department

which collects the fees or charges and/or any department which performs services for which fees or charges are requested to be waived for review and comment prior to the request being taken up by the City Council.

E. When the Mayor declares a public emergency due to a weather event, certain fees or charges for the disposal of brush, grass and leaves pursuant to §131 of this Code may be waived by order of the Mayor for a period not to exceed seven (7) days. Said fees or charges shall not be subject to any of the above requirements or limitations.

F. Any fees waived in accordance with other provisions of this Code shall not be subject to the above provisions and shall remain in full force and effect unless otherwise repealed.”

APPROVED AS TO LEGALITY


City Solicitor



JAMES J. FIORENTINI
MAYOR

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January 16, 2013

City Council President Robert Scatamacchia and
Members of the Haverhill City Council

RE: Waiving of fees

Dear Mr. President and members of the City Council:

Enclosed, please find an ordinance giving the City Council the authority to waive fees under certain circumstances. This ordinance was drafted by the City Solicitor after meeting with the Council subcommittee.

This ordinance reflects the Administration's position and I strongly support it. I believe it represents a fair and reasonable balance between the legitimate concerns of not-for-profits and the concerns of the taxpayers of our City. It provides that most not-for-profits will have to pay the same fees but that under limited circumstances, primarily when the work is being done by volunteers, the City does have the authority to waive fees so long as we live within the budget in doing so.

I thank the members of the Council subcommittee for working with us on this and I recommend approval of the ordinance.

Very truly yours,


James J. Fiorentini, Mayor

JJF/lk

Cc: William Cox, Esq., City Solicitor