



CITY OF HAVERHILL
CITY COUNCIL AGENDA

Tuesday, February 25, 2014 at 7:00 PM
City Council Chambers, Room 202

- 1. APPROVAL OF RECORDS OF THE PREVIOUS MEETING
- 2. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING
- 3. COMMUNICATIONS FROM THE MAYOR

NO SCHEDULE

4. UTILITY HEARING(S) AND RELATED ORDER(S)

4.1. Document 21, Petition from National Grid for electric conduits on Water st; Plan 15854772 Attachment

4.1.1. Document 21-B, Order to construct underground conduits on Water st; Plan 15854772

Attachment

5. APPOINTMENTS

5.1. Confirming Appointments:

5.1.1. *Harbor Commission* Alison Colby-Campbell expires Feb 25 2015

Attachment

5.2. Non-Confirming Appointments:

NO SCHEDULE

5.3. Resignations:

NO SCHEDULE

6. PETITIONS

6.1. Petitions:

6.1.1. Petition from National Grid requesting pole location near 127 White st; Plan 12721270

Hearing March 18th

Attachment

6.2. Applications:

Applications for Tag Days 2014:

Attachments

6.2.1. *Haverhill Girls Softball*

April 27 & 28th

6.2.2. *New England Taekwondo Association*

June 20, 21, 22nd

6.2.3. *Plaistow Lions Club*

Sept 20th

6.2.4. *Marine Corps League*

Sept 25,26,27th



CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, February 25, 2014 at 7:00 PM
City Council Chambers, Room 202

6.2.5. Annual License Renewals:

6.2.5.1. Hawker Peddlers License Renewals 2014:

NO SCHEDULE

6.2.5.2. Coin-Op License Renewals 2014:

Laundrodax, 200 Main st, 5 coin-ops

Attachments

6.2.5.3. Sunday Coin-Op License Renewals 2014:

Laundrodax, 5 Sunday coin-ops

6.2.5.4. Drainlayer Renewals 2014:

NO SCHEDULE

7. HEARINGS AND RELATED ORDERS:

- 7.1. Document 86/2013, Petition from Frank Franzone, Manager of Water Street Waterfront LLC requesting a Special Permit to develop property at 85 Water st; Assessors Map 200, Block 4, Lot 3 consisting of 59 residential units to be sold as luxury condos to include an on-site parking garage

Hearing postponed from December 17 2013

Board of Appeals denied variances requested for this project. Recommendation from Planning

Director William Pillsbury to Postpone Special Permit Hearing until appeal of Board of Appeals variances is resolved

Attachment

- 7.2. Document 18/2013, Petition from William Pillsbury, Economic Development Director and Planning Director requesting Zoning Hearing re: Technical Amendment to the Waterfront Zoning Ordinance recently passed by Council; with amendment to affect only subzone H which is the area of the Ornstein site. The only change will be to delete the "P" (permitted) use for multifamily housing and replace it with an "S"(special permit)

Favorable recommendation from Planning Board and Planning Director

Attachment

- 7.2.1. Document 18-B, Ordinance re: Zoning – Table of Uses for the Waterfront District
filed Jan 22 2014

Attachment

8. MOTIONS AND ORDERS

NO SCHEDULE



**CITY OF HAVERHILL
CITY COUNCIL AGENDA**

**Tuesday, February 25, 2014 at 7:00 PM
City Council Chambers, Room 202**

8.1. Ordinances (File 10 Days)

- 8.1.1. Ordinance re: Parking – Add Handicap Parking – 21 Columbia pk
- 8.1.2. Ordinance re: Parking – Add Handicap Parking – 15 Forest av

**File 10 Days
File 10 Days
Attachments**

9. UNFINISHED BUSINESS OF PRECEDING MEETINGS

- 9.1. Document 9-E, Communication from Councillor Michitson requesting to have Robert Ward, Deputy DPW Director, give an update on the Haverhill Landfill Closure and Combined Sewer Outflow(CSO) projects
cont'd from Feb 11 2014
- 9.2. Document 11-B, Ordinance re: Salaries – AFSCME Group (Wastewater Treatment Plant)
filed Feb 12 2014
- 9.3. Document 12-D, Ordinance re: Parking – Add Handicap Parking, 50 Howard st
filed Feb 5 2014
- 9.4. Document 12-E, Ordinance re: Parking – Add Handicap Parking, 103 Bellevue
filed Feb 5 2014

Attachment
Attachment
Attachment
Attachment

10. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES

10.1. **Monthly Reports:**

No SCHEDULE

10.2. **Communications from Councillors:**

- 10.2.1. Communication from Councillor McGonagle requesting a discussion regarding the removal of a handicap parking space at 17-19 Arch av as it is no longer needed
- 10.2.2. Communication from Councillors Macek and LePage requesting a discussion regarding Healthy Pharms, Inc Medical Use of Marijuana Dispensary application

Attachment
Attachment

10.3. **Communications from City Employees:**

No SCHEDULE



**CITY OF HAVERHILL
CITY COUNCIL AGENDA**

**Tuesday, February 25, 2014 at 7:00 PM
City Council Chambers, Room 202**

11. Resolutions and Proclamations

- 11.1. *Resolution of the Haverhill City Council – by City of Haverhill to create a state-authorized cultural district for at least 5 years to be named: River City Cultural District*

Attachment

12. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

12.1. **Council Committee Reports:**

- 12.1.1. Councillor LePage submits report of *Administration & Finance Committee* meeting held February 20th; regarding Doc 51-B/2013 Order: cost of living (COLA) adjustment base for City retirees and Doc 15 Review of City Council Rules and Regulations

Attachment

- 12.2. Documents referred to Committee Study

13. ADJOURN

Hearing February 25
2014

21

Questions contact – Nguyen Ngo 781-907-3286

Petition of the NATIONAL GRID
Of NORTH ANDOVER, MASSACHUSETTS
For Electric conduit Location:

To the City Council of Haverhill Massachusetts

Respectfully represents the NATIONAL GRID of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked – Water St- Haverhill Massachusetts

The following are the streets and highways referred to:

15854772 Water St- National Grid to open up existing manhole, MH-A5 and MH-A4 to tie in new underground primary cables in 6-4" and 2-4" concrete encased conduits to provide electric service for buildings #85 West and #85 East.

Location approximately as shown on plan attached

See orders

IN CITY COUNCIL: January 28 2014
VOTED: that COUNCIL HEARING
BE HELD FEBRUARY 25 2014

NATIONAL GRID
BY Chris RADZIK
Engineering Department

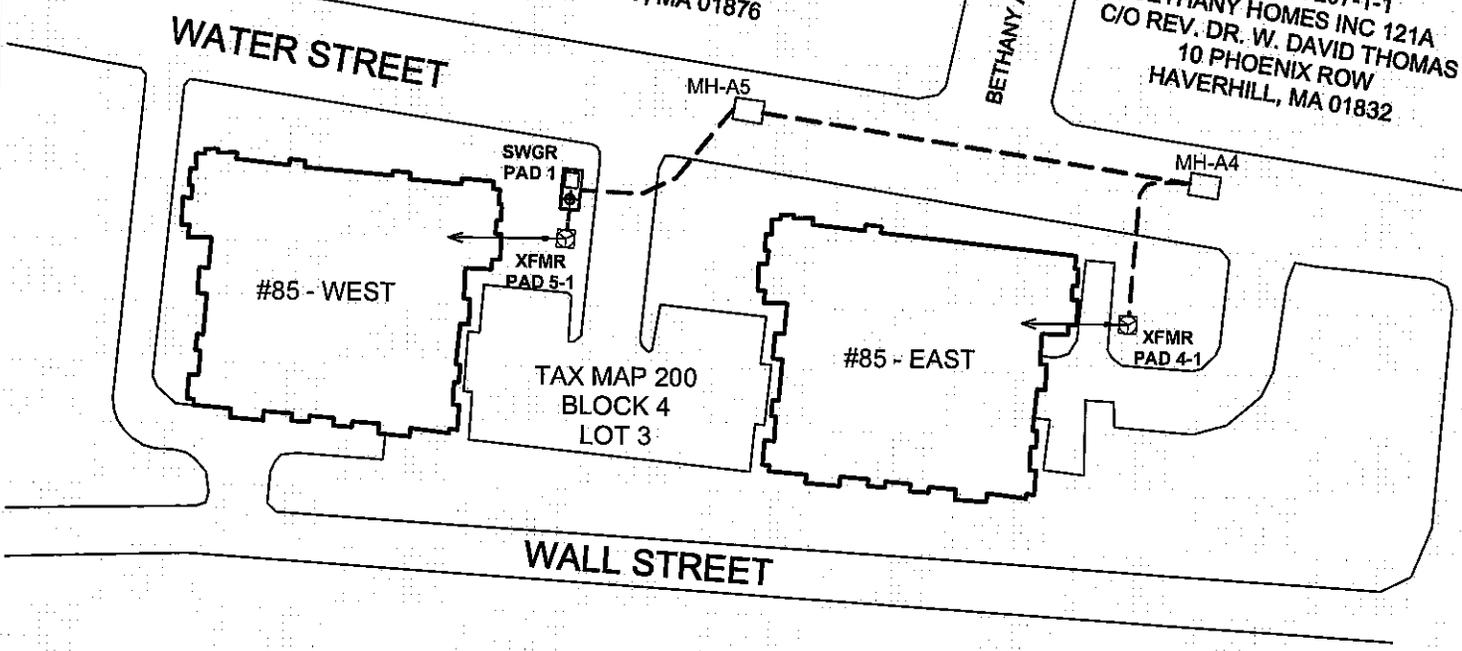
Attest:

City Clerk



PARCEL ID: 200-3-1
 DELTA + DELTA REALTY TRUST
 DEMOULAS TELEMACHUS A
 875 EAST STREET
 TEWKSBURY, MA 01876

PARCEL ID: 207-1-1
 BETHANY HOMES INC 121A
 C/O REV. DR. W. DAVID THOMAS
 10 PHOENIX ROW
 HAVERHILL, MA 01832



- NGRID TO OPEN UP MANHOLE, MH-A5 TO TIE IN 6-4" CONCRETE ENCASED CONDUITS
- NGRID TO OPEN UP MANHOLE, MH-A4 TO TIE IN 2-4" CONCRETE ENCASED CONDUITS

UNDERGROUND PETITION

nationalgrid

	Urd Pole		3-Phase Pad
	Manhole		Xfmr Foundation
	Pull Box		Primary Ug Wire
	Switchgear Manhole		Secondary Ug Wire
			Street Light Wire
	Single Phase Pad		Service Arrow

Date: 01-07-2014

Plan Number: 15854772

To Accompany Petition Dated:

To The: City _____ Of Haverhill

For Proposed: 6-4" & 2-4" concrete encased conduits Location: Water Street

Date Of Original Grant:

EXHIBIT 'A' IS NOT TO SCALE
 DISTANCES ARE APPROXIMATE

21-B

City

ORDERED:

Notice having been given and public hearing held, as provided by law, that the NATIONAL GRID be and it is hereby granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as said company may deem necessary, in the public way or ways hereinafter referred to, and to make the necessary house connections along said extensions, as requested in petition with said company dated the 10th day of January 2014.

Said underground electric conduits shall be located substantially in accordance with the plan filed herewith marked -Water St-Haverhill Massachusetts 15854772

The following are the public ways or part of ways along which the underground electric conduits above referred to may be laid:

Water St- National Grid to open up existing manhole, MH-A5 and MH-A4 to tie in new underground primary cables in 6-4" and 2-4" concrete encased conduits to provide electric service for buildings #85 West and #85 East.

I hereby certify that the foregoing order was adopted at a meeting of the
.....
....., held on the day of, 20
....., 20

Received and entered in the records of location orders of the City/Town of
Book Page

Attest:
.....

..... Hereby certify that on20....., at o'clock,M
at, a public hearing was held on the petition of
NATIONAL GRID for permission to construct the underground electric conduits described in the
order herewith recorded, and that I mailed at least seven days before said hearing a written notice
of the time and place of said hearing to each of the owners of real estate (as determined by the last
preceding assessment for taxation) along the ways or parts of ways upon which the Company is
permitted to construct the underground electric conduits under said order. And that thereupon said
order was duly adopted.

For Hearing Feb 25 2014

21-B

Electric

ORDERED:

Notice having been given and public hearing held, as provided by law, that the NATIONAL GRID be and it is hereby granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as said company may deem necessary, in the public way or ways hereinafter referred to, and to make the necessary house connections along said extensions, as requested in petition with said company dated the 10th day of January 2014.

Said underground electric conduits shall be located substantially in accordance with the plan filed herewith marked -Water St-Haverhill Massachusetts 15854772

The following are the public ways or part of ways along which the underground electric conduits above referred to may be laid:

Water St- National Grid to open up existing manhole, MH-A5 and MH-A4 to tie in new underground primary cables in 6-4" and 2-4" concrete encased conduits to provide electric service for buildings #85 West and #85 East.

I hereby certify that the foregoing order was adopted at a meeting of the
.....
....., held on the day of, 20

....., 20

Received and entered in the records of location orders of the City/Town of
Book Page

Attest:
.....

..... Hereby certify that on20....., at o'clock,M
at, a public hearing was held on the petition of
NATIONAL GRID for permission to construct the underground electric conduits described in the
order herewith recorded, and that I mailed at least seven days before said hearing a written notice
of the time and place of said hearing to each of the owners of real estate (as determined by the last
preceding assessment for taxation) along the ways or parts of ways upon which the Company is
permitted to construct the underground electric conduits under said order. And that thereupon said
order was duly adopted.

JAMES J. FIORENTINI
MAYOR



RECEIVED
FEB 21 AM 10 37
CITY OF HAVERRILL
MASSACHUSETTS
CITY CLERKS OFFICE
HAVERRILL, MA.

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERRILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERRILL.COM
WWW.CI.HAVERRILL.MA.US

February 19, 2014

City Council President John A. Michitson and
Members of the Haverhill City Council

RE: Appointment – Harbor Commission

Dear Mr. President and Members of the Haverhill City Council:

I hereby appoint Alison Colby-Campbell of 112 Farwood Drive to the Harbor Commission. This is a confirming appointment and I recommend your approval. This appointment takes effect upon confirmation and expires February 25, 2015.

I am making this appointment solely in the interest of the City of Haverhill.

Very truly yours,

James J. Fiorentini, Mayor

JJF/ah

cc: Alison Colby Campbell

Hearing March 18
2014

Questions contact – Tim Williamson 508-935-1650

PETITION FOR POLE AND WIRE LOCATIONS

North Andover, Massachusetts

To the City Council
Of Haverhill Massachusetts

NATIONAL GRID requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

White St- Install one solely owned pole #13.5 near 127 White St, location begins at a point approximately 60 feet west of the centerline of the intersection of White St and Portland St. Location approximately as shown on plan attached

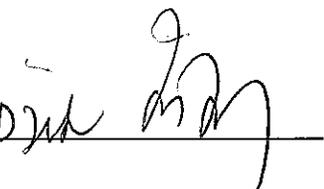
Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – White St- Haverhill Massachusetts

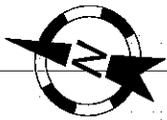
12721270 February 10, 2014

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

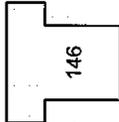
Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

NATIONAL GRID
BY Chris RADZIK
Engineering Department



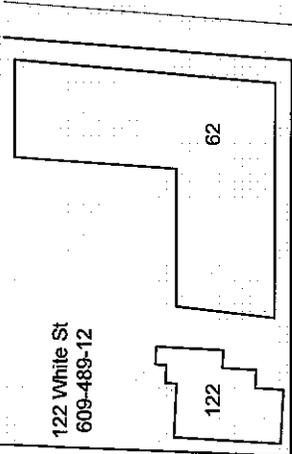


146 White St
609-488-10

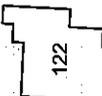


Portland St

62 Portland St
609-489-10

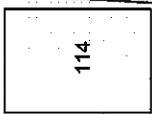


122 White St
609-489-12



Auburn St

114 White St
609-486-1



White St

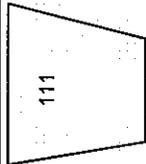
White St

P.14

P.13 1/2

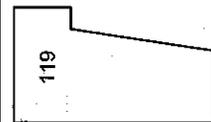


111



111 White St
109-21-9A

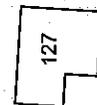
119



119 White St
109-21-10

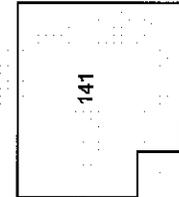
Portland St

127



127 White St
109-21-11

141



141 White St
109-20-17

nationalgrid

WhiteSt, Haverhill, MA 01830

Sketch to accompany petition for the installation of one solely owned pole, P.13 1/2, near 127 White St, Haverhill, MA 01830.

Legend



Proposed Pole



Existing Pole

WR# 12721270

5/12/2012

**Drawn By:
Tim Williamson**



Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

Date: Jan. 31, 2014

Honorable President and Members of the Municipal Council:

The Undersigned respectfully asks to receive a license for TAG DAYS:

Organization: Haverhill Girl's Softball Applicant's Name: Louisa Jordan

Applicant's Residence: 24 North Ballston St. Lawrence, MA 01841 Applicant's Signature: X Louisa J
(3 Consecutive Days Only, One of which may include solicitation on a Public Way)

Date of Tag Day Request(s): April 27+28, 2014 Date-solicitation on Public Way: _____

Canister: _____ Tag: _____ Fee: \$ 10.00

Street Locations (Select Below):

Rosemont St and Main St: _____

Water St and Mill St: _____

South Main St & Salem St: _____
(Bradford Common)

Main St & Kenoza Ave: _____
(Monument Square)

Off Street Locations (Specify Other):

Market Baskets

Dunkin' Donuts

Heavenly Donuts

Post Office

Recommendation by Police Chief: 2/14/14 **Office Use Only** Approved

_____ Denied Police Chief

In Municipal Council: _____

Attest: _____

City Clerk

RECEIVED
CITY CLERK'S OFFICE
JAN 31 2014



Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

Date: Jan 29 2014

Honorable President and Members of the Municipal Council:

The Undersigned respectfully asks to receive a license for TAG DAYS:

Organization: New England Tai Kuando Assoc
Michael Tang wald class Applicant's Name: Curt Benedict
Tai Kuando
Applicant's Residence: 27 Kensington av Applicant's Signature: [Signature]

(3 Consecutive Days Only, **One** of which may include solicitation on a Public Way)

Date of Tag Day Request(s): June 29, 21, 22 Date-solicitation on Public Way: N/A

Canister: Tag: Fee: \$ 10.00

Street Locations (Select Below):

Rosemont St and Main St:

Water St and Mill St:

South Main St & Salem St:
(Bradford Common)

Main St & Kenoza Ave:
(Monument Square)

Off Street Locations (Specify Other):

Demouls

Chick's Roast Beef

Athens Pizza

Recommendation by Police Chief: 2/11/14 **Office Use Only**
 Approved

 Denied Police Chief

In Municipal Council:

Attest:

City Clerk



Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

Date: Jan 31 2014

Honorable President and Members of the Municipal Council:

The Undersigned respectfully asks to receive a license for TAG DAYS:

Organization: Plaistow Cross Club Applicant's Name: Paul René
Applicant's Residence: 19 Sunrise Ter Plaistow Applicant's Signature: Paul René

(3 Consecutive Days Only, **One** of which may include solicitation on a Public Way)

Date of Tag Day Request(s): Sat Sept 20 Date-solicitation on Public Way: _____

Canister: _____ Tag: _____ Fee: \$ 10

Street Locations (Select Below):

Rosemont St and Main St: _____

Water St and Mill St: _____

South Main St & Salem St: _____
(Bradford Common)

Main St & Kenoza Ave: _____
(Monument Square)

Off Street Locations (Specify Other):

Heavenly Donuts (HAW/Plaistow Plaza)

Recommendation by Police Chief: 2/14/14 **Office Use Only**
_____ Approved
_____ Denied

Al R. [Signature]
Police Chief

In Municipal Council: _____

Attest: _____

City Clerk

RECEIVED
CITY CLERK'S OFFICE
JAN 31 2014



Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

Date: 2-10-14

Honorable President and Members of the Municipal Council:

The Undersigned respectfully asks to receive a license for TAG DAYS:

Organization: Marine Corps League Applicant's Name: Angelo Riva Jr.

Applicant's Residence: 904 Alyssa Dr., Cleveland MA 01834 Applicant's Signature: Angelo Riva Jr.

(3 Consecutive Days Only, **One** of which may include solicitation on a Public Way)

Date of Tag Day Request(s) Sept 25, 26, 27 Date-solicitation on Public Way: Sept 26, 2014

Canister: Tag: Fee: \$ 10.-

Street Locations (Select Below):

- Rosemont St and Main St:
- Water St and Mill St:
- South Main St & Salem St:
(Bradford Common)
- Main St & Kenoza Ave:
(Monument Square)

Off Street Locations (Specify Other):

- Market Street
- CVS Pharmacy
-
-

Recommendation by Police Chief: Approved **Office Use Only**
 Denied Police Chief

Alvin R. [Signature]

In Municipal Council: _____

Attest: _____

City Clerk

City of Haverhill

Honorable President and Members of the Municipal Council:

FEB 10 2014

The undersigned respectfully asks that he may receive a license for a

COIN-OPERATED MACHINE 5

PINBALL MACHINE _____

OTHER _____

Effective Date Jan 1 2014 Expiration Date Dec 31 2014

NEW/RENEWAL Fee 500

Vendor's Name: Sunstar Vending

Vendor's Address: 142-19th Street, Bklyn ny 11232

Business Name: Laundrodaily

Business Address: 200-main street Haverhill, MA, 01830

Owner's Name: Dave Inman

Applicant's Name: DAVE INMAN Applicant's Signature: *Dave Inman*

Applicant's Address: 9 THORPE RD NEEDHAM MA 02494

Applicant's Date of Birth: 6/9/69

Recommendation by Police Chief

Alan R. J. Alas

Approved

Denied

Police Chief

In Municipal Council, _____

Attest:

City Clerk

City of Haverhill

FEB 10 2014

APPLICATION FOR SUNDAY LICENSE

Date _____

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a license for a

COIN-OPERATED MACHINE _____ 5

PINBALL MACHINE _____

OTHER _____

Effective Date: Jan 1 2014

Expiration Date: Dec 31 2014

NEW/RENEWAL

Fee: 100

Vendor's Name: Sunstar Vending

Vendor's Address: 142-19th Street, BKlyn, NY 11232

Business Name: laundro day

Business Address: 200- main street

Owner's Name: Dave Inman

Applicant's Name: Dave Inman Applicant's Signature: Dalman

Applicant's Address: 9 THORPE RD NAGDAHAM MA 02494

Applicant's Date of Birth: 6/9/69

Recommendation by Police Chief



Approved

Denied

Police Chief

In Municipal Council, _____

Attest:

City Clerk

86
The Water Street Waterfront, LLC
34 Newark Street
Haverhill, MA. 01832

HEARING October 15 2013

July 24, 2013

City Council
City of Haverhill
Office of the City Clerk
Room 118, City Hill
4 Summer Street
Haverhill, Ma. 01830

Gentlemen:

This letter and the attachments are submitted to request a hearing by the City Council regarding a petition for special permit.

The project is located at 85 Water Street and will consist of 59 residential units and an on site parking garage. The units will be for sale as luxury condominiums. The land to be developed is on Plat 200, Block 4, and Lot 3.

Enclosed herewith, as required, are the following:

- 30 sets of site plans
- Architectural Renderings
- List of names and addresses of abutters provided by your city clerk
- A copy of the deed for the land
- A check in the amount of \$295.00 for the filing fee.

Regards,


Frank J. Franzone
Manager

IN CITY COUNCIL: August 20 2013
REFERRED TO PLANNING BOARD and
VOTED: that COUNCIL HEARING BE HELD OCTOBER 15 2013

Attest:

Acting City Clerk

IN CITY COUNCIL: October 15 2013
HEARING TABLED TO DECEMBER 17 2013

Attest:

Acting City Clerk

IN CITY COUNCIL: December 17 2013
CONTINUED TO FEBRUARY 25 2014





Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

February 21, 2014

TO: City Council President Robert Scatamaccia and members of the Haverhill City Council

FROM: William Pillsbury, Jr., Economic Development and Planning Director

SUBJECT: POSTPONE HEARING Special Permit –85 Water Street

The Board of Appeals denied the variances requested for this project. This decision has subsequently been appealed by the applicant. As such the hearing process cannot go forward while litigation is pending. The planning board has postponed the hearing indefinitely pending resolution of the litigation, and I recommend that the City council do the same thing. Hearing dates can be reestablished when the litigation is resolved.

The applicant has provided an unrestricted written waiver of time for the commencement of the hearing.

Recommendation: Postpone the special permit hearing until the appeal of the Board of appeals variances is resolved.

CONT #2



CITY OF HAVERHILL
BOARD OF APPEALS FOR ZONES
CITY HALL - 4 SUMMER STREET

RECEIVED

14 FEB 21 AM 11 14

CITY CLERKS OFFICE
HAVERHILL, MA.

NOTICE OF DECISION

YOU ARE HEREBY NOTIFIED OF THE DECISION OF THE BOARD OF APPEALS ON THE APPLICATION OF:

WATER STREET WATERFRONT, LLC

APPLICANT AND (OWNER IF DIFFERENT)

85 WATER STREET 200 4 3
SITE LOCATION ASSESSOR'S MAP, BLOCK, PARCEL NUMBER
DEED OF PROPERTY RECORDED IN: SOUTHERN ESSEX REGISTRY BOOK: 15044 PAGE: 358
This was filed with the Board on SEPTEMBER 20, 2013 as signified by the City Clerk's date stamp.

The BOARD, as authorized by §15, Chapter 40A of the M.G.L. held a PUBLIC HEARING on:
October 16, 2013; November 20, 2013; December 18, 2013; January 15, 2014
DATE OF HEARING (CONTINUANCE IF APPLICABLE)

The BOARD'S DECISION by vote to ~~GRANT~~ **DENY** said application is as follows: *KISSEL, SABLICH*
RECORD OF PROCEEDINGS: SEE BELOW MOTION*:

STIPULATION (S): _____

SECOND: *SABLICH, PISTONE*

VOTE ON MOTION WITH/WITHOUT STIPULATIONS:

BOARD	YES	NO	ABSTAIN	ABSENT	NOT SITTING
CHAIRPERSON MORIARTY	✓				
MEMBER SORAGHAN	✓	✓			
MEMBER PISTONE, SR.	✓			✓	
MEMBER KISSEL	✓	✓			
MEMBER SABLICH	✓				
ASSOC. MEMBER SIMPSON					
ASSOC. MEMBER LaPLUME				✓	

THE BOARD CITES THE FOLLOWING REASONS FOR ITS DECISION:

The applicant sought the Dimensional Variance, in part, to relocate and construct a parking area, and also seeking a Finding related to the flood plan, which the applicant asserts is in compliance with 255.18A, 1-7. The high cost of construction requires the variances to make the development financially viable. The applicant provided supplemental information related to the issue of the flood plan. Citing FEMA Technical Bulletins TB1-08, TB6-93, and TB7-93, the applicant made the following assertions: The parking area is not the first floor, as defined by FEMA TB1-08.

- The actual first floor is the concrete platform which is constructed on pillars, sunk five feet into the ground.
- The true first floor has an elevation of 26 feet, where 22 feet is required by FEMA for a base flood level.
- The parking area is at an elevation of 22 feet.
- The parking area is not a basement, as defined by FEMA.
- The parking area is not enclosed and is, therefore, not a basement and not the first floor, as defined by FEMA in the Technical Bulletins referenced above.
- The parking area meets the FEMA wet flood requirements, which indicates the need to allow flood waters to flow in and exit, equalizing the hydrostatic pressure.
- The applicant noted that no electrical equipment or electrical systems will be located in the parking area.
- Similarly, no electro-mechanical equipment or systems connected to the elevators will be located in the parking area *. (See Attachment)

An Appeal of this Decision shall be made pursuant to §17 of Chapter 40A and shall be filed with Superior or District Court within twenty (20) days after the date of filing of the above cited decision with the Office of the City Clerk. Procedural appeals shall be taken in accordance with §17 of Chapter 40A.

January 15, 2014
DATE
[Signature]

[Signature]
CHAIRPERSON
Vincent Bisogno
Michael [Signature]

*See record of evidence, findings of fact and detailed record of proceedings of the Board of Appeals presented at the hearing and filed with the City Clerk and Planning Board, which is being incorporated herein by reference and considered a part thereof.

TUOS
2 #

RECEIVED

85 WATER STREET
HAVERHILL, MA 01830 FEB 21 AM 11 14

CITY CLERKS OFFICE
HAVERHILL, MA.

CERTIFICATION OF DECISION

I, the City Clerk of the City of Haverhill, hereby certify that the Board of Appeals **DECISION AND NOTICE OF DECISION** on the application of:

WATER STREET WATERFRONT, LLC

APPLICANT AND (OWNER IF DIFFERENT)

For a Special Permit and/or Variance for the location at:

85 WATER STREET

STREET NAME AND NUMBER

Has been filed with this Office on: _____

And that:

- (1) Twenty (20) days from the date the decision was filed have elapsed and this Office within the 20-day appeal has received no appeal notice to the District or Superior Court.
- (2) If an appeal has been taken, notice has been received that said appeal has been dismissed or denied.
- (3) The application was denied.

The Board Clerk will file in this office, evidence that the **DECISION, NOTICE OF DECISION, and CERTIFICATION OF DECISION** of the Board has been duly recorded and indexed in the Grantor Index under the name of the owner of record (registered land to be noted on the Owner's Certificate of Title) and the Essex County South District Registry of Deeds.

A fee of ten dollars (\$10.00) has been paid by the applicant and a copy of this Certification will be transmitted to the Board of Appeals.

DATE

CITY CLERK

I hereby agree to record this **DECISION, NOTICE OF DECISION, and CERTIFICATION OF DECISION** at the Registry of Deeds as required and in compliance with Chapter 40A of the M.G.L.

I agree to file evidence with the City Clerk attesting that said **DECISION, NOTICE OF DECISION and CERTIFICATION OF DECISION** has been duly recorded as cited above.

DATE


BOARD OF APPEALS CLERK

NOTE: IF THE RIGHTS AUTHORIZED BY VARIANCE, CERTAIN SPECIAL PERMITS, AND FINDINGS OF THE BOARD OF APPEALS ARE NOT EXERCISED WITHIN ONE YEAR OF THE GRANT OS SUCH BOARDS ACTIONS, SAID RIGHTS SHALL LAPSE.

RECEIVED

BOARD OF APPEALS JANUARY 15, 2014 MEETING

2014 FEB 21

AM 11 17

WATER STREET WATERFRONT LLC FOR 85 WATER STREET

CITY CLERKS OFFICE

HAVERHILL, MA

Q. How do you describe the traffic pattern? How will cars enter and exit, especially given the high traffic volume on Water Street?

A. Vehicles will enter via the west end driveway and exit via the east end. Two way traffic will be allowed across the back of the property. There will also be parking in the street level area between the East and West Buildings.

Q. How many parking spaces will be provided?

A. City regulations require each unit to have 1.5 parking spaces. We will exceed that by providing 96 parking spaces.

Q. How will you handle gas and oil spillage from cars in the parking area?

A. There will be traps installed. These traps will close in the case of flood to prevent the gas and oil spillage from mixing in with flood waters and returning to the river.

Q. What is the front elevation on Water Street?

A. 26 feet on the west end; 22 feet on the east end; 14-15 feet on the riverside; 13.1 feet on the other side; and 12 feet on the edge closest to the underside of the bridge.

Q. How did you determine to place the footings at a depth of five feet?

A. Regulations call for a four foot depth, but we decided to go to five feet for extra stability.

Q. What are the soil conditions?

A. Miscellaneous fill. The applicant will remove the unsuitable soil, go down to natural ground, and come back in with compacted fill.

Comment of Board Member: The Board requested a letter regarding the traffic plan, but has yet to receive it after two previous meetings.

Note: Letters from the City Engineer and the Fire Department were entered into the record as having no substantial issues with the development.

RECEIVED

BOARD OF APPEALS JANUARY 15, 2014 MEETING

2014 FEB 21 AM 11 19 WATER STREET WATERFRONT LLC FOR 85 WATER STREET

CITY CLERKS OFFICE
HAVERHILL, MA

Q. What is the hundred year flood elevation?

A. 22 feet.

Q. Would the ten-year flood go over the 15-foot retaining wall along the river?

A. Yes. The applicant is required and will file an evacuation plan for the vehicles parked under the building.

Comment by Board Member: Have parking below grade is preposterous.

Q. Where will storage be located?

A. In each of the units.

Comment by Applicant: This development is consistent with the City's overlay plans and will provide access to Wall Street, access to a 5-foot sidewalk for pedestrians to access the riverfront. We will also beautify the area with new landscape.

The Board **denied** the Dimension Variance on a vote of 3-2. The NO votes cited the failure of the applicant to meet the requirements of 255.79.c-4.

The Board **granted** the Finding on a vote of 5-0.



Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

December 13, 2013

TO: City Council President Robert Scatamaccia and members of the Haverhill City Council

FROM: William Pillsbury, Jr., Economic Development and Planning Director

SUBJECT: POSTPONE HEARING Special Permit –85 Water Street

At this time I respectfully requested that the special permit hearing on the above subject be postponed to the meeting of February 25, 2014 so that the applicant can conclude variances requested from the Board of Appeals. This will then allow the Planning Board to have its hearing in February and forward the minutes and departmental reports to the council.

The applicant has provided an unrestricted written waiver of time for the commencement of the hearing.

Recommendation: Postpone the special permit hearing until the Board of appeals variances are resolved.



Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

October 15, 2013

TO: City Council President Robert Scatamaccia and members of the Haverhill City Council

FROM: William Pillsbury, Jr., Economic Development and Planning Director

SUBJECT: POSTPONE HEARING Special Permit -85 Water Street

At this time I respectfully requested that the special permit hearing on the above subject be postponed to the meeting of December 17, 2013 so that the applicant can conclude variances requested from the Board of Appeals. This will then allow the Planning Board to have its hearing in December and forward the minutes and departmental reports to the council.

The applicant has provided an unrestricted written waiver of time for the commencement of the hearing.

Recommendation: Postpone the special permit hearing until the Board of appeals variances are resolved.

Attn: Maria
978 373-8490

The Water Street Waterfront, LLC
34 Newark Street
Haverhill, MA. 01832

0-10-73
Please do
better
For

Planning & City Clerk
Joi O
Steve
(I need list)
A.S.A.P.
Thank you
Maria

August 15, 2013

City Council
City of Haverhill
Office of the City Clerk
Room 118, City Hill
4 Summer Street
Haverhill, Ma. 01830

Gentlemen:

Please be advised that I choose to waive the 65 day hearing requirement for a special permit for the following project:

85 Water Street - Plat 200, Block 4, and Lot 3

Regards,



Frank J. Franzone
Manager

Property at: 85 Water Street, Haverhill, MA

QUITCLAIM DEED

08/25/98 4:01 inst. 570
BK 15044 PG 356

KNOW ALL MEN BY THESE PRESENTS, that I, Anthony J. Schena, Trustee of 85 Water Street Nominee Trust, under Declaration of Trust dated September 8, 1989, recorded at Book 10166, Page 154 of the Essex South Registry of Deeds of 29 Middlesex Street, Bradford, Massachusetts

\$ 750,000.00

for consideration paid, grants to The Water Street Waterfront LLC, a Massachusetts Corporation of

with quitclaim covenants

Two parcels of land with any buildings situated thereon located on the southerly side of Water Street, in Haverhill, Essex County, Commonwealth of Massachusetts being more particularly described as follows:

PARCEL #1 - The land with the building thereon situated in said Haverhill on the southerly side of Water Street, the northerly side of Wall Street, and the easterly side of Parcel 3B on a plan hereinafter referred to, and more particularly bounded and described as follows:

Beginning at the northwesterly corner thereof by Water Street and by Parcel 3B on a plan hereinafter mentioned,

Thence southeasterly by said Water Street for distances of 56.50 feet, 139.77 feet, and 90.87 feet to a point;

Thence turning to the right by Parcel 4 on a radius of 42 feet, for a distance of 67.45 feet;

Thence running southerly for a distance of 11.76 feet still by said Parcel 4, and

Again southwesterly still by said Parcel 4 on a curve whose radius is 65 feet, for a distance of 95.09 feet,

Thence turning and running westerly by said Wall Street for a distance of 259.72 feet to said Parcel 3B;

Thence turning and running northerly by said Parcel 3B for a distance of 142.16 feet to Water Street and the point begun at.

Containing about 40,000 square feet, and being shown as Parcel 3C on a plan entitled, "Proposed Plan of Southerly Side of Water Street, Haverhill, Mass., Indicating Changes to Parcel 3-C and 4, July 14, 1970, as revised August 12, 1970 and August 21, 1970, Scale 1" - 40', Clinton F. Goodwin, Reg.

Doc 37

3420.00

Land Surveyor, 25 Washington Square, Haverhill, Mass.", said plan being duly recorded with Essex South District Registry of Deeds at Plan Book 119, Page 35.

PARCEL #2 - A certain parcel of land situate on the southerly side of Water Street in said Haverhill, being a portion of Parcel 4 on Plan hereinafter referred to. Containing 12,080 square feet, more or less, and bounded:

Northerly by Water Street for a distance of 143.50 feet;

Easterly by the remainder of Parcel 4, for a distance of 105.07 feet;

Southerly by Wall Street on said Plan, for a distance of 158.16 feet;

Westerly by Parcel 3C on said Plan, for a distance of 174.30 feet.

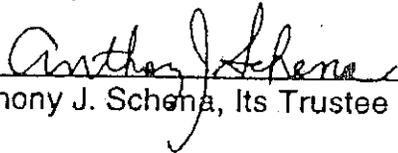
All distances being the same, more or less.

Being shown on a plan entitled, "Proposed Plan of Southerly Side of Water Street, Haverhill, Mass., Indicating Changes to Parcel 3-C and 4, July 14, 1970, as revised August 12, 1970 and August 21, 1970, Scale 1" - 40', Clinton F. Goodwin, Reg. Land Surveyor, 25 Washington Square, Haverhill, Mass.", said plan being duly recorded with Essex South District Registry of Deeds at Plan Book 119, Page 35.

Being the same premises conveyed to the within grantor by deed of Newworld Bank for Savings dated September 1, 1989 and recorded at Book 10166, Page 162 of the Essex South Registry of Deeds.

Dated: August 24, 1998

85 Water Street Nominee Trust

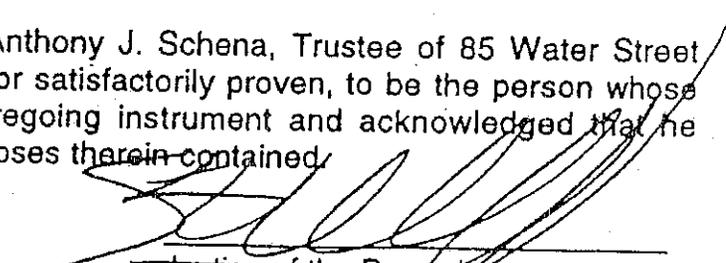

Anthony J. Schena, Its Trustee

STATE OF NEW HAMPSHIRE
COUNTY OF ROCKINGHAM, SS.

August 24 A.D. 1998

Personally appeared Anthony J. Schena, Trustee of 85 Water Street Nominee Trust known to me, or satisfactorily proven, to be the person whose name is subscribed to the foregoing instrument and acknowledged that he executed the same for the purposes therein contained.

Before me,


Justice of the Peace
Notary Public

LAW OFFICES OF - STEVEN G. SHADALLAH
197 MAIN STREET - SALEM, NEW HAMPSHIRE 03079

OFFICIAL SEAL
STEVEN G. SHADALLAH
NOTARY PUBLIC - N.H.
ROCKINGHAM COUNTY
My Comm. Expires Dec. 20, 2000



Oct 15

CITY OF HAVERHILL
MASSACHUSETTS 01830

CITY HALL, ROOM 201
FOUR SUMMER STREET
HAVERHILL, MASSACHUSETTS 01830
TELEPHONE 374-2330
FAX 374-2315

PLANNING BOARD

September 13, 2013

City Council President Robert Scatamacchia
& City Councilors
City of Haverhill

RE: Special Permit for 85 Water Street
Applicant/Owner, Frank Franzone, The Water St. Waterfront LLC

Members Present: April DerBoghosian, Kenneth Cram, Timothy Connors, James Cronin, Bob Driscoll, Paul Howard,
Members Absent: Krystine Hetel, Jack Everette
Also Present: William Pillsbury, Director of Economic Dvlpmnt & Planning
Lori A. Woodsum, Head Clerk/Planning Department

Dear City Council President & City Council

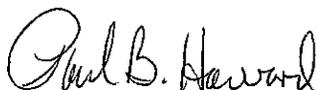
William Pillsbury, Jr., Economic Development/Planning Director informed the board members that the city council has been asked to look at a special permit for 60 units of multifamily housing. The following has been identified as requiring multiple variances from the board of appeals. Those board of appeals variances have not, as of yet, been applied for and the applicant has said that they intend to do so by the end of next week which is the cut off for the October meeting. But having not seeing those variance applications filed at this point would recommend... we don't want to see this proceed out of phase. We want to make sure that the board of appeals variances that are in question here are dealt with and then proceed along to the planning board and the city council which is the proper procedure for processing a multifamily application. The director was not going to specify to continue this to a certain month but noted that we have a waiver of time that the applicant submitter when he filed his application with the city clerk so it was not a concern right now because the waiver of time was filed with the city clerk's Office. This would give the owner/applicant time to file the appropriate applications with the Board of Appeals and receive the required approvals from that board. The director/planner was saying this in a specific way but was not scheduling a date for the October or the November meetings so we have the flexibility to go to either meeting. So with that the director recommended that the board postpone the 85 Water Street hearing until the board of appeals actions are complete.

**SPECIAL PERMIT MODIFICATION FOR 85 WATER STREET
9/11/13 PLANNING BOARD MEETING (7:00 P.M.)**

MOTION

After board consideration and with the recommendation of the planning director, Member Bob Driscoll motioned that the board vote to postpone the hearing for 85 Water Street until the Board of Appeals takes their action and appropriate resolution. Member Kenneth Cram seconded the motion with Members April DerBoghosian, Kenneth Cram, Timothy Connors, James C. Cronin, Bob Driscoll and Paul B. Howard all voting in favor with Members Krystine Hetel and Jack Everette being absent. Motion passed to postpone the hearing for 85 Water Street until the owner/applicant files with the board of appeals and receives approval for the required variances.

Signed,


Paul B. Howard
Chairman 

Cc: Special Permit File for 85 Water Street
Mayor James Fiorentini
City Clerk (original)
City Council (copy)
City Engineer John Pettis, III
Building Inspector, Richard Osborne



#4

^{mev}
RECEIVED
SEP 11 2013

Econ Devlp & Planning
& B.O.A.

Haverhill

Economic Development and Planning
Conservation Department

Phone: 978-374-2334 Fax: 978-374-2337

rmoore@cityofhaverhill.com

conservation@cityofhaverhill.com

MEMO TO: William Pillsbury, Economic Development and Planning Director

FROM: Robert E. Moore, Jr., Environmental Health Technician 

DATE: September 11, 2013

RE: Special Permit – The Water Street Waterfront, LLC for 85 Water Street
Parcel ID: 200-4-3
Site Plan dated July 19, 2013

The Conservation Commission approved a similar project on this site in 2003. The Order of Conditions for that project is expired. A new Notice of Intent must be filed with the Commission for this new project. It is my understanding the applicant is currently working towards making this filing.

The areas of concern with this project are Riverfront Area, 100-Year Floodplain, and Buffer Zone. All are associated with the Merrimack River. The Commission will also review the stormwater management design for compliance with the stormwater standards found in the Wetlands Protection Act Regulations.

In light of the Commission's previous approval, I offer no objections to the current concept.



Rec'd
8/30/13

Haverhill

Paul J. Jessel, Collection System Supervisor
Water/Wastewater Division
Phone: 978-374-2382 Fax: 978-521-4083
pjessel@haverhillwater.com

August 30, 2013

To: William Pillsbury
Planning Director/ Grants Coordinator

Subject: Special Permit 85 Water Street
Map 200 Block 4 Lot 3

The Water and Wastewater Divisions have reviewed the above item and offer the following comments:

Comments Related to Wastewater:

1. A meter for wastewater billing will be required on the sanitary drain service from the lower parking level. The meter shall be located on the force main. The meter type, size, and installation shall be acceptable to the Water Meter Division.
2. The detailed design of the sanitary drain pumping system shall be submitted to the Wastewater Division for review and acceptance before installation.
3. Sheet D-2 Pump Station and Valve Chamber is a conceptual proposal, which will need to be revised after the special permit process. Wastewater requires more information and cannot approve with just the limited information on sheet D-5.

Comments Related to Water:

1. A water service application is required for each of the proposed building and should be submitted, approved and all associated fees paid prior to any water service installation(s).
2. Fire service shall be sized by a Massachusetts Professional Engineer per Haverhill Water Department Water Service Application
3. Water Service may also be sized by a Massachusetts Professional Engineer or a Massachusetts license plumber.
4. Water service(s) subject to cross-connection survey and applicable requirements.
5. Water service must terminate in a heated section of each building with sufficient space to service meter and back flow devices if required.
6. Sheet C-7 General Utility Notes 6. Plastic service pipe allowed, meeting Haverhill Water Department requirements
7. Sheet C-7 General Utility Notes 11. Verify all old water services have been discontinued at the water main.



Haverhill

Paul J. Jessel, Collection System Supervisor
Water/Wastewater Division
Phone: 978-374-2382 Fax: 978-521-4083
pjessel@haverhillwater.com

Water Mains

1. If sheeting is used, it shall be cut off no more than 12" above the pipe top;
2. All pipes shall be tested to a pressure of 150 P.S.I. for a one-hour duration minimum;
3. All new water main installations in Haverhill must be chlorinated in accordance with current American Water Works Association Standard for Disinfecting Water Mains, AWWA C651-92 or current standard and acceptable to Haverhill Water Department;
4. Water pipe to be cement lined ductile iron "TYTON" or equal type joint, conforming to A.S.I./A.W.W.A. A21.50/C150 class 52 and as approved by the Haverhill Water Department;
5. All piping shall be installed and testing to A.W.W.A. C600 "Installation of Ductile-Iron Water Mains and Their Appurtenances";
6. Backfill to be compacted to not less than 90% max. dry density by A.A.S.H.T.O;
7. All water mains shall be laid with a minimum of 5-feet of cover of approved materials;
8. Results from pressure testing and disinfection shall be furnished to the City of Haverhill Water Department for approval prior to water being turned on;
9. All work shall be in conformance with the City of Haverhill Current Water Department Standards.

Add the following notes to the plan for Separation of Water Main and Sewers

Parallel Installation

Water mains shall be laid at least 10 feet horizontally from any existing or proposed sewer. The distance shall be measured edge to edge. In case where it is not practical to maintain a 10-foot separation, it is permissible to install a water main closer to a sewer. However, the water main must be laid in a separate trench or undisturbed earth shelf located on one side of the sewer at such an elevation that the bottom of the water main is at least 18-inches above the top of the sewer.

Crossings

Water mains crossing sewers shall be laid to provide a minimum vertical distance of 18-inches between the outside of the water main and the outside of the sewer. It is preferred that the water main cross above the sewer. At crossing, one full length of water pipe shall be located so both joints will be as far from the sewer as possible. Special structural support for water and sewer pipes may be required, as well as special materials for construction and connecting devices



Haverhill

Paul J. Jessel, Collection System Supervisor
Water/Wastewater Division
Phone: 978-374-2382 Fax: 978-521-4083
pjessel@haverhillwater.com

If you have any questions please do not hesitate to call me at (978) 374-2382.

Sincerely,

Paul J. Jessel
Collection System Supervisor

WWTP File #: 130231A

ID: 200-4-3

cc: Bob Ward, W/WWTP
John Pettis, III, City Engineer
John D'Aoust, Water Treatment
Richard Salvo, Rsalvo@eaicivil.com



Haverhill Fire Department

Fire Prevention / Investigation Unit



James J. Fiorentini
Mayor

Richard B. Borden
Fire Chief

D/C William F. Laliberty
Lieut. Roger E. Moses
Insp. Steven Trocki

4 Summer St, Room 113
Tel: (978) 373-8460
Fax: (978) 521-4441

August 26, 2013

William Pillsbury, Planning Director
4 Summer Street, room 201
Haverhill, MA 01830

Re: 85 Water Street/ 200-4-3/ Special Permit

The planning, design and construction of new buildings, renovation of existing buildings and structures to provide egress facilities, fire protection and built-in fire protection equipment shall be in accordance with 780 CMR; and any alterations, additions or changes in buildings required by the provisions of 527 CMR which in the scope of 780 CMR, 8th edition, shall be made in accordance therewith. (527 CMR 1.04(4) and 780 CMR 101.2)

Plans approved by the fire department are approved with the intent they comply in all respects to 780 CMR, 527 CMR, MGL Chapter 148 and any City of Haverhill ordinance. Any omissions or errors on the plans do not relieve the applicant of complying with applicable requirements.

I have reviewed the submitted plans for the address stated above and in the interest of public safety, have the following comments:

- In order to make a complete and accurate review and approval of the proposed project, 780 CMR, MSBC, section 107.1.2, 8th edition, requires construction documents for permits that include work under Chapters 4, 9, or 34 to be submitted to the fire department.
- This proposal consists of a mixed-use occupancy classification of fifty-nine (59) residential dwelling units, seventy-eight (78) enclosed parking spaces beneath the Residential Group Use and seventeen (17) additional parking spaces at street level between the two (2) residential structures for a total of ninety-five (95) proposed parking spaces.
- Two (2), five (5) story residential structures, classified in 780 CMR 310; Residential Group, R-2. R-2 Use Group is defined as residential occupancies containing sleeping units or more than two (2) dwelling units where the occupants are primarily permanent in nature.
- The proposed enclosed parking garage as defined in 780 CMR 311.3; Low hazard storage, Group S-2, shall adhere to all current Massachusetts State Building Code regulations.

Respectfully,

William F. Laliberty
Deputy Fire Chief



Haverhill

Board of Health
Inspection Services
School Nurse Leader
Community Health Coordinator
Phone: 978-374-2325
978-374-2341
978-374-2338
978-374-2430
Fax: 978-374-2337
bdufresne@cityofhaverhill.com

August 20, 2013

Planning Director,
William Pillsbury
Room 204 – 4 Summer St.
Haverhill, MA 01830

Re: 85 Water St.

Dear Mr. Pillsbury:

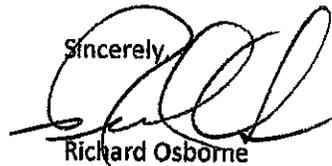
The above noted applicant needs dimensional relief from the City Of Haverhill Board or Appeals Chapter 255 Table of Dimensional & Density Regulations of the Zoning Ordinance.

The variances required are for the following:

Lot area; 61,000 is required; the applicant proposes 52,021
Front set back required is 10'; the applicant proposes .93'
Minimum rear set back of 20' is required; the applicant proposes .77'
Maximum floor area ratio is 2'; the applicant proposes 2.3'

Please advise the applicant of these required approvals.

Sincerely,



Richard Osborne
Building Inspector

RO/bld

Hearing February 25
2014**Haverhill**

Economic Development and Planning
 Phone: 978-374-2330 Fax: 978-374-2315
 wpillsbury@cityofhaverhill.com

DATE: January 15, 2014

MEMO TO: City Council President John J. Michitson and members of the Haverhill City Council

FROM: William Pillsbury, Economic Development and Planning Director

RE: Technical Amendment to the waterfront zoning

After discussion with the mayor and city solicitor, I am filing a minor technical amendment to the waterfront zoning ordinance recently passed by the city council. The necessity of this change was brought to our attention after the final vote of the council on January 7th.

This amendment will affect only subzone H which is the area of the Ornstein site. The only change will be to delete the "P" (permitted) use for multifamily housing and replace it with an "S" (special permit).

The effect of this ordinance change will be to allow for the possibility in the future of a CH. 40R application to be filed with the State related to the sale of this city-owned property. The material change is that by requiring a special permit for multifamily housing in this subzone, we reduce the number of units allowed "by right", and therefore increase the possibility for higher levels of incentive and bonus payments on future Ch. 40R projects.

The formal ordinance change language will be filed with the council. At this time I request the matter be referred to the planning Board for a recommendation hearing at its February meeting and that the City Council schedule a hearing on the matter at its February 25th meeting

Thank you for your attention to this matter.

IN CITY COUNCIL: January 21 2014

REFER TO PLANNING BOARD and

VOTED: that COUNCIL HEARING BE HELD FEBRUARY 25 2014

Attest:

 City Clerk

see Ordinance 18-B



Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

DATE: February 21, 2014

MEMO TO: City Council President John J. Michitson and members of the
Haverhill City Council

FROM: William Pillsbury, Economic Development and Planning Director

RE: **Zoning Amendment: Waterfront Zoning (subzone H only)** Technical
Amendment to the waterfront zoning

The City seeks a minor technical zoning amendment on the recently adopted waterfront zoning ordinance. On February 12, 2014, the Planning Board held a hearing on this matter and made a unanimous favorable recommendation to the City council. The minutes of the hearing are in your packages.

This amendment affects only one subzone (subzone H). This is the subzone which contains the city owned Ornstein site.

The only change will be to delete the "P" (permitted) use for multifamily housing and replace it with an "S" (special permit).

This change is necessary to maximize the potential benefit to the city in the event that this site becomes a 40R district. The City was made aware of the implications of making this change only after the previous document was acted upon.

The effect of this ordinance change will be to allow for the possibility in the future of a CH. 40R application to be filed with the State related to the sale of this city-owned property. When filing such an application the payments possible to the city are based on a calculation of units allowed by right prior to the approval of the 40R district.

By requiring a special permit for multifamily housing in this subzone, we reduce the number of units allowed "by right", and therefore increase the possibility for higher levels of incentive and bonus payments on future Ch. 40R projects.

Recommendation: APPROVE the proposed zoning amendment as submitted.



CITY OF HAVERHILL
MASSACHUSETTS 01830

CITY HALL, ROOM 201
FOUR SUMMER STREET
HAVERHILL, MASSACHUSETTS 01830
TELEPHONE 374-2330
FAX 374-2315

PLANNING BOARD

February 19, 2014

City Council President John A. Michitson
& City Councilors
City of Haverhill

RE: Waterfront Zoning Amendment—The City of Haverhill proposes to further amend Section 255, Article XVI Waterfront Zoning District Table 1: Table of uses for the Waterfront District as follows: Amend Table 1: Table of uses for the Waterfront District, as follows, “multifamily dwelling” to be amended by replacing the “P” for permitted with an “S” for special permit in subzone H only

Members Present: April DerBoghossian, Kenneth Cram, Krystine Hetel, Timothy Connors, Jack Everette, Bob Driscoll and Paul B. Howard

Members Absent: Karen Buckley, James C. Cronin

Also Present: William Pillsbury, Jr., Director of Economic Development and Planning
Lori A. Woodsum, Office Manager/Board Clerk

Dear City Council President Michitson and City Councilors:

The Haverhill Planning Board at its regularly scheduled meeting held on 2/12/14, Wednesday Evening, at 7:00 p.m. in the City Council Chambers, Room 202, motioned to send a favorable recommendation to the City Council regarding the Waterfront Zoning Amendment. Jack Everette read the rules for a public hearing. Paul B. Howard chaired the meeting. The chairman turned the hearing over to Economic Development & Planning Director William Pillsbury, Jr.

Director William Pillsbury, Jr. noted that he would be brief in describing this amendment to the Waterfront Zoning regarding Section 255, Article XVI Waterfront Zoning District Table 1: Table of uses for the Waterfront District. He noted that this was really a minor technical amendment to the recently passed zoning that we did along the waterfront. The reason and rational or actually the specifics of what we are doing has to do with Subzone H... and reminded them of the orientation we had regarding the 8 different subzones. Subzone H is the Ornstein property over in Bradford right near the train station. This subzone incorporates the Ornstein property, the Skateland property and the gas

Waterfront Zoning Amendment 2/12/14 Planning Board Meeting

station. We recently found out that the state was offering the opportunity for new revenues to come to the city as a result of establishing 40R Districts as we did in our downtown and not knowing that before we read this condition which we actually inadvertently created by permitting multifamily residential units and a number of units per acre in Subzone H we actually diminished potentially the amount of money that we get reimbursed by the State. So by changing it back to simply changing for a permitted use for multifamily to a special permit for multifamily, which is what it is now, then we would enable the city to go back and get a larger potential reimbursement by the State for our 40R District. It was kind of advance planning that they should be doing and would have done and obviously beforehand if we had known the State was going to make this available but it was something that the Mayor really wants to do and thought it was really appropriate to do that.

The Economic Development & Planning Director William Pillsbury, Jr. requested that the board forward a favorable recommendation to the city council on this zoning amendment which changes multifamily residential use from a key permitted "S" Special Permit in the Subzone H District of the Waterfront Zone.

Chairman Paul Howard thanked the director and just wanted to note that there was no one public here in the chamber so there would be no comments coming from the public so he closed the public portion of the hearing and asked for a motion.

MOTION

After board consideration Member Timothy Connors made a favorable recommendation to the City Council on the said proposed zoning amendment. Member April DerBoghosian seconded the motion with Members April DerBoghosian, Kenneth Cram, Krystine Hetel, Timothy Connors, Jack Everette, Bob Driscoll and Paul B. Howard all voting in favor. Members absent were Karen Buckley and James C. Cronin. Motion passed to forward a favorable recommendation to the City Council for the Waterfront Zoning Amendment.

Signed,



Paul B. Howard
Chairman

Cc: Waterfront Zoning Amendment File
Mayor James Fiorentini
City Solicitor William Cox, Jr.
City Departments
City Clerk—Original
City Council—Copy



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

COPY
Backups

~~ORDERED~~

Chapter 255

**An Ordinance Relating to Zoning
Table of Uses for the Waterfront District**

BE IT ORDAINED by the by the Haverhill City Council that Chapter 255 entitled Zoning, as amended, be further amended in Section 255, Article XVI Waterfront Zoning District Table 1: TABLE OF USES FOR THE WATERFRONT DISTRICT, as follows:

SECTION 255, ARTICLE XVI WATERFRONT ZONING, Table 1

By amending Table 1: TABLE OF USES FOR THE WATERFRONT DISTRICT, as follows , "multifamily dwelling" to be amended by replacing the "P" for permitted with an "S" for special permit **in subzone H only.**

Approved as to legality

City Solicitor

COPY
Backup

RECEIVED
2014 JAN 16 AM 11 27
CLERKS OFFICE
WATERFRONT DISTRICT
WATERHILL, MA.

USE	SUB-ZONES												
	A	B ²	C	D	E	F	G	H					
Single Family or Two Family Dwellings The development of two (2) or more dwelling units as part of a mixed use structure. The residential dwelling units must be secondary uses in the upper floors of a structure primarily used for retail and/or restaurant uses on the ground floor.	N		N		N		N		N		N		N
Multi Family Dwelling	S		S		S		S		S		S		S
Artist Live/Work Unit Permitted - if on first floor, space must contain gallery or studio space in the front of the unit with the living quarters to the rear	P		P		S		S		P		P		S
Art Gallery and/or Workspace	P		P		P		S		P		P		S
The development of a retail use of 3,000 gross square feet or less as part of a mixed use structure. The retail space must be located on the first floor of the mixed use structure.	P		P		S		S		S		S		S
Retail use primarily serving the local retail businesses or service the needs of the neighborhood including but not limited to barber/beauty shop, shoe repair shop, self	P		P		P		P		P		P		P

Answer "S"

- S: Permitted by Special Permit from the City Council
- P: Permitted through the Site Plan Process
- N: Not Permitted

(1) Uses are permitted only on the upper floors of a structure that contains a retail use at the street level
 (2) Uses permitted in Sub-Zone B shall follow the Merrimack Street Gateway Renaissance Overlay District, Section 255-140: Use Restrictions

18-B



DOCUMENT 18-B

CITY OF HAVERHILL

In Municipal Council January 2 12014

~~ORDERED~~

Chapter 255

An Ordinance Relating to Zoning Table of Uses for the Waterfront District

BE IT ORDAINED by the by the Haverhill City Council that Chapter 255 entitled Zoning, as amended, be further amended in Section 255, Article XVI Waterfront Zoning District Table 1: TABLE OF USES FOR THE WATERFRONT DISTRICT, as follows:

SECTION 255, ARTICLE XVI WATERFRONT ZONING, Table 1

By amending Table 1: TABLE OF USES FOR THE WATERFRONT DISTRICT, as follows , "multifamily dwelling" to be amended by replacing the "P" for permitted with an "S" for special permit **in subzone H only.**

Approved as to legality

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk

For Hearing February 25 2014

TABLE OF USES FOR THE WATERFRONT DISTRICT

USE	SUB-ZONES							
	A	B ²	C	D	E	F	G	H
Single Family or Two Family Dwellings	N		N	N	P	P	P	N
The development of two (2) or more dwelling units as part of a mixed use structure. The residential dwelling units must be secondary uses in the upper floors of a structure primarily used for retail and/or restaurant uses on the ground floor.	P		P	S	S	S	S	S
Multi Family Dwelling	S		S	S	P	P	P	P
Artist Live/Work Unit	P		P	S	S	P	S	S
Permitted – if on first floor, space must contain gallery or studio space in the front of the unit with the living quarters to the rear								
Art Gallery and/or Workspace	P		P	P	S	P	S	S
The development of a retail use of 3,000 gross square feet or less as part of a mixed use structure. The retail space must be located on the first floor of the mixed use structure.	P		P	S	S	S	N	S
Retail use primarily serving the local retail businesses or service the needs of the neighborhood including but not limited to barber/beauty shop, shoe repair shop, self	P		P	P	P	P	S	P

- S: Permitted by Special Permit from the City Council
- P: Permitted through the Site Plan Process
- N: Not Permitted

(1) Uses are permitted only on the upper floors of a structure that contains a retail use at the street level
 (2) Uses permitted in Sub-Zone B shall follow the Merrimack Street Gateway Renaissance Overlay District, Section 255-140: Use Restrictions

Approved
"S"
AP



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

0000000000

Chapter 240

**An Ordinance Relating to Parking
(21 Columbia Park—Add Handicap Parking)**

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-1302 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by adding the following:

LOCATION	REGULATION	HOURS/DAYS
<u>21 Columbia Park</u>		
In front of No. 21 Columbia Park except for 1-24 hour handicapped parking space at #21 Columbia Park	No Parking	24 Hours

APPROVED as to legality:

City Solicitor



Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

February 7, 2014

John A. Michitson, Council President
& City Council Members
City Hall—Room 204
City of Haverhill

RE: REQUEST TO ADD A HANDICAP PARKING SPACE AT #21 Columbia Park

Dear Council President Michitson & Councilors:

As per your request dated 2/6/14 and the request of Chief DeNaro dated 1/27/14, I am submitting a Municipal Ordinance that will allow for HANDICAP PARKING in front of Number 21 Columbia Park.

Sincerely,

William Pillsbury, Jr.
Economic Development &
Planning Director

WB/law

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
ROBERT H. SCATAMACCHIA
VICE PRESIDENT
MELINDA E. BARRETT
WILLIAM J. MACEK
WILLIAM H. RYAN
THOMAS J. SULLIVAN
MARY ELLEN DALY O'BRIEN
MICHAEL S. MCGONAGLE
COLIN F. LEPAGE



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.ci.haverhill.ma.us
citycncl@cityofhaverhill.com

February 6, 2014

TO: Mr. William Pillsbury
Planning and Development Director

RE: **Documents to Establish Handicap Parking Ordinances – 21 Columbia Park and
15 Forest Avenue.**

Dear Mr. Pillsbury:

At the City Council meeting held on February 4, 2014, the following requests for handicap parking spaces were approved and submitted by Chief DeNaro:

- Doc. 5-D– 21 Columbia Park
- Doc. 5-E – 15 Forest Avenue.

The City Council concurred with these requests and ask that the proper documents be prepared and placed on the next council agenda for action.

Thank you for your continued cooperation, consideration and assistance. It is appreciated.

Sincerely yours,

John A. Michitson, President
Haverhill City Council

JAM/bsa
encl.

c: Mayor James J. Fiorentini
City Councillors
Officer Edward Watson

App'n on File

6.1.2

Clerk's Office

CITY OF HAVERHILL
APPLICATION FOR HANDICAP PARKING SIGN

*NEW
*RENEWAL

DATE OF REQUEST 1-27-2014 DATE OF APPROVAL _____

NAME: KAYDID FOUNDATION INC

ADDRESS: 21 COLUMBIA PARK HAVERHILL

TELEPHONE #: 978-372-2309

VEHICLE TYPE: _____

PLATE #: _____

Do you currently have off street parking at your residence? Yes No

If yes, why is there a need for a handicap parking sign? TRANSPORT VAIN + STAFF NEED TO
PULL IN FRONT FOR RESIDENTS IN HOUSE TO EXIT OR ENTER HANDICAP RAMP

Did you have a handicap parking sign at a previous address? Yes No

If yes, location? _____

x Joyce Kramer
Applicant Signature

- Please include a copy of your current handicap placard or handicap registration, along with this application.

Approve Denied

Reason for denial

Alan R. [Signature]
Chief of Police Signature

Approve Denied

Reason for denial

City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

~~ORDERED~~

Chapter 240

**An Ordinance Relating to Parking
(15 Forest Avenue—Add Handicap Parking)**

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-1302 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by adding the following:

LOCATION	REGULATION	HOURS/DAYS
<u>15 Forest Avenue</u>		
In front of No. 15 Forest Ave except for 1-24 hour handicapped parking space at #15 Forest Ave	No Parking	24 Hours

APPROVED as to legality:

City Solicitor

12
11
10
9
8
7
6
5
4
3
2
1



Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

February 7, 2014

John A. Michitson, Council President
& City Council Members
City Hall—Room 204
City of Haverhill

RE: REQUEST TO ADD A HANDICAP PARKING SPACE AT #15 Forest Avenue

Dear Council President Michitson & Councilors:

As per your request dated 2/6/14 and the request of Chief DeNaro dated 1/24/14, I am submitting a Municipal Ordinance that will allow for HANDICAP PARKING in front of Number 15 Forest Avenue.

Sincerely,

William Pillsbury, Jr.
Economic Development &
Planning Director

WB/law

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
ROBERT H. SCATAMACCHIA
VICE PRESIDENT
MELINDA E. BARRETT
WILLIAM J. MACEK
WILLIAM H. RYAN
THOMAS J. SULLIVAN
MARY ELLEN DALY O'BRIEN
MICHAEL S. MCGONAGLE
COLIN F. LEPAGE



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204
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FACSIMILE: 978 374-2329
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citycncl@cityofhaverhill.com

February 6, 2014

TO: Mr. William Pillsbury
Planning and Development Director

RE: **Documents to Establish Handicap Parking Ordinances – 21 Columbia Park and
15 Forest Avenue**

Dear Mr. Pillsbury:

At the City Council meeting held on February 4, 2014, the following requests for handicap parking spaces were approved and submitted by Chief DeNaro:

- Doc. 5-D-- 21 Columbia Park
- Doc. 5-E – 15 Forest Avenue.

The City Council concurred with these requests and ask that the proper documents be prepared and placed on the next council agenda for action.

Thank you for your continued cooperation, consideration and assistance. It is appreciated.

Sincerely yours,

John A. Michitson, President
Haverhill City Council

JAM/bsa

encl.

c: Mayor James J. Fiorentini
City Councillors
Officer Edward Watson

App'n on File
in Clerk's
Office

6.1.3

CITY OF HAVERHILL
APPLICATION FOR HANDICAP PARKING SIGN

*NEW
*RENEWAL

DATE OF REQUEST 12/24/13 DATE OF APPROVAL _____

NAME: HERBERT BERGH

ADDRESS: 15 FORREST AVE

TELEPHONE #: 978 697 5045

VEHICLE TYPE: DODGE PICKUP

PLATE #: 33005

Do you currently have off street parking at your residence? Yes No

If yes, why is there a need for a handicap parking sign? NARROW DRIVEWAY DIFFICULT TO NAVIGATE WITH SNOWBANKS - SEVERAL CARS

Did you have a handicap parking sign at a previous address? Yes No

If yes, location? _____

x [Signature]
Applicant Signature

- Please include a copy of your current handicap placard or handicap registration, along with this application.

Approve Denied

Reason for denial

[Signature]
Chief of Police Signature

Approve Denied

Reason for denial

City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.

40 Officer Watson

9-11

City Council

- John A. Michitson
President
- Robert H. Scatamacchia
Vice President
- Melinda E. Barrett
- William J. Macek
- William H. Ryan
- Thomas J. Sullivan
- Mary Ellen Daly O'Brien
- Michael S. McGonagle
- Colin F. LePage



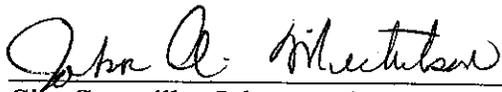
City Hall, Room 204
 4 Summer Street
 Telephone: 978 374-2328
 Facsimile: 978 374-2329
www.ci.haverhill.ma.us
citycncl@cityofhaverhill.com

CITY OF HAVERHILL
 Haverhill, Massachusetts 01830-5843

January 31, 2014

TO: Members of the City Council

Councillor John A. Michitson would like to have Robert Ward, Deputy DPW Director, give an update on the Haverhill Landfill Closure and Combined Sewer Outflow (CSO) projects.


 City Councillor John A. Michitson

IN CITY COUNCIL: February 4 2014
 POSTPONED TO FEBRUARY 11 2014
 Attest:

 City Clerk

IN CITY COUNCIL: February 11 2014
 POSTPONE TO FEBRUARY 25 2014
 Attest:

 City Clerk



Haverhill

Robert E. Ward, Deputy DPW Director
Water/Wastewater Division
Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillwater.com

January 16, 2014

To: John A. Michitson, City Council President, and
Members of the City Council

From: Robert E. Ward *REW*
Deputy DPW Director

Subject: Haverhill Landfill Closure Project - Update

In response to Councilor Scatamacchia's memo dated December 6, 2013 this memo is to provide City Council with an update on the Haverhill Landfill closure project.

Background

The 71-acre landfill site is located in the eastern part of Haverhill off Old Groveland Road between Old Groveland Road and the Merrimack River adjacent to the Groveland town line. The site is comprised of a number of parcels owned by the City and Aggregate Industries – Northeast Region, Inc.

The City and Aggregate are under an Administrative Consent Order (ACO) executed in January 1999 with the Massachusetts Department of Environmental Protection (MassDEP) to close the landfill in accordance with Massachusetts Solid Waste Management Regulations. The landfill closure is also under the jurisdiction of the US Environmental Protection Agency (EPA) because the site is listed on the National Priorities List (NPL) under the Superfund program.

In 2008 the site was separated for closure purposes into two portions – the Southern Mound and Northern Mound. The Southern Mound would be capped first. The capping of the Northern Mound would be completed in a later phase because of the complications related to ecological risk assessment and the lengthy permitting process. The Northern Mound capping will require extensive stabilization of the Merrimack River bank.

Closure Status

The Southern Mound closure is substantially complete. This assessment work began in 1999 and construction of the cap completed in 2013. The final closure or cap is a flexible membrane liner covered with drainage sand, topsoil and grass over the entire 35-acre mound. The top the Southern Mound is a flat plateau providing approximately 7.5 acres for potential post-closure use. (i.e., passive recreation, solar panels, etc.) The plateau was created by bringing in shaping and grading materials which also provided approximately \$1.5 million in value to the City: approximately \$625,000 in revenues and \$887,346 as a credit against the City's portion of the Southern Mound construction cost.

The recommended corrective action for the 20-acre Northern Mound is to construct a landfill cap similar to the Southern Mound. The status of the key project tasks involved with closing the Northern Mound are as follows:

- Drum removal is complete – 2003 through 2007
- No shaping and grading materials on the Northern Mound – not feasible due to limited capacity
- Environmental assessment substantially complete
- Submitted ecological risk assessment to DEP and EPA (requires follow-on study)
- Preparation of a draft Corrective Action Alternatives Analysis (CAAA) and Draft Environmental Impact Report
- Permitting, design and construction – schedule is not yet determined

Upon completion of the closure, future maintenance will include mowing the site once or twice per year, continued environmental monitoring and site maintenance and repairs.

Project Costs

The City and Aggregate share equally in the assessment and closure costs of the landfill. This Cost Sharing Agreement was executed by the City and Aggregate in 1998. The past and future costs are shown in the table below.

Summary of Historic and Estimated Future Costs		
	Total City & Aggregate	City Share
Costs Incurred to Date	\$14,182,296	\$7,091,148
Estimated Future Costs	\$31,200,000	\$15,600,000

The original Cost Sharing Agreement provided for the City and Aggregate to share the benefits of the state’s low interest State Revolving Fund (SRF) loan program. In 2010 Aggregate and the City agreed Aggregate would not share in further SRF loans. The table below shows a summary of the SRF loans to date.

Summary of SRF Loan Amounts		
	Total Loan Amount	City Share
Loans Shared with Aggregate	\$6,363,610	\$3,181,805
City Only Loan		\$3,300,957
Total		\$6,482,762

As an environmental justice community the City received “principal forgiveness” on the SRF loan for the Southern Mound construction in the amount of \$999,043. This one-time grant program through DEP and American Recovery and Reinvestment Act of 2009 (ARRA) was a City-only benefit.

Public Information Program

An information repository remains in effect at the Haverhill Public Library to make information available to the public. The City's consultant also maintains a website where landfill documents are available for viewing. Access to this "e-room" is available upon request.

Please note this is a brief summary of a very complicated project. If you have questions, please call or email me.

Cc: Mayor James J. Fiorentini
Mike J. Stankovich, DPW Director

11-B
2014



DOCUMENT 11-B

CITY OF HAVERHILL

In Municipal Council January 28 2014

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
AFSCME GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 67-G of 2010 is hereby amended as follows:

EFFECTIVE 7/1/2012 1.5%

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
WWTP Electrician	\$22.13	\$23.49	\$24.86	\$25.87	\$25.97	\$28.26
Senior WWTP Operator	\$22.13	\$23.49	\$24.86	\$25.87	\$25.97	\$28.26
Senior Maintenance Mechanic	\$22.13	\$23.49	\$24.86	\$25.87	\$27.03	\$28.26
WWTP Operator	\$19.07	\$20.11	\$21.16	\$21.94	\$23.07	\$24.06
Lab Technician	\$18.00	\$19.03	\$20.09	\$20.87	\$22.00	\$22.99
Maintenance Mechanic	\$19.53	\$20.72	\$21.93	\$23.06	\$24.24	
Mobil Equipment Operator	\$14.18	\$14.84	\$15.34	\$16.47	\$17.26	
WWTP Storekeeper	\$17.70	\$18.26	\$18.80	\$19.92	\$20.65	
Maintenance Mechanic Helper	\$17.29	\$18.24	\$19.34	\$20.46	\$21.52	
Senior Collection Operator*	\$22.13	\$23.49	\$24.86	\$25.87	\$25.97	\$28.26
Collection Operator	\$18.00	\$19.03	\$20.09	\$20.87	\$22.00	\$22.99
Collection Operator/C.B. Cleaner	\$176.34	\$19.03	\$20.09	\$20.87	\$22.00	\$22.99
WWTP MEO-Cust./Laborer	\$14.18	\$14.83	\$15.34	\$16.47	\$17.26	
Shift A Sr. Operator	\$1,298.69					
Shift B Sr. Operator	\$1,377.36					
Shift C Sr. Operator	\$1,313.17					
Shift D Sr. Operator	\$1,350.46					

FOR NEW HIRES AFTER 7/1/10 RATES EFFECTIVE 7/1/2012 1.5%

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
WWTP Electrician	\$21.49	\$22.81	\$24.13	\$25.12	\$26.24	\$27.44
Senior WWTP Operator	\$21.49	\$22.81	\$24.13	\$25.12	\$26.24	\$27.44
Senior Maintenance Mechanic	\$21.49	\$22.81	\$24.13	\$25.12	\$26.24	\$27.44
WWTP Operator	\$18.51	\$19.52	\$20.54	\$21.30	\$22.39	\$23.36
Lab Technician	\$17.48	\$18.48	\$19.51	\$20.26	\$21.36	\$22.32
Maintenance Mechanic	\$18.96	\$20.12	\$21.29	\$22.39	\$23.53	
Mobil Equipment Operator	\$13.77	\$14.40	\$14.90	\$16.00	\$16.75	
WWTP Storekeeper	\$17.19	\$17.73	\$18.25	\$19.34	\$20.05	
Maintenance Mechanic Helper	\$16.78	\$17.70	\$18.77	\$19.87	\$20.89	
Senior Collection Operator*	\$21.49	\$22.81	\$24.13	\$25.12	\$25.21	\$27.44

11-B
2014
Salaries
AFSCME
was the water
treatment plant

Collection Operator	\$17.48	\$18.48	\$19.51	\$20.26	\$21.36	\$22.32
Collection Operator/C.B. Cleaner	\$17.48	\$18.48	\$19.51	\$20.26	\$21.36	\$22.32
WWTP MEO-Cust./Laborer	\$13.77	\$14.40	\$14.90	\$16.00	\$16.75	
Shift A Sr. Operator	\$1,254.78					
Shift B Sr. Operator	\$1,328.29					
Shift C Sr. Operator	\$1,268.24					
Shift D Sr. Operator	\$1,304.48					

EFFECTIVE 7/1/2013 1.5%

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
WWTP Electrician	\$22.47	\$23.84	\$25.23	\$26.26	\$26.35	\$28.68
Senior WWTP Operator	\$22.47	\$23.84	\$25.23	\$26.26	\$26.35	\$28.68
Senior Maintenance Mechanic	\$22.47	\$23.84	\$25.23	\$26.26	\$27.44	\$28.68
WWTP Operator	\$19.36	\$20.41	\$21.48	\$22.27	\$23.41	\$24.42
Lab Technician	\$18.27	\$19.32	\$20.39	\$21.18	\$22.32	\$23.34
Maintenance Mechanic	\$19.82	\$21.03	\$22.26	\$23.41	\$24.60	
Mobil Equipment Operator	\$14.40	\$15.06	\$15.57	\$16.72	\$17.52	
WWTP Storekeeper	\$17.97	\$18.54	\$19.08	\$20.22	\$20.96	\$21.92
Maintenance Mechanic Helper	\$17.55	\$18.51	\$19.63	\$20.77	\$21.84	
Senior Collection Operator*	\$22.47	\$23.84	\$25.23	\$26.26	\$26.35	\$28.68
Collection Operator	\$18.27	\$19.32	\$20.39	\$21.18	\$22.32	\$23.34
Collection Operator/C.B. Cleaner	\$178.98	\$19.32	\$20.39	\$21.18	\$22.32	\$23.34
WWTP MEO-Cust./Laborer	\$14.40	\$15.05	\$15.57	\$16.72	\$17.52	
Shift A Sr. Operator	\$1,318.17					
Shift B Sr. Operator	\$1,398.02					
Shift C Sr. Operator	\$1,332.86					
Shift D Sr. Operator	\$1,370.71					

FOR NEW HIRES AFTER 7/1/10 RATES EFFECTIVE 7/1/2013 1.5%

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
WWTP Electrician	\$21.82	\$23.15	\$24.49	\$25.49	\$26.64	\$27.85
Senior WWTP Operator	\$21.82	\$23.15	\$24.49	\$25.49	\$26.64	\$27.85
Senior Maintenance Mechanic	\$21.82	\$23.15	\$24.49	\$25.49	\$26.64	\$27.85
WWTP Operator	\$18.79	\$19.81	\$20.85	\$21.62	\$22.73	\$23.71
Lab Technician	\$17.74	\$18.76	\$19.80	\$20.56	\$21.68	\$22.66
Maintenance Mechanic	\$19.24	\$20.42	\$21.61	\$22.73	\$23.89	
Mobil Equipment Operator	\$13.98	\$14.62	\$15.12	\$16.24	\$17.00	
WWTP Storekeeper	\$17.44	\$18.00	\$18.53	\$19.63	\$20.35	

11-B
2014
Salaries
AFSCME
Wastewater
Treatment
plant

2014
2015
2016
2017
2018
2019
2020

Maintenance Mechanic Helper	\$17.03	\$17.97	\$19.05	\$20.17	\$21.21	
Senior Collection Operator*	\$21.82	\$23.15	\$24.49	\$25.49	\$25.59	\$27.85
Collection Operator	\$17.74	\$18.76	\$19.80	\$20.56	\$21.68	\$22.66
Collection Operator/C.B. Cleaner	\$17.74	\$18.76	\$19.80	\$20.56	\$21.68	\$22.66
WWTP MEO-Cust./Laborer	\$13.98	\$14.62	\$15.12	\$16.24	\$17.00	
Shift A Sr. Operator	\$1,273.61					
Shift B Sr. Operator	\$1,348.21					
Shift C Sr. Operator	\$1,287.27					
Shift D Sr. Operator	\$1,324.05					

Add the following paragraph to Section 12 of Article V: HOURS OF WORK & OVERTIME
 The position of the Senior Maintenance Mechanic shall include a standby provision. The Senior Maintenance Mechanic shall be officially on standby twenty-four (24) hours per day to keep abreast of arising problems and to coordinate the solution of them. In exchange for the extra duties the amount of \$1.00 per hour shall be added to the current Senior Maintenance Mechanic's salary. This change shall take effect upon the passage of Memorandum of Agreement by the Haverhill City Council.

Approved as to legality:

 City Solicitor

PLACED ON FILE for at least 10 days

Attest:

 City Clerk



BACKUP
Reference

CITY OF HAVERHILL

In Municipal Council June 15 2010

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
AFSCME GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 8-D of 2007 is hereby amended as follows:

	0%					
EFFECTIVE 7/1/2008	0%					
EFFECTIVE 7/1/2009	0%					
EFFECTIVE 7/1/2010 (NEW EQUIPMENT & MERIT PAY INCREASE-CURRENT EMPLOYEES ONLY)	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
WWTP Electrician	\$21.38	\$22.69	\$24.01	\$24.99	\$25.08	\$27.30
Senior WWTP Operator	\$21.38	\$22.69	\$24.01	\$24.99	\$25.08	\$27.30
Senior Maintenance Mechanic	\$21.38	\$22.69	\$24.01	\$24.99	\$26.11	\$27.30
WWTP Operator	\$18.42	\$19.42	\$20.44	\$21.19	\$22.28	\$23.24
Lab Technician	\$17.39	\$18.39	\$19.41	\$20.16	\$21.25	\$22.21
Maintenance Mechanic	\$18.86	\$20.01	\$21.18	\$22.28	\$23.41	
Mobil Equipment Operator	\$13.70	\$14.33	\$14.82	\$15.91	\$16.67	
WWTP Storekeeper	\$17.10	\$17.64	\$18.16	\$19.24	\$19.95	
Maintenance Mechanic Helper	\$16.70	\$17.61	\$18.67	\$19.77	\$20.79	
Senior Collection Operator*	\$21.38	\$22.69	\$24.01	\$24.99	\$25.08	\$27.30
Collection Operator	\$17.39	\$18.39	\$19.41	\$20.16	\$21.25	\$22.21
Collection Operator/C.B. Cleaner	\$17.39	\$18.39	\$19.41	\$20.16	\$21.25	\$22.21
WWTP MEO-Cust./Laborer	\$13.70	\$14.33	\$14.82	\$15.91	\$16.67	
Shift A Sr. Operator	\$1,254.40					
Shift B Sr. Operator	\$1,330.40					
Shift C Sr. Operator	\$1,268.40					
Shift D Sr. Operator	\$1,304.40					

FOR EMPLOYEES HIRED AFTER 7/1/10 RATES EFFECTIVE 7/1/10 (NEW EQUIPMENT CLAUSE ONLY)	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
WWTP Electrician	\$20.76	\$22.03	\$23.31	\$24.26	\$25.35	\$26.50
Senior WWTP Operator	\$20.76	\$22.03	\$23.31	\$24.26	\$25.35	\$26.50
Senior Maintenance Mechanic	\$20.76	\$22.03	\$23.31	\$24.26	\$25.35	\$26.50
WWTP Operator	\$17.88	\$18.85	\$19.84	\$20.57	\$21.63	\$22.56
Lab Technician	\$16.88	\$17.85	\$18.84	\$19.57	\$20.63	\$21.56
Maintenance Mechanic	\$18.31	\$19.43	\$20.56	\$21.63	\$22.73	
Mobil Equipment Operator	\$13.30	\$13.91	\$14.39	\$15.45	\$16.18	
WWTP Storekeeper	\$16.60	\$17.13	\$17.63	\$18.68	\$19.37	
Maintenance Mechanic Helper	\$16.21	\$17.10	\$18.13	\$19.19	\$20.18	
Senior Collection Operator*	\$20.76	\$22.03	\$23.31	\$24.26	\$24.35	\$26.50
Collection Operator	\$16.88	\$17.85	\$18.84	\$19.57	\$20.63	\$21.56
Collection Operator/C.B. Cleaner	\$16.88	\$17.85	\$18.84	\$19.57	\$20.63	\$21.56
WWTP MEO-Cust./Laborer	\$13.30	\$13.91	\$14.39	\$15.45	\$16.18	
Shift A Sr. Operator	\$1,212.00					
Shift B Sr. Operator	\$1,283.00					
Shift C Sr. Operator	\$1,225.00					
Shift D Sr. Operator	\$1,260.00					

BACKUP
Reference

EFFECTIVE 7/1/2011 2%

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
WWTP Electrician	\$21.81	\$23.14	\$24.49	\$25.49	\$25.58	\$27.84
Senior WWTP Operator	\$21.81	\$23.14	\$24.49	\$25.49	\$25.58	\$27.84
Senior Maintenance Mechanic	\$21.81	\$23.14	\$24.49	\$25.49	\$26.63	\$27.84
WWTP Operator	\$18.79	\$19.81	\$20.85	\$21.61	\$22.73	\$23.70
Lab Technician	\$17.73	\$18.75	\$19.79	\$20.56	\$21.67	\$22.65
Maintenance Mechanic	\$19.24	\$20.41	\$21.60	\$22.72	\$23.88	
Mobil Equipment Operator	\$13.97	\$14.62	\$15.12	\$16.23	\$17.00	
WWTP Storekeeper	\$17.44	\$17.99	\$18.52	\$19.62	\$20.35	
Maintenance Mechanic Helper	\$17.03	\$17.97	\$19.05	\$20.16	\$21.20	
Senior Collection Operator*	\$21.81	\$23.14	\$24.49	\$25.49	\$25.58	\$27.84
Collection Operator	\$17.73	\$18.75	\$19.79	\$20.56	\$21.67	\$22.65
Collection Operator/C.B. Cleaner	\$173.73	\$18.75	\$19.79	\$20.56	\$21.67	\$22.65
WWTP MEO-Cust./Laborer	\$13.97	\$14.61	\$15.12	\$16.23	\$17.00	
Shift A Sr. Operator	\$1,279.50					
Shift B Sr. Operator	\$1,357.00					
Shift C Sr. Operator	\$1,293.76					
Shift D Sr. Operator	\$1,330.50					

FOR NEW HIRES AFTER 7/1/10 RATES EFFECTIVE 7/1/2011 2%

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
WWTP Electrician	\$21.18	\$22.47	\$23.78	\$24.75	\$25.86	\$27.03
Senior WWTP Operator	\$21.18	\$22.47	\$23.78	\$24.75	\$25.86	\$27.03
Senior Maintenance Mechanic	\$21.18	\$22.47	\$23.78	\$24.75	\$25.86	\$27.03
WWTP Operator	\$18.24	\$19.23	\$20.24	\$20.98	\$22.06	\$23.01
Lab Technician	\$17.22	\$18.21	\$19.22	\$19.96	\$21.04	\$21.99
Maintenance Mechanic	\$18.68	\$19.82	\$20.97	\$22.06	\$23.18	
Mobil Equipment Operator	\$13.57	\$14.19	\$14.68	\$15.76	\$16.50	
WWTP Storekeeper	\$16.93	\$17.47	\$17.98	\$19.05	\$19.76	
Maintenance Mechanic Helper	\$16.53	\$17.44	\$18.49	\$19.57	\$20.58	
Senior Collection Operator*	\$21.18	\$22.47	\$23.78	\$24.75	\$24.84	\$27.03
Collection Operator	\$17.22	\$18.21	\$19.22	\$19.96	\$21.04	\$21.99
Collection Operator/C.B. Cleaner	\$17.22	\$18.21	\$19.22	\$19.96	\$21.04	\$21.99
WWTP MEO-Cust./Laborer	\$13.57	\$14.19	\$14.68	\$15.76	\$16.50	
Shift A Sr. Operator	\$1,236.24					
Shift B Sr. Operator	\$1,308.66					
Shift C Sr. Operator	\$1,249.50					
Shift D Sr. Operator	\$1,285.20					

Amend Article XII by deleting the 2nd and 3rd paragraphs and in its place insert the following:
Effective July 1, 2010 the City's contribution to the HMO shall be 75% and the employee contribution shall be 25%.
New employees hired after January 1, 2010 shall pay a thirty percent (30%) Employee Health Insurance Contribution rate for both the
HMO and HMO products.

Delete Article VI Section 6 - Performance Evaluation and Merit Bonus

Approved as to legality:

City Solicitor

PLACED ON FILE for at least 10 days
Attest:

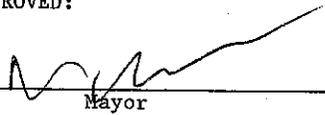

City Clerk

IN CITY COUNCIL: June 29 2010
PASSED

Attest:

APPROVED:


City Clerk


Mayor



JAMES J. FIORENTINI
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
WWW.CI.HAVERHILL.MA.US

June 11, 2010

City Council President Michael J. Hart
& Members of the City Council

RE: AFSCME Group

Dear Mr. President and City Council Members:

Enclosed, please find the ordinance for the AFSCME Group as a result of their recent Memorandum of Agreement. Please place these on file for 2 weeks at which time I recommend approval.

Also enclosed is the Memorandum of Agreement which was presented to the Council on May 7th and was placed on file.

Very truly yours,

James J. Fiorentini
Mayor

JJF/lk

Encl.



DOCUMENT

8-D

CITY OF HAVERHILL

In Municipal Council August 28 2007

Backup reference

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
WASTEWATER TREATMENT PLANT/AFSCME Local 939

BE IT ORDAINED by the City Council of the City of Haverhill that Document 51-L of 2005 is hereby amended as follows:

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
EFFECTIVE 7/1/2007 2.5%						
WWTP Electrician	\$19.76	\$21.03	\$22.31	\$23.26	\$24.35	\$25.50
Senior WWTP Operator	\$19.76	\$21.03	\$22.31	\$23.26	\$24.35	\$25.50
Senior Maintenance Mechanic	\$19.76	\$21.03	\$22.31	\$23.26	\$24.35	\$25.50
WWTP Operator	\$16.88	\$17.85	\$18.84	\$19.57	\$20.63	\$21.56
WWTP Operator-Trainee	\$13.52	\$14.02	\$14.92	\$15.95	\$16.76	
Lab Technician	\$16.88	\$17.85	\$18.84	\$19.57	\$20.63	\$21.56
Maintenance Mechanic	\$17.31	\$18.43	\$19.56	\$20.63	\$21.73	
Mobil Equipment Operator	\$13.30	\$13.91	\$14.39	\$15.45	\$16.17	
WWTP Storekeeper	\$16.60	\$17.13	\$17.63	\$18.68	\$19.37	
Maintenance Mechanic Helper	\$15.21	\$16.10	\$17.13	\$18.19	\$19.18	
Senior Collection Operator*	\$18.84	\$20.03	\$21.24	\$22.14	\$23.20	\$24.29
Collection Operator	\$16.88	\$17.85	\$18.84	\$19.57	\$20.63	\$21.56
Collection Operator/C.B. Cleaner	\$16.88	\$17.85	\$18.84	\$19.57	\$20.63	\$21.56
WWTP MEO-Cust./Laborer	\$13.30	\$13.91	\$14.39	\$15.45	\$16.17	

Approved as to legality:

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk

IN CITY COUNCIL: September 11 2007

PASSED

Attest:

City Clerk

APPROVED:

Mayor



Haverhill

Human Resources Department, Room 306

Phone: (978) 374-2357 Fax: (978) 374-2343

Mary Carrington, HR Director – mcarrington@cityofhaverhill.com

Denise McClanahan, HR Technician – dmcclanahan@cityofhaverhill.com

TO: Mayor James J. Fiorentini

FROM: Mary Carrington, Human Resources Director

DATE: February 5, 2014

RE: Salary Ordinance & MOA submission

Attached please find the ordinance and Memorandum of Agreement for the AFSCME Group (Wastewater Treatment Plant) as a result of their recent negotiations.

Please submit these documents to the Haverhill City Council for action.

MC/dlm



DOCUMENT 12-D

CITY OF HAVERHILL

In Municipal Council February 4 2014

~~ORDERED~~

Chapter 240

An Ordinance Relating to Parking (50 Howard Street—Handicap Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-1302 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by adding the following:

LOCATION	REGULATION	HOURS/DAYS
<u>50 Howard Street</u>		
In front of No. 50 Howard Street except for 1-24 hour handicapped parking space at No. 50	No Parking	24 Hours

APPROVED as to legality:

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk



Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

January 24, 2014

John A. Michitson, Council President
& City Council Members
City Hall—Room 204
City of Haverhill

RE: 50 Howard Street—REQUEST TO ADD A HANDICAP PARKING SPACE

Dear Council President Michitson & Councilors:

As per your request dated January 23, 2014, and the request from Chief DeNaro dated 1/15/14 I am submitting a Municipal Ordinance to allow a handicapped parking space at the location of 50 Howard Street.

Sincerely,

William Pillsbury, Jr.
Planning Director/Grants Coordinator

WP/lw

Application on File
at Clerk's
Office

6.1.3

CITY OF HAVERHILL
APPLICATION FOR HANDICAP PARKING SIGN

*NEW
*RENEWAL

DATE OF REQUEST 1-15-2014 DATE OF APPROVAL _____

NAME: DAVIS, SUSANNE

ADDRESS: 50 HOWARD ST

TELEPHONE #: HOUST 978-914-6162

VEHICLE TYPE: None

PLATE #: _____

Do you currently have off street parking at your residence? Yes No

If yes, why is there a need for a handicap parking sign?
Son In Wheelchair

Did you have a handicap parking sign at a previous address? Yes No

If yes, location? _____

Susanne Davis
Applicant Signature

- Please include a copy of your current handicap placard or handicap registration, along with this application.

Approve Denied

Reason for denial

Alan R. ...
Chief of Police Signature

Approve Denied

Reason for denial

City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.

City Council

John A. Michitson
President
Robert H. Scatamacchia
Vice President
Melinda E. Barrett
William J. Macek
William H. Ryan
Thomas J. Sullivan
Mary Ellen Daly O'Brien
Michael S. McGonagle
Colin F. LePage



City Hall, Room 204
4 Summer Street
Telephone: 978 374-2328
Facsimile: 978 374-2329
www.ci.haverhill.ma.us
citycncl@cityofhaverhill.com

CITY OF HAVERHILL
Haverhill, Massachusetts 01830-5843

January 23, 2014

R E C E I V E D
JAN 23 2014

TO: Mr. William Pillsbury
Planning and Development Director

Econ Devlp & Planning
& B.O.A.

RE: **Documents to Establish Handicap Parking Ordinances – 103 Bellevue Avenue and 50 Howard Street**

Dear Mr. Pillsbury:

At the City Council meeting held on January 21, 2014, the following requests for handicap parking spaces were approved and submitted by Chief DeNaro:

- Doc. 5-B – 103 Bellevue Ave.,
- Doc. 5-C – 50 Howard St.

The City Council concurred with these requests and ask that the proper documents be prepared and placed on the next council agenda for action.

Thank you for your continued cooperation, consideration and assistance. It is appreciated.

Sincerely yours,

John A. Michitson, President
Haverhill City Council

JAM/bsa
encl.

c: Mayor James J. Fiorentini
City Councillors
Officer Edward Watson



DOCUMENT 12-E

CITY OF HAVERHILL

In Municipal Council February 4 2014

ORDERED:

Chapter 240

An Ordinance Relating to Parking (103 Bellevue Avenue—Handicap Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-1302 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by adding the following:

LOCATION	REGULATION	HOURS/DAYS
103 Bellevue Avenue		
In front of No. 103 Bellevue Avenue except for 1-24 hour handicapped parking space at No. 103	No Parking	24 Hours

APPROVED as to legality:

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk



Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

January 24, 2014

John A. Michitson, Council President
& City Council Members
City Hall—Room 204
City of Haverhill

RE: 103 Bellevue Avenue—REQUEST TO ADD A HANDICAP PARKING SPACE

Dear Council President Michitson & Councilors:

As per your request dated January 23, 2014, and the request from Chief DeNaro dated 1/8/14 I am submitting a Municipal Ordinance to allow a handicapped parking space at the location of 103 Bellevue Avenue.

Sincerely,

William Pillsbury, Jr.
Planning Director/Grants Coordinator

WP/lw

Application on file
at Clerk's
Office

6.1.2

CITY OF HAVERHILL
APPLICATION FOR HANDICAP PARKING SIGN

*NEW
*RENEWAL

DATE OF REQUEST 1-8-14 DATE OF APPROVAL _____

NAME: Beverly Signor

ADDRESS: 103 Bellevue ave Haverhill MA 01832

TELEPHONE #: 978 876 8623

VEHICLE TYPE: _____

PLATE #: _____

Do you currently have off street parking at your residence? Yes No

If yes, why is there a need for a handicap parking sign? I am having a hard time getting out of vehicles to get in my house

Did you have a handicap parking sign at a previous address? Yes No

If yes, location? _____

Beverly Signor
Applicant Signature

Please include a copy of your current handicap placard or handicap registration, along with this application.

Approve Denied

Reason for denial

Alan R. J. Alas
Chief of Police Signature

Approve Denied

Reason for denial

City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.

City Council

John A. Michitson
President
Robert H. Scatamacchia
Vice President
Melinda E. Barrett
William J. Macek
William H. Ryan
Thomas J. Sullivan
Mary Ellen Daly O'Brien
Michael S. McGonagle
Colin F. LePage



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Facsimile: 978 374-2329
www.ci.haverhill.ma.us
citycnd@cityofhaverhill.com

CITY OF HAVERHILL
Haverhill, Massachusetts 01830-5843

January 23, 2014

RECEIVED
JAN 23 2014

TO: Mr. William Pillsbury
Planning and Development Director

Econ Devlp & Planning
& B.O.A.

RE: **Documents to Establish Handicap Parking Ordinances – 103 Bellevue Avenue and 50 Howard Street**

Dear Mr. Pillsbury:

At the City Council meeting held on January 21, 2014, the following requests for handicap parking spaces were approved and submitted by Chief DeNaro:

- Doc. 5-B – 103 Bellevue Ave.,
- Doc. 5-C – 50 Howard St.

The City Council concurred with these requests and ask that the proper documents be prepared and placed on the next council agenda for action.

Thank you for your continued cooperation, consideration and assistance. It is appreciated.

Sincerely yours,

John A. Michitson, President
Haverhill City Council

JAM/bsa
encl.

c: Mayor James J. Fiorentini
City Councillors
Officer Edward Watson

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
ROBERT H. SCATAMACCHIA
VICE PRESIDENT
MELINDA E. BARRETT
WILLIAM J. MACEK
WILLIAM H. RYAN
THOMAS J. SULLIVAN
MARY ELLEN DALY O'BRIEN
MICHAEL S. MCGONAGLE
COLIN F. LEPAGE



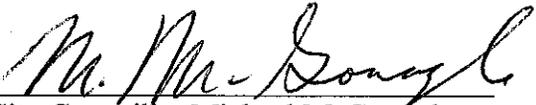
CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.ci.haverhill.ma.us
citycnd@cityofhaverhill.com

February 11, 2014

TO: Mr. President and Members of the City Council:

Councillor Michael McGonagle requests the removal of a handicap parking space at 17-19 Arch Avenue as it is no longer needed.


City Councillor Michael McGonagle

Name of Street Location	Regulation	Hours/Days
Altamont Street [Added 10-7-1997 by Doc. 52-0; repealed 6-24-2008 by Doc. 20-E]		
Amesbury Line Road [Added 10-22-1996 by Doc. 18-O]		
Both sides from its intersection with I-495 to its intersection with Old Amesbury Line Road	No parking	7:30 a.m. to 4:00 p.m., Mon. through Fri.; anytime, Nov. 1 through April 1
Angle Street [Added 10-31-2000 by Doc. 18-S]		
In front of 2 Angle Street, space to be located along Broad Street in front of 2 Angle Street (corner of Broad Street and Angle Street), except for 1 24-hour handicapped parking space at No. 2	No parking	24 hours
In front of 24 Angle Street, except for 1 24-hour handicapped parking space at No. 24. [Added 4-3-2001 by Doc. 49-C]	No parking	24 hours
Apple Street [Added 8-22-2006 by Doc. 29-T]		
Apple Street on both sides and along the left side of 87 Hilldale for 72 feet	No parking	From November 15 to March 15, and on the even side only from March 15 to November 15
Arch Avenue [Added 10-10-2000 by Doc. 18-Q]		
In front of 17 Arch Avenue [Added 3-11-2008 by Doc. 20-C]	No parking	24 hours
23 Arch Avenue [Repealed 7-10-2007 by Doc. 14-O]		
In front of 30 Arch Avenue, except for 1 24-hour handicapped parking space at No. 30 [Added 10-31-2000 by Doc. 18-T]	No parking	24 hours
35 Arch Avenue [Added 8-14-2007 by Doc. 14-R; repealed 1-8-2013 by Doc. 21-N/2012]		
Arch Place [Added 3-2-1999 by Doc. 24-F]		
Behind 52 High Street (rear), except for 1 24-hour handicapped parking space	No parking	24 hours
Arch Street [Added 12-19-1989 by Doc. 9-T]		
In front of No. 7 [Amended 9-25-1990 by Doc. 34-N]	—	—



CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
ROBERT H. SCATAMACCHIA
VICE PRESIDENT
MELINDA E. BARRETT
WILLIAM J. MACEK
WILLIAM H. RYAN
THOMAS J. SULLIVAN
MARY ELLEN DALY O'BRIEN
MICHAEL S. MCGONAGLE
COLIN F. LEPAGE



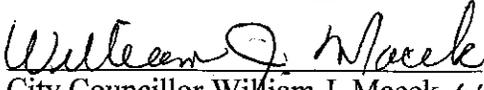
CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.ci.haverhill.ma.us
citycnci@cityofhaverhill.com

February 21, 2014

Mr. President and Members of the City Council:

Councillors Macek and LePage wish to discuss the Healthy Pharms, Inc. Medical Use of Marijuana Dispensary application.


City Councillor William J. Macek


City Councillor Colin LePage



DOCUMENT

CITY OF HAVERHILL RECEIVED

In Municipal Court FEB 21 AM 10 37

ORDERED:

CITY CLERKS OFFICE
HAVERHILL, MA.

Resolution of the Haverhill City Council

A resolution by the City of Haverhill to create a state-authorized cultural district for at least (5) years to be named: **River City Cultural District.**

WHEREAS, the City of Haverhill wishes to pursue a state-authorized cultural district through the enabling legislation (MGL C.10, §58A)

WHEREAS, the City of Haverhill has a mixed-use geographical area that has a concentration of cultural facilities and assets.

WHEREAS, the City of Haverhill has held a public hearing and adopted a resolution proclaiming its interest in establishing a state-designated cultural district.

WHEREAS, the City of Haverhill has created a broad and diverse partnership of stakeholders committed to cultural, community and economic development to provide oversight of the district.

WHEREAS, the Massachusetts Cultural Council will be petitioned in accordance with its guidelines and criteria to designate said cultural district.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Haverhill that the City:

Article 1. Endorses the submission of this application and agrees to foster the development of a cultural district.

Article 2. Endorses the state-sponsored cultural district goals: attracting artists and cultural enterprises, encouraging business and job development, establishing tourist destinations, preserving and reusing historic buildings, enhancing property values and fostering local cultural development.

Article 3. Will appoint a city official to represent the city within the district partnership of said cultural district.

Article 4. Encourages all who own property or businesses within said cultural district to involve themselves and participate in the full development of the cultural district.

Article 5. Directs city agencies to identify programs and services that could support and enhance the development of the cultural district and ensure that those programs and services are accessible to the cultural district.

C

Effective: July 27, 2010

Massachusetts General Laws Annotated Currentness

Part I. Administration of the Government (Ch. 1-182)

▣ Title II. Executive and Administrative Officers of the Commonwealth (Ch. 6-28A)

▣ Chapter 10. Department of the State Treasurer (Refs & Annos)

→ → § 58A. State-designated cultural districts

(a) The **council** shall establish criteria and guidelines for state-designated **cultural districts**. A **cultural district** shall be a geographical area of a city or town with a concentration of **cultural** facilities located within it. **Cultural districts** shall attract artists and **cultural** enterprises to a community, encourage business and job development, establish tourist destinations, preserve and reuse historic buildings, enhance property values and foster local **cultural** development. The **council** shall assist a city or town if the city or town wishes to develop or foster a **cultural district**. The **council** shall develop an application process, with specific guidelines and criteria, for a city or town that wishes to develop or foster a **cultural district**. Executive branch agencies, constitutional offices and quasi-governmental agencies shall identify programs and services that support and enhance the development of **cultural districts** and ensure that those programs and services are accessible to such **districts**. The **council** shall consult with the Massachusetts historical commission in developing and establishing criteria and guidelines regarding preservation and reuse of historic buildings.

(b) Notwithstanding any general or special law to the contrary, executive branch agencies, constitutional offices and quasi-governmental agencies including, but not limited to, the **council** and historic preservation programs, shall review and revise regulations and other economic development tools, including the evaluative criteria of such historic preservation programs, in order to support and encourage the development and success of state-designated **cultural districts**.

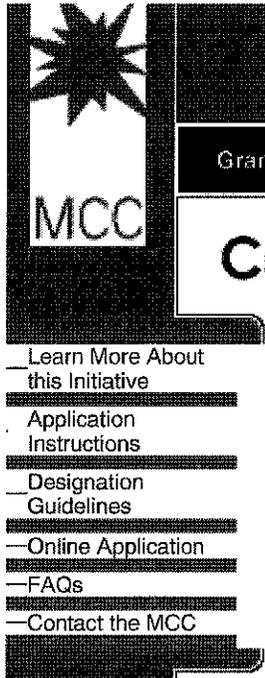
CREDIT(S)

Added by St.2010, c. 188, § 3, eff. July 27, 2010.

HISTORICAL AND STATUTORY NOTES

2010 Legislation

St.2010, c. 188, § 3, was approved July 27, 2010, effective July 27, 2010. Emergency declaration by the Governor was filed July 27, 2010.



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Cultural Districts

Designation Guidelines

What is a Cultural District?

A cultural district is a specific geographical area in a city or town that has a concentration of cultural facilities, activities, and assets. It is a walkable, compact area that is easily identifiable to visitors and residents and serves as a center of cultural, artistic and economic activity. The Massachusetts Cultural Council recognizes that each community is unique and that no two cultural districts will be alike.

Who Can Apply?

Any city or town in the Commonwealth of Massachusetts is eligible to apply for designation of a cultural district. The city or town, after identifying a specific geographic area, must establish a partnership with other organizations and stakeholders. Cities or towns may apply for more than one cultural district but each designation must be applied for separately.

Cultural Districts Goals:

The statute that created cultural districts has specific goals. They are:

1. Attract artists and cultural enterprises
2. Encourage business and job development
3. Establish the district as a tourist destination
4. Preserve and reuse historic buildings
5. Enhance property values
6. Foster local cultural development.

See the legislation for the Massachusetts Cultural Districts Initiative.

Length of Designation:

A cultural district designation will be in effect for 5 years and renewed upon successful compliance with annual reporting requirements in prior years, and a recommitment by the city or town to continue their cultural districts work.

Cultural District Partnership

The applicant must be a city or town's chief elected official. A city or town municipal department may be the contact for the application.

Prior to submitting an application, the city or town must form a cultural district partnership. The partnership must be comprised of a diverse mix of organizations that represent the interests of the district. The majority of organizations in the partnership must be located in the district.

At least one cultural organization that is incorporated in Massachusetts must be in the partnership. Cultural organizations located outside the geographic boundaries of the district may be involved in the partnership but must provide programming on a regular basis within the district's boundaries. Organizations that represent artists in the community must be included as partners.

Other types of partners may include: not-for-profit organizations; private for-profit businesses; funding agencies; educational and faith-based institutions; and regional, state, and federal agencies.

The partnership must have a governance structure. The management responsibility may be assigned to one of the partners or partner entities by the city or town. The entity must be a good match for the assignment and have the capacity to lead the

partnership. Existing entities may be a Main Streets program, Empowerment Zone, Historic District, Business Improvement District or existing Cultural District partnership. There must be a written agreement between the city or town and the designated partner that outlines the responsibilities of each party.

The MCC fully expects that cities and towns will be at varying stages in the development of their cultural district strategies and partnerships. Use the [Cultural Districts Readiness Wizard](#) to see if you are ready to apply.

Resolution by the City/Town

Any city or town applying for a state-designated cultural district must hold a public hearing with adequate notice regarding the proposed district and pass a resolution making a commitment to establishing a state-designated cultural district.

Resources for Cultural Districts

For cities and towns that choose to pursue cultural district designation, the Massachusetts Cultural Council (MCC) will provide a framework for how to assemble a public and private partnership, how to develop district goals, how to map the relevant assets within the district, how to identify public resources and planning tools that compliment the district and practices for marketing the district.

In addition, the Massachusetts Cultural Council offers a number of funding programs that might benefit the planning and implementation of your cultural district. Each program offers a combination of financial and/or technical resources to support the development of your cultural district's goals, and the implementation of your plan. If you are not familiar with the MCC's programs, please click on the links below for more information. MCC program staff is available for consultation for each program. The programs include: The Adams Art Program, Cultural Facilities Fund, Local Cultural Council Program and ArtistLink.

The legislation includes no new funds for 2012, so the cultural districts initiative will offer no grants or other financial rewards to communities, at least for the time being.

The MCC has identified state agencies whose programs and services may benefit your cultural districts. Each state agency is available to discuss the plan for your cultural district and to discuss whether their initiatives are appropriate for your district's plan of action. Some additional programs and services include: strategic community planning, marketing and promotion, historic property stewardship, way finding signage, open space programming, and economic development.

The following is a partial list of programs and services available to cultural districts. [More details on Massachusetts Resources for Cultural Districts.](#)

Program Resources

Massachusetts Cultural Council:

- [Adams Arts Program](#)
- [ArtistLink \(Artist Live/Work Space\)](#)
- [Cultural Facilities Fund](#)
- [Local Cultural Council Program](#)

Other State Agencies:

Marketing and promotion	Massachusetts Office of Travel and Tourism
Historic designation	Mass Historic Commission
Community planning	Department of Housing and Community Development
Economic development	Executive Office of Housing and Economic Development
Open space and recreation	Department of Conservation and Recreation
Signage	Department of Transportation

What Types of Activity Take Place in a Cultural District?

Art classes and educational offerings Public art

Art creation and rehearsal	Festivals
Art-related street vendors	Farmers Markets
Art and museum sales	Restaurant Week
Demonstrations (artists at work)	Open Studios
Exhibitions	Gallery Nights
Literary readings	Walking Tours
Performing arts events	Signature Event
Concerts	

To Be Eligible for Designation:

- The applicant must be a city or town of the Commonwealth of Massachusetts.
- The cultural district must have well-defined boundaries, be walkable and widely accessible.
- The cultural district must be a geographical area of a city or town that has a concentration of cultural facilities and assets.
- The city or town must hold a public hearing with adequate notice for public input and pass a resolution making a commitment to establishing a state designated cultural district. (See Sample Resolution.) The only exception to this criterion is if a cultural district has been established in the same geographic area in a town or community within two years of applying for state designation, in which case a public hearing and resolution is not required.
- The city or town must establish a partnership of stakeholders prior to applying for designation that will provide oversight and management.
- The partnership must develop a mission, goals, and marketing plan for the district.
- The city or town must agree to participate in the state cultural districts signage program. A minimum of two (2) signs must be purchased. This may incur some costs.

Application Process

The Massachusetts Cultural Districts Initiative has a rolling application process. There are no deadlines and the program accepts applications on an ongoing basis unless otherwise noted. Cities and towns should assess their readiness to apply and allow ample time for staff to complete the application.

Most of the application is in an online format. The application also involves various documents that must be submitted by mail. All items are required for an application to be reviewed.

There are four stages to the application process:

I. Confirm Eligibility

1. Review the designation guidelines to ensure that you understand the parameters of the Massachusetts Cultural Districts Initiative.
2. Complete the Cultural Districts Readiness Wizard to verify program eligibility and to assess readiness to complete the full application.
3. Contact Cultural Districts program staff to discuss any questions you may have.

II. Provide a Master Map

Please provide 3 copies of a map that outlines the preliminary boundaries of your proposed cultural district. The map should clearly mark the boundaries of the district and identify the cultural assets. Include cultural facilities, artistic spaces, public amenities and cultural activities. You may also submit a list of the assets. The map can be created by your Redevelopment Authority, Planning Department, GIS department or you can access a web tool such as google maps to create the map.

Submit the map by mail to:
Cultural Districts Initiative
Massachusetts Cultural Council

10 St. James Avenue, 3rd floor
Boston, MA 02116

The Cultural Districts Initiative Manager, Meri Jenkins, will be in contact with you to discuss the map.

III. Complete the Application:

1. Create an organizational profile to access the online application.
(Please note: Usernames/Passwords created for previously submitted Adams and Cultural Facilities Fund applications can be used.)
2. Complete the online Cultural Districts Designation application.
3. Click the "final submission" button of the online application. The electronic component of your application will then be automatically received by the MCC.
4. Mail or hand-deliver the following attachments to the MCC in the order listed:

REQUIRED - 2 identical sets

_____ Letter of Endorsement from Chief Elected Official

_____ Copy of Resolution from City Council / Board of Selectmen making a commitment to establish a state designated cultural district.
(See Sample Resolution)

_____ Master Map: Please provide a map of the cultural district. The map should mark the boundaries of the district and clearly identify the cultural facilities, artistic spaces, public amenities and cultural activities located in the district. The map can be created by your Redevelopment Authority, Planning Department, GIS department or you can access a web tool such as google maps to create the map.

_____ Financial Resources Worksheet: This worksheet is an opportunity for you to identify resources in the district.

_____ Third party agreement (if relevant): If the municipality has made a third party arrangement for the oversight and management of the cultural district with an organization in the district, there must be a written agreement between the municipality and the organization that outlines their responsibilities.

_____ Audited accounts (if relevant): If the municipality has made a third party arrangement for the oversight and management of the cultural district with an organization in the district, the organization must submit their most recent audited accounts.

_____ 501c3 verification (if relevant): If the organization with oversight and management of the cultural district is a 501c3 incorporated in Massachusetts, the letter confirming this status must be submitted.

_____ Official legal documentation regarding any special zoning overlays or ordinances that is relevant to the cultural district.

_____ Marketing materials, if relevant to the cultural district.

OPTIONAL

_____ Reports, feasibility studies, visioning results, news articles, etc. that may have been generated regarding a proposed district.

Cultural Districts Initiative
Massachusetts Cultural Council
10 St. James Avenue, 3rd floor
Boston, MA 02116

IV. Site Visit

1. The Massachusetts Cultural Districts Initiative staff will review the application. If it is incomplete, or ineligible, staff will contact you with further instructions.

2. If your application is complete, staff will contact you to set up a site visit with the advisor to the Massachusetts Cultural Districts Initiative. The advisor and MCC staff will arrange a date to tour the proposed district and meet with the city/town applicant and other Cultural District partners. The meeting is an opportunity to demonstrate the district's readiness to obtain state designation. The applicant and partners should be prepared to respond to questions about the proposed district during the meeting. Instructions on preparing for the site visit and a meeting agenda will be emailed to you prior to the visit. The advisor will create a site visit report based on the information presented and his /her observations that will be reviewed by the board of the Massachusetts Cultural Council. [Learn more about what's involved in the site visit.](#)

Review Criteria

Applications with a strong management plan; well-defined strategic goals; a plan to fully utilize local cultural assets through creative programming and marketing; and inclusion of the community's unique history and topographic features, are likely to be the most successful.

Applications will be assessed based on the following categories:

- Management & Budget
- Cultural Assets
- Public Infrastructure & Amenities
- Marketing
- Incentives & Evaluation

Final Decisions

The MCC staff and site advisor will make recommendations to the MCC board. The MCC Board will make all final decisions regarding state designation.

Award Process

Following the MCC board vote, your city or town will be notified of the outcome of your application by letter, usually within two weeks of a MCC board meeting.

If the application is successful, MCC staff will contact you to arrange a designation ceremony and media announcements. If the application is unsuccessful, staff will discuss next steps in the process for reapplication.

Reporting Requirements

A report will be required at the end of the first 12 months after designation and yearly thereafter.

The impact of a cultural district is tangible and measurable. In the first year, all designated cultural districts must gather the following baseline data:

- Visitors – Track number of visitors to the district
- Building Occupancy – Changes in occupancy rates

You must also track data that measures the impact and reflects the specific goals of your district. Examples are, but not limited to: aggregate sales tax in the district; number of full time jobs; number of artists, box office sales; consumer surveys and so on.

Proceed to the Online Application

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- KEY TO CULTURAL DISTRICT ASSETS ON MAP**
- Creative Business/Assets**
- 1. Flatbrook Studios
 - 2. Sage Gallery
 - 3. Primary Design
 - 4. Queen Anne Antiques
 - 5. 42 National Historic Registry sites
 - 6. Architect Jane Sullivan Burdette works
 - 7. Studio space musicians and visual artists
 - 8. Showtown Art School
 - 9. Paint and Wine Lounge
 - 10. Murals
 - 11. Columbus Park performance space
 - 12. Recording Studios
 - 13. Ballinagoe Music School
 - 14. Artist studios, other creative business (7)
 - 15. Photo Factory
 - 16. Positive Images (photography)
 - 17. Maxon & Hamlet Piano Manufacturers
 - 18. Modern Furniture Makers
 - 19. Modern Beverage Makers
 - 20. Micro Press
 - 21. Art galleries, openings
 - 22. Repair Pavilion (with Spanish tile and stone piazzas)
 - 23. Art and em
 - 24. Art Cafe
- Restaurants**
- 25. Tap Brewery
 - 26. Krüger's
 - 27. Olives
 - 28. Chat Chat Lounge
 - 29. Paudek's Daughter (Pub)
 - 30. Market 80 Cafe
- Natural attractions**
- 31. River restoration flows both ways
 - 32. Historic Commission Park
 - 33. Boardwalk along Merrimack River
 - 34. Green Park
- Transportation**
- 35. Train Station
 - 36. Bus Station

City of Haverhill, MA

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JAMES J. FIORENTINI
MAYOR

**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.MA.US

Dear President Michitson and Members of the City Council:

I am attaching an order to create an official state-recognized 'Cultural District' in the western end of Downtown Haverhill. This Cultural District designation would be in effect for 5 years, with annual updates and opportunities to amend the district.

The Council's approval of this designation is a required part of the City's application to the Massachusetts Cultural Council's Cultural Districts program that is being submitted this upcoming week. The Mass Cultural Council will be conducting an official site visit to Haverhill throughout the day of Friday, March 7.

There already exists a great amount of cultural assets within this designated area. With successful promotion and marketing, we can increase the number of cultural, creative and tourist attractions in this district and beyond.

I should note that the Cultural District designation is a 'means to an ends,' in that the designation does not provide any grant funds to the City. However, this designation will provide preference in a number of future grant opportunities and other incentives. Perhaps the main benefit will be highlighted, specific inclusion and promotion of the district on the Mass. Office of Travel and Tourism website, which receives over 24 million hits a year. Additional state highway signage, social media exposure and other benefits can flow from this designation.

Building off of the Creative Haverhill movement, I have asked the Greater Haverhill Chamber of Commerce's Community Arts and Education Foundation (GHCCCAEF) to be the lead partner in this endeavor, promoting the Cultural District and its artists, entrepreneurs, shops, galleries studios, restaurants and more.

I have asked Community Development Division Director Andrew Herlihy and GHCCCAEF President Sven Amirian to coordinate submittal of this application and they will be available to answer questions about this application and designation on Tuesday night.

Very truly yours,


James J. Fiorentini
Mayor

City Council**John A. Michitson***President***Robert H. Scatamacchia***Vice President***Melinda E. Barrett****William J. Macek****William H. Ryan****Thomas J. Sullivan****Mary Ellen Daly O'Brien****Michael S. McGonagle****Colin F. LePage**

City Hall, Room 204

4 Summer Street

Telephone: 978 374-2328

Facsimile: 978 374-2329

www.ci.haverhill.ma.uscitycncl@cityofhaverhill.com**CITY OF HAVERHILL**

Haverhill, Massachusetts 01830-5843

January 9, 2014

TO: Mr. President and Members of the City Council:

Councillor Colin LePage requests a discussion regarding the Rules and Regulations of the City Council.

Colin LePage
 City Councillor Colin LePage

IN CITY COUNCIL: January 14 2014

PLACED ON FILE and REFER TO ADMINISTRATION & FINANCE COMMITTEE

Attest:



 City Clerk

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
ROBERT H. SCATAMACCHIA
VICE PRESIDENT
MELINDA E. BARRETT
WILLIAM J. MACEK
WILLIAM H. RYAN
THOMAS J. SULLIVAN
MARY ELLEN DALY O'BRIEN
MICHAEL S. MCGONAGLE
COLIN F. LEPAGE



CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.ci.haverhill.ma.us
citycncd@cityofhaverhill.com

CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843
MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE
MEETING HELD ON FEBRUARY 20, 2014

An Administration and Finance Committee Meeting was held on Thursday, February 20, 2014 at 7:00P.M. in the City Council office, Room 204.

Committee Members present: Committee Chairperson Colin LePage, Councillor William Macek Councillor Mary Ellen Daly O'Brien and Councillor Michael McGonagle. Councillor Melinda Barrett also attended.

Department Heads: Mayor James Fiorentini and David Van Dam-Chief of Staff

Attendees: Retirement Board members Charles Benevento, Donald J. Shea, William J. Klueber, and Lewis Poore.

The following items were discussed:

- 1.) **Doc. 51-B/2013** - Order: That the City Council of the City of Haverhill accept the provisions of Ch. 188, Section 19, of the Acts of 2010 which would increase the cost of living adjustment base of \$1,000.00 increments each for FY14, FY15, FY16 such that any cost of living adjustment granted by the Haverhill Retirement Board will be based upon \$13,000 for FY14, \$14,000 for FY15 and \$15,000 for FY16. *The Committee conducted a lengthy review and discussion of the matter with the Mayor and members of the Retirement Board who were in attendance regarding the potential future financial impacts to the City budget with the implementation of the Haverhill Retirement Board's proposed cost of Living adjustment (COLA) base increases totaling \$3,000.00 in a three year period. The Committee was subsequently informed that a new actuarial study was currently being performed and would be completed soon. With thought and consideration of the upcoming FY15 budget hearings, the Committee voted unanimously to request that the Mayor study and consider the financial impacts of only a \$1,000.00 increase in the COLA base in the short and long term and report back his findings to the Committee prior to our next meeting scheduled for March 20, 2014*
- 2.) **Doc. 15** - Communication from Councillor LePage requesting a discussion regarding the Rules and Regulations of the City Council. *The current Rules and Regulations were reviewed. No motions were offered to changes the Rules and Regulations as they are currently constituted.*

Respectfully submitted,

Colin F. LePage, Chairperson
Administration and Finance Committee
Haverhill City Council

February 21, 2014

CL/bsa
c: Mayor James J. Fiorentini
City Councillors

RULES AND REGULATIONS OF THE CITY COUNCIL

ORGANIZATION

Rule 1. The City Council shall meet for organization at ten o'clock in the forenoon on the first Monday of January following the regular municipal election and the members of the City Council shall severally make oath, before the City Clerk or a justice of the peace, to perform faithfully the duties of their respective office, except any member-elect not present shall make oath at the first regular meeting of the City Council thereafter which s/he attends.

For the purpose of organization, the City Clerk shall be temporary Chairperson until the President and Vice President are elected.

The City Council shall, by majority vote of all members elected, elect a President and Vice President from its own members; and the persons elected shall likewise make oath to perform faithfully the duties of the respective offices to which they are so elected at the same meeting, except any member-elect not present shall make oath at the first regular meeting of the City Council thereafter which s/he attends.

The following year, the first Tuesday of January at 7:00 o'clock P.M., the members of the City Council shall meet for the purpose of organization.

Within the first sixty (60) days of each term of a City Council, the members of the City Council shall vote to approve, amend, add, or disapprove of its Rules and Regulations.

REGULAR MEETINGS

Rule 2. Regular meetings of the City Council shall be held every Tuesday at 7:00 o'clock P.M. except in June there shall be a meeting on the first, second and fourth Tuesday except when June has five Tuesdays then it will be first, third and fifth. From July through Labor Day, the Council shall meet every other week beginning with the second Tuesday of July. In September, after Labor Day, the Council shall return to its regular weekly schedule. The meeting(s) scheduled for the Tuesday after the President's Day holiday in February, Tuesday before Thanksgiving and the Tuesday of the Christmas holiday week shall be cancelled. The meetings shall be held in the City Council Chambers, City Hall. The City Council may at any meeting, by a majority vote, discontinue any further meetings herein before scheduled.

MEETINGS OPEN TO PUBLIC

Rule 2A. Except in the case of executive sessions, all meetings of the City Council and of City Council Committees thereof shall be open to the public, and the City Council shall provide that citizens shall have up to three (3) minutes, unless a longer

period is deemed necessary by the presiding Councillor to be heard at any such meeting in regard to any matter considered there. All meetings of the City Council shall conform to the Massachusetts Open Meeting Law (G.L. c.39).

SPECIAL MEETINGS

Rule 3. The President, or in his/her absence the Vice President, of the City Council, or any three members thereof, may at any time call a special meeting by causing written notices, stating the time of holding such meeting and signed by the person or persons calling the same, to be delivered in hand or by electronic communication to each member of the City Council at least twenty-four hours before the time of such meeting.

Every notice for a special meeting shall specify the subject to be acted upon and the place where the meeting is to take place.

HOLIDAYS

Rule 4. Whenever the day set by these rules for any meeting of the City Council shall fall upon a holiday, then such meeting shall be cancelled by order of the Council.

QUORUM

Rule 5. Five (5) members of the City Council shall constitute a quorum.

REMOTE PARTICIPATION

Rule 6. Remote participation of City Council meetings shall be conducted in accordance with the Code of the City of Haverhill, Chapter 66, Article III.

PRESIDING OFFICER

Rule 7. The President, if present, shall preside at the meetings. In the absence of the President, the Vice President of the City Council shall preside or, in the absence of both, the next available Councillor in a downward sequential order as determined by the voting results of the last City Council election shall preside during the absence of both the President and the Vice President.

VACANCY IN THE OFFICE OF PRESIDENT OR VICE PRESIDENT

Rule 8. If the office of President becomes vacant, the Vice President shall assume duties of the President or if the office of Vice President becomes vacant, the City Council, in the manner provided in Rule 1, shall elect one of its members to fill such office for the unexpired term, provided that no such vacancy shall be filled so long as there is a vacancy in the City Council.

DUTIES OF PRESIDING OFFICER

Rule 9. The presiding officer shall preserve decorum and order, may speak to points of order in preference to other members; shall decide all questions of order, subject to any appeal

to the City Council, regularly seconded; and no other business shall be in order until the question on the appeal shall have been decided. The vote upon the appeal from the ruling of the chair shall be by roll call and shall stand unless a majority of the votes are to the contrary. The chair shall be allowed to vote on any question of appeal.

The presiding officer shall declare all votes and, if the result be in doubt, may call for a roll call vote. Such declaration, if not the result of a roll call, shall stand unless it is reversed by a roll call called for by any member.

RELINQUISHING THE CHAIR

Rule 10. When the presiding officer desires to relinquish the chair, s/he shall call upon the Council Vice President, and, if not present, s/he shall call upon the next available Councillor in a downward sequential order as determined by the voting results of the last City Council election but such substitution shall not continue beyond the will of the presiding office so relinquishing the chair or beyond any adjournment, except as hereafter provided.

If the presiding officer wishes to express an opinion on any subject under debate, s/he shall relinquish the chair as above provided and shall not resume the chair until s/he is through speaking and all points of order arising therefrom have been decided.

The presiding officer may, however, express a final opinion on any subject in which debate has concluded, without relinquishing the chair.

COMMITTEES

Rule 11. The President of the City Council shall appoint all standing committees, all special committees, shall fill any committee vacancy and designate the rank of the members of each committee unless specifically directed otherwise by a majority of the council. There shall be the following standing committees:

1. Administration & Finance Committee: Department of Finance & Records; and Law
2. Natural Resources & Public Property Committee: Water and Wastewater; Energy Conservation; Conservation Commission; Department of Public Buildings; Assessors.
3. Planning & Development Committee: Department of Community Planning and Development; Planning Department; Engineering.
4. Public Health, Safety & Works Committee: Department of Law Enforcement; Department of Fire Safety Services; Public Works; Public Health.

The City Councillor responsible for initiating an item at an official Council meeting which is then forwarded to a Committee for further study and review must make him/herself available at the Committee meeting upon which said item is to be reviewed. Failure or inability of procuring Councillor to attend the meeting to which the item is scheduled to be heard shall result in said item being tabled to the next meeting of the Committee, or the Committee may report the item back to the Council with or without recommendation.

The Committee Chairperson shall ensure items referred to Committee be reported on as soon as reasonably possible after item is referred. Any item submitted to sub-committee of the City Council shall be reported back to the City Council with recommendation(s) for action, if any.

The meetings of the standing committees of the City Council shall be held on Wednesdays or Thursdays no earlier than 7:00 PM. in the City Council office, Room 204, except in cases where the subject matter to be discussed is deemed by the Committee Chairperson to be more appropriate at another day, time or place.

SUFFICIENCY OF VOTE

Rule 12. The affirmative vote of a majority of all the members elected to the City Council shall be necessary for the passage of any order, ordinance, resolution, or vote except as noted herein or otherwise provided by the General Laws. The affirmative vote of a majority of the members present shall be sufficient to adjourn any meeting of the City Council.

COUNCIL VOTES NECESSARY PLAN A

	Annual Budget	Majority	5 votes
	Salary Appropriation	Majority	5 votes
	Salary Ordinance (increase)	2/3	6 votes
	Loan Orders	2/3	6 votes
	Transfer from one department to another (C.44 S.33B)	2/3	6 votes
	Transfer within department	Majority	5 votes
	Eminent Domain	2/3	6 votes
*	Zoning ordinances and amendments	2/3	6 votes
**	Zoning Special Permits	2/3	6 votes
	Suspend Rules	2/3	6 votes
	To amend a document	Majority	5 votes
	To rescind a document	2/3	6 votes
	To expunge a document	2/3	6 votes
	To override a Mayor's veto	2/3	6 votes
	Motion to censure	2/3	6 votes
*	If a petition signed by the owners of 20% of the property abutting is presented to the Clerk prior to the close of the hearing, protesting a change, the document requires 7 votes, (see G.L. C.40A s.5)		
**	Cluster Residential Development, Planned Unit Development and Multifamily dwellings (see G.L. c.40A), Used and New Car Dealerships (see Zoning Regulations Ch.255-16, Table of Use and Parking Regulations)		

EVERY MEMBER SHALL VOTE EXCEPT AS PROVIDED IN THIS RULE

Rule 13. Every member present when a question is put shall vote, unless any Councillor for special reasons stated before the roll call vote and decided upon without debate shall be excused. No member shall leave the Council Chambers without permission of the chair if his/her presence is necessary to make a quorum.

MANNER OF VOTING YES - NO - VOICE VOTE

Rule 14. Final votes of the City Council shall be by individual voice vote by YES or NO and shall be entered on the records. The presiding officer shall always vote last.

With the exception of votes for orders, ordinances and Council votes necessary under the Plan A form of government, the President may proceed by voice vote of the City Council unless objected to by another member of the City Council in which case the vote shall be recorded as stated above.

Notwithstanding the language contained in Rule 12, no member shall vote on any question or serve on any committee where his/her private right is immediately concerned, distinct from the public interest.

Rule 15. Prior to the announcement by the Chair of the result of a roll call vote, any Councillor may ask to have his/her name called again in order to record him/herself differently.

GAINING THE FLOOR

Rule 16. Every Councillor, when wishing to speak, shall raise his/her hand respectfully or, if available, signal the Chair by some other acceptable manner, asserting his/her desire to gain the floor and wait until s/he is recognized.

EVERY ORDER OR RESOLUTION MUST BE ENDORSED

Rule 17. No order or resolution shall be received or acted upon unless endorsed by a member of the Council.

WITHDRAWING NOTICE

Rule 18. After a motion is stated or read by the Chair and properly seconded, it shall be deemed to be in possession of the Council, and shall be disposed of by vote, but the mover or seconder may withdraw it at any time before a decision or amendment.

PETITIONS ONCE REJECTED

Rule 19. Except as otherwise might be provided specifically in the Massachusetts General Laws, whenever final action on any order, ordinance, petition or question has been taken by the City Council, no further order, ordinance, petition or question which in substance is the same as heretofore acted upon, shall be resubmitted to the Council within six months from the time of the Council's previous action thereon unless two-thirds of the Council consents in writing for its resubmission.

Nothing in this rule shall be intended to waive provisions of Rules 22 and 23 and said rule shall not be considered inconsistent with said rules numbered 22 and 23.

ORDINANCE AND BOND ORDERS REFERRED TO CITY SOLICITOR

Rule 20. Every ordinance and every order for a bond issue shall, before its passage, be referred to the City Solicitor, who shall forthwith examine the same as to its legality and notify the Council of his/her findings.

That it be a standing rule of this Council that no final or definite action be passed by this Council in the matter of abatement of betterment assessments until such time as the legality of a proposed abatement be approved by the City Solicitor.

ENACTING STYLE

Rule 21. All by-laws passed by the City Council shall be entitled ordinances and the enacting style be "Be it ordained by the City Council of the City of Haverhill". In all votes by which the City Council expresses anything by order or by command, the enacting style shall be "Ordered:" and in all votes by which the City Council expresses opinions, principles, facts or purposes, the enacting style shall be "Resolved".

Rule 22. When a question is under debate, the chair will receive motions in accordance with Order of Precedence outlined in "Robert's Rules of Order".

PREVIOUS QUESTION

Rule 23. The previous question shall be put in the following form: "Shall the main question be now put?" and all further amendment or debate of the main question shall be suspended until the previous question is decided.

On the previous question, not exceeding five minutes shall be allowed for debate, which shall be confined to giving reasons why the main question should not be put, and no member shall speak more than two minutes.

RECONSIDERATION

Rule 24. After a vote has been taken, it shall be in order for any member voting with the prevailing side to move reconsideration thereof at the same meeting at which the vote was taken, or to file with the City Clerk, not later than twelve o'clock noon of the second business day following such meeting, written notice of a motion to reconsider such vote. After receiving such written notice of reconsideration, the Clerk shall place it on the calendar for the next regular meeting or for any intervening special meeting, provided the same is included in the call thereof.

Whenever a written notice of a motion to reconsider has been filed as aforesaid, the Clerk shall notify all of the members of the City Council and any parties that spoke at the Council meeting when the original vote was taken. In the case of a question decided by a tie vote, the prevailing side shall be considered to be the one in whose favor the question was decided. Not more than one motion for reconsideration of any vote shall be entertained, and no vote upon either of the following motions shall be reconsidered: viz: to adjourn; to lay on the table; to take from the table and the previous question.

KEEPER OF THE RECORD

Rule 25. The Clerk or her/his designee shall attend and keep the records of all meetings of the Council. S/he shall record the names of the members present, and shall have the care and custody of the city records, and all documents, maps, plans and papers pertaining to the business of the City Council. The City Council Administrative Assistant or her/his designee shall assume the duties of the Clerk in her/his absence.

PAPERS MUST BE FILED BEFORE 11:00 A.M. FRIDAY BEFORE MEETING

Rule 26. All papers of whatever description which may require action by the City Council shall be presented to the City Clerk not later than 11:00 A.M. on the Friday preceding the day of each regular meeting, except when such preceding day is a holiday or City Hall is closed, then they shall be presented at the same hour on the Thursday preceding the day of the meeting. Papers presented after that hour on such day will not be considered until the next meeting, unless admission is approved by two-thirds of the City Council.

CLERK SHALL PREPARE A LIST OF ALL MATTERS

Rule 27. The City Clerk shall prepare a list of all matters to come before the City Council at each meeting in accordance with the established order of business and shall deliver to the Council office for each Councillor, a copy of the same on the same day that the agenda is prepared.

As part of the agenda for each meeting, on a separate sheet in a suitable format, there shall be a list of all orders, documents, reports and communications which have been referred to a Council committee for report or action, along with the date submitted to the committee.

Rule 27A. No business or document scheduled to come before the City Council may be removed or omitted from the agenda prior to a meeting.

Rule 27B. The City Council shall allow for re-reading of all back up material related to any Ordinance before the vote is taken for passage.

Rule 27C. The President of the City Council shall not allow any communication or other matter to be placed on the agenda that does not conform with the City Council's Rules and Regulations or, if not governed by a rule or regulation, that does not conform with Robert's Rules of Order.

EXAMINATION OF RECORDS OF PREVIOUS MEETING

Rule 28. At each meeting of the Council, the records for the meeting shall be referred to a member thereof (excepting to the President) for examination; and for the next Council meeting s/he shall report the results thereof to the Chair who shall accept the minutes for the file unless objected by any City Councillor whereupon the Chair shall then place before the meeting the question of approval of the same.

ORDER OF BUSINESS

Rule 28. At every regular meeting of the City Council the order of business shall be as follows:

1. Opening Prayer
2. Pledge of Allegiance
3. Approval of the records of previous meeting
4. Assignment of minutes review for next meeting
5. Communications from the Mayor
6. Utility hearing(s) and related order(s)
7. Appointments
8. Petitions
9. Hearings and related Orders
10. Motions and Orders
11. Unfinished business of preceding meetings
12. Communications and reports from city officers and employees
13. Resolutions and Proclamations
14. Council committee reports and announcements

The above shall not be departed from except by permission of the presiding officer.

Any public hearing that is expected to exceed more than two hours in duration in the opinion of the City Council President, may be scheduled by the President as a special meeting to be held other than at the time of a regularly scheduled City Council meeting, provided that special Council meeting can be televised by the local cable channel.

PASSAGE AT ONE SESSION

Rule 29. Except as otherwise might be provided specifically in the Massachusetts General laws, any ordinance after having been placed on file for at least 10 days, and any order or resolution may be passed through all its stages of legislation at one session, provided that no member of the Council objects thereto; but if any member of the Council objects, the measure shall be postponed for that meeting.

PARLIAMENTARY PRACTICE

Rule 30. In all matters of parliamentary practice not provided for in these rules, the City Council shall use "Robert's Rules of Order", the latest edition, as a guide.

Rule 31. Insofar as these rules are not of statutory source or origin, the same may be suspended at any meeting by a two-thirds vote of all Councillors present, but not otherwise. Suspension of rules shall apply only for the subject matter under consideration, which must be stated prior to voting for said suspension of rules.

These rules may be amended or repealed by the vote of five Councillors, but said amendment or repeal shall not be effective until the next regular meeting.

If any action is taken inconsistent with these rules, the same shall be construed to have been taken in suspension thereof provided there is a two-thirds consent of all members of the Council, or there is no objection raised prior to the meeting being adjourned.

COUNCIL BUDGET

Rule 32. Each Councillor shall be allowed to provide his/her input to the City Council budget.

HEARINGS

Rule 33. All public hearings of the City Council will have the following guidelines. The proponent or petitioner will have up to thirty minutes to make their presentation. The opposition will have up to thirty minutes to make their presentation. Each side, proponent and opposition, will have up to five minutes each for rebuttal after initial presentations.

If a petitioner needs more time for a presentation, the presiding officer may at his/her discretion allow for additional time for any proponent or petitioner to complete a presentation, provided that an equal amount of time be granted to the opposition.

INDOCTRINATION OF NEW COUNCILLORS

Rule 34. It shall be the responsibility of the Council President to hold indoctrination for all new Councillors within thirty days of the final election. This also includes making available to Councillors Robert's Rules of Order in the City Council office and any other information that is pertinent for a smooth transition.

INTRADEPARTMENTAL COMMUNICATION

Rule 35. Any individual Councillor or the Council body may make a formal request for information or ask pertinent questions of the Mayor, City Department Heads, Boards or Commissions pursuant to a matter placed on the Council meeting agenda provided, that, in all cases, the information requested or questions asked, be in accordance with the manner provided in Section 19 of the City Charter as follows:

The City Council at any time may request from the Mayor, or, under Plan D or E, from the city manager, specific information on any municipal matter within its jurisdiction, and may request him to be present to answer written questions relating thereto at a meeting to be held not earlier than one week from the date of the receipt by the Mayor, or under Plan D or E, by the city manager, of said questions. The Mayor, or, under Plan D or E, the city manager, shall personally, or through the head of a department or a member of a board, attend such meeting and publicly answer all such questions. The person so attending shall not be obliged to answer questions relating to any other matter. The Mayor, or, under Plan D or E, the city manager, may attend and address the City Council in person or through the head of a department, or a member of a board, upon any subject. (1915, 267, I, § 19; 378, § 8; 1948, 459, § 6.)

USE OF CITY COUNCIL STATIONERY

Rule 36. The use of City Council stationery with official letterhead shall be afforded to the Council President to communicate with any City Department, citizens, private businesses or State and Federal entities as s/he deems necessary. However, any communication issued by

any other Council member on said stationery with respect to an issue previously, presently or potentially under the auspices of the City Council, Mayor or any commission, committee, authority, board, task force or any other decision making body on the local, state or federal level, must be through the Council Administrative Assistant and must be copied to the Council President.

The Council President shall be responsible for alerting each newly elected Councillor of this rule during the orientation period outlined in Rule 34.

SPECIAL ELECTION AND BALLOT QUESTIONS

Rule 37. Whenever the City Council votes for any special election or question to be placed on a ballot, the City Clerk shall immediately enter into the agenda for the following week an agenda item that would require providing a copy of the certified mail receipt to each Councillor. This would prove that the proper departments in local or state government have been notified of the special election or of the ballot question.

MOTIONS TO CENSURE

Rule 38. A communication to place a motion to censure a member of the City Council on the agenda must be filed with the City Clerk in a timely manner and must be in writing and signed by no less than six members of the City Council and must specify egregious behavior and/or conduct unbecoming of a City Councillor.

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
ROBERT H. SCATAMACCHIA
VICE PRESIDENT
MELINDA E. BARRETT
WILLIAM J. MACEK
WILLIAM H. RYAN
THOMAS J. SULLIVAN
MARY ELLEN DALY O'BRIEN
MICHAEL S. MCGONAGLE
COLIN F. LEPAGE



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DOCUMENTS REFERRED TO COMMITTEE STUDY

4	Communication from Councillor Macek requesting a discussion regarding the proposed Monument Square traffic divider/island.	Planning & Dev.	1/3/12
9-T	Communication from Councillor Sullivan requesting a discussion regarding a comprehensive improvement and restoration plan for Winnekenni Park & Plug Pond Recreation area	NRPP	3/26/13
83	Petition from Lap Nguyen requesting to purchase City property; a dead-end section of Worcester St., Map 534, Block 16, Lot 29	NRPP	8/6/13
51-B	Order: That the City Council of the City of Haverhill accept the provisions of Ch. 188, Section 19, of the Acts of 2010 which would increase the cost of living adjustment base of \$1,000 increments each for FY14, FY15, FY16 such that any cost of living adjustment granted by the Haverhill Retirement Board will be based upon \$13,000 for FY14, \$14,000 for FY15 and \$15,000 for FY16	Administration & Finance	9/10/13
57-S	Communication from Councillor Daly O'Brien wishing to introduce Dave LaBrode to discuss public signage	NRPP	9/10/13
57-Z	Communication from Councillor Sullivan requesting to discuss parking ordinances on Hillside Place and Hillside Street. (Public parking lot, Map 516, Bl. 303, Lot 4A, referred to NRPP)	NRPP	10/8/13
102	Communication from Councillor Macek requesting to discuss the Taxicab and Buses Ordinance	Administration & Finance	10/15/13
102-H	Communication from Councillor Macek requesting to propose the establishment of an Adult and Senior Fitness Park	NRPP	10/29/13
*84	Ordinance re: Zoning, Amend City Code, Ch. 255, Table of Use & Parking Regulations Page 8; to allow Medical Marijuana Dispensary/Treatment centers to be located only in our business parks	Planning & Dev.	11/19/13
	Central Business District Parking Map and Ordinances	Administration & Finances	1/28/14
*84 & 84A/13	Ordinance re: Zoning, Amend City Code, Ch. 255, Table of Use & Parking Regulations Page 8; to allow Medical Marijuana Dispensary/Treatment centers to be located only in our business parks	Transferred to Administration & Finance	2/11/14