



CITY OF HAVERHILL
CITY COUNCIL AGENDA

Tuesday, June 30, 2015 at 7:00 PM
City Council Chambers, Room 202

1. APPROVAL OF RECORDS OF THE PREVIOUS MEETING
2. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING
3. COMMUNICATIONS FROM THE MAYOR
4. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES
NO SCHEDULE
5. UTILITY HEARING(S) AND RELATED ORDER(S)
NO SCHEDULE

6. APPOINTMENTS

Confirming Appointments

Cultural Council Emily Boulger expires June 30 2018 To Be Confirmed

Non-confirming Appointment

Energy Advisory Committee Melinda Barrett
375th Anniversary Committee Jill Silos-Rooney Attachments

Resignations:

NO SCHEDULE

7. PETITIONS:

7.1 Petition from Verizon New England Inc and MASS Electric Company requesting a joint pole location on Salem st; plan 751
Hearing Aug 11th

7.2 Petition from Peter A Mills, Moderator, *First Church of Christ*, Bradford announcing to hold free Music Series for the public in *Bradford Common*; Friday nights from July 10th to August 21st starting at 6 pm

Attachments

8. APPLICATIONS/HANDICAP PARKING SIGNS

NO SCHEDULE

9. ONE DAY LIQUOR LICENSES

NO SCHEDULE

10. APPLICATIONS FOR PERMIT

10.1 Application from *Creative Haverhill* requesting permit for Summer outdoor movie series "Movies by the River"; Thursdays July 9th through August 2nd 2015; at Dusk; at Municipal lot next to Haverhill Bank on Merrimack st – rain location is Citizen's Center

Application has Police Dept, Recreation & Dept of Public Works approval

10.2 Application from Elizabeth Proctor, for Block Party at 65 & 66 Orange st; July 4th; Saturday; 2:00 pm to 10:00 pm
Has police approval

Attachments



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11. TAG DAYS

NO SCHEDULE

12. ANNUAL LICENSE RENEWALS

BOWLING

<i>All Saints Parish</i>	26 Broadway	10 Lanes
<i>Academy Lanes</i>	725 So Main st	48 Lanes

Sunday Bowling

Academy Lanes 48 Lanes

BUY & SELL SECOND HAND CLOTHING

All Saints Parish 120 Bellevue av

BUY & SELL SECOND HAND ARTICLES

VID Comp John Cardran 163 Washington st

JUNK DEALER

TR Salvage John Gouldsbrough 99 Newark st

AMBULANCE

Haverhill Fire Dept 131 Water st 1 Ambulance

Attachments

13. HAWKER/PEDDLER:

13.1 James Grandmont, employee of Terri Barlow, at Bradford Common
License approved June 16 2015

Attachment

14. DRAINLAYER 2015 LICENSE:

NO SCHEDULE

14B. HEARINGS AND RELATED ORDERS

14.1 Document 48, Petition from Attorney Joseph P Sullivan for applicant Water Street Waterfront LLC, Frank Franzone, requesting Special Permit to build a 59 unit multifamily dwelling on 85 Water st, Assessors Map 200, Block 4, Lot 3

Conditional approvals received from Fire Department and Conservation Department

Favorable conditional recommendation from Planning Director William Pillsbury

Related communication from Attorney Joseph Sullivan dated June 26 2015 regarding revised site plans and architectural plans

Related communication from Mayor Fiorentini

Postponed from May 19 2015

Attachments



**CITY OF HAVERHILL
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14.2 Document 56: Petition from Robert Ahern for RKACO LLC requesting Special Permit to build 3 buildings totaling 13 units that will be sold as condos at 2 Cross rd

Related communications from various City Departments

Favorable recommendation with conditions/stipulations from Planning Board and Planning Director, William Pillsbury

Attachment

Postponed from June 16 2015

15. MOTIONS AND ORDERS:

1. Order – Updated Fees for City Clerk’s Office
2. Order – to fund Water Department *annual budget FY 2016* for a total of \$7,885,829.00
3. Order – fund Wastewater Department *annual budget FY16* for a total of \$8,879,966.00
4. Order – Appropriate \$400,000 from School Stabilization to FY2015 School Expenses
5. Order – Transfer \$118,542.00 from Fire Salaries and Wages Account to Fire Apparatus and Repair Expense Account
6. Order – New Police Maintenance Garage to be built at 500 Primrose st shall officially be named “*The Elmo D’Alessandro Fleet Maintenance Garage*”
7. Order – Transfer \$200,000 from FY2015 General Fund Account *Mitigation and Health Ins Close Out* to Capital Project Account *Streets and Sidewalks*
8. Order – Water and Wastewater User Rates for FY2016 Budget
9. Order – Transfer \$221,000.00 from Water Retained Earnings Account to Water Carbon Filter Account and Transfer \$167,000.00 from FY2015 Water Capital Budget Line Item Account to the Water Carbon Filter Account
10. Order – Transfer \$15,450.06 from Human Resources Dept – Salaries to the following departments in the following amount:

Human Resources Dept - Expense: Office Supplies \$3,750.00

Human Resources Dept - Expense: Advertising 1,700.06

Information Technology - Expense: Technology Equip \$10,000.00

Attachments

16. ORDINANCES (FILE 10 DAYS)

- | | | |
|---|--|---------------------|
| 16.1 Ordinance re: Parking | 131 Webster st - Delete Handicap Parking | <u>File 10 days</u> |
| 16.2 Ordinance re: Parking | 36 Bellevue av - Establish Handicap Parking | <u>File 10 days</u> |
| 16.3 Ordinance re: Parking | 17 Temple st - Add Handicap Parking | <u>File 10 days</u> |
| 16.4 Ordinance re: Parking | 12 Temple st - Delete Handicap Parking | <u>File 10 days</u> |
| 16.5 Ordinance re: Parking | 615-617 River st – Delete Handicap Parking | <u>File 10 days</u> |
| 16.6 Ordinance re: Building Construction Fees; Amend Chapter 120-11 | | <u>File 10 days</u> |
| | <i>Related communication from Richard MacDonald, Director of Inspectional Services</i> | <u>File 10 days</u> |
| 16.7 Ordinance re: Municipal Composting Program; Amend Chapter 131 | | <u>File 10 days</u> |

Attachments



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17 UNFINISHED BUSINESS OF PRECEDING MEETINGS

17.1 Document 2-H: Ordinance re: *Salaries* – UPDATED SALARY ORDINANCE - City of Haverhill and Teamsters Conservation Officers, Animal Control Officers, Police Mechanics, Police Building Maintenance Craftsmen/Custodians and Public Property Building Custodian Group

Filed June 17th 2015

Attachment

17.2 Document 81: Ordinance re: Taxicabs and Buses

Filed June 17th 2015

17B MONTHLY REPORTS

NO SCHEDULE

18 COMMUNICATIONS FROM COUNCILLORS

18.1 Communication from Councillor Daly O'Brien requesting to introduce Laura Mayer, *Haverhill High School* drug counselor, to make a presentation and give an update

18.2 Communication from Councillor Ryan requesting a discussion regarding creating additional access and entrance at Newton Road/Route 108 to relieve traffic on North Avenue and upper Main st

18.3 Communication from Councillor Macek requesting to discuss the *American Legion Farm* property

18.4 Communication from Councillor McGonagle requesting to discuss the intersection of Old Amesbury Line Road and East Broadway

Attachments

19 RESOLUTIONS AND PROCLAMATIONS

NO SCHEDULE

20 COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

21 DOCUMENTS REFERRED TO COMMITTEE STUDY

22 ADJOURN

6.



JAMES J. FIORENTINI
MAYOR

**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
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MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

June 24, 2015

City Council President John Michitson
& Members of the City Council

RE: Cultural Council

Dear Council President and Members of the City Council:

I hereby appoint Emily Boulger, 155 Washington Street, to the Cultural Council.

This is a confirming appointment and expires on June 30, 2018. I recommend your approval.

Very truly yours,


James J. Fiorentini
Mayor

JJF/ah
cc: Karren McCabe

Emily Boulger BFA, BIA, M.Ed., Ed.D. Candidate
155 Washington Street,
Haverhill, MA 01832
413/250-0814

EmilyBoulger@gmail.com
www.ShoeTownArtCenter.com

Education

- 1997 **Fashion Institute of Technology**
New York, New York
Associates
Major: Fine Art/ Painting
- 2000 **School of Visual Arts**
New York, New York
Bachelor of Arts
Major: Fine Art/ Painting
Minors: Art Therapy and Art History
- 2009 **UMASS Lowell**
Lowell, Massachusetts
Graduate Certificate
Major: Behavior Intervention in Autism
- 2011 **Endicott College**
Beverly, Massachusetts
Master of Education
Majors: Special Education & Visual Arts and Learning
- 2012- 2014
Endicott College
Beverly, Massachusetts
Doctorate in Education
Administration and Leadership in Higher Education
- 2015- present
St. Thomas University
Miami, Florida
Doctorate in Education
Administration, Leadership, and Organization

*Cultural
Council*

Work Experience

Jan 2015- present

Professor for TOPS Program

Northern Essex Community College

- July 2013- present
- Teach post-secondary students a variety of art techniques including but not limited to painting, portraiture, abstract art, expressive arts, basic design, drawing.
- Develop lessons in alignment to program, college mission, and state standards

Art Educator

Beverly School for the Deaf/ Children's Center for Communication

Beverly, MA

- Teach Visual Arts to students ranging from ages 4- 21
- Teach students who are deaf using American Sign Language as the main form of communication
- Teach using a variety of modified and adaptive low and high tech assistive technology and augmentative communication devices
- Teach a variety of lessons using fine art modalities such as, painting, sculpture, drawing, printmaking, and other various multi-media
- Organize and exhibit art shows in the school and communities
- Write art research based grants
- Create lessons with connections to Massachusetts Frameworks, Alternative Assessment Strands, and Individual Education Plans

Jan 2011- present

Director/ Faculty

Shoe Town Art Center

200 Merrimack Street, Haverhill, MA

- Manage and direct center
- Develop curriculum for all classes
- Coordinate classes, sessions, workshops, and grants
- Teach a variety of courses such as sculpture, drawing, painting, printmaking, bookmaking, collage, family sessions and expressive arts

Nov 2010- June 2013

Lead Special Education Teacher/ Program Coordinator

Sharon Middle School

- Coordinated a special education life skills program for students with developmental disabilities and ASD
- Developed curriculum based on Massachusetts Frameworks focusing specifically on increasing independence foundational academics life skills
- Taught, created and modified curriculum for the programs' courses; Life skills/ Health, General Science, Mathematics, English Fundamentals, Visual Art and Vocational Development

- Coordinated/ chaired student meeting (IEP, transitional planning, intakes and progress)
- Developed IEPs, portfolio assessments and behavior plans
- Coordinate Extended Year Services
- Managed peer mentoring program

Apr 2010- Jun 2010

Art Instructor

Girls Inc., Haverhill, MA

- Taught a variety of visual art classes to students ranging from ages 6 to 15 years
- Created, planned and organized curriculum for all art lessons

Feb 2009- June 2010

Art Club Advisor

Danvers Public Schools, Danvers, MA

- Advised, managed and coordinated an inclusive art program for High School students
- Used art as a tool to integrate students with disabilities with peers and to develop/ practice socialization skills
- Organized and planned various community art exhibitions

Feb 2009- August 2009

Mural Designer/ Artist

Connecting the Community Through the Arts Mural, Haverhill, MA

The CCTA Mural Banner Project was a community wide collaborative painting that offered the public an opportunity to participate in creating a 32 X 16 foot work of art for the City of Haverhill

- Worked as lead artist and concept designer

Jul 2009- Oct 2009

Educational Art and Grant Consultant

Access Arts, Haverhill Public Schools, Haverhill, MA

- Worked with the HPS art department to collect and create data to demonstrate student progress and growth in the area of visual arts.
- Developed report based on data and grant guidelines to receive an extension of funding.

Sep 2008- June 2010

Mentor Teacher

Danvers Public Schools, Danvers, MA

- Teacher Leader and mentor to new special education teachers in the district
- Supervised and evaluated job performance of new teachers

Nov 2007- Jun 2008

GSA Committee Advisor

Danvers Public Schools, Danvers, MA

- Advised, organized and planned the GSA Committee to help create a safe environment for GLBT students at the high school and in the community

July 2006- Aug 2006

Elementary Lead Special Education Teacher

South Shore Educational Collaborative

- Worked with children with severe physical and intellectual disabilities
- Taught children how to use augmentative and assistive technological devices to communicate and to increase independence

Sep 2006- Jun 2010

Diversity Committee Advisor

Danvers Public Schools, Danvers, MA

- Advised Danvers High School Diversity Committee who was dedicated to learn about and from peoples differences and to use that knowledge to build a community based on respect and understanding. The committee's; primary goal was to help students feel comfortable in their school and community regardless of their heritage, abilities, religion, sexuality or interests.

Sep 2005- Jun 2010

Special Education Teacher/ Program Coordinator

Danvers Public Schools, Danvers, MA

- Coordinated the Transition Program, a five-year vocational inclusion program designed for high school/ post secondary students with developmental disabilities and ASD.
- Developed curriculum based on the Massachusetts Frameworks focusing specifically on increasing independence, life skills, and career skills.
- Taught, created, and modified curriculum for the program's courses; Life skills/ Health, General Science, Mathematics, English Fundamentals, PE, Vocational Development, History, Visual Arts and Foreign Language.
- Coordinated student meetings, community outings, and vocational workshops
- Developed IEPs, portfolio assessments and behavior plans (fluent in both Easy IEP and ESPED programs)
- Managed program budget/ grant writing
- Coordinated Extended Year Services
- Coordinated community based work sites for students and individual vocational plans based in conjunction to the Massachusetts Work Based Learning Program.
- Tested Students using the WJ-III and the WAIT-III

Sept 2002- Aug 2008

Behavioral Home Trainer

Greater Lawrence Educational Collaborative, Methuen, MA

- Worked with students with behavioral disabilities that ranged in ages 5- 18
- Implemented and created individual behavior plans to manage and provide behavioral support

- Taught and modeled to parents how to implement behavior modification plans and ABA techniques

Sep 2004- Jul 2005

After School Program Director

Greater Lawrence Educational Collaborative, Methuen, MA

- Coordinated, planned and developed recreational and academic lessons for students with behavioral disabilities that ranged from ages 5 to 21

Feb 2004- Mar 2005

Educational Consultant

- Developed and created a five quarter curriculum map and guide focusing on life skills and prevocational skills, based on the DESE frameworks

Jun 2003- Aug 2004

Summer School Program Coordinator

Greater Lawrence Educational Collaborative, Methuen, MA

- Coordinated school-wide curriculum for all grades levels including recreational activities and community outings

Jun 2001- Aug 2005

Special Education Teacher

The Lifeways School, Methuen, MA

- Taught high school students with behavioral and social emotional disorders
- Taught, developed, modified and planned a variety of subjects such as Reading, Mathematics, Science, Life Skills, History, Psychology, PE, Art, Cooking and Vocational Development

June 2001- Aug 2001

Special Education Teacher

Turner Falls Middle School, Turner Falls, MA

- Taught middle school aged students
- Coordinated curriculum in accordance to IEPs to maintain progress throughout the summer
- Developed individual lessons and differentiated group activities
- Managed 8 paraprofessionals and 16 students at multiple academic levels

March 2001- Aug 2001

Art Therapist/ Counselor

Pathways, Greenfield, MA

- Organized, created and taught lessons focusing on social skills through expressive arts and therapy sessions

Sept 2000- Jun 2001

Special Education Teacher Assistant

Mohawk Trail Regional High School, Shelburne Falls, MA

- Organized lesson plans, classroom activities, modified and adapted curriculum
- Organized school-wide art exhibit

Sep 1998- June 1999

Art Therapist Intern

NYC Veterans Hospital, New York, New York

- Organized and managed group therapy sessions

Sept 1997- Aug 1998

Art Teacher

Luanne's Art, Plaistow NH

- Taught a variety of art lessons for students ranging in ages 6-16. Art lessons included expressive arts, printmaking, sculpture, life drawing and painting

Awards/ Distinctions

- 2014 **National Art and Education, International Conference, Boston, Speaker**
Research presentation on using the practices and theories of Applied Behavioral Analysis to Teach Young Adults with Asperger Technical Drawing Skills, then using similar methodologies to teach neuro-typical students
- 2011 **Sharon Enrichment Partnership Program Grant Recipient**
Grant title "Seeds For Success"
Massachusetts Cultural Council Grant Recipient
Grant title "Make Some Noise, Music Series" written on behalf of the City of Haverhill
- 2010 **Zidul De Hartie Artist Residency Participant, Borsec Romania**
Speaker on ASD and Behavioral Disorders, International Autism Conference, Bucharest Romania
Danvers Education Enrichment Partnership Multiple Grant Recipient
Grant titles "Serve-Safe Pre-Vocational Development Project" and "After School Art Enrichment Program"
- 2009 **National Special Education Art Educator of the Year for 2009 Nominee**
Department of Elementary and Secondary Education Grant Recipient
Grant title "Access the Arts" written on behalf of the Haverhill Public School District
Danvers Education Enrichment Partnership Grant Recipient
Grant title "School Store Project"
Massachusetts Local Cultural Council Grant Recipient
Grant Title, "Connecting the Community Through The Arts"

- 2008 **Massachusetts Special Education Art Educator of the Year for 2008** Awarded by the Massachusetts Art Education Association
Danvers Education Enrichment Partnership Multiple Grant Recipient
 Grant title "Garden Project" and "Art Time"
North Shore 100
 Profile of 100 people who make a difference in the North Shore Community
- 2007 **Massachusetts Department of Elementary and Secondary Education Community Service and Learning Program Grant Recipient** Grant title "Learning For Life"

Current Research Topics:

- 2014- present: Art assessment and evaluation practices used in higher education studio-based settings
- 2013- 2014: Attitudes towards using quantitative research methodologies in the art portfolio assessment process (qualitative and quantitative studies)
- 2013- 2014: Causes for burnout in Massachusetts K-12 special education teachers (qualitative and quantitative studies)
- 2012- 2013: Attitudes of neuro-typical college students towards individuals with cognitive disabilities (quantitative study)
- 2012- Support services for college students with Asperger's (qualitative case studies)

Recent Exhibitions

- 2014 **"Finding Time" Group exhibit, Zeitgeist Gallery, Lowell, MA**
"Under the Same Sky" Group exhibit, Angles& Art Gallery, Haverhill, MA
- 2013 **"American Music" Group exhibit, Peabody Community Art Center, Peabody, MA**
- 2012 ***Shoe Town Art Studio Student Show, Gallery@Southside, Danvers, MA***
- 2011 ***Inside Zone, Borsec Museum, Borsec Romania***
Re-Worked, Wicked Big Café Gallery, Haverhill, MA (solo)
Visual Arts and Learning Graduate Exhibit, Endicott College Gallery, Beverly, MA
- 2010 ***Honest Art, Gallery@Southside, Danvers, MA***
- 2009 ***Connecting the Community Through the Arts, Public Art Project Wingate Street, Haverhill, MA***
- 2009 ***Shoelabration, Public Art, Haverhill, MA***
Sholabration, Bradford Country Club, Bradford, MA

Transitions, Gallery@Southside, Danvers, MA
2008 *Reflections and Collaborations*, Gallery@Southside, Danvers, MA

Press

- 2011 *New art studio to open on Merrimack Street*, Haverhill Gazette
2010 *Connecting the Community Through the Arts*, featured on
Chronicle Boston
Art bringing city together, Haverhill Gazette
Uniting passion for people- art, Haverhill Gazette
Public invited to participate in community art event, Eagle Tribune
Beverly company is transitions advocate, Danvers Herald
New program immerses kids in King legacy, Salem News
2009 *Shoe-la-bration steps toward finish line*, Haverhill Gazette
North Shore 100, Salem News
Shoes unveiled tomorrow, Haverhill Gazette
Danvers High students shoe-in for public arts, Danvers Herald
Students have one tall shoe to festoon, Salem News
2008 *The art of instruction: Danvers teacher honored for special ed
work*, Salem News
Not your average school store opens at DHS, Salem News
2007 *Special needs students show their feels through art*, Salem News
Kids learn about gardening and life, Salem News

Uniting passion for people- art

April 29, 2010

By Tim McCarthy

Haverhill Gazette

Many artists spend their entire careers attempting to capture what is significant to them.

Emily Boulger, a Haverhill artist and Danvers special education teacher, has spent her entire career capturing what's special to others.

Boulger is the lead artist for the Connecting Community through the Arts mural project, which she hopes will unite the community of downtown Haverhill and beyond.

To tie all the paintings together, Boulger plans to develop a swirling overlay that culminates in an eye at the center of the piece — the only one not designed and painted by volunteer community groups. (See related story, Page 7)

"I thought a good way of getting people involved was through a collaborative project," she said. "I feel it helps people have ownership, this is their city too."

A member of the Haverhill Cultural Council and Team Haverhill, Boulger has developed a reputation for her involvement in innovative public art projects that draw upon the rich

history of the city and its community. Last year, she took part in the "Shoe-la-bration" with her piece, "Through the Looking Glass".

At Sunday's KidsFest, Boulger will oversee the action at the Cultural Council's booth, where children can paint a section of a collective mural that will live on as a reminder of the day.

Taking ownership is an idea that has come to define Boulger's professional life. As a special education teacher, her learning philosophy dictates that individuals learn by doing. She also notes that students with learning disabilities and other special needs can develop as an empowered individual through art and education.

"They have just as strong a voice as anybody else does," said Boulger. "I'm more excited about showing their work than mine."

Boulger became involved in education after taking a part-time position as a paraprofessional at Mohawk Trail Regional High School in 2000 after graduating with a bachelor's degree in Fine Arts from the School of Visual Arts in Manhattan. Originally taking the job for supplemental income, she quickly discovered her love of teaching through a student named Angie.

Angie, who had depression and developmental delays, created art that was "incredibly profound" and different from anything Boulger had spent the last several years of her life studying, she said. In turn, Boulger spent most of the following year attempting to capture what made Angie's art so special through her own work.

"It really opened my eyes to the population," she said. "Regardless of their disabilities they can make incredibly profound things."

After hearing the call to her new profession, Boulger returned to school to receive a master's degree in Education in Moderate Disabilities from Endicott College and certification from the University of Massachusetts Lowell in behavior intervention. In 2008, she was named the Special Ed Art Educator of the Year by the Massachusetts Art Education Association.

Boulger said her evolution into an educator was a natural progression.

"I use my creativity every day to give the students what they need," she said. "I feel like I use my art degree more than my special-ed degree."

In pursuit of her calling, Boulger recently went on a weeklong residency to Romania with 15 other artists to take in the land and scenery for inspiration. Though the other artists may have been looking to the skylines for personal inspirations, Boulger was meeting with the president of Autism Romania, a group that advocates for the rights of those with autism, to discuss arts curriculum.

Boulger spoke to Romanian teachers and parents about developing special education curriculum and awareness throughout Romania, though her audience was limited by the volcanic eruptions in Iceland.

Flights were grounded all across Europe, but Boulger experienced only a short delay and returned home on schedule.

Boulger lives in downtown Haverhill with her husband, Brian Boulger. Her parents, Linda and Howard Lawrence, are residents of Haverhill.

The art of instruction: Danvers teacher honored for Special Ed. work

May 6, 2008

Salem News

By Amanda McGregor

DANVERS — Emily Boulger knows the difference a picture can make.

The Danvers High School teacher incorporates art into her lessons, encouraging her special education students to visualize the descriptive language they read in books and put the characters, settings and sequences on paper.

Student-made clay figures from Roald Dahl's "James and the Giant Peach" — including the peach — are perched on one counter in her classroom. Nearby, a paper giant is taped to the wall that students drew based on the details in the book "The BFG" (Big Friendly Giant), also by Roald Dahl, drawn with a "nose as sharp as a knife," the book reads.

"I use a multisensory approach," Boulger said. "Some people are visual learners, so as we read books, I like to ask them to draw pictures about something that happened in the last chapter."

Boulger's work has been recognized by the Massachusetts Art Education Association, which named her "2008 Special Education Art Educator of the Year." She accepted the award at a ceremony in Boston on Saturday, held at the Massachusetts College of Art.

"I was so nervous, I thought I would have a heart attack," she said of accepting the award in front of a crowd of hundreds of people. "I'm horrible at public speaking, so I just said how honored I was."

Boulger didn't always plan to become a teacher. She was an art student in college in New York City and majored in fine arts, but after working with students with special needs, it propelled her career in a new direction.

"I found the special education kids made art that was more fascinating and interesting than the stuff I saw in art school," she said.

So Boulger pursued her master's degree in education at Endicott College in Beverly. She worked in a collaborative school in Methuen for four years before coming to Danvers nearly three years ago, at first hired through the North Shore Arc.

"I feel I'm more creative teaching content areas rather than teaching art," Boulger said. "I enjoy teaching them how to remember what they just read in English class, using art."

The Mass Art Education Association is a nonprofit group that aims to represent, inform and support art educators — and promote art education. It awarded four teachers statewide on Saturday, from elementary, middle school and high school levels, and the special education award that Boulger received. There were also awards for an art administrator and a college professor.

"I also use (art) as a form of integration," said Boulger, who has included regular education students into past art projects, including an exhibit in the Gallery at Southside at the North Shore Arc.

Boulger regularly secures grants to fund various programs for her students, including a community garden, and money to pay for the art supplies and other multisensory tools her students use, like audiobooks.

Boulger, 30, has a gentle voice and manner. She coordinates the Transitions Program at Danvers High, teaching students in all subjects, in addition to life skills, incorporating art into all realms. She is the adviser to the Diversity Team and Gay Straight Alliance at the high school and is also an active member of the Cultural Council in Haverhill, where she lives with her husband, Brian.

"It is so amazing what the students create. I get ideas from them all the time," said Boulger, who is working on an oil painting for her grandparents of their old cottage on Lake Winnepesaukee in New Hampshire. "Art helps kids remember what they learn, and it's more exciting and fun for them."

JAMES J. FIORENTINI
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

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June 24, 2015

City Council President John A. Michitson and
Members of the Haverhill City Council

RE: Energy Advisory Committee

Dear Mr. President and Members of the Haverhill City Council:

I hereby name Councilor Melinda Barrett, 12 Salem Street, to the Energy Advisory Committee. This is a non-confirming appointment and I recommend your approval.

Very truly yours,


James J. Fiorentini
Mayor

JJF/ah
cc: Orlando Pacheco



JAMES J. FIORENTINI
MAYOR

**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
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June 24, 2015

City Council President John Michitson
& Members of the City Council

RE: 375th Anniversary Committee

Dear Council President and Members of the City Council:

This year, 2015, marks the 375th anniversary of the founding of the City of Haverhill. The city would like to mark this important event with an appropriate celebration at around the same time as the Fourth of July celebration.

I hereby appoint the following person to that committee:

Jill Silos-Rooney, 21 Byron Street, Bradford 01835

Very truly yours,


James J. Fiorentini
Mayor

Hearing August 11 2015

MUNICIPALITY

Mass. Form 559

7.1

PETITION FOR JOINT OR IDENTICAL POLE LOCATION

Lowell, Mass.,

06/18/2015

To the City Council
of Haverhill, Massachusetts.

VERIZON NEW ENGLAND INC. (Formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) and MASSACHUSETTS ELECTRIC COMPANY (NORTH ANDOVER) request permission to locate poles, wires, cables and fixtures, including the necessary anchors, guys and other such sustaining and protecting fixtures to be owned and used in common by your petitioners, along and across the following public way or ways:-

SALEM ST. -- Place one (1) Push Brace

Location approximately as shown on Plans attached

Wherefore they pray that after due notice and hearing as provided by law, they be granted joint or identical locations for and permission to erect and maintain poles, wires and cables, together with anchors, guys and other such sustaining and protecting fixtures as they may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked-Verizon PLAN NO. 751 Dated 06/18/2015.

Also for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioners agree to reserve space at a suitable point on each of said poles for the limited purpose of attaching one-way low voltage fire and pole signaling wires for public safety purposes only.

VERIZON NEW ENGLAND INC.
(Formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH)

By Robert Gault
Manager

MASSACHUSETTS ELECTRIC COMPANY (NORTH ANDOVER)

By Robert Sabolski
Distribution Engineering



900 Chelmsford St.
Tower 2, Floor 1
Lowell, MA 01851

June 19, 2015

City of Haverhill
Attn: City Clerk
4 Summer Street, Room 118
Haverhill, MA 01830

RE: Petition Plan #751 Salem Street

Enclosed, you will find the above referenced petition plan for placing new Jointly-Owned Pole Push Brace #567/26PB to support pole line on Agawam Ave. If possible, Verizon was hoping to get this petition scheduled for the next public hearing. I will also be sending you the original paperwork through the mail.

All questions concerning this petition should be directed to Robert Coulter @ 978-323-0257.

Please send hearing notice and invoice to the following address:

Verizon
Attention: Robert Coulter
900 Chelmsford St.
Tower 2, Floor 1
Lowell, MA 01851

Thank you for your attention and cooperation.

Cordially Yours,

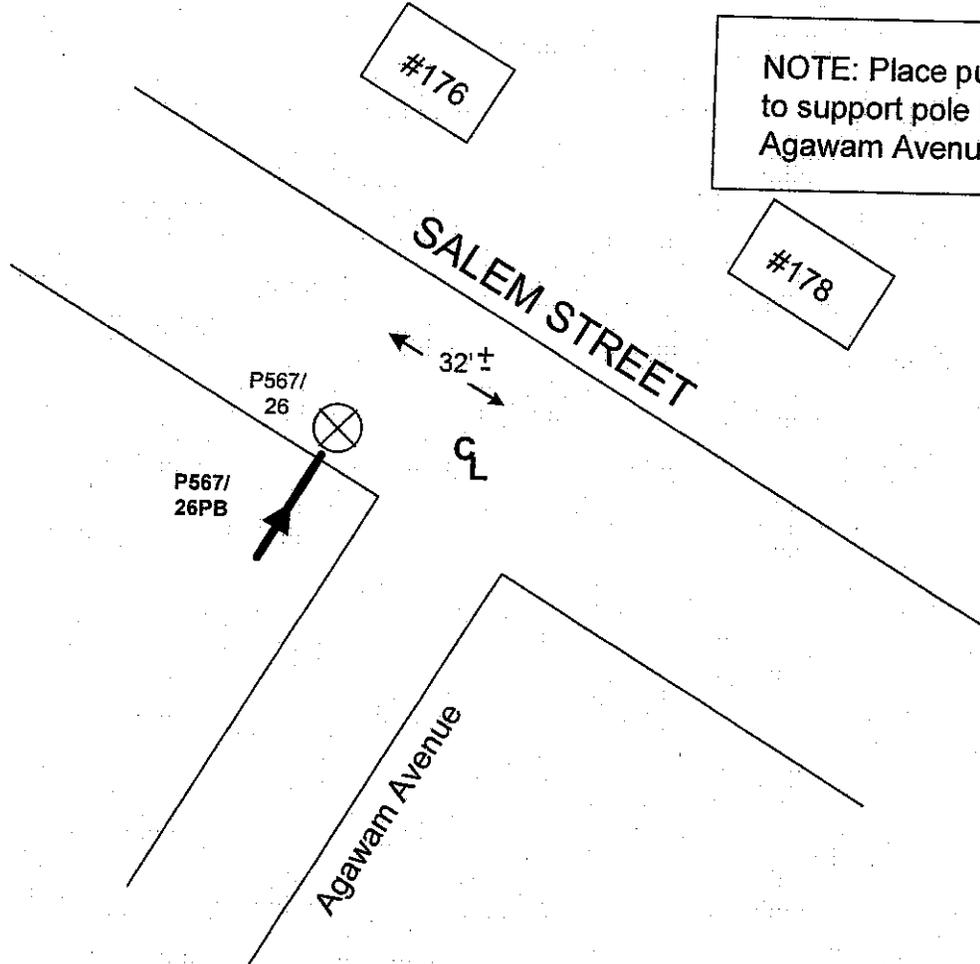
Robin Craven
978-323-0272

Enc: Pet/Plan/Order



Pet. #751
Date: June 18, 2015

Municipality: HAVERHILL, Massachusetts
Verizon New England Inc. and Massachusetts Electric Company
Showing: **Proposed Joint Pole Location (PUSH BRACE)**



NOTE: Place push brace to support pole line on Agawam Avenue.

Prepared By SC/rlc

DISTANCES SHOWN ARE APPROXIMATE

Checked By *PC*
Order #1A0CV2Q

LEGEND

- Proposed Verizon Pole Location
- Verizon Pole Location to be Abandoned
- Verizon Co. Pole to Remain
- Existing Verizon Manhole
- Proposed Verizon Manhole Location
- Proposed Joint Pole Location
- Existing Joint Pole to Remain
- Present Joint Pole Location to be Removed
- PROPOSED Underground Conduit

1.2

First Church of Christ ~ Bradford

10 Church St Bradford, MA 01835

(978) 374-1114

www.fccbradford.org

June 23, 2015

Council President John Michitson and Haverhill City Councilors
4 Summer St
Haverhill MA 01830

Dear President Michitson and Councilors:

I would like to inform you of our plans to once again hold a free music series for the public in Bradford Common on Friday nights from July 10th to August 21st starting at 6PM.

This successful and popular music event will be entering its 8th year, once again under the direction of Paul Prue.

The First Church of Christ is sponsoring this event and from a reading of the new amusement ordinance, we are exempt from the permit process as a religious organization and owner of the property on which this event will take place.

§ 104-34 Exemptions.

The provision of Article IV shall not apply to public events, theatrical exhibitions, public shows, public amusements and exhibitions by religious societies conducted on property owned by them, or to public shows and exhibitions given in school buildings by or for the benefit of the pupils thereof, or to any events on public property properly permitted and approved by the appropriate permit granting authority, or to enterprises holding appropriate entertainment licenses from the License Commission or to road races licensed pursuant to § 185-4.

We look forward to another great year that is a benefit for the whole community of Haverhill and we hope to see you at our shows.

Sincerely,



Peter A. Mills

Moderator – First Church of Christ, Bradford

10.1

**City of Haverhill
Application for Permit for
Amusements, Public Shows and Exhibitions**

Name of Organization: Creative Haverhill (GHCOOC Community Arts & Edu. Foundation)

Address of Organization: 80 Merrimack St. Haverhill, MA 01830

Is the Organization a Non-Profit? Yes No (If yes, must provide evidence of non-profit status)

Religious Societies conducting events on property owned by them; Events given in school buildings by or for the benefit of pupils or Events on public property permitted and approved by the appropriate permit granting authority (Stadium, Winnekenni and Tattersall Farm) or Enterprises holding appropriate Entertainment Licenses from the License Commission are exempt.

EVENT INFORMATION

Requesting permit for (List type of event):
Summer outdoor movie series "Movies by the River"

Date of Event: Thursdays 7/9/15-8/27/15 Time of Event: Dusk

Location of Event: Municipal lot next to Haverhill Bank on Merrimack Street (rain location Citizen's Center)

Indoor: _____ Outdoor: _____

Name and Address of the Owner of the Property: City of Haverhill 4 Summer St. Haverhill, MA 01830

If applicant is not the Owner of the Property, Applicant must provide written proof of permission from the property owner.

Number of Anticipated Attendees: 50-100

Number of Parking Spaces available on Site: around 20 (that won't be blocked off for the showing)

Have arrangements been made for offsite parking? Yes _____ No X

If yes, please give details of the offsite parking: _____

Are there charges or fees for parking? Yes ___ No X If yes, list charges/fees _____

Please identify the plans for solid waste disposal and recycling: A volunteer crew will patrol the event area during and after each movie showing to gather up trash and dispose of it in city trash receptacles

Number of public restrooms available: Permanent 0 Portable 0

Other special considerations for event (e.g. fireworks, street closure, use of areas for set-up): Lot will need to be mostly empty of vehicles prior to the start of each movie- a posted sign at the location would be helpful to inform the public, and a letter will be sent to downtown residents and businesses.

Are you requesting that the fees be waived? Yes X No _____
(City sponsored events or registered non-profit groups conducting events for wholly charitable purposes only)

Authorized Person: Jennifer Arndt

Address of Authorized Person: 80 Merrimack St. 2nd floor Haverhill, MA 01830

Telephone #/Cell #/Pager # (Indicate if Pager): 978 373 5663/ 603 283 8557 (cell)

Social Security Number of Authorized Person: 029 68 2779

Copies of any event agreements, including leases and contracts for entertainers, performers, sound stage, cleaning, security, vendor, catering or food service must be provided with application.

APPROVALS:

Fire Chief:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Recreational Director: Required for all recreational facilities:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Police Chief:

Reviewed: Approved: Denied: _____

Comments/Conditions/Requirements: *safety Barricades required*

Health Inspector/Board of Health:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Building Inspector:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Public Works Director:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby releases, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts,, dues, claims and demands both in law and in equity, more especially any and all claims as a result of the issuance of this permit or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized Agent of Organization: Jennifer Peck Date: 6/12/15

Signature Witnessed By: [Signature] Date: 6/12/15

City Council will hear this request for application on:

_____ at _____
(date) (time)

Applicant must attend: Yes _____ No _____

Licensee is solely responsible for the cost of any damage that occurs to public property or extraordinary expense necessary for the public safety as a result of the public event, exhibition, show or amusement.

Licensee shall be responsible for the cost of any police or fire official(s) required by the City Council to be attendance at the event.



10795 Watson Road • St. Louis, MO • 63127
Phone: 800-876-5443 • Fax: 314-966-3472

ORIGINAL INVOICE

Order Number: RG 1251099
Order Date: 03/23/15

Bill-To Customer: 0036257-001

Ship-To Customer: 0036257-001

Jenny Arndt
Arts & Culture Coordinator
Creative Haverhill (GHCOG)
80 Merrimack Street
Haverhill, MA 01830

Jenny Arndt
Arts & Culture Coordinator
Creative Haverhill (GHCOG)
80 Merrimack Street
Haverhill, MA 01830

Order: 1251099

Terms: DUE UPON RECEIPT

--Line--	#	Qty	Ship Date	Product #	Product Description	Unit Price	Total Price
1 RT	1		07/01/15	0049041	ALEXANDER AND THE TERRIBLE, HORRIBLE, WS BVD NO GOOD, VERY BAD DAY Planned Usage From: 07/09/15 to 07/09/15	375.00	375.00
3 RT	1		07/09/15	0018783	ET THE EXTRA TERRESTRIAL (RESTORED) WS BVD Planned Usage From: 07/16/15 to 07/16/15	325.00	325.00
4 RT	1		07/16/15	0049042	BIG HERO 6 WS BVD Planned Usage From: 07/23/15 to 07/23/15	375.00	375.00
5 RT	1		07/23/15	0049619	ANNIE (2014) WS DVD Planned Usage From: 07/30/15 to 07/30/15	325.00	325.00
6 RT	1		07/30/15	0001973	MARY POPPINS WS DVD Planned Usage From: 08/06/15 to 08/06/15	325.00	325.00
7 RT	1		08/06/15	0014289	HOOK WS DVD Planned Usage From: 08/13/15 to 08/13/15	275.00	275.00
8 RT	1		08/13/15	0049050	PADDINGTON WS DVD Planned Usage From: 08/20/15 to 08/20/15	375.00	375.00
9 RT	1		08/20/15	0002941	THE GOONIES WS DVD Planned Usage From: 08/27/15 to 08/27/15	325.00	325.00

Continued On Next Page

Please remit payment to: 2844 Paysphere Circle, Chicago, Illinois 60674



10795 Watson Road • St. Louis, MO • 63127
Phone: 800-876-5445 • Fax: 314-966-3472

ORIGINAL INVOICE

Order Number: RG 1251099
Order Date: 03/23/15

Bill-To Customer: 0036257-001

Ship-To Customer: 0036257-001

Jenny Arndt
Arts & Culture Coordinator
Creative Haverhill (GHCCO)
80 Merrimack Street
Haverhill, MA 01830

Jenny Arndt
Arts & Culture Coordinator
Creative Haverhill (GHCCO)
80 Merrimack Street
Haverhill, MA 01830

Order:1251099

Terms: DUE UPON RECEIPT

--Line--

#	Typ	Qty	Ship Date	Product #	Product Description	Unit Price	Total Price
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For further information, please contact
Britney Stiles
at 1-800-876-5577

Item Subtotal:	2,700.00
Estimated Freight:	208.00
BALANCE DUE:	\$2,908.00

Please remit payment to: 2844 Paysphere Circle, Chicago, Illinois 60674



Invoice

If printing and mailing your contract to us, please mail to:
12 Pheasant Lane North Attleboro, MA, 02760

Billing Information

Haverhill Chamber of Commerce
Jenny - Haverhill Chamber
180 Merrimack St
Haverhill, MA 01831

Order No: 726525
Order Date: 3/19/2015
Rep: Steve Harris

Home Phone:
Cell Phone:
Office Phone: (978) 373-5663 x17

Screen Rental Date: 7/9/2015
Arrival Time: 7:15pm
Movie Start Time: 8:30pm
Movie End Time: 10:30pm

Delivery Location

Jenny
180 Merrimack St
Haverhill, MA 01831

Delivery Method: Staffed
Surface Type: Grass - Allow Stakes

Name	Qty	Total
21 ft Premiere Movie Screen	8	\$4,792.00
All Projection, Sound & Cables	8	\$0.00
Weather Assurance Plan - Complimentary (Sun-Wed)	8	\$0.00
Tip Your Host for Great Service!	8	\$0.00

Order subtotal \$4,792.00
Discount \$400.00
Surcharge* \$309.52

Delivery	\$160.00
Staffing	\$0.00
Total	\$4,861.52
Amount Paid	\$0.00
Balance Due	\$4,861.52

The surcharge is added to all reservations. It is a royalty percentage payable to the owner of the registration trademark.

Please Note: Final Balances are due 14 days prior to your event date.

Your reservation is not confirmed in our system until we have received your signed contract (either online, fax or mail).

Event Rental Agreement

Our goal is to provide you with friendly, professional & quality service. We prefer not to provide you a list of legal terminology, however there are factors beyond both our control and your control, such as weather and emergencies that may arise before or during your event. We also understand emotions may come into play since this may be a special day. If factors arise and we can't mutually agree on a fair outcome, then the terms and conditions written here are the only acceptable terms of negotiation. By making your deposit payment or payment in full, you are agreeing to these terms and conditions described on the front invoice and below. Please read the following and feel free to call anytime with questions or concerns.

DEPOSITS & FINAL PAYMENTS

DEPOSITS: An initial deposit in the amount of 50% of your event total (or a minimum of \$250) is required to confirm your event date along with a signed copy of this contract. This deposit is non-refundable inside 60 days from your event date. The final balance for your equipment rental is due 14 days prior to event date. For reservations made inside 14 days, the full payment is due to confirm the reservation. Your date is NOT CONFIRMED unless we have received your deposit and signed contract.

FINAL PAYMENTS: Your screen rental is subject to cancellation if we have not received your final payment 14 days prior to your event. If you cannot make the final payment at least 14 days prior to your event date, please notify us so that we can make alternate acceptable payment arrangements, or cancel your reservation in our system. There is a \$35 charge for all returned checks.

CANCELLATION FEE POLICY

We always give you 9 full months to reschedule your event date instead of forfeiting funds	
Cancellation Inside 30 Days from Event Date	No Refund
Cancellations 30-59 Days from Event Date	1/2 of Deposit Refunded
Cancellations 60+ Days from Event Date	Full Refund, Less a \$39 Fee

RESCHEDULING FEE POLICY

We sell out quickly and often months in advance. We do not "overbook" our screens or dates. When you reserve with us, you are holding a date and screen that we cannot sell to someone else.

This fee policy does not apply to weather related rescheduling. Weather related rescheduling can only be done the day of your event, not several days in advance (see Weather Policy below)

Rescheduling Inside 14 Days from Event Date	\$149 Fee
Rescheduling 15-29 Days from Event Date	\$99 Fee
Rescheduling 30+ Days from Event Date	\$39 Fee

INFORMATION & TERMS

Your movie rental package consists of a complete outdoor theater, including delivery, set-up & removal, and liability insurance covering our equipment and services. A friendly FunFlicks Technical Host will provide you with everything you see listed here:

- Giant Inflatable Movie Screen
- LCD High Definition (HD) Projection
- Amplified Concert Grade Speakers
- Blu-ray DVD Player
- Sound Mixer, Including Microphone
- Standard Rental Time is for a full-feature movie (ask about our Double Feature to add a second movie, or video gaming!)

Screen Sizes and Projection Distances

- 10-foot screen: 11' Tall x 12' Wide x 4' Deep + Add 10' for Projector Table (16:9 Widescreen)
- 16-foot screen: 16' Tall x 16' Wide x 12' Deep + Add 12' for Projector Table (4:3 Full Screen)
- 21-foot screen: 16' Tall x 22' Wide x 16' Deep + Add 15' for Projector Table (16:9 Wide Screen or 4:3 Full Screen)
- 26-foot screen: 22' Tall x 30' Wide x 21' Deep + Add 25' for Projector Table (16:9 Wide Screen)
- 32-foot screen: 25' Tall x 34' Wide x 25' Deep + Add 30' for Projector Table (16:9 Wide Screen)
- 40-foot screen: 28' Tall x 40' Wide x 28' Deep + Add 35' for Projector Table (16:9 Wide Screen)

We place a large tarp on the ground that is equal to the above dimensions. The inflated screen will sit on the tarp. The sound system sits just in front of the screen at the corners. The projector will sit on our projection table approximately 10-35 feet in front of, or behind the screen (for rear projection), depending on screen size. The projector table is not tall and your guests can sit in front of, behind or beside the projector table. The screen will NOT fit under most awnings, pavilions or many trees due to the height.

EVENT DAY RESPONSIBILITIES

1. RENTAL PERIOD: Please verify the Movie Start Time on your invoice. This is when we start the movie or entertainment you provide. If you desire to start later, please inform us when we call you the morning of your event. Your Host is expecting a 2 - 2.5 hour event (not including setup/breakdown time). If you start late, and your show runs late, you are agreeing to an extension of your rental agreement starting with the 15th minute after your scheduled end time at a rate of \$50 per 1/2 hour, with a 30 minute minimum, no pro-rating.

2. EVENT DAY CONFIRMATION CALL: You must be available to take our call between 9:00 AM - 12:00 PM so that we can confirm your event with you verbally. This call ensures you that we have not forgotten your function. We will also discuss details about your event Host and weather. We are not able to dispatch our FunFlicks Host, unless we speak with you and confirm your event for that day. You can agree to receive a text message confirmation from us in lieu of a phone call, if weather is "nice" for the day of your event (less than 20% chance of rain and winds forecasted less than 15 MPH)

3. FUNFLICKS HOST ARRIVAL: Your FunFlicks Host will arrive approximately 1 hour before Movie Start Time indicated at the top of this contract (1.5 hours prior for Popcorn Events). Your FunFlicks Host will call you approximately 30 minutes-2 hours before this arrival time to introduce himself/herself and review driving directions. Sometimes a Host may be delayed due to traffic and other circumstances. We don't consider a Host late unless the movie did not start on time. If your Host is running behind, he/she will call you en-route to keep you informed of arrival time. Understand, this equipment can be set up in as little as 30 minutes. We tell the Hosts to arrive 1 hour prior to show time to allow for any emergencies or problems with your set-up location, etc. There is buffer room to allow the Host to

have a complete set-up ready by the official Movie Start Time indicated at the top of this contract.

3. FUNFLICKS HOST RESPONSIBILITIES: Fully hosted events are subject to host availability and are not guaranteed. This means that we reserve the right to have our host deliver, setup and break down your equipment as scheduled, but not stay on-site during the entire event. Your FunFlicks host is provided to deliver & setup equipment, change media, connect gaming consoles & serve popcorn (where applicable), make adjustments and breakdown equipment at the end of your rental period. Our hosts love to help and will do just about anything to make your event great (and earn a tip!), but please refrain from asking them to be a referee, janitor, MC, babysitter, timekeeper, lifeguard, waiter or other activities outside their primary duties listed here.

4. PARKING & UNLOADING: Customer must provide an area for parking and unloading within a reasonable distance from equipment setup location, including any permits or passes needed. We are not responsible for a late start time if our host is required to unload from a far distance.

5. SETUP & BREAKDOWN OF EQUIPMENT: Fully hosted events are subject to host availability and are not guaranteed. We reserve the right to drop off equipment at your location. If we must drop off equipment for your event, it is agreed that a FunFlicks representative is the only person to deliver, setup, breakdown and put away equipment. Customer is not to move the equipment in any fashion other than inserting media into DVD/Blu-ray player, pushing play/stop buttons, turning projector on/off or adjusting volume. Customer assumes the risk and responsibility for damage for all other actions. In the event of rain, customer is expected to move and/or cover equipment to protect it from water damage.

6. SCREEN LOCATION, SIZE & SURFACE TYPE: You are responsible for ensuring our screen will fit at your location. Please refer to the Screen Sizes & Projection Distances above. We normally secure our screens by placing stakes in the ground and securing ropes to the screen. If your event is held on concrete or other surface that will not accept stakes, you will need to provide weighted items to tie off to. Examples would be 35-50 gallon trash cans filled with water, large concrete cinder blocks, anything that weighs 50-lbs. We would require 4-8 weighted items depending on wind that night. If there are sprinkler systems in the area, please ensure they are turned off for the duration of your rental period.

7. LIGHTING: Make sure there is the least amount of light possible in the area where the screen will be located. Because our screens are capable of both front & rear projection (16' & 21' ONLY), any lights behind the screen will be seen through the screen during your film. Please keep this in mind when selecting a location for your screen rental.

8. ELECTRICAL REQUIREMENTS: You must provide 16 110volt/20amp electric circuits/breakers. For distance over 200 ft from screen setup location, you must also provide 12 gauge extension cords. We provide the first 200' as part of our setup. Screen location can be no farther than 200 ft since your breaker will likely trip due to such a long cord run. If you provide a generator, a model with 3500+ watts and 2 separate breaker/circuits is required. We are not responsible for power issues arising from tripped breakers or if a customer provided generator will not power our equipment.

9. CUSTOMER PROVIDED MEDIA: You are responsible for providing a commercial DVD or Blu-ray disc for your event.

A. We are not responsible for custom burned media that does not work in our equipment.

B. Any public performance licenses associated with any movie or media to be played or any other permits required by any regulation are the sole responsibility of the customer.

10. NON-MOVIE EVENTS: If you are using our equipment for something other than a movie, please note the following:

- a. **Live TV Events:** Customer is responsible for providing a fully functional cable or satellite box extended to the location where our projection table will be setup. Live TV Events require an additional charge as part of your reservation.
- b. **Video Gaming Events:** Customer is responsible for providing all video game consoles, games, controllers and any other equipment needed to play. FunFlicks is providing the adapters need to connect your gaming console to our projection and sound system. The use of video gaming on our system any time during your event requires the purchase of the Video Game Option as part of your reservation. **NOTE:** HDMI connections are not supported and your game system must have RCA connections to work with our systems.
- c. **Laptop/PC Connections & Presentations:** Our projection systems support VGA connections for video. Customer is responsible for providing a working laptop/PC with a VGA connection. We are not responsible for incompatibility with your system, software or connection types.

11. CUSTOMER RESPONSIBILITY: It is the customer's FULL RESPONSIBILITY to ensure the safety of our host & equipment, and will be held 100% liable for damage due to recklessness, vandalism, neglect, accident, sprinkler systems, or for whatever reason will be the responsibility of individual/company listed on our invoice as Customer. Full payment for damage to equipment or labor for cleanup will be expected within 7 days of your event. You will be charged a minimum fee of \$150 should sprinkler systems come on and get our equipment wet. This covers our time for cleaning and drying all equipment. Your actual charge may be higher once we determine actual damage to our equipment.

WEATHER POLICY:

We **DO NOT** cancel your event for weather related reasons until the day of your event.

Weather predictions change (often!) --- we want to give you the opportunity to have the event, so we do not allow weather related cancellations or rescheduling until the day of your event. If you do cancel/reschedule your event prior to the day of your rental, you will be required to pay a rescheduling or cancellation fee (see Fee Schedule).

50%+ CHANCE OF RAIN: If there is a 50%+ chance of rain or if winds are forecasted to be 18+ MPH for the period starting two hours before, during and two hours after your event, we reserve to the right to cancel your rental for that date in order to protect our equipment and the safety of our hosts. We also reserve the right to setup our screen parallel to the wind regardless of where customer would like placement, in order to minimize possible wind damage to our screens.

LESS THAN 50% CHANCE OF RAIN: We will mutually discuss and agree to proceed or postpone using the Proceed/Postpone Weather Options listed below.

PROCEED/POSTPONE WEATHER OPTIONS: It is agreed by both parties that www.weather.com is the tool used to verify weather percentages. Simply visit www.weather.com the morning of your screen rental. Put in your zip code and click hour-by-hour. This is the only tool we use to predict the weather. You have until 2:00 PM on the day of the event to make a final decision, using the following four options:

1. **Move your event indoors:** (keep in mind our screens are very tall and will not fit in most residences). If you move your event indoors and you need to move down in screen size in order to fit your available location, there are no refunds or discounts for changing screen sizes due to weather and indoor requirements, and smaller screens are subject to availability.
2. **Postpone/Reschedule:** You can reschedule your screen rental in accordance with the Weather Assurance Plan included with your reservation.
3. **Take Your Chances:** If you choose to have our host dispatched to your location and we cannot complete your event due to poor weather conditions, you will not receive a refund and another event will not be scheduled. This would constitute your event!
4. **Proceed With Backup Plan:** We will dispatch our host to your location at your request, with the following agreement in place. Should your event be cut short (less than 1/2 way through movie) due to weather once our host has been dispatched, you agree to pay a host fee of \$149 along with your original mileage charge, and we will reschedule your event in accordance with your selected Weather Assurance Plan.

FunFlicks does not refund event payments in case of weather related cancellations. You will have 9 months to reschedule your movie screen rental in the case of inclement weather. Your options for reschedule dates are governed by the Weather Assurance Plan included with your reservation. The Complimentary Weather Insurance Plan is LIMITED TO SUNDAY-WEDNESDAY reschedule dates unless you purchased an upgrade to the Weekend Weather Assurance Plan at the time you made your reservation.

ADVERTISING, PHOTOGRAPHS & PROMOTION: The Lessee gives its full consent and permission to FunFlicks Outdoor Movies its local affiliates and contractors, their sponsors and/corporate sponsors, their successors, licensees, and assigns the irrevocable right to use, for any purpose whatsoever and without compensation, any photographs, videotapes, audiotapes, or other recordings of people and activities that are made during the course of this Event. In addition, FunFlicks may show logos, commercials, public service announcements and limited advertising on the screen before or after your entertainment period.

MALFUNCTIONING EQUIPMENT: If the equipment malfunctions or fails as a result of normal use during an event, FunFlicks will attempt to replace the equipment with similar equipment in good working order, if available, as soon as possible. FunFlicks is not responsible for any incidental, consequential or emotional damages caused by delays, equipment malfunction or otherwise. FunFlicks will make every attempt to provide a successful screen rental for your function. All equipment is new and under warranty for your assurance - however there is always a risk of malfunctioning equipment. FunFlicks will not be held responsible for a cancelled or incomplete function, other than a rescheduled event (subject to availability) should our equipment fail and you do not get an event on your scheduled date.

COMPLETE AGREEMENT: This signed Agreement contains the entire agreement between the Lessor and the Lessee. No amendment, whether from previous or subsequent negotiations between the Lessee and the Lessor, shall be valid or enforceable unless in writing and signed by all parties to this contract. The invalidity or unenforceability of any particular provision of this Agreement shall not affect the other provisions hereof.

This contract, after signing, is a legal and binding contract. To cancel or reschedule, sufficient notice must be given in accordance with the terms outlined in this contract. Any rescheduled event is subject to availability at the time of cancellation or postponement.

I HAVE READ THIS CONTRACT AND AGREE & UNDERSTAND THE CONTENT.

Signature *Jennifer Aed*

Date 3/26/15

Jenny - Haverhill Chamber

Printed Name

Linda Koutoulas

From: Deputy Chief William Laliberty <WLaliberty@haverhillfire.com>
Sent: Wednesday, June 17, 2015 9:49 PM
To: Linda Koutoulas
Subject: Re: movie event

Linda,

This event is at the parking lot next to 180 Merrimack St and not 51 Merrimack St? If they are using electric power and not portable generators, I have no issues.

Thank you,

Deputy Chief William Laliberty

-----Original Message-----

From: Linda Koutoulas <LKoutoulas@cityofhaverhill.com>
To: Deputy Chief William Laliberty <WLaliberty@haverhillfire.com>
Date: Wed, 17 Jun 2015 15:31:20 +0000
Subject: movie event

> Chief - I read the application wrong - the movie event for Creative
> Haverhill is actually planned for the parking lot next to Haverhill
> Bank on Merrimack st - not the goecke deck. Apparently, they have
> been in touch with the City electrician and are working with him on
> the electricity.
> Let me know if you have issues with this event -
>
> Thank you and sorry for the confusion!
> Linda
>
> Linda L. Koutoulas
> Haverhill City Clerk
> Room 118, 4 Summer St.
> Haverhill, MA 01830
> 978-374-2312
>

Linda Koutoulas

From: Mike Stankovich <mstankovich@cityofhaverhill.com>
Sent: Wednesday, June 24, 2015 8:38 AM
To: Linda Koutoulas; meredith@lyricconsulting.com
Subject: RE: movie event

Linda,

DPW and Parking Commission has approved the two events.

Regards.

Mike

From: Linda Koutoulas [mailto:LKoutoulas@cityofhaverhill.com]
Sent: Wednesday, June 17, 2015 11:30 AM
To: meredith@lyricconsulting.com; Mike Stankovich
Subject: movie event

Meredith and Mike – I was mistaken with the information I provided to you regarding the movie event—the actual location is the municipal parking lot next to Haverhill Bank further up Merrimack st. There is little use of the lot after hours, but please review and let me know if the Parking commission would approve this application for Creative Haverhill.

Also, when you can, let me also let me know about the Chamber event –

Thank you!
Linda

From: Linda Koutoulas
Sent: Tuesday, June 16, 2015 4:43 PM
To: <meredith@lyricconsulting.com>
Subject: Re: Events on goecke upper deck

Thank you!!!

Sent from my iPhone

On Jun 16, 2015, at 4:15 PM, Meredith Warren <meredith@lyricconsulting.com> wrote:

Great, thanks! I'll take a look and circle back with Mike!

On 6/16/2015 4:06 PM, Linda Koutoulas wrote:

Mike and Meredith – we have received applications for 2 events on the upper goecke deck. One is from the chamber for a BBQ in September – one day – 10 – 2pm on Sept 12.

The other is for an 8 week series of movie nights by Creative Haverhill on Thursdays, starting at dusk from 7/9 – 8/27 – Estimated attendance, 50 -100.

The Mayor wanted to you review these proposals and provide a recommendations if they should go forward. He seemed to have concerns about the weight on the deck – we were also trying to think of alternate locations.

Please advise –
Thank you!
Linda

Linda L. Koutoulas
Haverhill City Clerk
Room 118, 4 Summer St.
Haverhill, MA 01830
978-374-2312



This email is free from viruses and malware because avast! Antivirus protection is active.

OFFICE USE

PERMIT

Permit approved on: _____ Number of Detail Officers: _____

Proof of Insurance: Policy Number _____ Expiration date _____

Attendance Limited to: _____

Other Conditions/Requirements: _____

All permits issued fully incorporate the terms and conditions of Article IV Public Shows, Exhibitions and Events of Chapter 104 of the Code of the City of Haverhill

Signed: _____ Issued on: _____

City Clerk



Application for Permit

Name of Organization	Proctor & Cuilla 4th of July block party		
Address of Organization	605 & 606 Orange Street Haverhill MA		
Requesting Permit for (List Type of event)	Block Party	Date & Time	July 4th @ 2:00pm-10pm
Location of Event	At the cul-de-sac Saturday		
Authorized or Contact Person	Elizabeth Proctor	Telephone/Cell #/Pager # (Indicate if pager)	978-204-5913

(To be completed for use of City Property/Outdoor Activity and other Special Events)

Approval of Fire Chief (Where applicable)			
Approval of the Recreational Director Required for all recreational facilities	Signature	Date	Comments/Restrictions
Approval of the Chief of Police Required for all OUTDOOR EVENTS L.e.: Parades/Carnivals/Community Events	<i>[Signature]</i>	6/24/15	

General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts, dues, claims and demands both in law and equity, more especially any and all claims as a result of the issuance of this permit and or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

X Signature of Authorized Agent of Organization: *Elizabeth Proctor* Date: 6-24-15

Signature Witnessed by: _____ Date: _____

City Council will hear request for application on: _____ (date) _____ (time)
Applicant must attend Yes [] No []

Office Use

Permit

Permit approved on: _____ Proof of Insurance _____ # Detail Officers _____
Policy Number/Exp. Date

Attendance Limited to: _____ Other Restrictions/requirements: _____

Signed: _____ City Clerk Issued on: _____ Seal

CITY OF HAVERHILL

12

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that they may receive a License:

Type of license Bowling

Name of business "All Saints Parish"

Type of business Bowling Lanes - 10 Lanes

Address of business 26 Broadway (mailing: 120 Bellevue Avenue address: Haverhill, MA 01832)

Rev. Timothy E. Kearney

[Signature]

PRINT APPLICANT NAME

APPLICANT'S SIGNATURE

HAVERHILL, June 12, 2015

OFFICE USE ONLY

RENEW

60.00 [#] 1st + 30.00 [#] each additional

No. _____

FEE \$330.00

IN MUNICIPAL COUNCIL, _____, 2015

ATTEST:

APPROVED ✓

_____, CITY CLERK

DENIED _____

[Signature]
POLICE CHIEF

(IF NEEDED, OTHER DEPARTMENT SIGN-OFF)

MORE INFO ON BACK

CITY OF HAVERHILL

12

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that they may receive a License:

Type of license Bowling - 48 Lanes

Name of business "Academy Lanes"

Type of business _____

Address of business 725 SO. MAIN ST. PO BOX 5068

ERNIE DiBURRO

Ernie DiBurro

PRINT APPLICANT NAME

APPLICANT'S SIGNATURE

JUN 17 2016

HAVERHILL, _____, 2015

OFFICE USE ONLY

~~60.00~~ 1st + ~~130.00~~ each additional

RENEW

No. _____ #

FEE 1,420.00

IN MUNICIPAL COUNCIL, _____, 2015

ATTEST:

APPROVED

DENIED _____

_____, CITY CLERK

[Signature]
POLICE CHIEF

(IF NEEDED, OTHER DEPARTMENT SIGN-OFF)

MORE INFO ON BACK

CITY OF HAVERHILL

12

Honorable President and Members of the Municipal Council:

48 Lanes

The undersigned respectfully asks that they may receive a License:

Type of license SUNDAY BOWLING

Name of business "Academy Lanes"

Type of business _____

Address of business 725 So Main St P.O. Box 5068

Ernie DiBurro

Ernie DiBurro

PRINT APPLICANT NAME

APPLICANT'S SIGNATURE

HAVERHILL, JUN 17 2016, 2015

OFFICE USE ONLY

RENEW

No. _____

FEE 960.00

IN MUNICIPAL COUNCIL, _____, 2015

ATTEST:

_____, CITY CLERK

APPROVED ✓

DENIED _____

[Signature]

POLICE CHIEF

(IF NEEDED, OTHER DEPARTMENT SIGN-OFF)

MORE INFO ON BACK

CITY OF HAVERHILL

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that they may receive a License:

Type of license Buy + Sell Second Hand Clothing

Name of business ALL SAINTS Parish

Type of business Thrift Store

Address of business 120 Bellevue Avenue, Haverhill, MA 01832

Rev. Timothy E. Kearney



PRINT APPLICANT NAME

APPLICANT'S SIGNATURE

HAVERHILL, June 12, 2015

OFFICE USE ONLY

RENEW

No. _____

FEE \$50.00

IN MUNICIPAL COUNCIL, _____, 2015

ATTEST:

APPROVED  _____

DENIED _____

_____, CITY CLERK



POLICE CHIEF

(IF NEEDED, OTHER DEPARTMENT SIGN-OFF)

MORE INFO ON BACK

CITY OF HAVERHILL

12

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that they may receive a License:

Type of license Buy & Sell Second Hand Articles

Name of business VFD Comp

Type of business USED RADIOS TV ETC ELECTRONICS

Address of business 163 WASHINGTON ST HAVERHILL

John Cardran

John Cardran

PRINT APPLICANT NAME

APPLICANT'S SIGNATURE

HAVERHILL, JOHN CARDRAN, 2015

JUN 11 2015

OFFICE USE ONLY

RENEW

No. _____

FEE 50.00

IN MUNICIPAL COUNCIL, _____, 2015

ATTEST:

_____, CITY CLERK

APPROVED

DENIED _____

[Signature]
POLICE CHIEF

(IF NEEDED, OTHER DEPARTMENT SIGN-OFF)

MORE INFO ON BACK

CITY OF HAVERHILL

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that they may receive a License:

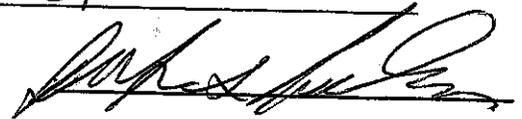
Type of license Junk Dealer

Name of business TJR Salvage Inc.

Type of business _____

Address of business 99 Newark St

JOHN GOULDSBROUGH



PRINT APPLICANT NAME

APPLICANT'S SIGNATURE

HAVERHILL, JUNE 11, 2015

OFFICE USE ONLY

RENEW

No. _____

FEE \$ 125.00

IN MUNICIPAL COUNCIL, _____, 2015

ATTEST:

APPROVED ✓

DENIED _____

_____, CITY CLERK



POLICE CHIEF

(IF NEEDED, OTHER DEPARTMENT SIGN-OFF)

MORE INFO ON BACK

CITY OF HAVERHILL

Plate 400

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that they may receive a License:

Fee 7026

Type of license Ambulance

Name of business "Haverhill Fire Dept"

Type of business Fire Department

Address of business 131 Water Street

William F. LaLiberty

[Signature]

PRINT APPLICANT NAME

APPLICANT'S SIGNATURE

HAVERHILL, June 9, 2015, 2015

OFFICE USE ONLY

RENEW

NO. _____

FEE n/c City

IN MUNICIPAL COUNCIL, _____, 2015

ATTEST:

_____, CITY CLERK

APPROVED [Signature]

DENIED _____

[Signature]

POLICE CHIEF

(IF NEEDED, OTHER DEPARTMENT SIGN-OFF)

MORE INFO ON BACK



Haverhill / 3.1

City Clerk's Office, Room 118

Phone: 978-420-3623 Fax: 978-373-8490

cityclerk@cityofhaverhill.com

Date 6/17/15

The undersigned respectfully asks to receive a license to conduct business in the City of Haverhill as a:

Hawker or Peddler



Employee of a Hawker or Peddler

*Approved
Terri Barlow - June 16th
2015*

NAME: James Grandmont

SIGNATURE: _____

ALL MERCHANDISE TO BE SOLD: Hot Dogs, Chips, Soda

MONTH(S): April - Nov

DAY(S)/TIME(S): Sunday - Sat. 9:30 Am - 8:30 pm

LOCATION (CHECK ONE):

- New - Fixed Location
- Renewal - Fixed Location
- Seasonal - Fixed Location

- New - Mobile Cart
- Renewal - Mobile Cart

IF FIXED LOCATION, SELECT ONE BOX:

- Bradford Common
- GAR Park
- Other: _____
- Outside Haverhill Stadium @ Lincoln/Nettleton Ave

- Riverside Park
- Swasey Park
- Washington Square
- Winnekenni Area, Route 110

Fee: \$ 25.00

Bond on File

Department Use ONLY

<u>[Signature]</u> Police Chief	<u>6/17/15</u> Date	<u>[Signature]</u> Health Inspector	<u>6/17/15</u> Date
<u>N/A</u> Wire Inspector	_____ Date	<u>N/A</u> Rec Director (Stadium Only)	_____ Date

In Municipal Council, _____

Attest: _____, City Clerk

Please Complete the Back side of this form.

MAY 19 2015

JOSEPH P. SULLIVAN

ATTORNEY AT LAW

246 HIGH STREET

NEWBURYPORT, MA 01950

TEL: 978-499-8900

FAX: 978-462-9061

March 30, 2015

Haverhill City Council
 John A. Mitchitson, President
 City Hall
 4 Summer Street
 Haverhill, MA 01830

Re: Application for Special Permit Approval
 59 Unit Multi-family Building
 85 Water Street, Haverhill, MA
 Water Street Waterfront LLC, Applicant/Owner

Mr. Mitchitson & Councillors:

I have the pleasure of representing Water Street Waterfront LLC in connection with its Application for Special Permit Approval for the redevelopment of the property located at 85 Water Street in Haverhill. Enclosed please find your filing fee of \$295.00 and the following materials in support of this application:

1. Artistic rendering of the proposed multi-family residential structure to house 59 dwelling units;
2. Conceptual site plan showing proposed improvements;
3. Site plan showing proposed expansion and improvements to River Rest Park which abuts to project location to the east;
4. Floor plans, parking plan, elevation plan and unit plans; and
5. Traffic Impact and Access Study prepared by Woodland Design Group.

This letter constitutes the supportive memorandum in connection with the special permit criteria set forth in Section 255-162 of the Haverhill Zoning Ordinance under the Waterfront Zoning District. The site is located within Sub-zone D of the Waterfront Zoning District which has the goal of (i) creating a vibrant and active entrance to the downtown; (ii) creation of view corridors from the street to the Merrimack River and (iii) creation of an active waterfront.

48

WATERFRONT ZONING DISTRICT

48

Because this proposal provides improved public access to both the Merrimack River and increases the area of the public park to the east of the site, the applicant seeks a density bonus under Section 255-165 of the Zoning Ordinance.

As shown in the above materials and set forth in this application, the proposed development meets all of these goals and the special permit criteria set forth below.

Section 255-162 of the Zoning Ordinance sets forth the following criteria:

1. Physical access to or along the Merrimack River shall be provided pursuant to G.L. Ch. 40A S9. The ordinance shall be interpreted so as to encourage physical access by the public to the Merrimack River and to discourage developments which prevent or block physical access to the river. Any property that has a property boundary that abuts the Merrimack River shall provide the City with an easement or other legal mechanism at either the water's edge or in close proximity to the Merrimack River depending on the topography of the area. The easement shall include a 25 foot minimum temporary construction easement and a 15 foot minimum access easement within the boundaries of the temporary construction easement. Both easements shall be provided for the entire length of the property line or lines adjacent to the Merrimack River. Neither the temporary construction easement nor the access easement is required to be improved/constructed.

The proposed development will greatly enhance physical public access to and enjoyment of the land along the Merrimack River. The site is directly abutted by Wall Street, a public way running along the Merrimack River which provides public access to the waterfront from Water Street. The applicant proposes to provide a permanent fifteen (15') foot pedestrian access from Water Street to the waterfront across the project site and to also provide easements allowing for the expansion of the park to the east.

2. Visual corridors shall be provided to or along the Merrimack River. The visual corridors are not required to be open to the public and may contain trees or parking lots.

The proposed development will protect view corridors from Water Street and in-fact will allow much better protection of vistas of the Merrimack River than the plan approved in 2003. This has been accomplished by reducing the total number of units to 59 from the 96 units originally approved for this site. Additionally, as stated above, the applicant proposes to provide actual physical access to the waterfront and improve the existing park to the east of the site.

48

3. Primary building entrances shall be oriented toward the street, but buildings shall also have entrances facing the Merrimack River, which are subordinate in character and scale to the street entrance. For this purpose, subordinate shall mean that the entrance is smaller in height and width, and has fewer or simpler architectural elements.

The proposed structure will have primary entrances on Water Street. A plaza on the rear first floor level of the structure will have entrances to the waterfront side of the building.

4. All new buildings shall be constructed at the street edge with no front setback in order to complete the streetwall, except in Sub-zones E and G where a front setback is required.

The project site is located within Sub-zone D of the Waterfront Zoning District. The proposed building will be aligned with the frontage of Water Street in conformity with this standard.

5. Dumpsters, utility meters, mechanical units and service/loading areas shall be screened from view of both pedestrian areas and the Merrimack River. Furthermore, they shall not be located in the pedestrian right-of-way.

All dumpsters, utility meters, mechanical units and service/loading areas will be screened from public view in conformity with this standard.

6. Professional or Artist live/work units shall be designed to meet the specific needs of the artist occupants, such as, but not limited to the following: doorways and hallways should be oversize width to accommodate the moving of large objects; floors should be constructed to provide extra weight-bearing capacity; floors do not need to be finished; ceiling heights should allow for the creation of large works and equipment, including machinery and lighting.

The Unit A and Unit B type floor plans include a study which can accommodate the needs of artist occupants and provide sufficient area and weight bearing capacity for artist equipment and artworks.

7. Adequate municipal services shall be provided, including water, sewer, drainage, parks, and open space;

The proposed development will not overburden any municipal services and will tie into existing water, sewer and drainage systems. Additionally, the proposed development will enhance access to the public park to the east of the site as well as to the waterfront by way of the proposed addition to the park and the proposed fifteen (15') easement.

8. *Public facilities and services shall be provided that are adequate to support the proposed development, such as schools, fire, emergency services, and police.*

The proposed development will not unduly burden public facilities serving the site such as schools, fire, emergency services and police protection.

9. *Adequate access points (ingress and egress) and routes to and from the property shall be provided to adjoining streets and ways so as to not cause a negative traffic impact.*

Vehicular access to and from the site are provided by way of an entrance only access point on Water Street on the westerly side of the property and by two-way access and egress point on the easterly portion of the property. A detailed traffic analysis prepared by Woodland Design Group and submitted with this application has determined that no significant impact on the nearby roadways and intersections will result from the proposed development.

10. *Mitigation shall be provided to create an adequate traffic circulation system in order to insure proper traffic control and to minimize hazards to public health and safety as a result of traffic.*

As stated above, a detailed traffic analysis by Woodland Design Group has concluded that there will be no significant impact on nearby roadways and intersections are a result of the proposed development. The applicant incorporates the traffic impact and access study prepared by Woodland Design Group by reference to this application. Based on the materials submitted with this application and the facts set forth above, the applicant respectfully requests this body to approve the development of the applicant's proposed improvements as set forth in the site plans and materials submitted.

The Applicant hereby waives the 65 day hearing right.

Respectfully submitted,

Joseph P. Sullivan

Joseph P. Sullivan, Esq.
Attorney for
Water Street Waterfront LLC,
Applicant/Owner

IN CITY COUNCIL: April 7 2015
VOTED: that COUNCIL HEARING BE HELD
MAY 19 2015

Attest:

City Clerk

IN CITY COUNCIL: May 19 2015
POSTPONE TO JUNE 30 2015

Attest:

City Clerk

JOSEPH P. SULLIVAN

ATTORNEY AT LAW
246 HIGH STREET
NEWBURYPORT, MA 01950
TEL: 978-499-8900
FAX: 978-462-9061

May 15, 2015

Haverhill City Council
John A. Mitchitson, President
City Hall
4 Summer Street
Haverhill, MA 01830

Re: Application for Special Permit Approval
59 Unit Multi-family Building
85 Water Street, Haverhill, MA
Water Street Waterfront LLC, Applicant/Owner

Mr. Mitchitson & Councillors:

As you are aware, this office is counsel to Water Street Waterfront LLC in connection with the above-referenced Application for Special Permit. The applicant hereby requests a brief continuance of the hearing scheduled for May 19, 2015 to June 30, 2015.

The basis of the request for continuance is that the applicant has been working cooperatively with representatives of the City to discuss favorable modifications which will hopefully be in the interests of all interested parties. More time is needed for this design review process to be completed.

The Applicant hereby waives the 65 day hearing right. Thank you in advance for your consideration of this request.

Respectfully submitted,



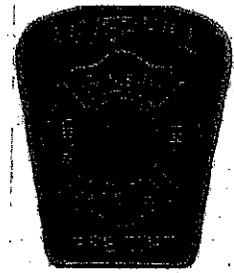
Joseph P. Sullivan, Esq.

Attorney for
Water Street Waterfront LLC,
Applicant/Owner



Haverhill Fire Department

Fire Prevention / Investigation Unit



James J. Fiorentini
Mayor

Richard B. Borden
Fire Chief

D/C William F. Laliberty
Lieut. Roger E. Moses
Insp. Steven Trocki

4 Summer St, Room 113
Tel: (978) 373-8460
Fax: (978) 521-4441

May 12, 2015

Linda L. Koutoulas, City Clerk
4 Summer Street, room 118
Haverhill, MA 01830

Re: 85 Water Street/ Waterfront LLC/ 200-4-3/ Special Permit

The planning, design and construction of new buildings, renovation of existing buildings and structures to provide egress facilities, fire protection and built-in fire protection equipment shall be in accordance with 780 CMR; and any alterations, additions or changes in buildings required by the provisions of 527 CMR which in the scope of 780 CMR, 8th edition, shall be made in accordance therewith. (527 CMR 1:1.03 and 780 CMR 101.2)

Plans approved by the fire department are approved with the intent they comply in all respects to 780 CMR, 527 CMR, MGL Chapter 148 and any City of Haverhill ordinance. Any omissions or errors on the plans do not relieve the applicant of complying with applicable requirements.

I have reviewed the submitted Special Permit application for the address stated above and in the interest of public safety, have the following comments:

- In order to make a complete and accurate review and approval of the proposed project, 780 CMR, MSBC, section 107.1.2, 8th edition, requires construction documents for permits that include work under Chapters 4, 9 and or 34 to be submitted to the fire department.
- This proposal consists of a mixed-use occupancy classification of fifty-nine (59) residential dwelling units, Seventy-one (71) enclosed parking spaces beneath the Residential Group Use and eighteen (18) additional parking spaces at street level between the two (2) residential structures for a total of eighty-nine (89) proposed parking spaces.
- The (5) story residential structures, classified in 780 CMR 310; Residential Group, R-2. R-2 Use Group is defined as residential occupancies containing sleeping units or more than two (2) dwelling units where the occupants are primarily permanent in nature.
- The proposed enclosed parking garage as defined in 780 CMR 311.3; Low hazard storage, Group S-2, shall adhere to all current Massachusetts State Building Code regulations.
- The number of Professional or Artist live/ work units are not specified in the proposal nor do they indicate at what level in the building. Any live/ work units above the first floor should include a freight elevator. Passenger elevators shall not be used for large or oversized objects.
- 780 CMR 901.1.2 Document Submittal Process, require prior to the issuance of a building permit, Tier I construction documents, for the fire protection system, and must be submitted in accordance with section 107.1.2. The construction documents shall contain sufficient information to completely describe each of the fire protection systems for which a permit is to be issued.

Respectfully,

William F. Laliberty
Deputy Fire Chief



Haverhill

Economic Development and Planning

Conservation Department

Phone: 978-374-2334 Fax: 978-374-2366

rmoore@cityofhaverhill.com

conservation@cityofhaverhill.com

MEMO TO: Linda L. Koutoulas, City Clerk

FROM: Robert E. Moore, Jr., Environmental Health Technician 

DATE: May 13, 2015

RE: Special Permit – The Water Street Waterfront, LLC for 85 Water Street
Parcel ID: 200-4-3

The resource areas of concern with this property are Riverfront Area, 100-Year Floodplain, and Buffer Zone. All are associated with the Merrimack River. The Commission will also review the stormwater management design for compliance with the stormwater standards found in the MA Wetlands Protection Act Regulations.

The applicant filed a Notice of Intent with the Conservation Commission in 2013 to pursue approval of a residential condominium project on the property. At the applicant's request, the hearing for that application has been continued since March of 2014 to allow for his pursuit of permitting with other municipal agencies.

The Commission reviewed the forwarded special permit materials at its April 23, 2015, meeting. While the project still requires the pursuit of permitting with the Commission, the Commission did offer the opinion that the new layout is a move in the right direction with regard to floodplain impacts. Specifically, the design reviewed by the Commission in 2014 proposed a parking garage elevation range of 14.75' to 15.8'. The new layout raises the garage elevation to 19'. With the 100-year flood elevation being about 22' in this location, the new design reduces the potential depth of flood waters in the garage from more than 7' to about 3'. In general terms, the Commission views the garage elevation with a "the higher, the better" philosophy; minimizing the potential depth of flood waters in the building minimizes the potential for impacts to public safety and private property.

In addition to the Commission's floodplain comments, above, I note the following:

- The new layout appears to be more compact, requiring less impervious area. This would be an improvement over the 2014 design and the site's previously-developed condition.
- The open space/visual corridor appears more beneficial to the public than that which was provided in the 2014 design and represents an opportunity to reinvent the adjacent municipal park. It is my understanding this element of the project is currently under peer review. I support this review as an opportunity to resolve some concerns with the current proposal. I support the completion of this review process prior to the Council taking action on this application.

C: William Pillsbury, Economic Development and Planning Director (via email)
Attorney Joseph P. Sullivan, 246 High St, Newburyport, MA 01950

City Hall Room 300 • 4 Summer Street • Haverhill, MA 01830 • www.ci.haverhill.ma.us



Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

May 15, 2015

To: City Councillors

From: City Clerk's Office

Re: **Application-** Special Permit to redevelop property located in the *Waterfront Zoning District*; a proposed 59 unit multi-family building

Project Reference - Attorney Joseph P Sullivan, representing *Water Street/Waterfront LLC*; Frank Franzone

Street Location - 85 Water st; in the Waterfront Zoning District; Assessors Map 200, Block 4, Lot 3

***Public Hearing-Tuesday, May 19 2015**

Enclosed please find reports as received from the various Departments with respect to this Special Permit



Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

REQUEST FOR COMMENT

TO: BOARD OF HEALTH CHAIRMAN & MEMBERS
BUILDING INSPECTOR - Richard Osborne
CITY ENGINEER - John Pettis
~~CONSERVATION COMMISSION CHAIRMAN & MEMBERS~~
HIGHWAY SUPERINTENDENT - Michael Stankovich
PLANNING DIRECTOR - William Pillsbury
WASTEWATER/WATER ENGINEER - Robert Ward
~~FIRE DEPARTMENT - Richard Borden~~
POLICE DEPARTMENT- Alan DeNaro
SCHOOL SUPERINTENDENT - James Scully

FROM: **CITY CLERK: Linda L Koutoulas**
DATE: **April 8 2015**

RE: **Application**-Special Permit to redevelop property located in the *Waterfront Zoning District*; a proposed 59 unit multi-family building

Project Reference - Attorney Joseph P Sullivan, representing *Water Street/Waterfront LLC*; Frank Franzone

Street Location -85 Water st; in the Waterfront Zoning District; Assessors Map 200, Block 4, Lot 3

***Please send reports to the City Clerk, Room 118 by Monday, May 11 2015 the latest**

The public hearing of the City Council is scheduled for TUESDAY, May 19 2015

JOSEPH P. SULLIVAN

ATTORNEY AT LAW
246 HIGH STREET
NEWBURYPORT, MA 01950
TEL: 978-499-8900
FAX: 978-462-9061

June 26, 2015

Haverhill City Council
John A. Mitchitson, President
City Hall
4 Summer Street
Haverhill, MA 01830

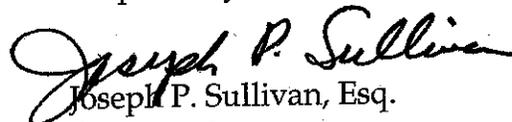
Re: Application for Special Permit Approval
59 Unit Multi-family Building
85 Water Street, Haverhill, MA
Water Street Waterfront LLC, Applicant/Owner

Mr. Mitchitson & Councillors:

As you are aware, the applicant and his design team have been working closely with the City's representatives over the last several weeks to review the proposed development of the applicant's land and the adjoining public park.

Enclosed herewith are revised site plans and architectural plans which have resulted from review and comment from City officials and representatives. We understand that the Planning Board will review and approve final definitive plans agreed to between the applicant and the City following the special permit process with the City Council. We look forward to presenting the application Tuesday evening and continuing to work collaboratively with the City's representatives to provide an outstanding development with significant public benefit to the people of Haverhill.

Respectfully submitted,



Joseph P. Sullivan, Esq.
Attorney for
Water Street Waterfront LLC,
Applicant/Owner

Enclosures

Copy



Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

June 26, 2015

TO: City Council President John J. Michitson and members of the Haverhill City Council

FROM: William Pillsbury, Jr. Economic Development and Planning Director

SUBJECT: 85 Water Street Special permit- 59 units

As the initial project to come forward under the city's waterfront zoning I wish to provide a conditional favorable recommendation to the City Council for the proposed 59 unit multifamily special permit for the property at 85 Water Street.

This project has received extensive peer review by The Cecil Group as the City's professional analyst who has reviewed, commented on and revised the site and building plans. I believe the project as currently proposed (when compared to the original filing), is a major improvement in design of the building and project site and especially the public amenities presented as the public park, open space and river dock space. These elements of the project are ready to be approved at a concept level with the requirement that the applicant will file a full definitive plan detailing these areas in final engineering form.

I plan to attend the City council meeting along with Steve Cecil of the Cecil Group to answer questions that the city council may have.

The role of the City Council as special permit granting authority under the waterfront zoning is to conduct a public hearing relative to the proposed special permit.

The city departments have reviewed the project and their reports are contained in your packages.

A major recommended condition of this special permit would be that if approved for a special permit by the city council, the applicant must then file for a full definitive plan

with the Planning Board at which time the detailed design will be presented pursuant to the City of Haverhill zoning and subdivision regulations.

Specifically, I recommend that the Council as part of its approval of a special permit include as conditions the comments from the letters of the City departments; any additional comments/ conditions deemed necessary by the city council; and an umbrella condition that the project comply with all the requirements of zoning code 255-94.

Each of the above specific items if adopted as conditions will be required to be incorporated into and complied with in the definitive plan filing.

As Planning Director, I believe this project is in the best interest of the City of Haverhill in that it provides a quality gateway development along the Merrimack River waterfront area without the requirement to add additional utilities to service the project. The project provides for substantial public access to the river and provides a public park, open space and the reestablishment of river dock space.

Specifically, pursuant to zoning ordinance Ch. 255-80 (as applicable) the following findings must be made by the City Council relative to the project:

the request meets all pertinent conditions listed in article XI of the ordinance;
the request is desirable to the public convenience or welfare;

the request will not impair the integrity or character of the district or adjoining zones nor be detrimental to the health, morals or welfare and will be in conformity with the goals and policies of the master plan;

The requested use provides for the convenience and safety of vehicular and pedestrian movement within the site and in relation to adjacent streets;

The requested use provides for adequate methods of disposal for sewage refuse and other wastes and adequate methods for storm water and drainage;

The requested use provides for adequate off street loading and unloading of service vehicles;

The requested use preserves historical buildings and uses.

Proposed conditions and stipulations:

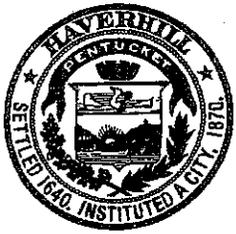
I offer the following recommended conditions be made part of the special permit approval:

Require that the developer to file a definitive plan with the Planning Board which complies with all of the additional requirements of the City's subdivision regulations for water and sewer and drainage improvements as contained within those regulations and further detailed in the above listed and attached letters from the departments. These items shall be reflected in the definitive plan to be filed with the Planning board.

Recommendation

As Planning Director, I make this conditional favorable recommendation based on an assumption that all items in the letters from the City Departments along with all requirements for special permits would be made part of the special permit for the project.

This project with the incorporation of the recommended conditions is generally in conformity with the City's master plan as well as providing sufficiently for traffic, public safety and other utility considerations. The project as proposed appears to conform to all other special permit requirements. On the basis of adopting the proposed conditions/stipulations, I recommend that the council act favorably on this project.



Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

REQUEST FOR COMMENT

TO: BOARD OF HEALTH CHAIRMAN & MEMBERS
BUILDING INSPECTOR - Richard Osborne
CITY ENGINEER - John Pettis
CONSERVATION COMMISSION CHAIRMAN & MEMBERS
HIGHWAY SUPERINTENDENT - Michael Stankovich
PLANNING DIRECTOR - William Pillsbury
WASTEWATER/WATER ENGINEER - Robert Ward
FIRE DEPARTMENT - Interim Chief Parow
POLICE DEPARTMENT - Alan DeNaro
SCHOOL SUPERINTENDENT - James Scully

FROM: CITY CLERK: Linda L Koutoulas
DATE: June 26 2015

RE: **Application**-Special Permit to redevelop property located in the Waterfront Zoning District; a proposed 59 unit multi-family building

Project Reference - Attorney Joseph P Sullivan, representing Water Street/Waterfront LLC; Frank Franzone

Street Location -85 Water st; in the Waterfront Zoning District; Assessors Map 200, Block 4, Lot 3

***Please send reports to the City Clerk, Room 118
As Soon As Possible**

**The public hearing of the City Council is
scheduled for TUESDAY, June 30, 2015**

New MAPS



RECEIVED

2015 JUN 26 AM 10 27

Engineering Alliance, Inc.

Civil Engineering & Land Planning Consultants
194 Central Street 1950 Lafayette Road
Saugus, MA 01906 Portsmouth, N.H. 03801
Tel: (781) 231-1349 Tel: (603) 610-7100
Fax: (781) 417-0020 Fax: (603) 610-7101

June 26, 2015

CITY CLERKS OFFICE
HAVERHILL, MA

Haverhill City Clerk
City Hall Room 118
4 Summer Street
Haverhill, MA 01830

EAI Project#: 12-41401
Proposed Multi Family Development
85 Water Street
Haverhill, MA

Delivered By:

<input type="checkbox"/> Mail	<input type="checkbox"/> UPS Ground	<input type="checkbox"/> Overnight	<input type="checkbox"/> Courier	<input type="checkbox"/> Pick-up	<input type="checkbox"/> Hand delivery
Materials:					
<input type="checkbox"/> Originals	<input type="checkbox"/> Prints	<input type="checkbox"/> Letter	<input type="checkbox"/> Report	<input type="checkbox"/> Other	

Copies	Drawing Number	Date	Description
20	C - C-5	06-25-15	11x17 Architectural Drawings and Site Plans

- For your use
 As requested by:
 For approval
 Other:
- For review & comment
 Approved as submitted
 Approved as noted
 Revise & resubmit

REMARKS

Enclosed please find revised drawings for the June 30, 2015 City Council meeting. The drawings have been updated per a meeting with the Haverhill Planning Department on June 25, 2015.

Should you have any questions or require additional information, please feel free to contact me.

Copy to: William Pillsbury - 1 half size set and 1 full size set
Frank Franzone - Applicant
EAI File #: 12-41401


Richard A. Salvo, P.E.
Principal

JAMES J. FIORENTINI
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
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WWW.CI.HAVERHILL.MA.US

June 26, 2015

City Council President John A. Michitson and
Members of the Haverhill City Council

RE: 85 Water Street Proposed Project

Mr. President and Members of the City Council:

12 years ago, in 2003, when I was a member of this Council, Mr. Franzone presented a plan to the city Council to redevelop his property on Water Street the same property which is the subject of a proposed development today.

I cast one of only two votes against that proposed development. I indicated at that time, that I could not support two large high-rise developments along the Merrimack River which would block forever our view of the river.

In the 12 years that have gone on since then, I have steadfastly opposed the proposed developments of this project. The City is currently defending a lawsuit brought as a result of the Board of Appeals refusing to issue a variance for an earlier version of this project. That lawsuit will be settled as a result of this new proposed development.

Tuesday night, I will be before the Council to support the revised and amended plans for this project. These new plans provide for one building, not two. They provide an expanded Riverfront Park, with parking, so that the public can forever enjoy our most precious asset, our Merrimack River. These new plans denote that the developer will make a contribution for a new set of City docs to be placed at the site to enhance that park. Today, instead of a private development that forever blocks our view of the river, we have an exciting public-private partnership to provide for an exciting waterfront park in the gateway to our city.

None of this would have been possible without the waterfront rezoning ordinance which my administration proposed and which the Council passed last year. That rezoning ordinance gave density bonuses to developers if they provided the City with permanent waterfront access in the form of either a park or a walkway.

This exciting new waterfront park and the docs that go with it would also not have happened without the peer review that was part of the new waterfront zoning ordinance. The Council will recall that last year or earlier this year, you allocated some money at my request and authorized me to hire outside planners and designers to review this project. We hired a local architect named Matt Juros and then a planner named David Cecil from the Cecil Group. Mr. Cecil will be before the Council Tuesday night. Together, they did an outstanding job of working out this public-private partnership with the developer.

Tuesday night, we will show you architectural sketches of the original proposed projects and an architectural sketch of what this new project will look like. I think you will be happy, as I am, with the dramatic change made by the Waterfront Zoning Act.

The Waterfront Zoning Act will have a dramatic and profound influence over our City for decades to come. This is the first, but I promise you it will not be the last, of new and exciting projects for our City.

I look forward to speaking with you Tuesday night.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'James J. Fiorentino', with a long horizontal flourish extending to the right.

James J Fiorentino, Mayor

city council

From: Robert Ward <rward@haverhillwater.com>
Sent: Friday, June 26, 2015 1:02 PM
To: Linda Koutoulas
Cc: City Council; Debbie Fallon; Paul Jessel; Glenn Smith
Subject: 85 Water Street - Special Permit - Request for Comments

Linda,

The Applicant submitted revised plans dated June 25, 2015 which Water and Wastewater received today. Glenn Smith and Paul Jessel are not available this afternoon to review the revised plans. They should be able to review them Monday morning so we can send comments Monday afternoon.

If you have any questions please call me or email.

Thank you,
Bob

Robert E. Ward
Deputy DPW Director

City of Haverhill | 40 South Porter Street | Haverhill, MA 01835
Tel. (978) 374-2382 | Fax (978) 521-4083
Email: rward@haverhillwater.com

city council

From: Richard Osborne <rosborne@cityofhaverhill.com>
Sent: Friday, June 26, 2015 1:40 PM
To: City Council
Cc: William Pillsbury
Subject: 85 water st.

City Council president John MITCHISON and City Council;

June 26 2015, I received a revised preliminary purposed plan for the multi-family project at 85 Winter St. I have on questions that will be forwarded to the PLANNING DIRECTOR for his comment on the density regulation , I need his decision prior to my comments . thank you RICHARD OSBORNE BUILDING INSPECTOR

6.



JAMES J. FIORENTINI
MAYOR

**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
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FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
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June 24, 2015

City Council President John Michitson
& Members of the City Council

RE: Cultural Council

Dear Council President and Members of the City Council:

I hereby appoint Emily Boulger, 155 Washington Street, to the Cultural Council.

This is a confirming appointment and expires on June 30, 2018. I recommend your approval.

Very truly yours,


James J. Fiorentini
Mayor

JJF/ah
cc: Karren McCabe

Emily Boulger BFA, BIA, M.Ed., Ed.D. Candidate
155 Washington Street,
Haverhill, MA 01832
413/250-0814

EmilyBoulger@gmail.com
www.ShoeTownArtCenter.com

Education

- 1997 **Fashion Institute of Technology**
New York, New York
Associates
Major: Fine Art/ Painting
- 2000 **School of Visual Arts**
New York, New York
Bachelor of Arts
Major: Fine Art/ Painting
Minors: Art Therapy and Art History
- 2009 **UMASS Lowell**
Lowell, Massachusetts
Graduate Certificate
Major: Behavior Intervention in Autism
- 2011 **Endicott College**
Beverly, Massachusetts
Master of Education
Majors: Special Education & Visual Arts and Learning
- 2012- 2014
Endicott College
Beverly, Massachusetts
Doctorate in Education
Administration and Leadership in Higher Education
- 2015- present
St. Thomas University
Miami, Florida
Doctorate in Education
Administration, Leadership, and Organization

*Cultural
Council*

Work Experience

Jan 2015- present

Professor for TOPS Program

Northern Essex Community College

- July 2013- present
- Teach post-secondary students a variety of art techniques including but not limited to painting, portraiture, abstract art, expressive arts, basic design, drawing.
- Develop lessons in alignment to program, college mission, and state standards

Art Educator

Beverly School for the Deaf/ Children's Center for Communication
Beverly, MA

- Teach Visual Arts to students ranging from ages 4- 21
- Teach students who are deaf using American Sign Language as the main form of communication
- Teach using a variety of modified and adaptive low and high tech assistive technology and augmentative communication devices
- Teach a variety of lessons using fine art modalities such as, painting, sculpture, drawing, printmaking, and other various multi-media
- Organize and exhibit art shows in the school and communities
- Write art research based grants
- Create lessons with connections to Massachusetts Frameworks, Alternative Assessment Strands, and Individual Education Plans

Jan 2011- present

Director/ Faculty

Shoe Town Art Center

200 Merrimack Street, Haverhill, MA

- Manage and direct center
- Develop curriculum for all classes
- Coordinate classes, sessions, workshops, and grants
- Teach a variety of courses such as sculpture, drawing, painting, printmaking, bookmaking, collage, family sessions and expressive arts

Nov 2010- June 2013

Lead Special Education Teacher/ Program Coordinator

Sharon Middle School

- Coordinated a special education life skills program for students with developmental disabilities and ASD
- Developed curriculum based on Massachusetts Frameworks focusing specifically on increasing independence foundational academics life skills
- Taught, created and modified curriculum for the programs' courses; Life skills/ Health, General Science, Mathematics, English Fundamentals, Visual Art and Vocational Development

- Coordinated/ chaired student meeting (IEP, transitional planning, intakes and progress)
- Developed IEPs, portfolio assessments and behavior plans
- Coordinate Extended Year Services
- Managed peer mentoring program

Apr 2010- Jun 2010

Art Instructor

Girls Inc., Haverhill, MA

- Taught a variety of visual art classes to students ranging from ages 6 to 15 years
- Created, planned and organized curriculum for all art lessons

Feb 2009- June 2010

Art Club Advisor

Danvers Public Schools, Danvers, MA

- Advised, managed and coordinated an inclusive art program for High School students
- Used art as a tool to integrate students with disabilities with peers and to develop/ practice socialization skills
- Organized and planned various community art exhibitions

Feb 2009- August 2009

Mural Designer/ Artist

Connecting the Community Through the Arts Mural, Haverhill, MA

The CCTA Mural Banner Project was a community wide collaborative painting that offered the public an opportunity to participate in creating a 32 X 16 foot work of art for the City of Haverhill

- Worked as lead artist and concept designer

Jul 2009- Oct 2009

Educational Art and Grant Consultant

Access Arts, Haverhill Public Schools, Haverhill, MA

- Worked with the HPS art department to collect and create data to demonstrate student progress and growth in the area of visual arts.
- Developed report based on data and grant guidelines to receive an extension of funding.

Sep 2008- June 2010

Mentor Teacher

Danvers Public Schools, Danvers, MA

- Teacher Leader and mentor to new special education teachers in the district
- Supervised and evaluated job performance of new teachers

Nov 2007- Jun 2008

GSA Committee Advisor

Danvers Public Schools, Danvers, MA

- Advised, organized and planned the GSA Committee to help create a safe environment for GLBT students at the high school and in the community

July 2006- Aug 2006

Elementary Lead Special Education Teacher

South Shore Educational Collaborative

- Worked with children with severe physical and intellectual disabilities
- Taught children how to use augmentative and assistive technological devices to communicate and to increase independence

Sep 2006- Jun 2010

Diversity Committee Advisor

Danvers Public Schools, Danvers, MA

- Advised Danvers High School Diversity Committee who was dedicated to learn about and from peoples differences and to use that knowledge to build a community based on respect and understanding. The committee's; primary goal was to help students feel comfortable in their school and community regardless of their heritage, abilities, religion, sexuality or interests.

Sep 2005- Jun 2010

Special Education Teacher/ Program Coordinator

Danvers Public Schools, Danvers, MA

- Coordinated the Transition Program, a five-year vocational inclusion program designed for high school/ post secondary students with developmental disabilities and ASD.
- Developed curriculum based on the Massachusetts Frameworks focusing specifically on increasing independence, life skills, and career skills.
- Taught, created, and modified curriculum for the program's courses; Life skills/ Health, General Science, Mathematics, English Fundamentals, PE, Vocational Development, History, Visual Arts and Foreign Language.
- Coordinated student meetings, community outings, and vocational workshops
- Developed IEPs, portfolio assessments and behavior plans (fluent in both Easy IEP and ESPED programs)
- Managed program budget/ grant writing
- Coordinated Extended Year Services
- Coordinated community based work sites for students and individual vocational plans based in conjunction to the Massachusetts Work Based Learning Program.
- Tested Students using the WJ-III and the WAIT-III

Sept 2002- Aug 2008

Behavioral Home Trainer

Greater Lawrence Educational Collaborative, Methuen, MA

- Worked with students with behavioral disabilities that ranged in ages 5- 18
- Implemented and created individual behavior plans to manage and provide behavioral support

- Taught and modeled to parents how to implement behavior modification plans and ABA techniques

Sep 2004- Jul 2005

After School Program Director

Greater Lawrence Educational Collaborative, Methuen, MA

- Coordinated, planned and developed recreational and academic lessons for students with behavioral disabilities that ranged from ages 5 to 21

Feb 2004- Mar 2005

Educational Consultant

- Developed and created a five quarter curriculum map and guide focusing on life skills and prevocational skills, based on the DESE frameworks

Jun 2003- Aug 2004

Summer School Program Coordinator

Greater Lawrence Educational Collaborative, Methuen, MA

- Coordinated school-wide curriculum for all grades levels including recreational activities and community outings

Jun 2001- Aug 2005

Special Education Teacher

The Lifeways School, Methuen, MA

- Taught high school students with behavioral and social emotional disorders
- Taught, developed, modified and planned a variety of subjects such as Reading, Mathematics, Science, Life Skills, History, Psychology, PE, Art, Cooking and Vocational Development

June 2001- Aug 2001

Special Education Teacher

Turner Falls Middle School, Turner Falls, MA

- Taught middle school aged students
- Coordinated curriculum in accordance to IEPs to maintain progress throughout the summer
- Developed individual lessons and differentiated group activities
- Managed 8 paraprofessionals and 16 students at multiple academic levels

March 2001- Aug 2001

Art Therapist/ Counselor

Pathways, Greenfield, MA

- Organized, created and taught lessons focusing on social skills through expressive arts and therapy sessions

Sept 2000- Jun 2001

Special Education Teacher Assistant

Mohawk Trail Regional High School, Shelburne Falls, MA

- Organized lesson plans, classroom activities, modified and adapted curriculum
- Organized school-wide art exhibit

Sep 1998- June 1999

Art Therapist Intern

NYC Veterans Hospital, New York, New York

- Organized and managed group therapy sessions

Sept 1997- Aug 1998

Art Teacher

Luanne's Art, Plaistow NH

- Taught a variety of art lessons for students ranging in ages 6-16. Art lessons included expressive arts, printmaking, sculpture, life drawing and painting

Awards/ Distinctions

- 2014 **National Art and Education, International Conference, Boston, Speaker**
Research presentation on using the practices and theories of Applied Behavioral Analysis to Teach Young Adults with Asperger Technical Drawing Skills, then using similar methodologies to teach neuro-typical students
- 2011 **Sharon Enrichment Partnership Program Grant Recipient**
Grant title "Seeds For Success"
Massachusetts Cultural Council Grant Recipient
Grant title "Make Some Noise, Music Series" written on behalf of the City of Haverhill
- 2010 **Zidul De Hartie Artist Residency Participant, Borsec Romania**
Speaker on ASD and Behavioral Disorders, International Autism Conference, Bucharest Romania
Danvers Education Enrichment Partnership Multiple Grant Recipient
Grant titles "Serve-Safe Pre-Vocational Development Project" and "After School Art Enrichment Program"
- 2009 **National Special Education Art Educator of the Year for 2009**
Nominee
Department of Elementary and Secondary Education Grant Recipient
Grant title "Access the Arts" written on behalf of the Haverhill Public School District
Danvers Education Enrichment Partnership Grant Recipient
Grant title "School Store Project"
Massachusetts Local Cultural Council Grant Recipient
Grant Title, "Connecting the Community Through The Arts"

- 2008 **Massachusetts Special Education Art Educator of the Year for 2008** Awarded by the Massachusetts Art Education Association
Danvers Education Enrichment Partnership Multiple Grant Recipient
 Grant title "Garden Project" and "Art Time"
North Shore 100
 Profile of 100 people who make a difference in the North Shore Community
- 2007 **Massachusetts Department of Elementary and Secondary Education Community Service and Learning Program Grant Recipient** Grant title "Learning For Life"

Current Research Topics:

- 2014- present: Art assessment and evaluation practices used in higher education studio-based settings
- 2013- 2014: Attitudes towards using quantitative research methodologies in the art portfolio assessment process (qualitative and quantitative studies)
- 2013- 2014: Causes for burnout in Massachusetts K-12 special education teachers (qualitative and quantitative studies)
- 2012- 2013: Attitudes of neuro-typical college students towards individuals with cognitive disabilities (quantitative study)
- 2012- Support services for college students with Asperger's (qualitative case studies)

Recent Exhibitions

- 2014 **"Finding Time" Group exhibit, Zeitgeist Gallery, Lowell, MA**
"Under the Same Sky" Group exhibit, Angles & Art Gallery, Haverhill, MA
- 2013 **"American Music" Group exhibit, Peabody Community Art Center, Peabody, MA**
- 2012 ***Shoe Town Art Studio Student Show, Gallery@Southside, Danvers, MA***
- 2011 ***Inside Zone, Borsec Museum, Borsec Romania***
Re-Worked, Wicked Big Café Gallery, Haverhill, MA (solo)
Visual Arts and Learning Graduate Exhibit, Endicott College Gallery, Beverly, MA
- 2010 ***Honest Art, Gallery@Southside, Danvers, MA***
- 2009 ***Connecting the Community Through the Arts, Public Art Project Wingate Street, Haverhill, MA***
- 2009 ***Shoelabration, Public Art, Haverhill, MA***
Sholabration, Bradford Country Club, Bradford, MA

Transitions, Gallery@Southside, Danvers, MA
2008 *Reflections and Collaborations*, Gallery@Southside, Danvers, MA

Press

- 2011 *New art studio to open on Merrimack Street*, Haverhill Gazette
2010 *Connecting the Community Through the Arts*, featured on
Chronicle Boston
Art bringing city together, Haverhill Gazette
Uniting passion for people- art, Haverhill Gazette
Public invited to participate in community art event, Eagle Tribune
Beverly company is transitions advocate, Danvers Herald
New program immerses kids in King legacy, Salem News
2009 *Shoe-la-bration steps toward finish line*, Haverhill Gazette
North Shore 100, Salem News
Shoes unveiled tomorrow, Haverhill Gazette
Danvers High students shoe-in for public arts, Danvers Herald
Students have one tall shoe to festoon, Salem News
2008 *The art of instruction: Danvers teacher honored for special ed
work*, Salem News
Not your average school store opens at DHS, Salem News
2007 *Special needs students show their feels through art*, Salem News
Kids learn about gardening and life, Salem News

Uniting passion for people- art

April 29, 2010

By Tim McCarthy

Haverhill Gazette

Many artists spend their entire careers attempting to capture what is significant to them.

Emily Boulger, a Haverhill artist and Danvers special education teacher, has spent her entire career capturing what's special to others. Boulger is the lead artist for the Connecting Community through the Arts mural project, which she hopes will unite the community of downtown Haverhill and beyond.

To tie all the paintings together, Boulger plans to develop a swirling overlay that culminates in an eye at the center of the piece — the only one not designed and painted by volunteer community groups. (See related story, Page 7)
"I thought a good way of getting people involved was through a collaborative project," she said. "I feel it helps people have ownership, this is their city too."
A member of the Haverhill Cultural Council and Team Haverhill, Boulger has developed a reputation for her involvement in innovative public art projects that draw upon the rich

history of the city and its community. Last year, she took part in the "Shoe-la-bration" with her piece, "Through the Looking Glass".

At Sunday's KidsFest, Boulger will oversee the action at the Cultural Council's booth, where children can paint a section of a collective mural that will live on as a reminder of the day.

Taking ownership is an idea that has come to define Boulger's professional life. As a special education teacher, her learning philosophy dictates that individuals learn by doing. She also notes that students with learning disabilities and other special needs can develop as an empowered individual through art and education.

"They have just as strong a voice as anybody else does," said Boulger. "I'm more excited about showing their work than mine."

Boulger became involved in education after taking a part-time position as a paraprofessional at Mohawk Trail Regional High School in 2000 after graduating with a bachelor's degree in Fine Arts from the School of Visual Arts in Manhattan. Originally taking the job for supplemental income, she quickly discovered her love of teaching through a student named Angie.

Angie, who had depression and developmental delays, created art that was "incredibly profound" and different from anything Boulger had spent the last several years of her life studying, she said. In turn, Boulger spent most of the following year attempting to capture what made Angie's art so special through her own work.

"It really opened my eyes to the population," she said. "Regardless of their disabilities they can make incredibly profound things."

After hearing the call to her new profession, Boulger returned to school to receive a master's degree in Education in Moderate Disabilities from Endicott College and certification from the University of Massachusetts Lowell in behavior intervention. In 2008, she was named the Special Ed Art Educator of the Year by the Massachusetts Art Education Association.

Boulger said her evolution into an educator was a natural progression.

"I use my creativity every day to give the students what they need," she said. "I feel like I use my art degree more than my special-ed degree."

In pursuit of her calling, Boulger recently went on a weeklong residency to Romania with 15 other artists to take in the land and scenery for inspiration. Though the other artists may have been looking to the skylines for personal inspirations, Boulger was meeting with the president of Autism Romania, a group that advocates for the rights of those with autism, to discuss arts curriculum.

Boulger spoke to Romanian teachers and parents about developing special education curriculum and awareness throughout Romania, though her audience was limited by the volcanic eruptions in Iceland.

Flights were grounded all across Europe, but Boulger experienced only a short delay and returned home on schedule.

Boulger lives in downtown Haverhill with her husband, Brian Boulger. Her parents, Linda and Howard Lawrence, are residents of Haverhill.

The art of instruction: Danvers teacher honored for Special Ed. work

May 6, 2008

Salem News

By Amanda McGregor

DANVERS — Emily Boulger knows the difference a picture can make. The Danvers High School teacher incorporates art into her lessons, encouraging her special education students to visualize the descriptive language they read in books and put the characters, settings and sequences on paper. Student-made clay figures from Roald Dahl's "James and the Giant Peach" — including the peach — are perched on one counter in her classroom. Nearby, a paper giant is taped to the wall that students drew based on the details in the book "The BFG" (Big Friendly Giant), also by Roald Dahl, drawn with a "nose as sharp as a knife," the book reads.

"I use a multisensory approach," Boulger said. "Some people are visual learners, so as we read books, I like to ask them to draw pictures about something that happened in the last chapter."

Boulger's work has been recognized by the Massachusetts Art Education Association, which named her "2008 Special Education Art Educator of the Year." She accepted the award at a ceremony in Boston on Saturday, held at the Massachusetts College of Art.

"I was so nervous, I thought I would have a heart attack," she said of accepting the award in front of a crowd of hundreds of people. "I'm horrible at public speaking, so I just said how honored I was."

Boulger didn't always plan to become a teacher. She was an art student in college in New York City and majored in fine arts, but after working with students with special needs, it propelled her career in a new direction.

"I found the special education kids made art that was more fascinating and interesting than the stuff I saw in art school," she said.

So Boulger pursued her master's degree in education at Endicott College in Beverly. She worked in a collaborative school in Methuen for four years before coming to Danvers nearly three years ago, at first hired through the North Shore Arc.

"I feel I'm more creative teaching content areas rather than teaching art," Boulger said. "I enjoy teaching them how to remember what they just read in English class, using art."

The Mass Art Education Association is a nonprofit group that aims to represent, inform and support art educators — and promote art education. It awarded four teachers statewide on Saturday, from elementary, middle school and high school levels, and the special education award that Boulger received. There were also awards for an art administrator and a college professor.

"I also use (art) as a form of integration," said Boulger, who has included regular education students into past art projects, including an exhibit in the Gallery at Southside at the North Shore Arc.

Boulger regularly secures grants to fund various programs for her students, including a community garden, and money to pay for the art supplies and other multisensory tools her students use, like audiobooks.

Boulger, 30, has a gentle voice and manner. She coordinates the Transitions Program at Danvers High, teaching students in all subjects, in addition to life skills, incorporating art into all realms. She is the adviser to the Diversity Team and Gay Straight Alliance at the high school and is also an active member of the Cultural Council in Haverhill, where she lives with her husband, Brian.

"It is so amazing what the students create. I get ideas from them all the time," said Boulger, who is working on an oil painting for her grandparents of their old cottage on Lake Winnepesaukee in New Hampshire. "Art helps kids remember what they learn, and it's more exciting and fun for them."



JAMES J. FIORENTINI
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

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June 24, 2015

City Council President John A. Michitson and
Members of the Haverhill City Council

RE: Energy Advisory Committee

Dear Mr. President and Members of the Haverhill City Council:

I hereby name Councilor Melinda Barrett, 12 Salem Street, to the Energy Advisory Committee. This is a non-confirming appointment and I recommend your approval.

Very truly yours,


James J. Fiorentini
Mayor

JJF/ah
cc: Orlando Pacheco

6



JAMES J. FIORENTINI
MAYOR

**CITY OF HAVERHILL
MASSACHUSETTS**

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June 24, 2015

City Council President John Michitson
& Members of the City Council

RE: 375th Anniversary Committee

Dear Council President and Members of the City Council:

This year, 2015, marks the 375th anniversary of the founding of the City of Haverhill. The city would like to mark this important event with an appropriate celebration at around the same time as the Fourth of July celebration.

I hereby appoint the following person to that committee:

Jill Silos-Rooney, 21 Byron Street, Bradford 01835

Very truly yours,

James J. Fiorentini
Mayor

Hearing August 11 2015

MUNICIPALITY

Mass. Form 559

P. 1

PETITION FOR JOINT OR IDENTICAL POLE LOCATION

Lowell, Mass.,

06/18/2015

To the City Council
of Haverhill, Massachusetts.

VERIZON NEW ENGLAND INC. (Formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) and MASSACHUSETTS ELECTRIC COMPANY (NORTH ANDOVER) request permission to locate poles, wires, cables and fixtures, including the necessary anchors, guys and other such sustaining and protecting fixtures to be owned and used in common by your petitioners, along and across the following public way or ways:-

SALEM ST. - Place one (1) Push Brace

Location approximately as shown on Plans attached

Wherefore they pray that after due notice and hearing as provided by law, they be granted joint or identical locations for and permission to erect and maintain poles, wires and cables, together with anchors, guys and other such sustaining and protecting fixtures as they may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked-Verizon PLAN NO. 751 Dated 06/18/2015.

Also for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioners agree to reserve space at a suitable point on each of said poles for the limited purpose of attaching one-way low voltage fire and pole signaling wires for public safety purposes only.

VERIZON NEW ENGLAND INC.
(Formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH)

By Robert Gault
Manager

MASSACHUSETTS ELECTRIC COMPANY (NORTH ANDOVER)

By Robert Sabolski
Distribution Engineering



900 Chelmsford St.
Tower 2, Floor 1
Lowell, MA 01851

June 19, 2015

City of Haverhill
Attn: City Clerk
4 Summer Street, Room 118
Haverhill, MA 01830

RE: Petition Plan #751 Salem Street

Enclosed, you will find the above referenced petition plan for placing new Jointly-Owned Pole Push Brace #567/26PB to support pole line on Agawam Ave. If possible, Verizon was hoping to get this petition scheduled for the next public hearing. I will also be sending you the original paperwork through the mail.

All questions concerning this petition should be directed to Robert Coulter @ 978-323-0257.

Please send hearing notice and invoice to the following address:

Verizon
Attention: Robert Coulter
900 Chelmsford St.
Tower 2, Floor 1
Lowell, MA 01851

Thank you for your attention and cooperation.

Cordially Yours,

Robin Craven
978-323-0272

Enc: Pet/Plan/Order

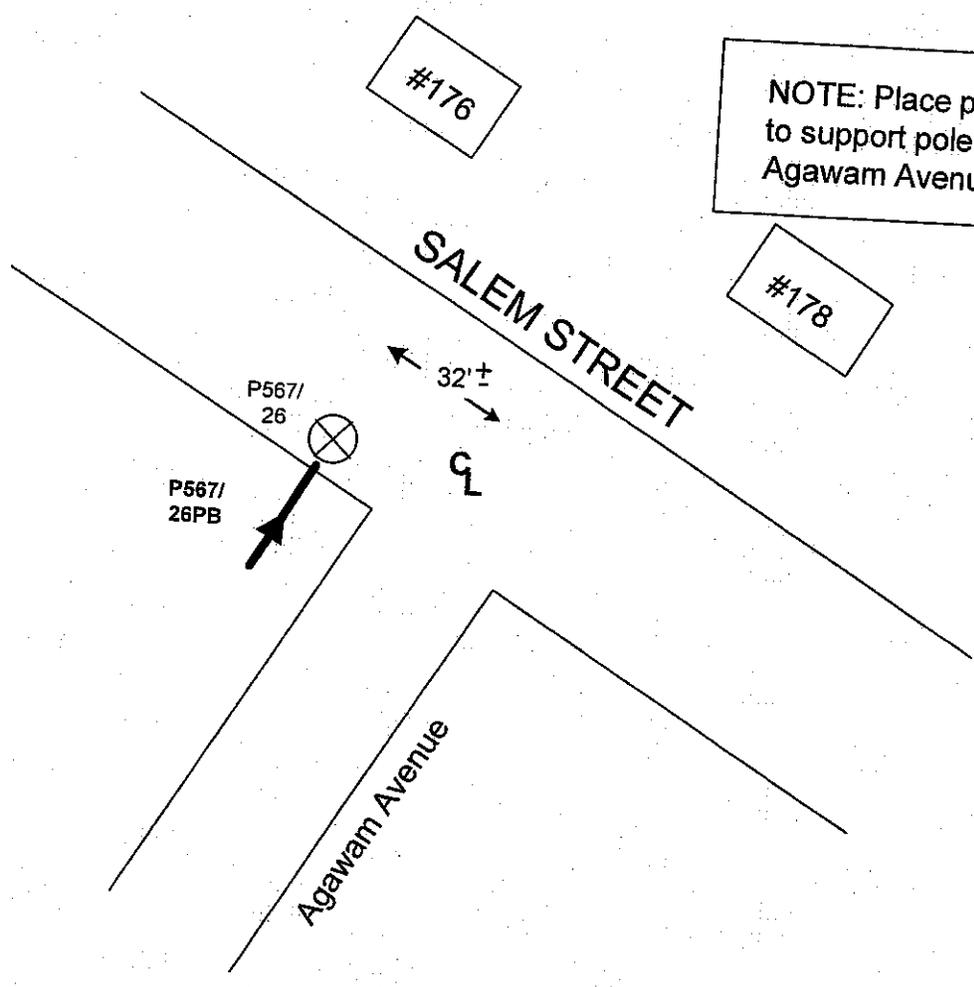
PETITION PLAN

MUNICIPALITY



Municipality: HAVERHILL, Massachusetts
Verizon New England Inc. and Massachusetts Electric Company
Showing: **Proposed Joint Pole Location (PUSH BRACE)**

Pet. #751
Date: June 18, 2015



NOTE: Place push brace to support pole line on Agawam Avenue.

Prepared By SC/ric

DISTANCES SHOWN ARE APPROXIMATE

Checked By *PC*
Order #1A0CV20

LEGEND

-  - Proposed Verizon Pole Location
-  - Verizon Pole Location to be Abandoned
-  - Verizon Co. Pole to Remain
-  - Existing Verizon Manhole
-  - Proposed Verizon Manhole Location
-  - Proposed Joint Pole Location
-  - Existing Joint Pole to Remain
-  - Present Joint Pole Location to be Removed
-  - PROPOSED Underground Conduit

7.2

First Church of Christ ~ Bradford

10 Church St Bradford, MA 01835

(978) 374-1114

www.fccbradford.org

June 23, 2015

Council President John Michitson and Haverhill City Councilors
4 Summer St
Haverhill MA 01830

Dear President Michitson and Councilors:

I would like to inform you of our plans to once again hold a free music series for the public in Bradford Common on Friday nights from July 10th to August 21st starting at 6PM.

This successful and popular music event will be entering its 8th year, once again under the direction of Paul Prue.

The First Church of Christ is sponsoring this event and from a reading of the new amusement ordinance, we are exempt from the permit process as a religious organization and owner of the property on which this event will take place.

§ 104-34 Exemptions.

The provision of Article IV shall not apply to public events, theatrical exhibitions, public shows, public amusements and exhibitions by religious societies conducted on property owned by them, or to public shows and exhibitions given in school buildings by or for the benefit of the pupils thereof, or to any events on public property properly permitted and approved by the appropriate permit granting authority, or to enterprises holding appropriate entertainment licenses from the License Commission or to road races licensed pursuant to § 185-4.

We look forward to another great year that is a benefit for the whole community of Haverhill and we hope to see you at our shows.

Sincerely,



Peter A. Mills

Moderator – First Church of Christ, Bradford

10.1

**City of Haverhill
Application for Permit for
Amusements, Public Shows and Exhibitions**

Name of Organization: Creative Haverhill (GHCOG Community Arts & Edu. Foundation)

Address of Organization: 80 Merrimack St. Haverhill, MA 01830

Is the Organization a Non-Profit? Yes No (If yes, must provide evidence of non-profit status)

Religious Societies conducting events on property owned by them; Events given in school buildings by or for the benefit of pupils or Events on public property permitted and approved by the appropriate permit granting authority (Stadium, Winnekenni and Tattersall Farm) or Enterprises holding appropriate Entertainment Licenses from the License Commission are exempt.

EVENT INFORMATION

Requesting permit for (List type of event):
Summer outdoor movie series "Movies by the River"

Date of Event: Thursdays 7/9/15-8/27/15 Time of Event: Dusk

Location of Event: Municipal lot next to Haverhill Bank on Merrimack Street (rain location Citizen's Center)
Indoor: _____ Outdoor: _____

Name and Address of the Owner of the Property: City of Haverhill 4 Summer St. Haverhill, MA 01830

If applicant is not the Owner of the Property, Applicant must provide written proof of permission from the property owner.

Number of Anticipated Attendees: 50-100
Number of Parking Spaces available on Site: around 20 (that won't be blocked off for the showing)

Have arrangements been made for offsite parking? Yes _____ No X

If yes, please give details of the offsite parking: _____

Are there charges or fees for parking? Yes ___ No X If yes, list charges/fees _____

Please identify the plans for solid waste disposal and recycling: A volunteer crew will patrol the event area during and after each movie showing to gather up trash and dispose of it in city trash receptacles

Number of public restrooms available: Permanent 0 Portable 0

Other special considerations for event (e.g. fireworks, street closure, use of areas for set-up):
Lot will need to be mostly empty of vehicles prior to the start of each movie- a posted sign at the location would be helpful to inform the public, and a letter will be sent to downtown residents and businesses.

Are you requesting that the fees be waived? Yes X No _____
(City sponsored events or registered non-profit groups conducting events for wholly charitable purposes only)

Authorized Person: Jennifer Arndt

Address of Authorized Person: 80 Merrimack St. 2nd floor Haverhill, MA 01830

Telephone #/Cell #/Pager # (Indicate if Pager): 978 373 5663/ 603 283 8557 (cell)

Social Security Number of Authorized Person: 029 68 2779

Copies of any event agreements, including leases and contracts for entertainers, performers, sound stage, cleaning, security, vendor, catering or food service must be provided with application.

APPROVALS:

Fire Chief:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Recreational Director: Required for all recreational facilities:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Police Chief:

Reviewed: Approved: Denied: _____

Comments/Conditions/Requirements: *safety barricades required*

Health Inspector/Board of Health:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Building Inspector:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Public Works Director:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts, dues, claims and demands both in law and in equity, more especially any and all claims as a result of the issuance of this permit or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized Agent of Organization: Jennifer Beest Date: 6/12/15

Signature Witnessed By: [Signature] Date: 6/12/15

City Council will hear this request for application on:

_____ at _____
(date) (time)

Applicant must attend: Yes _____ No _____

Licensee is solely responsible for the cost of any damage that occurs to public property or extraordinary expense necessary for the public safety as a result of the public event, exhibition, show or amusement.

Licensee shall be responsible for the cost of any police or fire official(s) required by the City Council to be attendance at the event.



10795 Watson Road • St. Louis, MO • 63127
 Phone: 800-876-5443 • Fax: 314-966-3472

ORIGINAL INVOICE

Order Number: RG 1251099
 Order Date: 03/23/15

Bill-To Customer: 0036257-001

Ship-To Customer: 0036257-001

Jenny Arndt
 Arts & Culture Coordinator
 Creative Haverhill (GHCOG)
 80 Merrimack Street
 Haverhill, MA 01830

Jenny Arndt
 Arts & Culture Coordinator
 Creative Haverhill (GHCOG)
 80 Merrimack Street
 Haverhill, MA 01830

Order: 1251099

Terms: DUE UPON RECEIPT

--Line--						Unit Price	Total Price
#	Typ	Qty	Ship Date	Product #	Product Description		
1	RT	1	07/01/15	0049041	ALEXANDER AND THE TERRIBLE, HORRIBLE, WS BVD NO GOOD, VERY BAD DAY Planned Usage From: 07/09/15 to 07/09/15	375.00	375.00
3	RT	1	07/09/15	0018753	ET THE EXTRA TERRESTRIAL (RESTORED) WS BVD Planned Usage From: 07/16/15 to 07/16/15	325.00	325.00
4	RT	1	07/16/15	0049042	BIG HERO 6 WS BVD Planned Usage From: 07/23/15 to 07/23/15	375.00	375.00
5	RT	1	07/23/15	0049619	ANNIE (2014) WS DVD Planned Usage From: 07/30/15 to 07/30/15	325.00	325.00
6	RT	1	07/30/15	0001973	MARY POPPINS WS DVD Planned Usage From: 08/06/15 to 08/06/15	325.00	325.00
7	RT	1	08/06/15	0014289	HOOK WS DVD Planned Usage From: 08/13/15 to 08/13/15	275.00	275.00
8	RT	1	08/13/15	0049050	PADDINGTON WS DVD Planned Usage From: 08/20/15 to 08/20/15	375.00	375.00
9	RT	1	08/20/15	0003941	THE GOONIES WS DVD Planned Usage From: 08/27/15 to 08/27/15	325.00	325.00

Continued On Next Page

Please remit payment to: 2844 Paysphere Circle, Chicago, Illinois 60674



10795 Watson Road • St. Louis, MO • 63127
Phone: 800-876-5443 • Fax: 314-966-3472

Page: 2

ORIGINAL INVOICE

Order Number: RG 1251099

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Jenny Arndt
Arts & Culture Coordinator
Creative Haverhill (GHCOG)
80 Merrimack Street
Haverhill, MA 01830

Jenny Arndt
Arts & Culture Coordinator
Creative Haverhill (GHCOG)
80 Merrimack Street
Haverhill, MA 01830

Order: 1251099

Terms: DUE UPON RECEIPT

--Line--

#	Typ	Qty	Ship	Date	Product #	Product Description	Unit Price	Total Price
---	-----	-----	------	------	-----------	---------------------	------------	-------------

For further information, please contact
Britney Stiles
at 1-800-876-5577

Item Subtotal:	2,700.00
Estimated Freight:	208.00
BALANCE DUE:	\$2,908.00

Please remit payment to: 2844 Paysphere Circle, Chicago, Illinois 60674



Invoice

If printing and mailing your contract to us, please mail to:
12 Pheasant Lane North Attleboro, MA, 02760

Billing Information

Haverhill Chamber of Commerce
Jenny - Haverhill Chamber
180 Merrimack St
Haverhill, MA 01831

Home Phone:
Cell Phone:
Office Phone: (978) 373-5663 x17

Delivery Location

Jenny
180 Merrimack St
Haverhill, MA 01831

Order No: 726525
Order Date: 3/19/2015
Rep: Steve Harris

Screen Rental Date: 7/9/2015
Arrival Time: 7:15pm
Movie Start Time: 8:30pm
Movie End Time: 10:30pm

Delivery Method: Staffed
Surface Type: Grass - Allow Stakes

Name	Qty	Total
21 ft Premiere Movie Screen	8	\$4,792.00
All Projection, Sound & Cables	8	\$0.00
Weather Assurance Plan - Complimentary (Sun-Wed)	8	\$0.00
Tip Your Host for Great Service!	8	\$0.00

Order subtotal \$4,792.00
Discount \$400.00
Surcharge* \$309.52

Delivery	\$160.00
Staffing	\$0.00
Total	\$4,861.52
Amount Paid	\$0.00
Balance Due	\$4,861.52

The surcharge is added to all reservations. It is a royalty percentage payable to the owner of the registration trademark.

Please Note: Final Balances are due 14 days prior to your event date.

Your reservation is not confirmed in our system until we have received your signed contract (either online, fax or mail).

Event Rental Agreement

Our goal is to provide you with friendly, professional & quality service. We prefer not to provide you a list of legal terminology, however there are factors beyond both our control and your control, such as weather and emergencies that may arise before or during your event. We also understand emotions may come into play since this may be a special day. If factors arise and we can't mutually agree on a fair outcome, then the terms and conditions written here are the only acceptable terms of negotiation. By making your deposit payment or payment in full, you are agreeing to these terms and conditions described on the front invoice and below. Please read the following and feel free to call anytime with questions or concerns.

DEPOSITS & FINAL PAYMENTS

DEPOSITS: An initial deposit in the amount of 50% of your event total (or a minimum of \$250) is required to confirm your event date along with a signed copy of this contract. This deposit is non-refundable inside 60 days from your event date. The final balance for your equipment rental is due 14 days prior to event date. For reservations made inside 14 days, the full payment is due to confirm the reservation. Your date is NOT CONFIRMED unless we have received your deposit and signed contract.

FINAL PAYMENTS: Your screen rental is subject to cancellation if we have not received your final payment 14 days prior to your event. If you cannot make the final payment at least 14 days prior to your event date, please notify us so that we can make alternate acceptable payment arrangements, or cancel your reservation in our system. There is a \$35 charge for all returned checks.

CANCELLATION FEE POLICY

We always give you 9 full months to reschedule your event date instead of forfeiting funds	
Cancellation Inside 30 Days from Event Date	No Refund
Cancellations 30-59 Days from Event Date	1/2 of Deposit Refunded
Cancellations 60+ Days from Event Date	Full Refund, Less a \$39 Fee

RESCHEDULING FEE POLICY

We sell out quickly and often months in advance. We do not "overbook" our screens or dates. When you reserve with us, you are holding a date and screen that we cannot sell to someone else.

This fee policy does not apply to weather related rescheduling. Weather related rescheduling can only be done the day of your event, not several days in advance (see Weather Policy below)

Rescheduling Inside 14 Days from Event Date	\$149 Fee
Rescheduling 15-29 Days from Event Date	\$99 Fee
Rescheduling 30+ Days from Event Date	\$39 Fee

INFORMATION & TERMS

Your movie rental package consists of a complete outdoor theater, including delivery, set-up & removal, and liability insurance covering our equipment and services. A friendly FunFlicks Technical Host will provide you with everything you see listed here:

- Giant Inflatable Movie Screen
- LCD High Definition (HD) Projection
- Amplified Concert Grade Speakers
- Blu-ray DVD Player
- Sound Mixer, Including Microphone
- Standard Rental Time is for a full-feature movie (ask about our Double Feature to add a second movie, or video gaming!)

Screen Sizes and Projection Distances

10-foot screen: 11' Tall x 12' Wide x 4' Deep + Add 10' for Projector Table (16:9 Widescreen)

16-foot screen: 16' Tall x 16' Wide x 12' Deep + Add 12' for Projector Table (4:3 Full Screen)

21-foot screen: 16' Tall x 22' Wide x 16' Deep + Add 15' for Projector Table (16:9 Wide Screen or 4:3 Full Screen)

26-foot screen: 22' Tall x 30' Wide x 21' Deep + Add 25' for Projector Table (16:9 Wide Screen)

32-foot screen: 25' Tall x 34' Wide x 25' Deep + Add 30' for Projector Table (16:9 Wide Screen)

40-foot screen: 28' Tall x 40' Wide x 28' Deep + Add 35' for Projector Table (16:9 Wide Screen)

We place a large tarp on the ground that is equal to the above dimensions. The inflated screen will sit on the tarp. The sound system sits just in front of the screen at the corners. The projector will sit on our projection table approximately 10-35 feet in front of, or behind the screen (for rear projection), depending on screen size. The projector table is not tall and your guests can sit in front of, behind or beside the projector table. The screen will NOT fit under most awnings, pavilions or many trees due to the height.

EVENT DAY RESPONSIBILITIES

1. RENTAL PERIOD: Please verify the Movie Start Time on your invoice. This is when we start the movie or entertainment you provide. If you desire to start later, please inform us when we call you the morning of your event. Your Host is expecting a 2 - 2.5 hour event (not including setup/breakdown time). If you start late, and your show runs late, you are agreeing to an extension of your rental agreement starting with the 15th minute after your scheduled end time at a rate of \$50 per 1/2 hour, with a 30 minute minimum, no pro-rating.

2. EVENT DAY CONFIRMATION CALL: You must be available to take our call between 9:00 AM - 12:00 PM so that we can confirm your event with you verbally. This call ensures you that we have not forgotten your function. We will also discuss details about your event Host and weather. We are not able to dispatch our FunFlicks Host, unless we speak with you and confirm your event for that day. You can agree to receive a text message confirmation from us in lieu of a phone call, if weather is "nice" for the day of your event (less than 20% chance of rain and winds forecasted less than 15 MPH)

3. FUNFLICKS HOST ARRIVAL: Your FunFlicks Host will arrive approximately 1 hour before Movie Start Time indicated at the top of this contract (1.5 hours prior for Popcorn Events). Your FunFlicks Host will call you approximately 30 minutes-2 hours before this arrival time to introduce himself/herself and review driving directions. Sometimes a Host may be delayed due to traffic and other circumstances. We don't consider a Host late unless the movie did not start on time. If your Host is running behind, he/she will call you en-route to keep you informed of arrival time. Understand, this equipment can be set up in as little as 30 minutes. We tell the Hosts to arrive 1 hour prior to show time to allow for any emergencies or problems with your set-up location, etc. There is buffer room to allow the Host to

have a complete set-up ready by the official Movie Start Time indicated at the top of this contract.

3. FUNFLICKS HOST RESPONSIBILITIES: Fully hosted events are subject to host availability and are not guaranteed. This means that we reserve the right to have our host deliver, setup and break down your equipment as scheduled, but not stay on-site during the entire event. Your FunFlicks host is provided to deliver & setup equipment, change media, connect gaming consoles & serve popcorn (where applicable), make adjustments and breakdown equipment at the end of your rental period. Our hosts love to help and will do just about anything to make your event great (and earn a tip!), but please refrain from asking them to be a referee, janitor, MC, babysitter, timekeeper, lifeguard, waiter or other activities outside their primary duties listed here.

4. PARKING & UNLOADING: Customer must provide an area for parking and unloading within a reasonable distance from equipment setup location, including any permits or passes needed. We are not responsible for a late start time if our host is required to unload from a far distance.

5. SETUP & BREAKDOWN OF EQUIPMENT: Fully hosted events are subject to host availability and are not guaranteed. We reserve the right to drop off equipment at your location. If we must drop off equipment for your event, it is agreed that a FunFlicks representative is the only person to deliver, setup, breakdown and put away equipment. Customer is not to move the equipment in any fashion other than inserting media into DVD/Blu-ray player, pushing play/stop buttons, turning projector on/off or adjusting volume. Customer assumes the risk and responsibility for damage for all other actions. In the event of rain, customer is expected to move and/or cover equipment to protect it from water damage.

6. SCREEN LOCATION, SIZE & SURFACE TYPE: You are responsible for ensuring our screen will fit at your location. Please refer to the Screen Sizes & Projection Distances above. We normally secure our screens by placing stakes in the ground and securing ropes to the screen. If your event is held on concrete or other surface that will not accept stakes, you will need to provide weighted items to tie off to. Examples would be 35-50 gallon trash cans filled with water, large concrete cinder blocks, anything that weighs 50+lbs. We would require 4-8 weighted items depending on wind that night. If there are sprinkler systems in the area, please ensure they are turned off for the duration of your rental period.

7. LIGHTING: Make sure there is the least amount of light possible in the area where the screen will be located. Because our screens are capable of both front & rear projection (16' & 21' ONLY), any lights behind the screen will be seen through the screen during your film. Please keep this in mind when selecting a location for your screen rental.

8. ELECTRICAL REQUIREMENTS: You must provide 16 110volt/20amp electric circuits/breakers. For distance over 200 ft from screen setup location, you must also provide 12 gauge extension cords. We provide the first 200' as part of our setup. Screen location can be no farther than 200 ft since your breaker will likely trip due to such a long cord run. If you provide a generator, a model with 3500+ watts and 2 separate breaker/circuits is required. We are not responsible for power issues arising from tripped breakers or if a customer provided generator will not power our equipment.

9. CUSTOMER PROVIDED MEDIA: You are responsible for providing a commercial DVD or Blu-ray disc for your event.

A. We are not responsible for custom burned media that does not work in our equipment.

B. Any public performance licenses associated with any movie or media to be played or any other permits required by any regulation are the sole responsibility of the customer.

10. NON-MOVIE EVENTS: If you are using our equipment for something other than a movie, please note the following:

- a. **Live TV Events:** Customer is responsible for providing a fully functional cable or satellite box extended to the location where our projection table will be setup. Live TV Events require an additional charge as part of your reservation.
- b. **Video Gaming Events:** Customer is responsible for providing all video game consoles, games, controllers and any other equipment needed to play. FunFlicks is providing the adapters need to connect your gaming console to our projection and sound system. The use of video gaming on our system any time during your event requires the purchase of the Video Game Option as part of your reservation. **NOTE:** HDMI connections are not supported and your game system must have RCA connections to work with our systems.
- c. **Laptop/PC Connections & Presentations:** Our projection systems support VGA connections for video. Customer is responsible for providing a working laptop/PC with a VGA connection. We are not responsible for incompatibility with your system, software or connection types.

11. CUSTOMER RESPONSIBILITY: It is the customer's FULL RESPONSIBILITY to ensure the safety of our host & equipment, and will be held 100% liable for damage due to recklessness, vandalism, neglect, accident, sprinkler systems, or for whatever reason will be the responsibility of individual/company listed on our invoice as Customer. Full payment for damage to equipment or labor for cleanup will be expected within 7 days of your event. You will be charged a minimum fee of \$150 should sprinkler systems come on and get our equipment wet. This covers our time for cleaning and drying all equipment. Your actual charge may be higher once we determine actual damage to our equipment.

WEATHER POLICY:

We **DO NOT** cancel your event for weather related reasons until the day of your event.

Weather predictions change (often!) --- we want to give you the opportunity to have the event, so we do not allow weather related cancellations or rescheduling until the day of your event. If you do cancel/reschedule your event prior to the day of your rental, you will be required to pay a rescheduling or cancellation fee (see Fee Schedule).

50%+ CHANCE OF RAIN: If there is a 50%+ chance of rain or if winds are forecasted to be 18+ MPH for the period starting two hours before, during and two hours after your event, we reserve to the right to cancel your rental for that date in order protect our equipment and the safety of our hosts. We also reserve the right to setup our screen parallel to the wind regardless of where customer would like placement, in order to minimize possible wind damage to our screens.

LESS THAN 50% CHANCE OF RAIN: We will mutually discuss and agree to proceed or postpone using the Proceed/Postpone Weather Options listed below.

PROCEED/POSTPONE WEATHER OPTIONS: It is agreed by both parties that www.weather.com is the tool used to verify weather percentages. Simply visit www.weather.com the morning of your screen rental. Put in your zip code and click hour-by-hour. This is the only tool we use to predict the weather. You have until 2:00 PM on the day of the event to make a final decision, using the following four options:

1. **Move your event indoors:** (keep in mind our screens are very tall and will not fit in most residences). If you move your event indoors and you need to move down in screen size in order to fit your available location, there are no refunds or discounts for changing screen sizes due to weather and indoor requirements, and smaller screens are subject to availability.
2. **Postpone/Reschedule:** You can reschedule your screen rental in accordance with the Weather Assurance Plan included with your reservation.
3. **Take Your Chances:** If you choose to have our host dispatched to your location and we cannot complete your event due to poor weather conditions, you will not receive a refund and another event will not be scheduled. This would constitute your event!
4. **Proceed With Backup Plan:** We will dispatch our host to your location at your request, with the following agreement in place. Should your event be cut short (less than 1/2 way through movie) due to weather once our host has been dispatched, you agree to pay a host fee of \$149 along with your original mileage charge, and we will reschedule your event in accordance with your selected Weather Assurance Plan.

FunFlicks does not refund event payments in case of weather related cancellations. You will have 9 months to reschedule your movie screen rental in the case of inclement weather. Your options for reschedule dates are governed by the Weather Assurance Plan included with your reservation. The Complimentary Weather Insurance Plan is LIMITED TO SUNDAY-WEDNESDAY reschedule dates unless you purchased an upgrade to the Weekend Weather Assurance Plan at the time you made your reservation.

ADVERTISING, PHOTOGRAPHS & PROMOTION: The Lessee gives its full consent and permission to FunFlicks Outdoor Movies its local affiliates and contractors, their sponsors and/corporate sponsors, their successors, licensees, and assigns the irrevocable right to use, for any purpose whatsoever and without compensation, any photographs, videotapes, audiotapes, or other recordings of people and activities that are made during the course of this Event. In addition, FunFlicks may show logos, commercials, public service announcements and limited advertising on the screen before or after your entertainment period.

MALFUNCTIONING EQUIPMENT: If the equipment malfunctions or fails as a result of normal use during an event, FunFlicks will attempt to replace the equipment with similar equipment in good working order, if available, as soon as possible. FunFlicks is not responsible for any incidental, consequential or emotional damages caused by delays, equipment malfunction or otherwise. FunFlicks will make every attempt to provide a successful screen rental for your function. All equipment is new and under warranty for your assurance - however there is always a risk of malfunctioning equipment. FunFlicks will not be held responsible for a cancelled or incomplete function, other than a rescheduled event (subject to availability) should our equipment fail and you do not get an event on your scheduled date.

COMPLETE AGREEMENT: This signed Agreement contains the entire agreement between the Lessor and the Lessee. No amendment, whether from previous or subsequent negotiations between the Lessee and the Lessor, shall be valid or enforceable unless in writing and signed by all parties to this contract. The invalidity or unenforceability of any particular provision of this Agreement shall not affect the other provisions hereof.

This contract, after signing, is a legal and binding contract. To cancel or reschedule, sufficient notice must be given in accordance with the terms outlined in this contract. Any rescheduled event is subject to availability at the time of cancellation or postponement.

I HAVE READ THIS CONTRACT AND AGREE & UNDERSTAND THE CONTENT.

Signature *Jenny Aerts*

Date *3/26/15*

Jenny - Haverhill Chamber

Printed Name

Linda Koutoulas

From: Deputy Chief William Laliberty <WLaliberty@haverhillfire.com>
Sent: Wednesday, June 17, 2015 9:49 PM
To: Linda Koutoulas
Subject: Re: movie event

Linda,

This event is at the parking lot next to 180 Merrimack St and not 51 Merrimack St? If they are using electric power and not portable generators, I have no issues.

Thank you,

Deputy Chief William Laliberty

-----Original Message-----

From: Linda Koutoulas <LKoutoulas@cityofhaverhill.com>
To: Deputy Chief William Laliberty <WLaliberty@haverhillfire.com>
Date: Wed, 17 Jun 2015 15:31:20 +0000
Subject: movie event

> Chief - I read the application wrong - the movie event for Creative
> Haverhill is actually planned for the parking lot next to Haverhill
> Bank on Merrimack st - not the goecke deck. Apparently, they have
> been in touch with the City electrician and are working with him on
> the electricity.
> Let me know if you have issues with this event -
>
> Thank you and sorry for the confusion!
> Linda
>
> Linda L. Koutoulas
> Haverhill City Clerk
> Room 118, 4 Summer St.
> Haverhill, MA 01830
> 978-374-2312
>

Linda Koutoulas

From: Mike Stankovich <mstankovich@cityofhaverhill.com>
Sent: Wednesday, June 24, 2015 8:38 AM
To: Linda Koutoulas; meredith@lyricconsulting.com
Subject: RE: movie event

Linda,

DPW and Parking Commission has approved the two events.

Regards.

Mike

From: Linda Koutoulas [mailto:LKoutoulas@cityofhaverhill.com]
Sent: Wednesday, June 17, 2015 11:30 AM
To: meredith@lyricconsulting.com; Mike Stankovich
Subject: movie event

Meredith and Mike – I was mistaken with the information I provided to you regarding the movie event—the actual location is the municipal parking lot next to Haverhill Bank further up Merrimack st. There is little use of the lot after hours, but please review and let me know if the Parking commission would approve this application for Creative Haverhill.

Also, when you can, let me also let me know about the Chamber event –

Thank you!
Linda

From: Linda Koutoulas
Sent: Tuesday, June 16, 2015 4:43 PM
To: <meredith@lyricconsulting.com>
Subject: Re: Events on goecke upper deck

Thank you!!!

Sent from my iPhone

On Jun 16, 2015, at 4:15 PM, Meredith Warren <meredith@lyricconsulting.com> wrote:

Great, thanks! I'll take a look and circle back with Mike!

On 6/16/2015 4:06 PM, Linda Koutoulas wrote:

Mike and Meredith – we have received applications for 2 events on the upper goecke deck. One is from the chamber for a BBQ in September – one day – 10 – 2pm on Sept 12.

The other is for an 8 week series of movie nights by Creative Haverhill on Thursdays, starting at dusk from 7/9 – 8/27 – Estimated attendance, 50 -100.

The Mayor wanted to you review these proposals and provide a recommendations if they should go forward. He seemed to have concerns about the weight on the deck – we were also trying to think of alternate locations.

Please advise –
Thank you!
Linda

Linda L. Koutoulas
Haverhill City Clerk
Room 118, 4 Summer St.
Haverhill, MA 01830
978-374-2312



This email is free from viruses and malware because avast! Antivirus protection is active.

OFFICE USE

PERMIT

Permit approved on: _____ Number of Detail Officers: _____

Proof of Insurance: Policy Number _____ Expiration date _____

Attendance Limited to: _____

Other Conditions/Requirements: _____

All permits issued fully incorporate the terms and conditions of Article IV Public Shows, Exhibitions and Events of Chapter 104 of the Code of the City of Haverhill

Signed: _____ Issued on: _____

City Clerk



Application for Permit

Name of Organization	Proctor & Cuilla 4th of July block party		
Address of Organization	605 & 606 Orange street Haverhill MA		
Requesting Permit for (List Type of event)	Block Party	Date & Time	July 4th @ 2:00pm-10pm
Location of Event	At the cul-de-sac Saturday		
Authorized or Contact Person	Elizabeth Proctor	Telephone/Cell #/Pager # (Indicate if pager)	978-204-5913

(To be completed for use of City Property/Outdoor Activity and other Special Events)

Approval of Fire Chief (Where applicable)			
Approval of the Recreational Director Required for all recreational facilities	Signature	Date	Comments/Restrictions
Approval of the Chief of Police Required for all OUTDOOR EVENTS I.e.: Parades/Carnivals/Community Events	<i>[Signature]</i>	6/24/15	

General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts, dues, claims and demands both in law and equity, more especially any and all claims as a result of the issuance of this permit and or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

X
 Signature of Authorized Agent of Organization: *Elizabeth Proctor* Date: 6-24-15
 Signature Witnessed by: _____ Date: _____

City Council will hear request for application on: _____ (date) _____ (time)
 Applicant must attend Yes [] No []

Office Use Permit

Permit approved on: _____	Proof of Insurance _____	# Detail Officers _____
	Policy Number/Exp. Date _____	
Attendance Limited to: _____	Other Restrictions/requirements: _____	
Signed: _____	Issued on: _____	Seal
City Clerk		

CITY OF HAVERHILL

12

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that they may receive a License:

Type of license Bowling

Name of business "All Saints Parish"

Type of business Bowling Lanes - 10 Lanes

Address of business 26 Broadway (mailing: 120 Bellevue Avenue
address: Haverhill, MA 01832)

Rev. Timothy E. Kearney

[Signature]

PRINT APPLICANT NAME

APPLICANT'S SIGNATURE

HAVERHILL, June 12, 2015

OFFICE USE ONLY

RENEW 60.00⁺ 1st & 30.00⁺ each additional

No. _____

FEE \$330.00

IN MUNICIPAL COUNCIL, _____, 2015

ATTEST:

APPROVED [Signature]

_____, CITY CLERK

DENIED _____

[Signature]
POLICE CHIEF

(IF NEEDED, OTHER DEPARTMENT SIGN-OFF)

MORE INFO ON BACK

CITY OF HAVERHILL

12

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that they may receive a License:

Type of license Bowling - 48 Lanes

Name of business "Academy Lanes"

Type of business _____

Address of business 725 SO. MAIN ST. PO BOX 5068

ERNIE DI BURRO

Ernie Di Burro

PRINT APPLICANT NAME

APPLICANT'S SIGNATURE

JUN 17 2016

HAVERHILL, _____, 2015

OFFICE USE ONLY

~~60.00~~ 1st + ~~30.00~~ each additional

RENEW

No. _____ #

FEE 1,420.00

IN MUNICIPAL COUNCIL, _____, 2015

ATTEST:

APPROVED _____

DENIED _____

_____, CITY CLERK

[Signature]
POLICE CHIEF

(IF NEEDED, OTHER DEPARTMENT SIGN-OFF)

MORE INFO ON BACK

CITY OF HAVERHILL

12

Honorable President and Members of the Municipal Council:

48 Lanes

The undersigned respectfully asks that they may receive a License:

Type of license SUNDAY BOWLING

Name of business "Academy Lanes"

Type of business _____

Address of business 725 So Main St P.O. Box 5068

Ernie DiBurro

Ernie DiBurro

PRINT APPLICANT NAME

APPLICANT'S SIGNATURE

HAVERHILL, JUN 17 2016, 2015

OFFICE USE ONLY

RENEW

No. _____

FEE 960.00

IN MUNICIPAL COUNCIL, _____, 2015

ATTEST:

_____, CITY CLERK

APPROVED ✓

DENIED _____

[Signature]
POLICE CHIEF

(IF NEEDED, OTHER DEPARTMENT SIGN-OFF)

MORE INFO ON BACK

CITY OF HAVERHILL

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that they may receive a License:

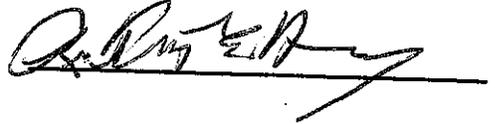
Type of license Buy + Sell Second Hand Clothing

Name of business ALL SAINTS Parish

Type of business Thrift Store

Address of business 120 Bellevue Avenue, Haverhill, MA 01832

Rev. Timothy E. Kearney



PRINT APPLICANT NAME

APPLICANT'S SIGNATURE

HAVERHILL, June 12, 2015

OFFICE USE ONLY

RENEW

No. _____

FEE \$50.00

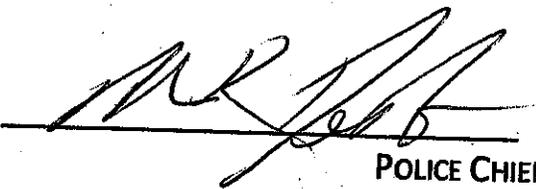
IN MUNICIPAL COUNCIL, _____, 2015

ATTEST:

APPROVED  _____

DENIED _____

_____, CITY CLERK


POLICE CHIEF

(IF NEEDED, OTHER DEPARTMENT SIGN-OFF)

MORE INFO ON BACK

CITY OF HAVERHILL

12

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that they may receive a License:

Type of license Buy & Sell Second Hand Articles

Name of business VFD Comp

Type of business USED RADIOS TV ETC ELECTRONICS

Address of business 163 Washington St Haverhill

John Cardran

John Cardran

PRINT APPLICANT NAME

APPLICANT'S SIGNATURE

HAVERHILL, John Cardran, 2015

JUN 11 2015

OFFICE USE ONLY

RENEW

No. _____

FEE 50.00

IN MUNICIPAL COUNCIL, _____, 2015

ATTEST:

_____, CITY CLERK

APPROVED

DENIED _____

[Signature]
POLICE CHIEF

(IF NEEDED, OTHER DEPARTMENT SIGN-OFF)

MORE INFO ON BACK

CITY OF HAVERHILL

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that they may receive a License:

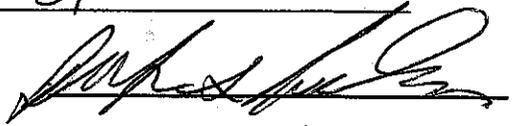
Type of license Junk Dealer

Name of business TJR Salvage Inc.

Type of business _____

Address of business 99 Newark St

JOHN GOULDSBROUGH



PRINT APPLICANT NAME

APPLICANT'S SIGNATURE

HAVERHILL, June 11, 2015

OFFICE USE ONLY

RENEW

No. _____

FEE \$ 125.00

IN MUNICIPAL COUNCIL, _____, 2015

ATTEST:

APPROVED ✓

DENIED _____

_____, CITY CLERK


POLICE CHIEF

(IF NEEDED, OTHER DEPARTMENT SIGN-OFF)

MORE INFO ON BACK

CITY OF HAVERHILL

Plate 422

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that they may receive a License:

Fee 7026

Type of license Ambulance

Name of business "Haverhill Fire Dept"

Type of business Fire Department

Address of business 131 Water Street

William F. Laliberty

[Signature]

PRINT APPLICANT NAME

APPLICANT'S SIGNATURE

HAVERHILL, June 9, 2015, 2015

OFFICE USE ONLY

RENEW

No. _____

FEE n/c City

IN MUNICIPAL COUNCIL, _____, 2015

ATTEST:

_____, CITY CLERK

APPROVED [Signature]

DENIED _____

[Signature]

POLICE CHIEF

(IF NEEDED, OTHER DEPARTMENT SIGN-OFF)

MORE INFO ON BACK



Haverhill / 3.1

City Clerk's Office, Room 118
Phone: 978-420-3623 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

Date 6/17/15

The undersigned respectfully asks to receive a license to conduct business in the City of Haverhill as a:

Hawker or Peddler

Employee of a Hawker or Peddler *Approved Terri Barlow - June 16th 2015*

NAME: James Grandmont

SIGNATURE: _____

ALL MERCHANDISE TO BE SOLD: Hot Dogs, Chips, Soda

MONTH(S): April - Nov DAY(S)/TIME(S): Sunday - Sat. 9:30 Am - 8:30 pm

LOCATION (CHECK ONE):

- | | |
|--|--|
| <input checked="" type="checkbox"/> New - Fixed Location | <input type="checkbox"/> New - Mobile Cart |
| <input type="checkbox"/> Renewal - Fixed Location | <input type="checkbox"/> Renewal - Mobile Cart |
| <input type="checkbox"/> Seasonal - Fixed Location | |

IF FIXED LOCATION, SELECT ONE BOX:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Bradford Common | <input type="checkbox"/> Riverside Park |
| <input type="checkbox"/> GAR Park | <input type="checkbox"/> Swasey Park |
| <input type="checkbox"/> Other: _____ | <input type="checkbox"/> Washington Square |
| <input type="checkbox"/> Outside Haverhill Stadium @ Lincoln/Nettleton Ave | <input type="checkbox"/> Winnekenni Area, Route 110 |

Fee: \$ 25.00
 Bond on File

Department Use ONLY

[Signature]
Police Chief

6/17/15
Date

[Signature]
Health Inspector

6/17/15
Date

N/A
Wire Inspector

Date

N/A
Rec Director (Stadium Only)

Date

In Municipal Council, _____

Attest: _____, City Clerk

Please Complete the Back side of this form.

MAY 19 2015

JOSEPH P. SULLIVAN

ATTORNEY AT LAW

246 HIGH STREET

NEWBURYPORT, MA 01950

TEL: 978-499-8900

FAX: 978-462-9061

March 30, 2015

Haverhill City Council
 John A. Mitchitson, President
 City Hall
 4 Sumner Street
 Haverhill, MA 01830

Re: Application for Special Permit Approval
 59 Unit Multi-family Building
 85 Water Street, Haverhill, MA
 Water Street Waterfront LLC, Applicant/Owner

Mr. Mitchitson & Councillors:

I have the pleasure of representing Water Street Waterfront LLC in connection with its Application for Special Permit Approval for the redevelopment of the property located at 85 Water Street in Haverhill. Enclosed please find your filing fee of \$295.00 and the following materials in support of this application:

1. Artistic rendering of the proposed multi-family residential structure to house 59 dwelling units;
2. Conceptual site plan showing proposed improvements;
3. Site plan showing proposed expansion and improvements to River Rest Park which abuts to project location to the east;
4. Floor plans, parking plan, elevation plan and unit plans; and
5. Traffic Impact and Access Study prepared by Woodland Design Group.

This letter constitutes the supportive memorandum in connection with the special permit criteria set forth in Section 255-162 of the Haverhill Zoning Ordinance under the Waterfront Zoning District. The site is located within Sub-zone D of the Waterfront Zoning District which has the goal of (i) creating a vibrant and active entrance to the downtown; (ii) creation of view corridors from the street to the Merrimack River and (iii) creation of an active waterfront.

WATERFRONT ZONING DISTRICT

48

48

Because this proposal provides improved public access to both the Merrimack River and increases the area of the public park to the east of the site, the applicant seeks a density bonus under Section 255-165 of the Zoning Ordinance.

As shown in the above materials and set forth in this application, the proposed development meets all of these goals and the special permit criteria set forth below.

Section 255-162 of the Zoning Ordinance sets forth the following criteria:

1. Physical access to or along the Merrimack River shall be provided pursuant to G.L. Ch. 40A S9. The ordinance shall be interpreted so as to encourage physical access by the public to the Merrimack River and to discourage developments which prevent or block physical access to the river. Any property that has a property boundary that abuts the Merrimack River shall provide the City with an easement or other legal mechanism at either the water's edge or in close proximity to the Merrimack River depending on the topography of the area. The easement shall include a 25 foot minimum temporary construction easement and a 15 foot minimum access easement within the boundaries of the temporary construction easement. Both easements shall be provided for the entire length of the property line or lines adjacent to the Merrimack River. Neither the temporary construction easement nor the access easement is required to be improved/constructed.

The proposed development will greatly enhance physical public access to and enjoyment of the land along the Merrimack River. The site is directly abutted by Wall Street, a public way running along the Merrimack River which provides public access to the waterfront from Water Street. The applicant proposes to provide a permanent fifteen (15') foot pedestrian access from Water Street to the waterfront across the project site and to also provide easements allowing for the expansion of the park to the east.

2. Visual corridors shall be provided to or along the Merrimack River. The visual corridors are not required to be open to the public and may contain trees or parking lots.

The proposed development will protect view corridors from Water Street and in-fact will allow much better protection of vistas of the Merrimack River than the plan approved in 2003. This has been accomplished by reducing the total number of units to 59 from the 96 units originally approved for this site. Additionally, as stated above, the applicant proposes to provide actual physical access to the waterfront and improve the existing park to the east of the site.

48

3. Primary building entrances shall be oriented toward the street, but buildings shall also have entrances facing the Merrimack River, which are subordinate in character and scale to the street entrance. For this purpose, subordinate shall mean that the entrance is smaller in height and width, and has fewer or simpler architectural elements.

The proposed structure will have primary entrances on Water Street. A plaza on the rear first floor level of the structure will have entrances to the waterfront side of the building.

4. All new buildings shall be constructed at the street edge with no front setback in order to complete the streetwall, except in Sub-zones E and G where a front setback is required.

The project site is located within Sub-zone D of the Waterfront Zoning District. The proposed building will be aligned with the frontage of Water Street in conformity with this standard.

5. Dumpsters, utility meters, mechanical units and service/loading areas shall be screened from view of both pedestrian areas and the Merrimack River. Furthermore, they shall not be located in the pedestrian right-of-way.

All dumpsters, utility meters, mechanical units and service/loading areas will be screened from public view in conformity with this standard.

6. Professional or Artist live/work units shall be designed to meet the specific needs of the artist occupants, such as, but not limited to the following: doorways and hallways should be oversize width to accommodate the moving of large objects; floors should be constructed to provide extra weight-bearing capacity; floors do not need to be finished; ceiling heights should allow for the creation of large works and equipment, including machinery and lighting.

The Unit A and Unit B type floor plans include a study which can accommodate the needs of artist occupants and provide sufficient area and weight bearing capacity for artist equipment and artworks.

7. Adequate municipal services shall be provided, including water, sewer, drainage, parks, and open space;

The proposed development will not overburden any municipal services and will tie into existing water, sewer and drainage systems. Additionally, the proposed development will enhance access to the public park to the east of the site as well as to the waterfront by way of the proposed addition to the park and the proposed fifteen (15') easement.

8. Public facilities and services shall be provided that are adequate to support the proposed development, such as schools, fire, emergency services, and police.

The proposed development will not unduly burden public facilities serving the site such as schools, fire, emergency services and police protection.

9. Adequate access points (ingress and egress) and routes to and from the property shall be provided to adjoining streets and ways so as to not cause a negative traffic impact.

Vehicular access to and from the site are provided by way of an entrance only access point on Water Street on the westerly side of the property and by two-way access and egress point on the easterly portion of the property. A detailed traffic analysis prepared by Woodland Design Group and submitted with this application has determined that no significant impact on the nearby roadways and intersections will result from the proposed development.

10. Mitigation shall be provided to create an adequate traffic circulation system in order to insure proper traffic control and to minimize hazards to public health and safety as a result of traffic.

As stated above, a detailed traffic analysis by Woodland Design Group has concluded that there will be no significant impact on nearby roadways and intersections are a result of the proposed development. The applicant incorporates the traffic impact and access study prepared by Woodland Design Group by reference to this application. Based on the materials submitted with this application and the facts set forth above, the applicant respectfully requests this body to approve the development of the applicant's proposed improvements as set forth in the site plans and materials submitted.

The Applicant hereby waives the 65 day hearing right.

Respectfully submitted,

Joseph P. Sullivan
Joseph P. Sullivan, Esq.

Attorney for
Water Street Waterfront LLC,
Applicant/Owner

IN CITY COUNCIL: April 7 2015
VOTED: that COUNCIL HEARING BE HELD
MAY 19 2015
Attest:

City Clerk

IN CITY COUNCIL: May 19 2015
POSTPONE TO JUNE 30 2015
Attest:

City Clerk

JOSEPH P. SULLIVAN

ATTORNEY AT LAW

246 HIGH STREET

NEWBURYPORT, MA 01950

TEL: 978-499-8900

FAX: 978-462-9061

May 15, 2015

Haverhill City Council
John A. Mitchitson, President
City Hall
4 Summer Street
Haverhill, MA 01830

Re: Application for Special Permit Approval
59 Unit Multi-family Building
85 Water Street, Haverhill, MA
Water Street Waterfront LLC, Applicant/Owner

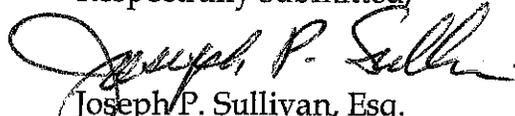
Mr. Mitchitson & Councillors:

As you are aware, this office is counsel to Water Street Waterfront LLC in connection with the above-referenced Application for Special Permit. The applicant hereby requests a brief continuance of the hearing scheduled for May 19, 2015 to June 30, 2015.

The basis of the request for continuance is that the applicant has been working cooperatively with representatives of the City to discuss favorable modifications which will hopefully be in the interests of all interested parties. More time is needed for this design review process to be completed.

The Applicant hereby waives the 65 day hearing right. Thank you in advance for your consideration of this request.

Respectfully submitted,



Joseph P. Sullivan, Esq.

Attorney for

Water Street Waterfront LLC,

Applicant/Owner



Haverhill Fire Department

Fire Prevention / Investigation Unit



James J. Fiorentini
Mayor

Richard B. Borden
Fire Chief

D/C William F. Laliberty
Lieut. Roger E. Moses
Insp. Steven Trocki

4 Summer St, Room 113
Tel: (978) 373-8460
Fax: (978) 521-4441

May 12, 2015

Linda L. Koutoulas, City Clerk
4 Summer Street, room 118
Haverhill, MA 01830

Re: 85 Water Street/ Waterfront LLC/ 200-4-3/ Special Permit

The planning, design and construction of new buildings, renovation of existing buildings and structures to provide egress facilities, fire protection and built-in fire protection equipment shall be in accordance with 780 CMR; and any alterations, additions or changes in buildings required by the provisions of 527 CMR which in the scope of 780 CMR, 8th edition, shall be made in accordance therewith. (527 CMR 1:1.03 and 780 CMR 101.2)

Plans approved by the fire department are approved with the intent they comply in all respects to 780 CMR, 527 CMR, MGL Chapter 148 and any City of Haverhill ordinance. Any omissions or errors on the plans do not relieve the applicant of complying with applicable requirements.

I have reviewed the submitted Special Permit application for the address stated above and in the interest of public safety, have the following comments:

- In order to make a complete and accurate review and approval of the proposed project, 780 CMR, MSBC, section 107.1.2, 8th edition, requires construction documents for permits that include work under Chapters 4, 9 and or 34 to be submitted to the fire department.
- This proposal consists of a mixed-use occupancy classification of fifty-nine (59) residential dwelling units, Seventy-one (71) enclosed parking spaces beneath the Residential Group Use and eighteen (18) additional parking spaces at street level between the two (2) residential structures for a total of eighty-nine (89) proposed parking spaces.
- The (5) story residential structures, classified in 780 CMR 310; Residential Group, R-2. R-2 Use Group is defined as residential occupancies containing sleeping units or more than two (2) dwelling units where the occupants are primarily permanent in nature.
- The proposed enclosed parking garage as defined in 780 CMR 311.3; Low hazard storage, Group S-2, shall adhere to all current Massachusetts State Building Code regulations.
- The number of Professional or Artist live/ work units are not specified in the proposal nor do they indicate at what level in the building. Any live/ work units above the first floor should include a freight elevator. Passenger elevators shall not be used for large or oversized objects.
- 780 CMR 901.1.2 Document Submittal Process, require prior to the issuance of a building permit, Tier I construction documents, for the fire protection system, and must be submitted in accordance with section 107.1.2. The construction documents shall contain sufficient information to completely describe each of the fire protection systems for which a permit is to be issued.

Respectfully,

William F. Laliberty
Deputy Fire Chief



Haverhill

Economic Development and Planning
Conservation Department
Phone: 978-374-2334 Fax: 978-374-2366
rmoore@cityofhaverhill.com
conservation@cityofhaverhill.com

MEMO TO: Linda L. Koutoulas, City Clerk

FROM: Robert E. Moore, Jr., Environmental Health Technician 

DATE: May 13, 2015

RE: Special Permit – The Water Street Waterfront, LLC for 85 Water Street
Parcel ID: 200-4-3

The resource areas of concern with this property are Riverfront Area, 100-Year Floodplain, and Buffer Zone. All are associated with the Merrimack River. The Commission will also review the stormwater management design for compliance with the stormwater standards found in the MA Wetlands Protection Act Regulations.

The applicant filed a Notice of Intent with the Conservation Commission in 2013 to pursue approval of a residential condominium project on the property. At the applicant's request, the hearing for that application has been continued since March of 2014 to allow for his pursuit of permitting with other municipal agencies.

The Commission reviewed the forwarded special permit materials at its April 23, 2015, meeting. While the project still requires the pursuit of permitting with the Commission, the Commission did offer the opinion that the new layout is a move in the right direction with regard to floodplain impacts. Specifically, the design reviewed by the Commission in 2014 proposed a parking garage elevation range of 14.75' to 15.8'. The new layout raises the garage elevation to 19'. With the 100-year flood elevation being about 22' in this location, the new design reduces the potential depth of flood waters in the garage from more than 7' to about 3'. In general terms, the Commission views the garage elevation with a "the higher, the better" philosophy; minimizing the potential depth of flood waters in the building minimizes the potential for impacts to public safety and private property.

In addition to the Commission's floodplain comments, above, I note the following:

- The new layout appears to be more compact, requiring less impervious area. This would be an improvement over the 2014 design and the site's previously-developed condition.
- The open space/visual corridor appears more beneficial to the public than that which was provided in the 2014 design and represents an opportunity to reinvent the adjacent municipal park. It is my understanding this element of the project is currently under peer review. I support this review as an opportunity to resolve some concerns with the current proposal. I support the completion of this review process prior to the Council taking action on this application.

C: William Pillsbury, Economic Development and Planning Director (via email)
Attorney Joseph P. Sullivan, 246 High St, Newburyport, MA 01950

City Hall Room 300 • 4 Summer Street • Haverhill, MA 01830 • www.ci.haverhill.ma.us



Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

May 15, 2015

To: City Councillors
From: City Clerk's Office
Re: **Application-** Special Permit to redevelop property located in the *Waterfront Zoning District*; a proposed 59 unit multi-family building

Project Reference - Attorney Joseph P Sullivan, representing *Water Street/Waterfront LLC*; Frank Franzone

Street Location - 85 Water st; in the Waterfront Zoning District; Assessors Map 200, Block 4, Lot 3

***Public Hearing-Tuesday, May 19 2015**

Enclosed please find reports as received from the various Departments with respect to this Special Permit



Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

REQUEST FOR COMMENT

TO: BOARD OF HEALTH CHAIRMAN & MEMBERS
BUILDING INSPECTOR - Richard Osborne
CITY ENGINEER - John Pettis
~~CONSERVATION COMMISSION CHAIRMAN & MEMBERS~~
HIGHWAY SUPERINTENDENT - Michael Stankovich
PLANNING DIRECTOR - William Pillsbury
WASTEWATER/WATER ENGINEER - Robert Ward
~~FIRE DEPARTMENT - Richard Borden~~
POLICE DEPARTMENT - Alan DeNaro
SCHOOL SUPERINTENDENT - James Scully

FROM: CITY CLERK: Linda L Koutoulas
DATE: April 8 2015

RE: **Application**-Special Permit to redevelop property located in the Waterfront Zoning District; a proposed 59 unit multi-family building

Project Reference - Attorney Joseph P Sullivan, representing Water Street/Waterfront LLC; Frank Franzone

Street Location -85 Water st; in the Waterfront Zoning District; Assessors Map 200, Block 4, Lot 3

***Please send reports to the City Clerk, Room 118 by Monday, May 11 2015 the latest**

The public hearing of the City Council is scheduled for TUESDAY, May 19 2015

JOSEPH P. SULLIVAN

ATTORNEY AT LAW
246 HIGH STREET
NEWBURYPORT, MA 01950
TEL: 978-499-8900
FAX: 978-462-9061

June 26, 2015

Haverhill City Council
John A. Mitchitson, President
City Hall
4 Summer Street
Haverhill, MA 01830

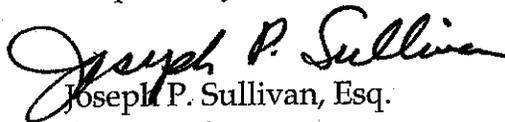
Re: Application for Special Permit Approval
59 Unit Multi-family Building
85 Water Street, Haverhill, MA
Water Street Waterfront LLC, Applicant/Owner

Mr. Mitchitson & Councillors:

As you are aware, the applicant and his design team have been working closely with the City's representatives over the last several weeks to review the proposed development of the applicant's land and the adjoining public park.

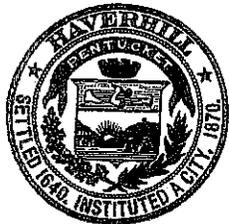
Enclosed herewith are revised site plans and architectural plans which have resulted from review and comment from City officials and representatives. We understand that the Planning Board will review and approve final definitive plans agreed to between the applicant and the City following the special permit process with the City Council. We look forward to presenting the application Tuesday evening and continuing to work collaboratively with the City's representatives to provide an outstanding development with significant public benefit to the people of Haverhill.

Respectfully submitted,



Joseph P. Sullivan, Esq.
Attorney for
Water Street Waterfront LLC,
Applicant/Owner

Enclosures



Copy

Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

June 26, 2015

TO: City Council President John J. Michitson and members of the Haverhill City Council

FROM: William Pillsbury, Jr. Economic Development and Planning Director

SUBJECT: 85 Water Street Special permit- 59 units

As the initial project to come forward under the city's waterfront zoning I wish to provide a conditional favorable recommendation to the City Council for the proposed 59 unit multifamily special permit for the property at 85 Water Street.

This project has received extensive peer review by The Cecil Group as the City's professional analyst who has reviewed, commented on and revised the site and building plans. I believe the project as currently proposed (when compared to the original filing), is a major improvement in design of the building and project site and especially the public amenities presented as the public park, open space and river dock space. These elements of the project are ready to be approved at a concept level with the requirement that the applicant will file a full definitive plan detailing these areas in final engineering form.

I plan to attend the City council meeting along with Steve Cecil of the Cecil Group to answer questions that the city council may have.

The role of the City Council as special permit granting authority under the waterfront zoning is to conduct a public hearing relative to the proposed special permit.

The city departments have reviewed the project and their reports are contained in your packages.

A major recommended condition of this special permit would be that if approved for a special permit by the city council, the applicant must then file for a full definitive plan

with the Planning Board at which time the detailed design will be presented pursuant to the City of Haverhill zoning and subdivision regulations.

Specifically, I recommend that the Council as part of its approval of a special permit include as conditions the comments from the letters of the City departments; any additional comments/ conditions deemed necessary by the city council; and an umbrella condition that the project comply with all the requirements of zoning code 255-94.

Each of the above specific items if adopted as conditions will be required to be incorporated into and complied with in the definitive plan filing.

As Planning Director, I believe this project is in the best interest of the City of Haverhill in that it provides a quality gateway development along the Merrimack River waterfront area without the requirement to add additional utilities to service the project. The project provides for substantial public access to the river and provides a public park, open space and the reestablishment of river dock space.

Specifically, pursuant to zoning ordinance Ch. 255-80 (as applicable) the following findings must be made by the City Council relative to the project:

the request meets all pertinent conditions listed in article XI of the ordinance;
the request is desirable to the public convenience or welfare;

the request will not impair the integrity or character of the district or adjoining zones nor be detrimental to the health, morals or welfare and will be in conformity with the goals and policies of the master plan;

The requested use provides for the convenience and safety of vehicular and pedestrian movement within the site and in relation to adjacent streets;

The requested use provides for adequate methods of disposal for sewage refuse and other wastes and adequate methods for storm water and drainage;

The requested use provides for adequate off street loading and unloading of service vehicles;

The requested use preserves historical buildings and uses.

Proposed conditions and stipulations:

I offer the following recommended conditions be made part of the special permit approval:

Require that the developer to file a definitive plan with the Planning Board which complies with all of the additional requirements of the City's subdivision regulations for water and sewer and drainage improvements as contained within those regulations and further detailed in the above listed and attached letters from the departments. These items shall be reflected in the definitive plan to be filed with the Planning board.

Recommendation

As Planning Director, I make this conditional favorable recommendation based on an assumption that all items in the letters from the City Departments along with all requirements for special permits would be made part of the special permit for the project.

This project with the incorporation of the recommended conditions is generally in conformity with the City's master plan as well as providing sufficiently for traffic, public safety and other utility considerations. The project as proposed appears to conform to all other special permit requirements. On the basis of adopting the proposed conditions/stipulations, I recommend that the council act favorably on this project.



Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

REQUEST FOR COMMENT

TO: BOARD OF HEALTH CHAIRMAN & MEMBERS
BUILDING INSPECTOR - Richard Osborne
CITY ENGINEER - John Pettis
CONSERVATION COMMISSION CHAIRMAN & MEMBERS
HIGHWAY SUPERINTENDENT - Michael Stankovich
PLANNING DIRECTOR - William Pillsbury
WASTEWATER/WATER ENGINEER - Robert Ward
FIRE DEPARTMENT - Interim Chief Parow
POLICE DEPARTMENT- Alan DeNaro
SCHOOL SUPERINTENDENT - James Scully

FROM: **CITY CLERK: Linda L Koutoulas**
DATE: **June 26 2015**

RE: **Application**-Special Permit to redevelop property located in the *Waterfront Zoning District*; a proposed 59 unit multi-family building

Project Reference - Attorney Joseph P Sullivan, representing *Water Street/Waterfront LLC*; Frank Franzone

Street Location -85 Water st; in the *Waterfront Zoning District*; Assessors Map 200, Block 4, Lot 3

***Please send reports to the City Clerk, Room 118
As Soon As Possible**

**The public hearing of the City Council is
scheduled for TUESDAY, June 30 2015**

New MAPS



RECEIVED

2015 JUN 26 AM 10 27

June 26, 2015

Engineering Alliance, Inc.
Civil Engineering & Land Planning Consultants
194 Central Street 1950 Lafayette Road
Saugus, MA 01906 Portsmouth, N.H. 03801
Tel: (781) 231-1349 Tel: (603) 610-7100
Fax: (781) 417-0020 Fax: (603) 610-7101

Haverhill City Clerk
City Hall Room 118
4 Summer Street
Haverhill, MA 01830

CITY CLERKS OFFICE
HAVERHILL, MA

EAI Project#: 12-41401
Proposed Multi Family Development
85 Water Street
Haverhill, MA

Delivered By:

Form with checkboxes for Mail, UPS Ground, Overnight, Courier, Pick-up, Hand delivery, Materials, Originals, Prints, Letter, Report, Other.

Table with columns: Copies, Drawing Number, Date, Description. Row 1: 20, C-C-5, 06-25-15, 11x17 Architectural Drawings and Site Plans.

Form with checkboxes for For your use, For review & comment, As requested by, Approved as submitted, For approval, Approved as noted, Other, Revise & resubmit.

REMARKS
Enclosed please find revised drawings for the June 30, 2015 City Council meeting. The drawings have been updated per a meeting with the Haverhill Planning Department on June 25, 2015.
Should you have any questions or require additional information, please feel free to contact me.

Copy to: William Pillsbury - 1 half size set and 1 full size set
Frank Franzone - Applicant
EAI File #: 12-41401

Richard A. Salvo, P.E.
Principal



JAMES J. FIORENTINI
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

June 26, 2015

City Council President John A. Michitson and
Members of the Haverhill City Council

RE: 85 Water Street Proposed Project

Mr. President and Members of the City Council:

12 years ago, in 2003, when I was a member of this Council, Mr. Franzone presented a plan to the city Council to redevelop his property on Water Street the same property which is the subject of a proposed development today.

I cast one of only two votes against that proposed development. I indicated at that time, that I could not support two large high-rise developments along the Merrimack River which would block forever our view of the river.

In the 12 years that have gone on since then, I have steadfastly opposed the proposed developments of this project. The City is currently defending a lawsuit brought as a result of the Board of Appeals refusing to issue a variance for an earlier version of this project. That lawsuit will be settled as a result of this new proposed development.

Tuesday night, I will be before the Council to support the revised and amended plans for this project. These new plans provide for one building, not two. They provide an expanded Riverfront Park, with parking, so that the public can forever enjoy our most precious asset, our Merrimack River. These new plans denote that the developer will make a contribution for a new set of City docs to be placed at the site to enhance that park. Today, instead of a private development that forever blocks our view of the river, we have an exciting public-private partnership to provide for an exciting waterfront park in the gateway to our city.

None of this would have been possible without the waterfront rezoning ordinance which my administration proposed and which the Council passed last year. That rezoning ordinance gave density bonuses to developers if they provided the City with permanent waterfront access in the form of either a park or a walkway.

This exciting new waterfront park and the docs that go with it would also not have happened without the peer review that was part of the new waterfront zoning ordinance. The Council will recall that last year or earlier this year, you allocated some money at my request and authorized me to hire outside planners and designers to review this project. We hired a local architect named Matt Juros and then a planner named David Cecil from the Cecil Group. Mr. Cecil will be before the Council Tuesday night. Together, they did an outstanding job of working out this public-private partnership with the developer.

Tuesday night, we will show you architectural sketches of the original proposed projects and an architectural sketch of what this new project will look like. I think you will be happy, as I am, with the dramatic change made by the Waterfront Zoning Act.

The Waterfront Zoning Act will have a dramatic and profound influence over our City for decades to come. This is the first, but I promise you it will not be the last, of new and exciting projects for our City.

I look forward to speaking with you Tuesday night.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'James J. Fiorentini', with a long horizontal flourish extending to the right.

James J. Fiorentini, Mayor

city council

From: Robert Ward <rward@haverhillwater.com>
Sent: Friday, June 26, 2015 1:02 PM
To: Linda Koutoulas
Cc: City Council; Debbie Fallon; Paul Jessel; Glenn Smith
Subject: 85 Water Street - Special Permit - Request for Comments

Linda,

The Applicant submitted revised plans dated June 25, 2015 which Water and Wastewater received today. Glenn Smith and Paul Jessel are not available this afternoon to review the revised plans. They should be able to review them Monday morning so we can send comments Monday afternoon.

If you have any questions please call me or email.

Thank you,
Bob

Robert E. Ward
Deputy DPW Director

City of Haverhill | 40 South Porter Street | Haverhill, MA 01835
Tel. (978) 374-2382 | Fax (978) 521-4083
Email: rward@haverhillwater.com

city council

From: Richard Osborne <rosborne@cityofhaverhill.com>
Sent: Friday, June 26, 2015 1:40 PM
To: City Council
Cc: William Pillsbury
Subject: 85 water st.

City Council president John MITCHISION and City Council;

on
June 26 2015, I received a revised preliminary purposed plan for the multi-family project at 85 Winter St. I have questions that will be forwarded to the PLANNING DIRECTOR for his comment on the density regulation , I need his decision prior to my comments . thank you RICHARD OSBORNE BUILDING INSPECTOR

RKACO, LLC
1501 Main Street
Unit #47
Tewksbury, MA 01876

June 16 2015
Hearing

56
April 13, 2015

Mr. John A. Michitson, City Council President
City of Haverhill
4 Summer Street
City Hall Room 204
Haverhill, MA 01830

RE: Special Permit
2 Cross Road, Haverhill, Mass
Assessor's Map 732, Block 776, Lot 2
Petitioner: RKACO, LLC
1501 Main Street, Unit #47
Tewksbury, MA 01876

Mr. Michitson and Members of the City Council,

The petitioner proposes to construct three (3) buildings totaling thirteen (13) units that will be sold as condominiums on 1.4 acre previously developed site in the Ward Hill section of Haverhill. The site currently is used as a combined residential and commercial automotive repair and storage yard with access off of both Cross Street and Bradstreet Avenue. The proposed development would improve the aesthetics of the neighborhood by cleaning and removing broken-down cars and trucks stored on the lot, and restoring natural vegetation to the site.

Please find attached to this petition the following:

- 30 Sets of Site Plans
- 30 Sets of Project Specification Sheet
- Legal Description of Land
- \$250 Fee

We waive the 65 day hearing requirement.

If you have any questions concerning the attachments, or require anything further, please feel free to contact me at your convenience.

978-851-3048

Sincerely,

RKACO, LLC



Robert Ahern

IN CITY COUNCIL: April 21 2015
REFER TO PLANNING BOARD AND
VOTED: that COUNCIL HEARING BE HELD JUNE 16 2015
Attest:

City Clerk

IN CITY COUNCIL; June 16 2015
POSTPONED TO JUNE 30 2015
Attest:

City Clerk



andover
consultants
inc.

*new letter
& map
June 2015*

1 East River Place
Methuen, Massachusetts 01844
Tel. (978) 687-3828
Fax (978) 686-5100
www.andoverconsultants.com

June 11, 2015

Mr. John A. Michitson, City Council President
City of Haverhill
4 Summer Street
City Hall Room 204
Haverhill, MA 01830

RE: Special Permit
2 Cross Road, Haverhill, Mass
Assessor's Map 732, Block 776, Lot 2
Petitioner: **RKACO, LLC**
1501 Main Street, Unit #47
Tewksbury, MA 01876

Mr. Michitson and Members of the City Council,

On behalf of the applicant, RKACO LLC, for the above reference project, please find included with this cover letter fifteen 11x17 copies of the revised Site Plans dated June 11, 2015. The major revisions made in this submission are based on comments received from various City Departments and Staff and are summarized below.

- Ingress and egress for residents will be limited to Cross Road (emergency fire access will remain to Bradstreet Avenue).
- At the request of the City Engineer, the exit onto Cross Road was altered to improve the safety of the Cross Road/Boston Road intersection.
- The number of units was reduced from thirteen to twelve.
- The three buildings are now connected via one driveway.
- Additional parking, including guest parking, was added bringing total parking spaces to twenty-nine.
- At the request of the Conservation Commission, a rain garden was added to the site design for treatment of stormwater and to increase site aesthesis.
- Improvements were made to the water supply system at the request of the Water Department, including adding a fire hydrant and looping the system.

If you have any questions concerning the attachments, or require anything further, please feel free to contact me at your convenience.

Sincerely,

ANDOVER CONSULTANTS, INC.

Dennis A. Griecci

Dennis A. Griecci, P.E.
Senior Project Engineer

cc
RKACO, LLC c/o Robert Ahern



Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

June 9, 2015

TO: City Council President John J. Michitson and members of the Haverhill City Council

FROM: William Pillsbury, Jr. Economic Development and Planning Director

SUBJECT: Special permit for Cross Road- 13 units (revised to 12 Units)

At its meeting of May 13, 2015 the Haverhill Planning Board voted a conditional recommendation to the City Council for the proposed special permit. The minutes of the public hearing are attached for your review.

The role of the Board was to conduct a public hearing to make a recommendation to the city council relative to the special permit to locate a project proposed to be 13 units of multifamily housing on Cross Road. The site of the proposed units has long been an auto repair shop and is significantly disinvested and a blighting influence on the neighborhood.

The proposed project represents a significant investment in an area of the city. The opportunity to see this lot cleaned up and utilized will serve to bring additional stability to the area by improving conditions and property values.

Several significant issues were raised at the Planning board hearing and the board voted that these issues should be resolved and/of addressed prior to this hearing by the city council. Reports were received from city departments are in your packages for your review. Any requirements of the city departments should be contained in the approval as conditions to the special permit.

The issues of concern were the density and the roadway access. The number of units for the site at 13 was considered to be too many units. The board asked the developer to consider a reduction in the total number of units on the site. The developer has reviewed his plans and reduced the number of units to 12.

Another issue was access into the site which was proposed to be primarily off of Bradstreet Avenue. There were a variety of impacts discussed by the board and the abutters at the hearing and it was recommended that the applicant revise the access to remove the Bradstreet Avenue concerns. The developer has met with the city departments and as a result has reduced the Bradstreet access to only an emergency access and shifted the primary access to Cross Road.

The applicant should incorporate all of these changes if approved by the city council into the formal definitive plan which must be filed with the planning board.

Specifically, pursuant to zoning ordinance Ch. 255-76 (as applicable) the following findings must be made by the City Council relative to the project:

the request meets all pertinent conditions listed in article XI of the ordinance;
the request is desirable to the public convenience or welfare;

the request will not impair the integrity or character of the district or adjoining zones nor be detrimental to the health, morals or welfare and will be in conformity with the goals and policies of the master plan;

The requested use provides for the convenience and safety of vehicular and pedestrian movement within the site and in relation to adjacent streets;

The requested use provides for adequate methods of disposal for sewage refuse and other wastes and adequate methods for storm water and drainage;

The requested use provides for adequate off street loading and unloading of service vehicles;

The requested use preserves historical buildings and uses.

Proposed conditions and stipulations:

I request that the following recommended conditions be made part of the special permit approval:

Require the developer to comply with the requirements of the fire department relative to sprinklers and properly compliant materials between buildings.

Require the developer to comply with the requirements of the city engineer to install proper sidewalks and curbing along Cross Road.

Require that the developer comply with all of the additional requirements of the City's subdivision regulations for water and sewer and drainage improvements as contained within those regulations and further detailed in the attached letters from the departments.

These items shall be reflected in the definitive plan to be filed with the Planning board.

Recommendation

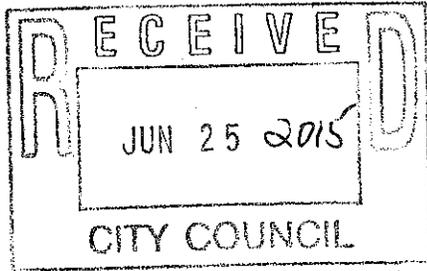
As Planning Director, I concur with the conditional recommendation based on an assumption that all items in the letters from the City Departments along with all requirements for special permits would be made part of the special permit for the project.

This project with the incorporation of the recommended conditions is generally in conformity with the City's master plan as well as providing sufficiently for traffic, public safety and other utility considerations. The project as proposed appears to conform to all other special permit requirements. On the basis of adopting the proposed conditions/stipulations, I recommend that the council act favorably on this project.



Haverhill

Board of Health
Inspection Services
Building/Zoning
Phone: 978-374-2325
978-374-2341
978-374-2338
978-374-2430
Fax: 978-374-2337
bdufresne@cityofhaverhill.com



June 23, 2015

TO: City Council Members

From: Richard Osborne, Building Inspector

RE: 2 Cross Road, Special Permit for Multi-Family

Dear Council President Michitson and Councilors:

RKACO, LLC's revised proposal for twelve residential dwelling units complies with the Dimensional and Density Regulations of Chapter 255 Haverhill Zoning By-Laws for the Commercial General Zone for Multi-Family Use, also with the requirements of the parking regulations.

The applicant addressed by concerns with regards to the Parking and Loading Standards (H) and redesigned the entrance of Cross Road to meet the 50' minimum distance from the intersection.

Please contact me if I can be of further assistance.

Sincerely

Richard Osborne
Building Inspector

RO/ds

city council

From: Rob Moore
Sent: Friday, June 26, 2015 11:24 AM
To: City Council
Cc: Bill Macek (wjm227@gmail.com); Bill Ryan (roundpond@comcast.net); Bob Scatamacchia (ScatamacchiaFH@aol.com); Colin LePage; John Michitson (michitson@mitre.org); Mary Ellen Daly O'Brien (medobrn@aol.com); Melinda Barrett; Mike McGonagle (mike@mcsitemps.com); Tom Sullivan (tsullivan@cityofhaverhill.com)
Subject: RE: Special Permit App - 2 Cross Road

Good Morning Barbara,

The Commission discussed this project with the design engineer and our stormwater peer reviewer last evening. The hearing was continued to the July 16th meeting. The designer submitted new materials mid-week that require this additional time for review. Perhaps discussed most were the following:

- The Commission and the peer reviewer requested additional efforts to be put into applying low-impact development design elements. The new revisions target this concern.
- The wetland on the property drains to a culvert on and under 1181 Boston Road. The condition of this culvert and the need for a drainage easement must be investigated.
- The drainage system proposed along the Cross Road edge of the property is designed to overflow into the roadway. The designer was asked to investigate options for connecting this overflow directly into the Boston Road drainage system.
- The Commission continues to await information addressing potential contamination on this site. It is our understanding that an assessment of the site is at least ongoing. The Commission will be looking for the applicant's Licensed Site Professional to comment on the project design.

Rob

From: City Council
Sent: Thursday, June 25, 2015 1:28 PM
To: Rob Moore
Cc: City Council; Bill Macek (wjm227@gmail.com); Bill Ryan (roundpond@comcast.net); Bob Scatamacchia (ScatamacchiaFH@aol.com); Colin LePage; John Michitson (michitson@mitre.org); Mary Ellen Daly O'Brien (medobrn@aol.com); Melinda Barrett; Mike McGonagle (mike@mcsitemps.com); Tom Sullivan (tsullivan@cityofhaverhill.com)
Subject: RE: Special Permit App - 2 Cross Road

Wonderful, thanks for your quick response.
barbara

From: Rob Moore
Sent: Thursday, June 25, 2015 1:03 PM
To: City Council
Subject: RE: Special Permit App - 2 Cross Road

The Commission is scheduled to discuss this project this evening with the applicant and peer reviewer.

From: City Council
Sent: Thursday, June 25, 2015 9:22 AM
To: Rob Moore
Subject: FW: Special Permit App - 2 Cross Road

Did the Commission review this subsequent to peer review?

Thank you,
barbara

From: Colin LePage [<mailto:colinlepage@gmail.com>]

Sent: Wednesday, June 17, 2015 11:03 AM

To: Rob Moore

Cc: Barbara Arthur (citycncl@cityofhaverhill.com); Bill Macek (wjm227@gmail.com); Bill Ryan (roundpond@comcast.net); Bob Scatamacchia (ScatamacchiaFH@aol.com); John Michitson (michitson@mitre.org); Mary Ellen Daly O'Brien (medobrn@aol.com); Melinda Barrett; Mike McGonagle (mike@mcsitemps.com); Tom Sullivan (tsullivan@cityofhaverhill.com); Linda Koutoulas

Subject: Re: Special Permit App - 2 Cross Road

Rob,
Just FYI - The Council voted last night to postpone the Special Permit hearing for two weeks. Will the Conservation Commission be meeting to review the Peer Reviewers comments and make further comment(s)/condition(s) recommendations prior to the hearing on June 30th. Please advise, thank you.
Regards,

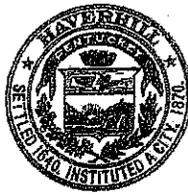
Colin LePage
Haverhill City Councillor
clepage@cityofhaverhill.com
978-618-6460

On Wed, Jun 17, 2015 at 10:32 AM, Rob Moore <RMoore@cityofhaverhill.com> wrote:

Good Morning Councilors,

The Conservation Commission is currently reviewing the subject project. As part of its review, the Commission required a peer review of the applicant's stormwater management system design. Our peer reviewer's comments are attached for your use in considering this project.

Rob



CITY OF HAVERHILL
MASSACHUSETTS 01830

CITY HALL, ROOM 201
FOUR SUMMER STREET
HAVERHILL, MASSACHUSETTS 01830
TELEPHONE (978) 374-2330
FAX (978) 374-2315

PLANNING BOARD

June 2, 2015

John A. Michitson, President
& City Councilors
City of Haverhill

RE: Two Cross Road Special Permit—The petitioner, RKACO, LLC requests a favorable recommendation to the city council to construct 3 buildings totaling 13 units to be sold as condominiums in the CG Zone; Assessors Map 732, Block 776, Lot 2 (5/13/15 Planning Board Meeting)

Attorney Michael Migliori came forward to represent the applicant RKACO, LLC for the Two Cross Road Special Permit. As you know the city council has jurisdiction over the special permit process. He noted that the Aherns were present before you looking for a favorable recommendation to the city council. If the special permit is approved they would be back before you to go through the definitive plan process. They hoped everyone was familiar with this site or had an opportunity to drive by the site to see what it looked like. This site is a dirty, messy complicated site with a gas line easement nearby that is over part of the parcel. It was a very oddly shaped parcel but would like to think that the good news was that was all of that could be overcome with the project that the Aherns were putting forward tonight. As part of the team Mr. Ahern from RKACO was present tonight and he and his brother Rob have built many homes in Haverhill over a 30 year period. Also here as part of the team from Andover Consultants, is Dennis Griecchi, our onsite engineer who will soon come forward to speak about this project and go through the engineering items.

Attorney Migliori noted that this project entails 13 units in 3 buildings and two containing 5 residential units each and the third building contains 3 residential units. The site is zoned for the commercial general zone that allows for a number of permitted commercial uses which... he has to think that it is far less desirable than the plans that were before you tonight for residential housing but would certainly leave that up to you. So at this point the attorney turned the hearing over to their engineer so that he could walk everyone through some of the details and then he would come back and summarize and then we can respond to any questions or concerns.

Dennis Gretchen an engineer with Andover Consultants came forward to speak. It was noted that it was a 1.4 acre site and was currently a motor repair garage and storage

**Two Cross Road Special Permit
5/13/15 Planning Board Meeting**

facility. We are proposing to do 13 residential units in three buildings. Currently the site has access off of Cross Road and also has access and frontage on Bradstreet Avenue. The site was generally broken up into two separate (inaudible) ten units will be going on Bradstreet and the 3 units to be using the existing access off of Cross Road. There are wetlands on the site and they have filed with conservation in April and we are on their agenda tomorrow night (5/14/15).

The storm water will be handled at two separate systems one will be an underground system that will control peak rates and volumes and discharges into the wetland and from here to the Cross Road side it is a smaller surface pond with rates and flows to that discharge point. The utilities were divided. There is a sewer manhole on site to be connected to and water will be connected to Cross Road. The only utilities that will be coming off of Bradstreet Avenue is an existing gas line that serves an existing garage right now. It was mentioned that they did meet on site 2 weeks ago with Engineering, John Pettis, to discuss his thoughts on the project and hoped to get back to him soon. It was noted that they had discussions with Engineering as well regarding Cross Road and they got back to him and noted that they had some issues with that at this time. It was noted that as far as any relief from zoning they were requested that all the buildings meet the required setbacks. Parking is over what is required with 26 spaces and the requirement is 20 for this 13 unit use.

He noted that was generally the engineering that was kind of summarized and asked if there were any questions that he would be more than happy to answer them.

Attorney Michael Migliori thanked Mr. Griecci and referred to the city department reports. He noted for the departments that did respond all have no objections. He did note that they did have an objection to the request of the Haverhill Fire Department response...

Director William Pillsbury, Jr. interrupted the attorney to check what he had just said. He noted that there were a serious number of comments submitted by the departments...

Attorney Migliori noted that there are comments...

Director Pillsbury was checking to see if he had said that he had no problem working with those problems.

Attorney Migliori answered no... that we had no objections working with those comments.

Director Pillsbury did want to mention that he did have conversation with the city engineer but did not actually have his document filed but did want to say that we will want to incorporate all of the comments including the city engineer too. He knew that we did not physically have it but wanted it to be clear that we have it between now and the city council hearing.

**Two Cross Road Special Permit
5/13/15 Planning Board Meeting**

Attorney Migliori noted that he wanted to comment on that because he thought that one of the issues was... and noted that we don't have Mr. Pettis' comments but there were other issues that also impact Mr. Pettis' comments and may be that Conservation was looking for us to implement low impact development design techniques which obviously impacts some of the things that Mr. Pettis has reviewed so and they did need to flush those out those items to see if that impacted...

Director Pillsbury answered exactly and we did need to check with the Fire Department to see if those impact them as well. There were a number of things that move the departments and the concerns that the departments have and we can talk about that. He apologized for interrupting and noted that he could continue.

Attorney Migliori answered no that was fine and noted that he was glad that he did... like departments like Board of Health are far more simple and straight forward but then there is Water/Wastewater as well. We do have a little more work to do. In general that is if the conservation commission doesn't have any objections and we need to deal with their low impact design with Engineering and the Fire Department and noted that hopefully they would all get on the same page hopefully which he thought that they could. All and all the attorney felt that this was a good project and would certainly be a vast improvement over what exists there now.

Director Pillsbury wanted the attorney to give them a quick synopsis of the types of units that they were proposing. He didn't think that was mentioned. It was noted that was a criteria for this type of request. It was noted as a special permit request that is a special permit criteria.

Attorney Michael Migliori noted that the two buildings have 5 units each and the third building has 3 units each. He asked Mr. Ahern to come up and walk everyone through this. He had been through similar projects utilizing this design elsewhere and was very familiar with this. So he was going to turn this over to Rob Ahern.

Rob Ahern, RKACO, LLC, has offices in Tewksbury but has done a lot of projects in the City of Haverhill over the years. Pretty much standard townhouses that you see built in various parts of the city with garages under coming in this way here (pointing to a display board) then walk upstairs to a living room, dining area, Kitchen and then upstairs to a just two bedrooms. It was very standard as to what you see built around the city...

Director William Pillsbury, Jr., wanted to know how much per unit.

Mr. Ahern thought around \$1400.00 as he remembered.

Director Pillsbury thanked Mr. Ahern for his comments.

**Two Cross Road Special Permit
5/13/15 Planning Board Meeting**

Mr. Ahern asked if there were any other questions. He did note that he had the floor plans if anyone wanted to see the floor plans.

Attorney Michael Migliori came forward to say Thank you. He also noted that there were some neighbors present and thought that they might want to speak.

Acting Chairman Bob Driscoll asked if there was anyone that wanted to speak in opposition to the petition.

Robert Thompson, 29 Brad Street Avenue, came forward to speak. It was noted that the proposed project was proposed to be built right across the street from his house. He had some concerns. The number one concern was that Bradstreet Ave was a very quiet little street if anyone was familiar with it. He noted that there were just 3 houses on it right now. He felt that the impact on the neighborhood was going to be huge with this development. He could see from the plans that the first building the one with 3 units in one building is going to egress out onto Cross Street. But noted that the other two units with 5 each are going to come out onto Bradstreet Ave and based on that there will be 20 cars parked out there. He asked the developer today if there was a contingency plan when they have friends visiting. It was noted that even with these units and when the people move in understood with that property there have adequate parking. But noted that down the road when these families have a chance to expand and children are born where would they park their cars. He knew from when he lived at Farrwood Green they had 2 spaces for each unit but also had visitor's parking. He noted that he did not see nor did he hear anything about parking spaces for visitors. And when he brought that up to the developer he was told that they were working on that but did not see any plans that showed those spaces. If wanted the board to drive down that street because based on these plans down the road... because he planned on retiring down there and noted that he bought his house 10 years ago, wanted to know where all those cars are going to go.

The other concern that he had too was about that gas line that everyone must have seen. It was noted that gas line came down from Canada 2 years ago. It came all the way from Canada but when it got to this area it seemed to take a little jog right around the area of Bradstreet Ave. He noted that it was a 30" high pressured gas line and if you go onto the internet and Google searches the major reason those lines ever have explosions is from contractor error. He noted that if something like that happens it would vaporize almost the whole 6000 sq. ft. circle. It was noted that this was a huge gas line (inaudible)... and I hated the fact that it would come right down his street but now we are going to have all this construction and was concerned that they would have this big absorbing pad, he knew that they said storm drains for all the water by the time they alter wetlands and wanted to know if there was any guarantee here that once this project is done and everything is all sold wanted to know what guarantee he had now and his furnace floods... wanted to know about super floods and how he already has water in his yard. If anyone wanted him to take pictures he could show that he has flooding every year in his yard. These were his 3 major concerns that it was just that

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the quality of the neighborhood is going to completely change by altering this small piece of property by the amount allowed by law. He asked people how they would feel if someone took a single family lot in your neighborhood and wanted to put in a 13 unit condo development because they were legally allowed on a one acre lot. He also mentioned the owner of Flowers by Steve and that he lived at 14 Cross Road for the record. He had dropped some info off at his door today because he had a family emergency so he asked him to read his comments to the board members. He basically said he felt there were too many units for this small lot and that he opposed. He also thought that the amount of traffic on Bradstreet Ave would cause a serious situation. He was not able to attend due to a family illness but would like for his opinion to be heard. Sincerely Steven. One last thing for the record... Mr. Thompson noted that he had been doing construction for 20 years and every one of us here understood that we do not allow construction where we normally have a place to live. He felt that they were really pushing the limit with this property and you would see that once you go down his street. But felt that even if it were scaled down enough that the egress went out to Cross Road and not on this little tiny Bradstreet Ave, and maybe somehow it could be redesigned to have one less unit and everything going out that way and not coming down a dead-end street. Because even today, to say in closing, they came down to speak with his neighbor, Kathy, and Mr. Thompson wondered who this guy was parking in my driveway... So did that mean people would be parking in front of his house and in his driveway? It was noted that because it is a very little street and there were a lot of cars and he wanted to know where everyone would park that included their families and when families expand and people visiting on the holidays and wondered where they would park. He noted those were his opinions and appreciated the time and thanked the board.

Kathleen (inaudible) 31 Bradstreet Ave came forward to speak. She noted that lives right next door to Rob. She informed the board members that she had the same concerns. She had flooding concerns also. Presently that area floods now, her driveway, her backyard, the dirt road and noted that the pavement ended right at her driveway and then the dirt road floods out and noted that she has that concern also. The size of it was also a big concern. She noted that it would be nerve racking with that gas pipeline and pointed out that it was right there. It was a very upsetting situation and she also mentioned the parking. She wanted to know where people would go and excess parking. It is a dirt road and goes down towards the nursery and noted that she shared the same concerns. She said thank you and returned back to her seat.

Steven Rogers, 161 Neck Road of Ward Hill came forward to speak. He had a few concerns and understood the concerns of the people that lived on Bradstreet Ave but wanted to note his concerns. They plow the snow in that section of the city for the city and noted as Bradstreet was now they have to back out of Bradstreet Ave because the road is only about a car width wide road and where will they put that snow or how they would be able to turn around. Plus where would they put all that snow for 26 parking spaces. It was noted that you cannot push the snow into the conservation area and did

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not know where they would put the snow for these 26 parking spaces that they were looking to put in there. He was sure that most of you were aware that strange intersection that takes place on Rt. 125 by Boston and Cross Road by the Irving Car Wash and noted that it was a very, very, dangerous intersection and with a lot more cars from there, there would be a lot more accidents and felt that they should be required to put a traffic light at that intersection. It was noted that Bradstreet Ave continued onto a dirt road that drives right through the middle of his nursery. His car would be able to drive out of this development and then drive down this dirt road right through the middle of his nursery with his customers at his nursery? How would he deal with security if it is opened up to a thorough fair with the people that leave because they do not want to deal with that dangerous intersection at Cross Road and Rt. 125? He was not sure how these issues would be handled when it comes to this project and could not see how they could be handled. He thanked board and returned to his seat.

Ray Cane of 5 Bradstreet Ave came forward to speak. He was located right at the corner that was adjacent to Cross Road right at the corner by Flowers by Steve. He noted that there were accidents there all the time. He wanted to speak about that intersection that was brought up by Steven. There were cars that travel at great speed that go right by the post office. He noted that there were accidents out there all the time. He noted that over by the Irving Station that intersection on Rt. 125 at Boston Road/Cross Road there were teenagers that have gotten hit and killed out there. There are accidents every year out there and there was just one about a week or a week and a half ago and this will add an additional problems. He felt this was too big of a project and did not want the traffic going by his house. It has been a quiet street. He has been there about 44 years and never had a problem of what was there before. He would not have a problem with they putting an access out at the end of Cross Road was an option but definitely did not want the additional traffic up and down his street because he had enough that go by on Cross Road.

Acting Chairman Driscoll asked if there was anyone else that wanted to speak.

Richard Rogers, 133 Neck Road came forward to speak. It was noted that he has property that abuts Bradstreet Avenue. He wanted to say that there were far too many houses for that area for this project. It was noted that a lot of points have already been covered. Mr. Rogers returned to his seat.

Acting Chairman Driscoll asked Attorney Migliori if he wanted to address the concerns of the people that just spoke.

Attorney Michael Migliori came forward to speak. He was going to have Rob Ahern come back and talk a little bit as well as Dennis on some of the issues.

Director William Pillsbury, Jr. wanted to speak at this point. He wanted to know if there was an analysis that was done by your team as you looked at this project and from an

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engineering prospective as to traffic prospective about the idea of using Cross Road as opposed to using Brad Street Avenue. He wanted to know if that was looked at and if it was not would that be something that you would be opened to looking at as to comments. He was going to ask you a couple of questions.

He wanted to address the question that was brought up about guest parking. He wanted to know if there was going to be additional parking on the side or was that going to effect the building footprint or was that something that was under consideration and if that was being looked at and where were you going to put that. He also wanted to know from an engineering prospective if we could hear about the requirements to handle drainage so there would not be these issues for potential flooding and what the requirements are and those were the three that he had for now.

Someone from the audience also wanted to know about the size of the project and if there were any willingness to decrease the size of the project.

Attorney Migliori answered okay... he would try to address all of those comments from the abutters. Regarding parking the requirement requires 20 spaces and there are 26 shown on the plan. They were roughly at 30% more than the required number of spaces.

Regarding drainage as we all know because of today's standards we cannot send anything offsite and will have Dennis expand on that from an engineer's prospective.

Regarding Cross Road he will have Rob come up and speak to address the concerns regarding that. He knew that there were conversations about that for the two ways in and out versus one.

And with respect to the size of the project he would also like to have Rob to address that so maybe we will start with Dennis on drainage and just to confirm again about the parking the 20 spaces that are required are there plus six additional.

(A person came forward to speak but no name was given... believe it to be Dennis Griecci the engineer from Andover Consultants)

So to address the issues of flooding... the storage analysis showed them both the wetland and the cross road side of the site. The speed of which the water leaves the site is going to all reduce to a 10 or 25 or 100 year storm which is the standard for remodeling an analysis. And also the volumes or the amounts of water would also be reduced in both the wetland and to Cross Road. And that is done by underground chambers that will store the water and will meter it out through different size orifices with different size storms. That report has to be submitted to conservation and believed that it would go through peer review to just confirm our analysis that was just completed.

Director Pillsbury wanted him to respond specifically to where the gentleman's property is and the elevations and things like that and how you will be handling that in that location.

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Mr. Griecci asked that person to point out where your...

The abutter noted... where your driveway is going to come out basically that is my driveway right next to it. You will see when you get onto Bradstreet Ave that from Bradstreet Ave it slopes down about 3 and a half to four feet to my yard but my basement floor is basically my yard... (Inaudible) ...so I have a giant puddle in my yard...

Director Pillsbury asked the abutter if he would speak into the microphone because we are taping and this is for the record and we want everyone to be able to hear you.

The abutter answered certainly... He was right here across from their driveway. You would see in my yard from Bradstreet Ave that it goes down about 3 feet or so and my backyard is raised up like that and once his yard has this giant puddle my basement is flooded and when the puddle goes away my basement stops flooding. Basically my yard when you stand in it can see that this property is a lot higher. He said thank you and returned to his seat.

Mr. Griecci noted that we did not do a survey of that topography which is partly on your site but we note the crown of Bradstreet Avenue is 78.5% so that is the highpoint of that road and water pitches to your side and to our side of the site. All storm water will be to... like I said the infiltration units to the chambers and then there is an outlet structure here that will discharge into this wetland. There is a pipe here a 10 inch pipe that picks up this and receives this water and sends it to Boston Road. So none of the analogies showed that it will go across Bradstreet Avenue to your property. He also noted it was the same thing on Cross Road where the water is going in this direction at the Boston Road intersection. In the event that these two catch basins were to clog the worst scenario would be that this water would find its way over here and here before it hit onto this road and going over onto your property.

(Someone, a female abutter, asked a question and did not give her name.) She noted: So what you are saying was that the water will go into the wetlands but that whole area puddles and gets wet and flooded.

Mr. Griecci asked if the wetlands flood currently.

The female abutter answered yes... right across the street into the opposite side of Bradstreet Ave.

Mr. Griecci noted that as part of the analysis that they did that they could not increase the rate or the volume of water to the wetland and in another task as part of the storm water monitoring was that they could not starve that wetland so it is a wetland today so we need to maintain that wetland and preserve it. We can't completely eliminate the flow into the wetland unfortunately but what we were supposed to do according to the

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standards was that they could not increase the rate, and we are not supposed to increase the volume which is what have done here.

Female abutter... so what you are saying was that it won't increase the volume... (Inaudible).

Mr. Griecci answered correct. So we have a volume analysis that was done to show the rates that the 2 yr., 10 yr., 25 year and 100 yr. storm are going to be lower than what was there currently.

Director Pillsbury for the record wanted to know for all the individuals present to explain how that protection is put into place. He knew the answer but wanted him to explain what the conservation commission does and what is your requirement regarding the conservation commission relative to the order of conditions and administrating that order.

Mr. Griecci noted that they have work that is done in the 100 (inaudible) to the filing. So we filed with conservation in April we presented it to the commission in April. We submitted the plans along with the storm water report and also a Notice of Intent for the work that they were proposing to do. He noted that will at some point go through peer review and if it is approved they will issue an order of conditions that they will have to comply with.

Director Pillsbury noted for the record that peer review was basically that the city, at their own expense, hires their own independent engineering analysis for this very same question and it is explained and they present their information and then our independent person working for the city would make their final recommendation and evaluation in a report to give back to the city.

The abutter thanked the director for his explanation.

One of the abutters that was sitting in the audience came forward to speak. The acting chairman allowed him to speak but asked him to make it quick since that time has passed.

An abutter came forward to ask about the parking overflow which he noted was huge for them. He thought that they were going to have with the 26 parking spots for the 20 units. He noted that there were 13 units going in and they have 2 parking spaces per unit. So he did not know where the 6 overflow parking spaces came from.

Director Pillsbury thought what he was talking about was the zoning standards and noted that it was not 2 but 1.5.

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The abutter noted right but they were concerned because these people would end up parking in their driveways and in our backyards.

Attorney Migliori was going to ask Mr. Rob Ahern to come up to the podium because the other two issues... that being one, probably having only one exit on Cross Road... He wanted Rob to come over to the podium. He did note that it would be something that we would be willing to discuss with the city departments but the departments right now were leaning on having two different entrances/exits but wanted to know if that was something that they could work out with the departments that makes sense but did not think they had any objection to it.

With regard to the size of the project that was a more difficult issue because it is a challenging site and asked Rob (Ahern) to come forward to talk a little bit about that.

Rob Ahern came forward to speak. He noted that they could certainly look at some thought to reduction and it might make a big difference to us if we are encouraged or it looks likely that we could come in only from Cross Street then maybe we have to think about that because maybe we have to lose "X" amount of units for the fact that a new driveway has to come in so it was really premature to have to say we can or we cannot. There is probably \$2000.00 worth of cleanup alone there with all of the machinery that was there with the wrecks and the outbuildings that were there. He noted that it was complicated and before they could say anything they would have to find out about the one entrance and whether the Fire Department would want that and the planning department might want only one entrance. It was uncertain at this time whether he could promise anything right now about that.

Director Pillsbury noted that we were in a bit of disadvantage here tonight regarding the planning board's perspective without the report from the city engineer on this was a bit troublesome in that sense. He did note to the people in the audience that this was not a decision that was being made tonight by this board. This is a matter where the planning board is being asked to make a recommendation and then this matter goes back before the city council since the city council has the special permit granting authority. He explained that there will be another hearing and it will be before the city council and all of these items will be able to be addressed at that time at the city council hearing. Then after that they would be able to file a definitive plan and come back before this planning board. But noted as far as our recommendation this evening noted to the chairman at the appropriate time Mr. Chairman noted that they be allowed to proceed with this hearing publicly to see if there were any other questions or concerns and then at that time the director would make some recommendations regarding this matter.

Acting Chairman Driscoll asked if there were any other comments from the public. Seeing none noted that he would turn it back to the planning director for his comments.

Director William Pillsbury, Jr., noted to the chairman that given the concerns about the access and the density as it relates to that access and some of the concerns that have

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been raised by the city departments and they're there. He knew the Fire Department had some concerns but then again you begin to make adjustments for conservation or you start to make adjustments for possible ingress and egress and maybe some additional parking then it really does effect the potential layout of the buildings and number of units so with that he thought because the planning board is under a very tight timeframe to review this and make a recommendation to the city council he did not believe that it was a type of thing... normally we would maybe make a recommendation to postpone this for a month, come back and work some of these items out but since it is already scheduled for a city council hearing he thought that he wanted to suggest to the board that they would consider a conditional recommendation tonight conditioned upon some substantial additional work being done with the city departments particularly with the city engineer on access, egress and lot layout as it relates to... and the Fire Department as it relates to the number of units. And to look at the density and to look at access way and noted apologies to the board that we do not have a report from the city engineer because he was not physically here and was not available to us this week for a couple of reasons so we are deficient without that information but at the same time we need to make a recommendation so that the process to the city council can proceed. He hoped the board understood what he was suggesting and noted that normally we would probably just table this and wait until we got more information but since we are not in a position for us to be able to do that since we are only a recommending body at this stage. So that would put the owners or the developer to work with the city departments between now and the day of the city council hearing and again to engage the city departments with these very important questions raised by the neighbors and the abutters relative to access, relative to things like snow removal and all the other things that have been raised, identify those and can passed those back to the departments and will also be forwarded to the city council in the form of the formal minutes so with that he would propose perhaps a conditional recommendation with what that statement means other than a commitment from this board to ask the developer to go back to the city departments and work to some detail to address these issues prior to the city council hearing and if they are not able to be worked out to that satisfaction that they would postpone with the city council and finish that work prior to the hearing that is scheduled.

He informed the board members and the people in the audience that we would see this again should the council passes it but that is a ways away so he thought that the best thing that they could do would be to ask the applicant to work with the city departments in the meantime before the council meeting.

Attorney Migliori thought that was a very reasonable approach and would work starting tomorrow with Mr. Pettis and felt that is the most reasonable approach to take and will work hard to address the concerns that have been raised tonight. We can respond to them because he knew that they would be raised again at the council meeting and hoped that they could be addressed to everyone's satisfaction.

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Member Kenneth Cram knew the intersection quite well. He uses it probably twice a day going to and from work. And he was a little concerned with the access point out in Cross Road right here at the intersection. It was a very wide open intersection and anyone trying to make a left or cross over noted that it was very difficult there. He was thinking that if there was going to be an access there off Cross Road that they almost flip flop the site and put the driveway on the other side of the building to get further away from the intersection if at all possible. But he would think that they would take a hard look at that because it was very tight there. He also was concerned with the width of Bradstreet Ave and noted that it was a narrow street and thinks with a 24' wide driveway coming out to a 12 foot roadway was kind of an oxy-moron.

Attorney Migliori would assume and what he thought we were planning on assuming that ingress or egress that one of them was on Bradstreet that there would be a significant amount of improvements to Bradstreet. It won't remain in the condition that it is in now. He agreed with him totally... it needed to be improved. So assuming that stays in the plan there would be improvements. Obviously if the entrance/egress is removed then it was a non-issue but he understood what you were saying exactly.

Member Cram mentioned the site distance and the driveway locations need to be checked because people do come... If people do come and if they see a gap on Rt. 125 the whip around that left turn and admitted that he had done that himself and he was a traffic engineer.

Attorney Migliori noted that he understood.

Acting Chairman Driscoll noted that they would need a motion with a recommendation based on the planning director's comments...

Member Karen Peugh noted that she did have to say that she had some concerns with the number of concerns/questions that the city departments had raised and your ability to be able to fulfill some of those before the city council meeting so she hoped that they would really work hard in working with those departments because there are already a number of conditions already.

Member Kenneth Cram had one more question and it was related to the room count. He heard the developer say 2 bedrooms with one and a half baths but yet the specification sheet at the back of our packet says 3 bedrooms with two and half baths and noted that he had not seen a floorplan so...

Mr. Rob Ahern from his seat said that he apologized for that. It was a two bedroom and a bath and a half. Mr. Ahern spoke from his seat (inaudible).

Member Cram thanked him for his response.

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Acting Chairman Driscoll asked if there were any other questions or comments from the board members. There were no other questions or comments made by the board members. The chairman asked for a motion.

After board consideration Member Karen Buckley made a motion to forward a favorable conditional recommendation to the city council based upon the owner/applicant resolving concerns of the city engineer and the number of questions and concerns of the various city departments prior to the city council meeting that will be held on June 16, 2015.

Member Karen J. Peugh seconded the motion with Members Karen J. Peugh, Bill Evans, Karen Buckley, Kenneth Cram, Jack Everette, Bob Driscoll and Paul B. Howard all voting in favor. Members April DerBoghossian and Krystine Hetel were absent.

Signed,



Bob Driscoll
Acting Chairman

Cc: Two Cross Road Special Permit File
Owner/Applicant
City Council
Andover Consultants Inc./Dennis Griecci
City Engineer John Pettis III
City Clerk's Office



Haverhill

Paul J. Jessel, Collection System Supervisor
Water/Wastewater Division
Phone: 978-374-2382 Fax: 978-521-4083
pjessel@haverhillwater.com

May 12, 2015

To: William Pillsbury
Planning Director/ Grants Coordinator

Subject: **2 Cross Road Special Permit**
ID #: 732-776-2

Water and Wastewater Divisions have reviewed the above subject matter and offer the following Comments:

Wastewater

1. Provide sewer profile to include slope

Water Division

See attached letter from Glen Smith, Water maintenance Supervisor

Water and Wastewater Divisions do not object with this Special Permit and reserves the right to provide additional comments once a site plan is submitted.

If you have any questions please do not hesitate to call me at (978) 374-2382.

Sincerely,

Paul J. Jessel
Collection System Supervisor

ID #: 732-776-2

WWTP File#: 150117-C

cc: Robert Ward, W/WWTP
John Pettis, III P.E.
Glen Smith, Water Distribution
John D'Aoust, Water Treatment
Dennis Griecci info@andoverconsultants.com



Haverhill

Glenn F. Smith, Water Maintenance Supervisor
Water/Wastewater Division
Phone: 978-374-2368 Fax: 978-374-2441
gsmith@haverhillwater.com

May 12, 2015

To: William Pillsbury, Planning Director
City Hall, Room 201
4 Summer Street
Haverhill MA 01830

Phone: (978) 374-2330
Fax : (978) 374-2315

Re: BRADSTREET CROSSING
Map 732, Block 776, Lot 2

FILE #: 150117-C

Dear Mr. Pillsbury:

This property is proposed for the development of Thirteen (13) residential units in three (3) buildings. If this lot is approved, the Water Department will require the owner of the property, to perform the following, at their own expense.

- 1) A water System Flow test must be performed to determine adequacy of the water system to provide service to this project and determine its impact on the water system
- 2) A Water Main Extension Permit application must be submitted with the appropriate fees.
- 3) The Water Main needs to be looped together with a fire hydrant at the West entrance to the property with gate valves to facilitate flushing of the entire main.
- 4) The Main shall be 8" Class 52- Cement lined, Ductile Iron with Class 350 Mechanical Joint fittings and MegaLug or equal Restraint glands. Tapping Sleeves must be stainless steel wrap-around.
- 5) The Water Main needs to be looped to the existing 8" Water Main in Bradstreet Avenue (This main extends to the front of #31 Bradstreet Avenue)
- 6) A water service application for EACH UNIT must be filed with the Haverhill Water Department to determine service size requirements
- 7) All fees for Application, Entrance and Impact will be payable at the time of filing for a Water Service Application
- 8) Schedule with the Haverhill Water Department for the installation of the NEW water service to be installed at the owners expense.
- 9) Water services shall be installed in accordance with the latest Water Department Regulations.
- 10) Water services must enter into a heated space.
- 11) Water services that are to be run under a concrete slab must be sleeved inside a 3" (or greater) electrical conduit with a sweep 90 bend up through the floor.

If there are any questions please call the Water Maintenance Office.

Sincerely

Glenn F. Smith
Water Maintenance Supervisor

Lori Woodsum

From: Deputy Chief William Lalberty <WLalberty@haverhillfire.com>
Sent: Thursday, May 14, 2015 5:15 PM
To: Lori Woodsum
Subject: Comments Attached
Attachments: Cross Rd Special Permit Revised.pdf; Woods Ave and Ordway Ave Frontage Waiver.pdf

Hi Lori,

Russ Ahern came in to my office with a new plan for Cross Road. Created access through the proposed project from Cross Rd onto Bradstreet Avenue. He said there was opposition to the project from the neighborhood so he is proposing to install an emergency gate for emergency apparatus at the Bradstreet Ave end that will be operated by a "siren gate." The siren from an emergency apparatus will unlock the gate and allow fire apparatus to enter or leave by Bradstreet Avenue.

Respectfully,

Deputy Fire Chief William Lalberty

Rec'd
6/14/15
Give to
Linda Koutoukas
on 6/15
for Council
Barbara WKS
aw

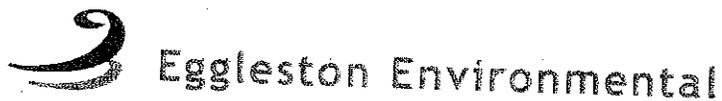
citycncl

From: Rob Moore <RMoore@cityofhaverhill.com>
Sent: Wednesday, June 17, 2015 10:33 AM
To: Barbara Arthur (citycncl@cityofhaverhill.com); Bill Macek (wjm227@gmail.com); Bill Ryan (roundpond@comcast.net); Bob Scatamacchia (ScatamacchiaFH@aol.com); Colin LePage; John Michitson (michitson@mitre.org); Mary Ellen Daly O'Brien (medobrn@aol.com); Melinda Barrett; Mike McGonagle (mike@mcsitemps.com); Tom Sullivan (tsullivan@cityofhaverhill.com)
Cc: Linda Koutoulas
Subject: Special Permit App - 2 Cross Road
Attachments: Haverhill 2 Cross Road review comments #1.pdf

Good Morning Councilors,

The Conservation Commission is currently reviewing the subject project. As part of its review, the Commission required a peer review of the applicant's stormwater management system design. Our peer reviewer's comments are attached for your use in considering this project.

Rob



June 16, 2015

Haverhill Conservation Department
City Hall, Room 201
4 Summer Street
Haverhill, MA 01830
Attn: Robert E. Moore, Jr., Environmental Health Technician

**RE: Stormwater Management Review
2 Cross Road NOI**

Dear Mr. Moore:

Per your request I have conducted a technical review of the NOI application packet for the proposed development project at 2 Cross Road, with respect to stormwater management. Included in the materials I received and reviewed were the following:

- Notice of Intent, 2 Cross Road, prepared for RKACO, LLC by Andover Consultants Inc. and dated April 9, 2015.
- Stormwater Report, 2 Cross Road, prepared for RKACO, LLC by Andover Consultants Inc., dated April 9, 2015, revised May 21, 2015.
- Site Plans (4 sheets), 2 Cross Road, prepared for RKACO, LLC by Andover Consultants Inc., dated April 10, 2015, revised through May 21, 2015.

I also conducted a site visit on June 3, 2015 to observe existing drainage patterns.

In accordance with your Scope of Work the focus of my review is on the overall stormwater management approach and design concepts used in the project and its compliance with Massachusetts Stormwater Management Standards and accepted engineering practice, particularly as these standards and practices pertain to the protection of the eight interests of the Wetlands Protection Act and the resource area values identified under Chapter 253, Section 1 of Haverhill's Wetlands Protection Ordinance.

The project site is a 1.4-acre parcel located at 2 Cross Road in Haverhill. A single-family home and an auto repair facility with several garage buildings and exterior storage currently occupy the site. Drainage is overland, with the front (residential) portion of the site draining toward Cross Road and the back (auto repair facility) portion draining toward an onsite wetland area at the southern end of the property. A small portion of the property also drains toward Bradstreet Avenue to the west.

The proposed project calls for construction of 12 residential units in 3 separate buildings, with appurtenant driveways, parking, and utilities. As proposed, the small area to the north of Building 2 will continue to drain overland toward Bradstreet Avenue. Runoff from the paved areas on the back portion of the lot will be collected in deep sump catchbasins and conveyed to a subsurface Stormtech infiltration chamber system equipped with a Isolator Row for pretreatment. Roof drainage from Building 1 will be discharged directly to the infiltration chambers. Overflow from the infiltration system will be discharged over a stone apron toward the onsite wetland. In the front part of the lot, runoff from the paved entrance driveway and parking around Building 3 will be collected in a single deep sump catchbasin and conveyed through a sediment forebay into a surface infiltration basin adjacent to Cross Road. Roof drainage from Buildings 2 and 3 will be conveyed directly to the basin via a 12-inch storm drain. Overflow from the infiltration basin will discharge to Cross Road via a 20-ft long riprap spillway.

My comments on the proposed plan are outlined below:

1. It is not clear that serious consideration was given to LID design practices, as is required by DEP Stormwater Standard 1. The plan shows a “rain garden” in the northwest corner of the lot adjacent to Bradstreet Avenue, but it does not appear to receive runoff from any of the proposed impervious surfaces, and there is no design detail provided. Given the permeable soils throughout the property and the relatively flat topography in the back portion of the site, consideration should be given to better dispersing and infiltrating runoff throughout the property, rather than concentrating it all at the two locations proposed.
2. The drainage analysis is based on outdated (1963) TP-40 rainfall data and is not reflective of current climatology. Per the NRCS Engineering Field Handbook Chapter 2 - March 2013 Massachusetts Supplement MA-EFH2, more recent rainfall data developed by the Northeast Regional Climate Center should be used in place of TP-40 when estimating runoff and peak discharges. Table A1.1 of that document lists the 24-hr rainfall volumes for the 2, 10, 25 and 100-yr design storms in Haverhill as 3.15, 4.83, 6.16 and 8.94 inches, respectively.
3. The drainage analysis presumes that all of the runoff in the design storm events is conveyed via the closed drainage system to the two infiltration structures for flow attenuation/infiltration, however it has not been demonstrated that the catchbasins and drainage pipes have been designed accordingly, e.g. that they are sized to capture and convey the runoff from the 100-yr design storm.
4. Pre-development vegetated areas should be conservatively modeled as “good” hydrologic condition. Based on aerial photos and observations during my site visit much of the site is well vegetated and generates little runoff.
5. According to the plan, the roof runoff from the proposed buildings will be piped directly to the drainage structures and will not drain over pervious areas. The roof

areas should therefore not be modeled as unconnected. Conversely, the pre-development analysis should model all existing roofs as unconnected since they do drain onto pervious areas.

6. The proposed plan calls for a single roof drain located at one end of each building. It should be confirmed (e.g. based on architectural plans) that all of the roof area on each building can be drained to this single location and meet the invert specified.
7. The drainage analysis does not appear to include the walkways and rear decks/patios as impervious area. Additional information is needed as to what materials are proposed for those areas.
8. Per DEP criteria, exfiltration should be calculated over the bottom area of the infiltration structures only, not the surface area.
9. The outlet of the Stormtech system is modeled as being at invert 76.3, however the plan specifies an outlet invert of 75.65.
10. The proposed design calls for the overflow spillway from the front infiltration basin to discharge flow directly onto Cross Road, thus concentrating the post-development runoff to the public right-of-way at a single location and posing a potential safety hazard, since it is not clear that the discharge would be confined to gutter flow. Based on the hydrologic analysis that was performed, the basin would overflow in the larger (5.3 and 6.4 inch) storm events. I recommend that the discharge from the basin be piped directly to the municipal drainage system in Cross Road in lieu of the surface overflow proposed.
11. As proposed, the riprap overflow spillway from the infiltration basin is only 0.1 ft below the berm elevation, at an elevation of 74.9, and there is no freeboard provided in the larger design storms. This does not meet DEP design criteria, which call for at least a foot of freeboard to protect the berm. It also assumes an unrealistic level of precision in construction, particularly given that riprap surfaces are themselves uneven and are likely to vary by at least 0.1 foot.
12. The top of the berm between the sediment forebay and the infiltration basin is shown on the plan as being at the same elevation (el. 75.0) as the adjacent berm, thus flow from the forebay is as likely to drain toward Cross Road as it is to drain into the basin.
13. Inlets to the basin should be stabilized to prevent scour.
14. I was not aware of the 10-inch outlet from the existing wetland until after I had completed my site visit, and am not clear on whether the 10-inch drain is part of the City's system or merely a private connection to it. Since it appears to control the area of wetland inundation on this and adjacent properties, I do recommend that the outlet drain be inspected prior to construction of the proposed project to ensure that it

remains free flowing. A drainage easement on the abutting property may also be needed to provide maintenance access to the drain.

15. The proposed infiltration basin is located within the footprint of the existing house, hence the existing foundation and subbase will need to be removed down to natural soil, and additional soil testing conducted to confirm soil permeability and depth to groundwater.
16. Based on the test pit logs, there is upwards of five feet of fill on the site. The Stormwater Handbook prohibits infiltration in fill; therefore all fill in the immediate vicinity of the proposed infiltration systems will need to be removed. Given the past use of the site for automotive repairs and storage a licensed site professional (LSP) should confirm that there is no soil contamination on the site that could be mobilized by the induced infiltration.
17. According to the logs, soil test pit #2 was excavated to a depth of 76 inches, or elevation 72.3. The design calls for the bottom of the proposed subsurface infiltration basin to be at elevation 73.75, thus additional testing is needed to document that the seasonal high groundwater elevation is at least two feet below the bottom of the system.
18. Design calculations are needed to demonstrate that the forebay is appropriately sized to pretreat the tributary runoff.
19. The TSS removal calculations overstate the TSS removal provided, since the 80% credit for the infiltration is predicated on pretreatment being provided. Nonetheless, the treatment trains proposed do provide at least 80% TSS removal as is required by DEP Standard 4.
20. The Grading and Utility Plan specifies Stormtech SC-740 chambers for the subsurface infiltration system underlain by 6-inches of stone. The design detail is for DC-780 chambers, underlain by a minimum of 9-inches of stone.
21. I strongly recommend against the placement of filter fabric beneath the infiltration system as is called for in the design detail, as it is prone to clogging over time and will eventually deplete the infiltration capacity of the system. A filter layer of bank run gravel can be used instead of the fabric.
22. Additional spot grades should be added to the grading plan to ensure that there is at least 18-inches of cover over the chamber system.
23. Design details are needed for the sediment forebay and infiltration basin berms, the riprap overflow/level spreader, and the rain garden.

24. The design detail for the shallow catchbasin does not include an outlet hood. Several manufacturers offer low profile hoods that can be used on shallow basins.
25. The detail sheet includes a detail for a “typical catchbasin for standard rim”, with no sump. It is not clear where on the plan this basin is called for.
26. In conjunction with the proposed work to remove the historic fill from the wetland, it appears that the project would entail the disturbance of about an acre of land area and would be subject to the requirements of the EPA Construction General Permit. The selected contractor should be required to file an NOI for coverage under the CGP and prepare and implement a Construction Stormwater Pollution Prevention Plan (SWPPP).
27. The Erosion & Sediment Control Plan calls for erosion control barriers comprised of silt fence and hay bales; the plan (Sheet 3) calls for straw wattles.
28. The construction sequence outlined in the Erosion & Sediment Control Plan does not include the construction of the buildings or the stormwater infiltration systems, nor does it identify whether the proposed infiltration systems will be kept offline during construction or used to manage runoff during construction.
29. The Erosion & Sediment Control Plan should address handling of contaminated soil should any be encountered on site.
30. I have the following comments on the Long Term Pollution Prevention Plan (LTPPP) and Operation and Maintenance (O&M) Plan submitted with the application:
 - The LTPPP identifies a number of generic measures to minimize pollutant exposure to stormwater, however it is not clear how they are to be enforced. Will there be a homeowners or condominium association for the development and, if so, will the prohibitions on vehicle washing and illicit discharges be included in the association documents?
 - The LTPPP indicates that a dumpster will be used on the site for solid waste management; the location of the dumpster should be shown on the plan and appropriate screening, cover and spill containment provided.
 - There appears to be an inconsistency in the frequency of pavement sweeping called for in the plan.
 - The O&M Plan states that the property owners will be responsible for the maintenance of the stormwater system. Since there are multiple units proposed on the property and the stormwater system components are on what appears to be common property, I believe that a homeowners or association is needed as the legal entity for implementing and enforcing the O&M Plan.
 - The O&M Plan should include maintenance of the sediment forebay and Isolator Row, as well as periodic mowing of the detention basin to prevent woody growth.

- The plan should also include periodic inspection of the proposed infiltration structures and call for corrective action if the structures do not fully drain within 72 hours following a storm event.
- The plan should include a simple figure showing the locations of all stormwater BMPs to be maintained.

I appreciate the opportunity to assist the Haverhill Conservation Commission with the review of this project, and hope that this information is suitable for your needs. Please feel free to contact me if you or the applicants have any questions regarding the issues addressed herein.

Sincerely,
EGGLESTON ENVIRONMENTAL



Lisa D. Eggleston, P.E.

2 Cross Rd S.F.

Lori Woodsum

From: John Pettis <Jpettis@cityofhaverhill.com>
Sent: Friday, June 05, 2015 10:19 AM
To: Lori Woodsum; William Pillsbury
Subject: FW: Send data from MFP07657037 06/04/2015 15:58

*Sent to
City Council*

Access easement for abutter ay 1179 Boston Rd to go on next plan submission.

John

-----Original Message-----

From: Dennis Griecci [<mailto:dgriecci@andoverconsultants.com>]
Sent: Thursday, June 04, 2015 4:22 PM
To: John Pettis
Subject: RE: Send data from MFP07657037 06/04/2015 15:58

John,
I am not in the office on Fridays, but check email. I am available all day Monday to talk about what you will need from us for permitting the work within the state right-of-way.

I will add the access easement to the final plan.

**Thank you,
Dennis**

**Dennis A. Griecci, P.E., LEED AP
Senior Project Engineer/Associate**

Phone: (978) 687-3828

-----Original Message-----

From: John Pettis [<mailto:Jpettis@cityofhaverhill.com>]
Sent: Thursday, June 04, 2015 4:05 PM
To: Dennis A. Griecci (dgriecci@andoverconsultants.com)
Subject: FW: Send data from MFP07657037 06/04/2015 15:58

Dennis,
On quick look plan looks good, somewhere should add access easement like sketched onto attachment. I'll try call tomorrow about requesting State Permit.

John

-----Original Message-----

From: copier [<mailto:scanner@cityofhaverhill.com>]
Sent: Thursday, June 04, 2015 6:59 PM
To: John Pettis

Subject: Send data from MFP07657037 06/04/2015 15:58

Scanned from MFP07657037

Date:06/04/2015 15:58

Pages:1

Resolution:200x200 DPI



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

June 10, 2015

**MEMO TO: CITY COUNCIL PRESIDENT JOHN MICHITSON AND
MEMBERS OF THE CITY COUNCIL**

Subject: 2 Cross Road, Special Permit for Multifamily Residential

I have reviewed the revised plan received today. The plans have been revised to incorporate two changes which I requested:

1. The developer has committed to installing approximately 185 feet of granite curbing and sidewalk, significantly narrowing down the existing opening at the beginning of Cross Road and more closely T'ing off the intersection and lining up with the entrance of Boston Road across Route 125. This improvement will lead to increased safety for drivers as well as for pedestrians walking along Route 125.
2. An access easement is now shown for the benefit of the adjacent home at 1179 Boston Road. The existing driveway accesses the right of way by crossing the subject lot, and the granting of the easement will formalize this right.

I therefore am supportive of the granting of the Special Permit. Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.

City Engineer

C: Mayor Fiorentini, Stankovich, Ward, Cox, Ahern, Griecci

SPECIFICATION SHEET

6 rooms 3 bedrooms 2.5 baths

- | | |
|--------------------|---|
| 1. FOUNDATION | Poured Concrete 10" 20"x28" |
| 2. SIDING | Vinyl Siding |
| 3. ROOF | IKO Shingles 25 yr |
| 4. INSULATION | R-21 Walls; R-30 Ceilings; R-38 Roof Fiberglass insulated between units |
| 5. RAILINGS | Placed as Building Code Requires |
| 6. FRONT STEPS | Pressure Treated |
| 7. PAINT | Benjamin Moore Buyers choice white |
| 8. DOORS | Exterior Front: Fiberglass, Interior: 6 Panel Masonite |
| 9. WINDOWS | Energy efficient Double-Glazed Tilt-In, Vinyl |
| 10. SCREENS | On all Living Areas |
| 11. LANDSCAPING | Discarded trees to be 2' from all Foundation Walls where possible. Unweeded, mowed and Seeded within property Boundaries. (or within areas designated by conservation requirements) |
| 12. GARAGE | 1 Car Under |
| 13. DRIVEWAY | Hot Top for 1 car, 1 coat parking |
| 14. APPLIANCES | All appliances will be purchased at the dealer of the Seller's choosing Total of \$1,000.00 must be gas stove and gas dryer |
| 15. CABINETS | Siron from builders supply. |
| 16. COUNTERTOPS | CRANITE IN KITCHEN AND BATHS |
| 17. SINK | One Piece Stainless Steel |
| 18. BATH FIXTURES | One Piece Fiberglass unit |
| 19. VANITY TOP | GRANITE |
| 20. FLOORING | Linoleum/Carpets (\$15 Allowance per Sq. Yard Installed) Hastings flooring contact: (508) 521-8848. Tile installed in all baths. Hardwood in kitchen. |
| 21. INSIDE WALL | Drywall |
| 22. LIGHT FIXTURES | Standard builder supplies. |
| 23. ELECTRICAL | 100 AMP |
| 24. HEAT | Forced Hot Air by gas |
| 25. FURNACE | Quality Armstrong or equivalent |
| 26. H/W HEATER | 40 Gallon, gas (Owned) |
| 27. SEWERAGE/WATER | Public |
| 28. FIREPLACE | Living room, gas. |
| 29. MASTER BEDROOM | Closet with shelves and bath. |
| 30. KITCHEN | Your choice of counters and inlay (builder to supply samples) |
| 31. DECK | |
| 33. CABLE AND TEL | Cable in living room and all three bed. Telephone line in kitchen/living room and master bed. |
| 34. EXTERIOR | 2 electric and 2 faucets |
| 35. LAUNDRY | Hook ups in basement. (gas line to be stubbed in basement. Buyer responsible for installation.) |
| 38. CEILING FAN | Master Bedroom Wired only additional fee to install fixture. |

**Seller is not responsible for installation of washer and dryer and they cannot be delivered to property until after Buyers takes possession

Sent to
Depts
w/ plans
on 4/24/15

For Two Cross
Road

#2 Cross
Road
S.P.

SPECIAL PERMIT
REQUEST FOR COMMENTS*

*COMMENTS DUE BY: 5 14 15

- TO: ✓ Fire Chief – Room 113
- ✓ Board of Health Chairperson & Members – Room 210
- ✓ Conservation Commission & Members – Room ~~210~~ 300
- ✓ Building Inspector – Room 210
- ✓ Police Chief – Room 106 (Mail Slot)
- ✓ Highway & Park Superintendent – Room 106 (Mail Slot)
- ✓ Robert Ward, Water/Wastewater Director – Room ~~210~~³⁰⁰ (Mail Slot)
- ✓ John Pettis, III, City Engineer – Room ~~210~~ 300
- ✓ Superintendent of Schools – Room 104

FROM: William Pillsbury, Planning Director/Grants Coordinator – Room 201

DATE: 4 14 15

RE: Special Permit Application for: RKACO, LLC Robert Akorn
 Project Reference: 2 Cross Road Special Permit
 Street Location: 2 Cross Road
 First Submission: 1st

THE PLANNING BOARD HAS RECEIVED FROM THE CITY CLERK THE CITED SPECIAL PERMIT, WHICH WAS REQUESTED TO ADDRESS CONCERNS RAISED BY THE CITY DEPARTMENTS. PLEASE BE SO KIND AS TO REVIEW THE ATTACHED APPLICATION AND CORRESPONDENCE AND PROVIDE YOUR RESPECTIVE REPORTS TO: THE PLANNING DEPARTMENT, CITY HALL, ROOM 201, no later than the due date listed below:

RESPECTIVE COMMENTS DUE BY: 5 14 15



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

15

(1)

ORDERED:

Order: That Document 60 of 1981, Document 209 of 1989, Document 50 of 1995, Document 55 of 2003 and Document 70 of 2008 be and are hereby stricken in their entirety and that the following be inserted in place thereof with regards to fees:

That the fees to be charged by the City Clerk shall be as follows:

1. For furnishing certified vital record in office \$10.00
2. For furnishing certified vital record by mail \$15.00
3. For correcting error in vital record \$35.00
4. For recording delayed birth record \$25.00
5. For furnishing genealogical research by request in writing \$10.00 /hour or any portion thereof
6. For examination of vital record \$10.00 – min. fee
7. For entering notice of intention of marriage intentions- in person only \$25.00
8. For furnishing certified voter's record \$10.00
9. For furnishing certified copy of Business certificate, also known as DBA \$60.00 – 4 yrs
10. For recording address change to Business certificate \$20.00
11. For recording withdrawal or discontinuance of Business certificate \$20.00
12. For issuing and recording license for tag day \$10.00 per day
13. For issuing and recording license for yard sale \$5.00 per day
14. For issuing and recording license for flea market \$75.00
15. For furnishing voting/resident extract \$10.00
16. For furnishing street listing book- in office \$45.00
17. For furnishing street listing book- by mail \$50.00
18. For issuing and recording drainlayer's license \$100.00
19. For issuing and recording license to fortune tellers or palm readers \$50.00
20. For issuing and recording license for coin operated machine \$100.00 each
21. For issuing and recording license for coin operated machine – Sundays \$20.00 each
22. For issuing and recording dog license – male or female \$20.00
23. For issuing and recording dog license – spayed or neutered \$15.00
 1. Dog License late fines
 1. Licensed after May 31st \$10.00 additional to license fee
 2. Licensed after June 30th \$15.00 additional to license fee
 3. Licensed after July 31st \$25.00 additional to license fee
24. For recording certificate of Practice of Podiatry or Optometry \$20.00
25. For recording certificate of Practice as Physician or Osteopath \$20.00
26. For recording filing of complete inventory for "Closing Out Sale" \$10.00 – first page, \$2.00 each additional page
27. For recording Declaration of Trust \$20.00
28. For recording Assignment Benefit of Creditors \$10.00
29. For recording Power of Attorney \$10.00
30. For recording deed or lot in public burial place or cemetery \$5.00
31. For recording any other document \$5.00 for 1st, \$1.00 ea. Additional

32. For notarizing document	\$1.00 each signature
33. For issuing and recording Raffles/Bazaars permit, new	\$50.00
34. For issuing and recording Raffles/Bazaars permit, renewal	\$10.00
35. For issuing and recording license to keepers of billiards hall, pool hall or bowling alley	\$60.00 for 1 st . \$30.00 ea. Additional
36. For issuing and recording license to keeper of bowling alley for Sunday Bowling	\$20.00 per alley
37. For issuing and recording license to keeper of billiards hall or pool hall for Sunday Pool or Billiards	\$100.00
38. For issuing and recording license to keeper of Roller Skating rink	\$100.00
39. For issuing and recording license to keeper of Roller Skating rink for Sunday Skating	\$10.00
40. For issuing and recording license to keeper of Skateboard facility	\$50.00
41. For issuing and recording license to Junk Dealer	\$200.00
42. For issuing and recording license to Junk Collector	\$100.00
43. For issuing and recording license to Pawnbroker	\$250.00
44. For issuing and recording license to Buy & Sell Old Gold	\$100.00
45. For issuing and recording license to Buy & Sell second hand articles	\$50.00
46. For issuing and recording license to Buy & Sell second hand clothing	\$50.00
47. For issuing and recording license for sale of used office machinery	\$60.00
48. For issuing and recording license for Hawker/peddler – 30 days or less	\$100.00
49. For issuing and recording license for Hawker/peddler – over 30 days	\$300.00
50. For issuing and recording license to sell Christmas trees	\$200.00
51. For issuing and recording license for Taxi cab	\$150.00 ea vehicle
52. For issuing and recording license for Livery/Limousine	\$100.00 ea vehicle
53. For issuing and recording license for Ambulance	\$200.00 ea vehicle
54. For issuing and recording license for Chair car	\$150.00 ea vehicle
55. For issuing and recording Auctioneer license	\$50.00 ea auction
56. For issuing and recording license to keeper of a theater	\$125.00 ea screen
57. For furnishing and recording dance license	\$5.00
58. For issuing and recording license to a Circus	\$100.00 per day
59. For furnishing a voting list	\$10.00 per disk
60. For furnishing certified copies of document	\$10.00 per document
61. For furnishing photocopies	\$.20 per page



CITY OF HAVERHILL

In Municipal Council March 24, 1981

ORDERED: that the fees to be charged by the City Clerk shall be as follows:

- | | |
|--|------------------------------|
| (1) For filing and indexing assignment for the benefit of creditors | \$ 5.00 |
| (11) For entering amendment of a record of the birth of an illegitimate child subsequently legitimized | \$ 5.00 |
| (12) For correcting errors in a record of birth | \$ 5.00 |
| (13) For furnishing certificate of a birth | \$ 3.00 |
| (13A) For furnishing an abstract copy of a record of birth | \$ 2.00 |
| (14) For entering delayed record of birth | \$ 5.00 |
| (20) For filing certificate of a person conducting business under any title other than his real name | \$10.00 |
| (21) For filing by a person conducting business under any title other than his real name of statement of change of his residence, or of his discontinuance, retirement or withdrawal from, or of a change of location of such business | \$ 5.00 |
| (22) For furnishing certified copy of certificate of person conducting business under any title other than his real name or a statement by such person of his discontinuance, retirement or withdrawal from such business | \$ 3.00 |
| (24) For recording the name & address, the date and number of the certificate issued to a person registered for the practice of podiatry in the commonwealth | \$10.00 |
| (29) For correcting errors in a record of death | \$ 5.00 |
| (30) For furnishing a certificate of death | \$ 3.00 |
| (30A) For furnishing an abstract copy of a record of death | \$ 2.00 |
| (37) For issuing & recording licenses to keepers of intelligence offices | \$25.00 |
| (38) For issuing & recording license to Junk Dealers | \$100.00 |
| (38A) For issuing & recording license to Junk Collector | \$50.00 |
| (39) For issuing & recording Pawnbrokers License | \$100.00 |
| (40) For issuing & recording licenses to keepers of billiard saloons, pool or sippio rooms or tables, bowling alleys, etc, (1st table or alley) | \$30.00 1st
\$15.00 add'l |

* (1)	Ambulances	Ch 101.4	\$ 20.00
(2)	Auctioneer, Resident		\$ 25.00
(3)	Auctioneer, (1 day license) Non-resident		\$ 15.00
(4)	Auto Trucks		\$ 20.00
* (5)	Busses	Ch 230.27	\$ 20.00
(6)	City Code		\$ 75.00
(7)	City Code, Annual Subscription for Updated Amendments		\$ 15.00
* (8)	Flea Markets, Yard Sales	Ch 204	\$ 3.00 \$ 50.00
* (9)	Fortune Telling	Ch 156.3	\$ 10.00
* (10)	Hobby Shops	Ch 104.28	\$ 50.00 \$ 2.00 each Sunday
(11)	Inflammables (advertising)	GL 140/54	\$ 18.00
(12)	Old Gold	GL 140/54	\$100.00
(13)	Second Hand Articles		\$ 10.00
(14)	Skateboard Facility	Ch 104.20	\$ 25.00
(15)	Street Listing Book		\$ 10.00
(16)	Tag Days	Ch 227.5	\$ 2.00
(17)	Taxicabs	Ch 230.4	\$ 20.00
(18)	Theaters		\$100.00
(19)	Theatrical exhibitions, Public Shows, Public Amusements, Exhibitions		\$ 5.00
(20)	Used Office Machinery		\$ 20.00
(21)	Voter's Card		\$ 2.00
(22)	Voting List (per precinct)		\$ 1.00

Fee set by Ordinance

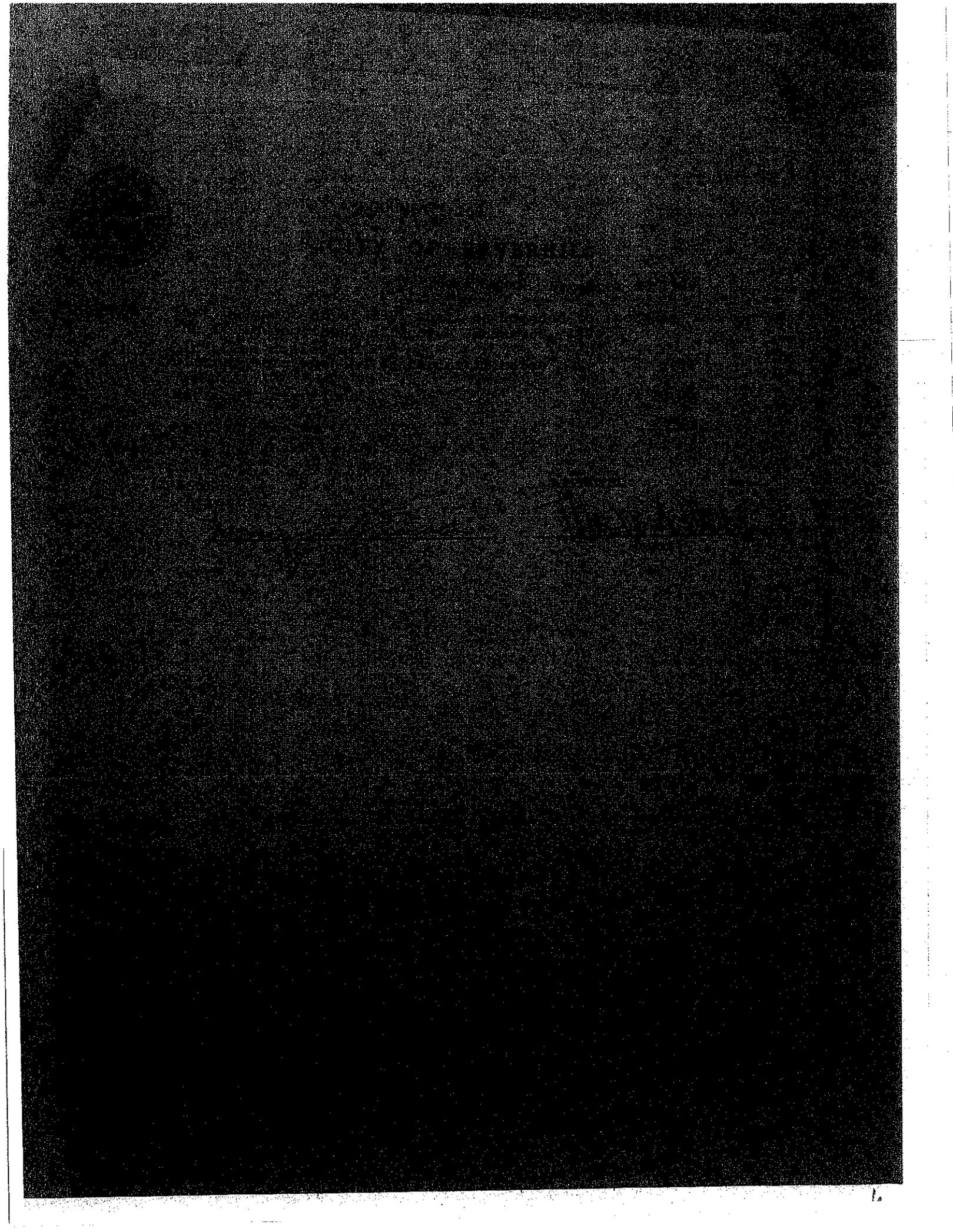
PASSED

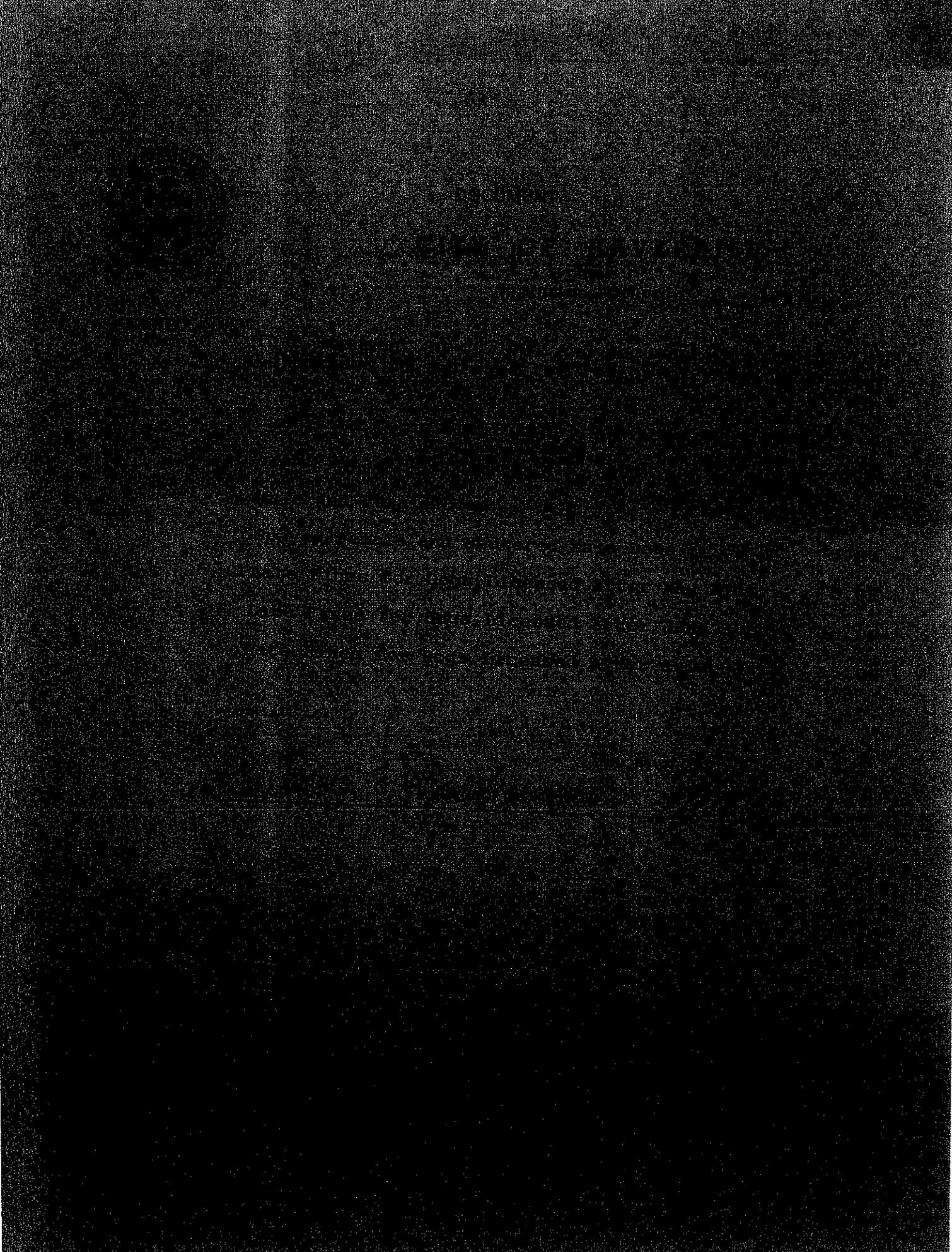
Attest:

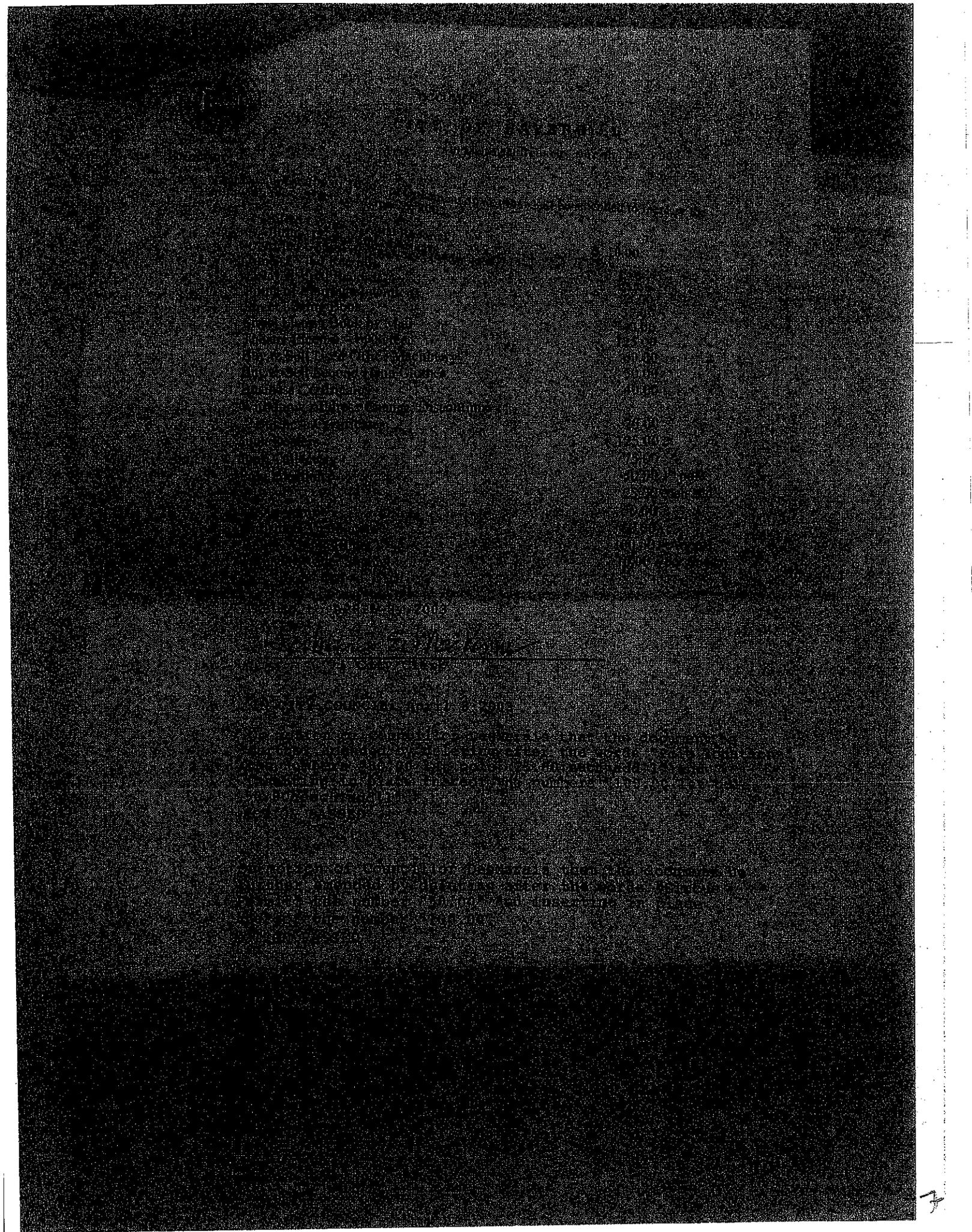
Nancy J. Driscoll
City Clerk

APPROVED BY:

Thomas Valletty
Mayor









CITY OF HAVERHILL

In Municipal Council May 13 2008

Ordered:

That Document 60 of 1981, Document 209 of 1989, Document 50 of 1995 and Document 55 of 2003, as amended, be further amended to increase the following fees, effective upon passage:

Amended Vitals	\$35.00
Tag Days	\$10.00 per day
Taxi	\$150.00
Ambulance	\$200.00
Chair Cars	\$150.00
Auctioneer	\$50.00
Raffles/Bazaars	\$20.00

POSTPONED to JUNE 10 2008

Attest:

[Signature]
City Clerk

IN CITY COUNCIL: June 10 2008

PASSED

Attest:

[Signature]
Asst City Clerk

APPROVED:

[Signature]
Mayor

*City Clerk
issu
Treasurer
Auditor*



Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

June 23, 2015

Memo

TO: Haverhill City Council
FROM: Haverhill City Clerk
RE: Fee order proposal

Councilors: Attached is an updated fee order consolidating the City Clerk's fees for the first time in many years. I've also attached the five previous orders being eliminated by the new order for your information.

The only fees that are to be increased are those that were discussed and approved by the Council during the budget meetings. They are as follows:

	Old Fee	New Fee
Raffle and Bazaar – new	\$20	\$50
Raffle and Bazaar -- renew	\$10	\$10 (no change)
Junk Dealer license	\$125	\$200
Junk Collector license	\$75	\$100
Pawn Broker	\$150	\$250
Business Certificate – new	\$40/4 years	\$60/ 4 years

Earlier, I had proposed a change to the fees for "Buy and Sell Old Gold" to bring fee from \$100 to \$150 - this would require a change to the ordinance which I will propose at a later time.

Please let me know if you have any questions.

Thank you!

JAMES J. FIORENTINI
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

June 25, 2015

City Council President John A. Michitson and
Members of the Haverhill City Council

RE: New Fee Order in Clerk's Office

Dear Mr. President and Members of the Haverhill City Council:

Attached is an Order that consolidates and increases some fees in the City Clerk's Office.

I recommend approval.

Very truly yours,


James J. Fiorentini, Mayor

JJF/dsvd



DOCUMENT

15
2

CITY OF HAVERHILL

In Municipal Council

ORDERED:

That as part of the fiscal year 2016 annual budget the sum of \$7,885,829 be appropriated to operate the Water Department for items marked as appropriation on the attached and 7,506,658 come from Water revenue, 620,454 to come from Water retained earnings and that \$241,283 be appropriated in the General Fund and funded from Water receipts.

Introduced by the Mayor James J. Fiorentini
 an Order Concerning Appropriations for the Fiscal Year Beginning July 1, 2015

Ordered that the following sums, designated as appropriations, are hereby appropriated in the Water Fund of the City of Haverhill and that \$241,283 be appropriated in the General Fund and funded from Water revenue.

	Salaries Appropriation	Expenses Appropriation	Capital Appropriation	Total City	Other Assessments From General Fund	Grand Totals
General Operations	2,025,726	2,256,672	1,170,500	5,452,898		5,452,898
Engineering	342,414	74,800		417,214		417,214
Transfers		0		0	241,283	241,283
Benefits	778,072			778,072		778,072
Debt		1,094,811		1,094,811		1,094,811
Reserves		0		0		0
Insurance		142,834		142,834		142,834
Total Water Fund	3,146,212	3,569,117	1,170,500	7,885,829	241,283	8,127,112

Be it further ordered that the City appropriations and assessments in the Water Fund are to be financed by estimated revenues drawn from the following sources.

	Charges for Services	Other Revenue	Engineering Fees	Total Revenue	Available Fund Balance	Grand Totals
Water Fund	7,227,658	179,000	100,000	7,506,658	620,454	8,127,112
Total Water Fund	7,227,658	179,000	100,000	7,506,658	620,454	8,127,112

JAMES J. FIORENTINI
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

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June 26, 2015

City Council President John A. Michitson and
Members of the Haverhill City Council

RE: Order to Fund Annual Budget for the Water Department for FY16

Dear Mr. President and Members of the Haverhill City Council:

Attached is an Order to fund the Water Department for FY16 for a total of \$7,885,829.00. This was part of the City Council Budget Packet when the final budget was presented, but this Oder for the Water Budget needs to be voted on individually.

I recommend approval.

Very truly yours,

James J. Fiorentini, Mayor

JJF/dsvd



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

That as part of the fiscal year 2016 annual budget the sum of \$8,879,966 be appropriated to operate the Wastewater Department for items marked as appropriation on the attached and 8,794,323 come from Wastewater revenue, 634,353 to come from Wastewater retained earnings and that \$548,710 be appropriated in the General Fund and funded from Wastewater receipts.

15.
③

Introduced by the Mayor James J. Fiorentini
 an Order Concerning Appropriations for the Fiscal Year Beginning July 1, 2015
 Ordered that the following sums, designated as appropriations, are hereby appropriated in the Wastewater Fund
 of the City of Haverhill and that \$548,710 be appropriated in the General Fund and funded from Wastewater revenue.

	Salaries	Expenses	Capital	Total City	Other Assessments	Grand Totals
	Appropriation	Appropriation	Appropriation	From General Fund		
General Operations	2,154,638	3,397,435	756,000	6,308,073		6,308,073
Transfers	0	0		0	548,710	548,710
Benefits	854,909			854,909		854,909
Debt		1,631,207		1,631,207		1,631,207
Reserves		0		0		0
Insurance		85,777		85,777		85,777
Total Wastewater Fund	3,009,547	5,114,419	756,000	8,879,966	548,710	9,428,676

Be it further ordered that the City appropriations and assessments in the Wastewater Fund are to be financed by estimated revenues drawn from the following sources.

	Charges for	Other	Total	Available	Grand Totals
	Services	Revenue	Revenue	Fund Balance	
Wastewater Fund	8,686,823	107,500	8,794,323	634,353	9,428,676
Total Wastewater Fund	8,686,823	107,500	8,794,323	634,353	9,428,676



JAMES J. FIORENTINI
MAYOR

**CITY OF HAVERHILL
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June 26, 2015

City Council President John A. Michitson and
Members of the Haverhill City Council

RE: Order to Fund Annual Budget for the Wastewater Department for FY16

Dear Mr. President and Members of the Haverhill City Council:

Attached is an Order to fund the Wastewater Department for FY16 for a total of \$8,879,966.00. This was part of the City Council Budget Packet when the final budget was presented, but this Order for the Wastewater Budget needs to be voted on individually.

I recommend approval.

Very truly yours,

James J. Fiorentini, Mayor

JJF/dsvd



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

That **\$400,000** be appropriated from School Stabilization to FY2015 School Expenses.

15.
④



JAMES J. FIORENTINI
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

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June 26, 2015

City Council President John A. Michitson and
Members of the Haverhill City Council

RE: Order for School Expenses

Dear Mr. President and Members of the Haverhill City Council:

Attached is an order for \$400,000.00 to be appropriated from School Stabilization to FY15 School Expenses.

I recommend approval.

Very truly yours,

James J. Fiorentini, Mayor

JJF/dsvd



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

15.
⑤

ORDERED:

That the sum of \$118,542.00 be transferred from Fire Salaries and Wages Account to the Fire Apparatus and Repair Expense Account.



JAMES J. FIORENTINI
MAYOR

Haverhill Fire Department
4 Summer Street, Room 113
Haverhill, Massachusetts 01830
Telephone: 978 373-8460
Fax: 978 521-4441



JOHN E. PAROW
FIRE CHIEF

June 24, 2015

Mayor James J. Fiorentini
Office of the Mayor
4 Summer street-Room 100
Haverhill, MA. 01830

RE: Transfer of monies

Dear Mayor Fiorentini:

I am requesting to transfer \$118,542.00 out of Fire Salaries and Wages 0100000.1.0220.5110 to the following fire expense Account:

1010000.1.0220.5481 (Fire Apparatus & Repair) \$118.542.00

Should you require any addition information regarding this request I will be available to discuss it at your convenience.

Sincerely,

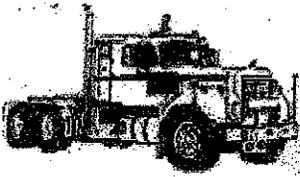
John E. Parow
Acting Fire Chief

Rescue 1 estimate for repairs

1999 Freightliner/Central States FL70/Rescue Van

Repair rear body, Frame, etc.	99,866.30
Repair and repaint cab	5,800.00
Replace fuel tank	994.59
Replace air tanks	499.46
Repair air conditioning	605.00
Misc. add 10%	10,776.54
total	118,541.89

6/24/2015



COASTAL TRUCK & AUTO BODY, INC.

3600 LAFAYETTE RD
PORTSMOUTH, NH, 03801
Tel: 603-431-7606 Fax: 603-433-3042
info@coastaltruck.net

Estimate - Preliminary

Estimate Prepared by:
Accident Date:
Date of Loss:
Arrival Date:
Type of Loss:
Policy Number:
Claim Number:

Appraised for:
Date: 5/8/2014
Estimate#: 23659

Owner:

Company: Haverhill Fire Dept.
Contact: Ted Mazzotta
Address: 4 Summer St., Room 113
City, State, Zip Code: Haverhill, MA 01830
Telephone, Fax: 978-373-8459, 978-373-8464

Year Make Model Color Trim
1999 FREIGHTLINER/CENTRAL FL70/RESCUE VAN RD/WH
Unit Number License Plate # Mileage Serial#/VIN#
R1 1FV6HJBB8XH53877

Table with columns: Sup Seq, Labor Type, Labor Op, Description, Part Type, Part Number, Dollar Amount, Labor Units. Contains 13 rows of repair items and a note.

Sup Seq	Labor Type	Labor Op	Description	Part Type	Part Number	Dollar Amount	Labor Units
14	Body	Rem/Ins	R&I Upper Side Window L	Exist			1.5*
15	Body	Rem/Ins	R&I Side Compartment Door/Frame Assy #2 L	Exist			4.0*
16	Body	Rem/Ins	R&I Side Compartment Door/Frame Assy #3 L	Exist			4.0*
17	Body	Rem/Ins	R&I Side Compartment Door/Frame Assy #4 L	Exist			4.0*
18	Body	Rem/Ins	R&I Upper Rear Side Warning Lamp L	Exist			.5*
19	Body	Rem/Ins	R&I Upper Rear Side Scene Lamp L	Exist			.5*
20	Body	Rem/Ins	R&I Upper Rear Side Marker Lamp L	Exist			.3*
21	Body	Rem/Rep	Reflector, Rear Side L	New			.1*
22	Body	Rem/Ins	R&I Lower Forward Side Rub Rail L	Exist			1.0*
23	Body	Rem/Ins	R&I Lower Rear Side Rub Rail L	Exist			1.0*
24	Body	Rem/Ins	R&I Strobe Lamp/Housing R	Exist			1.0*
25	Body	Rem/Ins	R&I Rub Rail Corner Cap L	Exist			.5*
26	Body	Rem/Ins	R&I S/S Rear Fender L	Exist			1.0*
27	Body	Rem/Ins	R&I O2 Tank Door/Bezel (2) L	Exist			2.0*
28	Body	Rem/Ins	R&I 110v Power Outlet L	Exist			1.0*
29							*
30	Body	Rem/Ins	R&I Man Compartment Door R	Exist			2.0*
31	Body	Rem/Ins	R&I Interior Trim Panel R	Exist			2.0*
32	Body	Rem/Ins	R&I Door Handle R	Exist			1.0*
33	Body	Rem/Ins	R&I Window	Exist			1.5*
34	Body	Rem/Ins	R&I S/S Hinge R	Exist			1.0*
35	Body	Rem/Ins	R&I Drip Mldg R	Exist			1.0*
36	Body	Rem/Rep	Reflector, Front Side R	New			.1*
37	Body	Rem/Ins	R&I Upper Front Side Marker Lamp R	Exist			.3*
38	Body	Rem/Ins	R&I Upper Front Side Scene Lamp R	Exist			.5*
39	Body	Rem/Ins	R&I Upper Front Side Warning Lamp R	Exist			.5*
40	Body	Rem/Ins	R&I Assist Handle	Exist			.5*
41	Body	Rem/Ins	R&I Emblem	Exist			.4*
42	Body	Rem/Ins	R&I Side Compartment Door/Frame Assy #2 R	Exist			4.0*
43	Body	Rem/Ins	R&I Side Compartment Door/Frame #3 R	Exist			4.0*

1999 FREIGHTLINER/CENTRAL FL70/RESCUE VAN

Sup Seq	Labor Type	Labor Op	Description	Part Type	Part Number	Dollar Amount	Labor Units
44	Body	Rem/Ins	R&I Side Compartment Door/Frame Assy #4 R	Exist			4.0*
45	Body	Rem/Ins	R&I Upper Rear Side Warning Lamp R	Exist			.5*
46	Body	Rem/Ins	R&I Upper Rear Side Scene Lamp R	Exist			.5*
47	Body	Rem/Ins	R&I Upper Rear Side Marker Lamp R	Exist			.3*
48	Body	Rem/Rep	Reflector, Rear Side R	New			.1*
49	Body	Rem/Ins	R&I Lower Forward Side Rub Rail R	Exist			1.0*
50	Body	Rem/Ins	R&I Access Step R	Exist			1.0*
51	Body	Rem/Ins	R&I Lower Rear Side Rub Rail R	Exist			1.0*
52	Body	Rem/Ins	R&I Strobe Lamp/Housing R	Exist			1.0*
53	Body	Rem/Ins	R&I Rub Rail Corner Cap R	Exist			.5*
54	Body	Rem/Ins	R&I S/S Rear Fender R	Exist			1.0*
55	Body	Rem/Ins	R&I O2 Tank Door/Bezel (2) R	Exist			2.0*
56	Body	Rem/Ins	R&I 110v Power Outlet R	Exist			1.0*
57							*
58	Body	Rem/Ins	R&I Rear Ladder	Exist			2.0*
59	Body	Rem/Ins	R&I Upper Rear Marker Lamps	Exist			1.5*
60	Body	Rem/Ins	R&I Upper Rear Warning Lamps	Exist			1.0*
61	Body	Rem/Ins	R&I Upper Rear Scene Lamps	Exist			1.0*
62	Body	Rem/Ins	R&I Light Bar	Exist			2.0*
63	Body	Rem/Ins	R&I Stop/Tail Lamp R L	Exist			1.0*
64	Body	Rem/Ins	R&I License Plate Lamp	Exist			.3*
65	Body	Rem/Ins	R&I Rear License Plate	Exist			.1*
66	Body	Rem/Ins	R&I Rear turn Lamp R L	Exist			1.0*
67	Body	Rem/Ins	R&I Reverse Lamp R L	Exist			1.0*
68	Body	Rem/Ins	R&I Lower Rear Warning Lamp R L	Exist			1.0*
69	Body	Rem/Ins	R&I 110v Outlet R L	Exist			2.0*
70	Body	Rem/Ins	R&I Rear Door/Frame	Exist			4.0*
71	Body	Rem/Ins	R&I Lower Rear Marker Lamp R L	Exist			.6*
72	Body	Rem/Rep	Rear Platform/Bumper	New			4.0*
73							*
74	Body	Rem/Ins	R&I Shelving, Vents, Access Door & Etc From #1 Compartment L	Exist			6.0*

1999 FREIGHTLINER/CENTRAL FL70/RESCUE VAN

Sup Seq	Labor Type	Labor Op	Description	Part Type	Part Number	Dollar Amount	Labor Units
75	Body	Rem/Ins	R&I Slide Outs & Etc From #2 Compartment L	Exist			6.0*
76	Body	Rem/Ins	R&I Dividers, Shelf & Etc From #3 Compartment L	Exist			4.0*
77	Body	Rem/Ins	R&I Hose Reels, Shelves, & Etc From #4 Compartment L	Exist			12.0*
78	Body	Rem/Ins	R&I Shelving, Vents & Etc From 3@ Compartment R	Exist			6.0*
79	Body	Rem/Ins	R&I Shelving & Etc From #3 Compartment R	Exist			4.0*
80	Body	Rem/Ins	R&I Dividers, Shelving & Etc From #4 Compartment R	Exist			8.0*
81	Body	Rem/Ins	R&I Winch, Controls & Etc	Exist			8.0*
82	Body	Rem/Ins	R&I Shelf, Brackets & Etc From Rear Compt	Exist			8.0*
83							*
84	Mech	Rem/Ins	Disconnect & Secure Wiring To Body Module	Exist			48.0*
85	Mech	Rem/Ins	Disconnect, Cap & Secure Heater- A/C Lines	Exist			12.0*
86	Mech	Rem/Ins	Remove Body	Exist			20.0*
87	Mech	Repair	Set Up & Pressure Wash Underside	Exist			8.0*
88							*
89	Body	Rem/Rep	Body Longmembers & Crossmembers	New		\$3,877.44	120.0*
90	Body	Rem/Rep	Compartment Inner Walls As Required	New		\$458.00	80.0*
91	Body	Rem/Rep	Compartment Floor/Sills As Required	New		\$916.00	120.0*
92	Body	Rem/Rep	Compartment Vertical Support/Structure As Required	New		\$1,000.36	160.0*
93							*
94	Body	Repair	Strip Paint From Body & Doors	Exist			24.0*
95	Body	Repair	Corner, Upper Front L	Exist			8.0*
96	Body	Repair	Corrosion Body & Doors	Exist			20.0*
97	Body	Repair	Sand Body & Doors	Exist			24.0*
98	Ref	Ref	Prep & High Build Prime Complete	Exist			8.0*
99	Body	Repair	Sand Body & Doors	Exist			24.0*
100	Ref	Ref	Prep & Refinish Body & Doors Red	Exist			20.0*
101	Ref	Ref	Clearcoat	Exist			4.0*
102	Body	Ref	Buff & Polish	Exist			8.0*

1999 FREIGHTLINER/CENTRAL FL70/RESCUE VAN

Sup Seq	Labor Type	Labor Op	Description	Part Type	Part Number	Dollar Amount	Labor Units
103	Body	Rem/Rep	Lettering, Reflective Stripe & Sublet Warning Decal			\$1,600.00	*
104							*
105	Mech	Rem/Ins	Install Body	Exist			24.0*
106	Glass	Rem/Ins	Connect Wiring, Heater Lines, A/C Lines & Etc	Exist			40.0*
107	Mech	Rem/Rep	Top Off Coolant	New			*
108	Mech	Repair	Evacuate & Charge A/C System	Exist			2.0*
109	Mech	Chk/Adj	Check Operation of All Lights & Etc.	Exist			2.0*
110	Mech	Chk/Adj	Road Test & Prep for Delivery	Exist			4.0*
111							*
112			Shop Materials			\$2,136.00	*
113			Paint Materials			\$1,456.00	*
114			Hazardous Waste			\$25.00	*

* - Judgement Item

- Labor Note Applies

Labor

Body	738.0	Hrs @	\$95.00	\$70,110.00
Refinish	32.0	Hrs @	\$95.00	\$3,040.00
Glass	40.0	Hrs @	\$95.00	\$3,800.00
Mechanical	120.5	Hrs @	\$95.00	\$11,447.50
Labor Total				\$88,397.50

Parts

Parts Subtotal	\$7,851.80
Less Adjustments	
Parts Total	\$7,851.80

Additional Costs and Operations

Addl. Costs/Ops Total \$3,617.00

Tax

Totals

Sub Total:	\$99,866.30
Customer Resp.	\$0.00
Net Total	\$99,866.30

1999 FREIGHTLINER/CENTRAL FL70/RESCUE VAN

Sup	Seq	Labor Type	Labor Op	Description	Part Type	Part Number	Dollar Amount	Labor Units
-----	-----	---------------	-------------	-------------	--------------	-------------	------------------	----------------

The above is an estimate based on our inspection and does not cover any additional parts or labor which may be required after the work has started. Occasionally, worn or damaged parts are discovered which may not be evident on the first inspection. Because of this, the above prices are not guaranteed. Quotations on parts and labor are current and subject to change.

This is a preliminary estimate. Additional changes to the estimate may be required for the actual repair.

TruckEst does not automatically include items required by many business repair partners. This application allows the author to manually enter line items such as overlap deductions.

1999 FREIGHTLINER/CENTRAL FL70/RESCUE VAN

Version 3.0
Database Edition PHT 14-01

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Page 6 of 6

Paint Cab

1800⁰⁰ Striker Pins

4000⁰⁰ Paint Cab

Decals + Striping

Patch Holes in Hood

extra

Fuel Tank

819²⁹

Straps

79¹⁰

158²⁰

Robbers

5⁵⁸

11¹⁶

Pins

2⁹⁷

5⁹⁴

Total \$994.59

Air Tank

301⁷⁴

Air Tank

158⁵⁰

Cables

19.61

39²²

Total \$499.46

A/C Repair

Labor

400⁰⁰

Expansion Valve

65⁰⁰

Receiver Drier

80⁰⁰

Machinist Charge

60⁰⁰

Freon

2⁰⁰

605⁰⁰ + Freon

Rescue
" 1 "

Updates

3-6-15

JAMES J. FIORENTINI
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
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June 25, 2015

City Council President John A. Michitson and
Members of the Haverhill City Council

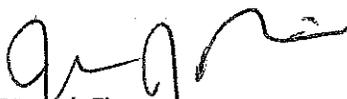
RE: Transfer – Fire Apparatus and Repair

Dear Mr. President and Members of the Haverhill City Council:

Attached is an Order and details for the transfer of \$118,542.00 to be transferred from Fire Salaries and Wages to the Fire Apparatus and Repair Expense Account. This transfer will be used to repair Rescue 1.

I recommend approval.

Very truly yours,


James J. Fiorentini, Mayor

JJF/dsvd



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

15.
⑥

ORDERED:

That the new police maintenance garage to be constructed at 500 Primrose Street shall officially be named and known as "The Elmo D'Alessandro Fleet Maintenance Garage".



JAMES J. FIORENTINI
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

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June 25, 2015

City Council President John A. Michitson and
Members of the Haverhill City Council

RE: Naming of New Police Maintenance Garage at 500 Primrose Street

Dear Mr. President and Members of the Haverhill City Council:

Attached is an Order to name the new police maintenance garage "The Elmo D'Alessandro Fleet Maintenance Garage".

I recommend approval.

Very truly yours,

James J. Fiorentini, Mayor

JJF/dsvd



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

That the sum of **\$200,000** be transferred from the FY15 General Fund account *Mitigation and Health Ins Close Out* to Capital Project Account *Streets and Sidewalks*.

151

7



JAMES J. FIORENTINI
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

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MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

June 26, 2015

City Council President John A. Michitson and
Members of the Haverhill City Council

RE: Transfer Order from General Fund to Capital Projects

Dear Mr. President and Members of the Haverhill City Council:

Attached is an Order for \$200,000.00 to be transferred from the FY15 General Fund Account Mitigation and Health Insurance Closeout to Capital Project Account Streets and sidewalks.

I recommend approval.

Very truly yours,


James J. Fiorentini, Mayor

JJF/dsvd



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

15.
8

ORDERED:

An Order Relating to Water and Wastewater Rates

That Document #69 of June 12, 2012, (An Order relating to water and wastewater rates) be and is hereby deleted in its entirety and the following inserted in place thereof:

**RATES FOR WATER AND WASTEWATER
EFFECTIVE JULY 1, 2015**

The City Council of the City of Haverhill hereby establishes the wastewater user rate shall be \$4.12 per hundred cubic feet and the water user rate shall be \$2.78 per hundred cubic feet.

Those persons that qualify pursuant to M.G.L. Chapter 59, Section 5, Clause 41C, as adopted by the City from time to time, shall receive a fifteen (15) percent discount on the above rates.

69

COPY



DOCUMENT 69

CITY OF HAVERHILL

In Municipal Council June 12 2012

ORDERED:

An Order Relating to Water and Wastewater Rates

That Document # 86 of June 10, 2008 (an Order relating to water and wastewater rates) be and is hereby deleted in its entirety and the following inserted in place thereof:

RATES FOR WATER AND WASTEWATER EFFECTIVE JULY 1, 2012

The City Council of the City of Haverhill hereby establishes the water and wastewater user rates shall be as set forth below:

Fiscal Year	Water Rate (\$/hundred cubic feet)	Wastewater Rate (\$/hundred cubic feet)
2013	\$2.65	\$3.80
2014	\$2.71	\$3.90

Those personal that qualify pursuant to M.G.L. Chapter 59, Section 5, Clause 41C, as adopted by the City from time to time, shall receive a fifteen (15) percent discount on the above rates.

PASSED
Attest:

City Clerk

APPROVED:

Mayor

Adjustments to the Submitted Budget - Enterprise Funds (FY16)

Changes in Revenues from Mayor Submitted Budget - Water Department

Amount per Budget Book	Rate = \$2.78	8,117,112
Engineering Fees		5,600
From Available Fund Balance		4,400
Total Adjusted Budget Revenue		<u><u>8,127,112</u></u>

Changes in Expenses from Mayor Submitted Budget - Water Department

Amount per Budget Book		8,117,112
In-Kind Services	transfer to General Fund	10,000
Total Adjusted Budget Expenses		<u><u>8,127,112</u></u>

Changes in Revenues from Mayor Submitted Budget - Wastewater Department

Amount per Budget Book	Rate = \$4.07	9,418,676
Charge for Services	Rate = \$4.12	197,739
From Available Fund Balance		(187,739)
Total Adjusted Budget Revenue		<u><u>9,428,676</u></u>

Changes in Expenses from Mayor Submitted Budget - Wastewater Department

Amount per Budget Book		9,418,676
In-Kind Services	transfer to General Fund	10,000
Total Adjusted Budget Expenses		<u><u>9,428,676</u></u>



Haverhill

Robert E. Ward, Deputy DPW Director
Water/Wastewater Division
Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillwater.com

Date: June 11, 2015

To: The Honorable James J. Fiorentini
Mayor of Haverhill

From: Robert E. Ward *RW*
Deputy DPW Director

Subject: Proposed City Council Order for Water and Wastewater User Rates

Enclosed is a proposed City Council Order establishing the water and wastewater user rates for the FY 2016 budget. A copy of the current Orders is also attached for your reference.

These rates are necessary to meet revenue requirements to operate the Water and Wastewater Divisions.

If acceptable, please forward to the City Clerk to be placed on the City Council meeting agenda. I will attend the meeting to provide a brief presentation and answer questions.

If you need additional information, please call me at extension 2382.

Enclosures

Cc: John A. Michitson, City Council President, and Members of the City Council
Michael Stankovich, Director of Public Works
William Cox, City Solicitor
Andrew Vanni, Auditor/ Finance Director
William Pauk, Finance/Project Manager



JAMES J. FIORENTINI
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

June 26, 2015

City Council President John A. Michitson and
~~Members of the Haverhill City Council~~

RE: Order for Water and Wastewater User Rates

Dear Mr. President and Members of the Haverhill City Council:

Attached is an order related to Water and Wastewater user rates.

I recommend approval.

Very truly yours,

James J. Fiorentini, Mayor

JJF/dsvd



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

15.

9.

ORDERED:

That the sum of \$221,000.00 be transferred from the Water Retained Earnings Account to the Water Carbon Filter Account.

AND

That the sum of \$167,000.00 be transferred from the FY15 Water Capital Budget Line Item Account to the Water Carbon Filter Account.



Haverhill

Robert E. Ward, Deputy DPW Director
Water/Wastewater Division
Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillwater.com

June 25, 2015

To: The Honorable James I. Fiorentini
Mayor of Haverhill

From: Robert E. Ward *RW*
Deputy DPW Director

Subject: Request to Transfer Water Funds

It is hereby requested that two hundred and twenty-one thousand dollars (\$221,000) be transferred from Water Retained Earnings to the Water Carbon Filter (Account 3111022).

It is also requested that one hundred and sixty-seven thousand dollars (\$167,000) be transferred from the FY15 Water Capital Budget line item (6010050.1.0454.5875) to the Water Carbon Filter (Account 3111022).

The funds are needed to pay for the replacement of the carbon in the filters at the water treatment plant.

If you need additional information, do not hesitate to call me at extension 2328 or via email at rward@haverhillwater.com.

cc: Andrew Vanni, Finance Director
Mike Stankovich, DPW Director
William Pauk, Finance/Project Manager
Patricia Martel, Deputy Finance Director



JAMES J. FIORENTINI
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

June 25, 2015

City Council President John A. Michitson and
Members of the Haverhill City Council

RE: Transfer of Water Funds

Dear Mr. President and Members of the Haverhill City Council:

Attached is an Order for two transfers of Water Funds for replacement of the carbon in the filters at the water treatment plant

I recommend approval.

Very truly yours,

James J. Fiorentini, Mayor

JJF/dsvd



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

That the sum of **\$15,450.06** be transferred from Human Resources Department - *Salaries* to the following departments in the following amounts:

Human Resources Department – *Expense: Office Supplies* \$3,750.00

Human Resources Department – *Expense: Advertising* \$1,700.06

Information Technology – *Expense: Technology Equip* \$10,000.00

13
10



Haverhill

Human Resources Department, Room 306
Denise McClanahan, HR Director – dmcclanahan@cityofhaverhill.com
Sheila Pelczar, HR Technician – spelczar@cityofhaverhill.com
HR: (978) 374-2357 - Benefits: (978) 374-2311 - Fax: (978) 374-2343

TO: Patricia Martel, Assistant City Auditor
FROM: Denise McClanahan, HR Director
RE: Line Item Transfer request
DATE: June 22, 2015

DM

We would like to request the following transfers from our salary and expense accounts:

From 1010000.1.0152.5195	\$ 1,700.06	To 1010000.1.0152.5317	\$ 1,100.00
		1010000.1.0152.5317	\$ 600.06
From 1010000.1.0152.5110	\$13,750.00	To 1010000.1.0152.5420	\$ 3,750.00
		Council Office	\$10,000.00

If you need any additional information, please let me know. Thank you in advance for your help in this matter.

Sent via email

JAMES J. FIORENTINI
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
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MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

June 26, 2015

City Council President John A. Michitson and
Members of the Haverhill City Council

RE: Human Resources Department Transfers

Dear Mr. President and Members of the Haverhill City Council:

Attached are three transfers for a total of \$15,450.06 from the Human Resources Department Salaries to the following departments in the following amounts:

Human Resources Department- Expense: Office Supplies-	\$3,750.00
Human Resources Department- Expense: Advertising -	\$1,700.06
Information Technology- Expense Technology Equipment-	\$10,000.00

I recommend approval.

Very truly yours,

James J. Fiorentini, Mayor

JJF/dsvd

16.1



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED: MUNICIPAL ORDINANCE

Chapter 240

**An Ordinance Relating to Parking
(131 Webster Street—Delete Handicap Parking)**

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Chapter 240, Section 85, Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended, by deleting the following:

<u>LOCATION</u>	<u>REGULATION</u>	<u>HOURS/DAYS</u>
131 Webster Street In front of No. 131 Webster St. except for 1-24 hour handicap parking space at No. 131	No Parking	24 Hours

APPROVED as to legality:

City Solicitor
William D. Cox, Jr

Name of Street Location	Regulation	Hours/Days
From 170 feet east of Main Street east for 306 feet, except for 20 feet adjacent to a fire hydrant, south side	Time limited: 30 minutes	9:00 a.m. to 6:00 p.m., except 9:00 a.m. to 9:00 p.m. Fridays and days prior to legal holidays
South side, from the intersection of Main Street to the intersection with Stage Street [Added 11-30-1999 by Doc. 24-Q]	Time limited: 2 hours	24 hours
From Green Street east for 20 feet, south side [Added 6-11-1985 by Doc. 29-F]	No parking	—
From 20 feet east of Green Street east for 46 feet, south side [Added 6-11-1985 by Doc. 29-F; amended 11-12-1985 by Doc. 29-FF]	Time limited: 30 minutes	8:00 a.m. to 5:00 p.m. Mon. through Sat. inclusive, except legal holidays
In front of 106 Summer Street, north side [Added 8-14-2001 by Doc. 8-J]	Time limited: 2 hours	7:00 a.m. to 9:00 p.m.
134 Summer Street [Added 7-27-1993 by Doc. 26-N; repealed 4-18-2006 by Doc. 34-E]		
Swasey Street [Added 1-7-1992 by Doc. 78-C]		
2 ½ Swasey Street [Repealed 7-26-2005 by Doc. 32-I]		
Swasey Street (Gate to the Buttonwoods Day Health Center) [Added 8-28-2001 by Doc. 49-P]		
In front of 20 Swasey Street, except for 1 24-hour handicapped parking space at No. 20 Swasey Street [Added 7-8-2014 by Doc. 12L]	No parking	24 hours
In front of gate to the Buttonwoods Day Health Center (except for 2 30-minute handicapped parking spaces at Swasey Street)	Time limited: 30 minutes	24 hours
Temple Street [Added 5-9-1989 by Doc. 9-J]		
3 Temple Street [Added 11-1-2005 by doc. 32-M; repealed 1-3-2012 by Doc. 101-B/11]		
* In front of 12 Temple Street, except 1 24-hour handicapped parking space at No. 12 [Amended 4-2-1996 by Doc. 18-H]	No parking	24 hours

Name of Street Location	Regulation	Hours/Days
From White Corner to entrance of 1 Water Street parking lot, south side [Added 9-25-1984 by Doc. 38-L; repealed 6-9-1992 by Doc. 54-D; added 6-9-1992 by Doc. 54-E; amended 12-22-1992 by Doc. 54-N]	No parking	24 hours
From White Corner to 60 feet east of Glen G. Hall Square, north side [Amended 9-25-1984 by Doc. 38-L; repealed 6-9-1992 by Doc. 54-D; added 6-9-1992 by Doc. 54-E; amended 12-22-1992 by Doc. 54-N]	No parking	24 hours
From 60 feet east of Glen G. Hall Square to Kent Street, both sides	Time limited: 1 hour	7:00 a.m. to 7:00 p.m.
From Mill Street east for 400 feet, north side	No parking	—
From the east property line of 205 Water Street to 185 Water Street (a distance of 350 feet), south side	No parking	—
From White Corner [Repealed 6-9-1992 by Doc. 54-D]		
Webster Street		
From Summer Street to 12 Webster Street, west side	No parking	—
36 Webster Street [Added 6-11-2002 by Doc. 29-R; repealed 1-27-2004 by Doc. 12]		
In front of 127 Webster Street, except for 1 24-hour handicapped parking space at No. 127 [Added 12-15-2009 by Doc. 16-J]	No parking	24 hours
* In front of 131 Webster Street, except for 1 24-hour handicap parking space at 131 Webster Street [Added 9-18-2012 by Doc. 21-K]	No parking	24 hours
154 Webster Street [Added 9-22-1992 by Doc. 54-J; repealed 10-5-1993 by Doc. 26-Q]		
Welcome Street		
From Winter Street to Emerson Street, south side	No parking	—



Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

June 19, 2015

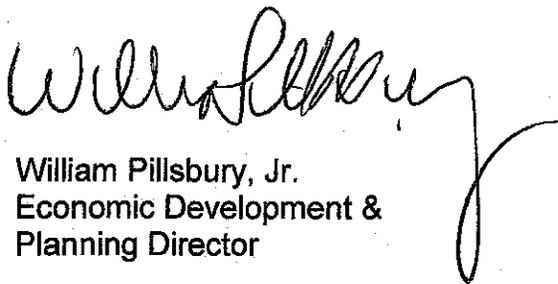
John A. Michitson, Council President
& City Council Members
City Hall—Room 204
City of Haverhill

**RE: REQUEST TO DELETE A HANDICAP PARKING SPACE AT 131
WEBSTER STREET**

Dear Council President Michitson & City Councilors:

As per your request to delete handicap parking at 131 Webster Street dated 6/18/15, I am submitting a Municipal Ordinance that will delete the HANDICAP PARKING in front of Number 131 Webster Street.

Sincerely,



William Pillsbury, Jr.
Economic Development &
Planning Director

Wp/lw

CITY COUNCIL



JOHN A. MICHITSON
PRESIDENT
ROBERT H. SCATAMACCHIA
VICE PRESIDENT
MELINDA E. BARRETT
WILLIAM J. MACEK
WILLIAM H. RYAN
THOMAS J. SULLIVAN
MARY ELLEN DALY O'BRIEN
MICHAEL S. MCGONAGLE
COLIN F. LEPAGE

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.ci.haverhill.ma.us
citycnd@cityofhaverhill.com

CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

June 18, 2015

TO: Mr. William Pillsbury, Jr.
Planning Director and Grants Coordinator

RE: **Delete Handicap Ordinances – 12 Temple Street and 131 Webster Street**

Dear Mr. Pillsbury:

At the City Council meeting held on June 16, 2015 the following item was placed on the agenda by Councillor McGonagle:

- Doc. #74-K - Request for removal of handicap parking spaces at 12 Temple Street and 131 Webster Street

The Council would appreciate it if you would prepare the necessary ordinances and place them on the next Council agenda. Thank you for your assistance.

Sincerely,

John A. Michitson, President
Haverhill City Council

JAS/bsa

encl.

c: Mayor James J. Fiorentini
City Councillors
Police Officer Lance Powell

RECEIVED
JUN 18 2015

Econ Devlp & Planning
& B.O.A.

16.2



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED: MUNICIPAL ORDINANCE

CHAPTER 240

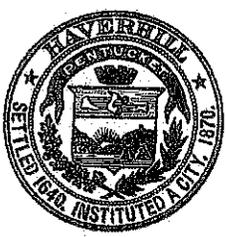
An Ordinance Relating to Parking (36 Bellevue Avenue—Establish Handicap Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-1302 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by adding the following:

LOCATION	REGULATION	HOURS/DAYS
<u>36 Bellevue Avenue</u>		
In front of No. 36 Bellevue Avenue except for 1-24 hour handicapped parking space at No. 36	No Parking	24 Hours

APPROVED as to legality:

City Solicitor
William D. Cox, Jr.



Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

June 19, 2015

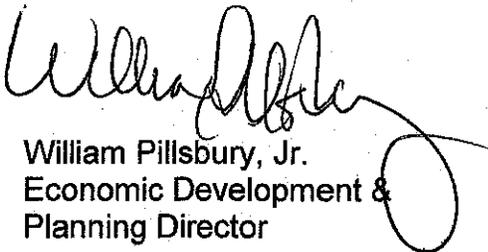
John A. Michitson, Council President
& City Council Members
City Hall—Room 204
City of Haverhill

**RE: REQUEST TO ESTABLISH A HANDICAP PARKING SPACE AT 36
BELLEVUE AVE**

Dear Council President Michitson & City Councilors:

As per the request of Alan DeNaro dated 4/28/15 and your request to establish handicap parking at 36 Bellevue Ave dated 6/19/15, I am submitting a Municipal Ordinance that will add HANDICAP PARKING in front of Number 36 Bellevue Avenue.

Sincerely,



William Pillsbury, Jr.
Economic Development &
Planning Director

Wp/lw

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
ROBERT H. SCATAMACCHIA
VICE PRESIDENT
MELINDA E. BARRETT
WILLIAM J. MACEK
WILLIAM H. RYAN
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www.ci.haverhill.ma.us
citycnd@cityofhaverhill.com

CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

June 19, 2015

TO: Mr. William Pillsbury
Planning and Development Director

RE: Documents to Establish Handicap Parking Ordinances

Dear Mr. Pillsbury:

At the City Council meeting held on June 16, 2015 the following requests for handicap parking spaces were approved and submitted by Chief DeNaro:

- Doc. 45-F – 17 Temple St
- Doc. 45-G – 36 Bellevue Ave

The City Council concurred with these requests and ask that the proper documents be prepared and placed on the next council agenda for action.

Thank you for your continued cooperation, consideration and assistance. It is appreciated.

Sincerely yours,

John A. Michitson, President
Haverhill City Council

JAM/bsa

encl.

c: Mayor James J. Fiorentini
City Councillors
Officer Lance Powell

APPLICATION FOR HANDICAP PARKING SIGN

*NEW
*RENEWAL

DATE OF REQUEST 4-28-15 DATE OF APPROVAL 6-8-15

NAME: Sandra Curtis

ADDRESS: 36 Bellevue Ave Haverhill MA

TELEPHONE #: 978-702-7654

VEHICLE TYPE: Nissan Morano

PLATE #: React 1

Do you currently have off street parking at your residence? Yes No

If yes, why is there a need for a handicap parking sign? Very small and steep have fallen trying to walk up and down it.

Did you have a handicap parking sign at a previous address? Yes No

If yes, location? _____

Sandra Curtis
Applicant Signature

- Please include a copy of your current handicap placard or handicap registration, along with this application.

Approve Denied

Reason for denial

[Signature]
Chief of Police Signature

Approve Denied

Reason for denial

City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.
Attn: Office Lance Powell



DOCUMENT

16.2

CITY OF HAVERHILL

In Municipal Council

ORDERED: MUNICIPAL ORDINANCE

CHAPTER 240

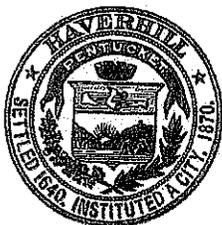
**An Ordinance Relating to Parking
(17 Temple Street—Add Handicap Parking)**

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-Section 85, Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by adding the following:

LOCATION	REGULATION	<u>HOURS/DAYS</u>
In front of No. 17 Temple St. except for 1-24 hour handicap parking space at #17 Temple Street	No Parking	24 Hours

APPROVED as to legality:

City Solicitor



Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

June 19, 2015

Council President John A. Michitson
& City Council Members
City Hall—Room 204
City of Haverhill

**RE: REQUEST TO ESTABLISH A HANDICAP PARKING SPACE
AT THE LOCATION OF 17 TEMPLE STREET**

Dear Council President Hart & Councilors:

As per the attached request of Police Chief Alan DeNaro dated 5/13/15 and your request dated 6-19-15, I am submitting a Municipal Ordinance to add a handicap parking space at the location of 17 Temple Street.

Sincerely,

William Pillsbury, Jr.
Director of Economic
Development & Planning

wp/lw

CITY OF HAVERHILL
APPLICATION FOR HANDICAP PARKING SIGN

8.1

*NEW _____
*RENEWAL _____

DATE OF REQUEST MAY 13 2015 DATE OF APPROVAL 6-8-15

NAME: PAUL F. DI NOTO

ADDRESS: 17 TEMPLE ST HAVERHILL MA 01832

TELEPHONE #: 978-372-5235

VEHICLE TYPE: FORD FREESTAR - 2004 - SILVER

PLATE #: US 87 FF

Do you currently have off street parking at your residence? Yes No
If yes, why is there a need for a handicap parking sign?
PLEASE SEE ATTACHED

Did you have a handicap parking sign at a previous address? Yes No
If yes, location? _____

Paul Di Noto
Applicant Signature

• Please include a copy of your current handicap placard or handicap registration, along with this application.

Approve Denied

Reason for denial

[Signature]
Chief of Police Signature

Approve Denied

Reason for denial

City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.

To Office Lance Pinedo

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
ROBERT H. SCATAMACCHIA
VICE PRESIDENT
MELINDA E. BARRETT
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CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

June 19, 2015

TO: Mr. William Pillsbury
Planning and Development Director

RE: **Documents to Establish Handicap Parking Ordinances**

Dear Mr. Pillsbury:

At the City Council meeting held on June 16, 2015 the following requests for handicap parking spaces were approved and submitted by Chief DeNaro:

- Doc. 45-F – 17 Temple St
- Doc. 45-G – 36 Bellevue Ave

The City Council concurred with these requests and ask that the proper documents be prepared and placed on the next council agenda for action.

Thank you for your continued cooperation, consideration and assistance. It is appreciated.

Sincerely yours,

John A. Michitson, President
Haverhill City Council

JAM/bsa

encl.

c: Mayor James J. Fiorentini
City Councillors
Officer Lance Powell

164



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED: MUNICIPAL ORDINANCE

Chapter 240

**An Ordinance Relating to Parking
(12 Temple St.—Delete Handicap Parking)**

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-1302 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by adding the following:

LOCATION	REGULATION	HOURS/DAYS
12 Temple Street	No Parking	24 Hours
In front of No. 12 Temple St. except for 1-24 hour handicapped parking space at No. 12		

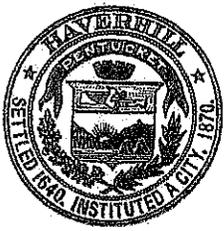
APPROVED as to legality:

City Solicitor

Name of Street Location	Regulation	Hours/Days
From 170 feet east of Main Street east for 306 feet, except for 20 feet adjacent to a fire hydrant, south side	Time limited: 30 minutes	9:00 a.m. to 6:00 p.m., except 9:00 a.m. to 9:00 p.m. Fridays and days prior to legal holidays
South side, from the intersection of Main Street to the intersection with Stage Street [Added 11-30-1999 by Doc. 24-Q]	Time limited: 2 hours	24 hours
From Green Street east for 20 feet, south side [Added 6-11-1985 by Doc. 29-F]	No parking	—
From 20 feet east of Green Street east for 46 feet, south side [Added 6-11-1985 by Doc. 29-F; amended 11-12-1985 by Doc. 29-FF]	Time limited: 30 minutes	8:00 a.m. to 5:00 p.m. Mon. through Sat. inclusive, except legal holidays
In front of 106 Summer Street, north side [Added 8-14-2001 by Doc. 8-J]	Time limited: 2 hours	7:00 a.m. to 9:00 p.m.
134 Summer Street [Added 7-27-1993 by Doc. 26-N; repealed 4-18-2006 by Doc. 34-E]		
Swasey Street [Added 1-7-1992 by Doc. 78-C]		
2 ½ Swasey Street [Repealed 7-26-2005 by Doc. 32-I]		
Swasey Street (Gate to the Buttonwoods Day Health Center) [Added 8-28-2001 by Doc. 49-P]		
In front of 20 Swasey Street, except for 1 24-hour handicapped parking space at No. 20 Swasey Street [Added 7-8-2014 by Doc. 12L]	No parking	24 hours
In front of gate to the Buttonwoods Day Health Center (except for 2 30-minute handicapped parking spaces at Swasey Street)	Time limited: 30 minutes	24 hours
Temple Street [Added 5-9-1989 by Doc. 9-J]		
3 Temple Street [Added 11-1-2005 by doc. 32-M; repealed 1-3-2012 by Doc. 101-B/11]		
* In front of 12 Temple Street, except 1 24-hour handicapped parking space at No. 12 [Amended 4-2-1996 by Doc. 18-H]	No parking	24 hours

Name of Street Location	Regulation	Hours/Days
From White Corner to entrance of 1 Water Street parking lot, south side [Added 9-25-1984 by Doc. 38-L; repealed 6-9-1992 by Doc. 54-D; added 6-9-1992 by Doc. 54-E; amended 12-22-1992 by Doc. 54-N]	No parking	24 hours
From White Corner to 60 feet east of Glen G. Hall Square, north side [Amended 9-25-1984 by Doc. 38-L; repealed 6-9-1992 by Doc. 54-D; added 6-9-1992 by Doc. 54-E; amended 12-22-1992 by Doc. 54-N]	No parking	24 hours
From 60 feet east of Glen G. Hall Square to Kent Street, both sides	Time limited: 1 hour	7:00 a.m. to 7:00 p.m.
From Mill Street east for 400 feet, north side	No parking	—
From the east property line of 205 Water Street to 185 Water Street (a distance of 350 feet), south side	No parking	—
From White Corner [Repealed 6-9-1992 by Doc. 54-D]		
Webster Street		
From Summer Street to 12 Webster Street, west side	No parking	—
36 Webster Street [Added 6-11-2002 by Doc. 29-R; repealed 1-27-2004 by Doc. 12]		
In front of 127 Webster Street, except for 1 24-hour handicapped parking space at No. 127 [Added 12-15-2009 by Doc. 16-J]	No parking	24 hours
In front of 131 Webster Street, except for 1 24-hour handicap parking space at 131 Webster Street [Added 9-18-2012 by Doc. 21-K]	No parking	24 hours
154 Webster Street [Added 9-22-1992 by Doc. 54-J; repealed 10-5-1993 by Doc. 26-Q]		
Welcome Street		
From Winter Street to Emerson Street, south side	No parking	—





Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

June 19, 2015

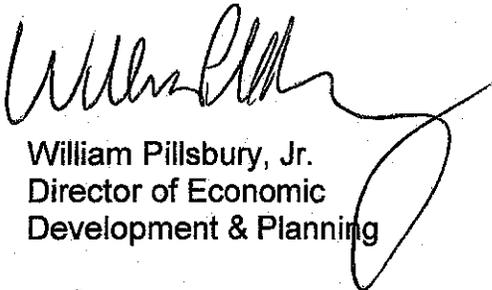
Council President John A. Michitson
& City Council Members
City Hall—Room 204
City of Haverhill

**RE: REQUEST TO DELETE A HANDICAP PARKING SPACE
AT THE LOCATION OF 12 TEMPLE STREET**

Dear Council President Hart & Councilors:

As per your attached request dated 6-18-15, I am submitting a Municipal Ordinance to delete a handicap parking space at the location of 12 Temple Street.

Sincerely,



William Pillsbury, Jr.
Director of Economic
Development & Planning

wp/lw

CITY COUNCIL



JOHN A. MICHITSON
PRESIDENT
ROBERT H. SCATAMACCHIA
VICE PRESIDENT
MELINDA E. BARRETT
WILLIAM J. MACEK
WILLIAM H. RYAN
THOMAS J. SULLIVAN
MARY ELLEN DALY O'BRIEN
MICHAEL S. MCGONAGLE
COLIN F. LePAGE

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.ci.haverhill.ma.us
citycncl@cityofhaverhill.com

CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

June 18, 2015

TO: Mr. William Pillsbury, Jr.
Planning Director and Grants Coordinator

RE: **Delete Handicap Ordinances – 12 Temple Street and 131 Webster Street**

Dear Mr. Pillsbury:

At the City Council meeting held on June 16, 2015 the following item was placed on the agenda by Councillor McGonagle:

- Doc. #74-K - Request for removal of handicap parking spaces at 12 Temple Street and 131 Webster Street

The Council would appreciate it if you would prepare the necessary ordinances and place them on the next Council agenda. Thank you for your assistance.

Sincerely,

John A. Michitson, President
Haverhill City Council

JAS/bsa

encl.

c: Mayor James J. Fiorentini
City Councillors
Police Officer Lance Powell

RECEIVED
JUN 18 2015

Econ Devlp & Planning
& B.O.A.

16.5



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

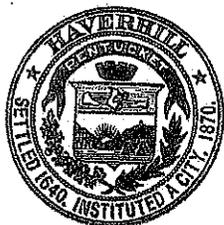
**An Ordinance Relating to Parking
(615-617 River Street—Delete Handicap Parking)**

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-1302 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by deleting the following:

LOCATION	REGULATION	HOURS/DAYS
615-617 River Street	No Parking	24 Hours
In front of No. 615-617 River Street except for 1-24 hour handicapped parking space at No. 615-617		

APPROVED as to legality:

City Solicitor



Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

June 17, 2015

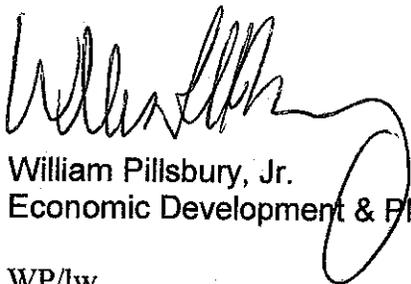
John A. Michitson, Council President
& City Council Members
City Hall—Room 204
City of Haverhill

RE: 615-617 River Street—REQUEST TO DELETE A HANDICAP PARKING SPACE

Dear Council President Michitson & Councilors:

As per your request dated 5/21/15, I am submitting a Municipal Ordinance to DELETE a handicapped parking space at the location of 615-617 River Street.

Sincerely,



William Pillsbury, Jr.
Economic Development & Planning Director

WP/lw

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
ROBERT H. SCATAMACCHIA
VICE PRESIDENT
MELINDA E. BARRETT
WILLIAM J. MACEK
WILLIAM H. RYAN
THOMAS J. SULLIVAN
MARY ELLEN DALY O'BRIEN
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CITY HALL, ROOM 204
4 SUMMER STREET
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www.ci.haverhill.ma.us
citycncl@cityofhaverhill.com

CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

May 21, 2015

TO: Mr. William Pillsbury, Jr.
Planning & Economic Development Director

RE: **Delete Handicap Ordinance – 615-617 River Street**

Dear Mr. Pillsbury:

At the City Council meeting held on May 19, 2015 the following item was placed on the agenda by Councillor McGonagle:

- Item #19.2 - Request for removal of a handicap parking space at 615-617 River Street.

The Council would appreciate it if you would prepare the necessary ordinance and place it on the next Council agenda. Thank you for your assistance.

Sincerely,

John A. Michitson, President
Haverhill City Council

JAM/bsa

c: Mayor James J. Fiorentini
City Councillors
Police Officer Lance Powell

Name of Street Location	Regulation	Hours/Days
In front of 125 River Street (Victoriana Catering) [Added 3-5-2002 by Doc. 44]	Time limited 1 hr.	8:00 a.m. to 4:00 p.m., Mon. through Sat.
In front of 162 River Street (3 one-hour spaces) [Added 10-30-2001 by Doc. 8-S]	Time limited 1 hr.	8:00 a.m. to 6:00 p.m., Monday through Friday
In front of No. 167 River Street except for 1 24-hour handicapped parking space at No. 167 [Added 8-26-2003 by Doc. 34-L]	No parking	24 hours
In front of Nos. 169-171 [Added 3-4-1997 by Doc. 52]	No parking	24 hours
In front of 192 and 194 River Street [Added 1-7-2003 by Doc. 195/02]	Time limited 15 min.	9:00 a.m. to 4:00 p.m., Mon. through Sat.
From No. 211 west for 210 ft., north side	Time limited 1 hr.	7:00 a.m. to 5:00 p.m.
In front of No. 348 River Street except for 1 24-hour handicapped parking space at No. 348 [Added 3-25-2003 by Doc. 15-D]	No parking	24 hours
In front of No. 403, 2 30-minute parking spaces [Added 1-31-1995 by Doc. 24]	Time limited 30 min.	—
In front of No. 415 (N.E. Die), 1 handicapped parking space at corner of River and Villa Street [Added 10-26-1993 by Doc. 26-V]	No parking	24 hours
In front of No. 503 River Street [Added 2-1-2000 by Doc. 21]	Time limited 1 hr.	8:00 a.m. to 6:00 p.m., Mon. through Fri.
In front of 589 to 591 River Street, except for 1 24-hour handicapped parking space at No. 589-591 [Added 6-24-2003 by Doc. 15-K]	No parking	24 hours
In front of No. 615 River Street [Added 5-30-2000 by Doc. 18-J; repealed 5-14-2002 by Doc. 29-N]		
In front of Nos. 615 to 617 River Street (25 feet to the East of No. 615 River Street) except for 1 24-hour handicapped parking space [Added 5-14-2002 by Doc. 29-O; amended 10-14-2003 by Doc. 15-O; 10-14-2003 by Doc. 15-P]	No parking	24 hours
From 96 ft. east of Margin Street east for 107 ft., north side	Time limited 1 hr.	7:00 a.m. to 7:00 p.m.
From 686 ft. east of Varnum Street east for 170 ft., north side	Time limited 1 hr.	7:00 a.m. to 7:00 p.m.

16.6



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

~~ORDERED~~

MUNICIPAL ORDINANCE

CHAPTER 120

**AN ORDINANCE RELATING TO
BUILDING CONSTRUCTION FEES**

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 120, as amended, be and is hereby further amended as follows:

§120-11 Fees.

A. Building Permits and Fees.

(4) By deleting the words and figures "permit application of \$25.00 for the first \$2,000, plus \$13 per \$1,000 for each additional \$1,000 or portion thereof.", and by inserting the words and figures "permit application of \$50.00 for the first \$2,000, plus \$14 per \$1,000 for each additional \$1,000 or portion thereof."

(9) By adding the words and figures " for all residential structures. \$13 per \$1,000 or portion thereof for all commercial structures." after the words "for application fee".

(13) By deleting the figure "\$50" and inserting the figure "\$75" in place thereof.

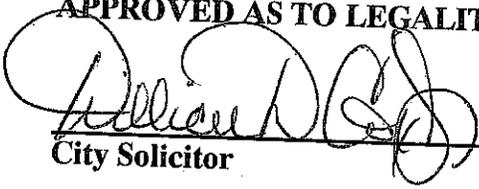
B. Electrical Fees.

Swimming pools : By adding "above ground pool; \$75 in ground pool" after the figure "\$50".

Smoke detectors: By adding "residential; \$50 + \$1.00 per detector for commercial." after the figure "\$50".

Security System: By adding "residential; \$50 + \$1.00 per alarm for commercial." after the figure "\$50".

APPROVED AS TO LEGALITY:


City Solicitor



Haverhill

Board of Health
Inspection Services
Building/Zoning
Phone: 978-374-2325
978-374-2341
978-374-2338
978-374-2430

Fax: 978-374-2337

bdufresne@cityofhaverhill.com

June 25, 2015

City Council President,
John A Michitson
& City Council Members
Room 204 – 4 Summer Street
Haverhill, MA 01830

Dear Council President Michitson
& City Council Members:

Attached for your consideration are fee increase proposals for the Health & Inspection Services Department. Also included is a comparable study of fees for several local communities as well as copies of the current fee ordinance.

The proposed increases were carefully reviewed by me and the staff of my department. It is noteworthy to mention that the fees for the department have not been increased in since 2007. If you have any questions regarding these proposals please contact me.

Sincerely,

Richard MacDonald
Director of Inspection Services

RM/bld

The Inspector of Buildings shall also require, at his discretion, a plan of the lot on which any proposed building is to be erected to be filed with the application.

§ 120-7 Term of effectiveness of permit.

A permit issued in accordance herewith shall continue in force for six months, unless sooner revoked by the Inspector of Buildings.

§ 120-8 Plans and specifications.

A complete set of plans and specifications of any building or structure shall be filed in the office of the Inspector of Buildings when required by him, and a complete set of plans and specifications bearing the approval of the Inspector of Buildings must be kept on the premises during the process of construction if the Inspector so requires.

§ 120-9 Minor repairs.

- A. Minor repairs may be made without a building permit under the following conditions:
- (1) Repairs are to be made by the owner to the building where he resides.
 - (2) There shall be no cost of labor, and the costs of the material for any one project shall not exceed \$1,000.
[Amended 7-10-2007 by Doc. 76]
 - (3) There shall be no structural change, changes in dimensions or change of occupancy of the dwelling.
- B. The above conditions shall apply in all cases, except in emergencies such as fire, windstorm or any catastrophe when a permit may be obtained later if necessary.

§ 120-10 Installation of siding.

No permit to install aluminum siding, asbestos siding, wood-shingle siding and the like shall be granted by the Inspector of Buildings unless the application therefor shall have been approved in writing by the Inspector of Wires. This does not pertain to installations of siding where the electrical service, outdoor fixtures, outdoor receptacles, etc., are not to be disturbed in any way, shape or manner, such as spot repairs or additions to buildings. Proper removal and reinstallation of all electrical equipment shall be performed by a licensed electrician according to Chapters 141 and 143 of the General Laws of the Commonwealth of Massachusetts.

§ 120-11 Fees.

[Amended 1-18-1977 by Doc. 5; 8-11-1981 by Doc. 151; 10-13-1981 by Doc. 151-B; 6-14-1983 by Doc. 110; 1-28-1992 by Doc. 23; 5-21-2002 by Doc. 75]

Pursuant to MGL c. 23B, §§17 and 19, as amended,^[1] and the authority conferred by the Massachusetts State Building Code, Section 119.0, the fee schedules for building, plumbing, gas and electrical permits shall be deleted in their entirety and shall be replaced by the attached schedules, which shall be incorporated herein and become part of this chapter:

- A. Building permits and fees.
- (1) A building permit is not required for nonstructural repairs which cost \$1,000 or less for labor and materials. However, notification of the Building Inspection Department by phone or mail prior to starting repairs is mandatory in order to be sure repairs are made in compliance with the Massachusetts Building Code. Said repairs shall consist of only actual out-of-pocket costs and disbursements.
[Amended 7-10-2007 by Doc. 76]
 - (2) New construction: permit application of \$25, plus \$13 per \$1,000 for residential construction and commercial construction, or portion thereof, with no maximum. New residential occupancy fee of \$50 to be included at time of building permit issuance.
[Amended 10-5-2004 by Doc. 134; 7-10-2007 by Doc. 76^[2]]

[2] *Editor's Note: The 2007 amendment to this subsection is made effective 9-30-2003 in order to correct a scrivener's error discovered during review of the Code for the recodification project.*

- (3) Prior to a building permit being issued for new construction, a site plan must be filed. A site plan review fee of \$100 shall be charged and paid.
[Added 9-30-2003 by Doc. 150-B]
- (4) Alterations, additions, and repairs: permit application of \$25 for the first \$2,000, plus \$13 for each additional \$1,000 or portion thereof.
[Amended 7-10-2007 by Doc. 76]
- (5) Any reinspection shall be subject to a fee of \$25.
[Added 10-5-2004 by Doc. 134]
- (6) Certificate of occupancy.
 - (a) Occupancy permits for new homes or complete remodel of existing homes: \$50.
[Amended 10-5-2004 by Doc. 134]
 - (b) Temporary occupancy permits: \$50.
 - (c) Each additional inspection for occupancy permit where violations are found: \$20.
 - (d) Commercial buildings: \$100 per five years.
- (7) Certification of buildings will be done in accordance to fees outlined in the Massachusetts State Building Code and in cases where violations are found, an additional fee of \$25 per inspection will be charged.
- (8) All fees will be doubled in the event that work is started before a permit is obtained or permission is granted by the Building Inspector.
[Amended 9-30-2003 by Doc. 150-B]
- (9) Demolition: \$25 for each floor to be demolished, plus an additional \$35 for application fee.
- (10) Removal of stop-work orders: \$50.
- (11) Amusement parks, equipment, tents, etc.: \$20 per unit.
- (12) Requested inspection of existing buildings: \$50.
- (13) Foundation permits.
[Amended 9-30-2003 by Doc. 150-B]
 - (a) Foundation permits: \$50.
 - (b) Commercial foundation permits: \$0.20 per linear foot.
 - (c) Multifamily dwelling, attached: \$50 per dwelling unit.
- (14) Moving permits.
 - (a) Dwelling and large structures: \$200 minimum.
[Amended 10-5-2004 by Doc. 134]
 - (b) Less than 10 feet by 20 feet that require use of state, county, or town roads: \$25.
- (15) Signs: \$25, plus \$15 per \$1,000 or portion thereof after the first \$1,000.
- (16) Air conditioning, except units included under the original building permit (central air or where structural alterations are required): \$15, plus \$10 per \$1,000 or portion thereof.
- (17) Heating alterations permit application: \$25, plus \$12 per \$1,000 or portion thereof.

- (18) Change of ownership permit: \$50.
- (19) Construction trailers and/or emergency mobile homes: fifty \$50; storage trailers permit fee: \$50.
- (20) Gravel removal permits: \$50.
- (21) Permit renewals: \$25.
- (22) Solid fuel burning stove permits and chimney permits: \$30.
- (23) Zoning verification for business certificates: \$10.
- (24) Conformance to zoning affidavit: \$25.

B. Electrical fees.

(1) Electrical fees shall be as follows:

[Amended 10-5-2004 by Doc. 134]

Type	Fee
Residential	
New house with 100-amp service	Total fee \$250
New house with 200-amp service	Total fee \$250
New house with 400-amp service	Total fee \$250
Dwelling units new/remodel each unit	\$125
Minimum electrical permit	\$20
1 to 10 devices	\$25
Additional devices	\$1
All appliances for remodel/alterations	\$20 each
100-amp service change, includes 1 meter	\$40
200-amp service change, includes 1 meter	\$60
Additional meters	\$15 each
All subpanels 1/2 price of service for each panel up to 400A	
Oil or gas heating systems	\$50
Swimming pools	\$50
Smoke detectors	\$50
Fire alarm system	\$50
Security system	\$50
Siding	\$50
General repairs, residential or commercial	\$50
Commercial	
100-amp service (1 meter)	\$40
200-amp service (additional meters \$20 each)	\$50
400-amp service (additional meters \$20 each)	\$75
600-amp service (additional meters \$20 each)	\$100
800-amp service (additional meters \$20 each)	\$125
1,000-amp service (additional meters \$20 each)	\$150
1,200-amp service (additional meters \$20 each)	\$200
1,500-amp service (additional meters \$20 each)	\$225
2,000-amp service (additional meters \$20 each)	\$250
Commercial	
Temp service	\$50
Signs	\$50
Central air conditioner (condenser with air handler)	\$75

Type	Fee
Air conditioners	\$25 each
Air handlers	\$15 each
Commercial appliances	\$50
Motors up to 10 horsepower	\$15 each
Each additional horsepower	\$1
General repairs	\$30
1 to 10 devices	\$30
Additional devices	\$1
Transformers:	
First 10 kilowatts or kilovolt-amperes	\$20
Each additional kilowatt or kilovolt-ampere up to 1,000	\$1
Over 1,000 kilowatts or kilovolt-ampere up to 5,000 (includes all integral equipment and appurtenances)	\$500
Over 5,000 kilowatts or kilovolt-ampere (includes all integral equipment and appurtenances)	\$1,500
Carnival, circus, and fairs	\$125
Traffic signs	\$40 per pole
Nursing home yearly inspection	\$50
Remodeling renovations, repairing or additions	Same as new
Reinspection fee	\$25
Yearly maintenance permits (January 1 to December 31)	\$150

(2) Local regulations:

- (a) If applications are mailed, allow a minimum of three working days for the permit to be issued prior to requesting inspection. Please enclose a self-addressed stamped envelope for the return of the permit.
- (b) It is required that electricians be present for any inspection.
- (c) Service conductors are to be installed in approved raceways.
- (d) Oil burners and gas burners shall have an emergency switch at the burner and outside the fire area and shall also have a firematic thermal switch.
- (e) Outdoor signs shall be on separate circuits, approved raceways outside of the building with a service disconnect switch.
- (f) Installations shall be tested by the electrician for polarization, grounds and proper connection.
- (g) There shall be no permit fee for work being done for the City.

C. Gas fees. Gas fees are as follows:

Type	Fee
Replacement hot water heater	\$20
Residential (per dwelling unit, plus \$10 per appliance) [Amended 9-30-2003 by Doc. 150]	\$50
Commercial (per unit, plus \$20 per appliance)	\$100
All elevated gas pressure permits, or appliance 200,000 btu and over (in addition to unit and application charge)	\$50
Reinspection fee (for each notice)	\$30

D. Plumbing fees. Plumbing fees are as follows:

[Amended 10-5-2004 by Doc. 134]

Type	Fee
Replacement hot water heater	\$20
Residential (per dwelling unit, plus \$10 per fixture)	\$50
Commercial (per unit, plus \$20 per fixture)	\$100
Remodel of water or waste piping only	\$50
Cap sewer for demolition	\$100
Piping and treatment of special waste (plus \$20 each fixture). Stamped drawings required	\$150
Reinspection fee (for each notice)	\$30
Commercial or residential water main backflow device (plus \$10 per fixture or device)	\$50

E. Local regulations for gas and plumbing.

- (1) If applications are sent through the mail, allow a minimum of three days for the permit to be issued before starting work. Please call to verify that application has been received and processed. Enclose a self-addressed stamped envelope for the return of the permit. If any questions are not answered or information is missing, the application will be returned.
- (2) Requests for inspections shall be made no later than 9:00 a.m. for an inspection appointment on that day.
- (3) This office shall be notified immediately when jobs are finished.
- (4) All fees will be doubled in the event that work is started before a permit is obtained or verbal permission is granted by the Plumbing/Gas Inspector.

[1] *Editor's Note: MGL c. 23B, §§17 and 19, were repealed 1984, c. 348, §2. See now MGL c. 143, §93 et seq.*

§ 120-12 Clerk of the Works.

[Added 6-1-1982 by Doc. 113]

The City shall employ the services of a qualified Clerk of the Works to supervise all appropriate City construction and/or substantial rehabilitation projects. The Inspector of Buildings or, where applicable, the Department of Public Works Director shall determine if the project's scope dictates a Clerk be required and shall recommend to the Mayor and Council a nominee after first advertising the availability of position. Rates of pay and benefits shall be as dictated by current trade standards and the City's personnel regulations for temporary City employees. City officials, in their official capacity when required, may serve as the Clerk for the City at no increase in salary.

§ 120-13 Abandoned or fire-damaged buildings.

[Added 12-20-1983 by Doc. 150]

All abandoned or fire-damaged buildings shall be boarded up by the owner as follows:

- A. Material for boarding shall be three-eighths-inch exterior plywood.
- B. All first floor and cellar windows shall have the material cut to fit between the staff moldings and rest on the windowsill to provide solid nailing all around. All remaining windows visible from a public way shall also be so covered.
- C. Windows in exterior doors shall be secured, and doors either padlocked or boarded with plywood.
- D. All material to be nailed with six-pound-cement coating nails.
- E. Fire-damaged buildings shall be boarded within 48 hours of fire. Abandoned buildings shall be boarded within five days.
- F. Any owner of a building who fails to comply with this section shall be subject to a fine of \$100 per day from the date of written notice from the Building Inspector.



Haverhill

Board of Health
Inspection Services
Building/Zoning
Phone: 978-374-2325
978-374-2341
978-374-2338
978-374-2430
Fax: 978-374-2337
bdufresne@cityofhaverhill.com

MEMORANDUM

June 1, 2015

TO: Mayor, James Fiorentini

FROM: Inspectional Services Director,
Richard MacDonald

RE: Fees

The Inspectional Services Department has performed a review of the fees for the department.

The proposed increases reflect comparisons with other cities and towns.

Although all fees were reviewed, the recommended increases reflect those that should be increased at this time.

Please keep in mind, there have been no increases in fees (except health permits/licenses) for approximately 10 years. While costs continue to increase we have not requested increases for many years.

RM/bld

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

June 26, 2015

City Council President John A. Michitson and
Members of the Haverhill City Council

RE: Ordinance Related to Building Construction Fees

Dear Mr. President and Members of the Haverhill City Council:

Attached is an ordinance for our building construction fees.

I recommend approval.

Very truly yours,

James J. Fiorentini, Mayor

JJF/dsvd



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

~~ORDERED:~~

MUNICIPAL ORDINANCE

CHAPTER 131

AN ORDINANCE RELATING TO MUNICIPAL COMPOSTING PROGRAM

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 131, as amended, is hereby further amended as follows:

§131-2 Fees.

A. Fees for the disposal of brush, grass and leaves shall be as follows:

- (1) Individual residents: Delete the figure "\$35" and insert in place thereof the figure "\$45"; Delete the figure "\$7" and insert in place thereof the figure "\$9";**
- (2) Senior residents (age 65 or older): Delete the figure "\$25" and insert in place thereof the figure "\$30"; Delete the figure "\$7" and insert in place thereof the figure "\$9";**
- (3) Commercial and nonresident: Delete the figure "\$35" and insert in place thereof the figure "\$44";**

§ 131-3. Sale of other materials.

A. T-Base (road grinding by-product): Delete the figure "\$9" and insert in place thereof the figure "\$11".

APPROVED AS TO LEGALITY

City Solicitor



JAMES J. FIORENTINI
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
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MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

June 26, 2015

City Council President John A. Michitson and
Members of the Haverhill City Council

RE: Municipal Composting Program Fees

Dear Mr. President and Members of the Haverhill City Council:

Attached is an ordinance for our municipal composting program fees.

I recommend approval.

Very truly yours,


James J. Fiorentini, Mayor

JJF/dsvd



DOCUMENT 2-H

CITY OF HAVERHILL

In Municipal Council June 16 2015

Updated Salaries 6/11/2015 today

ORDERED
MUNICIPAL COUNCIL
AN ORDINANCE RELATING TO SALARIES

CHAPTER
CONSERVATION OFFICERS, DOG OFFICERS,
POLICE MECHANICS (ME REPAIRMEN), POLICE
BUILDING MAINTENANCE CRAFTSMEN/CUSTODIAN
AND PUBLIC PROPERTY BUILDING CUSTODIAN GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 11-G of 2014 is hereby amended as follows:

EFFECTIVE 7/1/2014 1.5%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Senior Conservation Officer	\$ 1,034.29	\$ 1,100.31				
Conservation Officer	\$ 887.13	\$ 943.76				
Senior Animal Control Officer	\$ 633.79	\$ 669.10				
Animal Control Officer	\$ 553.24	\$ 588.54				
Police Mechanics (Motor Equipment Repairmen)	\$ 17.95	\$ 19.24	\$ 20.43	\$ 21.56		
Police Bldg Mtnc Craftsperson/Custodian	\$ 679.99	\$ 720.79				
Custodian	\$ 542.44	\$ 558.30	\$ 574.63	\$ 591.46	\$ 608.78	\$ 626.65

EFFECTIVE 7/1/2015 1.5%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Senior Conservation Officer	\$ 1,049.80	\$ 1,116.81				
Conservation Officer	\$ 900.44	\$ 957.92				
Senior Animal Control Officer	\$ 643.29	\$ 679.14				
Animal Control Officer	\$ 561.54	\$ 597.37				
Police Mechanics (Motor Equipment Repairmen)	\$ 18.21	\$ 19.53	\$ 20.74	\$ 21.89		
Police Bldg Mtnc Craftsperson/Custodian	\$ 690.19	\$ 731.60				
Custodian	\$ 550.57	\$ 566.67	\$ 583.25	\$ 600.34	\$ 617.91	\$ 636.05

PLACED ON FILE for at least 10 days
Attest:

City Clerk

Approved as to legality:

City Solicitor



Haverhill

Human Resources Department, Room 306

Phone: (978) 374-2357 Fax: (978) 374-2343

Denise McClanahan, HR Director – dmcclanahan@cityofhaverhill.com

Shelia Pelczar, HR Technician – spelczar@cityofhaverhill.com

TO: Mayor James J. Fiorentini
FROM: Denise McClanahan, HR Director
DATE: June 11, 2015
RE: Salary Ordinance

Recently a salary ordinance was submitted for the Conservation Officers, Dog Officers, Police Mechanics, Police Building Maintenance Craftsman/Custodian and Building Custodian Group and inadvertently the wrong salary amounts were provided. Attached please find the corrected salary ordinance to submit to the Haverhill City Council for action.

dIm

JAMES J. FIORENTINI
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
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June 12, 2015

City Council President John A. Michitson and
Members of the Haverhill City Council

RE: Salary Ordinance & MOA

Dear Mr. President and Members of the Haverhill City Council:

Enclosed is an updated Salary Ordinance and MOA between the City of Haverhill and the Teamsters Conservation Officers, Animal Control Officers, Police Mechanics, Police Building Maintenance Craftsmen/Custodians and Public Property Building Custodian Group.

The Ordinance is enclosed and I recommend approval.

Very truly yours,

James J. Fiorentini
Mayor

JJF/ah



CITY OF HAVERHILL

In Municipal Council June 16 2015

ORDERED:

MUNICIPAL ORDINANCE

CHAPTER 230

AN ORDINANCE RELATING TO TAXICABS AND BUSES

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 230, as amended, is hereby further amended as follows:

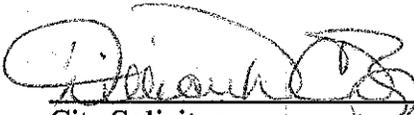
§230-19. Rules for trunks; extra charge permitted.

Insert the words "luggage or" before the word "trunks".

§230-24. License required for hauling.

Delete the word "City Council" and insert in place thereof the word "Chief of Police or his designee".

APPROVED AS TO LEGALITY



City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk

CITY OF HAVERHILL

MASSACHUSETTS CITY SOLICITOR'S OFFICE

145 South Main Street
Bradford, MA 01835
(978) 373-2360
FAX: 978/891-5424
EMAIL: billcoxlaw@aol.com

WILLIAM D. COX, JR.
CITY SOLICITOR

June 8, 2015

TO: John Michitson, President and Members of the Haverhill City Council

FROM: William D. Cox, Jr., Esq., City Solicitor 

RE: Ordinance Taxicabs and Buses

After a review of the most recent changes to the above ordinance, it was determined that the ordinance contained a scrivener's error on §230-19., insomuch as the words "luggage or" were to be added, not deleted, before the word "trunks". In addition, §230-24. had previously been amended to delete "Mayor" and insert "City Council", which is the current language. I have included a further change to "Chief of Police or his designee" as was discussed in preparing this ordinance.

Should you have any questions or concerns, please do not hesitate to contact me.

cc: James J. Fiorentini, Mayor
Alan DeNaro, Chief of Police

Chapter 230: Taxicabs and Buses

[HISTORY: Adopted by the City Council of the City of Haverhill as Ch. 34 and Sec. 22-34 of the 1963 City Code (Ch. 230 of the 1980 Code). Amendments noted where applicable.]

GENERAL REFERENCES

Vehicles and traffic — See Ch. 240.

Article I: Taxicabs

§ 230-1 Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

TAXICAB

Every horse-drawn or power-driven hack, stagecoach, omnibus or other vehicle, whether on wheels or runners, except streetcars, which shall be used for the conveyance of passengers from place to place for hire, shall be deemed to be a "taxicab" within the meaning of this chapter

§ 230-2 Vehicle license required.

The City Council may from time to time grant licenses upon such terms, under such conditions and to such persons as it may deem expedient to set up, employ or use taxicabs for the conveyance of persons for hire and may designate the public stand or stands which the taxis may occupy, and no person shall set up, employ or use such taxi for the purposes aforesaid without such license.

§ 230-3 Limitation on number of licenses.

[Amended 2-24-1970 by Doc. 21-B]

The total number of taxi licenses to be issued and outstanding at any one time in the City shall be limited to one taxi license per 2,000 of the population of the City.

§ 230-4 Fees.

[Amended 4-7-1981 by Doc. 63; 4-8-2003 by Doc. 62]

For every license granted under the provisions of this article, there shall be paid to the City Clerk the sum of \$100 for the use of the City.

§ 230-5 Term; transfer.

[Amended 7-10-2007 by Doc. 76]

All licenses granted under this article shall expire on the first day of May next after the date of the granting thereof, and no license shall be sold, assigned or transferred to another person without the consent of the City Council, endorsed thereon by the City Clerk or his assistant, and the payment of \$50.

§ 230-6 Valid only for particular vehicle.

No license granted as provided in this article shall apply to any taxi or other vehicle owner or driver, except the particular one designated therein by its number or otherwise made certain.

§ 230-7 Revocation.

There shall be no additional charge for two passengers going to the same place and alighting at the same designation. There shall be an additional charge of \$0.25 per passenger for each passenger over two.

§ 230-18 Computation of fare for two passengers at different destinations.

- A. When more than one passenger is picked up and not discharged at the same destination, the fare charged to the first passenger will be according to the taximeter at the destination of the first passenger. After the departure of the first passenger the taximeter flag will be dropped again, and the second passenger will then pay the fare according to the taximeter at the destination of the second passenger.
- B. The first passenger to be let off shall be the one whose destination is nearest the point of departure. The same process is to be followed for each passenger in the taxicab.

§ 230-19 Rules for trunks; extra charge permitted.

Hand luggage may be carried by passengers for hire, but the carrying of trunks shall be optional with the taxicab driver and shall be \$0.50 for each trunk.

§ 230-20 Taxicab operators; license; fee.

[Amended 7-10-2007 by Doc. 76]

No person shall operate a motor vehicle in the course of taxicab business unless duly licensed by the City Council. The license fee is to be the sum of \$10 per year. No person shall be qualified to receive a license unless such person is more than 18 years of age and is a licensed operator in the commonwealth. Each licensed individual is to receive a badge and a number thereon which is to be worn and plainly visible during the operation of a taxicab by the licensed individual. The Chief of Police is to have the power to revoke and suspend the license for cause. No operator shall stop or stand a vehicle in front of entrances to hotels, theaters or other places of public gathering except to let off or take on passengers.

§ 230-21 Meters required.

Every motor vehicle licensed as a taxicab under the terms of this article, operated within the City, except motor vehicles used for funeral and wedding purposes, shall have affixed thereto a taximeter of a size and design approved by the Mayor, which shall be so located as to be easily read by a passenger or passengers seated in the rear seat. After sundown the face of the taximeter shall be illuminated by a suitable light so arranged as to throw continuous, steady light thereon.

§ 230-22 Roof lights showing operation of meter required.

All taxicabs shall be equipped with lights of a size and design approved by the Mayor, which lights shall be located on the top of the taxicabs. These lights are to be so connected that when the flag of the taximeter is in a recording position the lights will be off. These lights shall be on when the taximeter is not recording so that any police officer by observation may ascertain whether the taximeter is being properly operated.

§ 230-23 Age limitation on drivers.

No hackney carriage or other vehicle mentioned in this chapter shall be driven by any person who has not attained the age of 18 years.

§ 230-24 License required for hauling.

The City Council may from time to time grant licenses to such persons under such conditions and upon such terms as it may deem expedient to employ or use any horse-drawn wagon, cart, sleigh, motor or other vehicle for the conveyance from place to place, for hire, of any goods, wares, furniture, merchandise or rubbish, and the City Council may designate the public stand or stands which such vehicles may occupy, and no person shall use any of the vehicles mentioned in this section for the purposes herein specified without a license for each vehicle.

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
ROBERT H. SCATAMACCHIA
VICE PRESIDENT
MELINDA E. BARRETT
WILLIAM J. MACEK
WILLIAM H. RYAN
THOMAS J. SULLIVAN
MARY ELLEN DALY O'BRIEN
MICHAEL S. MCGONAGLE
COLIN F. LEPAGE



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CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

June 23, 2015

TO: Mr. President and Members of the City Council:

Councillor Mary Ellen Daly O'Brien would like to introduce Laura Mayer, Haverhill High School drug counselor, to make a presentation and give an update.

Mary Ellen Daly O'Brien
City Councillor Mary Ellen Daly O'Brien

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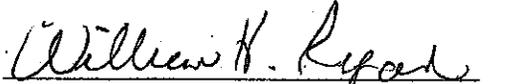
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June 25, 2015

TO: Mr. President and Members of the City Council:

Councillor William H. Ryan requests a discussion regarding creating additional access and entrance at Newton Road/Route 108 to relieve traffic on North Avenue and upper Main Street.


City Councillor William H. Ryan

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
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CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

June 25, 2015

TO: Mr. President and Members of the City Council:

Councillor Macek wishes to discuss the American Legion Farm property.

William J. Macek
City Councillor William J. Macek

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
ROBERT H. SCATAMACCHIA
VICE PRESIDENT
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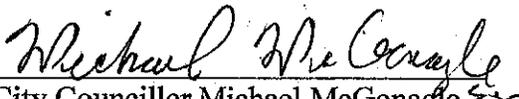
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June 25, 2015

TO: Mr. President and Members of the City Council:

Councillor Michael McGonagle requesting a discussion regarding the intersection of Old Amesbury Line Road and East Broadway.


City Councillor Michael McGonagle

CITY COUNCIL

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DOCUMENTS REFERRED TO COMMITTEE STUDY

4	Communication from Councillor Macek requesting a discussion regarding the proposed Monument Square traffic divider/island.	Planning & Dev.	1/3/12
102-H	Communication from Councillor Macek requesting to propose the establishment of an Adult and Senior Fitness Park	NRPP	10/29/13
55-E	Communication from Councillor Macek – necessary repairs on the Clement Farm property leased to American Legion	NRPP	6/17/14
55-F	Communication from Councillor Daly O'Brien re: Street noise increasing on Essex St. and Washington St. area	Public Safety	6/17/14
55-U	Communication from President Michitson requesting to address comprehensive vision, plan & process – critical information for City Council to determine needs/gaps, solutions and spending priorities for Haverhill	A & F	8/19/14
55-X	Communication from Councillor Sullivan regarding a Jr. Park Ranger Sumer Program	Public Safety	8/19/14
0-Q	Communication from Councillor Daly O'Brien requesting to introduce Tim Coco to discuss City Council audio and remote participation for Council meetings	A & F	4/7/15
55	Petition from William Pacione requesting to purchase City owned land that abuts his property at Atlanta st., Book 28842, page 207, Map 528, Bl. 10, Lot 160	NRPP	4/21/15
10-U	Communication from Councillor Macek requesting to discuss trash pick up for Hales Landing Development off of Old Groveland Rd.	NRPP	4/21/15
58	Ordinance re: Vehicles & Traffic: Amend Ch. 240-108, Article XVI, Parking Fees, Rates & Terms, Central Business District – East Section Only	A & F	5/5/15
58-B	Ordinance re: Vehicles & Traffic: Amend Ch. 240-108, Article XVI, Parking Fees, Rates & Terms, Central Business District – West Section Only	A & F	5/5/15
67	Ordinance re: Peddling and Soliciting – Amend City Code, Ch. 191, Article VII Food Trucks	A & F	5/26/15