



CITY OF HAVERHILL
CITY COUNCIL AGENDA

Tuesday, April 26, 2016 at 7:00 PM
City Council Chambers, Room 202

1. APPROVAL OF RECORDS OF THE PREVIOUS MEETING
 2. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING
 3. COMMUNICATIONS FROM THE MAYOR
 - 3.1 Communication from Mayor Fiorentini submitting *Memorandum of Agreement* between the City of Haverhill and the Haverhill Police Superior Officers' Union; and related *Salary Ordinance*
 - 3.1.1 Ordinance re: Salaries – Law Enforcement Superior Officers File 10 days Attachments
 4. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES
NO SCHEDULE
 5. UTILITY HEARING(S) AND RELATED ORDER(S)
 - 5.1 Document 48; Petition from Verizon New England and Mass Electric Company requesting permission for joint pole relocation on South Pearson st; Plan P2016-4AOD1LW
 - 5.1.1 Order – Grant permission to Verizon New England & MA Electric Co for joint pole relocation on South Pearson st Attachments
 6. APPOINTMENTS
 - Confirming Appointments
NO SCHEDULE
 - Non-confirming Appointments
NO SCHEDULE
- AUXILIARY POLICE:**
NO SCHEDULE
- RESIGNATIONS**
NO SCHEDULE
7. PETITIONS:
 - 7.1 Petition from Robert Pondelli; *Hales Landing, LLC*; requesting Hearing to *accept Robert Road and Lisa Lane*; part of Hales Landing subdivision Refer to Planning Board & Council Hearing July 12th
 8. APPLICATIONS/HANDICAP PARKING SIGNS
NO SCHEDULE
 9. ONE DAY LIQUOR LICENSES
NO SCHEDULE
 10. APPLICATIONS FOR PERMIT
 - 10.1 *American Diabetes Association*; Fundraising Cycling Event; *North Shore Tour de Cure*; riding through Haverhill, May 22nd *Has police approval* Attachment
- TAG DAYS**
Ozzie's Kids August 20th Attachment



CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, April 26, 2016 at 7:00 PM
City Council Chambers, Room 202

TAXI LICENSE

ANNUAL LICENSE RENEWALS:

ROLLER SKATING RINK

POOL TABLES

BOWLING

SUNDAY BOWLING

BUY & SELL SECOND HAND CLOTHING

BUY & SELL SECOND HAND ARTICLES

JUNK DEALER

BUY & SELL OLD GOLD

PAWNBROKER

LIMOUSINES

AUCTIONEER

THEATER

EXTERIOR VENDING MACHINE LOCATIONS –Renewals, DVD Movies

NO SCHEDULE

COIN-OPS (renewals):

SUNDAY LICENSE

11. HAWKER/PEDDLER:

11.1 Terri Barlow – *renewal*; to sell hot dogs, chips, water, soda and juice at Bradford Common; April – November; Sunday – Saturday; 10:00 am to 9:00 pm

11.1.1 James Grandmont – *renewal*; *Employee of Terri Barlow*

Applications have police approval

Attachments

12. DRAINLAYER 2016 LICENSE:

NO SCHEDULE

13. HEARINGS & RELATED ORDERS

13.1 Document 23; Petition from Michael Crowe, Trustee of *Scotland Heights Realty Trust* requesting Acceptance of two roadways in the subdivision known as: *Tersolo Road and Snow Road*

Postponed from March 29 2016

Recommendation from Planning Board to continue street acceptance matter to April 13 2016

Planning Board Meeting and Recommendation from William Pillsbury; Economic

Developer/Planner to postpone matter to City Council Hearing to April 26 2016

Favorable recommendation from Planning Board & Planning Director

13.1.1 Document 23-B; Order – accept Tersolo Road as a public way

13.1.2 Document 23-BB; Order – accept portion of Snow Road as a public way

Attachments

14. NEW BUSINESS/ORDERS

NO SCHEDULE



CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, April 26, 2016 at 7:00 PM
City Council Chambers, Room 202

15. ORDINANCES (FILE 10 DAYS)

15.1 Ordinance re: Parking; City Hall/Haverhill Stadium & Riverside Park

File 10 days
Attachment

16. UNFINISHED BUSINESS OF PRECEDING MEETINGS:

NO SCHEDULE

17. MONTHLY REPORTS

NO SCHEDULE

18. COMMUNICATIONS FROM COUNCILLORS

18.1 Communication from Councillor Bevilacqua requesting to introduce Cynthia Graham to introduce the *Haverhill Firefighting Museum Community 911 Memorial Project*

18.2 Communication from Councillors Barrett and Macek requesting a discussion regarding a light to illuminate Windsor Park for improved safety

18.3 Communication from Councillor LePage requesting a discussion regarding the preparation of the 2017 fiscal year budget for City Council review

18.4 Communication from Councillor Bevilacqua requesting a discussion regarding group homes

18.5 Communication from Councillor Bevilacqua requesting a discussion regarding bus shelters

Attachments

19. RESOLUTIONS AND PROCLAMATIONS

NO SCHEDULE

20. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

20.1 Councillor Sullivan submits Minutes of Natural Resources & Public Property Committee meeting held April 14 2016

20.2 Councillor Macek submits Minutes of Planning & Development Committing meeting held April 21 2016

Attachments

21. DOCUMENTS REFERRED TO COMMITTEE STUDY

22. ADJOURN

3.1

JAMES J. FIORENTINI
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

April 22, 2016

City Council President John A. Michitson and
Members of the Haverhill City Council

RE: Salary Ordinance & MOA

Dear Mr. President and Members of the Haverhill City Council:

Enclosed is a Salary Ordinance and Memorandum of Agreement (MOA) between the City of Haverhill and The Haverhill Police Superior Officers' Union.

The Ordinance is enclosed and I recommend approval.

Very truly yours,

James J. Fiorentini
Mayor

JJF/dsvd

3.1

Memorandum of Agreement between
The City of Haverhill (the City) and
The Haverhill Police Superior Officers' Union (the Union)

This Memorandum of Agreement is subject to ratification by the membership of the Union, and funding by the Haverhill City Council as required by law.

1. Duration. This agreement will cover the one-year period between July 1, 2016 and June 30, 2017.
2. Salaries. Under Article XXIII, Section 1 salaries shall be increased as follows:
 - 1.75% (effective July 1, 2016).
3. Special One-Time Wage Adjustment.
 - As other employee groups received a 1.50% wage increase for this period and this group only received a 1.25% increase, the City agrees to a 0.25% increase retroactive to July 1, 2015.
4. Educational Incentive Pay. Article XXIX, section F, shall be amended to reflect a \$1,000.00 increase of the educational stipend to a total of \$9,500.00 (effective July 1, 2016) for all members currently receiving the \$8500 educational stipend. This agreement has no impact on those members currently receiving the full percentage benefits of 20% and 25%.
5. Promotional Examinations. The Department shall request a promotional examination every two (2) years from the Massachusetts Department of Human Resources. However, the City may request an exam earlier if there is no active promotional list with at least 3 candidates. ~~The aforementioned shall not operate to restrict the Department from requesting such a promotional examination at any time prior to any 2 (two) year period.~~
6. Civilian Dispatch. The association has no objection to the City being allowed to use civilians to handle dispatch functions at the Haverhill Police Station.

3,1,1



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
LAW ENFORCEMENT
SUPERIOR OFFICERS

BE IT ORDAINED by the City Council of the City of Haverhill that Document 11C of 2014 is hereby amended and replaced with the following:

Amend ARTICLE XXIII by the following:

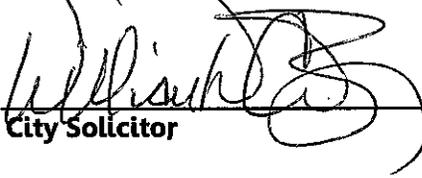
Effective 7/1/15 (increase from 1.25% to 1.5%)	Start	Year 1	Year 2
Captain	\$1,428.82	\$1,511.23	\$1,562.90
Lieutenant	\$1,302.14	\$1,376.76	\$1,423.58
Sergeant	\$1,212.35	\$1,281.44	\$1,324.83

Effective 7/1/16 1.75%	Start	Year 1	Year 2
Captain	\$1,453.83	\$1,537.67	\$1,590.25
Lieutenant	\$1,324.93	\$1,400.85	\$1,448.50
Sergeant	\$1,233.56	\$1,303.86	\$1,348.02

Amend Article XXIX: Section F by the following:

\$1,000 increase of the educational stipend to a total of \$9,500 (Effective 7-1-16) for all members currently receiving the \$8,500 educational stipend. This agreement has no impact on those members currently receiving the full percentage benefits of 20% and 25%.

Approved as to legality:



City Solicitor



Haverhill

Human Resources Department, Room 306

Phone: (978) 374-2357 Fax: (978) 374-2343

Denise McClanahan, HR Director – dmcclanahan@cityofhaverhill.com

Sheila Pelczar, HR Technician – spelczar@cityofhaverhill.com

TO: Mayor James J. Fiorentini
FROM: Denise McClanahan, HR Director 
DATE: April 22, 2016
RE: Salary Ordinance & MOA submission

Attached please find an ordinance and Memorandum of Agreement for the Haverhill Police Superior Officers Union as a result of their recent negotiations. Please submit these documents to the next City Council meeting for action.

dIm



DOCUMENT 11-C

CITY OF HAVERHILL

In Municipal Council February 25 2014

BACKUP
REFERENCE
9.1.1

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
LAW ENFORCEMENT
SUPERIOR OFFICERS

BE IT ORDAINED by the City Council of the City of Haverhill that Document 40 of 2011 is hereby deleted and replaced with the following:

Amend ARTICLE XXIII by the following:

1.5% Effective 7/1/12

	Start	Year 1	Year 2
Captain	\$1,306.92	\$1,382.30	\$1,429.57
Lieutenant	\$1,191.05	\$1,259.30	\$1,302.13
Sergeant	\$1,108.92	\$1,172.11	\$1,211.81

1.5% Effective 7/1/13

	Start	Year 1	Year 2
Captain	\$1,326.53	\$1,403.03	\$1,451.01
Lieutenant	\$1,208.92	\$1,278.19	\$1,321.67
Sergeant	\$1,125.55	\$1,189.69	\$1,229.99

2.5% Retro back to 7/1/13

	Start	Year 1	Year 2
Captain	\$1,359.69	\$1,438.11	\$1,487.29
Lieutenant	\$1,239.14	\$1,310.14	\$1,354.71
Sergeant	\$1,153.69	\$1,219.44	\$1,260.74

2.25% Effective last full payroll period of June 2014

	Start	Year 1	Year 2
Captain	\$1,390.28	\$1,470.47	\$1,520.75
Lieutenant	\$1,267.02	\$1,339.62	\$1,385.19
Sergeant	\$1,179.65	\$1,246.87	\$1,289.10

1.25% Effective 7/1/14

	Start	Year 1	Year 2
Captain	\$1,407.66	\$1,488.85	\$1,539.76
Lieutenant	\$1,282.86	\$1,356.37	\$1,402.50
Sergeant	\$1,194.39	\$1,262.46	\$1,305.22

BACKUP
REFERENCE



CITY OF HAVERHILL

1.25% Effective 7/1/15

	Start	Year 1	Year 2
Captain	\$1,425.26	\$1,507.46	\$1,559.01
Lieutenant	\$1,298.89	\$1,373.32	\$1,420.03
Sergeant	\$1,209.32	\$1,278.24	\$1,321.53

Add the following section to ARTICLE XXIX:

F. The phase-out provided in other sections of this Article is modified to provide an annual educational stipend of eight-thousand five-hundred dollars (\$8,500.00) only to officers who meet the following criteria:

- (1) Three sergeants who have been promoted into this bargaining unit as of the date of ratification of this agreement who have a bachelor's degree or better in an accredited criminal justice program (including a law degree); or
- (2) Future promotees into this bargaining unit who were receiving the 20% payment for a Baccalaureat degree or 25% payment for a Master's degree in law enforcement (or for a degree in law) from an accredited institution as of February 19, 2014, the date of acceptance of this Agreement.

It is understood that the annual payments for the three sergeants referred to in sub-section (1) above shall commence in November, 2014.

It is understood that the stipends under this section and section D are not included in base pay for any purpose.

Amend ARTICLE XVIII - Injury Leave by adding the following:

Add "Attachment B". In consideration, the City shall pay annually to each employee covered by this agreement a stipend of \$300. It is understood that in Fiscal Year 2014 the stipend payment provided in the last paragraph of Attachment B shall be made within sixty (60) days after the funding of this Agreement.

Amend ARTICLE XXIII by adding the following:

Effective in the week following City Council funding of this agreement - Detective Supervisor Pay shall be increased to fifty dollars (\$50.00) per week.

Approved as to legality:

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk

Hearing April 26 2016

PETITION FOR JOINT POLE RELOCATION

MUNICIPALITY

48
To the City Council
of Haverhill, Massachusetts.

511

VERIZON NEW ENGLAND INC. and MASSACHUSETTS ELECTRIC COMPANY request permission to relocate poles, wires, cables and fixtures, including anchors, guys and other such necessary sustaining and protecting fixtures, along and across the following public way or ways:-

South Pearson Street Relocate existing Jointly-Owned Pole No. 4, located on Westerly side approx.. 15 ft. in a Southerly direction

Wherefore they ask that they be granted a joint relocation for and permission to erect and maintain poles, wires and cables, together with anchors, guys and other such sustaining and protecting fixtures as they may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked - **Verizon N.E. Inc., No. P2016-4A0D1LW** dated February 29, 2016

Also for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioners agree to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

VERIZON NEW ENGLAND INC.

Everette Bryan

By: _____
E. Everett Bryan, Rights of Way Engineer

MASSACHUSETTS ELECTRIC COMPANY

Tony [Signature]
Distribution Engineering

By: _____
Distribution Engineering

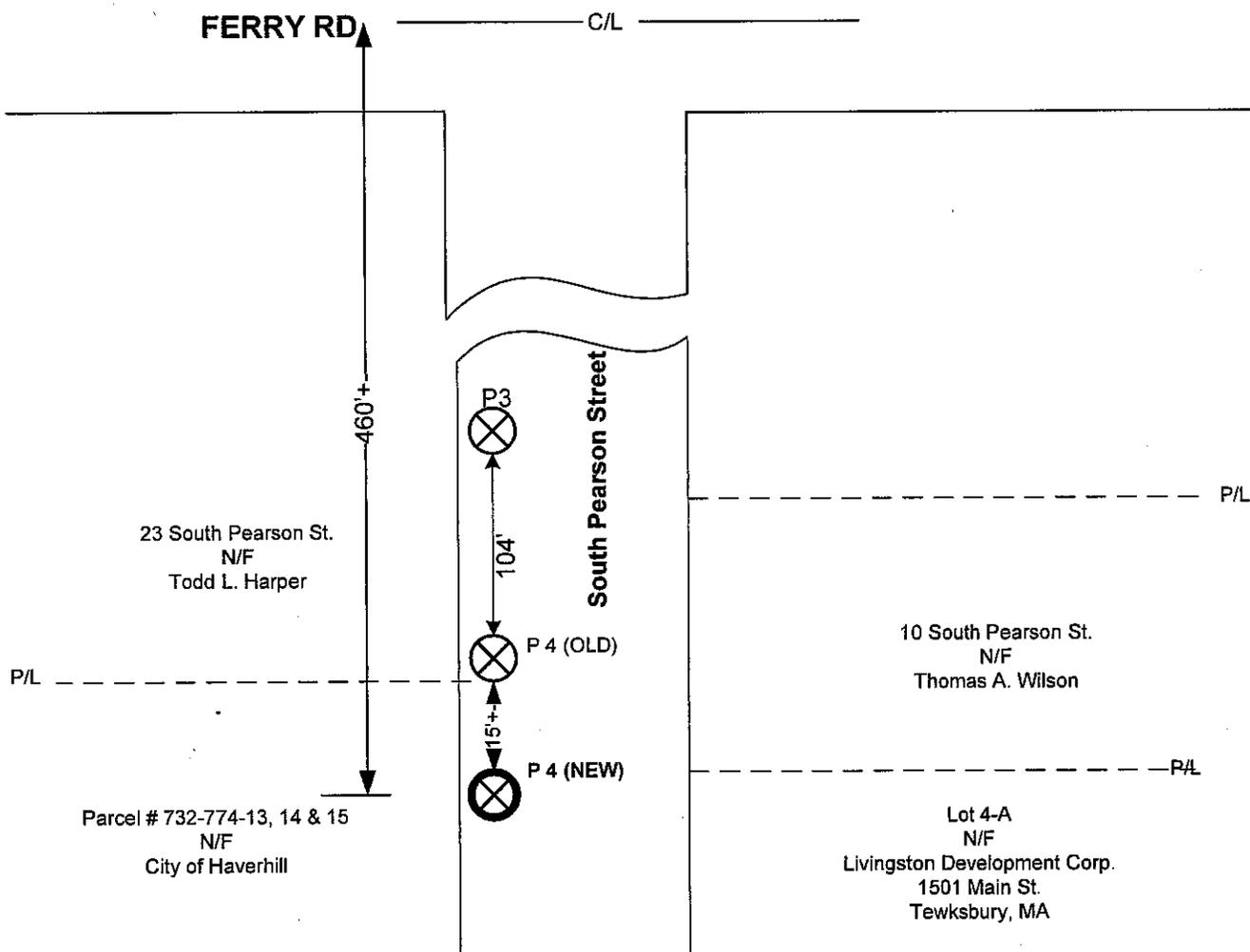
IN CITY COUNCIL: April 12 2016
VOTED: that COUNCIL HEARING BE HELD APRIL 26 2016
Attest:

City Clerk

VERIZON NEW ENGLAND INC
Petition Plan No: P2016-4A0D1LW
February 29 , 2016



MUNICIPALITY



Install New Pole No. 4, 15' to the south to eliminate aerial trespass to new homes currently under construction.

Not to Scale: Distances shown Are Approximate

-  **Proposed New Location**
-  **Existing Location**



900 Chelmsford St.
Tower 2, Floor 1
Lowell, MA 01851

April 1, 2016

Town of Haverhill
Attn: Linda Koutoulas, City Clerk
4 Summer Street, Rm. 118
Haverhill, MA 01830

RE: Petition Plan #2016-4A0D1LW-South Pearson St.

Enclosed, you will find the above referenced petition plan for relocating one (1) Jointly-Owned Pole #4, located on Westerly side approximately 15 ft. in a Southerly direction as shown on petition plan.

All questions concerning this petition should be directed to Everett Bryan @ 781-307-5286 .

Please send hearing notice and invoice to the following address:

Verizon
Attention: Engineering
900 Chelmsford St.
Tower 2, Floor 1
Lowell, MA 01851

Thank you for your attention and cooperation.

Cordially Yours,

Robin Craven
978-323-0272
Enc: Pet/Plan/Order

ORDER FOR JOINT POLE RELOCATION

MUNICIPALITY

By the City Council
of the City of Haverhill, Massachusetts.

3,1,1

ORDERED: That the **VERIZON NEW ENGLAND INC.** and **MASSACHUSETTS ELECTRIC COMPANY** be and they are hereby granted a joint relocation for and permission to erect and maintain poles and their respective wires and cables to be placed thereon, together with anchors, guys and other such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 29th day of February, 2016.

All construction under this order shall be in accordance with the following conditions:-

Poles shall be of sound timber, and reasonably straight and shall be set substantially at the points indicated upon the plan marked - **VERIZON NEW ENGLAND INC.**, No. P2016-4A0D1LW Dated February 29, 2016- filed with said petition. There may be attached to said poles by said **VERIZON NEW ENGLAND INC.** not to exceed 20 wires and 6 cables and by said **MASSACHUSETTS ELECTRIC COMPANY**, wires and cables necessary in the conduct of its business and all of said wires and cables shall be placed at a height of not less than 14 feet from the ground.

The following are the public ways or parts of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:-

South Pearson Street: Relocate existing Jointly-Owned Pole No. 4 on Westerly side approx.. 15 ft. in a Southerly direction

Also that permission be and hereby is granted to each of said Companies to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City of Haverhill, Massachusetts, held on the ____ day of _____, 2016.

City Clerk

CERTIFICATE

I hereby certify that the foregoing is a true copy of a joint relocation order adopted by the City Council of the City of Haverhill, Massachusetts, on the ____ day of _____ 2016, and recorded with the records of location orders of said City, Book _____ Page _____.

This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest: _____
City Clerk

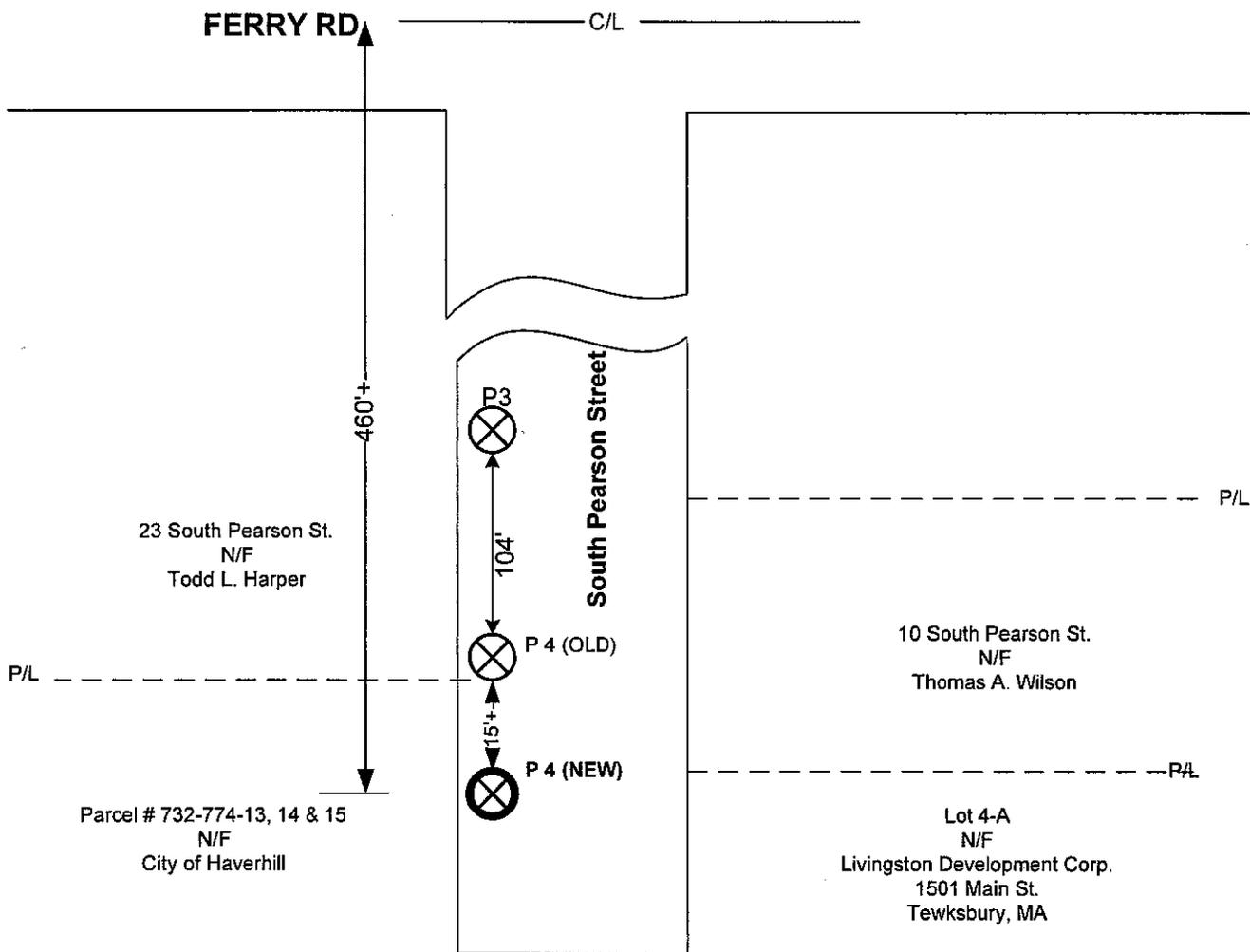
For Hearing April 26 2016

48-B

VERIZON NEW ENGLAND INC
Petition Plan No: P2016-4A0D1LW
February 29 , 2016



MUNICIPALITY



Install New Pole No. 4, 15' to the south to eliminate aerial trespass to new homes currently under construction.

Not to Scale: Distances shown Are Approximate

 **Proposed New Location**

 **Existing Location**

Hearing July 12

2016

9.1

**Hales Landing, LLC
P.O. Box 23
Tewksbury, MA 01876**

April 14, 2016

Haverhill City Council
4 Summer Street, Room 204
Haverhill, MA 01830
Attn: John A. Michitson, President

RE: Acceptance of Robert Road & Lisa Lane

Dear President Michitson and Members of the City Council:

This letter is to request to be placed on the next regularly scheduled City Council meeting to discuss the acceptance of the Roads at the Hales Landing subdivision, known as Robert Road and Lisa Lane.

Also, we would like to waive the 65 day hearing requirement.

If you have any questions please call Robert Pondelli at (978) 851-4759.

Thank you,



Robert Pondelli
Hales Landing, LLC

978-851-4759

Danielle
Robert

LEGAL DESCRIPTION
LISA LANE

Beginning at a point at the northwest intersection of Robert Road with Lisa Lane at a point of curvature running:

S 42° – 00' – 37" E	101.70'	along Robert Road to a point of curvature, thence
S 42° – 00' – 37" E	320.13'	to a point of curvature, thence
R = 250.00'	L = 196.34'	along a curve to the right to a point of compound curvature, thence
R = 25.00'	L = 23.55'	along a curve to the right to a point of reverse curvature, thence
R = 60.00'	L = 301.53'	along a curve to the left to a point of reverse curvature, thence
R = 25.00'	L = 23.55'	along a curve to the right to a point of reverse curvature, thence
R = 300.00'	L = 235.62'	along a curve to the left to a point of curvature
N 42° – 00' – 37" W	525.00'	to a point of curvature, thence
R = 275.00'	L = 255.79'	along a curve to the right to a point of compound curvature, thence
R = 25.00'	L = 38.97'	along a curve to the right to a point of reverse curvature, thence
R = 60.00'	L = 262.45'	along a curve to the left to a point of compound curvature, thence
R = 325.00'	L = 408.41'	along a curve to the left to a point of curvature, thence
S 42° – 00' – 37" E	103.17'	to a point of curvature at Robert Road, said point being the point of beginning.

Said right of way is shown on "Street Acceptance Plan Robert Road and Lisa Lane in Haverhill, Massachusetts, Scale 1" = 40', January 4, 2016, by Merrimack Engineering Services, 66 Park Street, Andover, Massachusetts, 2 sheets." In addition, any easements shown on the plan are to be conveyed with the roadway acceptance, to the City of Haverhill.

LEGAL DESCRIPTION
ROBERT ROAD

Beginning at a point on the north side of Groveland Road, at a point of curvature at the southwest corner of the roadway, running

S 46° – 26' – 56" E	96.82'	along Groveland Road to a point of curvature, thence
R = 25.00'	L = 27.05'	along a curve to the right to a point, thence
S 18° – 10' – 50" W	328.23'	to a point of curvature, thence
R = 300.00	L = 209.44'	along a curve to the right, thence
N 58° – 28' – 50" E	224.70'	to a point of curvature, thence
R = 25.00'	L = 34.69'	along a curve to the right to a point of curvature and Lisa Lane, thence
N 42° – 00' – 37" W	101.70'	along Lisa Lane to a point of curvature, thence
R = 25.00'	L = 43.85'	along a curve to the right to a point of curvature, thence
S 58° – 28' – 50" W	206.19'	to a point of curvature, thence
R = 350.00'	244.34'	along a curve to the left to a point of curvature, thence
S 18° – 28' – 50" W	284.28'	to a point of curvature, thence
R = 25.00'	L = 38.71'	along a curve to the right to a point of curvature and a point on Groveland Road, said point being the point of beginning

Said right of way is shown on "Street Acceptance Plan Robert Road and Lisa Lane in Haverhill, Massachusetts, Scale 1" = 40', January 4, 2016, by Merrimack Engineering Services, 66 Park Street, Andover, Massachusetts, 2 sheets." In addition, any easements shown on the plan are also to be conveyed with the roadway acceptance, to the City of Haverhill.

* Sent 3/4/2016



City of Haverhill
Application for Permit

10.1

Name of Organization	American Diabetes Association		
Address of Organization	10 Speen St, 2nd Fl Framingham, MA 01701		
Requesting Permit for (List Type of event)	Fundraising cycling event	Date & Time	May 22nd, 2016
Location of Event	(TORSFIELD Fairgrounds) will be riding through Haverhill route map is attached.		
Authorized or Contact Person	Tara Greeley	Telephone/Cell #/Pager # (Indicate if pager)	508-801-9125

(To be completed for use of City Property/Outdoor Activity and other Special Events)

Approval of Fire Chief (Where applicable)			
Approval of the Recreational Director Required for all recreational facilities	Signature	Date	Comments/Restrictions
Approval of the Chief of Police Required for all OUTDOOR EVENTS I.e.: Parades/Carnivals/Community Events		4/20/16	

General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts, dues, claims and demands both in law and equity, more especially any and all claims as a result of the issuance of this permit and or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized Agent of Organization: Date: 4/11/16

Signature Witnessed by: Date: 4/11/16

City Council will hear request for application on: _____ (date) _____ (time)

Applicant must attend Yes [] No []

Office Use

Permit

Permit approved on: _____ Proof of Insurance _____ # Detail Officers _____
Policy Number/Exp. Date _____

Attendance Limited to: _____ Other Restrictions/requirements: _____

Signed: _____ City Clerk Issued on: _____ Seal _____

Linda Koutoulas

From: Kaitlyn Allaby <KAllaby@diabetes.org>
Sent: Friday, April 08, 2016 3:58 PM
To: Linda Koutoulas
Subject: FW: North Shore Tour de Cure
Attachments: General Liability 2016.PDF; Haverhill Route Section.jpg; Haverhill Application for Permit.pdf

Hi Linda,

I wanted to follow up and see if there were any updates regarding the approval of the North Shore Tour de Cure on May 22nd.

Thank you!

Kait Allaby

Administration, Specialist
American Diabetes Association-New England
617-482-4580 x3476
Fax Number: 508-626-4260
www.diabetes.org

From: Kaitlyn Allaby
Sent: Friday, March 04, 2016 1:58 PM
To: 'Linda Koutoulas'
Subject: RE: North Shore Tour de Cure

Hi Linda,

Thank you for the additional information. I have actually attached the insurance this time. Sorry about that. Here is our route which passes through Haverhill: <https://ridewithgps.com/routes/10146443>. I have also attached a photo that zooms directly in on the Haverhill section and the turn by turn directions are on the left. I have also filled out the top portion of the application for a permit.

Thank you,

Kait Allaby

Administration, Specialist
American Diabetes Association-New England
617-482-4580 x3476
Fax Number: 508-626-4260
www.diabetes.org

From: Linda Koutoulas [<mailto:LKoutoulas@cityofhaverhill.com>]
Sent: Thursday, March 03, 2016 4:01 PM
To: Kaitlyn Allaby
Subject: RE: North Shore Tour de Cure

Dear Kait- There is an application that needs to be completed – here is a link to that:
http://cms3.revize.com/revize/haverhill/forms/docs/permits_for_events_05082014120106.pdf
Any time a road is needed for an event, whether a race or a ride, a permit is required.

Nothing was attached.....

Please fill out and send to us and we will forward to police department for their approval. It also needs to go before the City Council.

Let me know if you have any further questions.

Thank you!

Linda

From: Kaitlyn Allaby [<mailto:KAllaby@diabetes.org>]

Sent: Thursday, March 03, 2016 3:52 PM

To: Highway Mailbox; cityclerk@cityofhaverhill.com

Subject: North Shore Tour de Cure

Importance: High

Good Afternoon,

Last year I was briefly in touch with Sergeant Bishop and Mike Stankovich to get the North Shore Tour de Cure approved in the city of Haverhill. I am hoping that I can get some assistance in the permitting process again this year. As a refresher, the North Shore Tour de Cure is a non-profit, fundraising cycling event which has been around for several years locally, and 25 years nationally. The ride is coordinated by the American Diabetes Association and our mission is to prevent and cure diabetes and to improve the lives of all people affected by diabetes. As we have in past years, we would like our 100 mile riders to make their way through your town. Our 100 mile route can be viewed at this link: <https://ridewithgps.com/routes/10146443> and I would just like to reiterate that this is a ride not a race. I have also attached proof of our insurance.

Please let me know if there are any additional permitting needs that you need from me in order to get this cycling event approved.

Thank you in advance,

Kait Allaby

Administration, Specialist

American Diabetes Association-New England

617-482-4580 x3476

Fax Number: 508-626-4260

www.diabetes.org



FEET

mi	11.6
mi	13.1
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mi	15.5
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mi	19.6
mi	21.3
mi	21.6
mi	23.5
mi	23.6

PLAN YOUR ROUTES

Join Ride with GPS to discover ever-changing routes and riding buddies by turn cue system where you are then, log your progress



100 2016 NS TDC GRAND FON

Created Aug 31, Updated Sep 07,

By: Started in: Distance: Elevation: Good For: Estimated Time

GRADE 102.1 mi +4277 ft / -4277 ft



Map data ©2016 Google Terms of Use Report a map error

10.



Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

Date: 4-13-16

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks to receive a license for **TAG DAYS**:

Organization: Ozzie's Kids Applicant's Name: Osmond Hardy

Applicant's Residence: 61 St Botolph St Applicant's Signature: Osmond Hardy

Haverhill
(3 CONSECUTIVE DAYS ONLY, ONE OF WHICH MAY INCLUDE SOLICITATION ON A PUBLIC WAY)

Date of Tag Day Request(s): Aug 20, 2016 Date—Solicitation on a Public Way: _____

Canister: _____ Tag: ✓ Fee: \$ 10.00

STREET LOCATIONS (SELECT BELOW):

OFF STREET LOCATIONS (SPECIFY OTHER):

Rosemont St and Main St _____

Market Baskets

Water st and Mill st _____

South Main St & Salem St
(Bradford Common) _____

Main St & Kenoza Ave
(Monument Square) _____

Office Use Only

Recommendation by Police Chief: Approved
 Denied

Alan R. P. [Signature]
Police Chief

In Municipal Council, _____

Attest: _____

City Clerk

PA \$300 4/14/16
ch# 1042 see

11.1



Haverhill

City Clerk's Office, Room 118
Phone: 978-420-3623 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

Date 3/30/16

The undersigned respectfully asks to receive a license to conduct business in the City of Haverhill as a:

- Hawker or Peddler
- Employee of a Hawker or Peddler

NAME: Terri Barlow SIGNATURE: Terri Barlow

ALL MERCHANDISE TO BE SOLD: Hot dogs, chips, water, Soda, Juice

MONTH(S): April - Nov DAY(S)/TIME(S): Sun - Sat 10AM - 9pm

LOCATION (CHECK ONE):

- New - Fixed Location
- Renewal - Fixed Location
- Seasonal - Fixed Location
- New - Mobile Cart
- Renewal - Mobile Cart

IF FIXED LOCATION, SELECT ONE BOX:

- Bradford Common
- GAR Park
- Other: _____
- Outside Haverhill Stadium @ Lincoln/Nettleton Ave
- Riverside Park
- Swasey Park
- Washington Square
- Winnekenni Area, Route 110

Fee: \$ 300.00

Bond on File

Department Use ONLY			
<u>[Signature]</u> Police Chief	<u>4/13/16</u> Date	<u>Mark Tolman RS/KHO</u> Health Inspector	<u>4/13/16</u> Date
<u>N/A</u> Wire Inspector	_____ Date	<u>N/A</u> Rec Director (Stadium Only)	_____ Date

In Municipal Council, _____,

Attest: _____, City Clerk

Please Complete the Back side of this form.



Western Surety Company

CONTINUATION CERTIFICATE

Western Surety Company hereby continues in force Bond No. 62412901 briefly described as SIDEWALK OBSTRUCTION CITY OF HAVERHILL,
 _____,
 for TERRI BARLOW
 _____, as Principal,
 in the sum of \$ FIVE THOUSAND AND NO/100 Dollars, for the term beginning May 29, 2016, and ending May 29, 2017, subject to all the covenants and conditions of the original bond referred to above.

This continuation is issued upon the express condition that the liability of Western Surety Company under said Bond and this and all continuations thereof shall not be cumulative and shall in no event exceed the total sum above written.

Dated this 06 day of April, 2016.

WESTERN SURETY COMPANY

By Paul T. Bruhat
 Paul T. Bruhat, Vice President



THIS "Continuation Certificate" MUST BE FILED WITH THE ABOVE BOND.

2016 APR 14 PM 01:15

4 18 5

2016APR14PM0115NDV CITYC



Effective Date: May 29th, 2015

Western Surety Company

LICENSE AND PERMIT BOND

KNOW ALL PERSONS BY THESE PRESENTS:

Bond No. 62412901

That we, Terri Barlow

of Haverhill, State of Massachusetts, as Principal,
and WESTERN SURETY COMPANY, a corporation duly licensed to do surety business in the State of
Massachusetts, as Surety, are held and firmly bound unto the

City of Haverhill, State of Massachusetts, as Obligee, in the penal

sum of Five Thousand and 00/100 DOLLARS (\$5,000.00),
lawful money of the United States, to be paid to the Obligee, for which payment well and truly to be made,
we bind ourselves and our legal representatives, firmly by these presents.

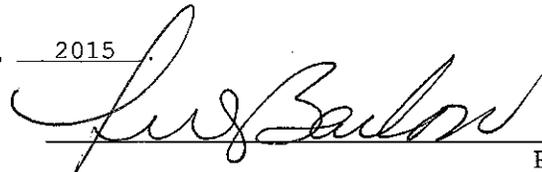
THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the Principal has been
licensed Sidewalk Obstruction

_____ by the Obligee.

NOW THEREFORE, if the Principal shall faithfully perform the duties and in all things comply
with the laws and ordinances, including all amendments thereto, pertaining to the license or permit
applied for, then this obligation to be void, otherwise to remain in full force and effect until
May 29th, 2016, unless renewed by Continuation Certificate.

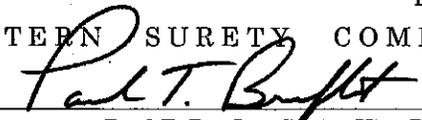
This bond may be terminated at any time by the Surety upon sending notice in writing, by First Class
U.S. Mail, to the Obligee and to the Principal at the address last known to the Surety, and at the expiration
of thirty-five (35) days from the mailing of said notice, this bond shall ipso facto terminate and the Surety
shall thereupon be relieved from any liability for any acts or omissions of the Principal subsequent to said
date. Regardless of the number of years this bond shall continue in force, the number of claims made
against this bond, and the number of premiums which shall be payable or paid, the Surety's total limit of
liability shall not be cumulative from year to year or period to period, and in no event shall the Surety's total
liability for all claims exceed the amount set forth above. Any revision of the bond amount shall not be
cumulative.

Dated this 29th day of May, 2015



Principal

Principal
WESTERN SURETY COMPANY

By 
Paul T. Bruflat, Senior Vice President



STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss

ACKNOWLEDGMENT OF SURETY
(Corporate Officer)

On this 29th day of May, 2015, before me, the undersigned officer, personally appeared Paul T. Bruflat, who acknowledged himself to be the aforesaid officer of WESTERN SURETY COMPANY, a corporation, and that he as such officer, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself as such officer.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.



S. Petrik
Notary Public — South Dakota

My Commission Expires August 11, 2016

ACKNOWLEDGMENT OF PRINCIPAL
(Individual or Partners)

STATE OF _____ }
COUNTY OF _____ } ss

On this _____ day of _____, _____, before me personally appeared _____, known to me to be the individual described in and who executed the foregoing instrument and acknowledged to me that he executed the same.

My commission expires _____

Notary Public

ACKNOWLEDGMENT OF PRINCIPAL
(Corporate Officer)

STATE OF _____ }
COUNTY OF _____ } ss

On this _____ day of _____, _____, before me personally appeared _____, who acknowledged himself/herself to be the _____ of _____, a corporation, and that he/she as such officer being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing the name of the corporation by himself/herself as such officer.

My commission expires _____

Notary Public



License or Permit No. _____
LICENSE AND PERMIT BOND
As _____
of _____
State of _____
Name of Applicant _____
Address _____
Filed _____,
Approved this _____
day of _____,

Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruflat of Sioux Falls,
State of South Dakota, its regularly elected Vice President,
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One Sidewalk Obstruction City of Haverhill

bond with bond number 62412901

for Terri Barlow

as Principal in the penalty amount not to exceed: \$ 5,000.00

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President with the corporate seal affixed this 29th day of May, 2015.

ATTEST

L. Nelson

L. Nelson, Assistant Secretary

WESTERN SURETY COMPANY

By Paul T. Bruflat

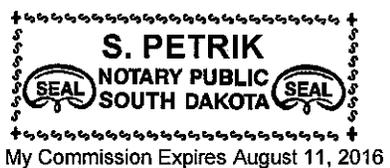
Paul T. Bruflat, Vice President

STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss



On this 29th day of May, 2015, before me, a Notary Public, personally appeared Paul T. Bruflat and L. Nelson

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.



S. Petrik

Notary Public



PA 925 4/14/16
en #1043

2016APR14PM01:14HAU^CITYC

Haverhill

11.1.11



City Clerk's Office, Room 118
Phone: 978-420-3623 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

Date 3/30/16

The undersigned respectfully asks to receive a license to conduct business in the City of Haverhill as a:

- Hawker or Peddler
- Employee of a Hawker or Peddler

NAME: James Grandmont SIGNATURE: [Signature]

ALL MERCHANDISE TO BE SOLD: Hotdogs, chips, water, soda, chips

MONTH(S): April - Nov DAY(S)/TIME(S): Sun-Sat 10AM-9PM

LOCATION (CHECK ONE):

- New - Fixed Location
- Renewal - Fixed Location
- Seasonal - Fixed Location
- New - Mobile Cart
- Renewal - Mobile Cart

IF FIXED LOCATION, SELECT ONE BOX:

- Bradford Common
- GAR Park
- Other: _____
- Outside Haverhill Stadium @ Lincoln/Nettleton Ave
- Riverside Park
- Swasey Park
- Washington Square
- Winnekenni Area, Route 110

Fee: \$ 25.00
 Bond on File

Department Use ONLY			
<u>[Signature]</u> Police Chief	<u>4/13/16</u> Date	<u>MARK Tolman RS/CHO</u> Health Inspector	<u>4/13/16</u> Date
<u>NA</u> Wire Inspector	_____ Date	<u>NA</u> Rec Director (Stadium Only)	_____ Date

In Municipal Council, _____

Attest: _____, City Clerk

Please Complete the Back side of this form.

Hearing March 29 2016

23

Scotland Heights Realty Trust
66 Lockwood Lane
Boxford, Ma 01921

February 2, 2016

13.1

City of Haverhill
City Clerk
4 Summer Street
Haverhill, MA

City Clerk

We are seeking Street Acceptance of two roadways in the subdivision known as Scotland Heights. They are Tersolo Road and Snow Road.

Attached are 30 sets of plans which have been reviewed by John Pettis and which we believe are complete. Also attached is a complete legal description.

We waive the time restriction of the approval process.

SINCERELY,



MICHAEL CROWE Trustee
Scotland Heights Realty Trust

978-852-4518

IN CITY COUNCIL: February 9 2016
REFERRED TO PLANNING BOARD and
VOTED: that COUNCIL HEARING BE HELD MARCH 29 2016

Attest:

City Clerk

IN CITY COUNCIL: March 29
VOTED: that MATTER BE CONTINUED TO APRIL 13 2016 PLANNING BOARD MEETING and
VOTED: that MATTER BE POSTPONED TO CITY COUNCIL HEARING APRIL 26 2016

Attest:

City Clerk



Haverhill

Economic Development & Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

DATE: April 22, 2016

MEMO TO: City Council President John J. Michitson and members of the Haverhill City Council

FROM: William Pillsbury, Economic Development and Planning Director

RE: **Street acceptance for Tersolo Road and a (portion of Snow Road)**

On April 13, 2016 the Haverhill Planning Board made a favorable recommendation to accept Tersolo Road and (a portion of Snow Road).

The City engineer has reviewed the final plans and finds that the roadways have been completed in accordance with the approved definitive plans. All as-built plans have been reviewed and approved by the city engineer, and that the legal description of the roadway to be accepted has been approved by the City engineer. Then as required by the state subdivision control law, the city council has been requested to accept the above streets as public ways.

As Planning director, I concur with the planning boards action and recommend that the city council formally accept the above referenced streets as proposed.

RECOMMENDATION: Approve the street acceptances as proposed.



Haverhill

Economic Development & Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

DATE: March 26, 2016

MEMO TO: City Council President John J. Michitson and members of the Haverhill City Council

FROM: William Pillsbury, Economic Development and Planning Director

RE: POSTPONE HEARING on street acceptance for Tersolo Road and a (portion of Snow Road)

The Applicant was unable to conclude the requirements of the city engineer prior to the planning board hearing on the matter and asked the Planning Board to continue the matter to its April 13, 2016 meeting.

As a result it is necessary to postpone the City Council hearing until after the Planning board meeting. I request the hearing be postponed until the April 26th meeting of the City Council

Thank you for your attention to this matter.

RECOMMENDATION: Postpone the hearing on street acceptance to April 26, 2016.



2016MAR21PM0103HAVCITYC

CITY OF HAVERHILL
MASSACHUSETTS 01830

CITY HALL, ROOM 201
FOUR SUMMER STREET
HAVERHILL, MASSACHUSETTS 01830
TELEPHONE 374-2330
FAX 374-2315

PLANNING BOARD

City Council President John Michitson
& City Councilors
City of Haverhill

March 21, 2016

RE: Scotland Heights Reduction & Street Acceptance;
Applicant: City of Haverhill

Members Present: Karen Peugh, Karen Buckley, April DerBoghossian, Jack Everette, Bill Evans, Alison Colby Campbell; Bob Driscoll, and Paul Howard
Members Absent: Kenneth Cram
Also Present: William Pillsbury, Jr., Director of Economic Development and Planning

Dear City Council President and Councilors:

Please be advised that the board members prior to the vote of the board noted that this matter would be continued to the next meeting of the board considering that there was some work that is still required to be completed prior to street acceptance. The developer informed the board that there were still items that needed to be completed. Based on that information it was recommended that the board continue this matter to the 4/13/16 Planning Board Meeting. This request was forwarded to the Planning Department. The city engineer in his communication dated 3-9-16, recommended that the board reduce the escrow account for Scotland Heights Definitive Escrow to a balance of 112,059.00 balance and he supported recommendation for acceptance of the street as a public right of way; memos to follow if necessary.

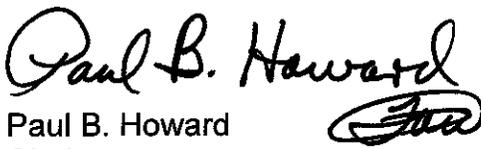
MOTION

After board consideration, Member Karen J. Peugh motioned to reduce the escrow account to a balance of \$112,059.00 as recommended by the city engineer and the planning director and that this matter of street acceptance be continued to the April 13, 2016 Planning Board Meeting. Member Bill Evans seconded the motion. Members that voted in favor were Karen J. Peugh, Bill Evans, Karen Buckley, April DerBoghossian, Alison Colby Campbell, Jack Everette, Bob Driscoll and Paul Howard. Kenneth Cram was absent. Motion passed.

**Escrow Reduction to Zero Balance &
Street Acceptance for Tersolo & Snow Road
3/9/16 Planning Board Meeting**

Note that this agenda item was for street acceptance was continued to the April 13, 2016 planning board meeting.

Signed,


Paul B. Howard
Chairman

Attached: City Department Reports

CC: Street Acceptance Files
Mike Crowe & George Charest
City Engineer John Pettis III
City Departments
City Treasurer, Room 114, City Hall

23-B

13, 1.0



DOCUMENT 23-B

CITY OF HAVERHILL

In Municipal Council March 30 2016

ORDERED:

IT APPEARING that the common convenience and necessity require it,

It is hereby
That the following street herein described be accepted as a
Public Way

Tersolo Road

For Hearing March 29 2016

Beginning at a stone bound located at the intersect of Scotland Heights Road and Tersolo Road,
thence N 03°52'06"W 60.00' to a stone bound,
thence by a non-tangent curve to the left with a radius of 250.00', a length of 187.07' to a Iron pin,
thence N 46°50'25"W, 275.19' to an Iron pin,
thence by a curve to the right with a radius of 600.00', a length of 200.00' to a stone bound,
thence N 27°44'30"W, 635.93' to a stone bound
thence by a curve to the left with a radius of 25.00', a length of 29.20' to a stone bound,
thence N 85°20'12"E, 116.27' along the sideline of Snow Road to a stone bound,
thence by a curve to the left with a radius of 30.00', a length of 59.21' to a stone bound
thence S 27°44'30"E, 585.76' to a Spike
thence by a curve to the left with a radius of 550.00', a length of 183.34' to a spike,
thence S 46°50'25"E, 275.19' to a stone bound,
thence by a non-tangent curve to the right with a radius of 300.00', a length of 224.58' to a stone bound,
thence S 03°52'06"E 60.00' to a point, thence N 86°07'54"E, 50.00' to a stone bound, that bound being the point of beginning.

Meaning and intending to describe Tersolo Road being 50' in width and shown on "Street Acceptance Plan, Scotland Heights Subdivision, Phase II, Tersolo Road, Haverhill, MA" prepared by Northpoint Survey Services, for Scotland Heights Realty Trust, dated December 15, 2015, and is on file at the Haverhill Engineering office as Plan 2B 3551, file #15787.

CONTINUED TO PLANNING BOARD MEETING OF APRIL 13 2016 and POSTPONED TO CITY COUNCIL HEARING ON APRIL 26 2016

Attest: :

City Clerk

73-88



DOCUMENT 23-BB

13.1.2

CITY OF HAVERHILL

In Municipal Council March 29 2016

ORDERED:

IT APPEARING that the common convenience and necessity require it,

It is hereby
That the following street herein described be accepted as a
Public Way

Snow Road

Beginning at a stone bound located at the southwesterly corner of the intersection of Tersolo Road and Snow Road.

Then crossing Snow Road N 04°39'39"W, 50.00' to the northerly sideline of Snow Road,
thence running N 85° 20'21"E, 186.32' to a stone bound,
thence by a curve to the right, with a radius of 1025.00', a length of 792.85' to a stone bound,
thence S 50°20'31"E, 90.65' to a stone bound,
thence by a curve to the right with a radius of 410.00', a length 206.50' to a stone bound,
thence S 21°29'02" E, 621.87' to a stone bound, thence by a curve to the right with a radius of 525.00' a
length of 108.43' to a stone bound,
thence S 09°39'02" E, 146.27' to a stone bound,
thence S 75°58'37"W, 50.15' to a Drill Hole,
thence N 09°39'02" W, 150.10' to a Iron Pin,
thence by a curve to the left with a radius of 475.00', a length of 98.10' to a stone bound,
thence N 21°29'02" W, 621.87' to a stone bound,
thence by a curve to the left with a radius of 360.00', a length of 181.32' to a stone bound,
thence N 50°20'31"W, 90.65' to a stone bound,
thence by a curve to the left with a radius of 975.00', a length of 754.16' to a stone bound,
thence S 85°20'21"W, 70.05' to a stone bound,
thence S85°20'12"W, 116.27' along the terminus of Tersolo Road to a stone bound, that bound being the
point of beginning.

Meaning and intending to describe a portion of Snow Road being 50' in width and shown on "Street Acceptance Plan, Scotland Heights Subdivision, Station 1+80 to 11+00, Snow Road, Haverhill, MA" prepared by Northpoint Survey Services, for Scotland Heights Realty Trust, dated December 15, 2015, and is on file at the Haverhill Engineering office as Plan 2B 3550, File #15786.

CONTINUED TO PLANNING BOARD MEETING OF APRIL 13 2016 and
COUNCIL HEARING POSTPONED TO APRIL 26 2016

Attest:

City Clerk

For Hearing March 29 2016



DOCUMENT

15.1

CITY OF HAVERHILL

In Municipal Council

~~ORDERED:~~

MUNICIPAL ORDINANCE

CHAPTER 240

AN ORDINANCE RELATING TO PARKING
(City Hall/Haverhill Stadium & Riverside Park)

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 240, of the Haverhill City Code, § 240-88. Schedule E: City Parking Lots., as amended, be further amended as follows:

In the subsection entitled "City Hall Parking Lot" by deleting the words and dates: "As shown on the Plan on Parking Locations at City Hall dated November 29, 2004, as revised on December 17, 2004, February 17, 2005, April 12, 2005, and May 7, 2008, filed in the office of the City Engineer, Plan 4B/2800", and, by inserting in place thereof the words and dates: "As shown on the Plan on Parking Locations at City Hall dated 12/1/1999, as revised on 4/4/2016, filed in the office of the City Engineer.",

and,

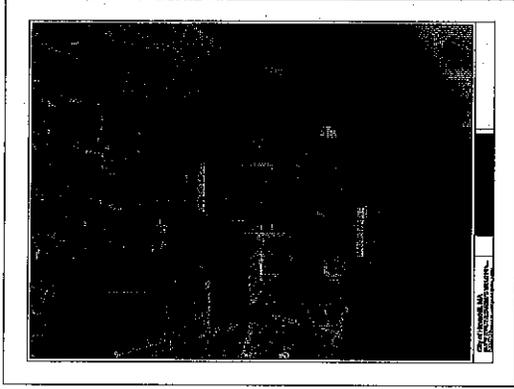
By deleting the subsection entitled "Diamond No. 1 Parking Lot" in its entirety, and, by inserting in place thereof the following:

"Haverhill Stadium & Riverside Park"

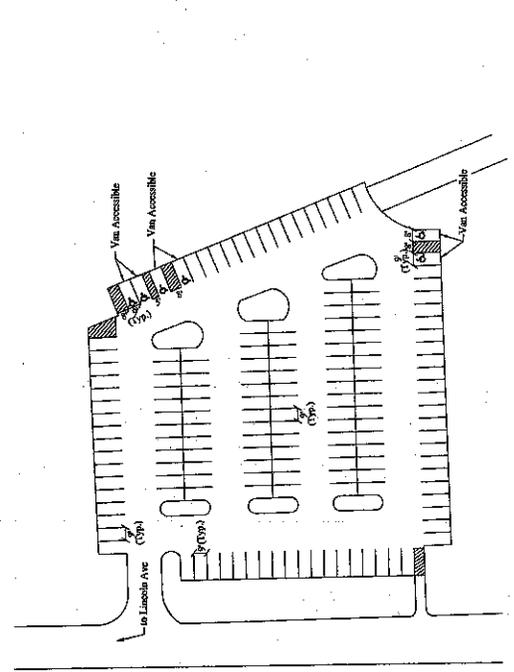
From sunrise to 10 P.M. as shown on the Plan on Parking Locations at Haverhill Stadium & Riverside Park dated 4/4/2016, filed in the office of the City Engineer. Parking at all other times is prohibited unless the above hours are extended by the Stadium Commission or the Human Services Director."

APPROVED AS TO LEGALITY:

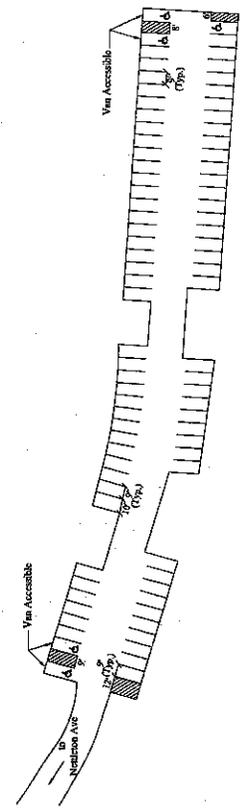
City Solicitor



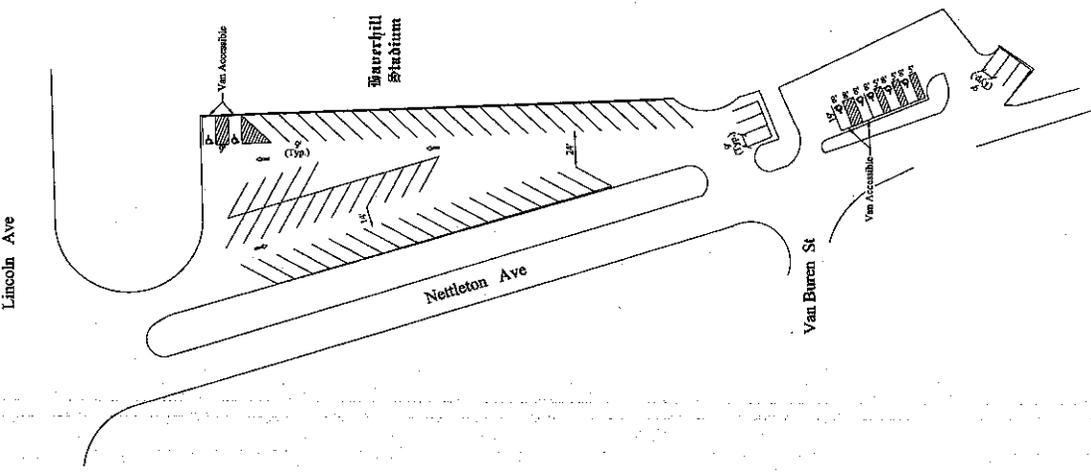
LOCUS MAP
N.T.S.



PARKING AREA B
Total Parking Spaces: 164
(includes 6 handicap spaces)



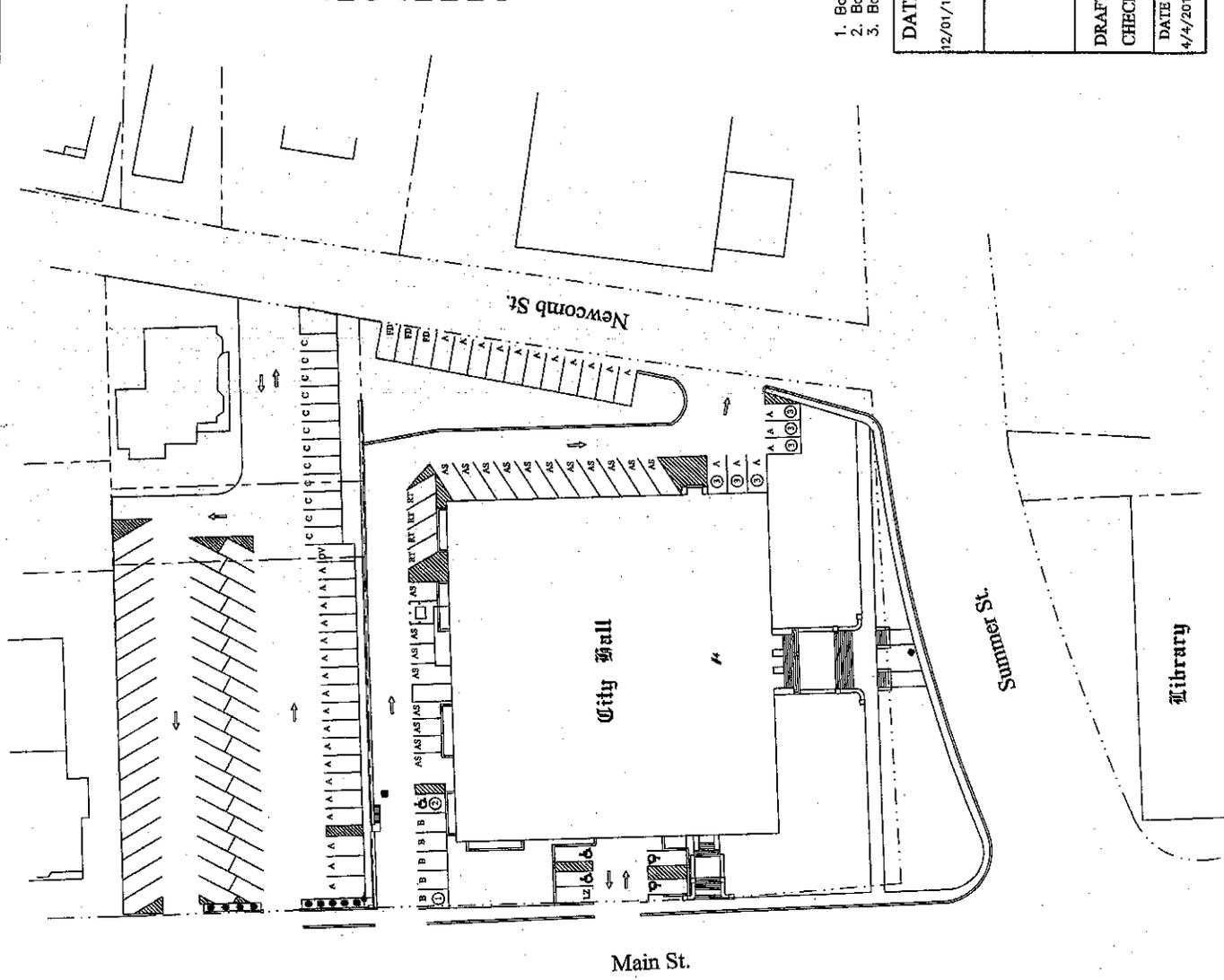
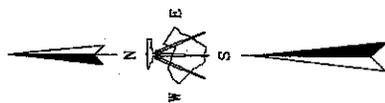
PARKING AREA C
Total Parking Spaces: 83
(includes 5 handicap spaces)



PARKING AREA A
Total Parking Spaces: 67
(includes 7 handicap spaces)

*All spaces (including handicap spaces) are 9'x19', unless otherwise noted.

DATE	CITY ENGINEERING DIVISION	SCALE
4/4/2016	HAVERHILL MA	1" = 40'
PLAN OF PARKING LOCATIONS AT Haverhill Stadium & Riverside Park		
DRAFTED	TITLE	CITY ENGINEER
CHECKED	SHEET	OF
DATE	REVISION	APPROVED
		I



- A --- 1 Hour Limit
- B --- 30 Min. Limit
- C --- 10 Hour Limit
- AS --- Assigned Space
- LZ --- Loading Zone
- RT --- Registry Road Test
- FD --- Fire Department
- OV --- Official Vehicle
- ♿ --- Handicap Parking

1. Backout requires turning onto sidewalk.
2. Backout somewhat impaired by stairway.
3. Backout requires movement behind adjacent spaces.

DATE 12/01/1999	CITY ENGINEERING DIVISION  HAVERRHILL MA	SCALE 1" = 40'
PLAN OF PARKING LOCATIONS AT City Hall		
DRAFTED TCL	TITLE CityHallParkingMap_16.dwg	SHEET 1 OF 1
CHECKED JHP	APPROVED	SHEET 1
DATE 4/4/2016	REVISION ADA/LZ SPACES	APPROVED JHP

JAMES J. FIORENTINI
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

April 22, 2016

City Council President John A. Michitson and
Members of the Haverhill City Council

RE: Ordinance Related to Parking

Dear Mr. President and Members of the Haverhill City Council:

Enclosed is an Ordinance which provides for additional handicapped parking at City Hall and Haverhill Stadium and Riverside Park. The Engineering Department in cooperation with the Stadium Commission and Recreation Department have detailed a plan which brings the City into compliance with ADA regulations.

The Ordinance is enclosed and I recommend approval.

Very truly yours,

James J. Fiorentini
Mayor

JJF/dsvd

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
MELINDA E. BARRETT
VICE PRESIDENT
ANDRES X. VARGAS
MICHAEL S. MCGONAGLE
JOSEPH J. BEVILACQUA
COLIN F. LEPAGE
MARY ELLEN DALY O'BRIEN
WILLIAM J. MACEK
THOMAS J. SULLIVAN



18.1

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CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

April 21, 2016

Mr. President and Members of the City Council

Councillor Joseph Bevilacqua would like to welcome Cynthia Graham to introduce the Haverhill Firefighting Museum Community 911 Memorial Project.


City Councillor Joseph Bevilacqua

18.2

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April 21, 2016

Mr. President and Members of the City Council

Councillors Barrett and Macek request a discussion regarding a light to illuminate Windsor Park for improved safety.

Melinda Barrett

City Councillor Melinda Barrett *MB*

William Macek

City Councillor William Macek *WM*

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April 21, 2016

TO: Mr. President and Members of the City Council:

Councillor Colin LePage requests a discussion regarding the preparation of the 2017 fiscal year budget for City Council review.

City Councillor Colin LePage

CITY COUNCIL

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April 21, 2016

Mr. President and Members of the City Council

Councillor Joseph Bevilacqua requests a discussion regarding group homes.

City Councillor Joseph Bevilacqua

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April 21, 2016

Mr. President and Members of the City Council

Councillor Joseph Bevilacqua requests a discussion regarding bus shelters.

City Councillor Joseph Bevilacqua

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MINUTES OF THE NATURAL RESOURCES AND PUBLIC PROPERTY COMMITTEE MEETING HELD ON APRIL 14, 2016

A City Council/Natural Resources and Public Property Committee meeting was held on Thursday, April 14, 2016 at 7:00P.M. in the City Council office, Room #204, City Hall.

Committee Members present: Committee Chairperson Thomas Sullivan and Councillor LePage. Councillor Barrett also attended.

Absent: Councillor Bevilacqua but agreed to allow the meeting to be held in his absence due to time sensitivity of the survey and plan.

Department Head: Robert Moore, Environmental Health Technician

Attendees: Fred Parker and Peter Carbone – Open Space and Recreation Commission, Larry Olasky-Bradford Rail Trail Committee

The following item was discussed:

- 1) **Doc. # 38-M** – Communication from Councillors Sullivan and LePage requesting a discussion relative to the Open Space and Recreation Plan.

Councilor Sullivan introduced the agenda item relative to a discussion about the status of the Open Space and Recreation Plan, and introduced Rob Moore to provide the attendees with an update.

Rob Moore explained that 552 total responses have been received to the OSR Survey which is more than twice as many received the last time a survey was conducted prior to the finalized OSR Plan adopted in 2007 and expired in late 2015. Rob further explained that the purpose of having an OSR Plan is to remain eligible to apply for various state grants and funds for our open spaces and recreational facilities.

Rob Moore then presented the major highlights of the survey responses, which include:

- Improving overall our parks and recreational facilities
- Improvement of public safety/law enforcement presence in our parks and recreational facilities
- Establishing a plan for routine maintenance of all our parks and recreational facilities, particularly our inner city parks and recreational facilities such as Swayze Field and Portland Street Playground
- Creating a comprehensive marketing plan for all our parks and recreational facilities
- Better branding for the parks and recreational facilities, perhaps adopting standardized brown and white signage which are the traditional colors for park signage

- Exploring more public transportation options for residents to our parks and recreational facilities
- Enhancing our city web site with more extensive parks and recreational facilities information, to include specific attractions or features for each of our parks and recreational facilities, such as where the playgrounds are, where the ball fields are, where the hiking and mountain biking trails are, etc.
- Dealing with trash and vandalism issues
- Adding rest rooms to key parks and recreational facilities such as Winnekenni Park and Riverside Park
- Better lighting at Riverside Park
- Establishing additional tennis courts in our Parks
- Renovating the Veterans Memorial Skating Rink
- Creating a new Skateboard Park
- Ensuring all our parks and recreational facilities are handicapped accessible
- Improved and maintained landscaping at our parks and recreational facilities

Rob Moore concluded his presentation by informing the group that the next step of the OSRC will be to compile survey results and incorporate said results into a new draft OSRC Plan for further vetting and final Plan submission by July 1, 2016 to the state. Rob also mentioned that he is currently having the current survey translated into Spanish for distribution to Latino residents with the assistance of Councilor Vargas and the various neighborhood associations and Community Action, Inc.

Councilors Sullivan and LePage opened the meeting up for questions, and audience members expressed their support of the survey recommendations and a brief discussion took place relative to support for specific items.

The meeting adjourned at 8:12 p.m.

Respectfully submitted,

April 21, 2016



Thomas J. Sullivan, Chairperson
Natural Resources and Public Property Committee
Haverhill City Council

TJS/bsa

c: Mayor James J. Fiorentini
City Councillors

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MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE MEETING
HELD ON THURSDAY, APRIL 21, 2016

A Planning & Development Committee Meeting was held on Thursday, April 21, 2016 at 7:00 P.M. in the City Council office.

Committee Members: Chairperson William Macek, Councillor Andres Vargas and Councillor Joseph Bevilacqua. Councillor Melinda Barrett also attended.

Department Heads: William Pillsbury – Planning & Economic Development Director,
Linda Koutoulas – City Clerk

Attendees: Marianne Seitz, Arthur Leeth, Michael Valvo, Jason Jussif

The following items were on the agenda for discussion:

1. **Doc. #38-B** – Communication from Councillors Macek and Bevilacqua requesting discussion on current zoning regulations for housing conversions and possible changes necessary to protect integrity of existing property and neighborhoods.

Planning Director Pillsbury gave a detailed overview of the current zoning in relation to single housing conversions to multi-family buildings. Councillor Bevilacqua asked questions relative to the possibility of reverting a building back to include servant quarters via the Appeals Board. Mr. Pillsbury said it would not be allowed through any permit process. Councillor Macek asked about in-law apartments and Mr. Pillsbury said it was an accessory use and limited. Some buildings are pre-existing non-conforming.

Mike Valvo spoke of a concern for houses that are falling down and/or being cosmetically changed. Mr. Pillsbury said that the Highlands could start an Historic District Commission, and to seek help, grants and grant training from Haverhill Historic Commission to form and operate a neighborhood historic district.

Linda Koutoulas spoke of Bradford Historic District and how it doesn't include every property. Councillor Vargas spoke of a concern that we not segregate the city. Mr. Pillsbury answered that it would only create standards on exteriors.

Motion #1: To require that Section 255-80 state that any multifamily expansion above that allowed by right of zoning to be required to file a Special Permit with the City Council – Yeas 3, Nays 0.

Motion #2: That Planning & Development Committee recommend to full Council to go on record as supporting the formation of a Highlands Historic District. – Yeas 3, Nays 0

2. **Doc.# 74-Q/15** – Communication from Councillor Macek requesting discussion re: exploring various possibilities for “Expanded Notification” processes for certain matters relating to Zoning Changes and Special Permit application.

There was a discussion with a motion by Councillor Bevilacqua to require an applicant to post a sign on the subject site stating the details of the special permit or zoning application in an acceptable size and containing the language as prescribed by the city. Sign must be posted at least 14 days before the first Planning Board hearing, sign must remain in place through application process.

Motion by Councillor Bevilacqua that the Planning & Development Committee recommend to full Council, that in addition to the MGL Statutory requirements and/or other city requirements dealing with special permit, zoning and events notifications to the public; that the city utilize in addition to the above cited notifications, the city's electronic notifications system (ENS) so that either phone, email or text notices be made to the best of the city's ability in utilizing ENS to all known contacts within an approximate .25 mile radius from the subject site. The city's ENS notice shall be provided only as a courtesy and should in no way be construed as a legal requirement. Both motions passed 3-0.

The meeting adjourned at 8:45PM

Respectfully submitted,

A handwritten signature in black ink, appearing to read "William J. Macek", with a long horizontal flourish extending to the right.

William J. Macek, Chairperson
Planning & Development Committee
Haverhill City Council

April 22, 2016

WJM/bsa

c: Mayor James J. Fiorentini
John Michitson, President, Haverhill City Council
City Councillors

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DOCUMENTS REFERRED TO COMMITTEE STUDY

55-X	Communication from Councillor Sullivan regarding a Jr. Park Ranger Sumer Program	Public Safety	8/19/14
74-Q	Communication from Councillor Macek requesting discussion re: exploring various Possibilities for "Expanded Notification" processes for certain matters re: Zoning Changes and Special Permit application.	A&F Transferred- Planning & Development	7/14/15 2/2/16
	Suspension of Rules to discuss unpermitted BnB's operating in City of Haverhill	A & F	10/20/15 1/27/16
6-Q	Communication from Councillor Macek requesting a discussion on the establishment of an Adult Fitness and Wellness zone	NRPP	2/9/16
6-T	Communication from Councillor Bevilacqua requesting to discuss proposed amendment to the application form for exterior vending machine license	A&F	2/23/16 3/3/16
6-W	Communication from Councillor Bevilacqua requesting to discuss Wood School Play-ground	NRPP	2/23/16
6-Z	Communication from Council President Michitson requesting to introduce Ron MacLeod to discuss traffic & safety concerns and associated public safety resources	Public Safety	3/8/16
38-B	Communication from Councillors Macek and Bevilacqua requesting discussion on current zoning regulations for housing conversions and possible changes necessary to protect integrity of existing property and neighborhoods	Planning & Dev.	3/8/16
38-F	Communication from Councillors Barrett and LePage requesting to discuss double poles in the City	A & F	3/15/16
38-H	Communication from Councillor Bevilacqua requesting to discuss economic development Business retention promotion and assistance program	A & F	3/15/16
38-I	Communication from Councillor Bevilacqua requesting a business & industry recognition opportunity	A & F	3/15/16
38-M	Communication from Councillors Sullivan and LePage requesting a discussion relative to Open Space and Recreation Plan	NRPP	3/22/16
38-V	Communication from Councillor Daly O'Brien requesting a re-evaluation of the City Council Rules and Regulations	A & F	4/5/16
38-W	Communication from Councillor Barrett requesting to give an update on response from MBTA/Keolis & US EPA about idling trains in Bradford	Citizen Outreach	4/5/16
51	Communication from Pres. Michitson requesting to submit petition from Burnham St. residents requesting Burnham St. be made one way coming in from Groveland St. onto Burnham	Public Safety	4/12/16