



CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, November 15, 2016 at 7:00 PM
City Council Chambers, Room 202

1. APPROVAL OF RECORDS OF THE PREVIOUS MEETING
2. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING
3. COMMUNICATIONS FROM THE MAYOR:
NO SCHEDULE
4. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES
NO SCHEDULE
5. UTILITY HEARING(S) AND RELATED ORDER(S)
NO SCHEDULE
6. APPOINTMENTS:
NO SCHEDULES

Confirming Appointments

Non-confirming Appointments: Cable TV Advisory Committee; David Spaulding, Kenneth Quimby Jr, William Gould-Chair, Leonard Desmarais, Colin O'Neil –all expire December 31 2017 Attachment

Resignations

7. PETITIONS

7.1 Petition from James Michael Daggett for a *Special Permit* to build a single family, two story home; in the *Watershed Protection Overlay District*; on Lot 3 East Broadway; Assessor's Map 461, Block 3, Lot 13-3 for owner occupancy not as rental property

(Refer to Planning Board &
Council Hearing Jan 24th 2017)

Attachment

- ### 8. APPLICATIONS/HANDICAP PARKING SIGNS:
- NO SCHEDULE

- ### 9. ONE DAY LIQUOR LICENSES:
- NO SCHEDULE

10. APPLICATIONS FOR PERMIT

10.1 *LOCO Sports Inc*, Newmarket NH; 5K road race to start/finish Atkinson NH; running through Haverhill approximately 2.5 miles

Has police approval

Attachment

11. TAG DAYS

NO SCHEDULE



CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, November 15, 2016 at 7:00 PM
City Council Chambers, Room 202

12. ANNUAL LICENSE RENEWALS:

Roller Skating Rink

Sunday Skating

Pool Tables

Sunday Pool

Bowling

Sunday Bowling

Buy & Sell Second Hand Clothing

Buy & Sell Second Hand Articles

Junk Dealer

Buy & Sell Old Gold

Pawnbroker

Limousines

Taxis

Taxi Driver License

Chair Cars

Auctioneer

Theater

Exterior Vending Machine

Coin-Ops (Renewals)

Sunday License

Fortune Teller

HAWKER/PEDDLER

Paul Abare to sell Christmas trees, kissing balls, baskets, wreaths & decorations at 403 River st; November 19th thru December 24th; Saturday - Sunday, 7:00 am to 9:30 pm

Attachment

13. DRAINLAYER 2016 LICENSE

NO SCHEDULE

14. HEARINGS & RELATED ORDERS:

14.1 Document 109: Tax Classification – FY 2017; Stephen Gullo, Tax Assessor for Board of Assessors

B. Order that the residential factor for fiscal year 1017 be adopted as:

C. Order that the City shall adopt a commercial exemption

D. Order that the City shall adopt a residential exemption

E. Order that the City shall select as open space discount factor

F. Order that the City Council of the City of Haverhill hereby accepts the provisions of the Massachusetts General Laws, Chapter 59, Section 5, Clauses 17E and 41D with respect to Permanent acceptance of the annual C.P.I. index increase to the tax exemptions for the elderly.

G. Order that the City Council accept 100% of the C.P.I. (Consumer Price Index) increase reported by the State for F.Y. 2017 Exemptions. The 2017 C.P.I. amount is .59%

Attachments



CITY OF HAVERHILL CITY COUNCIL AGENDA

**Tuesday, November 15, 2016 at 7:00 PM
City Council Chambers, Room 202**

15. NEW BUSINESS/ORDERS:

15.1 Order pay bill from previous fiscal year as follows:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
Ready Refresh (2)	\$20.72	Economic Dev & Planning

Attachment

16. ORDINANCES (FILE 10 DAYS):

NO SCHEDULE

17. UNFINISHED BUSINESS:

17.1 Document 20-K; Ordinance re: Parking; 5 Arch av – Add Handicap Parking
filed November 2nd Attachment

18. MONTHLY REPORTS

18.1 Abatement report from Board of Assessors for the month of October 2016 Attachment

19. COMMUNICATION FROM COUNCILLORS

19.1 Communication from Councillor Bevilacqua requesting to recognize the City of Haverhill Police Officers Firefighter Combat Challenge National Championship

19.2 Communication from Councillor Sullivan requesting to introduce Melissa Seavey of the *Greater Haverhill Chamber of Commerce* to request approvals for the 24th Annual Christmas Stroll

19.2.1 Application for permit from *Greater Haverhill Chamber of Commerce* for Christmas Stroll to be held Saturday, December 3rd from 2:00 pm to 6:00 pm; also with request to waive Event Permit Fee of \$500.00
has police approval

19.3 Communication from Councillors Macek and Bevilacqua requesting a discussion relative to residential placement of “temporary storage structures and containers”

19.4 Communication from Councillors Sullivan and Daly O’Brien requesting an update of the proposed *Domino’s Pizza* plaza project at the site of the Armenian Church and a copy of the proponent’s building design

19.5 Communication from Councillor McGonagle requesting the removal of a handicap parking space at 49 Bellevue av Attachments

20. RESOLUTIONS AND PROCLAMATIONS

NO SCHEDULE

21. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

21.1 Councillor Lepage submits Minutes of *Administration & Finance Committee* meeting held on November 3 2016 Attachment



**CITY OF HAVERHILL
CITY COUNCIL AGENDA**

**Tuesday, November 15, 2016 at 7:00 PM
City Council Chambers, Room 202**

22. DOCUMENTS REFERRED TO COMMITTEE STUDY

23. ADJOURN

6,



JAMES J. FIORENTINI
MAYOR

**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

November 10, 2016

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Cable TV Advisory Committee

Dear Mr. President and Members of the Haverhill City Council:

I hereby appoint the following people to the Cable TV Advisory Committee:

David Spaulding of 77 Franklin Street, Haverhill
Kenneth Quimby, Jr. of 48 Goodale Street, Haverhill
William Gould, Chair, 22 Littlefield Court, Haverhill
Leonard Desmarais of 348 Concord Street, Haverhill and
Colin O'Neil of 10 Kenoza Street, Haverhill

These are non-confirming appointments that will expire 12-31-2017.

Very truly yours,

James J. Fiorentini (date)

James J. Fiorentini
Mayor

JJF/lyf

Hearing Jan 24
2017
7.1

October 27, 2016

To: Members of the Haverhill City Council:

I, James Michael Daggett of 650 East Broadway, Haverhill, Ma. would like to petition the City Council for a Special Permit to build a single family, two story home, on Lot 3 East Broadway, Haverhill, Ma represented as Map 461, Block 3, Lot 13-3 on the City of Haverhill's Assessors' map. The structure will service as a single family home for owner occupancy not as a rental property. (In Watershed Protection Overlay District)

I would also request a waiver on the 65 day hearing requirement.

Thank you for your consideration.


James Michael Daggett



City of Haverhill

Application for Permit

10.1

Name of Organization	LOCO Sports, Inc.	
Address of Organization	LOCO Sports, PO Box 423, Newmarket NH 03857	
Requesting Permit for (List Type of event)	Road race (running)	Date & Time December 4, 2016 9:30AM - Noon
Location of Event	Start/Finish Atkinson NH - in Haverhill approx 2.5 miles	
Authorized or Contact Person	Arlon Chaffee	Telephone/Cell #/Pager # (Indicate if pager) (603) 682-9954

(To be completed for use of City Property/Outdoor Activity and other Special Events)

Approval of Fire Chief (Where applicable)			
Approval of the Recreational Director Required for all recreational facilities	Signature	Date	Comments/Restrictions
Approval of the Chief of Police Required for all OUTDOOR EVENTS i.e. Parades/Carnivals/Community Events	Signature	Date	

General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts, dues, claims and demands both in law and equity, more especially any and all claims as a result of the issuance of this permit and or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized Agent of Organization: Arlon A. Chaffee Date: 10/28/16

Signature Witnessed by: (ac) Date: 10/28/16

City Council will hear request for application on: _____

Applicant must attend Yes [] No [] (date) (time)

Office Use Permit

Permit approved on: _____ Proof of Insurance _____ # Detail Officers _____
Policy Number/Exp. Date _____

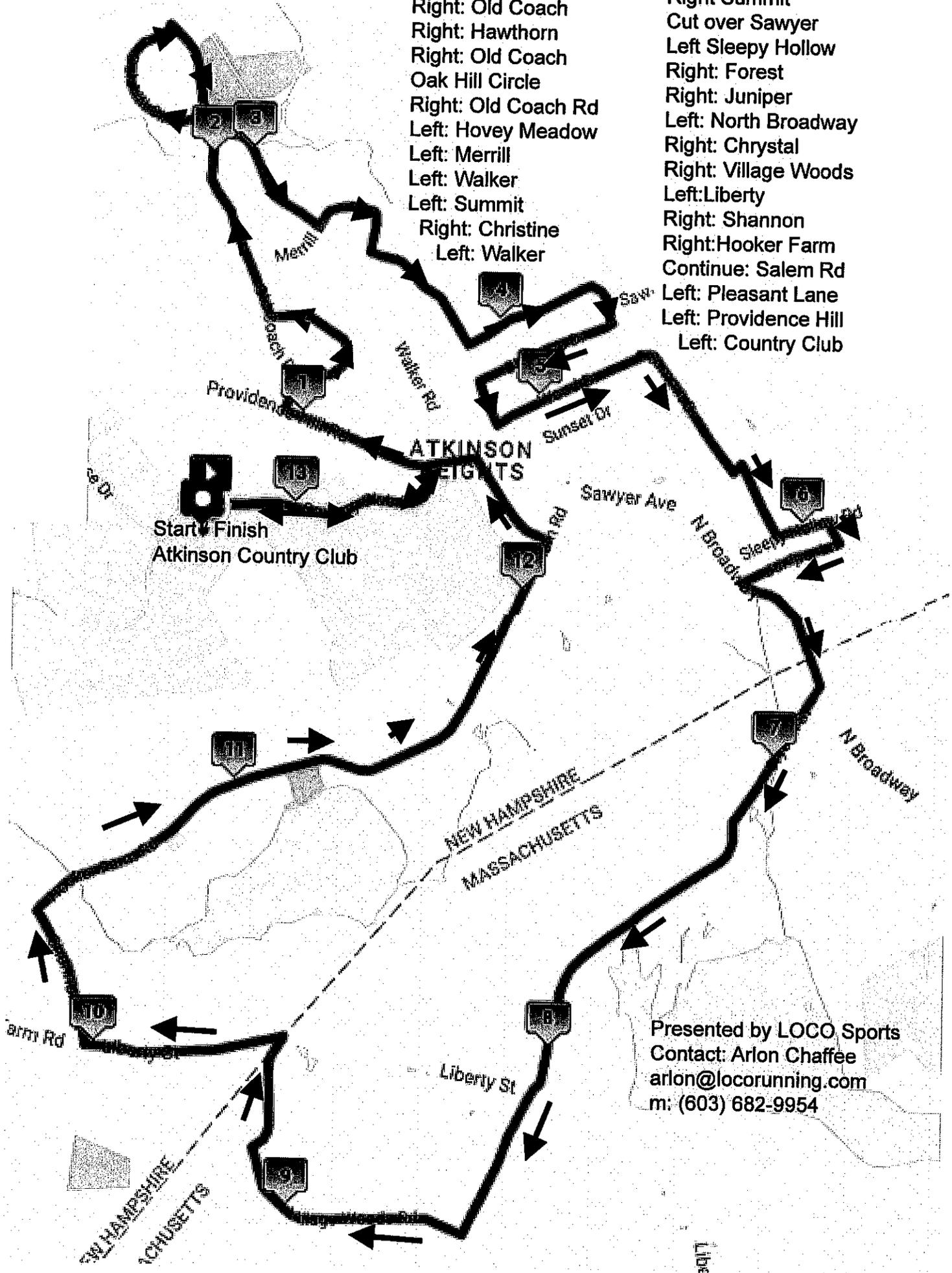
Attendance Limited to: _____ Other Restrictions/requirements: _____

Signed: _____ Issued on: _____ Seal _____
City Clerk

Jingle Bell Half Marathon
December 4, 2016

Country Club Rd
 Left: Providence Hill
 Right: Old Coach
 Right: Hawthorn
 Right: Old Coach
 Oak Hill Circle
 Right: Old Coach Rd
 Left: Hovey Meadow
 Left: Merrill
 Left: Walker
 Left: Summit
 Right: Christine
 Left: Walker

Left: Wood
 Right Summit
 Cut over Sawyer
 Left Sleepy Hollow
 Right: Forest
 Right: Juniper
 Left: North Broadway
 Right: Chrystal
 Right: Village Woods
 Left: Liberty
 Right: Shannon
 Right: Hooker Farm
 Continue: Salem Rd
 Left: Pleasant Lane
 Left: Providence Hill
 Left: Country Club



Start/Finish
 Atkinson Country Club

ATKINSON HEIGHTS

Presented by LOCO Sports
 Contact: Arlon Chaffee
 arlon@locorunning.com
 m: (603) 682-9954



Haverhill

12.

City Clerk's Office, Room 118
Phone: 978-420-3623 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

Date OCT 25 2016

The undersigned respectfully asks to receive a license to conduct business in the City of Haverhill as a:

Hawker or Peddler 403 River St

Employee of a Hawker or Peddler

NAME: Paul R Abare SIGNATURE: [Signature]

ALL MERCHANDISE TO BE SOLD: Christmas trees, kissing balls, baskets, wreaths & decorations

MONTH(S): NOV 19 to DEC 24 2016 DAY(S)/TIME(S): Saturday - Sunday 7:00 AM - 9:30 PM

LOCATION (CHECK ONE):

- New - Fixed Location
- Renewal - Fixed Location
- Seasonal - Fixed Location
- New - Mobile Cart
- Renewal - Mobile Cart

IF FIXED LOCATION, SELECT ONE BOX:

- Bradford Common
- GAR Park
- Other: 403 River St
- Outside Haverhill Stadium @ Lincoln/Nettleton Ave
- Riverside Park
- Swasey Park
- Washington Square
- Winnekenni Area, Route 110

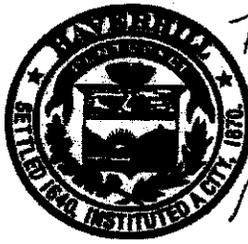
Fee: \$ 200.00
 Bond on File

Department Use ONLY			
<u>[Signature]</u> Police Chief	<u>10/25/16</u> Date	_____ Health Inspector	_____ Date
_____ Wire Inspector	_____ Date	_____ Rec Director (Stadium Only)	_____ Date

In Municipal Council, _____,

Attest: _____, City Clerk

Please Complete the Back side of this form.



TAX CLASSIFICATION
Hearing
November 15 2016

14.1

CITY OF HAVERHILL

ASSESSORS OFFICE – ROOM 115
Phone: 978-374-2316 Fax: 978-374-2319
Assessors@cityofhaverhill.com

October 25, 2016

TO: Linda Koutoulas
Haverhill City Clerk

FROM: Stephen C. Gullo, MAA
Tax Assessor 

SUBJECT: Communication from the Board of Assessors for the FY 2017 Classification Hearing

The Tax Classification Hearing for Fiscal Year 2017 will be held on Tuesday, November 15, 2016 in the Haverhill City Council Chambers at 7:00 P.M.

IN CITY COUNCIL: November 1 2016
VOTED: that COUNCIL HEARING BE HELD NOVEMBER 15 2016
Attest:

City Clerk



CITY OF HAVERHILL

ASSESSORS OFFICE – ROOM 115
Phone: 978-374-2316 Fax: 978-374-2319
Assessors@cityofhaverhill.com

October 25, 2016

In conformance with the requirements of Chapter 369 of the Acts of 1982, The City Council of the City of Haverhill, MA will hold a Public Hearing on the issue of determining a residential factor.

The hearing will be held on Tuesday, November 15, 2016 at 7:00 o'clock PM in the Haverhill City Council Chambers.

Linda Koutoulas
Assistant City Clerk

Please advertise Thursday November 3, 2016

6



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

That the residential factor for fiscal year 2017 be adopted as:



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

That the City shall adopt a commercial exemption



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

That the City shall adopt a residential exemption



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

That the City shall select an open space discount factor



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

That the City Council of the City of Haverhill hereby accepts the provisions of the Massachusetts General Laws, Chapter 59, Section 5, Clauses 17E and 41D with respect to Permanent acceptance of the annual C.P.I. index increase to the tax exemptions for the elderly.

G



DOCUMENT

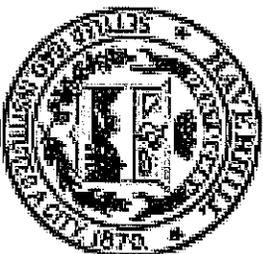
CITY OF HAVERHILL

In Municipal Council

ORDERED:

That the City Council accept 100% of C.P.I. (Consumer Price Index) increase reported by the State for F.Y. 2017 Exemptions. The 2017 C.P.I. amount is .59%.

City of Haverhill



FY 2017 Classification Hearing

Tuesday, November 15, 2016

**Presented by the Haverhill
Board of Assessors**

Tax Classification FY 2017

- The purpose of this public hearing is to determine how the Tax Levy (Pie) is divided
- Classification does not change the size of the Pie but it can change the percentage share of the Pie
- In other words, the amount of money the City can raise through taxes remains a constant regardless of the percentage shift of the tax burden between the classes

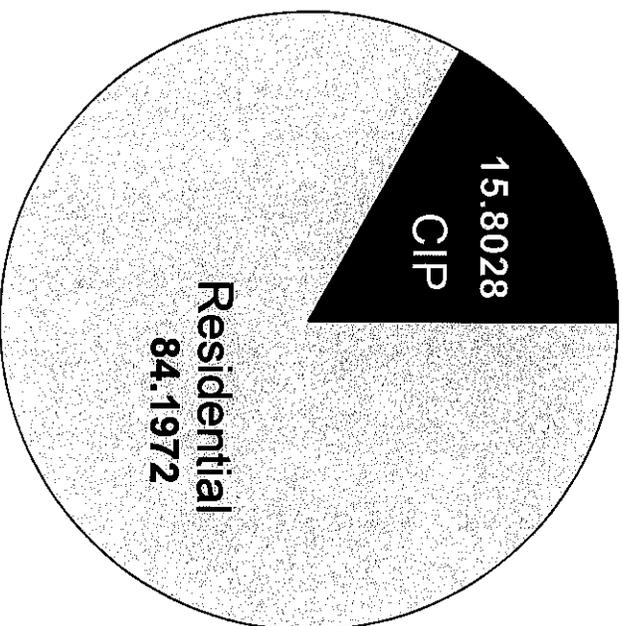
State Mandated Interim Year

Update of All Property Values

- Every **Non Revaluation** year the Commonwealth requires all municipalities to perform a complete update of all Real and Personal Property values based on the prior calendar year sales and overall market conditions.
- This year, **FY 2017**, Haverhill's Residential class has increased in value at a greater rate than the Commercial, Industrial & Personal Property (C.I.P) class.
- Due to the fact that the Residential class assessments increased at a greater % rate this year as compared to the C.I.P class, the **Overall** C.I.P. share in FY 2017 decreased and the Residential share increased.
- To lessen the burden on residential taxpayers, the city may shift the tax share from one class to another.

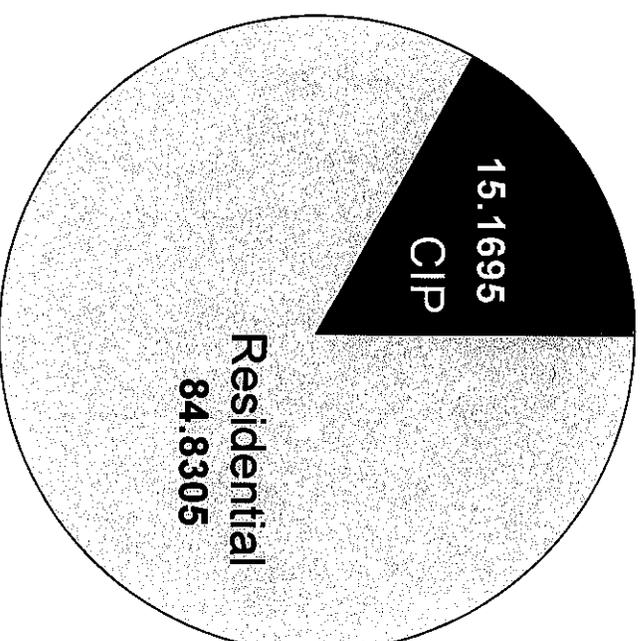
Percentage Share of Total Tax @ a Shift of 1 (single tax rate)

FY 2016



FY16 Average Single Family \$4,697
FY16 Average Commercial: \$9,876

FY 2017



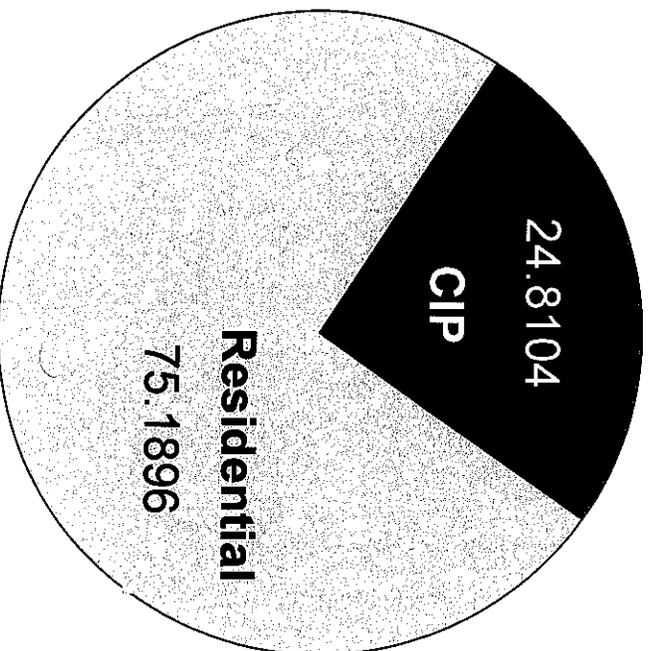
FY17 Average Single Family: \$4,811
FY17 Average Commercial: \$9,771

Chapter 200 Acts of 1988

- Provides for a shift up to 175% of the single tax rate if the residential share is LARGER than the prior year's share.
- FY17 – Residential Share @150% – 77.2457
- FY16 – Residential Share Chosen – 75.1896
- The FY 2017 Residential Share is LARGER than FY 2016 share, therefore, the city **DOES** qualify for the provisions of this legislation.
- Maximum allowable shift for FY17 is 175%

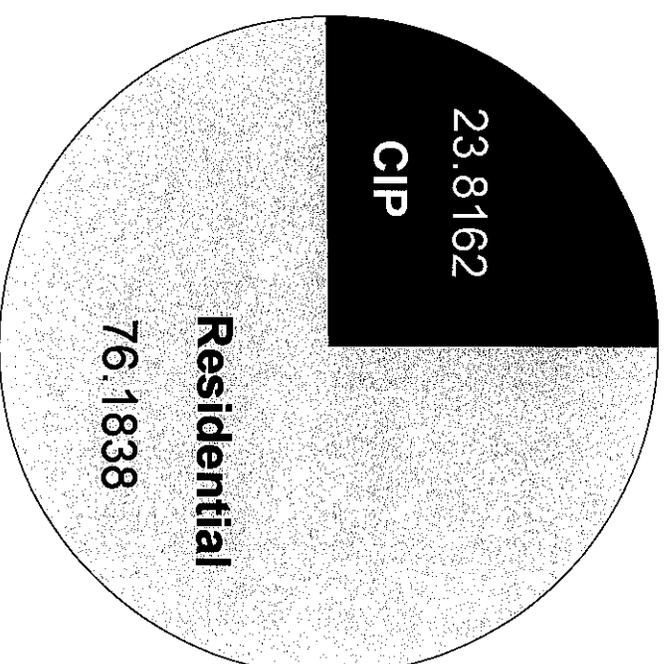
Percentage Share of Total Tax @ 157 Shift

FY 2016



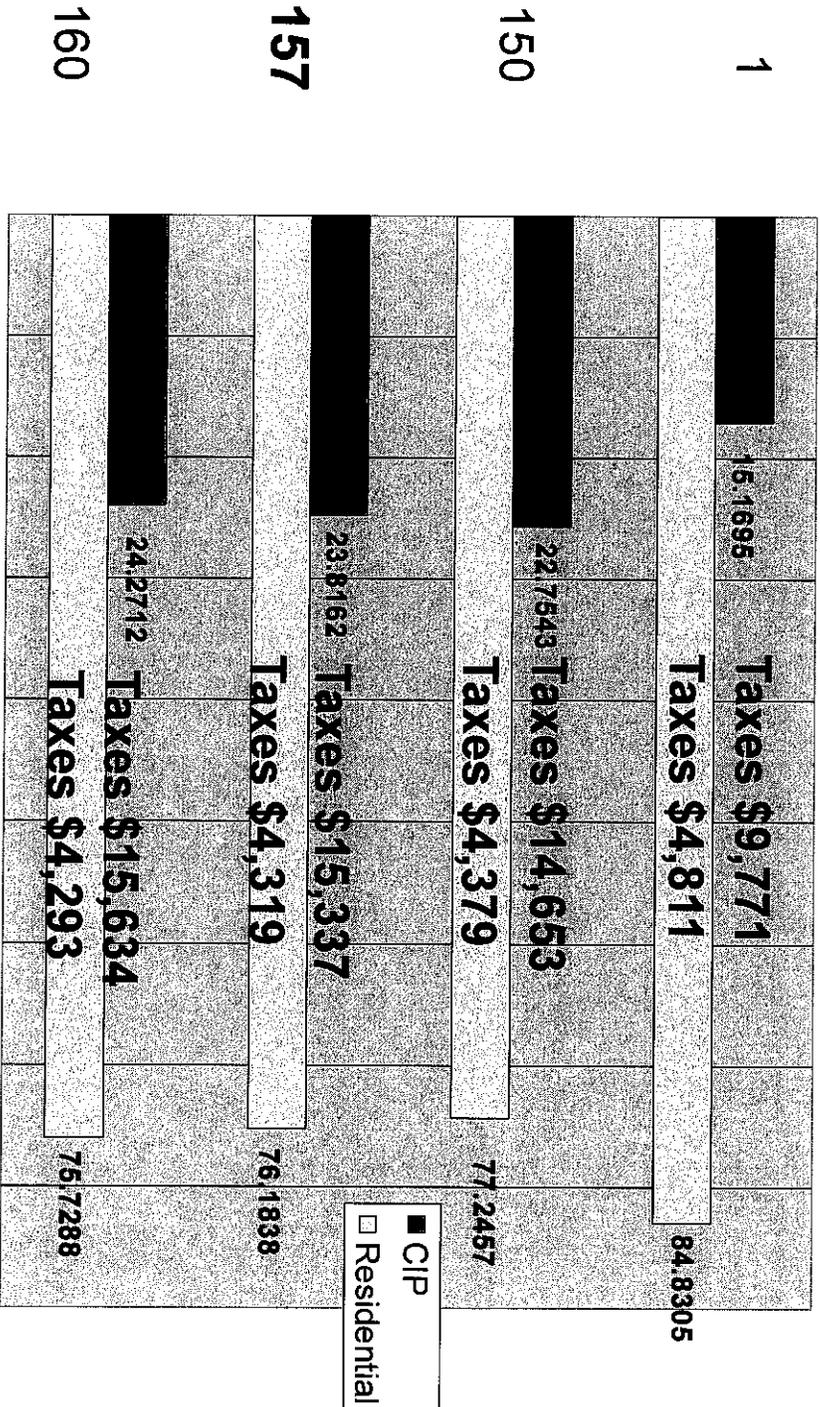
FY16 Ave Single Fam. \$4,172
FY16 Average Commercial \$15,427

FY 2017



FY17 Ave. Single Fam. \$4,319
FY17 Ave. Commercial \$15,337

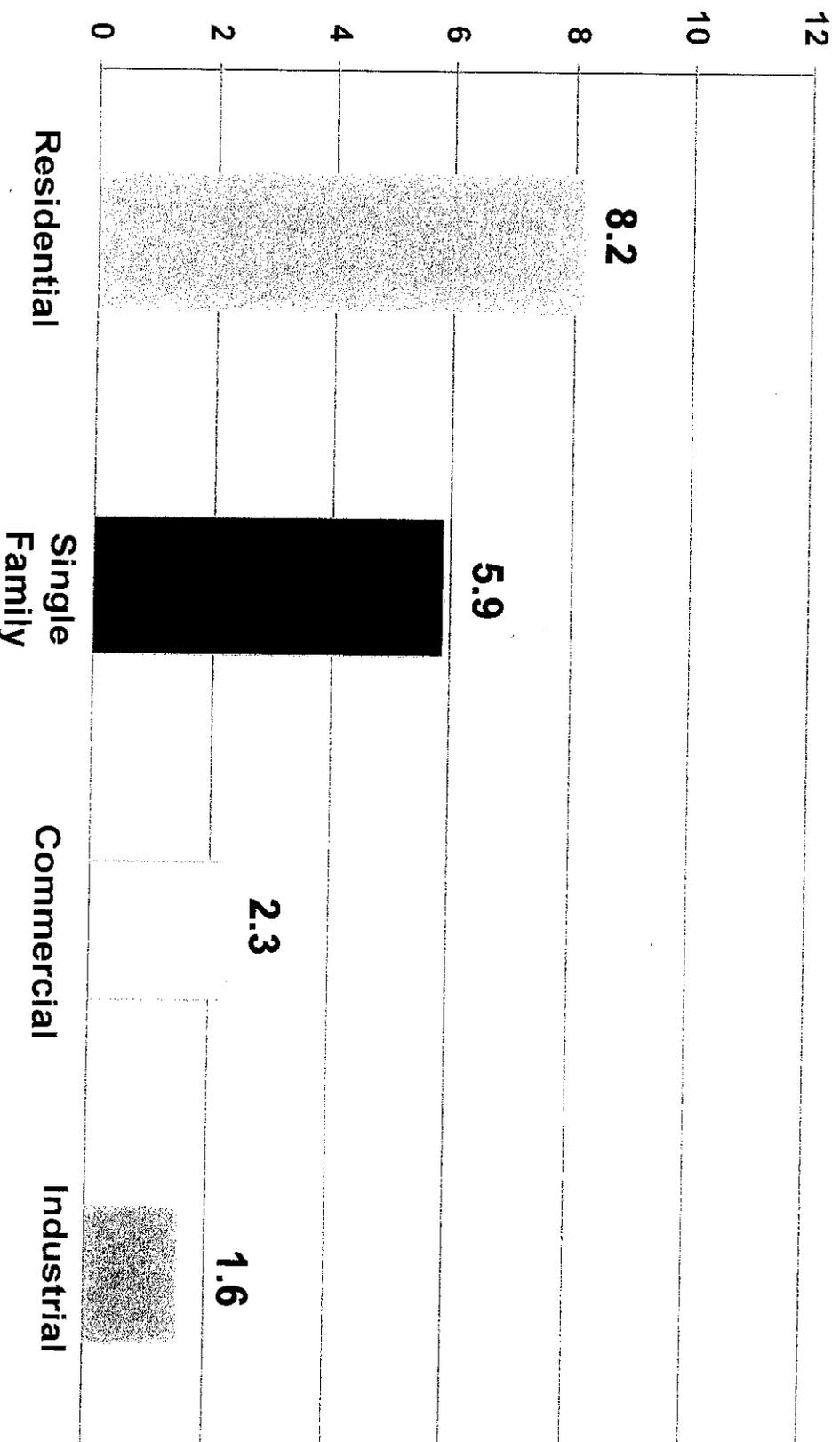
Percentage Share of Total Tax @ Shifts of 1, 150, 157, 160



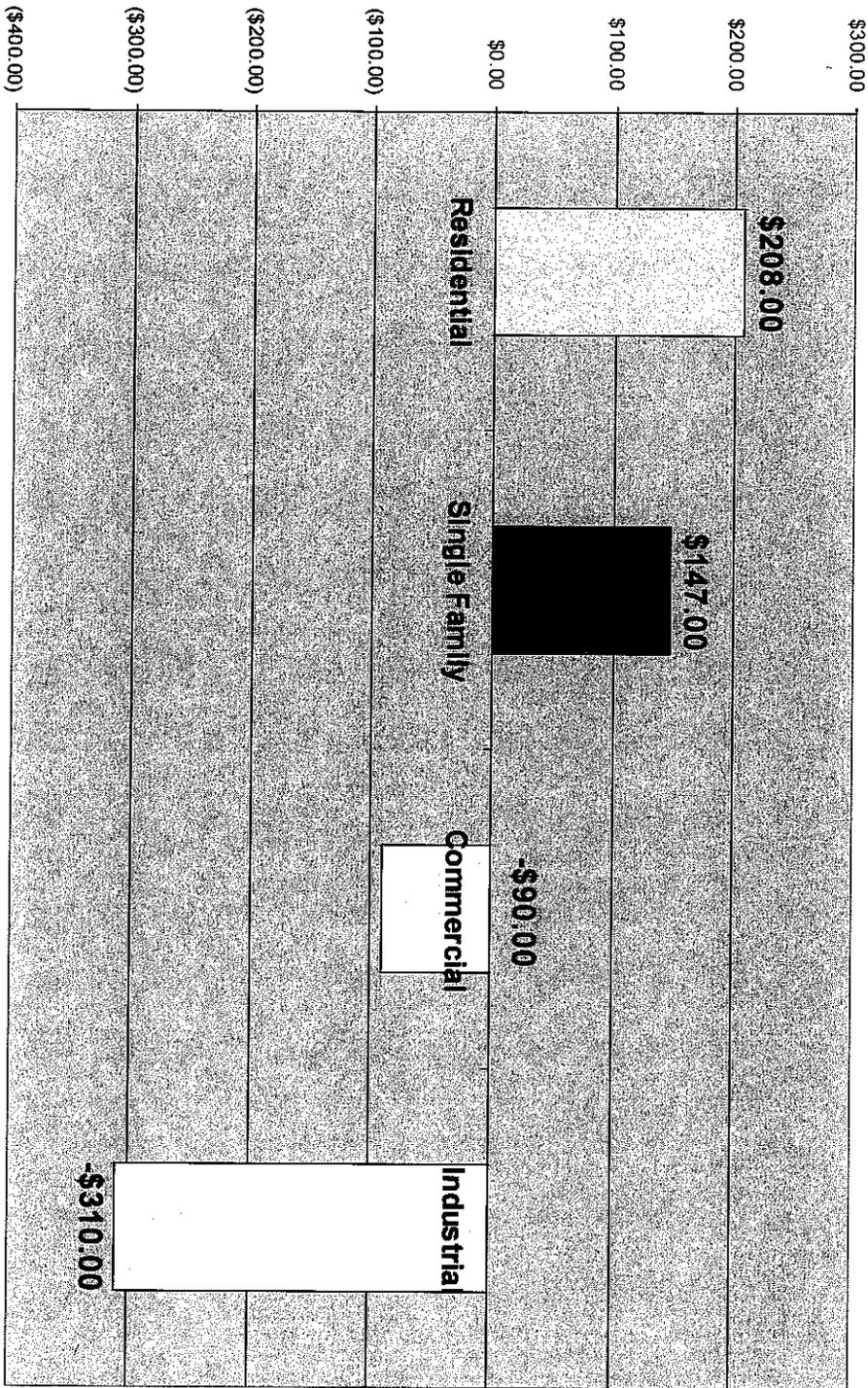
CIP
 Residential

Property Value Change FY17 (In Percentage)

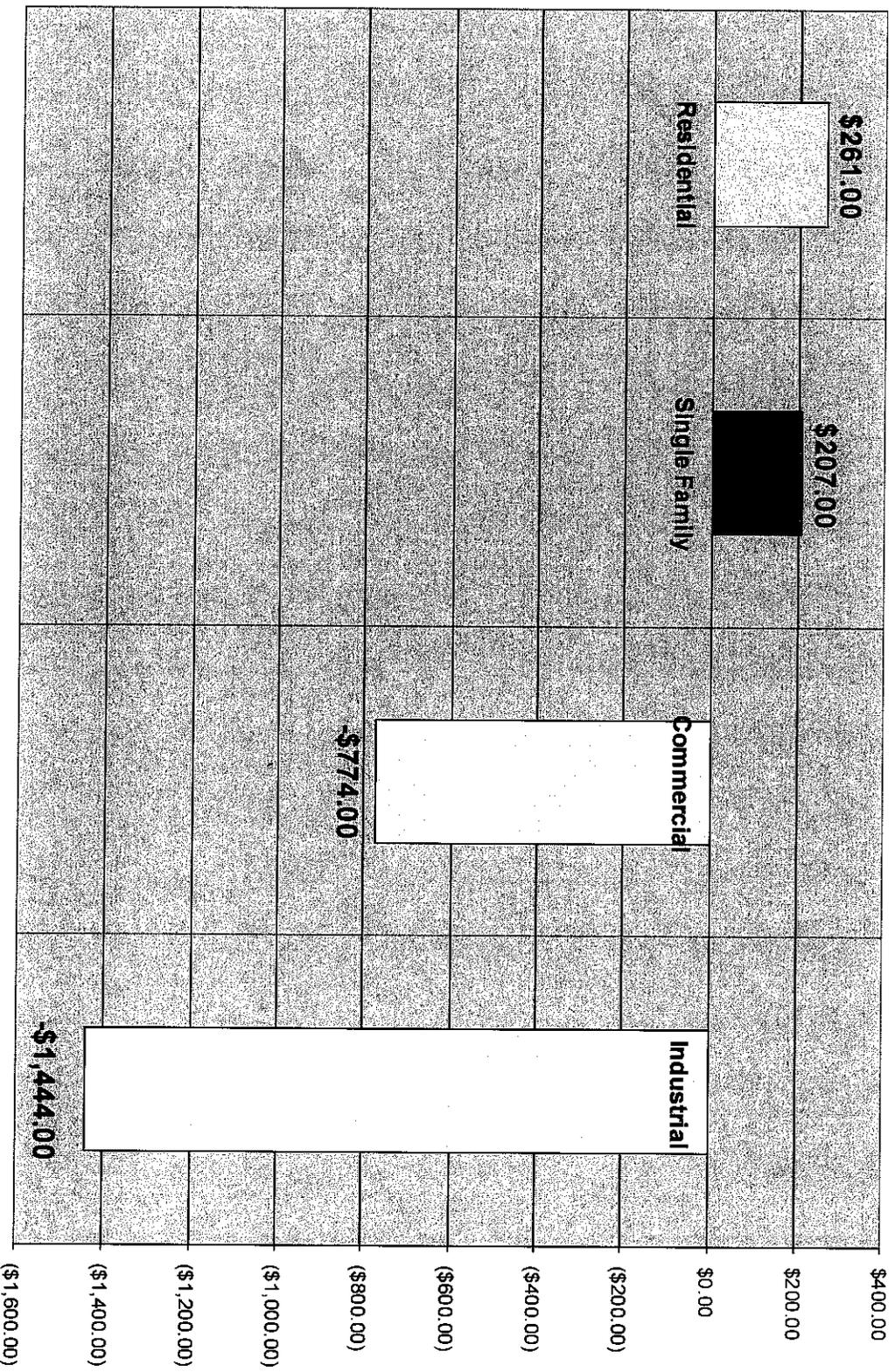
State Mandated Interim Year Value Adjustments



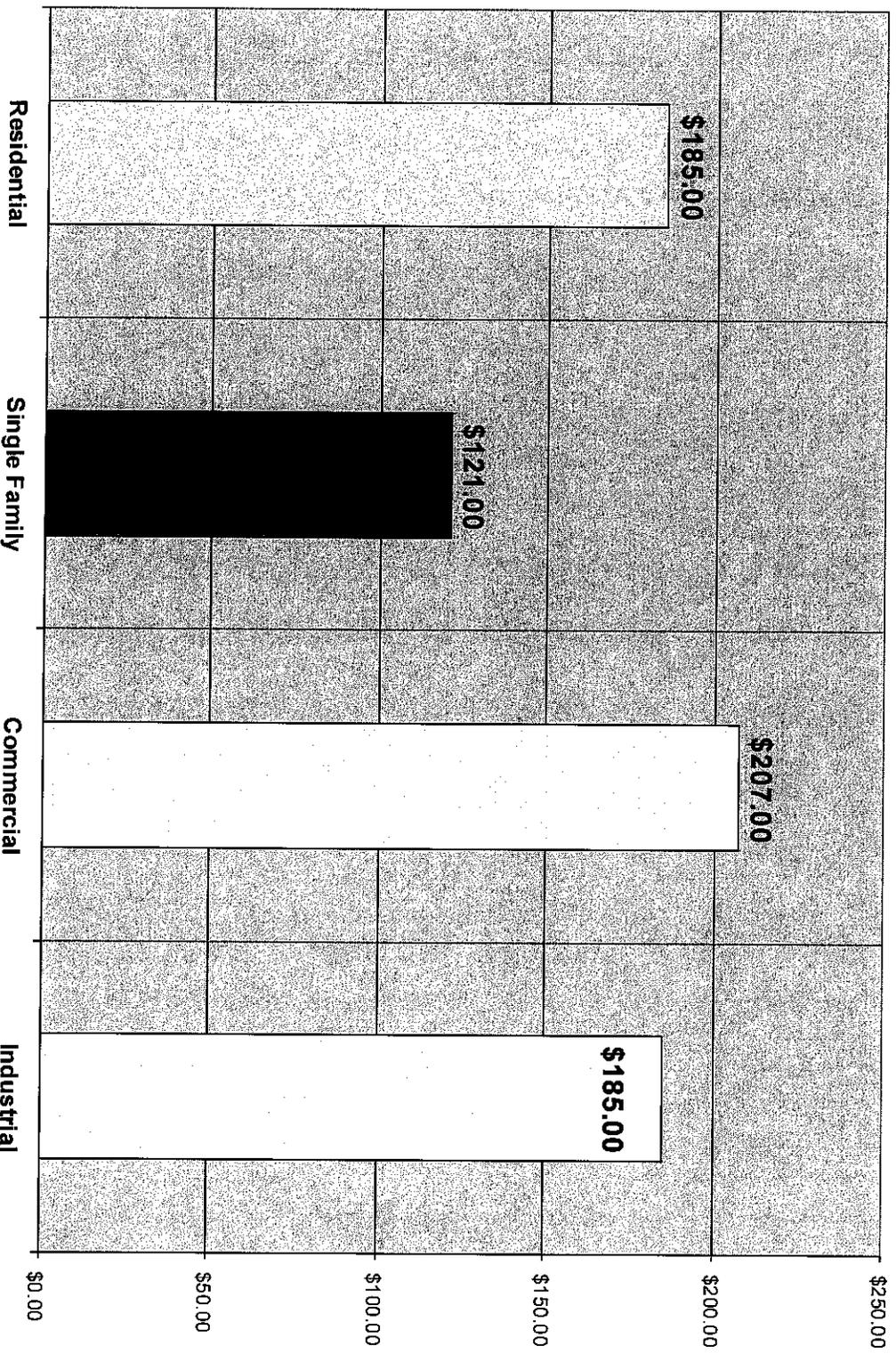
FY 17 Interim Year Value Effects on Taxes With CIP Shift at 157%



FY17 Interim Year Value Effects on Taxes (With CIP Shift at 150)



FY17 Interim Year Value Effects on Taxes (With CIP Shift at 160)



TAX IMPACT USING MEDIAN VALUES FY 2017

- Single Family Median Value \$271,600
Taxes - \$4,079.00 @ 157%
- Increase of \$154.00 over FY 16 Median
- Commercial Median Value \$247,000
- Taxes - \$6,486.00 @ 157%
- Decrease of \$67.00 over FY 16 Median

FY17 Calculation of the Tax Rate

- Determine Tax Levy \$\$
- FY17 Levy - \$96,200,000
- Determine Total Value
- FY17 Total Taxable Value - \$5,750,581,358
- Uniform or “Single” Tax Rate (Tax Levy / Total Value)
- \$96,200,000 / \$5,750,581,358 = \$16.73

FY17 Calculation of the Tax Rate

- FY17 Residential Value - \$4,878,245,216
- FY17 C.I.P. Value - \$872,336,141
- FY17 Residential % - 84.8305
- FY17 C.I.P. % - 15.1695
- Shift Determined (1.57) *
- C.I.P. % 15.1695 X 1.57 = 23.8162% New share
- New % multiplied by Tax Levy = New C.I.P. Taxes
- 23.8162% X \$96,200,000 = \$22,911,184
- New C.I.P. Taxes divided by Total C.I.P. Value = C.I.P. Tax Rate
- \$22,911,184 / \$872,336,141 = \$26.26

Average Tax Bills @1% Increments

	Rate					
	<u>Factor</u>	<u>Res</u>	<u>CIP</u>	<u>Single Family</u>	<u>Comm</u>	<u>Ind</u>
155	0.901648	\$15.08	\$25.93	4,336	15,144	25,130
				164	(283)	(629)
				3.9%	-1.8%	-2.4%
156	0.899860	\$15.05	\$26.10	4,328	15,243	25,294
				156	(184)	(465)
				3.7%	-1.2%	-1.8%
157	0.898072	\$15.02	\$26.26	4,319	15,336	25,449
				147	(91)	(310)
				3.5%	-0.6%	-1.2%
158	0.896283	\$14.99	\$26.43	4,310	15,436	25,614
				138	9	(145)
				3.3%	0.1%	-0.6%
159	0.894495	\$14.96	\$26.60	4,302	15,535	25,779
				130	108	20
				3.1%	0.7%	0.1%
160	0.892707	\$14.93	\$26.77	4,293	15,634	25,944
				121	207	185
				2.9%	1.3%	0.7%

Haverhill's Current CIP Shift

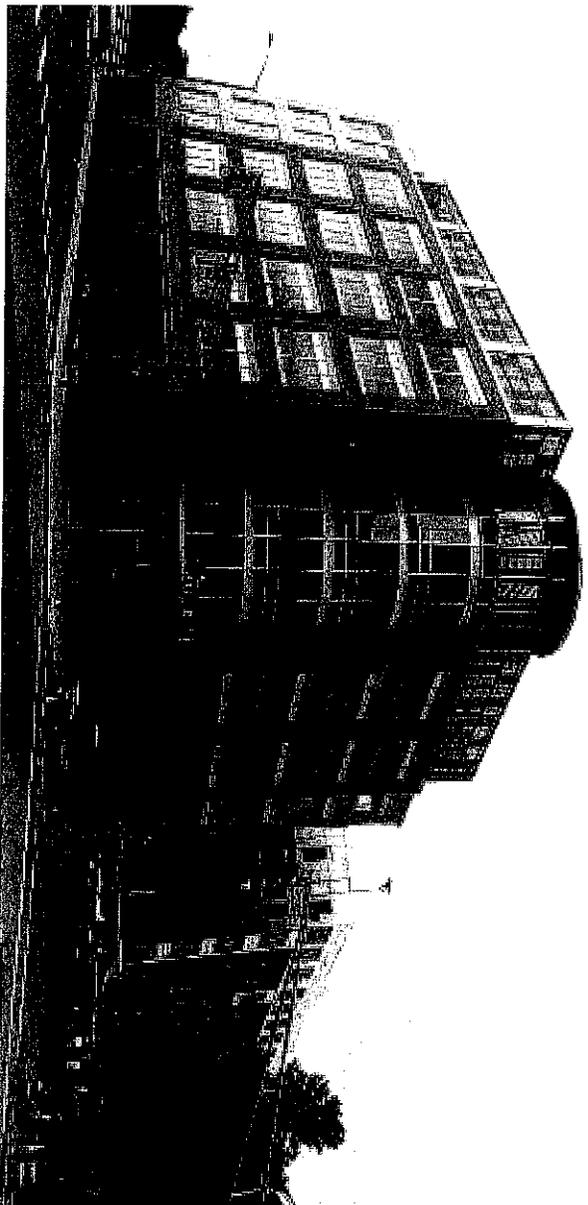
Compared to Similar Communities

- Amesbury – 1
- Newburyport – 1
- North Andover – 136
- Andover – 153.5
- **Haverhill – 157****
- Methuen – 157.6
- Beverly - 164
- Salem, MA - 165
- Quincy - 175
- Lawrence - 173
- Lowell - 175
- Lynn - 175
- Peabody – 165
- Billerica - 175
- A lower CIP Shift Corresponds with a higher Residential tax
- There are Approximately 110 communities that classify

** Haverhill FY17 proposed at 157 all others actual FY16**

NOTE

This is a policy decision of the Haverhill City Council and the Assessor's Office assumes no official Position on this matter.





Document
CITY OF HAVERHILL
In Municipal Council

1511

Ordered:

That in accordance with General Laws, Chapter 44, Section 64, authorize the payment of bill(s) of the previous years and to further authorize the payment from current year departmental appropriations as listed below:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
Ready Refresh (2)	\$ 20.72	Economic Dev & Planning

182. ~~0307~~
5780

INVOICE

#215 6661 Dixie Hwy Suite 4
Louisville, KY 40258
FOR CUSTOMER SERVICE CALL
800-274-5282



ACCOUNT NUMBER
0439175266

INVOICE NUMBER
06E0439175266

PAY THIS AMOUNT
18.13

INVOICE DATE
05/16/16

PAY BY
06/07

AMT. ENCLOSED

PAYMENT ADDRESS:
ReadyRefresh
P. O. BOX 856192

LOUISVILLE, KY 40285-6192

BILLING ADDRESS:
CITY OF HAVERHILL
4 SUMMER ST
ECON. DEV ROOM 201
HAVERHILL, MA 01830

ADDRESS CHANGES:
Check Box and Print Address Change
On Reverse Side Of This Stub

Detach This Stub And Return With Your Payment

FOR CUSTOMER SERVICE CALL
800-274-5282

ACCOUNT
ACTIVITY

DATE	REFERENCE NO.	QTY.	DESCRIPTION	AMOUNT
			PREVIOUS BALANCE	10.36
05/03	4463421521	3	5 GAL PS HANDLE SPILL PROOF	7.77
05/03	4463421521		BOTTLE DEPOSIT: 3 CHARGED, 3 CREDITED	0.00
			TOTAL	18.13

PREVIOUS BALANCE 10.36	-	PAYMENT / CREDIT 0.00	+	CURRENT ACTIVITY 7.77	=	PAY THIS AMOUNT 18.13
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Customers that register at ReadyRefresh.com enjoy exciting features and benefits - Manage and track orders! Check out the latest offers! Enroll for text alerts about your delivery!

DELIVERY ADDRESS:
44*07*02
CITY OF HAVERHILL
4 SUMMER ST
ECON. DEV ROOM 201
HAVERHILL, MA 01830

UPCOMING DELIVERIES	ACCOUNT NUMBER 0439175200	PURCHASE ORDER
	INVOICE NUMBER 06E0439175266	INVOICE DATE 05/16/16

182 0307
5780

INVOICE

#215 6661 Dixie Hwy Suite 4
Louisville, KY 40258
FOR CUSTOMER SERVICE CALL
800-274-5282



ACCOUNT NUMBER 0439175266	PAY THIS AMOUNT 20.72	PAY BY 07/08
INVOICE NUMBER 06F0439175266	INVOICE DATE 06/16/16	AMT. ENCLOSED

PAYMENT ADDRESS:
ReadyRefresh
P. O. BOX 856192
LOUISVILLE, KY 40285-6192

BILLING ADDRESS:
CITY OF HAVERHILL
4 SUMMER ST
ECON. DEV ROOM 201
HAVERHILL, MA 01830

ADDRESS CHANGES:
Check Box and Print Address Change
On Reverse Side Of This Stub

Detach This Stub And Return With Your Payment

FOR CUSTOMER SERVICE CALL
800-274-5282

ACCOUNT
ACTIVITY

DATE	REFERENCE NO.	QTY.	DESCRIPTION	AMOUNT
			PREVIOUS BALANCE	18.13
05/25	084487		PAYMENT-THANK YOU	-10.36
06/02	4476035516	5	5 GAL PS HANDLE SPILL PROOF	12.95
06/02	4476035516		BOTTLE DEPOSIT: 5 CHARGED, 4 CREDITED	0.00
05/31	E6615325		RENT(06/01/16 - 06/30/16)	0.00
06/16	F7047890	1	RENT(07/01/16 - 07/16/16) *	0.00
			TOTAL	20.72
			* THIS RENT IS FOR A PARTIAL MONTH	

PREVIOUS BALANCE 18.13	-	PAYMENT / CREDIT 10.36	+	CURRENT ACTIVITY 12.95	=	PAY THIS AMOUNT 20.72
--------------------------------------	---	--------------------------------------	---	---------------------------	---	-------------------------------------

Customers that register at ReadyRefresh.com enjoy exciting features and benefits - Manage and track orders! Check out the latest offers! Enroll for text alerts about your delivery!

DELIVERY ADDRESS:

44*07*02
CITY OF HAVERHILL
4 SUMMER ST
ECON. DEV ROOM 201
HAVERHILL, MA 01830

UPCOMING DELIVERIES

ACCOUNT NUMBER
0439175266

INVOICE NUMBER
06F0439175266

PURCHASE ORDER

INVOICE DATE
06/16/16

RECEIVED 10-27-'16 11:39 FROM-

TO- Water Billing

P0005/0005

JAMES J. FIORENTINI
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

November 10, 2016

City Council President John A. Michitson and Members of the Haverhill City Council

RE: FY 2016 Bills

Dear Mr. President and Members of the Haverhill City Council:

Enclosed, please find an order to pay a bill from the previous fiscal year for \$20.72.

I recommend approval.

Very truly yours,

James J. Fiorentini (JFF)

James J. Fiorentini, Mayor

JJF/lyf

20-K



DOCUMENT 20-K

17.1

CITY OF HAVERHILL

In Municipal Council November 1 2016

~~ORDERED~~ Municipal Ordinance

Chapter 240

An Ordinance Relating to Parking (5 Arch Avenue—Add Handicap Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240, Section 85, Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by adding the following:

LOCATION	REGULATION	<u>HOURS/DAYS</u>
5 Arch Avenue. In front of No. 5 Arch Avenue except for 1-24 hour handicapped parking space at #5 Arch Avenue	No Parking	24 Hours

APPROVED as to legality:

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
MELINDA E. BARRETT
VICE PRESIDENT
ANDRES X. VARGAS
MICHAEL S. MCGONAGLE
JOSEPH J. BEVILACQUA
COLIN F. LEPAGE
MARY ELLEN DALY O'BRIEN
WILLIAM J. MACEK
THOMAS J. SULLIVAN



CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.ci.haverhill.ma.us
citycncl@cityofhaverhill.com

CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

October 26, 2016

TO: Mr. William Pillsbury
Planning and Development Director

RE: **Document to Establish Handicap Parking Ordinance – 5 Arch Avenue**

Dear Mr. Pillsbury:

At the City Council meeting held on October 25, 2016, the following request for a handicap parking space was approved and submitted by Chief DeNaro:

- Doc.# 59-K – 5 Arch Avenue

Would you kindly prepare the proper documents and place it on the next Council agenda for action. Thank you for your continued cooperation, consideration and assistance. It is appreciated.

Sincerely yours,

John A. Michitson, President
Haverhill City Council

JAM/bsa

encl.

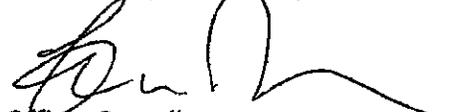
c: Mayor James J. Fiorentini
City Councillors
Police Officer Lance Powell

To: Chief Denaro
From: Officer Powell
Date: October 20, 2016
Re: Handicap sign request

Sir,

I have received an application for a handicap parking sign from Philip Siney of 5 Arch Ave. He has an active Massachusetts handicap placard issued to him. I have inspected the location and his request is appropriate. He currently has off street parking. However, he needs to utilize the front door due to his disability as well as his wife's disability. He is no longer able to use the backdoor which is adjacent to the driveway due to the steepness of the stairs that he would have to use. He also has to assist his wife to and from the vehicle and has to use straps to accomplish this maneuver. I would recommend that a Handicap parking space be placed in front of his home located at 5 Arch Ave.

Respectfully Submitted,


Officer Powell



Haverhill

Planning Board
Phone: 978-374-2330 Fax:978-374-2315

October 26, 2016

John A. Michitson, Council President
& City Council Members
City Hall—Room 204
City of Haverhill

**RE: REQUEST TO ADD A HANDICAP PARKING SPACE SIGN at the
location of 5 ARCH AVENUE**

Dear Council President Michitson & Councilors:

I am submitting a Municipal Ordinance that will allow for a HANDICAP PARKING space at number Five Arch Avenue as recommended by Chief Alan DeNaro in the attached communication dated October 20, 2016, along with the attached request and explanation from Officer Powell dated October 20, 2016.

Sincerely,

for  , Community Development Division Director
William Pillsbury, Jr.
Economic Development &
Planning Director

AH/Lw

CITY OF HAVERHILL
APPLICATION FOR HANDICAP PARKING SIGN

811
new

*NEW _____
*RENEWAL _____

DATE OF REQUEST 10/20/16

DATE OF APPROVAL _____

NAME: Philip Siney

ADDRESS: 5 Arch Avenue

TELEPHONE #: 978-324-8188

VEHICLE TYPE: Buick Rendezvous

PLATE #: (MA) 3698WX

Do you currently have off street parking at your residence? Yes No

If yes, why is there a need for a handicap parking sign? Handicap RAR is on front house entrance, REAR STAIRS too steep can't climb up them

Did you have a handicap parking sign at a previous address? Yes No

If yes, location? _____

x Philip SINEY
Applicant Signature

• Please include a copy of your current handicap placard or handicap registration, along with this application.

Approve Denied

Reason for denial

Alan R. [Signature]
Chief of Police Signature

Approve Denied

Reason for denial

City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.



18.1

CITY OF HAVERHILL
ASSESSORS OFFICE - ROOM 115
Phone: 978-374-2316 Fax: 978-374-2319
Assessors@cityofhaverhill.com

Oct. 28, 2016

TO: MEMBERS OF THE HAVERHILL CITY COUNCIL:

In accordance with Municipal Ordinance, Chapter 7,
entitled "Assessor" as follows:

The Board of Assessors shall file monthly with the
City Council a copy of the report submitted to the
Auditor showing a summary of the above abated
amounts for that month.

Attached herewith is the report for the month of
October as filed in the Assessors Office.

Very truly yours,

Stephen C. Gullo, MAA
Assessor

October 1, 2016

Day	2016 MVE	2015 MVE	2014 MVE	2016 REAL ESTATE	2015 REAL ESTATE	2016 BOAT	2015 BOAT	2016 PERSONAL PROPERTY	2015 PERSONAL PROP	2014 BOAT	2005 MVE UNCOL	2007 MVE UNCOL	2003 UNCL. PERS. PROP.	1999 UNCL. PERS. PROP.
1														
2														
3														
4	#15249-\$793.83					#15231-\$50.00	#15227-\$50.00			#15226-\$50.00				
5														
6			#15276-\$18.00											
7		#15288-\$321.46												
8														
9														
10														
11	#15304-\$774.18													
12														
13														
14														
15														
16														
17	#15369-\$2424.98													
18	#15384-\$3792.77													
19			#15420-\$41.25											
20														
21														
22														
23														
24														
25	#15479-\$2698.23													
26		#15495-\$193.44				#15482-\$50.00								
27														
28	#15536-\$1741.53													
29														
30														
31														
Refunds														
Rec. By														
Collector														
Totals	12,425.82	514.90	56.25			100.00	50.00			50.00				

To the Auditor of Accounts:
 This is to certify that abatement is as shown above, amounting in the aggregate
 have been CANCELLATION ABATEMENT

Thirteen Thousand One Hundred Ninety Six Dollars & 67/100
 BOARD OF ASSESSORS,

BY Steph Calk Chairman

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
MELINDA E. BARRETT
VICE PRESIDENT
ANDRES X. VARGAS
MICHAEL S. MCGONAGLE
JOSEPH J. BEVILACQUA
COLIN F. LEPAGE
MARY ELLEN DALY O'BRIEN
WILLIAM J. MACEK
THOMAS J. SULLIVAN



19.1

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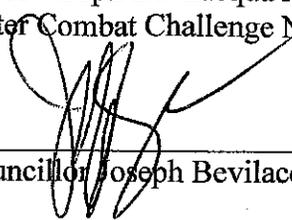
CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

November 4, 2016

TO: Mr. President and Members of the City Council:

Councillor Joseph Bevilacqua requests to recognize the City of Haverhill Police Officers Firefighter Combat Challenge National Championship.



City Councillor Joseph Bevilacqua

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
MELINDA E. BARRETT
VICE PRESIDENT
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MICHAEL S. MCGONAGLE
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COLIN F. LEPAGE
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THOMAS J. SULLIVAN



19.2

CITY HALL, ROOM 204
4 SUMMER STREET
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citycncl@cityofhaverhill.com

CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

November 4, 2016

TO: Mr. President and Members of the City Council:

Councillor Sullivan would like to introduce Melissa Seavey of the Greater Haverhill Chamber of Commerce to request approval of the 24th Annual Christmas Stroll.

City Councillor Thomas J. Sullivan



19.2.11

October 27, 2016

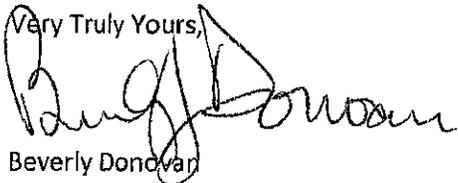
Haverhill City Council
City Hall - 4 Summer Street
Haverhill, MA 01830

Dear Council Members:

The Greater Haverhill Chamber of Commerce requests the Event Permit Fee of \$500 be waived for the 24th Annual Christmas Stroll which will take place on Saturday, December 3rd, 2016, from 2:00 PM – 6:00 PM.

Melissa Seavey, Events Coordinator, will be attending the November 1st meeting to answer any of your questions or concerns. Should you have any questions in the meantime, please do not hesitate to contact the Chamber at 978-373-5663. Thank you for your continued support!

Very Truly Yours,



Beverly Donovan
President

cc: Honorable Mayor James Fiorentini

Enc.



2016 OCT 27 PM 1:52:01Z

October 27, 2016

Haverhill City Council
City Hall - 4 Summer Street
Haverhill, MA 01830

Dear Council Members:

The Greater Haverhill Chamber of Commerce is pleased to bring back the Downtown Haverhill Christmas Stroll. This year's holiday celebration will take place on Saturday, December 3, 2016, from 2:00 -6:00 p.m.

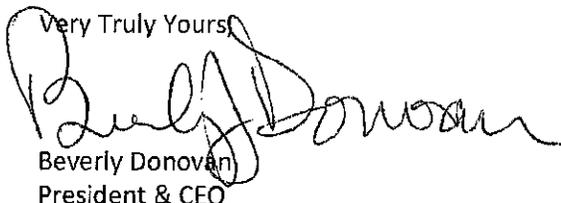
This year's celebration will continue to focus on promoting downtown businesses and non-profit organizations, encouraging patrons to explore and shop with local retailers and restaurants. We have also incorporated some of the more traditional aspects of the event. This year's festivities will kick off with a Holiday Hat Parade! Creative Haverhill is bringing back the Window Decorating contest, and businesses will host activities including face painting, cookie decorating and Santa's Village. The event will also include "Reindeer Games" which will provide fun outdoor games for kids and adults. To promote the spirit of the season, wandering carolers and a saxophone quartet will perform holiday songs and music. The highlight of the evening will be Santa's arrival to light the Christmas tree. This will take place at 5:30 p.m. and we invite all of you to join us on stage at this time.

We hope you will agree that this will be a fun filled event for Haverhill and respectfully request that you approve the following:

1. Use of Washington Street from the Square to 64 Washington Street; Washington Square; Merrimack Street from How Street to Washington Square; Essex Street to Granite Street; and Emerson Street to Bailey Boulevard on December 3rd, 2016, from 12:00 p.m. to 7:00 p.m. allowing one hour before and one hour after for setup and cleanup of the area.
2. Permission to place signs at intersections throughout the city to promote the event.
3. Waiver of city vendor fees for this event.
4. Permission to use the city stage in Washington Square during the event.
5. Permission to use the electricity from the Haverhill Housing Authority to light the Christmas tree.

We will attend the meeting to answer any of your questions or concerns. Should you have any questions in the meantime, please do not hesitate to contact the Chamber at 978-373-5663. Thank you for your continued support!

Very Truly Yours,



Beverly Donovan
President & CEO

cc: Honorable Mayor James Fiorentini

City of Haverhill
Application for Permit for
Amusements, Public Shows and Exhibitions

Name of Organization: The Greater Haverhill Chamber of Commerce

Address of Organization: 80 Merrimack Street, 2nd Floor, Haverhill, MA 01830

Is the Organization a Non-Profit? Yes No (If yes, must provide evidence of non-profit status)

Religious Societies conducting events on property owned by them; Events given in school buildings by or for the benefit of pupils or Events on public property permitted and approved by the appropriate permit granting authority (Stadium, Winnekenni and Tattersall Farm) or Enterprises holding appropriate Entertainment Licenses from the License Commission are exempt.

EVENT INFORMATION

Requesting permit for (List type of event):
24th Annual Christmas Stroll

Date of Event: December 3, 2016 Time of Event: 2:00 - 6:00pm

Location of Event: Downtown Haverhill - Washington Square (Outdoor)
Indoor: _____ Outdoor: _____

Name and Address of the Owner of the Property: _____

If applicant is not the Owner of the Property, Applicant must provide written proof of permission from the property owner.

Number of Anticipated Attendees: 5,000 - 10,000

Number of Parking Spaces available on Site: Public Parking

Have arrangements been made for offsite parking? Yes _____ No X _____

If yes, please give details of the offsite parking: _____

Are there charges or fees for parking? Yes ___ No ___ If yes, list charges/fees _____

Please identify the plans for solid waste disposal and recycling: The Chamber will distribute trash receptacles provided by Covanta throughout the downtown and Haverhill Highway Department will provide collection after the event.

Number of public restrooms available: Permanent _____ Portable 4 _____

Other special considerations for event (e.g. fireworks, street closure, use of areas for set-up):

Street closures: Merrimack St. (from How St. to Square), Washington St. from the Square to

64 Washington Street. Essex St. from the Square to Granite St. Emerson St. to from the Square to Bailey Blvd.

Are you requesting that the fees be waived? Yes X _____ No _____
(City sponsored events or registered non-profit groups conducting events for wholly charitable purposes only)

Authorized Person: Melissa Seavey

Address of Authorized Person: 80 Merrimack Street, Haverhill, MA 01830

Telephone #/Cell #/Pager # (Indicate if Pager): (978) 373-5663 ** (978) 241-2971

Social Security Number of Authorized Person: _____

Copies of any event agreements, including leases and contracts for entertainers, performers, sound stage, cleaning, security, vendor, catering or food service must be provided with application.

APPROVALS:

Fire Chief:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Recreational Director: Required for all recreational facilities:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Police Chief:

Reviewed: _____ Approved: Denied: _____

Comments/Conditions/Requirements: *Chamber required to hire 3 police officers*

Health Inspector/Board of Health:

Reviewed: Approved: Denied: _____

Comments/Conditions/Requirements: _____

Bonnie Dupasne

Building Inspector:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Public Works Director:

see attached

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Linda Koutoulas

Public works Director - Stankovich ^{*Mike*}

From: Mike Stankovich <mstankovich@cityofhaverhill.com>
Sent: Thursday, October 06, 2016 7:57 AM
To: Linda Koutoulas
Subject: RE: Send data from MFP11714227 10/05/2016 15:09

Ho, Ho, Ho, approved!

Mike

-----Original Message-----

From: Linda Koutoulas [<mailto:LKoutoulas@cityofhaverhill.com>]
Sent: Wednesday, October 05, 2016 4:03 PM
To: Mike Stankovich; Bill Laliberty
Subject: FW: Send data from MFP11714227 10/05/2016 15:09

All - attached is the application for this year's santa parade - please let me know if approved or denied Thank you!
Linda

-----Original Message-----

From: room118 [<mailto:scanner@cityofhaverhill.com>]
Sent: Wednesday, October 05, 2016 6:09 PM
To: Linda Koutoulas
Subject: Send data from MFP11714227 10/05/2016 15:09

Scanned from MFP11714227
Date:10/05/2016 15:09
Pages:5
Resolution:200x200 DPI

General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts,, dues, claims and demands both in law and in equity, more especially any and all claims as a result of the issuance of this permit or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized
Agent of Organization:

Brenda Souza

Date:

10/26/16

Signature Witnessed By:

Melissa Seavy

Date:

10/26/16

City Council will hear this request for application on:

Tues., November 1, 2016 at 7:00pm

(date)

at

(time)

Applicant must attend: Yes No

Licensee is solely responsible for the cost of any damage that occurs to public property or extraordinary expense necessary for the public safety as a result of the public event, exhibition, show or amusement.

Licensee shall be responsible for the cost of any police or fire official(s) required by the City Council to be attendance at the event.

OFFICE USE

PERMIT

Permit approved on: _____ Number of Detail Officers: _____

Proof of Insurance: Policy Number _____ Expiration date _____

Attendance Limited to: _____

Other Conditions/Requirements: _____

All permits issued fully incorporate the terms and conditions of Article IV Public Shows, Exhibitions and Events of Chapter 104 of the Code of the City of Haverhill

Signed: _____ Issued on: _____

City Clerk

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **SEP 28 2016**

GHCC ARTS AND EDUCATION FOUNDATION
INC
80 MERRIMACK STREET 2ND FLOOR
HAVERHILL, MA 01830-0000

Employer Identification Number:
81-1432206
DLN:
26053670002626
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
June 30
Form 990-PF Required:
Yes
Effective Date of Exemption:
November 18, 2015
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a private foundation within the meaning of Section 509(a).

You're required to file Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation, annually, whether or not you have income or activity during the year. If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PF" in the search bar to view Publication 4221-PF, Compliance Guide for 501(c)(3) Private Foundations, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5437



Board Officers, Executive Committee, Directors & Chamber Staff

Chairman of the Board

Eric LaFleur, Owner
Northeast Computer Services, LLC

President

Beverly Donovan
Greater Haverhill Chamber of Commerce

Immediate Past Chair

Tom Mortimer, President
Haverhill Bank

Executive Committee

Kelley Contarino
Align Credit Union

Vice Chair

Stephen Flynn
Nunan's Florist and Greenhouses

2nd Vice Chair

Paul Magliochetti
Sheehan, Schiavoni, Jutras, and Magliochetti,
LLP

Treasurer

Brad Howell
Career Resources Corp

Secretary

Steven Stewart
Pentucket Bank

Executive Committee

Mary Ellen Lawlor
Servpro of Greater Haverhill Newburyport

Directors

John G. Albert
Home Health VNA – Merrimack Valley
Hospice – HomeCare, Inc.

Elaine Barker
Paper Potpourri

Matt Belfiore
HC Media

Alan Boisvert
Keon's 105 Bistro

Gary Croft
Lowell Five

Joshua England
Alexander, Aronson, Finning & Co., P.C.

Steve Flynn
Nunans Florist and Greenhouses

Doug Hall
HMF Printing

Kevin Hanrahan
Haverhill Country Club

Matthew Juros
Fishbrook Design Studio

Jean McCann
Pentucket Bank



Jean Poth
NECC

John Schroeder
Primary Design

Carol Reebenacker
Agera Energy

Joseph Soucy
Modern Woodman of America

John Sarro
Pentucket Medical Associates

James Traver
James Page Insurance Company

Sonya Vartabedian
The Eagle-Tribune

Chamber Staff

Beverly Donovan, President & CEO
email: beverly@haverhillchamber.com

Kelly Michal, Membership Coordinator
email: kelly@haverhillchamber.com

Melissa Seavey, Events Coordinator
email: melissa@haverhillchamber.com

Joan Torla, Bookkeeper
email: bookkeeping@haverhillchamber.com

**Greater Haverhill
Chamber of Commerce**
80 Merrimack Street, 2nd Floor
Haverhill, MA 01830
(978) 373-5663 / Fax (978) 373-8060
email: info@haverhillchamber.com
www.haverhillchamber.com

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
MELINDA E. BARRETT
VICE PRESIDENT
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MICHAEL S. MCGONAGLE
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THOMAS J. SULLIVAN



19.3

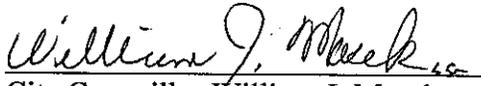
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CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

November 4, 2016

TO: Mr. President and Members of the City Council:

Councillors Macek and Bevilacqua wish to discuss concerns relative to residential placement of "temporary storage structures and containers".


City Councillor William J. Macek


City Councillor Joseph Bevilacqua

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
MELINDA E. BARRETT
VICE PRESIDENT
ANDRES X. VARGAS
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JOSEPH J. BEVILACQUA
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THOMAS J. SULLIVAN



19.4

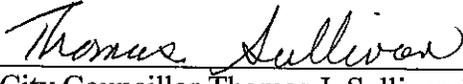
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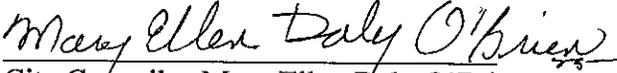
CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

November 10, 2016

TO: Mr. President and Members of the City Council:

Councillors Sullivan and Daly-O'Brien request an update of the proposed Domino's Pizza plaza project at the site of the Armenian Church and a copy of the proponent's building design .


City Councillor Thomas J. Sullivan


City Councilor Mary Ellen Daly O'Brien

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
MELINDA E. BARRETT
VICE PRESIDENT
ANDRES X. VARGAS
MICHAEL S. MCGONAGLE
JOSEPH J. BEVILACQUA
COLIN F. LEPAGE
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WILLIAM J. MACEK
THOMAS J. SULLIVAN



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

19.5

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4 SUMMER STREET
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FACSIMILE: 978 374-2329
www.ci.haverhill.ma.us
citycnci@cityofhaverhill.com

November 4, 2016

TO: Mr. President and Members of the City Council:

Councillor Michael McGonagle requests the removal of a handicap parking space at 49 Bellevue Avenue it is no longer needed.

Michael M^c Gonagle
City Councillor Michael McGonagle

Name of Street Location	Regulation	Hours/Days
In front of 7 Bedford Street, except for 1 24-hour handicapped parking space at 7 Bedford Street	No parking	24 hours
Bellevue Avenue [Added 2-15-1983 by Doc. 26-B]		
Across the street from 16 Bellevue Avenue, except for 1 24-hour handicapped parking space across from 16 Bellevue Avenue [Added 12-10-2002 by Doc. 137-S]	No parking	24 hours
In front of No. 30, except for 1 24-hour handicapped parking space at No. 30 [Added 10-9-1990 by Doc. 34-O]	No parking	24 hours
In front of No. 32, except for 1 24-hour handicapped parking space at No. 32 [Added 10-9-1990 by Doc. 34-O]	No parking	24 hours
In front of No. 36, except for 1 24-hour handicapped parking space at No. 36 [Added 7-14-2015 by Doc. 52-G]	No parking	24 hours
* In front of No. 49, except for 1 24-hour handicapped parking space at No. 49 [Added 6-2-2015 by Doc. 52E]	No parking	24 hours
In front of No. 56, except for 1 24-hour handicapped parking space at No. 56, west side [Added 11-29-1988 by Doc. 22-P]	No parking	24 hours
In front of 57 Bellevue Avenue, except for 1 24-hour handicapped parking space at No. 57 [Added 10-8-2002 by Doc. 29-V]	No parking	24 hours
In front of 93 Bellevue Avenue, except for 1 24-hour handicapped parking space at No. 93 [Added 12-15-2009 by Doc. 16-I]	No parking	24 hours
94 Bellevue Avenue [Repealed 1-31-1989 by Doc. 9-D]		
In front of 103 Bellevue Avenue, except for 1 24-hour handicapped parking space at No. 103 [Added 2-25-2014 by Doc. 12-E]	No parking	24 hours
Belmont Avenue [Added 12-3-1985 by Doc. 29-K]		
Entire length of Crowell School property	No parking	7:30 a.m. to 3:30 p.m., school days
Bennington Street [Added 9-10-1996 by Doc. 18-N]		

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THOMAS J. SULLIVAN



21.1

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CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE
MEETING HELD ON NOVEMBER 3, 2016

An Administration and Finance Committee Meeting was held on Thursday, November 3, 2016 at 7:00P.M. in the City Council office, Room 204.

Committee Members: Committee Chairperson Colin LePage, Council Vice President Melinda Barrett, Councillor Mary Ellen Daly O'Brien and Councillor William Macek. Councillor Andres Vargas also attended.
Department Heads: Mayor's Chief of Staff David Van Dam, City Solicitor William Cox
Attendees: Steven Comei, Joseph LeBlanc

The following items were discussed:

- 1.) **Doc. 26-E** – City of Haverhill – Mayor's recommendations, Capital Improvement Plan – 2016 – 2020. The Mayor's Chief of Staff gave a brief review of recently completed City Hall and DPW projects. The Committee performed a detailed review and discussion of the Police, Fire and School departments future project plans and noted the following points:
Police: Chief DeNaro informs that the window repairs for the police station may require an additional funding of \$350,000 and that the dog kennel reconstruction may require an additional \$125,000;
Fire: Chief Laliberty informs that the replacement fire truck may require an additional \$125,000 for a custom cab to allow the truck to fit within the opening of the station doors and recommends moving the FY2020 \$10,000 High St. windows funding allocation to FY2017;
Schools: The Committee noted the full Council's previous requests to the Mayor regarding the matter of submitting Statements of Interest for the Tilton, Consentino and J.G. Whittier schools to the Massachusetts School Building Authority and the request for the construction of a softball facility that would comply with Title IX and ADA requirements. Additionally, Committee members noted that the replacement of the Haverhill High School roof is not listed in the Capital Improvement Plan (CIP) as presented;
A motion was made and seconded to request an updated CIP from the Mayor and continue this matter on the Council Committee Study list with incremental 45 day reports given for full Council review. Passed unanimously.*
- 2.) **Doc. 96-B** – Communication from Councillor LePage requesting discussion regarding local regulations of building permit fees. The City Solicitor presented a draft ordinance amendment of Chapter 36-7 (Waiver of fee or charge) to the Committee for discussion. After review of the proposal, Committee members determined that the submitted draft ordinance was not applicable to the recent matter of the City charging a building permit fee to a City owned project. The Committee then reviewed the building construction ordinance, Chapter 120: Building Construction, Section 11 (Fees) and its current inconsistencies concerning the allowance and non-allowance of charging permit fees for City projects. After a lengthy discussion on the matter, the following motion was made and seconded to remove "There shall be no permit fee for work being done for the City." from B. Electrical Fees. (2) Local regulations:(g) of §120-11 and to add the following to §120-11 Fees and

*insert above A. Building permits and fees: "When the City is the property owner or lessee, there shall be no permit fee for work being done for the City" and requesting that the City Solicitor prepare and amend the ordinance for full Council review. Passed unanimously.**

- 3.) **Doc. 38-F** – Communication from Councillors Barrett and LePage requesting to discuss double poles in the City. *The Committee reviewed the progress that has been made of double pole removals by the utility companies since the April 6, 2016 meeting. At that meeting, 469 double poles were reported to be located in the City. As of August 22nd, there were 345 double poles and 75 identified as PULL POLE and ready for immediate removal. Currently, as of October 19th, there are 342 double poles and still 75 identified as PULL POLE and ready for immediate removal. The Committee noted that relatively no progress has been made in double pole removals in the past 60 days. There was distribution and discussion of the "Home Rule" petition filed by the town of Natick and its fine schedule for failure to remove double poles. It was noted, as an example, that 342 double poles with a penalty of \$250 per pole would result in an \$85,500 fine. A motion was made and seconded requesting that the City Solicitor review the example of the "Home Rule" petition and provide a draft ordinance for full Council review. Passed unanimously.**
- 4.) **New Business** – *In the earlier review and discussion of Chapter 36-7 (Waiver of fee or charge), the Committee agreed to add this ordinance to the "Committee Study List" for further review at a later date. Passed unanimously.*

Respectfully submitted,



Colin LePage, Chairperson
Administration and Finance Committee
Haverhill City Council

November 4, 2016

CL/bsa

*Doc. 26-E- Handout from David Van Dam – Capital Projects by Funding Source

*Doc. 96-B – Handout from Solicitor Cox – Draft Ordinance Relating to Fees and Receipts

*Doc. 38-F – Handout from Councillor LePage – Draft Home Rule Petition for failure to relocate or remove utility poles & wires

*Doc. 38-F – Handout from Councillor LePage – Double Pole Removal report

c: Mayor James J. Fiorentini
City Council

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DOCUMENTS REFERRED TO COMMITTEE STUDY

6-Q	Communication from Councillor Macek requesting a discussion on the establishment of an Adult Fitness and Wellness zone	NRPP	2/9/16
6-W	Communication from Councillor Bevilacqua requesting to discuss Wood School Playground	NRPP	2/23/16
38-F	Communication from Councillors Barrett and LePage requesting to discuss double poles in the City	A & F	3/15/16 9/6/16
38-W	Communication from Councillor Barrett requesting to give an update on response from MBTA/Keolis & US EPA about idling trains in Bradford	Citizen Outreach	4/5/16
51	Communication from Pres. Michitson requesting to submit petition from Burnham St. residents requesting Burnham St. be made one way coming in from Groveland St. onto Burnham	Public Safety	4/12/16
26E	City of Haverhill – Mayor’s Recommendations, Capital Improvement Program – 2016-2020	A & F	5/31/16
82-T	Communication from Councillor Vargas requesting to introduce Keith Boucher of Urban Kindness to discuss “Pop-Up” City Halls	Citizen Outreach	8/23/16
96-B	Communication from Councillor LePage requesting discussion regarding local regulations of building permit fees	A & F	9/6/16