



CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, October 11, 2016 at 7:00 PM
City Council Chambers, Room 202

1. APPROVAL OF RECORDS OF THE PREVIOUS MEETING
2. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING
3. COMMUNICATIONS FROM THE MAYOR:
NO SCHEDULE
4. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES
NO SCHEDULE
5. UTILITY HEARING(S) AND RELATED ORDER(S)
NO SCHEDULE
6. APPOINTMENTS:
NO SCHEDULES
Confirming Appointments

Non-confirming Appointments

Resignations
7. PETITIONS
NO SCHEDULE
8. APPLICATIONS/HANDICAP PARKING SIGNS:
NO SCHEDULE
9. ONE DAY LIQUOR LICENSES:
NO SCHEDULE
10. APPLICATIONS FOR PERMIT
10.1 Application from *Sacred Hearts School* for 5K Race from School; Salem st and Orchard Hill rd;
October 15th at 9:00 am *Application has police approval*

Attachment
11. TAG DAYS
NO SCHEDULE



CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, October 11, 2016 at 7:00 PM
City Council Chambers, Room 202

12. ANNUAL LICENSE RENEWALS:

NO SCHEDULES

Roller Skating Rink

Sunday Skating

Pool Tables

Sunday Pool

Bowling

Sunday Bowling

Buy & Sell Second Hand Clothing

Buy & Sell Second Hand Articles

Junk Dealer

Buy & Sell Old Gold

Pawnbroker

Limousines

Taxis

Taxi Driver Licenses

Chair Cars

Auctioneer

Theater

Exterior Vending Machine

Coin-Ops (Renewals)

Sunday License

Fortune Teller

HAWKER/PEDDLER

NO SCHEDULE

13. DRAINLAYER 2016 LICENSE

NO SCHEDULE

14. HEARINGS & RELATED ORDERS:

NO SCHEDULE

15. NEW BUSINESS/ORDERS:

15.1 Order – Election Warrant – State Election, Tuesday, November 8 2016

Attachment

16. ORDINANCES (FILE 10 DAYS):

NO SCHEDULE



CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, October 11, 2016 at 7:00 PM
City Council Chambers, Room 202

17. UNFINISHED BUSINESS:

17.1 Document 26-N; Mayor Fiorentini submits *Loan Order* along with *Authority to File* a document to fund the cost of planning, engineering, and construction to develop a new back up drinking water source for the City of Haverhill

Related communication from Robert Ward, Deputy Director

17.1.1 Document 15-J; Loan Order - \$17,168,750.00 to develop new drinking water source
Filed September 27 2016

17.1.2 Authority to File-Applications and execute agreements relative to drinking water

Attachments

17.2 Document 96-R; Communication from Councillor McGonagle requesting to introduce Matt McGonagle to speak about the electronic signalization at Smiley av

Attachment

Continued from October 4 2016

18. MONTHLY REPORTS

18.1 Abatement report from Board of Assessors for month of September 2016

Attachment

19. COMMUNICATION FROM COUNCILLORS

19.1 Communication from President Michitson and Councillors Barrett and Vargas requesting to discuss urgent need to jumpstart economic growth in Hilldale and other business parks

19.2 Communication from Councillor Bevilacqua requesting to recognize *Haverhill High School* for their new *Career Technical Education Center*

Attachments

20. RESOLUTIONS AND PROCLAMATIONS

NO SCHEDULE

21. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

21.1 Chairperson, Councillor LePage submits minutes of the *Administration & Finance Committee* meeting held September 29 2016

Attachment

22. DOCUMENTS REFERRED TO COMMITTEE STUDY

23. ADJOURN



City of Haverhill

Application for Permit

10.1

Name of Organization	Sacred Hearts School	
Address of Organization	31 S. Chestnut St.	
Requesting Permit for (List Type of event)	5K / 1m. 7	Date & Time 10/15 9am
Location of Event	SHS school, Salem St. Orchard Hill Rd.	
Authorized or Contact Person	Agnis Hays	Telephone/Cell #/Pager # (Indicate if pager) 478-360-4199

(To be completed for use of City Property/Outdoor Activity and other Special Events)

Approval of Fire Chief (Where applicable)			
Approval of the Recreational Director Required for all recreational facilities	Signature	Date	Comments/Restrictions
Approval of the Chief of Police Required for all OUTDOOR EVENTS I.e.: Parades/Carnivals/Community Events	Signature	Date	Comments/Restrictions

General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts, dues, claims and demands both in law and equity, more especially any and all claims as a result of the issuance of this permit and or use of any City Property, including but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized Agent of Organization: Agnis Hays Date: 9/26/18

Signature Witnessed by: _____ Date: _____

City Council will hear request for application on: _____
 Applicant must attend Yes [] No [] (date) (time)

Office Use

Permit

Permit approved on: _____ Proof of Insurance _____ # Detail Officers _____
 Policy Number/Exp. Date _____

Attendance Limited to: _____ Other Restrictions/requirements: _____

Signed: _____ Issued on: _____ Seal _____
 City Clerk



DOCUMENT

15.1

CITY OF HAVERHILL

In Municipal Council

ORDERED:

That the State Election to be held in the several wards in the City on TUESDAY, THE EIGHTH day of NOVEMBER, 2016; the polls to open at seven o'clock in the forenoon and to close at eight o'clock in the evening, and to be held in accordance with the provisions of Chapter 53 of the General Laws and amendments thereto, for the following purpose:

To cast their votes in the State Election for the candidates for the following offices and questions:

ELECTORS OF PRESIDENT AND VICE PRESIDENT FOR THIS COMMONWEALTH	THIRD CONGRESSIONAL DISTRICT
REPRESENTATIVE IN CONGRESS	FIFTH COUNCILLOR DISTRICT
COUNCILLOR	FIRST ESSEX DISTRICT
SENATOR IN GENERAL COURT	SECOND ESSEX REPRESENTATIVE DISTRICT
REPRESENTATIVE IN GENERAL COURT	SECOND ESSEX REPRESENTATIVE DISTRICT
REPRESENTATIVE IN GENERAL COURT	SECOND ESSEX REPRESENTATIVE DISTRICT
REPRESENTATIVE IN GENERAL COURT	SECOND ESSEX REPRESENTATIVE DISTRICT
SHERIFF	ESSEX COUNTY

QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 3, 2016?

SUMMARY

This proposed law would allow the state Gaming Commission to issue one additional category 2 license, which would permit operation of a gaming establishment with no table games and not more than 1,250 slot machines.

The proposed law would authorize the Commission to request applications for the additional license to be granted to a gaming establishment located on property that is (i) at least four acres in size; (ii) adjacent to and within 1,500 feet of a race track, including the track's additional facilities, such as the track, grounds, paddocks, barns, auditorium, amphitheatre, and bleachers; (iii) where a horse racing meeting may physically be held; (iv) where a horse racing meeting shall have been hosted; and (v) not separated from the race track by a highway or railway.

A **YES VOTE** would permit the state Gaming Commission to license one additional slot-machine gaming establishment at a location that meets certain conditions specified in the law.

A **NO VOTE** would make no change in current laws regarding gaming.

QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 3, 2016?

SUMMARY

This proposed law would allow the state Board of Elementary and Secondary Education to approve up to 12 new charter schools or enrollment expansions in existing charter schools each year. Approvals under this law could expand statewide charter school enrollment by up to 1% of the total statewide public school enrollment each year. New charters and enrollment expansions approved under this law would be exempt from existing limits on the number of charter schools, the number of students enrolled in them, and the amount of local school districts' spending allocated to them.

If the Board received more than 12 applications in a single year from qualified applicants, then the proposed law would require it to give priority to proposed charter schools or enrollment expansions in districts where student performance on statewide assessments is in the bottom 25% of all districts in the previous two years and where demonstrated parent demand for additional public school options is greatest.

New charter schools and enrollment expansions approved under this proposed law would be subject to the same approval standards as other charter schools, and to recruitment, retention, and multilingual outreach requirements that currently apply to some charter schools. Schools authorized under this law would be subject to annual performance reviews according to standards established by the Board.

The proposed law would take effect on January 1, 2017.

A YES VOTE would allow for up to 12 approvals each year of either new charter schools or expanded enrollments in existing charter schools, but not to exceed 1% of the statewide public school enrollment.

A NO VOTE would make no change in current laws relative to charter schools.

QUESTION 3: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 3, 2016?

SUMMARY

This proposed law would prohibit any farm owner or operator from knowingly confining any breeding pig, calf raised for veal, or egg-laying hen in a way that prevents the animal from lying down, standing up, fully extending its limbs, or turning around freely. The proposed law would also prohibit any business owner or operator in Massachusetts from selling whole eggs intended for human consumption or any uncooked cut of veal or pork if the business owner or operator knows or should know that the hen, breeding pig, or veal calf that produced these products was confined in a manner prohibited by the proposed law. The proposed law would exempt sales of food products that combine veal or pork with other products, including soups, sandwiches, pizzas, hotdogs, or similar processed or prepared food items.

The proposed law's confinement prohibitions would not apply during transportation; state and county fair exhibitions; 4-H programs; slaughter in compliance with applicable laws and regulations; medical research; veterinary exams, testing, treatment and operation if performed under the direct supervision of a licensed veterinarian; five days prior to a pregnant pig's expected date of giving birth; any day that pig is nursing piglets; and for temporary periods for animal husbandry purposes not to exceed six hours in any twenty-four hour period.

The proposed law would create a civil penalty of up to \$1,000 for each violation and would give the Attorney General the exclusive authority to enforce the law, and to issue regulations to implement it. As a defense to enforcement proceedings, the proposed law would allow a business

owner or operator to rely in good faith upon a written certification or guarantee of compliance by a supplier.

The proposed law would be in addition to any other animal welfare laws and would not prohibit stricter local laws.

The proposed law would take effect on January 1, 2022. The proposed law states that if any of its parts were declared invalid, the other parts would stay in effect.

A YES VOTE would prohibit any confinement of pigs, calves, and hens that prevents them from lying down, standing up, fully extending their limbs, or turning around freely.

A NO VOTE would make no change in current laws relative to the keeping of farm animals.

QUESTION 4: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 3, 2016?

SUMMARY

The proposed law would permit the possession, use, distribution, and cultivation of marijuana in limited amounts by persons age 21 and older and would remove criminal penalties for such activities. It would provide for the regulation of commerce in marijuana, marijuana accessories, and marijuana products and for the taxation of proceeds from sales of these items.

The proposed law would authorize persons at least 21 years old to possess up to one ounce of marijuana outside of their residences; possess up to ten ounces of marijuana inside their residences; grow up to six marijuana plants in their residences; give one ounce or less of marijuana to a person at least 21 years old without payment; possess, produce or transfer hemp; or make or transfer items related to marijuana use, storage, cultivation, or processing.

The measure would create a Cannabis Control Commission of three members appointed by the state Treasurer which would generally administer the law governing marijuana use and distribution, promulgate regulations, and be responsible for the licensing of marijuana commercial establishments. The proposed law would also create a Cannabis Advisory Board of fifteen members appointed by the Governor. The Cannabis Control Commission would adopt regulations governing licensing qualifications; security; record keeping; health and safety standards; packaging and labeling; testing; advertising and displays; required inspections; and such other matters as the Commission considers appropriate. The records of the Commission would be public records.

The proposed law would authorize cities and towns to adopt reasonable restrictions on the time, place, and manner of operating marijuana businesses and to limit the number of marijuana establishments in their communities. A city or town could hold a local vote to determine whether to permit the selling of marijuana and marijuana products for consumption on the premises at commercial establishments.

The proceeds of retail sales of marijuana and marijuana products would be subject to the state sales tax and an additional excise tax of 3.75%. A city or town could impose a separate tax of up to 2%. Revenue received from the additional state excise tax or from license application fees and civil penalties for violations of this law would be deposited in a Marijuana Regulation Fund and would be used subject to appropriation for administration of the proposed law.

Marijuana-related activities authorized under this proposed law could not be a basis for adverse orders in child welfare cases absent clear and convincing evidence that such activities had created an unreasonable danger to the safety of a minor child.

The proposed law would not affect existing law regarding medical marijuana treatment centers or the operation of motor vehicles while under the influence. It would permit property owners to prohibit the use, sale, or production of marijuana on their premises (with an exception that landlords cannot prohibit consumption by tenants of marijuana by means other than by smoking); and would permit employers to prohibit the consumption of marijuana by employees in the workplace. State and local governments could continue to restrict uses in public buildings or at or near schools. Supplying marijuana to persons under age 21 would be unlawful.

The proposed law would take effect on December 15, 2016.

A YES VOTE would allow persons 21 and older to possess, use, and transfer marijuana and products containing marijuana concentrate (including edible products) and to cultivate marijuana, all in limited amounts, and would provide for the regulation and taxation of commercial sale of marijuana and marijuana products.

A NO VOTE would make no change in current laws relative to marijuana.

And be it further

ORDERED: That notice of the above meeting shall be posted on the Municipal Bulletin Board and in the City Clerk's Office.

26-N

JAMES J. FIORENTINI
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

September 23, 2016

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Loan Order for Planning, Engineering and Construction to Develop a New Drinking Water Source

Dear Mr. President and Members of the Haverhill City Council:

Attached is the loan order in the amount of \$17,168,750.00 along with the authority to file a document to fund the cost of planning, engineering and construction to develop a new back up drinking water source for the City of Haverhill. We need to plan for the future and make certain there is always enough water for our future. This loan order is critical to meeting that need. Please see letter attached from Robert Ward, Deputy Director of the Department of Public Works, with his recommendation and details of the plan.

I recommend approval.

Very truly yours,

James J. Fiorentini, Mayor

JJF/lyf

IN CITY COUNCIL: September 27 2016
TO BE CONTINUED TO OCTOBER 11 2016
FOR VOTE WITH LOAN ORDER

Attest:

City Clerk



Haverhill

Robert E. Ward, Deputy DPW Director
Water/Wastewater Division
Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillwater.com

Date: September 22, 2016

To: James J. Fiorentini
Mayor

From: Robert E. Ward *R.E.W.*
Deputy DPW Director

Subject: Proposed Loan Order
Planning, Engineering and Construction to Develop a New Drinking Water Source

Enclosed for your review and approval is a proposed loan order in the amount of \$17,168,750.00 along with the Authority to File document to fund the cost of planning, engineering and construction of improvements to develop a new drinking water source for the City.

In 2012, the City Council adopted for implementation the recommendations of the Water Supply Committee to complete the planning, engineering and permitting for a groundwater withdrawal from the Merrimack River. The need for additional supply was based on opportunities for economic growth, drought, Water Management Permit Act limits, redundancy/vulnerability, limited quantities from neighboring towns and competing use of limited resources. The Water Division is currently in the midst of this work.

As discussed at the City Council meeting on September 6th, we are in the midst of a drought. Part of our drought planning includes identifying emergency sources of water if the drought continues. The more practical alternative is to accelerate the Merrimack riverbank well project. Study and exploratory work already completed have identified a very favorable location for a large volume of water and recommended radial collector well technology to withdraw it.

This loan order will fund the design, permitting, and construction of a radial collector riverbank well system and 24-inch transmission main from the well to the City's water treatment plant. The riverbank filtration was the Water Supply Committees recommended withdrawal technique because it uses sand and gravel for "natural" filtration for enhanced water quality prior to further treatment at the water treatment plant. A more detailed project description is enclosed along with a schematic of a radial collector well, schedule, and cost estimate.

In August 2016, we submitted an application to the Massachusetts Department of Environmental Protection (DEP) for a low-interest loan from DEP's State Revolving Fund (SRF) loan program. We will find out in December/January whether or not we will receive SRF funds. Payments are expected to begin in fiscal year 2022 with a payment of \$1,143,000 and approximately \$1,065,000 each year after that for 20 years. The hypothetical debt schedule for the loan is enclosed.

Subject: Proposed Loan Order
Planning, Engineering and Construction to Develop
a New Drinking Water Source

page 2

Also attached is a copy of the Water Division's 5-Year financial forecast from the FY17 budget showing user rates forecasted for the next 5 years. The loan payments for this project are not included in the forecast as it will not impact user rates until FY22. The rate impact is approximately \$0.56 and will cost the average household an additional cost of \$22.00 per year.

If the loan order is acceptable to you, please forward it to the City Clerk to be placed on the City Council meeting agenda.

If you need additional information, please email rward@haverhillwater.com or call me at (978) 374-2382.

Enclosures

Cc: Michael Stankovich, Director of Public Works
Charles Benevento, Auditor/Finance Director
William Pauk, Finance/Project Manager
John D'Aoust, WTP Facility Manager

15-5

17,111



DOCUMENT 15-J

CITY OF HAVERHILL

In Municipal Council September 27 2016

ORDERED:

That \$17,168,750.00 is appropriated for the purpose of financing the planning, engineering and construction of improvements to develop a new drinking water source including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws; that to meet this appropriation the Treasurer with the approval of the Mayor is authorized to borrow \$17,168,750.00 and issue bonds or notes therefore under Chapter 44 of the General Laws and/or Chapter 29C of the General Laws; that such bonds or notes shall be general obligations of the City unless the Treasurer with the approval of the Mayor determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C; that the Treasurer with the approval of the Mayor is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C; and in connection therewith to enter into a financing agreement and/or a security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Mayor is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project. Any premium received by the City upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

LOAN ORDER

FURTHER ORDERED: That in connection with the issuance of bonds or notes of the City pursuant to this Order, the Treasurer is authorized to file an application with the appropriate officials of The Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City issued pursuant to this order, and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.

PLACED ON FILE for at least 10 days

Attest:

City Clerk



DOCUMENT 26

Backup

CITY OF HAVERHILL

In Municipal Council February 14 2012

ORDERED:

That the following November 1, 2011 recommendations of the Water Supply Committee be and are hereby adopted for implementation by the Water Department, subject to appropriation where necessary by the Mayor and City Council:

1. The City should formally track the water supply surplus and deficit on an annual basis and incorporate this information into its annual statistical report. This data will be invaluable and a necessary tool for planning for a new source.
2. The City must continue with and expand its water conservation and leak detection efforts to include:
 - a. The replacement of plumbing fixtures as needed in municipal buildings in compliance with the requirement of the WMA permit.
 - b. Public education programs to inform the public about water conservation methods. The programs should include an educational program geared to elementary school-aged children.
 - c. Consider the feasibility of offering commercial and residential water audits.
 - d. In anticipation of changes to the City's WMA permits requiring conservation-based rate structures, evaluate the advantages and disadvantages of a conservation-based rate structure.
 - e. Change the WMA requirement of leak detection to a three-year cycle from the current two-year cycle.
3. The City should continue its efforts to reduce unaccounted-for water and reduce residential per capita use. As part of these efforts:
 - a. Continue to develop improved methods for tracking unmetered water used for municipal purposes such as firefighting, street sweeping, water main breaks, hydrant flushing, and other municipal uses.
 - b. Continue refining methods of calculating residential per capita day estimates.

Backup

26

4. Continue and increase efforts to require compliance with the City's large water meter testing ordinance, which includes testing of large meters and replacement of inaccurate and improperly sized meters.
5. Continue the program to identify and replace inaccurate residential water meters.
6. Because of the uncertainty of future regulatory requirements, unknown climate impacts, economic fluctuations, competition for water resources, and limited reserve water supply capacity, we recommend that the City continue and expand current efforts to develop the Merrimack River as the City's next water supply. The Merrimack River is the only large capacity source that can meet the City's current and future water needs. Additionally:
 - a. Recognizing the public perception that comes with considering the use of the Merrimack River, we do not recommend any supply alternatives that involve a direct withdrawal.
 - b. We recommend that the only method of withdrawal from the river to be considered consist of a groundwater supply system, which withdraws water indirectly from the Merrimack River taking advantage of the natural filtering capabilities of sediments.
 - c. We recommend that efforts to develop the Merrimack River include a long-term vision that includes provisions for the city's build-out conditions.
 - d. We recommend that planning, engineering, and permitting for a withdrawal from the Merrimack River begin in earnest in fiscal year 2012 and continue until a permit to withdraw has been obtained. The planning, engineering, and permitting process is expected to take 3 to 6 years.

REFER TO PLANNING & DEVELOPMENT

Attest: Mrs. G. Toom

City Clerk

IN CITY COUNCIL: May 29 2012

PASSED

Attest: Mrs. G. Toom

City Clerk

APPROVED:

Mayor

Haverhill Riverbank Radial Collector Well Project Description

This project includes the design and construction of a radial collector riverbank well system and a 24-inch transmission main from the well to the City's water treatment plant. A radial collector well consists of a vertical shaft caisson with radial collector shafts drilled horizontally beneath the river bottom and into the riverbed formation. The proposed radial collector riverbank well system is being targeted for a capacity of 7 million gallons per day (MGD) and will serve as a redundant supply to the City's existing reservoir system.

The current drought has stressed the existing reservoir system putting public health at risk. The City has implemented both conservation, and voluntary water-use restrictions in order to preserve the supply capacity. However, these measures have had little effect on stabilizing or reducing water demand and as a result the reservoir is at its lowest recorded level for this time of year in its history. In fact, the City is currently unable to utilize Millvale reservoir as a source and the City estimates that less than one month of supply capacity remains within Crystal Lake.

Findings from a 2010 Water Master Plan study found that loss of any one of the three (3) existing reservoirs would put Haverhill in a significant supply deficit and some residents, businesses, hospitals and other water consumers may not be served by the water system. A review of potential sources in proximity to Haverhill determined that the only viable large capacity source was the Merrimack River.

In 2011, the Mayor formed a Water Supply Technical Committee to review potential water supply alternatives. The City consisted of key City staff, the City's engineering consultant and special public appointments made by the mayor. The committee concluded that riverbank wells along the Merrimack River is the best and only large capacity long-term water supply solution for the City.

Several phases of prior work tasks have been completed which has led to the identification of a potential site for the development of the radial collector well. Briefly, the prior work included the following:

- Phase I - Geophysical Study. In March and April 2012, a geophysical study was conducted to identify bedrock troughs having deep gravel deposits along the river bottom that had the potential to extend onto land. The study area was concentrated along the north side of the river bound by upstream and downstream city limits. Three (3) areas were identified having the appropriate criteria for further study.
- Phase II - River & Land Test Well Exploration. Between July 2012 through March 2013 a small diameter (2.5 inch) test well program was initiated to validate the findings from the Phase I study and to collect subsurface information on shore directly adjacent to the three areas of focus. The work also included the collection and analysis of water samples. This work identified one area as having the best potential for large capacity

groundwater withdrawals. Water quality was found to be fairly typical of New England groundwater with elevated levels of iron, manganese and hardness.

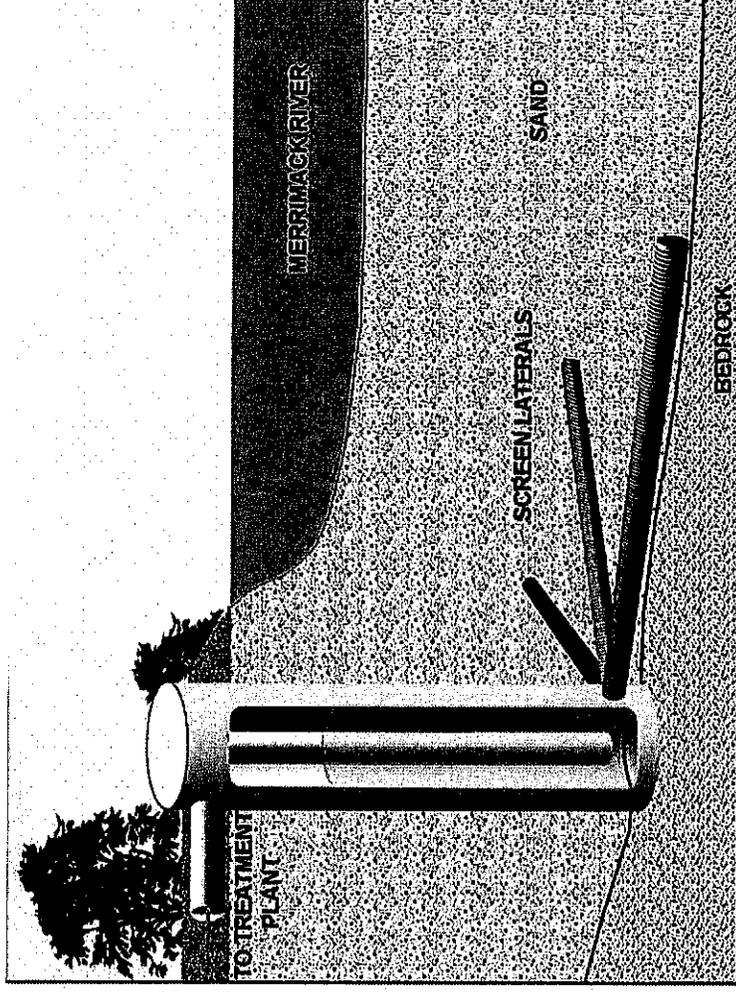
- Phase III – Additional River Explorations. Between November 2014 through January 2015, a second small diameter test well program was implemented focusing exclusively in the river. The purpose of the work was to fill and refine data collected in Phases I and II. Water quality samples were also collected and analyzed. The results strengthened prior conclusions in that the area of focus appeared to be favorable for large capacity groundwater withdrawals.
- Well Technology for Riverbank Filtration. In 2016, a brief evaluation of suitable riverbank withdrawal technologies was conducted to recommend the best application for Haverhill. Based on the significant volume of water being targeted, the radial collector technology was recommended.

Funds being requested through this loan order will pay for the remaining exploratory work needed to design and construct the collector well. It also includes funding for the design and construction of a transmission main from the proposed radial collector well site to Kenoza Lake and the City's water treatment plant.

The second component of the project is the design and construction of approximately 13,300 linear feet of 24-inch transmission main from the project site on East Broadway then north on Millvale Road and Kenoza Street to Kenoza Lake and the water treatment plant.

Preferred Withdrawal Technique

- Riverbank filtration
- Uses sand and gravel for "natural" filtration
- Enhanced water quality
- Reduces subsequent water treatment needs
- Pumped to treatment plant



Radial Collector well

**Merrimack River Water Supply Development
 Estimated Cost
 Radial Collector Well and Transmission Main**

<u>Description</u>	<u>Total</u>	<u>Summary</u>
CONSTRUCTION		
24' Transmission Main	\$5,320,000	
Construction Contingency	\$1,330,000	
Subtotal	\$6,650,000	\$6,650,000
Radial Collector	\$5,000,000	
Construction Contingency	\$1,000,000	
Subtotal	\$6,000,000	\$6,000,000
Subtotal		\$12,650,000
Contingency per PEF	\$1,165,000	\$1,165,000
Subtotal Construction	\$13,815,000	\$13,815,000
ENGINEERING		
Design Engineering & Permitting	\$1,922,250	
Construction Administration & Inspection	\$1,281,500	
Subtotal	\$3,203,750	\$3,203,750
ADMINISTRATION		
Legal	\$50,000	
Police Detail	\$100,000	
Subtotal	\$150,000	\$150,000
TOTAL PROJECT COST		\$17,168,750

**HAVERHILL, MASSACHUSETTS
RADIAL COLLECTOR WELL AND TRANSMISSION MAIN
PROPOSED SCHEDULE**

PHASE	TASK DESCRIPTION	TIME FRAME
-	Submit SRF PEF Application	August – September 2016
I	Radial Collector Confirmatory Exploration	October 2016 – May 2017
II	MEPA Permitting	June 2017 – May 2018
III	Construct & Permit Radial Collector	June 2018 – June 2019
IV	Construct Pump System & Transmission Main	July 2019 – April 2020

Draft Schedule C

Prepared by MWPAT

Sep, 12 2016 - 11:52 AM

Massachusetts Clean Water Trust Preliminary Structuring Analysis City of Haverhill Hypothetical

Initial Loan Amount	17,168,750.00	Loan Origination Fee (\$5.5/1000)	94,428.13
Principal Forgiveness		Loan Term (in years)	20
Net Loan Obligation	17,168,750.00	Loan Rate	2.00%
		Closing Date	2/1/2018
		First Interest	7/15/2018
		First Principal	1/15/2019

Date	Principal	Interest	Total Debt Service	Admin Fee (0.15%)	Loan Origination Fee	Total Debt Service	Annual Debt Service
2/1/2018							
7/15/2018		156,426.39	156,426.39	12,876.56	94,428.13	263,731.08	
1/15/2019	694,493.00	171,687.50	866,180.50	12,876.56		879,057.06	1,142,788.14
7/15/2019		164,742.57	164,742.57	12,355.69		177,098.26	
1/15/2020	709,587.00	164,742.57	874,329.57	12,355.69		886,685.26	1,063,783.53
7/15/2020		157,646.70	157,646.70	11,823.50		169,470.20	
1/15/2021	725,009.00	157,646.70	882,655.70	11,823.50		894,479.20	1,063,949.41
7/15/2021		150,396.61	150,396.61	11,279.75		161,676.36	
1/15/2022	740,766.00	150,396.61	891,162.61	11,279.75		902,442.36	1,064,118.71
7/15/2022		142,988.95	142,988.95	10,724.17		153,713.12	
1/15/2023	756,866.00	142,988.95	899,854.95	10,724.17		910,579.12	1,064,292.24
7/15/2023		135,420.29	135,420.29	10,156.52		145,576.81	
1/15/2024	773,315.00	135,420.29	908,735.29	10,156.52		918,891.81	1,064,468.62
7/15/2024		127,687.14	127,687.14	9,576.54		137,263.68	
1/15/2025	790,122.00	127,687.14	917,809.14	9,576.54		927,385.68	1,064,649.35
7/15/2025		119,785.92	119,785.92	8,983.94		128,769.86	
1/15/2026	807,294.00	119,785.92	927,079.92	8,983.94		936,063.86	1,064,833.73
7/15/2026		111,712.98	111,712.98	8,378.47		120,091.45	
1/15/2027	824,840.00	111,712.98	936,552.98	8,378.47		944,931.45	1,065,022.91
7/15/2027		103,464.58	103,464.58	7,759.84		111,224.42	
1/15/2028	842,766.00	103,464.58	946,230.58	7,759.84		953,990.42	1,065,214.85
7/15/2028		95,036.92	95,036.92	7,127.77		102,164.69	
1/15/2029	861,083.00	95,036.92	956,119.92	7,127.77		963,247.69	1,065,412.38
7/15/2029		86,426.09	86,426.09	6,481.96		92,908.05	
1/15/2030	879,797.00	86,426.09	966,223.09	6,481.96		972,705.05	1,065,613.09
7/15/2030		77,628.12	77,628.12	5,822.11		83,450.23	
1/15/2031	898,918.00	77,628.12	976,546.12	5,822.11		982,368.23	1,065,818.46
7/15/2031		68,638.94	68,638.94	5,147.92		73,786.86	
1/15/2032	918,455.00	68,638.94	987,093.94	5,147.92		992,241.86	1,066,028.72
7/15/2032		59,454.39	59,454.39	4,459.08		63,913.47	
1/15/2033	938,416.00	59,454.39	997,870.39	4,459.08		1,002,329.47	1,066,242.94
7/15/2033		50,070.23	50,070.23	3,755.27		53,825.50	
1/15/2034	958,812.00	50,070.23	1,008,882.23	3,755.27		1,012,637.50	1,066,462.99
7/15/2034		40,482.11	40,482.11	3,036.16		43,518.27	
1/15/2035	979,650.00	40,482.11	1,020,132.11	3,036.16		1,023,168.27	1,066,686.54
7/15/2035		30,685.61	30,685.61	2,301.42		32,987.03	
1/15/2036	1,000,942.00	30,685.61	1,031,627.61	2,301.42		1,033,929.03	1,066,916.06
7/15/2036		20,676.19	20,676.19	1,550.71		22,228.90	
1/15/2037	1,022,696.00	20,676.19	1,043,372.19	1,550.71		1,044,922.90	1,067,149.81
7/15/2037		10,449.23	10,449.23	783.69		11,232.92	
1/15/2038	1,044,923.00	10,449.23	1,055,372.23	783.69		1,056,155.92	1,067,388.84
7/15/2038							
	17,168,750.00	3,834,901.03	21,003,651.03	288,762.16	94,428.13	21,386,841.31	21,386,841.31

Notes:

Based on the project schedule, loan payments will begin in fiscal year 2022.

5-Year Forecast

As part of the annual financial planning process, the Water Division develops a 5-year financial forecast of revenues, expenses and rate requirements. To assemble this forecast, the Division estimates the level of expenditures to maintain and operate the water system, provide basic services and meet financial obligations. Estimates of water demands are made to calculate user rate revenues. Projected rates are set forth below.

The 5-year forecast includes estimated debt payments for significant water system improvements including:

- Improvements to the water treatment plant: Construction is anticipated to begin in FY17.
- Improvements to the City's 20 and 36-inch water transmission mains: Construction anticipated to begin in FY17.

The 5-year capital plan is shown on page 18 and was developed using recommendations from the Water System Master Plan completed in 2010 and subsequent engineering.

Based on the projected rates for 2017 through 2021, annual household charges for the average Haverhill customer yield average, projected dollar cost increases from \$250/yr. in FY17 to \$388/yr. in FY21.

5-Year Forecast						
	Budget	Mayor	Forecast	Forecast	Forecast	Forecast
	FY16	Allowed	Forecast	Forecast	Forecast	Forecast
		FY17	FY18	FY19	FY20	FY21
Water-Revenue						
User rate	\$2.78	\$2.78	\$3.09	\$3.45	\$3.85	\$4.32
Percent Change	2.6%	0.0%	11.2%	11.7%	11.6%	12.2%
Water-Residential Usage	1,223,805	1,223,805	1,223,805	1,223,805	1,223,805	1,223,805
Water-Commercial Usage	1,087,223	1,087,223	1,087,223	1,087,223	1,087,223	1,087,223
Residential Usage	\$ (3,402,178)	\$ (3,402,178)	\$ (3,781,558)	\$ (4,222,128)	\$ (4,711,650)	\$ (5,286,838)
Commercial Usage	\$ (3,022,480)	\$ (3,022,480)	\$ (3,359,520)	\$ (3,750,920)	\$ (4,185,809)	\$ (4,696,804)
Charge for Services	\$ (803,000)	\$ (736,500)	\$ (736,000)	\$ (736,000)	\$ (736,000)	\$ (736,000)
Water Infrastructure Fee	\$ (30,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)
Water Supply Fee	\$ (140,000)	\$ (120,000)	\$ (120,000)	\$ (120,000)	\$ (120,000)	\$ (120,000)
Other Revenue	\$ (9,000)	\$ (9,000)	\$ (9,000)	\$ (9,000)	\$ (9,000)	\$ (9,000)
Engineering Revenue	\$ (100,000)	\$ (102,000)	\$ (94,400)	\$ (94,400)	\$ (94,400)	\$ (94,400)
Total Revenue	\$ (7,506,658)	\$ (7,417,158)	(\$8,125,478)	(\$8,957,448)	(\$9,881,859)	\$ (10,968,042)
Water-Expenditures						
Salaries-Water	\$ 2,025,726	\$ 2,062,789	\$ 2,161,525	\$ 2,199,795	\$ 2,231,895	\$ 2,264,826
Benefits - Water & Engineering	\$ 778,072	\$ 825,889	\$ 857,724	\$ 890,809	\$ 925,713	\$ 961,999
Expenses-Water	\$ 2,497,955	\$ 2,555,712	\$ 2,738,927	\$ 2,848,484	\$ 2,962,424	\$ 3,080,921
Engineering	\$ 417,214	\$ 427,470	\$ 447,040	\$ 455,497	\$ 462,656	\$ 469,930
Debt	\$ 1,094,811	\$ 1,104,858	\$ 1,277,773	\$ 3,738,741	\$ 3,634,676	\$ 3,559,489
Insurance	\$ 142,834	\$ 142,834	\$ 142,834	\$ 142,834	\$ 142,834	\$ 142,834
Capital	\$ 1,170,500	\$ 1,099,500	\$ 484,500	\$ 484,500	\$ 484,500	\$ 484,500
Total Expenditures	\$ 8,127,112	\$ 8,219,052	\$ 8,110,323	\$ 10,760,660	\$ 10,844,697	\$ 10,964,499
Surplus/(Deficit)	\$ (620,454)	\$ (801,894)	\$ 15,155	\$ (1,803,212)	\$ (962,838)	\$ 3,543

17.1.2

AUTHORITY TO FILE

Whereas, the City of Haverhill, after thorough investigation, has determined that the work activity consisting of planning, engineering, and construction activities related to developing a new drinking water source is both in the public interest and necessary to protect the public health, and that to undertake this activity, it is necessary to apply for assistance; and

Whereas, the Massachusetts Department of Environmental Protection (MassDEP) and the Massachusetts Clean Water Trust (the Trust) of the Commonwealth of Massachusetts, pursuant to Chapter 21 and Chapter 29C of the General Laws of the Commonwealth ("Chapter 21" and "Chapter 29C") are authorized to make loans to municipalities for the purpose of funding planning and construction activities relative to Drinking Water Protection Projects; and

Whereas, the Applicant has examined the provisions of the Act, Chapter 21 and Chapter 29C, and believes it to be in the public interest to file a loan application.

NOW, THEREFORE, BE IT RESOLVED by the Haverhill City Council as follows:

1. That the Mayor is hereby authorized on behalf of the Applicant to file applications and execute agreements for grant and/or loan assistance as well as furnishing such information, data and documents pertaining to the applicant for a grant(s) and/or loan(s) as may be required; and otherwise to act as the authorized representative of the Applicant in connection with this application;
2. That the purpose of said loan(s), if awarded, shall be to fund construction activities.
3. That if said award is made the Applicant agrees to pay those costs which constitute the required Applicant's share of the project cost.

96-R
CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
MELINDA E. BARRETT
VICE PRESIDENT
ANDRES X. VARGAS
MICHAEL S. MCGONAGLE
JOSEPH J. BEVILACQUA
COLIN F. LEPAGE
MARY ELLEN DALY O'BRIEN
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THOMAS J. SULLIVAN



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

17.2
CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.ci.haverhill.ma.us
citycncl@cityofhaverhill.com

September 21, 2016

TO: Mr. President and Members of the City Council

Councillor Michael McGonagle would like to introduce Matt McGonagle to speak about the electronic signalization at Smiley Avenue.

Michael McGonagle
City Councillor Michael McGonagle

IN CITY COUNCIL: October 4 2016

POSTPONE TO OCTOBER 11 2016

Attest:

City Clerk



CITY OF HAVERHILL
ASSESSORS OFFICE – ROOM 115
Phone: 978-374-2316 Fax: 978-374-2319
Assessors@cityofhaverhill.com

18.1

Oct. 3, 2016

TO: MEMBERS OF THE HAVERHILL CITY COUNCIL:

In accordance with Municipal Ordinance, Chapter 7, entitled "Assessor" as follows:

The Board of Assessors shall file monthly with the City Council a copy of the report submitted to the Auditor showing a summary of the above abated amounts for that month.

Attached herewith is the report for the month of September as filed in the Assessors Office.

Very truly yours,

Stephen C. Gullo, MAA
Assessor

September 1, 2016

Day	2018 MVE	2015 MVE	2014 MVE	2016 REAL ESTATE	2015 REAL ESTATE	2016 BOAT	2015 BOAT	2016 PERSONAL PROPERTY	2015 PERSONAL PROP	2014 BOAT	2005 MVE UNCOL	2006 MVE UNCOL	2007 MVE UNCOL	2003 UNCL PERS. PROP.	1999 UNCL PERS. PROP.
1	#14990-\$2814.69	#14939-\$288.85				#14943-\$15.00									
2															
3															
4															
5															
6			#14965-\$18.17				#14987-\$16.00								
7															
8															
9															
10															
11															
12	#16020-\$1891.74	#16031-\$189.12													
13															
14															
15															
16							#16092-\$45.31								
17															
18															
19	#15074-\$975.92	#15083-\$142.60													
20															
21															
22	#16110-\$8294.55														
23															
24															
25															
26															
27															
28	#15175-\$1581.86	#15203-\$71.04													
29															
30															
31															
Rebonds Rec. by Collector															
Totals	15,658.76	640.61	124.48			15.00	15.00								

To the Auditor of Accounts:
 The following items are shown above, amounting in the aggregate
 have been CANCELLATION ABATEMENT ABATEMENT

Sixteen Thousand Four Hundred Fifty Three Dollars & 86/100

BOARD OF ASSESSORS,

By _____



Chairman

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
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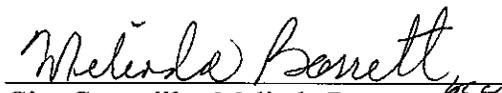
CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

October 6, 2016

TO: Members of the City Council

Council President Michitson, Councillors Barrett and Vargas wish to discuss urgent need to jumpstart economic growth in Hilldale and other business parks.


Council President John A. Michitson


City Councillor Melinda Barrett


City Councillor Andres Vargas

CITY COUNCIL

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19.2

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October 6, 2016

TO: Mr. President and Members of the City Council

Councillor Joseph Bevilacqua would like to recognize Haverhill High School for their new Career Technical Education Center.


City Councillor Joseph Bevilacqua

CITY COUNCIL

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CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843
MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE
MEETING HELD ON SEPTEMBER 29, 2016

An Administration and Finance Committee Meeting was held on Thursday, September 29, 2016 at 7:00P.M. in the City Council office, Room 204.

Committee Members: Committee Chairperson Colin LePage, Council Vice President Melinda Barrett, Councillor William Macek, Councillor Mary Ellen Daly O'Brien
Council President John Michitson also attended.

Department Heads: City Solicitor William Cox

Attendees: John Guerin, Mary Carrington, representatives of the Salary Survey Commission; Ken Quimby, Jenny Arndt

The following items were discussed:

- 1.) Application for Permit for Amusements, Public Shows and Exhibitions; *This item was referred to the A&F Committee due to an inquiry by a travelling dance troupe to perform in Washington Sq. Currently, the City does not have an ordinance that specifically regulates the activities of such performing individuals or groups. The Committee received and reviewed documents provided by Jenny Arndt of Creative Haverhill regarding artistic performances, which are termed busking. One definition of busking is "playing music or otherwise performing for voluntary donations along streets or in subways." Jenny also distributed examples of local, neighboring community ordinances concerning street performers and panhandling. After a lengthy discussion on the topic, a motion was made and seconded requesting that the City Solicitor review the received materials and provide a draft ordinance for review and discussion to the Committee. Passed unanimously.*
- 2.) **Doc. 69** – Communication from John Guerin, Chair, submitting findings and recommendations of Salary Survey Commission; *John Guerin gave a summary review of the Commission members choices for selection of pertinent criteria in determining which municipalities should be used for comparison purposes with Haverhill. The criteria included data from Gateway Cities, bond ratings, the Haverhill City Council Administration & Finance Committee minutes of October 23, 2006, population, land area and tax rate data from 39 municipalities. The Committee thoroughly reviewed the report and recommendations of the Commission and suggested additional criteria for the Commission members' examination and review. That criteria included data from the US Bureau of Labor Statistics CPI Inflation calculator, cities with a Plan A form of government, comparable cities derived by ClearGov software and a listing of the "Top 40 Haverhill City Officials in 2011."*

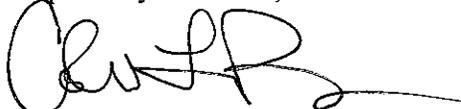
From the summary of the Commission's report, it states "The Commission noted that it had been some 30 years since compensation for the city council had been substantively adjusted. It had been some 10 years since the same was done for the mayor's position. However, it was fairly recently that compensation was adjusted for the school committee. Therefore, we make no recommendation to adjust school committee compensation but urge the council to codify current compensation for that board." It was noted that when the CPI Inflation calculator is utilized by entering the current, and unchanged City Councilor salary and expenses of \$10,000 from 1986, the result is a \$21,975.64 salary. The result of entering the current Mayor salary of \$90,000 from 2006 is a \$107,523.86 salary.

Additionally, when including the data from Plan A cities the average salary of a City Councilor is \$20,000 and the average salary of a Mayor is \$117,436. The data subset from the ClearGov software produced the average salary of a City Councilor as \$17,438 and the average salary of a Mayor as \$114,456. It was also noted that the salary of the Mayor was not listed in the "Top 40 Haverhill City Officials in 2011.

Concerning the Commission report recommendation #5, the Committee unanimously agreed to the statement "Non-documented, monthly expense payments to any elected official should be abolished ... " and further proposed to remove the following statement, "... and, in its place, city councilors should only be entitled to reasonable expense reimbursements incurred in the normal course of their duties." Additionally, the Committee recommends that the City Council Travel/Training expense be abolished as well.

With all of the above information and after a lengthy discussion of the merits of all data presented, the consensus of all Committee and Commission members present was to amend some of the recommendations initially provided by the Commission. A motion was made and seconded proposing the following: An increase in annual salary for the position of Mayor from the current \$90,000 to \$120,000. An increase in annual compensation for the position of City Councilor from the current \$12,884 to an annual salary of \$18,000. An increase in annual compensation for the position of City Council President from the current \$14,384 to an annual salary of \$19,500. The position of School Committee Member should receive an annual salary of \$8,250. A Salary Survey Commission should be convened every four (4) years to insure the fair and appropriate compensation of our elected officials is regularly reviewed. Passed unanimously. A motion was made and seconded requesting that the City Solicitor prepare a salary ordinance effective January 1, 2018, along with the Committee's favorable recommendation to the City Council for approval. Passed unanimously.

Respectfully submitted,



Colin LePage, Chairperson
Administration and Finance Committee
Haverhill City Council

October 6, 2016

CL/bsa

c: Mayor James J. Fiorentini
City Council

*Handout from Jenny Arndt, Cambridge Street Performer Ordinance;

*Handout from Councillor LePage - Top 40 Haverhill City Officials in 2011

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CITY OF HAVERHILL
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DOCUMENTS REFERRED TO COMMITTEE STUDY

	Suspension of Rules to discuss unpermitted BnB's operating in City of Haverhill	A & F	10/20/15 1/27/16
6-Q	Communication from Councillor Macek requesting a discussion on the establishment of an Adult Fitness and Wellness zone	NRPP	2/9/16
6-W	Communication from Councillor Bevilacqua requesting to discuss Wood School Playground	NRPP	2/23/16
38-F	Communication from Councillors Barrett and LePage requesting to discuss double poles in the City	A & F	3/15/16 9/6/16
38-W	Communication from Councillor Barrett requesting to give an update on response from MBTA/Keolis & US EPA about idling trains in Bradford	Citizen Outreach	4/5/16
51	Communication from Pres. Michitson requesting to submit petition from Burnham St. residents requesting Burnham St. be made one way coming in from Groveland St. onto Burnham	Public Safety	4/12/16
26E	City of Haverhill – Mayor's Recommendations, Capital Improvement Program – 2016-2020	A & F	5/31/16
69	Communication from John Guerin, Chair, submitting findings & recommendations of Salary Survey Commission	A & F	6/7/16
	Application for Permit for Amusements, Public Shows and Exhibitions	A & F	7/26/16
82-T	Communication from Councillor Vargas requesting to introduce Keith Boucher of Urban Kindness to discuss "Pop-Up" City Halls	Citizen Outreach	8/23/16
96-B	Communication from Councillor LePage requesting discussion regarding local regulations of building permit fees	A & F	9/6/16