



CITY OF HAVERHILL  
CITY COUNCIL AGENDA

Linda

Tuesday, December 9, 2014 at 7:00 PM  
City Council Chambers, Room 202

1. APPROVAL OF RECORDS OF THE PREVIOUS MEETING
2. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING
3. COMMUNICATIONS FROM THE MAYOR
4. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES

NO SCHEDULE

5. UTILITY HEARING(S) AND RELATED ORDER(S)
6. APPOINTMENTS

**6.1. Confirming Appointments**

6.1.1.1. *Central Business Downtown Parking Commission*

1. Caroline Roberts
2. Peter Carbone both expire December 9 2015

To Be Confirmed

“ “ “

Attachments

**Non-confirming Appointments**

NO SCHEDULE

**Resignations:**

NO SCHEDULE

**6.2.1 Petitions:**

6.2.1.1 Petition from Dorna Caskie requesting to “change language” on her deed, effectively releasing the rights that the City has established with respect to flow of water from her property into Johnson’s Pond

6.2.1.1.1 Order – authorize Mayor to execute a Release Deed to Dorna Caskie for real property located at 268 Washington st, Groveland MA for non-monetary consideration; specifically releasing any rights of flowage or any other obligation to observe the rules and regulations of the Water Dept of the City of Haverhill

*Related communication from Robert Ward, DPW Director*

**6.3 Applications:**

**6.3.1 One Day Liquor Licenses**

NO SCHEDULE

**6.3.2 Applications for Permit**

NO SCHEDULE



CITY OF HAVERHILL  
CITY COUNCIL AGENDA

Tuesday, December 9, 2014 at 7:00 PM  
City Council Chambers, Room 202

---

**6.4 Tag Days**

NO SCHEDULE

**6.5 Annual License Renewals**

**6.5.1 Pool Tables**

6.5.1.1 *The Tap* 100 Washington st 2 Tables

**Coin-ops**

6.5.1.2 *New Lantern Cafe* 240 Essex st 3 Coin-ops

6.5.1.3 *Smith's Tavern* 124 Essex st 2 Coin-ops

6.5.1.4 *China King Buffet* 755 Main st 1 Coin-op

**Sunday License**

6.5.1.5 *New Lantern Cafe* 3 Sunday Coin-ops

6.5.1.6 *Smith's Tavern* 2 Sunday Coin-ops

6.5.1.7 *China King Buffet* 1 Coin-op

Attachments

**6.5.1.8 Hawker/Peddler:**

NO SCHEDULE

**Hawker or Peddler Engaged in Door to Door Sales**

NO SCHEDULE

**6.5.1.1 Drainlayer 2014 License**

NO SCHEDULE

**7 HEARINGS AND RELATED ORDERS**

7.5 Document 110, Petition from Russell F Ahern, Manager of RFACO LLC, requesting to accept portion of *Riverdale Avenue* as a public way

7.5.1 Order – Accept portion of Riverdale Avenue as a public way  
Favorable recommendation from Planning Board

Attachment



# CITY OF HAVERHILL CITY COUNCIL AGENDA

**Tuesday, December 9, 2014 at 7:00 PM**  
**City Council Chambers, Room 202**

7.5.2 Document 102, Petition for Special Permit from Attorney William Faraci for Kerri Fronduto, Trustee of 13 High st Realty Trust, for a Repetitive Petition for property at 13 High st; and a vacant lot across the street; Assessor's Map 515, Block 295, 3 Bldg, Lot No 515-2978-13; consisting of 6 residential units and 9 parking spaces on the vacant lot

Postponed from November 18<sup>th</sup>

Attachment

## 8 MOTIONS AND ORDERS

8.5.1 Order – Transfer \$40,000.00 from Police Dept Salaries & Wages to Police Dept Building Maintenance

8.5.2 Order – Authorize Mayor to enter into and execute agreement with Clear Channel Outdoor Inc regarding a digital billboard, located at 116 Bank rd

8.5.3 Order – declare surplus Room 3 City Hall, 4 Summer st, be declared surplus and also authorize Mayor to execute a lease agreement with HTM Credit Union for lease of said property

*Related communication from City Solicitor William Cox*

Attachments

## 8.1 Ordinances (File 10 Days)

NO SCHEDULE

## 9 UNFINISHED BUSINESS OF PRECEDING MEETING

9.1.1 Document 84-B; Order of Taking – Taking of Easement – Merrimack st; to facilitate construction of the new access roadway into the Harbor Place Project

VETOED BY MAYOR

9.1.2 Document 84-BB; Order - Award of Damages regarding Easement, Merrimack st

VETOED BY MAYOR

*Both postponed from December 2 2014*

*Related communication from Mayor Fiorentini regarding Vetoes*

Attachments

9.1.3 Document 98-P, communication from Councillor Sullivan requesting an update on the *Hemlock Salvage Project* and other improvements at Winnekenni Park

*Postponed from October 28<sup>th</sup>*

9.1.3.1 Docs 121-B thru 121-F; Applications for Free Estimates for Windows & Roofs; *Power Home Remodeling Group*, throughout Haverhill; Monday – Friday; 12 noon to 6 pm:

1. Bob Dick
2. Brian Nicholson
3. Ryan Shlan
4. Ryan Jacobs

5. Nicholas Doyle-Elwell *Postponed from December 2<sup>nd</sup>*

Attachments



**CITY OF HAVERHILL  
CITY COUNCIL AGENDA**

**Tuesday, December 9, 2014 at 7:00 PM  
City Council Chambers, Room 202**

---

**11. MONTHLY REPORTS**

11.1 Abatement report from Board of Assessors for month of November 2014

Attachment

**11.2 Communications from Councillors**

11.2.1 Communication from Council President Michitson requesting to discuss traffic and safety issues on Boxford rd

11.2.2 Communication from Councillor Michitson requesting to address status of abandoned building at 14-16 Stevens st

11.2.3 Communication from Councillor Daly O'Brien requesting a discussion regarding street parking on the corner of Locust st and Essex st

11.2.4 Communication from Councillor Scatamacchia requesting a discussion about establishing two 30-minute parking spaces in front of 293-295 Washington st

Attachments

**11.3 Resolutions and Proclamations**

NO SCHEDULE

**12. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS**

**12.1 COUNCIL COMMITTEE REPORTS**

NO SCHEDULE

**12.2 DOCUMENTS REFERRED TO COMMITTEE STUDY**

**13 ADJOURN**

I.



JAMES J. FIORENTINI  
MAYOR

**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

6.1.1

December 4, 2014

City Council President John A. Michitson and  
Members of the Haverhill City Council

**RE: Central Business Downtown Parking Commission**

Dear Mr. President and Members of the Haverhill City Council:

I hereby name Caroline Roberts, 40 Locke Street, to the Central Business Downtown Parking Commission. This is a confirming appointment and expires on 12/9/15 and I recommend your approval.

Very truly yours,

**James J. Fiorentini**  
Mayor

JJF/ah

DO  
NET  
30  
00  
4  
L.COM  
A.US

2.

M



JAMES J. FIORENTINI  
MAYOR

CITY OF HAVERHILL  
MASSACHUSETTS

December 4, 2014

City Council President John A. Michitson and  
Members of the Haverhill City Council

**RE: Central Business Downtown Parking Commission**

Dear Mr. President and Members of the Haverhill City Council:

I hereby name Peter Carbone, 117 Merrimack Street, to the Central Business Downtown  
Parking Commission. This is a confirming appointment and expires on 12/9/15 and I  
recommend your approval.

Very truly yours,

  
**James J. Fiorentini**  
Mayor

JJF/ah

268 Washington Street  
Groveland, MA 01834 USA  
25 November 2014

To the Mayor and City Council of Haverhill  
c/o City Hall

via William Cox, Attorney  
145 S Main Street # 2  
Haverhill, MA 01835-7438  
(978) 373-2360  
[billcoxlaw@aol.com](mailto:billcoxlaw@aol.com)

*Retitum*  
*6-2-1-1*

Dear Friends:

Please find attached the documents that I believe are required for "changing the language" on my deed, effectively releasing the rights that the City of Haverhill has established with respect to the flow of water from my property into Johnson's Pond.

I do not know the origin of this language. The City of Haverhill Water Department has told me that I have no outstanding bills or other financial issues with the City of Haverhill. I believe this is just something leftover from statutes that were all eliminated in the 1980's, with the establishment of the Department of Environmental Management in Massachusetts.

Sincerely,

*Dorna Caskie*

Dorna Caskie

Attachments



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

6.21.1.1

ORDERED:

**That the Mayor is hereby authorized to execute a Release Deed to Dorna Caskie for real property located at 268 Washington Street, Groveland, Massachusetts for non-monetary consideration, a copy of which is attached hereto and incorporated herein. Specifically being released are any rights of flowage or any other obligation to observe the rules and regulations of the Water Department of the City of Haverhill.**

**Release Deed**

The City of Haverhill, Massachusetts, a municipal corporation with a last usual address of 4 Summer Street, Haverhill, Massachusetts, for non-monetary consideration paid, release to Dorna Caskie of 268 Washington Street, Groveland, Essex County, Massachusetts, all right, title and interest in and to a certain parcel of land, with the buildings thereon, known and numbered as 268 Washington Street, Groveland, Massachusetts, described in Exhibit A attached hereto and made a part hereof.

Specifically released are any rights of flowage or any obligation to observe the rules and regulations of the Water Department of the City of Haverhill, Massachusetts.

Being the same property described in a Deed from Arthur R. LaValle and Dorna Caskie to Dorna Caskie dated January 21, 1993 and recorded at the Essex South District Registry of Deeds in Book 11731, Page 65.

The consideration for this Deed is such that no tax stamps are required.  
No title examination was made in connection with this Deed.

WITNESS my hand and seal on behalf of the City of Haverhill this \_\_\_ day of May 2014.

City of Haverhill  
By its Mayor,

\_\_\_\_\_  
James J. Fiorentini

COMMONWEALTH OF MASSACHUSETTS

ESSEX, SS.

MAY \_\_\_, 2014

Before me, the undersigned notary public, personally appeared James J. Fiorentini proved to me through satisfactory evidence of identification, which was a pictured driver's license, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it as his free act and deed, voluntarily and for its stated purpose.

\_\_\_\_\_  
Notary Public  
My commission expires:

*Address of Property: 268 Washington Street, Haverhill, Massachusetts*

*Address of Grantee: 268 Washington Street, Haverhill, Massachusetts*

Locus: 268 Washington Street, Groveland, MA

Exhibit A

Property Address: 268 Washington Street, Groveland, Massachusetts

The land with the buildings thereon situated in Groveland, Essex County, Massachusetts bounded and described as follows:

Parcel One

Northwesterly three hundred eighty seven and 5/10 (387.5) feet, more or less by Washington Street;  
Northwesterly in two courses measuring two hundred twenty four (224) feet more or less, and seventeen (17) feet by land now or formerly of Earle W. Newton and land now or formerly of Aycock;  
Easterly two hundred eight (208) feet, more or less, by land now or late of Lee;  
Southerly in two courses measuring seventy six (76) feet and one hundred eighty-seven and 5/10 (187.5) feet by Carleton Lane; and  
Southwesterly one hundred fifteen (115) feet by land now or formerly of Spofford.

Containing 1.94 acres more or less as shown on the plan hereinafter referenced.

Parcel Two

Northerly one hundred eighty-one and 5/10 (181.5) feet by said Carleton Lane;  
Easterly in two courses measuring four hundred six (406) feet and one hundred twenty-eight (128) feet by land now or formerly of Carleton Estate;  
Southerly three hundred forty-six (346) feet by land now or formerly of Carleton Estate;  
and  
Westerly or Northwesterly five hundred twenty-eight (528) feet by land now or formerly of Spofford.

Containing 3.16 acres more or less as shown on the plan hereinafter referenced.

The above described premises are shown on a plan entitled: "Plan of Spofford Property in Groveland Mass. for Earl W. Newton of Boxford Mass. Robert B. Parkhurst, Surveyor" recorded at the Essex South District Registry of Deeds as Plan 279 of 1955.

Being the same property described in a Deed from Arthur R. LaValle and Dorna Caskie to Dorna Caskie dated January 21, 1993 and recorded at the Essex South District Registry of Deeds in Book 11731, Page 65.

25

WE, Arthur R. LaValle and Dorna Caskie  
of

BK 11731 PG 64  
02/03/83 08:17 Inst 39  
Essex County, Massachusetts

being executed, for consideration paid, and in full consideration of the covenants of a Separation Agreement in Essex Probate Court, Docket No. 90DI85001 grant to Dorna Caskie

of 268 Washington Street, Groveland, Massachusetts with quitclaim provisions

the land, with the buildings thereon, situated in Groveland, Essex County, Massachusetts, bounded and described as follows:

*(Description and encumbrances, if any)*  
Northwesterly three hundred eighty-seven and 5/10 (387.5) feet, more or less, by Washington Street;  
Northeasterly in two courses measuring two hundred twenty-four (224) feet more or less, and seventeen (17) feet, by land now or formerly of Earle W. Newton and land now or formerly of Aycock;  
Easterly two hundred eight (208) feet, more or less, by land now or late of Lee;  
Southerly, in two courses measuring seventy-six (76) feet and one hundred eighty-seven and 5/10 (187.5) feet, by Carleton Lane; and  
Southwesterly one hundred fifteen (115) feet, by land now or formerly of Spofford.  
Containing 1.94 acres, more or less, as shown on plan hereinafter mentioned.

Also another parcel of land in said Groveland known as the Mill Pond and bounded:

Northerly one hundred eighty-one and 5/10 (181.5) feet by said Carleton Lane;  
Easterly in two courses measuring four hundred six (406) feet and one hundred twenty-eight (128) feet, by land now or formerly of Carleton Estate;  
Southerly three hundred forty-six (346) feet by land now or formerly of Carleton Estate; and  
Westerly or Northwesterly five hundred twenty-eight (528) feet by land now or formerly of Spofford.  
Containing 3.16 acres, more or less.

The above described premises are shown on plan entitled: "Plan of Spofford Property in Groveland, Mass., for Earle W. Newton of Boxford, Mass., Robert H. Parkhurst, Surveyor," recorded with South Essex Registry of Deeds Book 4158, Page 532, as Plan No. 279 of 1955.

Both parcels above described are conveyed subject to all existing rights of flowage and to such obligations to observe such rules and regulations of the Water Department of the City of Haverhill as may now or hereafter exist and be applicable to either or both of said parcels.

Being the same premises granted to us by deed of John R. Palmer and Pamela C. Palmer dated December 1, 1983 and recorded at Essex Registry of Deeds Book 7283, Page 399.

Premises: 268 Washington St., Groveland, Ma  
Grantee: 268 Washington St., Groveland, Ma

Witness OUR hand s and seal s this <sup>twenty</sup> day of January 19 93

Arthur R. LaValle  
Arthur R. LaValle

DORNA CASKIE  
DORNA CASKIE

The Commonwealth of Massachusetts

Middlesex ss.

Jan 21 1993

Then personally appeared the above named Arthur R. LaValle and Dorna Caskie

and acknowledged the foregoing instrument to be their free act and deed, before me

June Adams Johnson, Esq. Notary Public - Stockbridge

My commission expires JAN. 1 19 99

CHAPTER 193B, § 6 AS AMENDED BY CHAPTER 497 OF 1989

Every deed presented for record shall contain or have annexed upon it the full name, residence and post office address of the grantor and a capital of the amount of the full consideration thereof in dollars or the nature of the other consideration therefor, if not delivered for a specific monetary sum. The full consideration shall mean the total price for the conveyance without deduction for any liens or encumbrances assumed by the grantor or remaining thereon. All such endorsements and recitals shall be recorded as part of the deed. Failure to comply with this section shall not affect the validity of any deed. No register of deeds shall accept a deed for recording unless it is in compliance with the requirements of this section.





# Haverhill

Robert E. Ward, Deputy DPW Director  
Water/Wastewater Division  
Phone: 978-374-2382 Fax: 978-521-4083  
rward@haverhillwater.com

December 4, 2014

To: John A. Michitson, City Council President  
Members of the City Council

From: Robert E. Ward *REW*  
Deputy DPW Director

Subject: 268 Washington Street, Groveland  
Request to Release Rights in Property

Please be advised the Water Department has reviewed the request by Dorna Caskie and has no objection to releasing the rights, which the Water Department has in her property.

If you need additional information, please call me at (978) 374-2382.

cc: James Fiorentini, Mayor  
William D. Cox, Jr. City Solicitor

*Robert E. Ward*



JAMES J. FIORENTINI  
MAYOR

CITY OF HAVERHILL  
MASSACHUSETTS

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

December 5, 2014

City Council President John A. Michitson and  
Members of the Haverhill City Council

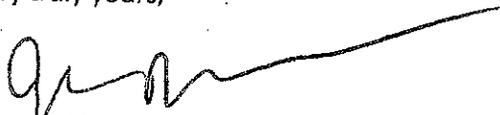
RE: Release Deed for 268 Washington Street, Groveland

Dear Mr. President and Members of the Haverhill City Council:

Attached is a release deed for 268 Washington Street, Groveland, I reviewed the paperwork with  
Solicitor Cox and Water Superintendent Ward and recommend approval.

I recommend approval.

Very truly yours,



James J. Fiorentini, Mayor

JJF/dsvd

# CITY OF HAVERHILL

Honorable President and Members of the Municipal Council:

6.5.1.1

The undersigned respectfully asks that he may receive a License:

Pool Tables (TYPE OF LI

Place of business being: 2 Tables

The TAP (NAME OF PLACE)

100 Washington St (Address)

Sharon Cohen  
PRINT APPLICANT NAME

HAVERHILL, [Signature], 2014

OFFICE USE ONLY  
# 60 1st & # 30 each additional

RENEW

No. \_\_\_\_\_

FEE 90.00

IN MUNICIPAL COUNCIL, \_\_\_\_\_, 2014

ATTEST:

APPROVED [Signature]

DENIED \_\_\_\_\_

\_\_\_\_\_, CITY CLERK

[Signature]  
POLICE CHIEF

MORE INFO ON BACK

Applicant: Please fill in this information if it was omitted from the back of your application

Thank you!  
City Clerk's Office

SOCIAL SECURITY #: 021421310

DATE OF BIRTH: 7/3/51

RESIDENTIAL ADDRESS: 66 Fernview Ave #10 No. Andover

TELEPHONE # 617-620-1778



# City of Haverhill

Date

11, 6.10.13

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a license for a

2 COIN-OPERATED MACHINE

2 coin ops

     PINBALL MACHINE

     OTHER

Effective Date:

01/01/15

Expiration Date:

12/31/15

NEW RENEWAL

Fee:

200.00

Vendor's Name:

Four Star Vending

Vendor's Address:

P.O. Box 1210 Middleton Ma

Business Name:

Smith's 1000 Inc

Business Address:

124 Essex St

Owner's Name:

Dan Taylor

Applicant's Name:

Dan Taylor

Applicant's Signature:

Dan Taylor

Applicant's Address:

110 Range St Hvr

Applicant's Date of Birth:

See Back

Recommendation by Police Chief

Alan R. [Signature]

Police Chief

     ✓       
Approved

     Denied

In Municipal Council, \_\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk

# City of Haverhill

Date NOV 21 6.51.4

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a license for a

COIN-OPERATED MACHINE 1 Coin-op  
 PINBALL MACHINE \_\_\_\_\_  
 OTHER \_\_\_\_\_

Effective Date: JUN 1 2015 Expiration Date: DEC 31 2015

NEW RENEWAL

Fee: \$100.00

Vendor's Name: ANDRE BOUCHER

Vendor's Address: CHESTER M.H.

Business Name: NORTHEAST VENDING - China King Buffet

Business Address: ~~CHESTER M.H.~~ 755 Main ST

Owner's Name: ANDRE BOUCHER

Applicant's Name: ANDRE BOUCHER Applicant's Signature: Boucher

Applicant's Address: CHESTER M.H.

Applicant's Date of Birth: See Back

Recommendation by Police Chief

[Signature]  
Police Chief

Approved

Denied

In Municipal Council, \_\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk

# City of Haverhill

Honorable President and Members of the Municipal Council:

## APPLICATION FOR SUNDAY LICENSE

6.5.15

The undersigned respectfully asks that he may receive a license for a

3 COIN-OPERATED MACHINE \_\_\_\_\_

\_\_\_ PINBALL MACHINE \_\_\_\_\_

\_\_\_ OTHER \_\_\_\_\_

Effective Date \_\_\_\_\_ Expiration Date \_\_\_\_\_

NEW/RENEWAL \_\_\_\_\_ Fee 60<sup>00</sup>

Vendor's Name: PLAY TIME VENDING

Vendor's Address: 1382 ANDOVER ST. TWEKSBURY, MA.

Business Name: NEW LANTERN CAFE TWEKSBURY, MA.

Business Address: 240 ESSEX ST.

Owner's Name: BUKURISE RUSTANI

Applicant's Name: JONUS RUSTANI Applicant's Signature: Jonus Rustani

Applicant's Address: 32 WESTVILLE RD. PLAINSTON, N.H.

Applicant's Date of Birth: See Back

Recommendation by Police Chief ✓  
Approved \_\_\_\_\_ Denied \_\_\_\_\_

[Signature]  
Police Chief

In Municipal Council, \_\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk



COV 0778  
23 01 PM 12 30 17

# City of Haverhill

NOV-1 6, 5, 17

Honorable President and Members of the Municipal Council:

## APPLICATION FOR SUNDAY LICENSE

The undersigned respectfully asks that he may receive a license for a

COIN-OPERATED MACHINE 1-Coinop

PINBALL MACHINE \_\_\_\_\_

OTHER \_\_\_\_\_

Effective Date Jan 1 2015

Expiration Date Dec 31 2015

NEW/RENEWAL

Fee \$ 20.00

Vendor's Name: ANDRE BOUCHER

Vendor's Address: CHESTER M.H.

Business Name: NORTHEAST VENDING - China King Buffet

Business Address: ~~CHESTER M.H.~~ 755 Main ST

Owner's Name: ANDRE BOUCHER

Applicant's Name: ANDRE BOUCHER Applicant's Signature: *Andre Boucher*

Applicant's Address: CHESTER M.H.

Applicant's Date of Birth: See Back

Recommendation by Police Chief

Approved

Denied

*[Signature]*  
Police Chief

In Municipal Council, \_\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk

Dec

9 2014

110

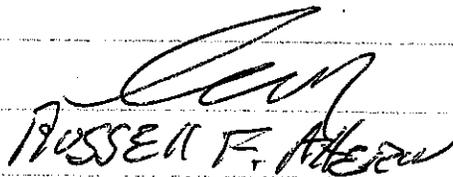
CITY COUNCIL  
CITY OF HAVERHILL  
4 SUMMER ST  
HAVERHILL MA

7.5

6/14

ON BEHALF OF REACO LLC AND RUSSELL F. AHERN  
MANAGER PLEASE ACCEPT MY SUBMISSION OF  
PLANS FOR ROAD ACCEPTANCE FOR RIVERDALE  
AVENUE EXTENSION

I WAIVE THE 65 DAY HEARING REQUIREMENT.

  
RUSSELL F. AHERN  
978-360-0580

  
639 East Broadway  
Haverhill, MA 01838

IN CITY COUNCIL: October 14 2014  
REFER TO PLANNING BOARD and  
VOTED: that COUNCIL HEARING BE HELD DECEMBER 9 2014  
Attest:

\_\_\_\_\_  
City Clerk

**Legal Description  
Riverdale Avenue Extension**

A roadway right of way, 50' wide known as Riverdale Avenue Extension.

Beginning at a point at the end of the previously accepted Riverdale Avenue Extension, beginning at the southwest corner, at land of Zubicaray & Giorgio and at land of Scola and Torlinski, running:

N 53° - 35' - 37" W	46.30'	to a point of curvature, thence along a curve to the right
R = 150.00'	L = 46.24'	to a point of tangency, thence
N 35° - 55' - 49" W	92.79'	to a point of curvature, thence, along a curve to the left
R = 30.00'	L = 40.40'	to a point of reverse curvature, thence along a curve to the right
R = 60.00'	L = 269.30'	to a point of curvature, thence
S 35° - 55' - 49" E	180.54'	to a point of curvature, thence along a curve to the left
R = 100.00'	L = 30.83'	to a point of tangency, thence
S 53° - 35' - 37" E	46.30'	to a point at the previously accepted Riverdale Avenue Extension, thence
S 36° - 22' - 22" W	50.00'	along the previously accepted Riverdale Avenue Extension to a point at land of Zubicaray & Giorgio, said point being the point of beginning

Said right of way is shown on "Street Acceptance Plan Riverdale Avenue Extension in Haverhill, MA, 1" = 40', October 2, 2014, Merrimack Engineering Services, 66 Park Street, Andover, Massachusetts 01810"

In addition to the right of way, the rights in two 20' wide drainage easements previously reserved over Lot A by the developer and shown on the above plan, are made a part of the Street Acceptance.





DOCUMENT

03/13/2014  
2014 APR 15 10:41

**CITY OF HAVERHILL**

ORDER

In Municipal Council

ORDERED:

**IT APPEARING** that the common convenience and neces  
require it,

It is hereby  
**That the following street herein described be accepted as a  
Public Way**

7.5.1

**Riverdale Avenue**

Beginning at a point at the end of the previously accepted Riverdale Avenue, beginning at the southwest corner, at land of Zubicaray & Giorgio and at land of Scola and Torlinski, running:

N 53° - 35' - 37" W	46.30'	to a point of curvature, thence along a curve to the right
R = 150.00'	L = 46.24'	to a point of tangency, thence
N 35° - 55' - 49" W	92.79'	to a point of curvature, thence, along a curve to the left
R = 30.00'	L = 40.40'	to a point of reverse curvature, thence along a curve to the right
R = 60.00'	L = 269.30'	to a point of curvature, thence
S 35° - 55' - 49" E	180.54'	to a point of curvature, thence along a curve to the left
R = 100.00'	L = 30.83'	to a point of tangency, thence
S 53° - 35' - 37" E	46.30'	to a point at the previously accepted Riverdale Avenue, thence
S 36° - 22' - 22" W	50.00'	along the previously accepted Riverdale Avenue to a point at land of Zubicaray & Giorgio, said point being the point of beginning

Said right of way is shown on "Street Acceptance Plan Riverdale Avenue Extension in Haverhill, MA, 1" = 40', October 2, 2014, Merrimack Engineering Services, 66 Park Street, Andover, Massachusetts 01810" and is on file at the Haverhill Engineering office as Plan 2B 3518, file #15709.

In addition to the right of way, the rights in two a 20' wide drainage easements previously reserved over Lot A by the developer and shown on the above plan, are made a part of the Street Acceptance.



**CITY OF HAVERHILL**  
MASSACHUSETTS 01830

CITY HALL, ROOM 201  
FOUR SUMMER STREET  
HAVERHILL, MASSACHUSETTS 01830  
TELEPHONE (978) 374-2330  
FAX (978) 374-2315

PLANNING BOARD

November 17, 2014

City Council President John A. Mitchison  
& City Councilors  
City of Haverhill

**RE: Petition to Accept Riverdale Ave as a public way**  
**Applicant, RFACO/LLC/Russell Ahern**

Members Present: Karen Peugh, Bill Evans, Karen Buckley, Kenneth Cram, Krystine  
Hetel, Jack Everette, Bob Driscoll, and Paul B. Howard  
Members Absent: April DerBoghosian (for this hearing)  
Also Absent: William Pillsbury, Director of Economic Development & Planning  
Also Present: Lori A. Woodsum, Office Manager, Planning Department

Dear City Council President and Councilors:

The Haverhill Planning Board at its meeting held on 11/12/14, Wednesday Evening, at 7:00 p.m. in Room 202, Haverhill City Hall continued the above-cited petition to accept Phillips Crossing as a public way. Member Jack Everette read the rules for a public hearing. The audience was made aware that they could leave their name and address with the clerk in case of an appeal at the end of this hearing, and if an appeal was taken the department would notify them. Chairman Paul B. Howard chaired the meeting.

Chairman Paul Howard asked the petitioner to come forward.

Russell Ahern, RFACO, LLC, approached the podium. He informed the board members that he submitted a request to the board to reduce this escrow account to a zero balance for completion of all work and he requested that the board forward a recommendation to the City Council to accept Riverdale Ave as a public street.

Director Pillsbury informed the board members that City Engineer John Pettis III had forwarded an e-mail to him earlier today dated November 12, 2014 regarding this matter. The city engineer responded back in a phone text message/e-mail regarding the above cited street acceptance along with his response to the request to reduce all

RECEIVED  
CITY OF HAVERHILL  
PLANNING BOARD  
NOV 19 2014

**Street Acceptance for Riverdale Ave Subdivision  
11/12/14 Planning Board Meeting**

remaining funds to zero balance. It was noted in John Pettis' communication that he was all set with the plan and recommended a reduction to zero. However, he did note that if any small item were missed that he would make sure that it would get addressed before the council meeting that was scheduled to be heard on 12/9/14.

**MOTION:**

After board consideration, Member Karen Buckley motioned to forward a favorable recommendation to the City Council for the above cited street acceptance for Riverdale Ave and to reduce the account to zero as recommended by the city engineer. Member Krystine Hetel seconded the motion. Members that voted in favor were Karen J. Peugh, Bill Evans, Karen Buckley, Kenneth Cram, Krystine Hetel, Jack Everette, Bob Driscoll and Paul B. Howard. Member April DerBoghosian was absent for this agenda item. Motion passed.

City Department reports are attached to these minutes and considered part of this decision.

Signed,

  
Paul B. Howard  
Chairman

Attached: City Department Reports and  
Communication from the Planning Director

Cc: Street Acceptance File of Riverdale Ave Subdivision  
Mayor James Fiorentini  
City Council (copy)  
City Clerk (original)  
Owner/Applicant and or representative  
John Pettis III, City Engineer  
William Cox, City Solicitor  
City Departments

November 5, 2014

City of Haverhill  
Health and Inspection Services  
City Hall - Room 210  
4 Summer Street  
Haverhill, MA 01830

RECEIVED  
NOV 05 2014  
Econ Devip & Planning  
& B.O.A.

11/7/14  
Sent copies to  
John Pether  
& to  
Bldg. Insp.'s  
Office

Re: 114 Riverdale Ave., Bradford, MA 01835

I have been living at 114 Riverdale Ave, since late April of 2013. I have sent several punch lists to Russell Ahearn who was the builder, within the stated one year time frame. He has taken care of many of the items listed. I still have a few items which haven't been addressed and concern me. One may be a code issue, so it seemed appropriate to address it with the Building Inspector.

The unit has a sprinkler system which requires annual inspection by the City Water Department. When they came to inspect last year, it was brought to my attention that there was a green tag on the backflow device saying it must be removed to adequately flush debris from the service, prior to connecting or activating the fire protection system. It did not pass inspection, and I was told by the water department employee that it was installed backwards and needed to be corrected in order to pass. I have notified the builder several times and he has not made any attempt to correct it. I'm not sure how this was overlooked, with an Occupancy Permit issued in April of 2013.

My driveway is sunken and rutted near the entry to the garage. Although many of the garages have lips between the hot top and concrete floor, none have deep ruts like those visible in my driveway. I had hot top collapse into sinkholes repaired twice on my front walk from the driveway. This might indicate the ground was not properly tamped down before the hot top was laid. Several people have tripped here so I'm concerned about possible safety issues. The divots are deep enough that I have to accelerate to enter my garage. I own one vehicle which is always parked in the garage so nothing has been parked here which might put additional stress on the driveway surface.

I believe other issues I still have on the punch list such as my sinking front steps which are creaking and tilting, may be more appropriate to continue pursuing with Mr. Ahearn.

Sincerely,

Anusuya Quinn  
Phone: 978-891-5959

cc: William Pillsbury - Economic Development & Planning  
William Laliberty - Fire Department



Anusuya Quinn <anusuya.quinn@gmail.com>

**114 Riverdale Ave., Bradford**

1 message

Anusuya Quinn <anusuya.quinn@gmail.com>  
To: remery3482@aol.com

Mon, Nov 3, 2014 at 10:54 AM

This is essentially a copy of much of the note I sent on October 6th, minus the dryer vent issue which Russell refuses to acknowledge although the repair did not totally address it. I know you sent it to Russell but still no word from him. I would like to receive a confirmation from him via email this time, that he has received it and intends to contact me...maybe even some contact info so I can contact him. I have my letter to the Planning Board done and am making an appointment to go with my Mom and chat about the sprinkler code issue for a few minutes.

Sent you the parts of the list that were not complete on August 4th. Never heard back from Russell or Bob Mears.

The Backflow issue still exists and the place never should have gotten an occupancy permit if it could not pass inspection. I still have the green Water Department notice that was attached to the meter when I moved in. I could not pass my annual owner inspection last year because it was never connected properly. This was not listed until the final punch list, after my Water Department inspection. A previous incomplete punch list was sent September 6, 2013, prior to my Water Department inspection. The final list was sent April 26, 2014 just short of the one year punch list deadline.

I'm getting in touch with the Building Inspector and Planning Board about this since there has been no attempt to correct it yet. I am due for another annual inspection, but never passed the first and was told it was installed backwards by the Water Department.

I am also very concerned about the condition of the driveway. Have had several people trip on the deep divots near the garage door. There are lips on everyone's driveways, but the divots are unique to mine. I have to accelerate to enter the garage because they are so deep. This is a safety issue and I am also mentioning this to the Building Inspector's office. This was also listed on the April 2014 punch list. The ground does not appear to have been tamped down fully, which was the case in several other areas of the yard that have been repaired.

There were several other issues on the list, that were not so pressing but still need addressed, such as the creaky, tilting front steps (also related to the sinking ground in that area that has been addressed a couple times perhaps?). I can see a line drawn on the back section of the stair that makes it appear to have dropped since it was installed. The other unit in this building is not creaky or tilting.

Anyways, just wanted to give a heads up before I go to the City with my complaints.

Thanks for passing this along.  
Suya



---

## Unfinished Punchlist

---

Anusuya Quinn <anusuya.quinn@gmail.com>  
To: remery3482@aol.com

Mon, Oct 6, 2014 at 4:53 PM

Sent you the parts of the list that were not complete on August 4th. Never heard back from Russell or Bob Mears.

The Backflow issue still exists and the place never should have gotten an occupancy permit if it could not pass inspection. I still have the green Water Department notice that was attached to the meter when I moved in. I could not pass my annual owner inspection last year because it was never connected properly. This was not listed until the final punch list, after my Water Department inspection. A previous incomplete punch list was sent September 6, 2013, prior to my Water Department inspection. The final list was sent April 26, 2014 just short of the one year punch list deadline.

I'm getting in touch with the Building Inspector and Planning Board about this since there has been no attempt to correct it yet. I am due for another annual inspection, but never passed the first and was told it was installed backwards by the Water Department.

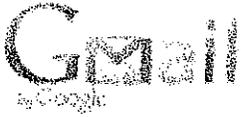
I am also very concerned about the condition of the driveway. Have had several people trip on the deep divots near the garage door. There are lips on everyone's driveways, but the divots are unique to mine. I have to accelerate to enter the garage because they are so deep. This is a safety issue and I am also mentioning this to the Building Inspector's office. This was also listed on the April 2014 punch list. The ground does not appear to have been tamped down fully, which was the case in several other areas of the yard that have been repaired.

I do not agree on the dryer. The metal vent pipe with a 90 degree angle at the bottom was unhooked for over a year when Bob Mears replaced it with flexible pipe. The vent blocked in the first couple months I lived here. It is not normal to have lint blockage in a couple months time when you clean out the lint filter every time you use the dryer. I had my plumber look at it and unclog it in June. When the problem started again a few weeks later, I had an appliance repair person identify it as a venting problem because the dryer ran normally when we unhooked the vent. I have had this dryer since 2007 and am familiar with how it ran prior to moving here. There were never issues with lint when it vented out of my laundry room through the side of the house, or when we unhooked the metal vent pipe. It vents up through the attic and out the roof, but seems to be clogging even with flexible piping installed recently.

There were several other issues on the list, that were not so pressing but still need addressed, such as the creaky, tilting front steps (also related to the sinking ground in that area that has been addressed a couple times perhaps?). I can see a line drawn on the back section of the stair that makes it appear to have dropped since it was installed. The other unit in this building is not creaky or tilting.

Anyways, just wanted to give a heads up before I go to the City with my complaints.

Anusuya



Anusuya Quinn <anusuya.quinn@gmail.com>

---

## 114 Riverdale Punch List

1 message

---

Anusuya Quinn <anusuya.quinn@gmail.com>

Mon, Aug 4, 2014 at 3:16 PM

To: remery3482@aol.com

Hi Dick,

Bobby Mears came back to clean up lots of unfinished items on the punch list recently. Several unresolved issues need to go back to Russell. Have attached a list of remaining items. Could you forward it to Russell please. I'm getting ready to head off to Texas for an extended stay again next week, but I have a roommate now. She is around even if I am not.

Thanks,

Suya



**August 2014 Punchlist.docx**

16K

August 4, 2014

Backflow Division of Water Department came for inspection related to sprinkler system which did not pass. Water Department employee showed me a green tag in the basement related to backflow device that was left here before occupancy. He said installation was backwards and needed to be reversed to pass.

Guest bathroom cabinet end missing some veneer, scratched and dinged.

Finish on desk drawer.

Grout missing under door moulding in master bath.

Ground sinking near air conditioning unit again. (Whole unit tilted sideways last year because ground was not tamped down properly. Pad it sits on is not level again; have been told blades should be level). I've been filling small new areas in the yard where the ground continues to collapse in spots because it was not fully tamped down.

Front exterior steps creaking and tilting.

Hot top in front of garage has large divots where it was not tamped down underneath. Several people have tripped on this part of the driveway and it is a big bump up into the garage. Have had continuous problems with hot top closest to the house, where Russell has had it filled several times.

Gate on fence very poorly aligned...have to shift gate around to get it to close and open.

Baseboard in master bedroom missing chunk.

Screws popping – Mantle moulding around fireplace (Bobby fixed worst part of this near base of moulding, but it still bulges higher up on both vertical molding pieces).

Top of wall above kitchen sink (mostly done...missed some above kitchen sink).

Living room back wall (got horizontal line but another vertical row running down wall was not addressed).

Top of stairwell wall (was not addressed due to difficulty of access).

Seem to recall Russell telling me screw pops would be fixed beyond a year. Do you know if that's true?

Master bedroom ceiling/wall seams opening (minor).

Master bedroom exterior wall seams opening (minor).

Master bathroom corner seams opening...some of this was repaired but shower corner was not done.

I plan to paint these rooms so I am inclined to let it be. Would appreciate a tube of appropriate caulking to use for this type repair.

Stair treads and trimboards messy with stain on the paint...think this is polyurethane on the trim and not stain as originally stated. Not sure if it is same trim paint that was used to touch up the bathroom. If so, still have some paint left and I could fix it with a small trim brush.

Stairway polyurethane is a mess, especially in early morning light. Some flaws are more visible and always show such as:

10th step up: dirt under finish at center (scrubbed multiple times and cannot remove it all)

8th step up: hair under poly (which just disturbs me).

Hoped it was a small repair so we could skip a step or two on the way up while it was done, but there are lots of small flaws, and sneaker prints showing early in the morning that are not listed.

13<sup>th</sup> step up: paint spots

12th step up: right corner unstained...edge of step very rough without much poly...paint on edge of stairway trim and step treads

11th step up: paint spots

9th step up: dirty show tread marks on edge of step...paint spots

7th step up: footprint tread on edge...paint spots

6th step up: paint spots

5th step up: paint spots...right edge

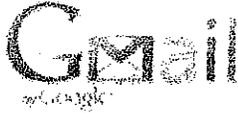
4th step up: round heavy splotch of stain

3rd step up: right corner missing poly...paint spots

2nd step up: really uneven finish...no finish on spots (left of center)

1<sup>st</sup> step up: footprint

Hinge pin missing on master bedroom door (not noticed previously...not on original punch list).



Anusuya Quinn < anusuya.quinn@gmail.com >

---

## Punch List

1 message

---

Anusuya Quinn < anusuya.quinn@gmail.com >

Sat, Apr 26, 2014 at 4:00 PM

To: remery3482@aol.com

Hi,

It's a year tomorrow and I have never sent my punch list, so I have attached it. I know Russell called me at some point last year on the first, very incomplete list and I was travelling. Similar story this time. I am heading to Houston for 4 weeks so will be gone much of May and a couple days in June. The things that concern me most are the dryer vent issue, the water department issue, and probably the driveway sinking as well. Anyways...wanted to pass this along to him.

Did you notice the neighbors put theirs on the market...had 30 people for open house...an offer in 2 hours...another a few hours later...listed for 20000 more than they bought at...not sure of the final number but they had a bidding war. They really miss the ocean and went back to a rental in Nbpt. Passing the 16th, so they had one month from open house to moving out. I'm thinking about it...will see if I like life in Houston.

Suya

---

 **PUNCH LIST.docx**  
18K

September 6, 2013

Can see light at bottom left corner of front door where seal pads were not installed.

Upstairs hallway closet missing chunk on bottom left door corner.

Middle bedroom door does not close tight.

Attic pull down cord frayed.

Basement screen not installed.

Granite backsplash seam left of stove bubbly.

Cabinets: Most of the cabinet doors are not level in the kitchen and bathrooms.

Guest bathroom cabinet end missing some veneer, scratched and dinged.

Hallway stair railing needs sanded. Very rough in many areas.

Hallway stairs have dirt and hair under the polyurethane finish...visible at certain times of day when light hits them. (Need to wipe down and document in morning light to list specifics)

Ceiling spots: Corner above window in master bath.

Gray area by dining room light. Tried to cover with ceiling white...did not match

Black mark on living room ceiling. Tried to cover with ceiling white...did not match

Rough around patches in master bath and front bedroom.

Screw pops: Wall under window (below right window molding) in guest bathroom.

Nails sticking out on deck rails.

Molding around garage door opening not flush with trim...may need caulked

Master bath sink does not hold water...slowly drains out.

Dining room light looks like they never finished hanging it.

Questions:

1. Will driveway get another coat or is that it?
2. What was used for paint? Brand, color of flat wall paint to match. Painted the first floor and fixed any wall paint issues there. There are trim issues but I might be able to get away with totally painting any problem trim areas if my paint matches (ie...one whole trim board but not

Gate on fence very poorly aligned...have to shift gate around to get to close and open.

Questions:

Are interior doors painted or just trim? Not a problem with doors...just curious in terms of repainting trim on my own at some point.

Who manufactured windows? Want to google instructions to pull windows out.



# Haverhill

RECEIVED  
OCT 24 2014

Econ Devlp & Planning  
& B.O.A.

Economic Development and Planning  
Conservation Department  
Phone: 978-374-2334 Fax: 978-373-8475  
[rmoores@cityofhaverhill.com](mailto:rmoores@cityofhaverhill.com)  
[conservation@cityofhaverhill.com](mailto:conservation@cityofhaverhill.com)

MEMO TO: William Pillsbury, Economic Development and Planning Director  
FROM: Robert E. Moore, Jr., Environmental Health Technician  
DATE: October 24, 2014  
RE: Street Acceptance – Russell Ahern for Riverdale Avenue 

The Conservation Commission reviewed the forward materials for this request at its October 23<sup>rd</sup> meeting. The Commission regulated the construction of this subdivision through an Order of Conditions issued under the Wetlands Protection Act and the City's wetlands protection ordinance. The Commission issued a Certificate of Compliance for this project on September 25<sup>th</sup>. The Certificate contains a number of Ongoing Conditions, some of which are related to the future maintenance of the roadway and the project's stormwater management system. Both the Ongoing Conditions and the project's Operation and Maintenance Plan are attached to this communication.

The Commission offers no objections to the acceptance of this street, with the understanding that the City will maintain this street in accordance with the attached Conditions and Plan.

Attached: Certificate of Compliance with Ongoing Conditions  
"Operation and Maintenance Plan" prepared by Merrimack Engineering Services, Inc., dated revised February 25, 2010, and on file with the Commission.

C: John H. Pettis, III, PE, City Engineer (email)  
Paul Jessel, Collection Systems Supervisor (email)



2014100100246 Bk:33582 Pg:033  
10/01/2014 11:56 AM COMPLI Pg 1/5



**Massachusetts Department of Environmental Protection**  
**Bureau of Resource Protection - Wetlands**

**WPA Form 8B – Certificate of Compliance**

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

DEP File Number:

33-1286  
Provided by DEP

**A. Project Information**

**Important:**  
When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



1. This Certificate of Compliance is issued to:

RFACO, LLC

Name

1501 Main Street, Unit #47

Mailing Address

Tewksbury

City/Town

MA

State

01876

Zip Code

2. This Certificate of Compliance is issued for work regulated by a final Order of Conditions issued to:

RFACO, LLC

Name

May 26, 2010

Dated

33-1286

DEP File Number

3. The project site is located at:

Riverdale Avenue

Street Address

Haverhill

City/Town

Map 764, Block 1

Assessors Map/Plat Number

Lot 4A

Parcel/Lot Number

the final Order of Condition was recorded at the Registry of Deeds for:

Property Owner (if different)

Essex, South

County

29522

Book

604

Page

Certificate

4. A site inspection was made in the presence of the applicant, or the applicant's agent, on:

Date



Massachusetts Department of Environmental Protection  
Bureau of Resource Protection - Wetlands  
**WPA Form 8B – Certificate of Compliance**  
Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

DEP File Number:  
33-1286  
Provided by DEP

## B. Certification

Check all that apply:

- Complete Certification:** It is hereby certified that the work regulated by the above-referenced Order of Conditions has been satisfactorily completed.
- Partial Certification:** It is hereby certified that only the following portions of work regulated by the above-referenced Order of Conditions have been satisfactorily completed. The project areas or work subject to this partial certification that have been completed and are released from this Order are:
- \_\_\_\_\_
- \_\_\_\_\_
- Invalid Order of Conditions:** It is hereby certified that the work regulated by the above-referenced Order of Conditions never commenced. The Order of Conditions has lapsed and is therefore no longer valid. No future work subject to regulation under the Wetlands Protection Act may commence without filing a new Notice of Intent and receiving a new Order of Conditions.
- Ongoing Conditions:** The following conditions of the Order shall continue: (Include any conditions contained in the Final Order, such as maintenance or monitoring, that should continue for a longer period).

Condition Numbers:

See Attachment "A", "Ongoing Conditions", incorporated herein and made part of this Certificate of Compliance.

## C. Authorization

Issued by:

Haverhill  
Conservation Commission

September 25, 2014  
Date of Issuance

This Certificate must be signed by a majority of the Conservation Commission and a copy sent to the applicant and appropriate DEP Regional Office (See <http://www.mass.gov/eea/agencies/massdep/about/contacts/find-the-massdep-regional-office-for-your-city-or-town.html>).

Signatures:

*Curtis A. ...*

*Alvin P. ...*

*Robert A. Richardson*  
*Brenda Bae ...*



# Haverhill

Economic Development and Planning  
Conservation Department  
Phone: 978-374-2334 Fax: 978-373-8475  
[rmoores@cityofhaverhill.com](mailto:rmoores@cityofhaverhill.com)  
[conservation@cityofhaverhill.com](mailto:conservation@cityofhaverhill.com)

**CERTIFICATE OF COMPLIANCE  
DEP FILE #33-1286  
ATTACHMENT "A"  
ONGOING CONDITIONS  
RFACO, LLC  
RIVERDALE AVENUE  
MAP 764, BLOCK 1, LOT 4A  
"RIVERDALE PLACE"  
JULY 10, 2014**

Certain conditions are ongoing and do not expire upon the completion of the project or the issuance of a Certificate of Compliance. These conditions shall remain in effect after the issuance of a Certificate of Compliance for the project and shall be referenced in the chain of title for the property. These conditions are:

1. The property owner(s) shall ensure that at least one copy of all the plans and documents referenced in condition I.1, this Order of Conditions, the subsequent Certificate of Compliance, all Modifications to the Order and their relevant revised plans and/or documents is maintained on site at all times. This information shall be made available for use by the property owner(s) in their implementation of the activities discussed within, particularly maintenance of the stormwater management system, and by the HCC during any inspections that may be necessary.

*Condition I.1: GENERAL CONSTRUCTION. Work on this project site shall be performed according to the following listed plans and documents. Should any conflicts be found to exist between these plans and documents and the conditions of this Order, the Haverhill Conservation Commission (HCC) shall be contacted for a clarification.*

- a) "Definitive Plan – Plan of Land Riverdale Place Haverhill, Mass." (7 Sheets), site plan prepared by Merrimack Engineering Services, Inc. (66 Park Street, Andover, MA 01810), Sheets 1, 2, 3, 6, and 7 dated revised February 25, 2010, Sheets 4 and 5 dated revised March 26, 2010, and on file with the HCC (Room 210, City Hall, 4 Summer Street, Haverhill, MA 01830); and
  - b) "Operation and Maintenance Plan" (12 Pages), document prepared by Merrimack Engineering Services, Inc., dated revised February 25, 2010, and on file with the HCC.
2. The drainage systems shall be maintained to insure serviceability during operation as designed and as required in the Operation and Maintenance Plan prepared by Merrimack Engineering Services, Inc., dated revised February 25, 2010, and referenced in condition I.1. of this Order. Each component of the drainage systems shall be maintained in compliance with the intent of the maintenance criteria outlined in the Stormwater Technical Handbook, prepared by the Department of Environmental Protection and Office of Coastal Zone Management, for each respective Best Management Practice.

shall attach to the fences, at intervals of 50' or less, signage identifying the areas beyond their bounds as protected resource areas. The fences, signage, and planting strips shall be maintained by the respective property owners to ensure their continued function(s). Should, at any time, these plantings be found to need replacement due to death, disease, or other circumstance, the owner(s) shall contact the HCC to determine an appropriate course of action to replace their functions.

- a) Along the east side of the Riverdale Avenue R.O.W./Lot A frontage: Signage affixed to post-and-rail style fencing, beginning at the terminus of the Baypoint Estates fencing to the south and meeting the beginning of the Lot 6 fencing to the north.
- b) Lots 6, 5, and 4: Planting strips and post-and-rail style fencing with signage along the limit of work.
- c) Lot 5: Durable fence posts with signage at 50' intervals along the rear property line. **See Condition VII.2.**

*Condition VII.2: RESOURCE AREA ACTIVITIES. Included in the mitigation activities on this site shall be the restoration of all areas, outside the proposed limits of work, disturbed by ATV usage, test pit activities, or other activities, such as the required removal of abandoned vehicles on this site. All areas restored under Note #2 on Plan Sheet 4 of 7 shall be seeded and planted with species and densities consistent with those naturally found on this site. As part of this restoration, the applicant shall install "protected resource area" signage at 50' intervals along the property line shared between Lot 5 and the abutting parcel known as 25 Avco Road. The signage shall be installed in a manner that attempts to deter Off-Road Vehicle usage and shall face the abutting parcel.*

- d) Lots 3, 2, and 1: Durable fence posts with signage at 50' intervals along the limit of work.
15. All exterior lighting associated with this project shall be directed away from the wetland resource areas.
  16. There shall be no unprotected storage of deleterious or hazardous materials (such as auto parts, debris, oil drums, batteries, car washing fluid, etc.) allowed on this site.
  17. The Open Space lot ("Lot A") shall be kept in an open or natural state and not built upon for residential use or developed for accessory uses such as parking or roadway.

February 25, 2010

**OPERATION AND MAINTENANCE PLAN**

**Revised: February 25, 2010**

**RIVERDALE PALCE**

**HAVERHILL, MASSACHUSETTS**

**OWNER:**

**RFACO, LLC**

**1501 Main Street Unit 47**

**Tewksbury, MA. 01876**

**PARTY RESPONSIBLE FOR O & M:**

**RFACO, LLC**

**1501 Main Street Unit 47**

**Tewksbury, MA. 01876**

**SHORT TERM MAINTENANCE PROGRAM DURING CONSTRUCTION**

1. A site inspection shall be performed by a P.E. during the construction of the grading and drainage facilities and those improvements shown on the Site Development Plans, which will have an impact on the wetlands. These inspections shall be done at least once every week during the applicable construction period. Inspections shall not be required during periods of inactivity to these facilities. A report shall be generated and forwarded to the Haverhill Conservation Commission after each inspection.
2. Care shall be taken at all times to control erosion and sediment movement by compaction of disturbed areas and by the use and maintenance of hay bale/silt fences at each drainage structure and at limits of work as shown on the Site Plans. Other than erosion, no pollutant discharges are expected to occur during construction. All exposed soil finish surfaces shall be immediately landscaped and stabilized; or loamed, seeded and mulched with a layer of mulch hay. Outside of the growing season, surfaces shall be covered with a layer of mulch hay until climate conditions allow for seeding.
3. The contractor shall ensure that all runoff is collected in the appropriate structures as they are constructed and that uncontrolled runoff is kept to a minimum. The contractor shall protect the safety of the personnel on site by installing grates or covers on each drainage structure when it is built. The developer of the project will be responsible for the operation and maintenance of the stormwater management systems during construction.
4. During construction, all drainage facilities will be cleaned on an as needed basis and/or after heavy rainfalls. Prior to the placement of any impervious materials on site, all drainage facilities shall be properly installed and functional. After construction, the inspection of rain garden and roadside ditches, shall be performed on a one per year basis. The

Merrimack Engineering Services

### SHORT TERM MAINTENANCE PROGRAM DURING CONSTRUCTION (Cont'd.)

of soils and vegetation, any sediment buildup within each BMP structure is to be removed. In the event the rain garden has failed to develop vegetation, the following method of reseedling shall occur:

1. Cut and rake any existing vegetation.
2. Rotor-till existing soil and rake into soil a grass seed mixture of tall fescue and perennial ryegrass at an 8:3 ratio
3. Cover with straw mulch netting staked with wooden pegs every 4 feet.

During the first year of operation the rain gardens and roadside ditches shall be inspected shortly after each storm event greater than 1/2 inches and again 2 to 3 days later to ensure that the systems are functioning properly and will be emptied within three days. Any evidence of erosion within the systems shall be repaired as outlined above. Any built-up sediment within the rain garden and ditches shall be removed and monitored for any additional built up sediment. Any extraneous shrub or brush from embankment areas shall be removed; any burrow holes or barren spots shall be filled with compacted loam and seeded. In the event that any drainage device is observed not functioning properly or excess sediment build-up is observed, the responsible party shall contact the P.E. within 72 hours.

12. The above referenced maintenance sequence shall also be performed when the drainage system is complete and online after its initial 30 and 60 days.
13. Upon substantial completion of the drainage facilities an inspection shall be performed by the P.E. and a report issued to the Haverhill Conservation Commission.
14. Upon completion of and the successful establishment and stabilization of the site and the landscaped areas, the P.E. shall perform an inspection with an agent of the Haverhill Conservation Commission. At the appropriate time, a report indicating that the construction, establishment, and stabilization of these areas are in substantial conformance to the plans and Order of Conditions shall be presented to the Haverhill Conservation Commission.
15. Partial Certificates of Compliance may be granted by the Haverhill Conservation Commission during construction of the project upon a written request for each identified unit or phase.
16. Upon written request by the P.E., a Certificate of Compliance may be granted by the Haverhill Conservation Commission, which shall be considered the commencement of the Long Term Maintenance Program.

### LONG TERM MAINTENANCE PROGRAM

1. Upon completion of the project, the homeowners association shall be responsible for the operation and maintenance of the stormwater management system. If and when the City of Haverhill accepts the roadways and utilities, the stormwater management system components that lie within the roadway rights of way shall be operated and maintained by the City. Once every year from the date of commencement, usually in the spring, and following large storm events, the roof recharge systems shall be inspected and cleaned. The Homeowners will still be responsible for cutting the grass in the swales, maintenance of the porous pavement driveways and the continued maintenance of the rain garden as part of their weekly landscaping activities.

February 25, 2010

**LONG TERM MAINTENANCE PROGRAM (Cont'd.)**

- inclusion in his report. He shall report the status to the Haverhill Conservation Commission and the P.E.
10. Once every year from the date of commencement, usually in the spring, a Landscape Contractor shall reseed or stabilize any areas which have eroded or developed sediment or which have developed conditions not shown on the plans. A written report of such activities shall be presented to the inspector for inclusion in his report.
  11. Sediment shall be removed from the rain garden, roadside ditches and grass swales when it clogs the surface area to the point where stormwater remains in the systems for periods longer than 7 days after a storm. Removal procedures shall not take place until the floor of the rain gardens and ditches are thoroughly dry. Sediment shall be removed from the rain garden/ditches when the sediment accumulates to an average depth of three inches (50% of the basin sump). Removal procedures shall not take place until the floor of the basin is thoroughly dry.
  12. Grass Swales shall be mowed at least once per year. Grass clippings shall be removed. The grass shall be cut no shorter than four inches, in order to maintain the effectiveness of the swale.
  13. Sediment and debris shall be removed manually from the swale, at least once per year, before the vegetation is adversely impacted.
  14. Snow removal, and disposal of street sweepings shall not be in any of the drainage facilities and must not be stored or disposed of in the no disturb zone. Snow on the roadway shall be plowed onto the shoulder of the roadway. Snow on lots shall be plowed to be outside any on lot drainage areas.
  15. The sweeping program is composed of three segments; Spring, Summer and Fall. The Spring program starts in April as early as possible and as weather conditions permit. Sweeping shall not be done on the porous pavement driveway areas. No winter sanding is allowed. The contractor shall utilize the "Vacuum" type sweepers at that location. These type of sweepers are more effective and powerful in picking up the relatively heavier/coarser sediment/sand leftover from the Winter season/operations. The contractor or City shall utilize the "Mechanical" type sweepers in non-porous pavement areas at that time.
  16. All annual reports shall be delivered to the Haverhill Conservation Commission at least once a year and before June 1<sup>st</sup>.

7.	Const. Road Stabilization	Inspect stabilized areas regularly, especially after large storm events. Add rock (hog fuel), gravel, etc. as needed to maintain a stable surface which won't erode.	Daily
8.	Temporary & Permanent Seeding	Re-seed areas failing to establish 80% cover within one month (during growing season). If re-seeding is ineffective, use sodding or nets/blankets. Eroded areas shall be corrected, re-planted, and irrigated as required.	Inspect to ensure growth weekly
9.	Mulching	Maintain specified thickness of mulch cover. Eroded areas must be corrected and re-mulched. Drainage problems must be corrected.	Weekly and following storms
10.	Nets and Blankets	Inspect to ensure good contact with ground and no erosion of soils. Replace damaged material and re-staple where required. Correct erosion problems immediately.	Weekly and following storms
11.	Sodding	If sod is unhealthy correct problem. If sod can't be established seed area and use net or blanket to stabilize soils.	Weekly and following storms
12.	Top Soiling	Inspect stockpiles regularly, especially after large storm events. Stabilize areas that have eroded.	Weekly and following storms
13.	Surface Roughening	Seed roughened surfaces as soon as possible. Re-grade and re-seed any areas beginning to erode.	Weekly and following storms
14.	Gradient Terraces	Maintenance should be performed as needed.	Annually and following large storm events
15.	Dust Control	Re-apply dust control measures as necessary to keep dust to a minimum.	Daily during dry weather

**Table 3**  
**BMP Maintenance and Inspection Schedule**  
**(Runoff, Conveyance, and Treatment BMP's - Long Term)**

**Homeowners Maintenance Calendar Matrix**  
**Map 764, Blk. 1, Lot-4A**  
**Riverdale Pace**  
**Haverhill, Ma.**

<b>BMP Designation</b>	<b>BMP Name</b>	<b>Recommended Maintenance for Homeowner Association</b>	<b>Recommended Schedule of Maintenance</b>
1.	Infiltration Ditches or Trenches	During growth period, inspect grass after rainstorms. Remove accumulated sediments. Inspect outlets to prevent scouring and erosion. Set the mower blades no lower than 3 to 4 inches above the ground. Mow on an as-needed basis during the growing season so that the grass height does not exceed 6 inches.	Inspect semi-annually the first year, and at least once a year thereafter. Inspect the grass for growth and the side slopes for signs of erosion and formation of rills and gullies. If grass growth is impaired by winter road salt or other deicer use, re-establish the grass in the spring. Remove accumulated trash and debris prior to mowing. Check on a yearly basis and clean as needed. Use hand methods (i.e., a person with a shovel) when cleaning to minimize disturbance to vegetation and underlying soils. Sediment build-up in the grass channel reduces its capacity to treat and convey the water.
2.	Storm Drain Inlet Protection	Do not wash collected sediments into storm drains – remove to soil stockpile.	Weekly and following storms
3.	Porous Pavement Driveways	The surface of the porous pavement shall be clean using vacuum sweeping machines. To keep the surface clean, frequent vacuum sweeping along with jet washing of asphalt and concrete pavement is required. No winter sanding shall be conducted on the porous surface.	Clean the surface using vacuum sweeping machines monthly.
4.	Roof Drywells	Inspect annually. Check for sump debris accumulations in sump and damaged. Remove accumulated sediment. Measure the water depth in the observation well at 24 and 48-hour intervals after a storm.	After every major storm in the first few months after construction to ensure proper stabilization and function. Thereafter, inspect annually.
5.	Grass-Lined Channels	During growth period, inspect grass after rainstorms. Remove accumulated sediments.	Weekly and following storms. Remove accumulated trash and debris prior to mowing.

February 25, 2010

**Erosion and Sediment Control Inspection Form**  
**Erosion Prevention**

Inspector(s): \_\_\_\_\_ Date: \_\_\_\_\_

Site Name and Location: \_\_\_\_\_

Current Weather Conditions: \_\_\_\_\_ Last 24 Hours: \_\_\_\_\_

<b>BMP Designation</b>	<b>O.K</b>	<b>Not O.K.</b>	<b>BMP Condition, Corrective Action, General Notes</b>
<b>Construction Access</b> Trackout? Street Clean?			
<b>Soil Stabilization</b> Signs of Erosion: Gullies? Slope Failures? Rills?			
<b>Slope Protection</b> Plastic Condition? Grass Growing? Hydroseed Condition? Matting?			
<b>Perimeter Control</b> Clearing Limits Marked? Silt Fences? Swales?			
<b>Conveyances Stable</b> Ditches? Check Dams Intact? Sand Bags? Slope Drains?			
<b>Water Management</b> Infiltration System? Clean and Dirty Water Separated? Offsite Water Bypassing?			
<b>Outlet Protection</b> Stabilized?			



**Haverhill Fire Department**  
Fire Prevention / Investigation Unit



James J. Fiorentini  
Mayor

Richard B. Borden  
Fire Chief

D/C William F. Laliberty  
Lieut. Richard Beaudoin  
Insp. Steven Trocki

4 Summer St, Room 113  
Tel: (978) 373-8460  
Fax: (978) 521-4441

October 21, 2014

William Pillsbury, Planning Director  
4 Summer Street, room 201  
Haverhill, MA 01830

RECEIVED  
OCT 22 2014

Econ Devlp & Planning  
& B.O.A.

**Re: Riverdale Avenue Street Acceptance**

The planning, design and construction of new buildings, renovation of existing buildings and structures to provide egress facilities, fire protection and built-in fire protection equipment shall be in accordance with 780 CMR; and any alterations, additions or changes in buildings required by the provisions of 527 CMR which in the scope of 780 CMR, 8<sup>th</sup> edition, shall be made in accordance therewith. (527 CMR 1.04(4) and 780 CMR 101.2)

Plans approved by the fire department are approved with the intent they comply in all respects to 780 CMR, 527 CMR, MGL Chapter 148 and any City of Haverhill ordinance. Any omissions or errors on the plans do not relieve the applicant of complying with applicable requirements.

I have reviewed the application for Street Acceptance Request for the address stated above and in the interest of public safety, have the following comments:

- **No Comments or concerns at this time.**

Respectfully,

William F. Laliberty  
Deputy Fire Chief

Heating November 18  
2014

**William S. Faraci**  
**Attorney at Law**  
**211 South Main Street**  
**Bradford, MA 01835-7373**  
**Tel. (978) 373-5520**  
**Fax (978) 373-5262**  
**e-mail: faracilaw@aol.com**

September 12, 2014

7.5.2

John Michitson, President  
Haverhill City Council  
4 Summer Street  
Haverhill, MA 01830

Re: 13 High Street

Dear President Michitson:

I represent Kerri Fronduto, Trustee of 13 High Street Realty Trust, the owner of property at 13 High Street and a vacant lot across the street which was the subject of a Special Permit Application to convert the building into 7 residential units with parking on the vacant lot to be used in connection with the building. Both the dimensional aspects of the multi-family home use and for the parking had been approved through a variance.

I am re-submitting the proposal for the Special Permit with significant material changes.

(a) The request is for 6 residential units and (b) A plan has been drawn which designates 9 parking spaces on the vacant lot in a scheme which complies with zoning.

I am filing 19 sets of plans. I am also filing the required brief. The list of abutters would be the same as for the last hearing, but I am supplying a form for the Assessor's office to confirm that. For informational purposes, an application in the form used by the Planning Board is enclosed and it has been initialed by the assistant building inspector.

Because this application must be reviewed by the Planning Board as to the "repetitive petition" finding, I am hopeful that the council will refer this to Planning at its meeting on September 16. Copies of this application have been delivered to Planning this day in order to secure a place on their agenda for October 8.

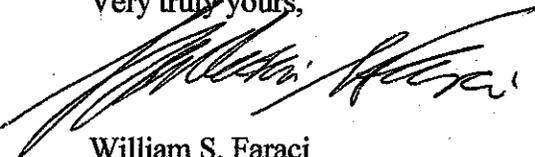
The applicant waives the 65 day decision requirement.

IN CITY COUNCIL: September 16 2014  
REFER TO PLANNING BOARD AND BE  
VOTED: THAT COUNCIL HEARING BE HELD  
NOVEMBER 18 2014

Attest:

\_\_\_\_\_  
City Clerk

Very truly yours,



William S. Faraci

IN CITY COUNCIL: November 18 2014  
POSTPONE TO DECEMBER 9 2014

Attest:

\_\_\_\_\_  
City Clerk

**William S. Faraci**  
**Attorney at Law**  
211 South Main Street  
Bradford, MA 01835-7373  
Tel: (978) 373-5520  
Fax (978) 373-5262  
e-mail: [faracilaw@aol.com](mailto:faracilaw@aol.com)

November 17, 2014

John Michitson, President  
Haverhill City Council  
4 Summer Street  
Haverhill, MA 01830

Re: 12-13 High Street

By fax, e-mail and first class mail

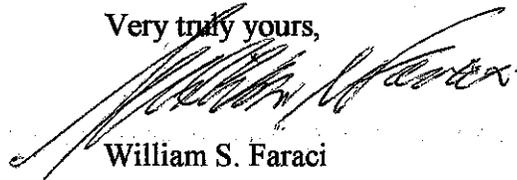
Dear President Michitson:

This letter is to request postponement of the hearing on the above-referenced petition until the meeting of December 9, 2014. It appears that your agenda for tomorrow night is lengthy and there would be a certain amount of time pressure both for my presentation and for the council.

On behalf of my clients, I hereby waive the 65 day hearing requirement.

Thank you and the council for your courtesy and co-operation in this matter as we try to resolve a proper plan for this property.

Very truly yours,



William S. Faraci

Cc:  
City Clerk  
City of Haverhill  
4 Summer Street  
Haverhill, MA 01830

Attn: Maria Bevilacqua

PETITION FOR VARIANCE under the ZONING ORDINANCE

APPLICATION FOR SPECIAL PERMIT under the ZONING ORDINANCE

Backp  
Info

Notice: This application must be typewritten; filed in duplicate and accompanied by a plan or the affected premises; a copy of the refusal by the Building Inspector or other authority.

The undersigned, petitions the Board of Appeals to vary, in the manner and for the reasons hereinafter set forth, the application of the provisions of the zoning ordinance to the following described premises.

APPLICANT: Kerri Fronduto, Trustee  
13 High Street Realty Trust 4 Wayne Rd Peabody, MA 01960  
Full Name Address

OWNER: Same  
Full Name Address

LESSEE: None  
Full Name Address

1. LOCATION OF PREMISES: 13 High Street and vacant lot across street

2. ASSESSORS PLAT: 515 295 3 Bldg 515-297-13 Lot  
Plat No. Block No. Lot No.

2A. DEED OF PROPERTY RECORDED IN: Essex South District REGISTRY  
BOOK: 32366 PAGE: 270

3. DIMENSIONS OF LOT: 29'x48'x3'x71.93'x41.44'x120.42' lot is 65'x44'

4. ZONING DISTRICTS IN WHICH PREMISES ARE LOCATED? CG

5. HOW LONG HAVE YOU OWNED THE ABOVE PREMISES? 13+ months

6. HOW MANY BUILDINGS ARE ON THE LOT? one

7. GIVE SIZE OF EXISTING BUILDINGS: 100'x33' +/-

PROPOSED BUILDINGS: Same

8. STATE PRESENT USE OF PREMISES: Vacant - former store, warehouse and apartment(s)

9. STATE PORPOSED USE OF PREMISES: six residential apartment units

10. GIVE EXTENT OF PROPOSED ALTERATIONS: Interior restructure to build 6 apartment units. Floor plans filed. No exterior dimensional change

11. HAS THERE BEEN A PREVIOUS APPEAL UNDER ZONING ON THESE PREMISES? yes

IF SO WHEN? Variances granted 7/13  
Special permit application 9/13

12. NUMBER OF FAMILIES FOR WHICH BUILDING IS TO BE ARRANGED: 6

NOTE: IF THE APPLICANT IS NOT THE OWNER, A STATEMENT MUST BE WRITTEN BY THE OWNER AUTHORIZING THE APPLICANT TO APPLY TO THE BOARD OF APPEALS

C.G. 9-12-14

*Backup Info*

**BUILDING INSPECTOR'S CHECK LIST FOR BOARD OF APPEALS ACTION NEEDED ON:**

LOCATION 13 High Street and vacant lot across the street

ZONE CG

APPLICANT 13 High Street Realty Trust, Kerri Fronduto, Trustee

**ACTION REQUIRED**

DIMENSIONAL VARIANCE

USE VARIANCE

LOT AREA

PARKING

LOT FRONTAGE

SPECIAL PERMIT

LOT DEPTH

FRONT YARD

SIDE YARD

REAR YARD

HEIGHT

BUILDING COVERAGE

FLOOR AREA RATIO

OPEN SPACE

SIGN SIZE

OTHER Repetitive Petition Review

**DATA TO BE INCLUDED ON APPLICATION:**

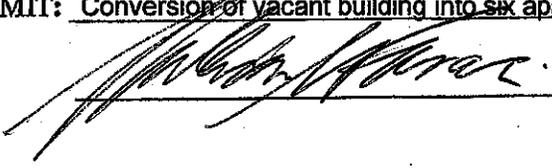
**3. PROVISION OF ZONING ORDINANCE UNDER WHICH PETITION FOR VARIANCE IS MADE:**

IN MAKING ITS DECISION, THE BOARD SHALL SPECIFICALLY FIND THAT ALL OF THE FOLLOWING CONDITIONS HAVE BEEN MET. (FINDINGS MUST BE MADE ON ALL THREE TO HAVE A VALID DECISION.) (1) THAT THERE ARE UNIQUE CIRCUMSTANCES RELATIVE TO THE SOIL CONDITIONS, SOIL SHAPE, OR TOPOGRAPHY WHICH SPECIFICALLY AFFECT THE LAND OR STRUCTURE IN QUESTION, BUT NOT AFFECTING GENERALLY THE ZONING DISTRICT IN WHICH THE LAND OR STRUCTURE IS LOCATED; (2) THAT THE LITERAL ENFORCEMENT OF THE ORDINANCE WOULD INVOLVE SUBSTANTIAL HARDSHIP, FINANCIAL OR OTHERWISE; (3) THAT DESIRABLE RELIEF MAY BE GRANTED WITHOUT SUBSTANTIALLY DEROGATING FROM THE INTENT AND PURPOSE OF THE ZONING ORDINANCE OR BY LAW. (SEE ZONING ORDINANCE FOR ADDITIONAL REQUIREMENTS FOR GRANTING OF VARIANCE.)

3A. STATE REASON FOR VARIANCE: \_\_\_\_\_

**4. PROVISION OF ZONING ORDINANCE UNDER WHICH APPLICATION FOR SPECIAL PERMIT IS MADE**  
**255-(80)A and Table of Use and Parking Regulations**

4A. REASON FOR SPECIAL PERMIT: Conversion of vacant building into six apartments, 4 two BR and 2 3BR



*L.S. 9-12-14*

**ABUTTERS LIST**

*Backup Info*

**APPLICANT** 13 High Street Realty Trust, Kerri Fronduto, Trustee

**PARTIES IN INTEREST  
CERTIFICATION FORM**

I hereby certify to the Board of Appeals and/or City Council, that the below listed names and addresses constitutes a complete listing of the parties in interest, as taken from the most recent City of Haverhill Tax List respective to the property at 13 High Street

as shown on Assessor's Plat 515 295 3  
(Plat) (Block) (Lot #)

Chapter 40A of the Massachusetts General Laws defines "parties in interest" as the petitioner, abutters, owners of land directly opposite on any public or private street or way, and abutters to the abutters within three hundred feet of the property line of the petitioner as they appear on the most recently applicable tax list, notwithstanding that the land of any such owner is located in another City or Town, the Planning Board of the city or town, and the Planning Board of every abutting city or town.

DATE \_\_\_\_\_ CITY ASSESSOR \_\_\_\_\_

	Name	Address
Owner:		
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____
11.	_____	_____
12.	_____	_____
13.	_____	_____
14.	_____	_____
15.	_____	_____



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

8.5.1

ORDERED:

That the sum of **\$40,000.00** be transferred from the *Police Department Salaries & Wages* to the *Police Department Building Maintenance*.



**Haverhill  
Police Department  
40 Bailey Blvd.  
Haverhill, Massachusetts 01830**

**TEL. (978) 722-1502  
FAX. (978) 373-3981**

**Alan R. DeNaro  
Chief of Police**

December 4, 2014

Mayor James J. Fiorentini  
Office of the Mayor  
4 Summer Street – Room 102  
Haverhill, MA 01830

Re: Transfer of monies

Dear Mayor Fiorentini:

I am requesting to transfer \$40,000.00 from Police Salaries & Wages 1010000.1.0210.5110 to the following police expense account:

1010000.1.0210.5248 (Other Municipal Bldgs. & Maint.)	\$40,000.00
---	-------------

These funds will cover the costs associated with the cleaning contract for the Police Department.

Should you require any additional information regarding this request I will be available to discuss it in executive session should you request.

Sincerely,

Alan R. DeNaro  
Chief of Police



JAMES J. FIORENTINI  
MAYOR

**CITY OF HAVERHILL**  
**MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

December 5, 2014

City Council President John A. Michitson and  
Members of the Haverhill City Council

RE: Police Department Salaries and Wages for Building Cleaning Contract

Dear Mr. President and Members of the Haverhill City Council:

Attached is an order for \$40,000 to cover the cost of the cleaning contract for the police station.

I recommend approval.

Very truly yours,

James J. Fiorentini, Mayor

JJF/dsvd



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

8.5.2

ORDERED:

**That the Mayor be and is hereby authorized to enter into and execute certain development agreement entitled "DEVELOPMENT AGREEMENT" on behalf of the City of Haverhill with CLEAR CHANNEL OUTDOOR, INC. as to compensation for any impact to the community associated with the installation and operation of the Digital Billboard in the event that all requisite local, state and federal approvals are obtained by CLEAR CHANNEL for the installation of said Digital Billboard, a copy of which is attached hereto and incorporated herein.**



# Haverhill

Purchasing Department, Room 105  
Phone: 978-374-2309 Fax: 978-521-4348  
purchasing@cityofhaverhill.com

December 4, 2014

Mayor James J. Fiorentini  
City Hall, Room 100  
4 Summer Street  
Haverhill, MA 01830-5875

Dear Mayor:

Attached is the Development Agreement with Clear Channel for the electronic billboard located at 116 Bank Road. The attached agreement provides for an annual payment of \$12,500 annually, for a one-sided billboard and five (5) hours of advertising at no cost to the City.

The agreement is consistent with all other Clear Channel agreements in the region. Please let me know if I can be of further assistance on this matter.

Orlando Pacheco  
Purchasing Agent/Energy Manager

**DEVELOPMENT AGREEMENT**

THIS DEVELOPMENT AGREEMENT (the "Agreement") by and between CLEAR CHANNEL OUTDOOR, INC., a corporation duly organized under the laws of the State of Delaware, which does business in the Commonwealth of Massachusetts at 89 Maple Street, Stoneham, Massachusetts, 02180 ("Clear Channel") and the CITY OF HAVERHILL, a municipal corporation located in Essex County, Massachusetts, with its City Hall at 4 Summer Street, Haverhill, Massachusetts, 01830 (the "City") is entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, 2014 (the "Effective Date").

**RECITALS**

WHEREAS, Clear Channel currently maintains an existing legal nonconforming single faced tri- vision outdoor advertising billboard hereinafter referred to as the "Billboard" located at 116 Bank Road, Haverhill, Massachusetts.

WHEREAS, at a meeting on March 19, 2014 the Haverhill Zoning Board of Appeals (the "ZBA") approved the replacement of the existing Billboard with digital technology at the same location, size and height (the "Digital Billboard") as permitted under Article IX. Nonconforming Uses, Structures and Lots: § 255-57. Extension and Alteration of the Haverhill Zoning Ordinance; and

WHEREAS, the Digital Billboard will be operated in accordance with Massachusetts Department of Transportation amended regulations 700 CMR 3.00 effective December 7, 2012 ("MassDOT Amendment") in order to allow digital faces to be utilized in the Commonwealth of Massachusetts; and

WHEREAS, the City seeks to be compensated for any impact to the community associated with the installation and operation of the Digital Billboard in the event that all requisite local, state and federal approvals are obtained by Clear Channel for the installation of said Digital Billboard; and

WHEREAS, at the meeting on \_\_\_\_\_, 2014 the City Council of the City approved this Agreement and authorized the Mayor/City Manager to execute this Agreement by unanimous vote.

Comment [CC1]: KDM: Confirm who will be authorized to sign.

**AGREEMENT**

NOW, THEREFORE, Clear Channel and the City hereby agree to the following terms, conditions and requirements in connection with the Digital Billboard.

1. Recitals. The parties acknowledge that the foregoing recitals are true and correct and are

incorporated herein as a part of this Agreement.

2. Impact Fees. In the event that the City of Haverhill issues a permit to allow for the installation of the Digital Billboard, and Clear Channel has received all other requisite state permits and other approvals to operate the Digital Billboard, Clear Channel agrees to pay an impact fee assessed by the City in the amount of twelve thousand five hundred dollars (\$12,500.00) for each year that a Digital Billboard face is fully operational (the "Impact Fee"), for use by the City to offset the additional costs and obligations of the City in permitting the Digital Billboard to be located within the City subject to the conditions of Section 3. Clear Channel shall pay to the City the Impact Fee for each one year period in advance. The City acknowledges and agrees that Clear Channel may elect at any time, in its sole discretion, to convert the Digital Billboard face to a non-digital face. In such event, no Impact Fee shall be payable by Clear Channel to the City for such Digital Billboard face after the date of such conversion.

3. Conditions. Clear Channel shall be obligated to pay the Impact Fee to the City within thirty (30) days after each of the following conditions have been met: (i) the grant of a final, perpetual permit and approval from the City for the construction, installation, operation, maintenance and repair of the Digital Billboard face, with conditions acceptable to Clear Channel in its sole discretion, with all appeal periods having expired with no appeal filed; (ii) the issuance of a building permit for the installation of said Digital Billboard face; and (iii) Clear Channel's receipt of all other necessary local, state and/or federal permits, licenses and approvals for the construction, installation, operation, maintenance and repair of said Digital Billboard face. The Impact Fee shall be paid thereafter on the anniversary of such date each year that the Digital Billboard face is in operation. Notwithstanding anything to the contrary in this Agreement, the City shall defend and hold harmless Clear Channel from and against any and all claims brought by any third parties deriving or resulting from the Impact Fees to be paid to the City hereunder.

4. Permits. The City shall provide Clear Channel such assistance as is necessary in Clear Channel's judgment to secure any such permits, licenses and approvals for the Digital Billboard from any other governmental authority. So long as Clear Channel is not in material breach of this Agreement, the City agrees that it shall not sue or otherwise bring any enforcement action against Clear Channel in connection with the Digital Billboard, insofar as such Digital Billboard is affected by any existing or additional regulations (except for the City's right to reasonably modify building code or safety standards).

5. Term. The term of this Agreement shall be twenty-five (25) years, subject to extension by Clear Channel upon sixty (60) days written notice to the City.

6. Public Service Messages. Clear Channel shall provide space to the City on the Digital Billboard for non-commercial City public service messages not to exceed five (5) hours per month (the "City Advertising"). The City agrees to indemnify, defend and hold harmless Clear Channel, from and against any claims, costs (including but not limited to, court costs and reasonable attorney's fees), losses, actions or liabilities arising from or in connection with any allegation that any portion of the City Advertising infringes or violates the rights, including but not limited to, copyright, trademark, trade secret or any similar right, of any third party.

7. Successors and Assigns. This Development Agreement shall apply to Clear Channel and its successors and assigns. It shall be enforceable by Clear Channel and/or the City by and through its Mayor, City Council and/or its City Manager.

Comment [CC2]: KDM: Please continue.

8. Counterparts. This Development Agreement may be signed in any number of counterparts, and each thereof shall be deemed to be an original, and all of such counterparts are one and the same agreement.

Executed as a sealed instrument, covenant and agreement as of the Effective Date set forth above.

**CLEAR CHANNEL OUTDOOR, INC.**

**CITY OF HAVERHILL**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Name: James J. Fiorentini  
Title: Mayor

Approved as to legal form:

\_\_\_\_\_  
City Solicitor



JAMES J. FIORENTINI  
MAYOR

CITY OF HAVERHILL  
MASSACHUSETTS

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

December 5, 2014

City Council President John A. Michitson and  
Members of the Haverhill City Council

RE: Development Agreement with Clear Channel Outdoor, Inc.

Dear Mr. President and Members of the Haverhill City Council:

Attached is an order to enter into and execute a development agreement with Clear Channel Outdoor, Inc. regarding a digital billboard.

I recommend approval.

Very truly yours,

James J. Fiorentini, Mayor

JJF/dsvd



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

8,53

ORDERED:

**That the real property located at Room 3 of City Hall, 4 Summer Street, Haverhill, being and is hereby declared surplus. Further, that the Mayor being and is hereby authorized to execute a Lease Agreement with HTM Credit Union for the lease of said real property, a copy of which is attached hereto and incorporated herein.**

# LEASE AGREEMENT

This lease agreement, made the \_\_\_\_\_ day of December, in the year two thousand and fourteen, between the **CITY OF HAVERHILL**, a municipal corporation duly organized under the laws of Massachusetts having its usual place of business at 4 Summer Street, Haverhill, Massachusetts 01830 (herein called Landlord, which expression is hereinafter defined) and the **HTM CREDIT UNION** a credit union duly organized under the laws of Massachusetts having its usual place of business at 4 Summer Street, Room 3, Haverhill, Massachusetts 01830 (herein called Tenant, which expression is hereinafter defined).

1. In consideration of the rent herein reserved and the Tenant's covenants herein contained, Landlord hereby demises and leases unto the Tenant the suite of rooms numbered **Room 3** inclusive in the building numbered **4 Summer Street, Haverhill, Massachusetts 01830**, excepting and reserving to the Landlord, however, from said leased premises the space necessary for installing, maintaining and operating heating system, water and other pipes and electric, telephone and other wires to serve the leased premises or other parts of the building, together with the right of access by Landlord and its agents thereto and for repairs, alterations and additions thereto.
2. To have and to hold the above-described premises unto Tenant for the term commencing **July 1, 2014 through June 30, 2016**, unless sooner terminated as herein provided. Tenant agrees to use the leased premises solely as an office and credit union.
3. Yielding and Paying therefor rent at the rate of **Nine Thousand Dollars (\$9,000.00) yearly** during the period from July 1, 2014 to December 31, 2014 of said term, the first payment of Seven Hundred Fifty Dollars (\$750.00) to be made on July 1, 2014 and each month thereafter; During the period from January 1, 2015 to June 30, 2015 of said term rent shall be paid at the rate of **Nine Thousand Three Hundred Dollars (\$9,300.00) yearly** the first payment of Seven Hundred Seventy-Five Dollars (\$775.00) to be made on January 1, 2015 and each month thereafter; During the period from July 1, 2015 to June 30, 2016 of said term rent shall be paid at the rate of **Nine Thousand Six Hundred Dollars (\$9,600.00) yearly** the first payment of Eight Hundred Dollars (\$800.00) to be made on July 1, 2015 and each month thereafter. Each payment to be made on the day of each succeeding month for the month beginning with that day and also a proportionate part of said rent for any part of a month unexpired at the legal termination of this lease or of any further holding.
4. It is hereby covenanted and agreed between the parties hereto as follows:
  - A. Tenant will pay the said rent to Landlord at the time and in the manner aforesaid during said term and any further time aforesaid (except only as herein expressly provided) at the office of the City Treasurer, 4 Summer Street, Haverhill, Massachusetts 01830 or at

such other place as Landlord shall designate from time to time; and will punctually perform and observe all things in this lease stated to be performed and observed by Tenant.

B. Tenant will keep the leased premises in as good repair, order and condition as the same are in now or may be put in hereafter, reasonable wear and damage by accidental fire or unavoidable casualty excepted, and will keep good, with glass of the same kind and quality as that which may be injured or broken, all the glass now or hereafter in the leased premises unless the same shall have been broken by accidental fire, acknowledging that the same is now whole and in good order.

C. Tenant will save Landlord harmless and keep it exonerated from all loss, damage, liability or expense occasioned or claimed by reason of acts or neglects of Tenant or his employees or visitors or of independent contractors engaged or paid by Tenant whether in the leased premises or elsewhere in the building or its approaches or by reason of the bursting or leakage of pipes from any neglect or misuse on the leased premises or by reason of any nuisance made or suffered on the leased premises. Tenant will not suffer or permit any strip or waste, will not mar, deface, alter or add to the plastering, woodwork, or other part of the leased premises and will not suffer or permit the leased premises to be overloaded, injured or defaced or any holes to be made in any part of the leased premises nor shall any other part of the building or the facilities or appliances connected therewith be overloaded, injured or defaced by act or neglect of Tenant. No unlawful, improper, noisy or offensive use shall be made of the leased premises by Tenant or by others nor shall any occupation or use be made thereof contrary to any present or future law, ordinance, rule, regulation or order of the City of Haverhill for the time being in force, or that shall be injurious to any person or property or that shall be liable to endanger or to affect or make voidable any insurance on the leased premises or the building or its contents or to increase the cost of any such insurance. During the continuance of this lease and thereafter, all property of any kind that may be on the leased premises, as well as all property that may be brought to the said building by or for Tenant shall be at the sole risk of the Tenant and Landlord shall not be liable to Tenant or any other person for any injury, loss or damage, however caused, to any person or property on the leased premises or elsewhere in the building. Tenant shall maintain liability insurance in an amount satisfactory to the Landlord's insurance advisor, currently James Page Insurance Agency, which shall name the City as an additional insured.

D. Tenant will not assign this lease or underlet the whole or any part of the leased premises without first obtaining on each occasion the written consent of Landlord. Tenant will permit Landlord and its agents and servants at reasonable times to enter to make repairs, improvements and alterations if Landlord shall elect to do so and to remove such portion of flooring or partitions as may be necessary to make repairs and alterations of the premises or of any part of said building or to view the leased premises or to show them to others. Tenant and his agents, servants and visitors will conform to all reasonable rules and regulations now or hereafter established by Landlord for the convenience, welfare or safety of the owners, occupants and tenants of the building and for the care and use of the building and of its approaches and the use and operation of elevators and any facilities in the building. Landlord shall have the right from time to time to change, if it so elects, the

arrangement, area and location of the entrances, passageways, corridors, stairs, elevators, toilets and other public parts or facilities of the building, including such as provide access or accommodation to the leased premises and any available parking.

E. Tenant will at the termination of its tenancy, however the same shall be terminated, remove all goods and effects excepting those of Landlord and will peaceably yield up to Landlord the leased premises and all modifications, additions and improvements to or upon the same, and all fixtures, fittings and appliances therein, clean and in as good repair, order and condition as the same are in now or may be put in hereafter, reasonable use and wear and damage by fire or other unavoidable casualty alone excepted.

F. Landlord covenants with Tenant that it will at its own expense furnish elevator service and keep all the leased premises and the common stairs and halls in said building neat and clean and will light said common stairs and halls and will heat said premises from the first day of October to the first day of May during the term of this lease. Landlord shall not be liable to anyone for the cessation of any such heat, light, elevator, or other service due to any cause beyond Landlord's control, to any accident, to the making of repairs, alterations or improvements, to labor difficulties or to trouble in obtaining fuel, electricity, service or supplies from the sources from which they are usually obtained for said building.

Provided always that in case the leased premises or any part thereof or the whole or any part of the property of which they are a part shall after the execution hereof be taken by right of eminent domain or for any street or public use (though the interest of the Landlord may have been wholly or partially divested thereby) or shall be destroyed or damaged by fire or other unavoidable casualty or by action of the United States, state, city or other authorities or shall receive any direct or consequential damage for which Landlord or Tenant shall be entitled to compensation by reason of anything lawfully done in pursuance of any public authority, then and in any such case and at any time thereafter this lease and the said term and any extension thereof shall terminate at the election of the Landlord, or if it shall not so elect, then in the case of any such taking or destruction of or damage to the leased premises a just proportion of the rent according to the nature and extent of the taking of or injury to the leased premises occurring without fault of Tenant shall be suspended or abated until the leased premises or what may remain thereof shall have been put in proper condition for use and occupancy.

Provided also and these presents are upon this condition: that if Tenant shall neglect or fail to perform or observe any of the covenants, agreements, provisions or conditions contained in this instrument and on his part to be performed or observed, or if its estate in the premises shall be taken on execution or by other process of law, or if a petition in bankruptcy or insolvency proceedings shall be filed by or against Tenant, or if any assignment shall be made of its property for the benefit of creditors, or if a receiver of any part of his property shall be appointed, then and in any of the said cases, Landlord may immediately or at any time thereafter (notwithstanding any license or waiver of any former breach or waiver of the benefit thereof, or consent in a former instance) and without demand or notice, in person or by agent or attorney, enter into and upon the leased premises or any part thereof in the name of the whole and repossess the same as of its former estate, without prejudice to any of the rights of the Landlord to recover for



**CITY OF HAVERHILL  
MASSACHUSETTS  
CITY SOLICITOR'S OFFICE**

145 South Main Street  
Bradford, MA 01835  
(978) 373-2360  
FAX: 978891-5424  
EMAIL: billcoxlaw@aol.com

**WILLIAM D. COX, JR.  
CITY SOLICITOR**

December 4, 2014

TO: John A. Michitson, President and Members of the Haverhill City Council  
FROM: William D. Cox, Jr., Esq., City Solicitor *WDC*  
RE: Order - Lease of Room 3, City Hall

The HTM Credit Union is desirous of continuing the lease of Room 3, City Hall, which requires approval by the City Council in order to allow the Mayor to execute the lease on behalf of the City.

The term of the lease is for two years commencing July 1, 2014 to June 30, 2015. The current rent due under the lease is \$9,000.00 per year, payable in monthly installments of \$750.00. The rent will increase on January 1, 2015 to \$775 per month and then to \$800 per month on July 1, 2015.

As always, I remain available should you have any questions or concerns.

cc: James J. Fiorentini, Mayor



JAMES J. FIORENTINI  
MAYOR

**CITY OF HAVERHILL,  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

December 5, 2014

City Council President John A. Michitson and  
Members of the Haverhill City Council

RE: Order to Approve HTM Credit Union Lease

Dear Mr. President and Members of the Haverhill City Council:

Attached is an order recommending renewal of a lease with HTM Credit Union.

I recommend approval.

Very truly yours,



James J. Fiorentini, Mayor

JJF/dsvd

84-B

In Municipal Council: November 18 2014

COMMONWEALTH OF MASSACHUSETTS

ESSEX, SS.

CITY OF HAVERHILL

ORDER OF TAKING

At a regularly convened meeting of the CITY COUNCIL of the CITY OF HAVERHILL

held this 18<sup>th</sup> day of November, 2014, it was voted and ordered as follows:

The City Council of the CITY OF HAVERHILL, duly elected, qualified, and acting on behalf of the City, in accordance with the provisions of Massachusetts General Laws, Chapter 79, and the City's Charter, as amended, and of any and every other power and authority which is hereunto in any way enabling, does hereby take, on behalf of the City, temporary and permanent easements over, in, through, under and upon land commonly known and numbered 56-66 Merrimack Street, Haverhill, Essex County, Massachusetts and more particularly described in a deed dated May 22, 2007 from Marchand Holding Corporation to D.R. Locke LLC filed with the Land Court Division of the Essex South District Registry of Deeds noted as Document No. 479416 on Certificate of Title No. 80584, in the locations identified as the "Access & Utility Easement, A=2033 S.F.+/-" and "Piling Easement, A= 169 S.F.+/-" both of which are shown on a plan entitled: "Easement Plan Located In Haverhill, Mass. Prepared for the City of Haverhill", dated June 18, 2014, prepared by Christiansen & Sergi, Inc., a copy of which is attached hereto as EXHIBIT A and recorded herewith (hereinafter "the Plan"), as is set forth more fully herein. The land being subject to the temporary easement described herein below, the "Access & Utility Easement" and the "Piling Easement" is hereafter collectively defined as the "Easement Property".

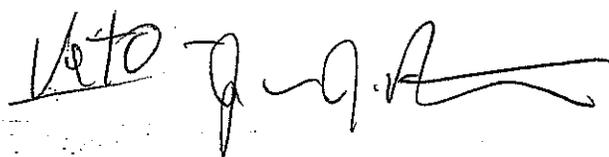
9.1.1  
Vetoed BY  
MAYOR

- 1. Temporary easements are taken on and over the Easement Property depicted on the Plan for all purposes incidental to the construction of improvements on land adjacent to and

PASSED:  
Attest:

\_\_\_\_\_  
City Clerk

VETOED BY MAYOR



IN CITY COUNCIL: December 2 2014  
POSTPONED TO DECEMBER 9 2014

Attest:

\_\_\_\_\_  
City Clerk

temporary easement described herein below, the "Access & Utility Easement" and the "Piling Easement" is hereafter collectively defined as the "Easement Property".

1. Temporary easements are taken on and over the Easement Property depicted on the Plan for all purposes incidental to the construction of improvements on land adjacent to and on the Easement Property, such purposes to include, without limitation, surveying, constructing, inspecting, and installing, and maintaining improvements, parking and driveway areas, utilities, a boardwalk area to be developed adjacent to Wall Street and upon such other land adjacent to and upon the Easement Property including, without limitation, the portions of the Easement Property subject to the permanent easements described below, and including entry upon the Easement Property with any and all materials by foot, vehicle, and any equipment for all purposes stated herein and uses incidental thereto, the erection of temporary structures, the parking and storage of vehicles and equipment, changing the grade of the Easement Property to accommodate all permanent improvements, as described below, subject to the permanent easements, to be located within such Easement Property and land which is adjacent thereto and upon the Easement Property, and all other acts incidental thereto. The temporary easement, described herein, shall expire in **five (5) years** from the date this Order is recorded, provided that the completed grades and slopes on the Easement Property and those improvements designated herein below subject to the permanent easements shall be maintained in perpetuity. Upon completion of the City's use of said temporary easement described herein, the City shall remove all vehicles, materials and equipment and restore the surface of the Easement Property to as close to the condition that existed immediately prior to such work as is practicable, excepting the completed grades and slopes on the Easement Property and those permanent improvements designated herein below pursuant to the permanent easements.

2. A permanent, perpetual and exclusive easement is taken through, under, over and across that portion of Easement Property depicted on the Plan as an "Access & Utility Easement" as shown on the Plan, for all purposes necessary and appurtenant for the construction, installation, maintenance, repair and replacement of utilities and related improvements, such purposes to include, without limitation, surveying, constructing, reconstructing, installing, inspecting, using, maintaining, repairing, replacing, removing or abandoning in place utilities and related improvements including, without limitation, underground sewer lines, underground drain lines and catch basins, and including entry by foot, vehicle, and all equipment to be used for all purposes stated herein and uses incidental thereto, and the right to allow public use of such easements.

3. A permanent, perpetual and exclusive easement is taken through, under, over and across that portion of the Easement Property depicted on the Plan as a "Piling Easement" for all purposes necessary and appurtenant for the construction, installation, maintenance, repair and replacement of a support/piling system to support an elevated boardwalk to be constructed on and between the support/piling system and a flood protection wall located adjacent to Wall Street and shown on the plan entitled "Proposed Highway Adjacent to Flood Protection Wall Lower County Bridge Westerly, Haverhill, Mass. Prepared by Harry W. Bailey, City Engineer dated May 1940 and recorded at Essex South Registry of Deeds in Plan Book 73, Page 32 and all related and ancillary improvements, such purposes to include, without limitation, surveying, constructing, reconstructing, installing, inspecting, using, maintaining, repairing, replacing, removing or abandoning in place the support/piling system and related improvements and including entry by foot, vehicle, and any equipment used for all purposes stated herein and uses incidental thereto, and the right to allow public use of such easements.

4. All of the easement rights taken hereunder shall burden and encompass that portion of the land situated seaward of the Low Water Lines, as depicted on the Plan, and landward of Wall Street to the extent of owner's interest in any portion of the land situated seaward of said Low Water Lines.

This taking does not include structures presently situated on the easement premises, but does include the right of the City to remove such structures whenever their removal shall be required for said easement purposes. This taking does include such trees and shrubs within the easement premises whose removal is necessary to carry out the purposes of the easements taken herein. By this Order, the City takes no interest in existing easements, if any, affecting the easement premises.

The lands affected by the herein taking is owned or supposedly owned by the owner listed in Schedule A, attached hereto and incorporated within. If, in any instance, the name of any owner is not correctly stated in Schedule A, it is understood that in such instance the land referred to is owned by an owner or owners unknown to the City.

In accordance with the provision of General Laws, Chapter 79, Section 6, we hereby award to the owner, those damages sustained by such owner of its property by reason of the aforesaid takings, the amount of such award being set out herein in Schedule A, which is not recorded herewith, and which Order and acted on this day.

No betterments are to be assessed under this taking.

[Remainder of Page Left Intentionally Blank]

**EXHIBIT A**

**Easement Plan**

FOR REGISTRY USE ONLY

I CERTIFY THAT THIS PLAN CONFORMS TO THE RULES AND REGULATIONS OF THE REGISTER OF DEEDS.

**NOTES**  
1. THE INTENT OF THIS PLAN IS TO DESCRIBE TWO EASEMENTS.

- AN ACCESS EASEMENT ACROSS # 56-66 MERRIMACK STREET, PARALLEL WITH AND 30.0' NORTHERLY OF THE NORTH SIDELINE OF WALL STREET. THE EASEMENT IS CONTIGUOUS TO # 68-70 MERRIMACK STREET ON THE WEST AND # 42-54 MERRIMACK STREET ON THE EAST.
- SECOND A PILING EASEMENT PARALLEL WITH AND 2.5' NORTHERLY OF THE NORTH SIDELINE OF WALL STREET. THE EASEMENT IS CONTIGUOUS TO # 68-70 MERRIMACK STREET ON THE WEST AND # 42-54 MERRIMACK STREET ON THE EAST.
- THE LOW WATER LINE WAS TAKEN FROM A PLAN RECORDED AT THE SOUTH ESSEX REGISTER OF DEEDS AS PLAN 35 OF 1942. SAID PLAN ACCOMPANIED A PETITION TO FILL ASSOCIATED WITH LICENSE 2348-A.
- THE LOW WATER LINE WAS TAKEN FROM A PLAN RECORDED AT THE SOUTH ESSEX REGISTER OF DEEDS AS PLAN 1889 PAGE 273. SAID PLAN ACCOMPANIED A PETITION TO FILL ASSOCIATED WITH LICENSE 3094.

DATE \_\_\_\_\_

**EASEMENT PLAN**  
LOCATED IN  
**HAVERHILL, MASS.**  
PREPARED FOR  
**THE CITY OF  
HAVERHILL**



DATE: JUNE 18, 2014 SCALE: 1"=20'



PROFESSIONAL ENGINEERS & LAND SURVEYORS  
**CHRISTIANSEN & SERGI, INC.**  
163 SUMNER STREET, HAVERHILL, MASSACHUSETTS 01830  
WWW.CSISENGR.COM TEL: 978-375-0310 FAX: 978-375-2960

DWG. NO. 10067.008.018C

MERRIMACK STREET

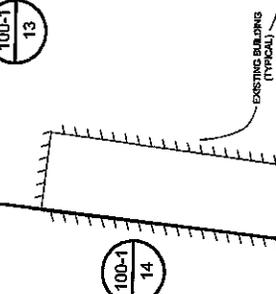
CITY LANDING NO. 12

WALL STREET

- #54 - #42
- #56 - #58
- #70 - #68
- #74 - #72

**RECORD OWNERS**

- 100-1 15  
FREDERIC ROSE REVOCABLE TRUST & BARBARA ROSE REVOCABLE TRUST  
FREDERIC & BARBARA ROSE TRUSTEES  
BOOK 2647 PAGE 7
- 100-1 14  
VINTAGE TREASURES REALTY TRUST  
KIMBERLEY COOK TRUSTEE
- 100-1 13  
D.R. LOCKE LLC  
CERTIFICATE 80684  
ACCESS EASEMENT AREA=1890 S.F.±
- 100-1 11  
MERRIMACK STREET OWNER LLC  
BOOK 32727 PAGE 448



**ACCESS & UTILITY EASEMENT**  
A=2033 S.F.±

**PILING EASEMENT**  
A=169 S.F.±

I CERTIFY THAT THE PROPERTY LINES SHOWN ARE THE LINES DIVIDING EXISTING OWNERSHIPS, AND THE LINES OF STREETS SHOWN ARE THOSE OF PUBLIC OR PRIVATE STREETS AS SHOWN IN THE RECORDS, AND NO NEW LINES FOR DIVISION OF EXISTING OWNERSHIPS OR FOR NEW WAYS ARE SHOWN.

CHAPTER 41 SECTION 81X

DATE \_\_\_\_\_  
MICHAEL J. SERGI P.L.S.

THE CERTIFICATION SHOWN ABOVE IS INTENDED TO MEET REGISTRATION REQUIREMENTS AND IS NOT A CERTIFICATION TO TITLE OR OWNERSHIP OF PROPERTY SHOWN. OWNERSHIP OF ADJOINING PROPERTIES ARE, ACCORDING TO ASSESSORS RECORDS.

**SCHEDULE A**

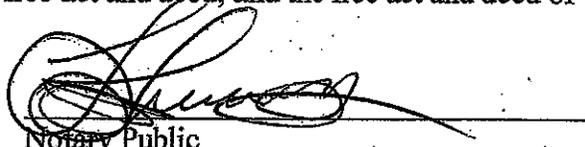
**DO NOT RECORD**

<b>Easement(s)</b>	<b>Property Address</b>	<b>Owner Name</b>	<b>Assessor Map/Lot No.</b>	<b>Title Ref.</b>	<b>Damages</b>
"Access & Utility Easement"; "Piling Easement"; and Temporary Easement	56-66 Merrimack Street, Haverhill, Essex County, Massachusetts	D.R. Locke LLC, a Massachusetts limited liability company	100-1-13	Certificate of Title No. 80584; Document No. 479416	\$10,000.00

THE COMMONWEALTH OF MASSACHUSETTS

ESSEX, ss

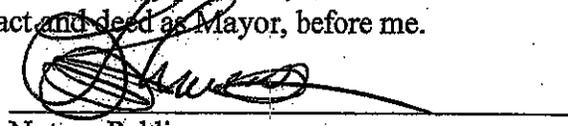
On this 18<sup>th</sup> day of November, 2014, then personally appeared the above-named members of the City Council for the City of Haverhill, as aforesaid, and proved to me through satisfactory evidence of identification, which were personally known, to be the person whose name is signed on the foregoing instrument in my presence, and further acknowledged the foregoing instrument as his/her free act and deed, and the free act and deed of the City of Haverhill, before me.

  
Notary Public  
My Commission Expires:  
June 19, 2019

THE COMMONWEALTH OF MASSACHUSETTS

ESSEX, ss

On this 18<sup>th</sup> day of November, 2014, then personally appeared the above-named James J. Fiorentini, Mayor of the City of Haverhill, as aforesaid, and proved to me through satisfactory evidence of identification, which were personally known, to be the person whose name he signed on the foregoing instrument in my presence, and further acknowledged the foregoing instrument as his free act and deed as Mayor, before me.

  
Notary Public  
My Commission Expires:  
June 19, 2019

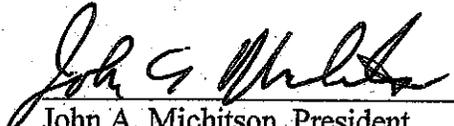
509804/HAVE/0001

  
True Attest Copy  
Linda L. Koutoulas

Attc  
Linda L. Koutoulas

IN WITNESS WHEREOF, we, the duly elected and qualified City Council for the City of Haverhill have hereunto set our hands and seal this 18<sup>th</sup> day of November, 2014.

CITY OF HAVERHILL,  
By its City Council

  
John A. Michitson, President

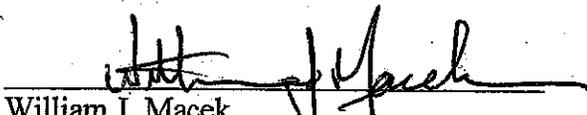
  
William H. Ryan

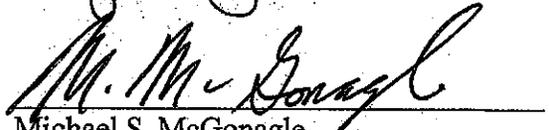
  
Robert Scatamacchia, Vice President

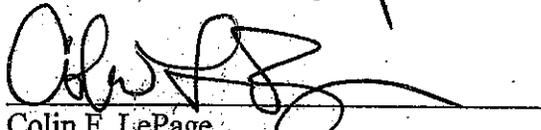
  
Thomas J. Sullivan

  
Melinda Barrett

  
Mary Ellen Daly O'Brien

  
William J. Macek

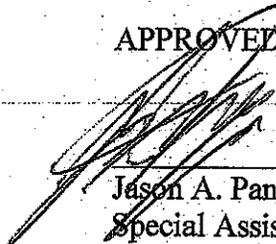
  
Michael S. McGonagle

  
Colin F. LePage

APPROVED:

APPROVED AS TO FORM:

  
James J. Fiorentini,  
Mayor

  
Jason A. Panos, Kopelman and Paige, PC.  
Special Assistant City Solicitor

  
True Attest Copy  
Linda L. Koutoulas



# Haverhill

Economic Development and Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

November 14, 2014

TO: City Council President John J. Michitson and members of the Haverhill City Council

FROM: William Pillsbury, Economic Development and Planning Director

RE: Taking of Easement—Merrimack Street

In order to facilitate the construction of the new access roadway into the Harbor Place project it is necessary to provide for action to the city council the attached order of taking. This involves a very small portion of land (2200 sq. ft.) to the rear of 56-66 Merrimack Street along the right of way of Wall Street. The easement we are taking is solely for access and utilities.

As required we have undertaken an appraisal and there is a related request for an appropriation of \$10,000 to pay for the value of the easement.

This action comes after extensive efforts to procure the access easement through negotiations but as we move aggressively forward to the beginning of Harbor Place is vital to have this easement in place at this time.

I respectfully request your approval of this matter.

84-BB



DOCUMENT 84-BB

CITY OF HAVERHILL

In-Municipal Council November 18 2014

9.1.2  
Vetoed  
BY  
MAYOR

ORDERED:

Award of Damages

DOCUMENT # 84-BB

ORDERED: That the City Council of the City of Haverhill hereby:

Take such action as is necessary to acquire, by eminent domain, permanent and temporary easements for access, installation and construction of utilities, pilings and other improvements in, on and under certain portions of the parcel of land known and numbered 56-66 Merrimack Street, Haverhill, Essex County, Massachusetts and more particularly described in a deed filed with the Land Court Division of the Essex South District Registry of Deeds, Document No. 479416 on Certificate of Title No. 80584, which parcel is also shown on Land Court plan numbered 8616-A, and which portions are shown as the "Access & Utility Easement, A=2033 S.F.+/-" and "Piling Easement, A= 169 S.F.+/-" on a plan entitled: "Easement Plan Located In Haverhill, Mass. Prepared for the City of Haverhill", dated June 18, 2014, prepared by Christiansen & Sergi, Inc., and to accomplish the foregoing, execute the Order of Taking presented to us this day by counsel, and further award \$10,000 as damages for such taking to the owner of the land affected by said taking.

9.1.2  
Vetoed  
BY  
MAYOR

In the City Council: November 18, 2014

Passed Yeas 9, Nays 0

Attest:  
  
\_\_\_\_\_  
City Clerk

*veto*  
Approved: November 18, 2014  
  
\_\_\_\_\_  
Mayor

*veto*

True Attest Copy  
Linda L. Koutoulas

VETOED BY MAYOR

IN CITY COUNCIL: December 2 2014  
POSTPONED TO DECEMBER 9 2014  
Attest:

\_\_\_\_\_  
City Clerk

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL**  
**MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

November 26, 2014

City Council President John A. Michitson and  
Members of the Haverhill City Council

RE:

Dear Mr. President and Members of the Haverhill City Council:

I have vetoed the order of taking and award of damages. This is a "friendly" veto due to some technical concerns raised by the City Solicitor. He is working on corrections of these documents and we will be back before you with those concerns when the matter next comes up on the council agenda. In the meantime, if you have any questions or concerns, please call the City Solicitor.

Very truly yours,

**James J. Fiorentini , Mayor**

JJF/ah

98-P

**CITY COUNCIL**

- JOHN A. MICHITSON  
*PRESIDENT*
- ROBERT H. SCATAMACCHIA  
*VICE PRESIDENT*
- MELINDA E. BARRETT
- WILLIAM J. MACEK
- WILLIAM H. RYAN
- THOMAS J. SULLIVAN
- MARY ELLEN DALY O'BRIEN
- MICHAEL S. MCGONAGLE
- COLIN F. LEPAGE



9.1.3

204  
REET  
1328  
1329  
ia.us  
.com

**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

October 3, 2014

TO: Mr. President and Members of the City Council:

Communication from Councilor Sullivan with an update on the Hemlock Salvage Project and other improvements at Winnekenni Park

City Councillor Thomas J. Sullivan

IN CITY COUNCIL: October 7 2014  
POSTPONED TO OCTOBER 21 2014  
Attest:

\_\_\_\_\_  
City Clerk

IN CITY COUNCIL: October 21 2014  
POSTPONED TO OCTOBER 28 2014  
Attest:

\_\_\_\_\_  
City Clerk

IN CITY COUNCIL: October 28 2014  
POSTPONE TO DECEMBER 9 2014  
Attest:

\_\_\_\_\_  
City Clerk

Re: Item 10.2.5  
original  
to postpone

**From:** Thomas J. Sullivan [<mailto:tom@tsullivanlaw.com>]  
**Sent:** Monday, October 06, 2014 10:06 AM  
**To:** Haverhill City Council Office; Michitson, John A  
**Cc:** Rob Moore  
**Subject:** Agenda Item Postponement

Good morning,

I'd like to postpone the agenda item discussing the status of the hemlock salvage project to a date to be determined. Reason being I'd like Rob and the Forest Management Committee to present this update with updated photos of the area and the improvements made associated with the project.

Please let me know.

Thank you.

Tom

Law Office of Thomas J. Sullivan  
80 Merrimack Street, Suite 18  
Haverhill, MA 01830

978 521-2211  
978 521-2265 fax  
[tom@tsullivanlaw.com](mailto:tom@tsullivanlaw.com)  
[www.tsullivanlaw.com](http://www.tsullivanlaw.com)

121-B

9,1,3,1

CITY OF HAVERHILL

NOV

Date

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a License:

HAWKER OR PEDDLER ENGAGED IN DOOR-TO-DOOR SALES

"Power Home Remodeling Group  
Free Estimates for Windows & Roofing

Type of Goods/Wares/Merchandise/Services to be Sold

Throughout Haverhill

Location/s

Monday-FRIDAY

12 noon - 6pm

Date and Time of Operation

Additional Comments

Name Bob Dick

Signature [Handwritten Signature]

Fee \$0.00

[Handwritten Signature]  
Police Chief

APPROVED ✓

DENIED

IN CITY COUNCIL: December 2 2014  
POSTPONED TO DECEMBER 2 2014

Attest:

City Clerk

MORE INFO ON BACK

121-C

121-C

Free Estimates - Door to Door Sales  
Power Home Remodeling Group for  
Windows and Roofs  
throughout Haverhill  
MON-Fri  
12 noon to 6 pm

2

# CITY OF HAVERHILL

NOV 06 2014

Date \_\_\_\_\_

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a License:

**HAWKER OR PEDDLER ENGAGED IN DOOR-TO-DOOR SALES**

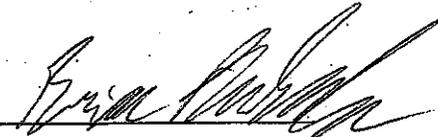
"Power Home Remodeling Group Inc"  
Free Estimates for Window & Roofing  
Type of Goods/Wares/Merchandise/Services to be Sold

Throughout Haverhill  
Location/s

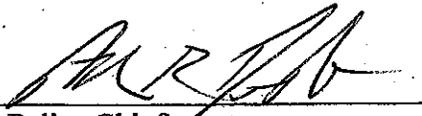
Monday - FRIDAY 12 noon to 6 pm  
Date and Time of Operation

Additional Comments

Name Brian Nicholson

Signature 

Fee \$ 60.00

  
Police Chief

APPROVED   
DENIED

POSTPONED TO DECEMBER 9 2014  
Attest:  
City Clerk

MORE INFO ON BACK

121-D

3.

OFFICE  
SECRETARY

# CITY OF HAVERHILL

NOV 06 2014

Date \_\_\_\_\_

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a License:

### HAWKER OR PEDDLER ENGAGED IN DOOR-TO-DOOR SALES

"Power Home Remodeling"  
Free Estimates for Window & Roofing  
Type of Goods/Wares/Merchandise/Services to be Sold

Throughout Haverhill  
Location/s

Monday - FRIDAY 12 noon to 6 pm  
Date and Time of Operation

#### Additional Comments

Name Ryan Shlan

Signature [Handwritten Signature]

Fee \$ 60.00

[Handwritten Signature]  
Police Chief

APPROVED ✓

DENIED \_\_\_\_\_

IN CITY COUNCIL: December 2 2014  
POSTPONED TO DECEMBER 9 2014  
Attest:

City Clerk

**MORE INFO ON BACK**

12/6

SP 1 17 8 1001 1778  
2014  
NOV 06 2014

4

# CITY OF HAVERHILL

NOV 06 2014

Date \_\_\_\_\_

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a License:

## HAWKER OR PEDDLER ENGAGED IN DOOR-TO-DOOR SALES

"Power Home Remodeling Group"  
Free Estimates for Windows & Roofing

Type of Goods/Wares/Merchandise/Services to be Sold

Throughout Haverhill

Location/s

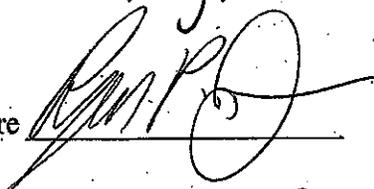
Monday-Friday

12 noon to 6 pm

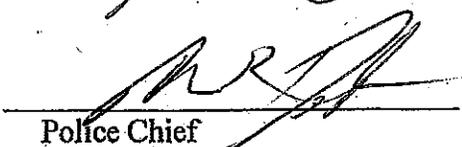
Date and Time of Operation

### Additional Comments

Name Ryan Jacobs

Signature 

Fee 60.00

  
Police Chief

APPROVED

DENIED

IN CITY COUNCIL: December 2 2014

POSTPONED TO DECEMBER 9 2014

Attest:

City Clerk

MORE INFO ON BACK

5.

121-F

OFFICE OF THE CITY CLERK  
CITY OF HAVERHILL

# CITY OF HAVERHILL

Date NOV 06 2014

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a License:

### HAWKER OR PEDDLER ENGAGED IN DOOR-TO-DOOR SALES

" Power Home Remodeling Group  
Free Estimates for Windows & Doors  
Type of Goods/Wares/Merchandise/Services to be Sold

Throughout Haverhill  
Location/s

Monday - FRIDAY 12 Noon - 6 pm  
Date and Time of Operation

#### Additional Comments

Name Nicholas Doyle-Elwell

Signature Nick

Fee 60.00

[Signature]  
Police Chief

APPROVED ✓

DENIED \_\_\_\_\_

IN CITY COUNCIL: December 2 2014  
POSTPONED TO DECEMBER 9 2014

Attest:

City Clerk

**MORE INFO ON BACK**



71.1

**CITY OF HAVERHILL**  
ASSESSORS OFFICE – ROOM 115  
Phone: 978-374-2316 Fax: 978-374-2319  
Assessors@cityofhaverhill.com

December 4, 2014

TO: MEMBERS OF THE HAVERHILL CITY COUNCIL:

In accordance with Municipal Ordinance, Chapter 7,  
entitled "Assessor" as follows:

The Board of Assessors shall file monthly with the  
City Council a copy of the report submitted to the  
Auditor showing a summary of the above abated  
amounts for that month.

Attached herewith is the report for the month of  
November as filed in the Assessors Office.

Very truly yours,

Stephen C. Gullo, MAA  
Assessor

Assessing Department NOVEMBER 2014

Day	2014 REAL ESTATE	2014 MVE	2013 MVE	2012 MVE	2013 REAL ESTATE	2012 REAL ESTATE	2014 BOAT	2014 P.P.	PERSONAL PROP	2008 PERSONAL PROP UNCOL	2011 PERSONAL PROP UNCOL	2009 MVE UNCOL	2007 MVE UNCOL	2009 UNCL PERS. PROP.	2008 UNCL PERS. PROP.
1															
2				5.72											
3			88.74												
4		1,797.04													
5															
6															
7															
8															
9															
10		1,655.91	144.90												
11															
12															
13															
14															
15															
16															
17															
18															
19															
20															
21															
22															
23															
24		6,568.54	1,651.04												
25															
26															
27															
28															
29															
30															
31															
Refunds															
Rec. by Collector		10,021.19	1,884.69	5.72											
Totals															

To the Auditor of Accounts:   
 The amounts as shown above, amounting in the aggregate   
 ELEVEN THOUSAND NINE HUNDRED ELEVEN & 59/100   
 have been duly authorized. CANCELLATION XXXXXXXXXXXXXXXXXXXXXXX

BOARD OF ASSESSORS,

By

Chairman

**CITY COUNCIL**

JOHN A. MICHITSON  
*PRESIDENT*  
ROBERT H. SCATAMACCHIA  
*VICE PRESIDENT*  
MELINDA E. BARRETT  
WILLIAM J. MACEK  
WILLIAM H. RYAN  
THOMAS J. SULLIVAN  
MARY ELLEN DALY O'BRIEN  
MICHAEL S. MCGONAGLE  
COLIN F. LEPAGE



CITY HALL, ROOM 204  
4 CLIMMIE STREET  
01830  
329  
a.us  
com

**CITY OF HAVERHILL**  
**HAVERHILL, MASSACHUSETTS 01830-5843**

11.2.1

December 5, 2014

TO: Members of the City Council

Council President John A. Michitson wishes to discuss traffic and safety issues on Boxford Road.

  
Council President John A. Michitson

**CITY COUNCIL**

JOHN A. MICHITSON  
*PRESIDENT*  
ROBERT H. SCATAMACCHIA  
*VICE PRESIDENT*  
MELINDA E. BARRETT  
WILLIAM J. MACEK  
WILLIAM H. RYAN  
THOMAS J. SULLIVAN  
MARY ELLEN DALY O'BRIEN  
MICHAEL S. MCGONAGLE  
COLIN F. LEPAGE



CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)  
rhill.com

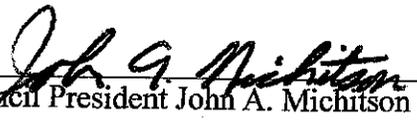
**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

11.2.2

December 5, 2014

TO: Members of the City Council

Council President John A. Michitson wishes to address status of abandoned building at 14-16 Stevens Street.

  
Council President John A. Michitson

**CITY COUNCIL**

JOHN A. MICHITSON  
*PRESIDENT*  
ROBERT H. SCATAMACCHIA  
*VICE PRESIDENT*  
MELINDA E. BARRETT  
WILLIAM J. MACEK  
WILLIAM H. RYAN  
THOMAS J. SULLIVAN  
MARY ELLEN DALY O'BRIEN  
MICHAEL S. MCGONAGLE  
COLIN F. LEPAGE



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

11.2.3

04  
ET  
18  
19  
IS  
11

December 2, 2014

TO: Mr. President and Members of the City Council:

Councillor Mary Ellen Daly O'Brien would like to request a discussion about on street parking on the corner of Locust Street and Essex Street.

  
\_\_\_\_\_  
City Councillor Mary Ellen Daly O'Brien

**CITY COUNCIL**

JOHN A. MICHITSON  
*PRESIDENT*  
ROBERT H. SCATAMACCHIA  
*VICE PRESIDENT*  
MELINDA E. BARRETT  
WILLIAM J. MACEK  
WILLIAM H. RYAN  
THOMAS J. SULLIVAN  
MARY ELLEN DALY O'BRIEN  
MICHAEL S. MCGONAGLE  
COLIN F. LEPAGE



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

11.2.4

December 2, 2014

Mr. President and Members of the City Council:

Councillor Robert H. Scatamacchia requests a discussion about establishing two 30 minute parking spaces in front of 293-295 Washington Street.

  
City Councillor Robert H. Scatamacchia

**CITY COUNCIL**

JOHN A. MICHITSON  
*PRESIDENT*  
ROBERT H. SCATAMACCHIA  
*VICE PRESIDENT*  
MELINDA E. BARRETT  
WILLIAM J. MACEK  
WILLIAM H. RYAN  
THOMAS J. SULLIVAN  
MARY ELLEN DALY O'BRIEN  
MICHAEL S. MCGONAGLE  
COLIN F. LEPAGE



CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
www.ci.haverhill.ma.us  
citycnd@cityofhaverhill.com

**CITY OF HAVERHILL**  
**HAVERHILL, MASSACHUSETTS 01830-5843**

**DOCUMENTS REFERRED TO COMMITTEE STUDY**

4	Communication from Councillor Macek requesting a discussion regarding the proposed Monument Square traffic divider/island.	Planning & Dev.	1/3/12
9-T	Communication from Councillor Sullivan requesting a discussion regarding a comprehensive improvement and restoration plan for Winnekenni Park & Plug Pond Recreation area	NRPP	3/26/13
83	Petition from Lap Nguyen requesting to purchase City property; a dead-end section of Worcester St., Map 534, Block 16, Lot 29	NRPP	8/6/13
57-Z	Communication from Councillor Sullivan requesting to discuss parking ordinances on Hillside Place and Hillside Street. (Public parking lot, Map 516, Bl. 303, Lot 4A, referred to NRPP)	NRPP	10/8/13
102	Communication from Councillor Macek requesting to discuss the Taxicab and Buses Ordinance	Administration & Finance	10/15/13
102-H	Communication from Councillor Macek requesting to propose the establishment of an Adult and Senior Fitness Park	NRPP	10/29/13
	Central Business District Parking Map and Ordinances	Administration & Finances	1/28/14
84 & 84A/13	Ordinance re: Zoning, Amend City Code, Ch. 255, Table of Use & Parking Regulations Page 8; to allow Medical Marijuana Dispensary/Treatment centers to be located only in our business parks	Transferred to Administration & Finance	2/11/14
56	Home Rule Petition – An Act Authorizing that the Position of Deputy Chief in the City of Haverhill be removed from Civil Service	Public Safety	5/20/14
125	Petition from Brian S. Minkle requesting to purchase City land abutting his property on Crystal Lake Rd., Assessor's Map 566, Block 2, Lot 11, said house is at 35 Mendum Rd/ 86 Crystal Lake Rd, Assessor's Map 566, Block 2, Lot 7A	NRPP	12/2/14