



**CITY OF HAVERHILL  
CITY COUNCIL AGENDA**

**Tuesday, June 24, 2014 at 7:00 PM  
City Council Chambers, Room 202**

*Linda*

**1. Approval of Records of the Previous Meeting**

**2. Assignment of the minutes review for the next Meeting**

**3. Communications from the Mayor**

3.1. Communication from Mayor Fiorentini submitting documents relating to Urban Center Housing – TIF plan and zone; authorizing Mayor to file documents relating to Harbor Place Project; to be voted on at Council Hearing July 8

3.1.1. Resolution – Authorize Mayor to submit a UCH Zone and plan to the Commonwealth  
Hearing July 8<sup>th</sup>

Attachments

**4. Utility Hearing(s) and Related Order(s)**

4.1. Document 59; petition from National Grid for pole & wire location on Winter st; plan 12743214

4.1.1. Document 59-B; Order grant National Grid permission pole & wire location on Winter st

4.2. Document 60; petition from National Grid for pole & wire location on Washington st; plan 12743160

4.2.1. Document 60-B; Order grant National Grid permission pole & wire location on Washington st

4.3. Document 61; petition from National Grid for pole & wire location on Primrose st; plan 12743214

4.3.1. Document 61-B; Order grant National Grid permission pole & wire location on Primrose st

Attachments

**5. Appointments**

**5.1. Confirming Appointments:**

No Schedule

**5.2. Non-Confirming Appointments:**

No Schedule

**5.3. Resignations:**

No Schedule



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## 6. Petitions

### 6.1. Petitions:

No Schedule

### 6.2. Applications:

6.2.1. Peter McLaughlin to hold block party on Apple st, Saturday, July 12<sup>th</sup>, 12 noon to 10 pm

6.2.2. Crystal Clark for birthday party with acoustic music at 83 Madison st, Saturday, July 5<sup>th</sup>, 12 noon to 6 pm

6.2.3. Gary Cunningham for neighborhood party on West Clifton st; Saturday, September 6<sup>th</sup> with rain date of Sunday, September 7<sup>th</sup>; 12 noon to 7 pm

6.2.4. Emmaus Inc requesting to hold Cycle for Shelter on City streets; to start and finish at Northern Essex Community College on Elliott st; Sunday, July 27<sup>th</sup>, 7 am to 3 pm

6.2.5. St Vincent De Paul Society, All Saints & St James Church; permission to hold 5K fundraiser "Friends of the Poor Walk", Saturday, September 27<sup>th</sup>, starting from All Saints Church; 9 am to 11 am

*Applications have Police approval with conditions*

### 6.2.6. Tag Days:

## 6.3. Annual License Renewals:

### 6.3.1.1. Hawker Peddlers License Renewals 2014:

#### Door-to-Door-Sales

No Schedule

### 6.3.1.2. Coin-Op License Renewals 2014:

No Schedule

### 6.3.1.3. Sunday Coin-Op License Renewals 2014:

No Schedule

### 6.3.1.4. Drainlayer Renewals 2014:

1. James Boraczek



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## 6.3.1.5. Buy & Sell 2<sup>nd</sup> Hand Articles:

1. Jessica Keyes, *Jenna Mae 's*, 8 Emerson st
2. Cheryl Murach, *Vintage View*, 371 River st
3. Elaine Drinkwater, " " " "
4. Brittany Day, *In With the Used*, 101 Merrimack st

Attachments

## Buy & Sell 2<sup>nd</sup> Hand Clothing:

5. Reverend Timothy Kearney, *All Saints Parish*, 120 Bellevue av
6. Brittany Day, *In With the Used*

Attachments

## Pool & Billiards:

- 6.3.2. *Smith's Tavern*, 124 Essex st, 1 Pool Table, Robert Langlois  
**Sunday Pool**, *Smith's Tavern*, 1 Sunday Pool Table

## Bowling:

- 6.3.3. *All Saints Parish*, 10 Bowling lanes

## Buy & Sell Old Gold:

- 6.3.4. Elaine Drinkwater, *Vintage View*  
6.3.5. Cheryl Murach, *Vintage View*

## Junk Dealer

- 6.3.6. Paul Goldberg, *Haverhill Salvage*, 81 Hale st

Attachments

## 7. Hearings and Related Orders:

- 7.1. Document 43, Petition from John H Pearson Jr for Magnum Partners LLC requesting City accept Perspective dr and Magnavista dr; part of Magnavista subdivision; as *public ways*
- 7.1.1. Document 43-B, Order accept Perspective dr as a public way
  - 7.1.2. Document 43-BB, Order accept Magnavista dr as a public way

Favorable recommendation from Planning Board and Planning Director

Related communication from Robert Moore Jr, Environmental Health Technician

Communication from applicant, Stephen Doherty Sr, Member, Magnum Partners LLC,  
requesting to *postpone hearing to July 22 2014*



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## 8. MOTIONS and ORDERS

8.1. Order – Authorize Purchasing department to proceed with final disposition of vehicle – scrap condition, from Police department as listed Attachment

### 8.2. FY 2014 Budget Related Orders:

8.2.1. Order – That as part of fiscal year 2015 annual budget the sum of \$159,837,163 be and is hereby raised and appropriated within the categories as designated as appropriated and further funded as follows:

\$231,283	Water Receipts
\$538,710	Wastewater Receipts
\$1,000,000	Free Cash
\$158,067,170	Taxation and Other Receipts

8.2.2 Order – That as part of the fiscal year 2015 annual budget the sum of \$400,000 be and is hereby raised and appropriated and transferred into the Stabilization Fund

8.2.3 Order - That as part of the fiscal year 2015 annual budget the sum of \$200,000 be and is hereby raised and appropriated and transferred into the School Stabilization Fund

8.2.4 Order - That as part of the fiscal year 2015 annual budget the sum of \$8,089,926 be appropriated to operate the Wastewater Department for items marked as appropriation as listed and \$8,034,735 come from Wastewater revenue, \$593,901 to come from Wastewater available fund balance and that \$538,710 be appropriated in the General Fund and funded from Wastewater receipts

8.2.5 Order - That as part of the fiscal year 2015 annual budget the sum of \$7,174,768 be appropriated to operate the Water Department for items marked as appropriation as listed and \$6,881,086 come from Water revenue, \$524,965 to come from Water available fund balance and that \$231,283 be appropriated in the General Fund and funded from Water receipts

Attachments

8.2.6 Order – As part of fiscal year 2015 annual budget the sum of \$55,461 be appropriated from the Parking Funds Account Revenue

8.2.7 Order – Authorization of the Municipal Open Space Management Revolving Fund

8.2.8 Order - Authorization of the Council on Aging Activities Account Revolving Fund

8.2.9 Order - Authorization of the Wood School Daycare Revolving Fund

Attachments



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8.2.10 Order - Authorization of the Recreation and Parks Revolving Fund

8.2.11 Order - Authorization of the Veteran's Memorial Skating Rink Revolving Fund

8.2.12 Order - Authorization of the Citizen Center Rental Account Revolving Fund

Attachments

## **Ordinances (File 10 Days)**

No Schedule

## **9. Unfinished Business of preceding Meetings**

9.1. Document 31-L, Order – Transfer \$367,825 from the Gift for Police-D'Alessandro Trust account to Capital Account FY14 Police Station Roof Repair Attachment

## **10. Communications and Reports from City Officers and Employees**

10.1. Communication from Denise McClanahan, Acting Human Resources Director, submitting Salary Ordinance and Memorandum of Agreement for the Conservation Officers, Dog Officers, Police Mechanics, Police Building Maintenance Craftsman/Custodian and Public Property Building Custodian Group

10.1.1. Ordinance re: Salaries - Conservation Officers, Dog Officers, Police Mechanics, Police Building Maintenance Craftsman/Custodian and Public Property Building Custodian Group

File 10 days

10.2. **Monthly Reports:**

No Schedule

10.3. **Communications from Councillors:**

10.3.1. Communication from Councillor Barrett requesting a discussion about idling trains in Bradford

10.3.2. Communication from Councillor Barrett requesting a discussion regarding commercial traffic on 16<sup>th</sup> Avenue

10.3.3. Communication from Councillor McGonagle requesting the removal of a handicap parking space at 348 River st Attachments



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- 10.4. Communications from City Employees:  
No Schedule

## 11. Resolutions, Proclamations & Home Rule Petitions

No Schedule

## 12. Council Committee Reports and Announcements

- 12.1. **Council Committee Reports**

No Schedule

- 12.1.1. **Documents referred to Committee Study**

No Schedule

## 13. Adjourn



Hearing July 8 2014

JAMES J. FIORENTINI  
MAYOR

CITY OF HA  
MASSACHU

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
A.US

3.1

Take + refer  
Hearing  
July 8

June 20, 2014

City Council President John A. Michitson and  
Members of the Haverhill City Council

RE: Resolution approving the submission of an Urban Center Housing- TIF plan  
and zone and authorizing the Mayor to file documents relating to the Harbor  
Place Project

Dear Mr. President and Members of the Haverhill City Council:

As you know, the Harbor Place development is one of the most important  
developments to come to our City in decades. It will remake our downtown,  
redevelop the site of the Woolworth building, which has been vacant for over four  
(4) decades and has the potential to transform our City.

Thanks to the great work of the State, Rep. Dempsey and the Harbor Place  
development team, this project is close to being to the point where the buildings  
can be demolished, and the new construction can begin.

To move this forward so that work can begin, the final steps are up to the City.

For the past several months, I have been speaking with and negotiating with the  
Harbor Place development team about the steps that are necessary to start the  
project. Those steps involve three items:

1. A tax agreement.
2. A parking agreement to insure that the development has adequate parking.
3. Easements to insure that the developers have access to the new boardwalk to  
be put along the river.

The first step is the tax or TIF agreement.

I am attaching a TIF Resolution. This TIF Resolution will allow this project to move forward to the next levels of the state approval process. I propose this with great enthusiasm as a portion of the City's contribution to this great project.

In order for the TIF agreement to proceed, the City council must place this matter on file, and then conduct a public hearing. If the council approves the Resolution, it will authorize me to submit this TIF plan to the State to review.

This is under what is called an Urban Center Housing TIF plan. That requires us to submit a plan and zone to the State to review.

As you know the City has utilized other and similar TIF programs on several occasions in the past to help facilitate projects by providing a Tax Increment Financing (TIF) agreement related to the real estate thus enabling the project to proceed to receive tax credits and other assistance from the state.

We are asking the city council to conduct a hearing and approve the Resolution designating the south side of Merrimack Street as a UHC-TIF zone; approve the related UHC-TIF plan and authorize the Mayor to enter into Tax Increment Financing agreements (TIF) consistent with the plan and to file proper paperwork with the state for a TIF plan and a TIF zone for the property.

We are working on the other two documents: the parking plan and the easements. We will have them before you for the July 8<sup>th</sup> meeting.

I respectfully ask that you table the enclosed Resolution until your July 8<sup>th</sup> meeting and schedule a public hearing for that date. In the interim, Bill Pillsbury and I will be reaching out to councilors to make certain that you have all the information prior to the meeting.

Thank you for your consideration for this great project.

Very truly yours,

A handwritten signature in black ink, appearing to read 'James J. Fiorentini', written in a cursive style.

James J. Fiorentini, Mayor



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

ORDERED:

**RESOLUTION OF THE CITY COUNCIL OF HAVERHILL,  
MASSACHUSETTS, AUTHORIZING THE MAYOR TO SUBMIT A  
UCH ZONE AND PLAN TO THE COMMONWEALTH.**

**WHEREAS:** the City of Haverhill has been designated as a Gateway City by the Commonwealth of Massachusetts;

**WHEREAS:** the City of Haverhill is working to provide a wide range of commercial opportunities within its downtown by expanding its housing and commercial stock;

**WHEREAS:** the UCH program provides the opportunity for tax relief to qualified private developers of urban center projects;

**WHEREAS** the program requires the City of Haverhill to develop and approve a UCH-TIF zone and plan;

**WHEREAS** the UCH program further requires the City to designate the Mayor to administer the program and enter into real estate TIF agreements;

**NOW, THEREFORE, BE IT RESOLVED THAT**

The Mayor as chief executive officer is hereby authorized to file the UCH zone and plan to the Commonwealth of Massachusetts Department of Housing and Community Development

The Mayor as chief executive officer is further hereby authorized to act as the city's administrator of the UCH plan and is authorized to enter into real estate tax increment financing agreements between the City and qualifying UCH projects, each agreement subject to city council approval

## UCH-TIF Plan

### I. EXECUTIVE SUMMARY

- A. Description of UCH-TIF Zone. The City of Haverhill (the “City”) is proposing a UCH-TIF Zone (the “TIF Zone”) which encompasses several parcels in the City’s downtown area. The boundaries of the TIF Zone are the entire area bounded northerly by Merrimack Street, easterly by Bridge Street/the Basiliere Bridge, southerly by the Merrimack River, and westerly by the public way known as Merrimack Place.
- B. Explanation of Need for Residential Development in TIF Zone. There is a need for residential development in the TIF Zone, including affordable housing. According to the U.S. Census, the population of Haverhill has increased by 2,980 people in the last 10 years (57,572 in 2000 and 60,552 in 2010) while the housing units have only increased by 1,200 units. With over 25,500 housing units, the City needs to maintain over 2,550 affordable housing units to meet its 40B goals under the Commonwealth’s Subsidized Housing Inventory (SHI). There remains a need for additional affordable housing units to meet this 10% threshold as well as to offset any pending Expiring Units. Assuming an average size household of 1.8 persons, the City needs an additional 1,655 housing units to meet the demand due to increased population. In addition, the City completed a Market Analysis and Strategic Action Plan for Downtown Haverhill in 2007. The plan explored the type of development that would be beneficial to downtown Haverhill and possible demand for that type of development. The plan states that “[b]y 2020, potential annual demand is forecast to increase to 5,300 households in the Merrimack Valley and approximately 1,000 households from Haverhill. Approximately, 55 to 60 percent of annual demand is forecast to come from younger age households.” Furthermore, the plan states that “[t]he size and scale of the potential demand sources suggests that even a small capture rate would support the development of more new housing than has been created or built downtown in recent decades.” With the additional households expected by 2020, a demand will be created for additional housing, both market rate and affordable, in downtown Haverhill.

In addition, over the past several years, the City has had several mixed income housing developments built within the downtown. Combined, the projects have produced over 500 units of housing, of which 20% are affordable housing and 80% are market rate units. Currently, all major complexes are over 96% occupied. With the success of these units in the downtown already, it is expected that additional units are needed and would succeed when constructed within the boundaries of the TIF Zone. Finally, there have been several successful multi-family housing projects

developed within the City's downtown area, so it is expected that additional projects would be equally successful.

The TIF Zone is located in close proximity to Haverhill's commuter rail station and MRTA's Washington Square Transit Station. With housing costs so high in Boston, it is expected that young individuals and families who work in Boston might prefer to live in downtown Haverhill where rents are reasonable. This makes the area a desirable location and allows the City to link housing to its downtown transportation node. It is estimated that approximately 30% of the residents of one of the recent housing projects completed downtown commute to Boston.

- C. Explanation of Need for Commercial Growth/Development in TIF Zone.  
There is a need for commercial growth and development in the TIF Zone. In the next 20 years, the City expects to see revitalization in its downtown area, particularly along Merrimack Street and along the Merrimack River. Currently, there are many vacant buildings, which could be utilized for mixed-use development, with commercial uses on the first floors and market rate housing on the upper stories.
- D. Summary of Anticipated Construction, Reconstruction, Rehabilitation, Renovation and Related Activities

1. The proposed development in the TIF Zone, Harbor Place, will be a mixed-use development with approximately 200,000 gross square feet and include the following:
  - a. **Housing:** Approximately 83,407 gross square feet of residential units including: 1) a 50 unit workforce housing development and 2) a 30 unit market rate housing development (24 market rate units and 6 units between 80-110% AMI ) (proposed under the State's Housing Development Incentive Program).
  - b. **Commercial/Institutional:** Approximately 48,420 gross square feet of space that will increase commerce and provide economic development, educational and cultural opportunities and bring corporate offices to this site.
  - c. **Retail/restaurant:** Approximately 17,805 gross square feet of retail uses along Merrimack Street and the river.
  - d. **Infrastructure/parking:** Approximately 52,149 gross square feet.
  - e. **Recreational:** A public walkway and park along the river to create access to the waterfront, with views pedestrian corridors from Merrimack Street to the Merrimack River.

2. Total anticipated private investment in the development project is \$37,680,000.

3. Timelines

<u>Milestone</u>	<u>Start Date</u>	<u>End Date</u>
Permitting	02/03/2014	11/15/2014
Design/Engineering	10/01/2013	07/31/2014
Start Demolition	09/01/2014	11/15/2015
Start Construction	11/15/2014	04/15/2016
Completion of: Building A, Building B façade, boardwalk, plaza and garage	10/15/2015	
Completion of Bldg B	01/15/2016	
100% Construction	04/15/2016	

E. Proposed Affordable Housing Summary. A total of 80 residential units is proposed to be construction, of which 50 units will be affordable housing units.

F. Individual Properties with UCH-TIF Agreements. No properties are currently under UCH-TIF Agreements, but a form of UCH-TIF Agreement is attached hereto as Exhibit A.

II. OBJECTIVES OF THE UCH-TIF PLAN

Implementation of the TIF Zone will fulfill the purpose of the UCH-TIF Program under the statute to encourage increased residential growth, affordable housing and commercial growth by satisfying the following objectives.

A. Increase residential growth through the creation of market rate and affordable housing, expanding the diversity of housing stock, and increased pedestrian activities. Under the Plan, the City will make streetscape improvements to the downtown, which will beautify it and make pedestrian activity more enjoyable. The increased pedestrian activity encouraged under the TIF Zone will provide incentive for additional housing that will bring in additional residents to Haverhill. The U.S. Census reported that Haverhill's rental vacancy rate in 2010 was 6.7%. With the rental projects recently constructed downtown, the approximate vacancy rate is only 4%. It is expected that a more attractive downtown will be a desirable location for persons looking to relocate. As new residents move downtown and create an active place during both day and night, the City will become sought after for its reasonable rents.

These new residents will have the ability to walk to retail spaces, banks and restaurants.

- B. Support economic development by generating new tax revenue, promoting upper story development, and the rehabilitation of historic buildings. The TIF Zone will support economic development by promoting the rehabilitation of vacant and underutilized buildings in the downtown area. The rehabilitation of these buildings as vibrant pieces to Haverhill's downtown is expected to spur economic growth, which, in turn, will generate additional tax revenue to the City. The City recently completed construction of a riverwalk along a section of the Merrimack River. The City anticipates that the riverwalk will be continued along the length of Washington Street and Merrimack Street, adjacent to the river. New commercial boat docks have been constructed and installed by the City on Washington Street, which will allow for the docking of up to 16 private, as well as commercial, boats. These new docks will encourage tourism, job growth, and improved access to the river, all spurring further economic development.
- C. Promote neighborhood stabilization by decreasing the downtown vacancy rate. There are many buildings currently located on Merrimack Street that have vacant upper floors. Because of their location in the heart of downtown Haverhill, adjacent to both Washington Street and the Merrimack River and boasting numerous restaurants, these buildings are prime locations for housing.

### III. PARCEL DESCRIPTION, COVERAGE AND ZONING IN UCH-TIF ZONE

- A. Boundaries of UCH-TIF Zone and Location within the Municipality. The boundaries of the TIF Zone is the entire area bounded northerly by Merrimack Street, easterly by Bridge Street/the Basiliere Bridge, southerly by the Merrimack River, and westerly by the public way known as Merrimack Place.
- B. Existing Streets, Thoroughfares, and Public Rights of Way. The existing streets, thoroughfares and public rights of way are shown on the Preliminary Existing Conditions Survey is attached hereto as Exhibit B.
- C. Current Zoning. The TIF Zone is located within The Merrimack Street Gateway Renaissance Overlay District (the "MSGROD"), an overlay district superimposed over the underlying zoning districts, including the TIF Zone. The majority of the TIF Zone is currently Commercial Central ("CC"), the City's downtown zoning district, and General Industrial ("GI"). Both districts currently allow for multi-family residential, retail, restaurant and office. The height restriction for the CC Zone is 74 feet. Both zoning districts allow for mixed use and residential development that

is in keeping with the goals of the UCH-TIF Program. The provisions applicable to the zones underlying the MSGROD are applicable unless a project applicant seeks approval in accordance with the requirements within the MSGROD, and in that case, the project is governed exclusively by the zoning requirements applicable to the MSGROD. The MSGROD zoning requirements are attached hereto and made a part hereof as Exhibit C.

D. Identification of Individual Parcels and Parcels that will Negotiate UCH-TIF Agreements. The individual parcels that will negotiate UCH-TIF Agreements include Tax Parcel IDs:

1. 100-1-1 (2-18 Merrimack Street)
2. 100-1-5 (20-22 Merrimack Street)
3. 100-1-6 (24-26 Merrimack Street)
4. 100-1-8 (32 Merrimack Street)
5. 100-1-11 (42-54 Merrimack Street)
6. 100-1-13 (56-66 Merrimack Street)
7. 100-1-14 (68-70 Merrimack Street)
8. 100-1-15 (72-74 Merrimack Street)
9. 101-1-1 (76 Merrimack Street)
10. 101-1-6A (6 Merrimack Place)

A Preliminary Existing Conditions Survey is attached hereto as Exhibit C.

E. Ownership and Current Uses of Parcels

1. **Merrimack Street Owner LLC** owns the following parcels:  
Tax Parcel IDs 100-1-1 (2-18 Merrimack Street), 100-1-5 (20-22 Merrimack Street), 100-1-6 (24-26 Merrimack Street), 100-1-8 (32 Merrimack Street), and 100-1-11 (42-54 Merrimack Street)
2. **D.R. Locke LLC** owns Tax Parcel ID 100-1-13 (56-66 Merrimack Street). This parcel includes commercial buildings in fair to poor condition, which may be candidates for future projects in the TIF Zone as the area continues to transform.
3. **Kimberly Cook, as trustee for Vintage Treasure Realty Trust u/d/t July 23, 2010** owns Tax Parcel ID 100-1-14 (68-70 Merrimack Street). This parcel includes commercial buildings in fair to poor condition, which may be candidates for future projects in the TIF Zone as the area continues to transform.
4. **Frederic Rose and Barbara Rose, as trustees of the Frederic Rose Revocable Trust, u/d/t dated May 19, 2005** own 100-1-

15 (72-74 Merrimack Street). This parcel includes commercial buildings in fair to poor condition.

5. **Merrimack Realty Trust** owns Tax Parcel ID 101-1-1 (76 Merrimack Street). This parcel includes commercial buildings in fair to poor condition.
6. **Douglas R. Locke Revocable Trust and Patricia A. Locke Revocable Trust** own Tax Parcel ID 101-1-6A (6 Merrimack Place). This parcel includes [commercial] properties in fair to poor condition, which may be candidates for future projects in the TIF Zone as the area continues to transform.

- F. Detailed Description and Conditions of All Existing Improvements and Buildings. The existing buildings within the TIF Zone are either vacant or underutilized and all are deteriorating.
- G. Detailed Description of UCH-TIF Zone's Infrastructure, Capacity and Condition. The existing infrastructure within the TIF Zone is deteriorating and in need of repair.

#### IV. SPECIFICATION OF DEVELOPMENT AND USEFUL LIFE OF HOUSING

- A. Detailed Descriptions and Concept Plans for all Constructions, Reconstruction, Rehabilitation, Renovation and Related Activities (Including Landscaping).
  1. **Housing:** Approximately 83,407 gross square feet of residential units including: 1) a 50 unit workforce housing development and 2) a 30 unit market rate housing development (24 market rate units and 6 units between 80-110% AMI) (proposed under the State's Housing Development Incentive Program).
  2. **Commercial/Institutional:** Approximately 48,420 gross square feet of space that will increase commerce and provide economic development, educational and cultural opportunities and bring corporate offices to this site.
  3. **Retail/restaurant:** Approximately 17,805 gross square feet of retail uses along Merrimack Street and the river.
  4. **Infrastructure/parking:** Approximately 52,149 gross square feet. In addition, the City recently received a MassWorks grant in the amount of \$1.2 million. Much of these funds were used to make repairs to the parking garage located on Merrimack Street.

The repairs have made the necessary safety and code repairs to the garage to prevent its deterioration.

5. **Recreational:** A public walkway and park along the river to create access to the waterfront, with views and pedestrian corridors from Merrimack Street to the Merrimack River. The City has recently completed construction of a river walk along a section of the Merrimack River. The City anticipates the construction to continue the river walk along the length of Washington Street and Merrimack Street. This next phase will connect with the existing section of river walk behind Merrimack Street.
6. **Streetscape improvements.** The balance of the funds received from MassWorks will be used for various streetscape improvements, including but not limited to trees, sidewalks, lighting and benches. Funds will also be used to improvements to the so-called Bradford Rail Trail located within the downtown area directly across the River from the UCF-TIF zone. The City has dedicated Community Development Block Grant (CDBG) funds for various public infrastructure improvements to the Merrimack Street corridor where eligible.
7. **Docking facilities.** New commercial boat docks have been constructed by the City on Washington Street. The new docking facility will allow for both commercial and private boats.

#### B. Compliance with Zoning

1. The majority of the TIF Zone is currently Commercial Central ("CC"), the City's downtown zoning district, and General Industrial ("GI"). Both districts currently allow for multi-family residential, retail, restaurant and office. The height restriction for the CC Zone is 74 feet. Both zoning districts allow for mixed use and residential development that is in keeping with the goals of the UCH-TIF Program. The TIF Zone is located within The Merrimack Street Gateway Renaissance Overlay District (the "MSGROD"), an overlay district superimposed over the underlying zoning districts. The provisions applicable to the zones underlying the MSGROD are applicable unless a project applicant seeks approval in accordance with the requirements within the MSGROD, and in that case, the project is governed exclusively by the zoning requirements applicable to the MSGROD. The proposed development within the TIF ZONE would comply with the MSGROD zoning requirements as the purpose of the MSGROD is to encourage smart growth in the

downtown core, to foster a range of housing opportunities along with mixed-use development components, to spark the development of marine use facilities, and to encourage private capital to invest in the design and construction of distinctive and attractive site development programs. The MSGROD specifically permits mixed-use development with at least one non-residential use (such as retail or business and professional space), parking, open/recreational space and marina/boardwalk facilities.

2. It is intended that no part of the proposed project will be noncompliant with any applicable zoning or ordinances and/or any applicable laws, bylaws, ordinances, rules and regulations

V. SCHEDULE AND COST OF PUBLIC CONSTRUCTION IN UCH-TIF ZONE

- A. Existing Concept Plans for Planned Public Construction in TIF Zone  
No information on planned public construction is currently available at this time.
- B. Detailed Budget for Proposed Public Construction
  1. Sources of funding
  2. Specific amounts of funding
  3. Projected uses of fundingNo information on planned public construction is currently available at this time.
- C. Timetable for Public Construction  
No information on planned public construction is currently available at this time.
- D. Schedule of Special Assessments Against Individual Owners to Pay for Public Construction (including amounts and dates)  
No information on planned public construction is currently available at this time.
- E. Maximum Percentage of Costs of Public Construction Recoverable through Special Assessments  
No information on planned public construction is currently available at this time.

VI. AFFORDABLE HOUSING

A. Proposed Affordable Housing.

It is anticipated that 50 of the 80 residential units in the Harbor Place development, which includes the parcels identified in III.E.1 above, will be affordable housing.

B. Documentation that at least 25% of housing units that will receive tax increment exemptions are affordable.

See attached Exhibit D.

**EXHIBIT A**

## URBAN CENTER HOUSING TAX INCREMENT FINANCING AGREEMENT

BY AND BETWEEN

THE CITY OF HAVERHILL

AND

MERRIMACK STREET OWNER, LLC, AS DEVELOPER

(Harbor Place)

This Urban Center Housing Tax Increment Financing Agreement (this "Agreement") is made as of this \_\_\_ day of \_\_\_\_\_, 2014 by and between the City of Haverhill, a municipal corporation duly organized under the laws of the Commonwealth of Massachusetts, having an address of 4 Summer Street, Haverhill, Massachusetts 01830 (the "City") and MERRIMACK STREET OWNER, LLC having an address of c/o Planning Office for Urban Affairs, Inc., 84 State Street, Suite 600, Boston, MA 02109 (the "Developer").

**RECITALS**

1. The Developer owns that certain \_\_\_\_\_ acre parcel of land, located at 2-18 Merrimack Street, 20-22 Merrimack Street, 24-26 Merrimack Street, 28-40 Merrimack Street, 42-54 Merrimack Street and 72-74 Merrimack Street, Haverhill, Massachusetts, listed on the City of Haverhill Assessors' Map \_\_\_ as Lots \_\_\_, \_\_\_, \_\_\_, \_\_\_, \_\_\_ and \_\_\_ **[DEVELOPER: PLEASE CONFIRM TAX ASSESSOR PARCELS]**, and legally described on Exhibit A attached hereto and incorporated herein (the "Property"), and is on this day closing on the debt financing and equity investments needed to finance the construction of the Development (as hereinafter defined).

2. The Developer will redevelop the Property into a primarily residential project containing [80] units of multi-family housing and [\_\_\_\_\_] **[DEVELOPER: PLEASE CONFIRM]** square feet of commercial space together with open space areas available to the public, accessory parking, and other landscape improvements (collectively, the "Development"), all as shown on the plans and specifications approved by the City acting by and through, *inter alia*, its Building Inspector.

3. Upon completion of construction of the Development, the Developer will cause the creation of a primary condominium under Chapter 183A of the Massachusetts General Laws comprised of two primary residential condominium units (one primary residential condominium unit being comprised of the Affordable Units (as defined below) (the "Primary Affordable Unit"), and the other primary residential condominium unit being comprised of the Market-Rate Units (as defined below) (the "Primary Market-Rate Unit")) and [one] **[DEVELOPER: PLEASE CONFIRM]** primary commercial condominium unit comprised of [\_\_\_] **[DEVELOPER: PLEASE CONFIRM]** commercial units (the "Primary Commercial Unit,"

together with the Primary Affordable Unit and the Primary Market-Rate Unit, the "Primary Units," and each one individually, a "Primary Unit"). Contemporaneously therewith, the Developer will, or will cause the respective owners of each Primary Unit to, create a (a) secondary condominium within the Primary Affordable Unit under Chapter 183A of the Massachusetts General Laws consisting of the fifty (50) Affordable Units, (b) secondary condominium within the Primary Market-Rate Unit under Chapter 183A of the Massachusetts General Laws consisting of thirty (30) market-rate residential units (the "Market-Rate Units") **[DEVELOPER: PLEASE CONFIRM]** and (c) secondary condominium within the Commercial Condominium Unit under Chapter 183A of the Massachusetts General Laws consisting of [ ] commercial units and [ ] **[DEVELOPER: PLEASE CONFIRM]** square feet of commercial space in the aggregate (the "Commercial Units;" together with the Affordable Units and the Market-Rate Units, the "Secondary Units;" and each one individually, a "Secondary Unit"). The owner of any of the Secondary Units shall be referred to herein as a "Secondary Unit Owner." The number of Affordable Units and Market-Rate Units and the square footage of the Commercial Units are referred to herein as the "Project Requirements."

4. At least 25% of the residential units at the Development will be restricted in perpetuity, [for lease to households earning no more than 60% of the Area Median Income (as defined by the U.S. Department of Housing and Urban Development), and up to [ ] of such units may be restricted for lease to households earning no more than 30% of the Area Median Income] **[DEVELOPER: PLEASE ADVISE ON AFFORDABILITY REQUIREMENTS]** (such income-restricted units, the "Affordable Units").

5. The Development will be served by a new parking garage (the "Parking Garage") that will be financed, constructed, maintained and operated by the Developer on a portion of the Property. The City will assist in the financing of the Parking Garage by (a) obtaining a MassWorks grant under The MassWorks Infrastructure Program and pursuant to a Grant Agreement between the City and [the Executive Office of Housing and Economic Development] (the "City's MassWorks Grant Agreement"), and (b) providing a grant of the grant funds available to the City under the City's MassWorks Grant Agreement to the Developer pursuant to a Grant Agreement between the City and the Developer (the "MassWorks Grant Agreement").

6. The market rate and affordable housing opportunities and the commercial development at the Development will significantly broaden and enhance the residential and mixed-use opportunities in the City of Haverhill.

7. Increasing market-rate and affordable housing opportunities within the City, particularly within the TIF Zone (as defined below), is a key objective of the City.

8. The Development will evidence the goals of the Urban Center Housing Tax Increment Financing Program by providing affordable housing and generating additional real estate revenues from the Property.

9. The Developer is seeking an Urban Center Housing Tax Increment Financing exemption from the City to benefit the Development (the "Exemption").

10. The City, by a duly authorized vote of its City Council on \_\_\_\_\_, 2014 taken in accordance with the provisions of Chapter 40, Section 60 of the Massachusetts General Laws (the "UCH-TIF Law"), has approved (a) the creation of an Urban Center Housing – Tax Increment Financing Zone in the City of Haverhill (the "TIF Zone"), (b) an Urban Center Housing Tax Increment Financing Plan (the "TIF Plan"), including this Agreement with respect to the Property, and (c) the Mayor's execution of this Agreement and the Affordable Housing Restriction (as herein defined) and the submission of the TIF Plan for approval by the Commonwealth of Massachusetts Department of Housing and Community Development ("DHCD").

11. DHCD has approved the TIF Plan, including this Agreement and the Affordable Housing Restriction.

12. The Property is located within the TIF Zone.

### AGREEMENT

NOW, THEREFORE, in consideration of the mutual promises of the parties contained herein and other good and valuable consideration each to the other paid, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

#### A. TAX INCREMENT FINANCING EXEMPTION

1. The Developer agrees to construct the Development pursuant to and in substantial accordance with the plans approved by the City's Building Inspector. The Developer further agrees to operate the Development in accordance with an Urban Center Housing Tax Increment Financing Program Affordable Housing Restriction executed by the City and the Developer on the date hereof (the "Affordable Housing Restriction").

2. The Exemption is hereby granted by the City to the Developer in accordance with the UCH-TIF Law, and with Chapter 23B and Chapter 59, Section 5, Clause 51<sup>st</sup> of the Massachusetts General Laws, subject to the terms and conditions hereof.

3. The Exemption shall be for a period (the "Exemption Period") commencing on the date hereof and ending on June 30, 2025 (the "Expiration Date"), and shall provide a discounted dollar amount of annual taxation, as described below, based upon an adjustment in the fiscal year 2014 assessed value of the Property, as required by Chapter 40, Section 60 of The Massachusetts General Laws (such adjusted value being the "Adjusted FY 2014 Assessment").

4. The City fiscal year 2014 assessed valuation of the **[DEVELOPER: PLEASE CONFIRM BREAKDOWN AND TAX PARCELS]** tax parcels comprising the Property is as follows: (i) \$693,500 [Woolworth]; (ii) \$349,137 [Emerson Rug]; (iii) \$251,300 [Nail Clips]; (iv) \$770,300 [Newman]; (v) \$1,111,200 [Ocasio] and (vi) \$368,000 [Rose]. The Property's real estate taxes for fiscal year 2014 are thus \$95,375.42 **[CONFIRM]**.

5. The Exemption shall be comprised of a real estate tax exemption applicable to the Primary Affordable Unit, the Primary Market-Rate Unit and the Primary Commercial Unit

(which Exemption shall be equitably apportioned to each Secondary Unit in each Primary Unit) in accordance with each Secondary Unit Owner's proportionate share allocated to such Secondary Unit under the applicable condominium documents), calculated as prescribed by the UCH-TIF Law and its implementing regulations at 760 CMR 58.01-58.18, as follows:

(1) With respect to the Primary Affordable Unit, the Exemption shall equal the then-current fiscal year tax assessment for the Primary Affordable Unit (which shall include the aggregate real estate assessment for all Affordable Units after taking into account the Developer's construction of the Development) minus the product of the Adjusted FY 2014 Tax Assessment for the applicable fiscal year multiplied by [\_\_\_\_ percent (\_\_\_\_%)] **[DEVELOPER: PLEASE CONFIRM; NOTE: INSERT AGREED-UPON PERCENT OF THE PRIMARY AFFORDABLE UNIT TO THE WHOLE PROPERTY; NOTE, TOGETHER WITH THE MARKET-RATE UNIT PERCENTAGE, THIS PERCENTAGE SHOULD EQUAL 61.63%]** (the "Primary Affordable Increment"), which amount shall then be multiplied by the then-current residential tax rate for the City (provided, however, that until a final Certificate of Occupancy is issued for each Secondary Unit in the Primary Affordable Unit, the Primary Affordable Increment shall be multiplied by the then-current commercial tax rate for the City) multiplied by the Increment Percentage set forth below for the applicable fiscal year;

(2) With respect to the Primary Market-Rate Unit, the Exemption shall equal the then-current fiscal year tax assessment for the Primary Market-Rate Unit (which shall include the aggregate real estate assessment for all Market-Rate Units after taking into account the Developer's construction of the Development) minus the product of the Adjusted FY 2014 Tax Assessment for the applicable fiscal year multiplied by [\_\_\_\_ percent (\_\_\_\_%)] **[DEVELOPER: PLEASE CONFIRM; NOTE: INSERT AGREED-UPON PERCENT OF THE PRIMARY MARKET-RATE UNIT TO THE WHOLE PROPERTY; NOTE, TOGETHER WITH THE AFFORDABLE-RATE UNIT PERCENTAGE, THIS PERCENTAGE SHOULD EQUAL 61.63%]** (the "Primary Market-Rate Increment"), which amount shall then be multiplied by the then-current residential tax rate for the City (provided, however, that until a final Certificate of Occupancy is issued for each Secondary Unit in the Primary Market-Rate Unit, the Primary Affordable Increment shall be multiplied by the then-current commercial tax rate for the City) multiplied by the Increment Percentage set forth below for the applicable fiscal year.

(3) With respect to the Primary Commercial Unit, the Exemption shall equal the then-current fiscal year tax assessment for the Primary Commercial Unit (which shall include the aggregate real estate assessment for all Commercial Units after taking into account the Developer's construction of the Development) minus the product of the Adjusted FY 2014 Tax Assessment for the applicable fiscal year multiplied by 38.36%, which amount shall then be multiplied by the then-current commercial tax rate for the City multiplied by the Increment Percentage set forth below for the applicable fiscal year.

(4) For purposes of calculating the Exemption, the "Increment Percentage" is set forth below. Year 1 below shall be the fiscal year of the City in which the Development

is completed, evidenced by the issuance of the first certificate of occupancy by the City's Building Inspector for any portion of the Development.

Year	Fiscal Year	Increment Percentage
1	2014	100%
2	2015	100%
3	2016	92%
4	2017	92%
5	2018	90%
6	2019	90%
7	2020	90%
8	2021	89%
9	2022	88%
10	2023	85%
11	2024	82.5%
12	2025	77.5%

6. Intentionally Deleted.

7. Notwithstanding anything to the contrary herein, the parties intend and do hereby agree that upon the sale of each residential Secondary Unit to a *bona fide* third party, the new owner of such residential Secondary Unit shall thereafter pay taxes on the full assessed value of such unit (each such unit, being a "Full-Value Unit") and this Agreement shall have no benefit to such Secondary Unit or the applicable Secondary Unit Owner. The Developer shall obtain such third party purchaser's written acknowledgement that the third party purchaser will have no benefits or rights under this Agreement and shall deliver to the City such written acknowledgement upon any such sale and shall maintain a copy of such acknowledgement in the Developer's records.

8. From and after the Expiration Date, the owners of the Property shall pay the full amount of taxes assessed on the Property and/or any condominium units comprising the Development or any portion thereof.

9. The Developer hereby agrees that the allocation of real estate taxes it pays or causes to be paid to the City shall be in a manner and an amount consistent with this Agreement, pursuant to tax bills rendered by the City in its usual and customary manner. Notwithstanding any other provisions of this Agreement to the contrary, the parties agree that the payment

obligation under this Agreement shall be the legal responsibility of the owners of each Primary Unit and Secondary Unit; provided, however, that if the Developer fails to create the various condominium regimes contemplated hereunder, then the owner or owners of the Property shall be responsible for the payment obligations hereunder.

10. The Developer agrees for itself and any successor owner of the Development (or any portion thereof), that (i) in the event that any charitable, educational, or other non-profit organization established under the laws of the Commonwealth of Massachusetts or any other State or any other organization or entity that is then-currently statutorily exempt from the obligation to pay real estate taxes acquires the Development (or any portion thereof or any Primary Unit or Secondary Unit) and exercises its rights to be exempt from the payment of real estate taxes, then such organization's or entity's payments that would otherwise be due under this Agreement shall be paid by the owners of the Primary Units and the owners of those Secondary Units that are not Full Value Units and in their respective proportionate share based on a square footage basis; provided, however, that no unit owner shall be required to pay taxes in an amount greater than the amount of real estate taxes that it would be required to pay if such owner was not entitled to the Exemption as permitted hereunder.

## **B. DEVELOPER'S COVENANTS AND AGREEMENTS**

1. As noted in Section A.1, the Developer shall undertake the redevelopment of the Property substantially in accordance with the plans approved by the City's Building Inspector and shall cause the redevelopment of the Property to comply with the Project Requirements as to the number of Affordable Units and Market-Rate Units and the square footage of the Commercial Units.

2. The Exemption granted by the City is in consideration of the recitals set forth at the beginning of this Agreement, and the Developer's covenants and agreements as stated below, which the Developer hereby affirms as follows:

a. To undertake the redevelopment of the Property and operation of the Development in accordance with the provisions hereof.

b. To keep the Development in good order and repair and maintain the Development in a decent, safe, and sanitary condition, all in accordance with applicable laws and ordinances and all rules, regulations and requirements of governmental authorities having jurisdiction.

c. To create and operate at least fifty (50) units of affordable housing in accordance with the Affordable Housing Restriction.

d. To ensure that the Affordable Units are occupied by income-eligible households in accordance with the terms of the Affordable Housing Restriction.

e. To comply with all applicable fair housing laws in the selection of tenants for the Development, including without limitation, the Affordable Units.

f. To comply with all income certification requirements with respect to occupants of the Affordable Units, as set forth in the Affordable Housing Restriction.

g. To cooperate in the City's administration, monitoring and enforcement of this Agreement, including such access rights to the Property (subject to any applicable leases) as are reasonably necessary to accomplish the same. The provisions of this Agreement shall not operate to circumscribe in any way, the access rights, if any, granted to the City by the Developer pursuant to other agreements being entered into by the parties as of the date hereof, relating to the Development and the Parking Garage.

h. To comply with the provisions of the MassWorks Grant Agreement and complete construction of the Parking Garage as required therein.

**C. AFFORDABLE HOUSING REQUIREMENTS AND RESTRICTION**

1. The parties hereto have agreed upon the form of Affordable Housing Restriction.
2. Contemporaneously with the execution of this Agreement, the Developer shall record or cause to be recorded, the Affordable Housing Restriction with the Essex County (Southern District) Registry of Deeds and provide a recorded copy thereof to the City. The Affordable Housing Restriction shall be forever senior in lien priority to all financing liens encumbering the Property or any portion thereof.
3. The City and the Developer expressly acknowledge and agree to the Department's rights of first refusal and purchase with respect to the Property, as set forth in [Sections 17 and 18] of the Affordable Housing Restriction.
4. In the event of any conflict between the provisions of this Agreement and the Affordable Housing Restriction, the Affordable Housing Restriction shall be dispositive.

**D. ADDITIONAL REQUIREMENTS AND AGREEMENTS**

1. This Agreement does not provide any exemption from personal property taxes with respect to the Property or the Development.
2. This Agreement does not serve to waive the Developer's obligations under any special assessment or betterment levied by the City or any constituent entity thereof against the Property, including with respect to the Parking Garage.
3. The City, the Developer and DHCD shall enter into the Affordable Housing Restriction.
4. Any failure of the Developer to (i) construct, operate and maintain the Development as required herein, (ii) comply with the terms of this Agreement or the Massworks Grant Agreement, or (iii) timely make any payments owed to the City hereunder or under the MassWorks Grant Agreement, shall constitute a default under this Agreement. If any such

default shall occur, the City may, in addition to such other remedies it may have at law or in equity, terminate this Agreement and discontinue the Exemption described above, commencing with the first day of the City fiscal year immediately following the City fiscal year in which the default has occurred. Prior to any discontinuance of the Exemption, however, the City shall provide to the Developer written notice of the alleged default and an opportunity to cure the default within a period of thirty (30) days from the date of any such notice. The City agrees to provide contemporaneous written notice of any such alleged default to any lender or investor entity providing financing for the Project, notice of which lenders and/or investors the Developer has provided to the City in accordance with Section E.1. Notwithstanding the foregoing, as of the date hereof, such lenders and investors are as set forth on Exhibit B attached hereto.

5. This Agreement shall automatically terminate on the Expiration Date, except for claims related to defaults or alleged defaults under this Agreement occurring prior to the Expiration Date.

**E. ADDITIONAL PROVISIONS**

1. Notices. All notices, requests and demands which any party is required or may desire to give to the other party pursuant to this Agreement must be in writing delivered to each party at the addresses set forth below:

If to the City: City of Haverhill  
4 Summer Street  
Haverhill, MA 01830  
Attn: Mayor

with copies to: City of Haverhill  
4 Summer Street  
Haverhill, MA 01830  
Attn: City Solicitor  
and

Nutter, McClennen & Fish, LLP  
Seaport West  
155 Seaport Boulevard  
Boston, Massachusetts 02210-2604  
Attention: Michael A. Leon, Esq.

If to the Developer: Merrimack Street Owner, LLC  
c/o Planning Office for Urban Affairs, Inc.  
84 State Street, Suite 600  
Boston, MA 02109  
**[DEVELOPER: PLEASE CONFIRM]**

with copies to:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

[DEVELOPER: PLEASE PROVIDE]

Any notice party may designate a different address by notice given to the other parties as provided herein. Each notice, request and demand hereunder shall be deemed given or made as follows: (i) if sent by hand delivery, upon delivery; or (ii) if sent by certified mail, return receipt requested, or by nationally recognized overnight delivery service, upon receipt or refusal.

2. Further Assurances. At the request of either party hereto, the other party shall execute, acknowledge and deliver such other documents and/or instruments as may be reasonably required by the requesting party in order to carry out the purposes of this Agreement, provided that no such document or instrument shall modify the rights and obligations nor increase the liability of the parties set forth herein.

3. Successors and Assigns. The provisions of this Agreement shall benefit the Property and no other real property. This Agreement shall be binding upon and enure to the benefit of the successors and assigns of the City, and of the Developer as owner of the Property. The Developer may not assign its rights and obligations under this Agreement without the approval of the City in its sole discretion; provided, however, that the Developer may assign its rights and obligations hereunder to an assignee which acquires the Property through foreclosure or deed in lieu thereof and thereby assumes all of the Developer's rights hereunder (so long as notice of any such foreclosure or deed in lieu of foreclosure is promptly provided to the City in accordance with Section E.1 hereof). In addition, and notwithstanding the foregoing, the City acknowledges that the Developer intends to subject the Property to multiple condominium regimes as contemplated herein and that this Agreement shall be binding on and inure to the benefit of the owners of the Primary Units and the Secondary Unit Owners (except the owner of any Full-Value Unit).

4. Governing Law; Venue. This Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Massachusetts, without regard to principles of conflicts of laws. Any claim or action arising under this Agreement shall be tried in a court of competent jurisdiction sitting in Essex County, Massachusetts.

5. Entire Understanding. This Agreement constitutes the entire understanding of the parties with respect to the subject matter hereof, and supersedes all prior and current understandings and agreements with respect to the same, whether written or oral.

6. Headings. Headings are for convenience and reference only and in no way define or limit the provisions of this Agreement.

7. Severability. All provisions contained in this Agreement are severable and the invalidity or unenforceability of any provision shall not affect or impair the validity or enforceability of the remaining provisions of this Agreement. If any provision of this Agreement shall be found invalid for any reason, such invalidity shall be construed as narrowly as possible and the balance of this Agreement shall be deemed to be amended to the minimum extent necessary to provide the parties with the benefits and obligations set forth herein.

8. Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original, but both of which together shall constitute and be construed as one and the same instrument.

9. Recitals. The recitals set forth above are incorporated herein by reference, as if fully re-stated herein.

10. Estoppel Certificates. Upon written request of either party made upon at least ten (10) business days' notice, the other party shall provide a certificate certifying to the best of its knowledge, that (if true) (i) this Agreement is in full force and effect, (ii) this Agreement has not been amended, except as may be set forth in such certificate, (iii) the requesting party is not in default of this Agreement (or if it is default, specifying the nature of the default), and (iv) such other factual matters as the requesting party may reasonably request.

11. Conflicts. In the event of any conflict between the provisions of this Agreement and the provisions of the TIF Plan, the provisions of this Agreement shall be dispositive.

*[The signature page is the next page.]*

This Agreement is executed as an instrument under seal as of the date first set forth above.

**CITY:**

**CITY OF HAVERHILL**, acting by and through its Mayor

By: \_\_\_\_\_  
James J. Fiorentini, Mayor

**DEVELOPER:**

**MERRIMACK STREET OWNER, LLC**, a Massachusetts limited liability company

By: Merrimack Street Ventures, LLC, a Massachusetts limited liability company  
Its Manager

By: \_\_\_\_\_  
Name:  
Title:

**Attachments:**

- Exhibit A: Legal Description of Property
- Exhibit B: Notice Addressees – Lender, Investor

**Exhibit A**

**[DEVELOPER TO PROVIDE]**

**Exhibit B**

**Lender/Investor Notice Addresses**

If to Construction Lender: Bank of America, N.A.  
[225 Franklin Street  
Boston, MA 02110  
Mail Code: MAI-225-02-02  
Attention: \_\_\_\_\_]  
**[DEVELOPER: PLEASE CONFIRM]**

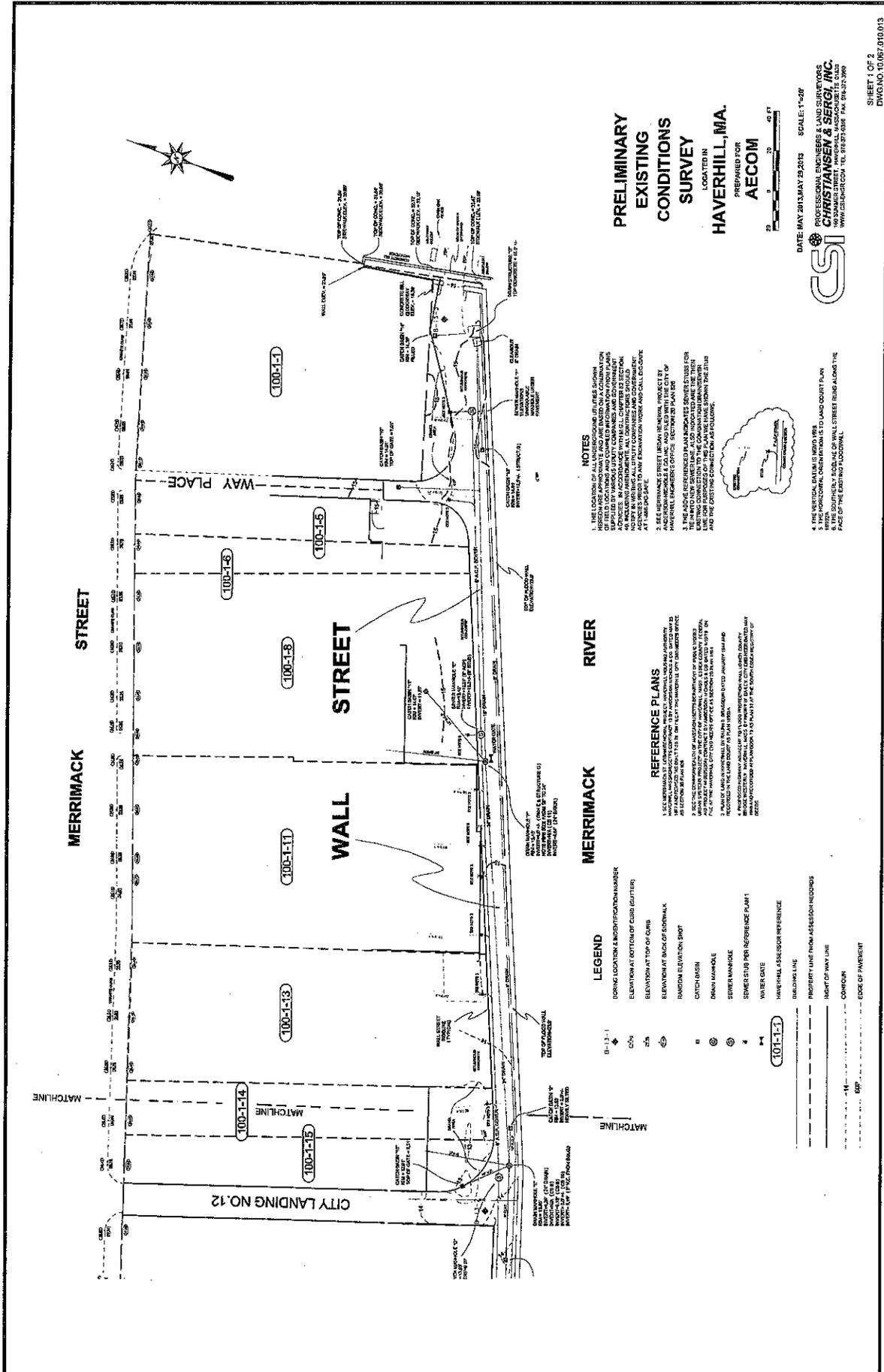
If to Equity Investor: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
**[DEVELOPER: PLEASE CONFIRM]**

With copies to: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
**[DEVELOPER: PLEASE CONFIRM]**

And also to: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
**[DEVELOPER: PLEASE CONFIRM]**

2510580.8

**EXHIBIT B**



**PRELIMINARY EXISTING CONDITIONS SURVEY**  
 HAVERHILL, MA.  
 PREPARED FOR  
**AECOM**

DATE: MAY 2013, MAY 29 2013 SCALE: 1"=20'  
**CSI**  
**CHRISTIANSEN & SERGI, INC.**  
 PROFESSIONAL ENGINEERS & LAND SURVEYORS  
 100 STATE STREET, SUITE 200  
 HAVERHILL, MA 01830  
 WWW.CSI-ENG.COM TEL: 978-371-0200 FAX: 978-371-2000

**NOTES**

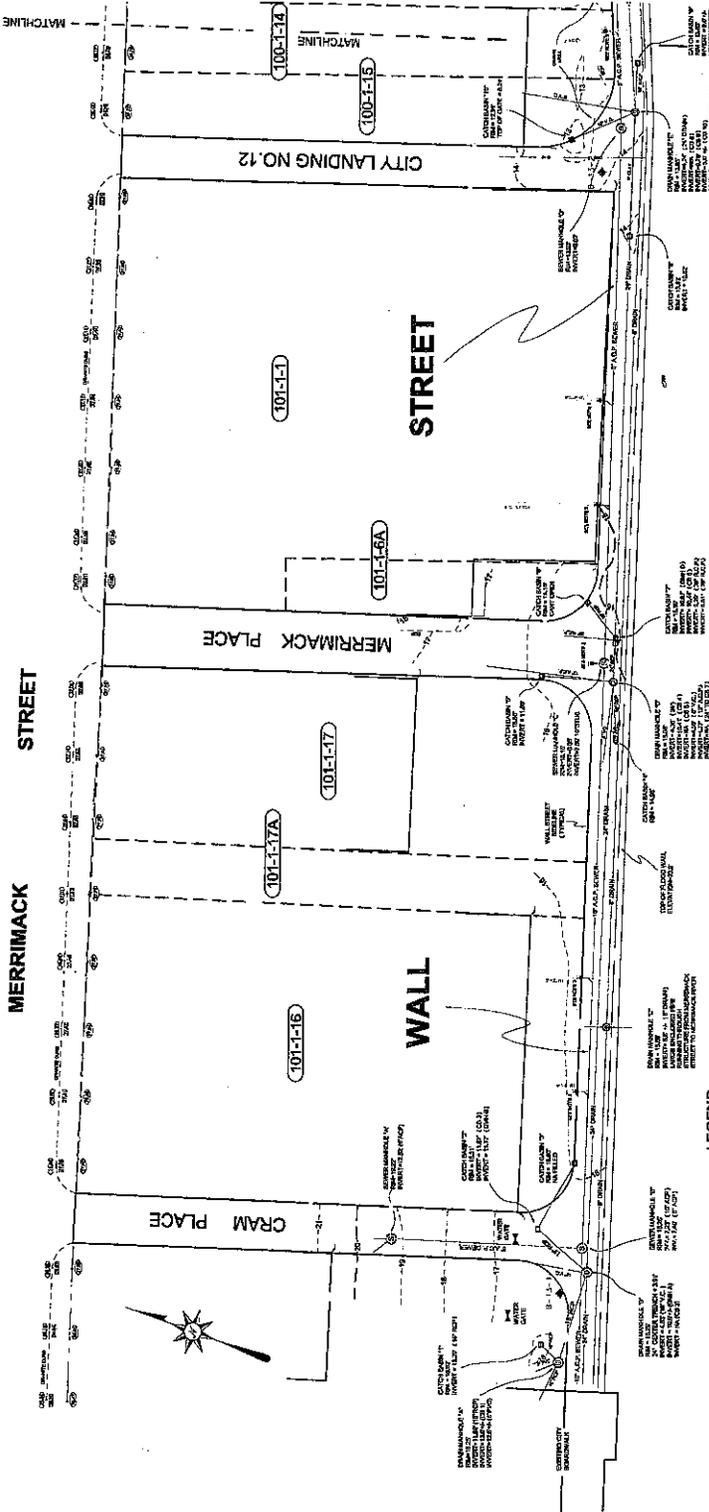
1. THE LOCATION OF ALL UTILITIES SHOWN HEREIN ARE APPROXIMATE AND ARE BASED ON A COMBINATION OF RECORD DRAWINGS, FIELD SURVEYING, AND INFORMATION SUPPLIED BY VARIOUS UTILITY COMPANIES AND GOVERNMENT AGENCIES. FIELD SURVEYING WAS CONDUCTED FOR ALL UTILITIES SHOWN. ALL UTILITIES SHOWN SHOULD BE VERIFIED BY FIELD SURVEYING AND CALL LOCATIONS AT 1:50 SCALE.
2. THE LOCATION OF ALL UTILITIES SHOWN HEREIN ARE APPROXIMATE AND ARE BASED ON A COMBINATION OF RECORD DRAWINGS, FIELD SURVEYING, AND INFORMATION SUPPLIED BY VARIOUS UTILITY COMPANIES AND GOVERNMENT AGENCIES. FIELD SURVEYING WAS CONDUCTED FOR ALL UTILITIES SHOWN. ALL UTILITIES SHOWN SHOULD BE VERIFIED BY FIELD SURVEYING AND CALL LOCATIONS AT 1:50 SCALE.
3. THE ABOVE REFERENCE TO AN INDICATED SEWER STATUS FOR A MANHOLE OR CATCH BASIN IS BASED ON THE EXISTING CONNECTION TO THE COORDINATE MAINLINE WITHIN THE CITY OF HAVERHILL. THE LOCATION OF THE MAINLINE AND THE EXISTING CONNECTION IS SHOWN ON THE 2118 PLAN.



**REFERENCE PLANS**

1. SEE PREVIOUS PLAN FOR THE LOCATION OF THE SEWER MAINLINE AND THE EXISTING CONNECTION TO THE COORDINATE MAINLINE WITHIN THE CITY OF HAVERHILL. THE LOCATION OF THE MAINLINE AND THE EXISTING CONNECTION IS SHOWN ON THE 2118 PLAN.
2. PLAN OF LAND IS OWNED BY PLAIN BRASS COMPANY LIMITED AND IS ACCESSED BY THE LANDLORD TO THE SEWER MAINLINE AND THE EXISTING CONNECTION TO THE COORDINATE MAINLINE WITHIN THE CITY OF HAVERHILL. THE LOCATION OF THE MAINLINE AND THE EXISTING CONNECTION IS SHOWN ON THE 2118 PLAN.

- LEGEND**
- 100-1-1 BORING LOCATION & IDENTIFICATION NUMBER
  - 100-1-2 ELEVATION AT BOTTOM OF CURB (OUTSIDE)
  - 100-1-3 ELEVATION AT TOP OF CURB
  - 100-1-4 ELEVATION AT BACK OF SIDEWALK
  - 100-1-5 RANDOM ELEVATION SPOT
  - 100-1-6 CATCH BASIN
  - 100-1-7 MANHOLE
  - 100-1-8 SEWER MANHOLE
  - 100-1-9 SEWER STUB PER REFERENCE PLAN 1
  - 100-1-10 WATER CURB
  - 100-1-11 HORIZONTAL ASSESSOR REFERENCE
  - 100-1-12 BUILDING LINE
  - 100-1-13 PROPERTY LINE FROM ADDRESS NUMBERS
  - 100-1-14 RIGHT OF WAY LINE
  - 100-1-15 CONTOUR
  - 100-1-16 EDGE OF PAVEMENT



**PRELIMINARY EXISTING CONDITIONS SURVEY**

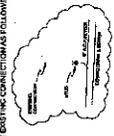
LOCATED IN  
**HAVERHILL, MA.**  
PREPARED FOR  
**AECOM**

DATE: MAY 2013 MAY 29, 2013 SCALE: 1"=40'



SHEET 2 OF 2  
DWG. NO. 10.057.010.013

- NOTES**
1. THE EXISTING CONDITIONS SURVEY WAS CONDUCTED IN ACCORDANCE WITH THE SURVEYING AND MAPPING ACT, CHAPTER 270B, MASSACHUSETTS REGULAR PROFESSIONAL ENGINEERS AND SURVEYORS BOARD OF REGISTRATION, AND THE SURVEYING AND MAPPING ACT, CHAPTER 270B, MASSACHUSETTS REGULAR PROFESSIONAL ENGINEERS AND SURVEYORS BOARD OF REGISTRATION. THE SURVEY WAS CONDUCTED IN ACCORDANCE WITH THE SURVEYING AND MAPPING ACT, CHAPTER 270B, MASSACHUSETTS REGULAR PROFESSIONAL ENGINEERS AND SURVEYORS BOARD OF REGISTRATION. THE SURVEY WAS CONDUCTED IN ACCORDANCE WITH THE SURVEYING AND MAPPING ACT, CHAPTER 270B, MASSACHUSETTS REGULAR PROFESSIONAL ENGINEERS AND SURVEYORS BOARD OF REGISTRATION.
  2. SEE MERRIMACK STREET URBAN REVENUE PROJECT BY THE CITY OF HAVERHILL, MASSACHUSETTS FOR FURTHER INFORMATION.
  3. THE ABOVE REFERENCED PLAN INDICATES POWER STRINGS FOR THE MERRIMACK STREET URBAN REVENUE PROJECT. THE POWER STRINGS ARE SHOWN IN RED AND INDICATED WITH THE LETTERS 'P' AND 'S'. THE POWER STRINGS ARE SHOWN IN RED AND INDICATED WITH THE LETTERS 'P' AND 'S'. THE POWER STRINGS ARE SHOWN IN RED AND INDICATED WITH THE LETTERS 'P' AND 'S'.
  4. THE SURVEYING AND MAPPING ACT, CHAPTER 270B, MASSACHUSETTS REGULAR PROFESSIONAL ENGINEERS AND SURVEYORS BOARD OF REGISTRATION. THE SURVEYING AND MAPPING ACT, CHAPTER 270B, MASSACHUSETTS REGULAR PROFESSIONAL ENGINEERS AND SURVEYORS BOARD OF REGISTRATION. THE SURVEYING AND MAPPING ACT, CHAPTER 270B, MASSACHUSETTS REGULAR PROFESSIONAL ENGINEERS AND SURVEYORS BOARD OF REGISTRATION.



**MERRIMACK RIVER**

**MERRIMACK WALL**

- REFERENCE PLANS**
1. SEE MERRIMACK STREET URBAN REVENUE PROJECT BY THE CITY OF HAVERHILL, MASSACHUSETTS FOR FURTHER INFORMATION.
  2. SEE MERRIMACK STREET URBAN REVENUE PROJECT BY THE CITY OF HAVERHILL, MASSACHUSETTS FOR FURTHER INFORMATION.
  3. SEE MERRIMACK STREET URBAN REVENUE PROJECT BY THE CITY OF HAVERHILL, MASSACHUSETTS FOR FURTHER INFORMATION.
  4. SEE MERRIMACK STREET URBAN REVENUE PROJECT BY THE CITY OF HAVERHILL, MASSACHUSETTS FOR FURTHER INFORMATION.

- LEGEND**
- SPRING LOCATION IDENTIFICATION NUMBER
  - ELEVATION AT BOTTOM OF CURB (OUTLET)
  - ELEVATION AT TOP OF CURB
  - ELEVATION AT BACK OF SIDEWALK
  - MANHOLE ELEVATION SHOT
  - CATCH BASIN
  - DOWN MANHOLE
  - SEWER MANHOLE
  - SEWER STUB PER REFERENCE PLAN 1
  - WATER GATE
  - WATER MAIN
  - PROPERTY LINE FROM ASSESSOR RECORDS
  - RIGHT OF WAY LINE
  - COURTLINE
  - EDGE OF PAVEMENT

**EXHIBIT C**

*City of Haverhill, MA  
Tuesday, July 30, 2013*

## Chapter 255. ZONING

### Article XV. Merrimack Street Gateway Renaissance Overlay District (MSGROD)

**[Added 12-18-2012 by Doc. 105-BB]**

#### § 255-136. Purpose.

It is the purpose of this article to establish a Merrimack Street Gateway Renaissance Overlay District and thereby to encourage additional smart growth in the downtown core, to foster a range of housing opportunities along with mixed-use development components, including, among others, distinctive retail, education and education-based uses, performing arts, media and graphics arts, offices, restaurants, public and private access to and use of the Merrimack River, which is now effectively cut off by a substantial and necessary flood wall, to spark the development of marine use facilities taking advantage of the navigable waters of the Merrimack River adjacent to downtown Haverhill, and to encourage private capital to invest in the design and construction of distinctive and attractive site development programs that promote compact design, creation of vital urban open space, and take advantage of a variety of transportation options, including enhanced pedestrian access to employment and nearby rail access. Other objectives of this article are to:

- A. Promote the public health, safety, and welfare by encouraging diversity of housing opportunities;
- B. Foster the long-term expansion of workforce and market-rate multi-family housing to bring further vitality and stability to the downtown riverfront;
- C. Increase the production of a range of housing units to meet existing and anticipated housing needs;
- D. Establish requirements, standards, and guidelines, and ensure predictable, prompt, fair and cost-effective development review and permitting;
- E. Establish development standards to allow context-sensitive design and creative site planning;
- F. Enable the City to act quickly to take advantage of available capital and technical resources to redevelop key parcels; and

- G. Establish an anchoring redevelopment at a major gateway to downtown Haverhill, adjacent to the Bradford Bridge (also known as the "Route 125 bridge") over the Merrimack River.

## **§ 255-137. Definitions.**

For purposes of this article, the definitions provided in Article II of this Zoning Ordinance shall be used except that (i) the following definitions shall apply instead of any conflicting definition in Article II, and (ii) in the event of any other conflict between a definition in Article II and the provisions of this article, which in context give another or a modified meaning to such definition, the provisions of this article shall govern any Project which has elected to be governed by this article instead of underlying zoning. All capitalized terms shall be defined in accordance with the definitions established under this article, or as set forth in the rules and regulations of the Plan Approval Authority applicable to this District ("Regulations").

### **AS-OF-RIGHT PROJECT or PROJECT**

A multifamily development or mixed-use development allowed under § 255-140, which shall be as of right without recourse to a special permit, variance, zoning amendment, or other form of zoning relief.

### **EDUCATIONAL USE**

Elementary schools, middle schools, high schools, colleges, universities, community colleges, media centers, arts centers, distance learning facilities, training centers and facilities, libraries and educational offices.

### **MULTIFAMILY DEVELOPMENT or MULTI-FAMILY DEVELOPMENT**

A residential structure containing two or more dwelling units.

### **PLAN APPROVAL**

Standards and criteria which a Project in the Merrimack Street Gateway Renaissance Overlay District must meet under the procedures established herein, provided that Plan Approval shall be treated as nondiscretionary and not subject to the standards applicable to special permits under this Zoning Ordinance, if the Plan Approval is appealed or attempted to be appealed by any person.

### **PLAN APPROVAL AUTHORITY**

For purposes of reviewing Project applications and issuing decisions on development Projects within the Merrimack Street Gateway Renaissance Overlay District, the Planning Board shall be the Plan Approval Authority (the "PAA"), and is authorized to approve a site plan to implement a Project.

### **PRIORITY PROJECT**

A mixed-use Project (i) in which 75% or more of the residential units are not restricted by income, (ii) which encompasses an area extending at least the full width between Merrimack Street and the flood wall along the Merrimack River, (iii) which provides public access to and along a boardwalk or promenade overlooking the Merrimack River or public access to the waters of the Merrimack River, or both, and (iv) does not require any waivers

from the design standards or the density or dimensional requirements established by this article.

### **RECREATIONAL USES**

Active and passive recreational uses, including but not limited to walking and bicycle paths, bicycle and boat rentals and sharing services, and seasonal skating rinks.

### **ZONING ORDINANCE**

The Zoning Ordinance of the City of Haverhill.

## **§ 255-138. Overlay district established.**

- A. Establishment. The Merrimack Street Gateway Renaissance Overlay District, hereinafter referred to as the "MSGROD," is an overlay district that is superimposed over the underlying zoning district(s) applicable to the property shown on the map entitled "Merrimack Street Gateway Renaissance Overlay District," dated October 5, 2012 (the "MSGROD Map"). The MSGROD Map is hereby made a part of the Zoning Ordinance and is on file in the office of the City Clerk. To avoid any uncertainty that might otherwise arise from the scale of the MSGROD Map, the MSGROD is hereby specified to include the entire area bounded northerly by the center line of Merrimack Street, easterly by the center line of Bridge Street, including the center line of such Street as it passes over the Bradford Bridge over the Merrimack River (being also the Route 125 bridge), southerly by the center line of the Merrimack River, and westerly by the westerly sideline of the public way known as "Elliott Place" and the extension of such line southerly to the center line of the Merrimack River and northerly to the center line of Merrimack Street as it enters Washington Square at the intersection with Emerson Street.
- B. Relationship to underlying zoning. The MSGROD is an overlay district superimposed on all underlying zoning districts, including, without limitation, any other overlay zoning district which operates to provide additional restrictions, limitations or conditions on underlying zoning. The provisions applicable to such underlying zoning district(s) shall not be applicable to a Project within the MSGROD shown on a site plan which was submitted pursuant to § 255-146 for such Project, and such Project shall instead be governed exclusively by the provisions of this article.

## **§ 255-139. Applicability.**

An applicant for a Project located within the MSGROD may proceed to permit and develop such project either entirely pursuant to underlying zoning, including, without limitation, any other overlay zoning district which operates to provide additional restrictions, limitations or conditions on underlying zoning, or, in the alternative, may seek Plan Approval for the Project solely in accordance with the requirements of this article. If the Applicant seeks Plan Approval in accordance with the requirements of this article, then notwithstanding anything to the contrary in the Zoning Ordinance, such application and the Project described therein shall be governed solely by this article, and shall not be subject to any other provisions of the Zoning Ordinance. If a parcel or lot does not have a Project that obtains Plan Approval, or, after Plan Approval, the Project does not obtain a building permit, then the parcel or lot shall remain

available for use or redevelopment under either underlying zoning or, at the election of the same or another proponent, this article.

## § 255-140. Use restrictions.

A. The following uses are permitted as of right in the MSGROD:

- (1) Mixed-use development which must provide space in the Project or a phase thereof for each of: (1) at least one of the nonresidential uses listed in § 255-140A(2) below, or at least one of the uses listed in either § 255-140A(4) or (5) below, and (2) multi-family development, which multi-family development may be provided throughout the Project, or within one or more specified building(s) or phase(s) of the Project consisting of only multi-family residential use. In addition, any building not immediately fronting on Merrimack Street, whether constructed as a Project, as part of a Project or as a phase of a Project, may be used for purely multi-family residential purposes.
- (2) The following nonresidential uses:
  - (a) Business and professional offices.
  - (b) Business service and consumer service establishments.
  - (c) Commercial and financial services.
  - (d) Eating and drinking establishments without a drive-through, including, without limitation, seasonal outdoor seating.
  - (e) Retail uses.
  - (f) Educational Use.
  - (g) Research and development uses.
  - (h) Graphics arts and media arts studios, galleries and offices.
  - (i) Performing arts uses, including, without limitation, indoor and outdoor stages.
  - (j) Community facilities, including, without limitation, chapels and places of religious worship.
  - (k) Indoor athletic, fitness, health and health spa establishments, including, without limitation, exercise establishments and martial arts and yoga studios.
  - (l) Inns and hotels.
- (3) Parking, including surface, garage-under, and structured parking (e.g., parking garages) and automobile-sharing and bicycle-sharing services, provided that such parking use and such services are either a component of a mixed-use development or are accessory to another permitted use.

- (4) Open space and Recreational Uses, including, without limitation, plazas, green areas and seasonal and occasional markets.
- (5) Marinas, piers, floats, boardwalks, fishing areas, and other facilities and amenities providing views of and access to the Merrimack River, including, without limitation, boat rental, charter-boat facilities and boat-sharing services.
- (6) Accessory and ancillary uses customarily incidental to any of the above permitted uses shall also be permitted, including, without limitation, day care accessory to any Educational Use or multifamily residential use, accessory swimming pools for use by residents, hotel or inn guests, workers or students in any mixed-use development, accessory pet care, conference and meeting facilities, and roof gardens and roof structures accessory to any multifamily residential use or any Educational Use.

B. The following uses are prohibited in the MSGROD:

- (1) Septic System Repair Facility.
- (2) Solid Waste Disposal Facility.
- (3) Salvage Yard.
- (4) Self Storage Facility (other than any accessory storage units or accessory storage areas which are accessory to a permitted use such as a multi-family residential use or a retail or Educational Use or a performing arts use, which shall be permitted, provided the same shall be entirely located within a building and shall not be advertised or signed from the exterior of the building and shall be limited to use by Project residents, tenants and occupants).
- (5) Warehousing and Distribution Facility.
- (6) Motor Vehicle Service Station (Gasoline Sales).
- (7) Motor Vehicle General and Body Repair (provided that an accessory automobile detailing service may be provided within any parking-under structure).
- (8) Motor Vehicle Sales.
- (9) Motor Vehicle car wash (provided that an accessory automobile detailing service may be provided within any parking-under structure).
- (10) Storage of power boats.

C. Uses, buildings and structures permitted under MGL c. 40A, § 3, but not otherwise specifically contemplated in this section, shall not proceed in or as part of a Project or any phase of a Project under this article, but shall instead proceed solely in accordance with said MGL c. 40A, § 3, and the applicable provisions of underlying zoning.

### § 255-141. Project phasing.

An Applicant may propose that a Project will be phased, and the PAA, as a condition of any Plan Approval, may require a Project to be phased to mitigate any extraordinary adverse Project impacts on nearby properties. In addition, the PAA may impose additional conditions pertaining to project phasing, including the provision of surety if deemed necessary by the PAA.

### § 255-142. Dimensional regulations.

- A. The Maximum Height allowable in the MSGROD shall be the lesser of 125 feet and 10 stories, or the lesser of 125 feet and 12 stories in the case of a Priority Project. The Maximum Height allowable, stated above, does not apply to mechanical equipment, elevator shafts and bulkheads, chimneys, cooling towers and other structures ordinarily carried above the roof and not ordinarily used for human habitation, regardless of height above the roof, nor to balustrades, knee walls, pergolas, shade structures, wind breaks and similar features of roof gardens, provided the same are not more than 10 feet in height above the roof. Maximum Height in feet for any Project and any element thereof in the MSGROD shall be measured from the mean elevation of the portion of the riverward sideline of Merrimack Street adjacent or most nearly adjacent to the Project, in order to encourage parking in any Project to be provided in a podium or similar parking-under structure. Maximum Height in stories for any Project and any element thereof in the MSGROD shall be measured starting with the first story above any parking provided in a podium or similar parking-under structure.
- B. Except for Maximum Height, there are no dimensional, area or similar requirements or limits for Projects in the MSGROD.

### § 255-143. Density requirements.

- A. Maximum as-of-right overall multi-family residential density for a Project shall be 220 dwellings per acre for a Priority Project and 110 dwellings per acre for all other Projects. Such density shall be determined using the entire area for any multi-family Project or any mixed-use development Project excluding only the footprint of any building within the Project, which does not have any multi-family residential uses in such building.
- B. Maximum floor area ratio (FAR) for any Project shall be 4.0 which shall be calculated in accordance with the definition of "Floor Area Ratio" in Article II of this chapter, and which, consistent with that definition, shall exclude all areas of any garage-under parking in any Project.

### § 255-144. Parking requirements.

- A. General. The purpose of these parking requirements is to encourage the use of public transportation and to make the downtown more pedestrian friendly and bicycle friendly. Parking requirements within the MSGROD are as follows.

- (1) Surface parking lots and parking structures shall provide pedestrian walkways and connections to the sidewalk system.
- (2) Parking structures shall be designed to be compatible with adjacent buildings and architecture.

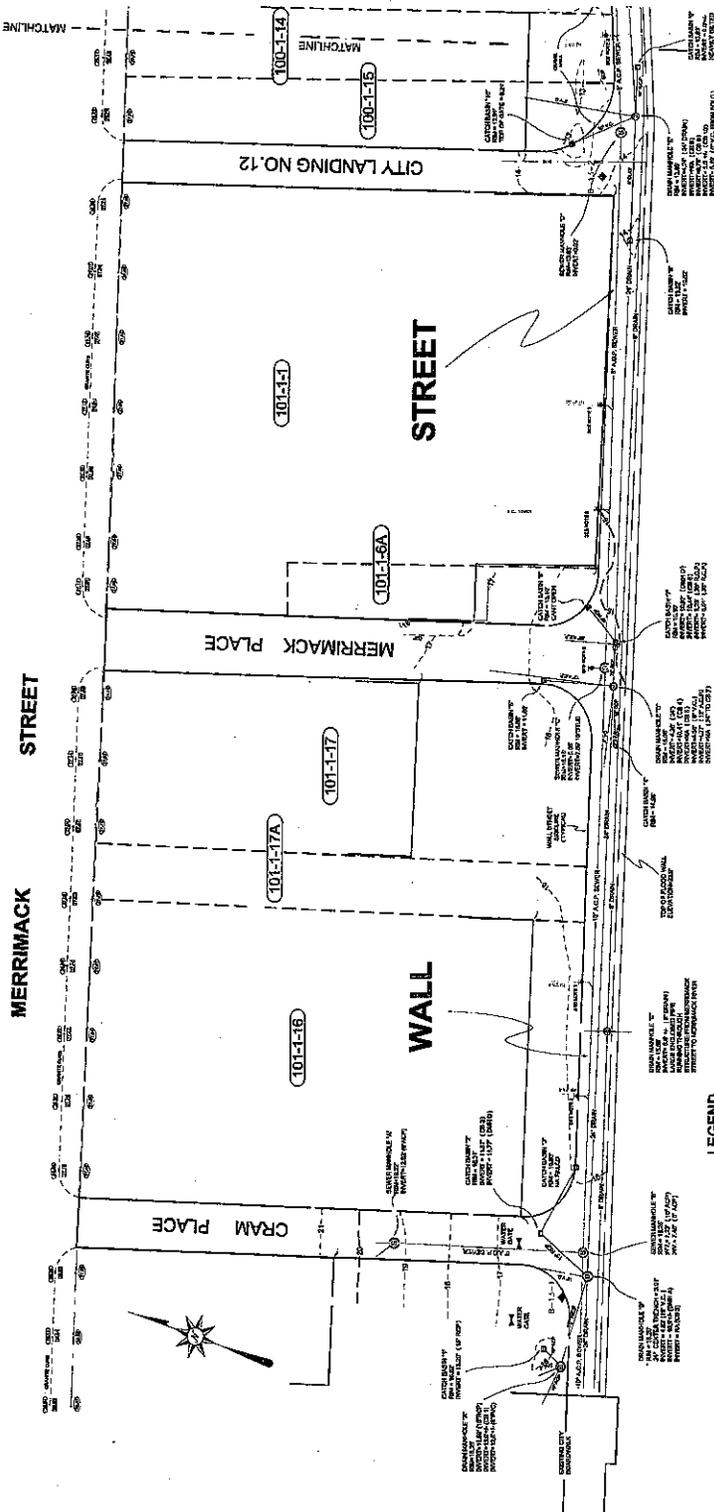
B. **Minimum** off-street parking space requirements.

- (1) Residential use: 1.0 space per dwelling unit, or, in the case of a Priority Project, 0.75 space per dwelling unit.
- (2) Such off-street parking spaces shall be provided (i) within the Project itself or (ii) in an off-site parking lot or parking garage, provided that such off-site parking lot or garage and the Project shall be no further than 2,500 feet distant from each other, measured on a straight-line basis at the point of minimum distance between some point on the perimeter of such lot or garage and some point on the perimeter of the Project, or (iii) in a combination of the foregoing.

C. **Shared parking.** The use of shared parking to fulfill parking demands noted above that occur at different times of day may be considered by the PAA. Minimum parking requirements above may be reduced at the discretion of the PAA for a mixed-use development that is a Priority Project or, in the case of other Projects, if the applicant can demonstrate that shared spaces will meet parking demands by using accepted methodologies (e.g., the Urban Land Institute Shared Parking Report, ITE Shared Parking Guidelines, or other PAA-approved studies). The applicant is encouraged to use the public parking facilities available in the downtown area and to lease parking in those facilities, and is permitted to use other off-site parking facilities in other locations as well.

D. **Reduction of parking requirement.** The required amount of parking may be reduced at the discretion of the PAA upon a showing that the lesser amount of parking will not cause excessive congestion, endanger public safety, or that lesser amount of parking will provide positive environmental or other benefits. The PAA may consider:

- (1) The availability of surplus off-street parking in the vicinity of the use being served and/or the proximity of a bus or a MBTA transit station;
- (2) The availability of public or commercial parking facilities in the vicinity of the use being served;
- (3) Shared use of off-street parking spaces serving other uses having peak user demands at different times;
- (4) Age, income or other characteristics of the likely occupants that are likely to result in a lower level of auto usage;
- (5) Mixed-use nature of the Project that is likely to result in a lower level of auto usage;
- (6) Availability as part of the Project of automobile-sharing services;



**PRELIMINARY EXISTING CONDITIONS SURVEY**  
 LOCATED IN  
**HAVERHILL, MA.**  
 PREPARED FOR  
**AECOM**

DATE: MAY 2013, MAY 28, 2013 SCALE: 1"=40'  
 PROFESSIONAL ENGINEERS & LAND SURVEYORS  
**CHRISTIANSEN & SERGI, INC.**  
 100 STATE STREET, HAVERHILL, MASSACHUSETTS 01830  
 WWW.CSISURVEYING.COM TEL: 978.325.8100 FAX: 978.325.8090

**NOTES**

- THE LOCATION OF ALL UNDERGROUND UTILITIES SHOWN ON THIS PLAN IS BASED ON RECORD DRAWINGS AND FIELD LOCATIONS AND COMPRISED OF THE INFORMATION PROVIDED BY THE CLIENT AND THE INFORMATION OBTAINED FROM THE SURVEY. THE CLIENT IS RESPONSIBLE FOR THE ACCURACY OF THE INFORMATION PROVIDED TO THE COMPANY FOR THE SURVEY.
- THE SURVEY WAS CONDUCTED IN ACCORDANCE WITH THE MASSACHUSETTS BOARD OF REGISTRATION OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS, INC. (BOLSA) RULES AND REGULATIONS.
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**REFERENCE PLANS**

1. THE HORIZONTAL DATUM IS MEAN SEA LEVEL.  
 2. THE HORIZONTAL ORIENTATIONS IS TO MAGNETIC NORTH.  
 3. THE VERTICAL CURVE IS TO MAGNETIC NORTH.  
 4. THE VERTICAL CURVE IS TO MAGNETIC NORTH.

- LEGEND**
- 101-1-17 BORING LOCATION & IDENTIFICATION NUMBER
  - 101-1-17 ELEVATION AT BOTTOM OF CASE (GUTTER)
  - 101-1-17 ELEVATION AT TOP OF CURB
  - 101-1-17 ELEVATION AT BACK OF SIDEWALK
  - 101-1-17 RANDOM ELEVATION SHOT
  - 101-1-17 CATCH BASIN
  - 101-1-17 DRAIN MANHOLE
  - 101-1-17 SEWER MANHOLE
  - 101-1-17 SEWER STUB PER REFERENCE PLAN 1
  - 101-1-17 WALKER DATE
  - 101-1-17 HAVERHILL ASSESSOR REFERENCE
  - 101-1-17 SHEADING LINE
  - 101-1-17 PROPERTY LINE FROM ASSESSOR RECORDS
  - 101-1-17 RIGHT OF WAY LINE
  - 101-1-17 CENTERLINE
  - 101-1-17 EDGE OF PAVEMENT

JUNE 24 2014

Questions contact – Connor Western- 508-935-1671

**PETITION FOR POLE AND WIRE LOCATIONS**

North Andover, Massachusetts

Utility  
Orders  
#4/1

To the City Council  
Of Haverhill Massachusetts

NATIONAL GRID requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Winter St-Installing 1 Stub pole (40'3) across from pole 15 on Winter St. The location begins at a point approximately 20 feet west of the centerline of the intersection of Locust St.  
Location approximately as shown on plan attached

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Winter St-Haverhill Massachusetts

12743214 May 12, 2014

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

NATIONAL GRID  
BY Connor Western  
Engineering Department

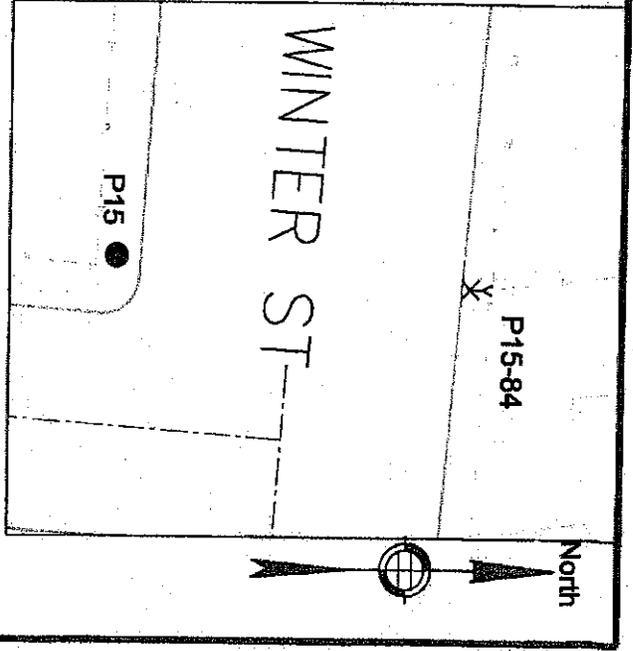
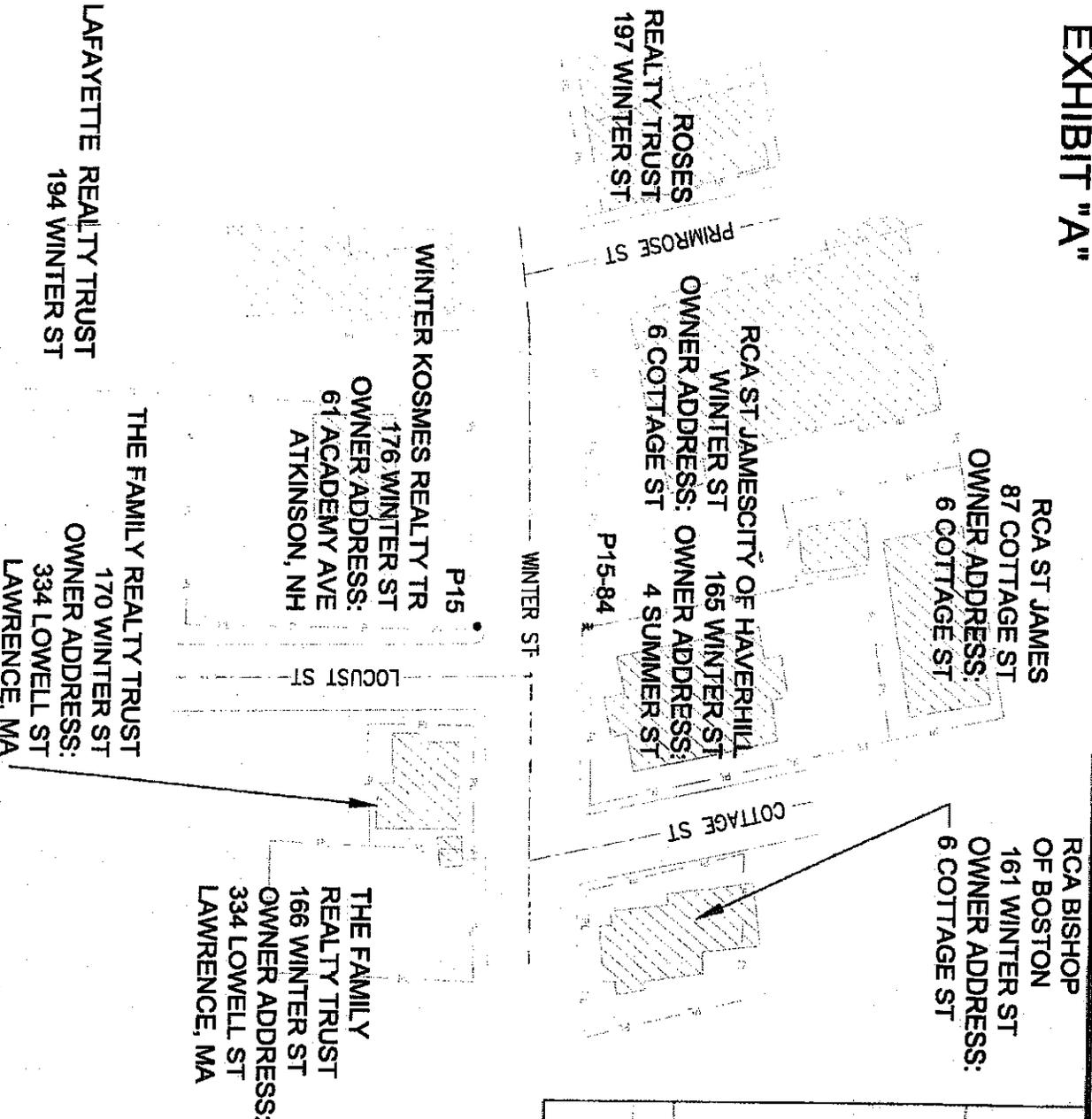
IN CITY COUNCIL: May 27 2014

VOTED: that COUNCIL HEARING BE HELD JUNE 24 2014

Attest:

\_\_\_\_\_  
City Clerk

# EXHIBIT "A"



**nationalgrid**

SKETCH TO ACCOMPANY PETITION FOR INSTALLATION  
OF NEW STUB POLE P15-84 ON WINTER ST IN  
HAVERHILL, MA

WR#12743214  
ENGINEER: CONNOR WESTERN  
PHONE: 508-935-1671  
DATE: 5/12/2014

**LEGEND**

- EXISTING JO POLE
- X NEW STUB POLE
- NEW ANCHOR
- ROAD/CURB
- ROAD CL
- PL- LOT LINES

19-B  
Winter St

Questions contact – Connor Western- 508-935-1671

4.11.14

**ORDER FOR POLE AND WIRE LOCATIONS**

In the City of Haverhill Massachusetts

Notice having been given and public hearing held, as provided by law,  
IT IS HEREBY ORDERED:

that NATIONAL GRID and be and it is hereby granted a location for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Company may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Company dated the 12th day of May 2014.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Winter St- Haverhill Massachusetts.

12743214 Dated: May 12, 2014. Filed with this order

There may be attached to said poles such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Winter St-Installing 1 Stub pole (40'3) across from pole 15 on Winter St. The location begins at a point approximately 20 feet west of the centerline of the intersection of Locust St.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City/Town of \_\_\_\_\_, Massachusetts held on the \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_.

Massachusetts

City/Town Clerk.

20

Received and entered in the records of location orders of the City/Town of \_\_\_\_\_  
Book \_\_\_\_\_ Page \_\_\_\_\_

Attest:

City/Town Clerk

For Hearing June 24 2014

B  
Winter St

Electer

Questions contact – Connor Western- 508-935-1671

**ORDER FOR POLE AND WIRE LOCATIONS**

In the City of Haverhill Massachusetts

Notice having been given and public hearing held, as provided by law,  
**IT IS HEREBY ORDERED:**

that NATIONAL GRID and be and it is hereby granted a location for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Company may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Company dated the 12th day of May 2014.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Winter St- Haverhill Massachusetts.

**12743214** Dated: May 12, 2014. Filed with this order

There may be attached to said poles such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Winter St-Installing 1 Stub pole (40'3) across from pole 15 on Winter St. The location begins at a point approximately 20 feet west of the centerline of the intersection of Locust St.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City/Town of \_\_\_\_\_, Massachusetts held on the \_\_\_\_\_ day of \_\_\_\_\_ 20 .

\_\_\_\_\_  
Massachusetts City/Town Clerk.  
20 .

Received and entered in the records of location orders of the City/Town of \_\_\_\_\_  
Book \_\_\_\_\_ Page \_\_\_\_\_

Attest:  
\_\_\_\_\_  
City/Town Clerk

60

June 24 2014

Questions contact – Connor Western-508-935-1671

**PETITION FOR POLE AND WIRE LOCATIONS**

North Andover, Massachusetts

4.2

To the City Council  
Of Haverhill Massachusetts

NATIONAL GRID requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Washington St-Installing 1 stub pole (40'3) across from pole 72 on Washington St. The location begins at a point approximately 100 feet east of the centerline of the intersection of Temple St. Location approximately as shown on plan attached

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Washington St-Haverhill Massachusetts

12743160 May 12, 2014

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

NATIONAL GRID

BY Chi Rana  
Engineering Department

IN CITY COUNCIL: May 27 2014

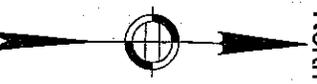
VOTED: THAT HEARING BE HELD JUNE 24 2014

Attest:

\_\_\_\_\_  
City Clerk

# EXHIBIT "A"

North



STEVEN HAGINACOLAS  
 OWNER ADDRESS:  
 638 ZENOZA ST  
 HAVERHILL MA  
 ADDRESS:  
 211 WASHINGTON ST

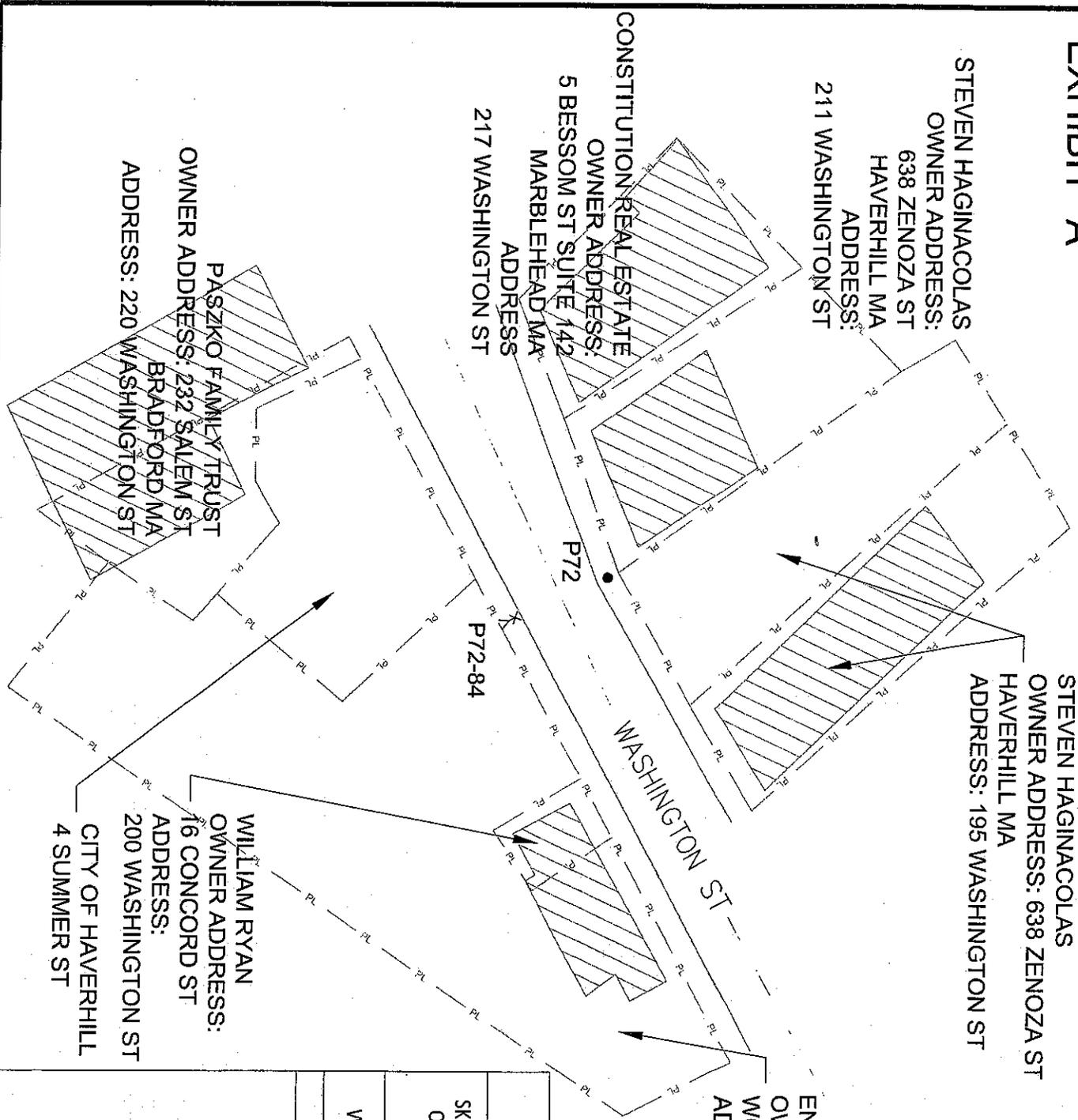
STEVEN HAGINACOLAS  
 OWNER ADDRESS: 638 ZENOZA ST  
 HAVERHILL MA  
 ADDRESS: 195 WASHINGTON ST

ENTERPRISE RENT-A-CAR CO  
 OWNER ADDRESS: 248 MISHAWUM RD  
 WOBURN MA  
 ADDRESS: 31 RIVER ST

CONSTITUTION REAL ESTATE  
 OWNER ADDRESS:  
 5 BESSOM ST SUITE 142  
 MARBLEHEAD MA  
 ADDRESS  
 217 WASHINGTON ST

PASZKO FAMILY TRUST  
 OWNER ADDRESS: 232 SALEM ST  
 BRADFORD MA  
 ADDRESS: 220 WASHINGTON ST

WILLIAM RYAN  
 OWNER ADDRESS:  
 16 CONCORD ST  
 ADDRESS:  
 200 WASHINGTON ST  
 CITY OF HAVERHILL  
 4 SUMMER ST



**nationalgrid**

SKETCH TO ACCOMPANY PETITION FOR INSTALLATION  
 OF NEW STUB POLE P72-84 ON WASHINGTON ST IN  
 HAVERHILL, MA

WR#12743160  
 ENGINEER: CONNOR WESTERN  
 PHONE: 508-935-1671  
 DATE: 5/8/2014

**LEGEND**

- EXISTING JO POLE
- × NEW STUB POLE
- NEW ANCHOR
- ROAD/CURB
- ROAD CL
- PL — LOT LINES

2013  
Washington St

Questions contact - Connor Western-508-935-1671

4.2.14  
ity

**ORDER FOR POLE AND WIRE LOCATIONS**

In the City of Haverhill Massachusetts

Notice having been given and public hearing held, as provided by law,  
IT IS HEREBY ORDERED:

that NATIONAL GRID and be and it is hereby granted a location for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Company may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Company dated the 12th day of May 2014.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked - Washington St-Haverhill Massachusetts.

**12743160** Dated: May 12, 2014. Filed with this order

There may be attached to said poles such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Washington St-Installing 1 stub pole (40'3) across from pole 72 on Washington St. The location begins at a point approximately 100 feet east of the centerline of the intersection of Temple St.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City/Town of \_\_\_\_\_, Massachusetts held on the \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_.

Massachusetts

City/Town Clerk.  
20

Received and entered in the records of location orders of the City/Town of \_\_\_\_\_  
Book \_\_\_\_\_ Page \_\_\_\_\_

Attest:  
City/Town Clerk

FOR HEARING June 24 2014 4:10P

Washington St

Electric

Questions contact – Connor Western-508-935-1671

**ORDER FOR POLE AND WIRE LOCATIONS**

In the City of Haverhill Massachusetts

Notice having been given and public hearing held, as provided by law,  
IT IS HEREBY ORDERED:

that NATIONAL GRID and be and it is hereby granted a location for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Company may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Company dated the 12th day of May 2014.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Washington St-Haverhill Massachusetts.

12743160 Dated: May 12, 2014. Filed with this order

There may be attached to said poles such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Washington St-Installing 1 stub pole (40'3) across from pole 72 on Washington St. The location begins at a point approximately 100 feet east of the centerline of the intersection of Temple St.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City/Town of \_\_\_\_\_, Massachusetts held on the \_\_\_\_\_ day of \_\_\_\_\_ 20 .

Massachusetts

City/Town Clerk.  
20

Received and entered in the records of location orders of the City/Town of \_\_\_\_\_  
Book \_\_\_\_\_ Page \_\_\_\_\_

Attest:  
City/Town Clerk

JUNE 24 2014

61

Questions contact – Connor Western- 508-935-1671

**PETITION FOR POLE AND WIRE LOCATIONS**

4.3

North Andover, Massachusetts

To the City Council  
Of Haverhill Massachusetts

NATIONAL GRID requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Primrose St-Installing 1 stub pole (40'3) across from pole 7 on Primrose St. the location begins at a point approximately 140 feet north of the centerline of the intersection of Rose St  
Location approximately as shown on plan attached

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Primrose St- Haverhill Massachusetts

12743214 May 12, 2014

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

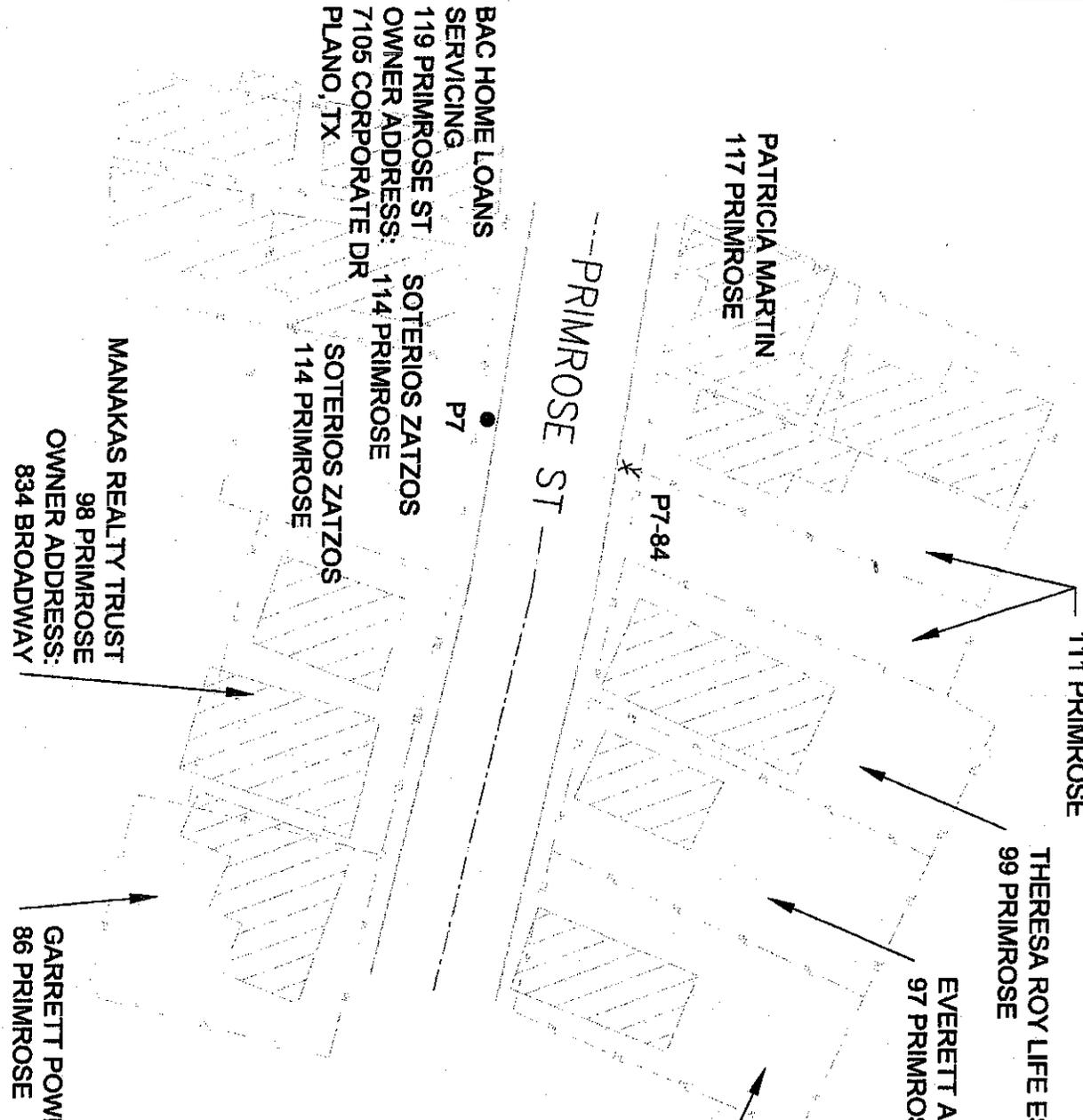
IN CITY COUNCIL: May 27 2014  
VOTED: that COUNCIL HEARING  
BE HELD JUNE 24 2014

NATIONAL GRID  
BY Chai KAOJH MZ  
Engineering Department

Attest:

\_\_\_\_\_  
City Clerk

# EXHIBIT "A"



MELISSA BISTANY  
111 PRIMROSE

THERESA ROY LIFE EST  
99 PRIMROSE

EVERETT ARRUDA JR  
97 PRIMROSE

VERSIE ETHERIDGE  
15 PRIMROSE

PATRICIA MARTIN  
117 PRIMROSE

PRIMROSE ST

BAC HOME LOANS  
SERVICING

119 PRIMROSE ST  
OWNER ADDRESS: 114 PRIMROSE  
7105 CORPORATE DR  
PLANO, TX

SOTERIOS ZATZOS  
114 PRIMROSE

MANAKAS REALTY TRUST  
98 PRIMROSE  
OWNER ADDRESS:  
834 BROADWAY

GARRETT POWIS  
86 PRIMROSE



**nationalgrid**

SKETCH TO ACCOMPANY PETITION FOR INSTALLATION  
OF NEW STUB POLE P7-84 ON PRIMROSE ST IN  
HAVERHILL, MA

WR#12743214

ENGINEER: CONNOR WESTERN  
PHONE: 508-935-1671  
DATE: 5/12/2014

### LEGEND

- EXISTING JO POLE
- × NEW STUB POLE
- NEW ANCHOR
- ROAD/CURB
- ROAD CL
- PL — LOT LINES

1-3  
Primrose St

1.1

4.3.1

Questions contact – Connor Western- 508-935-1671

**ORDER FOR POLE AND WIRE LOCATIONS**

In the City of Haverhill Massachusetts

Notice having been given and public hearing held, as provided by law,  
IT IS HEREBY ORDERED:

that NATIONAL GRID and be and it is hereby granted a location for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Company may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Company dated the 12th day of May 2014.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Primrose St-Haverhill Massachusetts.

12743214 Dated: May 12, 2014. Filed with this order

There may be attached to said poles such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Primrose St-Installing 1 stub pole (40'3) across from pole 7 on Primrose St. the location begins at a point approximately 140 feet north of the centerline of the intersection of Rose St

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City/Town of \_\_\_\_\_, Massachusetts held on the \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

Massachusetts

City/Town Clerk.

20

Received and entered in the records of location orders of the City/Town of \_\_\_\_\_  
Book \_\_\_\_\_ Page \_\_\_\_\_

Attest:

City/Town Clerk

For Hearing June 24 2014

B  
Primrose St

Electrical

Questions contact – Connor Western- 508-935-1671

**ORDER FOR POLE AND WIRE LOCATIONS**

In the City of Haverhill Massachusetts

Notice having been given and public hearing held, as provided by law,  
IT IS HEREBY ORDERED:

that NATIONAL GRID and be and it is hereby granted a location for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Company may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Company dated the 12th day of May 2014.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Primrose St-Haverhill Massachusetts.

12743214 Dated: May 12, 2014. Filed with this order

There may be attached to said poles such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Primrose St-Installing 1 stub pole (40'3) across from pole 7 on Primrose St. the location begins at a point approximately 140 feet north of the centerline of the intersection of Rose St

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City/Town of \_\_\_\_\_, Massachusetts held on the \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_.

Massachusetts

City/Town Clerk.

20

Received and entered in the records of location orders of the City/Town of

Book

Page

Attest:

City/Town Clerk



City of Haverhill

Application for Permit

SEE COMMENTS (A)

Name of Organization	McLaughlin Family Funds		
Address of Organization	4 Apple St Haverhill 12 noon to		
Requesting Permit for (List Type of event)	Block Party	Date & Time	Sat July 12 10:00 pm
Location of Event	Apple St		
Authorized or Contact Person	Peter McLaughlin	Telephone/Cell #/Pager # (Indicate if pager)	928-590-0933

↓

(To be completed for use of City Property/Outdoor Activity and other Special Events)

6.2.1

Approval of Fire Chief (Where applicable)			
Approval of the Recreational Director Required for all recreational facilities	Signature	Date	Comments/Restrictions
Approval of the Chief of Police Required for all OUTDOOR EVENTS I.e.: Parades/Carnivals/Community Events	<i>[Signature]</i>	6/13/14	Shut down at 8:00 pm

General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts, dues, claims and demands both in law and equity, more especially any and all claims as a result of the issuance of this permit and or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

X

Signature of Authorized Agent of Organization: Peter McLaughlin Date: 5/27/14

Signature Witnessed by: \_\_\_\_\_ Date: \_\_\_\_\_

City Council will hear request for application on: \_\_\_\_\_ (date) \_\_\_\_\_ (time)

Applicant must attend Yes [ ] No [ ]

Office Use

Permit

Permit approved on: \_\_\_\_\_ Proof of Insurance \_\_\_\_\_ # Detail Officers \_\_\_\_\_  
 Policy Number/Exp. Date \_\_\_\_\_

Attendance Limited to: \_\_\_\_\_ Other Restrictions/requirements: \_\_\_\_\_

Signed: \_\_\_\_\_ Issued on: \_\_\_\_\_ Seal \_\_\_\_\_  
 City Clerk



City of Haverhill

Application for Permit

6.2.14

Name of Organization	Crystal Clark		
Address of Organization	83 Madison St.		
Requesting Permit for (List Type of event)	Birthday/Acoustic Music	Date & Time	12pm-6pm 6-6 7.5.14
Location of Event	83 MADISON STREET - 30 people		
Authorized or Contact Person	Crystal Clark	Telephone/Cell #/Pager # (Indicate if pager)	978 702 6454

(To be completed for use of City Property/Outdoor Activity and other Special Events)

Approval of Fire Chief (Where applicable)			
Approval of the Recreational Director Required for all recreational facilities	Signature	Date	Comments/Restrictions
Approval of the Chief of Police Required for all OUTDOOR EVENTS I.e.: Parades/Carnivals/Community Events		6/8/14	MUST ADHERE TO CITY NOISE ORDINANCE

General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts, dues, claims and demands both in law and equity, more especially any and all claims as a result of the issuance of this permit and or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized Agent of Organization: Crystal Clark Date: 6.6.14

Signature Witnessed by: \_\_\_\_\_ Date: \_\_\_\_\_

City Council will hear request for application on: \_\_\_\_\_ Applicant must attend Yes [ ] No [ ] (date) (time)

Office Use

Permit

Permit approved on: \_\_\_\_\_ Proof of Insurance \_\_\_\_\_ # Detail Officers \_\_\_\_\_ Policy Number/Exp. Date

Attendance Limited to: \_\_\_\_\_ Other Restrictions/requirements: \_\_\_\_\_

Signed: \_\_\_\_\_ City Clerk Issued on: \_\_\_\_\_ Seal



City of Haverhill

Application for Permit

Name of Organization	Family Block Party		
Address of Organization			
Requesting Permit for (List Type of event)	Neighborhood Party	Date & Time	Rain date 9/7/2014
Location of Event	W. Clifton St. Haverhill MA 01832		
Authorized or Contact Person	PARY Cunningham	Telephone/Cell #/Pager # (Indicate if	978 457 3430

(To be completed for use of City Property/Outdoor Activity and other Special Events

Approval of Fire Chief (Where applicable)			
Approval of the Recreational Director Required for all recreational facilities	Signature	Date	Comments/Restricti
Approval of the Chief of Police Required for all OUTDOOR EVENTS Le.: Parades/Carnivals/Community Events	Signature	Date	

62.9

General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts, dues, claims and demands both in law and equity, more especially any and all claims as a result of the issuance of this permit and or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized Agent of Organization: [Signature] Date: 6/9/2014  
Signature Witnessed by: \_\_\_\_\_ Date: \_\_\_\_\_

City Council will hear request for application on: \_\_\_\_\_  
Applicant must attend Yes [ ] No [ ] (date) (time)

Office Use Permit

Permit approved on: _____	Proof of Insurance _____	# Detail Officers _____
	Policy Number/Exp. Date _____	
Attendance Limited to: _____	Other Restrictions/requirements: _____	
Signed: _____	City Clerk	Issued on: _____ Seal



City of Haverhill

Application for Permit

624

Name of Organization	Emmaus Inc.		
Address of Organization	127 How Street		
Requesting Permit for (List Type of event)	Cycle for shelter	Date & Time	July 27, 2014 7AM-3PM
Location of Event	Northern Essex CC (start & finish) Elliot Way		
Authorized or Contact Person	Margot Regan	Telephone/Cell #/Pager # (Indicate if pager)	978-241-3425 W. 603-818-9543 C.

(To be completed for use of City Property/Outdoor Activity and other Special Events)

Approval of Fire Chief (Where applicable)			
Approval of the Recreational Director Required for all recreational facilities	Signature	Date	Comments/Restrictions
Approval of the Chief of Police <i>080</i> Required for all OUTDOOR EVENTS I.e.: Parades/Carnivals/Community Events	<i>Capt. [Signature]</i> Signature	5-15-14 Date	DETAIL/AUXILIARY OFFICERS AS NEEDED -

DETERMINED By HPD

General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts, dues, claims and demands both in law and equity, more especially any and all claims as a result of the issuance of this permit and or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized Agent of Organization: *Margot Regan* Date: 3-13-14  
Signature Witnessed by: \_\_\_\_\_ Date: \_\_\_\_\_

City Council will hear request for application on: \_\_\_\_\_  
 Applicant must attend Yes [ ] No [ ] (date) (time)

Office Use

Permit

Permit approved on: \_\_\_\_\_ Proof of Insurance \_\_\_\_\_ # Detail Officers \_\_\_\_\_  
 Policy Number/Exp. Date \_\_\_\_\_

Attendance Limited to: \_\_\_\_\_ Other Restrictions/requirements: \_\_\_\_\_

Signed: \_\_\_\_\_ Issued on: \_\_\_\_\_ Seal \_\_\_\_\_  
 City Clerk



April 1, 2014

To whom it may concern,

Thank you for consideration of Emmaus Inc.'s permit for our 26<sup>th</sup> Annual Cycle for Shelter, which will be held on July 27 at Northern Essex Community College. The event starts at approximately 7 a.m. and ends around 4 p.m. Enclosed are the provisional routes for the 100, 62 and 20-mile rides.

It is my understanding that in past years we have worked with Auxiliary Police Officer Paul Malone from the Community Service Division. He has coordinated the safety team for Cycle for Shelter that has included Officer Bill Foley and two auxiliary officers.

We work with Action Ambulance and Trinity Ambulance for emergency medical care and have SAG wagons (Support and Gear) throughout the ride.

If you have any questions, please feel free to contact me at 978-241-3425 or at [margot@emmausinc.org](mailto:margot@emmausinc.org).

Sincerely,

A handwritten signature in cursive script that reads 'Margot M. Regan'.

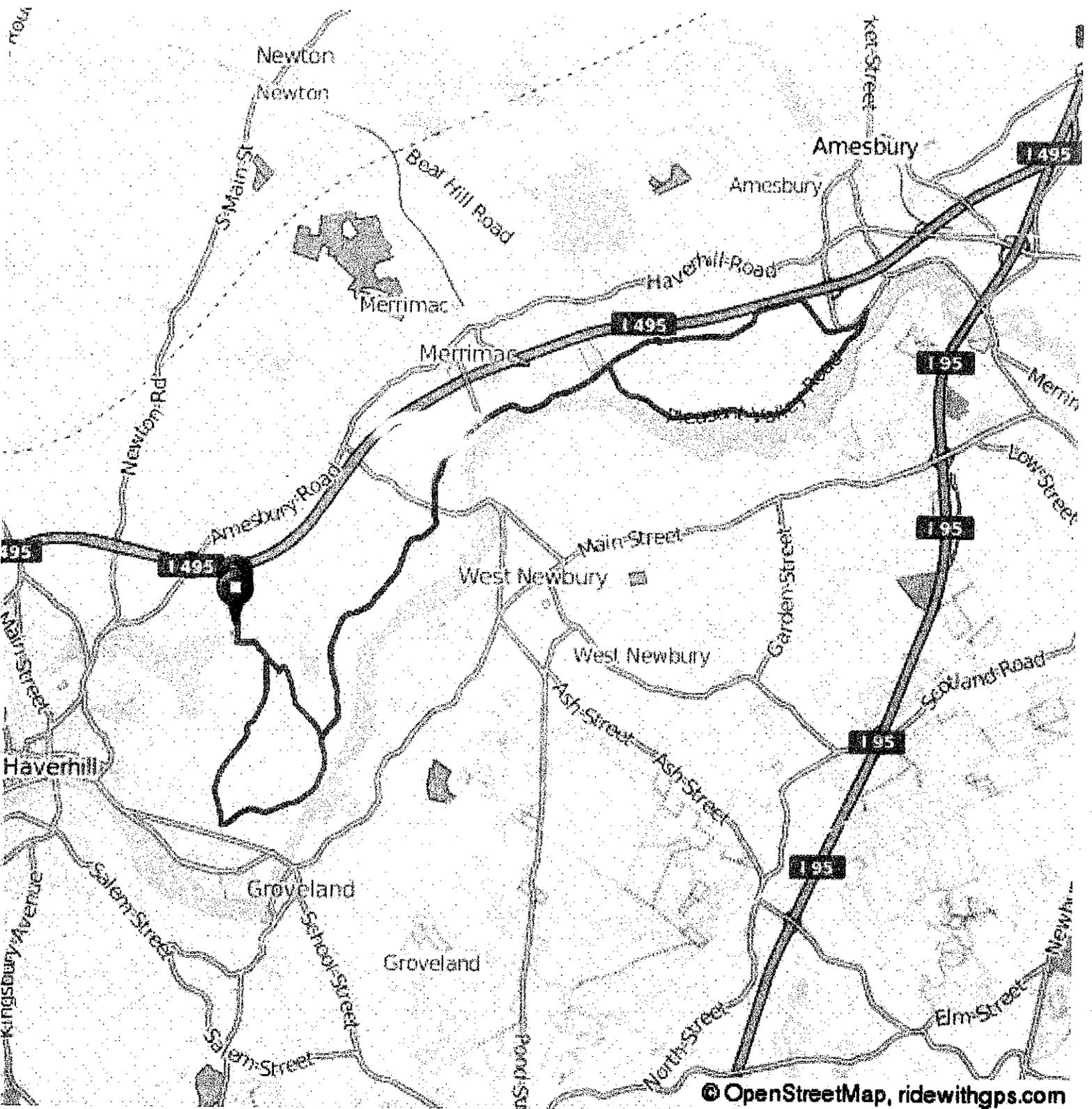
Margot Regan  
Events/Marketing and Communications Manager  
Emmaus, Inc.

**EMMAUS INC.**

*Shelter, Affordable Housing, and Services for the Homeless*

P.O. Box 568 • Haverhill, MA 01831 • (978) 241-3400 • [www.emmausinc.org](http://www.emmausinc.org)

[20 mile route]



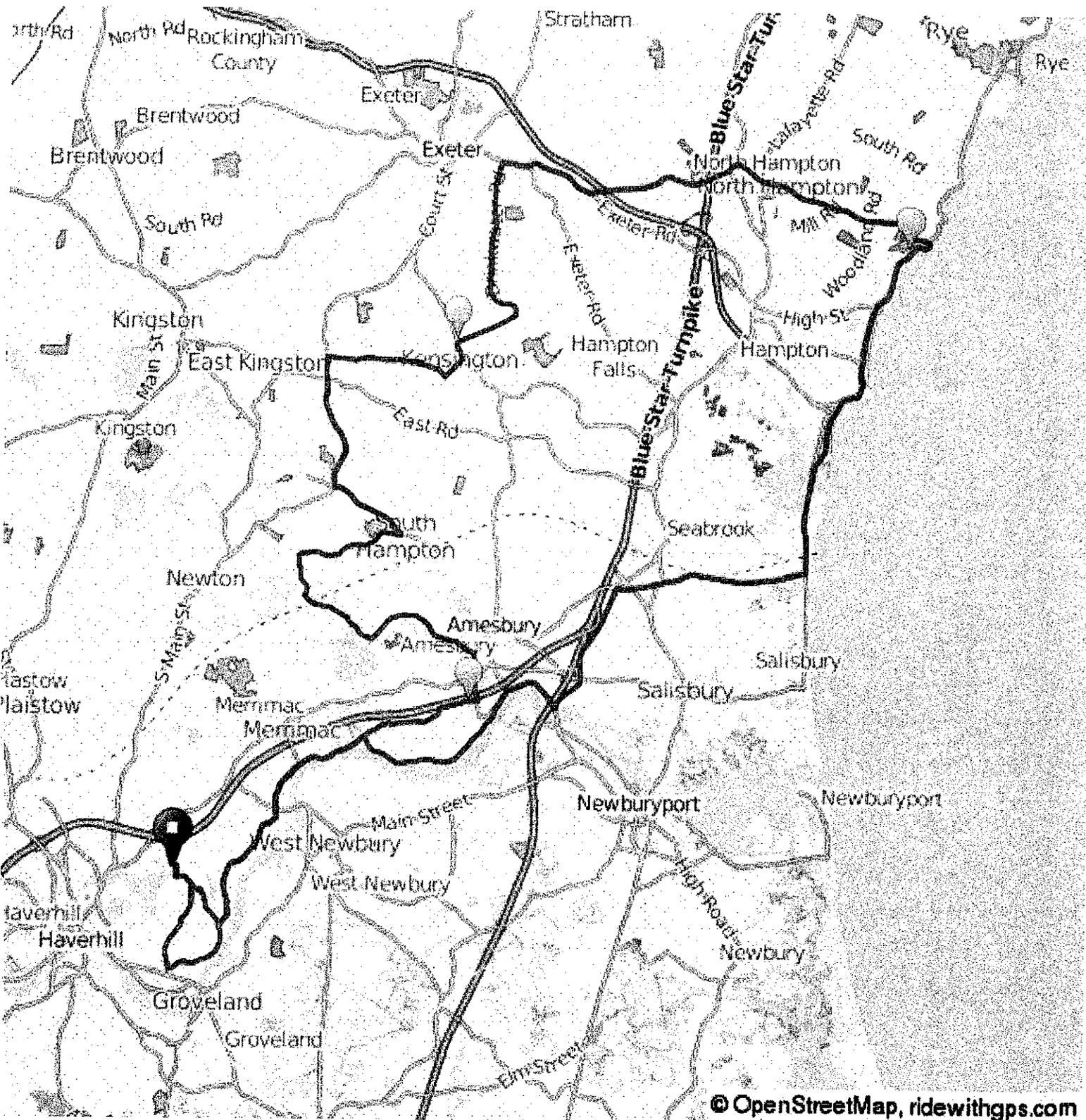
Type	Notes	Distance (miles) From Start
Left	Sharp left onto Kenoza St	0.27
Left	Slight left onto Centre St	0.62
Left	Turn left onto Middle Rd	0.79
Right	Turn right onto Millvale Rd	0.83
Left	Sharp left onto E Broadway	1.61
Left	Slight left onto Merrimac Rd	4.07
Straight	Continue onto River Rd	4.86
Straight	Continue onto Middle Rd	6.08
Right	Turn right onto Skunk Rd	6.5
Straight	Continue onto Pleasant Valley Rd / Merrimac St	6.85
Left	Sharp left onto Beacon St / Martin St	9.69
Left	Turn left onto S Hunt Rd	10.46
	AMESBURY REST STOP	
	Approx 10.6	
Right	Turn right onto Buttonwood Rd	11.91
Left	Turn left onto Middle St	11.95
Straight	Continue onto River Rd	12.88
Straight	Continue onto Merrimac St	14.11
Right	Slight right onto E Broadway	14.89
Right	Turn right onto Kenoza St.	18.8
Right	to NECC !!!!! CONGRATULATIONS !!!!!	20.8

**Emergency Contact #: 978.891.4577**

Watch for route signs. i.e. = Right Turn

23

[62 mile route]

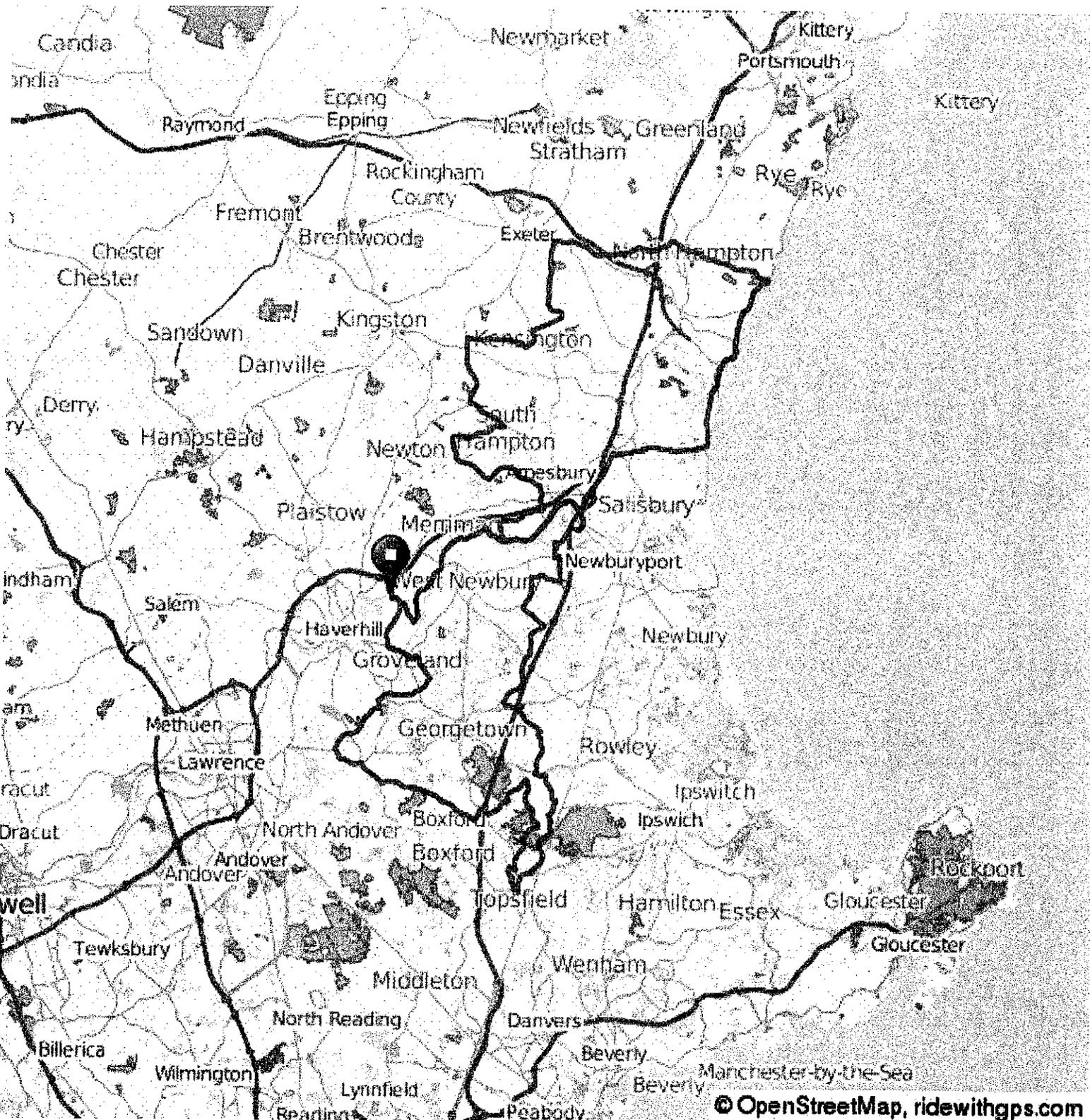


Type	Notes	Distance (miles) From Start
Left	Sharp left onto Kenoza St	0.27
Left	Slight left onto Centre St	0.62
Left	Turn left onto Middle Rd	0.79
Right	Turn right onto Millvale Rd	0.83
Left	Sharp left onto E Broadway	1.61
Left	Slight left onto Merrimac Rd	4.07
Straight	Continue onto River Rd	4.86
Straight	Continue onto Middle Rd	6.08
Right	Turn right onto Skunk Rd	6.5
Straight	Continue onto Pleasant Valley Rd / Merrimac St	6.85
Right	Turn right onto Main St	9.95
Left	Sharp left onto Merrill St	11.11
Straight	Continue onto Rabbit Rd	11.86
Right	Turn right onto MA-286 E/Collins St	13.69
Straight	Continue onto NH-286 E/Collins St	14.81
Straight	Continue onto New Hampshire 286	15.03
Left	Turn left onto New Hampshire 1A N/Ocean Blvd	17.21
HAMPTON REST STOP		
Approx. mile 24		
Left	Turn left onto NH-111 W/Atlantic Ave	24.38
Left	Slight left onto NH-151 S/Post Rd	28.38
Right	Slight right onto NH-111 W/Exeter Rd	28.44
Left	Turn left onto Drinkwater Rd	32.94
Right	Turn right onto Osgood Rd	35.99
KENSINGTON REST STOP		
Approx. mile 37		
Left	Turn left onto NH-150 S/Amesbury Rd	37.15
Right	Turn right onto Trundlebed Ln	37.49
Right	Turn right onto Stumpfield Rd	37.94
Left	Turn left onto NH-108 S/N Rd	40.17
Left	Turn left onto New Hampshire 107A S/Main Ave	42.66
Right	Turn right onto Hilldale Ave	44.2
Left	Turn left onto Lone Goose Rd	46.25
Left	Turn left onto Kimball Rd	46.99
Left	Turn left onto Lions Mouth Rd	48.5
Straight	Continue onto Friend St	50.28
Right	Slight right onto Highland St	50.39
Right	Turn right onto MA-150 S/Hillside Ave	50.79
Right	Turn right onto S Hunt Rd	51.65
AMESBURY REST STOP		
Approx. mile 52.1		
Right	Turn right onto Buttonwood Rd	53.1
Left	Turn left onto Middle St	53.13
Straight	Continue onto River Rd	54.06
Straight	Continue onto Merrimac Rd	55.29
Right	Slight right onto E Broadway	56.08
Right	Turn right onto Kenoza St	59.97
Right	to NECC !!! CONGRATULATIONS !!!!	61.99

**Emergency Contact #: 978.891.4577**  
 Watch for route signs. i.e. = Right Turn

23

[100 mile route]



Type	Notes	Distance (miles) from Start	Type	Notes	Distance (miles)
Left	Start of route		Left	Turn left onto Thurlow St	67.11
Left	Sharp left onto Kenosa St	0.27	Left	Turn left onto Jewett St	67.32
Left	Slight left onto Centre St	0.62	Right	Turn right to stay on Jewett St/Wethersfield St	67.89
Left	Turn left onto Middle Rd	0.79	Right	Turn right onto Long Hill Rd	69.14
Right	Turn right onto Millvale Rd	0.83	Left	Turn left toward Dodge Rd	69.31
Left	Sharp left onto E Broadway	1.61	Right	Turn right to stay on Dodge Rd	69.95
Left	Slight left onto Merrimac Rd	4.07	Left	Turn left onto MA-133 E/Haverhill St	70.85
Right	Continue onto River Rd	6.08	Right	Turn right onto Leslie Rd	71.27
Right	Continue onto Middle Rd	6.08	Right	Slight right onto Linebrook Rd	72.66
Right	Turn right onto Skunk Rd	6.5	Left	Turn left onto Plains Rd	72.97
Right	Continue onto Pleasant Valley Rd / Merrimac :	6.85	Right	Turn right onto Old Right Rd	73.55
Right	Turn right onto Main St	9.95	Right	Turn right onto Ipswich Rd	75.52
Left	Sharp left onto Merrill St	11.11	Left	Ipswich Rd turns slightly left and becomes Main St (Route :	76.09
Straight	Continue onto Rabbit Rd	11.86	Left	TOPSFIELD REST STOP	Approx mile 76.51
Right	Turn right onto MA-286 E/High St	13.69	Straight	Continue onto Washington St	76.68
Straight	Continue onto NH-286 E/Collins St	14.81	Right	Turn right onto Parsonage Ln	76.71
Straight	Continue onto New Hampshire 286	15.03	Right	Turn right onto Bare Hill Rd	77.66
Left	Turn left onto New Hampshire 1A N/Ocean Bl	17.21	Left	Turn left onto MA-97 N/Haverhill Rd / Rowley Rd	77.91
Left	HAMPTON REST STOP	Approx. mile 24	Right	Slight right onto Rowley Rd / Linebrook Rd	78.38
Left	Turn left onto NH-111 W/Atlantic Ave	24.38	Right	Turn right to stay on Linebrook Rd	79.4
Left	Slight left onto NH-151 S/Post Rd	28.38	Left	Left onto Newbury Rd	79.95
Right	Slight right onto NH-111 W/Exeter Rd	32.94	Right	Turn left onto Boxford Rd/Rowley Rd	81.85
Right	Turn left onto Drinkwater Rd	32.94	Right	Turn right onto Killam Hill Rd (Route 97)	83.92
Right	Turn right onto Osgood Rd	35.99	Left	Turn left onto Pond St/Service Rd	84.27
Right	KENSINGTON REST STOP	Approx. mile 37	Right	Turn right onto Ipswich Rd	84.75
Left	Turn left onto NH-150 S/Amesbury Rd	37.15	Right	Slight right onto Main St	88.59
Right	Turn right onto Trundiebed Ln	37.49	Right	BOXFORD REST STOP	Approx 89.6
Right	Turn right onto Stumpfield Rd	37.94	Right	Turn right onto Lakeshore Rd	90.81
Left	Turn left onto NH-108 S/N Rd	40.17	Straight	Continue onto Center St	92.76
Left	Turn left onto New Hampshire 107A S/Main A	42.66	Left	Sharp left onto Rollins St	95.42
Right	Turn right onto Hilldale Ave	44.2	Left	Slight left onto Garrison St	96.05
Left	Turn left onto Lone Goose Rd	46.25	Straight	Continue onto Gardner St	96.44
Left	Turn left onto Kimball Rd	46.99	Right	Turn right onto MA-97 N/Elm Park	96.78
Left	Turn left onto Lions Mouth Rd	48.5	Left	Turn left onto MA-113 W/MA-97 N/Groveland St	96.97
Straight	Continue onto Friend St	50.28	Right	Turn right onto MA-113 W/MA-97 N/Bates Bridge	96.97
Right	Slight right onto Highland St	50.39	Straight	Continue onto Groveland St	97.2
Right	Turn right onto MA-150 S/Hillside Ave	50.79	Right	Turn right onto Pine St	97.69
Right	Turn right onto S Hunt Rd	51.65	Straight	Continue onto Kenosa St	97.83
Right	AMESBURY REST STOP	Approx. mile 52.1	Right	to NECC !!!! CONGRATULATIONS !!!!	99.84
Left	Turn left onto Buttonwood Rd	53.1			100.11
Left	Turn left onto Pleasant Valley Rd	54.08			
Right	Turn right onto Main St	56.68			
Right	Continue onto Spofford St (Chain Bridge)	57.87			
Right	Turn right onto Belcher St	58.37			
Left	Belcher St turns left and becomes Plant St	58.41			
Right	Turn right onto Ferry Rd /Pine Hill Rd/Curzon I	58.54			
Left	Turn left onto Hoyts Ln	59.74			
Left	Turn left onto Storey Ave	60.31			
Right	Turn right onto Turkey Hill Rd	60.47			
Right	Turn right to stay on Turkey Hill Rd	61.39			
Right	Turn right onto South St/Mainst./ North St.	63.45			
Right	GEORGETOWN REST STOP	Approx mile 66.7			

Emergency Contact #: 978.891.4577  
 Watch for route signs, i.e. = Right Turn



City of Haverhill

Application for Permit

Name of Organization	ST. VINCENT DE PAUL SOCIETY, ALL SAINTS + St. JAMES	
Address of Organization	WINTER STREET Haverhill	
Requesting Permit for (List Type of event)	FRIENDS of the POOL Walk	Date & Time
Location of Event	FROM St. JAMES CHURCH → COMEAU BRIDGE → BASILICA BRIDGE → BACK TO CHURCH	
Authorized or Contact Person	KATHLEEN FITZ	Telephone/Cell #/Pager # (Indicate if pager)
		508 265-4820

11:00 AM

(To be completed for use of City Property/Outdoor Activity and other Special Events)

Approval of Fire Chief (Where applicable)			
Approval of the Recreational Director Required for all recreational facilities	Signature	Date	Comments/Restrictions
Approval of the Chief of Police Required for all OUTDOOR EVENTS I.e.: Parades/Carnivals/Community Events	<i>[Signature]</i>	6/13/14	AUXILIARY POLICE ASSISTANCE

6.2.4

General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts, dues, claims and demands both in law and equity, more especially any and all claims as a result of the issuance of this permit and or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized Agent of Organization: *[Signature]* Date: June 6, 2014

Signature Witnessed by: \_\_\_\_\_ Date: \_\_\_\_\_

X

City Council will hear request for application on: \_\_\_\_\_ (date)

Applicant must attend Yes [ ] No [ ] \_\_\_\_\_ (time)

Office Use

Permit

Permit approved on: \_\_\_\_\_ Proof of Insurance \_\_\_\_\_ # Detail Officers \_\_\_\_\_  
 Policy Number/Exp. Date \_\_\_\_\_

Attendance Limited to: \_\_\_\_\_ Other Restrictions/requirements: \_\_\_\_\_

Signed: \_\_\_\_\_ Issued on: \_\_\_\_\_ Seal \_\_\_\_\_  
 City Clerk

**ST. VINCENT DE PAUL SOCIETY  
ALL SAINTS & ST. JAMES CONFERENCES  
HAVERHILL, MA**

**May 22, 2014**

Dear President Mitchison & Council Members,

We respectfully request permission to hold a 5K fundraiser called the "Friends of the Poor Walk" to be held on Saturday, September 27, 2014, in the City of Haverhill beginning at 9:00 AM at All Saints Church. We will walk or run, rain or shine. This is our third year holding this event, which raises money for our charitable works.

The walk will leave from All Saints Church, and head down Broadway toward Lafayette Square. It will head down Essex Street, then a right onto Moulton Way/Railroad Square, left by the train station and a Left onto the Comeau Bridge; Left onto South Pleasant St., then proceeding on the new Riverwalk Pathway until reaching South Main Street, where we will proceed over the Basiliere Bridge, turning Right onto Merrimack Street, continuing on Water, then left on Chestnut Street, then Left onto Ginty Boulevard. Right on Main Street. Left on White Street, and then Right on Winter Street, where we will end the walk at St. James Church.

The Society of St. Vincent de Paul in each of the four parishes does a tremendous service to those in need of food, rent, security deposits, utilities, prescriptions, furniture, and clothing. The need is continual here in Haverhill; countless people call weekly for help and very frequently are referred to us by state and federally funded agencies to fill holes in the safety net that keeps people housed and fed.

We hope that you will continue to allow this event, and even join us.

Respectfully,

*Cathy Hennessy*  
Catherine Hennessy (CMF)  
President, All Saints Conference  
978-204-6487

*Kathleen Fitts*  
Kathleen Fitts  
President, St. James & St. John  
978-373-6791



# Haverhill

Office, Room 118  
Fax: 978-373-8490  
cityofhaverhill.com

6.2.14  
6-18-14  
1.

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL C

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE \_\_\_\_\_  
OR DRAINLAYER

Drainlayer's Name: James Boraczek Signature: [Signature]  
Business Name: Boraczek's Septic + Drain inc  
Business Address: 4 Hazel Dr  
City Hampstead State MA Zip 03841  
Business Phone: 978-374-8803 Fax: 1-978-469-0733

*Must Complete Additional Personal Information on Back*

NEW/RENEWAL:

No. \_\_\_\_\_  
Fee 100.  
Bonds on File:

Approved   
Denied \_\_\_\_\_

[Signature]  
City Engineer

In Municipal Council, \_\_\_\_\_ 20\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk

# CITY OF HAVERHILL

6,315 <sup>1</sup>

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a License:

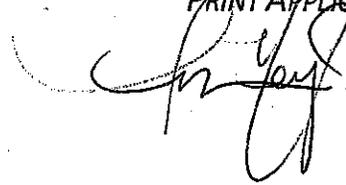
Buy + Sell 2nd hnd Articles (TYPE OF

Place of business being:

Jenna Mae's (NAME OF PLACE)

8 Emerson St (Address)

Jessica Keys  
PRINT APPLICANT NAME



JUN 06 2014

HAVERHILL, \_\_\_\_\_, 2012  
2014

### OFFICE USE ONLY

RENEW

No. \_\_\_\_\_ #

FEE 50.00

IN MUNICIPAL COUNCIL, \_\_\_\_\_, 2012

ATTEST:

\_\_\_\_\_, CITY CLERK

APPROVED J

DENIED \_\_\_\_\_



POLICE CHIEF

# CITY OF HAVERHILL

2

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a License:

Buy + Sell Second Hand Articles (TYPE OF LICENSE)

Place of business being:

Vintage View (NAME OF PLACE)

371 River st (Address)

Cheryl Murach  
PRINT APPLICANT NAME

HAVERHILL, JUN 09 2014, 2014

### OFFICE USE ONLY

RENEW

No. \_\_\_\_\_ #  
FEE 50.00

IN MUNICIPAL COUNCIL, \_\_\_\_\_, 2014

ATTEST:

\_\_\_\_\_, CITY CLERK

APPROVED ✓

DENIED \_\_\_\_\_

Alan R. J. Flaw  
POLICE CHIEF

# CITY OF HAVERHILL

3

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a License:

Buy & Sell Second Hand Articles (TYPE OF LICENSE)

Place of business being:

Vintage View (NAME OF PLACE)

371 River St (Address)

Elaine A Downwater  
PRINT APPLICANT NAME

HAVERHILL, JUN 09 2014, 2014

### OFFICE USE ONLY

RENEW

No. \_\_\_\_\_  
FEE 50.00

IN MUNICIPAL COUNCIL, \_\_\_\_\_, 2014

ATTEST: \_\_\_\_\_, CITY CLERK

APPROVED ✓

DENIED \_\_\_\_\_

Alan R. [Signature]  
POLICE CHIEF

# CITY OF HAVERHILL

4

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a License:

Buy & Sell Second Hand Articles (TYPE OF LICENSE)

Place of business being:

W With The Used

(NAME OF PLACE)

101 Merrimack St

(Address)

Brittany Dan

PRINT APPLICANT NAME

HAVERHILL, June 11th, 2014

### OFFICE USE ONLY

RENEW

No. \_\_\_\_\_

FEE 50.00

IN MUNICIPAL COUNCIL, \_\_\_\_\_, 2014

ATTEST:

\_\_\_\_\_, CITY CLERK

APPROVED ✓

DENIED \_\_\_\_\_

Alan R. J. Alas

POLICE CHIEF

MORE INFO ON BACK

# CITY OF HAVERHILL

5

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a License:

Buy + Sell 2nd hand Clothing (TYPE OF LICENSE)

Place of business being:

All Saints Parish (NAME OF PLACE)

120 Bellevue av (Address)

Rev. Timothy E. Kearney  
PRINT APPLICANT NAME

HAVERHILL, June 4, 2014

### OFFICE USE ONLY

RENEW

No. \_\_\_\_\_

FEE \$150.00

IN MUNICIPAL COUNCIL, \_\_\_\_\_, 2014

ATTEST:

APPROVED ✓

DENIED \_\_\_\_\_

\_\_\_\_\_, CITY CLERK

Ala R. J. Plas

POLICE CHIEF

MORE INFO ON BACK

# CITY OF HAVERHILL

6

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a License:

Buy + Sell Second Hand Clothing (TYPE OF LICENSE)

Place of business being:

In With the Used (NAME OF PLACE)

101 Merrimack St (Address)

Brittany Day  
PRINT APPLICANT NAME

HAVERHILL, June 11th, 2014

### OFFICE USE ONLY

RENEW

No. \_\_\_\_\_

FEE 50.00

IN MUNICIPAL COUNCIL, \_\_\_\_\_, 2014

ATTEST:

\_\_\_\_\_, CITY CLERK

APPROVED ✓

DENIED \_\_\_\_\_

Alan R. J. Alas  
POLICE CHIEF

MORE INFO ON BACK

# CITY OF HAVERHILL

Honorable President and Members of the Municipal Council:

6.3.2

The undersigned respectfully asks that he may receive a License:

Pool Table : 1 Table (TYPE OF LICENSE)

Place of business being:

Smith's Tavern (NAME OF PLACE)

124 Essex St (Address)

Robert Langlois  
PRINT APPLICANT NAME

JUN 10 2014

HAVERHILL, \_\_\_\_\_, 2014

OFFICE USE ONLY

# 60 1st + # 30 each additional

RENEW

No. \_\_\_\_\_

FEE 60.00

IN MUNICIPAL COUNCIL, \_\_\_\_\_, 2014

ATTEST:

\_\_\_\_\_, CITY CLERK

APPROVED J

DENIED \_\_\_\_\_

Alan R. [Signature]

POLICE CHIEF

MORE INFO ON BACK

# CITY OF HAVERHILL

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a License:

Sunday Pool (TYPE OF LICENSE)

Place of business being: 1 Table  
Smith's Tavern (NAME OF PLACE)

124 Essex St (Address)

Robert Langlois  
PRINT APPLICANT NAME

HAVERHILL, JUN 10 2014, 2014

### OFFICE USE ONLY

RENEW

No. \_\_\_\_\_  
FEE 100.00 <sup>#</sup> annual

IN MUNICIPAL COUNCIL, \_\_\_\_\_, 2014

ATTEST: \_\_\_\_\_, CITY CLERK

APPROVED ✓  
DENIED \_\_\_\_\_

Alan R. J. [Signature]  
POLICE CHIEF

MORE INFO ON BACK

CITY OF HAVERHILL

6.3.3

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a License:

Bowling- 10 Lanes (TYPE OF LICENSE)

Place of business being:

All Saints Parish (NAME OF PLACE)

120 Bellevue av (Address)

Rev Timothy E. Kearney  
PRINT APPLICANT NAME

HAVERHILL, June 4, 2014

OFFICE USE ONLY

RENEW

<sup>#</sup>60 1st + <sup>#</sup>30  
each additional

No. \_\_\_\_\_

FEE 330.00

IN MUNICIPAL COUNCIL, \_\_\_\_\_, 2014

ATTEST:

\_\_\_\_\_, CITY CLERK

APPROVED J

DENIED \_\_\_\_\_

Alan R. J. [Signature]  
POLICE CHIEF

# CITY OF HAVERHILL

6.3.4

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a License:

By Buy + Sell Old Gold (TYPE OF LICENSE)

Place of business being:

Vintage View (NAME OF PLACE)

371 River St (Address)

Elaine A. Drintwater

PRINT APPLICANT NAME

JUN 09 2014

HAVERHILL, \_\_\_\_\_, 2014

### OFFICE USE ONLY

RENEW

No. \_\_\_\_\_

FEE 100.00

IN MUNICIPAL COUNCIL, \_\_\_\_\_, 2014

ATTEST:

\_\_\_\_\_, CITY CLERK

APPROVED J

DENIED \_\_\_\_\_

Alan R. [Signature]

POLICE CHIEF

MORE INFO ON BACK

# CITY OF HAVERHILL

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a License:

Buy & Sell OLD GOLD (TYPE OF LICENSE)

Place of business being:

Vintage View (NAME OF PLACE)

371 River St (Address)

Cheryl Morach  
PRINT APPLICANT NAME

HAVERHILL, JUN 09 2014, 2014

OFFICE USE ONLY

RENEW

No. \_\_\_\_\_

FEE 100.00

IN MUNICIPAL COUNCIL, \_\_\_\_\_, 2014

ATTEST:

APPROVED ✓

DENIED \_\_\_\_\_

\_\_\_\_\_, CITY CLERK

Alan R. DeLoe

POLICE CHIEF

MORE INFO ON BACK

# CITY OF HAVERHILL

6.3.6

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a License:

Junk Dealer (TYPE OF LICENSE)

Place of business being:

Haverhill Salvage (NAME OF PLACE)

81 Hale St (Address)

Paul Goldberg  
PRINT APPLICANT NAME

JUN 04 2014

HAVERHILL, \_\_\_\_\_, 2014

## OFFICE USE ONLY

RENEW

No. \_\_\_\_\_

FEE 125.00

IN MUNICIPAL COUNCIL, \_\_\_\_\_, 2014

ATTEST:

\_\_\_\_\_, CITY CLERK

APPROVED

DENIED \_\_\_\_\_

Alan R. J. Flaw  
POLICE CHIEF

MORE INFO ON BACK

43

Hearing June 17 2014

MAGNUM PARTNERS, LLC  
10 GEORGE STREET, SUITE 210  
LOWELL, MASSACHUSETTS 01852  
(978) 452-5732  
Facsimile: (978) 453-8887

Hearing #701

March 31, 2014

John J. Michitson, President  
Haverhill City Council  
4 Summer Street - Room 118  
Haverhill, Massachusetts 01831

RE: Magnum Partners, LLC  
Street Acceptance

Dear Mr. Michitson,

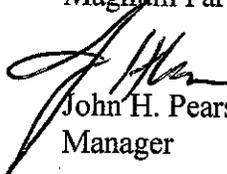
We hereby request the City of Haverhill to accept the following streets and roadways located at our Magnavista subdivision:

Perspective Drive  
Magnavista Drive

We waive the sixty-five (65) day hearing requirement.

Thank you.

Very truly yours,  
Magnum Partners, LLC

  
John H. Pearson, Jr.  
Manager

IN CITY COUNCIL: April 8 2014  
REFER TO PLANNING BOARD and  
VOTED: that COUNCIL HEARING BE HELD JUNE 17 2014  
Attest:

JHP, Jr:if  
Cc: Stephen J. Doherty  
Nels A. Palm  
William Pillsbury, Planning & Development  
John Pettis, Engineering

\_\_\_\_\_ City Clerk

Magnum Partners, LL  
10 George St.  
Lowell, MA 01852  
978-452-5732

June 19, 2014

Haverhill City Council  
4 Summer St. - Room 118  
Haverhill, MA 01830

Re: Magnum Partners, LLC  
Street Acceptance

Dear Mr. Michitson,

We are scheduled for a hearing with the city council on June 24, 2014 in reference to street acceptance for Magnavista and Perspective Drive. We would like to request postponement of our hearing until July 22, 2014.

Sincerely,

 MEMBER  
Stephen J. Doherty, Sr., Member  
Magnum Partners, LLC

Cc: William Pillsbury, Planning & Development  
Nels Palm



# Haverhill

Economic Development and Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

June 20, 2014

TO: City Council President John J. Michitson and members of the Haverhill City Council

FROM: William Pillsbury, Jr. Economic Development and Planning Director

**SUBJECT: Street Acceptance –Magnavista Drive and Perspective Drive**

On June 11, 2014, the Haverhill Planning board voted to send a favorable recommendation to the city council on the acceptance of the above referenced street as a public way. This roadway was part of a new subdivision approved by the Haverhill Planning Board and was constructed in accordance with an approved definitive plan. A bond was posted as surety that the improvements were constructed in accordance with the approved plan. By virtue of the fact that the bond has been reduced to a zero balance as recommended by the city engineer, and that all as-built plans have been reviewed and approved by the city engineer, and that the legal description of the roadway to be accepted has been approved by the City engineer. Then as required by the state subdivision control law the city council has been requested to accept Magnavista Drive and Perspective Drive Way as a public way.

As Planning director, I concur with the planning boards action and recommend that the city council formally accept the above referenced streets as proposed.

**Recommendation: Accept the streets as a public way.**



CITY OF HAVERHILL  
MASSACHUSETTS 01830

PLANNING BOARD

CITY HALL, ROOM #01  
FOUR SUMMER STREET  
HAVERHILL, MASSACHUSETTS 01830  
TELEPHONE 374-2930  
FAX 374-2915

June 17, 2014

City Council President John A. Mitchitson  
& City Councilors  
City of Haverhill

**RE: Petition to Accept Magnavista & Perspective Drive as a public way  
Owner/Applicant, Magnum Partners LLC**

Members Present: Bill Evans, Karen Buckley, April DerBoghosian, Timothy Connors  
Kenneth Cram, Bob Driscoll and Paul B. Howard

Members Absent: Jack Everette, Krystine Hetel

Absent: William Pillsbury, Director of Economic Development & Planning  
Present: Lori A. Woodsum, Office Manager/Planning Board Secretary

Dear City Council President & City Councilors:

The Haverhill Planning Board at its meeting held on 6/11/14, Wednesday Evening, at 7:00 p.m. in Room 202, Haverhill City Hall regarding the above-cited petition to accept Magnavista & Perspective Drives as a public ways. Member Timothy Connors read the rules for a public hearing. The audience was made aware that they could leave their name and address with the clerk in case of an appeal at the end of this hearing, and if an appeal was taken the department would notify them.

Chairman Paul B. Howard chaired the meeting and read into the record the contents of communication to the board members from Planning Director William Pillsbury, Jr., dated 6/10/14 regarding the cited street acceptance for Magnavista & Perspective Drives (Also see report dated 6/20/14 from the planning director). It was read as follows: The Haverhill Planning Board has been asked to recommend acceptance of the street acceptance for Magnavista Drive and Perspective Drive as public ways. This roadway was part of a new subdivision approve by the Haverhill Planning Board and was constructed in accordance with an approved definitive plan. A bond was posted as surety that the improvements were constructed in accordance with the

**Street Acceptance for Magnavista & Perspective Drives  
W/I the Whittier Estates Development  
6/11/14 Planning Board Meeting**

approved plan. By virtue of the fact that the bond has been reduced to a zero balance as recommended by the city engineer, and that all as-built plans have been reviewed and approved by the city engineer, and that the legal description of the roadway to be accepted has been approved by the city engineer, then as required by the City Code CH 222-1, the City Council has been requested to accept Magnavista Drive and Perspective Drive as public ways.

Chairman Paul Howard informed the board members that the first vote would be to reduce the amount being held in the escrow account to a zero balance as recommended by City Engineer John Pettis III in his report dated 5/14/14 (see attached report dated 5/14/14).

The chairman asked for a motion on this agenda item. (Please Note: there was no one else present in the audience). Chairman Paul Howard asked for a motion to reduce the account to a zero balance as recommended by the city engineer and by the Director William Pillsbury, Jr. in his report to the board.

**MOTION**

After board consideration, Member Bob Driscoll motioned to reduce the escrow account to a zero balance as recommended by City Engineer John Pettis III as noted in his report dated 5/14/14 and by the Economic Development & Planning Director William Pillsbury, Jr. in his reports dated 6/20/14 & 6/10/14. Member William Evans seconded the motion with Members Bill Evans, Karen Buckley, April DerBoghossian, Kenneth Cram, Timothy Connors, Bob Driscoll, and Paul B. Howard all voting in favor to reduce the account to a zero balance as recommended in the report dated 5/14/14 to the board from John Pettis, III. Members absent were Krystine Hetel and Jack Everette. **Motion passed to reduce the account to a zero balance as recommended.**

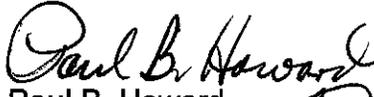
Chairman Paul B. Howard then asked that board to forward a conditional favorable recommendation to the city council on the street acceptance for Magnavista Drive and Perspective Drive with any final modifications completed prior to the city council hearing.

**MOTION**

After board consideration, Member Bob Driscoll motioned to forward a favorable recommendation to the city council to accept Magnavista & Perspective Drives as public ways as recommended by the city engineer in his report dated 5/14/14 and including the reports from the various city departments along with the recommendation from the planning director, William Pillsbury, Jr., dated 6/20/14. Member Karen Buckley seconded the motion. Members Bill Evans, Karen Buckley, April DerBoghossian, Ken Cram, Jack Everette, Bob Driscoll and Paul B. Howard all voted in favor. Members absent were Timothy Connors and Krystine Hetel. **Motion passed to forward a favorable recommendation to the city council to accept Magnavista & Perspective Drives as public ways.**

**Street Acceptance for Magnavista & Perspective Drives  
W/ the Whittier Estates Development  
6/11/14 Planning Board Meeting**

Signed,

  
Paul B. Howard  
Chairman

Cc: Street Acceptance File Magnavista & Perspective Drives  
Mayor James Fiorentini  
City Council (copy)  
City Clerk (original)  
John Pettis III, City Engineer  
William Cox, City Solicitor  
City Departments  
Steve Doherty ([dcdevelopment@hotmail.com](mailto:dcdevelopment@hotmail.com))  
Nels Palm ([palm3168@aol.com](mailto:palm3168@aol.com))  
John H. Pearson, Magnum Partners LLC, 10 George Street, Lowell, MA 01852



# Haverhill

Economic Development and Planning  
Conservation Department  
Phone: 978-374-2334 Fax: 978-373-8475  
[rmoores@cityofhaverhill.com](mailto:rmoores@cityofhaverhill.com)  
[conservation@cityofhaverhill.com](mailto:conservation@cityofhaverhill.com)

MEMO TO: President John A. Michitson and Haverhill City Council  
FROM: Robert E. Moore, Jr., Environmental Health Technician  
DATE: June 20, 2014  
RE: Street Acceptance – Steve Doherty for Magnavista and Perspective Drives

**I support the applicant's June 19<sup>th</sup> request for this item to be continued until the July 22, 2014, meeting.** This continuance allows the applicant the time necessary to obtain a Certificate of Compliance from the Conservation Commission, certifying the satisfactory completion of this project. This will also allow the applicant the time necessary to address the following outstanding items from my November 20, 2013, punchlist (new comments in italics):

1. Only the first 3 sheets of the Definitive Plan were recorded at Plan Book 403, Plan 13. Sheet 4 should be recorded, as it shows Lot 20 and the southerly end of Open Space Parcel B.
2. A final report from the Environmental Monitor should be submitted at this time in preparation for the Complete Certificate of Compliance. (Conditions VII.9.h-j & VIII.2.b)
3. Documents: (These comments must be addressed and discussed prior to recording, particularly the CR&E.)
  - Homeowners Association Agreement - obtain the necessary signatures, then submit a copy of the final recorded document to my office. *Materials have been forwarded to the City Solicitor for review.*
  - Conservation Restriction & Easement (Condition #III.2)-
    - i. Add the Assessor's identification of the parcels Map 674, Block 601, Lot 18A (2.36 acres) and Map 674, Block 601, Lot 18B (7.71 acres)
    - ii. Under condition #7, it is unclear whether public access to the open space is allowed. It also references a river. What river?
    - iii. We previously discussed the idea of deeding the open space to the Conservation Commission. What is the current plan?
    - iv. Submit a final recorded document to my office.
4. Submit a final as-built plan and calculations for the Gile St basin. (Condition #VI.5) *The March 24, 2014 as-built does not meet this requirement. The as-built does not provide the necessary calculations. Graphically, this as-built appears to be the same as that which was provided for this basin in an October 7, 2008, as-built. The 2008 as-built was not approved, as its supporting calculations confirmed the basin was smaller than designed.*
5. Lot 19 downspouts are not tied into recharge system. *A letter from the applicant's attorney will be submitted to certify the completion of this work by the homeowner.*

C: William Pillsbury, Economic Development and Planning Director (email)  
John H. Pettis, III, PE, City Engineer (email)  
Steve Doherty (email)  
File #33-1271/C

43-A

Magnum Partners, LLC  
10 George Street  
Lowell, MA 01852  
978-452-5732

May 15, 2014

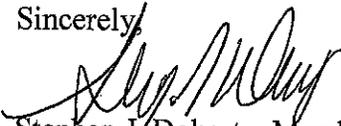
Haverhill City Council  
4 Summer Street - Room 118  
Haverhill, MA 01830

Re: Magnum Partners, LLC  
Street Acceptance & Bond Release

Dear Mr. Michitson,

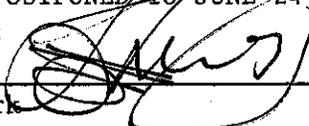
We are scheduled for a hearing with the city council on June 17, 2014 in reference to street acceptance for Magnavista and Perspective Drive. We would like request postponement of our hearing until June 24, 2014.

Sincerely,

 MEMBER  
Stephen J. Doherty, Member  
Magnum Partners, LLC

Cc: William Pillsbury, Planning & Development  
Nels A. Palm

IN CITY COUNCIL: May 20 2014  
HEARING POSTPONED ~~to~~ JUNE 24 2014

Attest:   
\_\_\_\_\_  
City Clerk

43

Heating June 17 2014

MAGNUM PARTNERS, LLC  
10 GEORGE STREET, SUITE 210  
LOWELL, MASSACHUSETTS 01852  
(978) 452-5732  
Facsimile: (978) 453-8887

(get 2  
street  
order  
engineer)

March 31, 2014

COPY

John J. Michitson, President  
Haverhill City Council  
4 Summer Street - Room 118  
Haverhill, Massachusetts 01831

RE: Magnum Partners, LLC  
Street Acceptance

Dear Mr. Michitson,

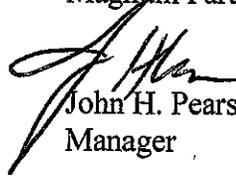
We hereby request the City of Haverhill to accept the following streets and roadways located at our Magnavista subdivision:

Perspective Drive  
Magnavista Drive

We waive the sixty-five (65) day hearing requirement.

Thank you.

Very truly yours,  
Magnum Partners, LLC

  
John H. Pearson, Jr.  
Manager

IN CITY COUNCIL: April 8 2014  
REFER TO PLANNING BOARD and  
VOTED: that COUNCIL HEARING BE HELD JUNE 17 2014

JHP, Jr:if  
Cc: Stephen J. Doherty  
Nels A. Palm  
William Pillsbury, Planning & Development  
John Pettis, Engineering

Attest:  City Clerk

MAGNUM PARTNERS, LLC  
10 GEROGE STREET  
LOWELL, MA 01852  
978-452-5732

---

FACSIMILE TRANSMITTAL SHEET

---

TO: Maria Elisa

---

5/15/14

---

FAX NUMBER:  
978-373-8490

TOTAL NO. OF PAGES INCLUDING COVER:  
2

---

SENDER'S REFERENCE NUMBER:

RE: YOUR REFERENCE NUMBER:

Postponement of city council hearing -  
Magnavista/Perspective Drive street  
acceptance.

---

URGENT     FOR REVIEW     PLEASE COMMENT     PLEASE REPLY     PLEASE RECYCLE

---



CITY OF HAVERHILL  
MASSACHUSETTS 01830

CITY HALL, ROOM 201  
FOUR SUMMER STREET  
HAVERHILL, MASSACHUSETTS 01830  
TELEPHONE 374-2330  
FAX 374-2315

PLANNING BOARD

May 15, 2014

City Council President John A. Mitchitson  
& City Councilors  
City of Haverhill

**RE: Petition to Accept Magnavista & Perspective Drive as a public way  
Owner/Applicant, Magnum Partners LLC**

Members Present: Bill Evans, Karen Buckley, April DerBoghosian, Kenneth Cram,  
Jack Everette, Bob Driscoll and Paul B. Howard  
Members Absent: Krystine Hetel and Timothy Connors  
Also Present: William Pillsbury, Director of Economic Development & Planning  
Lori A. Woodsum, Office Manager/Planning Board Secretary

Dear City Council President & City Councilors:

The Haverhill Planning Board at its meeting held on 5/14/14, Wednesday Evening, at 7:00 p.m. in Room 202, Haverhill City Hall regarding the above-cited petition to accept Magnavista & Perspective Drives as a public ways. Member Jack Everette read the rules for a public hearing. The audience was made aware that they could leave their name and address with the clerk in case of an appeal at the end of this hearing, and if an appeal was taken the department would notify them. Chairman Paul B. Howard chaired the meeting and turned the hearing over to the planning director for his comments.

Planning Director William Pillsbury explained that the developer has a couple of items that have to be resolved relative to street acceptance for Magnavista and Perspective Drives and those will be worked on during the next month. The applicant will request an extension from the city council to a later date as well to get that accomplished. Based that the director recommended that they postpone the hearing to the June 11th Planning Board meeting that will be held at 7:00. P.M. in Room 202.

Chairman Paul Howard asked for a motion on this agenda item.

**Street Acceptance for Magnavista & Perspective Drives  
W/I the Whittier Estates Development  
5/14/14 Planning Board Meeting**

**MOTION**

After board consideration, Member Bob Driscoll motioned to table this matter to the June 11, 2014 Planning Board Meeting held at 7:00 p.m. in Room 202. Member Karen Buckley seconded the motion. Members Bill Evans, Karen Buckley, April DerBoghossian, Ken Cram, Jack Everette, Bob Driscoll and Paul B. Howard all voted in favor. Members absent were Timothy Connors and Krystine Hetel. Motion passed.

Signed,

  
Paul B. Howard  
Chairman 

Cc: Street Acceptance File Magnavista & Perspective Drives  
Mayor James Fiorentini  
City Council (copy)  
City Clerk (original)  
John Pettis III, City Engineer  
William Cox, City Solicitor  
City Departments  
Steve Doherty ([dcdevelopment@hotmail.com](mailto:dcdevelopment@hotmail.com))  
Nels Palm ([palm3168@aol.com](mailto:palm3168@aol.com))  
John H. Pearson, Magnum Partners LLC, 10 George Street, Lowell, MA 01852  
*Conservation*

43-B



Document

**CITY OF HAVERHILL**  
In Municipal Council

#7.1.1

**IT APPEARING** that the common convenience and necessity require it,

It is hereby

**Ordered:** That the following street herein described be accepted as a **Public Way**

Perspective Drive

Beginning at a stone bound, on the southwesterly sideline of Magnavista Drive at its intersection with the southeasterly sideline of Perspective Drive and Lot 23 as shown on a plan entitled, Street Acceptance Plan of Magnavista Drive & Perspective Drive located in Haverhill, Ma. dated March 17,2014, by Christiansen & Sergi, Inc., Haverhill, Ma.;

Thence with a curve turning to the left an arc length of 36.41 feet, a radius of 25.00 feet, with a delta angle of 83°26'15", to a stone bound;

Thence S 36°14'44" W a distance of 150.76 feet to a stone bound;

Thence with a curve turning to the right an arc length of 105.03 feet, a radius of 295.00 feet, with a delta angle of 20°23'56", to a stone bound;

Thence S 56°38'41" W a distance of 75.80 feet to a stone bound;

Thence with a curve turning to the left an arc length of 23.55 feet, a radius of 25.00 feet, with a delta angle of 53°58'05", to a stone bound;

Thence with a reverse curve turning to the right an arc length of 301.53 feet, a radius of 60.00 feet, with a delta angle of 287°56'10", to a stone bound;

Thence with a reverse curve turning to the left an arc length of 23.55 feet, a radius of 25.00 feet, with a delta angle of 53°58'05", to a stone bound;

Thence N 56°38'41" E a distance of 75.80 feet to a stone bound;

Thence with a curve turning to the left an arc length of 87.23 feet, a radius of 245.00 feet, with a delta angle of 20°23'56", to a stone bound;

Thence N 36°14'44" E a distance of 153.65 feet to a stone bound;

Thence with a curve turning to the left an arc length of 34.96 feet, a radius of 25.00 feet, with a delta angle of 80°07'45", to a stone bound;

Thence with a compound curve turning to the left an arc length of 93.22 feet, a radius of 325.00 feet, with a delta angle of  $16^{\circ}26'00''$ , to a stone bound and the point of beginning;

Meaning and intending to describe Perspective Drive as shown on a plan entitled, Street Acceptance Plan of Magnavista Drive & Perspective Drive located in Haverhill, Ma. dated March 17, 2014, by Christiansen & Sergi, Inc., Haverhill, Ma.

43-B



#7.1.2  
2  
ordered

Document

**CITY OF HAVERHILL**  
In Municipal Council

**ORDERING** that the common convenience and necessity

It is hereby

**Ordered:** That the following street herein described be accepted as a  
**Public Way**

**Magnavista Drive**

Beginning at a stone bound, on the southwesterly sideline of Gile Street at it's intersection with the southeasterly sideline of Magnavista Drive and Lot 31 as shown on a plan entitled, Street Acceptance Plan of Magnavista Drive & Perspective Drive located in Haverhill, Ma. dated March 17,2014, by Christiansen & Sergi,Inc., Haverhill, Ma.;

Thence S 50°09'27" W a distance of 314.57 feet to a stone bound;

Thence with a curve turning to the right an arc length of 260.31 feet, a radius of 536.72 feet, with a delta angle of 27°47'19", to a stone bound;

Thence with a reverse curve turning to the left an arc length of 68.72 feet, a radius of 550.00 feet, with a delta angle of 07°09'33", to a stone bound;

Thence with a reverse curve turning to the right an arc length of 138.98 feet, a radius of 295.00 feet, with a delta angle of 26°59'34", to a stone bound;

Thence with a reverse curve turning to the left an arc length of 36.36 feet, a radius of 245.00 feet, with a delta angle of 08°30'11", to a stone bound;

Thence with a reverse curve turning to the right an arc length of 466.27 feet, a radius of 325.00 feet, with a delta angle of 82°12'03", to a railroad spike;

Thence N 08°31'21" W a distance of 68.69 feet to a stone bound;

Thence S 83°44'18" E a distance of 51.71 feet to a stone bound;

Thence S 08°31'21" E a distance of 55.50 feet to a railroad spike;

Thence with a curve turning to the left an arc length of 394.54 feet, a radius of 275.00 feet, with a delta angle of 82°12'03", to a stone bound;

Thence with a reverse curve turning to the right an arc length of 43.78 feet, a radius of 295.00 feet, with a delta angle of 08°30'11", to a stone bound;

Thence with a reverse curve turning to the left an arc length of 115.42 feet, a radius of 245.00 feet, with a delta angle of  $26^{\circ}59'34''$ , to a point;

Thence with a reverse curve turning to the right an arc length of 74.97 feet, a radius of 600.00 feet, with a delta angle of  $07^{\circ}09'33''$ , to a point;

Thence with a reverse curve turning to the left an arc length of 194.00 feet, a radius of 400.00 feet, with a delta angle of  $27^{\circ}47'19''$ , to a stone bound;

Thence N  $50^{\circ}09'27''$  E a distance of 331.46 feet to a stone bound;

Thence with a curve turning to the left an arc length of 38.84 feet, a radius of 25.00 feet, with a delta angle of  $89^{\circ}00'45''$ , to a stone bound;

Thence S  $38^{\circ}51'18''$  E a distance of 84.58 feet to a stone bound and the point of beginning;

Meaning and intending to describe Magnavista Drive as shown on a plan entitled, Street Acceptance Plan of Magnavista Drive & Perspective Drive located in Haverhill, Ma. dated March 17, 2014, by Christiansen & Sergi, Inc., Haverhill, Ma.

43.813



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

8.1

ORDERED:

That the City Council authorizes the Purchasing Department to proceed with the final disposition of the following list of obsolete surplus equipment.

**Vehicles**

<b>Year</b>	<b>Make</b>	<b>Model Vin</b>	<b>Condition</b>	<b>Department</b>
2006	BMW 525XI	WBANF33576CS37523	Scrap	Police

This vehicle was a federal forfeiture.



# Haverhill

Purchasing Department, Room 105

Phone: 978-420-3606

[purchasing@cityofhaverhill.com](mailto:purchasing@cityofhaverhill.com)

May 20, 2014

Mayor James J. Fiorentini  
City Hall  
Haverhill, MA 01830-5875

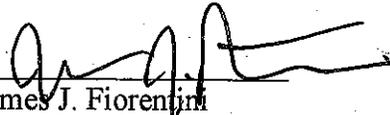
Dear Mayor:

It is requested that the attached order be placed on the City Council Agenda, all in accordance with the City Ordinance Chap. 80-4 – Reports Showing Sales of Surplus.

  
Robert J. DeFusco  
Purchasing Director

Attachments

Approved:

  
James J. Fiorentini  
Mayor

RECEIVED  
2014 JUN 18 PM 12 58  
CITY CLERKS OFFICE  
HAVERHILL, MA.



Document  
CITY OF HAVERHILL  
In Municipal Council

8.2.1

Ordered:

That as part of the fiscal year 2015 annual budget the sum of **\$159,837,163** be and is hereby raised and appropriated within the categories as designated as appropriated on the attached and further that said appropriation be funded in the following manner:

\$231,283	Water Receipts
\$538,710	Wastewater Receipts
\$1,000,000	Free Cash
<b>\$158,067,170</b>	<b>Taxation and Other Receipts</b>

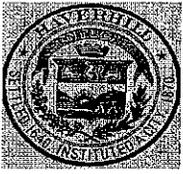
Budget

Introduced by Mayor James J. Fiorentini  
 an Order Concerning Appropriations for the Fiscal Year Beginning July 1, 2014  
 Ordered that the following sums, designated as appropriations, are hereby appropriated in the General Fund of the City of Haverhill.

	Salaries	Expenses	Capital	Department	State and Other	Grand Totals
	Appropriation	Appropriation	Appropriation	Totals	Assessments	
<b>General Government</b>						
City Council	104,640	26,792	0	131,432		131,432
Mayor's Office	210,181	29,269		239,450		239,450
Auditor's Office	211,890	69,005		280,895		280,895
Treasurer/Collector	365,402	195,650		561,052		561,052
Assessing	170,343	152,800		323,143		323,143
Purchasing	59,281	74,950		134,231		134,231
Law Department	64,182	158,500		222,682		222,682
Human Resources	265,997	28,220		293,817		293,817
Municipal Information Systems	157,278	372,405	25,000	554,683		554,683
City Clerk	249,297	64,081		313,378		313,378
	1,858,090	1,171,672	25,000	3,054,762	0	3,054,762
<b>Community &amp; Economic Development</b>						
Conservation Commission	57,286	3,720		61,005		61,005
Building & Zoning	210,038	0		210,038		210,038
Inspectional & Health Services	307,439	31,850	0	333,289		333,289
Economic Development	153,489	36,598		190,087		190,087
	722,252	72,167	0	794,419	0	794,419
<b>Public Safety</b>						
Police Department	9,041,043	969,738	105,000	10,115,781		10,115,781
Crossing Guards	0	95,000		95,000		95,000
Fire Department	9,227,823	740,746	0	9,968,569		9,968,569
Emergency Management	8,000	0	0	8,000		8,000
	18,276,866	1,805,484	105,000	20,187,350	0	20,187,350
<b>Education</b>						
Whittier Regional School	0	7,399,428	0	7,399,428		7,399,428
North Shore/Essex Regional School		842,545		842,545		842,545
School Transportation		5,146,876		5,146,876		5,146,876
School Department	50,048,201	12,512,050		62,560,251		62,560,251
	50,048,201	25,900,899	0	75,949,100	0	75,949,100
<b>Public Works</b>						
Administration	42,182	6,815	0	48,997		48,997
Highways	798,396	478,521	14,000	1,290,917		1,290,917
Solid Waste/Recycling	59,230	3,035,087		3,094,327		3,094,327
Parking Area	0	17,250	0	17,250		17,250
Street Marking Division	0	56,000	0	56,000		56,000
Fleet Maintenance	184,471	63,650	0	248,121		248,121
Building Maintenance	81,200	187,775	0	268,975		268,975
Park Department	289,520	232,281	0	521,802		521,802
Street Lighting	0	750,000	0	750,000		750,000
Snow & Ice Removal	230,144	248,808	0	478,952		478,952

Introduced by Mayor James J. Fiorentini  
 an Order Concerning Appropriations for the Fiscal Year Beginning July 1, 2014  
 Ordered that the following sums, designated as appropriations, are hereby appropriated in the General Fund of the City of Haverhill.

	Salaries	Expenses	Capital	Department	State and Other	Grand Totals
	Appropriation	Appropriation	Appropriation	Totals	Assessments	
	1,685,145	5,076,197	14,000	6,775,342		6,775,342
<b>Human Services</b>						
Citizens Center	246,644	120,200	0	366,844		366,844
Veterans Service	50,936	1,126,362	0	1,177,298		1,177,298
Senior Services	57,779	0	0	57,779		57,779
Stadium Commission	0	9,443	0	9,443		9,443
Recreation	33,450	43,000	0	76,450		76,450
Public Library	903,231	296,859	0	1,200,090		1,200,090
	1,292,040	1,595,864	0	2,887,904		2,887,904
<b>Debt Service</b>						
		9,465,308		9,465,308		9,465,308
<b>Employee Benefits</b>						
Retirement Fund	13,340,793			13,340,793		13,340,793
Non-Contributory Pensions	65,000			65,000		65,000
Unemployment Compensation	300,000			300,000		300,000
Group Insurance	21,797,816			21,797,816		21,797,816
Mitigation and Health Trust Closeout	1,048,500			1,048,500		1,048,500
Payroll Taxes (FICA/Medicare)	1,000,000			1,000,000		1,000,000
Workers Compensation	470,000			470,000		470,000
Indemnification of Retirees	250,000			250,000		250,000
Sick Leave Bank	75,000			75,000		75,000
Long Term Disability	2,100			2,100		2,100
Vacation Accrual	150,000			150,000		150,000
Injured on Duty Claims	150,000			150,000		150,000
	38,649,209			38,649,209		38,649,209
<b>Other</b>						
Capital Projects			500,000	500,000		500,000
General Liability Insurance		773,768		773,768		773,768
Salary Reserve	100,000			100,000		100,000
Stabilization Fund				0	400,000	400,000
Budget Reserve		700,000		700,000		700,000
School Stabilization	0			0	200,000	200,000
Other Deficits (Snow & Ice)					913,000	913,000
State Assessments (Cherry Sheets)				0	4,946,320	4,946,320
Reserve for Abatements and Exemptions (Overlay)					620,000	620,000
	100,000	1,473,768	500,000	2,073,768	7,079,320	9,153,088
<b>Total General Fund</b>	<b>112,631,803</b>	<b>46,561,359</b>	<b>644,000</b>	<b>159,837,163</b>	<b>7,079,320</b>	<b>166,916,483</b>



Document  
CITY OF HAVERHILL  
In Municipal Council

41

8.2.2

Ordered:

That as part of the fiscal year 2015 annual budget the sum of **\$400,000** be and is hereby raised and appropriated and transferred into the Stabilization Fund

Budget



Document  
CITY OF HAVERHILL  
In Municipal Council

8.2.3

Ordered:

That as part of the fiscal year 2015 annual budget the sum of \$200,000 be and is hereby raised and appropriated and transferred into the School Stabilization Fund

Budget



Document

CITY OF HAVERHILL

In Municipal Council

8.2.4

Ordered:

That as part of the fiscal year 2015 annual budget the sum of \$8,089,926 be appropriated to operate the Wastewater Department for items marked as appropriation on the attached and \$8,034,735 come from Wastewater revenue, \$593,901 to come from Wastewater available fund balance and that \$538,710 be appropriated in the General Fund and funded from Wastewater receipts.

Budget

Introduced by the Mayor James J. Fiorentini  
 an Order Concerning Appropriations for the Fiscal Year Beginning July 1, 2014

Ordered that the following sums, designated as appropriations, are hereby appropriated in the Wastewater Fund of the City of Havertill and that \$538,710 be appropriated in the General Fund and funded from Wastewater revenue.

	Salaries	Expenses	Capital	Total City	Other Assessments	Grand Totals
	Appropriation	Appropriation	Appropriation	From General Fund		
General Operations	2,097,337	2,979,752	437,161	5,514,250		5,514,250
Transfers	0	0		0	538,710	538,710
Benefits	792,457			792,457		792,457
Debt		1,705,388		1,705,388		1,705,388
Reserves		0		0		0
Insurance		77,831		77,831		77,831
<b>Total Wastewater Fund</b>	<b>2,889,794</b>	<b>4,762,971</b>	<b>437,161</b>	<b>8,089,926</b>	<b>538,710</b>	<b>8,628,636</b>

Be it further ordered that the City appropriations and assessments in the Wastewater Fund are to be financed by estimated revenues drawn from the following sources.

	Charges for Services	Other Revenue	Total Revenue	Available Fund Balance	Grand Totals
Wastewater Fund	7,927,235	107,500	8,034,735	593,901	8,628,636
<b>Total Wastewater Fund</b>	<b>7,927,235</b>	<b>107,500</b>	<b>8,034,735</b>	<b>593,901</b>	<b>8,628,636</b>



Document  
CITY OF HAVERHILL

8.2.5

In Municipal Council

Ordered:

That as part of the fiscal year 2015 annual budget the sum of \$7,174,768 be appropriated to operate the Water Department for items marked as appropriation on the attached and \$6,881,086 come from Water revenue, \$524,965 to come from Water available fund balance and that \$231,283 be appropriated in the General Fund and funded from Water receipts.

B. 6.2.5.4

introduced by the Mayor James J. Fiorentini

an Order Concerning Appropriations for the Fiscal Year Beginning July 1, 2014

City Council  
City of Haverhill  
Submitted June 24, 2014

Ordered that the following sums, designated as appropriations, are hereby appropriated in the Water Fund and funded from Water revenue of the City of Haverhill and that \$231,283 be appropriated in the General Fund and funded from Water revenue.

	Salaries		Expenses		Capital Appropriation	Total City Total	Other Assessments From General Fund	Grand Totals
	Appropriation	Appropriation	Appropriation	Appropriation				
General Operations	2,006,410	2,141,626	619,500	4,767,536				4,767,536
Engineering	314,524	63,700		378,224				378,224
Transfers		0		0		231,283		231,283
Benefits	729,842			729,842				729,842
Debt		1,134,166		1,134,166				1,134,166
Reserves		0		0				0
Insurance		165,000		165,000				165,000
<b>Total Water Fund</b>	<b>3,050,776</b>	<b>3,504,492</b>	<b>619,500</b>	<b>7,174,768</b>		<b>231,283</b>		<b>7,406,051</b>

Be it further ordered that the City appropriations and assessments in the Water Fund are to be financed by estimated revenues drawn from the following sources.

	Charges for		Other		Engineering Fees	Total Revenue	Available Fund Balance	Grand Totals
	Services	Revenue	Revenue	Revenue				
Water Fund	6,632,686	154,000	94,400	6,881,086	524,965	7,406,051		7,406,051
<b>Total Water Fund</b>	<b>6,632,686</b>	<b>154,000</b>	<b>94,400</b>	<b>6,881,086</b>	<b>524,965</b>	<b>7,406,051</b>		<b>7,406,051</b>

0



DOCUMENT

8.2.6

**CITY OF HAVERHILL**

In Municipal Council

ORDERED:

That as part of the fiscal year 2015 annual budget the sum of **\$55,461** be appropriated from the Parking Funds Account Revenue.

*Parking Funds*



DOCUMENT

8.2.9

**CITY OF HAVERHILL**

In Municipal Council

ORDERED:

**Authorization  
of the Municipal Open Space Management Revolving Fund**

**WHEREAS**, Section 53E½ of chapter 44 of the General Laws authorizes cities and towns to establish departmental revolving funds subject to certain budgetary restrictions; and,

**WHEREAS**, such reimbursement funds were not used in calculating the tax levy for fiscal year 2015; and,

**THEREFORE**, the Haverhill City Council hereby authorizes the establishment of a revolving fund for the **Municipal Open Space Management Revolving Fund** with an annual budget of **\$100,000**, under the provisions of section 53E½ of chapter 44 of the General Laws, subject to the following conditions:

1. All fees, dues, and payments for received in connection with the activities of the Municipal Open Space Management shall be deposited into the Municipal Open Space Management Revolving Fund, and shall be used for the purposes and activities of the Municipal Open Space Management, and may be expended without further appropriation.
2. The fund balance at year-end carries forward to the next fiscal year if reauthorized. If not, the fund balance closes to the General Fund unless it is transferred to another departmental revolving fund.
3. Expenditures from the Municipal Open Space Management Revolving Fund shall be authorized by the Forest Management Committee and shall not exceed the available balance in the fund.
4. The Forest Management Committee shall provide a report including all receipts and expenditures of this fund to the Mayor on a quarterly basis and to the City Council on an annual basis in accordance with the provisions of section 53E½ of chapter 44 of the General Laws;
5. No expenditure may be made from such revolving funds for the purposes of paying any full or part-time employee's wages or salaries unless the revolving fund is also charged for the costs of fringe benefits associated with the wages or salaries so paid;
6. This revolving fund requires authorization for each ensuing fiscal year.
7. This fund is hereby authorized until June 30, 2015.

## City of Haverhill Massachusetts

### Fund Balances

Fiscal Year: 2013-2014

Include Cash Balance  
 Month: May  
 Year: 2014  
 Fund Type: Chapter 44 Section  FY End Report

Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
2302662	Recreation/Parts Revolving	\$31,310.72	\$113,604.00	(\$18,269.60)	\$0.00	\$26,645.12
2302663	Skating Rink Revolving	\$131,264.70	\$238,615.96	(\$297,958.75)	\$0.00	\$71,921.91
2302666	Citizen Center Revolving	\$1,305.75	\$10,058.11	(\$1,059.15)	\$0.00	\$304.71
2302667	Council on Aging Revolving	\$3,930.26	\$29,391.14	(\$18,313.00)	\$0.00	\$15,008.40
2302670	Wood School Day Care Revolving Fund	\$66,125.67	\$78,321.00	(\$82,647.02)	\$0.00	\$61,799.65
2302671	Parking Commission Revolving	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2302672	Crowell School Day Care Revolving Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2302673	Municipal Open Space Management	\$18,010.88	\$15,404.87	(\$26,030.70)	\$0.00	\$7,385.05
<b>Grand Total:</b>		<b>\$251,947.98</b>	<b>\$485,395.08</b>	<b>(\$554,278.22)</b>	<b>\$0.00</b>	<b>\$183,064.84</b>

End of Report



DOCUMENT

**CITY OF HAVERHILL**

8-218

In Municipal Council

ORDERED:

**Authorization  
of the Council on Aging Activities Account Revolving Fund**

**WHEREAS**, Section 53E½ of chapter 44 of the General Laws authorizes cities and towns to establish departmental revolving funds subject to certain budgetary restrictions; and,

**WHEREAS**, such reimbursement funds were not used in calculating the tax levy for fiscal year 2015; and,

**THEREFORE**, the Haverhill City Council hereby authorizes the establishment of a revolving fund for the Council on Aging Activities Account with an annual budget of \$40,000, under the provisions of section 53E½ of chapter 44 of the General Laws, subject to the following conditions:

1. All fees, dues, and payments for received in connection with the activities of the Council on Aging Activities shall be deposited into the Council on Aging Activities Revolving Fund, and shall be used for the purposes and activities of the Council on Aging, and may be expended without further appropriation.
2. The fund balance at year-end carries forward to the next fiscal year if reauthorized. If not, the fund balance closes to the General Fund unless it is transferred to another departmental revolving fund.
3. Expenditures from the Council on Aging Activities Revolving Fund shall be authorized by the Director of the Council on Aging, and shall not exceed the available balance in the fund.
4. The Director of the Council on Aging shall provide a report including all receipts and expenditures of this fund to the Mayor on a quarterly basis and to the City Council on an annual basis in accordance with the provisions of section 53E½ of chapter 44 of the General Laws;
5. No expenditure may be made from such revolving funds for the purposes of paying any full or part-time employee's wages or salaries unless the revolving fund is also charged for the costs of fringe benefits associated with the wages or salaries so paid;
6. This revolving fund requires authorization for each ensuing fiscal year.
7. This fund is hereby authorized until June 30, 2015.

**City of Haverhill Massachusetts**

**Fund Balances**

Fiscal Year: 2013-2014

Month: May  Include Cash Balance  
 Year: 2014  
 Fund Type: Chapter 44 Section  FY End Report

Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
2302662	Recreation/Parks Revolving	\$31,310.72	\$113,604.00	(\$118,269.60)	\$0.00	\$26,645.12
2302663	Skating Rink Revolving	\$131,264.70	\$238,615.96	(\$297,958.75)	\$0.00	\$71,921.91
2302666	Citizen Center Revolving	\$1,305.75	\$10,058.11	(\$11,059.15)	\$0.00	\$304.71
2302667	Council on Aging Revolving	\$3,930.26	\$29,391.14	(\$18,313.00)	\$0.00	\$15,008.40
2302670	Wood School Day Care Revolving Fund	\$66,125.67	\$78,321.00	(\$82,647.02)	\$0.00	\$61,799.65
2302671	Parking Commission Revolving	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2302672	Crowell School Day Care Revolving Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2302673	Municipal Open Space Management	\$18,010.88	\$15,404.87	(\$26,030.70)	\$0.00	\$7,385.05
	<b>Grand Total:</b>	<b>\$251,947.98</b>	<b>\$485,395.08</b>	<b>(\$554,278.22)</b>	<b>\$0.00</b>	<b>\$183,064.84</b>
	<b>End of Report</b>					



DOCUMENT

8.2.9

## CITY OF HAVERHILL

In Municipal Council

ORDERED:

### Authorization of the Wood School Daycare Revolving Fund

**WHEREAS**, Section 53E½ of chapter 44 of the General Laws authorizes cities and towns to establish departmental revolving funds subject to certain budgetary restrictions; and,

**WHEREAS**, such reimbursement funds were not used in calculating the tax levy for fiscal year 2015; and,

**THEREFORE**, the Haverhill City Council hereby authorizes the establishment of a revolving fund for the Wood School Daycare with an annual budget of \$130,450, under the provisions of section 53E½ of chapter 44 of the General Laws, subject to the following conditions:

1. All fees, dues, and payments for received in connection with the activities of the Wood School Daycare shall be deposited into the Wood School Daycare Revolving Fund, and shall be used for the purposes and activities of the Wood School Daycare, and may be expended without further appropriation.
2. The fund balance at year-end carries forward to the next fiscal year if reauthorized. If not, the fund balance closes to the General Fund unless it is transferred to another departmental revolving fund.
3. Expenditures from the Wood School Daycare Revolving Fund shall be authorized by the Director of the Human Services and shall not exceed the available balance in the fund.
4. The Director of the Human Services shall provide a report including all receipts and expenditures of this fund to the Mayor on a quarterly basis and to the City Council on an annual basis in accordance with the provisions of section 53E½ of chapter 44 of the General Laws;
5. No expenditure may be made from such revolving funds for the purposes of paying any full or part-time employee's wages or salaries unless the revolving fund is also charged for the costs of fringe benefits associated with the wages or salaries so paid;
6. This revolving fund requires authorization for each ensuing fiscal year.
7. This fund is hereby authorized until June 30, 2015.

Revolving Fund

**City of Haverhill Massachusetts**

**Fund Balances**

Fiscal Year: 2013-2014

Month: May  
 Year: 2014  
 Fund Type: Chapter 44 Section  Include Cash Balance  
 FY End Report

Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
2302662	Recreation/Parks Revolving	\$31,310.72	\$113,604.00	(\$118,269.60)	\$0.00	\$26,645.12
2302663	Skating Rink Revolving	\$131,264.70	\$238,615.96	(\$297,958.75)	\$0.00	\$71,921.91
2302666	Citizen Center Revolving	\$1,305.75	\$10,058.11	(\$11,059.15)	\$0.00	\$304.71
2302667	Council on Aging Revolving	\$3,930.26	\$29,391.14	(\$18,313.00)	\$0.00	\$15,008.40
2302670	Wood School Day Care Revolving Fund	\$66,125.67	\$78,321.00	(\$82,647.02)	\$0.00	\$61,799.65
2302671	Parking Commission Revolving	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2302672	Crowell School Day Care Revolving Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2302673	Municipal Open Space Management	\$18,010.88	\$15,404.87	(\$26,090.70)	\$0.00	\$7,385.05
<b>Grand Total:</b>		<b>\$251,947.98</b>	<b>\$485,395.08</b>	<b>(\$554,278.22)</b>	<b>\$0.00</b>	<b>\$183,064.84</b>
			<b>End of Report</b>			



DOCUMENT

8.2.16

**CITY OF HAVERHILL**

In Municipal Council

ORDERED:

**Authorization  
of the Recreation and Parks Revolving Fund**

**WHEREAS**, Section 53E1/2 of chapter 44 of the General Laws authorizes cities and towns to establish departmental revolving funds subject to certain budgetary restrictions; and,

**WHEREAS**, such reimbursement funds were not used in calculating the tax levy for fiscal year 2015; and,

**THEREFORE**, the Haverhill City Council hereby authorizes the establishment of a revolving fund for the Recreation and Parks Division with an annual budget of \$175,000, under the provisions of section 53E1/2 of chapter 44 of the General Laws, subject to the following conditions:

1. All fees, dues, and payments for received in connection with the activities of the Division of Recreation and Parks shall be deposited into the Recreation and Parks Revolving Fund, and shall be used for the purposed and activities of the Division of Recreation and Parks, and may be expended without further appropriation.
2. The fund balance at year-end carries forward to the next fiscal year if reauthorized. If not, the fund balance closes to the General Fund unless it is transferred to another departmental revolving fund.
3. Expenditures from the Recreation and Parks Revolving Fund shall be authorized by the Director of Recreation and Parks and shall not exceed the available balance in the fund.
4. The Director of Recreation and Parks shall provide a report including all receipts and expenditures of this fund to the Mayor on a quarterly basis and to the City Council on an annual basis in accordance with the provisions of section 53E1/2 of chapter 44 of the General Laws;
5. No expenditure may be made from such revolving funds for the purposes of paying any full or part-time employee's wages or salaries unless the revolving fund is also charged for the costs of fringe benefits associated with the wages or salaries so paid.
6. This revolving fund requires authorization for each ensuring fiscal year.
7. This fund is hereby authorized until June 30, 2015.

**City of Haverhill Massachusetts**

**Fund Balances**

Fiscal Year: 2013-2014

Month: May  Include Cash Balance  
 Year: 2014  
 Fund Type: Chapter 44 Section  FY End Report

<u>Fund</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Transfers</u>	<u>Fund Balance</u>
2302662	Recreation/Parks Revolving	\$31,310.72	\$113,604.00	(\$118,299.60)	\$0.00	\$26,645.12
2302663	Skating Rink Revolving	\$131,264.70	\$238,615.96	(\$297,958.75)	\$0.00	\$71,921.91
2302666	Citizen Center Revolving	\$1,305.75	\$10,058.11	(\$11,059.15)	\$0.00	\$304.71
2302667	Council on Aging Revolving	\$3,930.26	\$29,391.14	(\$18,313.00)	\$0.00	\$15,008.40
2302670	Wood School Day Care Revolving Fund	\$66,125.67	\$78,321.00	(\$82,647.02)	\$0.00	\$61,799.65
2302671	Parking Commission Revolving	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2302672	Crowell School Day Care Revolving Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2302673	Municipal Open Space Management	\$18,010.88	\$15,404.87	(\$26,030.70)	\$0.00	\$7,385.05
	<b>Grand Total:</b>	<b>\$251,947.98</b>	<b>\$485,395.08</b>	<b>(\$554,278.22)</b>	<b>\$0.00</b>	<b>\$183,064.84</b>
	<b>End of Report</b>					



DOCUMENT

8-2-11

**CITY OF HAVERHILL**

In Municipal Council

ORDERED:

**Authorization  
of the Veteran's Memorial Skating Rink Revolving Fund**

**WHEREAS,** Section 53E1/2 of chapter 44 of the General Laws authorizes cities and towns to establish departmental revolving funds subject to certain budgetary restrictions; and,

**WHEREAS,** such reimbursement funds were not used in calculating the tax levy for fiscal year 2015; and,

**THEREFORE,** the Haverhill City Council hereby authorizes the establishment of a revolving fund for the Veteran's Memorial Skating Rink Division with an annual budget of \$456,000, under the provisions of section 53E1/2 of chapter 44 of the General Laws, subject to the following conditions:

1. All fees, dues, and payments for received in connection with the activities of the Division of the Veteran's Memorial Skating Rink shall be deposited into the Veteran's Memorial Skating Rink Revolving Fund, and shall be used for the purposed and activities of the Division of the Veteran's Memorial Skating Rink, and may be expended without further appropriation.
2. The fund balance at year-end carries forward to the next fiscal year if reauthorized. If not, the fund balance closes to the General Fund unless it is transferred to another departmental revolving fund.
3. Expenditures from the Veteran's Memorial Skating Rink Revolving Fund shall be authorized by the Director of the Veteran's Memorial Skating Rink, and shall not exceed the available balance in the fund.
4. The Director of the Veteran's Memorial Skating Rink shall provide a report including all receipts and expenditures of this fund to the Mayor on a quarterly basis and to the City Council on an annual basis in accordance with the provisions of section 53E1/2 of chapter 44 of the General Laws;
5. No expenditure may be made from such revolving funds for the purposes of paying any full or part-time employee's wages or salaries unless the revolving fund is also charged for the costs of fringe benefits associated with the wages or salaries so paid;
6. This revolving fund requires authorization for each ensuing fiscal year.
7. This fund is hereby authorized until June 30, 2015.

**City of Haverhill Massachusetts**

**Fund Balances**

Fiscal Year: 2013-2014

Month: May  Include Cash Balance  
 Year: 2014  
 Fund Type: Chapter 44 Section  FY End Report

Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
2302662	Recreation/Parks Revolving	\$31,310.72	\$113,604.00	(\$118,269.60)	\$0.00	\$26,645.12
2302663	Skating Rink Revolving	\$131,264.70	\$238,615.96	(\$297,958.75)	\$0.00	\$71,921.91
2302666	Citizen Center Revolving	\$1,305.75	\$10,058.11	(\$11,059.15)	\$0.00	\$304.71
2302667	Council on Aging Revolving	\$3,930.26	\$29,391.14	(\$18,313.00)	\$0.00	\$15,008.40
2302670	Wood School Day Care Revolving Fund	\$66,125.67	\$78,321.00	(\$82,647.02)	\$0.00	\$61,799.65
2302671	Parking Commission Revolving	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2302672	Crowell School Day Care Revolving Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2302673	Municipal Open Space Management	\$18,010.88	\$15,404.87	(\$26,030.70)	\$0.00	\$7,385.05
	<b>Grand Total:</b>	<b>\$251,947.98</b>	<b>\$485,395.08</b>	<b>(\$554,278.22)</b>	<b>\$0.00</b>	<b>\$183,064.84</b>
	<b>End of Report</b>					



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

ORDERED:

**Authorization  
of the Citizen Center Rental Account Revolving Fund**

**WHEREAS,** Section 53E½ of chapter 44 of the General Laws authorizes cities and towns to establish departmental revolving funds subject to certain budgetary restrictions; and,

**WHEREAS,** such reimbursement funds were not used in calculating the tax levy for fiscal year 2015; and,

**THEREFORE,** the Haverhill City Council hereby authorizes the establishment of a revolving fund for the Citizen Center Rental Account with an annual budget of \$12,000 under the provisions of section 53E½ of chapter 44 of the General Laws, subject to the following conditions:

1. All fees, dues, and payments for received in connection with the activities of the Citizen Center shall be deposited into the Citizen Center Rental Revolving Fund, and shall be used for the purposes and activities of the Citizen Center, and may be expended without further appropriation.
2. The fund balance at year-end carries forward to the next fiscal year if reauthorized. If not, the fund balance closes to the General Fund unless it is transferred to another departmental revolving fund.
3. Expenditures from the Citizen Center Rental Revolving Fund shall be authorized by the Director of Human Services, and shall not exceed the available balance in the fund.
4. The Director of Human Services shall provide a report including all receipts and expenditures of this fund to the Mayor on a quarterly basis and to the City Council on an annual basis in accordance with the provisions of section 53E½ of chapter 44 of the General Laws;
5. No expenditure may be made from such revolving funds for the purposes of paying any full or part-time employee's wages or salaries unless the revolving fund is also charged for the costs of fringe benefits associated with the wages or salaries so paid;
6. This revolving fund requires authorization for each ensuing fiscal year.
7. This fund is hereby authorized until June 30, 2015.

*Revolving Fund*

# City of Haverhill Massachusetts

## Fund Balances

Fiscal Year: 2013-2014

Include Cash Balance  
 Month: May  
 Year: 2014  
 Fund Type: Chapter 44 Section  FY End Report

Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
2302662	Recreation/Parks Revolving	\$31,310.72	\$113,804.00	(\$118,269.60)	\$0.00	\$26,645.12
2302663	Skating Rink Revolving	\$131,264.70	\$238,615.96	(\$297,958.75)	\$0.00	\$71,921.91
2302666	Citizen Center Revolving	\$1,305.75	\$10,058.11	(\$11,059.15)	\$0.00	\$304.71
2302667	Council on Aging Revolving	\$3,930.26	\$29,391.14	(\$18,313.00)	\$0.00	\$15,008.40
2302670	Wood School Day Care Revolving Fund	\$66,125.67	\$78,321.00	(\$82,647.02)	\$0.00	\$61,799.65
2302671	Parking Commission Revolving	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2302672	Crowell School Day Care Revolving Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2302673	Municipal Open Space Management	\$18,010.88	\$15,404.87	(\$26,030.70)	\$0.00	\$7,385.05
<b>Grand Total:</b>		<b>\$251,947.98</b>	<b>\$485,395.08</b>	<b>(\$554,278.22)</b>	<b>\$0.00</b>	<b>\$183,064.84</b>
			<b>End of Report</b>			



JAMES J. FIORENTINI  
MAYOR

CITY OF HAVERHILL  
MASSACHUSETTS

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

June 20, 2014

City Council President John A. Michitson and  
Members of the Haverhill City Council

RE: Budget Orders

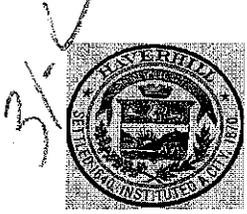
Dear Mr. President and Members of the Haverhill City Council:

Attached are a number of Budget Orders for the final FY 15 budget. These Orders, together with any amendments that we agree to after our meeting on Monday night, are what needs to be acted upon Tuesday evening.

I look forward to meeting with you on Monday and Tuesday evening and working cooperatively with you on the FY 15 budget.

Very truly yours,

James J. Fiorentini, Mayor



Document 31-L

CITY OF HAVERHILL

In Municipal Council June 17 2014

Ordered:

That the sum of \$367,825 be transferred from the Gift for Police-D'Alessandro Trust account to Capital Account FY14 Police Station Roof Repair.

POSTPONED TO JUNE 24 2014

Attest:

\_\_\_\_\_  
City Clerk

UNFINB  
9.1

**CITY OF HAVERHILL**

**MASSACHUSETTS**

**CITY SOLICITOR'S OFFICE**

145 South Main Street

Bradford, MA 01835

(978) 373-2360

FAX: 978/891-5424

EMAIL: billcoxlaw@aol.com

**WILLIAM D. COX, JR.**  
**CITY SOLICITOR**

**June 17, 2014**

**TO: James J. Fiorentini, Mayor**

**FROM: William D. Cox, Jr., Esq.**   
**City Solicitor**

**RE: Elmo D'Alessandro 1996 Trust**

**In response to your request for an opinion as the use of funds from the Elmo D'Alessandro Trust for the repair and improvement of the Haverhill Police Station, it is my opinion that such a use would be well within the restrictions provided for by the Trust.**

**The Elmo D'Alessandro Trust specifically provided that the monies are to be used "exclusively for law enforcement purposes". When the City accepted the gift, it also accepted the restriction as to the use of the funds.**

**The restriction "exclusively for law enforcement purposes" does not distinguish between a capital use or an operating use. The restriction in no way requires the City to limit expenditure of the funds to any particular kind of "law enforcement use". The use of the funds must, however, have a connection in some aspect to law enforcement.**

**In my opinion the use of such funds for the repair or improvement of the facility which solely houses the primary law enforcement department of the City, the Police Department, is a valid and legitimate use of the funds from the Elmo D'Alessandro Trust.**

**If I can be of any further assistance, kindly advise. Thank you.**



JAMES J. FIORENTINI  
MAYOR

CITY OF HAVERHILL  
MASSACHUSETTS

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

June 13, 2014

City Council President John A. Michitson and  
Members of the Haverhill City Council

RE: Order

Dear Mr. President and Members of the Haverhill City Council:

Enclosed please find an order to begin immediate and needed repairs on the police station roof by transferring money from the D'Alessandro trust to the capital account.

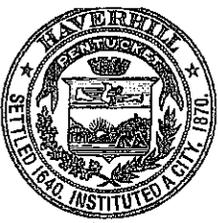
This order would accomplish several things. First, it will allow us to replace this roof which is badly in need of repair and to begin work immediately rather than wait for approval of bonding. It will allow us to do the work without using taxpayer funds.

This does not, in any way, foreclose us from consideration of a police maintenance garage. That is a matter that can be and should be carefully considered weighing all of the options. There is sufficient time to consider a police maintenance garage but there is no time to waste in replacing the police station roof.

I am enclosing an order to make the transfer of \$367,825.00 from the Gift for Police-D'Alessandro Trust Account to Capital Account FY14 Police Station Roof Repair and I strongly recommend approval.

Very truly yours,

James J Fiorentini, Mayor



# Haverhill

Human Resources Department, Room 306  
Phone: (978) 374-2357 Fax: (978) 374-2343

Denise McClanahan, Acting HR Director – [dmcclanahan@cityofhaverhill.com](mailto:dmcclanahan@cityofhaverhill.com)

TO: Mayor James J. Fiorentini  
FROM: Denise McClanahan, Acting HR Director *DM*  
DATE: June 20, 2014  
RE: Salary Ordinance & MOA submission

10.1

Attached please find an ordinance and Memorandum of Agreement for the Conservation Officers, Dog Officers, Police Mechanics, Police Building Maintenance Craftsman/Custodian and Public Property Building Custodian Group as a result of their recent negotiations. Please submit these documents to the next City Council meeting for action.

MC/dlm

**Memorandum of Agreement  
Between  
The City of Haverhill  
And  
The Conservation Officers, Dog Officers, Police  
Mechanics, (Motor Equipment Repairmen), Police  
Building Maintenance Craftsmen/Custodians and  
Public Property Building Custodian Group  
Teamsters, Local #170**

**Article VII: WAGES AND LONGEVITY**

- Section 2. Dog Officers
- Section 3. Police Mechanics
- Section 4. Police Building Maintenance Craftsmen/Custodian
- Section 5. Building Custodian

Two year contract: July 1, 2012 to June 30, 2013  
July 1, 2013 to June 30, 2014

1.5 % salary increase effective 7-1-2012  
1.5 % salary increase effective 7-1-2013

**Article VII - Section 7. Bi-Weekly Payroll** - The City reserves the right to change its weekly payroll process to a bi-weekly basis for the employees of the City of Haverhill. The City will provide written notice to the Union ninety (90) days prior to implementation of the bi-weekly process which shall not be sooner than July 1, 2014.

**Article VII - Section 7 - Time and Attendance Software**

The City reserves the right to implement a time and attendance software program to help monitor employee time and attendance, which will simplify timecard and attendance tracking, data entry and time-off approval processing. The City will provide written notice to the Union ninety (90) days prior to the implementation of this software.

**Mileage** - Increase the travel mileage to \$.44/ mile effective July 1, 2013.

**Article XI: SICK AND BEREAVEMENT LEAVE**

**Section 16: Furlough Days** – Any outstanding furlough days will be compensated on or after July 1, 2013 at the applicable rate. After the furlough days are paid out, Section 16 shall be deleted in its entirety.

**Article XVI: MEDICAL BENEFITS**

**Section 1. Health Reimbursement Account**

**Delete the following:**

The City will establish a Health Reimbursement Account to reimburse co-payments that exceed \$250 per individual and \$400 per family, per calendar year, that are incurred as a result of the following co-payments: \$250 per inpatient hospitalization and \$150 for outpatient surgery.

**Replace with the following:**

**Health Reimbursement Account**

Plan requirements are subject to change if there are plan design changes to the eligible health plans offered by the Public Employee Committee. All full-time employees are eligible for the existing health insurance offerings by the City of Haverhill.

**Article XVI: Delete from contract:**

Both parties understand and agree that the city, apart from this contract, is currently negotiating with the Public Employee Commission (PEC) to join the Group Insurance Commission (GIC). Both parties also understand that there is currently legislation pending before the State legislature that will allow cities to join the GIC.

In the event that the city joins the GIC during the term of this contract, both parties agree that this will not be a violation of this contract.

In the event that the city joins the GIC during the term of this contract and in the event that the city's percentage contribution is 80% or less, the parties agree that as of the date the city joins the GIC, the union members will receive an additional 2% pay increase.

Date: 6/17/14

James J. Fiorentini, Mayor

William D. Cox, Jr., City Solicitor

Ed Adley  
Ed Adley, Teamsters Business Agent

Stallard  
Shop Steward



DOCUMENT

**CITY OF HAVERHILL**

10.1.1

In Municipal Council

*File 10 days*

**ORDERED:**

MUNICIPAL ORDINANCE  
AN ORDINANCE RELATING TO SALARIES

CHAPTER  
CONSERVATION OFFICERS, DOG OFFICERS,  
POLICE MECHANICS (ME REPAIRMEN), POLICE  
BUILDING MAINTENANCE CRAFTSMEN/CUSTODIAN  
AND PUBLIC PROPERTY BUILDING CUSTODIAN GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 67- of 2012 is hereby amended as follows:

<b>EFFECTIVE 7/1/2012 1.5%</b>	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
Senior Conservation Officer	\$ 1,003.94	\$ 1,068.03			
Conservation Officer	\$ 861.11	\$ 916.08			
Senior Animal Control Officer	\$ 615.19	\$ 649.47			
Animal Control Officer	\$ 537.01	\$ 571.28			
Police Mechanics (Motor Equipment Repairmen)	\$ 17.42	\$ 18.67	\$ 19.83	\$ 20.93	
Police Bldg Mtnc Craftsperson/Custodian	\$ 660.04	\$ 699.65			
Custodian	\$ 526.52	\$ 541.92	\$ 557.77	\$ 574.11	\$ 590.92 \$ 608.26

<b>EFFECTIVE 7/1/2013 1.5%</b>	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
Senior Conservation Officer	\$ 1,019.00	\$ 1,084.05			
Conservation Officer	\$ 874.02	\$ 929.82			
Senior Animal Control Officer	\$ 624.42	\$ 659.21			
Animal Control Officer	\$ 545.07	\$ 579.85			
Police Mechanics (Motor Equipment Repairmen)	\$ 17.68	\$ 18.95	\$ 20.13	\$ 21.24	
Police Bldg Mtnc Craftsperson/Custodian	\$ 669.94	\$ 710.14			
Custodian	\$ 534.42	\$ 550.05	\$ 566.14	\$ 582.72	\$ 599.78 \$ 617.38

**Effective 7/1/2013 amend Article VII Wages and Allowances by the following:**

Mileage reimbursement rate will be at \$.44/mile.

**Effective upon passage amend Article XI - SICK AND BEREAVEMENT LEAVE Section 16. Furlough Days**

Any outstanding furlough days will be compensated on or after July 1, 2013 at the applicable rate. After the furlough days are paid out, Section 16 shall be deleted in its entirety.

Approved as to legality:

\_\_\_\_\_  
City Solicitor



DOCUMENT 67-D

Back Up Copy

CITY OF HAVERHILL

In Municipal Council June 15 2010

ORDERED:

MUNICIPAL ORDINANCE  
AN ORDINANCE RELATING TO SALARIES

CHAPTER  
Conservation Officer/Animal Control Officer/Mechanic  
Bldg. Mntce Craftsperson/Building Custodian Group

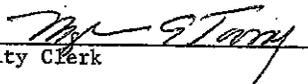
BE IT ORDAINED by the City Council of the City of Haverhill that Document 51-J of 2005 is hereby amended as follows:

EFFECTIVE 7/1/2008	0%					
EFFECTIVE 7/1/2009	0%					
EFFECTIVE 7/1/2010	0%					
EFFECTIVE 7/1/2011 2%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Senjor Conservation Officer	\$ 989.11	\$ 1,052.24				
Conservation Officer	\$ 848.38	\$ 902.54				
Senior Animal Control Officer	\$ 606.10	\$ 639.87				
Animal Control Officer	\$ 529.08	\$ 562.83				
Police Mechanics (Motor Equipment Repairmen)	\$ 17.16	\$ 18.40	\$ 19.54	\$ 20.62		
Police Bldg Mntce Craftsperson/Custodian	\$ 650.29	\$ 689.31				
Custodian	\$ 518.74	\$ 533.91	\$ 549.53	\$ 565.63	\$ 582.19	\$ 599.27

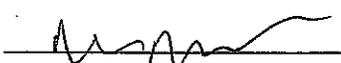
Amend Article XVI by deleting the 2nd and 3rd paragraphs and in its place insert the following:  
Effective July 1, 2011 the City's contribution to the HMO shall be 75% and the employee contribution shall be 25%.  
New employees hired after January 1, 2010 shall pay a thirty percent (30%) Employee Health Insurance Contribution rate for both the PPO and HMO products.

Add the following:  
Effective July 1, 2010, the City will increase the amount of the Clothing Allowance line for all members by \$125 - this will create a line for the Building Craftsperson/Custodian position (Police Dept.) and the Building Custodian position (City Hall) of \$125. Such allowance to be paid the first week in July.

Approved as to legality:

\_\_\_\_\_  
City Solicitor  
PLACED ON FILE for at least 10 days  
Attest:  
  
\_\_\_\_\_  
City Clerk

IN CITY COUNCIL: June 29 2010  
PASSED  
Attest:  
  
\_\_\_\_\_  
City Clerk

APPROVED:  
  
\_\_\_\_\_  
Mayor



JAMES J. FIORENTINI  
MAYOR

**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

June 20, 2014

City Council President John A. Michitson and  
Members of the Haverhill City Council

RE: Salary Ordinance & MOA

Dear Mr. President and Members of the Haverhill City Council:

Enclosed is a Salary Ordinance and MOA between the City of Haverhill and the Conservation Officers,  
Dog Officers, Police Mechanics, Police Building Maintenance Craftsmen/Custodian and Public Property  
Building Custodian Group.

The Ordinance is enclosed and I recommend approval.

Very truly yours,

**James J. Fiorentini, Mayor**

JJF/ah

**CITY COUNCIL**

JOHN A. MIGHTSON  
*PRESIDENT*  
ROBERT H. SCATAMACCHIA  
*VICE PRESIDENT*  
MELINDA E. BARRETT  
WILLIAM J. MACEK  
WILLIAM H. RYAN  
THOMAS J. SULLIVAN  
MARY ELLEN DALY O'BRIEN  
MICHAEL S. MCGONAGLE  
COLIN F. LEPAGE



**CITY OF HAVERHILL**  
**HAVERHILL, MASSACHUSETTS 01830-5843**

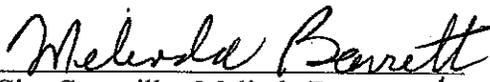
ROOM 204  
STREET  
1-2328  
1-2329  
.ma.us  
ill.com

10.3.1

June 17, 2014

TO: Mr. President and Members of the City Council:

Councillor Melinda Barrett requests a discussion about idling trains in Bradford.

  
City Councillor Melinda Barrett

May 31<sup>st</sup>, 2014

To: City Council Of Haverhill, Massachusetts.

We, the neighbors of the WOOD SCHOOL in Bradford, adjacent to the MBTA layover need your assistance to impose the federal Clean Air Act (CAA) enforcement, 310 CMR 7.11: Massachusetts Vehicle Idling Regulation

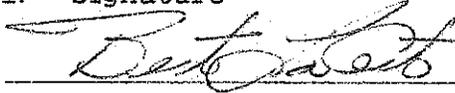
The Massachusetts locomotive idling regulation is a federally-enforceable state regulation that prohibits all unnecessary foreseeable diesel locomotive idling for a continuous period longer than 30 minutes

7.52: U Enforcement Provisions.

Any police department, fire department, board of health officials, or building inspector or his designee acting within his jurisdictional area is hereby authorized by the Department to enforce, as provided for in M.G.L. c. 111, § 142B, any regulation in which specific reference to 310 CMR 7.52 is cited. fines range \$500 to \$25,000.

We, the undersigned respectfully petition that the above law be enforce.

1. Signature Printed Name Home Address

 9 GERMAIN AVE

2. Signature Printed Name Home Address

 FRANCIS LUCENTE 9 GERMAIN AVE

3. Signature Printed Name Home Address

 SEAN H. SMYTH 11 GERMAIN AVE

4. Signature Printed Name Home Address

*Mary-Jane Smyk* Mary-Jane Smyk 11 Germain Ave  
Bradford

5. Signature Printed Name Home Address

*Bobby Kirmil* Bobby Kirmil 5 Germain Ave

6. Signature Printed Name Home Address

*Jason Jamrow* Jason Jamrow 1 Germain Ave

7. Signature Printed Name Home Address

*Susan Jamrow* Susan Jamrow 1 Germain Ave

8. Signature Printed Name Home Address

*Virginia Schulte-Simmons* Virginia Schulte-Simmons 4 Verdale St

9. Signature Printed Name Home Address

*Zachary Simmons* Zachary Simmons 4 Verdale

10. Signature Printed Name Home Address

*Jeffrey Garvey* Jeffrey Garvey 2 Germain Ave

11. Signature Printed Name Home Address

*Michael Sorpana* Michael Sorpana 2 Germain Ave

12. Signature Printed Name Home Address

*Judy Scannone* Judy Scannone 13 Front St Bradford

13. Signature Printed Name Home Address

*Earl Brassard* EARL BRASSARD 13 Front St

14. Signature Printed Name Home Address

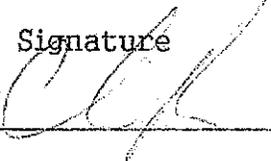
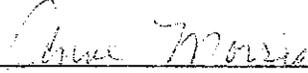
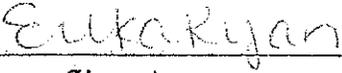
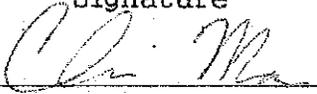
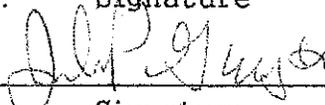
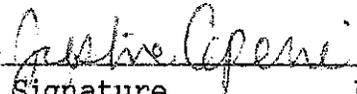
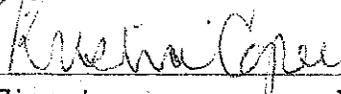
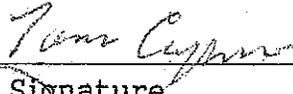
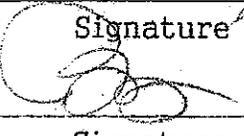
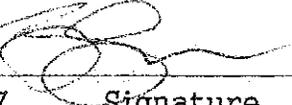
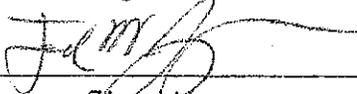
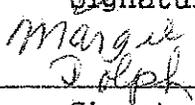
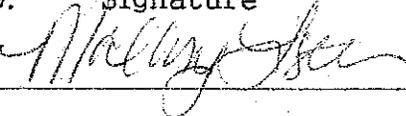
*Anna M. Martin* ANNA M. MARTIN 13 FRONT ST. Bradford

15. Signature Printed Name Home Address

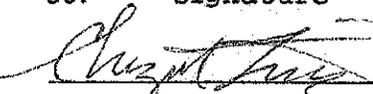
*Joseph Zappala* Joseph Zappala 15 Front St Bradford

16. Signature Printed Name Home Address

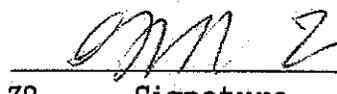
*Lisa Zappala* Lisa Zappala 15 Front St

- |     | Signature   | Printed Name          | Home Address |
|-----|---|-----------------------|--------------|
| 17. |    | Chris Pawlick         | 11 Front St  |
| 18. |    | Anne Morris           | 11 Front St. |
| 19. |    | Erika Ryan            | 11 Front St  |
| 20. |    | Chris Mann            | 12 Front St  |
| 21. |    | John P. Corcoran      | 16 Front St  |
| 22. |    | Justine Coperne       | 5 S New St   |
| 23. |   | Kristina Coper        | 13 New St    |
| 24. |  | TOM COKER             | 55 New St    |
| 25. |  | Rachael Lundgren      | 3 S. New St  |
| 26. |  | Brendan Smyth         | 2 South View |
| 27. |  | FREDERICK W. LUNDGREN | 3 S. NEW ST. |
| 28. |  | MARGIE DOLPH          | 26 FRONT ST  |
| 29. |  | Malloy LISK           | 3 Venable St |

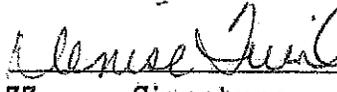
30. Signature Printed Name Home Address

 Chazrik Lister 3 Verndale St. 01835

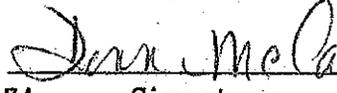
31. Signature Printed Name Home Address

 M. Z. G. Leng 5 Verndale St.

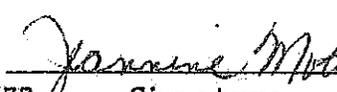
32. Signature Printed Name Home Address

 Denise Quintan 10 Verndale Street

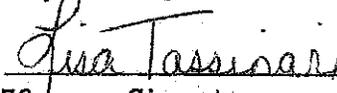
33. Signature Printed Name Home Address

 Donna McCaron 11 Verndale Street

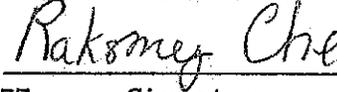
34. Signature Printed Name Home Address

 Jeannine Mota 14 Verndale Street

35. Signature Printed Name Home Address

 LISA TASSINARI 16 Verndale St.

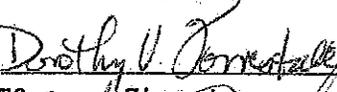
36. Signature Printed Name Home Address

 Raksmye Cheng 2A Verndale St.

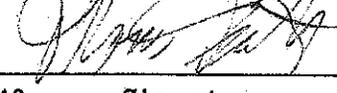
37. Signature Printed Name Home Address

 Michael Matteo 11 South Merrill St

38. Signature Printed Name Home Address

 Dorothy V. Forrestall 17 So. Merrill St.

39. Signature Printed Name Home Address

 THOMAS W FORRESTALL 17 So Merrill St

40. Signature Printed Name Home Address

**CITY COUNCIL**

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*PRESIDENT*  
ROBERT H. SCATAMACCHIA  
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74-2329  
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hill.com

**CITY OF HAVERHILL**  
**HAVERHILL, MASSACHUSETTS 01830-5843**

10.3.2

June 19, 2014

TO: Mr. President and Members of the City Council:

Councillor Melinda Barrett requests to discuss commercial traffic on 16<sup>th</sup> Avenue.

*Melinda Barrett*  
City Councillor Melinda Barrett

**CITY COUNCIL**

JOHN A. MICHITSON  
PRESIDENT  
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CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
374-2329  
rhill.ma.us  
erhill.com

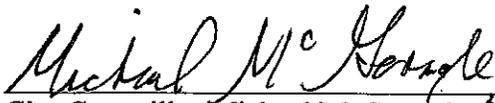
**CITY OF HAVERHILL**  
**HAVERHILL, MASSACHUSETTS 01830-5843**

10.3.3

June 19, 2014

TO: Mr. President and Members of the City Council:

Councillor Michael McGonagle requests the removal of a handicap parking space at 348 River Street as it is no longer needed.

  
City Councillor Michael McGonagle 83-

Name of Street Location	Regulation	Hours/Days
In front of 125 River Street (Victoriana Catering) [Added 3-5-2002 by Doc. 44]	Time limited 1 hr.	8:00 a.m. to 4:00 p.m., Mon. through Sat.
In front of 162 River Street (3 one-hour spaces) [Added 10-30-2001 by Doc. 8-S]	Time limited 1 hr.	8:00 a.m. to 6:00 p.m., Monday through Friday
In front of No. 167 River Street except for 1 24-hour handicapped parking space at No. 167 [Added 8-26-2003 by Doc. 34-L]	No parking	24 hours
In front of Nos. 169-171 [Added 3-4-1997 by Doc. 52]	No parking	24 hours
In front of 192 and 194 River Street [Added 1-7-2003 by Doc. 195/02]	Time limited 15 min.	9:00 a.m. to 4:00 p.m., Mon. through Sat.
From No. 211 west for 210 ft., north side	Time limited 1 hr.	7:00 a.m. to 5:00 p.m.
* In front of No. 348 River Street except for 1 24-hour handicapped parking space at No. 348 [Added 3-25-2003 by Doc. 15-D]	No parking	24 hours
In front of No. 403, 2 30-minute parking spaces [Added 1-31-1995 by Doc. 24]	Time limited 30 min.	—
In front of No. 415 (N.E. Die), 1 handicapped parking space at corner of River and Villa Street [Added 10-26-1993 by Doc. 26-V]	No parking	24 hours
In front of No. 503 River Street [Added 2-1-2000 by Doc. 21]	Time limited 1 hr.	8:00 a.m. to 6:00 p.m., Mon. through Fri.
In front of 589 to 591 River Street, except for 1 24-hour handicapped parking space at No. 589-591 [Added 6-24-2003 by Doc. 15-K]	No parking	24 hours
In front of No. 615 River Street [Added 5-30-2000 by Doc. 18-J; repealed 5-14-2002 by Doc. 29-N]		
In front of Nos. 615 to 617 River Street (25 feet to the East of No. 615 River Street) except for 1 24-hour handicapped parking space [Added 5-14-2002 by Doc. 29-O; amended 10-14-2003 by Doc. 15-O; 10-14-2003 by Doc. 15-P]	No parking	24 hours
From 96 ft. east of Margin Street east for 107 ft., north side	Time limited 1 hr.	7:00 a.m. to 7:00 p.m.
From 686 ft. east of Varnum Street east for 170 ft., north side	Time limited 1 hr.	7:00 a.m. to 7:00 p.m.

CITY COUNCIL

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WILLIAM H. RYAN  
THOMAS J. SULLIVAN  
MARY ELLEN DALY O'BRIEN  
MICHAEL S. MCGONAGLE  
COLIN F. LEPAGE



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JM

CITY OF HAVERHILL  
HAVERHILL, MASSACHUSETTS 01830-5843

DOCUMENTS REFERRED TO COMMITTEE STUDY

4	Communication from Councillor Macek requesting a discussion regarding the proposed Monument Square traffic divider/island.	Planning & Dev.	1/3/12
9-T	Communication from Councillor Sullivan requesting a discussion regarding a comprehensive improvement and restoration plan for Winnekenni Park & Plug Pond Recreation area	NRPP	3/26/13
83	Petition from Lap Nguyen requesting to purchase City property; a dead-end section of Worcester St., Map 534, Block16, Lot 29	NRPP	8/6/13
51-B	Order: That the City Council of the City of Haverhill accept the provisions of Ch. 188, Section 19, of the Acts of 2010 which would increase the cost of living adjustment base of \$1,000 increments each for FY14, FY15, FY16 such that any cost of living adjustment granted by the Haverhill Retirement Board will be based upon \$13,000 for FY14, \$14,000 for FY15 and \$15,000 for FY16	Administration & Finance	9/10/13
57-S	Communication from Councillor Daly O'Brien wishing to introduce Dave LaBrode to discuss public signage	NRPP	9/10/13
57-Z	Communication from Councillor Sullivan requesting to discuss parking ordinances on Hillside Place and Hillside Street. (Public parking lot, Map 516, Bl. 303, Lot 4A, referred to NRPP)	NRPP	10/8/13
102	Communication from Councillor Macek requesting to discuss the Taxicab and Buses Ordinance	Administration & Finance	10/15/13
102-H	Communication from Councillor Macek requesting to propose the establishment of an Adult and Senior Fitness Park	NRPP	10/29/13
13/13-B	Central Business District Parking Map and Ordinances	Administration & Finance	1/28/14
84 & 84A/13	Ordinance re: Zoning, Amend City Code, Ch. 255, Table of Use & Parking Regulations Page 8; to allow Medical Marijuana Dispensary/Treatment centers to be located only in our business parks	Transferred to Administration & Finance	2/11/14
49	Ordinance Relating to Amusements – Public Shows and Exhibitions	Administration & Finance	5/13/14
56	Home Rule Petition – An Act Authorizing that the Position of Deputy Chief in the City of Haverhill be removed from Civil Service	Public Safety	5/20/14
	Ordinance Relating to Peddling and Soliciting, Section 191-9 Licenses	Administration & Finance	5/27/14
55-E	Communication from Councillor Macek – necessary repairs on the Clement Farm Property leased to American Legion	NRPP	6/17/14
55-F	Communication from Councillor Daly O'Brien re: street noise increasing on Essex St and Washington Street area	Public Safety	6/17/14