



CITY OF HAVERHILL  
CITY COUNCIL AGENDA

Linda

Tuesday, July 14, 2015 at 7:00 PM  
City Council Chambers, Room 202

1. APPROVAL OF RECORDS OF THE PREVIOUS MEETING
2. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING
3. COMMUNICATIONS FROM THE MAYOR
4. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES  
NO SCHEDULE
5. UTILITY HEARING(S) AND RELATED ORDER(S)  
NO SCHEDULE
6. APPOINTMENTS

Confirming Appointments

Non-confirming Appointment

3-X Call Firefighter to Rocks Village Fire Station  
3-Y Hunking Middle School Building Committee

James Lemieux  
Councillor Colin LePage

Attachments

Resignations:

NO SCHEDULE

7. PETITIONS:

91

7.1 Petition from National Grid requesting to construct a line of underground electric conduits on Northside Court; plan 18443871

Hearing July 28<sup>th</sup>

Attachment

8. APPLICATIONS/HANDICAP PARKING SIGNS

NO SCHEDULE

9. ONE DAY LIQUOR LICENSES

50-C

9.1 Cesar Lastra & Anna Mazhbts, All Alcohol for Wedding Reception, at *Winnekenni Castle*, Saturday, August 8<sup>th</sup>, 5:30 pm-11:00 pm

9.2 Ernest DiBurro for Haverhill 375<sup>th</sup> Anniversary Celebration, Beer & Wine for Riverside Park:

1. Friday, September 11<sup>th</sup>, 4:00 pm-9:30 pm
2. Saturday, September 12<sup>th</sup>, 12:00 noon-9:30 pm

*Applications have Police and License Commission approval*

Attachments



# CITY OF HAVERHILL CITY COUNCIL AGENDA

**Tuesday, July 14, 2015 at 7:00 PM  
City Council Chambers, Room 202**

**10. APPLICATIONS FOR PERMIT**

10.1 Application from *Society of St Vincent de Paul* for a 5K fundraiser "Friends of the Poor Walk/Run" to start/end at *All Saints Church*, Broadway; Saturday, September 26<sup>th</sup>; at 9:00 am

28-K

10.2 Application from *Haverhill Highlands Neighborhood Association* for Block Party at Windsor & Arlington st; Saturday, August 8<sup>th</sup>; 4:00 pm – 7:00 pm

61-D

10.3 Application from *Greater Haverhill Chamber of Commerce* for "Healthy Living Expo" Saturday, September 12<sup>th</sup>; at Parking Deck; 10:00 am to 2:00 pm

92

*All applications have police approval*

Attachments

**11. TAG DAYS**

11.1 *Boys & Girls Club of Greater Haverhill* Saturday, August 1<sup>st</sup>

18-S

Attachment

**12. ANNUAL LICENSE RENEWALS:**

**POOL TABLES**

93	<i>Smith's Tavern</i>	1 Table	124 Essex st	
93-B	<i>Cedardale</i>	2 Tables	931 Boston rd	
93-C	<i>The Tap</i>	1 Table	100 Washington st	<u>Attachments</u>

**BOWLING**

NO SCHEDULE

**Sunday Bowling**

NO SCHEDULE

**BUY & SELL SECOND HAND CLOTHING**

24-I	<i>Lucky Find</i>	Matthew Noonan	62 River st
24-J	<i>In a Blue Moon Antiques</i>	Debra A Riley	133 Merrimack st
24-K		Michele M Edwards	
24-L	<i>Common Ground Thrift Store</i>	Paul Fitzgibbons	8 White st

Attachments

**BUY & SELL SECOND HAND ARTICLES**

24-M	<i>Lucky Find</i>	Matthew Noonan	62 River st
24-N	<i>Shophe at the Village</i>	Diane L Gurciullo	1454 Broadway
24-O	<i>Vintage View</i>	Elaine Drinkwater	371 River st
24-P	<i>Common Ground Thrift Store</i>	Paul Fitzgibbons	8 White st
24-Q	<i>In A Blue Moon Antiques</i>	Debra A Riley	133 Merrimack st
24-R		Michele M Edwards	

Attachments

**JUNK DEALER**

24-S	<i>Haverhill Salvage</i>	Paul Goldberg	81 Hale st
------	--------------------------	---------------	------------

**BUY & SELL OLD GOLD**

24-T	<i>Vintage View</i>	Elaine A Drinkwater	371 River st	<u>Attachments</u>
------	---------------------	---------------------	--------------	--------------------

**LIMOUSINES**

24-U	<i>Bon Voyage Limo</i>	Raif Wakim	1 Vehicle	695 South Main st	<u>Attachments</u>
24-V	<i>Driscoll Funeral Home &amp; Cremation Service Inc</i>	Patrick J Driscoll	1 Vehicle	309 South Main st	



CITY OF HAVERHILL  
CITY COUNCIL AGENDA

Tuesday, July 14, 2015 at 7:00 PM  
City Council Chambers, Room 202

13. HAWKER/PEDDLER:  
NO SCHEDULE

14. DRAINLAYER 2015 LICENSE:

- 14.1 David Tebbetts, *renewal*
- 14.2 Mark Viens, *new*

Attachments

14B. HEARINGS AND RELATED ORDERS:

**14B.1 Document 56:** Petition from Robert Ahern for RKACO LLC requesting Special Permit to build 3 buildings totaling 13 units that will be sold as condos at 2 Cross rd

*Related communications from various City Departments*

*Favorable recommendation with conditions/stipulations from Planning Board and Planning Director, William Pillsbury*

Attachment

*Postponed from June 30 2015*

15. MOTIONS AND ORDERS:

- 15.1 Order – Transfer **\$700,000.00** from FY2015 *Budget Reserve-Snow & Ice* to *Snow & Ice Expense*
- 15.2 Order – Transfer **\$90,000.00** from FY2015 *Wastewater-Salaries* to *Wastewater-Expense: Sludge Disposal*
- 15.3 Order – Transfer **\$89,314.81** from FY2015 *Police Department-Salaries* to *Police Department-Expense*
- 15.4 Order – Transfer **\$666,276.50** to/from several City Accounts as stated to close out **FY2015**

Attachments

16. ORDINANCES (FILE 10 DAYS)  
NO SCHEDULE

17 UNFINISHED BUSINESS OF PRECEDING MEETINGS:

- 17.1 Document 52-F, Ordinance re: Parking – 131 Webster st; Delete Handicap Parking
- 17.2 Document 52-G Ordinance re: Parking – 36 Bellevue av; Add Handicap Parking
- 17.3 Document 52-H, Ordinance re: Parking – 17 Temple st; Add Handicap Parking
- 17.4 Document 52-I, Ordinance re: Parking – 12 Temple st; Delete Handicap Parking
- 17.5 Document 52-J, Ordinance re: Parking - 615-617 River st; Delete Handicap Parking
- 17.6 Document 89, Ordinance re: Building Construction Fees – Amend Chapter 120-11
- 17.7 Document 90, Ordinance re: Municipal Composting Program – Amend Chapter 131

*All filed July 1 2015*

Attachments

17B MONTHLY REPORTS

Abatement report from Board of Assessors for month of June

Attachment



# CITY OF HAVERHILL CITY COUNCIL AGENDA

**Tuesday, July 14, 2015 at 7:00 PM  
City Council Chambers, Room 202**

---

18 **COMMUNICATIONS FROM COUNCILLORS**

18.1. Communication from Councillor Macek requesting a discussion regarding exploring various possibilities to allow for "Expanded Notification" processes for certain matters related to Zoning Changes and Special Permit Applications Attachment

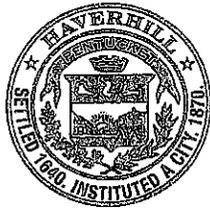
19 **RESOLUTIONS AND PROCLAMATIONS**

NO SCHEDULE

20 **COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS**

21 **DOCUMENTS REFERRED TO COMMITTEE STUDY**

22 **ADJOURN**



JAMES J. FIORENTINI  
MAYOR

CITY OF HAVERHILL  
MASSACHUSETTS

6.

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

July 10, 2015

City Council President John Michitson  
& Members of the City Council

RE: Appointment - Rocks Village Fire Station

Dear Council President and Members of the City Council:

I hereby appoint James Lemieux, 17 Marina Drive, as a Call Firefighter to the Rocks Village Fire Station.

This is a non-confirming appointment. I recommend your approval.

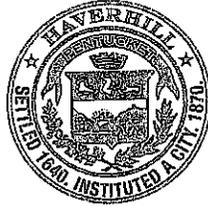
Very truly yours,

*James J. Fiorentini (dsvb)*

James J. Fiorentini  
Mayor

JJF/ah

6.



JAMES J. FIORENTINI  
MAYOR

CITY OF HAVERHILL  
MASSACHUSETTS

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CITYOFHAVERHILL.MA.US

July 10, 2015

City Council President John A. Michitson and  
Members of the Haverhill City Council

RE: Hunking Middle School Building Committee

Dear Mr. President and Members of the Haverhill City Council:

I hereby name Councilor LePage, 5 Sunrise Drive, to the Hunking Middle School  
Building Committee. This is a non-confirming appointment.

Very truly yours,

*James J. Fiorentini (dsud)*  
James J. Fiorentini  
Mayor

JJF/ah

Hearing JULY 28 2015

7.1

Questions contact – Dan Combes-508-935-1667

Petition of the NATIONAL GRID  
Of NORTH ANDOVER, MASSACHUSETTS  
For Electric conduit Location:

To the City Council of Haverhill Massachusetts

Respectfully represents the NATIONAL GRID of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

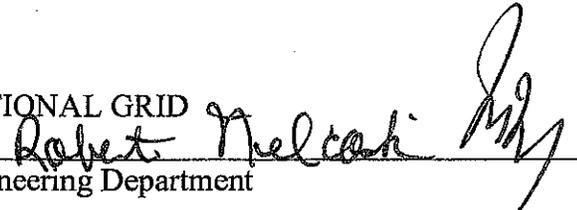
Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked – Northside Court-Haverhill Massachusetts

The following are the streets and highways referred to:

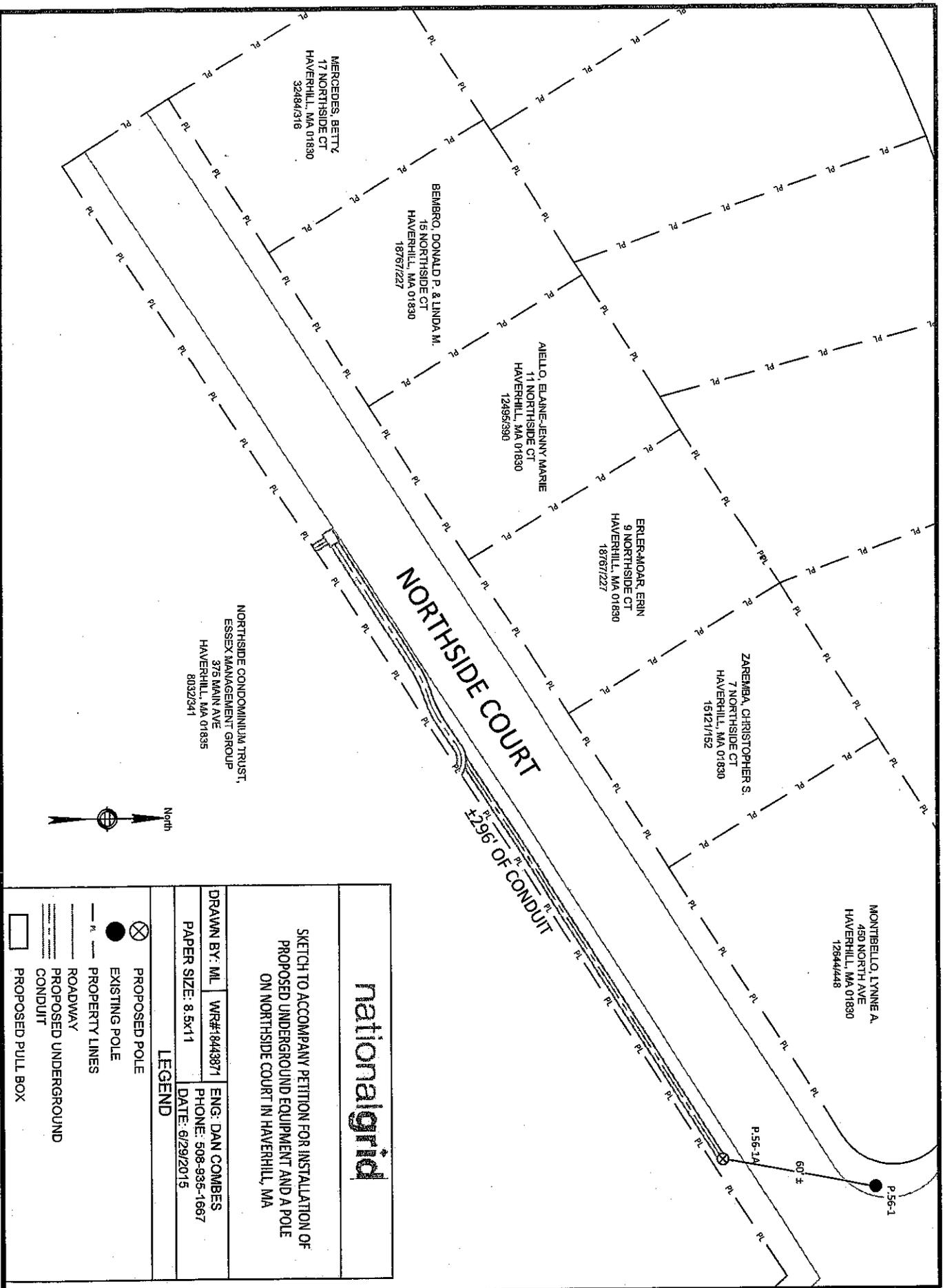
**18443871** Northside Court-Nationalgrid to install 1 new SO pole 56-1A approximately 55' west of North Ave, on the south side of Northside court. Install approximately 300 feet of new conduit from pole 56-1A to new enclosure, pull box #2 along the south side of Northside Court

Location approximately as shown on plan attached

NATIONAL GRID  
BY Robert Melcar  
Engineering Department



Dated: July 1, 2015



MERODES, BETTY  
17 NORTHSIDE CT  
HAVERHILL, MA 01830  
32484/316

BEMBRO, DONALD P. & LINDA M.  
15 NORTHSIDE CT  
HAVERHILL, MA 01830  
18767/227

ABELLO, ELAINE-JENNY MARIE  
11 NORTHSIDE CT  
HAVERHILL, MA 01830  
12495/390

ERLEMANOR, ERIN  
9 NORTHSIDE CT  
HAVERHILL, MA 01830  
18767/227

ZAREMA, CHRISTOPHER S.  
7 NORTHSIDE CT  
HAVERHILL, MA 01830  
16121/152

MONTBELLO, LYNNE A.  
450 NORTH AVE  
HAVERHILL, MA 01830  
12844/448

NORTHSIDE CONDOMINIUM TRUST,  
ESSEX MANAGEMENT GROUP  
375 MAIN AVE  
HAVERHILL, MA 01835  
80323/41

NORTHSIDE COURT

296' OF CONDUIT



**nationalgrid**

SKETCH TO ACCOMPANY PETITION FOR INSTALLATION OF  
PROPOSED UNDERGROUND EQUIPMENT AND A POLE  
ON NORTHSIDE COURT IN HAVERHILL, MA

DRAWN BY: ML    WR#:18443871    ENG: DAN COMBES  
PHONE: 508-936-1667  
PAPER SIZE: 8.5x11    DATE: 6/29/2015

**LEGEND**

- ⊗ PROPOSED POLE
- EXISTING POLE
- P — PROPERTY LINES
- ROADWAY
- PROPOSED UNDERGROUND CONDUIT
- PROPOSED PULL BOX



# Haverhill

City Clerk's Office, Room 118  
4 Summer Street Haverhill, MA 01830  
Phone: 978-374-2312 Fax: 978-373-8490  
License comm@cityofhaverhill.com  
www.ci.haverhill.ma.us

## ONE DAY LIQUOR LICENSE

### Business/ Organization Information

Business/Organization Name:

Buttes & Bars

Address:

30 Osgood Street Methuen, MA 01844

### Individual Applicant Information

Individual's Name:

Cesar Lastra & Anna Mazhbts

Mailing Address:

44 Cahney Street #1, Waltham, MA 02451

Telephone:

508-560-6583

Is the Applicant a US Citizen? Yes  No

E-Mail Address:

clastr@e-gmail.com

### Event Information

Date of Event:

08/08/15

Start Time:

5:30 pm

End Time:

11 pm

Location of Event:

Winnekanni Castle, Haverhill, MA

Purpose of Event:

Wedding Reception

Will there be music or entertainment? Yes  No

Is the event being catered? Yes  No

Name of Caterer:

To Be Determined

Approximate number of People Attending

Adults:

80

Children:

5

### Type of License (circle one)

One-Day All-Alcoholic

One-Day Beer and Wine

Charitable Wine Pouring

Charitable Wine Auction



# Haverhill

City Clerk's Office, Room 118  
4 Summer Street Haverhill, MA 01830  
Phone: 978-374-2312 Fax: 978-373-8490  
[License\\_comm@cityofhaverhill.com](mailto:License_comm@cityofhaverhill.com)  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

## Purchase and Service

**Alcohol for a one day license cannot be donated. The alcohol must be purchased. All receipts for purchase of alcohol must be submitted to the Clerk's Office by 4:00 PM the last business day before the event**

Where is the liquor being purchased from? Meeuwmack, United & Martignetti

**All alcohol must be purchased by a licensed wholesaler. If the above-listed business is not a licensed wholesaler, then this application will not be approved**

Who will be serving the alcohol? Butlers & Bars

Please attach a copy of the liquor liability insurance held by server

**If the server does not have liquor liability insurance, then the application will not be approved**

## Determination of License Requirements

Is the event held by, or held for the benefit of a business or non-profit group?

	Yes	No
Business:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Non-Profit:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will there be a cash bar?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is there an entrance fee or donation required?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the event open to the general public?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**If the answer to ANY of these questions is YES:**

- A One-Day Special License is required. License applications must be put before the License Commission.
- If the event is on city property, approval from City Council and the Mayor is also required.
- The licensee must purchase all alcohol from a *licensed wholesaler*.
- *A copy of the receipts for alcohol purchases are due to the City Clerk's office no later than 4 pm on the workday before the event.*

**I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the City of Haverhill**

Signature: [Handwritten Signature]

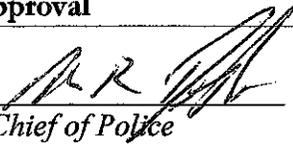


# Haverhill

City Clerk's Office, Room 118  
4 Summer Street Haverhill, MA 01830  
Phone: 978-374-2312 Fax: 978-373-8490  
[License\\_comm@cityofhaverhill.com](mailto:License_comm@cityofhaverhill.com)  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

## Official Use Only

### Approval

 _____ Chief of Police	<u>6/15/15</u> Date
---	------------------------

 _____ License Commission	<u>7/9/15</u> Date
---	-----------------------

_____ City Council (City Property)	_____ Date
---------------------------------------	---------------

_____ Mayor (City Property)	_____ Date
--------------------------------	---------------

Additional Conditions for License: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

9.2 (1)



# Haverhill

City Clerk's Office, Room 118  
4 Summer Street Haverhill, MA 01830  
Phone: 978-374-2312 Fax: 978-373-8490  
[License\\_comm@cityofhaverhill.com](mailto:License_comm@cityofhaverhill.com)  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

## ONE DAY LIQUOR LICENSE

### Business/ Organization Information

Business/Organization Name: Haverhill 375 Anniversary Committee  
Address: Citizens Center Haverhill, MA

### Individual Applicant Information

Individual's Name: Ernest D. Burro  
Mailing Address: 3 Wood meadow Dr. Salem, NH 03079  
Telephone: 603-247-1966  
Is the Applicant a US Citizen? Yes  No   
E-Mail Address: academylanes@comcast.net

### Event Information

Date of Event: Friday Sept. 11, 2015  
Start Time: 4pm End Time: 9:30pm  
Location of Event: Riverside Park  
Purpose of Event: Haverhill's 375<sup>th</sup> Anniversary  
Will there be music or entertainment? Yes  No   
Is the event being catered? Yes  No   
Name of Caterer: NA

Approximate number of People Attending  
Adults: 250 at Children: NA  
at time

### Type of License (circle one)

One-Day All-Alcoholic    One-Day Beer and Wine    Charitable Wine Pouring    Charitable Wine Auction



# Haverhill

City Clerk's Office, Room 118  
4 Summer Street Haverhill, MA 01830  
Phone: 978-374-2312 Fax: 978-373-8490  
[License\\_comm@cityofhaverhill.com](mailto:License_comm@cityofhaverhill.com)  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

### Purchase and Service

**Alcohol for a one day license cannot be donated. The alcohol must be purchased. All receipts for purchase of alcohol must be submitted to the Clerk's Office by 4:00 PM the last business day before the event**

Where is the liquor being purchased from? Seaboard Products

**All alcohol must be purchased by a licensed wholesaler. If the above-listed business is not a licensed wholesaler, then this application will not be approved**

Who will be serving the alcohol? North Shore Bartending Services, Inc., Tip Certified Server

Please attach a copy of the liquor liability insurance held by server

**If the server does not have liquor liability insurance, then the application will not be approved**

### Determination of License Requirements

Is the event held by, or held for the benefit of a business or non-profit group?

	Yes	No
Business:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Non-Profit:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Will there be a cash bar?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is there an entrance fee or donation required?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the event open to the general public?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**If the answer to ANY of these questions is YES:**

- A One-Day Special License is required. License applications must be put before the License Commission.
- If the event is on city property, approval from City Council and the Mayor is also required.
- The licensee must purchase all alcohol from a *licensed wholesaler*.
- *A copy of the receipts for alcohol purchases are due to the City Clerk's office no later than 4 pm on the workday before the event.*

**I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the City of Haverhill.**

Signature: Ernest J. DiBuno co-CHAIRMAN Haverhill 375<sup>th</sup> ANNIVERSARY



# Haverhill

City Clerk's Office, Room 118  
4 Summer Street Haverhill, MA 01830  
Phone: 978-374-2312 Fax: 978-373-8490  
[License\\_comm@cityofhaverhill.com](mailto:License_comm@cityofhaverhill.com)  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

**Official Use Only**

Approval *Detail officer required*  
*[Signature]* *7/8/15*  
Chief of Police Date

*Joseph C. Edwards* *7/9/15*  
License Commission Date

\_\_\_\_\_  
City Council (City Property) Date

\_\_\_\_\_  
Mayor (City Property) Date

Additional Conditions for License: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

9.2

2



# Haverhill

City Clerk's Office, Room 118  
4 Summer Street Haverhill, MA 01830  
Phone: 978-374-2312 Fax: 978-373-8490  
[License\\_comm@cityofhaverhill.com](mailto:License_comm@cityofhaverhill.com)  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

## ONE DAY LIQUOR LICENSE

### Business/ Organization Information

Business/Organization Name: Haverhill 375 Anniversary Committee  
Address: Citizens Center Haverhill, MA

### Individual Applicant Information

Individual's Name: Ernest D. Burro  
Mailing Address: 3 Wood meadow Dr. Salem, NH 03079  
Telephone: 603-247-1966  
Is the Applicant a US Citizen? Yes  No   
E-Mail Address: academylanes@comcast.net

### Event Information

Date of Event: Sat. September 12, 2015  
Start Time: 12:00 noon End Time: 9:30 p.m.  
Location of Event: Riverside Park  
Purpose of Event: Haverhill's 375<sup>th</sup> Anniversary  
Will there be music or entertainment? Yes  No   
Is the event being catered? Yes  No   
Name of Caterer: NA  
Approximate number of People Attending  
Adults: 250 at Children: NA

### Type of License (circle one)

One-Day All-Alcoholic    One-Day Beer and Wine    Charitable Wine Pouring    Charitable Wine Auction



# Haverhill

City Clerk's Office, Room 118  
4 Summer Street Haverhill, MA 01830  
Phone: 978-374-2312 Fax: 978-373-8490  
[License\\_comm@cityofhaverhill.com](mailto:License_comm@cityofhaverhill.com)  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

## Purchase and Service

**Alcohol for a one day license cannot be donated. The alcohol must be purchased. All receipts for purchase of alcohol must be submitted to the Clerk's Office by 4:00 PM the last business day before the event**

Where is the liquor being purchased from? Seaboard Products

**All alcohol must be purchased by a licensed wholesaler. If the above-listed business is not a licensed wholesaler, then this application will not be approved**

Who will be serving the alcohol? North Shore Bartending Services Inc. Tip Certified Servers

Please attach a copy of the liquor liability insurance held by server

**If the server does not have liquor liability insurance, then the application will not be approved**

## Determination of License Requirements

Is the event held by, or held for the benefit of a business or non-profit group?

	Yes	No
Business:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Non-Profit:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Will there be a cash bar?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is there an entrance fee or donation required?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the event open to the general public?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**If the answer to ANY of these questions is YES:**

- A One-Day Special License is required. License applications must be put before the License Commission.
- If the event is on city property, approval from City Council and the Mayor is also required.
- The licensee must purchase all alcohol from a *licensed wholesaler*.
- **A copy of the receipts for alcohol purchases are due to the City Clerk's office no later than 4 pm on the workday before the event.**

**I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the City of Haverhill.**

Signature: Ernest J. DiBurro, co-chairman Haverhill 375<sup>th</sup> Anniversary



# Haverhill

City Clerk's Office, Room 118  
4 Summer Street Haverhill, MA 01830  
Phone: 978-374-2312 Fax: 978-373-8490  
[License\\_comm@cityofhaverhill.com](mailto:License_comm@cityofhaverhill.com)  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

**Official Use Only**

Approval

*Police office required*

*[Signature]*  
Chief of Police

*7/8/15*  
Date

*Joseph C. Curran* *7/9/15*  
License Commission Date

\_\_\_\_\_  
City Council (City Property) Date

\_\_\_\_\_  
Mayor (City Property) Date

Additional Conditions for License: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

10.1



City of Haverhill

Application for Permit

Name of Organization	Society of St. Vincent de Paul	
Address of Organization	120 Bellevue Ave	
Requesting Permit for (List Type of event)	Walk/Run	Date & Time September 26, 2015 9AM
Location of Event	City of Haverhill - All Saints (start)	
Authorized or Contact Person	Catherine Hennessy	Telephone/Cell #/Pager # (Indicate if pager) 978-204-6487 cell or 978-372-7721

(To be completed for use of City Property/Outdoor Activity and other Special Events)

Approval of Fire Chief (Where applicable)			
Approval of the Recreational Director Required for all recreational facilities	Signature	Date	Comments/Restrictions
Approval of the Chief of Police Required for all OUTDOOR EVENTS (i.e. Parades/Carnivals/Community Events)	Signature	Date	

General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts, dues, claims and demands both in law and equity, more especially any and all claims as a result of the issuance of this permit and or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized Agent of Organization: Catherine Hennessy Date: 6/11/15

Signature Witnessed by: [Signature] Date: 6/20/15

City Council will hear request for application on: \_\_\_\_\_

Applicant must attend Yes [ ] No [ ] (date) (time)

Office Use

Permit

Permit approved on: \_\_\_\_\_ Proof of Insurance \_\_\_\_\_ # Detail Officers \_\_\_\_\_  
Policy Number/Exp. Date \_\_\_\_\_

Attendance Limited to: \_\_\_\_\_ Other Restrictions/requirements: \_\_\_\_\_

Signed: \_\_\_\_\_ Issued on: \_\_\_\_\_ Seal \_\_\_\_\_  
City Clerk

**ST. VINCENT DE PAUL SOCIETY  
ALL SAINTS & ST JAMES CONFERENCES  
HAVERHILL, MA**

**June 8, 2015**

Dear President Mitchison & Council Members,

We respectfully request permission to hold a 5K fundraiser called the "*Friends of the Poor Walk*" to be held on Saturday, September 26, 2015, in the City of Haverhill beginning at 9:00 AM. We will walk or run, rain or shine. This is the fourth year holding this event, which raises money for our charitable works and so far we have increased awareness as well as donations each year. It is a very good fundraiser for the Society and we hope to be able to continue.

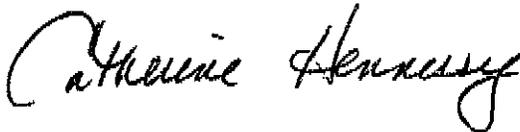
The walk will begin and end at All Saints Church this year. The route is pretty much the same as last however we will cut the Bradford side out of the walk.

Beginning from the Church we travel down Broadway to Moulton Way and at Railroad Square we will take a left onto Washington and continue on Merrimack St., across to Water a left on Chestnut St., Left onto Ginty Blvd and across to Bailey Blvd. We will cut across Emerson to Walnut St., Left onto Locust and a Right onto Essex travelling back up Broadway to end at All Saints Church.

The Society of St. Vincent de Paul in the City does a tremendous service to those in need for food, rent, security deposits, utilities, prescriptions, furniture, and clothing, most any need that is viable. All the funds that each conference receives are solely provided by the generosity of donors. The need is continual and at times desperate here in Haverhill; countless people call weekly for help and most often are referred to us by Community Action, Salvation Army and many other state and federally funded agencies to fill holes in the safety net that keeps people housed and fed.

We hope that you will continue to allow this event, and even join us.

Respectfully,



Catherine Hennessy  
President, All Saints Conference  
978-204-6487

Kathleen Fitts  
President, St. James & St. John  
978-373-6791





City of Haverhill  
Application for Permit

10.2

Name of Organization	Haverhill Highlands Neighborhood Association		
Address of Organization	125 Arlington St. Saturday		
Requesting Permit for (List Type of event)	Block Party	Date & Time	August 8th, 2015 4-7pm
Location of Event	Windsor Park (at Windsor and Arlington St.)		
Authorized or Contact Person	JASON JUSSIF	Telephone/Cell #/Pager # (Indicate if pager)	603-553-0173

(To be completed for use of City Property/Outdoor Activity and other Special Events)

Approval of Fire Chief (Where applicable)			
Approval of the Recreational Director Required for all recreational facilities	Signature	Date	Comments/Restrictions
Approval of the Chief of Police Required for all OUTDOOR EVENTS I.e.: Parades/Carnivals/Community Events	<i>[Signature]</i>	7/8/15	

**General Release & Indemnity Agreement**

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts, dues, claims and demands both in law and equity, more especially any and all claims as a result of the issuance of this permit and or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

X  
Signature of Authorized Agent of Organization: *[Signature]* Date: 6/30/15  
Signature Witnessed by: \_\_\_\_\_ Date: \_\_\_\_\_

City Council will hear request for application on: \_\_\_\_\_ (date) \_\_\_\_\_ (time)  
Applicant must attend Yes [ ] No [ ]

**Office Use Permit**

Permit approved on: _____	Proof of Insurance _____	# Detail Officers _____
Attendance Limited to: _____	Policy Number/Exp. Date _____	
Other Restrictions/requirements: _____		
Signed: _____	Issued on: _____	Seal
City Clerk		

\*Attn: Linde @ City Clerk Office

10.3



City of Haverhill

Application for Permit

Name of Organization	Greater Haverhill Chamber of Comm.	
Address of Organization	80 Merrimack St., Fl. 2, Haverhill, MA 01830	
Requesting Permit for (List Type of event)	HEALTHY LIV. EXH	Date & Time: SEP. 12, 2015 / 10-2
Location of Event	PARKING DECK	
Authorized or Contact Person	STACEY BRUZZESE	Telephone/Cell #/Pager # (Indicate if pager): 978-373-5663

(To be completed for use of City Property/Outdoor Activity and other Special Events)

Approval of Fire Chief (Where applicable)			
Approval of the Recreational Director Required for all recreational facilities	Signature	Date	Comments/Restrictions
Approval of the Chief of Police Required for all OUTDOOR EVENTS (i.e. Parades/Carnivals/Community Events)	Signature: <i>[Signature]</i>	Date: 7/8/15	
	Signature	Date	Properly Banned

General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts, dues, claims and demands both in law and equity, more especially any and all claims as a result of the issuance of this permit and or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized Agent of Organization: *[Signature]* Date: 6/11/15

Signature Witnessed by: *[Signature]* Date: 6/11/15

City Council will hear request for application on: \_\_\_\_\_ (date) \_\_\_\_\_ (time)

Applicant must attend Yes [ ] No [ ]

Office Use

Permit

Permit approved on: \_\_\_\_\_ Proof of Insurance \_\_\_\_\_ # Detail Officers \_\_\_\_\_  
 Policy Number/Exp. Date \_\_\_\_\_

Attendance Limited to: \_\_\_\_\_ Other Restrictions/requirements: \_\_\_\_\_

Signed: \_\_\_\_\_ Issued on: \_\_\_\_\_ Seal \_\_\_\_\_  
 City Clerk



# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date: JUN 22 2015

Honorable President and Members of the Municipal Council:

The Undersigned respectfully asks to receive a license for TAG DAYS:

Organization: Boys & Girls Club of Greater Haverhill Applicant's Name: Kathleen Pruett

Applicant's Residence: 21 Diana Drive, Haverhill MA Applicant's Signature: Kathleen Pruett

(3 Consecutive Days Only, One of which may include solicitation on a Public Way)

Date of Tag Day Request(s): Sat 8/1 Date-solicitation on Public Way: N/A

Canister:  Tag:  Fee: \$ 10.00

**Street Locations (Select Below):**

Rosemont St and Main St: \_\_\_\_\_

Water St and Mill St: \_\_\_\_\_

South Main St & Salem St: N/A  
(Bradford Common)

Main St & Kenoza Ave: \_\_\_\_\_  
(Monument Square)

**Off Street Locations (Specify Other):**

MGT Basket

Dunken Donuts

Heavily Donuts

Recommendation by Police Chief:  **Office Use Only** Approved

\_\_\_\_\_ Denied Police Chief

In Municipal Council: \_\_\_\_\_

Attest: \_\_\_\_\_

City Clerk

# CITY OF HAVERHILL

12

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that they may receive a License:

Type of license Pool Tables

Name of business "Smith's Tavern" 1 Table

Type of business Retail Alcohol Sales

Address of business 124 Long St

DAVID LANGRISH

[Signature]

PRINT APPLICANT NAME

APPLICANT'S SIGNATURE

HAVERHILL, Mass, 2015

### OFFICE USE ONLY

RENEW #60.00 1st and #30.00 each additional

No. \_\_\_\_\_

FEE #60.00

IN MUNICIPAL COUNCIL, \_\_\_\_\_, 2015

ATTEST:

\_\_\_\_\_, CITY CLERK

APPROVED [Signature]

DENIED \_\_\_\_\_

[Signature]  
POLICE CHIEF

(IF NEEDED, OTHER DEPARTMENT SIGN-OFF)

MORE INFO ON BACK

# CITY OF HAVERHILL

10  
2

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that they may receive a License:

Type of license Pool Tables & Billiards

Name of business "Cedardale"

Type of business Health Club 2 Tables

Address of business 931 Boston Rd Haverhill Ma.

John E. Veasey Jr

John E. Veasey Jr

PRINT APPLICANT NAME

APPLICANT'S SIGNATURE

HAVERHILL, June 15, 2015

OFFICE USE ONLY

# 60.00 1st & 30.00 each additional

RENEW

NO. \_\_\_\_\_

FEE \$ 90.00

IN MUNICIPAL COUNCIL, \_\_\_\_\_, 2015

ATTEST:

\_\_\_\_\_, CITY CLERK

APPROVED ✓

DENIED \_\_\_\_\_

[Signature]  
POLICE CHIEF

(IF NEEDED, OTHER DEPARTMENT SIGN-OFF)

MORE INFO ON BACK

# CITY OF HAVERHILL

2

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that they may receive a License:

Type of license Pool Tables - 1 Table

Name of business "The Tap"

Type of business Restaurant

Address of business 100 Washington St, Haverhill

PRINT APPLICANT NAME EJ Fahimian, Treasurer

[Signature]  
APPLICANT'S SIGNATURE

HAVERHILL, June 17, 2015, 2015

RENEW 60.00 <sup>#</sup> 1st and <sup>#</sup> 30.00 each additional

OFFICE USE ONLY

No. \_\_\_\_\_

FEE 60.00

IN MUNICIPAL COUNCIL, \_\_\_\_\_, 2015

ATTEST:

APPROVED ✓

DENIED \_\_\_\_\_

\_\_\_\_\_, CITY CLERK

[Signature]  
POLICE CHIEF

(IF NEEDED, OTHER DEPARTMENT SIGN-OFF)

MORE INFO ON BACK

# CITY OF HAVERHILL

19  
2

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that they may receive a License:

Type of license Sell Second hand clothing

Name of business Lucky Find

Type of business Thrift Store

Address of business 62 River St. Haverhill, MA 01832

Matthew Noonan

Matthew Noonan

PRINT APPLICANT NAME

APPLICANT'S SIGNATURE

HAVERHILL, June 26<sup>th</sup>, 2015

## OFFICE USE ONLY

RENEW

No. \_\_\_\_\_

FEE 50<sup>00</sup> paid

IN MUNICIPAL COUNCIL, \_\_\_\_\_, 2015

ATTEST:

\_\_\_\_\_, CITY CLERK

APPROVED

DENIED \_\_\_\_\_

[Signature]  
POLICE CHIEF

(IF NEEDED, OTHER DEPARTMENT SIGN-OFF)

MORE INFO ON BACK

# CITY OF HAVERHILL

19

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that they may receive a License:

Type of license Buy & Sell Second Hand Clothing

Name of business "In a Blue Moon Antiques"

Type of business ANTIQUE / SECOND HAND

Address of business 133 MERRIMACK ST. HAVERHILL, MA 01830

DEBRA A. RILEY

Debra A. Riley

PRINT APPLICANT NAME

APPLICANT'S SIGNATURE

HAVERHILL, MA, 6-22-, 2015

### OFFICE USE ONLY

RENEW

No. \_\_\_\_\_

FEE 50.00

IN MUNICIPAL COUNCIL, \_\_\_\_\_, 2015

ATTEST:

\_\_\_\_\_, CITY CLERK

APPROVED ✓

DENIED \_\_\_\_\_

[Signature]  
POLICE CHIEF

(IF NEEDED, OTHER DEPARTMENT SIGN-OFF)

MORE INFO ON BACK

# CITY OF HAVERHILL

10  
2

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that they may receive a License:

Type of license Buy & Sell Second Hand Clothing

Name of business "In a Blue Moon Antiques"

Type of business Retail - Antiques / Second Hand

Address of business 133 Merrimack St.

Michele M. Edwards

*Michele M. Edwards*

PRINT APPLICANT NAME

APPLICANT'S SIGNATURE

HAVERHILL, MA 01830, 2015

## OFFICE USE ONLY

RENEW

No. \_\_\_\_\_

FEE 50.00

IN MUNICIPAL COUNCIL, \_\_\_\_\_, 2015

ATTEST:

\_\_\_\_\_, CITY CLERK

APPROVED ✓

DENIED \_\_\_\_\_

*[Signature]*  
POLICE CHIEF

(IF NEEDED, OTHER DEPARTMENT SIGN-OFF)

MORE INFO ON BACK

# CITY OF HAVERHILL

19  
2

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that they may receive a License:

Type of license Buy & Sell Second Hand Clothing

Name of business "Common Ground Thrift Store"

Type of business NON-PROFIT 501(c)(3) COMMUNITY OUT REACH

Address of business 8 WHITE STREET

PAUL FITZGIBBONS

Paul Fitzgibbons

PRINT APPLICANT NAME

APPLICANT'S SIGNATURE

HAVERHILL, JUNE 17, 2015

### OFFICE USE ONLY

RENEW

NO. \_\_\_\_\_ \$

FEE 50.00

IN MUNICIPAL COUNCIL, \_\_\_\_\_, 2015

ATTEST:

\_\_\_\_\_, CITY CLERK

APPROVED ✓

DENIED \_\_\_\_\_

[Signature]  
POLICE CHIEF

(IF NEEDED, OTHER DEPARTMENT SIGN-OFF)

MORE INFO ON BACK

# CITY OF HAVERHILL

192

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that they may receive a License:

Type of license Sell Secondhand Items

Name of business Lucky Find

Type of business Thrift Store

Address of business 62 River St. Haverhill, MA 01832

Matthew Noonan

Matthew Noonan

PRINT APPLICANT NAME

APPLICANT'S SIGNATURE

HAVERHILL, June 26<sup>th</sup>, 2015

### OFFICE USE ONLY

RENEW

No. \_\_\_\_\_

FEE 50<sup>00</sup> paid

IN MUNICIPAL COUNCIL, \_\_\_\_\_, 2015

ATTEST:

\_\_\_\_\_, CITY CLERK

APPROVED ✓

DENIED \_\_\_\_\_

[Signature]  
POLICE CHIEF

(IF NEEDED, OTHER DEPARTMENT SIGN-OFF)

MORE INFO ON BACK

CITY OF HAVERHILL

19

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that they may receive a License:

Type of license Buy & Sell Second Hand Articles

Name of business " Shoppe at the Village "

Type of business USED FURNITURE

Address of business 1454 BROADWAY

DIANE L. GURCIULLO

Diane L. Gurciullo

PRINT APPLICANT NAME

APPLICANT'S SIGNATURE

HAVERHILL, June 19, 2015

OFFICE USE ONLY

RENEW

No. \_\_\_\_\_ #

FEE 50.00

IN MUNICIPAL COUNCIL, \_\_\_\_\_, 2015

ATTEST:

\_\_\_\_\_, CITY CLERK

APPROVED ✓

DENIED \_\_\_\_\_

[Signature]  
POLICE CHIEF

(IF NEEDED, OTHER DEPARTMENT SIGN-OFF)

MORE INFO ON BACK

# CITY OF HAVERHILL

10  
2

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that they may receive a License:

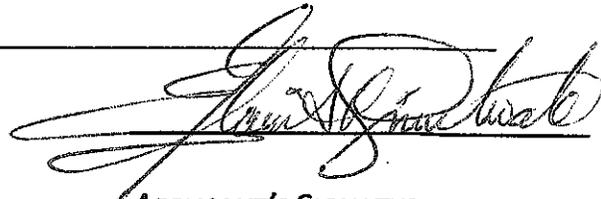
Type of license Buy + Sell Second Hand Articles

Name of business Vintage View

Type of business Antiques

Address of business 371 River St.

Elaine A. Drinkwater



PRINT APPLICANT NAME

APPLICANT'S SIGNATURE

JUN 24 2015

HAVERHILL, \_\_\_\_\_, 2015

### OFFICE USE ONLY

RENEW

No. \_\_\_\_\_

FEE 50.00

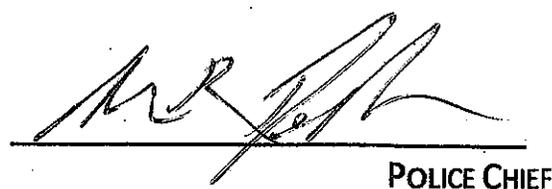
IN MUNICIPAL COUNCIL, \_\_\_\_\_, 2015

ATTEST:

\_\_\_\_\_, CITY CLERK

APPROVED ✓

DENIED \_\_\_\_\_

  
POLICE CHIEF

(IF NEEDED, OTHER DEPARTMENT SIGN-OFF)

MORE INFO ON BACK

# CITY OF HAVERHILL

12

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that they may receive a License:

Type of license Buy + Sell Second Hand Articles

Name of business "Common Brand Thrift Store"

Type of business NON-PROFIT 501(C)(3) COMMUNITY OUTREACH

Address of business 8 WHITE STREET

PAUL FITZGERIBBONS

Paul Fitzgibbon

PRINT APPLICANT NAME

APPLICANT'S SIGNATURE

HAVERHILL, JUNE 17, 2015

### OFFICE USE ONLY

RENEW

No. \_\_\_\_\_ #

FEE 50.00

IN MUNICIPAL COUNCIL, \_\_\_\_\_, 2015

ATTEST:

\_\_\_\_\_, CITY CLERK

APPROVED [Signature]

DENIED \_\_\_\_\_

[Signature]  
POLICE CHIEF

(IF NEEDED, OTHER DEPARTMENT SIGN-OFF)

MORE INFO ON BACK

# CITY OF HAVERHILL

19

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that they may receive a License:

Type of license Buy & Sell Second Hand Articles

Name of business "IN a Blue Moon Antiques"

Type of business RETAIL - ANTIQUES / SECOND HAND

Address of business 133 MERRIMACK ST. HAVERHILL, MA 01830

DEBRA A. RILEY

Debra A. Riley

PRINT APPLICANT NAME

APPLICANT'S SIGNATURE

HAVERHILL, MA, 6-22, 2015

### OFFICE USE ONLY

RENEW

No.   

FEE 50.00

IN MUNICIPAL COUNCIL, \_\_\_\_\_, 2015

ATTEST:

\_\_\_\_\_, CITY CLERK

APPROVED ✓

DENIED \_\_\_\_\_

[Signature]  
POLICE CHIEF

(IF NEEDED, OTHER DEPARTMENT SIGN-OFF)

MORE INFO ON BACK

# CITY OF HAVERHILL

19

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that they may receive a License:

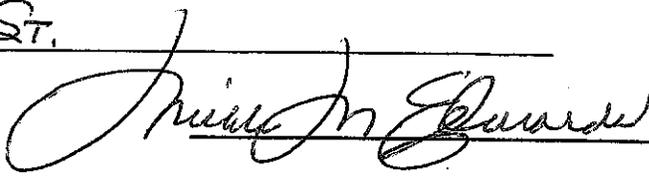
Type of license Buy & Sell Second Hand Articles

Name of business "In a Blue Moon Antiques"

Type of business Retail - Antiques / Second Hand

Address of business 133 Merrimack St.

Michele M. Edwards



PRINT APPLICANT NAME

APPLICANT'S SIGNATURE

HAVERHILL, MA 01830, 2015

### OFFICE USE ONLY

RENEW

No. \_\_\_\_\_

FEE \$50.00

IN MUNICIPAL COUNCIL, \_\_\_\_\_, 2015

ATTEST:

\_\_\_\_\_, CITY CLERK

APPROVED ✓

DENIED \_\_\_\_\_



POLICE CHIEF

(IF NEEDED, OTHER DEPARTMENT SIGN-OFF)

MORE INFO ON BACK

# CITY OF HAVERHILL

102

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that they may receive a License:

Type of license JUNK Dealer

Name of business Haverhill Salvage

Type of business Junk Dealer

Address of business 81 Hale St. Haverhill

Paul Goldberg

Paul Goldberg

PRINT APPLICANT NAME

APPLICANT'S SIGNATURE

HAVERHILL, June 11, 2015

### OFFICE USE ONLY

**RENEW**

No. \_\_\_\_\_  
FEE 125.00

IN MUNICIPAL COUNCIL, \_\_\_\_\_, 2015

ATTEST:

\_\_\_\_\_, CITY CLERK

APPROVED ✓

DENIED \_\_\_\_\_

[Signature]  
POLICE CHIEF

(IF NEEDED, OTHER DEPARTMENT SIGN-OFF)

MORE INFO ON BACK

# CITY OF HAVERHILL

102

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that they may receive a License:

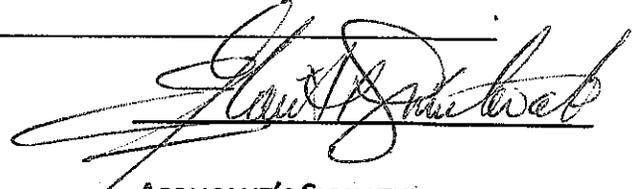
Type of license Buy & Sell Old Gold

Name of business Vintage View

Type of business Antiques

Address of business 371 River St.

Elaine A. Drinkwater



PRINT APPLICANT NAME

APPLICANT'S SIGNATURE

HAVERHILL, JUN 24 2015, 2015

### OFFICE USE ONLY

RENEW

No. \_\_\_\_\_

FEE \$ 100.00

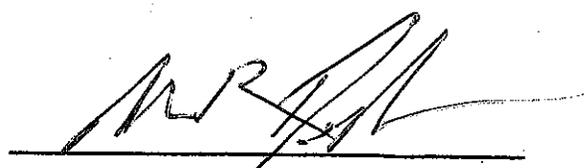
IN MUNICIPAL COUNCIL, \_\_\_\_\_, 2015

ATTEST:

APPROVED ✓

DENIED \_\_\_\_\_

\_\_\_\_\_, CITY CLERK



POLICE CHIEF

(IF NEEDED, OTHER DEPARTMENT SIGN-OFF)

MORE INFO ON BACK

City of Haverhill

12

Limousine/Livery License

Honorable President and Members of the Haverhill City Council:

The undersigned respectfully asks that he/she may receive a Limousine/Livery License -

Place of business being: 695 S. Main St, Haverhill Bradford

Name of Business: Bon voyage limo

Address: 695 S. Main St., Bradford, MA 01835

Applicant: Raif Wakim

Applicant phone number: 978 683 3999

Zoning Approval Letter received (must have approval from building department):

Business Certificate # and expiration date: Bus Cert on file

Haverhill, 6/4, 2015

Office use only

New  Renew (circle one)

Fee: \$100 per vehicle - annual fee

No. of Vehicles: 1

Registration # of vehicles (photocopies of actual registrations must be provided to Clerk's office):

In Municipal Council, \_\_\_\_\_, 20\_\_\_\_

Attest: \_\_\_\_\_ City Clerk

Approve

Denied \_\_\_\_\_

 Police Chief

Haverhill City Code: Chapter 230 Sec. 26, 27, 33

Please complete back side of this application

inspected by Officer Powell 7/3/15 0931hrs., (no issues noted.)

01120



# CERTIFICATE OF REGISTRATION

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate

RMV Division

PLATE TYPE LVN	REGISTRATION NUMBER LV49147	REGISTRATION TYPE LIVERY	EFFECTIVE DATE 03/17/14	EXPIRES LAST DAY OF 07	MONTH 15	YEAR 07	TRANSACTION NUMBER 01407670030111										
MFYS MODEL YEAR 2010	MAKE CHEV	MODEL K15BLA	BODY STYLE/TYPE SUV	COLOR WHITE	Not valid without official signature of Registrar		IF VEHICLE CARRYING PASSENGERS FOR HIRE: MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED. 07										
VEHICLE IDENTIFICATION NUMBER 1GNUMK39AR281357		INSURANCE COMPANY SAFETY INSURANCE		TITLE NUMBER	REGISTRAR <i>Celia J. Blue</i>		TOTAL REGISTERED WEIGHT FOR A COMMERCIAL VEHICLE OR TRAILER.										
RESIDENTIAL ADDRESS (IF DIFFERENT)					FEE'S												
NAME(S) OF OWNER(S) AND MAILING ADDRESS WAKIM, RAIF T 2 BRAMBLE HILL RD METHUEN, MA 01844-2690					<table border="0"> <tr><td>REGISTRATION</td><td>25.00</td></tr> <tr><td>TITLE</td><td>75.00</td></tr> <tr><td>SPECIAL PLATES</td><td>0.00</td></tr> <tr><td>SALES TAX</td><td>1185.88</td></tr> <tr><td><b>TOTAL</b></td><td><b>1285.88</b></td></tr> </table>			REGISTRATION	25.00	TITLE	75.00	SPECIAL PLATES	0.00	SALES TAX	1185.88	<b>TOTAL</b>	<b>1285.88</b>
REGISTRATION	25.00																
TITLE	75.00																
SPECIAL PLATES	0.00																
SALES TAX	1185.88																
<b>TOTAL</b>	<b>1285.88</b>																
<b>MASSACHUSETTS DEPARTMENT OF TRANSPORTATION REGISTRY OF MOTOR VEHICLES DIVISION</b> The records of the RMV database constitute the official status of the vehicle registration.																	

SPECIAL MESSAGE IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.	CHANGE OF ADDRESS
	STREET ADDRESS
	CITY, STATE, ZIP CODE

### Important Information for Vehicle Owners

- Every person operating a motor vehicle shall have the Certificate of Registration for the motor vehicle and for the trailer, if any, and his/her license to operate, upon his/her person or in the vehicle, in some easily accessible place.
- By law, you must report any change of address to the RMV within 30 days in writing. Address changes can be made on the RMV website: [www.massrmv.com](http://www.massrmv.com) or by mail to: RMV, P.O. Box 55889, Boston, MA 02205-5889. Once you have reported the address change to the RMV, please write corrected address in box provided above.
- Return the registration plates to the RMV immediately if:
  - The vehicle has been sold or junked and the registration is not going to be transferred to another vehicle. Keep a copy of the *Bill of Sale, Title*, and completed *Reassignment of Title* for your records to document the transfer.
  - You move to another state and you register the vehicle in that state.
  - The insurance policy is not renewed or is cancelled and there is no plan to obtain a new policy.

**Transferring Your Plates:** Massachusetts law (M.G.L. Chapter 90, Section 2) allows you to transfer valid registration plates from this vehicle to a newly acquired new or used motor vehicle or trailer while you obtain insurance and a new registration. All of the following must be met: 1. You are at least 18 years of age and you own the motor vehicle or trailer identified on this *Registration Certificate*; 2. You transfer ownership of this vehicle to another person or permanently lose possession of it (such as through repossession, etc.); 3. The newly acquired vehicle is of the same vehicle type (passenger vehicle to passenger vehicle, trailer to trailer, etc.); the same registration type (passenger to passenger, commercial to commercial), and has the same number of wheels; and, 4. The seller and buyer properly complete the Assignment of the Certificate of Title (for the newly acquired "used" vehicle) or Certificate of Origin (if a "new" vehicle). If all of the above are met, you may operate the newly acquired vehicle with the transferred plates up to 5:00 pm of the 7th calendar day following the date of transfer (or loss of possession). The day of transfer or loss is day #1. During those 7 days, you must carry the *Bill of Sale* (or the dealer's *Purchase Contract*) for the newly acquired vehicle and this *Registration Certificate* when operating the vehicle. See *FAQs About the Seven-Day Registration Transfer Law* on the RMV's website at [www.massrmv.com](http://www.massrmv.com).

**No Insurance Card Required:** Massachusetts's law does not require an insurance card. The law, M.G.L. Chapter 90, Section 34A and Chapter 175, Section 113A requires the vehicle's owner to maintain a compulsory motor vehicle liability insurance policy or bond for bodily injury coverage and property damage insurance. If an insurer is identified on the face of this *Registration Certificate*, it is required by law to electronically notify the RMV (Registry of Motor Vehicles) if coverage lapses. The vehicle owner is then notified by the RMV to obtain new insurance within 10 days or the registration will be revoked. Bonds are filed with the State Treasurer's office.

### Be first in line by going online at [www.massrmv.com](http://www.massrmv.com)

- |                                 |                                  |
|---------------------------------|----------------------------------|
| Schedule a Road Test            | Request a Duplicate Title        |
| Renew Your Driver's License     | Request a Duplicate Registration |
| Renew Your Registration         | Change Your Address              |
| Pay Citations/Court Hearing Fee | Cancel My Plate/Registration     |
| Replace Your Driver's License   | Order a Special Plate            |

**NEED TO VISIT AN RMV OFFICE?**  
SAVE TIME  
Complete Your  
Application Online!

VISIT OUR WEBSITE FOR A FULL LIST OF AVAILABLE TRANSACTIONS

19.1

City of Haverhill

Limousine/Livery License

Honorable President and Members of the Haverhill City Council:

The undersigned respectfully asks that he/she may receive a Limousine/Livery License -

Place of business being:

309 So. Main Street, Haverhill, MA 01835

Name of Business:

Driscoll Funeral Home and Cremation Service, Inc.

Address:

309 So. Main Street, Haverhill, MA 01835

Applicant:

Patrick J. Driscoll, President

Applicant phone number:

978.374.0000

**Any driver of vehicle(s) must provide name, address, DOB, SS# and Driver's license # - fill out on back.**

**Office use only**

New  Renew (circle one)

Fee: \$100 per vehicle - annual fee

No. of Vehicles: 1

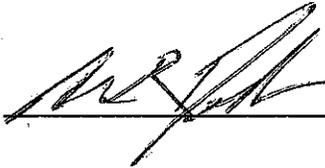
Registration # of vehicles (photocopies of actual registrations must be provided to Clerk's office):

In Municipal Council \_\_\_\_\_, 20\_\_

Attest: \_\_\_\_\_ City Clerk

Approve

Denied

 Police Chief

Haverhill City Code: Chapter 230 Sec. 26, 27, 33

**Please complete back side of this application**

6/17/15  
PA \$100 # 3248

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate

PLATE TYPE LVV	REGISTRATION NUMBER LV45	REGISTRATION TYPE LIVERY	EFFECTIVE DATE 07/01/15	EXPIRES LAST DAY OF	MONTH 06	YEAR 16	TRANSACTION NUMBER 02516601291778
MFRS MODEL YEAR 2003	MAKE GMC	MODEL YUKON	BODY STYLE/TYPE OTHER	COLOR BLACK	Not valid without official signature of Registrar		IF VEHICLE CARRYING PASSENGERS FOR HIRE: MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED. 08
VEHICLE IDENTIFICATION NUMBER 1GKFK16ZX3J335947		INSURANCE COMPANY ARBELLA INDEMNITY		TITLE NUMBER AZ870594	REGISTRAR <i>Chew C. Dwyer</i>		
RESIDENTIAL ADDRESS (IF DIFFERENT)							
NAME(S) OF OWNER(S) AND MAILING ADDRESS   *****SNGLP DRISCOLL FUNERAL SERVICE INC PO BOX 813 HAVERHILL MA 01831-1013				FEES REGISTRATION 48.00 TITLE 0.00 SPECIAL PLATES 50.00 SALES TAX 0.00 TOTAL 98.00			
<b>MASSACHUSETTS DEPARTMENT OF TRANSPORTATION</b> <b>REGISTRY OF MOTOR VEHICLES DIVISION</b> The records of the RMV database constitute the official status of the vehicle registration.							

SPECIAL MESSAGE IF THIS VEHICLE IS NEWLY ACQUIRED, IT MUST BE INSPECTED WITHIN SEVEN (7) DAYS OF REGISTRATION.	CHANGE OF ADDRESS  STREET ADDRESS  CITY, STATE, ZIP CODE
---	--

### Important Information for Vehicle Owners

- Every person operating a motor vehicle shall have the Certificate of Registration for the motor vehicle and for the trailer, if any, and his/her license to operate, upon his/her person or in the vehicle, in some easily accessible place.
- By law, you must report any change of address to the RMV within 30 days in writing. Address changes can be made on the RMV website: [www.massrmv.com](http://www.massrmv.com) or by mail to: RMV, P.O. Box 55889, Boston, MA 02205-5889. Once you have reported the address change to the RMV, please write corrected address in box provided above.
- Return the registration plates to the RMV immediately if:
  - The vehicle has been sold or junked and the registration is not going to be transferred to another vehicle. Keep a copy of the **Bill of Sale, Title**, and completed **Reassignment of Title** for your records to document the transfer.
  - You move to another state and you register the vehicle in that state.
  - The insurance policy is not renewed or is cancelled and there is no plan to obtain a new policy.

**Transferring Your Plates:** Massachusetts law (M.G.L. Chapter 90, Section 2) allows you to transfer **valid registration plates from this vehicle to a newly acquired new or used motor vehicle or trailer** while you obtain insurance and a new registration. **All** the following must be met: 1. You are at least 18 years of age and you own the motor vehicle or trailer identified on this *Registration Certificate*. 2. You transfer ownership of this vehicle to another person or permanently lose possession of it (such as through repossession, etc.); 3. The newly acquired vehicle is of the **same vehicle type** (passenger vehicle to passenger vehicle, trailer to trailer etc.); **the same registration type** (passenger to passenger, commercial to commercial); and has the **same number of wheels**; and, 4. The **seller and buyer** properly complete the Assignment of the Certificate of Title (for the newly acquired "used" vehicle) or Certificate of Origin (if a "new" vehicle). If **all** the above are met, you may operate the newly acquired vehicle with the transferred plates **up to 5:00 pm of the 7th calendar day** following the date of transfer (or loss of possession). The day of transfer or loss is day #1. During that 7 days, you **must** carry the *Bill of Sale* (or the dealer's *Purchase Contract*) for the newly acquired vehicle and this *Registration Certificate* when operating the vehicle. See **FAQs About the Seven-Day Registration Transfer Law** on the RMV's website at [www.massrmv.com](http://www.massrmv.com).

**No Insurance Card Required:** Massachusetts's law does **not** require an Insurance card. The law, M.G.L. Chapter 90, Section 34A and Chapter 175, Section 113A requires the vehicle's owner to maintain a compulsory motor vehicle insurance policy or bond for bodily injury coverage and property damage insurance. If an insurer is identified on the face of this *Registration Certificate*, it is required by law to electronically notify the RMV (Registry of Motor Vehicles) if coverage lapses. The vehicle owner is then notified by the RMV to obtain new insurance within 10 days or the registration will be revoked. Bonds are filed with the State Treasurer's Office.

### BE FIRST IN LINE BY GOING ONLINE AT WWW.MASSRMV.COM

- |                                 |                                  |
|---------------------------------|----------------------------------|
| Schedule a Road Test            | Request a Duplicate Title        |
| Renew Your Driver's License     | Request a Duplicate Registration |
| Renew Your Registration         | Change Your Address              |
| Pay Citations/Court Hearing Fee | Cancel My Plate/Registration     |
| Replace Your Driver's License   | Order a Special Plate            |

**NEED TO VISIT AN RMV OFFICE?**

**SAVE TIME**  
**Complete Your**  
**Application Online!**

**VISIT OUR WEBSITE FOR A FULL LIST OF AVAILABLE TRANSACTIONS**



# Haverhill

14.1

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date July 1, 2015

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR DRAINLAYER

Drainlayer's Name: DAVID TEBBETTS Signature: David Tebbetts  
 Business Name: SILVERSMITH Exc. Co. Inc.  
 Business Address: 65B INDUSTRIAL Way  
 City WILMINGTON State MASS. Zip 01887  
 Business Phone: 978-988-9090 Fax: 978-988-9096

*Must Complete Additional Personal Information on Back*

NEW/RENEWAL:

No. \_\_\_\_\_  
 Fee 100.  
 Bonds on File: ✓

Approved ✓  
 Denied \_\_\_\_\_

[Signature]  
 City Engineer

In Municipal Council, \_\_\_\_\_ 20\_\_\_\_

Attest: \_\_\_\_\_  
 City Clerk

(See other side)



# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

142

Date 6/30/2015

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR DRAINLAYER

Drainlayer's Name: Mark Viers Signature: Mark Viers

Business Name: Mark W Viers and Sons LLC

Business Address: 40 Hillside Terrace Danville, NH 0

City Danville State NH Zip 03819

Business Phone: 603-642-6879 Fax: 603-642-6879  
cel 603 944-1548

*Must Complete Additional Personal Information on Back*

NEW/RENEWAL:

No. \_\_\_\_\_

Fee 100.

Bonds on File:

Approved

Denied \_\_\_\_\_

[Signature]  
City Engineer

In Municipal Council, \_\_\_\_\_ 20\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk

RECEIVED

(See other side)

56  
RKACO, LLC  
1501 Main Street  
Unit #47  
Tewksbury, MA 01876

June 16 2015  
Hearing

April 13, 2015

Mr. John A. Michitson, City Council President  
City of Haverhill  
4 Summer Street  
City Hall Room 204  
Haverhill, MA 01830

**RE: Special Permit**  
**2 Cross Road, Haverhill, Mass**  
**Assessor's Map 732, Block 776, Lot 2**  
**Petitioner: RKACO, LLC**  
**1501 Main Street, Unit #47**  
**Tewksbury, MA 01876**

Mr. Michitson and Members of the City Council,

The petitioner proposes to construct three (3) buildings totaling thirteen (13) units that will be sold as condominiums on 1.4 acre previously developed site in the Ward Hill section of Haverhill. The site currently is used as a combined residential and commercial automotive repair and storage yard with access off of both Cross Street and Bradstreet Avenue. The proposed development would improve the aesthetics of the neighborhood by cleaning and removing broken-down cars and trucks stored on the lot, and restoring natural vegetation to the site.

Please find attached to this petition the following:

- 30 Sets of Site Plans
- 30 Sets of Project Specification Sheet
- Legal Description of Land
- \$250 Fee

We waive the 65 day hearing requirement.

If you have any questions concerning the attachments, or require anything further, please feel free to contact me at your convenience.

978-851-3048

Sincerely,

**RKACO, LLC**



Robert Ahern

IN CITY COUNCIL: April 21 2015  
REFER TO PLANNING BOARD AND  
VOTED: that COUNCIL HEARING BE HELD JUNE 16 2015  
Attest:

\_\_\_\_\_  
City Clerk

IN CITY COUNCIL; June 16 2015  
POSTPONED TO JUNE 30 2015  
Attest:

\_\_\_\_\_  
City Clerk

IN CITY COUNCIL: June 30 2015  
CONTINUED TO JULY 14 2015  
Attest:

\_\_\_\_\_  
City Clerk

0719/1191

**FIORIELLO & MIGLIORI**  
ATTORNEYS AT LAW

MICHAEL J. MIGLIORI  
mmigliori@firlaw.com

KAREN L. FIORELLO  
kfiorello@firlaw.com

FIREHOUSE CONDOMINIUMS  
18 ESSEX STREET  
HAVERHILL, MASSACHUSETTS 01832  
TEL 978/373-3003 FAX 978/373-3066

June 29, 2015

*Hand Delivered*

John A. Michitson, President  
Haverhill City Council  
City Hall  
4 Summer Street  
Haverhill, MA 01830

Re: Special Permit: RKACO, LLC  
2 Cross Road  
Request for Continuance

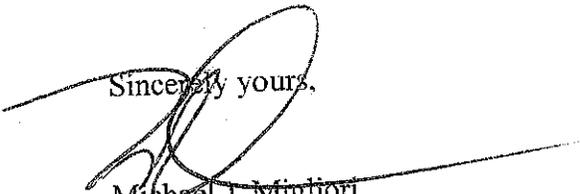
Dear President Michitson and Members of the City Council:

It has come to my attention that the City Council will not have a full complement of members at the June 30<sup>th</sup> meeting.

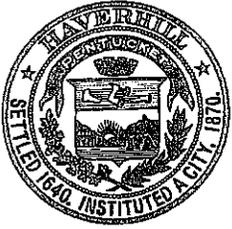
Due to the number of votes required for a Special Permit, my client deems it important to have the full Council vote on the Special Permit and therefore, is requesting a continuance until the July 14, 2015 meeting.

Should you have any questions, please don't hesitate to contact me.

Sincerely yours,

  
Michael J. Migliori

MJM/dma  
Enc.  
c.c.: Haverhill City Clerk



# Haverhill

Engineering Department, Room 300  
Tel: 978-374-2335 Fax: 978-373-8475  
John H. Pettis III, P.E. - City Engineer  
[JPettis@CityOfHaverhill.com](mailto:JPettis@CityOfHaverhill.com)

June 10, 2015

**MEMO TO: CITY COUNCIL PRESIDENT JOHN MICHITSON AND  
MEMBERS OF THE CITY COUNCIL**

**Subject: 2 Cross Road, Special Permit for Multifamily Residential**

I have reviewed the revised plan received today. The plans have been revised to incorporate two changes which I requested:

1. The developer has committed to installing approximately 185 feet of granite curbing and sidewalk, significantly narrowing down the existing opening at the beginning of Cross Road and more closely T'ing off the intersection and lining up with the entrance of Boston Road across Route 125. This improvement will lead to increased safety for drivers as well as for pedestrians walking along Route 125.
2. An access easement is now shown for the benefit of the adjacent home at 1179 Boston Road. The existing driveway accesses the right of way by crossing the subject lot, and the granting of the easement will formalize this right.

I therefore am supportive of the granting of the Special Permit. Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.  
City Engineer

C: Mayor Fiorentini, Stankovich, Ward, Cox, Ahern, Griecci

# SPECIFICATION SHEET

6 rooms 3 bedrooms 2.5 baths

- |                    |  |
|--------------------|--|
| 1. FOUNDATION      | Poured Concrete 10" 20"x28'  |
| 2. SIDING          | Vinyl Siding   |
| 3. ROOF            | IKO Shingles 25 yr   |
| 4. INSULATION      | R 21 Walls; R30 Ceilings; R38 Roof Fiberglass insulated between units  |
| 5. RAILINGS        | Placed as Building Code Requires   |
| 6. FRONT STEPS     | Pressure Treated   |
| 7. PAINT           | Benjamin Moore Buyers choice white   |
| 8. DOORS           | Exterior Front: Fiberglass, Interior: 6 Panel Masonite   |
| 9. WINDOWS         | Energy efficient Double-Glazed Tilt-in, Vinyl  |
| 10. SCREENS        | On all living areas  |
| 11. LANDSCAPING    | Disburped areas up to 2' from all Foundation Walls where possible. Loam soil, raked and seeded within property boundaries. (or within areas designated by conservation requirements) |
| 12. GARAGE         | 1 Car Under  |
| 13. DRIVEWAY       | Hot Top for one car, 1 coat parking  |
| 14. APPLIANCES     | All appliances will be purchased at the dealer of the Seller's choosing Total of \$1,000.00. Must be gas: stove and dishwasher   |
| 15. CABINETS       | Stain Free Builders supply.  |
| 16. COUNTERTOPS    | <b>GRANITE IN KITCHEN AND BATHS</b>  |
| 17. SINK           | One Piece Stainless Steel  |
| 18. BATH FIXTURES  | One Piece Fiberglass unit  |
| 19. VANITY TOP     | <b>GRANITE</b>   |
| 20. FLOORING       | Linoleum/Carpets (\$15 Allowance per Sq. Yard installed) Hastings flooring contact: (508) 521-8848. Tile installed in all baths. Hardwood in kitchen.                                |
| 21. INSIDE WALL    | Drywall  |
| 22. LIGHT FIXTURES | Standard builder supplies.   |
| 23. ELECTRICAL     | 100 AMP  |
| 24. HEAT           | Forced Hot Air by gas  |
| 25. FURNACE        | Quality Armstrong or equivalent  |
| 26. H/W HEATER     | 40 Gallon, gas (Owned)   |
| 27. SEWERAGE/WATER | Public   |
| 28. FIREPLACE      | Living room, gas.  |
| 29. MASTER BEDROOM | Closet with shelves and bath.  |
| 30. KITCHEN        | Your choice of counters and inlay (builder to supply samples)  |
| 31. DECK           |  |
| 33. CABLE AND TEL  | Cable in living room and all three bed. Telephone line in kitchen/living room and master bed.  |
| 34. EXTERIOR       | 2 electric and 2 faucets   |
| 35. LAUNDRY        | Hook ups in basement. (gas line to be stubbed in basement. Buyer responsible for installation.)  |
| 38. CEILING FAN    | Master Bedroom                      Wired only additional fee to install fixture.  |

\*\*Seller is not responsible for installation of washer and dryer and they cannot be delivered to property until after Buyers take possession

Send to Dept's w/ Plans on 4/24/15

For Two Cross Road

#2 Cross Road S.P.

**SPECIAL PERMIT**  
**REQUEST FOR COMMENTS\***

\*COMMENTS DUE BY: 5/14/15

- TO: ✓ Fire Chief - Room 113
- ✓ Board of Health Chairperson & Members - Room 210
- ✓ Conservation Commission & Members - Room ~~210~~ 300
- ✓ Building Inspector - Room 210
- ✓ Police Chief - Room 106 (Mail Slot)
- ✓ Highway & Park Superintendent - Room 106 (Mail Slot)
- ✓ Robert Ward, Water/Wastewater Director - Room ~~210~~<sup>300</sup> (Mail Slot)
- ✓ John Pettis, III, City Engineer - Room ~~210~~ 300
- ✓ Superintendent of Schools - Room 104

FROM: William Pillsbury, Planning Director/Grants Coordinator - Room 201

DATE: 4/24/15

RE: Special Permit Application for: RRACO, LLC Robert Akern  
 Project Reference: 2 Cross Road - Special Permit  
 Street Location: 2 Cross Road  
 First Submission: 1st

THE PLANNING BOARD HAS RECEIVED FROM THE CITY CLERK THE CITED SPECIAL PERMIT, WHICH WAS REQUESTED TO ADDRESS CONCERNS RAISED BY THE CITY DEPARTMENTS. PLEASE BE SO KIND AS TO REVIEW THE ATTACHED APPLICATION AND CORRESPONDENCE AND PROVIDE YOUR RESPECTIVE REPORTS TO: THE PLANNING DEPARTMENT, CITY HALL, ROOM 201, no later than the due date listed below:

RESPECTIVE COMMENTS DUE BY: 5/14/15

2 Crossed out

**Lori Woodsum**

**From:** John Pettis <jpettis@cityofhaverhill.com>  
**Sent:** Friday, June 05, 2015 10:19 AM  
**To:** Lori Woodsum; William Pillsbury  
**Subject:** FW: Send data from MFP07657037 06/04/2015 15:58

Send to  
City Council

**Access easement for abutter ay 1179 Boston Rd to go on next plan submission.**

**John**

**-----Original Message-----**

**From:** Dennis Griecci [<mailto:dgriecci@andoverconsultants.com>]  
**Sent:** Thursday, June 04, 2015 4:22 PM  
**To:** John Pettis  
**Subject:** RE: Send data from MFP07657037 06/04/2015 15:58

**John,**  
**I am not in the office on Fridays, but check email. I am available all day Monday to talk about what you will need from us for permitting the work within the state right-of-way.**

**I will add the access easement to the final plan.**

**Thank you,  
Dennis**

**Dennis A. Griecci, P.E., LEED AP  
Senior Project Engineer/Associate**

**Phone: (978) 687-3828**

**-----Original Message-----**

**From:** John Pettis [<mailto:jpettis@cityofhaverhill.com>]  
**Sent:** Thursday, June 04, 2015 4:05 PM  
**To:** Dennis A. Griecci ([dgriecci@andoverconsultants.com](mailto:dgriecci@andoverconsultants.com))  
**Subject:** FW: Send data from MFP07657037 06/04/2015 15:58

**Dennis,**  
**On quick look plan looks good, somewhere should add access easement like sketched onto attachment. I'll try call tomorrow about requesting State Permit.**

**John**

**-----Original Message-----**

**From:** copier [<mailto:scanner@cityofhaverhill.com>]  
**Sent:** Thursday, June 04, 2015 6:59 PM  
**To:** John Pettis

**Subject: Send data from MFP07657037 06/04/2015 15:58**

**Scanned from MFP07657037**

**Date:06/04/2015 15:58**

**Pages:1**

**Resolution:200x200 DPI**

---

citycncl

---

**From:** Rob Moore <RMoore@cityofhaverhill.com>  
**Sent:** Wednesday, June 17, 2015 10:33 AM  
**To:** Barbara Arthur (citycncl@cityofhaverhill.com); Bill Macek (wjm227@gmail.com); Bill Ryan (roundpond@comcast.net); Bob Scatamacchia (ScatamacchiaFH@aol.com); Colin LePage; John Michitson (michitson@mitre.org); Mary Ellen Daly O'Brien (medobrn@aol.com); Melinda Barrett; Mike McGonagle (mike@mcsitemps.com); Tom Sullivan (tsullivan@cityofhaverhill.com)  
**Cc:** Linda Koutoulas  
**Subject:** Special Permit App - 2 Cross Road  
**Attachments:** Haverhill 2 Cross Road review comments #1.pdf

Good Morning Councilors,  
The Conservation Commission is currently reviewing the subject project. As part of its review, the Commission required a peer review of the applicant's stormwater management system design. Our peer reviewer's comments are attached for your use in considering this project.

Rob



June 16, 2015

Haverhill Conservation Department  
City Hall, Room 201  
4 Summer Street  
Haverhill, MA 01830  
Attn: Robert E. Moore, Jr., Environmental Health Technician

**RE: Stormwater Management Review  
2 Cross Road NOI**

Dear Mr. Moore:

Per your request I have conducted a technical review of the NOI application packet for the proposed development project at 2 Cross Road, with respect to stormwater management. Included in the materials I received and reviewed were the following:

- Notice of Intent, 2 Cross Road, prepared for RKACO, LLC by Andover Consultants Inc. and dated April 9, 2015.
- Stormwater Report, 2 Cross Road, prepared for RKACO, LLC by Andover Consultants Inc., dated April 9, 2015, revised May 21, 2015.
- Site Plans (4 sheets), 2 Cross Road, prepared for RKACO, LLC by Andover Consultants Inc., dated April 10, 2015, revised through May 21, 2015.

I also conducted a site visit on June 3, 2015 to observe existing drainage patterns.

In accordance with your Scope of Work the focus of my review is on the overall stormwater management approach and design concepts used in the project and its compliance with Massachusetts Stormwater Management Standards and accepted engineering practice, particularly as these standards and practices pertain to the protection of the eight interests of the Wetlands Protection Act and the resource area values identified under Chapter 253, Section 1 of Haverhill's Wetlands Protection Ordinance.

The project site is a 1.4-acre parcel located at 2 Cross Road in Haverhill. A single-family home and an auto repair facility with several garage buildings and exterior storage currently occupy the site. Drainage is overland, with the front (residential) portion of the site draining toward Cross Road and the back (auto repair facility) portion draining toward an onsite wetland area at the southern end of the property. A small portion of the property also drains toward Bradstreet Avenue to the west.

The proposed project calls for construction of 12 residential units in 3 separate buildings, with appurtenant driveways, parking, and utilities. As proposed, the small area to the north of Building 2 will continue to drain overland toward Bradstreet Avenue. Runoff from the paved areas on the back portion of the lot will be collected in deep sump catchbasins and conveyed to a subsurface Stormtech infiltration chamber system equipped with a Isolator Row for pretreatment. Roof drainage from Building 1 will be discharged directly to the infiltration chambers. Overflow from the infiltration system will be discharged over a stone apron toward the onsite wetland. In the front part of the lot, runoff from the paved entrance driveway and parking around Building 3 will be collected in a single deep sump catchbasin and conveyed through a sediment forebay into a surface infiltration basin adjacent to Cross Road. Roof drainage from Buildings 2 and 3 will be conveyed directly to the basin via a 12-inch storm drain. Overflow from the infiltration basin will discharge to Cross Road via a 20-ft long riprap spillway.

My comments on the proposed plan are outlined below:

1. It is not clear that serious consideration was given to LID design practices, as is required by DEP Stormwater Standard 1. The plan shows a “rain garden” in the northwest corner of the lot adjacent to Bradstreet Avenue, but it does not appear to receive runoff from any of the proposed impervious surfaces, and there is no design detail provided. Given the permeable soils throughout the property and the relatively flat topography in the back portion of the site, consideration should be given to better dispersing and infiltrating runoff throughout the property, rather than concentrating it all at the two locations proposed.
2. The drainage analysis is based on outdated (1963) TP-40 rainfall data and is not reflective of current climatology. Per the NRCS Engineering Field Handbook Chapter 2 - March 2013 Massachusetts Supplement MA-EFH2, more recent rainfall data developed by the Northeast Regional Climate Center should be used in place of TP-40 when estimating runoff and peak discharges. Table A1.1 of that document lists the 24-hr rainfall volumes for the 2, 10, 25 and 100-yr design storms in Haverhill as 3.15, 4.83, 6.16 and 8.94 inches, respectively.
3. The drainage analysis presumes that all of the runoff in the design storm events is conveyed via the closed drainage system to the two infiltration structures for flow attenuation/infiltration, however it has not been demonstrated that the catchbasins and drainage pipes have been designed accordingly, e.g. that they are sized to capture and convey the runoff from the 100-yr design storm.
4. Pre-development vegetated areas should be conservatively modeled as “good” hydrologic condition. Based on aerial photos and observations during my site visit much of the site is well vegetated and generates little runoff.
5. According to the plan, the roof runoff from the proposed buildings will be piped directly to the drainage structures and will not drain over pervious areas. The roof

areas should therefore not be modeled as unconnected. Conversely, the pre-development analysis should model all existing roofs as unconnected since they do drain onto pervious areas.

6. The proposed plan calls for a single roof drain located at one end of each building. It should be confirmed (e.g. based on architectural plans) that all of the roof area on each building can be drained to this single location and meet the invert specified.
7. The drainage analysis does not appear to include the walkways and rear decks/patios as impervious area. Additional information is needed as to what materials are proposed for those areas.
8. Per DEP criteria, exfiltration should be calculated over the bottom area of the infiltration structures only, not the surface area.
9. The outlet of the Stormtech system is modeled as being at invert 76.3, however the plan specifies an outlet invert of 75.65.
10. The proposed design calls for the overflow spillway from the front infiltration basin to discharge flow directly onto Cross Road, thus concentrating the post-development runoff to the public right-of-way at a single location and posing a potential safety hazard, since it is not clear that the discharge would be confined to gutter flow. Based on the hydrologic analysis that was performed, the basin would overflow in the larger (5.3 and 6.4 inch) storm events. I recommend that the discharge from the basin be piped directly to the municipal drainage system in Cross Road in lieu of the surface overflow proposed.
11. As proposed, the riprap overflow spillway from the infiltration basin is only 0.1 ft below the berm elevation, at an elevation of 74.9, and there is no freeboard provided in the larger design storms. This does not meet DEP design criteria, which call for at least a foot of freeboard to protect the berm. It also assumes an unrealistic level of precision in construction, particularly given that riprap surfaces are themselves uneven and are likely to vary by at least 0.1 foot.
12. The top of the berm between the sediment forebay and the infiltration basin is shown on the plan as being at the same elevation (el. 75.0) as the adjacent berm, thus flow from the forebay is as likely to drain toward Cross Road as it is to drain into the basin.
13. Inlets to the basin should be stabilized to prevent scour.
14. I was not aware of the 10-inch outlet from the existing wetland until after I had completed my site visit, and am not clear on whether the 10-inch drain is part of the City's system or merely a private connection to it. Since it appears to control the area of wetland inundation on this and adjacent properties, I do recommend that the outlet drain be inspected prior to construction of the proposed project to ensure that it

remains free flowing. A drainage easement on the abutting property may also be needed to provide maintenance access to the drain.

15. The proposed infiltration basin is located within the footprint of the existing house, hence the existing foundation and subbase will need to be removed down to natural soil, and additional soil testing conducted to confirm soil permeability and depth to groundwater.
16. Based on the test pit logs, there is upwards of five feet of fill on the site. The Stormwater Handbook prohibits infiltration in fill; therefore all fill in the immediate vicinity of the proposed infiltration systems will need to be removed. Given the past use of the site for automotive repairs and storage a licensed site professional (LSP) should confirm that there is no soil contamination on the site that could be mobilized by the induced infiltration.
17. According to the logs, soil test pit #2 was excavated to a depth of 76 inches, or elevation 72.3. The design calls for the bottom of the proposed subsurface infiltration basin to be at elevation 73.75, thus additional testing is needed to document that the seasonal high groundwater elevation is at least two feet below the bottom of the system.
18. Design calculations are needed to demonstrate that the forebay is appropriately sized to pretreat the tributary runoff.
19. The TSS removal calculations overstate the TSS removal provided, since the 80% credit for the infiltration is predicated on pretreatment being provided. Nonetheless, the treatment trains proposed do provide at least 80% TSS removal as is required by DEP Standard 4.
20. The Grading and Utility Plan specifies Stormtech SC-740 chambers for the subsurface infiltration system underlain by 6-inches of stone. The design detail is for DC-780 chambers, underlain by a minimum of 9-inches of stone.
21. I strongly recommend against the placement of filter fabric beneath the infiltration system as is called for in the design detail, as it is prone to clogging over time and will eventually deplete the infiltration capacity of the system. A filter layer of bank run gravel can be used instead of the fabric.
22. Additional spot grades should be added to the grading plan to ensure that there is at least 18-inches of cover over the chamber system.
23. Design details are needed for the sediment forebay and infiltration basin berms, the riprap overflow/level spreader, and the rain garden.

24. The design detail for the shallow catchbasin does not include an outlet hood. Several manufacturers offer low profile hoods that can be used on shallow basins.
25. The detail sheet includes a detail for a “typical catchbasin for standard rim”, with no sump. It is not clear where on the plan this basin is called for.
26. In conjunction with the proposed work to remove the historic fill from the wetland, it appears that the project would entail the disturbance of about an acre of land area and would be subject to the requirements of the EPA Construction General Permit. The selected contractor should be required to file an NOI for coverage under the CGP and prepare and implement a Construction Stormwater Pollution Prevention Plan (SWPPP).
27. The Erosion & Sediment Control Plan calls for erosion control barriers comprised of silt fence and hay bales; the plan (Sheet 3) calls for straw wattles.
28. The construction sequence outlined in the Erosion & Sediment Control Plan does not include the construction of the buildings or the stormwater infiltration systems, nor does it identify whether the proposed infiltration systems will be kept offline during construction or used to manage runoff during construction.
29. The Erosion & Sediment Control Plan should address handling of contaminated soil should any be encountered on site.
30. I have the following comments on the Long Term Pollution Prevention Plan (LTPPP) and Operation and Maintenance (O&M) Plan submitted with the application:
  - The LTPPP identifies a number of generic measures to minimize pollutant exposure to stormwater, however it is not clear how they are to be enforced. Will there be a homeowners or condominium association for the development and, if so, will the prohibitions on vehicle washing and illicit discharges be included in the association documents?
  - The LTPPP indicates that a dumpster will be used on the site for solid waste management; the location of the dumpster should be shown on the plan and appropriate screening, cover and spill containment provided.
  - There appears to be an inconsistency in the frequency of pavement sweeping called for in the plan.
  - The O&M Plan states that the property owners will be responsible for the maintenance of the stormwater system. Since there are multiple units proposed on the property and the stormwater system components are on what appears to be common property, I believe that a homeowners or association is needed as the legal entity for implementing and enforcing the O&M Plan.
  - The O&M Plan should include maintenance of the sediment forebay and Isolator Row, as well as periodic mowing of the detention basin to prevent woody growth.

- The plan should also include periodic inspection of the proposed infiltration structures and call for corrective action if the structures do not fully drain within 72 hours following a storm event.
- The plan should include a simple figure showing the locations of all stormwater BMPs to be maintained.

I appreciate the opportunity to assist the Haverhill Conservation Commission with the review of this project, and hope that this information is suitable for your needs. Please feel free to contact me if you or the applicants have any questions regarding the issues addressed herein.

Sincerely,  
EGGLESTON ENVIRONMENTAL

A handwritten signature in black ink, appearing to read "L. D. Eggleston". The signature is written in a cursive, flowing style.

Lisa D. Eggleston, P.E.

**Lori Woodsum**

---

**From:** Deputy Chief William Laliberty <WLaliberty@haverhillfire.com>  
**Sent:** Thursday, May 14, 2015 5:15 PM  
**To:** Lori Woodsum  
**Subject:** Comments Attached  
**Attachments:** Cross Rd Special Permit Revised.pdf; Woods Ave and Ordway Ave Frontage Waiver.pdf

Hi Lori,

Russ Ahern came in to my office with a new plan for Cross Road. Created access through the proposed project from Cross Rd onto Bradstreet Avenue. He said there was opposition to the project from the neighborhood so he is proposing to install an emergency gate for emergency apparatus at the Bradstreet Ave end that will be operated by a "siren gate." The siren from an emergency apparatus will unlock the gate and allow fire apparatus to enter or leave by Bradstreet Avenue.

Respectfully,

Deputy Fire Chief William Laliberty

*Rec'd  
6/14/15  
File to  
Linda Kortbeke  
on 6/15  
Town Council  
Burtman 2/15  
WJ*



# Haverhill

Paul J. Jessel, Collection System Supervisor  
Water/Wastewater Division  
Phone: 978-374-2382 Fax: 978-521-4083  
pjessel@haverhillwater.com

May 12, 2015

To: William Pillsbury  
Planning Director/ Grants Coordinator

Subject: **2 Cross Road Special Permit**  
**ID #: 732-776-2**

Water and Wastewater Divisions have reviewed the above subject matter and offer the following Comments:

### Wastewater

1. Provide sewer profile to include slope

### Water Division

See attached letter from Glen Smith, Water maintenance Supervisor

Water and Wastewater Divisions do not object with this Special Permit and reserves the right to provide additional comments once a site plan is submitted.

If you have any questions please do not hesitate to call me at (978) 374-2382.

Sincerely,

Paul J. Jessel  
Collection System Supervisor

**ID #: 732-776-2**

**WWTP File#: 150117-C**

cc: Robert Ward, W/WWTP  
John Pettis, III P.E.  
Glen Smith, Water Distribution  
John D'Aoust, Water Treatment  
Dennis Griecci [info@andoverconsultants.com](mailto:info@andoverconsultants.com)

## city council

---

**From:** Rob Moore  
**Sent:** Friday, June 26, 2015 11:24 AM  
**To:** City Council  
**Cc:** Bill Macek ([wjm227@gmail.com](mailto:wjm227@gmail.com)); Bill Ryan ([roundpond@comcast.net](mailto:roundpond@comcast.net)); Bob Scatamacchia ([ScatamacchiaFH@aol.com](mailto:ScatamacchiaFH@aol.com)); Colin LePage; John Michitson ([michitson@mitre.org](mailto:michitson@mitre.org)); Mary Ellen Daly O'Brien ([medobrn@aol.com](mailto:medobrn@aol.com)); Melinda Barrett; Mike McGonagle ([mike@mcsitemps.com](mailto:mike@mcsitemps.com)); Tom Sullivan ([tsullivan@cityofhaverhill.com](mailto:tsullivan@cityofhaverhill.com))  
**Subject:** RE: Special Permit App - 2 Cross Road

Good Morning Barbara,

The Commission discussed this project with the design engineer and our stormwater peer reviewer last evening. The hearing was continued to the July 16<sup>th</sup> meeting. The designer submitted new materials mid-week that require this additional time for review. Perhaps discussed most were the following:

- The Commission and the peer reviewer requested additional efforts to be put into applying low-impact development design elements. The new revisions target this concern.
- The wetland on the property drains to a culvert on and under 1181 Boston Road. The condition of this culvert and the need for a drainage easement must be investigated.
- The drainage system proposed along the Cross Road edge of the property is designed to overflow into the roadway. The designer was asked to investigate options for connecting this overflow directly into the Boston Road drainage system.
- The Commission continues to await information addressing potential contamination on this site. It is our understanding that an assessment of the site is at least ongoing. The Commission will be looking for the applicant's Licensed Site Professional to comment on the project design.

Rob

---

**From:** City Council  
**Sent:** Thursday, June 25, 2015 1:28 PM  
**To:** Rob Moore  
**Cc:** City Council; Bill Macek ([wjm227@gmail.com](mailto:wjm227@gmail.com)); Bill Ryan ([roundpond@comcast.net](mailto:roundpond@comcast.net)); Bob Scatamacchia ([ScatamacchiaFH@aol.com](mailto:ScatamacchiaFH@aol.com)); Colin LePage; John Michitson ([michitson@mitre.org](mailto:michitson@mitre.org)); Mary Ellen Daly O'Brien ([medobrn@aol.com](mailto:medobrn@aol.com)); Melinda Barrett; Mike McGonagle ([mike@mcsitemps.com](mailto:mike@mcsitemps.com)); Tom Sullivan ([tsullivan@cityofhaverhill.com](mailto:tsullivan@cityofhaverhill.com))  
**Subject:** RE: Special Permit App - 2 Cross Road

Wonderful, thanks for your quick response.  
barbara

---

**From:** Rob Moore  
**Sent:** Thursday, June 25, 2015 1:03 PM  
**To:** City Council  
**Subject:** RE: Special Permit App - 2 Cross Road

The Commission is scheduled to discuss this project this evening with the applicant and peer reviewer.

---

**From:** City Council  
**Sent:** Thursday, June 25, 2015 9:22 AM  
**To:** Rob Moore  
**Subject:** FW: Special Permit App - 2 Cross Road

Did the Commission review this subsequent to peer review?

Thank you,  
barbara

**From:** Colin LePage [<mailto:colinlepage@gmail.com>]

**Sent:** Wednesday, June 17, 2015 11:03 AM

**To:** Rob Moore

**Cc:** Barbara Arthur ([citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)); Bill Macek ([wjm227@gmail.com](mailto:wjm227@gmail.com)); Bill Ryan ([roundpond@comcast.net](mailto:roundpond@comcast.net)); Bob Scatamacchia ([ScatamacchiaFH@aol.com](mailto:ScatamacchiaFH@aol.com)); John Michitson ([michitson@mitre.org](mailto:michitson@mitre.org)); Mary Ellen Daly O'Brien ([medobrn@aol.com](mailto:medobrn@aol.com)); Melinda Barrett; Mike McGonagle ([mike@mcsitemps.com](mailto:mike@mcsitemps.com)); Tom Sullivan ([tsullivan@cityofhaverhill.com](mailto:tsullivan@cityofhaverhill.com)); Linda Koutoulas

**Subject:** Re: Special Permit App - 2 Cross Road

Rob,

Just FYI - The Council voted last night to postpone the Special Permit hearing for two weeks.

Will the Conservation Commission be meeting to review the Peer Reviewers comments and make further comment(s)/condition(s) recommendations prior to the hearing on June 30th.

Please advise, thank you.

Regards,

Colin LePage

Haverhill City Councillor

[clepage@cityofhaverhill.com](mailto:clepage@cityofhaverhill.com)

978-618-6460

On Wed, Jun 17, 2015 at 10:32 AM, Rob Moore <[RMoore@cityofhaverhill.com](mailto:RMoore@cityofhaverhill.com)> wrote:

Good Morning Councilors,

The Conservation Commission is currently reviewing the subject project. As part of its review, the Commission required a peer review of the applicant's stormwater management system design. Our peer reviewer's comments are attached for your use in considering this project.

Rob

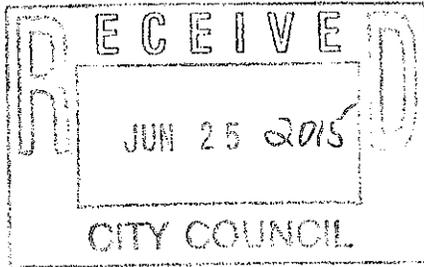


# Haverhill

Board of Health  
Inspection Services  
Building/Zoning  
Phone: 978-374-2325  
978-374-2341  
978-374-2338  
978-374-2430

Fax: 978-374-2337

[bdufresne@cityofhaverhill.com](mailto:bdufresne@cityofhaverhill.com)



June 23, 2015

TO: City Council Members

From: Richard Osborne, Building Inspector

RE: 2 Cross Road, Special Permit for Multi-Family

Dear Council President Michitson and Councilors:

RKACO, LLC's revised proposal for twelve residential dwelling units complies with the Dimensional and Density Regulations of Chapter 255 Haverhill Zoning By-Laws for the Commercial General Zone for Multi-Family Use, also with the requirements of the parking regulations.

The applicant addressed by concerns with regards to the Parking and Loading Standards (H) and redesigned the entrance of Cross Road to meet the 50' minimum distance from the intersection.

Please contact me if I can be of further assistance.

Sincerely,

Richard Osborne  
Building Inspector

RO/ds



CITY OF HAVERHILL  
MASSACHUSETTS 01830

CITY HALL, ROOM 201  
FOUR SUMMER STREET  
HAVERHILL, MASSACHUSETTS 01830  
TELEPHONE (978) 374-2330  
FAX (978) 374-2316

PLANNING BOARD

June 2, 2015

John A. Michitson, President  
& City Councilors  
City of Haverhill

RE: Two Cross Road Special Permit—The petitioner, RKACO, LLC requests a favorable recommendation to the city council to construct 3 buildings totaling 13 units to be sold as condominiums in the CG Zone; Assessors Map 732, Block 776, Lot 2 (5/13/15 Planning Board Meeting)

Attorney Michael Migliori came forward to represent the applicant RKACO, LLC for the Two Cross Road Special Permit. As you know the city council has jurisdiction over the special permit process. He noted that the Aherns were present before you looking for a favorable recommendation to the city council. If the special permit is approved they would be back before you to go through the definitive plan process. They hoped everyone was familiar with this site or had an opportunity to drive by the site to see what it looked like. This site is a dirty, messy complicated site with a gas line easement nearby that is over part of the parcel. It was a very oddly shaped parcel but would like to think that the good news was that was all of that could be overcome with the project that the Aherns were putting forward tonight. As part of the team Mr. Ahern from RKACO was present tonight and he and his brother Rob have built many homes in Haverhill over a 30 year period. Also here as part of the team from Andover Consultants, is Dennis Griecci, our onsite engineer who will soon come forward to speak about this project and go through the engineering items.

Attorney Migliori noted that this project entails 13 units in 3 buildings and two containing 5 residential units each and the third building contains 3 residential units. The site is zoned for the commercial general zone that allows for a number of permitted commercial uses which... he has to think that it is far less desirable than the plans that were before you tonight for residential housing but would certainly leave that up to you. So at this point the attorney turned the hearing over to their engineer so that he could walk everyone through some of the details and then he would come back and summarize and then we can respond to any questions or concerns.

Dennis Gretchen an engineer with Andover Consultants came forward to speak. It was noted that it was a 1.4 acre site and was currently a motor repair garage and storage

**Two Cross Road Special Permit  
5/13/15 Planning Board Meeting**

facility. We are proposing to do 13 residential units in three buildings. Currently the site has access off of Cross Road and also has access and frontage on Bradstreet Avenue. The site was generally broken up into two separate (inaudible) ten units will be going on Bradstreet and the 3 units to be using the existing access off of Cross Road. There are wetlands on the site and they have filed with conservation in April and we are on their agenda tomorrow night (5/14/15).

The storm water will be handled at two separate systems one will be an underground system that will control peak rates and volumes and discharges into the wetland and from here to the Cross Road side it is a smaller surface pond with rates and flows to that discharge point. The utilities were divided. There is a sewer manhole on site to be connected to and water will be connected to Cross Road. The only utilities that will be coming off of Bradstreet Avenue is an existing gas line that serves an existing garage right now. It was mentioned that they did meet on site 2 weeks ago with Engineering, John Pettis, to discuss his thoughts on the project and hoped to get back to him soon. It was noted that they had discussions with Engineering as well regarding Cross Road and they got back to him and noted that they had some issues with that at this time. It was noted that as far as any relief from zoning they were requested that all the buildings meet the required setbacks. Parking is over what is required with 26 spaces and the requirement is 20 for this 13 unit use.

He noted that was generally the engineering that was kind of summarized and asked if there were any questions that he would be more than happy to answer them.

Attorney Michael Migliori thanked Mr. Griecci and referred to the city department reports. He noted for the departments that did respond all have no objections. He did note that they did have an objection to the request of the Haverhill Fire Department response...

Director William Pillsbury, Jr. interrupted the attorney to check what he had just said. He noted that there were a serious number of comments submitted by the departments...

Attorney Migliori noted that there are comments...

Director Pillsbury was checking to see if he had said that he had no problem working with those problems.

Attorney Migliori answered no... that we had no objections working with those comments.

Director Pillsbury did want to mention that he did have conversation with the city engineer but did not actually have his document filed but did want to say that we will want to incorporate all of the comments including the city engineer too. He knew that we did not physically have it but wanted it to be clear that we have it between now and the city council hearing.

**Two Cross Road Special Permit  
5/13/15 Planning Board Meeting**

Attorney Migliori noted that he wanted to comment on that because he thought that one of the issues was... and noted that we don't have Mr. Pettis' comments but there were other issues that also impact Mr. Pettis' comments and may be that Conservation was looking for us to implement low impact development design techniques which obviously impacts some of the things that Mr. Pettis has reviewed so and they did need to flush those out those items to see if that impacted...

Director Pillsbury answered exactly and we did need to check with the Fire Department to see if those impact them as well. There were a number of things that move the departments and the concerns that the departments have and we can talk about that. He apologized for interrupting and noted that he could continue.

Attorney Migliori answered no that was fine and noted that he was glad that he did... like departments like Board of Health are far more simple and straight forward but then there is Water/Wastewater as well. We do have a little more work to do. In general that is if the conservation commission doesn't have any objections and we need to deal with their low impact design with Engineering and the Fire Department and noted that hopefully they would all get on the same page hopefully which he thought that they could. All and all the attorney felt that this was a good project and would certainly be a vast improvement over what exists there now.

Director Pillsbury wanted the attorney to give them a quick synopsis of the types of units that they were proposing. He didn't think that was mentioned. It was noted that was a criteria for this type of request. It was noted as a special permit request that is a special permit criteria.

Attorney Michael Migliori noted that the two buildings have 5 units each and the third building has 3 units each. He asked Mr. Ahern to come up and walk everyone through this. He had been through similar projects utilizing this design elsewhere and was very familiar with this. So he was going to turn this over to Rob Ahern.

Rob Ahern, RKACO, LLC, has offices in Tewksbury but has done a lot of projects in the City of Haverhill over the years. Pretty much standard townhouses that you see built in various parts of the city with garages under coming in this way here (pointing to a display board) then walk upstairs to a living room, dining area, Kitchen and then upstairs to a just two bedrooms. It was very standard as to what you see built around the city...

Director William Pillsbury, Jr., wanted to know how much per unit.

Mr. Ahern thought around \$1400.00 as he remembered.

Director Pillsbury thanked Mr. Ahern for his comments.

**Two Cross Road Special Permit  
5/13/15 Planning Board Meeting**

Mr. Ahern asked if there were any other questions. He did note that he had the floor plans if anyone wanted to see the floor plans.

Attorney Michael Migliori came forward to say Thank you. He also noted that there were some neighbors present and thought that they might want to speak.

Acting Chairman Bob Driscoll asked if there was anyone that wanted to speak in opposition to the petition.

Robert Thompson, 29 Brad Street Avenue, came forward to speak. It was noted that the proposed project was proposed to be built right across the street from his house. He had some concerns. The number one concern was that Bradstreet Ave was a very quiet little street if anyone was familiar with it. He noted that there were just 3 houses on it right now. He felt that the impact on the neighborhood was going to be huge with this development. He could see from the plans that the first building the one with 3 units in one building is going to egress out onto Cross Street. But noted that the other two units with 5 each are going to come out onto Bradstreet Ave and based on that there will be 20 cars parked out there. He asked the developer today if there was a contingency plan when they have friends visiting. It was noted that even with these units and when the people move in understood with that property there have adequate parking. But noted that down the road when these families have a chance to expand and children are born where would they park their cars. He knew from when he lived at Farrwood Green they had 2 spaces for each unit but also had visitor's parking. He noted that he did not see nor did he hear anything about parking spaces for visitors. And when he brought that up to the developer he was told that they were working on that but did not see any plans that showed those spaces. If wanted the board to drive down that street because based on these plans down the road... because he planned on retiring down there and noted that he bought his house 10 years ago, wanted to know where all those cars are going to go.

The other concern that he had too was about that gas line that everyone must have seen. It was noted that gas line came down from Canada 2 years ago. It came all the way from Canada but when it got to this area it seemed to take a little jog right around the area of Bradstreet Ave. He noted that it was a 30" high pressured gas line and if you go onto the internet and Google searches the major reason those lines ever have explosions is from contractor error. He noted that if something like that happens it would vaporize almost the whole 6000 sq. ft. circle. It was noted that this was a huge gas line (inaudible)... and I hated the fact that it would come right down his street but now we are going to have all this construction and was concerned that they would have this big absorbing pad, he knew that they said storm drains for all the water by the time they alter wetlands and wanted to know if there was any guarantee here that once this project is done and everything is all sold wanted to know what guarantee he had now and his furnace floods... wanted to know about super floods and how he already has water in his yard. If anyone wanted him to take pictures he could show that he has flooding every year in his yard. These were his 3 major concerns that it was just that

**Two Cross Road Special Permit  
5/13/15 Planning Board Meeting**

the quality of the neighborhood is going to completely change by altering this small piece of property by the amount allowed by law. He asked people how they would feel if someone took a single family lot in your neighborhood and wanted to put in a 13 unit condo development because they were legally allowed on a one acre lot. He also mentioned the owner of Flowers by Steve and that he lived at 14 Cross Road for the record. He had dropped some info off at his door today because he had a family emergency so he asked him to read his comments to the board members. He basically said he felt there were too many units for this small lot and that he opposed. He also thought that the amount of traffic on Bradstreet Ave would cause a serious situation. He was not able to attend due to a family illness but would like for his opinion to be heard. Sincerely Steven. One last thing for the record... Mr. Thompson noted that he had been doing construction for 20 years and every one of us here understood that we do not allow construction where we normally have a place to live. He felt that they were really pushing the limit with this property and you would see that once you go down his street. But felt that even if it were scaled down enough that the egress went out to Cross Road and not on this little tiny Bradstreet Ave, and maybe somehow it could be redesigned to have one less unit and everything going out that way and not coming down a dead-end street. Because even today, to say in closing, they came down to speak with his neighbor, Kathy, and Mr. Thompson wondered who this guy was parking in my driveway... So did that mean people would be parking in front of his house and in his driveway? It was noted that because it is a very little street and there were a lot of cars and he wanted to know where everyone would park that included their families and when families expand and people visiting on the holidays and wondered where they would park. He noted those were his opinions and appreciated the time and thanked the board.

Kathleen (inaudible) 31 Bradstreet Ave came forward to speak. She noted that lives right next door to Rob. She informed the board members that she had the same concerns. She had flooding concerns also. Presently that area floods now, her driveway, her backyard, the dirt road and noted that the pavement ended right at her driveway and then the dirt road floods out and noted that she has that concern also. The size of it was also a big concern. She noted that it would be nerve racking with that gas pipeline and pointed out that it was right there. It was a very upsetting situation and she also mentioned the parking. She wanted to know where people would go and excess parking. It is a dirt road and goes down towards the nursery and noted that she shared the same concerns. She said thank you and returned back to her seat.

Steven Rogers, 161 Neck Road of Ward Hill came forward to speak. He had a few concerns and understood the concerns of the people that lived on Bradstreet Ave but wanted to note his concerns. They plow the snow in that section of the city for the city and noted as Bradstreet was now they have to back out of Bradstreet Ave because the road is only about a car width wide road and where will they put that snow or how they would be able to turn around. Plus where would they put all that snow for 26 parking spaces. It was noted that you cannot push the snow into the conservation area and did

**Two Cross Road Special Permit  
5/13/15 Planning Board Meeting**

not know where they would put the snow for these 26 parking spaces that they were looking to put in there. He was sure that most of you were aware that strange intersection that takes place on Rt. 125 by Boston and Cross Road by the Irving Car Wash and noted that it was a very, very, dangerous intersection and with a lot more cars from there, there would be a lot more accidents and felt that they should be required to put a traffic light at that intersection. It was noted that Bradstreet Ave continued onto a dirt road that drives right through the middle of his nursery. His car would be able to drive out of this development and then drive down this dirt road right through the middle of his nursery with his customers at his nursery? How would he deal with security if it is opened up to a thorough fair with the people that leave because they do not want to deal with that dangerous intersection at Cross Road and Rt. 125? He was not sure how these issues would be handled when it comes to this project and could not see how they could be handled. He thanked board and returned to his seat.

Ray Cane of 5 Bradstreet Ave came forward to speak. He was located right at the corner that was adjacent to Cross Road right at the corner by Flowers by Steve. He noted that there were accidents there all the time. He wanted to speak about that intersection that was brought up by Steven. There were cars that travel at great speed that go right by the post office. He noted that there were accidents out there all the time. He noted that over by the Irving Station that intersection on Rt. 125 at Boston Road/Cross Road there were teenagers that have gotten hit and killed out there. There are accidents every year out there and there was just one about a week or a week and a half ago and this will add an additional problems. He felt this was too big of a project and did not want the traffic going by his house. It has been a quiet street. He has been there about 44 years and never had a problem of what was there before. He would not have a problem with they putting an access out at the end of Cross Road was an option but definitely did not want the additional traffic up and down his street because he had enough that go by on Cross Road.

Acting Chairman Driscoll asked if there was anyone else that wanted to speak.

Richard Rogers, 133 Neck Road came forward to speak. It was noted that he has property that abuts Bradstreet Avenue. He wanted to say that there were far too many houses for that area for this project. It was noted that a lot of points have already been covered. Mr. Rogers returned to his seat.

Acting Chairman Driscoll asked Attorney Migliori if he wanted to address the concerns of the people that just spoke.

Attorney Michael Migliori came forward to speak. He was going to have Rob Ahern come back and talk a little bit as well as Dennis on some of the issues.

Director William Pillsbury, Jr. wanted to speak at this point. He wanted to know if there was an analysis that was done by your team as you looked at this project and from an

**Two Cross Road Special Permit  
5/13/15 Planning Board Meeting**

engineering prospective as to traffic prospective about the idea of using Cross Road as opposed to using Brad Street Avenue. He wanted to know if that was looked at and if it was not would that be something that you would be opened to looking at as to comments. He was going to ask you a couple of questions.

He wanted to address the question that was brought up about guest parking. He wanted to know if there was going to be additional parking on the side or was that going to effect the building footprint or was that something that was under consideration and if that was being looked at and where were you going to put that. He also wanted to know from an engineering prospective if we could hear about the requirements to handle drainage so there would not be these issues for potential flooding and what the requirements are and those were the three that he had for now.

Someone from the audience also wanted to know about the size of the project and if there were any willingness to decrease the size of the project.

Attorney Migliori answered okay... he would try to address all of those comments from the abutters. Regarding parking the requirement requires 20 spaces and there are 26 shown on the plan. They were roughly at 30% more than the required number of spaces.

Regarding drainage as we all know because of today's standards we cannot send anything offsite and will have Dennis expand on that from an engineer's prospective.

Regarding Cross Road he will have Rob come up and speak to address the concerns regarding that. He knew that there were conversations about that for the two ways in and out versus one.

And with respect to the size of the project he would also like to have Rob to address that so maybe we will start with Dennis on drainage and just to confirm again about the parking the 20 spaces that are required are there plus six additional.

(A person came forward to speak but no name was given... believe it to be Dennis Griecci the engineer from Andover Consultants)

So to address the issues of flooding... the storage analysis showed them both the wetland and the cross road side of the site. The speed of which the water leaves the site is going to all reduce to a 10 or 25 or 100 year storm which is the standard for remodeling an analysis. And also the volumes or the amounts of water would also be reduced in both the wetland and to Cross Road. And that is done by underground chambers that will store the water and will meter it out through different size orifices with different size storms. That report has to be submitted to conservation and believed that it would go through peer review to just confirm our analysis that was just completed.

Director Pillsbury wanted him to respond specifically to where the gentleman's property is and the elevations and things like that and how you will be handling that in that location.

**Two Cross Road Special Permit  
5/13/15 Planning Board Meeting**

Mr. Griecci asked that person to point out where your...

The abutter noted... where your driveway is going to come out basically that is my driveway right next to it. You will see when you get onto Bradstreet Ave that from Bradstreet Ave it slopes down about 3 and a half to four feet to my yard but my basement floor is basically my yard... (Inaudible) ...so I have a giant puddle in my yard...

Director Pillsbury asked the abutter if he would speak into the microphone because we are taping and this is for the record and we want everyone to be able to hear you.

The abutter answered certainly... He was right here across from their driveway. You would see in my yard from Bradstreet Ave that it goes down about 3 feet or so and my backyard is raised up like that and once his yard has this giant puddle my basement is flooded and when the puddle goes away my basement stops flooding. Basically my yard when you stand in it can see that this property is a lot higher. He said thank you and returned to his seat.

Mr. Griecci noted that we did not do a survey of that topography which is partly on your site but we note the crown of Bradstreet Avenue is 78.5% so that is the highpoint of that road and water pitches to your side and to our side of the site. All storm water will be to... like I said the infiltration units to the chambers and then there is an outlet structure here that will discharge into this wetland. There is a pipe here a 10 inch pipe that picks up this and receives this water and sends it to Boston Road. So none of the analogies showed that it will go across Bradstreet Avenue to your property. He also noted it was the same thing on Cross Road where the water is going in this direction at the Boston Road intersection. In the event that these two catch basins were to clog the worst scenario would be that this water would find its way over here and here before it hit onto this road and going over onto your property.

(Someone, a female abutter, asked a question and did not give her name.) She noted: So what you are saying was that the water will go into the wetlands but that whole area puddles and gets wet and flooded.

Mr. Griecci asked if the wetlands flood currently.  
The female abutter answered yes... right across the street into the opposite side of Bradstreet Ave.

Mr. Griecci noted that as part of the analysis that they did that they could not increase the rate or the volume of water to the wetland and in another task as part of the storm water monitoring was that they could not starve that wetland so it is a wetland today so we need to maintain that wetland and preserve it. We can't completely eliminate the flow into the wetland unfortunately but what we were supposed to do according to the

**Two Cross Road Special Permit  
5/13/15 Planning Board Meeting**

standards was that they could not increase the rate, and we are not supposed to increase the volume which is what have done here.

Female abutter... so what you are saying was that it won't increase the volume... (Inaudible).

Mr. Griecci answered correct. So we have a volume analysis that was done to show the rates that the 2 yr., 10 yr., 25 year and 100 yr. storm are going to be lower than what was there currently.

Director Pillsbury for the record wanted to know for all the individuals present to explain how that protection is put into place. He knew the answer but wanted him to explain what the conservation commission does and what is your requirement regarding the conservation commission relative to the order of conditions and administrating that order.

Mr. Griecci noted that they have work that is done in the 100 (inaudible) to the filing. So we filed with conservation in April we presented it to the commission in April. We submitted the plans along with the storm water report and also a Notice of Intent for the work that they were proposing to do. He noted that will at some point go through peer review and if it is approved they will issue an order of conditions that they will have to comply with.

Director Pillsbury noted for the record that peer review was basically that the city, at their own expense, hires their own independent engineering analysis for this very same question and it is explained and they present their information and then our independent person working for the city would make their final recommendation and evaluation in a report to give back to the city.

The abutter thanked the director for his explanation.

One of the abutters that was sitting in the audience came forward to speak. The acting chairman allowed him to speak but asked him to make it quick since that time has passed.

An abutter came forward to ask about the parking overflow which he noted was huge for them. He thought that they were going to have with the 26 parking spots for the 20 units. He noted that there were 13 units going in and they have 2 parking spaces per unit. So he did not know where the 6 overflow parking spaces came from.

Director Pillsbury thought what he was talking about was the zoning standards and noted that it was not 2 but 1.5.

**Two Cross Road Special Permit  
5/13/15 Planning Board Meeting**

The abutter noted right but they were concerned because these people would end up parking in their driveways and in our backyards.

Attorney Migliori was going to ask Mr. Rob Ahern to come up to the podium because the other two issues... that being one, probably having only one exit on Cross Road... He wanted Rob to come over to the podium. He did note that it would be something that we would be willing to discuss with the city departments but the departments right now were leaning on having two different entrances/exits but wanted to know if that was something that they could work out with the departments that makes sense but did not think they had any objection to it.

With regard to the size of the project that was a more difficult issue because it is a challenging site and asked Rob (Ahern) to come forward to talk a little bit about that.

Rob Ahern came forward to speak. He noted that they could certainly look at some thought to reduction and it might make a big difference to us if we are encouraged or it looks likely that we could come in only from Cross Street then maybe we have to think about that because maybe we have to lose "X" amount of units for the fact that a new driveway has to come in so it was really premature to have to say we can or we cannot. There is probably \$2000.00 worth of cleanup alone there with all of the machinery that was there with the wrecks and the outbuildings that were there. He noted that it was complicated and before they could say anything they would have to find out about the one entrance and whether the Fire Department would want that and the planning department might want only one entrance. It was uncertain at this time whether he could promise anything right now about that.

Director Pillsbury noted that we were in a bit of disadvantage here tonight regarding the planning board's perspective without the report from the city engineer on this was a bit troublesome in that sense. He did note to the people in the audience that this was not a decision that was being made tonight by this board. This is a matter where the planning board is being asked to make a recommendation and then this matter goes back before the city council since the city council has the special permit granting authority. He explained that there will be another hearing and it will be before the city council and all of these items will be able to be addressed at that time at the city council hearing. Then after that they would be able to file a definitive plan and come back before this planning board. But noted as far as our recommendation this evening noted to the chairman at the appropriate time Mr. Chairman noted that they be allowed to proceed with this hearing publicly to see if there were any other questions or concerns and then at that time the director would make some recommendations regarding this matter.

Acting Chairman Driscoll asked if there were any other comments from the public. Seeing none noted that he would turn it back to the planning director for his comments.

Director William Pillsbury, Jr., noted to the chairman that given the concerns about the access and the density as it relates to that access and some of the concerns that have

**Two Cross Road Special Permit  
5/13/15 Planning Board Meeting**

been raised by the city departments and they're there. He knew the Fire Department had some concerns but then again you begin to make adjustments for conservation or you start to make adjustments for possible ingress and egress and maybe some additional parking then it really does effect the potential layout of the buildings and number of units so with that he thought because the planning board is under a very tight timeframe to review this and make a recommendation to the city council he did not believe that it was a type of thing... normally we would maybe make a recommendation to postpone this for a month, come back and work some of these items out but since it is already scheduled for a city council hearing he thought that he wanted to suggest to the board that they would consider a conditional recommendation tonight conditioned upon some substantial additional work being done with the city departments particularly with the city engineer on access, egress and lot layout as it relates to... and the Fire Department as it relates to the number of units. And to look at the density and to look at access way and noted apologies to the board that we do not have a report from the city engineer because he was not physically here and was not available to us this week for a couple of reasons so we are deficient without that information but at the same time we need to make a recommendation so that the process to the city council can proceed. He hoped the board understood what he was suggesting and noted that normally we would probably just table this and wait until we got more information but since we are not in a position for us to be able to do that since we are only a recommending body at this stage. So that would put the owners or the developer to work with the city departments between now and the day of the city council hearing and again to engage the city departments with these very important questions raised by the neighbors and the abutters relative to access, relative to things like snow removal and all the other things that have been raised, identify those and can passed those back to the departments and will also be forwarded to the city council in the form of the formal minutes so with that he would propose perhaps a conditional recommendation with what that statement means other than a commitment from this board to ask the developer to go back to the city departments and work to some detail to address these issues prior to the city council hearing and if they are not able to be worked out to that satisfaction that they would postpone with the city council and finish that work prior to the hearing that is scheduled.

He informed the board members and the people in the audience that we would see this again should the council passes it but that is a ways away so he thought that the best thing that they could do would be to ask the applicant to work with the city departments in the meantime before the council meeting.

Attorney Migliori thought that was a very reasonable approach and would work starting tomorrow with Mr. Pettis and felt that is the most reasonable approach to take and will work hard to address the concerns that have been raised tonight. We can respond to them because he knew that they would be raised again at the council meeting and hoped that they could be addressed to everyone's satisfaction.

**Two Cross Road Special Permit  
5/13/15 Planning Board Meeting**

Member Kenneth Cram knew the intersection quite well. He uses it probably twice a day going to and from work. And he was a little concerned with the access point out in Cross Road right here at the intersection. It was a very wide open intersection and anyone trying to make a left or cross over noted that it was very difficult there. He was thinking that if there was going to be an access there off Cross Road that they almost flip flop the site and put the driveway on the other side of the building to get further away from the intersection if at all possible. But he would think that they would take a hard look at that because it was very tight there. He also was concerned with the width of Bradstreet Ave and noted that it was a narrow street and thinks with a 24' wide driveway coming out to a 12 foot roadway was kind of an oxy-moron.

Attorney Migliori would assume and what he thought we were planning on assuming that ingress or egress that one of them was on Bradstreet that there would be a significant amount of improvements to Bradstreet. It won't remain in the condition that it is in now. He agreed with him totally... it needed to be improved. So assuming that stays in the plan there would be improvements. Obviously if the entrance/egress is removed then it was a non-issue but he understood what you were saying exactly.

Member Cram mentioned the site distance and the driveway locations need to be checked because people do come... If people do come and if they see a gap on Rt. 125 the whip around that left turn and admitted that he had done that himself and he was a traffic engineer.

Attorney Migliori noted that he understood.

Acting Chairman Driscoll noted that they would need a motion with a recommendation based on the planning director's comments...

Member Karen Peugh noted that she did have to say that she had some concerns with the number of concerns/questions that the city departments had raised and your ability to be able to fulfill some of those before the city council meeting so she hoped that they would really work hard in working with those departments because there are already a number of conditions already.

Member Kenneth Cram had one more question and it was related to the room count. He heard the developer say 2 bedrooms with one and a half baths but yet the specification sheet at the back of our packet says 3 bedrooms with two and half baths and noted that he had not seen a floorplan so...

Mr. Rob Ahern from his seat said that he apologized for that. It was a two bedroom and a bath and a half. Mr. Ahern spoke from his seat (inaudible).

Member Cram thanked him for his response.

**Two Cross Road Special Permit  
5/13/15 Planning Board Meeting**

Acting Chairman Driscoll asked if there were any other questions or comments from the board members. There were no other questions or comments made by the board members. The chairman asked for a motion.

After board consideration Member Karen Buckley made a motion to forward a favorable conditional recommendation to the city council based upon the owner/applicant resolving concerns of the city engineer and the number of questions and concerns of the various city departments prior to the city council meeting that will be held on June 16, 2015.

Member Karen J. Peugh seconded the motion with Members Karen J. Peugh, Bill Evans, Karen Buckley, Kenneth Cram, Jack Everette, Bob Driscoll and Paul B. Howard all voting in favor. Members April DerBoghossian and Krystine Hetel were absent.

Signed,



Bob Driscoll   
Acting Chairman

Cc: Two Cross Road Special Permit File  
Owner/Applicant  
City Council  
Andover Consultants Inc./Dennis Griecci  
City Engineer John Pettis III  
City Clerk's Office



# Haverhill

Economic Development and Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

June 9, 2015

TO: City Council President John J. Michitson and members of the Haverhill City Council

FROM: William Pillsbury, Jr. Economic Development and Planning Director

SUBJECT: Special permit for Cross Road- 13 units (revised to 12 Units)

At its meeting of May 13, 2015 the Haverhill Planning Board voted a conditional recommendation to the City Council for the proposed special permit. The minutes of the public hearing are attached for your review.

The role of the Board was to conduct a public hearing to make a recommendation to the city council relative to the special permit to locate a project proposed to be 13 units of multifamily housing on Cross Road. The site of the proposed units has long been an auto repair shop and is significantly disinvested and a blighting influence on the neighborhood.

The proposed project represents a significant investment in an area of the city. The opportunity to see this lot cleaned up and utilized will serve to bring additional stability to the area by improving conditions and property values.

Several significant issues were raised at the Planning board hearing and the board voted that these issues should be resolved and/of addressed prior to this hearing by the city council. Reports were received from city departments are in your packages for your review. Any requirements of the city departments should be contained in the approval as conditions to the special permit.

The issues of concern were the density and the roadway access. The number of units for the site at 13 was considered to be too many units. The board asked the developer to consider a reduction in the total number of units on the site. The developer has reviewed his plans and reduced the number of units to 12.

Another issue was access into the site which was proposed to be primarily off of Bradstreet Avenue. There were a variety of impacts discussed by the board and the abutters at the hearing and it was recommended that the applicant revise the access to remove the Bradstreet Avenue concerns. The developer has met with the city departments and as a result has reduced the Bradstreet access to only an emergency access and shifted the primary access to Cross Road.

The applicant should incorporate all of these changes if approved by the city council into the formal definitive plan which must be filed with the planning board.

Specifically, pursuant to zoning ordinance Ch. 255-76 (as applicable) the following findings must be made by the City Council relative to the project:

the request meets all pertinent conditions listed in article XI of the ordinance;  
the request is desirable to the public convenience or welfare;

the request will not impair the integrity or character of the district or adjoining zones nor be detrimental to the health, morals or welfare and will be in conformity with the goals and policies of the master plan;

The requested use provides for the convenience and safety of vehicular and pedestrian movement within the site and in relation to adjacent streets;

The requested use provides for adequate methods of disposal for sewage refuse and other wastes and adequate methods for storm water and drainage;

The requested use provides for adequate off street loading and unloading of service vehicles;

The requested use preserves historical buildings and uses.

**Proposed conditions and stipulations:**

I request that the following recommended conditions be made part of the special permit approval:

Require the developer to comply with the requirements of the fire department relative to sprinklers and properly compliant materials between buildings.

Require the developer to comply with the requirements of the city engineer to install proper sidewalks and curbing along Cross Road.

Require that the developer comply with all of the additional requirements of the City's subdivision regulations for water and sewer and drainage improvements as contained within those regulations and further detailed in the attached letters from the departments.

These items shall be reflected in the definitive plan to be filed with the Planning board.

Recommendation

As Planning Director, I concur with the conditional recommendation based on an assumption that all items in the letters from the City Departments along with all requirements for special permits would be made part of the special permit for the project.

This project with the incorporation of the recommended conditions is generally in conformity with the City's master plan as well as providing sufficiently for traffic, public safety and other utility considerations. The project as proposed appears to conform to all other special permit requirements. On the basis of adopting the proposed conditions/stipulations, I recommend that the council act favorably on this project.

*new letter  
to map  
June 2015*

June 11, 2015

Mr. John A. Michitson, City Council President  
City of Haverhill  
4 Summer Street  
City Hall Room 204  
Haverhill, MA 01830

**RE: Special Permit**  
**2 Cross Road, Haverhill, Mass**  
**Assessor's Map 732, Block 776, Lot 2**  
**Petitioner: RKACO, LLC**  
**1501 Main Street, Unit #47**  
**Tewksbury, MA 01876**

Mr. Michitson and Members of the City Council,

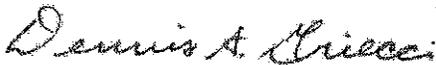
On behalf of the applicant, RKACO LLC, for the above reference project, please find included with this cover letter fifteen 11x17 copies of the revised Site Plans dated June 11, 2015. The major revisions made in this submission are based on comments received from various City Departments and Staff and are summarized below.

- Ingress and egress for residents will be limited to Cross Road (emergency fire access will remain to Bradstreet Avenue).
- At the request of the City Engineer, the exit onto Cross Road was altered to improve the safety of the Cross Road/Boston Road intersection.
- The number of units was reduced from thirteen to twelve.
- The three buildings are now connected via one driveway.
- Additional parking, including guest parking, was added bringing total parking spaces to twenty-nine.
- At the request of the Conservation Commission, a rain garden was added to the site design for treatment of stormwater and to increase site aesthesis.
- Improvements were made to the water supply system at the request of the Water Department, including adding a fire hydrant and looping the system.

If you have any questions concerning the attachments, or require anything further, please feel free to contact me at your convenience.

Sincerely,

**ANDOVER CONSULTANTS, INC.**



Dennis A. Griecci, P.E.  
Senior Project Engineer

cc  
RKACO, LLC c/o Robert Ahern



# Haverhill

Paul J. Jessel, Collection System Supervisor  
Water/Wastewater Division  
Phone: 978-374-2382 Fax: 978-521-4083  
pjessel@haverhillwater.com

July 6, 2015

To: William Pillsbury  
Planning Director/ Grants Coordinator

Subject: **2 Cross Road Special Permit**  
**ID #: 732-776-2**

Water and Wastewater Divisions have reviewed the above subject matter and offer the following Comments:

### Wastewater

1. Provide sewer profile to include slope

### Water Division

See attached letter from Glenn Smith, Water maintenance Supervisor

Water and Wastewater Divisions do not object with this Special Permit and reserves the right to provide additional comments once a site plan is submitted.

If you have any questions please do not hesitate to call me at (978) 374-2382.

Sincerely,

Paul J. Jessel  
Collection System Supervisor

**ID #: 732-776-2**

WWTP File#: 150117-C

cc: Robert Ward, W/WWTP  
John Pettis, III P.E.  
Glen Smith, Water Distribution  
John D'Aoust, Water Treatment  
Dennis Griecci [info@andoverconsultants.com](mailto:info@andoverconsultants.com)



# Haverhill

Glenn F. Smith, Water Maintenance Supervisor  
Water/Wastewater Division  
Phone: 978-374-2368 Fax: 978-374-2441  
gsmith@haverhillwater.com

June 25, 2015

To: William Pillsbury, Planning Director  
City Hall, Room 201  
4 Summer Street  
Haverhill MA 01830

Phone: (978) 374-2330  
Fax : (978) 374-2315

Re: BRADSTREET CROSSING  
Map 732, Block 776, Lot 2

*NEW*

FILE # : 150117-C

Dear Mr. Pillsbury;

This property is proposed for the development of Twelve (12) residential units in three (3) buildings. The Plan submitted June 22, 2015 addressed the following concerns of the Water Maintenance Department

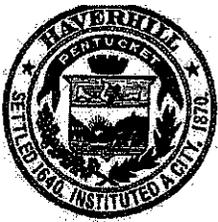
- 1) The Water Main is now shown looped through from Cross Road to Bradstreet with a Hydrant Centrally Located.
- 2) The drain line has been relocated to allow for the water main to be moved out from under the driveways and most of the grass peninsulas with granite curbs
- 3) The Water Main is NOW shown as a single 8" water main under the paved area of the project

With these changes the new plan is acceptable to the City of Haverhill Water Maintenance Division.

If there are any questions please call the Water Maintenance Office.

Sincerely

Glenn F. Smith  
Water Maintenance Supervisor



# Haverhill

Glenn F. Smith, Water Maintenance Supervisor  
Water/Wastewater Division  
Phone: 978-374-2368 Fax: 978-374-2441  
gsmith@haverhillwater.com

May 12, 2015

To: William Pillsbury, Planning Director  
City Hall, Room 201  
4 Summer Street  
Haverhill MA 01830

Phone: (978) 374-2330  
Fax : (978) 374-2315

Re: BRADSTREET CROSSING  
Map 732, Block 776, Lot 2

040

FILE #: 150117-C

Dear Mr. Pillsbury;

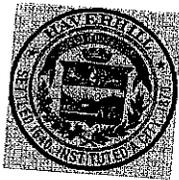
This property is proposed for the development of Thirteen (13) residential units in three (3) buildings. If this lot is approved, the Water Department will require the owner of the property, to perform the following, at their own expense.

- 1) A water System Flow test must be performed to determine adequacy of the water system to provide service to this project and determine its impact on the water system
- 2) A Water Main Extension Permit application must be submitted with the appropriate fees.
- 3) The Water Main needs to be looped together with a fire hydrant at the West entrance to the property with gate valves to facilitate flushing of the entire main.
- 4) The Main shall be 8" Class 52- Cement lined, Ductile Iron with Class 350 Mechanical Joint fittings and MegaLug or equal Restraint glands. Tapping Sleeves must be stainless steel wrap-around.
- 5) The Water Main needs to be looped to the existing 8" Water Main in Bradstreet Avenue (This main extends to the front of #31 Bradstreet Avenue)
- 6) A water service application for EACH UNIT must be filed with the Haverhill Water Department to determine service size requirements
- 7) All fees for Application, Entrance and Impact will be payable at the time of filing for a Water Service Application
- 8) Schedule with the Haverhill Water Department for the installation of the NEW water service to be installed at the owners expense.
- 9) Water services shall be installed in accordance with the latest Water Department Regulations.
- 10) Water services must enter into a heated space.
- 11) Water services that are to be run under a concrete slab must be sleeved inside a 3" (or greater) electrical conduit with a sweep 90 bend up through the floor.

If there are any questions please call the Water Maintenance Office.

Sincerely

Glenn F. Smith  
Water Maintenance Supervisor



DOCUMENT

15.1

**CITY OF HAVERHILL**

In Municipal Council

ORDERED:

That the sum of **\$700,000.00** be transferred from FY2015 *Budget Reserve – Snow & Ice* to Snow & Ice Expense.



JAMES J. FIORENTINI  
MAYOR

CITY OF HAVERHILL  
MASSACHUSETTS

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

July 10, 2015

City Council President John A. Michitson and  
Members of the Haverhill City Council

RE: Transfer of Funds to Snow & Ice

Dear Mr. President and Members of the Haverhill City Council:

Attached is a transfer for \$700,000.00 from FY2015 Budget Reserve – Snow and Ice to Snow & Ice Expense.

I recommend approval.

Very truly yours,

*James J. Fiorentini (Seal)*  
James J. Fiorentini, Mayor

JJF/ah



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

ORDERED:

That the sum of **\$90,000.00** be transferred from FY2015 Wastewater - *Salaries* to Wastewater - *Expense :Sludge Disposal*.

15.2

JAMES J. FIORENTINI  
MAYOR



CITY OF HAVERHILL  
MASSACHUSETTS

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

July 10, 2015

City Council President John A. Michitson and  
Members of the Haverhill City Council

RE: Transfer of Funds to Wastewater

Dear Mr. President and Members of the Haverhill City Council:

Attached is a transfer for \$90,000 from Wastewater Salaries to Wastewater Sludge Disposal. The additional funds are needed to pay for hauling and disposal.

I recommend approval.

Very truly yours,

*James J. Fiorentini* (JF/ah)  
James J. Fiorentini, Mayor

JF/ah



DOCUMENT

15.3

**CITY OF HAVERHILL**

In Municipal Council

ORDERED:

That the sum of **\$89,314.81** be transferred from FY 2015 Police Department - *Salaries* to Police Department – *Expense*.



**HAVERHILL  
POLICE DEPARTMENT  
40 Bailey Blvd.  
Haverhill, Massachusetts 01830**

**Alan R. DeNaro  
Chief of Police**

**TEL. (978) 722-1502  
FAX. (978) 373-3981**

July 7, 2015

Mayor James J. Fiorentini  
Office of the Mayor  
4 Summer Street – Room 102  
Haverhill, MA 01830

Re: Transfer of monies

Dear Mayor Fiorentini:

I am requesting to transfer \$89,314.81 from Police Salaries & Wages 1010000.1.0210.5110 to the following police expense accounts:

1010000.1.0210.5251 (repairs & maint. vehicles)	\$15.00
1010000.1.0210.5243 ( Dog poun g maint.)	\$3.20
1010000.1.0210.5248 (other mun. bldg. maint)	\$10.78
1010000.1.0210.5589 (public safety supplies)	\$885.89
1010000.1.0210.5431 (radio maint.)	\$88,399.94

Should you require any additional information regarding this request I will be available to discuss it in executive session should you request.

Sincerely,

Alan R. DeNaro  
Chief of Police

JAMES J. FIORENTINI  
MAYOR



CITY OF HAVERHILL  
MASSACHUSETTS

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

July 10, 2015

City Council President John A. Michitson and  
Members of the Haverhill City Council

RE: Transfer of Funds to Police Department

Dear Mr. President and Members of the Haverhill City Council:

Attached is a transfer for \$89,314.81 from FY2015 Police Department – Salaries to Police Department –  
Expense.

I recommend approval.

Very truly yours,

*James J. Fiorentini* (left)  
James J. Fiorentini, Mayor

JJF/ah



DOCUMENT

15.4

# CITY OF HAVERHILL

In Municipal Council

ORDERED:

That the sum of **\$666,276.50** be transferred to/from the following accounts as stated below to close out **FY2015**:

AMOUNT	FROM	AMOUNT	TO
10,000.00	Purchasing - Expense	45,150.00	Auditing - Salary
19,955.00	Treasurer - Salary	350.00	Assessor - Salary
11,000.00	HR - Salary	39,400.00	Legal - Expense
44,500.00	IT - Expense	55.00	Legal - Salary
4,900.00	IT - Salary	300.00	City Clerk - Salary
3,200.00	Planning - Salary	169,536.50	Essex N Shore Tech
25,000.00	Public Property - Expense	2,850.00	Public Works Admin - Expense
21,000.00	Public Property - Salary	2,765.00	Public Works Admin - Salary
9,000.00	Bldg/Zoning - Salary	14,050.00	Highway - Expense
16,750.00	Highway - Salary	300.00	Highway - Salary
900.00	Vehicle Maint - Expense	120,950.00	Street Lighting
2,100.00	Vehicle Maint - Salary	8,200.00	Parking - Light Maintenance
120,950.00	Refuse Collection	1,500.00	Health/Insp - Expense
5,500.00	Parks - Expense	11,200.00	Health/Insp - Salary
13,650.00	Parks - Salary	203,000.00	Veterans Cash Payments
1,220.00	Senior Center - Salary	6,610.00	Citizen Center - Expense
10,000.00	Library - Expense	7,300.00	Citizen Ctr - Salary
38,000.00	Library - Salary	5,600.00	Library - Salary
205,076.50	Debt - Interest	665.00	Recreation - Expense
58,800.00	Group Insurance	820.00	Recreation - Salary
25,675.00	Liability Ins Premiums	25,675.00	State Assessments
19,100.00	Salary Reserve		

JAMES J. FIORENTINI  
MAYOR



CITY OF HAVERHILL  
MASSACHUSETTS

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

July 10, 2015

City Council President John A. Michitson and  
Members of the Haverhill City Council

RE: Transfer of Funds for FY2015

Dear Mr. President and Members of the Haverhill City Council:

Attached is a transfer for \$666,276.50 from the following accounts to close out FY2015.

I recommend approval.

Very truly yours,

*James J. Fiorentini (dwd)*  
James J. Fiorentini, Mayor

JJF/ah

52-F



DOCUMENT 52-F

# CITY OF HAVERHILL

In Municipal Council June 30 2015

ORDERED: MUNICIPAL ORDINANCE

Chapter 240

## An Ordinance Relating to Parking (131 Webster Street—Delete Handicap Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Chapter 240, Section 85, Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended, by deleting the following:

**LOCATION**

**REGULATION**

**HOURS/DAYS**

**131 Webster Street**

**No Parking**

**24 Hours**

In front of No. 131

Webster St. except for 1-24 hour  
handicap parking space  
at No. 131

APPROVED as to legality:

\_\_\_\_\_  
City Solicitor  
William D. Cox, Jr

PLACED ON FILE for at least 10 days  
Attest:

\_\_\_\_\_  
City Clerk

Name of Street Location	Regulation	Hours/Days
From 170 feet east of Main Street east for 306 feet, except for 20 feet adjacent to a fire hydrant, south side	Time limited: 30 minutes	9:00 a.m. to 6:00 p.m., except 9:00 a.m. to 9:00 p.m. Fridays and days prior to legal holidays
South side, from the intersection of Main Street to the intersection with Stage Street [Added 11-30-1999 by Doc. 24-Q]	Time limited: 2 hours	24 hours
From Green Street east for 20 feet, south side [Added 6-11-1985 by Doc. 29-F]	No parking	—
From 20 feet east of Green Street east for 46 feet, south side [Added 6-11-1985 by Doc. 29-F; amended 11-12-1985 by Doc. 29-FF]	Time limited: 30 minutes	8:00 a.m. to 5:00 p.m. Mon. through Sat. inclusive, except legal holidays
In front of 106 Summer Street, north side [Added 8-14-2001 by Doc. 8-J]	Time limited: 2 hours	7:00 a.m. to 9:00 p.m.
134 Summer Street [Added 7-27-1993 by Doc. 26-N; repealed 4-18-2006 by Doc. 34-E]		
Swasey Street [Added 1-7-1992 by Doc. 78-C]		
2 ½ Swasey Street [Repealed 7-26-2005 by Doc. 32-I]		
Swasey Street (Gate to the Buttonwoods Day Health Center) [Added 8-28-2001 by Doc. 49-P]		
In front of 20 Swasey Street, except for 1 24-hour handicapped parking space at No. 20 Swasey Street [Added 7-8-2014 by Doc. 12L]	No parking	24 hours
In front of gate to the Buttonwoods Day Health Center (except for 2 30-minute handicapped parking spaces at Swasey Street)	Time limited: 30 minutes	24 hours
Temple Street [Added 5-9-1989 by Doc. 9-J]		
3 Temple Street [Added 11-1-2005 by doc. 32-M; repealed 1-3-2012 by Doc. 101-B/11]		
* In front of 12 Temple Street, except 1 24-hour handicapped parking space at No. 12 [Amended 4-2-1996 by Doc. 18-H]	No parking	24 hours

Name of Street Location	Regulation	Hours/Days
From White Corner to entrance of 1 Water Street parking lot, south side [Added 9-25-1984 by Doc. 38-L; repealed 6-9-1992 by Doc. 54-D; added 6-9-1992 by Doc. 54-E; amended 12-22-1992 by Doc. 54-N]	No parking	24 hours
From White Corner to 60 feet east of Glen G. Hall Square, north side [Amended 9-25-1984 by Doc. 38-L; repealed 6-9-1992 by Doc. 54-D; added 6-9-1992 by Doc. 54-E; amended 12-22-1992 by Doc. 54-N]	No parking	24 hours
From 60 feet east of Glen G. Hall Square to Kent Street, both sides	Time limited: 1 hour	7:00 a.m. to 7:00 p.m.
From Mill Street east for 400 feet, north side	No parking	—
From the east property line of 205 Water Street to 185 Water Street (a distance of 350 feet), south side	No parking	—
From White Corner [Repealed 6-9-1992 by Doc. 54-D]		
Webster Street		
From Summer Street to 12 Webster Street, west side	No parking	—
36 Webster Street [Added 6-11-2002 by Doc. 29-R; repealed 1-27-2004 by Doc. 12]		
In front of 127 Webster Street, except for 1 24-hour handicapped parking space at No. 127 [Added 12-15-2009 by Doc. 16-J]	No parking	24 hours
In front of 131 Webster Street, except for 1 24-hour handicap parking space at 131 Webster Street [Added 9-18-2012 by Doc. 21-K]	No parking	24 hours
154 Webster Street [Added 9-22-1992 by Doc. 54-J; repealed 10-5-1993 by Doc. 26-Q]		
Welcome Street		
From Winter Street to Emerson Street, south side	No parking	—





# Haverhill

Economic Development and Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

June 19, 2015

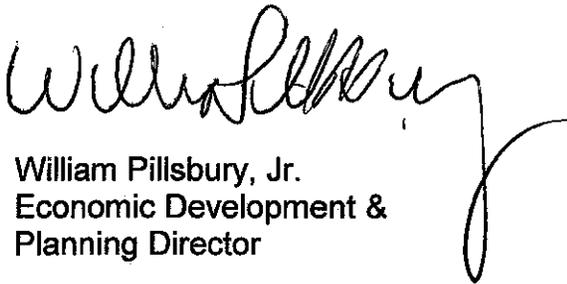
John A. Michitson, Council President  
& City Council Members  
City Hall—Room 204  
City of Haverhill

**RE: REQUEST TO DELETE A HANDICAP PARKING SPACE AT 131  
WEBSTER STREET**

Dear Council President Michitson & City Councilors:

As per your request to delete handicap parking at 131 Webster Street dated 6/18/15, I am submitting a Municipal Ordinance that will delete the HANDICAP PARKING in front of Number 131 Webster Street.

Sincerely,



William Pillsbury, Jr.  
Economic Development &  
Planning Director

Wp/lw

**CITY COUNCIL**

JOHN A. MICHITSON  
PRESIDENT  
ROBERT H. SCATAMACCHIA  
VICE PRESIDENT  
MELINDA E. BARRETT  
WILLIAM J. MACEK  
WILLIAM H. RYAN  
THOMAS J. SULLIVAN  
MARY ELLEN DALY O'BRIEN  
MICHAEL S. MCGONAGLE  
COLIN F. LEPAGE



CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
www.ci.haverhill.ma.us  
citycncd@cityofhaverhill.com

**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

June 18, 2015

TO: Mr. William Pillsbury, Jr.  
Planning Director and Grants Coordinator

RE: **Delete Handicap Ordinances – 12 Temple Street and 131 Webster Street**

Dear Mr. Pillsbury:

At the City Council meeting held on June 16, 2015 the following item was placed on the agenda by Councillor McGonagle:

- Doc. #74-K - Request for removal of handicap parking spaces at 12 Temple Street and 131 Webster Street

The Council would appreciate it if you would prepare the necessary ordinances and place them on the next Council agenda. Thank you for your assistance.

Sincerely,

John A. Michitson, President  
Haverhill City Council

JAS/bsa

encl.

c: Mayor James J. Fiorentini  
City Councillors  
Police Officer Lance Powell

RECEIVED  
JUN 18 2015

Econ Devlp & Planning  
& B.O.A.



DOCUMENT 52-G

**CITY OF HAVERHILL**

In Municipal Council June 30 2015

ORDERED: MUNICIPAL ORDINANCE

CHAPTER 240

**An Ordinance Relating to Parking  
(36 Bellevue Avenue—Establish Handicap Parking)**

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-1302 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by adding the following:

<b>LOCATION</b>	<b>REGULATION</b>	<b>HOURS/DAYS</b>
<b><u>36 Bellevue Avenue</u></b>		
In front of No. 36 Bellevue Avenue except for 1-24 hour handicapped parking space at No. 36	No Parking	24 Hours

APPROVED as to legality:

\_\_\_\_\_  
City Solicitor  
William D. Cox, Jr.

PLACED ON FILE for at least 10 days  
Attest:

\_\_\_\_\_  
City Clerk



# Haverhill

Economic Development and Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

June 19, 2015

John A. Michitson, Council President  
& City Council Members  
City Hall—Room 204  
City of Haverhill

**RE: REQUEST TO ESTABLISH A HANDICAP PARKING SPACE AT 36  
BELLEVUE AVE**

Dear Council President Michitson & City Councilors:

As per the request of Alan DeNaro dated 4/28/15 and your request to establish handicap parking at 36 Bellevue Ave dated 6/19/15, I am submitting a Municipal Ordinance that will add HANDICAP PARKING in front of Number 36 Bellevue Avenue.

Sincerely,

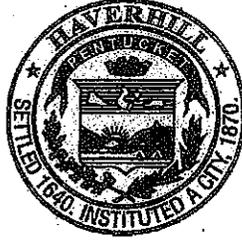


William Pillsbury, Jr.  
Economic Development &  
Planning Director

Wp/lw

**CITY COUNCIL**

JOHN A. MICHITSON  
PRESIDENT  
ROBERT H. SCATAMACCHIA  
VICE PRESIDENT  
MELINDA E. BARRETT  
WILLIAM J. MACEK  
WILLIAM H. RYAN  
THOMAS J. SULLIVAN  
MARY ELLEN DALY O'BRIEN  
MICHAEL S. MCGONAGLE  
COLIN F. LEPAGE



CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
www.ci.haverhill.ma.us  
citycnd@cityofhaverhill.com

**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

June 19, 2015

TO: Mr. William Pillsbury  
Planning and Development Director

RE: **Documents to Establish Handicap Parking Ordinances**

Dear Mr. Pillsbury:

At the City Council meeting held on June 16, 2015 the following requests for handicap parking spaces were approved and submitted by Chief DeNaro:

- Doc. 45-F – 17 Temple St
- Doc. 45-G – 36 Bellevue Ave

The City Council concurred with these requests and ask that the proper documents be prepared and placed on the next council agenda for action.

Thank you for your continued cooperation, consideration and assistance. It is appreciated.

Sincerely yours,

John A. Michitson, President  
Haverhill City Council

JAM/bsa

encl.

c: Mayor James J. Fiorentini  
City Councillors  
Officer Lance Powell

CITY OF HAVERHILL  
APPLICATION FOR HANDICAP PARKING SIGN

012

\*NEW  \_\_\_\_\_  
\*RENEWAL \_\_\_\_\_

DATE OF REQUEST 4-28-15 DATE OF APPROVAL 6-8-15

NAME: Sandra Curtis

ADDRESS: 36 Bellevue Ave Haverhill MA

TELEPHONE #: 978-702-7654

VEHICLE TYPE: Nissan Morano

PLATE #: React 1

Do you currently have off street parking at your residence?  Yes  No  
If yes, why is there a need for a handicap parking sign? very small and steep  
have fallen trying to walk up and down it.

Did you have a handicap parking sign at a previous address?  Yes  No  
If yes, location? \_\_\_\_\_

x Sandra Curtis  
Applicant Signature

- Please include a copy of your current handicap placard or handicap registration, along with this application.

Approve  Denied

Reason for denial

[Signature]  
Chief of Police Signature

Approve  Denied

Reason for denial

City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

\*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.

Attn: Office Lance Powell



DOCUMENT 52-H

# CITY OF HAVERHILL

In Municipal Council June 30 2015

ORDERED: MUNICIPAL ORDINANCE

CHAPTER 240

## An Ordinance Relating to Parking (17 Temple Street—Add Handicap Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-Section 85, Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by adding the following:

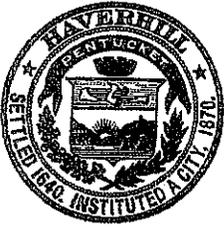
<b>LOCATION</b>	<b>REGULATION</b>	<b><u>HOURS/DAYS</u></b>
In front of No. 17 Temple St. except for 1-24 hour handicap parking space at #17 Temple Street	No Parking	24 Hours

APPROVED as to legality:

\_\_\_\_\_  
City Solicitor

PLACED ON FILE for at least 10 days  
Attest;

\_\_\_\_\_  
City Clerk



# Haverhill

Economic Development and Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

June 19, 2015

Council President John A. Michitson  
& City Council Members  
City Hall—Room 204  
City of Haverhill

**RE: REQUEST TO ESTABLISH A HANDICAP PARKING SPACE  
AT THE LOCATION OF 17 TEMPLE STREET**

Dear Council President Hart & Councilors:

As per the attached request of Police Chief Alan DeNaro dated 5/13/15 and your request dated 6-19-15, I am submitting a Municipal Ordinance to add a handicap parking space at the location of 17 Temple Street.

Sincerely,

William Pillsbury, Jr.  
Director of Economic  
Development & Planning

wp/lw

CITY OF HAVERHILL  
APPLICATION FOR HANDICAP PARKING SIGN

8.1

\*NEW  \_\_\_\_\_  
\*RENEWAL \_\_\_\_\_

DATE OF REQUEST MAY 13 2015 DATE OF APPROVAL 6-8-15

NAME: PAUL F. DI NOTO

ADDRESS: 17 TEMPLE ST HAVERHILL MA 01832

TELEPHONE #: 978-372-5235

VEHICLE TYPE: FORD FREESTAR - 2004 - SILVER

PLATE #: US 87 FF

Do you currently have off street parking at your residence?  Yes  No  
If yes, why is there a need for a handicap parking sign?  
PLEASE SEE ATTACHED

Did you have a handicap parking sign at a previous address?  Yes  No  
If yes, location? \_\_\_\_\_

Paul Di Noto  
Applicant Signature

- Please include a copy of your current handicap placard or handicap registration, along with this application.

Approve  Denied  
Reason for denial \_\_\_\_\_

[Signature]  
Chief of Police Signature

Approve  Denied  
Reason for denial \_\_\_\_\_

City Council Approval \_\_\_\_\_

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

\*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.

% Office Lance Powell

**CITY COUNCIL**

JOHN A. MICHITSON  
*PRESIDENT*  
ROBERT H. SCATAMACCHIA  
*VICE PRESIDENT*  
MELINDA E. BARRETT  
WILLIAM J. MACEK  
WILLIAM H. RYAN  
THOMAS J. SULLIVAN  
MARY ELLEN DALY O'BRIEN  
MICHAEL S. MCGONAGLE  
COLIN F. LEPAGE



CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
www.ci.haverhill.ma.us  
citycnci@cityofhaverhill.com

**CITY OF HAVERHILL**  
**HAVERHILL, MASSACHUSETTS 01830-5843**

June 19, 2015

**TO:** Mr. William Pillsbury  
Planning and Development Director

**RE:** Documents to Establish Handicap Parking Ordinances

Dear Mr. Pillsbury:

At the City Council meeting held on June 16, 2015 the following requests for handicap parking spaces were approved and submitted by Chief DeNaro:

- Doc. 45-F – 17 Temple St
- Doc. 45-G – 36 Bellevue Ave

The City Council concurred with these requests and ask that the proper documents be prepared and placed on the next council agenda for action.

Thank you for your continued cooperation, consideration and assistance. It is appreciated.

Sincerely yours,

John A. Michitson, President  
Haverhill City Council

JAM/bsa

encl.

c: Mayor James J. Fiorentini  
City Councillors  
Officer Lance Powell



DOCUMENT 52-I

## CITY OF HAVERHILL

In Municipal Council June 30 2015

ORDERED: MUNICIPAL ORDINANCE

Chapter 240

### An Ordinance Relating to Parking (12 Temple St.—Delete Handicap Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-1302 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by adding the following:

LOCATION	REGULATION	HOURS/DAYS
12 Temple Street		
In front of No. 12 Temple St. except for 1-24 hour handicapped parking space at No. 12	No Parking	24 Hours

APPROVED as to legality:

\_\_\_\_\_  
City Solicitor

PLACED ON FILE for at least 10 days

Attest:

\_\_\_\_\_  
City Clerk

Name of Street Location	Regulation	Hours/Days
From 170 feet east of Main Street east for 306 feet, except for 20 feet adjacent to a fire hydrant, south side	Time limited: 30 minutes	9:00 a.m. to 6:00 p.m., except 9:00 a.m. to 9:00 p.m. Fridays and days prior to legal holidays
South side, from the intersection of Main Street to the intersection with Stage Street [Added 11-30-1999 by Doc. 24-Q]	Time limited: 2 hours	24 hours
From Green Street east for 20 feet, south side [Added 6-11-1985 by Doc. 29-F]	No parking	—
From 20 feet east of Green Street east for 46 feet, south side [Added 6-11-1985 by Doc. 29-F; amended 11-12-1985 by Doc. 29-FF]	Time limited: 30 minutes	8:00 a.m. to 5:00 p.m. Mon. through Sat. inclusive, except legal holidays
In front of 106 Summer Street, north side [Added 8-14-2001 by Doc. 8-J]	Time limited: 2 hours	7:00 a.m. to 9:00 p.m.
134 Summer Street [Added 7-27-1993 by Doc. 26-N; repealed 4-18-2006 by Doc. 34-E]		
Swasey Street [Added 1-7-1992 by Doc. 78-C]		
2 ½ Swasey Street [Repealed 7-26-2005 by Doc. 32-I]		
Swasey Street (Gate to the Buttonwoods Day Health Center) [Added 8-28-2001 by Doc. 49-P]		
In front of 20 Swasey Street, except for 1 24-hour handicapped parking space at No. 20 Swasey Street [Added 7-8-2014 by Doc. 12L]	No parking	24 hours
In front of gate to the Buttonwoods Day Health Center (except for 2 30-minute handicapped parking spaces at Swasey Street)	Time limited: 30 minutes	24 hours
Temple Street [Added 5-9-1989 by Doc. 9-J]		
3 Temple Street [Added 11-1-2005 by doc. 32-M; repealed 1-3-2012 by Doc. 101-B/11]		
* In front of 12 Temple Street, except 1 24-hour handicapped parking space at No. 12 [Amended 4-2-1996 by Doc. 18-H]	No parking	24 hours

Name of Street Location	Regulation	Hours/Days
From White Corner to entrance of 1 Water Street parking lot, south side [Added 9-25-1984 by Doc. 38-L; repealed 6-9-1992 by Doc. 54-D; added 6-9-1992 by Doc. 54-E; amended 12-22-1992 by Doc. 54-N]	No parking	24 hours
From White Corner to 60 feet east of Glen G. Hall Square, north side [Amended 9-25-1984 by Doc. 38-L; repealed 6-9-1992 by Doc. 54-D; added 6-9-1992 by Doc. 54-E; amended 12-22-1992 by Doc. 54-N]	No parking	24 hours
From 60 feet east of Glen G. Hall Square to Kent Street, both sides	Time limited: 1 hour	7:00 a.m. to 7:00 p.m.
From Mill Street east for 400 feet, north side	No parking	—
From the east property line of 205 Water Street to 185 Water Street (a distance of 350 feet), south side	No parking	—
From White Corner [Repealed 6-9-1992 by Doc. 54-D]		
<b>Webster Street</b>		
From Summer Street to 12 Webster Street, west side	No parking	—
36 Webster Street [Added 6-11-2002 by Doc. 29-R; repealed 1-27-2004 by Doc. 12]		
In front of 127 Webster Street, except for 1 24-hour handicapped parking space at No. 127 [Added 12-15-2009 by Doc. 16-J]	No parking	24 hours
* In front of 131 Webster Street, except for 1 24-hour handicap parking space at 131 Webster Street [Added 9-18-2012 by Doc. 21-K]	No parking	24 hours
154 Webster Street [Added 9-22-1992 by Doc. 54-J; repealed 10-5-1993 by Doc. 26-Q]		
<b>Welcome Street</b>		
From Winter Street to Emerson Street, south side	No parking	—



# Haverhill

Economic Development and Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

June 19, 2015

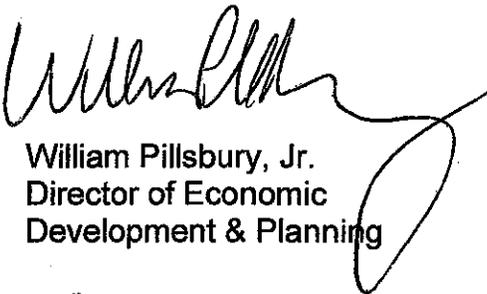
Council President John A. Michitson  
& City Council Members  
City Hall—Room 204  
City of Haverhill

**RE: REQUEST TO DELETE A HANDICAP PARKING SPACE  
AT THE LOCATION OF 12 TEMPLE STREET**

Dear Council President Hart & Councilors:

As per your attached request dated 6-18-15, I am submitting a Municipal Ordinance to delete a handicap parking space at the location of 12 Temple Street.

Sincerely,



William Pillsbury, Jr.  
Director of Economic  
Development & Planning

wp/lw

**CITY COUNCIL**

JOHN A. MICHITSON  
PRESIDENT  
ROBERT H. SCATAMACCHIA  
VICE PRESIDENT  
MELINDA E. BARRETT  
WILLIAM J. MACEK  
WILLIAM H. RYAN  
THOMAS J. SULLIVAN  
MARY ELLEN DALY O'BRIEN  
MICHAEL S. MCGONAGLE  
COLIN F. LEPAGE



CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
www.ci.haverhill.ma.us  
citycncl@cityofhaverhill.com

**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

June 18, 2015

TO: Mr. William Pillsbury, Jr.  
Planning Director and Grants Coordinator

RE: **Delete Handicap Ordinances – 12 Temple Street and 131 Webster Street**

Dear Mr. Pillsbury:

At the City Council meeting held on June 16, 2015 the following item was placed on the agenda by Councillor McGonagle:

- Doc. #74-K - Request for removal of handicap parking spaces at 12 Temple Street and 131 Webster Street

The Council would appreciate it if you would prepare the necessary ordinances and place them on the next Council agenda. Thank you for your assistance.

Sincerely,

John A. Michitson, President  
Haverhill City Council

JAS/bsa

encl.

c: Mayor James J. Fiorentini  
City Councillors  
Police Officer Lance Powell

RECEIVED  
JUN 18 2015

Econ Devlp & Planning  
& B.O.A.

52-15



DOCUMENT 52-J

**CITY OF HAVERHILL**

In Municipal Council June 30 2015

ORDERED:

**An Ordinance Relating to Parking  
(615-617 River Street—Delete Handicap Parking)**

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-1302 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by deleting the following:

LOCATION	REGULATION	HOURS/DAYS
615-617 River Street	No Parking	24 Hours
In front of No. 615-617 River Street except for 1-24 hour handicapped parking space at No. 615-617		

APPROVED as to legality:

\_\_\_\_\_  
City Solicitor

PLACED ON FILE for at least 10 days

Attest:

\_\_\_\_\_  
City Clerk



# Haverhill

Economic Development and Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

June 17, 2015

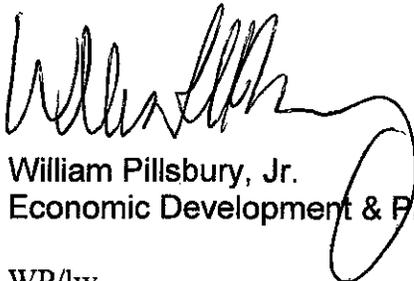
John A. Michitson, Council President  
& City Council Members  
City Hall—Room 204  
City of Haverhill

**RE: 615-617 River Street—REQUEST TO DELETE A HANDICAP PARKING SPACE**

Dear Council President Michitson & Councilors:

As per your request dated 5/21/15, I am submitting a Municipal Ordinance to DELETE a handicapped parking space at the location of 615-617 River Street.

Sincerely,



William Pillsbury, Jr.  
Economic Development & Planning Director

WP/lw

CITY COUNCIL

JOHN A. MICHITSON  
PRESIDENT  
ROBERT H. SCATAMACCHIA  
VICE PRESIDENT  
MELINDA E. BARRETT  
WILLIAM J. MACEK  
WILLIAM H. RYAN  
THOMAS J. SULLIVAN  
MARY ELLEN DALY O'BRIEN  
MICHAEL S. MCGONAGLE  
COLIN F. LEPAGE



CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
www.ci.haverhill.ma.us  
citycncd@cityofhaverhill.com

CITY OF HAVERHILL  
HAVERHILL, MASSACHUSETTS 01830-5843

May 21, 2015

TO: Mr. William Pillsbury, Jr.  
Planning & Economic Development Director

RE: Delete Handicap Ordinance – 615-617 River Street

Dear Mr. Pillsbury:

At the City Council meeting held on May 19, 2015 the following item was placed on the agenda by Councillor McGonagle:

- Item #19.2 - Request for removal of a handicap parking space at 615-617 River Street.

The Council would appreciate it if you would prepare the necessary ordinance and place it on the next Council agenda. Thank you for your assistance.

Sincerely,

John A. Michitson, President  
Haverhill City Council

JAM/bsa

c: Mayor James J. Fiorentini  
City Councillors  
Police Officer Lance Powell

Name of Street Location	Regulation	Hours/Days
In front of 125 River Street (Victoriana Catering) [Added 3-5-2002 by Doc. 44]	Time limited 1 hr.	8:00 a.m. to 4:00 p.m., Mon. through Sat.
In front of 162 River Street (3 one-hour spaces) [Added 10-30-2001 by Doc. 8-S]	Time limited 1 hr.	8:00 a.m. to 6:00 p.m., Monday through Friday
In front of No. 167 River Street except for 1 24-hour handicapped parking space at No. 167 [Added 8-26-2003 by Doc. 34-L]	No parking	24 hours
In front of Nos. 169-171 [Added 3-4-1997 by Doc. 52]	No parking	24 hours
In front of 192 and 194 River Street [Added 1-7-2003 by Doc. 195/02]	Time limited 15 min.	9:00 a.m. to 4:00 p.m., Mon. through Sat.
From No. 211 west for 210 ft., north side	Time limited 1 hr.	7:00 a.m. to 5:00 p.m.
In front of No. 348 River Street except for 1 24-hour handicapped parking space at No. 348 [Added 3-25-2003 by Doc. 15-D]	No parking	24 hours
In front of No. 403, 2 30-minute parking spaces [Added 1-31-1995 by Doc. 24]	Time limited 30 min.	—
In front of No. 415 (N.E. Die), 1 handicapped parking space at corner of River and Villa Street [Added 10-26-1993 by Doc. 26-V]	No parking	24 hours
In front of No. 503 River Street [Added 2-1-2000 by Doc. 21]	Time limited 1 hr.	8:00 a.m. to 6:00 p.m., Mon. through Fri.
In front of 589 to 591 River Street, except for 1 24-hour handicapped parking space at No. 589-591 [Added 6-24-2003 by Doc. 15-K]	No parking	24 hours
In front of No. 615 River Street [Added 5-30-2000 by Doc. 18-J; repealed 5-14-2002 by Doc. 29-N]		
* In front of Nos. 615 to 617 River Street (25 feet to the East of No. 615 River Street) except for 1 24-hour handicapped parking space [Added 5-14-2002 by Doc. 29-O; amended 10-14-2003 by Doc. 15-O; 10-14-2003 by Doc. 15-P]	No parking	24 hours
From 96 ft. east of Margin Street east for 107 ft., north side	Time limited 1 hr.	7:00 a.m. to 7:00 p.m.
From 686 ft. east of Varnum Street east for 170 ft., north side	Time limited 1 hr.	7:00 a.m. to 7:00 p.m.



**CITY OF HAVERHILL**

In Municipal Council June 30 2015

~~ORDINANCE~~

**MUNICIPAL ORDINANCE**

**CHAPTER 120**

**AN ORDINANCE RELATING TO  
BUILDING CONSTRUCTION FEES**

**BE IT ORDAINED** by the City Council of the City of Haverhill that Chapter 120, as amended, be and is hereby further amended as follows:

**§120-11 Fees.**

**A. Building Permits and Fees.**

(4) By deleting the words and figures "permit application of \$25.00 for the first \$2,000, plus \$13 per \$1,000 for each additional \$1,000 or portion thereof.", and by inserting the words and figures "permit application of \$50.00 for the first \$2,000, plus \$14 per \$1,000 for each additional \$1,000 or portion thereof."

(9) By adding the words and figures "for all residential structures. \$13 per \$1,000 or portion thereof for all commercial structures." after the words "for application fee".

(13) By deleting the figure "\$50" and inserting the figure "\$75" in place thereof.

**B. Electrical Fees.**

**Swimming pools :** By adding "above ground pool; \$75 in ground pool" after the figure "\$50".

**Smoke detectors:** By adding "residential; \$50 + \$1.00 per detector for commercial." after the figure "\$50".

**Security System:** By adding "residential; \$50 + \$1.00 per alarm for commercial." after the figure "\$50".



# Haverhill

Board of Health  
Inspection Services  
Building/Zoning  
Phone: 978-374-2325  
978-374-2341  
978-374-2338  
978-374-2430  
Fax: 978-374-2337  
bdufresne@cityofhaverhill.com

June 25, 2015

City Council President,  
John A Michitson  
& City Council Members  
Room 204 – 4 Summer Street  
Haverhill, MA 01830

Dear Council President Michitson  
& City Council Members:

Attached for your consideration are fee increase proposals for the Health & Inspection Services Department. Also included is a comparable study of fees for several local communities as well as copies of the current fee ordinance.

The proposed increases were carefully reviewed by me and the staff of my department. It is noteworthy to mention that the fees for the department have not been increased in since 2007. If you have any questions regarding these proposals please contact me.

Sincerely,

Richard MacDonald  
Director of Inspection Services

RM/bld

The Inspector of Buildings shall also require, at his discretion, a plan of the lot on which any proposed building is to be erected to be filed with the application.

### § 120-7 Term of effectiveness of permit.

A permit issued in accordance herewith shall continue in force for six months, unless sooner revoked by the Inspector of Buildings.

### § 120-8 Plans and specifications.

A complete set of plans and specifications of any building or structure shall be filed in the office of the Inspector of Buildings when required by him, and a complete set of plans and specifications bearing the approval of the Inspector of Buildings must be kept on the premises during the process of construction if the Inspector so requires.

### § 120-9 Minor repairs.

A. Minor repairs may be made without a building permit under the following conditions:

- (1) Repairs are to be made by the owner to the building where he resides.
- (2) There shall be no cost of labor, and the costs of the material for any one project shall not exceed \$1,000.  
[Amended 7-10-2007 by Doc. 76]
- (3) There shall be no structural change, changes in dimensions or change of occupancy of the dwelling.

B. The above conditions shall apply in all cases, except in emergencies such as fire, windstorm or any catastrophe when a permit may be obtained later if necessary.

### § 120-10 Installation of siding.

No permit to install aluminum siding, asbestos siding, wood-shingle siding and the like shall be granted by the Inspector of Buildings unless the application therefor shall have been approved in writing by the Inspector of Wires. This does not pertain to installations of siding where the electrical service, outdoor fixtures, outdoor receptacles, etc., are not to be disturbed in any way, shape or manner, such as spot repairs or additions to buildings. Proper removal and reinstallation of all electrical equipment shall be performed by a licensed electrician according to Chapters 141 and 143 of the General Laws of the Commonwealth of Massachusetts.

### § 120-11 Fees.

[Amended 1-18-1977 by Doc. 5; 8-11-1981 by Doc. 151; 10-13-1981 by Doc. 151-B; 6-14-1983 by Doc. 110; 1-28-1992 by Doc. 23; 5-21-2002 by Doc. 75]

Pursuant to MGL c. 23B, §§ 17 and 19, as amended,<sup>[1]</sup> and the authority conferred by the Massachusetts State Building Code, Section 119.0, the fee schedules for building, plumbing, gas and electrical permits shall be deleted in their entirety and shall be replaced by the attached schedules, which shall be incorporated herein and become part of this chapter:

A. Building permits and fees.

- (1) A building permit is not required for nonstructural repairs which cost \$1,000 or less for labor and materials. However, notification of the Building Inspection Department by phone or mail prior to starting repairs is mandatory in order to be sure repairs are made in compliance with the Massachusetts Building Code. Said repairs shall consist of only actual out-of-pocket costs and disbursements.  
[Amended 7-10-2007 by Doc. 76]

- (2) New construction: permit application of \$25, plus \$13 per \$1,000 for residential construction and commercial construction, or portion thereof, with no maximum. New residential occupancy fee of \$50 to be included at time of building permit issuance.

[Amended 10-5-2004 by Doc. 134; 7-10-2007 by Doc. 76<sup>[2]</sup>]

[2] *Editor's Note: The 2007 amendment to this subsection is made effective 9-30-2003 in order to correct a scrivener's error discovered during review of the Code for the recodification project.*

- (3) Prior to a building permit being issued for new construction, a site plan must be filed. A site plan review fee of \$100 shall be charged and paid.  
[Added 9-30-2003 by Doc. 150-B]
- (4) Alterations, additions, and repairs: permit application of \$25 for the first \$2,000, plus \$13 for each additional \$1,000 or portion thereof.  
[Amended 7-10-2007 by Doc. 76]
- (5) Any reinspection shall be subject to a fee of \$25.  
[Added 10-5-2004 by Doc. 134]
- (6) Certificate of occupancy.
  - (a) Occupancy permits for new homes or complete remodel of existing homes: \$50.  
[Amended 10-5-2004 by Doc. 134]
  - (b) Temporary occupancy permits: \$50.
  - (c) Each additional inspection for occupancy permit where violations are found: \$20.
  - (d) Commercial buildings: \$100 per five years.
- (7) Certification of buildings will be done in accordance to fees outlined in the Massachusetts State Building Code and in cases where violations are found, an additional fee of \$25 per inspection will be charged.
- (8) All fees will be doubled in the event that work is started before a permit is obtained or permission is granted by the Building Inspector.  
[Amended 9-30-2003 by Doc. 150-B]
- (9) Demolition: \$25 for each floor to be demolished, plus an additional \$35 for application fee.
- (10) Removal of stop-work orders: \$50.
- (11) Amusement parks, equipment, tents, etc.: \$20 per unit.
- (12) Requested inspection of existing buildings: \$50.
- (13) Foundation permits.  
[Amended 9-30-2003 by Doc. 150-B]
  - (a) Foundation permits: \$50.
  - (b) Commercial foundation permits: \$0.20 per linear foot.
  - (c) Multifamily dwelling, attached: \$50 per dwelling unit.
- (14) Moving permits.
  - (a) Dwelling and large structures: \$200 minimum.  
[Amended 10-5-2004 by Doc. 134]
  - (b) Less than 10 feet by 20 feet that require use of state, county, or town roads: \$25.
- (15) Signs: \$25, plus \$15 per \$1,000 or portion thereof after the first \$1,000.
- (16) Air conditioning, except units included under the original building permit (central air or where structural alterations are required): \$15, plus \$10 per \$1,000 or portion thereof.
- (17) Heating alterations permit application: \$25, plus \$12 per \$1,000 or portion thereof.

- (18) Change of ownership permit: \$50.
- (19) Construction trailers and/or emergency mobile homes: fifty \$50; storage trailers permit fee: \$50.
- (20) Gravel removal permits: \$50.
- (21) Permit renewals: \$25.
- (22) Solid fuel burning stove permits and chimney permits: \$30.
- (23) Zoning verification for business certificates: \$10.
- (24) Conformance to zoning affidavit: \$25.

B. Electrical fees.

- (1) Electrical fees shall be as follows:  
[Amended 10-5-2004 by Doc. 134]

<b>Type</b>	<b>Fee</b>
<b>Residential</b>	
New house with 100-amp service	Total fee \$250
New house with 200-amp service	Total fee \$250
New house with 400-amp service	Total fee \$250
Dwelling units new/remodel each unit	\$125
Minimum electrical permit	\$20
1 to 10 devices	\$25
Additional devices	\$1
All appliances for remodel/alterations	\$20 each
100-amp service change, includes 1 meter	\$40
200-amp service change, includes 1 meter	\$60
Additional meters	\$15 each
All subpanels 1/2 price of service for each panel up to 400A	
Oil or gas heating systems	\$50
Swimming pools	\$50
Smoke detectors	\$50
Fire alarm system	\$50
Security system	\$50
Siding	\$50
General repairs, residential or commercial	\$50
<b>Commercial</b>	
100-amp service (1 meter)	\$40
200-amp service (additional meters \$20 each)	\$50
400-amp service (additional meters \$20 each)	\$75
600-amp service (additional meters \$20 each)	\$100
800-amp service (additional meters \$20 each)	\$125
1,000-amp service (additional meters \$20 each)	\$150
1,200-amp service (additional meters \$20 each)	\$200
1,500-amp service (additional meters \$20 each)	\$225
2,000-amp service (additional meters \$20 each)	\$250
<b>Commercial</b>	
Temp service	\$50
Signs	\$50
Central air conditioner (condenser with air handler)	\$75

# City of Haverhill, MA Building Construction

Type	Fee
Air conditioners	\$25 each
Air handlers	\$15 each
Commercial appliances	\$50
Motors up to 10 horsepower	\$15 each
Each additional horsepower	\$1
General repairs	\$30
1 to 10 devices	\$30
Additional devices	\$1
Transformers:	
First 10 kilowatts or kilovolt-amperes	\$20
Each additional kilowatt or kilovolt-ampere up to 1,000	\$1
Over 1,000 kilowatts or kilovolt-ampere up to 5,000 (includes all integral equipment and appurtenances)	\$500
Over 5,000 kilowatts or kilovolt-ampere (includes all integral equipment and appurtenances)	\$1,500
Carnival, circus, and fairs	\$125
Traffic signs	\$40 per pole
Nursing home yearly inspection	\$50
Remodeling renovations, repairing or additions	Same as new
Reinspection fee	\$25
Yearly maintenance permits (January 1 to December 31)	\$150

(2) Local regulations:

- (a) If applications are mailed, allow a minimum of three working days for the permit to be issued prior to requesting inspection. Please enclose a self-addressed stamped envelope for the return of the permit.
- (b) It is required that electricians be present for any inspection.
- (c) Service conductors are to be installed in approved raceways.
- (d) Oil burners and gas burners shall have an emergency switch at the burner and outside the fire area and shall also have a firomatic thermal switch.
- (e) Outdoor signs shall be on separate circuits, approved raceways outside of the building with a service disconnect switch.
- (f) Installations shall be tested by the electrician for polarization, grounds and proper connection.
- (g) There shall be no permit fee for work being done for the City.

C. Gas fees. Gas fees are as follows:

Type	Fee
Replacement hot water heater	\$20
Residential (per dwelling unit, plus \$10 per appliance) [Amended 9-30-2003 by Doc. 150]	\$50
Commercial (per unit, plus \$20 per appliance)	\$100
All elevated gas pressure permits, or appliance 200,000 btu and over (in addition to unit and application charge)	\$50
Reinspection fee (for each notice)	\$30

D. Plumbing fees. Plumbing fees are as follows:

[Amended 10-5-2004 by Doc. 134]

<b>Type</b>	<b>Fee</b>
Replacement hot water heater	\$20
Residential (per dwelling unit, plus \$10 per fixture)	\$50
Commercial (per unit, plus \$20 per fixture)	\$100
Remodel of water or waste piping only	\$50
Cap sewer for demolition	\$100
Piping and treatment of special waste (plus \$20 each fixture). Stamped drawings required	\$150
Reinspection fee (for each notice)	\$30
Commercial or residential water main backflow device (plus \$10 per fixture or device)	\$50

E. Local regulations for gas and plumbing.

- (1) If applications are sent through the mail, allow a minimum of three days for the permit to be issued before starting work. Please call to verify that application has been received and processed. Enclose a self-addressed stamped envelope for the return of the permit. If any questions are not answered or information is missing, the application will be returned.
- (2) Requests for inspections shall be made no later than 9:00 a.m. for an inspection appointment on that day.
- (3) This office shall be notified immediately when jobs are finished.
- (4) All fees will be doubled in the event that work is started before a permit is obtained or verbal permission is granted by the Plumbing/Gas Inspector.

[1] *Editor's Note: MGL c. 23B, §§ 17 and 19, were repealed 1984, c. 348, § 2. See now MGL c. 143, § 93 et seq.*

**§ 120-12 Clerk of the Works.**

[Added 6-1-1982 by Doc. 113]

The City shall employ the services of a qualified Clerk of the Works to supervise all appropriate City construction and/or substantial rehabilitation projects. The Inspector of Buildings or, where applicable, the Department of Public Works Director shall determine if the project's scope dictates a Clerk be required and shall recommend to the Mayor and Council a nominee after first advertising the availability of position. Rates of pay and benefits shall be as dictated by current trade standards and the City's personnel regulations for temporary City employees. City officials, in their official capacity when required, may serve as the Clerk for the City at no increase in salary.

**§ 120-13 Abandoned or fire-damaged buildings.**

[Added 12-20-1983 by Doc. 150]

All abandoned or fire-damaged buildings shall be boarded up by the owner as follows:

- A. Material for boarding shall be three-eighths-inch exterior plywood.
- B. All first floor and cellar windows shall have the material cut to fit between the staff moldings and rest on the windowsill to provide solid nailing all around. All remaining windows visible from a public way shall also be so covered.
- C. Windows in exterior doors shall be secured, and doors either padlocked or boarded with plywood.
- D. All material to be nailed with six-pound-cement coating nails.
- E. Fire-damaged buildings shall be boarded within 48 hours of fire. Abandoned buildings shall be boarded within five days.
- F. Any owner of a building who fails to comply with this section shall be subject to a fine of \$100 per day from the date of written notice from the Building Inspector.



# Haverhill

Board of Health  
Inspection Services  
Building/Zoning  
Phone: 978-374-2325  
978-374-2341  
978-374-2338  
978-374-2430  
Fax: 978-374-2337  
bdufresne@cityofhaverhill.com

## MEMORANDUM

June 1, 2015

TO: Mayor, James Fiorentini

FROM: Inspectional Services Director,  
Richard MacDonald

RE: Fees

The Inspectional Services Department has performed a review of the fees for the department.

The proposed increases reflect comparisons with other cities and towns.

Although all fees were reviewed, the recommended increases reflect those that should be increased at this time.

Please keep in mind, there have been no increases in fees (except health permits/licenses) for approximately 10 years. While costs continue to increase we have not requested increases for many years.

RM/bld

	Haverhill	Proposed Increases	Lowell	Methuen	Newburyport	Medford
<b>Building</b>						
New Construction	\$25 + \$13.00 per *1,000 constr. Cost		1,000-5,000 25.00 to 65.00 10.00 per 1,000	\$10.00/1,000	50.00 1st thousand for each addl thousand	Base 35.00 + 15.00 per thousand
Alt./Additions	\$25 + \$13.00 per *1,000 constr. Cost	\$50.00 + 14.00 per 1,000 constr. Cost	1,000-5,000 25.00 to 65.00 10.00 per 1,000	\$12.00/1,000 Res. 50.00 Comm 100.00	40.00	Base 35.00 + 15.00 per thousand
Occupancy	50.00		75.00/100.00 150.00 sgl - 500.00 all others			
Foundation Permit	50 ea unit	\$75.00 ea unit				
Demolition	base 35.00/25.00 per story	13.00 per thousand for Comm Demo	3 stories 100.00 - 4-5 stories/ 150.00 - over 5 stories/175.00			Base 35.00 + 20.00 per thousand estimated cost
Re inspection Fee	25.00		50.00	25.00		50.00
Temp Trailer	50.00			25.00		75.00
Zoning Approval	10.00			10.00		50.00
Solid Fuel Stoves	30.00		60.00	25.00		50.00
Plan Review Fees						100.00 Res - 200.00 Comm.
* Estimated permit costs are subject to review and approval by the Building Inspector						



JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL**  
**MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

June 26, 2015

City Council President John A. Michitson and  
Members of the Haverhill City Council

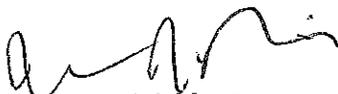
RE: Ordinance Related to Building Construction Fees

Dear Mr. President and Members of the Haverhill City Council:

Attached is an ordinance for our building construction fees.

I recommend approval.

Very truly yours,

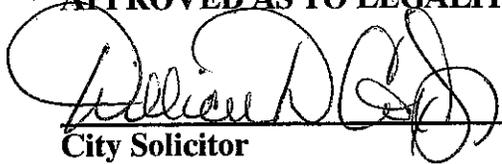


James J. Fiorentini, Mayor

JJF/dsvd

89

**APPROVED AS TO LEGALITY:**

  
City Solicitor

PLACED ON FILE for at least 10 days

Attest:

\_\_\_\_\_  
City Clerk

Building Construction Fees

**CITY OF HAVERHILL**

In Municipal Council June 30 2015



~~ORDERED:~~

**MUNICIPAL ORDINANCE**

**CHAPTER 131**

**AN ORDINANCE RELATING TO MUNICIPAL COMPOSTING PROGRAM**

**BE IT ORDAINED** by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 131, as amended, is hereby further amended as follows:

**§131-2 Fees.**

**A. Fees for the disposal of brush, grass and leaves shall be as follows:**

**(1) Individual residents: Delete the figure "\$35" and insert in place thereof the figure "\$45"; Delete the figure "\$7" and insert in place thereof the figure "\$9";**

**(2) Senior residents (age 65 or older): Delete the figure "\$25" and insert in place thereof the figure "\$30"; Delete the figure "\$7" and insert in place thereof the figure "\$9";**

**(3) Commercial and nonresident: Delete the figure "\$35" and insert in place thereof the figure "\$44";**

**§ 131-3. Sale of other materials.**

**A. T-Base (road grinding by-product): Delete the figure "\$9" and insert in place thereof the figure "\$11".**

**APPROVED AS TO LEGALITY**

\_\_\_\_\_  
City Solicitor

PLACED ON FILE for at least 10 days

Attest:

\_\_\_\_\_  
City Clerk



JAMES J. FIORENTINI  
MAYOR

**CITY OF HAVERHILL**  
**MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

June 26, 2015

City Council President John A. Michitson and  
Members of the Haverhill City Council

RE: Municipal Composting Program Fees

Dear Mr. President and Members of the Haverhill City Council:

Attached is an ordinance for our municipal composting program fees.

I recommend approval.

Very truly yours,



James J. Fiorentini, Mayor

JJF/dsvd



**CITY OF HAVERHILL**  
ASSESSORS OFFICE – ROOM 115  
Phone: 978-374-2316 Fax: 978-374-2319  
Assessors@cityofhaverhill.com

17B

July 7, 2015

TO: MEMBERS OF THE HAVERHILL CITY COUNCIL:

In accordance with Municipal Ordinance, Chapter 7,  
entitled "Assessor" as follows:

The Board of Assessors shall file monthly with the  
City Council a copy of the report submitted to the  
Auditor showing a summary of the above abated  
amounts for that month.

Attached herewith is the report for the month of  
June as filed in the Assessors Office.

Very truly yours,

---

Stephen C. Gullo, MAA  
Assessor

JUNE 2015

Day	PACKET #	2015 MVE	2014 MVE	2013 MVE	2015 REAL ESTATE	2014 REAL ESTATE	2013 REAL ESTATE	2016 BOAT	2015 P. P.	2014 PERSONAL PROP	2013 MVE CANCEL	2005 MVE UNCOL	2006 MVE UNCOL	2007 MVE UNCOL	2003 UNCL. PERS. PROP.	1999 UNCL. PERS. PROP.
1	10425	8,287.19														
2																
3																
4																
5																
6																
7																
8																
9																
10	10530	9,447.89														
11			735.00-10536		1866.24-10534	1866.79-10531										
12	10544							67.50								
13																
14																
15																
16																
17																
18	10592&10603		13,552.69	300.63-10594												
19																
20																
21																
22																
23																
24																
25																
26																
27				52.92-10599	57.19-10660											
28																
29	10688	9,633.27														
30																
31																
Refunds																
Rec. by																
Collector																
Totals		40,800.74	1,089.56	57.19	1,866.24	1,866.79		67.50								

To the Auditor of Accounts:  
 This is to certify that abatements as shown above, amounting in the aggregate  
 have been duly authorized. CANCELLATION ABATEMENT

BOARD OF ASSESSORS,  
 FORTY FIVE THOUSAND FIVE HUNDRED FORTY TWO & 01/100

By:   
 Chairman

18.1

**CITY COUNCIL**

- JOHN A. MICHITSON  
*PRESIDENT*
- ROBERT H. SCATAMACCHIA  
*VICE PRESIDENT*
- MELINDA E. BARRETT
- WILLIAM J. MACEK
- WILLIAM H. RYAN
- THOMAS J. SULLIVAN
- MARY ELLEN DALY O'BRIEN
- MICHAEL S. MCGONAGLE
- COLIN F. LEPAGE



CITY HALL, ROOM 204  
 4 SUMMER STREET  
 TELEPHONE: 978 374-2328  
 FACSIMILE: 978 374-2329  
 www.ci.haverhill.ma.us  
 citycnci@cityofhaverhill.com

**CITY OF HAVERHILL**  
**HAVERHILL, MASSACHUSETTS 01830-5843**

July 9, 2015

Mr. President and Members of the City Council

Councillor Macek requests a discussion in regards to exploring various possibilities to allow for "Expanded Notification" processes for certain matters related to Zoning Changes and Special Permit Applications.

*William J. Macek*  
 City Councillor William J. Macek

**CITY COUNCIL**

JOHN A. MICHITSON  
PRESIDENT  
ROBERT H. SCATAMACCHIA  
VICE PRESIDENT  
MELINDA E. BARRETT  
WILLIAM J. MACEK  
WILLIAM H. RYAN  
THOMAS J. SULLIVAN  
MARY ELLEN DALY O'BRIEN  
MICHAEL S. MCGONAGLE  
COLIN F. LEPAGE



CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
www.ci.haverhill.ma.us  
citycnd@cityofhaverhill.com

**CITY OF HAVERHILL**  
**HAVERHILL, MASSACHUSETTS 01830-5843**

**DOCUMENTS REFERRED TO COMMITTEE STUDY**

4	Communication from Councillor Macek requesting a discussion regarding the proposed Monument Square traffic divider/island.	Planning & Dev.	1/3/12
102-H	Communication from Councillor Macek requesting to propose the establishment of an Adult and Senior Fitness Park	NRPP	10/29/13
55-E	Communication from Councillor Macek – necessary repairs on the Clement Farm property leased to American Legion	NRPP	6/17/14
55-F	Communication from Councillor Daly O'Brien re: Street noise increasing on Essex St. and Washington St. area	Public Safety	6/17/14
55-U	Communication from President Michitson requesting to address comprehensive vision, plan & process – critical information for City Council to determine needs/gaps, solutions and spending priorities for Haverhill	A & F	8/19/14
55-X	Communication from Councillor Sullivan regarding a Jr. Park Ranger Sumer Program	Public Safety	8/19/14
0-Q	Communication from Councillor Daly O'Brien requesting to introduce Tim Coco to discuss City Council audio and remote participation for Council meetings	A & F	4/7/15
55	Petition from William Pacione requesting to purchase City owned land that abuts his property at Atlanta st., Book 28842, page 207, Map 528, Bl. 10, Lot 160	NRPP	4/21/15
10-U	Communication from Councillor Macek requesting to discuss trash pick up for Hales Landing Development off of Old Groveland Rd.	NRPP	4/21/15
58	Ordinance re: Vehicles & Traffic: Amend Ch. 240-108, Article XVI, Parking Fees, Rates & Terms, Central Business District – East Section Only	A & F	5/5/15
58-B	Ordinance re: Vehicles & Traffic: Amend Ch. 240-108, Article XVI, Parking Fees, Rates & Terms, Central Business District – West Section Only	A & F	5/5/15
67	Ordinance re: Peddling and Soliciting – Amend City Code, Ch. 191, Article VII Food Trucks	A & F	5/26/15