



CITY OF HAVERHILL  
CITY COUNCIL AGENDA

*Linda*

Tuesday, August 5, 2014 at 7:00 PM  
City Council Chambers, Room 202

---

1. APPROVAL OF RECORDS OF THE PREVIOUS MEETING

2. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING

3. COMMUNICATIONS FROM THE MAYOR

**3.1.** Communication from Mayor Fiorentini regarding the *Trash Contract* and the re-establishing of the Recycling Committee

Attachment

4. UTILITY HEARING(S) AND RELATED ORDER(S)

No SCHEDULE

5. APPOINTMENTS

**5.1. Confirming Appointments:**

**5.1.1 Planning Board**

Karen Peugh – effective 08/14/2014, Expires 08/01/2019

Attachments

**5.2. Non-Confirming Appointments:**

**5.2.1 Community Affairs Advisory Board**

Toni Acevedo – Expires 08/05/2015

Attachment

**5.2.2 Haverhill Housing Authority**

Robert Driscoll to Haverhill Housing Authority – Expires 08/05/2019

Attachment

**5.2.3 Development and Industrial Committee**

Beverly Donovan – Expires 08/05/2015

Attachment

**5.2.4 Constable**

Felicita Roman – Expires 08/05/2015

Attachment

**5.2.5 Recycling Advisory Committee – re-established by Mayor Fiorentini**

Peter A. Carbone, Chairperson

City Councilor Colin LePage

Matthew Forti

Michael Stankovich, advisory member

Franco Cordano, advisory member

Attachment

**5.2.6 Auxiliary Police Officers**

*Liisa Burk*

2 Patriot Lane, Unit 9



**CITY OF HAVERHILL  
CITY COUNCIL AGENDA**

**Tuesday, August 5, 2014 at 7:00 PM  
City Council Chambers, Room 202**

---

Georgetown, MA 01833

*Michael Rodgers*

120 Fountain St

Haverhill MA 01830

*Matthew Daniels*

62A Coffin Ave

Haverhill MA 01830

Attachment

**5.2.7 CD Hunking Middle School Committee**

*Francis Bevilacqua III*, Washington St, Haverhill

*Orlando Pacheco*, City of Haverhill Purchasing Director

*Andrew Vanni*, City of Haverhill CFO

Attachment

**5.3. Resignations:**

NO SCHEDULE

**6. PETITIONS**

**6.1. Petitions:**

**6.1.1. Petition from Benjamin Thomas, Life Scout, for waiving of building permit by City Council for installation of fence at Somebody Cares NE, 358 Washington St.** Attachment

**6.2. Applications:**

**6.2.1 One Day Liquor License**

**Team Haverhill – Tim Jordan – River Ruckus**

Public parking lot behind Tap Restaurant and on Boardwalk

September 6, 2014 2PM-9:30PM

Application for One Day Beer and Wine License

*(awaiting Police and License Commission approval)*

Attachment

**6.2.2 Application for Permit**

**Team Haverhill – Tim Jordan – River Ruckus**

Public Parking lot behind Tap Restaurant and on Boardwalk

September 6, 2014 2-9:30PM

*(awaiting Police approval)*

Attachment

**6.3. Tag Days**

NO SCHEDULE



**CITY OF HAVERHILL  
CITY COUNCIL AGENDA**

**Tuesday, August 5, 2014 at 7:00 PM  
City Council Chambers, Room 202**

**6.4. Annual License Renewals**

**6.4.1. Chair cars, Limousines, and Taxicabs**

**6.4.1.1. Central Wheelchair and Van Transportation**

~~142 Essex St~~  
Lawrence Zulauf-14 vehicles Attachment

**6.4.1.2. Bon Voyage Limousines**  
695 South Main St  
Raif Wakim - 2 Limos Attachment

**6.4.1.3 Black Tie Limousines**  
25 Bond St  
Mark Mollica – 46 Limos Attachment

**6.4.1.4 A Family Cab – Taxicab License**  
21 White St  
Brian House – 12 vehicles Attachment

**Buy and Sell Second Hand Clothing**

**6.4.1.5 Ruth's House Inc**  
111 Lafayette Sq  
Barbara Donegan, applicant Attachment

**7. HEARINGS AND RELATED ORDERS:**

**8. MOTIONS AND ORDERS**

**8.1.** Bond Order - \$325,000 for a new roof at the Skating Rink **File 10 days**

**8.2.** Bond Order - \$363,100 to pay costs of design of Route 97 improvement project **File 10 days**

**8.3.** Transfer \$190,000 from FY Capital Budget to Capital Projects:

Consentino School – sidewalk repairs \$70,000

Consentino School – teacher's parking lot \$120,000

**8.4. Ordinances (File 10 Days)**

**9. UNFINISHED BUSINESS OF PRECEDING MEETINGS**

**9.1. Communication** from Mayor Fiorentini submitting the Memorandum of Agreement and Salary Ordinance for City of Haverhill and Water/Wastewater Office & Technical Group

**9.1.1. Document 11-H,** Ordinance re: Salaries – Water/Wastewater Office & Technical Group

*Filed July 22, 2014*

Attachments



**CITY OF HAVERHILL  
CITY COUNCIL AGENDA**

**Tuesday, August 5, 2014 at 7:00 PM  
City Council Chambers, Room 202**

---

**9.2 Document 16-E**, Mayor Fiorentini submits petition to lay out the Bradford Rail Trail pursuant to Haverhill Ordinances Chapter 222

~~Favorable recommendation from Planning Board after Hearing~~

**9.2.1 Order** – To lay out and establish a non-vehicular passageway between Basiliere Bridge and South Elm st, commonly referred to as the “Bradford Rail Trail”, in accordance with City Code Chapter 222 as depicted on the Bradford Rail Trail Project Layout Map

*Postponed from July 22nd*

Attachments

**Communication from Mayor Fiorentini requesting this matter be postponed until Aug. 19<sup>th</sup>**

**9.3 Document 49**, Ordinance relating to: Amusements – Public Shows and Exhibitions

*Filed April 30th*

**Related Communication from City Solicitor, William Cox submitting amendment to prior submitted Ordinance**

**9.4** Communication from City’s Vacant Property Manager, Pedro Soto, requesting to address Council on the status of the abandoned housing initiative in Haverhill and also to provide an update on the Vacant Property Registry

*Postponed from July 22nd*

Attachments

**10. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES**

**10.1.** Communication from Acting Human Resources Director, Denise McClanahan submitting *Memorandum of Agreement and Salary Ordinance for Teamsters Citizen Center Group*

**10.1.1.** Ordinance re; Salaries – Citizen Center

**File 10 days**

Attachments

**10.2.** **MONTHLY REPORTS**  
**NO SCHEDULE**

**10.2** **Communications from Councillors:**

**10.2.1** Communication from Councillor Colin LePage to introduce Tim Jordan and John Cuneo to speak about the *River Ruckus Festival and Rubber Duck Regatta* on September 6th

**10.2.2** Communication from Councillor Thomas Sullivan requesting a discussion about installing a crosswalk on Kingsbury Ave at Fermanaugh and Hyatt Avenue and sidewalk installation project in this area

**10.2.3** Communication from Councillor William Macek requesting a discussion about deleting 2 one hour spaces in front of 768 Main St



# CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, August 5, 2014 at 7:00 PM  
City Council Chambers, Room 202

---

## 11 Resolutions and Proclamations

NO SCHEDULE

## ~~12 COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS~~

### 12.1 COUNCIL COMMITTEE REPORTS

12.1.1 Councillor LePage submits the Minutes of the Administration and Finance  
Committee held on July 24, 2014 Attachment

### 12.2 DOCUMENTS REFERRED TO COMMITTEE STUDY

NO SCHEDULE

## 13 ADJOURN

JAMES J. FIORENTINI  
MAYOR



CITY OF HAVERHILL  
MASSACHUSETTS

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2200

MAYOR  
W

COM  
5

3.1

August 1, 2014

City Council President John Michitson  
And Members of the Haverhill City Council

**RE: Trash Contract**

Dear Mr. President and members of the City Council:

I know there has been a good deal of discussion at the City Council concerning the trash contract.

As Councilors know, I have made a tremendous effort to keep Councilors up to date on various issues and I regularly send emails called "Update to the City Council" to each and every one of you. In my last email I indicated:

"We have been negotiating with all three trash companies. We have lower bids for the first two years and are close to finalizing a contract with Capital. We will be within the revised budget we set for FY 2015. I will keep you informed. I have asked Mike Stankovich to come before you this summer to outline our proposals on automated trash pickup. I know that this is on the agenda Tuesday night. If Mike is not available on Tuesday, he will be before you shortly. "

I then sent an email to several City Councilors. I did not have everyone's email address handy, indicating that Mr. Stankovich was not available for the last meeting but he would be before you at the upcoming meeting.

In order that this issue be studied properly, I am re-establishing the recycling committee and I have invited City Councilor Colin LePage to be a member as the Council representative on that committee.

I also request permission from Michael Stankovich and Franco Cordano, our Recycling Coordinator, and others, to address the City Council concerning the trash and recycling contract.

Very truly yours,

James J Fiorentini, Mayor



JAMES J. FIORENTINI  
MAYOR

CITY OF HAVERHILL  
MASSACHUSETTS

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

August 1, 2014

City Council President John Michitson  
& Members of the City Council

**RE: Karen Peugh, Planning Board**

Dear Council President & Members of the City Council:

I hereby appoint Karen Peugh of 5 South Green St, Bradford, to the Haverhill Planning Board.

This is a confirming appointment and I recommend your approval. This appointment takes effect on August 14, 2014 and upon confirmation and expires August 14 2019. Karen will be replacing Timothy Connors whose term is expiring at that time.

Very truly yours,

  
James J. Fiorentini  
Mayor

JJF/lk

cc: Karen Peugh  
William Pillsbury, Director of Economic Development, City of Haverhill  
Paul Howard, Chairman, Planning Board

5.1.1

# Karen J. Peugh

5 South Green St., Bradford, MA 01835

978-374-5643

**Experience**      *December 2004-present*      *Lowell Community Health Center*      *Lowell, MA*

## **HIV Department- Program Director**

- Complete oversight and management of HIV programming.
- Fiscal management of \$1.5 million dollars in grant funding.
- Grant writing at federal, state and local levels.
- Supervision of 25+ staff members.
- Complete monthly, quarterly and annual reporting for funders.

*Fall 2006-Fall 2008*      *Lowell Community Health Center*      *Lowell, MA*

## **Health Promotion- Access to Care Coordinator**

- Bring together representatives from local hospitals, health departments and Lowell CHC to discuss access issues.
- Improve access to health care for uninsured individuals.
- Participate as part of internal access to care team.

*Fall 2006-Fall 2007*      *Lowell Community Health Center*      *Lowell, MA*

## **Youth Development- Teen Outreach Program Director**

- Oversight and management of Teen Pregnancy Prevention programming.
- Management of subcontract to local teen service agency.
- Supervision of program staff.

*Fall 2001-Winter 2004*      *Lowell Community Health Center*      *Lowell, MA*

## **HIV Department- Administrative Coordinator**

- Prepare for federal and state site visits.
- Supervise 3 staff members.
- Collect and extract data for monthly and quarterly reporting to funding sources.
- Implement and expand data tracking.

*Summer-Fall 2001*      *Lowell Community Health Center*      *Lowell, MA*

## **HIV Department- Adherence Coordinator**

- Educate HIV+ patients regarding HIV/AIDS and the importance of HIV treatment.
- Strategize with HIV+ patients to help them better adhere to treatment and manage their side effects.
- Work collaboratively with interdisciplinary team to improve health outcomes for individuals.

**Education**      ▪ June 2001      *University of Massachusetts- Lowell*      *Lowell, MA*  
▪ B.S. Community Health Education  
▪ Community Health Education Club Secretary

**Awards**      ▪ HIV Caregiver's Award- 2002 & 2007

**Committees/  
Task Forces**      ▪ Continuous Quality Improvement Committee  
▪ Safety Committee  
▪ Adolescent Task Force  
▪ Haverhill Citizens for School Success- Haverhill for Hunking, Co-Chair/Treasurer  
▪ Religious Education- All Saints Parish  
▪ Bradford Elementary PTO, President

**References available upon request**



JAMES J. FIORENTINI  
MAYOR

CITY OF HAVERHILL  
MASSACHUSETTS

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
Haverhill, MA, US

July 31, 2014

5.2.1

City Council President John Michitson  
& Members of the City Council

**RE: Angelica "Toni" Acevedo, Community Affairs Advisory Board**

Dear Mr. President and City Council Members:

Please be advised that I hereby appoint Angelica "Toni" Acevedo of Haverhill, to the Community Affairs Advisory Board.

I certify that in my opinion Toni Acevedo is an appropriate person to serve the City in this capacity based on her unique qualifications in the areas of education, training and experience. I make this appointment solely in the interest of the City of Haverhill. This appointment is effective immediately and expires on August 5, 2015.

Very truly yours,

  
**James J. Fiorentini**  
Mayor

Cc: Toni Acevedo  
Andrew Herlihy



JAMES J. FIORENTINI  
MAYOR

CITY OF HAVERHILL  
MASSACHUSETTS

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

512.2

July 31, 2014

City Council President John Michitson  
& Members of the City Council

**RE: Appointment to Haverhill Housing Authority**

Dear Mr. President and City Council Members:

Please be advised that I hereby appoint Robert V Driscoll of 55 North Broadway, Haverhill, Massachusetts to the Haverhill Housing Authority Board of Commissioners. This appointment is being made to fill the vacancy made by the resignation of Joseph Sullivan.

I certify that in my opinion Robert Driscoll is an appropriate person to serve the City in this capacity based on his unique qualifications in the areas of education, training, and experience. I make this appointment solely in the interest of the City of Haverhill. This appointment is effective upon confirmation and expires on August 5, 2019.

Very truly yours,

  
James J. Fiorentini  
Mayor

Encl.

Cc: Robert Driscoll  
Joseph Hart



JAMES J. FIORENTINI  
MAYOR

CITY OF HAVERHILL  
MASSACHUSETTS

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
.US

August 1, 2014

~~City Council President John Michitson  
& Members of the City Council~~

5123

**RE: Development and Industrial Commission**

Dear Mr. President and City Council Members:

I am appointing Beverly Donovan of the Greater Haverhill Chamber of Commerce, to the Development and Industrial Commission.

This appointment does not require confirmation and takes effect immediately. This appointment expires August 5, 2015.

Very truly yours,

  
James J. Fiorentini  
Mayor

JJF/ik

CC: William Pillsbury  
Beverly Donovan



JAMES J. FIORENTINI  
MAYOR

**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

August 1, 2014

City Council President John Michitson  
& Members of the City Council

5.2.4

**RE: Constable**

Dear Mr. President and City Council Members:

Please be advised that I hereby appoint the following individual as constable for the City of Haverhill:

Felicita Roman  
14 Lesley Ave  
Methuen MA 01844

I certify that in my opinion the above individual is the appropriate person to serve the City in this capacity based on his unique qualifications in the areas of education, training, and experience. I make this appointment solely in the interest of the City of Haverhill. This appointment is effective immediately and expires on August 5, 2015. This is a non-confirming appointment

Very truly yours,

  
**James J. Fiorentini**  
Mayor

JJF/lk

CC: Felicita Roman

CITY OF HAVERHILL

DATE 7/1/14

Under the provisions of M.G.L. chapter 41 section 91, I hereby respectfully request an appointment or election as

CONSTABLE

In and for the City of Haverhill, MA for the following reasons:

being a constable would allow me to serve papers work from family probate court from our yearly <sup>Chiefs</sup>

NARVAEZ  
MOTHER'S MAIDEN NAME

Felicita Roman  
APPLICANT'S NAME

Roman  
FATHER'S NAME

14 Lesley Ave Methuen, MA  
ADDRESS

978 886 5873  
TELEPHONE NUMBER

~~XXXXXXXXXX~~  
DATE OF BIRTH

~~XXXXXXXXXX~~  
SOCIAL SECURITY NUMBER

We the undersigned, reputable citizens of City/Town, believe that the above named applicant to be of good moral character and qualified to fulfill the duties of constable.

Aileen Zaft  
Juan Baez

[Signature]  
Attorney at Law

Upon request, I have investigated the reputation, character and fitness for said office and find him/her qualified.  
FOR OFFICE USE ONLY:

N.C.I.C. CHECK:  negative

PROBATION CHECK:  negative

[Signature]  
CHIEF OF POLICE

NO FEE City related employment. Pursuant to section 24.3 of Doc. 168 of 1992

FEE PAID Private employment. Pursuant to section 24.4 of Doc. 168 of 1992



JAMES J. FIORENTINI  
MAYOR

CITY OF HAVERHILL  
MASSACHUSETTS

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

5.2.15

August 1, 2014

City Council President John A. Michitson and  
Members of the Haverhill City Council

**RE: Appointment – Recycling Advisory Committee**

Dear Mr. President and Members of the Haverhill City Council:

I am reconstituting the Recycling Advisory Committee and hereby appoint the following persons to this committee:

Peter A. Carbone, Chairperson  
City Councilor Colin LePage  
Matthew Forti, 11 Tremont St.  
Michael Stankovich – DPW, advisory member  
Franco Cordano – DPW, advisory member

These are non-confirming appointments and I recommend your approval. These appointments expire August 1, 2015.

Very truly yours,

  
**James J. Fiorentini**  
Mayor

JJF/ah



JAMES J. FIORENTINI  
MAYOR

CITY OF HAVERHILL  
MASSACHUSETTS

M 100  
STREET  
01830  
1-2300  
7544  
ERHILL.COM  
.L.MA.US

5. 2. 6

July 31, 2014

City Council President John Michitson  
& Members of the City Council

**RE: Auxiliary Police appointments**

Dear Mr. President and City Council Members:

I hereby appoint the following people as Auxiliary Police Officers. I certify that in my opinion these individuals are the appropriate persons to serve the City in this capacity based on their unique qualifications in the area of education, training, and experience. I make these appointments solely in the interest of the City of Haverhill. These appointments are effective immediately:

Liisa Burk  
2 Patriot Lane, Unit 9  
Georgetown, MA 01833

Michael Rodgers  
120 Fountain St  
Haverhill MA 01830

Matthew Daniels  
62A Coffin Ave  
Haverhill MA 01830

Very truly yours,

  
James J. Fiorentini  
Mayor

Encl.



**HAVERHILL  
POLICE DEPARTMENT  
40 Bailey Blvd.  
Haverhill, Massachusetts 01830**

Alan R. DeNaro  
Chief of Police

TEL. (978) 722-1502  
FAX. (978) 373-3981

July 31, 2014

Mayor James J. Fiorentini  
Office of the Mayor  
4 Summer Street – Room 102  
Haverhill, MA 01830

Dear Mayor Fiorentini:

I have reviewed the following applicants for the position of Auxiliary Police Officer and have found them to be suitable for appointment. I would like to make these appointments as soon as possible.

Liisa Burk  
2 Patriot Lane, Unit 9  
Georgetown, MA 01833

Michael Rodgers  
120 Fountain Street  
Haverhill, MA 01830

Matthew Daniels  
62A Coffin Avenue  
Haverhill, MA 01830

Should you have any questions please feel free to contact me.

Sincerely,

Alan R. DeNaro  
Chief of Police



JAMES J. FIORENTINI  
MAYOR

**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

5.2.7

August 1, 2014

City Council President John Michitson  
& Members of the City Council

**RE: C. D. Hunking Middle School Building Committee**

Dear Council President & Members of the City Council:

I hereby appoint Andrew Vanni, City of Haverhill CFO, Orlando Pacheco, City of Haverhill Purchasing Director, and Francis Bevilacqua III of Washington St. to the C. D. Hunking Middle School Building Committee. Due to changes in employment, Charles Benevento and Robert DeFusco will no longer be on this committee. Robert Driscoll is being appointed to the Housing Authority so he will no longer serve on this board as well.

These are non-confirming appointments which take effect immediately.

Very truly yours,

  
**James J. Fiorentini**  
Mayor

JJF/lk

Cc: William Pillsbury  
Superintendent James Scully  
Andrew Vanni  
Orlando Pacheco  
Francis Bevilacqua

*Benjamin Thompson, Life Scout  
318 Ferry Road  
Bradford, MA 01835*

Hello! My Name is Benjamin Thompson. I am a Life Scout in Troop 1 Haverhill, MA and I am currently working toward the highest rank in Scouting, Eagle Scout. In order to achieve this rank, I must plan, facilitate and lead a Community Service Project, including raising the money and/or gathering donations of materials.

The project I chose and was approved for, is building an outdoor picnic/recreation area for the food pantry I have been volunteering at for over 2 years at Somebody Cares New England/Community Christian Fellowship located at 358 Washington Street, Haverhill, MA. The project includes building a chain-link fence around the perimeter of the grassy area behind the building. In addition to the fencing, we will be digging an area and laying stone/gravel to set picnic tables on. I will also be landscaping the remaining area with bushes, flower beds and benches for additional seating.

The food pantry/church plans to use the space for children's summer programs, youth outreach, neighborhood block parties and additional space for future fundraisers. Somebody Cares NE/CCF is a very important part of the community, as it helps feed our neighbors and is a safe place for people to bring their children, or just to gather. We have been told that rival gangs are able to bring their kids there and that they all respect the space because of how much help SCNE provides to the community. Additionally, Neighborhood Watch meetings are also held at this location.

As much good as this place does for the community, they are entirely funded by donations and therefore do not have the money to make such an improvement to their space which is why is another reason I chose them as my Project Beneficiary.

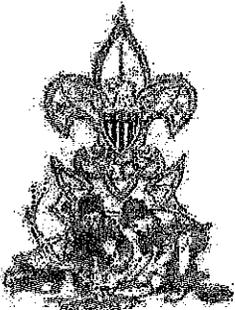
*A Building Permit, with a \$25 fee is required to put the fence in and I would like to request that the City Council waive the FEE to have a Building Permit issued.*

Thank you for your consideration.

*Benjamin Thompson*

Ben Thompson

#  
6.1.1



**TROOP ONE** BOY SCOUTS OF AMERICA  
YANKEE CLIPPER COUNCIL NORTHERN LIGHT DISTRICT

S E R V I N G S C O U T I N G S I N C E 1 9 1 3

CITY OF HAVERHILL  
BUILDING DEPARTMENT

\$25,00

DS

APPLICATION FOR PERMIT TO CONSTRUCT, REPAIR,  
RENOVATE THE FOLLOWING:

Prior to leaving the office taxes, water, sewer bills, ownership and contractor information must be checked/updated.

**PAYMENT MUST BE MADE BY CHECK  
OR MONEY ORDER ONLY**

PLEASE PRINT LEGIBLY

DATE: 7/25/14

Project location: 358 Washington Street, Haverhill, MA 01830

Single Family  Two-Family  Multi-Family  Condo  OTHER

Owner's Name: Somebody Chres New England / CCF, Marlene Yeo, Pastor

Owner's Address: 358 Washington Street, Haverhill, MA 01830

Owner's Tel.# 978-697-0783

Contractor's Name: Marlene Yeo (Owner) see above

Contractor's Address: \_\_\_\_\_

Contractor's HIC Registration # \_\_\_\_\_ Expiration Date \_\_\_\_\_

Contractor's Supervisor's License # \_\_\_\_\_ Expiration Date \_\_\_\_\_

Contractor's Tel.# \_\_\_\_\_

**COPIES OF SIGNED CONTRACTS MUST BE PROVIDED PRIOR TO ISSUANCE OF PERMITS - ALL CONTRACTS MUST COMPLY WITH THE REQUIRED CONTRACT TERMS REQUIRED BY THE OFFICE OF CONSUMER AFFAIRS & BUSINESS REGULATION**

Brief Description of proposed project: Chain link fence w/ cement posts and landscaped area for local neighborhood youth and fundraising events

Cost of Project: \$1,000 TOTAL (#1,000 of fence cost)

Debris Location: n/a

**PLEASE NOTE: PROPERTIES WITH PRIVATE SEWAGE DISPOSAL SYSTEMS MUST BE APPROVED BY A HEALTH INSPECTOR PRIOR TO SUBMITTING THIS APPLICATION FOR ADDITIONS, INTERIOR RENOVATIONS TO CREATE NEW LIVING SPACE, SHEDS, DECKS, POOLS, AND GARAGES. HEALTH INSPECTORS WILL INITIAL THE PLOT PLAN.**

ADDITION: City Plot Plan - Room 214 \_\_\_\_\_ Conservation Dept - Room 210 \_\_\_\_\_  
Size: \_\_\_\_\_ Stories: \_\_\_\_\_ Height: \_\_\_\_\_  
Drawings: \_\_\_\_\_ Heated Space Energy Report: \_\_\_\_\_  
Use: \_\_\_\_\_  
Cost: \_\_\_\_\_

DED: City Plot Plan - Room 214 \_\_\_\_\_ Conservation - Room 210 \_\_\_\_\_  
Size: \_\_\_\_\_ Height: \_\_\_\_\_ Cost: \_\_\_\_\_

CITY PLOT PLAN - ROOM 214 CONSERVATION - ROOM 210  
Length: 54-60' Height: 4' Cost: \$1000 +/-  
Construction Type: Chain link

DECK: City Plot Plan - Room 214 Conservation - Room 210  
Size: \_\_\_\_\_ Roofed \_\_\_\_\_ Open \_\_\_\_\_ Cost: \_\_\_\_\_  
Construction Type: \_\_\_\_\_

**SWIMMING**

POOL: City Plot Plan - Room 214 Conservation - Room 210  
Size: \_\_\_\_\_ Height: \_\_\_\_\_ Electrical Permit # \_\_\_\_\_  
Above Ground: \_\_\_\_\_ In ground: \_\_\_\_\_  
Fencing: \_\_\_\_\_ Railings: \_\_\_\_\_  
Cost: \_\_\_\_\_

ROOFING: Strip: \_\_\_\_\_ Go Over: \_\_\_\_\_ Pitched: \_\_\_\_\_ Flat: \_\_\_\_\_  
Material: \_\_\_\_\_ Debris Location: \_\_\_\_\_  
Cost: \_\_\_\_\_  
Are asbestos shingles being covered/removed? \_\_\_\_\_

SIDING: Electrical Permit #: \_\_\_\_\_ Material: \_\_\_\_\_  
Cost: \_\_\_\_\_ Debris Location: \_\_\_\_\_  
Is Asbestos siding being covered and/or removed? \_\_\_\_\_

**SOLID FUEL BURNING STOVE:**

Fuel Type: \_\_\_\_\_ U.L. Approved \_\_\_\_\_  
Room Location: \_\_\_\_\_  
Cost: \_\_\_\_\_

GARAGE: City Plot Plan - Room 214 Conservation - Room 210  
Size: \_\_\_\_\_ Attached: \_\_\_\_\_ Detached: \_\_\_\_\_  
Height: \_\_\_\_\_ Stories: \_\_\_\_\_ Drawings: \_\_\_\_\_  
Cost: \_\_\_\_\_

Please complete the above information and attach the plot plans, drawings, etc. to this application. Applications will be date and time stamped, and reviewed by the Building Inspector in the order received. **THE REVIEW PERIOD COULD BE AS LONG AS THIRTY DAYS.** Upon review, permit applications will then be typed in the computer and the owner/contractor will be called to come in and sign, pay for and pick up the permit. All computerized applications for permit must be signed by the owner or by the licensed contractor conducting the work.

**WORK CANNOT BE STARTED UNTIL PERMIT IS POSTED ON THE JOB SITE.**

7/31/14<sup>0</sup>



RECEIVED

2014 JUL 31 AM 11 34

# Hav

6.2.1

CITY CLERK'S OFFICE  
HAVERHILL, MA.

City of  
4 Summer Str  
Phone: 978-374-

License: coi

18  
30  
90  
MA  
US

## ONE DAY LIQUOR LICENSE

### Business/ Organization Information

Business/ Organization Name: Team Haverhill, Inc

Address: PO Box 5034 HAV, MA 01835

### Individual Applicant Information

Individual's Name: Tim Jordan

Mailing Address: 167 Kingsbury Ave

Telephone: w (978) 469-0652 cell (603) 264-1096

Is the Applicant a US Citizen? Yes  No

E-Mail Address: tjordan94@gmail.com

### Event Information

Date of Event: 9/6/2014

Start Time: 2:00 End Time: 9:30

Location of Event: Public lot behind the Lasting Room + the Top

Purpose of Event: A festival to draw people to Haverhill's downtown, enjoy the

Will there be music or entertainment? Yes  No  merchandise server + help the local economy.

Is the event being catered? Yes  No

Name of Caterer: Food vendors only

Approximate number of People Attending

Adults: 5,000 Children: 5,000

### Type of License (circle one)

- One-Day All-Alcoholic
- One-Day Beer and Wine
- Charitable Wine Pouring
- Charitable Wine Auction



11 54  
OFFICE  
HILL, MA.

# Haverhill

City Clerk's Office, Room 118  
4 Summer Street Haverhill, MA 01830  
Phone: 978-374-2312 Fax: 978-373-8490  
[License\\_comm@cityofhaverhill.com](mailto:License_comm@cityofhaverhill.com)  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

### Purchase and Service

Is the alcohol being donated? Yes  No

Where is the liquor being purchased from? Merrimack Valley Distributors

Are they a licensed wholesaler? Yes  No

Who will be serving the alcohol? Butler's and Bars

Does the server have liquor liability insurance? Yes

### Determination of License Requirements

Is the event held by, or held for the benefit of a business or non-profit group?

	Yes	No
Business:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Non-Profit:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Will there be a cash bar?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is there an entrance fee for donation required?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the event open to the general public?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**If the answer to ANY of these questions is YES:**

- A One-Day Special License is required. License applications must be put before the License Commission.
- If the event is on city property, approval from City Council and the Mayor is also required.
- The licensee must purchase all alcohol from a *wholesaler*.
- *A copy of the receipts for alcohol purchases are due to the City Clerk's office no later than 4 pm on the workday before the event.*

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the City of Haverhill.

Signature: Timothy J. Jordan

Please contact the City Clerk's Office for any licensing questions



# Haverhill

City Clerk's Office, Room 118  
4 Summer Street Haverhill, MA 01830  
Phone: 978-374-2312 Fax: 978-373-8490  
[License\\_comm@cityofhaverhill.com](mailto:License_comm@cityofhaverhill.com)  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

Please provide the following info:

Date of Birth: 12/04/1971 - Tim Jordan

Tax ID/SSN: [REDACTED] Team Haverhill's Tax ID#

Official Use Only

## Approval

_____	_____
Chief of Police	Date

_____	_____
License Commission	Date

_____	_____
City Council (City Property)	Date

_____	_____
Mayor (City Property)	Date

Additional Conditions for License: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_



City of Haverhill
Application for Permit

622

RECEIVED

Form with fields: Name of Organization (Team Haverhill), Address of Organization (P.O. Box 5034), Requesting Permit for (Pines Ruckers Festival), Location of Event (Public lot behind the Lasting Room + Tap), Authorized or Contact Person (Tim Jordan), Telephone/Cell #/Pager # (w (978) 469-0652)

(To be completed for use of City Property/Outdoor Activity and other Special Events)

Approval sections for Fire Chief, Recreational Director, and Chief of Police, including signature and date lines.

General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts, dues, claims and demands both in law and equity, more especially any and all claims as a result of the issuance of this permit and or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized Agent of Organization: Timothy J Jordan Date: 7/31/14
Signature Witnessed by: [Signature] Date: 7/31/14

City Council will hear request for application on: Aug 5th, 2014 7 PM
Applicant must attend Yes [ ] No [ ] (date) (time)

Office Use
Permit

Office Use Permit section with fields for Permit approved on, Proof of Insurance, # Detail Officers, Policy Number/Exp. Date, Attendance Limited to, Other Restrictions/requirements, Signed, Issued on, Seal.

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: APR 14 2013

TEAM HAVERHILL INC  
C/O TEAM HAVERHILL  
51 LEROY AVE  
BRADFORD, MA 01835

Employer Identification Number:  
37-1665975  
DLN:  
102107049  
Contact Person:  
DANIEL RENNER ID# 31697  
Contact Telephone Number:  
(877) 829-5500

Accounting Period Ending:

December 31

Public Charity Status:

170(b) (1) (A) (vi)

Form 990 Required:

Yes

Effective Date of Exemption:

January 12, 2012

Contribution Deductibility:

Yes

Addendum Applies:

No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c) (3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c) (3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c) (3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

COMMONWEALTH OF MASSACHUSETTS  
DEPARTMENT OF REVENUE  
PO BOX 7010  
BOSTON, MA 02204



403C

TEAM HAVERHILL, INC.  
PO BOX 5034  
HAVERHILL MA 01835-0034

Notice Date: 10/18/13  
Taxpayer ID Number: 371 665 975

Dear Taxpayer,

Below please find your Certificate of Exemption (Form ST-2). Please cut along the dotted line and display at your place of business.

Sincerely,

Massachusetts Dept. of Revenue



Form ST-2  
Certificate of Exemption

Massachusetts  
Department of  
Revenue

Certification is hereby made that the organization herein is an exempt purchaser under General Laws, Chapter 64H, section 6(d) or (e). All purchases of tangible personal property by this organization are exempt from taxation under said chapter to the extent that such property is used in the conduct of the business of the purchaser. Any abuse or misuse of this certificate by any tax-exempt organization or any unauthorized use of this certificate by any individual constitutes a serious violation and will lead to revocation. Willful misuse of this Certificate of Exemption is subject to criminal sanctions of up to one year in prison and \$10,000 (\$50,000 for corporations) in fines.

TEAM HAVERHILL, INC.  
PO BOX 5034  
HAVERHILL MA 01835

EXEMPTION NUMBER  
371 665 975  
ISSUE DATE  
09/09/13  
CERTIFICATE EXPIRES ON  
09/09/23

NOT ASSIGNABLE OR TRANSFERABLE

COMMISSIONER OF REVENUE

ST-2

CITY OF HAVERHILL

4V 41124 4V 57290  
4V 19697 4V 15718  
4V 30513 4V 53341  
4V 67102 4V 31953  
4V 57302 4V 68995  
4V 11320 4V 19699  
4V 58606 4V 15711

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a License:

Chair Cars - 14 (TYPE OF LIC 6.4.1)

Place of business being:

Central Wheelchair & van transportation (NAME)

142 Essex St (Address)

Lawrence Zulufo  
PRINT APPLICANT NAME

HAVERHILL, May 30, 2014, 2014

OFFICE USE ONLY

RENEW

150.00 each vehicle

No. 14

FEE 2100

IN MUNICIPAL COUNCIL, \_\_\_\_\_, 2012

ATTEST:

\_\_\_\_\_, CITY CLERK

APPROVED [Signature]

DENIED \_\_\_\_\_

[Signature]  
POLICE CHIEF

CITY OF HAVERHILL

LV 49149 ✓  
LV 34376  
Reg #'s  
out of service  
canceled

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a License:

Limousines (TYPE OF LICEN

6.4.1.2

Place of business being:

2 LIMOS

Bon Voyage Limo (NAME C

695 South Main St (Address)

Rail wakim

PRINT APPLICANT NAME

HAVERHILL, June 3, 2014

OFFICE USE ONLY

150.00<sup>\*</sup> each vehicle

RENEW

No. \_\_\_\_\_

FEE \$300.00

IN MUNICIPAL COUNCIL, \_\_\_\_\_, 2014

ATTEST:

\_\_\_\_\_, CITY CLERK

APPROVED ✓

DENIED \_\_\_\_\_

[Signature]  
POLICE CHIEF

# CITY OF HAVERHILL

OK  
inspected  
6.4.13

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a License:

Limousines (TYPE OF LICENSE)

Place of business being:

Black Tie Limo (NAME OF PLACE)

25 Bond St (Address)

Mark Mollica  
PRINT APPLICANT NAME

JUN 04 2014

HAVERHILL, \_\_\_\_\_, 2014

OFFICE USE ONLY

↳ Registrations on file

RENEW

150.00 each vehicle

No. \_\_\_\_\_

FEE \$6,900.00

IN MUNICIPAL COUNCIL, \_\_\_\_\_, 2014

ATTEST:

APPROVED ✓

DENIED \_\_\_\_\_

\_\_\_\_\_, CITY CLERK

Mark Mollica  
POLICE CHIEF

MORE INFO ON BACK

# CITY OF HAVERHILL

6.4.14

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a License:

Taxicab License (TYPE OF LICENSE)

Place of business being:

A Family Cab (NAME OF PLACE)

21 White St (Address)

12 Vehicles

Brian House

PRINT APPLICANT NAME

Brian House

HAVERHILL, MAY 06 2014, 2014

Reg #s 11656  
24711  
24719

OFFICE USE ONLY

29572 26442 26441  
29559 29556 29565  
24717 29564 29551

RENEW

No. 12 Vehicles

FEE 1,800.00

IN MUNICIPAL COUNCIL, \_\_\_\_\_, 2012

ATTEST:

\_\_\_\_\_, CITY CLERK

APPROVED \_\_\_\_\_

DENIED \_\_\_\_\_

[Signature]  
POLICE CHIEF

# CITY OF HAVERHILL

*Entered  
5/28/14*

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a License:

Buy & Sell Second Hand Clothing (TYPE OF 1

*6.9.14*

Place of business being:

Ruth's House Inc.

(N

)

PO Box 264

111 Lafayette St

(Address)

Haverhill Ma 01830

978-521-5575

Barbara Donegan  
PRINT APPLICANT NAME

HAVERHILL, June 25, 2014

### OFFICE USE ONLY

RENEW

No. \_\_\_\_\_

FEE 50.00

IN MUNICIPAL COUNCIL, \_\_\_\_\_, 2014

ATTEST:

\_\_\_\_\_, CITY CLERK

APPROVED ✓

DENIED \_\_\_\_\_

[Signature]  
POLICE CHIEF



DOCUMENT

8.1

**CITY OF HAVERHILL**

In Municipal Council

ORDERED:

~~That the City appropriates Three Hundred Twenty-Five Thousand Dollars (\$325,000) to pay costs of making roof repairs to the skating rink, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7(3A) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.~~

FURTHER ORDERED: That in connection with the issuance of bonds or notes of the City pursuant to this Order, the Treasurer is authorized to file an application with the appropriate officials of The Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City issued pursuant to this order, and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.

BOND ORDER



JAMES J. FIORENTINI  
MAYOR

**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

August 1, 2014

Council President John A. Michitson and  
Members of the Haverhill City Council

**RE: Bond Order for Skating Rink Roof**

Dear Mr. President and members of the City Council:

Enclosed, please find and order for \$325,000 for a new roof at the skating rink.

This request needs to be filed for two weeks at which time Vinny Ouellette will be before the Council to give details regarding the project.

I recommend approval.

Very truly yours,

  
James J. Fiorentini, Mayor

JJF/dsvd



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

8.2

ORDERED:

That the City appropriates Three Hundred Sixty-Three Thousand One Hundred Dollars (\$363,100) to pay additional costs of design of the Route 97 improvement reconstruction project, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7(22) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

FURTHER ORDERED: That in connection with the issuance of bonds or notes of the City pursuant to this Order, the Treasurer is authorized to file an application with the appropriate officials of The Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City issued pursuant to this order, and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.

Bond Order



JAMES J. FIORENTINI  
MAYOR

CITY OF HAVERHILL  
MASSACHUSETTS

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

August 1, 2014

City Council President John Michitson  
And Members of the Haverhill City Council

**Re: Broadway improvement project**

Mr. President and members of the City Council:

As the Council knows, for some time I have been pushing for a program to improve upper Broadway, one of the Gateway entrance ways to our city.

I am very excited to report that we have received approval from the Metropolitan Planning Organization (MPO) to fund this very exciting project. Right now, the project is on the TIP (Transportation Improvement Project) list for FY 17. The project will be designed to intersections on upper Broadway from Silver Birch Lane to Research Drive and will provide sidewalks and street trees. It will provide for a complete repaving of the street. The total cost of the project is a little under \$6 million.

While the State pays 100% of these transportation improvement projects, it is the city's obligation to pay for design. We had previously budgeted and spent in the FY 14 capital budget \$100,000 for the preliminary design. That \$100,000 was critical to getting us approved on the TIP list.

The total cost of the design is \$463,100, minus the \$100,000 we have already spent we require an additional \$363,100 to complete the design.

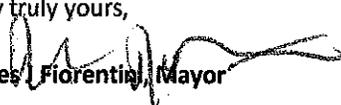
There are three ways which we can pay for this and I certainly welcome Council input on this.

1. We can use Chapter 90 money. The difficulty with this, obviously, is that there are fewer streets we can pave;
2. We can pay cash out of our capital account. We cannot appropriate free cash at this time until it is certified which we anticipate will be sometime in January;
3. We can bond this.

While there are pluses and minuses to each, I recommend that we bond it. Accordingly, a bond authorization is attached.

All bond orders must be placed on file for two weeks after which time I recommend approval. During that time, if there are any questions please do not hesitate to contact me.

Very truly yours,

  
James J. Fiorentini, Mayor

Encl.  
JJF/dsvd



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

8.3

ORDERED:

~~That the sum of \$190,000 be transferred from the FY15 Capital Budget to the Capital projects as listed below:~~

<i>Consentino School – sidewalk repairs</i>	<b>\$ 70,000</b>
<i>Consentino School – teacher's parking lot</i>	<b>\$120,000</b>



JAMES J. FIORENTINI  
MAYOR

**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA, 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

August 1, 2014

City Council President John Michitson  
and Members of the Haverhill City Council

**Re: Transfer orders concerning Consentino Middle School**

Mr. President and members of the City Council:

I know that the City Council will recall that we have talked about the parking lot, driveway and sidewalk at the Consentino School for some time. You previously approved my request to budget \$70,000 from the FY 15 budget to a capital account which could be used for that project. In addition, the driveway parking lot and sidewalk have been on our capital plan for some time.

Attached are transfer orders so that we can get as much work done as possible prior to the start of the school year.

Consentino Middle School sidewalk repairs- \$70,000

Consentino Middle School sidewalk repairs- \$30,000 from the Department of Public Works Budget

Consentino Middle School teacher's parking lot- \$120,000

It is critical that this work begin immediately and I recommend approval of these transfer orders.

Very truly yours,

**James J Fiorentini, Mayor**

Encl.

JJF/dsvd



DOCUMENT 11-H

9.1.1

# CITY OF HAVERHILL

In Municipal Council July 22 2014

ORDERED:

MUNICIPAL ORDINANCE  
AN ORDINANCE RELATING TO SALARIES

CHAPTER  
WATER/WASTEWATER  
OFFICE & TECHNICAL GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 67-H & 67-L of 2010 is hereby amended by the following:

Amend ARTICLE VIII: WAGES and CLASSIFICATIONS to read as follows:

EFFECTIVE 7/1/2012 1.5% (For current employees as of 7/1/10)

Water Maintenance Supervisor	\$1,369.57	\$1,422.93	\$1,463.30			
Treatment Plant Supervisor	\$1,369.57	\$1,422.93	\$1,463.30			
Computer Specialist	\$1,270.14	\$1,278.20	\$1,353.83			
Chemist	\$1,176.49	\$1,221.01	\$1,261.37			
Water Service Inspector	\$951.58	\$1,039.19	\$1,078.35			
Billing/Collector Manager	\$951.58	\$1,039.19	\$1,078.35			
Wastewater Facility Manager	\$1,198.26	\$1,254.78	\$1,311.28	\$1,369.57	\$1,422.95	\$1,463.30
Collection System Supervisor	\$1,198.26	\$1,254.78	\$1,311.28	\$1,369.57	\$1,422.95	\$1,463.30
Wastewater Chemist	\$894.22	\$990.69	\$1,136.36	\$1,176.49	\$1,221.01	\$1,261.37
Wastewater Head Mechanic	\$990.83	\$1,061.93	\$1,086.15	\$1,130.88	\$1,175.36	\$1,215.73
Executive Assistant to the Supt./Eng.	\$775.98	\$797.31	\$851.63	\$877.17	\$903.49	\$930.60
Chief Financial/Administrative Assistant	\$775.98	\$797.31	\$814.95	\$839.76	\$864.41	\$889.80

EFFECTIVE 7/1/2012 1.5% (For new hires after 7/1/10)

Water Maintenance Supervisor	\$1,329.68	\$1,381.49	\$1,420.68			
Treatment Plant Supervisor	\$1,329.68	\$1,381.49	\$1,420.68			
Computer Specialist	\$1,233.14	\$1,240.97	\$1,314.39			
Chemist	\$1,142.22	\$1,185.46	\$1,224.63			
Water Service Inspector	\$923.86	\$1,008.92	\$1,046.94			
Billing/Collector Manager	\$923.86	\$1,008.92	\$1,046.94			
Wastewater Facility Manager	\$1,163.36	\$1,218.24	\$1,273.08	\$1,329.68	\$1,381.50	\$1,420.68
Collection System Supervisor	\$1,163.36	\$1,218.24	\$1,273.08	\$1,329.68	\$1,381.50	\$1,420.68
Wastewater Chemist	\$868.17	\$961.83	\$1,103.26	\$1,142.22	\$1,185.46	\$1,224.63
Wastewater Head Mechanic	\$961.97	\$1,031.01	\$1,054.51	\$1,097.94	\$1,141.12	\$1,180.31
Executive Assistant to the Supt./Eng.	\$753.37	\$774.09	\$826.82	\$851.63	\$877.17	\$903.50
Chief Financial/Administrative Assistant	\$753.37	\$774.09	\$791.21	\$815.30	\$839.24	\$863.88
Business Manager	\$1,017.93	\$1,065.95	\$1,113.95	\$1,163.47	\$1,208.80	\$1,243.08

EFFECTIVE 7/1/2013 1.5% (For current employees as of 7/1/10)

Water Maintenance Supervisor	\$1,390.11	\$1,444.27	\$1,485.24			
Treatment Plant Supervisor	\$1,390.11	\$1,444.27	\$1,485.24			
Computer Specialist	\$1,289.19	\$1,297.37	\$1,374.13			

11-14

Chemist	\$1,194.13	\$1,239.33	\$1,280.29			
Water Service Inspector	\$965.86	\$1,054.78	\$1,094.52			
Billing/Collector Manager	\$965.86	\$1,054.78	\$1,094.52			
Wastewater Facility Manager	\$1,216.23	\$1,273.61	\$1,330.95	\$1,390.11	\$1,444.29	\$1,485.24
Collection System Supervisor	\$1,216.23	\$1,273.61	\$1,330.95	\$1,390.11	\$1,444.29	\$1,485.24
Wastewater Chemist	\$907.63	\$1,005.55	\$1,153.41	\$1,194.13	\$1,239.33	\$1,280.29
Wastewater Head Mechanic	\$1,005.70	\$1,077.86	\$1,102.44	\$1,147.85	\$1,192.99	\$1,233.96
Executive Assistant to the Supt./Eng.	\$787.62	\$809.27	\$864.40	\$890.33	\$917.04	\$944.56
Chief Financial/Adminstrative Assistant	\$787.62	\$809.27	\$827.18	\$852.36	\$877.38	\$903.15

EFFECTIVE 7/1/2013 1.5% (For new hires after 7/1/10)

Water Maintenance Supervisor	\$1,349.63	\$1,402.21	\$1,441.99			
Treatment Plant Supervisor	\$1,349.63	\$1,402.21	\$1,441.99			
Computer Specialist	\$1,251.64	\$1,259.58	\$1,334.11			
Chemist	\$1,159.35	\$1,203.24	\$1,243.00			
Water Service Inspector	\$937.72	\$1,024.05	\$1,062.65			
Billing/Collector Manager	\$937.72	\$1,024.05	\$1,062.65			
Wastewater Facility Manager	\$1,180.81	\$1,236.52	\$1,292.18	\$1,349.63	\$1,402.22	\$1,441.99
Collection System Supervisor	\$1,180.81	\$1,236.52	\$1,292.18	\$1,349.63	\$1,402.22	\$1,441.99
Wastewater Chemist	\$881.19	\$976.26	\$1,119.81	\$1,159.35	\$1,203.24	\$1,243.00
Wastewater Head Mechanic	\$976.40	\$1,046.47	\$1,070.33	\$1,114.40	\$1,158.24	\$1,198.02
Executive Assistant to the Supt./Eng.	\$764.67	\$785.70	\$839.22	\$864.40	\$890.33	\$917.05
Chief Financial/Adminstrative Assistant	\$764.67	\$785.70	\$803.08	\$827.53	\$851.83	\$876.83
Business Manager	\$1,033.20	\$1,081.94	\$1,130.66	\$1,180.93	\$1,226.94	\$1,261.73

Approved as to legality:

\_\_\_\_\_  
City Solicitor

PLACED ON FILE for at least 10 days

Attest:

\_\_\_\_\_  
City Clerk



BACKUP

DOCUMENT 67-H

CITY OF HAVERHILL

In Municipal Council June 29, 2010

ORDERED:

MUNICIPAL ORDINANCE  
AN ORDINANCE RELATING TO SALARIES

CHAPTER  
WATER/WASTEWATER OFFICE TECHNICAL GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 51-B of 2005 & 51-D of 2005 is hereby amended as follows:

EFFECTIVE 7/1/2008	0%					
EFFECTIVE 7/1/2009	0%					
EFFECTIVE 7/1/2010 (CURRENT EMPLOYEES ONLY - 3% added to base)						
	Step 1	Step 2	Step 3			
Finance Manager	\$ 1,620.51	\$ 1,683.68	\$ 1,731.42			
Water Maintenance Supervisor	\$ 1,322.87	\$ 1,374.42	\$ 1,413.40			
Treatment Plant Supervisor	\$ 1,322.87	\$ 1,374.42	\$ 1,413.40			
Computer Specialist	\$ 1,226.83	\$ 1,234.62	\$ 1,307.67			
Chemist	\$ 1,136.37	\$ 1,179.39	\$ 1,218.36			
Water Service Inspector	\$ 919.14	\$ 1,003.76	\$ 1,041.58			
Billing/Collector Manager	\$ 919.14	\$ 1,003.76	\$ 1,041.58			
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Wastewater Facility Manager	\$ 1,157.40	\$ 1,212.00	\$ 1,266.57	\$ 1,322.87	\$ 1,374.43	\$ 1,413.40
Collection System Supervisor	\$ 1,157.40	\$ 1,212.00	\$ 1,266.57	\$ 1,322.87	\$ 1,374.43	\$ 1,413.40
Wastewater Chemist	\$ 863.72	\$ 956.91	\$ 1,097.61	\$ 1,136.37	\$ 1,179.39	\$ 1,218.36
Wastewater Head Mechanic	\$ 957.05	\$ 1,025.73	\$ 1,049.11	\$ 1,092.32	\$ 1,135.29	\$ 1,174.27
Executive Assistant to the Supt./Eng.	\$ 749.52	\$ 770.13	\$ 822.59	\$ 847.26	\$ 872.68	\$ 898.87
Chief Financial Administrative Assistant	\$ 749.52	\$ 770.13	\$ 787.17	\$ 811.13	\$ 834.94	\$ 859.46

EFFECTIVE 7/1/2010 (FOR EMPLOYEES HIRED AFTER 7/1/10)

	Step 1	Step 2	Step 3			
Finance Manager	\$ 1,573.31	\$ 1,634.64	\$ 1,680.99			
Water Maintenance Supervisor	\$ 1,284.34	\$ 1,334.38	\$ 1,372.23			
Treatment Plant Supervisor	\$ 1,284.34	\$ 1,334.38	\$ 1,372.23			
Computer Specialist	\$ 1,191.10	\$ 1,198.66	\$ 1,269.58			
Chemist	\$ 1,103.27	\$ 1,145.03	\$ 1,182.87			
Water Service Inspector	\$ 892.36	\$ 974.52	\$ 1,011.24			
Billing/Collector Manager	\$ 892.36	\$ 974.52	\$ 1,011.24			
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Wastewater Facility Manager	\$ 1,123.69	\$ 1,176.70	\$ 1,229.68	\$ 1,284.34	\$ 1,334.39	\$ 1,372.23
Collection System Supervisor	\$ 1,123.69	\$ 1,176.70	\$ 1,229.68	\$ 1,284.34	\$ 1,334.39	\$ 1,372.23
Wastewater Chemist	\$ 838.57	\$ 929.04	\$ 1,065.64	\$ 1,103.27	\$ 1,145.03	\$ 1,182.87
Wastewater Head Mechanic	\$ 929.17	\$ 995.85	\$ 1,018.56	\$ 1,060.50	\$ 1,102.22	\$ 1,140.07
Executive Assistant to the Supt./Eng.	\$ 727.69	\$ 747.70	\$ 798.63	\$ 822.58	\$ 847.27	\$ 872.69
Chief Financial Administrative Assistant	\$ 727.69	\$ 747.70	\$ 764.24	\$ 787.50	\$ 810.62	\$ 834.43

EFFECTIVE 7/1/2011 2% (for current employees as of 7/1/10)

	Step 1	Step 2	Step 3			
Finance Manager	\$ 1,652.92	\$ 1,717.35	\$ 1,766.05			
Water Maintenance Supervisor	\$ 1,349.33	\$ 1,401.90	\$ 1,441.67			
Treatment Plant Supervisor	\$ 1,349.33	\$ 1,401.90	\$ 1,441.67			
Computer Specialist	\$ 1,251.37	\$ 1,259.31	\$ 1,333.82			
Chemist	\$ 1,159.10	\$ 1,202.97	\$ 1,242.73			
Water Service Inspector	\$ 937.52	\$ 1,023.83	\$ 1,062.41			
Billing/Collector Manager	\$ 937.52	\$ 1,023.83	\$ 1,062.41			
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Wastewater Facility Manager	\$ 1,180.55	\$ 1,236.24	\$ 1,291.90	\$ 1,349.33	\$ 1,401.92	\$ 1,441.67
Collection System Supervisor	\$ 1,180.55	\$ 1,236.24	\$ 1,291.90	\$ 1,349.33	\$ 1,401.92	\$ 1,441.67

BACKUP  
Personnel

67-L



DOCUMENT 67-L

# CITY OF HAVERHILL

In Municipal Council September 7 2010

ORDERED:

MUNICIPAL ORDINANCE  
AN ORDINANCE RELATING TO SALARIES

CHAPTER  
WATER/WASTEWATER OFFICE TECHNICAL GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 67-H 2010 is hereby amended as follows:

**UNDER "EFFECTIVE 7/1/2010 (CURRENT EMPLOYEES ONLY - 3% added to base)" DELETE THE FOLLOWING:**

Finance Manager \$ 1,620.51 \$ 1,683.68 \$ 1,731.42

**UNDER "EFFECTIVE 7/1/2010 ( FOR EMPLOYEES HIRED AFTER 7/1/10)" DELETE THE FOLLOWING:**

Finance Manager \$ 1,573.31 \$ 1,634.64 \$ 1,680.99

**AND INSERT IN ITS PLACE THEREOF:**

Business Manager \$ 983.23 \$ 1,029.61 \$ 1,075.97 \$ 1,123.80 \$ 1,167.59 \$ 1,200.70

**UNDER "EFFECTIVE 7/1/2011 2% (for current employees as of 7/1/10)" DELETE THE FOLLOWING:**

Finance Manager \$ 1,652.92 \$ 1,717.35 \$ 1,766.05

**UNDER "EFFECTIVE 7/1/2011 2% (For new hires after 7/1/10)" DELETE THE FOLLOWING:**

Finance Manager \$ 1,604.78 \$ 1,667.33 \$ 1,714.61

**AND INSERT IN ITS PLACE THEREOF:**

Business Manager \$ 1,002.89 \$ 1,050.20 \$ 1,097.49 \$ 1,146.28 \$ 1,190.94 \$ 1,224.71

Approved as to legality:

\_\_\_\_\_  
City Solicitor

PLACED ON FILE for at least 10 days

Attest:

*[Signature]*  
City Clerk

IN CITY COUNCIL: September 21 2010

PASSED

Attest:

*[Signature]*  
City Clerk

*City Clerk  
John Code  
Auditor  
Personnel  
water/wastewater*

APPROVED:

*[Signature]*  
Mayor

Wastewater Chemist	\$ 881.00	\$ 976.05	\$ 1,119.57	\$ 1,159.10	\$ 1,202.97	\$ 1,242.73
Wastewater Head Mechanic	\$ 976.19	\$ 1,046.24	\$ 1,070.10	\$ 1,114.17	\$ 1,157.99	\$ 1,197.76
Executive Assistant to the Supt./Eng.	\$ 764.51	\$ 785.53	\$ 839.04	\$ 864.21	\$ 890.14	\$ 916.85
Chief Financial Administrative Assistant	\$ 764.51	\$ 785.53	\$ 802.91	\$ 827.35	\$ 851.64	\$ 876.65

EFFECTIVE 7/1/2011 2% (For new hires after 7/1/10)

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Finance Manager	\$ 1,604.78	\$ 1,667.33	\$ 1,714.61			
Water Maintenance Supervisor	\$ 1,310.03	\$ 1,361.07	\$ 1,399.68			
Treatment Plant Supervisor	\$ 1,310.03	\$ 1,361.07	\$ 1,399.68			
Computer Specialist	\$ 1,214.92	\$ 1,222.63	\$ 1,294.97			
Chemist	\$ 1,125.34	\$ 1,167.94	\$ 1,206.53			
Water Service Inspector	\$ 910.21	\$ 994.01	\$ 1,031.47			
Billing/Collector Manager	\$ 910.21	\$ 994.01	\$ 1,031.47			
Wastewater Facility Manager	\$ 1,146.17	\$ 1,200.24	\$ 1,254.27	\$ 1,310.03	\$ 1,361.08	\$ 1,399.68
Collection System Supervisor	\$ 1,146.17	\$ 1,200.24	\$ 1,254.27	\$ 1,310.03	\$ 1,361.08	\$ 1,399.68
Wastewater Chemist	\$ 855.34	\$ 947.62	\$ 1,086.96	\$ 1,125.34	\$ 1,167.94	\$ 1,206.53
Wastewater Head Mechanic	\$ 947.75	\$ 1,015.77	\$ 1,038.93	\$ 1,081.71	\$ 1,124.26	\$ 1,162.87
Executive Assistant to the Supt./Eng.	\$ 742.24	\$ 762.65	\$ 814.60	\$ 839.04	\$ 864.21	\$ 890.15
Financial Administrative Assistant	\$ 742.24	\$ 762.65	\$ 779.52	\$ 803.25	\$ 826.84	\$ 851.11

Amend Article XIV of Wastewater Ofc & Tech Group Contract and Article XIII of Water Ofc & Tech Group Contract by deleting the 2nd, 3rd & 4th paragraphs and in its place insert the following:

Effective July 1, 2011 the City's contribution to the HMO shall be 75% and the employee contribution shall be 25%.  
 Few employees hired after January 1, 2010 shall pay a thirty percent (30%) Employee Health Insurance Contribution rate for both the PO and HMO products.

Delete Article VIII Section 8 (WW Ofc Tech) and Article VII Section 6 (W Ofc Tech) - Merit Rating System

Approved as to legality:

*Wastewater  
 Auditor  
 Personnel  
 Main Code*

City Solicitor

PLACED ON FILE for at least 10 days

Attest: *Mr. G. Tooz*  
 City Clerk

IN CITY COUNCIL: July 13 2010  
 PASSED

Attest: *Mr. G. Tooz*  
 City Clerk

APPROVED: *[Signature]*  
 Mayor



CITY OF HAVERHILL  
MASSACHUSETTS

JAMES J. FIORENTINI  
MAYOR

CM 100  
STREET  
01830  
74-2300  
3-7544  
VERHILL.COM  
ILL. MA.US

9.2

16-E

Planning Board  
Hearing July 9

May 22, 2014

City Council President John A. Michitson and  
Members of the Haverhill City Council

RE: Petition to Lay Out the Bradford Rail Trail Pursuant to Haverhill Ordinances Chapter 222

Dear Mr. President and Members of the Haverhill City Council:

Please accept this Petition made to the City Council by filing with the City Clerk pursuant to the provisions of the Haverhill Ordinances Chapter 222, "Streets and Sidewalks" and the applicable provisions of Massachusetts General Laws Chapter 82 and Chapter 41. This Petition is hereby made for the laying out and acceptance as a public way of a rail trail as provided for under General Laws Chapter 82, Section 35A, which rail trail is shown as the area highlighted in red on a plan captioned "Preliminary Right of Way Location Plan" dated April 11, 2014 as revised and prepared by Stantec, 226 Causeway Street, Boston, MA, 16 copies of which are enclosed herewith, and which area is to be known as the "Bradford Rail Trail".

Pursuant to Haverhill Ordinance Section 222-1, Width of New Streets, the City Council must determine whether or not common convenience and necessity require that such way should be laid out. Upon the Council's determination, the City Engineer, pursuant to Haverhill Ordinance Section 222-2, Duties of City Engineer; Report, must mark out the area of the layout on the affected premises and must also cause a plan thereof to be prepared showing the grade and locations of the layout along with a report specifying the manner in which such layout shall be completed and containing the information and materials required under Haverhill Ordinance Section 222-3. Also, pursuant to Haverhill Ordinance Section 222-4, Notice of Intention; Hearing; Costs and General Laws Chapter 41, Section 811, prior to any final order by the City Council for laying out the way, this Petition must be referred to the Planning Board for a noticed public hearing to make recommendations on the layout within forty-five (45) days of receipt after which Planning Board hearing the Council may proceed to act and order the layout at its own noticed public hearing.

Accordingly, I respectfully request and petition this honorable City Council to:

1. Make the determination, pursuant to Haverhill Ordinance Section 222-1, that common convenience and necessity requires that the Bradford Rail Trail as depicted on the enclosed plan should be laid out;

16-1

2. Refer, pursuant to Haverhill Ordinance Section 222-2, this matter to the City Engineer to: (i) cause to be marked out the area of the Bradford Rail Trail on the affected premises, (ii) cause a plan thereof to be prepared showing the grade and locations of the layout, and (iii) cause a report to be prepared specifying the manner in which such layout shall be completed and containing the information required by Haverhill Ordinance Section 222-3; and

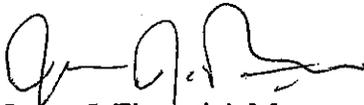
3. Refer this Petition, pursuant to Haverhill Ordinance Section 222-4 and c. 41, §81I, to the Planning Board to hold a public hearing thereon within forty-five (45) days of receipt from the City Council of this Petition and to make recommendations thereon.

Upon the City Council's referral of this Petition to the Planning Board, pursuant to Haverhill Ordinance Section 222-4.D., I will cause to be prepared a list of abutters to the way based on the City's most recent tax list and a property description, both certified by a registered land surveyor to the satisfaction of the City Engineer.

As you are aware, the Bradford Rail Trail is a significant project for the City of Haverhill and its residents. Once completed, the Bradford Rail Trail will create more open, recreational space within the City and will also enhance economic development in the surrounding area by drawing more people to the area. This project will be funded, in significant part, by Federal and State grants which require strict adherence to implementation timelines. Therefore, action on this Petition at your meeting scheduled for May 27, 2014 by making the determination of public convenience and necessity and referring the proposed layout to the Planning Board is greatly appreciated.

Please do not hesitate to contact my office with any questions or comments on this Petition.

Very truly yours,

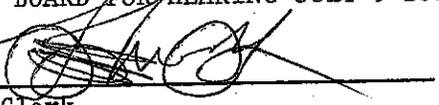


James J. Fiorentini, Mayor

IN CITY COUNCIL: May 27 2014

REFER TO PLANNING BOARD FOR HEARING JULY 9 2014

Cc: Attest:



Encl. City Clerk

IN CITY COUNCIL: July 22 2014

POSTPONE TO AUGUST 5 2014

Attest:

\_\_\_\_\_  
City Clerk



DOCUMENT 16-EE

9.2.12

**CITY OF HAVERHILL**

In Municipal Council July 22 2014

ORDERED:

An Order to lay out and establish a non-vehicular passageway between the Basiliere Bridge and South Elm Street, commonly referred to as the so-called 'Bradford Rail Trail,' in accordance with City Code Chapter 222, as depicted on Bradford Rail Trail Project Layout Map.

POSTPONED to AUGUST 5 2014

Attest:

\_\_\_\_\_  
City Clerk



**CITY OF HAVERHILL**  
**MASSACHUSETTS 01830**

CITY HALL, ROOM 201  
FOUR SUMMER STREET  
HAVERHILL, MASSACHUSETTS 01830  
TELEPHONE (978) 374-2330  
FAX (978) 374-2315

PLANNING BOARD

July 11, 2014

City Council President John A. Mitchison  
& City Councilors  
City of Haverhill

RE: Bradford Rail Trail/Compiled Layout Plan for Acceptance

Director William Pillsbury noted that Andrew Herlihy from the community Development Department will be coming forward to speak. Mr. Herlihy would be explaining this further. The director noted that there is a requirement for our wonderful Bradford Rail Trail to proceed for a vote and a recommendation to the city council. It was not under zoning and not one of our normal recommendations but basically was a requirement for a recommendation to the city council on what he would describe to us is acceptable and a good idea from the planning board's perspective. Andrew will describe that and then he would expect that the board forward a recommendation to the city council regarding what Andrew would be describing to us is acceptable and a good idea from the planning board's perspective. Andrew will describe that and Director Pillsbury would make his recommendation at that time.

Andrew Herlihy from the Community Development Department came forward to speak. It was somewhat duplicative that he was here before the board tonight. We were not exactly sure that we needed to come before the planning board tonight but went on to explain as follows. The Bradford Rail Trail is recognized as an official Massachusetts Department of Transportation Project. And as such there has been a great deal of public review process going through the design phase. It was noted that they were scrambling to get the project out to bid before September 30<sup>th</sup> which is the end of the Federal Fiscal Year to get construction money for next year's federal fiscal year budget to essentially construct the bridge section between the Basiliere Bridge and the Comeau Bridge. He believed that the board members all had maps in front of them. Mr. Herlihy noted that there was a layout that showed where the plan is being laid out. It was noted that outside counsel was hired to review some of the right of way issues and other issues, and MASS DOT and our outside counsel found under our own City Ordinance, Chapter 222 of the Haverhill City Code, Section IV that because the Rail Trail is laid out in a manner of somewhat of a public way technically the code says that "before any order of relocating and establishing, widening or altering, or discontinuing any street or way can be passed by the city council a public hearing of the planning board must be held to consider the project." He noted that we already had a separate review process, public meetings and hearings with things that are associated with Mass DOT but this is just the secondary step to cover ourselves. Another part of this process is almost is like the City is eminent domaining itself. Mr. Herlihy noted that part of the issue with the Bradford Rail Trail design was that they did not want to have this long stretch of mostly former railroad land along the riverbank without any other intermediate ways for people to get on or off for various reasons i.e. conveniences, emergencies or whatever. We are incorporating certain land that the City had already

**Bradford Rail Trail  
7/9/14 Planning Board Meeting  
7:00 P.M. in Room 202**

taken for tax title that is part of that project. However, when the city took these parcels of land they were not necessarily taken for this purpose or to be incorporated for recreational or passage ways or anything like that so we are now saying that these parcels of land that the city already owns are going to be incorporated as part of this plan for this reason. Technically it is the role under the 222-section 4 for the planning board to hold a public hearing, make recommendations, and send copies to the city council. The city council will then have to have its hearing and then will need to vote to approve this. Mr. Herlihy noted that he was simply just asking if the board would not make any design changes and to pass this tonight because we are deep into the design process. He explained that it was a very public design process and a matter of fact no one was here tonight because we have gone through this all before with the state and with Mass DOT. He explained to the board members that they were just covering all our bases to make sure that we were following our own city code here.

Chairman Paul Howard noted that he would want the board to make a favorable recommendation.

Director Pillsbury referred to that what Mr. Herlihy just said and that what he meant was that there be no design changes.

Andrew Herlihy noted that there be no changes to the plan from what we had before for Mass DOT. He explained that this is because you go through a 25% design and noted that we are at and beyond the 75% design stage, and closing in on the 100% design. So we really do not want any alterations at this point. We actually do not have a lot of real estate to deal with here. The rail trail is going to... it runs behind where the old Groveland Branch Line used to run. There is not a lot of real estate... with the river on one side and private properties on the other there is not a lot of ground to sort of mess around with anyway but we would appreciate just a straight recommendation to the city council so that they could proceed. Again it was questionable whether we even need to technically do this but this is what the city code says and we wanted to make sure that we are following our own city code just so the Mass Dept. of Transportation doesn't have any other issues with this. This can be confusing... and noted that it was confusing to him also.

Member Kristine Hetel wanted to know how many plots the city was looking at for access.

Mr. Herlihy's response was four. It was a small piece of land that was actually part of the Roma's parking lot. There is a piece of land at the bottom of Chadwick Street that the city has owned for many years. It was just a strip that comes out and then there is a bowl like impression behind that where Middlesex and Chadwick come together. Then we have two pieces of land... One was once known as the old Laurel Market in Bradford... long demolished. It was on South Elm Street and that was taken for tax title and then there is another piece at the end of South Prospect Street. It was noted that all of those areas are going to be access ways on and off the trail. We are working to get an easement behind and around National Grid's substation so we could come out behind where Mal's II Barbar Shop is, but in case we cannot, we also have an alternate design that would come out where that market site was near where Bradford Ave meets South Elm Street on land that the City owns. The last piece of it that was going westward would have to go through land currently owned by the MBTA. There's been a lot of negotiations with the Nat'l Grid and their poles would be on our land and we would need an easement to go onto their land.

Member Hetel referred to South Lincoln Street and noted that it looked like it went right into the trail but then it looked like that little piece of land there is owned by somebody.

**Bradford Rail Trail  
7/9/14 Planning Board Meeting  
7:00 P.M. in Room 202**

Mr. Herlihy noted that it looked like a paper street near South Lincoln... we're not going through there at this time.

Member Hetel wanted to know if there were plans to expand it either to the right or to the left.

Mr. Herlihy hoped to do that someday. Going westward they would have to connect it directly with the Bradford Train Station so we have to wait for the whole Merrimack River MBTA Railroad Bridge project to be completed. The MBTA actually owns the land for that liquor store and the Bradford Athletic Club they own that piece back there and they are using that right now. There has been a lot of activity in the last month since they started fixing the train bridge. Then we own up to about a foot or something from the side of the Basiliere Bridge so under the Basiliere Bridge and going eastward there is a lot of plans to look at that. This thing could go all the way to Georgetown someday and we are talking with Groveland and Georgetown about the possibilities of that, in conjunction with the Merrimack Valley Planning Commission.

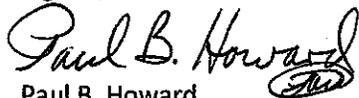
Director William Pillsbury referenced the creation of the zoning when we did the Waterfront Zoning and how we were requiring anyone that develops along that stretch to be able to dedicate a portion of that to (inaudible) ...and picking up portions of that as we see these projects coming along.

Chairman Paul B. Howard asked if there was anyone else that wanted to speak on this agenda item. No one else came forward to speak. Seeing none the chairman closed the public portion of the hearing and turned it over to comments from the planning director.

Economic Development & Planning Director William Pillsbury thanked the chairman and noted that he would recommend a favorable recommendation based on Mr. Herlihy's presentation on the items relative to the city code. So a favorable recommendation would go to the city council on matters of the layout of the ways and also the cleaning up of the title on the ways which is the way that he would characterize this. The request would be to forward a favorable recommendation to the city council.

After board consideration, Member Timothy Connors motioned to forward a favorable recommendation to the city council. Member Kenneth Cram seconded the motion. All members present voted in favor. Those members were Jack Everette, Kristine Hetel, Paul Howard, Bill Evans, April DerBoghossian, Kenneth Cram, Timothy Connors, and Bob Driscoll. Member Karen Buckley was absent. **Motion passed to forward a favorable recommendation to the city council.**

Signed,



Paul B. Howard  
Planning Board Chairman

CC: Bradford Rail Trail File  
Mayor James Fiorentini  
City Clerk  
John Pettis, III, C.E.  
William Cox, City Solicitor  
City Departments  
Andrew Herlihy--Room 309



JAMES J. FIORENTINI  
MAYOR

CITY OF HAVERHILL  
MASSACHUSETTS

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

9.2

August 1, 2014

City Council President John Michitson  
And Members of the Haverhill City Council

**RE: Bradford Rail Trail**

Dear Mr. President and Council members:

I am requesting that the order concerning the Bradford Rail Trail, **Document 16-E**, be postponed until the Council Meeting on August 19<sup>th</sup> as some of the details are incomplete and should be resolved by that date.

Very truly yours,

James J. Fiorentini  
Mayor



CITY OF HAVERHILL

9.3

In Municipal Council April 29 2014

~~ORDERED:~~

*(see attached)*

MUNICIPAL ORDINANCE

CHAPTER 104

AN ORDINANCE RELATING TO AMUSEMENTS -  
PUBLIC SHOWS AND EXHIBITIONS

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 104, Article IV. Public Shows and Exhibitions, of the Code of the City of Haverhill, as amended, being and is hereby further amended by deleting the section "ARTICLE IV. Public Shows and Exhibitions" in its entirety and inserting in place thereof the following:

**"ARTICLE IV. Public Shows, Exhibitions and Events**

**§ 104-25. License required.**

No person shall set up, promote, exhibit or maintain any theatrical exhibition, public show, public amusement or exhibition of any description to which admission is obtained by the payment of money, or by the delivery of any ticket or voucher obtained for money or by the delivery of any other valuable thing without first obtaining a license therefor from the City Council. No person shall set up, promote, exhibit or maintain a public event, which is defined as any event open to the public, such as a carnival, festival, fair, or other outdoor event at which the public will gather, without first obtaining a license therefor from the City Council.

**§ 104-26. Application.**

The application for such a license shall be in writing and shall fully and specifically describe the conditions of the proposed public event, exhibition, show, or amusement and the premises upon which the proposed exhibition, show, or amusement is to take place, to the extent that such conditions or premises would affect the public safety, health or order. The application shall include written proof of permission from the owner of the property

49  
where the event will take place, copies of any event agreements, including leases and contracts for sound, stage, cleaning, security, vendor, catering or food services, and, proof of adequate insurance coverage.

Upon request of any City official reviewing the application or the City Council, the applicant shall in addition furnish reasonable information concerning the conditions of the premises and actions to be taken in order to prevent danger to the public safety, health, or order. ~~The application shall be submitted to the Police Chief, Fire Chief, Health Inspector, Building Inspector and Public Works Director for review and comment prior to the City Council hearing.~~

The applicant shall provide proof that notice of the hearing on the application has been sent by certified mail to all direct abutters, as determined by the City Assessor.

**§ 104-27. Hearing.**

At the next regularly scheduled City Council meeting ten days following receipt of such application, the City Council shall conduct a hearing and either grant such license or shall deny such license upon a finding that issuance of such a license would lead to the creation of a nuisance or would endanger the public health, safety or order by:

- (a) unreasonably increasing pedestrian traffic in the area in which the premises are located or
- (b) increasing the incidence of disruptive conduct in the area in which the premises are located or
- (c) unreasonably increasing the level of noise in the area in which the premises are located.

Notice of such a denial shall be delivered to the applicant in writing and shall be accompanied by a statement of the reasons therefor. No application shall be denied if the anticipated harm is not significant or if the likelihood of its occurrence is remote.

No applicant having been denied a license as aforesaid shall submit the same or a similar application within one year of said denial without including in said new application facts showing that the circumstances upon which the original denial was based have substantially changed.

**§ 104-28. Conditions on issuance of license.**

Licenses for public events, theatrical exhibitions, public shows, public amusements and exhibitions of every description shall be granted subject to all the provisions of law and to public safety, health or order, or to steps required to be taken to guard against creation of a nuisance or to insure adequate safety and security for patrons or the affected public

49

which are not inconsistent with law or ordinance as the City Council may from time to time determine and impose.

**§ 104-29. Fees.**

**The fees to be charged for all licenses granted for public events, theatrical exhibitions, public shows, public amusements and exhibitions shall be as follows.**

<u>Anticipated Persons Attending</u>	<u>Fee</u>
Less than 100	\$50
Less than 500	\$150
Less than 1,000	\$300
Less than 2,500	\$500
Less than 5,000	\$1,000
More than 5,000	\$2,500

The City Council may increase the above fee for any application for which the actual expenses of a review and hearing process exceed those stated above.

In addition, any licensee licensed under the above provisions shall be responsible for the cost of any damage that occurs to public property as a result of the public event, exhibition, show, or amusement.

The City Council may waive the above fees for any City sponsored event or for non-profit groups who are conducting the public events, theatrical exhibitions, public shows, public amusements and exhibitions for a charitable purpose.

**§ 104-30. Cancellation of license.**

Failure or neglect on the part of any licensee licensed under the above provisions to observe and obey the laws of the commonwealth, the ordinances of the City or the rules, regulations and orders of the City Council conditioning or relating to such license, or to observe and obey any order of the Mayor or of the Chief of Police in relation to the discontinuance, alteration, modification or removal of any performance, act, feature, picture or event according to the provisions of § 104-31 shall operate as a cancellation and determination of the license granted to the licensee.

49

**§ 104-31. Right of entry; assignment of police officers.**

**A. The City Council, individually or collectively, the Chief of Police and any police officer while engaged in the performance of his duty shall have the right to enter any public event, theater, exhibition hall, public show or other place of public amusement or exhibition at any time.**

**B. The City Council may direct, either as a condition of the granting of a license or at any time in the interest of public peace, public morals or public safety, that one or more police officers shall be assigned, at the expense of the licensee, to attend any licensed public event theatrical exhibition or performance or other public show, exhibition or amusement for the purpose of seeing that the laws of the commonwealth, the ordinances of the City and the rules, regulations and orders of the City Council are observed and obeyed.**

**§ 104-32. Censorship.**

**All licensed theatrical or other public performances, acts, features, pictures or parts thereof performed or presented at any theatre, exhibition hall, public show, public event or other place of public amusement shall be subject to the censorship of the Mayor or the Chief of Police, and, any person, licensed under the provisions above shall forthwith discontinue, alter, modify or remove any such performance, act, feature or picture as may be determined by them to be injurious to the public peace, morals or safety.**

**§ 104-33. Applicability.**

**The provisions of §§ 104-25 to 104-32 shall apply to dance halls, skating rinks, picnic groves and other places of public amusement in which the public may take an active part, but to which admission is obtained by the payment of money or some other valuable consideration.**

**§ 104-34. Exemptions.**

**The provision of Article IV shall not apply to public events, theatrical exhibitions, public shows, public amusements and exhibitions by religious societies in their usual places of worship for a religious or charitable purpose, or to entertainments given in school buildings by or for the benefit of the pupils thereof, to enterprises holding appropriate entertainment licenses from the License Commission or to road races licensed pursuant to § 185-4.**

**§ 104-32. Hobby shops.**

**A. An annual fee of \$50 shall be charged for a license to operate a hobby shop, under which license toy car races and similar amusements may be conducted. Said license shall run for a period of one year beginning May 1 and ending April 30.**

## Amendments to Public Shows, Exhibitions and Events Ordinance

That the document be amended as follows:

1. **§ 104-25. License required** - By adding the words "Regardless of whether a fee is charged," at the beginning of the second sentence.
2. **§ 104-26. Application** - By adding the words "public event," after the second "proposed" in the first sentence. Also, by adding the words "entertainers, performers," before the word "sound" in first paragraph, and, by adding the words "The application shall also include the number of anticipated attendees, total parking spaces available on site or arrangements for off site parking, any charges or fees for parking, and the number of public restrooms available, permanent or portable." at the end of the first paragraph.
3. **§ 104-27. Hearing** - By adding the words "within seven days of the close of any hearing" after the words "in writing" in the fifth paragraph, and, by deleting the last sentence of said fifth paragraph.
4. **§ 104-32. Censorship** - by adding the words " , or in violation of any federal, state and local laws, regulations or ordinances." at the end of this section.
5. **§ 104-32. Hobby shops** - Strike "104-32" and insert in place thereof "104-35".

4 Summer Street  
Haverhill, MA 01830  
Phone: (978) 374-2312  
Fax: (978) 373-8490

**Haverhill**  
**City Clerk's Office**  
Margaret A. Toomey, City Clerk

**Fax** (email: *ksullivan@eagletribune.com*)

To: Katie/Gazette

From: Maria  
City Clerk's Office

Fax: 978-685-1588 or 978-685-2432

Date: 4/28/14

Phone: 978-946-2157

Pages: 2

re: Ord n re: Amusements

CC:

Urgent

For Review

Please Comment

Please Reply

Please Recycle

*Please run as usual!*

*Thanks!!*

*Maria*

*978-420-3624*



JAMES J. FIORENTINI  
MAYOR

**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CITYOFHAVERHILL.MA.US

~~April 25, 2014~~

City Council President John A. Michitson and  
Members of the Haverhill City Council

RE: Ordinance relating to Amusements, Public Shows & Exhibitions

Dear Mr. President and Members of the Haverhill City Council:

Attached is a proposed ordinance further regulating outdoor amusements and public shows. Over the past two years, we have had a number of groups come to us to provide outdoor shows and exhibits. While we have an ordinance regulating those shows, which requires that the city council approve any such exhibits, that ordinance has not always been enforced. In examining the ordinance, and, after conferring with the Police Chief and hearing from some neighbors to the proposed events, we believe that it needs to be updated to require the following:

- a. Notice to all direct abutters. A number of abutters have complained to us that they did not receive any notice of these proposed shows;
- b. Input from the department heads particularly the Police Chief, Fire Chief and health departments;
- c. A reasonable fee given the large amount of work that is required by the city to prepare for these events.

A proposed ordinance is attached. This must be placed on file for two weeks after which I recommend approval.

Very truly yours,

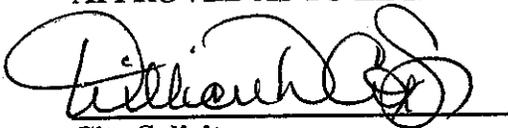
James J. Fiorentini, Mayor

JJF/ah

49

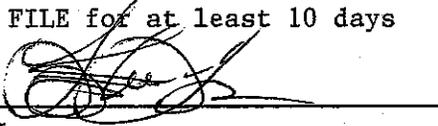
**B. A license for the operation of said hobby shop on Sunday may be granted upon the payment of a license fee of \$2 for each Sunday in accordance with General Laws, Chapter 136, § 4.**

**APPROVED AS TO LEGALITY:**

  
\_\_\_\_\_  
City Solicitor

PLACED ON FILE for at least 10 days

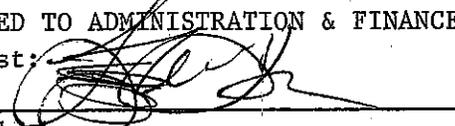
Attest:

  
\_\_\_\_\_  
City Clerk

IN CITY COUNCIL: May 13 2014

REFERRED TO ADMINISTRATION & FINANCE COMMITTEE

Attest:

  
\_\_\_\_\_  
City Clerk

citycncl

---

**From:** BILLCOXLAW@aol.com  
**Sent:** Tuesday, July 29, 2014 6:22 PM  
**To:** clepage@cityofhaverhill.com  
**Cc:** mayor@cityofhaverhill.com; cityclerk@cityofhaverhill.com;  
**Subject:** Ordinance - Public Events  
**Attachments:** COHORDINANCEpubliceventsamendment.docx

9.3

om

Colin:

Attached is the Motion for next week's meeting to amend the pending ordinance on Public Events as voted by the A&F subcommittee. I would suggest that this be circulated as soon as possible to the other Councillors so that they will have time to review for next week's meeting. Let me know if you need anything further. TY.

## Bill

**WILLIAM D. COX, JR., ESQ.**  
City Solicitor - City of Haverhill  
145 South Main Street  
Bradford, MA 01835  
(978) 373-2360  
(978) 891-5424 - Fax  
Email: [billcoxlaw@aol.com](mailto:billcoxlaw@aol.com)

**MOTION TO AMEND ORDINANCE –**

**That the ordinance as proposed be amended by deleting it in its entirety and inserting the following in place thereof:**

**“ARTICLE IV. Public Shows, Exhibitions and Events**

**§ 104-25. License required.**

**Except as otherwise permitted or excluded elsewhere in Chapter 104, Article IV, No person shall set up, promote, exhibit or maintain any theatrical exhibition, public show, public amusement or exhibition of any description to which admission is obtained by the payment of money, or by the delivery of any ticket or voucher obtained for money or by the delivery of any other valuable thing without first obtaining a license therefor from the City Council. Regardless of whether a fee is charged, no person shall set up, promote, exhibit or maintain a public event, which is defined as any event open to the public, such as a carnival, festival, fair, or other outdoor event at which the public will gather, without first obtaining a license therefor from the City Council.**

**§ 104-26. Application.**

**The application for such a license shall be in writing at least thirty days prior to the scheduled date(s) and shall fully and specifically describe the conditions of the proposed public event, exhibition, show, or amusement and the premises upon which the proposed public event, exhibition, show, or amusement is to take place, to the extent that such conditions or premises would affect the public safety, health or order. The application shall include written proof of permission from the owner of the property where the event will take place (including documentation pursuant to § 104-27(d)), copies of any event agreements, including leases and contracts for entertainers, performers, sound, stage, cleaning, security, vendor, catering or food services, and, proof of adequate insurance coverage. The application shall also include the number of anticipated attendee's total parking spaces available on site or arrangements for offsite parking, any charges or fees for parking, plans for solid waste disposal and recycling collection, and the number of public restrooms available, permanent or portable.**

**Upon request of any City official reviewing the application or the City Council, the applicant shall in addition furnish reasonable information concerning the conditions of the premises and actions to be taken in order to prevent danger to the public safety, health, or order. The application shall be submitted to the Police Chief, Fire Chief, Health Inspector or Board of Health, Building Inspector and Public Works Director for review and comment prior to the City Council hearing.**

**For those applications where the anticipated persons attending is 1,000 or more, the City Clerk's office shall notify all direct abutters as determined by the City Assessor, no less than 48 hours before the scheduled hearing date of the nature of the hearing along with the**

location, date and time of the hearing by use of the City's electronic message service system(s).

**§ 104-27. Hearing.**

Within 27 days following receipt by the City Clerk's office of a completed license application, the City Council shall open a hearing and upon conclusion of said hearing shall ~~either grant or deny such license upon a finding that issuance of such a license would lead~~ to the creation of a nuisance or would endanger the public health, safety or order by:

- (a) unreasonably increasing pedestrian or vehicular traffic in the area in which the premises are located, or
- (b) increasing the potential or opportunity for illegal or disruptive conduct in the area in which the premises are located, or
- (c) unreasonably increasing the level of noise in the area in which the premises are located, or
- (d) failing to provide the City Council with proper prior approval from the department or oversight authority of land that is protected or restricted by agreement with the state or federal government, or
- (e) negatively impacting the quality of life in the surrounding area, or
- (f) violation of federal, state and local laws, regulations or ordinances.

No applicant having been denied a license as aforesaid shall submit the same or a similar application within one year of said denial without including in said new application facts showing that the circumstances upon which the original denial was based have substantially changed.

**§ 104-28. Conditions on issuance of license.**

Licenses for public events, theatrical exhibitions, public shows, public amusements and exhibitions of every description shall be granted subject to all the provisions of law and to public safety, health or order, or to steps required to be taken to guard against creation of a nuisance, or to insure adequate safety and security for patrons or the affected public which are not inconsistent with law or ordinance as the City Council may from time to time determine and impose. No licensee shall exceed the number of attendees listed on the license without the express approval of the Police Chief or his/her designee.

**§ 104-29. Application Fee.**

The non-refundable application fee for public events, theatrical exhibitions, public shows, public amusements and exhibitions shall be as follows:

**Anticipated Persons Attending (Single Event)** **Fee**

<b>Less than 500</b>	<b>\$50</b>
<b>Less than 1,000</b>	<b>\$100</b>
<b>Less than 2,500</b>	<b>\$150</b>
<b>Less than 5,000</b>	<b>\$300</b>
<b>More than 5,000</b>	<b>\$500</b>

**For reoccurring, substantially similar events of four (4) or more held by a single registered non-profit group in a calendar year on property owned by the non-profit group, public property or a religious society, the single non-refundable application fee for public events, theatrical exhibitions, public shows, public amusements and exhibitions shall be as follows:**

<b>Anticipated Persons Attending (Multiple Events)</b>	<b>Fee</b>
<b>Less than 500</b>	<b>\$100</b>
<b>Less than 1,000</b>	<b>\$200</b>
<b>Less than 2,500</b>	<b>\$300</b>
<b>Less than 5,000</b>	<b>\$400</b>
<b>More than 5,000</b>	<b>\$500</b>

**The City Council may increase the above fee for any application for which the actual expenses of a review and hearing process exceed those fees stated above.**

**The City Council may waive the above fees for any City sponsored event or for registered non-profit groups who are conducting the public events, theatrical exhibitions, public shows, public amusements and exhibitions for a wholly charitable purpose.**

**In any calendar year, the City Council may grant a maximum of three (3) public event licenses, with a minimum of 60 days between events on any privately owned land parcel(s) throughout the City.**

In addition, any licensee licensed under the above provisions shall be responsible for the cost of any damage that occurs to public property or extraordinary expense necessary for public safety as a result of the public event, exhibition, show, or amusement.

**§ 104-30. Cancellation of license.**

~~Failure or neglect on the part of any licensee licensed under the above provisions to observe~~ and obey the laws of the commonwealth, the ordinances of the City or the rules, regulations and orders of the City Council conditioning or relating to such license, or to observe and obey any order of the Mayor or of the Chief of Police in relation to the discontinuance, alteration, modification or removal of any performance, act, feature, picture or event according to the provisions of § 104-31 shall operate as a cancellation and determination of the license granted to the licensee.

**§ 104-31. Right of entry; assignment of police officers.**

A. The Mayor, the City Council, individually or collectively, the Chief of Police and any police officer while engaged in the performance of his/her duty shall have the right to enter any public event, theater, exhibition hall, public show or other place of public amusement or exhibition at any time.

B. The City Council may direct, either as a condition of the granting of a license or at any time in the interest of public peace, public morals or public safety, that one or more police officers and/or firefighters shall be assigned, at the expense of the licensee, to attend any licensed public event theatrical exhibition or performance or other public show, exhibition or amusement for the purpose of seeing that the laws of the commonwealth, the ordinances of the City and the rules, regulations and orders of the City Council are observed and obeyed.

**§ 104-32. Censorship.**

All licensed theatrical or other public performances, acts, features, pictures or parts thereof performed or presented at any theatre, exhibition hall, public show, public event or other place of public amusement shall be subject to the censorship of the Mayor or the Chief of Police, and, any person, licensed under the provisions above shall forthwith discontinue, alter, modify or remove any such performance, act, feature or picture as may be determined by them to be injurious to the public peace, morals or safety, or in violation of any federal, state and local laws, regulations or ordinances.

**§ 104-33. Applicability.**

The provisions of §§ 104-25 to 104-32 shall apply to dance halls, skating rinks, picnic groves and other places of public amusement in which the public may take an active part, but to which admission is obtained by the payment of money or some other valuable consideration.

**§ 104-34. Exemptions.**

The provision of Article IV shall not apply to public events, theatrical exhibitions, public shows, public amusements and exhibitions by religious societies conducted on property owned by them, or to public shows and exhibitions given in school buildings by or for the benefit of the pupils thereof, or to any events on public property properly permitted and approved by the appropriate permit granting authority, or to enterprises holding appropriate entertainment licenses from the License Commission or to road races licensed pursuant to § 185-4.

**§ 104-35. Hobby shops.**

A. An annual fee of \$50 shall be charged for a license to operate a hobby shop, under which license toy car races and similar amusements may be conducted. Said license shall run for a period of one year beginning May 1 and ending April 30.

B. A license for the operation of said hobby shop on Sunday may be granted upon the payment of a license fee of \$2 for each Sunday in accordance with General Laws, Chapter 136, § 4.”

# Haverhill

Pedro Soto, Vacant Properties Manager

Health ices

4 S 110

130

563

337

p: 9.4 om

Dear City Council President Michitson and Council Members:

I would like to respectfully request a 30-45 minute timeslot at the July 22, 2014 City Council meeting to update the Council and the general public on the status of the abandoned housing initiative in the City of Haverhill. Specifically, I would like to provide an update on the progress of the Vacant Property Registry, as well as the immediate challenges we face and/ opportunities we have in the short-term to continue addressing blight in our neighborhoods.

Thank you,



Pedro Soto

IN CITY COUNCIL: July 22 2014

POSTPONED TO AUGUST 5 2014

Attest:

\_\_\_\_\_  
City Clerk



# Haverhill

Human Resources Department, Room 306

Phone: (978) 374-2357 Fax: (978) 374-2343

Denise McClanahan, Acting HR Director – [dmcclanahan@cityofhaverhill.com](mailto:dmcclanahan@cityofhaverhill.com)

TO: Mayor James J. Fiorentini  
FROM: Denise McClanahan, Acting HR Director *DM*  
DATE: July 31, 2014  
RE: Salary Ordinance & MOA submission

*10.1*

Attached please find an ordinance and Memorandum of Agreement for the Teamsters Citizen Center Group as a result of their recent negotiations. Please submit these documents to the next City Council meeting for action.

dIm

Memorandum of Agreement  
Between  
The City of Haverhill  
And  
The Citizens Center  
Teamsters Local #170

**Article VII: Wages**

**Terms:** Effective from July 1, 2014 to June 30, 2015  
Effective July 1, 2015 to June 30, 2016

Effective July 1, 2014	1.25%
Effective July 1, 2015	1.25%

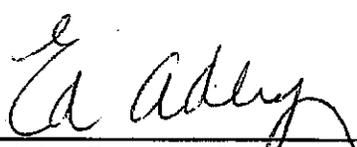
Date: June 6, 2014

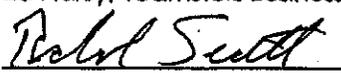
---

James J. Fiorentini, Mayor

---

William D. Cox, Jr., City Solicitor

  
Ed Adley, Teamsters Business Agent

  
Richard Scott, Shop Steward

**JAMES J. FIORENTINI**  
MAYOR



**CITY OF HAVERHILL**  
**MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

August 1, 2014

City Council President John A. Michitson and  
Members of the Haverhill City Council

RE: Salary Ordinance & MOA

Dear Mr. President and Members of the Haverhill City Council:

Enclosed is a Salary Ordinance and MOA between the City of Haverhill and the Teamsters Citizen Center Group.

The Ordinance is enclosed and I recommend approval.

Very truly yours,

**James J. Fiorentini, Mayor**

JJF/dsvd



DOCUMENT

**CITY OF HAVERHILL**

10.1.1

In Municipal Council

ORDERED:

MUNICIPAL ORDINANCE  
AN ORDINANCE RELATING TO SALARIES

CHAPTER  
CITIZEN CENTER

BE IT ORDAINED by the City Council of the City of Haverhill that Document 11 of 2014 is hereby amended as follows:

<b>EFFECTIVE 7/1/2014 1.25%</b>	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Program Coordinator	\$ 708.32	\$ 729.57	\$ 751.45	\$ 770.79	\$ 797.21	\$ 821.10	
Principal Account Clerk/Dispatcher	\$ 610.85	\$ 628.79	\$ 647.31	\$ 666.35	\$ 685.96	\$ 706.20	\$ 748.28
Principal Account Clerk	\$ 563.99	\$ 581.63	\$ 597.60	\$ 615.25	\$ 633.30	\$ 651.94	\$ 687.92
Bldg Maintenance Craft/Custodian	\$ 17.58	\$ 18.11	\$ 18.66				
Activities/Volunteer	\$ 15.42	\$ 15.88					
Driver	\$ 9.39	\$ 9.67					
Meal on Wheels Driver	\$ 10.07	\$ 10.36					
Driver (Veterans)	\$ 11.41	\$ 11.75					
Shine Coordinator	\$ 11.72	\$ 12.08					

<b>EFFECTIVE 7/1/2015 1.25%</b>	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Program Coordinator	\$ 717.18	\$ 738.69	\$ 760.84	\$ 780.42	\$ 807.17	\$ 831.37	
Principal Account Clerk/Dispatcher	\$ 618.49	\$ 636.65	\$ 655.40	\$ 674.68	\$ 694.53	\$ 715.02	\$ 757.63
Principal Account Clerk	\$ 571.04	\$ 588.90	\$ 605.07	\$ 622.94	\$ 641.22	\$ 660.09	\$ 696.52
Bldg Maintenance Craft/Custodian	\$ 17.80	\$ 18.34	\$ 18.90				
Activities/Volunteer	\$ 15.61	\$ 16.08					
Driver	\$ 9.51	\$ 9.79					
Meal on Wheels Driver	\$ 10.19	\$ 10.49					
Driver (Veterans)	\$ 11.55	\$ 11.89					
Shine Coordinator	\$ 11.87	\$ 12.23					

Approved as to legality:

\_\_\_\_\_  
City Solicitor

BACKUP COPY 9.1



DOCUMENT  
**CITY OF HAVERHILL**

In Municipal Council

**ORDERED:**

**MUNICIPAL ORDINANCE  
AN ORDINANCE RELATING TO SALARIES**

**CHAPTER  
CITIZEN CENTER**

BE IT ORDAINED by the City Council of the City of Haverhill that Document 67F of 2010 is hereby amended by the following:

**ARTICLE VII: WAGES to read as follows:**

EFFECTIVE 7/1/2012 1.5%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Program Coordinator	\$689.24	\$709.92	\$731.20	\$750.02	\$775.73	\$798.98	
Principal Account Clerk/Dispatcher	\$594.40	\$611.85	\$629.87	\$648.40	\$667.48	\$687.17	\$728.12
Principal Account Clerk	\$548.79	\$565.96	\$581.50	\$598.67	\$616.24	\$634.38	\$669.38
Bldg Maintenance Craft/Custodian	\$17.10	\$17.62	\$18.16				
Activities/Volunteer	\$15.00	\$15.46					
Driver	\$9.14	\$9.41					
Meal on Wheels Driver	\$9.79	\$10.08					
Driver (Veterans)	\$11.10	\$11.43					
Shine Coordinator	\$11.41	\$11.75					

EFFECTIVE 7/1/2013 1.5%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Program Coordinator	\$699.58	\$720.56	\$742.17	\$761.27	\$787.37	\$810.97	
Principal Account Clerk/Dispatcher	\$603.31	\$621.03	\$639.31	\$658.12	\$677.49	\$697.48	\$739.04
Principal Account Clerk	\$557.02	\$574.45	\$590.22	\$607.65	\$625.49	\$643.90	\$679.42
Bldg Maintenance Craft/Custodian	\$17.36	\$17.89	\$18.43				
Activities/Volunteer	\$15.23	\$15.69					
Driver	\$9.28	\$9.55					
Meal on Wheels Driver	\$9.94	\$10.24					
Driver (Veterans)	\$11.26	\$11.60					
Shine Coordinator	\$11.58	\$11.93					

Amend Section 5. Professional Development

Effective July 1, 2013 change the amount of Professional Development from \$350 to \$500 per year.

Add New Section 10. Mileage

Increase the travel mileage reimbursement amount to \$.44/mile effective July 1, 2013.

BACKUP  
COPY

Citizen  
Center  
Salaries

**Add New Section 11. Maintenance Supervisor Stipend**

Effective July 1, 2013 one Building Maintenance/Craftsman/Custodian position title shall include supervisory duties to assist the Human Services Director with the Maintenance Program within the divisions of the Human Services department. The position shall pay a stipend of \$2,500 per annum.

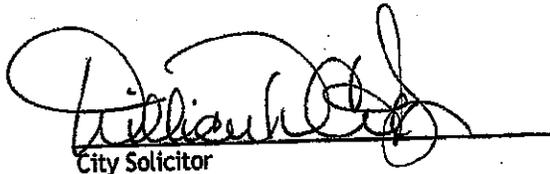
This stipend will expire upon the separation from employment of the current employee.

The parties agree that the City shall have the discretion to hire outside contractors to perform cleaning services that current staff has not been able to achieve. Current staff levels shall be maintained.

**AMEND ARTICLE X: SICK AND BEREAVEMENT LEAVE**

Section 16. Furlough Days - Any outstanding furlough days will be compensated on or after July 1, 2013 at the applicable rate of pay. Once the furlough days are paid out, delete this section in its entirety.

Approved as to legality:

  
City Solicitor

PLACED ON FILE for at least 10 days

Attest:

\_\_\_\_\_  
City Clerk

**CITY COUNCIL**

JOHN A. MIGHTSON  
PRESIDENT  
ROBERT H. SCATAMACCHIA  
VICE PRESIDENT  
MELINDA E. BARRETT  
WILLIAM J. MACEK  
WILLIAM H. RYAN  
THOMAS J. SULLIVAN  
MARY ELLEN DALY O'BRIEN  
MICHAEL S. MCGONAGLE  
COLIN F. LEPAGE



CITY HALL, ROOM 204  
4 CHAMBER STREET  
1374-2328  
1374-2329  
rhill.ma.us  
erhill.com

**CITY OF HAVERHILL**  
**HAVERHILL, MASSACHUSETTS 01830-5843**

10.2.1

?  
n  
applicant

July 29, 2014

TO: Mr. President and Members of the City Council:

Councillor Colin LePage would like to introduce Tim Jordan and John Cuneo to speak about the River Ruckus Festival and Rubber Duck Regatta on September 6<sup>th</sup>.

  
City Councillor Colin LePage

**CITY COUNCIL**

JOHN A. MIGHTSON  
*PRESIDENT*  
ROBERT H. SCATAMACCHIA  
*VICE PRESIDENT*  
MELINDA E. BARRETT  
WILLIAM J. MACEK  
WILLIAM H. RYAN  
THOMAS J. SULLIVAN  
MARY ELLEN DALY O'BRIEN  
MICHAEL S. MCGONAGLE  
COLIN F. LEPAGE



CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329

**CITY OF HAVERHILL**  
**HAVERHILL, MASSACHUSETTS 01830-5843**

10.2.2

July 31, 2014

TO: Mr. President and Members of the City Council:

Councillor Sullivan requests a discussion about installing a crosswalk on Kingsbury Avenue at Fermanaugh and Hyatt Avenue and sidewalk installation project in this area.

Thomas J. Sullivan

**CITY COUNCIL**

JOHN A. MICHITSON  
*PRESIDENT*  
ROBERT H. SCATAMACCHIA  
*VICE PRESIDENT*  
MELINDA E. BARRETT  
WILLIAM J. MACEK  
WILLIAM H. RYAN  
THOMAS J. SULLIVAN  
MARY ELLEN DALY O'BRIEN  
MICHAEL S. MCGONAGLE  
COLIN F. LEPAGE



CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
www.ci.haverhill.ma.us  
jm

**CITY OF HAVERHILL**

**HAVERHILL, MASSACHUSETTS 01830-5843**

10.2.3

July 29, 2014

Mr. President and Members of the City Council:

Councillor William J. Macek requests a discussion about deleting 2 one hour spaces in front of 768 Main Street.

  
City Councillor William J. Macek

Name of Street Location	Regulation	Hours/Days
In front of No. 514 (except 2 24-hour handicapped parking spaces) [Added 8-25-1987 by Doc. 23-E]	No parking	—
In front of No. 640 westerly side [Added 10-11-1988 by Doc. 22-M]	Time limited 1 hr.	7:00 a.m. to 7:00 p.m.
<del>Two spaces in front of No. 769 Main Street [Added 5-10-1994 by Doc. 54-B; repealed 4-22-1997 by Doc. 52-I]</del>		
In front of No. 428 Main Street, 15-minute parking [Added 3-17-1998 by Doc. 40-D]	Time limited 15 min.	24 hours
* 768 Main Street, 2 1-hour spaces [Added 5-7-2002 by Doc. 44-B]	Time limited 1 hr.	8:00 a.m. to 6:00 p.m.
From Fourth Avenue to White Street, west side [Added 2-10-2009 by Doc. 16-B]	No parking	24 hours, 7 days a week
Main Street/Rt. 121: on the west side from the traffic lights to the New Hampshire border, headed north [Added 12-29-2009 by Doc. 16-K]	No parking	24 hours, 7 days a week
Maple Avenue [Repealed 7-26-1983 by Doc. 26-K]		
Marble Street		
From Marion Street to Chick Avenue, north side	No parking	—
Margin Street		
From 220 feet west of Lamont Street west for 140 feet, north side	No parking	—
In front of 59 Margin Street, except for 1 24-hour handicapped parking space at 59 Margin Street [Added 12-7-2004 by Doc. 12-Q]	No parking	24 hours
In front of 92 Margin Street, except for 1 24-hour handicapped parking space at 92 Margin Street [Added 7-13-2010 by Doc. 16-O]	No parking	24 hours
In front of the school, north side of Margin Street, starting 73 feet west of Beach Street for a distance of 110 feet [Added 8-23-2005 by Doc. 13-D]	No parking, school bus drop off/pick up only	7 days a week, 24 hours
Marshall Street [Added 12-2-1997 by Doc. 47-H]		
In front of 3 Marshall Street, except for 1 24-hour handicapped space at No. 3	No parking	24 hours

CITY COUNCIL

JOHN A. MICHITSON  
PRESIDENT  
ROBERT H. SCATAMACCHIA  
VICE PRESIDENT  
MELINDA E. BARRETT  
WILLIAM J. MACEK  
WILLIAM H. RYAN  
THOMAS J. SULLIVAN  
MARY ELLEN DALY O'BRIEN  
MICHAEL S. MCGONAGLE  
COLIN F. LEPAGE



12-1-1

ROOM 204  
ER STREET  
374-2328  
374-2329  
hill.ma.us  
rhill.com

CITY OF HAVERHILL  
HAVERHILL, MASSACHUSETTS 01830-5843

MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE  
MEETING HELD ON JULY 24, 2014

An Administration and Finance Committee Meeting was held on Thursday, July 24, 2014 at 7:00P.M. in the City Council office, Room 204.

Committee Members present: Committee Chairperson Colin LePage, Councillor William Macek, Councillor Mary Ellen Daly O'Brien and Councillor Michael McGonagle. Council President John Michitson, Councillor Melinda Barrett and Councillor Thomas Sullivan also attended.

Department Heads: William Cox-City Solicitor and Linda Koutoulas-City Clerk

The following item was discussed:

- I.) **Doc. 49** – Ordinance Relating to Amusements – Public Shows and Exhibitions.  
*The Committee conducted a thorough review of the initially proposed amended ordinance submitted to the City Council along with previously proposed revisions and amendments of the ordinance provided by this Committee with City Solicitor Cox and City Clerk Koutoulas. Several additional minor revisions and amendments were proposed by all of those in attendance and were accepted by the Committee to be included in the final document. A motion was made and seconded to submit the amended ordinance, along with the Committee's favorable recommendation to the City Council for approval. Passed unanimously.*

Respectfully submitted,

Colin LePage, Chairperson  
Administration and Finance Committee  
Haverhill City Council

July 29, 2014

CL/bsa

attachment  
c: Mayor James J. Fiorentini  
City Council

**CITY COUNCIL**

JOHN A. MICHITSON  
*PRESIDENT*  
 ROBERT H. SCATAMACCHIA  
*VICE PRESIDENT*  
 MELINDA E. BARRETT  
 WILLIAM J. MACEK  
 WILLIAM H. RYAN  
 THOMAS J. SULLIVAN  
 MARY ELLEN DALY O'BRIEN  
 MICHAEL S. MCGONAGLE  
 COLIN F. LEPAGE



CITY HALL, ROOM 204  
 4 SUMMER STREET  
 TELEPHONE: 978 374-2328  
 FACSIMILE: 978 374-2329  
 www.ci.haverhill.ma.us  
 citycncd@cityofhaverhill.com

**CITY OF HAVERHILL**  
**HAVERHILL, MASSACHUSETTS 01830-5843**

**DOCUMENTS REFERRED TO COMMITTEE STUDY**

4	Communication from Councillor Macek requesting a discussion regarding the proposed Monument Square traffic divider/island.	Planning & Dev.	1/3/12
9-T	Communication from Councillor Sullivan requesting a discussion regarding a comprehensive improvement and restoration plan for Winnekenni Park & Plug Pond Recreation area	NRPP	3/26/13
57-S	Communication from Councillor Daly O'Brien wishing to introduce Dave LaBrode to discuss public signage	NRPP	9/10/13
57-Z	Communication from Councillor Sullivan requesting to discuss parking ordinances on Hillside Place and Hillside Street. (Public parking lot, Map 516, Bl. 303, Lot 4A, referred to NRPP)	NRPP	10/8/13
102	Communication from Councillor Macek requesting to discuss the Taxicab and Buses Ordinance	Administration & Finance	10/15/13
102-H	Communication from Councillor Macek requesting to propose the establishment of an Adult and Senior Fitness Park	NRPP	10/29/13
13/13-B	Central Business District Parking Map and Ordinances	Administration & Finance	1/28/14
84 & 84A/13	Ordinance re: Zoning, Amend City Code, Ch. 255, Table of Use & Parking Regulations Page 8; to allow Medical Marijuana Dispensary/Treatment centers to be located only in our business parks	Transferred to Administration & Finance	2/11/14
49	Ordinance Relating to Amusements – Public Shows and Exhibitions	Administration & Finance	5/13/14
56	Home Rule Petition – An Act Authorizing that the Position of Deputy Chief in the City of Haverhill be removed from Civil Service	Public Safety	5/20/14
	Ordinance Relating to Peddling and Soliciting, Section 191-9 Licenses	Administration & Finance	5/27/14
55-E	Communication from Councillor Macek -- necessary repairs on the Clement Farm Property leased to American Legion	NRPP	6/17/14
55-F	Communication from Councillor Daly O'Brien re: street noise increasing on Essex St and Washington Street area	Public Safety	6/17/14