



**CITY OF HAVERHILL
CITY COUNCIL AGENDA**

Linda

**Tuesday, June 3, 2014 at 7:00 PM
City Council Chambers, Room 202**

1. Approval of Records of the Previous Meeting

2. Assignment of the minutes review for the next Meeting

3. Communications from the Mayor

No Schedule

4. Utility Hearing(s) and Related Order(s)

No Schedule

5. Appointments

5.1. Confirming Appointments:

No Schedule

5.2. Non-Confirming Appointments:

5.2.1. *Acting City Auditor* Patricia Martel effective July 3 2014 Attachment

Acting Human Resources Director Denise McClanahan effective June 11 2014 Attachment

5.3. Resignations:

No Schedule

6. Petitions

6.1. Petitions:

No Schedule

6.2. Applications:

6.2.1. Application from Reverend Murray, Diocese of Boston, requesting a walk on Primrose & Main st and ending on Cottage st at St James Church rectory on Saturday, June 21st; 11:00 am to 12:30 pm

Attachment

6.2.2. Applications for Handicap Parking sign:

1. Eileen F Flanagan, for 23 Arch av

2. Joseph Miller, for 20 Swasey st

Attachments



CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, June 3, 2014 at 7:00 PM
City Council Chambers, Room 202

6.2.2.1.2.1. Application for *Auctioneer* license from Dean C Dillon at *Vintage View*, 371 River st, Friday, June 6; 4:00 pm to 8:00 pm; with license to expire June 2015

Attachment

6.3. Annual License Renewals:

6.3.1. Pool Table

1. *VFWS Post 29*, 64 Kenoza av 1 Pool Table

Attachment

Sunday Pool

VFWS Post 29, 1 Sunday Pool Table

Attachment

Pawnbroker

El Dorado Pawn Shop, 24 Emerson st, Cynthia Kalp

Attachment

Ambulance

Haverhill Fire Dept, 131 Water st 1 Ambulance

Attachment

Buy & Sell Second Hand Articles

Shoppe at the Village, 1454 Broadway Diane L Gurciullo

El Dorado Pawn Shop, 24 Emerson st Cynthia J Kalp

Attachments

Buy & Sell Old Gold

El Dorado Pawn Shop, 24 Emerson st Cynthia Kalp

Attachment

6.3.1.2. Hawker Peddlers License Renewals 2014:

No Schedule

6.3.1.3. Coin-Op License Renewals 2014:

No Schedule

6.3.1.4. Sunday Coin-Op License Renewals 2014:

No Schedule

6.3.1.5. Drainlayer Renewals 2014:

No Schedule



CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, June 3, 2014 at 7:00 PM
City Council Chambers, Room 202

7. Hearings and Related Orders:

No Schedule

8. MOTIONS and ORDERS

- 8.1. Order to accept grant called "Our Common Backyards" grant - City appropriate and authorize Treasurer to borrow or allocate funds from City Financing (FY15) \$200,00 and Community Development Block Grant (CDBG) \$50,000; for making improvements to Grand Army of the Republic (G.A.R. Park) Attachment

8.2. Ordinances (File 10 Days)

- 8.2.1. Ordinance re: Parking, 98 Temple st #2; Add 1 Handicap parking space File 10 days
8.2.2. Ordinance re: Parking, 25 Auburn st, Add 1 Handicap parking space File 10 days
8.2.3. Ordinance re: Parking, 21 Cedar st, Add 1 Handicap parking space File 10 days
8.2.4. Ordinance re: Parking, No Parking in front of 145 Essex st File 10 days
- Attachments

9. Unfinished Business of preceding Meetings

- 9.1. Document 11-F, Ordinance re: Salaries – City Hall Clerks
Filed May 21 2014

- 9.2. Document 38-C, Bond Authorization – Authorize Mayor to issue bonds for Hunking School project for cost not to exceed \$61,500,000
Filed May 23 2014 Attachments

10. Communications and Reports from City Officers and Employees

- 10.1. Monthly Reports:
No Schedule



**CITY OF HAVERHILL
CITY COUNCIL AGENDA**

**Tuesday, June 3, 2014 at 7:00 PM
City Council Chambers, Room 202**

10.2. Communications from Councillors:

10.2.1. Communication from Councillor Macek requesting a discussion regarding Riverside Plaza

10.2.2. Communication from Councillor Ryan requesting to introduce Jim Parker, proprietor of Haverhill's only vineyard, *Willow Spring Vineyards* Attachments

10.3. Communications from City Employees:

No Schedule

11. Resolutions, Proclamations & Home Rule Petitions

No Schedule

12. Council Committee Reports and Announcements

12.1. Council Committee Reports

12.1.1. Councillor LePage submits the Minutes of the *Administration & Finance Committee* meeting held on May 28th Attachment

12.1.2. Documents referred to Committee Study

No Schedule

13. Adjourn



JAMES J. FIORENTINI
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

May 29, 2014

5.2.1

City Council President John A. Michitson and
Members of the Haverhill City Council

RE: Appointments – Acting City Auditor and Acting Human Resources Director

Dear Mr. President and Members of the Haverhill City Council:

I hereby appoint Patricia Martel to the position of Acting City Auditor effective July 3, 2014.

I hereby appoint Denise McClanahan to the position of Acting Human Resources Director effective June 11, 2014.

Very truly yours,


James J. Fiorentini, Mayor

JJF/dvd



City of Haverhill

Wala

Application for Permit

5/13/14

| | | | |
|--|--|--|------------------------------|
| Name of Organization | Cursillo de Cristiandad (Dioceses of Boston) | | |
| Address of Organization | 6 Cottage St Haverhill, MA 01830 | | |
| Requesting Permit for (List Type of event) | Walk | Date & Time | June 21 2014 11:00am |
| Location of Event | Haverhill, Massachusetts | | |
| Authorized or Contact Person | Rev. Robert Murray or Raul Feliciano | Telephone/Cell #/Pager # (Indicate if pager) | 978-342-8537 or 978-809-8... |

(To be completed for use of City Property/Outdoor Activity and other Special Events)

| | | | |
|--|--------------------|---------|-----------------------|
| Approval of Fire Chief (Where applicable) | | | |
| Approval of the Recreational Director Required for all recreational facilities | Signature | Date | Comments/Restrictions |
| Approval of the Chief of Police Required for all OUTDOOR EVENTS I.e.: Parades/Carnivals/Community Events | <i>[Signature]</i> | 5/22/14 | 1 Aux. Eff. |

6.2.1

General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts, dues, claims and demands both in law and equity, more especially any and all claims as a result of the issuance of this permit and or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized Agent of Organization: _____ Date: _____

Signature Witnessed by: _____ Date: _____

City Council will hear request for application on: _____ (date) _____ (time)
Applicant must attend Yes [] No []

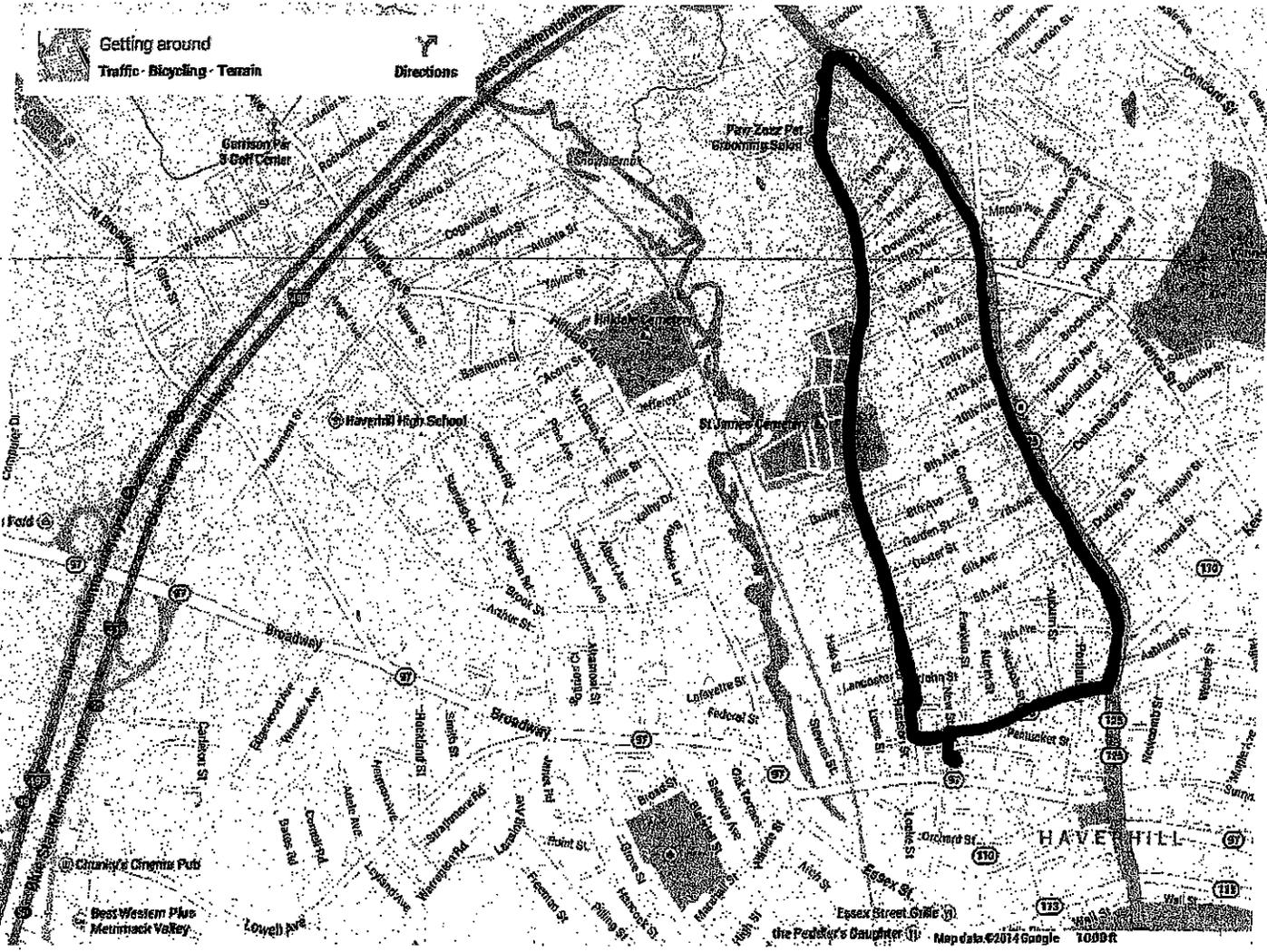
Office Use

Permit

Permit approved on: _____ Proof of Insurance _____ # Detail Officers _____
Policy Number/Exp. Date

Attendance Limited to: _____ Other Restrictions/requirements: _____

Signed: _____ Issued on: _____ Seal
City Clerk



CITY OF HAVERHILL
APPLICATION FOR HANDICAP PARKING SIGN

*NEW
*RENEWAL

DATE OF REQUEST 4/24/14 DATE OF APPROVAL _____

NAME: Eileen F Flanagan

ADDRESS: 23 Arch Ave Haverhill

6.2.1.1

TELEPHONE #: 978374-8374

VEHICLE TYPE: 1995 Oldsmobile

2

PLATE #: 1 AR 630

Do you currently have off street parking at your residence? Yes No

If yes, why is there a need for a handicap parking sign?
Because she has parkinson

Did you have a handicap parking sign at a previous address? Yes No

If yes, location? _____

x Eileen F. Flanagan
Applicant Signature

- Please include a copy of your current handicap placard or handicap registration, along with this application.

Approve Denied

Reason for denial

Ala R. J. Alas
Chief of Police Signature

Approve Denied

Reason for denial

City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.

P02167824

Expires:

07-18-17

Disabled Persons
Parking Identification Placard



Rachel Kaprielian



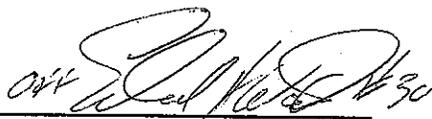
FLANAGAN
EILEEN
F

Commonwealth of
Massachusetts



To: Chief Denaro
From: Officer Edward Watson
RE: Handicap-parking request 23 Arch Ave
Date: 5-27-2014

I have spoken with Eileen Flanagan about her handicap-parking request at 23 Arch Ave. Eileen Flanagan walks with a cane, has Parkinson's disease that makes it difficult to walk to far without stopping to rest. Neighbors block her entrance making it extremely difficult for her. A handicap-parking spot near her front entrance would be a great help. I support this request. Eileen Flanagan has supplied the proper registry documents.

A handwritten signature in black ink, appearing to read "Officer Edward Watson #30", written over a horizontal line.

Officer Edward Watson #30
Traffic and Safety

CITY OF HAVERHILL
APPLICATION FOR HANDICAP PARKING SIGN

*NEW _____
*RENEWAL _____

DATE OF REQUEST 5-17-2014 DATE OF APPROVAL _____

NAME: JOSEPH MILLER

ADDRESS: 20 SWASEY ST HAVERHILL

TELEPHONE #: 978-377-0259

VEHICLE TYPE: 1999 MERC VILLAGE VAN

6.2.
2.

PLATE #: _____

Do you currently have off street parking at your residence? ___ Yes No

If yes, why is there a need for a handicap parking sign? _____

Did you have a handicap parking sign at a previous address? ___ Yes No

If yes, location? _____

x Joseph Miller
Applicant Signature

- Please include a copy of your current handicap placard or handicap registration, along with this application.

Approve Denied

Reason for denial

Ala R. J. [Signature]
Chief of Police Signature

Approve Denied

Reason for denial

City Council Approval

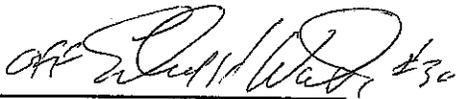
Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.

To: Chief DeNaro
From: Officer Edward Watson
RE: Handicap-parking request 20 Swasey Street
Date: 05-27-2014

I have spoken with Joseph Miller about his handicap-parking request at 20 Swasey Street. Mr. Miller cannot walk to far do to ankle and foot problems and uses a walker. Mr. Miller also is a diabetic. His easiest access is the front door on the Marshall Street side of the house as it hasn't any steps. Neighbors block his entrance making it difficult for him. A handicap-parking spot on the Marshall Street side of the house would be a great help. I support this request. Joseph Miller has supplied the proper registry documents.



Officer Edward Watson #30
Traffic and Safety

CITY OF HAVERHILL

Honorable President and Members of the Municipal Council:

6.2...

The undersigned respectfully asks that he may receive a License:

Auctioneer (TYPE OF)

Place of business being:

Vintage View Inc (NAME OF PLACE)

FRIDAY 371 River St (Address)

June 6, 4pm - 8pm

Dean E Dillon
PRINT APPLICANT NAME

MAY 19 2014

HAVERHILL, _____, 2014

Expires June 2015

OFFICE USE ONLY

RENEW

No. #

FEE 50.00

IN MUNICIPAL COUNCIL, _____, 2014

ATTEST:

_____, CITY CLERK

APPROVED [Signature]

DENIED _____

[Signature]
POLICE CHIEF

MORE INFO ON BACK

16374

CONTROL NO.

AT 9070
LICENSE NO.



THE COMMONWEALTH OF MASSACHUSETTS
DIVISION OF STANDARDS
ONE ASHBURTON PLACE, BOSTON, 02108

STATE AUCTIONEER LICENSE

PHONE
617-727-3480

DATE **NOV 09 2013**

The licensee's name:

LICENSEE

ADDRESS

CITY

STATE/ZIP

Dear C. Dillon
21 Magnolia Drive
North Andover, MA 01845

This license is in effect as of date of issue. Said licensee must comply with the requirements of Sec. 10 of Chapter 100. Said license shall remain in force until one year from date of issue, unless surrendered prior thereto for cancellation.

EXPIRES: NOV 08 2014

(COPY OF LAW FURNISHED HERewith)

THIS LICENSE IS NOT TRANSFERABLE

DIRECTOR OF STANDARDS

CITY OF HAVERHILL

6.3.1

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a License:

Pool Table (TYPE OF LIC)

Place of business being: 1 Table

VFW Post 29 (NAME OF PLACE)

64 Kenzoza qv (Address)

Peter McCarron
PRINT APPLICANT NAME

HAVERHILL, May 23, 2014

OFFICE USE ONLY

RENEW 60 1st & 30 each additional

No. _____

FEE \$60.00

IN MUNICIPAL COUNCIL, _____, 2014

ATTEST:

_____, CITY CLERK

APPROVED ✓

DENIED _____

Alan R. [Signature]
POLICE CHIEF

Applicant: Please fill in this information if it was omitted from the back of your application

Thank you!
City Clerk's Office

SOCIAL SECURITY #: 027 28 6790

DATE OF BIRTH: 11-2-13

RESIDENTIAL ADDRESS: 531 Amesbury Rd.

TELEPHONE # 978 521 4208

Peter Mc. Cannon
VFW Post 29

VFW
978-373-1900

CITY OF HAVERHILL

Honorable President and Members of the Municipal Council:

6.3

The undersigned respectfully asks that he may receive a License:

Sunday Pool (TYPE OF LIC)

Place of business being: 1 Table

VFW Post 29 (NAME OF PLACE)

64 Menozza av (Address)

Robert M Cannon
PRINT APPLICANT NAME

HAVERHILL, May 23, 2014

OFFICE USE ONLY

RENEW

No. _____
FEE 100.00 annual

IN MUNICIPAL COUNCIL, _____, 2014

ATTEST:

_____, CITY CLERK

APPROVED ✓

DENIED _____

Alan R. [Signature]
POLICE CHIEF

CITY OF HAVERHILL

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a License:

Pawnbroker (TYPE OF LICENSE)

Place of business being:

EL Dorado Pawn Shop (NAME OF PLACE)

24 Emerson St (Address)

CYNTHIA J. KALP
PRINT APPLICANT NAME

HAVERHILL, MAY 23, 2014

OFFICE USE ONLY

RENEW

No. #

FEE 100.00

IN MUNICIPAL COUNCIL, _____, 2014

ATTEST:

_____, CITY CLERK

APPROVED ✓

DENIED _____

Ala R. [Signature]
POLICE CHIEF

MORE INFO ON BACK

Applicant: Please fill in this information if it was omitted from the back of your application

Thank you!
City Clerk's Office

SOCIAL SECURITY #: 016-42-8900

DATE OF BIRTH: APRIL 8, 1951

RESIDENTIAL ADDRESS: 13 CARRIAGE HILL LANE SALEM, MA 01970

TELEPHONE # 978-594-4340

Cynthia J Kalp

CITY OF HAVERHILL

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a License:

Ambulance (TYPE OF LICENSE)

Place of business being: 1 Vehicle

Haverhill Fire Department (NAME OF PLACE)

131 Water St (Address)

Richard B. Bonden
PRINT APPLICANT NAME

HAVERHILL, May 20th, 2014

OFFICE USE ONLY

RENEW

No. _____

FEE MC City

IN MUNICIPAL COUNCIL, _____, 2014

ATTEST:

_____, CITY CLERK

APPROVED ✓

DENIED _____

Ala R. [Signature]
POLICE CHIEF

CITY OF HAVERHILL

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a License:

Buy & Sell Second Hand Anticks (TYPE OF LICENSE)

Place of business being:

Shoppes at the Village (NAME OF PLACE)

1454 Broadway (Address)

DIANE L. GURCIULLO
PRINT APPLICANT NAME

HAVERHILL, MAY 27, _____, 2014

OFFICE USE ONLY

RENEW

No. _____ #/

FEE 50.00

IN MUNICIPAL COUNCIL, _____, 2014

ATTEST:

_____, CITY CLERK

APPROVED ✓

DENIED _____

Alan R. J. Alves

POLICE CHIEF

CITY OF HAVERHILL

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a License:

Buy + Sell Second Hand Articles (TYPE OF LICENSE)

Place of business being:

E.L Dorado Pawn Shop (NAME OF PLACE)

24 Emerson St (Address)

CYNTHIA J. KALP
PRINT APPLICANT NAME

HAVERHILL, MAY 23, 2014

OFFICE USE ONLY

RENEW

No. _____

FEE \$50.00

IN MUNICIPAL COUNCIL, _____, 2014

ATTEST:

_____, CITY CLERK

APPROVED ✓

DENIED _____

Alan R. J. [Signature]

POLICE CHIEF

MORE INFO ON BACK

CITY OF HAVERHILL

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a License:

Buy + Sell Old Gold (TYPE OF LICENSE)

Place of business being:

EL Dorado Pawn Shop (NAME OF PLACE)

24 Emerson St (Address)

CYNTHIA J. KALP
PRINT APPLICANT NAME

HAVERHILL, MAY 23, 2014, 2014

OFFICE USE ONLY

RENEW

No. _____

FEE 100.00

IN MUNICIPAL COUNCIL, _____, 2014

ATTEST:

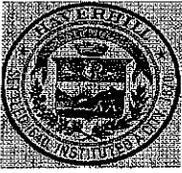
_____, CITY CLERK

APPROVED J.

DENIED _____

Ala R. J. Alas
POLICE CHIEF

MORE INFO ON BACK



Document

CITY OF HAVERHILL

In Municipal Council

8.1

Ordered:

That the City appropriate and authorize the Treasurer to borrow or allocate funds from the following sources:

| | |
|---|-----------|
| -City financing (FY15) | \$200,000 |
| -Community Development Block Grant (CDBG) | \$ 50,000 |

the sum of \$250,000 under the provisions of M.G.L. Chapter 44 on Municipal Indebtedness, for the purposes of making improvements to Grand Army of the Republic (G.A.R.) Park (Map 107, Block 4, Lot 1).

These improvements include re-grading the southwestern side of the park, eliminating a concrete path and substituting grass, adding a new playground, irrigation line, fencing, flower beds, shrubs, shade trees, benches and curb cuts.

Furthermore, that the Treasurer is hereby authorized to seek reimbursement for such repairs and improvements under the 'Our Common Backyards' grant program up to but not exceeding \$200,000;

Furthermore, that the Mayor is authorized to enter into any contracts for this project thereto

Our Common Backyards program

with the Executive Office of Energy and Environmental Services, Division of Conservation Services;

Furthermore, such action hereby dedicates this southerly portion of G.A.R. Park to active recreation purposes under Article 97, and M.G.L. Chapter 45 Section 3, such property to remain under the care and control of the Recreation Department.



Haverhill

Veterans Services –Director Michael G. Ingham
Phone: 978-374-2351 ext 32 Fax: 978-5212626
mingham@cityofhaverhill.com

May 29, 2014

Vincent Ouellette

Human Services

10 Welcome St Haverhill Ma 01830¹

Dear Vincent:

The Haverhill Veterans Council reviewed the request to support improvements in GAR Park. The members representing the individual Veterans organizations of Haverhill have agreed to support the proposition to make changes to the property and other enhancements to better serve the citizens of Haverhill and inform them of the history behind the Grand Army of the Republic.

Sincerely,

Michael G. Ingham

Haverhill Veterans Council

Veterans Services Representative

Veterans Services
10 Welcome Street, Haverhill Ma 01830

JAMES J. FIORENTINI
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

May 30, 2014

City Council President John A. Michitson and
Members of the Haverhill City Council

RE: Our Common Backyards Grant Program

Dear Mr. President and Members of the Haverhill City Council:

Enclosed please find an order to accept a grant called the "Our Common Backyards" grant from the State of Massachusetts. The grant is for \$200,000. Our match is \$50,000, all of which will be paid by CDBG funds.

This grant is under a new grant program established by the Patrick Administration to revitalize inner city parks and playgrounds. We are grateful to our legislative delegation, Rep. Brian Dempsey, Senator Kathleen O'Connor Ives, Rep. Campbell, Rep. Dizoglio, and Rep. Mirra for lobbying for this grant for us. Without their help and support this would not be possible.

This grant will allow us to improve the trees and landscaping in the park. It will allow us to install, for the first time, a playground in the southern section of the park near the bandstand. It will allow us to level off an area which we can then flood during the winter months in order to provide ice-skating at GAR Park.

GAR Park, as you may know, is actually two separate parks. The old historic North section of the park contains a monument to the veterans of the Grand Army of the Republic and a separate and much more modern monument to the Korean War veterans. That area is already declared parkland. We decided that, for historic preservation purposes we would not touch that area of the park except, perhaps, for improved landscaping and trees.

The southern section of the park by the bandstand was added to the park during Urban Renewal in the 1970s. To the best we can determine it has never been declared parkland and is not technically part of GAR Park at all. Except for landscaping, the grant pertains only to that southern area of the park.

The park does require a matching grant from the city. That matching grant would be provided by Community Development Block Grant funds so that no city tax dollars at all would be used in this grant.

In order to obtain the grant the City Council is required to accept it. We are also required to declare the southern section as park land.

I am enclosing the appropriate orders and I recommend approval.

Vincent Ouellette and Andrew Herlihy, both of whom were instrumental in writing the grant application, will be before you Tuesday night to answer any questions you might have.

Very truly yours,



James J. Fiorentini, Mayor



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

8.2.1

ORDERED:

**An Ordinance Relating to Parking
98 Temple Street #2—Establish One Handicap Parking Space**

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-Section 85, Schedule B:: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by adding the following:

| LOCATION | REGULATION | HOURS/DAYS |
|--|-------------------|-------------------|
| <u>98 Temple Street #2</u> | | |
| Add one space in front of 98 Temple Street #2 except for 1-24 hour handicap parking space at 98 Temple Street #2 | No Parking | 24 Hours |

APPROVED as to legality:

City Solicitor
William D. Cox, Jr.



Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

May 28, 2014

John A. Michitson, Council President
& City Council Members
City Hall—Room 204
City of Haverhill

RE: Request for Handicap Parking at 98 Temple Street #2 Street

Dear Council President Michitson & City Councilors:

As per your written request dated 5/22/14, I am submitting a Municipal Ordinance that will allow for HANDICAP PARKING in front of Number 98 Temple Street #2.

Sincerely,

William Pillsbury, Jr.
Economic Development
& Planning Director

WP/lw

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
ROBERT H. SCATAMACCHIA
VICE PRESIDENT
MELINDA E. BARRETT
WILLIAM J. MACEK
WILLIAM H. RYAN
THOMAS J. SULLIVAN
MARY ELLEN DALY O'BRIEN
MICHAEL S. MCGONAGLE
COLIN F. LEPAGE



CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.ci.haverhill.ma.us
citycncl@cityofhaverhill.com

CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

May 22, 2014

TO: Mr. William Pillsbury
Planning and Development Director

RE: Documents to Establish Handicap Parking Ordinances – 98 Temple Street,
21 Cedar Street, and 25 Auburn Street

Dear Mr. Pillsbury:

At the City Council meeting held on May 20, 2014, the following requests for handicap parking spaces were approved and submitted by Chief DeNaro:

- ~~Doc. 5-F-98 Temple Street #2~~
- Doc. 5-G- 21 Cedar Street
- Doc. 5-H – 25 Auburn Street

The City Council concurred with these requests and ask that the proper documents be prepared and placed on the next council agenda for action.

Thank you for your continued cooperation, consideration and assistance. It is appreciated.

Sincerely yours,

John A. Michitson, President
Haverhill City Council

JAM/bsa
encl.

c: Mayor James J. Fiorentini
City Councillors
Officer Edward Watson

P. 01/01

CITY OF HAVERHILL
APPLICATION FOR HANDICAP PARKING SIGN

*NEW
*RENEWAL

DATE OF REQUEST 3/24/14 DATE OF APPROVAL _____

6.2.2

NAME: DELCHETT JANISS ASENOTA

1

ADDRESS: 98 Temple St #2 HAVERHILL MA 01832

TELEPHONE #: 9786419842

VEHICLE TYPE: 2008 Jeep Cherokee Lander

PLATE #: 254 HL9

Do you currently have off street parking at your residence? Yes No
If yes, why is there a need for a handicap parking sign? _____

Did you have a handicap parking sign at a previous address? Yes No
If yes, location? _____

D. Janiss Asenota
Applicant Signature

• Please include a copy of your current handicap placard or handicap registration, along with this application.

Approve Denied

Reason for denial _____

Chief of Police Signature

Approve Denied

Reason for denial _____

City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

***ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.**

MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

Ch

8.2.2

~~ORDERED~~: Municipal Ordinance

**An Ordinance Relating to Parking
(25 Auburn Street—Add Handicap Parking)**

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-85 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by adding the following:

| LOCATION | REGULATION | HOURS/DAYS |
|---|-------------------|-------------------|
| 25 Auburn Street | | |
| In front of No. 25 Auburn St. except for 1-24 hour handicapped parking space at No. 25. | No Parking | 24 Hours |

APPROVED as to legality:

City Solicitor



Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

May 28, 2014

John A. Michitson, Council President
& City Council Members
City Hall—Room 204
City of Haverhill

RE: Request for Handicap Parking at 25 Auburn Street

Dear Council President Michitson & City Councilors:

As per your written request dated 5/22/14, I am submitting a Municipal Ordinance that will allow for HANDICAP PARKING in front of Number 25 Auburn Street.

Sincerely,

William Pillsbury, Jr.
Economic Development
& Planning Director

WP/lw

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
ROBERT H. SCATAMACCHIA
VICE PRESIDENT
MELINDA E. BARRETT
WILLIAM J. MACEK
WILLIAM H. RYAN
THOMAS J. SULLIVAN
MARY ELLEN DALY O'BRIEN
MICHAEL S. MCGONAGLE
COLIN F. LEPAGE



CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.ci.haverhill.ma.us
citycnci@cityofhaverhill.com

CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

May 22, 2014

TO: Mr. William Pillsbury
Planning and Development Director

RE: Documents to Establish Handicap Parking Ordinances – 98 Temple Street,
21 Cedar Street, and 25 Auburn Street

Dear Mr. Pillsbury:

At the City Council meeting held on May 20, 2014, the following requests for handicap parking spaces were approved and submitted by Chief DeNaro:

- Doc. 5-F– 98 Temple Street #2
- Doc. 5-G- 21 Cedar Street
- Doc. 5-H – 25 Auburn Street

The City Council concurred with these requests and ask that the proper documents be prepared and placed on the next council agenda for action.

Thank you for your continued cooperation, consideration and assistance. It is appreciated.

Sincerely yours,

John A. Michitson, President
Haverhill City Council

JAM/bsa
encl.

c: Mayor James J. Fiorentini
City Councillors
Officer Edward Watson

CITY OF HAVERHILL
APPLICATION FOR HANDICAP PARKING SIGN

6.2.2
3

*NEW
*RENEWAL

DATE OF REQUEST 3-12-2014 DATE OF APPROVAL _____

NAME: EUGENE Woodsum

ADDRESS: 25 AUBURN ST HAVERHILL MA 01830

TELEPHONE #: 978-373-9766

VEHICLE TYPE: LUMINA 1998

PLATE #: 2B23MR

Do you currently have off street parking at your residence? Yes No

If yes, why is there a need for a handicap parking sign? _____

Did you have a handicap parking sign at a previous address? Yes No

If yes, location? _____

x Eugene Woodsum
Applicant Signature

Please include a copy of your current handicap placard or handicap registration, along with this application.

Approve Denied

Reason for denial

[Signature]
Chief of Police Signature

Approve Denied

Reason for denial

City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

Ch:

823

~~ORDERED~~: Municipal Ordinance

**An Ordinance Relating to Parking
(21 Cedar Street—Add Handicap Parking)**

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-Section 85, Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by adding the following:

| LOCATION | REGULATION | HOURS/DAYS |
|---|------------|------------|
| 21 Cedar Street | | |
| In front of No. 21 Cedar St. except for 1-24 hour handicapped parking space at No. 21 | No Parking | 24 Hours |

APPROVED as to legality:

City Solicitor

CITY OF HAVERHILL
APPLICATION FOR HANDICAP PARKING SIGN

*NEW
*RENEWAL

DATE OF REQUEST 5-10-2012 DATE OF APPROVAL _____

NAME: DAVID HANSCOM

ADDRESS: 21 CEDAR ST HAVERHILL

TELEPHONE #: 978-476-0714

VEHICLE TYPE: TOYOTA COROLLA

PLATE #: VE 48DN

Do you currently have off street parking at your residence? ___ Yes No
If yes, why is there a need for a handicap parking sign? _____

622
2

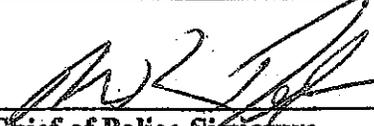
Did you have a handicap parking sign at a previous address? ___ Yes ___ No
If yes, location? _____

x 
Applicant Signature

• Please include a copy of your current handicap placard or handicap registration, along with this application.

Approve Denied

Reason for denial


Chief of Police Signature

Approve Denied

Reason for denial

City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.



Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

May 28, 2014

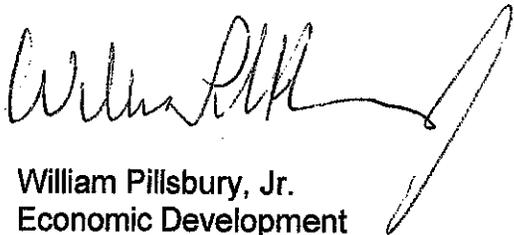
John A. Michitson, Council President
& City Council Members
City Hall—Room 204
City of Haverhill

RE: Request for Handicap Parking at 21 Cedar Street

Dear Council President Michitson & City Councilors:

As per your written request dated 5/22/14, I am submitting a Municipal Ordinance that will allow for HANDICAP PARKING in front of Number 21 Cedar Street.

Sincerely,



William Pillsbury, Jr.
Economic Development
& Planning Director

WP/lw

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
ROBERT H. SCATAMACCHIA
VICE PRESIDENT
MELINDA E. BARRETT
WILLIAM J. MACEK
WILLIAM H. RYAN
THOMAS J. SULLIVAN
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citycncd@cityofhaverhill.com

CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

May 22, 2014

TO: Mr. William Pillsbury
Planning and Development Director

RE: **Documents to Establish Handicap Parking Ordinances – 98 Temple Street,
21 Cedar Street, and 25 Auburn Street**

Dear Mr. Pillsbury:

At the City Council meeting held on May 20, 2014, the following requests for handicap parking spaces were approved and submitted by Chief DeNaro:

- Doc. 5-F– 98 Temple Street #2
- Doc. 5-G- 21 Cedar Street
- Doc. 5-H – 25 Auburn Street

The City Council concurred with these requests and ask that the proper documents be prepared and placed on the next council agenda for action.

Thank you for your continued cooperation, consideration and assistance. It is appreciated.

Sincerely yours,

John A. Michitson, President
Haverhill City Council

JAM/bsa
encl.

c: Mayor James J. Fiorentini
City Councillors
Officer Edward Watson



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

8.2.4

~~XXXXXX~~ Municipal Ordinance

Chaj

**An Ordinance Relating to Parking
Establish No Parking in front of 145 Essex Street**

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-85 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended as follows:

| LOCATION | REGULATION | HOURS/DAYS |
|------------------------------|-------------------|-------------------|
| Essex St in front of #145 | No Parking | 24 hours |

APPROVED as to legality:

City Solicitor



Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

May 28, 2014

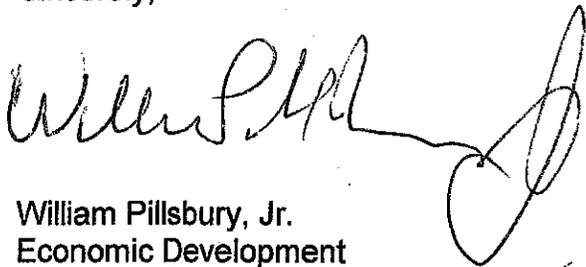
John A. Michitson, Council President
& City Council Members
City Hall—Room 204
City of Haverhill

RE: Request for No Parking in front of 145 Essex Street

Dear Council President Michitson & City Councilors:

As per the attached request dated 5/22/14 and communication from Councilor Michael McGonagle dated 5/15/2014, I am submitting a Municipal Ordinance for your review that will establish a NO PARKING sign in front of 145 Essex Street.

Sincerely,



William Pillsbury, Jr.
Economic Development
& Planning Director

WP/lw

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
ROBERT H. SCATAMACCHIA
VICE PRESIDENT
MELINDA E. BARRETT
WILLIAM J. MACEK
WILLIAM H. RYAN
THOMAS J. SULLIVAN
MARY ELLEN DALY O'BRIEN
MICHAEL S. MCGONAGLE
COLIN F. LEPAGE



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www.ci.haverhill.ma.us
citycnd@cityofhaverhill.com

CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

May 22, 2014

TO: William Pillsbury, Jr.
Economic Development and Planning Director

RE: **Request for Ordinance - Add No Parking Sign in Front of 145 Essex Street**

Dear Mr. Pillsbury:

At the City Council meeting held on May 20, 2014, Councillor McGonagle requested a discussion about establishing an ordinance for "No Parking" in front of 145 Essex Street. There is a bump out at that location and he has spoken to Officer Watson about this safety issue. Officer Watson suggested an ordinance to eliminate parking in front of this business.

Would you kindly prepare the proper document(s) and place them on the next City Council agenda in order that the Council may take action on them. Please feel free to contact Councillor McGonagle should you have any questions.

Thank you for your continued cooperation, consideration and assistance.

Sincerely,

John A. Michitson, President
Haverhill City Council

JAM/bsa

encl.

c: Mayor James Fiorentini
City Councillors
Officer Edward Watson

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
ROBERT H. SCATAMACCHIA
VICE PRESIDENT
MELINDA E. BARRETT
WILLIAM J. MACEK
WILLIAM H. RYAN
THOMAS J. SULLIVAN
MARY ELLEN DALY O'BRIEN
MICHAEL S. MCGONAGLE
COLIN F. LEPAGE



*COPY
BACK UP*

ROOM 204
ESSEX STREET
HAVERHILL, MA 01830-2328
PHONE: 978-374-2328
FAX: 978-374-2329
www.haverhill.ma.us
www.haverhill.com

CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

May 15, 2014

TO: Mr. President and Members of the City Council:

Councillor Michael McGonagle requests a No Parking sign in front of 145 Essex Street.

Michael McGonagle
City Councillor Michael McGonagle

11-8
Supervisor



DOCUMENT 11-F

CITY OF HAVERHILL

9.1

In Municipal Council

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
CITY HALL CLERKS

BE IT ORDAINED by the City Council of the City of Haverhill that Document 67-O of 2010 is hereby amended by the following:

Amend ARTICLE IX: WAGES and LONGEVITY to read as follows:

| EFFECTIVE 7/1/2012 1.5% | STEP 1 | STEP 2 | STEP 3 | STEP 4 | STEP 5 | STEP 6 | STEP 7 | STEP 8 |
|---|----------|----------|----------|----------|----------|----------|----------|----------|
| Principal Clerk | \$556.52 | \$572.57 | \$589.10 | \$606.11 | \$623.67 | \$641.70 | \$660.25 | \$679.34 |
| Head Clerk/Account Clerk | \$594.39 | \$611.85 | \$629.87 | \$648.40 | \$667.47 | \$687.17 | \$707.34 | \$728.12 |
| Office Manager/Office Account Clerk | \$625.64 | \$644.05 | \$663.01 | \$682.57 | \$702.66 | \$723.39 | \$744.64 | \$766.50 |
| Head Admin Clerk/Supervisor of Benefits | \$665.28 | \$685.49 | \$706.35 | \$727.82 | \$749.96 | \$772.80 | \$795.49 | \$818.84 |
| Chief Admin Clerk | \$701.88 | \$723.21 | \$745.19 | \$767.85 | \$791.21 | \$815.30 | \$839.23 | \$863.89 |

| EFFECTIVE 7/1/2013 1.5% | STEP 1 | STEP 2 | STEP 3 | STEP 4 | STEP 5 | STEP 6 | STEP 7 | STEP 8 |
|---|----------|----------|----------|----------|----------|----------|----------|----------|
| Principal Clerk | \$564.87 | \$581.16 | \$597.93 | \$615.20 | \$633.02 | \$651.33 | \$670.15 | \$689.53 |
| Head Clerk/Account Clerk | \$603.31 | \$621.03 | \$639.32 | \$658.13 | \$677.49 | \$697.47 | \$717.95 | \$739.04 |
| Office Manager/Office Account Clerk | \$635.02 | \$653.71 | \$672.95 | \$692.81 | \$713.20 | \$734.24 | \$755.81 | \$778.00 |
| Head Admin Clerk/Supervisor of Benefits | \$675.26 | \$695.77 | \$716.94 | \$738.73 | \$761.21 | \$784.39 | \$807.42 | \$831.12 |
| Chief Admin Clerk | \$712.41 | \$734.06 | \$756.37 | \$779.37 | \$803.08 | \$827.53 | \$851.82 | \$876.85 |

Amend ARTICLE IX: WAGES AND LONGEVITY SECTION 3. Professional Development

Effective July 1, 2012 change the amount of Professional Development from \$350 to \$500 per year.

Add to ARTICLE IX: WAGES AND LONGEVITY new Section 6. Mileage

Mileage - Increase the travel mileage to \$.44/mile effective July 1, 2013.

Amend ARTICLE XII: SICK AND BEREAVEMENT LEAVE SECTION 16: Furlough Days

Any outstanding furlough days will be compensated on or after July 1, 2013 at the applicable rate. After the furlough days are paid out, Section 16 shall be deleted in its entirety.

Approved as to legality:

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk



Haverhill

Human Resources Department, Room 306

Phone: (978) 374-2357 Fax: (978) 374-2343

Mary Carrington, HR Director – mcarrington@cityofhaverhill.com

Denise McClanahan, HR Technician – dmcclanahan@cityofhaverhill.com

TO: Mayor James J. Fiorentini
FROM: Mary Carrington, Human Resources Director
DATE: May 15, 2014
RE: Salary Ordinance & MOA submission

Attached please find an ordinance and Memorandum of Agreement for the City Hall-Clerks Group as a result of their recent negotiations. Please submit these documents to the next City Council meeting for action.

MC/dlm

4 Summer Street
Haverhill, MA 01830
Phone: (978) 374-2312
Fax: (978) 373-8490

Haverhill
City Clerk's Office
Margaret A. Toomey, City Clerk

Fax (email: *ksullivan@eagletribune.com*)

To: *Katie/Gazette* From: *Maria City Clerk's Office*
Fax: *978-685-1588 or 978-685-2432* Date: *5/16/14*
Phone: *978-946-2157* Pages: *2*
re: *City Hall Clerk* CC:

Urgent For Review Please Comment Please Reply Please Recycle
order!

Hi Katie -
please run as usual!
(will be on Tuesday
after suspension)
Thanks!
Maria

38-C



DOCUMENT 38-C

CITY OF HAVERHILL

In Municipal Council May 21 2014

9.2

ORDERED:

ORDERED: That the City appropriate the amount of Sixty-One Million Five Hundred Thousand (\$61,500,000) Dollars for the purpose of paying costs of constructing and equipping a new Hunking Middle School located at 98 Winchester Street in Haverhill, including the payment of all costs incidental or related thereto (the "Project"), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children for at least 50 years, and for which the City may be eligible for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of the School Building Committee. To meet this appropriation the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under M.G.L. Chapter 44, or pursuant to any other enabling authority. The City acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the City incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the City; provided that any grant that City may receive from the MSBA for the Project shall not exceed the lesser of (1) seventy-eight and ninety-three one hundredths percent (78.93%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; and provided further that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the City and the MSBA.

FURTHER ORDERED: That in connection with the issuance of bonds or notes of the City pursuant to this Order, the Treasurer is authorized to file an application with the appropriate officials of The Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City issued pursuant to this order, and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.

FURTHER ORDERED: That no sums shall be borrowed or expended pursuant to this loan order unless and until the City shall have voted to exclude the amounts required to repay any borrowing pursuant to this loan order from the limitations of Chapter 59, Section 21C of the General Laws (also known as Proposition 2 1/2).

PLACED ON FILE for at least 10 days

Attest:

 City Clerk

BOND Authorization



JAMES J. FIORENTINI
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

May 20, 2014

City Council President John A. Michitson and
Members of the Haverhill City Council

RE: Bond Authorization for Hunking School

Dear Mr. President and Members of the Haverhill City Council:

When I appeared before you several weeks ago to ask that you place the Hunking School matter on the ballot the Council was kind enough to endorse this unanimously. The unanimous support of every local official in the city is making an enormous difference in this project.

At the time I appeared before you, I indicated that the cost for this project would not exceed the cost of the bonds which are expiring for the four elementary schools built under the last debt exclusion.

I indicated at that time, that I would appear before the Council prior to the June 10th vote to ask you for an authorization to lock in the actual cost.

Attached please find an authorization authorizing the Mayor to issue bonds on this project for cost not to exceed \$61,500,000. Under that authorization, the city's portion would be approximately \$24 million. This brings the debt service amount to within the expiring debt exclusions as promised.

This is a bond authorization. An authorization permits the Mayor to borrow money but it is not the actual borrowing. In the event that this project is rejected by the voters we will not actually issue these bonds or borrow the money.

The Mass School Building Authority has made several preliminary votes and is working closely with us to approve this project. We have every reason to believe they will give final approval at their meeting in June. However, if for any reason they do not then, we would not actually issue the bonds.

This matter must be placed on file for 10 days. I respectfully ask for a suspension of the rules solely for the purpose of placing this on file. It will come up for a vote on June 3rd, 2014 at which time I will be before you to discuss this matter further.

Thank you for your consideration.

Very truly yours,

James J Fiorentini, Mayor

4 Summer Street
Haverhill, MA 01830
Phone: (978) 374-2312
Fax: (978) 373-8490

Haverhill
City Clerk's Office
Margaret A. Toomey, City Clerk

Fax (email: *ksullivan@eagletribune.com*)

To: *Katie/Gazette* From: *Maria City Clerk's Office*
Fax: *978-685-1588 or 978-685-2432* Date: *5-21-14*
Phone: *978-946-2157* Pages: *2*
re: *Bond order Dec 38-C* CC:

Urgent For Review Please Comment Please Reply Please Recycle

Hi Katie -

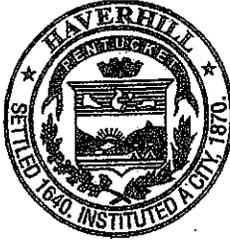
*Please run as usual
on FRIDAY - ASAP!*

*Thanks!
Maria*

*"
with
Tribune"*

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
ROBERT H. SCATAMACCHIA
VICE PRESIDENT
MELINDA E. BARRETT
WILLIAM J. MACEK
WILLIAM H. RYAN
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CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

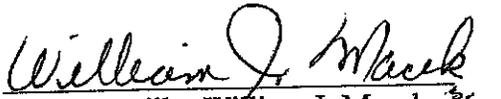
HALL, ROOM 204
SUMMER STREET
E: 978 374-2328
E: 978 374-2329
i.haverhill.ma.us
yofhaverhill.com

10.2.1

May 29, 2014

Mr. President and Members of the City Council

Councillor William J. Macek wishes to discuss Riverside Plaza.


City Councillor William J. Macek

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
ROBERT H. SCATAMACCHIA
VICE PRESIDENT
MELINDA E. BARRETT
WILLIAM J. MACEK
WILLIAM H. RYAN
THOMAS J. SULLIVAN
MARY ELLEN DALY O'BRIEN
MICHAEL S. MCGONAGLE
COLIN F. LEPAGE



10.2.2

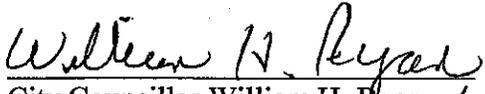
ROOM 204
ER STREET
374-2328
374-2329
hill.ma.us
rhill.com

CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

May 30, 2014

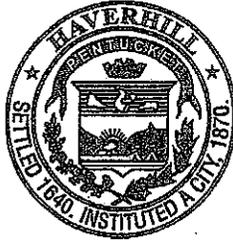
TO: Mr. President and Members of the City Council

Councillor William H. Ryan would like to introduce Jim Parker, proprietor of Haverhill's only vineyard, Willow Spring Vineyards.


City Councillor William H. Ryan *ws*

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
ROBERT H. SCATAMACCHIA
VICE PRESIDENT
MELINDA E. BARRETT
WILLIAM J. MACEK
WILLIAM H. RYAN
THOMAS J. SULLIVAN
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MICHAEL S. MCGONAGLE
COLIN F. LEPAGE



12.1.1

ROOM 204
SUMMER STREET
978 374-2328
978 374-2329
haverhill.ma.us
haverhill.com

CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE
MEETING HELD ON MAY 28, 2014

An Administration and Finance Committee Meeting was held on Wednesday, May 28, 2014 at 7:00P.M. in the City Council office, Room 204.

Committee Members present: Committee Chairperson Colin LePage, Councillor William Macek and Councillor Mary Ellen Daly O'Brien. Councillor Michael McGonagle was absent. Council President John Michitson, Councillor Melinda Barrett and Councillor Thomas Sullivan also attended.

Department Heads: William Cox-Solicitor, Michael Stankovich-DPW Director, Lt. Michael Wrenn-HPD

Attendees: Sven Amirian, Jeff Grassie, Meredith Robinson, Tyler Kimball, MaryCarol Fowler, Kevin Jacques, Meredith Warren, Caroline Matteoson, Richard Matteoson, Brian Desmarais, Monica Calabro-Desmarais, Dave LaBrose, Paul Zahornasky, Kristen Sparrow, S.W. Colten, Mal Kimball

The following items were discussed:

1.) **Doc. 13 & 13-B** –Vehicles and Traffic; Amend City Code Chapter 240, Central Business District Parking Map and Ordinances

DPW Director Michael Stankovich and Parking Commission Chairperson Meredith Warren answered questions by the Committee regarding the current parking contract base fee, past and projected future receipt revenue from meters and hangtabs, the 100 parking space request for the upcoming Harbor Place Project and additional spaces being planned within the parking district. They also informed the Committee of the study being conducted by the City parking consultant concerning vacancy rate and customer utilization of free, metered, multi-use and permit parking.

A motion was made by Councillor Macek to await the results and recommendations of the City parking consultant as well as to increase and maximize the amount of multi-use spaces for the mutual benefit of customers and the City .Future meeting date to be determined. Passed unanimously.

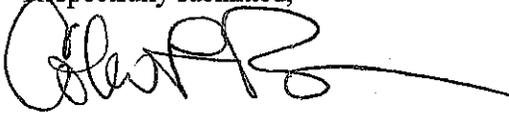
2.) **Doc. 49** – Ordinance Relating to Amusements – Public Shows and Exhibitions.

The Committee conducted a lengthy review and discussion of the proposed revisions and amendments of the ordinance with City Solicitor Cox and the public in attendance. Discussion topics and comments included providing adequate notification, information about the type of event and its location to direct abutters, the detailed differences between events held on private property and public land and a fee schedule.

*Applicants from a local event planning firm and other such proponents noted the economic benefits of being an event host to the business community. They also provided a list of future planned events, a survey for event participants requesting hotel and restaurant use information and letters of support from direct abutters to the event location. **

*Councillor LePage provided, as an example, the public events fee schedule from the City of Boston and the Committee received the City of Lowell Guide to Obtaining Permits for Special Events from the public for further consideration. A motion was made to table the matter to the next scheduled meeting (date to be determined) allowing the time to further study and review the new materials that were presented. Passed unanimously.**

Respectfully submitted,



Colin LePage, Chairperson
Administration and Finance Committee
Haverhill City Council

May 30, 2014

CL/bsa

c: Mayor James J. Fiorentini
City Council

*Handout from Front Office LLC, Schedule of Events at Kimball Farm

*Handlout from Sven Amirian, City of Lowell Guide to Obtaining Permits for Special Events and Festivals

CITY COUNCIL

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COLIN F. LEPAGE



CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.ci.haverhill.ma.us
citycncl@cityofhaverhill.com

CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

DOCUMENTS REFERRED TO COMMITTEE STUDY

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|-------------|---|---|----------|
| 4 | Communication from Councillor Macek requesting a discussion regarding the proposed Monument Square traffic divider/island. | Planning & Dev. | 1/3/12 |
| 9-T | Communication from Councillor Sullivan requesting a discussion regarding a comprehensive improvement and restoration plan for Winnekenni Park & Plug Pond Recreation area | NRPP | 3/26/13 |
| 83 | Petition from Lap Nguyen requesting to purchase City property; a dead-end section of Worcester St., Map 534, Block16, Lot 29 | NRPP | 8/6/13 |
| 51-B | Order: That the City Council of the City of Haverhill accept the provisions of Ch. 188, Section 19, of the Acts of 2010 which would increase the cost of living adjustment base of \$1,000 increments each for FY14, FY15, FY16 such that any cost of living adjustment granted by the Haverhill Retirement Board will be based upon \$13,000 for FY14, \$14,000 for FY15 and \$15,000 for FY16 | Administration & Finance | 9/10/13 |
| 57-S | Communication from Councillor Daly O'Brien wishing to introduce Dave LaBrode to discuss public signage | NRPP | 9/10/13 |
| 57-Z | Communication from Councillor Sullivan requesting to discuss parking ordinances on Hillside Place and Hillside Street. (Public parking lot, Map 516, Bl. 303, Lot 4A, referred to NRPP) | NRPP | 10/8/13 |
| 102 | Communication from Councillor Macek requesting to discuss the Taxicab and Buses Ordinance | Administration & Finance | 10/15/13 |
| 102-H | Communication from Councillor Macek requesting to propose the establishment of an Adult and Senior Fitness Park | NRPP | 10/29/13 |
| 13/13-B | Central Business District Parking Map and Ordinances | Administration & Finance | 1/28/14 |
| 84 & 84A/13 | Ordinance re: Zoning, Amend City Code, Ch. 255, Table of Use & Parking Regulations Page 8; to allow Medical Marijuana Dispensary/Treatment centers to be located only in our business parks | Transferred to Administration & Finance | 2/11/14 |
| 49 | Ordinance Relating to Amusements – Public Shows and Exhibitions | Administration & Finance | 5/13/14 |
| 56 | Home Rule Petition – An Act Authorizing that the Position of Deputy Chief in the City of Haverhill be removed from Civil Service | Public Safety | 5/20/14 |
| | Ordinance Relating to Peddling and Soliciting, Section 191-9 Licenses | Administration & Finance | 5/27/14 |