

**MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE
MEETING HELD ON JANUARY 27, 2016**

An Administration and Finance Committee/City Council meeting was held on Wednesday, January 27, 2016 at 7:00PM in the City Council office, Room 204.

Committee Members: Committee Chairperson Colin LePage, Councillor Michael McGonagle
 Councillor William Macek,
 Absent - Councillor Mary Ellen Daly O'Brien
 Council Vice President Melinda Barrett and Councillor Thomas Sullivan
 also attended.

Department Heads: Mayor's Chief of Staff David Van Dam, City Solicitor William Cox,
 Inspectional Services Director Richard MacDonald, City Clerk Linda
 Koutoulas

Attendees: Donald Herook, Kevin Horgan, William McEvoy, Brian House, Ron
 MacLeod, Tricia Barrett-MacLeod, Peter M. Carbone, Wisvel Joseph,
 Gary Ortiz

The following items were discussed:

- 1.) **Doc. 67/2015** – Ordinance relating to Peddling and Soliciting - Amend City Code, Ch. 191, Article VII Food Trucks; *David Van Dam spoke on behalf of the Mayor requesting to allow the permitting of Food Trucks within the Central Business District. The Committee reviewed the minutes of their April 22, 2015 meeting on the topic as well as the proposed ordinance resulting from that meeting. After a lengthy discussion, the Committee further amended the ordinance language to section 191-23 as such, after "Applicants may propose" insert: "**for license from the City Council any reasonable and permissible**" site from which to operate." A motion was made to accept the amendment and send the ordinance back for full Council review. Passed unanimously.*
- 2.) **Doc. 11-M/2015** – Communication from Mayor Fiorentini requesting City Council join with him in investigating of taxicab rates to see if they need to be adjusted; *The Committee reviewed a comparison list of mileage pricing rates of neighboring communities previously provided by the Mayor. The owners of the two taxi companies in the City, Family Cab and Haverhill Taxi discussed their costs of operations and informed that the rates had not been adjusted since 2011. Upon further review of the comparison list of rates provided, the Committee noted that all rate factors (i.e.: usage/time rate) were not included. A motion was made to table the matter to the next scheduled meeting (date to be determined) to allow for further information to be obtained. Passed unanimously.*
- 3.) **Suspension of Rules** – to discuss unpermitted BnB's operating in City of Haverhill; *The Committee received an update from Director MacDonald and Solicitor Cox on past resident complaints of unpermitted BnB's. They informed that one location has ceased operations due to the City filing a complaint to the housing court and that they will be sending violation letters to other known locations to "cease and desist" their operations. Solicitor Cox further informed that the Zoning Review Committee will be taking up the matter at their next scheduled meeting in March. A motion was made to table the matter to the next scheduled meeting following the Zoning Review Committee meeting and receiving their recommendations. Passed unanimously.*
- 4.) **New Business** – *The Committee reviewed the Documents Referred to Committee Study list and recommended to transfer Doc. 74-Q "Expanded Notification re: Zoning Changes and Special Permit Application" to the Planning and Development Committee. Passed unanimously.*

Respectfully submitted,

Colin LePage, Chairperson
Administration and Finance Committee
Haverhill City Council

January 29, 2016

CL/bsa
c: Mayor James J. Fiorentini
City Council