

**MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE
MEETING HELD ON MARCH 3, 2016**

An Administration and Finance Committee Meeting was held on Wednesday, March 3, 2016 at 7:00P.M. in the City Council office, Room 204.

Committee Members: Committee Chairperson Colin LePage, Council Vice President Melinda Barrett, and Councillor William Macek; Absent - Councillor Mary Ellen Daly O'Brien. Council President John Michitson, Councillor Andres Vargas and Councillor Joseph Bevilacqua also attended.

Department Heads: Mayor Fiorentini, Chief of Staff David Van Dam, City Clerk Linda Koutoulas

Attendees: Attorney Robert Harb, Brian House, Joseph Wisvel, Gary Ortiz, Roger LeMire, Ron MacLeod,

Tricia Barrett-MacLeod.

The following items were discussed:

- 1.) **Doc. 11-M/2015** – Communication from Mayor Fiorentini requesting City Council join with him in investigating of taxicab rates to see if they need to be adjusted. *Mayor Fiorentini informed the Committee that he had spoken with the owners of the two taxi companies in the City, Family Cab and Haverhill Taxi and had negotiated a 10% reduction (rounded to the nearest \$.05) in all of the rates. Further, the taxi company owners informed that as a recent business practice they have also directed their drivers to “pause” the use time rate for seniors (65 yrs and older) while the taxicab is not in motion. A motion was made to accept the negotiated rate reductions proposal and request Solicitor Cox to prepare the ordinance with an effective date of July 1, 2016, and return it back for full Council review and approval, passed unanimously.*
- 2.) **Doc. 5** – Communication from Councillor LePage requesting a discussion regarding Rules & Regulations of the City Council. *The current Rules and Regulations were reviewed by all Councillors present. Additions and deletions of such Rules were suggested and discussed by all present. Recommended changes are to: Rule 1, Rule 2, Rule 3, Rule 7, Rule 8, Rule 9, Rule 11, Rule 12 and Rule 32.* A motion was made to send the proposed amendments back for full Council review and approval, passed unanimously. Note: additionally, other potential proposed amendments to Rules 1, 11 and 12 will be drafted by their proponents and referred back to the Committee for further review.*
- 3.) **Doc. 6-F** – Communication from Councillor Bevilacqua requesting to discuss the reporting back of items referred to Council Committees; *The Committee discussed this item as part of their review of Rules & Regulations of the City Council and included a proposed amendment to Rule 11 on this topic.*
- 4.) **Doc. 6-T** - Communication from Councillor Bevilacqua requesting to discuss proposed amendment to the application form for an exterior vending machine license; *The Committee reviewed and discussed proposed changes to the current application form. A motion was made requesting that the City Clerk amend the application form as discussed and submit it back to the Committee for further review, passed unanimously.*

Respectfully submitted,

Colin LePage, Chairperson
Administration and Finance Committee
Haverhill City Council

March 4, 2016

CL/bsa

*encl. – Rules and Regulations

c: Mayor James J. Fiorentini; City Council