



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

ORDERED:

That the sum of **\$33,000** be transferred from the Reserve for Capital Projects to the City Hall Improvements & Repairs.



JAMES J. FIORENTINI  
MAYOR

CITY OF HAVERHILL  
MASSACHUSETTS

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-374-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

August 3, 2012

City Council President John A. Michitson  
& Members of the City Council

**RE: Transfer Order**

Dear Council President and Members of the City Council:

Enclosed, please find a transfer order for \$33,000. from Reserve for Capital Projects to city hall improvements and repairs for various capital projects.

I am requesting that the transfer for *replacement of city hall carpets to finish second floor, complete 3<sup>rd</sup> floor and front of treasury office, \$23,193.50* and a onetime cleaning of City Hall for \$5,000.00 for a total of \$28, 193.50 plus a standard 15% contingency of \$4, 806.50 for a total of \$33,000.

Additional information for each project is included with this letter. I recommend approval.

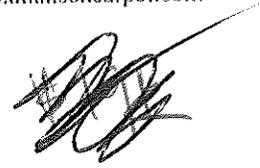
Very truly yours,

James J Fiorentini, Mayor

JJF/ik

Encl.

**Proposal**



November 22, 2011

To: City of Haverhill  
Office of the Mayor  
City Hall, Room 100  
Four Summer Street  
Haverhill, MA 01830-5876

Attn: David Van Dam

Re: 2<sup>nd</sup> Floor Carpet Replacement *+ 3<sup>rd</sup> floor*

Thank you for the opportunity to quote this project. We propose the following:

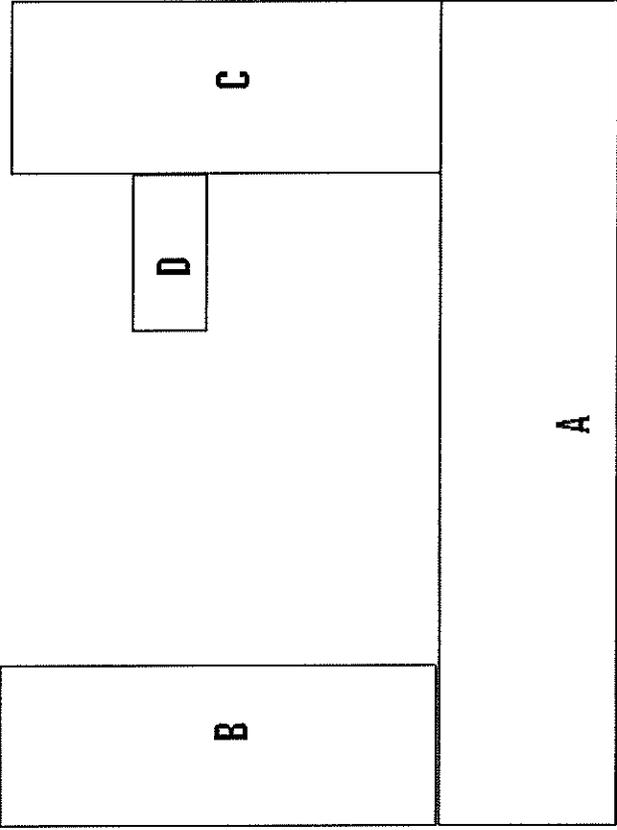
Supply and install InterfaceFLOR carpet tiles in style Cubic, color Balance, in hallways, and Johnsonite 6" vinyl cove base. Pricing includes rip up and recycling of existing carpet, minor floor prep per manufacturer's specifications, materials, adhesives, freight, and labor.

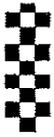
<u>Hallway</u>	<u>Price</u>
A	\$5,330.18
B	\$2,565.09
C	\$3,947.64
D	\$1,612.62

Please call with any questions.

Sincerely,

Andrea Hoehn





# J-n-R GUTTERS, INC.

*Free Estimates*

*Fully Insured*

**38 Lancaster Street Haverhill, MA 01830**  
**Siding\* Decks\* Gutters\* Replacement Windows**  
**ALL TYPES OF HOME IMPROVEMENT**  
**(978)-372-4088**

Andover, MA: (978) 475-3723  
Natick, MA: (508) 653-2200  
Woburn, MA: (781) 937-4212  
Boston, MA: (617) 423-3559  
Toll Free Ma: (800) 552-0030

Nashua, NH: (603) 595-2272  
Portsmouth, NH: (603) 433-1811  
Manchester, NH: (603) 666-5502  
Fax Number: (978) 372-0360  
Toll Free Nationwide: (800) 966-9238

Wednesday, August 01, 2012

**CITY HALL:**  
**STOCK LIST FOR ROOF FRONT ENTRY**

- 1 ROLL 50' X 100' RUBBER
- 1 ROLL 12" X 50' UN CURED EPDM FLASHING
- 1BOX 2" SCREWS
- 1 BOX 3" PLATES
- 2 - 5 GALON PAILS BONDING ADHESIVE
- 1 GALON OF PRIMER
- 30 FEET TERMINATION BAR
- 1 ROLL 10' X 100' ROLL 6" COVER TAPE
- 6 SHEETS 1/2" ISO ISULATION BOARD

**MATERIAL & LABOR COST FOR REPAIRS WOULD BE \$4,185.00**

**J-n-R GUTTERS**  
**KEVIN FRANCIS**

---

**V.P. OPERATIONS**  
978-372-4088 office  
978-372-0360 fax

# J-n-R GUTTERS, INC.

Free Estimates

Fully Insured

38 Lancaster Street Haverhill, MA 01830  
Siding\* Decks\* Gutters\* Replacement Windows  
**ALL TYPES OF HOME IMPROVEMENT**  
**(978)-372-4088**

Andover, MA: (978) 475-3723  
Natick, MA: (508) 653-2200  
Woburn, MA: (781) 937-4212  
Boston, MA: (617) 423-3559  
Toll Free Ma: (800) 552-0030

Nashua, NH: (603) 595-2272  
Portsmouth, NH: (603) 433-1811  
Manchester, NH: (603) 666-5502  
Fax Number: (978) 372-0360  
Toll Free Nationwide: (800) 966-9238

Wednesday, August 01, 2012

**CITY HALL:  
STOCK LIST FOR FASCIA, SOFFIT WORK FRONT ENTRY**

3 SHEETS PVC 4 X 8 X 1/2"  
2 - 1 X 12 X 18 PVC  
1 BOX WHITE COIL SIDING NAILS 2 1/2" (STAINLESS STEEL)

**MATERIALS \$ LABOR COST FOR REPAIRS WOULD BE \$4,325.00**

**J-n-R GUTTERS  
KEVIN FRANCIS**

---

**V.P. OPERATIONS**  
978-372-4088 office  
978-372-0360 fax  
978-771-7182 cell

**Proposal**

April 23, 2012

To: City of Haverhill

Office of the Mayor

City Hall, Room 100

Four Summer Street

Haverhill, MA 01830-5876

Attn: David Van Dam

Re: Treasury Office Carpet Replacement

Thank you for the opportunity to quote this project. We propose the following:

Supply and install InterfaceFLOR carpet tiles in style Cubic, color Balance, in front walkway area, and Johnsonite 6" vinyl cove base. Pricing includes rip up and recycling of existing carpet, minor floor prep per manufacturer's specifications, materials, adhesives, freight, and labor.

**TOTAL = \$1,612.62**

Please call with any questions.

Sincerely,

Andrea Hoehn

## David Van Dam

---

**From:** Robert De Fusco <rdefusco@cityofhaverhill.com>  
**Sent:** Thursday, August 02, 2012 3:14 PM  
**To:** David Van Dam  
**Subject:** Custodial Work

David,

I couldn't find any data on the one time cleaning of City Hall.

I would estimate a cost of \$3,500 - \$5,000.

Bob