

JAMES J. FIORENTINI
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

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July 12, 2012

City Council President John A. Michitson
& Members of the City Council

RE: Appointments – Cultural Council

Dear Mr. President and City Council Members:

I hereby appoint Kara Andrew of 64 Barker St., Haverhill, to the Haverhill Cultural Council.

This is a confirming appointment and I recommend your approval. This appointment takes effect upon confirmation and expires July 24, 2015.

Very truly yours,


James J. Fiorentini
Mayor

JJF/lk

cc: Kara Andrew
Karren McCabe, Chair, Haverhill Cultural Council

Encl.

KARA ANDREW
800 Turnpike Street, Suite 300
North Andover, MA 01845
978-682-4466

ATTORNEY AT LAW 2002-Present

Engaging in the general practice of law in Massachusetts and New Hampshire including but not limited to criminal law, mental health litigation, estate planning, business law, probate and divorce law. Serve as trustee, conservator and/or guardian for various probate clients. Mediator and Guardian ad Litem.

Safety Net Solutions, Inc: Assistant General Counsel handling contract litigation and human resource matters.

Committee of Public Counsel Services: Independent Contractor Serving as a member of the Essex County Bar Advocate Program representing indigent adult and juvenile defendants in criminal matters. Member of the Children and Families Law Program representing individuals on Care and Protection matters. Member of the Mental Health Litigation Unit representing respondents at civil commitment proceedings.

Parkside Apartments: 02/02-02/09: HUD certified manager of Housing, Chief Counsel and troubleshooter of the first resort for landlord tenant matters. Worked with the Department of Housing and Urban Development to ensure compliance to housing regulations.

MASSACHUSETTS BAY TRANSPORTATION AUTHORITY 2000-2002

Director of Human Resources

Defended employment claims. Managed all human resource issues for a highly diverse workforce of 6,500 employees. Worked within the bounds of more than 27 labor union contracts. Administered a \$60 million benefits budget and a \$2.2 million human resources budget including \$800 thousand for authority wide training and development.

MASSACHUSETTS HIGHWAY DEPARTMENT 1997-2000

Chief Operating Officer

Managed and directed nine departments and 150 employees. Including the Human Resources Department, the Civil Rights Unit, the Worker's Compensation Department, the Labor Relations Division, the Fiscal Department, the Budget Department, the Training Department, the Information Technology Division and Building Facilities.

Chief of Staff

Administered the \$74 million operating budget, expenditures for the \$500 million capital budget and human resources issues for more than 2,200 employees.

Assistant to the Commissioner

Served as team leader on various multi million dollar economic development initiatives such as; the Commonwealth's first Rest Area and Visitor Center initiative valued at more than \$15 million; the Commonwealth's first Bicycle and Pedestrian program which was recognized nationally for its innovation by the American Planning Association; the Federal Enhancement program, and the Scenic Byways Initiative.

MASSACHUSETTS OFFICE OF TRAVEL AND TOURISM 1993-1997

Director of Operations

Administered all procurement, contract, fiscal, information technology, and budget and human resources issues.

Special Projects Coordinator

Co-Founder of the Massachusetts Agricultural Tourism Economic Development Initiative. Monitored budget through the legislative process. Managed, planned and organized Italian familiarization trips. Administered human resources and staff development.

CIVIC:

- Fit Girls of Newburyport volunteer running coach. Volunteer Mediator for Woburn District Court. Volunteer Conciliator for the Haverhill District Court. Member of the Human Rights Committee for the Tewksbury State Hospital. Greater Boston Legal Services Initiating member of *The Fenway* Elder Law Clinic at Suffolk University Law School. Past Member of the Nominating Committee YWCA of Greater Lawrence. Board of Directors YWCA of Greater Lawrence 2004-2010. Volunteer student trial Judge for the Massachusetts Bar Association. Former member of Windham New Hampshire Zoning Board and Bicycle Committee.

EDUCATION:

Suffolk University Law School 2000, Trial Team Training Group. Distinguished Oral Advocate. *Dicta* student newspaper.

Suffolk University, Bachelor of Science, *cum laude*, Communications. Phi Gamma Mu, International Social Science Honor, Delta Alpha Phi academic honor. Nationally ranked for collegiate (CEDA) debate.