



CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, May 8, 2012 at 7:00 PM
City Council Chambers, Room 202

1. APPROVAL OF RECORDS OF THE PREVIOUS MEETING

2. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING

3. COMMUNICATIONS FROM THE MAYOR

NO SCHEDULE

4. UTILITY HEARING(S) AND RELATED ORDER(S)

NO SCHEDULE

5. APPOINTMENTS

5.1. Confirming Appointments:

5.1.1. Haverhill Cultural Council (Exp: May 8, 2015): *Patricia Bruno* Attachment

5.1.2. Central Business District Parking Commission (Exp: May 8, 2015) *William Torrence Jr*
Attachment

5.2. Non-Confirming Appointments:

5.2.1. Mayor's Downtown & Waterfront Master Planning Committee: *Richard LeBlond* Attachment

6. PETITIONS

6.1. Applications:

6.1.1. One Day All Alcohol Beverage License Applications

6.1.1.1. Application for Special License One Day, to sell Alcoholic Beverages by Orland Jiminez for a Mother's Day event at the Citizen's Center, Sat., May 12th, 8pm-1am Attachment

6.1.1.2. Application for Special License One Day, to sell Alcohol Beverages by Teresa Flathers for a Wedding at Winnekenni Castle, Friday, June 1st, 7pm-12am Attachment

6.1.1.3. Application for Special License One Day to sell Alcoholic Beverages by Christine Chapman for a Wedding at Winnekenni Castle, Sat., June 2nd, 3pm-10pm Attachment

6.1.1.4. Application for Special License One Day to sell Alcoholic Beverates by Sharon Cohen for a Wedding at 90 Washington St, Sat., June 9th, 12pm-5pm Attachment

6.1.1.5. Application for Special License One Day to sell Alcoholic Beverages from Holy Apostles St Peters & Paul Greek Orthodox Church for Greek Picnic at Winnekenni Castle, Sat., June 23rd, 12pm-12am with raindate of June 24th Attachment

6.1.2. Application to renew Fortune Teller License: Sandra Webber, 1073 Main st Attachment



CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, May 8, 2012 at 7:00 PM
City Council Chambers, Room 202

6.1.3. Application to renew 2012 Drainlayer License: James Boraczek [Attachment](#)

6.1.4. Application for a Block Party from Team Haverhill and Wingate Street Businesses, Saturday, June 2nd, 12 noon to 4 pm on Wingate st [Attachment](#)

7. HEARINGS AND RELATED ORDERS

NO SCHEDULE

8. MOTIONS AND ORDERS

8.1. Order rescind Document 16, dated January 10, 2012 and Transfer \$65,000 from capital project titled Rail Trails to General Fund Capital Projects line item [Attachment](#)

8.2. Order Appropriate \$94,623 and Transfer from General Fund Capital Projects to capital accounts: Backup Generator-Highway Building; Traffic Signal Improvements; and Information Technology Core and Data switch [Attachment](#)

9. UNFINISHED BUSINESS OF PRECEDING MEETINGS

9.1. Document 32-B, Bond Order- \$1,777,000 for several capital equipment & purchases and/or projects as part of the fiscal year 2013 capital plan **Filed Apr 26 2012** [Attachment](#)

10. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES

10.1. **Monthly Reports:**

NO SCHEDULE

10.2. **Communications from Councillors:**

10.2.1. Communication from Councillors Amirian and LePage requesting to speak regarding the "Hues of the Heart" Community Block Party, on Saturday, June 2nd [Attachment](#)

10.2.2. Communication from Councillor Daly O'Brien requesting to discuss lighting in the area of the parking garage [Attachment](#)

11. RESOLUTIONS AND PROCLAMATIONS

NO SCHEDULE



CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, May 8, 2012 at 7:00 PM
City Council Chambers, Room 202

12. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

12.1. Council Committee Reports:

12.1.1. Councillor LePage, submits Minutes of the Administration & Finance Committee meeting held
April 26th

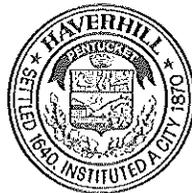
NO SCHEDULE

12.2. Documents referred to Committee Study

Attachment

13. ADJOURN

Confirming



JAMES J. FIORENTINI
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
WWW.CI.HAVERHILL.MA.US

April 27, 2012

City Council President John A. Michitson
& Members of the City Council

RE: Appointments – Cultural Council

Dear Mr. President and City Council Members:

I hereby appoint Patricia Bruno of 791 Broadway, Haverhill to the Haverhill Cultural Council.

This is a confirming appointment and I recommend your approval. This appointment takes effect upon confirmation and expires May 8, 2015.

Very truly yours,

James J. Fiorentini
Mayor

JJF/lk

cc: Patricia Bruno
Leota Sarrette, Chair, Haverhill Cultural Council

PATRICIA J. BRUNO
P.O. Box # 8042
WARD HILL, MA 01832

(978) 556-9366 (978) 374-8037

pat@positiveimagesphoto.com

POSITIVE IMAGES STOCK PHOTOGRAPHY 1989-
present

Sole Proprietor, stock photography agency

POSITIVE IMAGES GALLERY 61 2007-
present

Sole Proprietor, fine-art photo gallery & gift shop

Manage a photo library, maintaining database while creating, editing, researching, marketing and distributing image content to publishers and photo buyers. Negotiate usage contracts for rights-managed photos. Create my own stock photography and represent the work of others.

Manage a gallery/gift shop, purchasing inventory, designing and maintaining store displays, interacting with customers. Establish and nurture relationships with local artists, representing their work.

Duties include payroll, employee hire, accounts payable and

Experience with Mac computers, Photoshop, Quicken, Word.
Maintain web site and Facebook page.

Education	University of Massachusetts, Boston, MA 1969-1972 English Literature
	University of Massachusetts, Lowell, MA 1981 Literature, Writing, Business Communications
	Cambridge University, Cambridge, England 1982 Shakespeare, British Poetry, Elizabethan Drama
	University Without Walls (UMASS), Worcester, MA 1984 Writing

Affiliations	American Society of Picture Professionals New England Chapter President, 8 years
	Garden Writers Association
	Newburyport Art Association Board of Directors, 2 terms
	Wingate Street Arts District
	Greater Haverhill Chamber of Commerce Small Business of the Year: Retail/Wholesale 2010



JAMES J. FIORENTINI
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

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May 3, 2012

City Council President John Michitson
& Members of the City Council

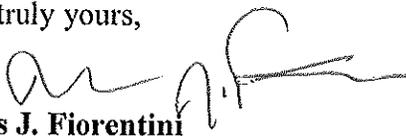
RE: William Torrence, Jr.

Dear Council President & Members of the City Council:

I hereby appoint William Torrence, Jr., of 46 South Central St., Bradford, to the Central Business District Parking Commission. He is replacing Councilor Michael McGonagle who has resigned from this commission.

This is a confirming appointment and I recommend your approval. This appointment takes effect upon confirmation and expires 5/8/15.

Very truly yours,


James J. Fiorentini
Mayor

JJF/lk

cc: William Pillsbury
William Torrence, Jr.



JAMES J. FIORENTINI
MAYOR

**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
WWW.CI.HAVERHILL.MA.US

May 3, 2012

City Council President John Michitson
& Members of the City Council

RE: Richard LeBlond

Dear Council President & Members of the City Council:

I hereby appoint Richard LeBlond of 242 Broadway, Haverhill, to the Mayor's Downtown and Waterfront Master Planning Committee.

This is a non-confirming appointment which takes effect immediately.

Very truly yours,

James J. Fiorentini
Mayor

JJF/lk

Cc: William Pillsbury
Meredith Warren

May 3 2012



ED

P 12:49

Haverhill

CITY CLERKS OFFICE
HAVERHILL, MASS.

License Commission, Room 118
Phone: 978-420-9751 Fax: 978-373-8490
License_comm@cityofhaverhill.com

APPLICATION FOR SPECIAL LICENSE ONE DAY FOR THE SALE OF ALCOHOLIC BEVERAGES

APR 03 2012

Date of Request: _____

Official Use ONLY:	
FEE: \$ <u>165</u>	PAID: \$ <u>40 pd</u>
ISSUED: _____	LIC#: _____

OWES
\$125
van approval

Please mark (X) which type of Special License you are applying for:

___ Wines and Malts ONLY
(\$100 Fee & \$40 Application)

ALL Alcoholic Beverages
(\$125 Fee & \$40 Application)

NAME OF ORGANIZATION

Mother's Day Event
Name of Event

(978) 457-5810
Applicant's Phone Number

May 12 2012
Date of Event

Citizen's Center
Location of Event

Orland Jimenez
Name of Applicant

8pm - 1am
Time of Event

14 High street, Haverhill, MA
Applicant's Mailing Address

None
Applicant's Email

Approval

<u>[Signature]</u> Chief of Police	<u>4/16/12</u> Date
---------------------------------------	------------------------

<u>Joseph C. Edwards</u> License Commission	<u>5-3-12</u> Date
--	-----------------------

_____ City Council (City Property)	_____ Date
---------------------------------------	---------------

_____ Mayor (City Property)	_____ Date
--------------------------------	---------------



RECEIVED Haverhill

2012 APR 25 P 3:49

License Commission, Room 118

Phone: 978-420-3623 Fax: 978-373-8490

License_comm@cityofhaverhill.com

APPLICATION FOR SPECIAL LICENSE ONE DAY FOR THE SALE OF ALCOHOLIC BEVERAGES

APR 25 2012

Official Use ONLY:	
FEE: \$ 165	PAID: \$ 165
ISSUED: _____	LIC#: _____

Date of Request: _____

Please mark (X) which type of Special License you are applying for:

____ Wines and Malts ONLY
(\$100 Fee & \$40 Application)

X ALL Alcoholic Beverages
(\$125 Fee & \$40 Application)

Butlers + BARS

NAME OF ORGANIZATION

Wedding
Name of Event

603-819-9950
Applicant's Phone Number

6-1-12
Date of Event

Winnikenni Castle Haverhill ma
Location of Event

Teresa Flathers
Name of Applicant

7:00 pm - 12 pm
Time of Event

65A Old County Rd Plaistown
Applicant's Mailing Address

TSFlathers1976@yahoo.com
Applicant's Email

Approval

<u>[Signature]</u> Chief of Police	<u>5/2/12</u> Date
---------------------------------------	-----------------------

<u>Joseph C. Edwards</u> License Commission	<u>5-3-12</u> Date
--	-----------------------

_____ City Council (City Property)	_____ Date
---------------------------------------	---------------

_____ Mayor (City Property)	_____ Date
--------------------------------	---------------

6.1.1.3



attn: Heather RECEIVED **Haverhill**

2012 APR 27 P 1:09 License Commission, Room 118
Phone: 978-420-9751 Fax: 978-573-8490
License_comm@cityofhaverhill.com
Haverhill, MASS.

**APPLICATION FOR SPECIAL LICENSE ONE DAY
FOR THE SALE OF ALCOHOLIC BEVERAGES**

Date of Request: 04/27/12

Official Use ONLY:	
FEE: \$ <u>165</u>	PAID: \$ <u>165</u>
ISSUED: _____	Lic#: _____

Please mark (X) which type of Special License you are applying for:

- Wines and Malts ONLY (\$100 Fee & \$40 Application)
- ALL Alcoholic Beverages (\$125 Fee & \$40 Application)

Butlers & Beers - 978-686-9084

NAME OF ORGANIZATION

Wedding Reception
Name of Event

603-943-2815
Applicant's Phone Number

06/02/12
Date of Event

Umnekenni Castle
Location of Event

Christine Chapman
Name of Applicant

3pm - 10pm
Time of Event

36 Prospect St. Unit 6
Somersworth, nh 03578
Applicant's Mailing Address

carolc2012@gmail.com
Applicant's Email

Approval

	<u>5/3/12</u>
Chief of Police	Date

<u>Joseph C. Edwards</u>	<u>5-3-12</u>
License Commission	Date

_____	_____
City Council (City Property)	Date

_____	_____
Mayor (City Property)	Date



Haverhill

RECEIVED

2012 APR 20 P 1:04

License Commission, Room 118
Phone: 978-374-2354 Fax: 978-373-8490
License_comm@cityofhaverhill.com

CITY CLERKS OFFICE

APPLICATION FOR SPECIAL LICENSE FOR THE SALE OF ALCOHOLIC BEVERAGES

CK 150
P \$15

Date of Request: 4/4/12

Official Use ONLY:	
FEE: \$ <u>165</u>	PAID: \$ <u>165</u>
ISSUED: _____	Lic#: _____

Please mark (X) which type of Special License you are applying for:

Wines and Beverages ONLY
(\$100 Fee)

ALL Alcoholic Beverages
(\$125 Fee)

NAME OF ORGANIZATION

Wedding
Name of Event

90 Washington St
Location of Event

June 9th
Date of Event

12pm - 5pm
Time of Event

Sharon Cohen
Name of Applicant

100 Washington St
Applicant's Mailing Address

978-374-1117
Applicant's Phone Number

tapbrewpub@aol.com
Applicant's Email

Approval

[Signature]
Chief of Police

4/26/12
Date

[Signature]
License Commission

5-3-12
Date

City Council (City Property) Date

Mayor (City Property) Date



RECEIVED
APR 25 A 10:36

6.1.1.5 Haverhill

License Commission, Room 118
Phone: 978-203-2323 Fax: 978-373-8490
License.com@cityofhaverhill.com

APPLICATION FOR SPECIAL LICENSE ONE DAY FOR THE SALE OF ALCOHOLIC BEVERAGES

Official Use ONLY:	
FEE: \$ <u>165</u>	PAD: \$ <u>165</u>
ISSUED: _____	LR #: _____

Date of Request: 4/25/12

Please mark (X) which type of Special License you are applying for:

Wines and Malts ONLY
(\$100 Fee & \$40 Application)

ALL Alcoholic Beverages
(\$125 Fee & \$40 Application)

Holy Apostles St Peter & Paul Greek Orthodox
NAME OF ORGANIZATION

Greek Picnic
Name of Event

978-373-3311 / 9788075793
Applicant's Phone Number George

6-23-12 / Rain date 6-24-12
Date of Event

Winchester, CA
Location of Event

Greek Orthodox
Name of Applicant

12 pm to 12 AM
Time of Event

54 Winter St. Haverhill
Applicant's Mailing Address

holyapostlesoc@yahoo.com
Applicant's Email

Approval

[Signature] 4/25/12
Chief of Police Date

Joseph C. Edwards 5-8-12
License Commission Date

City Council (City Property) Date

Mayor (City Property) Date

CITY OF HAVERHILL

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a License:

FORTUNE TELLER

Place of business being:

SANDRA WEBBER

1073 Main Street, Haverhill, MA, 01830

MAY 01 2012

HAVERHILL, _____

Sandra Webber

PRINT APPLICANT NAME

Sandra Webber

OFFICE USE ONLY

RENEW

No. _____ #

FEE 50.00

IN MUNICIPAL COUNCIL, _____

ATTEST:

_____, CITY CLERK

APPROVED ✓

DENIED _____

[Signature]

POLICE CHIEF

CITY OF HAVERHILL

DATE 12-5-11

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a license for

DRAINLAYER

Drainlayer's Name James Boraczek Signature [Signature]
PRINTED

Home Address:

Street 7 Chisholm RD PO box _____

City/Town Kingston, NH 03848 State _____ Zip Code _____

Tel No. 603-642-5551 Cell No. 978-479-5236

Business Name Boraczek's Septic & Drain LLC

Business Address:

Street 4 Hazel DR PO Box _____

City/town Hampstead State NH Zip Code 03841

Tel No. 603-329-6005 FAX No. 978-469-0733

New/Renewal

Fee 100.-

In Municipal Council,

_____ 20_____

Attest:

APPROVED [Signature]

DENIED _____

CITY CLERK

[Signature]
CITY ENGINEER

All bonds on file.



City of Haverhill
Application for Permit

6.1.4

Paul Malone

Name of Organization	TEAM HAVERHILL & WINGATE BUSINESSES		
Address of Organization	51 LEROY AVE BRADFORD c/o Alice Mann		
Requesting Permit for (List Type of event)	Block Party	Date & Time	JUNE 2nd 12noon-4PM
Location of Event	WINGATE STREET	Saturday	
Authorized Contact Person	LEOTA SARRETE	Telephone/Cell # (Page 1 of 2)	978 697 1648

(To be completed for use of City Property/Outdoor Activity and other Special Events)

Approval of Fire Chief (Where applicable)			
Approval of the Recreation Director Required for all recreational facilities	Signature	Date	Comments/Restrictions
Approval of the Chief of Police Required for all OUTDOOR EVENTS for Public Use of City Property	<i>[Signature]</i>	6/2/12	

General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby releases, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts, dues, claims and demands both in law and equity, more especially any and all claims as a result of the issuance of this permit and or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized Agent of Organization: _____ Date: _____

Signature Witnessed by: _____ Date: _____

City Council will hear request for application on: _____ (date) _____ (time)

Applicant must attend Yes [] No []

Office Use Permit

Permit approved on: _____ by: _____ # Detail Officers: _____
Policy Number/Exp. Date: _____

Attendance limited to: _____ Other Restrictions/requirements: _____

Signed: _____ Issued on: _____ Seal

City Clerk

ATT: Mike Weenn



Document

CITY OF HAVERHILL

In Municipal Council

Ordered:

That Document 16 dated January 10, 2012 is rescinded and that the sum of \$65,000 be transferred from the capital project titled Rail Trails to the General Fund Capital Projects line item.



JAMES J. FIORENTINI
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
WWW.CI.HAVERHILL.MA.US

May 3, 2012

City Council President John A. Michitson
& Members of the City Council

RE: Transfer Order

Dear Council President and Members of the City Council:

Enclosed, please find a transfer order to transfer \$65,000 from the Capital Account - *Rail Trails* back to the Capital Account.

The City Council will recall that some time ago we appropriated \$65,000 in order to purchase an entryway to the new rail trail in Bradford. As I thought would happen and had conveyed to you in an earlier message, we did not need the \$65,000.

As this money came from the capital account, I am asking that it be returned to that account for our future capital needs.

Thank you for your consideration.

Very truly yours,

James J. Fiorentini, Mayor

JJF/lk
Encl.



Document

CITY OF HAVERHILL

In Municipal Council

Ordered:

That the sum of \$94,623 be appropriated and transferred from General Fund Capital Projects to the following capital project accounts:

Backup Generator-Highway Building	\$34,623
Traffic Signal Improvements	\$20,000
Information Technology Core and Data switch	\$40,000



JAMES J. FIORENTINI
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
WWW.CI.HAVERHILL.MA.US

May 4, 2012

City Council President John A. Michitson
& Members of the City Council

RE: Transfer Order

Dear Council President and Members of the City Council:

Enclosed, please find a transfer order for various capital projects.

I am requesting that "*Traffic Signal Improvements, \$20,000*" be removed from the bond request submitted last week and instead, be included in this capital request.

This order is for smaller projects that we can pay for from the Capital fund. Additional information for each project is included with this letter. I recommend approval.

Very truly yours,


James J Fiorentini, Mayor
JJF/ik
Encl.

City of Haverhill Massachusetts

Budget Report

Fiscal Year: 2011-2012

From Date: 5/1/2012

To Date: 5/31/2012

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1010000.1.0910.5170.00.000.00.00	Benefits-Group Insurance	\$22,277,415.00	\$529,081.88	\$18,655,928.57	\$3,621,486.43	\$7,519.63	\$3,613,966.80	16.22%
1010000.1.0910.5171.00.000.00.00	Benefits-Pension Assessment	\$11,164,295.00	\$0.00	\$9,303,579.20	\$1,860,715.80	\$0.00	\$1,860,715.80	16.67%
1010000.1.0910.5172.00.000.00.00	Benefits-Unemployment Insuranc	\$300,000.00	\$0.00	\$24,908.34	\$275,091.66	\$0.00	\$275,091.66	91.70%
1010000.1.0910.5173.00.000.00.00	Benefits-Workers Comp City	\$300,000.00	\$0.00	\$241,290.66	\$58,709.34	\$0.00	\$58,709.34	19.57%
1010000.1.0910.5174.00.000.00.00	Benefits-Life Insurance	\$0.00	\$0.00	(\$102.60)	\$102.60	\$0.00	\$102.60	0.00%
1010000.1.0910.5175.00.000.00.00	Benefits-Medicare	\$915,000.00	\$35,264.55	\$838,727.31	\$76,272.69	\$696.58	\$75,576.11	8.26%
1010000.1.0910.5176.00.000.00.00	Benefits-Non-Contributory Pens	\$35,000.00	\$1,718.94	\$12,132.70	\$22,867.30	\$1,820.36	\$21,046.94	60.13%
1010000.1.0910.5177.00.000.00.00	Benefits-Retiree Medical Claim	\$190,750.00	\$0.00	\$238,669.89	(\$47,919.89)	\$0.00	(\$47,919.89)	-25.12%
1010000.1.0910.5182.00.000.00.00	Benefits-Long Term Disability	\$1,700.00	\$0.00	\$2,121.56	(\$421.56)	\$0.00	(\$421.56)	-24.80%
1010000.1.0945.5740.00.000.00.00	DepFunc: Employee Benefits - 0910	\$35,749,160.00	\$571,162.64	\$29,938,253.19	\$5,810,906.81	\$10,036.57	\$5,800,870.24	16.23%
1010000.1.0945.5740.00.000.00.00	Liability Insurance Premiums	\$760,875.00	\$0.00	\$549,349.45	\$211,525.55	\$0.00	\$211,525.55	27.80%
1010000.1.0945.5740.00.000.00.00	DepFunc: Liability Insurance - 0945	\$760,875.00	\$0.00	\$549,349.45	\$211,525.55	\$0.00	\$211,525.55	27.80%
1010000.1.0946.5799.00.000.00.00	Other-Budget Reserve	\$466,819.00	\$0.00	\$0.00	\$466,819.00	\$0.00	\$466,819.00	100.00%
1010000.1.0946.5799.00.000.00.00	DepFunc: Other Reserves - 0946	\$466,819.00	\$0.00	\$0.00	\$466,819.00	\$0.00	\$466,819.00	100.00%
1010000.1.0990.5963.00.000.00.00	Transfer to Capital Projects	\$235,000.00	\$0.00	\$133,237.00	\$101,763.00	\$0.00	\$101,763.00	43.30%
1010000.1.0990.5963.00.000.00.00	Transfer to Trust	\$1,195,064.00	\$0.00	\$1,195,064.00	\$0.00	\$0.00	\$0.00	0.00%
1010000.1.0990.5964.00.000.00.00	DepFunc: Transfers - 0990	\$1,430,064.00	\$0.00	\$1,328,301.00	\$101,763.00	\$0.00	\$101,763.00	7.12%
1010000.1.0999.5796.00.000.00.00	Deficits (Budget Only)	\$1,220,017.00	\$0.00	\$0.00	\$1,220,017.00	\$0.00	\$1,220,017.00	100.00%
1010000.1.0999.5796.00.000.00.00	Overlay (Budget Only)	\$579,715.00	\$0.00	\$0.00	\$579,715.00	\$0.00	\$579,715.00	100.00%
1010000.1.0999.5998.00.000.00.00	DepFunc: Budget Only - 0999	\$1,799,732.00	\$0.00	\$0.00	\$1,799,732.00	\$0.00	\$1,799,732.00	100.00%
1010000.1.0999.5998.00.000.00.00	Fund: General Fund - 1010000	\$94,710,243.56	\$989,580.31	\$68,067,496.78	\$26,642,746.78	\$3,912,069.81	\$22,730,678.97	24.00%

101,763 Balance Above
 24,623 Order Request
 7,140 Balance After Transfer Request



Haverhill

Department of Public Works
500 Primrose Street
Haverhill, MA 01830
Phone: 978-374-2360
Fax: 978-374-2362
www.ci.haverhill.ma.us

Michael K. Stankovich
Director of Public Works
mstankovich@cityofhaverhill.com

Date: February 2, 2012
To: Mayor James J. Fiorentini
From: Michael K. Stankovich, Director of Public Works
Re: Back up power Generator – Highway Dept. Facility

Michael K. Stankovich

Background:

As you are aware the Highway Dept. facility on Primrose Street has lost electrical power on three different occasions over the past two years due to severe snow and ice storms which had occurred in the area. The duration of electrical power outages have ranged from one day to three and half days. During that time, the facility did not have any heat, lights, telephone, or computer access. As the City Department that residents, businesses and others look to provide emergency services during severe weather events, it is crucial that this facility be operable at all times.

We consulted with the City's electrical contractor to determine our back up facility power requirements which included: lighting, heating, telephones, computers and equipment needed to perform fleet maintenance services. This is especially important during the winter months as the lack of heat could result in damaged water pipes and the building being severely damaged. Based on this review, it was recommended that a 100KW generator be specified, and that it be three-phased to handle all of the electrical loads for the Highway/Admin/Fleet Services/Fire Dept. maint facility.

Recommendation:

A generator bid specification was developed and requests for bids were advertised. The Purchasing Department received a total of 6 bids with the lowest responsible bid of \$ 24,623.00 from Power Products, Inc. Plus, there will be about \$ 10,000 worth of interior building electrical wiring work that will need to be done to enable the Highway facility to hook up to the new backup generator. Thus, the total funding request for this project is for \$ 34,623.00.

	FM Generator	Lightning Power Electric Industries	R. A. Mitchell Co.	Kraft Power	Power Products	Authorized Services of NE
Make / Model	MTU-DS00100D6S	Tradewinds TP100	Kohler 100RE0ZJF	Kohler 100RE0ZJF Kohler KSS-DCTA-400- S	Kohler 100RE0ZJF	Generac / SD100 Generac / HTS040W- 3GNNNAN
Description	100 KW Diesel Generator	Thompson 870-400	100KW Diesel GenSet	AMP Auto Transfer Switch	100KW Generator	100 kw Diesel Genator 400 Amp
Lead Time	10 wks	90 - 150 days	65 days	7 - 9 wks	12 wks	8 - 10 wks
Cost	\$ 31,300.00	\$ 39,908.00	\$ 37,697.50	\$ 25,627.00	\$ 24,623.00	\$ 30,470.00

David Van Dam

From: Mike Stankovich
Sent: Friday, May 04, 2012 8:58 AM
To: David Van Dam
Subject: FW: Generator Bid Results
Attachments: IFB028.12 Bid Results.pdf

David,

Here's the quotes that we received for the generators. Please advise if you need any other info.

Generator cost - \$ 24,623
Additional wiring work to install generator - \$ 10,000
Total cost - \$ 34,623

Mike

From: Robert DeFusco [<mailto:rdefusco@cityofhaverhill.com>]
Sent: Sunday, January 15, 2012 8:33 PM
To: Mike Stankovich
Subject: Generator Bid Results

Mike,

Summary of bids.

I have a copy of the bids in my office for you.

Bob

Upgrade of the City Core Switch and Data Switches

This proposal is to upgrade the aging City Core switch along with the data switches to allow utilization of the Gig speed networking.

The current switch – Nortel 8600 was installed 9+ years ago. Due to the age of the current switch, it is more cost effective to upgrade the entire device as opposed to partial hardware replacement and software upgrades. The switch handles all traffic from the City and School sites, including voice from two of those sites. The proposal is to install two separate switches for City and School, allowing the school to maintain their own sites.

The current Data Switches are over 10 years old and allow for only 100m speed

Upgrading of the switch will allow for faster connection – gig speed

The Data switches in each closet will be upgraded to accommodate the fiber between each floor and higher speeds.

Estimated costs include hardware, installation and configuration:

Main Core Switch for the City	20,500
Switch Replacements for each floor (3)	12,200
Switch Replacements/upgrades (third floor)	7,575

integrationpartners

24 Hartwell Ave, Lexington MA 02421
Phone: 781-357-8100 Fax: 781-357-8500

Corporate and Remit office: 24 Hartwell Avenue, Lexington MA 02421

Quote No.: 2011 JC01
Valid for: 30 DAYS

Sales Representative: Jim Czarnacki
Date: 23-Feb-12

P.O. #: _____
Contact: _____
Email: _____

Phone: _____
Fax: _____

Ship To: City of Haverhill - City Hall
4 Summer St.
Haverhill, MA 01830

Contract: _____

Attn: _____

Bill To: City of Haverhill - City Hall
4 Summer St.
Haverhill, MA 01830

Phone: _____
Fax: _____

Attn: _____

Qty.	Part No.	Manufacturer	Description	Unit Price	Ext. Price
NORTEL ERS8600 REPLACEMENT - NETWORK UPGRADE					
3rd Floor City Computer Room					
1	AL4800A78-E8	Avaya	ERS 4850GTS with 48 10/100/1000 & 2 SFP ports plus 2 SFP+ ports & HiStack ports. Inc. Base Software License, 1 Field replaceable 300W PSU & 45cm stack cable.	\$ 4,231.00	\$ 4,231.00
3	AA1419048-E8	Avaya	1-port 1000BASE-SX Small Form Factor Pluggable (SFP) Gigabit Ethernet Transceiver, connector type: LC. Digital Diagnostic Monitoring Interface.	\$ 232.00	\$ 696.00
1	GF6300EKL	Avaya	ERS4850GTS - Avaya Express Delivered Managed Spares Next Business Day Service - SLN EKL	\$ 149.00	\$ 149.00
2nd Floor City Core					
1	AL1001E15-E5	Avaya	Ethernet Routing Switch 5632FD with 24 SFP ports, 8 XFP ports, 300W AC PS, 1.5 foot Stacking Cable., and Base Software License Kit (See Note 1). (EUED RoHS 5/6 compliant). NA Power Cord	\$ 11,697.00	\$ 11,697.00
8	AA1419049-E8	Avaya	1-port 1000Base-LX Small Form Factor Pluggable (SFP) Gigabit Ethernet Transceiver, connector type: LC. Digital Diagnostic Monitoring Interface.	\$ 577.00	\$ 4,616.00
2	AA1419043-E8	Avaya	1-port 1000Base-T Small Form Pluggable (SFP), 8-pin modular connector (RJ-45).	\$ 229.00	\$ 458.00
1	GF6300DT0	Avaya	ERS 5632 Nortel Express Technology Support - Base Next Bus Day-SLDT0	\$ 868.00	\$ 868.00
2nd Floor Police connection to Firewall					
1	FC-1G-UTP-LX	Generic	1-port Fiber to Copper gigabit converter	\$ 400.00	\$ 400.00
*** This quote does not include fiber patch cables ***					
				Sub-Total Investment: \$	23,015.00
				Installation and Configuration: \$	4,760.00
				Maintenance: \$	-
				*Total Investment: \$	27,765.00

* Note: Investment does not include sales tax, shipping and handling
Additional Comments

Authorized Signature

ELECTRIC LIGHT
COMPANY INC.

One Morgan Way Cape Neddick, ME 03902 207-361-1234

October 13, 2011

Michael Lavoie
Haverhill Fire Department
4 Summer Street
Haverhill, MA 01830
FAX 978-373-8464

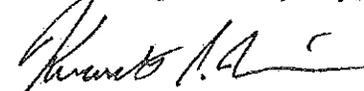
RE: Traffic Signals at 514 Main Street

Dear Mike,

We are pleased to quote you on the reactivation of the traffic signals at Temple Emanu El. Included is the installation of a mast arm foundation, installation of a city supplied mast arm, electrical service, signal cable two vehicle signals, pedestrian signal and pedestrian pushbutton. We will also install city supplied traffic signal cabinet on the mast arm. The total cost is \$11,800.00.

This quotation does not include the cost for any police details, or the cost for any permits, fees or taxes required by any State, municipal or utility agency.

Sincerely,
Electric Light Company, Inc



Kenneth Miller
President



ELECTRIC LIGHT
COMPANY INC.

One Morgan Way Cape Neddick, ME 03902 207-361-1234

October 13, 2011

Michael Lavoie
Haverhill Fire Department
4 Summer Street
Haverhill, MA 01830
FAX 978-373-8464

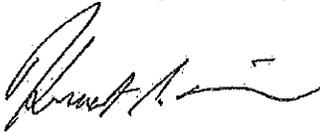
RE: Traffic signals at Kenoza / Webster

Dear Mike,

We are pleased to quote you on the installation of a video camera and processor for Webster Street. The total cost would be \$7,400.00 including a 2 channel processor for a future camera.

This quotation does not include the cost for any police details, or the cost for any permits, fees or taxes required by any State, municipal or utility agency.

Sincerely,
Electric Light Company, Inc



Kenneth Miller
President

Done



Document 32-B

CITY OF HAVERHILL

In Municipal Council April 17 2012

Ordered:

That the City appropriates the sum of One Million Seven Hundred Seventy-Seven Thousand Dollars (\$1,777,000) to pay costs of the following capital equipment purchases and /or projects as part of the fiscal year 2013 capital plan:

Fire Truck	\$260,000
Citizen Center Improvements	\$638,000
Flood Wall Engineering	\$280,000
East Broadway Bridge Repairs	\$400,000
Dock Improvements	\$100,000
Traffic Signal Fire Improvements	\$20,000
SCBA-Fire Department	\$79,000

And

That to meet this appropriation the Treasurer, with the approval of the Mayor, is authorized to borrow said sum under M.G.L. Chapter 44, Sections 7 and 8, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

FUTHER ORDERED:

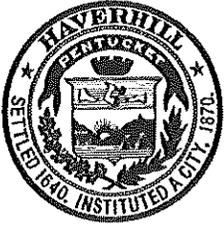
That in connection with the issuance of bonds or notes of the City pursuant to this Order, the Treasurer is authorized to file an application with the appropriate officials of the Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City issued pursuant to this order, and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.

PLACED ON FILE for at least 10 days

Attest:

City Clerk

BOND ORDER
Filed April 26



Haverhill

Office of the Mayor, Room 100
Phone: 978-374-2300 Fax: 978-373-7544
Mayor@cityofhaverhill.com

April 12, 2012

City Council President John Michitson and
Members of the Haverhill City Council

RE: Capital Order

Mr. President and Members of the City Council

I apologize I did not get this in by the council deadline .

For some time, because of the severity of the recession, we have not been able to put as much money into capital projects as we would like. As a result, we have a number of projects which simply must be done. We are taking the first step starting now. I am enclosing a bond order to fix the number of items.

The major item on the list is the Citizens Center. The Citizens Center has had a number of structural deficiencies for years. We have had engineering assessments of the Citizen Center, but have not had the funds to fix it.

We have received some Federal and State money to fix the Citizen Center, but we have not been able to match it. With the improvements in our financial situation, I believe it would now be prudent to move forward with this project.

I am also asking that we repair our second ladder truck in the fire department. This is necessary for public safety.

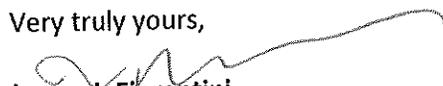
I'm also asking for small amount of money to complete the dock and boardwalk. The vast majority of this money was paid for by a State grant, but some money is required from us to complete the project.

We also need money to match a State grant for flood wall engineering. The East Broadway Bridge needs to be repaired and we are replacing all of our SCBA equipment for the firefighters. We received a grant for 80% and need to pay the other 20%.

I am also looking to repair a crossing signal that has been out for years on Main Street.

The bond order must stay on file for two weeks. I respectfully request it be submitted under suspension, so it can be placed on file. At the end of the two-week delay, I recommend approval.

Very truly yours,



James J. Fiorentini
Mayor

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT

ROBERT H. SCATAMACCHIA
VICE PRESIDENT

MICHAEL J. HART

WILLIAM H. RYAN

SVEN A. AMIRIAN

MICHAEL S. MCGONAGLE

WILLIAM J. MACEK

COLIN F. LEPAGE

MARY ELLEN DALY O'BRIEN



CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

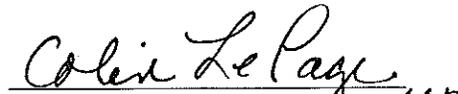
CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978-374-2328
FACSIMILE: 978-374-2329
www.ci.haverhill.ma.us
citycncl@cityofhaverhill.com

May 3, 2012

Mr. President and Members of the City Council

Councillors Sven Amirian and Colin LePage request to speak about the "Hues of the Heart" Community Block Party on Saturday, June 2, 2012.


City Councillor Sven A. Amirian


City Councillor Colin LePage

CITY COUNCIL

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PRESIDENT

ROBERT H. SCATAMACCHIA

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May 3, 2012

TO: Mr. President and Members of the City Council

Councillor Mary Ellen Daly O'Brien would like to discuss lighting in the area of the parking garage.

Mary Ellen Daly O'Brien
City Councillor Mary Ellen Daly O'Brien 652

CITY COUNCIL

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PRESIDENT

ROBERT H. SCATAMACCHIA
VICE PRESIDENT

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**MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE
MEETING HELD ON APRIL 26, 2012**

An Administration and Finance Committee Meeting was held on Thursday, April 26, 2012 at 7:00P.M. in the City Council office, Room 204.

Committee Members present: Committee Chairperson Colin LePage, Councillor Michael McGonagle and Councillor William Macek.

Department Heads: Margaret Toomey, City Clerk and Michael Stankovich, Director--Public Works

Attendees: Marlene Stasinovs.

The following documents were discussed:

- 1.) **Doc.#10** – Petition from Marlene Stasinovs, Stasinovs Farms, requesting to hang banner promoting their Pumpkin Festival; hang over intersection of Rte. 125 and Salem St. in Bradford, Oct. 1- Oct. 13, 2012. *There was a review and discussion of surrounding communities' policies regarding the hanging of banners from street to street. DPW Director Michael Stankovich estimates it takes three hours to hang this style of banner. After much discussion of the associated costs and liability to the City on this method of displaying banners, a recommendation was made to add a fee of \$200 to each banner application for the remainder of this calendar year and to end the practice of hanging banners street to street effective January 1, 2013. Another recommendation was for the DPW Director to research the feasibility of placing two free-standing poles at a high visibility site from which a banner could be hung utilizing a ground level mounted mechanism affixed to such poles that would raise and lower a banner. It was noted in the discussions that the current ordinance does not specify the monetary value of the surety bond or insurance indemnity policy. A motion was made to recommend these changes to the full Council. Passed unanimously.*
- 2.) **Doc. #16-D** - Order that the sum of \$34,623.00 be transferred from Capital Account – Rail Trail to new Capital Account – Backup Generator – Highway Building. *DPW Director Michael Stankovich provided a report listing the minimum power requirements for the DPW facility as previously requested. After review and discussion of the estimated costs of utilizing multiple portable generators along with their limited Life span and maintenance, a recommendation was made to obtain a single, permanent mounted 100KW, 3 phase commercial grade generator. Another recommendation was that the appropriation order of \$65,000 from Capital Project – Rail Trails be transferred back to its original source, General Fund Capital Projects; and that a potential acceptable funding source of the \$34,623 for the generator be the budget reserve account of fiscal year 2013 as related to the Snow and Ice account. A motion was made to recommend these changes to the full Council. Passed unanimously.*

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Colin LePage', written in a cursive style.

Colin LePage, Chairperson
Administration and Finance Committee
Haverhill City Council

May 4, 2012

bsa

c: Mayor James J. Fiorentini
John Michitson, City Council President

CITY COUNCIL

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DOCUMENTS REFERRED TO COMMITTEE STUDY

#5-L/10	Communication from Councillor Macek requesting to propose the enactment of a Safe Building Ordinance.	NRPP	2/23/10
74-W/11	Communication from Councillor Daly O'Brien requesting a discussion about lights at Kenoza Avenue and Webster Street	Public Safety	9/27/11
74-X/11	Communication from Co. Amirian requesting a discussion about proposed pig farm at Boxford Road	Planning & Dev.	9/27/11
97-C/11	Communication from Councillor Hall requesting a discussion about the odor from the Covanta plant in Ward Hill	Public Safety	10/18/11
4	Communication from Councillor Macek requesting a discussion regarding the proposed Monument Square traffic divider/island.	Planning & Dev.	1/3/12
97-T/11	Communication from Councillor Scatamacchia requesting a discussion regarding parking on River Street	Public Safety	1/3/12
119/11	Ordinance regarding Parks and Recreation: Amend Ch. 11, Article II, Sections 4 through 8 of the City Code	Administration & Finance	1/3/12
12-E	Communication from Councillor Scatamacchia requesting to introduce Vincent Kissel to speak regarding safety issues at Kenoza Avenue and Newton Road	Planning & Dev	1/17/12
12-O	Communication from Councillor LePage requesting a discussion regarding City financial obligations and deficit projections for current fiscal year & beyond	A & F	2/7/12
12-U	Communication from Councillor McGonagle requesting discussion regarding the issue of public safety as it relates to the railroad tracks	Public Safety	2/28/12
40-D	Communication from Councillor Daly O'Brien requesting a discussion re: the issue of charging an annual fee to non-profit properties in lieu of taxes with religious and government properties being exempt.	A & F	4/3/12