



CITY OF HAVERHILL
CITY COUNCIL AGENDA

Tuesday, April 14, 2026, at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer St, Room 202

In-Person/Remote Meeting: <https://meet.google.com/jgp-tyeg-zhu>

This meeting of Haverhill City Council will be held in-person at the location provided on this notice as its official meeting location pursuant to the Open Meeting Law. As the meeting is held in person at a physical location that is open and accessible to the public, the City Council is not required to provide remote access to the meeting. Members of the public are welcome to attend this in-person meeting. Please note that a live stream of the meeting is being provided only as a courtesy to the public, and the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly. Those attending tonight's meeting should be aware that the meeting is being audio and video recorded by HCTV, The Eagle Tribune, and WHAV. Any audience members who wish to record any part of the meeting must inform the Council President who will announce the recording. This is to comply with the MA wiretap statute. Thank you.

1. OPENING PRAYER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES OF PRIOR MEETING

4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING:

5. COMMUNICATIONS FROM THE MAYOR:

6. COMMUNICATIONS FROM COUNCILORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:

APR 10 PM 12:42
HAVERHILL CITY CLERK

- 6.1. Councilor Lewandowski requests to introduce Maureen McGonagle from *Rebuilding Together Greater Haverhill* to talk about the upcoming National Rebuilding Day on Saturday, April 25th and requests Council waive all permit fees

7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28:

8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:

9. UTILITY HEARING(S) AND RELATED ORDER(S):

- 9.1. Document 7-C – Petition from National Grid and Verizon, requesting a joint pole location for Lincoln Ave WR# 31279266

Filed on March 10, 2026

10. HEARINGS AND RELATED ORDERS:

11. APPOINTMENTS:

11.1. Confirming Appointments: -

11.2. Non-Confirming Appointments:

- 11.2.1. *License Commission-* Elizabeth Laliberty, 31 Whitney Street, which takes effect on June 1, 2026 and expires May 31, 2029

11.3. Constables

11.4. Resignations

- 11.4.1. *License Commission,* Laura Angus- effective June 1, 2026



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12. PETITIONS:

- 12.1. **CCSP-26-3** - Attorney Jonathan Stark-Sachs of Johnson and Borenstein, LLC on behalf of client, Maryam Salehi-Ala-Yamin, requests approval to operate “Mariam’s Cottage” a family run bed and breakfast at 421 East Broadway allowed with a special permit in the RR (Rural Residential) zoning district and seeks to host small-scale weddings and similar outdoor events of up to 50 guests packaged with overnight stays

Hearing scheduled for June 2, 2026

- 12.2. Zoning hearing request from Attorney Paul Magliochetti on behalf of client, *Haverhill STEM, LLC (Haverhill STEM)* for a zoning change to allow the licensing and operation of Marijuana Social Consumption Establishments

Refer to Planning Board

- 12.3. **Applications Handicap Parking Sign:** *with Police approval*

- 12.4. **Amusement/Event Application:** *with Police approval*

- 12.4.1. **EVNT- 26-7** - Anastasia Dimopoulos for *Hellenic Orthodox Community* requesting to hold a dance fundraiser from 7 PM to 12 AM on Saturday May 9th at *Holy Apostles Saints Peter and Paul* at 154 Winter St

- 12.4.2. **EVNT-26-3** - James Carbone for *CiderFeast Haverhill* requesting to hold CiderFeast tasting event from 5:15 to 8:15 PM on Thursday June 18th at *Harbor Place Boardwalk*

Pending License Commission Approval

- 12.4.3. **EVNT-26-2** - Michael Rossi for *Greater Haverhill Arts Association* requesting to hold Annual Greater Haverhill Arts Association Art Festival from 9AM to 3PM on Saturday September 12th at the Bradford Common and requests any additional fees be waived

- 12.5. **Auctioneer License:**

- 12.6. **Tag Days:** *with Police approval*

- 12.6.1. **TAGD-26-5** - *Haverhill High School Boys Lacrosse Team, May 2, 2026*

- 12.7. **One Day Liquor License –with HPD approval**

- 12.8. **ANNUAL LICENSE RENEWALS:**

- 12.8.1. **Hawker Peddlers License- Fixed location** – *w/Police approval*

- 12.8.2. **Coin-Op License Renewals** – *with Police approval*

- 12.8.3. **Christmas Tree Vendor** – *with Police approval*



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- 12.8.4. **Taxi Driver Licenses:** *with Police approval*
- 12.8.5. **Taxi/Limousine License** *with Police approval*
- 12.8.6. **Junk Dealer /Collector License -** *with Police approval*
- 12.8.7. **Pool/Billiard**
- 12.8.8. **Bowling**
- 12.8.9. **Sunday Bowling**
- 12.8.10. **Buy & Sell Secondhand Articles** *with Police approval*
- 12.8.11. **Buy & Sell Secondhand Clothing** *with Police approval*
- 12.8.12. **Pawnbroker license -** *with police approval*
- 12.8.13. **Fortune Teller** *with - Police approval*
- 12.8.14. **Buy & Sell Old Gold** – *with Police approval*
- 12.8.15. **Roller Skating Rink**
- 12.8.16. **Sunday Skating**
- 12.8.17. **Exterior Vending Machines/Redbox Automated Retail, LLC**
- 12.8.18. **Limousine/Livery License/Chair Cars** *with Police approval*

13. MOTIONS AND ORDERS:

14. ORDINANCES (FILE 10 DAYS):

- 14.1. Ordinance re: Vehicles and Traffic: Amend Ch 240, be further Amended by **ADDING** the following to § 240-85 schedule B: Parking Restrictions and Prohibitions:

<u>Location</u>	<u>Regulations</u>	<u>Hours/ Days</u>
-----------------	--------------------	--------------------

Temple St:

In front of #101	No Parking (except for 1-24 hour handicap parking space)	24-Hours
------------------	--	----------

File 10 Days

- 14.2. Ordinance re: Vehicles and Traffic: Amend Ch 240, be further Amended by **ADDING** the following to § 240-85 schedule B: Parking Restrictions and Prohibitions:

<u>Location</u>	<u>Regulations</u>	<u>Hours/ Days</u>
-----------------	--------------------	--------------------

Pentucket St:

In front of #24	No Parking (except for 1-24 hour handicap parking space)	24-Hours
-----------------	--	----------

File 10 Days

15. COMMUNICATIONS FROM COUNCILORS:



**CITY OF HAVERHILL
CITY COUNCIL AGENDA**

Tuesday, April 14, 2026, at 7:00 PM

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In-Person/Remote Meeting: <https://meet.google.com/jgp-tyeg-zhu>

- 15.1. Councilor LePage submits the minutes and recommendations of the Administration and Finance Committee meeting held on April 6, 2026, for acceptance and approval

16. UNFINISHED BUSINESS OF PRECEDING MEETING:

17. RESOLUTIONS AND PROCLAMATIONS:

- 17.1. Mayor Barrett requests to present a proclamation:
Recognizing April 24th as Armenian Holy Martyr's Day in the City of Haverhill
- 17.2. Mayor Barrett and Councilor LePage, wish to present a proclamation:
Recognizing the month of April as Donate Life Month

18. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS:

19. DOCUMENTS REFERRED TO COMMITTEE STUDY:

20. LONG TERM MATTERS STUDY LIST:

21. ADJOURN:

CITY COUNCIL

Timthoy J. Jordan, *President*
John A. Michitson, *Vice President*
Thomas J. Sullivan
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohey
Michael S. McGonagle
Daniel R. Diodati
Devan Ferreira
Ralph T. Basiliere



CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978-374-2328
FACSIMILE: 978-374-2329
WWW.CITYOFHAVERHILL.GOV
CITYCOUNCIL@HAVERHILLMA.GOV

CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

April 9, 2026

APR 7 PM 12:13
HAVCITYCLERK

To: President and Members of the City Council

Councilor Lewandowski requests to introduce Maureen McGonagle from Rebuilding Together Greater Haverhill to talk about the upcoming National Rebuilding Day on Saturday, April 25th and requests Council waive all permit fees.

Councilor Melissa J. Lewandowski

(Meeting: 4.14.26)

9.1

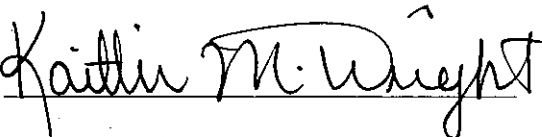
Document # 7-C

Petition from National Grid and Verizon, requesting a joint pole location for Lincoln Ave WR# 31279266

IN CITY COUNCIL: March 10, 2026

Hearing Scheduled for April 14

10 YEAS, 0 NAYS, 1 ABSENT

Attest: 
Kaitlin M. Wright, CMC
City Clerk

nationalgrid

announced- 3/10
hearing - 4/14
12.1

March 2, 2026

WR# 31279266 – Lincoln Avenue

To the City of Haverhill, Massachusetts

HAV CITY CLERK MAR 4'26 11:42

To Whom It May Concern:

Enclosed please find a petition for NATIONAL GRID and VERIZON, covering joint NATIONAL GRID-VERIZON pole location(s)

If you have any questions regarding this permit, please contact:

Joseph Prah (508) 482-1053 or joseph.prah@nationalgrid.com

Please notify National Grid's Jennifer Iannalfo of the **hearing date / time** to Jennifer.Iannalfo@nationalgrid.com

If this petition meets with your approval, please return an executed copy to each of the above-named Companies.

National Grid: Jennifer Iannalfo, 1101 Turnpike Street; North Andover, MA 01845.

Very truly yours,

Dave Johnson

Dave Johnson
Supervisor, Distribution Design

Enclosures

WR# 31279266 – Lincoln Avenue

Questions contact Central Design - Joseph Prah (508) 482-1053 or joseph.prah@nationalgrid.com

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS
North Andover, Massachusetts

To The City Council
Of Haverhill, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Lincoln Avenue - National Grid to install 2 JO poles on Lincoln Avenue beginning at a point approximately 60 feet East of the centerline of the intersection of Jefferson Street and continuing approximately 100 feet in an East direction. National Grid will install 50ft class H1 pole, between pole P12 and pole P13, Lincoln Avenue, Haverhill, MA. Pole will be labeled P12-50. Also install 45ft class 2 pole between P13 and P14, Lincoln Avenue. Pole will be labelled P13-50. Both poles will be located on city property.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Lincoln Avenue - Haverhill, Massachusetts.

No.# 31279266

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a
NATIONAL GRID *Dave Johnson*

BY _____
Engineering Department

VERIZON NEW ENGLAND, INC.

BY *[Signature]*
Manager / Right of Way

WR# 31279266 – Lincoln Avenue

January 19, 2026

Questions contact Central Design - Joseph Prah (508) 482-1053 or joseph.prah@nationalgrid.com

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

To the City Council Of Haverhill, Massachusetts

Notice having been given and public hearing held, as provided by law,
IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 7th day of January, 2026.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Lincoln Avenue - Haverhill, Massachusetts.

No.# 31279266

Filed with this order:

There may be attached to said poles by Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Lincoln Avenue - National Grid to install 2 JO poles on Lincoln Avenue beginning at a point approximately 60 feet East of the centerline of the intersection of Jefferson Street and continuing approximately 100 feet in an East direction. National Grid will install 50ft class H1 pole, between pole P12 and pole P13, Lincoln Avenue, Haverhill, MA. Pole will be labeled P12-50. Also install 45ft class 2 pole between P13 and P14, Lincoln Avenue. Pole will be labelled P13-50. Both poles will be located on city property.

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the
Of the City/Town of _____, Massachusetts held on the _____ day of _____ 20 ____ .

City/Town Clerk.
Massachusetts 20 ____ .

Received and entered in the records of location orders of the City/Town of _____
Book _____ Page _____

Attest:

City/Town Clerk

I hereby certify that on _____ 20 ____ , at _____ o'clock, M
At _____ a public hearing was held on the petition of
Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND,
INC. for permission to erect the poles, wires, and fixtures described in the order herewith recorded,
and that we mailed at least seven days before said hearing a written notice of the time and place of
said hearing to each of the owners of real estate (as determined by the last preceding assessment
for taxation) along the ways or parts of ways upon which the Company is permitted to erect
Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

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.....
.....
.....

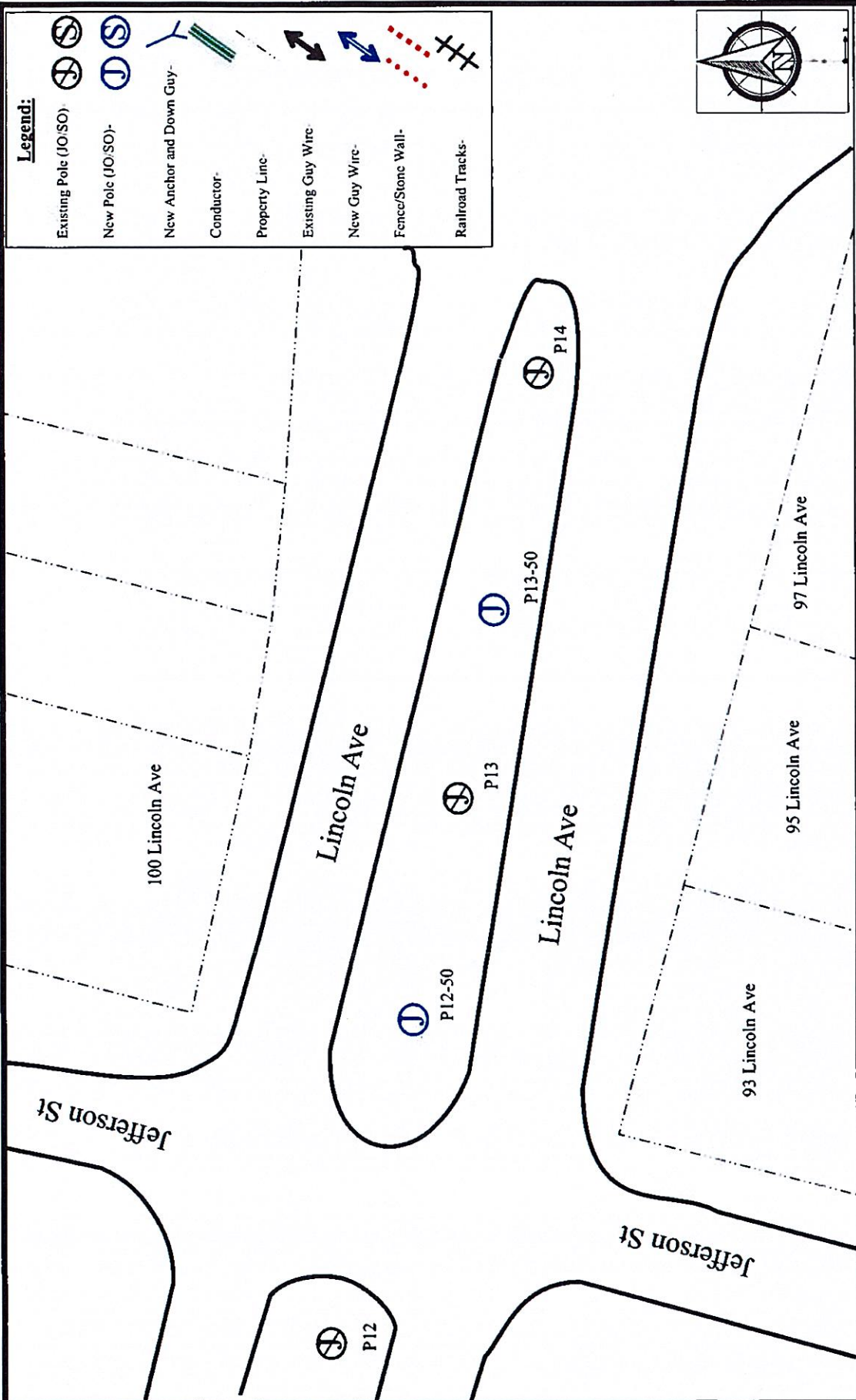
Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of
hearing with notice adopted by the _____ of the City of _____
Massachusetts, on the _____ day of 20 ____ and recorded with the records of location
orders of the said City, Book _____, and Page _____. This certified copy is made under
the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:

City/Town Clerk



<p>Petition #:</p>	<p>Petition Sketch</p>	<p>nationalgrid</p>
<p>Designer: Joseph Prah Date: 1/7/2026 Work Order #: 31279266 Town: Haverhill, MA</p>	<p>CONSTRUCTION DETAILS: Install 50ft class H1 pole between P12 and P13 Lincoln Ave. Pole will be labelled 12-50. Also, install 45ft class 2 pole between P13 and P14 Lincoln Ave. Pole will be labelled 13-50. Both poles will be located on town property.</p>	<p>Exhibit A—Not to Scale The Exact location of said Facilities to be established by and upon the installation and erection of the Facilities thereof</p>

11.2.1



MELINDA E. BARRETT
MAYOR

**CITY OF HAVERHILL
MASSACHUSETTS**

APR 10 AM 8:40
HRC/CLERK

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

April 10, 2026

To: City Council President Timothy J. Jordan and Members of the Haverhill City Council

From: Melinda E. Barrett

RE: License Commission Appointment – Elizabeth Laliberty

Dear Mr. President and Members of the Haverhill City Council:

Please be advised that I hereby appoint Elizabeth Laliberty, 31 Whitney Street, Haverhill, to the Haverhill License Commission. This is a non-confirming appointment which takes effect on June 1, 2026, and expires on May 31, 2029.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em

Effie Mayors Admin

From: Elizabeth Laliberty <elalibertylaw@gmail.com>
Sent: Monday, March 9, 2026 12:47 PM
To: Effie Mayors Admin
Subject: License Commission position
Attachments: Beth_Laliberty_resumeUD 2026.pdf

Warning! External Email. Exercise caution when opening attachments or clicking on any links.

Good morning,

I recently spoke to the mayor regarding a position on the license commission and would like to formally ask that I be appointed. I am a recently retired attorney with 8 years of family law and landlord tenant law experience. Prior to that, I retired from HP Inc in 2018 after selling complex solutions to Fortune 100 companies on the East Coast US for over 35 years. I am attaching my resume for your review.

I want to continue to serve my community, using my business background as well as my legal training. Most recently, I served on the Board of Directors of the Veterans Northeast Outreach Center and as President of the Haverhill Exchange Club. I feel with my background I will bring a special perspective that will benefit our city, particularly the business community and enforcing codes and regulations.

I ask for your consideration for the position. Thank you!

--

Elizabeth A. Laliberty, Esq.

Law Office of Elizabeth A. Laliberty LLC

P.O. Box 975

Haverhill, MA 01831

Tel. 978-807-4644

Elizabeth Aicher Laliberty
31 Whitney St.
Haverhill, MA 01832
(978)807-4644(cell)
Email: elalibertylaw@gmail.com

Objective: Seeking an opportunity to leverage business, legal and sales career expertise to help improve my community.

Education: **Massachusetts School of Law**, Andover MA, J.D. Cum Laude June, 2017
Bucknell University, Lewisburg, PA., B.A. Psychology Class of 1979

Work Experience: **Law Office of Elizabeth A. Laliberty, LLC, N. Andover MA 2018-present**
Solo practice in family law matters including divorce, custody, restraining orders, writing motions, litigation with a focus on domestic violence cases. Instituted the Lawyer for the Day pro bono program at the Veterans Services Office for the City of Haverhill, MA. Represent clients through the Jeanne Geiger Crisis Center.

Hewlett Packard Inc., (now HP, Inc.) 3000 Hanover St, Palo Alto, CA
Services Principal, November 2016-2018

Led complex global deals for Fortune 100 clients. Drove strategy and negotiated with internal and external customers and stakeholders and led opportunities through closure.

Engagement Manager 2007-November 2016

Lexmark International, Inc., 51 Sawyer Road, Waltham, MA 02143

Territory Channel Manager 2006-2007

Senior Applications Consultant, 3/05 to 2006.

Territory Sales Manager, 2006-2007,

Applications Consultant, Retail Vertical, 1/01 – 3/05,

Professional Services Manager, 7/00 – 1/01

Advisory Account Executive, Major Accounts, 6/97-7/00

3/81 to 6/97

Xerox Corporation

235 Wyman Street
Waltham, MA 02154

Xerox Corporation

305 E. 42nd Street
New York, NY

Positions Held: Graphic Arts Marketing Executive, Major Accounts Manager, Facsimile Account Manager (Specialist), Account Manager, Territory Marketing Representative, Marketing Representative, Customer Support Representative

**Professional
Accomplishments**

HP, Inc.

454% quota 2016, top team performer

176% quota 2014, top team performer

Lexmark International

Achievers' Club 3 years

Retail Advisory Team 2 years

MVP, Northeast Region

Director's Choice Award,

National Differencemaker Award

Rookie of the Year

Xerox Corporation

President's Club

Par Club

Xerox of New England Cross-Functional Advisory Council
Supply Account Manager's Award
#1 National Team as Territory Marketing Representative
#1 Eastern Region, Customer Support Representative

**Community
Involvement:**

Northeast Veterans Outreach Center, Inc. Board of Directors 2024-2025
Haverhill Exchange Club Board of Directors 2020-present, President 2024-25
Haverhill Firefighting Museum Board of Directors 2023- present
Veterans Services Lawyer for the Day, Haverhill MA 2019- 2025
Legal Panel, Jeanne Geiger Crisis Center 2021- present
Volunteer, Veterans Legal Services, Bedford VA Medical Center, 2017- present
Appointee, Massachusetts Bar Association Legal Student Section 2016-2017
President, Mass School of Law Veterans' Advocacy Group 2013-2017
Golden Apple Award, Haverhill Business/Education Partnership
Mentor, Haverhill Youth Mentoring Network

**Athletics and
Outside Interests:**

Coach, U-10, U-12, U-14 Girls indoor/outdoor soccer
At Bucknell University: **Earned Varsity letters in Women's Swimming (Captain), Men's Water Polo (Manager), Men's Swimming (Manager)**
First Female Team, Nassau County Lifeguard Tournament – Surfboard Leg

**Massachusetts
School of Law:**

Dean's Award Class of 2017
Student Bar Association Spirit Award, Class of 2017
Cali Awards Civil Procedure, Animal Law, Family Law, Drafting Contracts

Other:

WBF-FLP Domestic Violence and Family Law Training 2018
Jeanne Geiger Center Domestic Violence Advocacy Training, 30 Hrs. 2021



11.4.1

MELINDA E. BARRETT
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

PR. TO AMB. 99
HAYCITYCLERK

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

April 9, 2026

To: City Council President Timothy J. Jordan and Members of the Haverhill City Council

From: Mayor Melinda E. Barrett

RE: Resignation – License Commission – Laura Angus

Dear Mr. President and Members of the Haverhill City Council:

I would like to inform you that effective June 1, 2026, Laura Angus has resigned from the License Commission. Her letter of resignation is attached for your review.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em

Laura D. Angus
29 Woodlawn Avenue
Haverhill, MA 01835

April 3, 2026

Mayor Melinda Barrett
City Hall
4 Summer Street
Haverhill, MA 01830

Mayor Barrett,

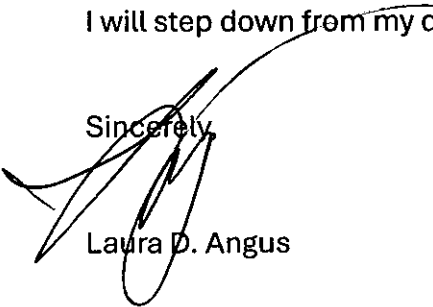
After careful consideration, I have chosen not to pursue re-appointment to the Haverhill License Commission. Currently, I am unable to commit the necessary time to fulfill the Commission's objectives.

Serving on the Commission has been a rewarding experience, and I believe my contributions have helped steer it in a positive direction.

It has truly been an honor and privilege to serve, and I appreciate the opportunity given to me. I am willing to assist your appointee to ensure a smooth transition.

I will step down from my duties when my appointment expires on June 1, 2026.

Sincerely,



Laura D. Angus

City Council Special Permit

CCSP-26-3

Submitted On: Mar 24, 2026

12.1

Primary Location

421 EAST BROADWAY
Haverhill, MA 01830

Print dept comments
prior to hearing/agenda
for June 2nd

Important: Please Read Before Starting Your Application

2025-03-27
14:07:00

Applicant Information

What is Your Role in This Process?

Attorney/Agent

Applicant Business/Firm Name

Johnson & Borenstein LLC

Applicant Business/Firm Phone

978-269-6751

Applicant Business/Firm Address

12 Chestnut Street

Applicant Business/Firm City

Andover

Applicant Business/Firm State

MA

Applicant Business/Firm Zip

01810

Client Name

Maryam Salehi-Ala-Yamin

Client Business Name

Miriam's Cottage

Client Phone

978-764-1014

Client Email

maryamsalehia@yahoo.com

Client Address

423 East Broadway

Client City

Haverhill

Client State

MA

Client Zip

01830

Client County

Essex

Client Business Structure

Sole Proprietorship

New Field

--

Property Information

Proposed Housing Plan Name

N/A

Proposed Street Name(s)

N/A

How Long Owned by Current Owner?

3-4 Years

Type of Dwelling(s) Planned in Project

Single Family

Lot Dimension(s)

2.450 acres

Registry Plat Number, Block & Lot

461-3-1A

Zoning District Where Property Located

RR - Residential Rural

Deed Recorded in Essex South Registry: Block Number

41545

Deed Recorded in Essex South Registry: Page

Does the Property Have Multiple Lots?

270

No

Thoroughly Describe the Reason(s) for thre Special Permit

See narrative attached

Property Description

See narrative attached

Current Property Use

Residential Housing

TOTAL Number of Units Planned

1

TOTAL Number of Parking Spaces Planned

12

Planned Lot Use

Special Circumstances

Building Coverage

--

Dimensional Variance

--

Front Yard Setback

--

Side Yard Setback

--

Rear Yard Setback

--

Lot Frontage

--

Lot Depth

--

Lot Area

--

Building Height

--

Floor Area Ratio

--

Open Space

--

Parking

--

Sign Size

--

Use

true

Other

--

Hearing Waiver

Agrees

No

Agreement & Signature

Agrees

true

PLEASE READ

I hereby authorize Johnson & Borenstein LLC to file for a special permit from the Haverhill City Council to operate a bed and breakfast at 421 East Broadway.

M. SALEHI-ALA

Maryam Salehi-Ala

3/23/26

Date

“Mariam’s Cottage” Bed and Breakfast Special Permit Project Narrative

Maryam Salehi-Ala, and her children Nikka Yamin, Sherwin Yamin, and Arash Yamin (the “Yamins”) are seeking a special permit to operate “Mariam’s Cottage” a family run bed and breakfast at 421 East Broadway (the “Property”). A “bed-and breakfast-establishment” use is allowed in the “RR” Rural Residential zoning district according to the Haverhill Zoning Ordinance (the “Ordinance”) table of uses and parking regulations. The Yamins have already lovingly rehabilitated the previously blighted Property in furtherance of their vision to share the unique historic home and riverside landscape with patrons and guests.

The Yamins envision Mariam’s Cottage to be largely seasonal, with most guests visiting in the late spring into the early fall, to cater primarily to overnight guests, and also to host small, intimate events including, as examples, afternoon teas, baby showers, engagement parties, and household and handicraft classes on cooking, gardening, soap-making, and flower arrangement. The Yamins also plan to host occasional, small-scale weddings and similar outdoor events of up to 50 guests packaged with overnight stays. The Yamins believe that this business plan, operated in compliance with all local health, safety, and noise regulations, will not be disruptive to the residential neighborhood and these events will be a valid accessory use under the Ordinance.

The Yamins reside full-time at the neighboring home at 423 East Broadway, that directly abuts the Property. They have lived at 423 East Broadway for 8 years.

A. History and Background of the Property.

The home on the Property was originally constructed in 1817 for Nathaniel Johnson and his wife Sophia Patten, who operated a 150-acre farm on the Property and grew crops, fruit trees, and kept dairy cattle. The home is an example of colonial federal-style architecture common throughout New England in the late 18th into early 19th century. After being sold out of the Johnson family, the Property and surrounding land continued to be operated as a farm well into the mid-20th century, winning an award of “New England Grand Pasture Trophy” for outstanding dairy farm in 1955.

After various portions of the former Johnson farm were sold into separate ownership, the home was eventually used as rental property and rented room-by-room. Long-time neighbors of the Applicants report that the home was in poor condition for over 25 years, eventually being occupied by squatters, and culminating in the home being condemned for numerous health and safety violations in 2021. The previous owner’s bank foreclosed on the Property, and it was put up for sale in 2022.

As the next-door neighbor to the Property, the Yamins had admired the historic home and saw its potential, despite its long history of neglect. The Yamins were the only bidders and

purchased the Property out of foreclosure. They paid over half a million dollars despite the home and Property's dilapidated condition. If the Yamins had not purchased the Property, it would have continued as a blight on the East Broadway neighborhood, and may have collapsed or ultimately been demolished as a public health hazard.

After their purchase, the Yamins undertook an exhaustive clean-up of the Property and rehabilitation of the home. The Yamins cleaned piles of refuse, including hypodermic needles and drug paraphernalia, that were located in the home and throughout the Property. They completely replaced the electrical and plumbing systems, windows, furnace and boiler, water heater, roof, and rear deck that were ruined over the years of neglect. To fix the sagging and structurally unsound second floor, the Yamins had to jack up and install modern floor braces. Lastly, the important historical features including the original hearths in the bedrooms, beehive oven in the kitchen, original floor-boards, and details such as the wainscoting were retained and repaired. The result speaks for itself, with the historic home and notable piece of Haverhill history being preserved and brought back to life.

The rehabilitation took over two years, and throughout the process, the Yamins fell in love with the Property and Maryam developed a dream to open up the home as "Mariam's Cottage" so that guests could appreciate the historic home and its idyllic setting overlooking the Merrimack River. In pursuit of this dream, Maryam earned a degree in culinary arts from Northern Essex Community College ("NECC") and plans to utilize her prior experience as a florist.

B. Application of the Special Permit Criteria.

The Yamins submit that the use of the Property as Mariam's Cottage bed and breakfast will be reasonable and "not cause substantial detriment to the neighborhood or the City, taking into account the characteristics of the site and of the proposal in relation to that site." See Ordinance § 10.4.2. Further, the Yamins request a special permit to allow overflow parking on their adjacent property at 423 East Broadway under Ordinance Section 6.1.15. The individual special permit criteria are addressed below:

1. Community Needs.

The Yamins believe that Mariam's Cottage would be the only bed and breakfast currently in operation in the City of Haverhill. Allowance of the special permit would fill a void in the marketplace for intimate overnight stays, bespoke dining experiences and events, and adds a unique way to experience Haverhill and this unique riverfront landscape for residents and visitors. Eventually, Maryam would like to mentor interns from the NECC culinary arts program to give them real-world experience in food service and event planning and operation. Lastly, The adaptive use of Haverhill's historic resources, retention of open space, and unique economic positioning of the business drawing visitors to Haverhill will support the goals laid out in the Vision Haverhill 2035 Master Plan and 2024 Open Space and Recreation Plan.

2. Traffic and Pedestrian Safety and Parking.

The Yamins' plan to construct a gravel parking area at the rear of the Property, bringing the total onsite parking to 12 spaces, that will more-than accommodate the usual guests expected for overnights stays and small-to-medium scale events. See plot plan. These improvements will involve the widening of an existing driveway to allow greater visibility for vehicles exiting the Property and accommodate emergency vehicle access. Further, the Yamins will provide for overflow parking on their neighboring property at 423 East Broadway based on need for occasional weddings and similar events (of no more than 50 guests).

3. Adequacy of Utilities and Public Services.

The Yamins have been in contact with the health department to consult on the utilities and public services. A private trash collection service will be contracted as required for businesses, and on-site standard and handicapped port-o-potties will be provided for all larger outdoor events. The Yamins have also received guidance for the responsible use of the existing septic system, including that no parking or structures be located in the septic leeching field.

4. Neighborhood Character and Social Structures.

Change of the Property's use from a residence to bed and breakfast will not have outsized impact on the neighborhood character and social structures. The home itself will retain its appearance as a single-family residence, and construction and physical changes will be limited to parking infrastructure that is necessary for the safe and convenient access of guests. The usual overnight stays will be imperceptible to neighbors. Further, most events will be small-scale, located inside the home, and will appear as no more than a small event that might be held at a private residence. Larger outdoor events will be held only occasionally, will be in accordance with all safety and noise regulations, and be shielded from the abutting neighbors by a new six-foot stockade fence and a vegetated buffer.

5. Impacts on the Natural Environment.

The Property's use as a bed and breakfast will have no negative impact on the natural environment. The physical changes to the Property will be limited to the small gravel parking area, and no construction or other activities will take place near the riverfront area of the Merrimack River. Sediment control barriers will be provided during construction of the parking area according to guidance from the Haverhill Conservation Department. The gravel parking lot will allow stormwater infiltration and minimize runoff. All existing trees, vegetation, and natural features will remain.

6. Potential Fiscal Impacts.

Mariam's Cottage is not expected to have major impacts on city services or employment. Maryam and her children are currently planned to be the only employees. However, larger events will contribute to the local economy by employing caterers and other third-party event vendors. The business will provide additional taxes from its operations above what would be realized from a single-family use and will draw visitors to Haverhill who will likely patronize restaurants and other businesses in the City.

C. Bed and Breakfast Establishments under the Ordinance and Request for Conditions to Resolve Ambiguities.

The Ordinance defines "bed-and-breakfast establishment" as an "owner-occupied dwelling with not more than six rooms available for overnight rental, with or without breakfast." Ordinance § 11.1. This definition, however, does not fully describe the full breadth of normal bed & breakfast operations or account for the unique circumstances underlying this petition.

i. Bed & Breakfast Events are Allowable Accessory Uses.

To fulfill their vision for Mariam's Cottage, to cater to guests' needs, and reasonably optimize their business, the Yamins plan to host bespoke dining experiences and events at the Property and occasional larger events of up to 50 guests, as an accessory use. The Yamins request that the Council use its special permit granting authority to set reasonable conditions governing accessory use of the Property, consistent with the needs of the business. See G.L. c. 40A, § 9 (Special permits may . . . impose conditions, safeguards and limitations on time or use.).¹

The ordinance defines "use, accessory" as "[a] use incidental and subordinate to the principal use of a structure or lot or a use not the principal use which is located on the same lot as the principal structure. 'Accessory use' by area shall be interpreted not to exceed 40% of the area of the total use of the structure or lot on which it is located."

The definition in the Ordinance is consistent with Supreme Judicial Court case law stating that accessory uses must be "incidental" to the primary use. See Harvard v. Maxant, 360 Mass. 432, 437-438 (1971). An "incidental" use is one that is subordinate or minor in significance and has a "reasonable relationship with the primary use." Harvard, supra, at 438. A valid accessory use is one that "flows from, naturally derives or follows as a logical consequence

¹ A comparison may be made to similar "home occupations" under the Ordinance. Home occupations are generally allowed by right so long as no customers will visit the property. See Ordinance § 3.3.1. Where the business would allow outside customers, a special permit from the Board of Appeals is required "subject to conditions including, but not limited to, restriction of hours of operation, maximum floor area, off-street parking, and maximum number of daily customer vehicle trips." Section 3.3.2. The Council should serve a similar function here in considering and placing reasonable conditions and limitations on bed & breakfast uses in keeping with business needs and customer expectations but also in the context of a residential zoning district.

of, or is a normal and expected offshoot of the main use.” Ward v. Town of Nantucket, 33 LCR 279, 285 (2025) (citation omitted).

Bed & breakfast guests naturally expect the use of the amenities and common areas for themselves and those that accompany them. The provision of meals and dining experiences by the owner is likewise expected and explicitly referenced in the name. Further, bed & breakfasts are often situated in idyllic or aesthetically pleasing locations for the guests’ relaxation and enjoyment. The personal touch, creativity, and service of the host is what differentiates a stay at a bed & breakfast from a commercial hotel or short-term rental. We believe this intensity of accessory use is appropriate and consistent with other bed and breakfasts under similar local zoning provisions in nearby communities. See examples of bed and breakfasts from nearby communities provided..

ii. Condition Allowing Flexibility on Owner Occupation Given Unique Circumstances.

Due to the unique circumstances of being the direct neighbor of the Property, the Yamins request flexibility on any requirement that they be required to reside full-time within the Property. The term “owner-occupied” is not defined within the Ordinance for the purposes of a bed-and-breakfast establishment. However, it states that the word “occupied” will “include the words ‘designed, arranged, intended or offered to be . . . occupied.’” Id. The Ordinance also states that “[w]ords not defined in either place shall have the meaning given in Webster’s Unabridged Dictionary.” Id. “Occupy” is defined in the Webster’s Unabridged Dictionary as “[t]o take or hold possession of; to hold or keep for use; to possess” and “[t]o hold possession; to be an occupant.”² Thus, the definition of “owner-occupied” under the Ordinance is not entirely clear and may include possession or ownership rather than full-time residence.

The likely intent of the Ordinance’s owner occupation requirement for a bed & breakfast is to ensure that the owner is available to supervise the establishment’s guests and control the use of the property. The Yamins are in the unique position of living next door to the Property and have the same ability to supervise the use of the Property without sleeping on the premises overnight.

The Yamins therefore request the Council allow full-time residence at their neighboring property fulfill the “owner-occupied” requirement and include any conditions deemed necessary to ensure the intent of Ordinance is fulfilled. Such conditions might include that the special permit will lapse if either 421 or 423 East Broadway are sold to a third-party (with a requirement that the Yamins notify City staff if either property is put on the market) and/or that the special permit be non-transferable from Maryam Salehi-Ala, Nikka Yamin, Sherwin Yamin and/or Arash Yamin. These conditions would require that the Yamins or a potential buyer seek a modification of any special permit should the situation change, and the Council could then impose whatever conditions are appropriate at that time.

² To see the current version of the Webster’s Unabridged Dictionary: <https://www.gutenberg.org/cache/epub/29765/pg29765-images.html>.

If the Council does not consider such an arrangement appropriate, the Yamins request that the Council require that one of them only stay overnight when guests are present.

D. Applicability of Development Review and Waiver of Certain Inapplicable Performance Standards.

City staff have advised that they believe developmental review will be required under this special permit, as indicated in Ordinance Section 10.1.4. The Yamins have no issue working with the City departments to ensure Mariam’s Cottage complies with all applicable regulations and take into account their expert guidance, as the Yamins have already done through the preliminary project review process.

However, the performance standards under Section 6.3 are, by the terms of the Ordinance, applicable only to “nonresidential, multifamily, or mixed-use” projects “with more than 10,000 square feet of gross floor area or more than 10 dwelling units.” See Ordinance § 6.3.2. The applicability of development review only to larger projects is consistent with the many granular and expensive performance standards therein. The activities and change in use requested under this special permit are of a minor scale, and the strict application of these performance standards would be illogical and cause unnecessary expense.

To the extent that the Council believes that developmental review is applicable here, the Yamins request a waiver from the following performance standards:

- (1) Provision of multi-layer vegetated buffers with specific height and species requirements under Section 6.3.a., with reasonable fencing and more limited vegetated buffers as allowed under Section 6.3.d.
- (2) Application of MassDEP standards under Section 6.3.4.a, normally only applicable under the Massachusetts Wetlands Protection Act, G.L. c. 131, § 40, or Clean Water Act, G.L. c. 21, § § 26-53, as there will be far less than one acre of ground disturbance and no potential for impact to water quality.
- (3) Requirement of a traffic report or transportation plan under Section 6.3.6.e where Mariam’s Cottage will not on average contribute meaningfully to local traffic.

E. Conclusion.

Included with this petition is a plot plan depicting the Yamins’ two properties and proposed parking area. An updated plan depicting proposed vegetative screening and fencing and overflow parking is being drafted and will be submitted to the Council prior to the public hearing. The Yamins also invite the members of the Council to visit the Property either as an official site visit or individually to see the Property, environs, and prior renovations.

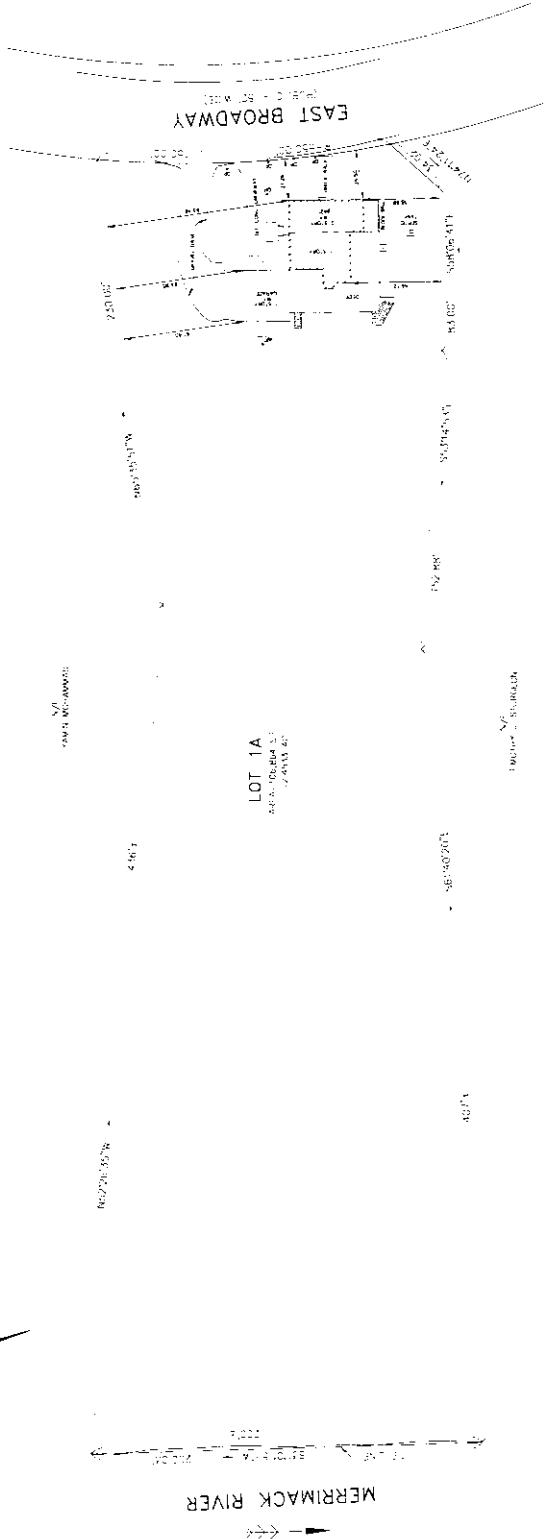
The Yamins look forward to presenting their petition at an upcoming Council hearing. Thank you for your time and consideration.

NOTES

1. SEE CITY OF CAMBRIDGE, PERMITS DEPARTMENT, 100
 1000 DEBORAH DRIVE, FLOOR 2700, CAMBRIDGE,
 MASSACHUSETTS 02142, TEL: (617) 389-3333

LEGEND

- NEW PROPOSED
- EXISTING
- PROPERTY LINE
- CURB
- SIDEWALK
- DRIVE



PLAN OF LAND

HAVERHILL, MA

AS REQUIRED BY SPECIAL PERMIT FOR

PREPARED FOR:

MARYAM YAMIN

100 EAST BROADWAY
 HAVERHILL, MASSACHUSETTS 01830

DATE: OCTOBER 3, 2025

SCALE: 1" = 30'

MERRIMACK ENGINEERING SERVICES
 66 PARK STREET
 HAVERHILL, MASSACHUSETTS 01830
 TEL: (978) 376-1144
 FAX: (978) 475-1448
 EMAIL: MEMENG@GMAIL.COM

“Mariam’s Cottage” Bed and Breakfast
Zoning Opinion

Maryam Salehi-Ala, and her children Nikka Yamin, Sherwin Yamin, and Arash Yamin (the “Yamins”) are seeking a special permit to operate “Mariam’s Cottage” a family run bed and breakfast at 421 East Broadway (the “Property”). The special permit would allow the change in use from a single-family home.

The Property is located within the “RR” Rural Residential Zoning District, which requires 200 feet of frontage, 2 acres of lot area, 150 feet of lot depth, a 40 foot front setback, 25 foot side setbacks, 25 foot rear setbacks, a maximum 35 feet of height, a maximum of 15% of building coverage, and a minimum of 70% open space.

However, no changes to the lot or structure are currently planned for the Property that would implicate zoning regulations. As the structure was built circa 1817, it predates zoning, is legally preexisting non-conforming, and current dimensional regulations do not apply. See Bellalta v. Zoning Bd. of Appeals of Brookline, 481 Mass. 372, 376 (2019), citing G.L. c. 40A, § 6. Therefore, while the historic home encroaches into the front setback and the lot lacks frontage, the Property is in full compliance with zoning.

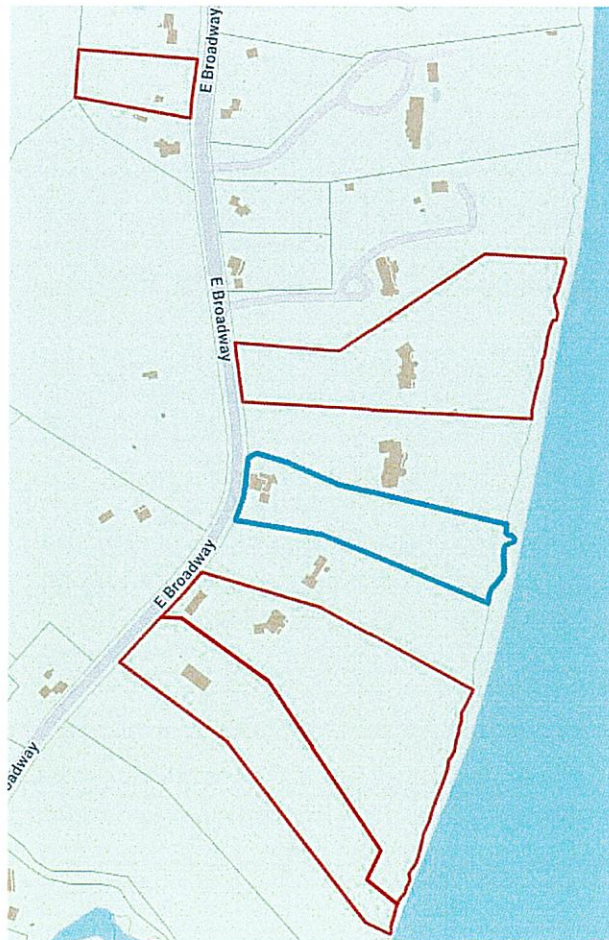
The physical changes to the Property are limited to the creation of a parking area that is adequate to support the bed and breakfast. The Haverhill Zoning Code (the “Code”) Section 6 does not provide a precise parking calculation, likely due to the hybrid residential and commercial nature of a bed and breakfast. Therefore, we calculated the necessary parking based on a restaurant use, which requires 1 parking space for every 3 seats. The Yamins propose 12 on-site parking spaces, which will support approximately 35 patrons. Twelve spaces are more than adequate overnight guests and the usual small-to-medium scale events. Where events approach the requested 50-guest limit, the Yamins will provide overflow parking on their neighboring property at 423 East Broadway.

/s/ Jonathan Stark-Sachs
Jonathan Stark-Sachs, Esq.

“Mariam’s Cottage” Bed and Breakfast Neighborhood Outreach

Maryam Salehi-Ala, and her children Nikka Yamin, Sherwin Yamin, and Arash Yamin (the “Yamins”) submit the following letters in support of her petition for a special permit to operate a bed and breakfast at 421 East Broadway (the “Property”). Also included is an image from the city GIS depicting the neighboring properties whose owners have issued letters in support.

In addition, the Yamins hosted an open house at the Property on March 12, 2026, and invited all neighbors entitled to legal notice of the special permit application under G.L. c. 40A and those who signed a letter in opposition submitted to the Haverhill building inspector. The Yamins wished to explain the proposed bed and breakfast use, including the size of events and proposed improvements to parking and screening, and seek feedback regarding these neighbors’ concerns. Only the owners of 460 East Broadway attended the open house, and, following a tour and discussion, signed a letter in support of the special permit.



Dear Members of the City Council,

My name is Phil Rice, I reside at 427 East Broadway next door to Maryam, Nikka, Sherwin and Arash Yamin, owners of the property at 421 East Broadway. And I write in support of their petition to the Council for a special permit to operate a bed and breakfast at this location.

Regarding the bed and breakfast it offers travelers something they can't get from large hotels or crowded tourist hubs, authentic peace and connection. Many people want to escape the noise of daily life, and a countryside setting naturally provides quiet, scenic surroundings that help them unwind. Pair that with the warm, personal touch of a Bed and Breakfast

Rural areas also tend to have lower operating costs, which means you can offer a high-quality stay without the large overhead. And because travelers increasingly seek out unique, local experiences—farm stays, nature retreats, small-town charm—a rural B&B can stand out in a way that chain hotels simply can't. And provide Haverhill's smaller business with a new revenue of income.

This home is already multi bedroom, and has 3 bedrooms, it could at anytime, accumulate as many as six cars there. As a B&B most couples come in 1 car, at capacity there would be only 3 cars one of which would be the owner occupied vehicle. This would not significantly increase traffic. This home is not very close to the nearest neighbor.

This B&B should be viewed more as a residential business like the few other residential businesses that have been in the same area.

Maryam has a warm very personal character. She goes out of her way to be friendly coming by to drop of her homemade cakes, pies, cookies etc. she keeps her own property covered with flowers, bushes, vegetable garden and manicured lawn. She totally refurbished the total house which was in total despair when she bought it. We (Phil & Darlene Rice), reside at 427 east Broadway for 50 years and couldn't have had a better neighbor. And definitely support our neighbor and friend for this endeavor.

Philip Rice

 3/17/26

Dear Members of the City Council,

I am a neighbor of Maryam, Nikka, Sherwin, and Arash Yamin, owners of the property at 421 East Broadway, and I write in support of their petition to the Council for a special permit to operate a bed and breakfast at this location. Maryam is a kind, thoughtful and passionate individual. An example of this would be after just meeting, she attended an art show of mine to support me.

I have lived at 413 East Broadway since 2001 and live two houses from 421 East Broadway, close enough to see the property directly from my window.

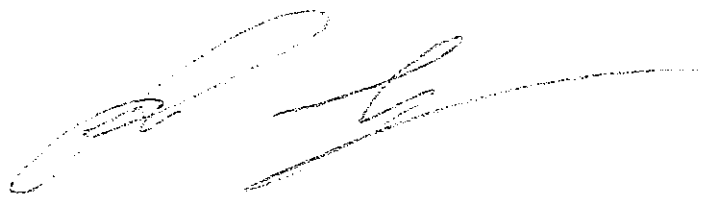
Before moving into my house, I spent a week in 421 E. Broadway in 2001 and even at that time the property was not updated to its full potential. I unfortunately have witnessed it fall into worse condition over the past 25+ years. Renters destroyed the property several years back and ultimately, this caused the house to be condemned.

Since purchasing the property, I have seen the years of work the Yamin's have put into it, to give it new life. As an artist, I especially appreciate the care, creativity, and thoughtful design she has brought to the space. You can see through the attention to detail that Maryam has approached this project as a steward of the home and its history, with a genuine desire to share that story and create meaningful experiences for guests. It is more than simply a place to stay—through the culinary experiences and creative activities Maryam hopes to offer, it is a small cultural retreat. This type of immersive experience is not available anywhere else (that I am aware of) not even in neighboring towns. I believe it would be a wonderful and unique asset to our neighborhood.

I understand and fully support the use of the property for small gatherings of up to 50 guests; this is another feature that can make the property even more special for the community.

For these reasons, I request that the Council grant Maryam and her children's petition for a special permit, with any reasonable conditions the Council believes are appropriate for the operation of a bed and breakfast at this property.

Best,
Denise Chesky

A handwritten signature in black ink, appearing to read 'Denise Chesky', with a long horizontal flourish extending to the right.

781-718-9361
ddelongis@gmail.com

Haverhill City Council
Haverhill City Hall
4 Summer Street
Haverhill MA, 01830

Re: Letter of Support for Bed & Breakfast Special Permit. 421 East Broadway

Dear Members of the City Council,

I am a neighbor of Maryam Salehi-Ala and Nikka Yamin and write in support of their petition to the Council for a special permit to operate a bed and breakfast at 421 East Broadway. Prior to the Yamin family's purchase of the property, the house was in bad condition, an eyesore, and was a concern to many in the neighborhood. The Yamin family has since done a great job renovating the house and fixing the issues with the property.

Maryam has spoken to me about her dream to operate a bed and breakfast at the property and asked that I write to the Council in support. After reviewing the plans and discussing the proposed business, I believe that a bed and breakfast is a reasonable use of the property and will not be disruptive or negatively impact the neighborhood. In addition to the usual overnight visitors, I understand and support the use of the property primarily for small-scale events, luncheons, and parties and occasional weddings and other larger events of up to 50-visitors.

I therefore request that the Council grant Maryam and Nikka's petition for a special permit with any reasonable conditions that the Council believes are necessary for the operation of a bed and breakfast on the property.

Sincerely,


(name)


(name)

407 E. Broadway
(address)

Haverhill City Council
Haverhill City Hall
4 Summer Street
Haverhill MA, 01830

Re: Letter of Support for Bed & Breakfast Special Permit, 421 East Broadway

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I therefore request that the Council grant Maryam and Nikka's petition for a special permit with any reasonable conditions that the Council believes are necessary for the operation of a bed and breakfast on the property.

Sincerely,

Kara Sotira Kapalos
(name)

(name)

483 East Broadway
(address)

Haverhill City Council
Haverhill City Hall
4 Summer Street
Haverhill MA, 01830

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I therefore request that the Council grant Maryam and Nikka's petition for a special permit with any reasonable conditions that the Council believes are necessary for the operation of a bed and breakfast on the property.

Sincerely,

Andrew FANARAK
(name)

Andrew Jones
(name)

551 EAST B WAY
(address)

Haverhill City Council
Haverhill City Hall
4 Summer Street
Haverhill MA, 01830

Re: Letter of Support for Bed & Breakfast Special Permit. 421 East Broadway

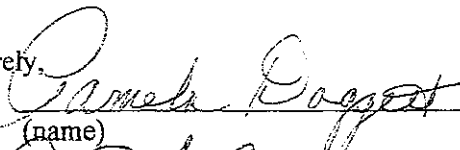
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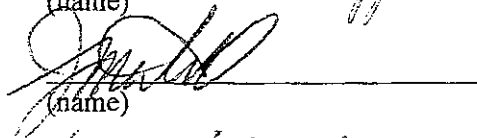
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I therefore request that the Council grant Maryam and Nikka's petition for a special permit with any reasonable conditions that the Council believes are necessary for the operation of a bed and breakfast on the property.

Sincerely,


(name)


(name)

650 East Broadway
(address)
Haverhill, Ma
01830

Haverhill City Council
Haverhill City Hall
4 Summer Street
Haverhill MA, 01830

Re: Letter of Support for Bed & Breakfast Special Permit, 421 East Broadway

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I therefore request that the Council grant Maryam and Nikka's petition for a special permit with any reasonable conditions that the Council believes are necessary for the operation of a bed and breakfast on the property.

Sincerely,

Maryam Salehi-Ala
(name)

Don Cox
(name)

595 East Broadway
(address)

Haverhill City Council
Haverhill City Hall
4 Summer Street
Haverhill MA, 01830

Re: Letter of Support for Bed & Breakfast Special Permit, 421 East Broadway

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I therefore request that the Council grant Maryam and Nikka's petition for a special permit with any reasonable conditions that the Council believes are necessary for the operation of a bed and breakfast on the property.

Sincerely,

Stephen Perlov
(name)

Russell F. Aborn
(name)

639 East Broadway
(address)

Haverhill City Council
Haverhill City Hall
4 Summer Street
Haverhill MA, 01830

Re: Letter of Support for Bed & Breakfast Special Permit, 421 East Broadway

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I therefore request that the Council grant Maryam and Nikka's petition for a special permit with any reasonable conditions that the Council believes are necessary for the operation of a bed and breakfast on the property.

Sincerely,

Tom Maglio
(name)

Tom Maglio
(name)

5 Seven Sisters Rd
(address)
Haverhill, MA 01830

Bed & Breakfasts in MA

Contents

1. Howarth House Bed & Breakfast , Fitchburg MA
 2. Centennial House Bed & Breakfast , Northfield MA
 3. Federal House inn, a Berkshires B&B , South Lee
Events, rent the entire inn, wine and cheese offerings
1. Howarth House Bed & Breakfast , Fitchburg MA - 3 guest rooms

 **Howarth House Bed and Breakfast** is at **Howarth House Bed and Breakfast.** ...
June 15 · Fitchburg · 🌐

Happy anniversary @angelfox612 and @michaeljavakian



8 1 1

Like Comment Share

EXTENDED STAYS & SPECIAL EVENTS

Linger Longer or Celebrate Your Special Occasion at Howarth House

If you're looking for a place to stay in Massachusetts, somewhere for group lodging in New England, or for a special spot to celebrate near Boston, then let the Howarth House be your host! We're happy to accommodate extended stays, corporate retreats, small private events, and much more. Just give us a call at (978) 342-2851 or email us at info@howarthhouse.com to inquire!



CALL TO INQUIRE

BED-AND-BREAKFAST ESTABLISHMENT

Accommodations with not more than five bedrooms occupied by **bed-and-breakfast** guests in which the owner of the establishment resides. **Bed-and-breakfasts** are intended for guest on intermittent visits, and shall not be used as long-term rental units or apartments. All parking for residents and guests shall be off-street.

[Facebook Link here](#)

2. [Centennial House Bed & Breakfast , Northfield MA](#) - 5 rooms

Magical Events and Group Meetings



If you're planning a meeting, wedding, or other special life celebration, you'll be happy that you held it at Centennial House. Couples or families planning outdoor weddings or events of 5 to 150 guests will find the combination of the house and grounds a wonderful venue in summer and early fall. In colder months, we can accommodate up to 50 event guests indoors.

To help you picture your event, visit the large photo gallery on our Facebook page called "Weddings at Centennial House."

LEARN MORE



[Photo taken from Facebook- 01/03/2000](#)

BED-AND-BREAKFAST

A transient lodging establishment in an owner-occupied, detached single-family dwelling, with not more than six rooms used as sleeping accommodations for paying guests, and which may include **breakfast** as part of the lodging charge.

3. [Federal House inn, a Berkshires B&B](#) - South Lee - 9 rooms

Rent the Entire Inn

The Federal House Inn is the perfect Berkshires party venue.

From retirement parties to baby showers, the Federal House Inn is the Berkshires party venue you've been looking for.



Parties, Receptions, Reunions and More!

Rent the entire inn and enjoy the splendor of having an elegant Berkshires party venue reserved just for you and your guests. We welcome book clubs, business groups, ladies luncheons - please call and we would love to discuss possibilities.

20 overnight guests can be accommodated in [9 charming guest rooms](#), and additional guests can be accommodated nearby. The living room is warm and inviting with its black marble fireplace. The french doors that flank the fireplace can open out onto the porch, inviting your party to spill out onto the lawns. The dining room can accommodate 20 sit down guests, or 30 guests cocktail style.

Call us to discuss your specific needs based on your guest list size and desires.

BED-AND-BREAKFAST ESTABLISHMENT

A dwelling having a mixed use as a home for the residential owner and as guest lodging, with the lodging function often if not always superseding the home use. The home is to be the primary and legal residence of the owner. These dwellings would not be characterized as oversized or costly to maintain. The maximum number of guests that would be permitted at any one time is six. The maximum number of rooms for rent is three. Full food service may be provided for registered guests only.

BED-AND-BREAKFAST INN

A dwelling having a primary use as guest lodging with a home function for the owner or property manager clearly secondary to the business of renting rooms. The premises or premises immediately adjacent thereto is to be the primary and legal residence of the owner. These dwellings would be characterized as oversized homes as noted in § 199-9.3A(1) of this section. The maximum number of guests that would be permitted at any one time is 25. The maximum number of rooms for rent is 12. Full food service may be provided to registered guests only.

	A	B	C	D	E	F	G	H	I
	ParcelID	StreetNum	StreetName	LocCity	Owner1	BillingAddress	City	State	Zip
1	461-1-10	434	EAST BROADWAY	HAVERHILL	TAYLOR REALTY TRUST	P O BOX 6	WINDHAM	NH	03087
2	461-3-1A	421	EAST BROADWAY	HAVERHILL	YAMIN ARASH	423 EAST BROADWAY	HAVERHILL	MA	01830
3	461-3-1B	423	EAST BROADWAY	HAVERHILL	SALEHI-ALA MARYANN	423 EAST BROADWAY	HAVERHILL	MA	01830
4	461-3-4A	427	EAST BROADWAY	HAVERHILL	RICE PHILIP R	PO BOX 1626	HAVERHILL	MA	01831
5	461-3-4B	435	EAST BROADWAY	HAVERHILL	CHARLTON ARTHUR S	435 EAST BROADWAY	HAVERHILL	MA	01830
6	469-193-3	419	EAST BROADWAY	HAVERHILL	TIMOTHY J STURGEON REV TRUST	419 EAST BROADWAY	HAVERHILL	MA	01830
7	469-193-3AA	413	EAST BROADWAY	HAVERHILL	CHESKY 2011 FAMILY TRUST	413 EAST BROADWAY	HAVERHILL	MA	01830
8	469-193-3B	407	EAST BROADWAY	HAVERHILL	BELANGER DANY-ETUX	407 EAST BROADWAY	HAVERHILL	MA	01830
9	469-194-14	418	EAST BROADWAY	HAVERHILL	TAYLOR REALTY TRUST	P.O. BOX 6	WINDHAM	NH	03087

461-1-10
TAYLOR REALTY TRUST ✓
P O BOX 6
WINDHAM, NH 03087

461-3-4A
RICE PHILIP R ✓
PO BOX 1626
HAVERHILL, MA 01831

469-193-3AA
CHESKY 2011 FAMILY TRUST ✓
413 EAST BROADWAY
HAVERHILL, MA 01830

461-3-1A
YAMIN ARASH ✓
423 EAST BROADWAY
HAVERHILL, MA 01830

461-3-4B
CHARLTON ARTHUR S ✓
435 EAST BROADWAY
HAVERHILL, MA 01830

469-193-3B ✓
BELANGER DANY-ETUX
407 EAST BROADWAY
HAVERHILL, MA 01830

461-3-1B
SALEHI-ALA MARYANN ✓
423 EAST BROADWAY
HAVERHILL, MA 01830

469-193-3
TIMOTHY J STURGEON REV TRUST ✓
419 EAST BROADWAY
HAVERHILL, MA 01830

~~469-194-14~~
~~TAYLOR REALTY TRUST~~
~~P.O. BOX 6~~
~~WINDHAM, NH 03087~~

Duplicate

City of Haverhill
4 Summer St
Haverhill, MA 01830

Tim Sturgeon and Judith Biewener
419 East Broadway
Haverhill, MA 01830
November 14, 2025

City Council Members
City of Haverhill
Haverhill, MA 01830

Dear City Councilors:

We are writing to express our opposition to the property owner of 421 East Broadway securing a Special Permit from the City Council to use that property as a Bed and Breakfast.

Even though the petition has not yet been filed, would like to outline our current concerns that form the basis of our opposition in advance. Once we have a chance to review the application, we may amend the contents of this letter.

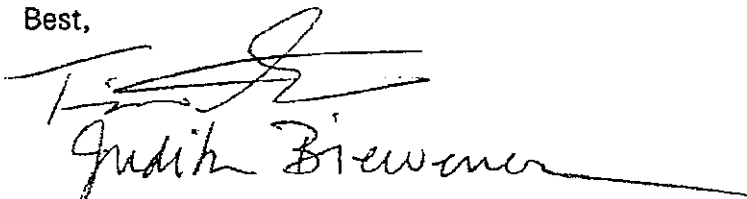
- The neighborhood is designated as a Rural Zone. We are concerned that granting a Special Permit for commercial use would set a precedent, not only for the perpetual commercial use of this property, but for permitting other commercial uses in the Rural Zone of East Broadway and in Rural Zones across the city. The assignment as a Rural Zone was done by the City by design, as a way to retain the rural character of the neighborhood. It is why we decided to buy our property here in 2001 and the reason our neighbors want to live here as well. Right now the closest commercial enterprise in our neighborhood is Charlie's Variety, located nearly 2 miles away at 277 Groveland Street.
- We do understand there are development needs in the city but we do not believe that allowing a Bed and Breakfast in our neighborhood addresses any of those needs. It does not, for example, fulfill the need for additional housing in the city. If anything, it eliminates the property as a single-family dwelling. Additionally, there are zones of the City where owner-occupied Bed and Breakfasts are permitted, i.e., there are other locations within Haverhill where one can open such a business.
- We also have safety concerns. The location of the property is on a very dangerous curve that has been the site of eight reported accidents in the last 15 years, according to the Haverhill Police Department. This does not include several unreported accidents that we have personally observed in which vehicles have

swerved off the road at 421 East Broadway, knocking over the granite posts and mailbox post in front of the house. If the Bed and Breakfast is permitted, there could be as many as eight additional cars entering and exiting the driveway directly onto that curve, increasing the likelihood of accidents and, at the very least, adding additional traffic on an already overly busy rural road.

- Finally, as direct abutters to the property, we are concerned that having up to eight people staying at the property (and potentially eight *different* people each night) increases the chance of noise disturbances in the neighborhood, especially because the intention of the venue is to provide a site for recreation. The property includes a large outdoor deck and backyard that extends right along our property which means the potential noise disturbances would not be confined to within the house.

Thank you for considering our concerns.

Best,

A handwritten signature in black ink, appearing to read "Tim Sturgeon and Judith Biewener". The signature is written in a cursive style with a long horizontal line extending to the right.

Tim Sturgeon and Judith Biewener

CC: Russell Channen
Law Offices of Phillips, Gerstein & Channen, LLP
25 Kenoza Ave.
Haverhill, MA 01830



Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@haverhillma.gov

May 11, 2026

PUBLIC HEARING

City Council Chambers, City Hall, Room 202, 4 Summer st

Notice is hereby given that a hearing will be held for all parties interested, in a hybrid meeting (in person/virtual), on Tuesday June 2, 2026 at 7:00 PM on a request from Attorney Jonathan Stark-Sachs of Johnson and Borenstein, LLC for client, Maryam Salehi-Ala-Yamin, (CCSP-26-3) for approval to operate "Mariam's Cottage" a family run bed and breakfast at 421 East Broadway allowed with a special permit in the RR (Rural Residential) zoning district and seeks to host small-scale weddings and similar outdoor events of up to 50 guests packaged with overnight stays.

(Residents who are interested in commenting on this item can either (1) Attend in person (Council Chambers, Room 202) or (2) Attend remotely using the link provided on the public meeting calendar on the City's website.)

Description of area, maps and plans are on file in the City Clerk's Office.

Advertise: May 14 and May 21, 2026
Haverhill Gazette

Kaitlin M. Wright, CMC
City Clerk

Thank you for placing your order with us.

From North of Boston <noreply@wave2adportal.com>

Date Fri 4/10/2026 9:58 AM

To CityClerk <cityclerk@haverhillma.gov>

Cc cmacdonald@northofboston.com <cmacdonald@northofboston.com>; Kaitlin Wright <kwright@haverhillma.gov>; Natalia Hernandez <NHernandez@HaverhillMa.gov>

Warning! External Email. Exercise caution when opening attachments or clicking on any links.

THANK YOU for your notice submission!

This is your confirmation that your order has been submitted. Below are the details of your transaction. Please save this confirmation for your records.

Job Details

Order Number: **W0143367**
Business Type: [All Other Public Notices](#)
Notice Size: [Public Notices](#)
Notice Estimate: **\$161.54**
Referral Code: **421 East Broadway CCSP-26-3**

Account Details

Haverhill Clerk
4 SUMMER ST STE 118
HAVERHILL, MA 01830
978-374-2312
cityclerk@cityofhaverhill.com
HAVERHILL CITY CLERK

Schedule for notice number W01433670

Thu May 14, 2026

Haverhill Gazette Public All Zones Notices

Thu May 21, 2026

Haverhill Gazette Public All Zones Notices

PUBLIC HEARING

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Clerk's Office
Kaitlin M. Wright, CMC
City Clerk
HG - Publication Dates

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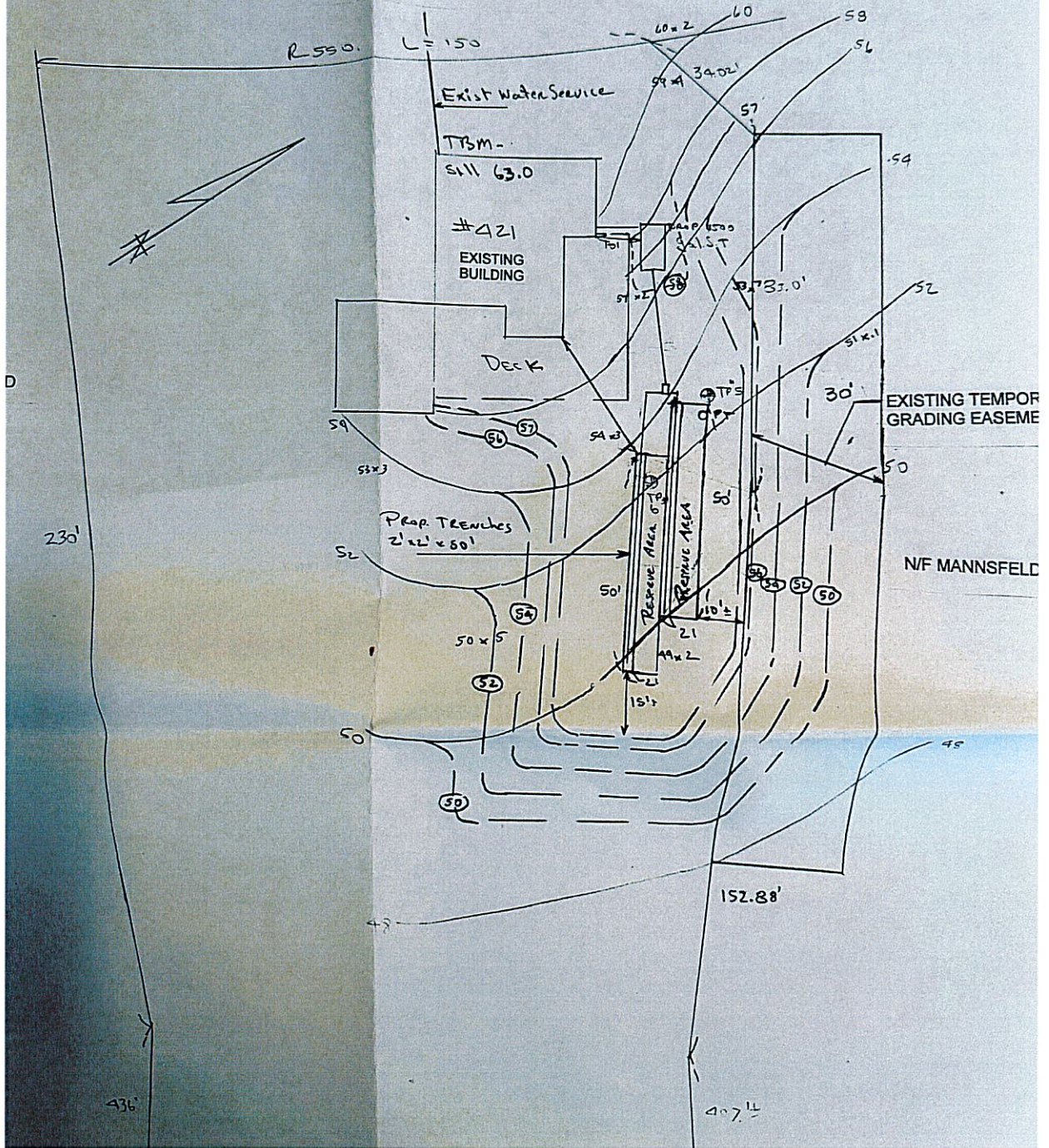
The North of Boston Media Group reserves the right to alter, edit and omit any notice to meet our editorial guidelines. Any additional charges or credits as a result of this process will be the responsibility of the individual or company submitting the notice.

Kaitlin Wright

From: Mark Tolman <mtolman0@icloud.com>
Sent: Tuesday, February 24, 2026 8:54 AM
To: Mark Tolman
Subject: 421 east Broadway septic system location

Warning! External Email. Exercise caution when opening attachments or clicking on any links.

EAST BROADWAY



SHEEHAN, SCHIAVONI, JUTRAS & MAGLIOCCHETTI, LLP
ATTORNEYS AT LAW



RICHARD J. SHEEHAN, JR.
TIMOTHY J. SCHIAVONI
ROBERT A. JUTRAS
PAUL A. MAGLIOCCHETTI
SONJA STARINS
THOMAS C. TRETTER
WILLIAM D. CHASE

OF COUNSEL
KRISTIN M. YASENKA
JOSHUA S. ENGLAND, LLM

April 10, 2026

12.2

Timothy Jordan
City Council President
2 Summer Street
Haverhill, MA 01830

APR 10 AM 11:29
HAVCITYCLERK

RE: Haverhill STEM, LLC
Proposed Ordinance: Marijuana Social Consumption Establishments

Dear President Jordan,

Please be advised that I represent Haverhill Stem, LLC of 124 Washington Street, Haverhill, MA 01830 a Licensed Marijuana Establishment/Cannabis Dispensary, and Carambola, LLC, the owner of 124 Washington Street, Haverhill, MA.

On behalf of Haverhill STEM, LLC (Haverhill STEM), I am writing to formally request that the City Council initiate the process to amend the Haverhill City Ordinances to allow for the licensing and operation of Marijuana Social Consumption Establishments. As you are aware, on January 2, 2026, the Massachusetts Cannabis Control Commission officially promulgated new regulations authorizing on-site consumption at licensed venues. Under G.L. c. 94G, § 3(b), municipalities must affirmatively opt-in to this program via local ordinance or referendum to enable these new business models within their borders.

Since opening in 2020, Stem Haverhill has been a proud partner in the economic revitalization of downtown Haverhill. As a woman-owned Economic Empowerment business, we have prioritized community investment, generously contributing thousands of dollars annually to local nonprofits. We believe that social consumption represents the next critical evolution for our industry and our city.

By amending our local ordinances to permit these establishments, Haverhill can realize several key benefits:

- Economic Opportunity: Social consumption sites will create new jobs and generate additional local tax revenue for the City of Haverhill.

SHEEHAN, SCHIAVONI, JUTRAS & MAGLIOCCHETTI, LLP
ATTORNEYS AT LAW

- Public Safety: Regulated lounges provide a safe, controlled, and age-gated (21+) environment for consumption, moving it away from public spaces where it remains prohibited.
- Responsible Service: These licenses require rigorous safeguards, including mandatory Responsible Vendor Training for staff to recognize impairment and the implementation of comprehensive transportation strategies to prevent impaired driving.
- Tourism & Hospitality: As the first state in New England to allow social consumption, Massachusetts—and specifically Haverhill—stands to benefit from increased tourism.

Haverhill STEM is already preparing to invest in this future by transforming our historic property at 124 Washington Street into a state-of-the-art social consumption and education center. We are committed to working closely with the Mayor, the City Council, the Haverhill Police Department, and local stakeholders to ensure that any local ordinance includes the highest standards for security, ventilation, and public safety.

We respectfully request a hearing to discuss the attached draft ordinance and how we can work together to ensure the values and safety of our community are addressed while embracing this new economic reality.

Thank you for your time and continued dedication to the City of Haverhill.

Very Truly Yours,

Paul A. Magliocchetti

Paul A. Magliocchetti
pmagliocchetti@ssjmattoorneys.com

Enclosures: Draft Ordinance: Marijuana Social Consumption Establishments

Cc: Client

Draft Ordinance: Marijuana Social Consumption Establishments

Section 1: Purpose and Authority

The purpose of this ordinance is to allow for the operation of Social Consumption Establishments in the City of Haverhill in accordance with G.L. c. 94G, § 3(b) and CCC regulations. This ordinance aims to provide safe, regulated spaces for adult-use cannabis consumption while protecting public health and safety.

Section 2: Definitions

Social Consumption Establishment: Shall have the meaning set forth in 935 CMR 500.002, as amended from time to time, and includes the license types established thereunder.

Marijuana Establishment: Shall have the meaning set forth in 935 CMR 500.002, as amended from time to time.

Section 3: Opt-In and Licensing

Local Approval: No Social Consumption Establishment shall operate without a valid license from the CCC and a local Special Permit issued by the Haverhill City Council.

Host Community Agreement (HCA): Every operator must execute an HCA with the City of Haverhill prior to commencing operations. Where an operator already holds a valid HCA with the City for a licensed Marijuana Establishment, no new HCA shall be required and the operator shall instead obtain a simple amendment to the existing HCA to reflect the addition of the Social Consumption Establishment license.

Equity Exclusivity: The City of Haverhill shall recognize and enforce the exclusivity period established under M.G.L. c. 94G and 935 CMR 500.000, as amended from time to time, during which Social Consumption Establishment licenses are reserved on an exclusive basis for Social Equity Program Participants, Economic Empowerment Priority Applicants, Microbusinesses, and Craft Marijuana Cooperatives. The City shall not accept, process, or approve any local application from a non-qualifying applicant during the period in which such applicants are excluded under state law and CCC regulation.

Section 4: Operational Requirements

Age Restriction: Entry is strictly limited to individuals 21 years of age or older.

Product Sourcing: Customers are prohibited from bringing their own cannabis products ("BYOC").

Alcohol and Tobacco: The sale or consumption of alcohol and tobacco is strictly prohibited within the licensed consumption area.

Hours of Operation: Pursuant to the authority granted to municipalities under 935 CMR 500.141, the City of Haverhill hereby expressly authorizes Social Consumption Establishments to sell marijuana products until 12:00 AM. Sales of marijuana products must cease at least 30 minutes before the establishment closes.

Food Service: Establishments may sell pre-packaged, shelf-stable food and may seek additional local permits for prepared food service.

Section 5: Health and Safety Standards

All Social Consumption Establishments shall comply with the health and safety requirements established under M.G.L. c. 94G and 935 CMR 500.141, as amended from time to time, including without limitation, requirements governing ventilation and smoke control, transportation assistance for impaired consumers, and dose education and overconsumption prevention. To the extent practicable, health and safety standards applicable to Social Consumption Establishments shall be governed by state law and CCC regulation, which the City of Haverhill recognizes as establishing a comprehensive regulatory framework for such establishments.

Section 6: Zoning and Location

Social Consumption Establishments are permitted by Special Permit in the WD-A Zoning District.

Establishments must be located a minimum of 500 feet from public and private schools serving grades K-12 at the time of application, unless otherwise waived by the City of Haverhill.

Existing Special Permit: Where an applicant holds an existing Special Permit for a licensed Marijuana Establishment and seeks a Supplemental On-site Consumption License for a consumption area located within the same building as that licensed Marijuana Establishment, no new Special Permit shall be required. In such circumstances, the applicant shall be required only to obtain an amendment to the existing Special Permit, which amendment shall be subject to an expedited administrative review by the Haverhill City Council. Such amendment shall not require a new public hearing unless the Council determines, in its discretion, that material changes to the scope or operation of the premises warrant one.

Section 7: Signage

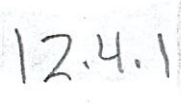
All signage shall comply with the requirements established under M.G.L. c. 94G and 935 CMR 500.000, as amended from time to time. An establishment that posts signage templates required and approved by the CCC shall be deemed in full compliance with the signage requirements of this ordinance. No additional or supplemental signage shall be required of any operator who has posted the applicable CCC-approved templates.

Event Permit

EVNT-26-7

Submitted On: Mar 25, 2026

Applicant

 Anastasia Dimopoulos
978-360-1011
@ holyapostlesstpeterpaul@gmail.com

Primary Location

154 WINTER ST
Haverhill, MA 01830

Organization Information

Organization

Hellenic Orthodox Community

Organization Address

154-156 Winter St

Organization State

MA

Is the Organization Tax Exempt?

Yes

Is the Organization a House of Worship?

Yes

Organization Phone

978-373-3311

Organization City

Haverhill

Organization Zip

01830

Is the Organization Non-Profit?

Yes

APR 6 AM 11:20
HAVERHILL CITY CLERK

Contact Information

Contact Name

Anastasia Dimopoulos

Contact Phone

978-360-1011

Contact Address

25 Seven Sister Rd

Contact State

MA

Contact Title

Parish Council President

Contact Email

anastasia.dimopoulos@gmail.com

Contact City

Haverhill

Contact Zip

01830

Property Owner Information

Property Owner Name

Hellenic Orthodox Community

Property Owner Address

154-156 Winter St.

Property Owner State

MA

Is the Applicant the Property Owner?

No

Property Owner Phone

978-373-3311

Property Owner City

Haverhill

Property Owner Zip

01830

Event Information

Description of event

We are having a dance at the church. It is a fundraiser to raise money for a new roof that is needed.

Type of Event

Other

IF OTHER, Please Specify

Dance

Event Date

05/09/2026

Event Location

154 Winter St.

is the Event on Bradford Common?

No

Is the Event on City Property?

No

Event Venue

Indoor

Number of Anticipated Attendees

174

Do attendees need to purchase a ticket to attend?

Yes

Is this event open to the public? Or private?

Private

Are You Requesting Additional Fees Be Waived? (APPLICATION FEE IS NOT WAIVABLE)

No

Event Start Time

7

Event End Time

12

Will Food Be Served/Sold at the Event?

Yes

IF YES TO FOOD, By What Means?

Other

IF OTHER FOOD, Please Explain

appetizers

IF YES To FOOD, How Will it be Cooked?

Other

IF OTHER COOKING, Please Explain

food will be cooked on site

Any Helpful Comments about Food

We are having a meze (appetizer) buffet. Ari Paredales and other restaurateurs will be on site, and they are ServeSafe certified.

Special Considerations (i.e. fireworks)

no

Parking Information

Number of Parking Spaces Onsite

50

Have Off-site Parking Arrangements Been Made?

No

Are There Charges/Fees for Parking?

No

Sanitation Information

Number of Public Restrooms Available

3

Type of Toilets

Permanent

Please Describe Plans for Solid Waste Disposal & Recycling

We have a dumpster

General Release & Indemnity Agreement

Yes

true

Terms of Understanding

Yes

true



City Clerk Approval

Record No. EVNT-26-7

Status Completed

Became Active March 25, 2026

Type Approval

Due Date None

Assignee Natalia Hernandez

Record No: EVNT-26-7

Event Permit

Status: Active

Submitted On: 3/25/2026

Applicant



Anastasia Dimopoulos



978-360-1011



holypostlesstpeterpaul@gmail.com



154 Winter Street

Haverhill, MA 01830

Messages

Kaitlin Wright

April 6, 2026 at 11:11 am

Can you please provide the following updated documents 1) a brief written letter from the parish allowing you to hold the event and 2) a certificate of insurance that lists the City of Haverhill as the certificate holder? I will need this before this permit goes to Council.



Building Inspector Approval

Record No. EVNT-26-7

Status Completed

Became Active March 26, 2026

Type Approval

Due Date None

Assignee Tom Bridgewater

Record No: EVNT-26-7

Event Permit

Status: Active

Submitted On: 3/25/2026

Applicant



Anastasia Dimopoulos



978-360-1011



holypostlesstpeterpaul@gmail.com



154 Winter Street

Haverhill, MA 01830

Messages

No comments yet.



Fire Inspector Approval

Record No. EVNT-26-7

Status Completed

Became Active March 26, 2026

Type Approval

Due Date None

Assignee Eric Tarpy

Record No: EVNT-26-7

Event Permit

Status: Active

Submitted On: 3/25/2026

Applicant



Anastasia Dimopoulos



978-360-1011



holyapostlesstpeterpaul@gmail.com



154 Winter Street

Haverhill, MA 01830

Messages

Eric Tarpy

March 30, 2026 at 8:46 am

1 fire detail will be required. Please contact office to schedule detail prior to event



Health Inspector Approval

Record No. EVNT-26-7

Status Completed

Became Active March 26, 2026

Type Approval

Due Date None

Assignee Mark Tolman

Record No: EVNT-26-7

Event Permit

Status: Active

Submitted On: 3/25/2026

Applicant



Anastasia Dimopoulos



978-360-1011



holyapostlesstpeterpaul@gmail.com



154 Winter Street

Haverhill, MA 01830

Messages

Kaitlin Wright

April 3, 2026 at 10:37 am

Please review, thank you!

Mark Tolman

April 3, 2026 at 12:38 pm

Hi Anastasia,

Same as the previous events. Any outside of Haverhill food vendors need to apply and be approved for a temporary food permit.

An inspection will be conducted on the day of the event.

Any other questions or comments let me know.

Mark



Police Department Approval

Record No. EVNT-26-7

Status Completed

Became Active March 26, 2026

Type Approval

Due Date None

Assignee Kevin Lynch

Record No: EVNT-26-7

Event Permit

Status: Active

Submitted On: 3/25/2026

Applicant



Anastasia Dimopoulos



978-360-1011



holyapostlesstpeterpaul@gmail.com



154 Winter Street

Haverhill, MA 01830

Messages

No comments yet.



Public Works Director Approval

Record No. EVNT-26-7

Status Completed

Became Active March 26, 2026

Type Approval

Due Date None

Assignee Robert Kimball

Record No: EVNT-26-7

Event Permit

Status: Active

Submitted On: 3/25/2026

Applicant



Anastasia Dimopoulos



978-360-1011



holyapostlesstpeterpaul@gmail.com



154 Winter Street

Haverhill, MA 01830

Messages

No comments yet.



Join Us for A

Spring Dance

Fundraiser

All proceeds will be directed towards the roof repair

SATURDAY | MAY 9, 2026

7 PM - 12 AM

Tickets \$50

Children 12 and under \$25

Holy Apostles Saints Peter and Paul

154 Winter Street

Haverhill, MA

DJ

Cash Bar

Meze Buffet



March 23, 2026

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts,, dues, claims and demands both in law and in equity, more especially any and all claims as a result of the issuance of this permit or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same. Licensee is solely responsible for the cost of any damage that occurs to public property or extraordinary expense necessary for the public safety as a result of the public event, exhibition, show or amusement. Licensee shall be responsible for the cost of any police or fire official(s) required by the City Council to be present at the event.

Hellenic Orthodox Community
Anastasia DImopoulos
President



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 3552861031
May 08, 2024 LTR 4168C 0
04-2129135 000000 00
00036347
BODC: TE

HELLENIC ORTHODOX COMMUNITY OF
HAVERHILL
154 WINTER ST # 156
HAVERHILL MA 01830-5638

003700

Employer ID number: 04-2129135
Form 990 required: NO

Dear Taxpayer:

We're responding to your request dated May 01, 2024, about your tax-exempt status.

We issued you a determination letter in May 1968, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

We also show you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(i).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If you're required to file a return, you must file one of the following by the 15th day of the 5th month after the end of your annual accounting period:

- Form 990, Return of Organization Exempt From Income Tax
- Form 990EZ, Short Form Return of Organization Exempt From Income Tax
- Form 990-N, Electronic Notice (e-Postcard) for Tax-Exempt Organizations Not Required to File Form 990 or Form 990-EZ
- Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation

According to IRC Section 6033(j), if you don't file a required annual information return or notice for 3 consecutive years, we'll revoke your tax-exempt status on the due date of the 3rd required return or notice.

You can get IRS forms or publications you need from our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions, call 877-829-5500 between 8 a.m. and 5 p.m.,



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/09/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Church CSR	
CGA Insurance Services		PHONE (A/C. No., Ext): (800) 422-4010	FAX (A/C. No.): (515) 267-5904
2961 100th Street Ste 2		E-MAIL ADDRESS: submissions@thinkcga.com	
Urbandale IA 50322		INSURER(S) AFFORDING COVERAGE	
		INSURER A : GuideOne Insurance Company	
		INSURER B :	
		INSURER C :	
		INSURER D :	
		INSURER E :	
		INSURER F :	
INSURED		NAIC #	
Hellenic Orthodox Community Center Inc		15032	
154 Winter St			
Haverhill MA 01830			

COVERAGES CERTIFICATE NUMBER: CL264111562 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	Y	N	001297452	03/22/2026	03/22/2027	EACH OCCURRENCE		
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						\$ 1,000,000		
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000	
							MED EXP (Any one person)	\$ 5,000	
							PERSONAL & ADV INJURY	\$ 1,000,000	
							GENERAL AGGREGATE	\$ 2,000,000	
GEN'L AGGREGATE LIMIT APPLIES PER:									
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG		
	OTHER:						\$		
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)		
	<input type="checkbox"/> ANY AUTO	N	N				\$		
	<input type="checkbox"/> OWNED AUTOS ONLY								\$
	<input type="checkbox"/> HIRED AUTOS ONLY								\$
	<input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY								\$
	<input type="checkbox"/> UMBRELLA LIAB	N	N				EACH OCCURRENCE		
	<input type="checkbox"/> EXCESS LIAB								\$
	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE								\$
	DED <input type="checkbox"/> RETENTION \$						\$		
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE		
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N/A	N				OTH-ER		
	If yes, describe under DESCRIPTION OF OPERATIONS below								\$
									\$
		N	N				E.L. EACH ACCIDENT		
							E.L. DISEASE - EA EMPLOYEE		
							E.L. DISEASE - POLICY LIMIT		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder is listed as Additional Insured.

Bingo Church Event on May 21, 2026.

CERTIFICATE HOLDER

The City of Haverhill
4 Summer Street

Haverhill MS 01830

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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April 10, 2026

To whom it may concern:

We as the church Board of Hellenic Orthodox Community (Holy Apostles), and I as Parish Council President are allowing and authorizing the Spring Fling Dance on May 9th to occur in our Community Center.

Sincerely,

Anastasia Dimopoulos
Parish Council President

Event Permit

12.4.2

EVNT-26-3

Submitted On: Mar 16, 2026

Applicant

JAMES CARBONE
9173868357
@jimmypotsandpans@gmail.com

Primary Location

44 Merrimack
Haverhill, MA 01830

pending license
commission
approval
on May 7th

Organization Information

Organization

James Carbone / CiderFeast

Organization Phone

917 386 8357

Organization Address

1866 Washington Square

Organization City

Haverhill

Organization State

MA

Organization Zip

01831

Is the Organization Tax Exempt?

No

Is the Organization Non-Profit?

No

Is the Organization a House of Worship?

No

APR 8 PM 2:13
HAVERHILL CLERK

Contact Information

Contact Name

Jimmy Carbone

Contact Title

Event Organizer

Contact Phone

917 386 8357

Contact Email

jimmypotsandpans@gmail.com

Contact Address

1866 Washington Square

Contact City

Haverhill

Contact State

MA

Contact Zip

01831

Property Owner Information

Property Owner Name

Harbor Place/ Greater Haverhill Foundation

Property Owner Phone

9783742390

Property Owner Address

44 Merrimack Street office

Property Owner City

Haverhill

Property Owner State

MA

Property Owner Zip

01830

Is the Applicant the Property Owner?

No

Event Information

Description of event

Ciderfeast- our 6th year in Haverhill at this location- food and drink tasting event.

Type of Event

Other

IF OTHER, Please Specify

Food and Drink tasting event

Event Date

06/18/2026

Event Location

Harbor Place boardwalk

is the Event on Bradford Common?

No

Is the Event on City Property?

Yes

Event Venue

Outdoor

Number of Anticipated Attendees

150

Do attendees need to purchase a ticket to attend?

Yes

Is this event open to the public? Or private?

Public

Are You Requesting Additional Fees Be Waived? (APPLICATION FEE IS NOT WAIVABLE)

No

Event Start Time

5:15pm

Event End Time

8:15pm

Will Food Be Served/Sold at the Event?

Yes

IF YES TO FOOD, By What Means?

Caterer

IF YES To FOOD, How Will it be Cooked?

Prepared Off-site

Any Helpful Comments about Food

La Pizza di Forno as lead caterer serving pre cooked ready to serve specialty party pizzas , as well as Barrio Haverhill (Harbor Place business) serving tacos.

Special Considerations (i.e. fireworks)

N/A

Parking Information

Number of Parking Spaces Onsite

0

Have Off-site Parking Arrangements Been Made?

Yes

IF YES, Please Provide Details of Offsite Arrangements

City parking

Are There Charges/Fees for Parking?

No

Sanitation Information

Number of Public Restrooms Available

Type of Toilets

Please Describe Plans for Solid Waste Disposal & Recycling

Regular trash pick up at Harbor place

IF PORTABLE TOILETS, Who is the Vendor?

THRONE DEPOT, BILLERICA MA

General Release & Indemnity Agreement

Yes

true

Terms of Understanding

Yes

true



City Clerk Approval

Record No. EVNT-26-3

Status Completed

Became Active March 16, 2026

Type Approval

Due Date None

Assignee Kaitlin Wright

Record No: EVNT-26-3

Event Permit

Status: Active

Submitted On: 3/16/2026

Applicant



JAMES CARBONE



917-386-8357



jimmypotsandpans@gmail.com



29 Rutherford ave

Haverhill, MA 01830

Messages

Kaitlin Wright

March 18, 2026 at 9:04 am

Good morning Jimmy, your general release and indemnity is outdated (from 2025). Please update to move forward. Thank you!

JAMES CARBONE

March 18, 2026 at 12:06 pm

Thanks Kaitlin- ok will do!



Building Inspector Approval

Record No. EVNT-26-3

Status Completed

Became Active March 23, 2026

Type Approval

Due Date None

Assignee Tom Bridgewater

Record No: EVNT-26-3

Event Permit

Status: Active

Submitted On: 3/16/2026

Applicant



JAMES CARBONE



917-386-8357



@ jimmypotsandpans@gmail.com



29 Rutherford ave
Haverhill, MA 01830

Messages

No comments yet.



Fire Inspector Approval

Record No. EVNT-26-3

Status Completed

Became Active March 23, 2026

Type Approval

Due Date None

Assignee Eric Tarpy

Record No: EVNT-26-3

Event Permit

Status: Active

Submitted On: 3/16/2026

Applicant



JAMES CARBONE



917-386-8357



jimmypotsandpans@gmail.com



29 Rutherford ave
Haverhill, MA 01830

Messages

No comments yet.



Health Inspector Approval

Record No. EVNT-26-3

Status Completed

Became Active March 23, 2026

Type Approval

Due Date None

Assignee Mark Tolman

Record No: EVNT-26-3

Event Permit

Status: Active

Submitted On: 3/16/2026

Applicant



JAMES CARBONE



917-386-8357



jimmypotsandpans@gmail.com



29 Rutherford ave
Haverhill, MA 01830

Messages

Kaitlin Wright

April 7, 2026 at 2:30 pm

@Mark Tolman Please review, I am waiting on your review before sending to Council.

JAMES CARBONE

April 7, 2026 at 2:38 pm

Mark Tolman- Angelo of La Pizza Di Forno will be the caterer same as last year's event. Thank you. Jimmy Carbone- CiderFeast June 18

Mark Tolman

April 8, 2026 at 11:50 am

Ok to permit.



Police Department Approval

Record No. EVNT-26-3

Status Completed

Became Active March 23, 2026

Type Approval

Due Date None

Assignee Kevin Lynch

Record No: EVNT-26-3

Event Permit

Status: Active

Submitted On: 3/16/2026

Applicant



JAMES CARBONE



917-386-8357



jimmypotsandpans@gmail.com



29 Rutherford ave
Haverhill, MA 01830

Messages

No comments yet.



Public Works Director Approval

Record No. EVNT-26-3

Status Completed

Became Active March 23, 2026

Type Approval

Due Date None

Assignee Robert Kimball

Record No: EVNT-26-3

Event Permit

Status: Active

Submitted On: 3/16/2026

Applicant



JAMES CARBONE



917-386-8357



@ jimmypotsandpans@gmail.com



29 Rutherford ave

Haverhill, MA 01830

Messages

No comments yet.



Public Works Director Approval

Record No. EVNT-26-3

Status Completed

Became Active March 23, 2026

Type Approval

Due Date None

Assignee Robert Kimball

Record No: EVNT-26-3

Event Permit

Status: Active

Submitted On: 3/16/2026

Applicant



JAMES CARBONE



917-386-8357



jimmypotsandpans@gmail.com



29 Rutherford ave

Haverhill, MA 01830

Messages

No comments yet.

CiderFeast New England/James Carbone
Event June 19, 2025
Indemnify

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts,, dues, claims and demands both in law and in equity, more especially any and all claims as a result of the issuance of this permit or use of any City Property, including, but not limited to, property damages and personal injuries

Licensee is solely responsible for the cost of any damage that occurs to public property or extraordinary expense necessary for the public safety as a result of the public event, exhibition, show or amusement. Licensee shall be responsible for the cost of any police or fire official(s) required by the City Council to be attendance at the event.

Greater Haverhill Foundation

Vision, Action, Impact since 1964

RE: EVENT PERMIT – Cider Feast – June 18, 2026

To the City of Haverhill,

As the manager of Harbor Place, we give James Carbone permission to host the 6th annual CiderFeast Haverhill tasting event on June 18, 2026 , and to apply for a 1 day liquor license for that date with the City of Haverhill.

Trusting that CiderFeast shall comply with any requirements set forth by the police department and any other City agency.

Alison J. Gulubicki

Greater Haverhill Foundation, Executive Director
GHF Merrimack Street LLC, Manager
Merrimack Street Ventures LLC, Manager

03/16/2026

Date

CC: Peabody Properties Inc.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/21/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER CoverWallet, Inc. One Liberty Plaza, Suite 3201 New York, NY 10006	CONTACT NAME: Miriam Hertzler
	PHONE (A/C, No, Ext): (646) 844-9933 FAX (A/C, No):
	E-MAIL ADDRESS: customer.service@coverwallet.com
	INSURER(S) AFFORDING COVERAGE
	INSURER A: U.S. Underwriters Insurance Company NAIC # 35416
	INSURER B: Hiscox Insurance Company Inc. 10200
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WYD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		P100.259.182.5	05/12/2025	05/12/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$ COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						EACH OCCURRENCE \$ AGGREGATE \$ \$ PER STATUTE <input type="checkbox"/> OTHER <input type="checkbox"/>
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/ MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	LQ 3003058C	03/31/2025	03/31/2026	Each Common Cause Limit \$1,000,000 Aggregate Limit \$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Certificate holder is included as additional insured with respect to the General Liability per the policy terms and conditions.

CERTIFICATE HOLDER City of Haverhill 4 Summer Street Haverhill, MA, 01830	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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12.4.3

Event Permit

EVNT-26-2

Submitted On: Mar 10, 2026

Applicant

Michael Rossi
978-387-5302
rossim@merrimack.edu

Primary Location

10 CHURCH ST
Bradford, MA 01835

Organization Information

Organization

Greater Haverhill Arts Association

Organization Phone

978-521-0215

Organization Address

69 Farrwood Drive

Organization City

Haverhill

Organization State

MA

Organization Zip

01835

Is the Organization Tax Exempt?

Yes

Is the Organization Non-Profit?

Yes

Is the Organization a House of Worship?

No

APR 8 PM 3:43
HAVERHILL CITY CLERK

Contact Information

Contact Name

Michael Rossi

Contact Title

GHAA President

Contact Phone

978-387-5302

Contact Email

rossim@merrimack.edu

Contact Address

99 Old Amesbury Line Road

Contact City

Haverhill

Contact State

MA

Contact Zip

01830

Property Owner Information

Property Owner Name

First Church of Christ, Bradford

Property Owner Phone

978-374-1114

Property Owner Address

10 Church Street

Property Owner City

Bradford

Property Owner State

MA

Property Owner Zip

01835

Is the Applicant the Property Owner?

No

Event Information

Description of event

Annual GHAA Art Festival--a one-day outdoor exhibit and sale of fine art.

Type of Event

Festival

Event Date

09/12/2026

Event Location

Bradford Common

is the Event on Bradford Common?

Yes

Is the Event on City Property?

No

Event Venue

Outdoor

Number of Anticipated Attendees

150

Do attendees need to purchase a ticket to attend?

No

Is this event open to the public? Or private?

Public

Are You Requesting Additional Fees Be Waived? (APPLICATION FEE IS NOT WAIVABLE)

Yes

Event Start Time

9:00 AM

Event End Time

3:00 PM

Will Food Be Served/Sold at the Event?

No

Any Helpful Comments about Food

--

Special Considerations (i.e. fireworks)

none

Parking Information

Number of Parking Spaces Onsite

20

Have Off-site Parking Arrangements Been Made?

Yes

IF YES, Please Provide Details of Offsite Arrangements

20 spaces in church lot, more on street, more shared with Farmers Market at Sacred Hearts parking lot.

Are There Charges/Fees for Parking?

No

Sanitation Information

Number of Public Restrooms Available

3

Type of Toilets

Permanent

Please Describe Plans for Solid Waste Disposal & Recycling

city barrels on site

General Release & Indemnity Agreement

Yes

true

Terms of Understanding

Yes

true



City Clerk Approval

Record No. EVNT-26-2

Status Completed

Became Active March 10, 2026

Type Approval

Due Date None

Assignee Kaitlin Wright

Record No: EVNT-26-2

Event Permit

Status: Active

Submitted On: 3/10/2026

Applicant



Michael Rossi



978-387-5302



rossim@merrimack.edu



99 Old Amesbury Line Road

Haverhill, MA 01830-1830

Messages

No comments yet.



Building Inspector Approval

Record No. EVNT-26-2

Status Completed

Became Active March 10, 2026

Type Approval

Due Date None

Assignee Tom Bridgewater

Record No: EVNT-26-2

Event Permit

Status: Active

Submitted On: 3/10/2026

Applicant



Michael Rossi



978-387-5302



rossim@merrimack.edu



99 Old Amesbury Line Road

Haverhill, MA 01830-1830

Messages

No comments yet.



Fire Inspector Approval

Record No. EVNT-26-2

Status Completed

Became Active March 10, 2026

Type Approval

Due Date None

Assignee Eric Tarpy

Record No: EVNT-26-2

Event Permit

Status: Active

Submitted On: 3/10/2026

Applicant



Michael Rossi



978-387-5302



rossim@merrimack.edu



99 Old Amesbury Line Road

Haverhill, MA 01830-1830

Messages

Eric Tarpy

March 16, 2026 at 3:35 pm

please cone off area for "no parking" at bend - Church st near South Main



Police Department Approval

Record No. EVNT-26-2

Status Completed

Became Active March 10, 2026

Type Approval

Due Date None

Assignee Kevin Lynch

Record No: EVNT-26-2

Event Permit

Status: Active

Submitted On: 3/10/2026

Applicant



Michael Rossi



978-387-5302



rossim@merrimack.edu



99 Old Amesbury Line Road

Haverhill, MA 01830-1830

Messages

No comments yet.



Public Works Director Approval

Record No. EVNT-26-2

Status Completed

Became Active March 10, 2026

Type Approval

Due Date None

Assignee Robert Kimball

Record No: EVNT-26-2

Event Permit

Status: Active

Submitted On: 3/10/2026

Applicant



Michael Rossi



978-387-5302



rossim@merrimack.edu



99 Old Amesbury Line Road

Haverhill, MA 01830-1830

Messages

No comments yet.



Health Inspector Approval

Record No. EVNT-26-2

Status Completed

Became Active March 11, 2026

Type Approval

Due Date None

Assignee Mark Tolman

Record No: EVNT-26-2

Event Permit

Status: Active

Submitted On: 3/10/2026

Applicant



Michael Rossi



978-387-5302



rossim@merrimack.edu



99 Old Amesbury Line Road

Haverhill, MA 01830-1830

Messages

Kaitlin Wright

April 7, 2026 at 2:29 pm

@Mark Tolman Please review, this has been in your queue for almost a month.

Mark Tolman

April 8, 2026 at 3:33 pm

Same setup as the previous events.

Any outside of haverhill food vendors must apply for a temporary food permit.

Rubbish storage, disposal and porta potties will be used as in the past.

At least 1 porta pottie unit must be a handicap accessible unit.

**YOU ARE CORDIALLY INVITED TO EXHIBIT AND SELL YOUR FINE ART IN THE
ART FESTIVAL SPONSORED BY THE GREATER HAVERHILL ARTS ASSOCIATION**

- DATE: Saturday 12 September 2026; if the GHAA needs to cancel for inclement weather, it will be posted on the website by 7 AM that day; if conditions appear questionable check for any update: <http://ghaa.art>
- TIME: 9:00 AM to 3:00 PM (exhibits to be in place by 9AM and **remain in place until 3PM – please do not break down your booth prior to 3PM**)
- PLACE: Bradford Common, Route 125, South Main Street, Bradford MA 01835
- EXHIBITS: **Original fine art** (all paint media, sculpture and photography); **prints/cards/such derived directly therefrom** (send questions: info@ghaa.art). No crafts please.
- ENTRY FEE: \$40 non-refundable fee for non-members, payable at registration.
\$30 non-refundable fee for GHAA members payable at registration.
- TO ENTER: Enter and pay using the link on our website.

Space assignments will be on a “first come first served basis” as registrations are received.

Note: The Art Festival will be on the western side of Bradford Common and the Haverhill Farmers’ Market on the eastern side again this year – good for drawing more people. Crowds were impressive last year. Both events will start at 9AM. While the Farmers Market usually closes at 1PM, some stalls will remain open later into the afternoon on the 12th.
- SALES: All sales will be the responsibility of each individual exhibitor. No commissions are expected
- SPACES: The spaces on the Common are approximately 11’ wide by 10’ deep. Artists must provide all their own stands, racks, chairs, tables etc.
- PUBLICITY: Promotion will include press releases (art publications, newspapers and online events calendars), posters, banners, lawn signs, and bulletins on the GHAA website (www.haverhillartassociation.org), the GHAA Facebook page, WHAV and HCTV
- LUNCH: Plan to bring your own food and drink or to find food at the Farmers Market.
- REST ROOMS: Rest rooms will be available for participants at the church across the street from the common; access by presenting the name tag which will be given to you when you check in at the registration table
- PARKING: Limited parking behind First Church; additional parking in Sacred Hearts parking lot at 165 S. Main Street. Please avoid on-street parking.



Spaces 19-25 are sunny all day.
 Other spaces are shady or partly shady most of the day.

R = Registration Table
 X = GHAA Board Member space

Limited parking behind white church. Additional parking in Sacred Hearts parish parking lot on South Main St, a block away, on left past Salem St.



General Release and Indemnity Agreement

The Greater Haverhill Arts Association (GHAA), in consideration of a permit granted by the Haverhill City Council as requested by GHAA for its 2026 Art Festival, hereby remises, releases, and forever discharges the City of Haverhill, its respective employees, agents, and attorneys from all manner of actions, causes of actions, debts, dues, claims, and demands both in law and in equity, more especially any and all claims as a result of the issuance of this permit or use of any City property, including but not limited to, property damages and personal injuries resulting from the same.

Michael Rossi

Michael Rossi
President, Greater Haverhill Arts Association

February 20, 2026



Home (<https://www.mass.gov/orgs/the-attorney-generals-non-profit-organizationspublic-charities-division>)

Office of the Massachusetts Attorney General

Charity Registration Details GREATER HAVERHILL ARTS ASSOCIATION

AG Account ... 014344	Primary Conta... (978) 521-0215	Primary Conta... Joan Turner	Primary Contact Email Address joanisaghaa@gmail.com (m...
--------------------------	------------------------------------	---------------------------------	---

✓ Charity Information

Charity Name GREATER HAVERHILL ARTS ASSOCIATION	Address 69 Farrwood Drive
Phone (978) 521-0215	City/Town Bradford
Fax	State Massachusetts
Website www.haverhillartsassociation.org (https://www.haverhillartsassociation.org)	Country United states
	Zip 01835

✓ Contact Information

Primary Contact Name Joan Turner	Primary Contact Phone (978) 521-0215
Primary Contact Email Address joanisaghaa@gmail.com (mailto:joanisaghaa@gmail.com)	

✓ Schedule VCO

Was org created on behalf of veterans?

Char. Solicit Only, No Paid Fundraiser

The First Church of Christ, Bradford
10 Church Street
Bradford, Massachusetts 01835
978-374-1141
office @fccbradford.org

January 27, 2026

Dear City Council President Thomas and members of Haverhill City Council:

Please be advised the Trustees of the First Church of Christ – Bradford, MA. grant permission to use of the Bradford Common to: The Greater Haverhill Arts Association c/o Michael Rossi – President on Saturday September 12, 2026.

Our approval is contingent upon meeting all Haverhill City Council, Haverhill Police Department and our Board of Trustees requirements.

Please contact us thru the Church office (telephone number and e-mail address above) if you have any questions or concerns,

Very truly yours; *Steven R Esty*

Steven Esty, President Board of Trustees



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/10/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Gaslamp Insurance Services DBA Event Helper Insurance Services PO Box 1549 Grass Valley CA 95945	CONTACT NAME: Event Helper Customer Service PHONE (A/C, No, Ext): (855) 493-8368 FAX (A/C, No): E-MAIL ADDRESS: info@theeventhelper.com INSURER(S) AFFORDING COVERAGE NAIC # INSURER A : Evanston Insurance Company 35378 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :
INSURED Greater Haverhill Arts Association c/o Michael Rossi 69 Farrwood Dr Haverhill MA 01835	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			3DS5477-M4069365	09/12/2026	09/13/2026	EACH OCCURRENCE	\$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (other than fire)	\$ 1,000,000
	<input checked="" type="checkbox"/> Host Liquor Liability						MED EXP (Any one person)	\$ 5,000
	<input type="checkbox"/> Retail Liquor Liability	Y	N				PERSONAL & ADV INJURY	\$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:							12:01 AM
<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG	\$ 2,000,000	
	OTHER:					Deductible	\$ None	
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
<input type="checkbox"/>	ANY AUTO						BODILY INJURY (Per person)	\$
<input type="checkbox"/>	OWNED AUTOS ONLY	<input type="checkbox"/>	SCHEDULED AUTOS				BODILY INJURY (Per accident)	\$
<input type="checkbox"/>	HIRED AUTOS ONLY	<input type="checkbox"/>	NON-OWNED AUTOS ONLY				PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB						EACH OCCURRENCE	\$
	EXCESS LIAB						AGGREGATE	\$
	DED RETENTION \$							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y / N					E.I. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					E.I. DISEASE - EA EMPLOYEE	\$
							E.I. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Certificate holder listed below is named as additional insured per attached MEGL 2217 01 19. Attendance: 150, Event Type: Art Show.

CERTIFICATE HOLDER City of Haverhill 4 Summer St Haverhill MA 01830	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	--



EVANSTON INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:
COMMERCIAL GENERAL LIABILITY COVERAGE FORM

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):

City of Haverhill
4 Summer St
Haverhill MA 01830

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule of this endorsement, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by the acts or omissions of any insured listed under Paragraph 1. or 2. of Section II – Who Is An Insured:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

All other terms and conditions remain unchanged.



69 Farrwood Avenue
Bradford, MA 01835
February 20, 2026

Dear City Council President Timothy J. Jordan and Members of the Haverhill City Council:

We respectfully request that any fees be waived for the planned Art Festival on Bradford Common on September 12, 2026.

Now celebrating our fifty-fifth year, the Greater Haverhill Arts Association is an all-inclusive, all-volunteer, non-profit organization (#014344) that is supported entirely by members and contributors.

Since 1971, GHAA's mission has been to provide area artists and art enthusiasts with a sense of community as well as opportunities to share their art with each other and the public. We regularly offer five art demonstrations annually, four art exhibits at area libraries and Buttonwoods, trimestral art exhibits at Penacook Place, twice-monthly art workshops in the hall of First Church of Christ in Bradford, and for more than thirty years the one-day Art Festival on Bradford Common. We also award the annual Robert Gablosky Memorial Scholarship to a graduating area high school student who intends to pursue a further education in the arts.

Our outreach efforts, to students and the community at large, depend solely upon the generosity of those who support our mission. We are grateful to the First Church of Christ in Bradford for supporting this event, and we hope that the City of Haverhill, in keeping with its vision to develop a strong cultural presence for a forward-looking and vibrant city, will waive any fees for this event.

Thank you for your consideration of our request.

Michael Rossi
President. GHAA

info@ghaa.art
www.haverhillartassociation.org



12.6.1

Record No:
TAGD-26-5

Tag Day Permit

Status: Active

Submitted On: 3/5/2026

Primary Location

137 MONUMENT ST
Haverhill, MA 01832

Owner

CITY OF HAVERHILL
HAVERHILL HIGH SCHOOL
SUMMER ST 4 HAVERHILL,
MA 01830

Applicant

Michael Kelly
 978-273-3330
 michaelkelly11@yahoo.com
 14 Haseltine St
Haverhill, MA 01835

APR 8 AM 8:43
HAVCITYCLERK

Organization Information

Organization*

HAVERHILL HIGH SCHOOL BOYS
LACROSSE

Organization Phone*

978-273-3330

Organization Address*

137 MONUMENT ST

Organization City*

HAVERHILL

Organization State*

MA

Organization Zip*

01832

Is the Organization Tax Exempt?*

Yes

Is the Organization Non-Profit?*

Yes

**Is your organization affiliated with the Haverhill
Public School system?**

Yes

Is the Applicant a Haverhill Resident* ?

Yes

Off-Street Locations Information [OFF-STREET LOCATIONS NOT PERMITTED]

How Many Locations Will You Cover?*

3

Location 1* 

MARKET BASKET WESTGATE

Location 2*

MARKET BASKET RIVERSIDE

Location 3*

MARKET BASKET CENTRAL PLAZA

Date Information -MAXIMUM 3 CONSECUTIVE DAYS

How Many Dates Will the Event Include?*

1

Date #1*

05/02/2026



City Clerk Approval

Record No. TAGD-26-5

Status Completed

Became Active March 5, 2026

Type Approval

Due Date None

Assignee Kaitlin Wright

Record No: TAGD-26-5

Tag Day Permit

Status: Active

Submitted On: 3/5/2026

Applicant



Michael Kelly



978-273-3330



michaelfkelly11@yahoo.com



14 Haseltine St

Haverhill, MA 01835

Messages

Kaitlin Wright

March 5, 2026 at 10:26 am

Waiting on approvals from locations granting permission to tag. Applicant is going to Market Basket to get letters.

Kaitlin Wright

March 16, 2026 at 3:20 pm

Checking in on the status of obtaining documents showing permission to tag. If received, please bring them to our office or upload to this application directly. Your application will not move forward until received.

Kaitlin Wright

March 23, 2026 at 9:07 am

Checking in on the status of obtaining documents showing permission to tag. If received, please bring them to our office or upload to this application directly. Your application will not move forward until received.

Kaitlin Wright

March 31, 2026 at 12:31 pm

Michael, are you still interested in obtaining a tag day permit?

Kaitlin Wright  Internal

April 8, 2026 at 8:37 am

Applicant emailed with tagging permission letters and request for updated date of May 2nd.



Police Approval

Record No. TAGD-26-5

Status Completed

Became Active March 5, 2026

Type Approval

Due Date None

Assignee Kevin Lynch

Record No: TAGD-26-5

Tag Day Permit

Status: Active

Submitted On: 3/5/2026

Applicant



Michael Kelly



978-273-3330



michaelfkelly11@yahoo.com



14 Haseltine St
Haverhill, MA 01835

Messages

No comments yet.



April 7, 2026

Erin Kelly
HHS Boys Lacrosse
erinkellynkids@gmail.com

Dear Erin:

This letter is to inform you that your organization has been granted permission to hold a fund-raising event at the store listed below between the hours of 9:00AM – 3:00PM. **However, it is the responsibility of the organization to acquire the appropriate permits if required by the town.** At the request of our customers, we have put into effect the following guidelines your volunteers are required to adhere to. DeMoulas Super Markets, Inc. has the right to curtail any fund-raising events we feel necessary.

1. Upon arriving at the store you must check in with the store manager.
2. Children under the age of fourteen are required to have adult supervision with them at all times.
3. There should never be more than two people from your organization at the store at any given time.
4. Fund-raising events should take place outside the store at least 10 feet away from the entrance/exit doors. Do not interrupt the flow of traffic entering and exiting the building.
5. All volunteers representing your organization must be well groomed and properly attired. They should present themselves in a courteous and friendly manner at all times.
6. Volunteers must allow the customer to approach them.
7. The person representing you should be located at the entrance door only.
8. If a table is being set up, discuss with the store manager where it should be located.
9. ***Due to the numerous requests we receive to fundraise, if you must reschedule the dates you were approved for you will need to resubmit a new letter with new dates at least 2 weeks in advance.***

If you have any questions pertaining to this notice, please contact Lori Page at (978) 851-8000 or fundraising@demoulasmaketbasket.com. We wish you luck in your endeavor!

DeMoulas Super Markets, Inc.

STORE LOCATION: Haverhill #9

DATE(S): May 2



April 7, 2026

Erin Kelly
HHS Boys Lacrosse
erinkellynkids@gmail.com

Dear Erin:

This letter is to inform you that your organization has been granted permission to hold a fund-raising event at the store listed below between the hours of 9:00AM – 3:00PM. **However, it is the responsibility of the organization to acquire the appropriate permits if required by the town.** At the request of our customers, we have put into effect the following guidelines your volunteers are required to adhere to. DeMoulas Super Markets, Inc. has the right to curtail any fund-raising events we feel necessary.

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9. **Due to the numerous requests we receive to fundraise, if you must reschedule the dates you were approved for you will need to resubmit a new letter with new dates at least 2 weeks in advance.**

If you have any questions pertaining to this notice, please contact Lori Page at (978) 851-8000 or fundraising@demoulasmaketbasket.com. We wish you luck in your endeavor!

DeMoulas Super Markets, Inc.

STORE LOCATION: Haverhill #15

DATE(S): May 2



April 7, 2026

Erin Kelly
HHS Boys Lacrosse
erinkellynkids@gmail.com

Dear Erin:

This letter is to inform you that your organization has been granted permission to hold a fund-raising event at the store listed below between the hours of 9:00AM – 3:00PM. **However, it is the responsibility of the organization to acquire the appropriate permits if required by the town.** At the request of our customers, we have put into effect the following guidelines your volunteers are required to adhere to. DeMoulas Super Markets, Inc. has the right to curtail any fund-raising events we feel necessary.

1. Upon arriving at the store you must check in with the store manager.
2. Children under the age of fourteen are required to have adult supervision with them at all times.
3. There should never be more than two people from your organization at the store at any given time.
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9. **Due to the numerous requests we receive to fundraise, if you must reschedule the dates you were approved for you will need to resubmit a new letter with new dates at least 2 weeks in advance.**

If you have any questions pertaining to this notice, please contact Lori Page at (978) 851-8000 or fundraising@demoulasmaketbasket.com. We wish you luck in your endeavor!

DeMoulas Super Markets, Inc.

STORE LOCATION: Haverhill #48

DATE(S): May 2



14.1

File 10 days

Haverhill

Lisa E. DeMeo, P.E.
City Engineer/Assistant director of Public Works
Phone: 978-374-2335
ldemeo@haverhillma.gov

HAU CITY CLRK APR 8'26 12:22

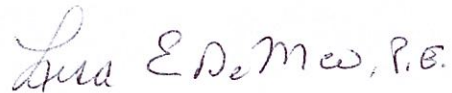
April 8, 2026

**MEMO TO: CITY COUNCIL PRESIDENT TIMOTHY JORDAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: *Temple Street #101 – HPS-26-11 - Add Handicap Parking*

As requested, attached is the subject Ordinance to add handicap parking.
Please contact me if you have any questions.

Sincerely,



Lisa E. DeMeo, P.E.
City Engineer

C: Mayor Barrett, Lt. Lynch, K. Wright, R. Ward, L. Mead, R. Kimball



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by ADDING the following:

Temple Street:
In front of #101

No Parking
(except for 1 24-hour
handicap parking space)

24 hours

APPROVED AS TO LEGALITY

City Solicitor



Outlook

Thank you for placing your order with us.

From North of Boston <noreply@wave2adportal.com>

Date Fri 4/10/2026 9:48 AM

To CityClerk <cityclerk@haverhillma.gov>

Cc cmacdonald@northofboston.com <cmacdonald@northofboston.com>; Kaitlin Wright <kwright@haverhillma.gov>; Natalia Hernandez <NHernandez@HaverhillMa.gov>

Warning! External Email. Exercise caution when opening attachments or clicking on any links.

THANK YOU for your notice submission!

This is your confirmation that your order has been submitted. Below are the details of your transaction. Please save this confirmation for your records.

Job Details

Order Number: **W0143365**
Business Type: All Other Public Notices
Notice Size: Public Notices
Notice Estimate: \$69.23
Referral Code: **101 Temple St Parking Ord.**

Account Details

Haverhill Clerk
4 SUMMER ST STE 118
HAVERHILL, MA 01830
978-374-2312
cityclerk@cityofhaverhill.com
HAVERHILL CITY CLERK

Schedule for notice number W01433650

Thu Apr 16, 2026

Haverhill Gazette Public All Zones

Notices

CITY OF HAVERHILL In Municipal Council		
ORDERED:		
AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC		
BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by ADDING the following		
Temple Street: In front of #101	No Parking (except for 1 24-hour handicap parking space)	24 hours
HG - Publication Dates		

The North of Boston Media Group is not responsible for any false, inaccurate or omitted notices.

The North of Boston Media Group reserves the right to alter, edit and omit any notice to meet our editorial guidelines. Any additional charges or credits as a result of this process will be the responsibility of the individual or company submitting the notice.

This is an automated message, please do not reply to this e-mail. If you have any questions or concerns you may contact us toll-free at 800-681-6248.

14.2

File 10 days



Haverhill

Lisa E. DeMeo, P.E.
City Engineer/Assistant director of Public Works
Phone: 978-374-2335
ldemeo@haverhillma.gov

HAU CITY CLERK APR 8/26 12:22

April 8, 2026

**MEMO TO: CITY COUNCIL PRESIDENT TIMOTHY JORDAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: *Pentucket Street #24 – HPS-26-9 - Add Handicap Parking*

As requested, attached is the subject Ordinance to add handicap parking.
Please contact me if you have any questions.

Sincerely,

Lisa E. DeMeo, P.E.
City Engineer

C: Mayor Barrett, Lt. Lynch, K. Wright, R. Ward, L. Mead, R. Kimball



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by **ADDING** the following:

**Pentucket Street:
In front of #24**

**No Parking
(except for 1 24-hour
handicap parking space)**

24 hours

APPROVED AS TO LEGALITY

City Solicitor

Thank you for placing your order with us.

From North of Boston <noreply@wave2adportal.com>
Date Fri 4/10/2026 9:54 AM
To CityClerk <cityclerk@haverhillma.gov>
Cc cmacdonald@northofboston.com <cmacdonald@northofboston.com>; Kaitlin Wright <kwright@haverhillma.gov>; Natalia Hernandez <NHernandez@HaverhillMa.gov>

Warning! External Email. Exercise caution when opening attachments or clicking on any links.

THANK YOU for your notice submission!

This is your confirmation that your order has been submitted. Below are the details of your transaction. Please save this confirmation for your records.

Job Details Order Number: W0143366 Business Type: All Other Public Notices Notice Size: Public Notices Notice Estimate: \$69.23 Referral Code: Pentucket St. Parking Ord.	Schedule for notice number W01433660 Thu Apr 16, 2026 Haverhill Gazette Public All Zones Notices <table border="1"><tr><td colspan="2" style="text-align: center;">CITY OF HAVERHILL</td></tr><tr><td colspan="2" style="text-align: center;">In Municipal Council</td></tr><tr><td colspan="2">ORDERED:</td></tr><tr><td colspan="2">AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC</td></tr><tr><td colspan="2">BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by ADDING the following</td></tr><tr><td>Pentucket Street:</td><td>No Parking 24 hours</td></tr><tr><td>In front of #24</td><td>(except for 1 24-hour handicap parking space)</td></tr><tr><td colspan="2">APPROVED AS TO LEGALITY</td></tr><tr><td colspan="2">City Solicitor</td></tr><tr><td colspan="2">HG - Publication Dates</td></tr></table>	CITY OF HAVERHILL		In Municipal Council		ORDERED:		AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC		BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by ADDING the following		Pentucket Street:	No Parking 24 hours	In front of #24	(except for 1 24-hour handicap parking space)	APPROVED AS TO LEGALITY		City Solicitor		HG - Publication Dates	
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APPROVED AS TO LEGALITY																					
City Solicitor																					
HG - Publication Dates																					
Account Details Haverhill Clerk 4 SUMMER ST STE 118 HAVERHILL, MA 01830 978-374-2312 cityclerk@cityofhaverhill.com HAVERHILL CITY CLERK																					

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This is an automated message, please do not reply to this e-mail. If you have any questions or concerns you may contact us toll-free at 800-681-6248.

15.1

CITY COUNCIL

- Timthoy J. Jordan**, *President*
- John A. Michitson**, *Vice President*
- Thomas J. Sullivan**
- Colin F. LePage**
- Melissa J. Lewandowski**
- Catherine P. Rogers**
- Shaun P. Toohey**
- Michael S. McGonagle**
- Daniel R. Diodati**
- Devan Ferreira**
- Ralph T. Basiliere**



CITY HALL, ROOM 204
 4 SUMMER STREET
 TELEPHONE: 978-374-2328
 FACSIMILE: 978-374-2329

WWW.CITYOFHAVERHILL.GOV
CITYCOUNCIL@HAVERHILLMA.GOV

CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

April 10, 2026

TO: President and Members of the City Council:

Councilor LePage submits the minutes and recommendations of the Administration and Finance Committee meeting held on April 6, 2026, for acceptance and approval.


 Councilor Colin LePage

APR 10 AM 8:30
 HAVCITYCLERK

(meeting: 4.14.26)

CITY COUNCIL

Timthoy J. Jordan, *President*
John A. Michitson, *Vice President*
Thomas J. Sullivan
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohey
Michael S. McGonagle
Daniel R. Diodati
Devan Ferreira
Ralph T. Basiliere



CITY HALL, ROOM 204
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MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE MEETING

April 6, 2026

The Administration and Finance Committee Meeting held on Monday, April 6, 2026 at 6:00PM in the City Council Chambers, Room 202.

Committee Members: Committee Chair Colin LePage, Councilor Devan Ferreira, Councilor Shaun Toohey
Councilor Thomas Sullivan

Committee Member Absent: Councilor Catherine Rogers

Also in attendance: Council President Timothy Jordan, Mayor Melinda Barrett and City Solicitor Lisa Mead

The following items were discussed:

1. Review of the Rules and Regulations of the City Council

The Committee discussed and reviewed the following rules:

Rule 12: Chair LePage noted at a previously held A&F (2/18/25) meeting there were questions raised about how many votes were necessary for zoning ordinances and special permits. The City Solicitor's Office came back with a three-page addendum addressing voting requirements. Chairman LePage suggested striking the section "council votes necessary plan A" and adding the three-page addendum. The committee reviewed the addendum on voting requirements, identifying missing items such as loan orders, amend/rescind/expunge a document, which City Solicitor Lisa Mead agreed to add. She clarified that loan orders are already included in debt provisions and will be labeled more clearly. She also noted no action can be taken without a quorum, so tabling without one is not applicable. She will add a footnote clarifying that information. The committee also discussed voting thresholds for special permits, noting that some require simple majority while others require 2/3rd votes. Councilor Toohey raised concerns about the difficulty of meeting the 2/3rds threshold. City Solicitor Lisa Mead noted changing it would require state legislation.

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Motion by Councilor Toohey, seconded by Councilor Sullivan, to amend the document adding a footnote to the rules regarding "if there is no quorum present, including tabling a matter the council must wait to take any action until the next meeting where a quorum is present"

PASSED Yeas 4, Nays 0, Absent 1 (Rogers)

Motion by Councilor Sullivan, seconded by Councilor Ferreira to strike the section "council votes necessary plan A" and add three-page addendum in place thereof with revisions.

PASSED Yeas 4, Nays 0, Absent 1 (Rogers)

Rule 28: Councilor Ferreira proposed moving to a paperless agenda format, citing the environmental, time and cost reduction benefits of such a change from the current method of printing the entire agenda packet for 11 Councilors. Councilor Toohey and Sullivan would prefer that the method of receiving the agenda be optional to each Councilor, whether they wish it to be digital or printed. Chairman LePage noted there are five of the eleven getting it digitally.

Motion by Councilor Ferreira, that the agenda is delivered digitally to the official city emails of city councilors. Councilors may request print copies of special permits or specific supplementals to agenda items as needed. *There was no second*

Motion by Councilor Sullivan, Second by Councilor Toohey for the amendment that would be the councilors reserve the right to continue to receive full agendas including supplemental materials in writing in printable form.

President Jordan suggested avoiding reprinting full documents such as special permits once it was previously received. The councilor is responsible for keeping the documents for upcoming meetings.

Motion by Councilor Sullivan, Second by Councilor Toohey to amend the motion that the councilors reserve the right to continue to receive full agendas including supplemental materials in writing in printable form. Councilors need to preserve their materials presented for special permits and other hearings that will continue into another meeting.

PASSED Yeas 4, Nays 0, Absent 1 (Rogers)

Councilor Ferreira suggested trimming non-essential clerical documents from the agenda packets. City Solicitor Mead stated she will speak with the city clerk regarding this and ensure the records remain available through the clerk.

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Rule 11: Councilor Ferreira stated items sent to subcommittee must be updated within 30 days. She stated is there a set timeframe for when a subcommittee is expected to take up a referred item. President Jordan suggested a reasonable approach might be to remind the subcommittee after 30 days and if necessary, bring to the President of the council's attention to ensure the item is acted upon.

***Motion by Councilor Sullivan, seconded by Councilor Toohey, to adjourn
PASSED Yeas 4, Nays 0, Absent 1 (Rogers)***

Adjourned 6:50PM

Respectfully submitted,
Colin LePage
Colin LePage, Chairman
Administration and Finance Committee
Haverhill City Council

Rule 28. The City Clerk in cooperation with the Council President shall prepare a list of all matters to come before the City Council at each meeting in accordance with the established order of business and shall deliver **electronically** to the Council office for each Councilor, a copy of the same on the same date that the agenda is prepared. ~~and to digitally send a copy to each Councilor.~~ **In the event a Councilor desires the papers or portions of the papers to be delivered in paper form the Councilor shall so inform the City Clerk. Once provided the City Clerk shall not be required to provide paper copies of the same materials to the Councilor for future meetings on which the same matters appear.**

Subject	Legal Reference	Quantum of Vote	Number of Votes¹
Specify/change purpose of or appropriate from a general stabilization fund	MGL c. 40, §5B	2/3	8 votes
Deposits into stabilization fund or appropriations from specialized stabilization fund	MGL c. 40, §5B	Majority	6 votes
To incur debt within debt limit for certain municipal purposes (loan orders) ²	MGL c. 44, §7	2/3	8 votes
To incur debt outside debt limit for certain municipal purposes (loan orders) ³	MGL c. 44, §8	2/3	8 votes
To pay unpaid bills from a previous fiscal year which may lack sufficient appropriation	MGL c. 44, §64	2/3	8 votes
Annual budget	MGL c. 44, §32	Majority	6 votes
Increase annual school budget appropriation	MGL c. 44, §32	2/3	8 votes
Salary appropriation	MGL c. 44, §32; Ord. §3-4	Majority	6 votes
Salary ordinance (increase)	MGL c. 44, §33A	2/3	8 votes
Transfer from one department to another	MGL c. 44, §33B	2/3	8 votes
Transfer within department	MGL c. 44, §33B	Majority	6 votes
Contracts subject to MGL c. 30B with a term greater than three years	MGL c. 30B, §12	Majority	6 votes
Purchase or taking by eminent domain of real property interest, including leases	MGL c. 40, §14; Charter §30	2/3	8 votes
To take or purchase land for public domain ⁴	MGL c. 45, §19	2/3	8 votes
Sale or abandonment of municipal property interest which was not acquired by purchase	MGL c. 40, §15	2/3	8 votes
Transfer municipal land to another board/officer	MGL c. 40, §15A	2/3	8 votes
*Zoning ordinances and amendments ⁵	MGL c. 40A, §5	2/3 or Majority	6 or 8 votes
**Zoning special permits ⁶	MGL c. 40A, §§9-10	2/3 or Majority	6 or 8 votes

¹ Per Haverhill's Charter §18, a majority of the Council shall constitute a quorum and the affirmative vote of a majority of all the members of the Council is required to pass motions, resolutions and orders. Thus, even where a statute may allow a majority or two-thirds of those present and voting for passage, the Charter requires a majority or two-thirds of Council's entire membership for passages (6 or 8 votes respectively).

² See M.G.L. c. 44, §7 for list of appropriate municipal purposes.

³ See M.G.L. c. 44, §8 for list of appropriate municipal purposes.

⁴ Per M.G.L. c. 45, §19, such public domain shall be devoted to the culture of forest trees, or to the preservation of the City's water supply.

⁵ Per M.G.L. c. 40A, §5, the type of action contained in the ordinance or amendment thereto determines the vote required for approval and the number of votes necessary for passage.

⁶ Per M.G.L. c. 40A, §§9-10, the type of action contained in the special permit application determines the vote required for approval and the number of votes necessary for passage.

Storage of explosives license (permit from Police Chief and endorsement from Fire Chief are prerequisites)	MGL c. 148, §13; Ord. c. 145, Art. I	Majority	6 votes
Minor's license for theatre participation	MGL c. 149, §105; Ord. c. 171, Art. II	Majority	6 votes
Fortune tellers license	MGL c. 140, §185; Ord. c. 156	Majority	6 votes
Junk dealer license	MGL c. 140, §54; Ord. c. 167	Majority	6 votes
Pawnbroker license	MGL c. 140, §70; Ord. c. 187	Majority	6 votes
Auction special permit	MGL c. 100, §10; Ord. §108-2	Majority ⁷	6 votes
Auctioneer annual permit	MGL c. 100, §10; Ord. §108-3	Majority ⁸	6 votes
Amusement licenses and permits	Ord. c. 104 ⁹	Majority	6 votes
Solicitor/canvasser license	Ord. c. 191, Art. II	Majority	6 votes
Hawkers/peddler/transient vendor license	Ord. c. 191, Art. IV	Majority	6 votes
Exterior vending machine license	Ord. c. 191, Art. VI	Majority	6 votes
Food truck license	Ord. c. 191, Art. VIII	Majority	6 votes
Signage or public way obstruction permit	Ord c. 222, Art. IV & Art. VIII	Majority	6 votes
Street revision, discontinuance, or acceptance	Ord. c. 222, Art. I	Majority	6 votes
Permit for construction under streets	Ord. c. 222, Art. V	Majority	6 votes

⁷ In accordance with Ordinance §108-2, "[i]f the City Council is unable to take up a pending application for a special permit within six business days of the filing of an application for a special permit, then the City Council President shall be empowered to designate the terms of and issue said special permit." However, please note that in accordance with M.G.L. c. 100, §10, if the permit application is not acted upon within six business days, it will be constructively approved. This means that any terms must be included before constructive approval.

⁸ In accordance with Ordinance §108-3, "[i]f the City Council is unable to take up a pending application for an annual permit within 14 business days of the filing of an application for an annual permit, then the City Council President shall be empowered to designate the terms of and issue said annual permit." However, please note that in accordance with M.G.L. c. 100, §10, if the permit application is not acted upon within fourteen days, it will be constructively approved. This means that any terms must be included before constructive approval.

⁹ Multiple statutes are implicated as follows: M.G.L. c. 140, §§56A, 177, 177A, and 181.

Taxicab or bus/limo/van license	MGL c. 159A, §1; Ord. c. 230	Majority	6 votes
Suspend rules	CC Rule 34	Majority	Of councilors present
Override Mayor's veto	MGL c. 43, §55	2/3	8 votes
Motion to Censure	CC Rule 41	N/A	8 votes
Adoption of motion, resolution, or ordinance	Charter §18	Majority	6 votes
Declaration of emergency (prior to passage of ordinance as emergency measure)	Charter §20	2/3	8 votes
To amend a document	CC Rule 12	Majority	6 votes
To rescind or expunge a document	CC Rule 12	2/3	8 votes

NOTE: The Council can only take action on an item if a quorum is present, including tabling a matter. If there is no quorum present, the Council must wait to take any action until the next meeting where a quorum is present and the topic has been properly noticed.

*Adoption or amendment of a zoning ordinance requires a two-thirds vote for passage except for the following which only require a majority vote¹⁰ (topics shall not be combined if they require a different quantum of vote):

1. an amendment to a zoning ordinance or by-law to allow any of the following as of right: (a) multifamily housing or mixed-use development in an eligible location; (b) accessory dwelling units, whether within the principal dwelling or a detached structure on the same lot; or (c) open-space residential development;
2. an amendment to a zoning ordinance or by-law to allow by special permit: (a) multi-family housing or mixed-use development in an eligible location; (b) an increase in the permissible density of population or intensity of a particular use in a proposed multi-family or mixed use development pursuant to section 9; (c) accessory dwelling units in a detached structure on the same lot; or (d) a diminution in the amount of parking required for residential or mixed-use development pursuant to section 9;
3. zoning ordinances or by-laws or amendments thereto that: (a) provide for TDR zoning or natural resource protection zoning in instances where the adoption of such zoning promotes concentration of development in areas that the municipality deems most appropriate for such development, but will not result in a diminution in the maximum number of housing units that could be developed within the municipality; or (b) modify regulations concerning the bulk and height of structures, yard sizes, lot area, setbacks, open space, parking and building coverage requirements to allow for additional housing units beyond what would otherwise be permitted under the existing zoning ordinance or by-law; and

¹⁰ If a written protest against a zoning change under this section is filed with the City Clerk, stating the reasons duly signed by owners of 50 per cent or more of the area of the land proposed to be included in such change or of the area of the land immediately adjacent extending 300 feet therefrom, no change of any such ordinance shall be adopted except by a two-thirds vote of all members.

4. the adoption of a smart growth zoning district or starter home zoning district in accordance with section 3 of chapter 40R.

** Approval of special permits for a board with more than five members requires a two-thirds vote for passage except for the following which only require a majority vote (variances also require only a majority vote):

1. multifamily housing that is located within 1/2 mile of a commuter rail station, subway station, ferry terminal or bus station; provided, that not less than 10 per cent of the housing shall be affordable to and occupied by households whose annual income is less than 80 per cent of the area wide median income as determined by the United States Department of Housing and Urban Development and affordability is assured for a period of not less than 30 years through the use of an affordable housing restriction as defined in section 31 of chapter 184;
2. mixed-use development in centers of commercial activity within a municipality, including town and city centers, other commercial districts in cities and towns and rural village districts; provided, that not less than 10 per cent of the housing shall be affordable to and occupied by households whose annual income is less than 80 per cent of the area wide median income as determined by the United States Department of Housing and Urban Development and affordability is assured for a period of not less than 30 years through the use of an affordable housing restriction as defined in section 31 of chapter 184; or
3. a reduced parking space to residential unit ratio requirement, pursuant to this section; provided, that a reduction in the parking requirement will result in the production of additional housing units.

RULES AND REGULATIONS OF THE CITY COUNCIL

ORGANIZATION

Rule 1. The City Council shall meet for organization at ten o'clock in the forenoon on the first Monday of January following the regular municipal election and the members of the City Council shall severally make oath, before the City Clerk or a justice of the peace, to perform faithfully the duties of their respective office, except any member-elect not present shall make oath at the first regular meeting of the City Council thereafter which s/he attends.

For the purpose of organization, the City Clerk shall be temporary Chair until the President and Vice President are elected. The City Clerk shall open nominations and each candidate shall be nominated by name only and require a second to be considered. No other comment or information shall be made during the open nomination period. Once completed, the City Clerk shall close nominations and call the roll for elections. President nominee(s) must have a minimum of one year's experience on the Haverhill City Council to qualify for election.

The City Council shall, by majority vote of all members elected, elect a President and Vice President from its own members; and the persons elected shall likewise make oath to perform faithfully the duties of the respective offices to which they are so elected at the same meeting, except any member-elect not present shall make oath at the first regular meeting of the City Council thereafter which s/he attends.

The following year, the first Tuesday of January at 7:00 o'clock P.M., the members of the City Council shall meet for the purpose of organization for the election of President and Vice President in the same manner as the inaugural election.

Under the direction of the Chairperson of the Administration & Finance Committee and within the first sixty (60) days of each new legislative session, the members of the City Council shall vote to approve, amend, add, disapprove, or delete from its Rules and Regulations. The City Council may also amend, add, or delete from its rules throughout the year as also stated in Rule 34 with the majority approval of the full City Council.

REGULAR MEETINGS

Rule 2. Regular meetings of the City Council shall be held every Tuesday at 7:00 o'clock P.M. except in June there shall be a meeting on the first, third and fourth Tuesday except when June has five Tuesdays then it will be first, third and fifth. From July until the second Tuesday after Labor Day, the Council shall meet every other week beginning with the second Tuesday of July. In September, starting with the second Tuesday after Labor Day, the Council shall return to its regular weekly schedule. The meeting(s) scheduled for the Tuesday before Thanksgiving and the Tuesday of the Christmas holiday week shall not be included in the Council's annual calendar of meetings. The meetings shall be held in the City Council Chambers, City Hall, unless a majority of the full Council votes to hold a meeting at an alternative location at least six days prior to such change. The City Council may at any meeting, by a majority vote, discontinue or add any further meetings not scheduled so long as such action is posted at least forty-eight (48) hours in advance in compliance with the Massachusetts Open Meeting Law (M.G.L. c.30A sections 18-25).

HOLIDAYS

Rule 2A. Whenever the day set by these rules for any meeting of the City Council shall fall upon or immediately after a Monday holiday, then such meeting shall not be included in the Council's annual calendar of meetings.

MEETINGS OPEN TO PUBLIC

Rule 3. Except in the case of executive sessions, all meetings of the City Council and of City Council Committees thereof shall be open to the public, and the presiding officer of the City Council shall in his/her sole discretion provide that citizens shall have up to three (3) minutes, unless a longer period is deemed necessary by the presiding Councilor to be heard at any such meeting in regard to any matter considered there. All meetings of the City Council shall conform to the Massachusetts Open Meeting Law.

SPECIAL MEETINGS

Rule 4. The President, or in his/her absence the Vice President, of the City Council, or any four members thereof, may at any time call a special meeting by causing written notices, stating the time of holding such meeting and signed by the person or persons calling the same, to be delivered in hand or by electronic communication to each member of the City Council at least forty-eight (48) hours before the time of such meeting, and posted per the Massachusetts Open Meeting Law.

Every notice for a special meeting shall specify the subject(s) to be acted upon and the place and time where the meeting is to take place.

QUORUM

Rule 5. Six (6) members of the City Council shall constitute a quorum.

REMOTE PARTICIPATION

Rule 6. Remote participation of City Council meetings shall be conducted in accordance with the Code of the City of Haverhill, Chapter 66, Article III.

PRESIDING OFFICER

Rule 7. The President, if present, shall preside at the meetings. In the absence of the President, the Vice President of the City Council shall preside or, in the absence of both, the next available Councilor in order of seniority in service on the City Council shall preside if s/he desires during the absence of both the President and the Vice President.

VACANCY IN THE OFFICE OF PRESIDENT OR VICE PRESIDENT

Rule 8. If the office of President becomes vacant, the Vice President shall assume duties of the President or if the office of Vice President becomes vacant, the City Council, in the manner provided in Rule 1, shall at the next regularly scheduled meeting elect one of its

members to fill such office for the unexpired term, provided that no such vacancy shall be filled so long as there is a vacancy in the City Council.

DUTIES OF PRESIDING OFFICER

Rule 9. The presiding officer shall preserve decorum and order, may speak to points of order in preference to other members; shall decide all questions of order, subject to any appeal to the City Council, regularly seconded; and no other business shall be in order until the question on the appeal shall have been decided. The vote upon the appeal from the ruling of the chair shall be by roll call and shall stand unless a majority of the votes are to the contrary. The chair shall be allowed to vote on any question of appeal.

The presiding officer or his/her designee shall report all votes and the presiding officer shall then declare the result, and if the result be in doubt, may call for a roll call vote. Such declaration, if not the result of a roll call, shall stand unless it is reversed by a roll call called for by any member.

RELINQUISHING THE CHAIR

Rule 10. When the presiding officer desires to relinquish the chair, s/he shall call upon the Council Vice President, and, if not present, s/he shall call upon the next available Councilor in order of seniority in service on the City Council but such substitution shall not continue beyond the will of the presiding office so relinquishing the chair or beyond any adjournment, except as hereafter provided. For practical and logistical purposes, at all Council meetings the Vice President shall sit to the immediate right hand of the President, (chair 4) and with at-large Councilors seated in descending order of election and ward Councilors seated in order of the ward they represent (1, 2, 3, 4, 5, 6, and then 7), all as arranged by the President.

If the presiding officer wishes to present an agenda item or participate in any subject under debate, s/he shall relinquish the chair as above provided and shall not resume the chair until that particular agenda item is concluded.

The presiding officer may, however, express a final opinion on any subject in which debate has concluded, without relinquishing the chair.

COMMITTEES

Rule 11. The President of the City Council shall appoint all standing committees, all special committees, shall fill any committee vacancy and designate the rank of the members of each committee unless specifically directed otherwise by a majority of the council. There shall be the following standing committees:

1. Administration & Finance Committee (A&F): Department of Finance & Records; and Law
2. Natural Resources & Public Property Committee (NRPP): Water and Wastewater; Energy Conservation; Conservation Commission; Public Buildings; Assessors; Parks and Playgrounds
3. Planning & Development Committee (P&D): Department of Community Planning and Development; Planning Department; Engineering; Information Technology.

- 4. Public Health, Safety & Works Committee (Public Safety): Department of Law Enforcement; Department of Fire Safety Services; Public Works; Public Health.
- 5. Citizens Outreach Committee: Constituent and Neighborhood Groups

The City Councilor responsible for initiating an item at an official Council meeting, which is then forwarded to the Mayor, City Department Head(s) or Committee(s) for further study and review, is personally and solely responsible for facilitating all necessary steps for that item’s final disposition. The procuring Councilor must also make him/herself available at all of the Committee meeting(s) upon which said item is to be reviewed. The Committee Chairperson shall make reasonable efforts to set the meeting date(s) to accommodate the procuring Councilor’s schedule. However, if the Chairperson believes that the issue at hand cannot be delayed, a meeting may be called without the procuring Councilor in attendance. In which case, the item can be acted upon, continued, or disposed. Failure or inability of procuring Councilor to attend the meeting to which the item is scheduled to be heard shall result in said item being dealt with without the procuring Councilor’s participation or being continued to the next meeting of the Committee.

Each Committee Chairperson shall ensure items referred to Committee be reported on as soon as reasonably possible after item is referred. On any item submitted to Committee of the City Council, the President shall have final authority as to which Committee or to which department an item will be forwarded to. Any item submitted to Committee of the City Council shall be reported back to the City Council with recommendation(s) for action, if any whenever reasonably possible. The City Council Vice President shall ensure that items referred to Committee be updated on within 30 days of referral by the Committee Chairperson at the end of a Council meeting agenda order of business #18. Items that cannot be reported out or acted upon within 60 days may be transferred to a long-term study list as detailed in Rule 28.

The meetings of the standing committees of the City Council shall be held on Mondays, Wednesdays or Thursdays no earlier than 6:00 PM in the City Council Chambers, Room 202, except in cases where the subject matter to be discussed is deemed by the Committee Chairperson to be more appropriate at another day, time or place. All Committee meetings shall be scheduled in compliance with the Massachusetts Open Meeting Law.

SUFFICIENCY OF VOTE

Rule 12. The affirmative vote of a majority of all the members elected to the City Council shall be necessary for the passage of any order, ordinance, resolution, or vote except as noted herein or otherwise provided by the General Laws. The affirmative vote of a majority of the members present shall be sufficient to adjourn any meeting of the City Council.

COUNCIL VOTES NECESSARY PLAN A

Annual Budget	Majority	6 votes
Salary Appropriation	Majority	6 votes
Salary Ordinance (increase)	2/3	8 votes
Loan Orders	2/3	8 votes
Transfer from one department	2/3	8 votes

	to another (C.44 S.33B)		
	Transfer within department	Majority	6 votes
	Eminent Domain	2/3	8 votes
*	Zoning ordinances and amendments	2/3 or Majority	8 or 6 votes
**	Zoning Special Permits	2/3 or Majority	8 or 6 votes
	Suspend Rules	Majority	of Councilors present
	To amend a document	Majority	6 votes
	To rescind a document	2/3	8 votes
	To expunge a document	2/3	8 votes
	To override a Mayor's veto	2/3	8 votes
	Motion to censure	2/3	8 votes
	To table a matter without a quorum present	Majority	of Councilors present
*	Per G.L. C.40A s.5, the type of action contained in the ordinance or special permit application determines the vote required for approval and the number of votes necessary for passage.		
**	Cluster Residential Development, Planned Unit Development, Flexible Development and Multifamily dwellings (see G.L. c.40A), Used and New Car Dealerships (see Zoning Regulations Ch.255-16, Table of Use and Parking Regulations)		

EVERY MEMBER SHALL VOTE EXCEPT AS PROVIDED IN THIS RULE

Rule 13. Every member present when a question is put shall vote, unless any Councilor for special reason(s) or a conflict of interest stated at the introduction of an agenda item shall be excused from voting. Any Councilor who declares an intent not to participate in an agenda item shall leave the Council Chambers until such time as the agenda item has concluded. No member shall leave the Council Chambers without permission of the chair if his/her presence is necessary to make a quorum.

MANNER OF VOTING YES - NO - VOICE VOTE

Rule 14. Final votes of the City Council shall be by individual voice vote by YES or NO and shall be entered on the records. The presiding officer shall always vote last.

With the exception of votes for orders, ordinances and Council votes necessary under the Plan A form of government, the President may proceed by voice vote of the City Council unless objected to by another member of the City Council in which case the vote shall be recorded as stated above.

Notwithstanding the language contained in Rule 12, no member shall vote on any question or serve on any committee where his/her private right is immediately concerned, distinct from the public interest.

Rule 15. Prior to the announcement by the Chair of the result of a roll call vote, any Councilor may ask to have his/her name called again in order to record him/herself differently.

GAINING THE FLOOR

Rule 16. Every Councilor, when wishing to speak, shall raise his/her hand respectfully or, if available, signal the Chair by some other acceptable manner, asserting his/her desire to gain the floor and wait until s/he is recognized.

EVERY ORDER OR RESOLUTION MUST BE ENDORSED

Rule 17. No order or resolution shall be received or acted upon unless endorsed by a member of the Council and properly seconded.

WITHDRAWING NOTICE

Rule 18. After a motion is stated or read by the Chair and properly seconded, it shall be deemed to be in possession of the Council, and shall be disposed of by vote, but the mover or seconder may withdraw it at any time before a decision or amendment.

PETITIONS ONCE REJECTED

Rule 19. Except as otherwise might be provided specifically in the Massachusetts General Laws, whenever final action on any order, ordinance, petition, question, discussion, or public participation has been taken by the City Council, no further order, ordinance, petition question, discussion, or public participation which in substance is the same as heretofore acted upon, shall be resubmitted to the Council within six months from the time of the Council's previous action thereon unless two-thirds of the Council consents in writing for its resubmission.

Nothing in this rule shall be intended to waive provisions of Rules 23 and 24 and said rule shall not be considered inconsistent with said rules numbered 23 and 24.

ORDINANCE AND BOND ORDERS REFERRED TO CITY SOLICITOR

Rule 20. Every ordinance and every order for a bond issue shall upon its first reading or filing and before its passage, be referred to the City Solicitor, who shall forthwith examine the same as to its legality and notify the Council of his/her findings.

That it be a standing rule of this Council that no final or definite action be passed by this Council in the matter of abatement of betterment assessments until such time as the legality of a proposed abatement be approved by the City Solicitor.

MUNICIPAL EMPLOYEE CONTRACTS AND SALARY ORDINANCES

Rule 21. All municipal collective bargaining agreements and other employment contracts sent to the City Council by the Mayor shall be placed on file with no further action taken, except as to the appropriation of funds necessary to fund the collective bargaining agreements and employment contracts. The approval of any change or alteration to a salary ordinance which requires an increase in wages or other financial benefits to employees shall not be acted on until such time as a financial disclosure form, agreed to by the Mayor and City Council, signed by the Auditor, Department Head and the Human Resources Director is provided to the Council.

ENACTING STYLE

Rule 22. All by-laws passed by the City Council shall be entitled ordinances and the enacting style be "Be it ordained by the City Council of the City of Haverhill". In all votes by which the City Council expresses anything by order or by command, the enacting style shall be "Ordered:" and in all votes by which the City Council expresses opinions, principles, facts or purposes, the enacting style shall be "Resolved".

Rule 23. When a question is under debate, the chair will receive motions in accordance with Order of Precedence outlined in "Robert's Rules of Order".

PREVIOUS QUESTION

Rule 24. The previous question shall be put in the following form: "Move the main question." Once seconded, all further amendment or debate of the main question shall be suspended until the previous question is decided.

On the previous question, not exceeding five minutes shall be allowed for debate, which shall be confined to giving reasons why the main question should not be put, and no member shall speak more than two minutes.

RECONSIDERATION

Rule 25. After a vote has been taken, it shall be in order for any member voting with the prevailing side to move reconsideration thereof at the same meeting at which the vote was taken, or to file with the City Clerk, not later than twelve o'clock noon of the second business day following such meeting, written notice of a motion to reconsider such vote. After receiving such written notice of reconsideration, the Clerk shall place it on the calendar for the next regular meeting or for any intervening special meeting, provided the same is included in the call thereof.

Whenever a written notice of a motion to reconsider has been filed as aforesaid, the Clerk shall notify all of the members of the City Council and any parties that spoke at the Council meeting when the original vote was taken. In the case of a question decided by a tie vote, the prevailing side shall be considered to be the one in whose favor the question was decided. Not more than one motion for reconsideration of any vote shall be entertained, and no vote upon either of the following motions shall be reconsidered: viz: to adjourn; to lay on the table; to take from the table and the previous question.

KEEPER OF THE RECORD

Rule 26. The Clerk or her/his designee shall attend and keep the records of all meetings of the Council. S/he shall record the names of the members present and shall have the care and custody of the city records, and all documents, maps, plans and papers pertaining to the business of the City Council.

PAPERS MUST BE FILED BEFORE 9:00 A.M. FRIDAY BEFORE MEETING

Rule 27. All papers of whatever description which may require action by the City Council shall be presented to the City Clerk not later than 9:00 A.M. on the Friday preceding the day of each regular meeting, except when such preceding day is a holiday or City Hall is closed, then they shall be presented at the same hour on the Thursday preceding the day of the meeting. Papers presented after that hour on such day will not be considered until the next meeting, unless admission is approved by a majority of Councilors present.

CLERK SHALL PREPARE A LIST OF ALL MATTERS (AGENDA)

Rule 28. The City Clerk in cooperation with the Council President shall prepare a list of all matters to come before the City Council at each meeting in accordance with the established order of business and shall deliver **electronically** to the Council office for each Councilor, a copy of the same on the same date that the agenda is prepared. ~~and to digitally send a copy to each Councilor.~~ **In the event a Councilor desires the papers or portions of the papers to be delivered in paper form the Councilor shall so inform the City Clerk. Once provided the City Clerk shall not be required to provide paper copies of the same materials to the Councilor for future meetings on which the same matters appear.**

As part of the agenda for each meeting, on a separate sheet in a suitable format, there shall be a list of all orders, documents, reports and communications which have been referred to a Council committee for report or action, along with the date submitted to the committee.

Rule 28A. No business or document scheduled to come before the City Council may be removed or omitted from the agenda prior to a meeting.

Rule 28B. The City Council shall allow for re-reading of all back up material related to any Ordinance before the vote is taken for passage.

Rule 28C. The President of the City Council shall not allow any communication or other matter to be placed on the agenda that does not conform with the City Council's Rules and Regulations or, if not governed by a rule or regulation, that does not conform with Robert's Rules of Order. The City Council President or presiding officer shall have oversight and discretion of the content of the final agenda to ensure compliance with the Massachusetts Open Meeting Law. Agenda items must be sufficiently specific to reasonably inform the public of the issues to be discussed at the meeting. And if in the sole determination of the presiding officer that specificity is lacking, the matter may be delayed until such information is obtained.

Rule 28D. If any items submitted for Council Agenda by Councilors appear to the Council President to be duplicates, the Council President must contact each Councilor involved to discuss the duplication. Resolution of the duplication shall be at the Council Presidents discretion with consultation with Councilors who have submitted duplicate items.

Rule 28E. Any person making a presentation or PowerPoint presentation shall provide the City Clerk and the City Council Administrative Assistant with a copy of any documents utilized. Documents and all presentations would be provided before the agenda closes. PowerPoint and other presentations shall be in a font that can be clearly read by the audience.

PUBLIC PARTICIPATION

Rule 29A. Any Haverhill resident, organization or taxpayer may request through the President, or any other member, to be placed on the agenda for the next regularly scheduled meeting to speak about a matter or concern, provided it is related to issues that are within the Council's jurisdiction. The person shall be allowed up to three (3) minutes to speak, which time may be expanded or limited at the discretion of the presiding officer.

Rule 29B. Any Haverhill resident, organization or taxpayer may request, in writing, to speak to the City Council at the next regularly scheduled meeting by filing a completed request form with the City Clerk's Office. Request forms may be obtained at the City Clerk's Office or downloaded from the City of Haverhill Official web site. Requests to speak must be about a matter or concern that is related to issues that are within the Council's jurisdiction, and the written request to speak must contain details of the intended topic of discussion, and be specific enough to comply, in the opinion of the Council's presiding officer, with the Massachusetts Open Meeting Law. Any request form filed with the City Clerk's Office that appears to be complete will then be forwarded to the City Council's presiding officer in order to seek approval to place the request item on the next regular meeting agenda. In the event that a request to speak form is incomplete, vague or lacking, in the opinion of the Council's presiding officer, and requires additional time to obtain enough detail so that the item when placed on an agenda will adequately inform the general public as to the specific topic to be discussed and thereby complying with the Massachusetts Open Meeting Law, such delay may cause the request to be held until such time that sufficient additional information is added to the request. The responsibility to provide sufficient detail on the request forms and thereby prevent any delay in filing shall be the sole responsibility of the requesting party. The person making the request shall be allowed up to three (3) minutes to speak, which time may be expanded or limited at the discretion of the presiding officer. Note: for other methods of public participation, see Rules 3, 29A and 36.

EXAMINATION OF RECORDS OF PREVIOUS MEETING

Rule 30. At each meeting of the Council, the records for the meeting shall be referred to a member thereof (excepting to the President) for examination; and for the next Council meeting s/he shall report the results thereof to the Chair who shall accept the minutes for the file unless objected by any City Councilor whereupon the Chair shall then place before the meeting the question of approval of the same.

ORDER OF BUSINESS

Rule 31. At every regular meeting of the City Council the order of business shall be as follows:

1. Opening Prayer, and additional information at the discretion of the presiding officer
2. Pledge of Allegiance
3. Approval of the records of previous meeting
4. Assignment of minutes review for next meeting
5. Communications from the Mayor
6. Communications from Councilors to introduce an individual(s) to address the Council
7. Public Participation – Requests under Council Rule 29B
8. Communications and Reports from City Officers and Employees

9. Utility hearing(s) and related order(s)
10. Hearings and related Orders
11. Appointments
12. Petitions
13. Motions and Orders
14. Ordinances
15. Communications from Councilors
16. Unfinished business of preceding meetings
17. Resolutions to be "Resolved" and Proclamations to be "Adopted"
18. Council committee updates, reports and announcements

The above shall not be departed from except by permission of the presiding officer.

Any public hearing that is expected to exceed more than two hours in duration in the opinion of the City Council President, may be scheduled by the President as a special meeting to be held other than at the time of a regularly scheduled City Council meeting, provided that special Council meeting can be televised by the local cable channel.

PASSAGE AT ONE SESSION

Rule 32. Except as otherwise might be provided specifically in the Massachusetts General Laws, any ordinance after having been placed on file for at least 10 days and approved to legality by the City Solicitor, and any order or resolution may be passed through all its stages of legislation at one session, provided that no member of the Council objects thereto; but if any member of the Council objects, the measure shall be postponed for that meeting.

PARLIAMENTARY PRACTICE

Rule 33. In all matters of parliamentary practice not provided for in these rules or the Massachusetts Open Meeting Law, the City Council shall use "Robert's Rules of Order", the latest edition, as a guide.

Rule 34. Insofar as these rules are not of statutory source or origin, the same may be suspended at any meeting by a majority vote of all Councilors present, but not otherwise. Suspension of rules shall apply only for the subject matter under consideration and must be stated in detail prior to voting for said suspension of rules. A suspension of the rules to add an item to the agenda for discussion must be of exigent circumstances. Exigent circumstances shall not include any matter which could have been added to an amended agenda prior to the commencement of the meeting, in compliance with the Open Meeting Law.

Upon completion of process as stated in Rule 1 these rules may be amended or repealed by the vote of six Councilors but said amendment or repeal shall not be effective until the next regular meeting.

If any action is taken inconsistent with these rules, the same shall be construed to have been taken in suspension thereof provided there is a majority vote of all Councilors present, or there is no objection raised prior to the meeting being adjourned.

COUNCIL BUDGET

Rule 35. Prior to the President's submission of the Council annual budget to the Mayor, the President shall seek input from each Councilor and each Councilor shall be allowed to provide his/her input into the City Council budget request.

HEARINGS

Rule 36. All public hearings of the City Council will have the following guidelines. The proponent or petitioner will have up to thirty (30) minutes to make their presentation. The opposition will have up to thirty (30) minutes to make their presentation. Each side, proponent and opposition, will have up to five (5) minutes each for rebuttal after initial presentations. Anyone wishing to speak in favor of or against the proponent or petitioner shall be allowed up to three (3) minutes, in addition to the thirty (30) minutes each side is given to present. At the discretion of the presiding officer, a speakers' time may be extended or limited.

If a petitioner needs more time for a presentation, the presiding officer may at his/her discretion allow for additional time for any proponent or petitioner to complete a presentation, provided that an equal amount of time be granted to the opposition.

INDOCTRINATION OF NEW COUNCILORS

Rule 37. It shall be the responsibility of the Council President to hold indoctrination for all new Councilors within thirty days of the final election. This also includes making available to Councilors Robert's Rules of Order in the City Council office and any other information that is pertinent for a smooth transition.

INTRADEPARTMENTAL COMMUNICATION

Rule 38. Any individual Councilor or the Council body may make a formal request for information or ask pertinent questions of the Mayor, City Department Heads, Boards or Commissions pursuant to a matter placed on the Council meeting agenda provided, that, in all cases, the information requested, or questions asked, be in accordance with the following manner:

The City Council at any time may request from the Mayor specific information on any municipal matter within its jurisdiction and may request him/her to be present to answer written questions relating thereto at a meeting to be held not earlier than one week from the date of the receipt by the Mayor of said questions. The Mayor shall personally, or through a designated representative, the head of a department or a member of a board, attend such meeting and publicly answer all such questions. The person so attending shall not be obliged to answer questions relating to any other matter. The Mayor may attend and address the City Council in person or through the head of a department, or a member of a board, upon any subject.

USE OF CITY COUNCIL STATIONERY

Rule 39. The use of City Council stationery with official letterhead shall be afforded to the Council President to communicate with any City Department, citizens, private businesses or

State and Federal entities as s/he deems necessary. However, any communication issued by any other Council member on said stationery with respect to an issue previously, presently or potentially under the auspices of the City Council, Mayor or any commission, committee, authority, board, task force or any other decision making body on the local, state or federal level, must be brought through the Council Administrative Assistant and must be copied and approved by the Council President before such letter is sent by mail, email, hand delivery or any other delivery process.

The Council President shall be responsible for alerting each newly elected Councilor of this rule during the orientation period outlined in Rule 37.

SPECIAL ELECTION AND BALLOT QUESTIONS

Rule 40. Whenever the City Council votes for any special election or question to be placed on a ballot, the City Clerk shall immediately enter into the agenda for the following week an agenda item that would require providing a copy of the certified mail receipt to each Councilor. This would prove that the proper departments in local or state government have been notified of the special election or of the ballot question.

MOTIONS TO CENSURE

Rule 41. A communication to place a motion to censure a member of the City Council on the agenda must be filed with the City Clerk in a timely manner and must be in writing and signed by no less than eight members of the City Council and must specify egregious behavior and/or conduct unbecoming of a City Councilor.



17.1

MELINDA E. BARRETT
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

REC'D
MAYOR'S OFFICE
APR 10 2026

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

April 9, 2026

To: City Council President Thomas J. Sullivan and Members of the Haverhill City Council

From: Mayor Melinda E. Barrett

RE: Recognition of Armenian Holy Martyr's Day

Dear City Council President and Members of the Haverhill City Council:

I, Mayor Barrett request to present a proclamation recognizing April 24th as Armenian Holy Martyr's Day in the City of Haverhill.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em

CITY OF HAVERHILL
PROCLAMATION

- WHEREAS: April 24th, 1915, marked the start of a persecution of the Armenian people brought by their adherence to the cause of religious freedom and Christianity, and
- WHEREAS: 1.5 million Armenian men, women and children – victims of genocide - perished in the Ottoman Empire from 1915 to 1923, and
- WHEREAS: Like many ethnic groups, Armenians settled in the City of Haverhill seeking a safe place to live, raise their families, practice their religion, and educate their children, and
- WHEREAS: They became an asset to the growth and vitality of Haverhill through their strong work ethic, family values and civic pride, and
- WHEREAS: The Armenian Community of Haverhill is comprised of the children, grandchildren and great grandchildren of the survivors of the Armenian Genocide,

NOW, THEREFORE, I, MELINDA E. BARRETT, MAYOR of
the CITY OF HAVERHILL do hereby proclaim April 24th, 2026, as

ARMENIAN HOLY MARTYRS DAY

I urge Haverhill residents to pay tribute on this 111th-year anniversary to the memory of those Armenians who gave their lives to the cause of religious freedom.

*IN WITNESS WHEREOF I have hereunto set my
hand and caused the Seal of the City of Haverhill to
be affixed this 14th day of April in the Year of Our
Lord Two Thousand and Twenty-Six.*

MAYOR MELINDA E. BARRETT



17.2

MELINDA E. BARRETT
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

APR 10 2026
11:01 AM
CITY CLERK

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

April 10, 2026

To: City Council President Timothy J. Jordan and Members of the Haverhill City Council

From: Mayor Melinda E. Barrett

RE: Donate Life Proclamation

Dear Mr. President and Members of the Haverhill City Council:

I, Mayor Barrett and Councilor LePage, wish to present a proclamation for Donate Life month.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em

CITY OF HAVERHILL
PROCLAMATION

WHEREAS: There are more than 118,500 Americans, with more than 5,000 in New England and more than 3,000 in Massachusetts who are currently waiting for a life-saving organ transplant; and

WHEREAS: There are over one million life-enhancing tissue transplants each year that are made possible by the generous donation of corneas, bone, skin or other tissue; and

WHEREAS: We can all help to save someone's life and benefit up to 50 recipients by signing up to become an organ and tissue donor by enrolling in the Massachusetts Donor Registry when we apply for - or renew - our drivers licenses or by registering on-line at www.DonateLifeNewEngland.org; and

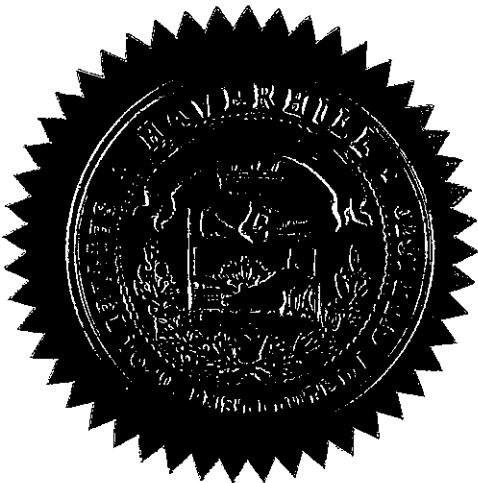
WHEREAS: Massachusetts is home to the pioneering efforts of many of the world's first organ transplant surgeons, it is fitting that Massachusetts continue its unique leadership role and join in the national goal of signing up 50% of our driving population to become donors and is dedicated to making it fast and easy to sign up to save a life through our Registry of Motor Vehicles; and

WHEREAS: This observance pays tribute to organ and tissue donors and their families whose decision to Donate Life enables others to receive life-saving organs and tissues for transplant,

NOW, THEREFORE, I, MELINDA E. BARRETT, MAYOR of
the CITY OF HAVERHILL do hereby proclaim April 2026, as

DONOR LIFE MONTH

I urge all citizens of Haverhill to take cognizance of this event and participate fittingly in its observance.



IN WITNESS WHEREOF I have hereunto set my hand and caused the Seal of the City of Haverhill to be affixed this 14th day of April in the Year of Our Lord Two Thousand and Twenty-Six.



MAYOR MELINDA E. BARRETT

CITY COUNCIL

Timthoy J. Jordan, *President*
John A. Michitson, *Vice President*
Thomas J. Sullivan
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohey
Michael S. McGonagle
Daniel R. Diodati
Devan Ferreira
Ralph T. Basiliere



CITY HALL, ROOM 204
 4 SUMMER STREET
 TELEPHONE: 978-374-2328
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CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

DOCUMENTS REFERRED TO COMMITTEE STUDY

Document Number	Motion Details	Committee	Date Sent
103-HH	Motion by Councilor Michitson to send the Home Rule Petition – <i>An Act Establishing Guidelines for the Installation and Use of Electric Vehicle Charging Stations in the City of Haverhill</i> to committee in order to coordinate with condominium associations.	A&F	12/23/23
40	Motion by Councilor Lewandowski to send updated <i>Cannabis Social Equity Best Practices</i> for the Cannabis Control Commission to A&F for further review.	A&F	4/2/24
12-S	Motion by Councilor Ferreira to send the City’s Swimming Ordinance (Chapter 193, Article III) and related items at Lake Saltonstall (Plug Pond) to NRPP for further discussion.	NRPP	6/18/24
33-F	Motion by Councilor Basiliere to send resident winter parking concerns and offer suggestions for improvements to the Public Health & Safety Committee.	Public Health & Safety	3/11/25
33-L	Motion by Councilor Lewandowski to send Bill 3360 (vacancy tax on residential properties) for review, along with further review of the Massachusetts Vacant Storefront Program (MVSP).	Planning & Development	6/24/25
33-P	Motion by Councilor Ferreira to send for review the City’s local strategies regarding traffic and safety, including evaluation of intersections at Amesbury Line Road and Merrimac Road for public safety improvements.	Public Health & Safety	9/16/25
94-B	Motion by Councilor Ferreira to review and update standards of Chapter 250, Article VI of the Haverhill Zoning Code regarding water use restrictions established in 2016.	Planning & Development	9/16/25
33-T	Motion by Councilor Lewandowski to establish a working group, as previously discussed, to implement a control management plan for vegetation in Riverside Park / Edible Avenue along the river.	NRPP	9/30/25
85-E	Motion by Councilor Michitson to send Judi Barrett’s progress report on the fiscal impact analysis prepared for the Council for further discussion.	Planning & Development	12/9/25
1-F	Motion by Councilor Lewandowski to send for discussion the establishment or formalization of an ordinance regarding a water conservation program.	Planning & Development	1/27/26
1-Q / 1-QQ	Motion by Councilor Lewandowski to send for further discussion amendments to Chapter 216 – Snow and Ice Removal, including changes to Sections 1-16, Article 1, Chapter 1 (General Provisions), to increase fines for violations.	Public Health & Safety	3/17/26

Updated: March 19, 2026

MAR 20 AMB:41
 HAUCITYCLERK