



**CITY OF HAVERHILL
CITY COUNCIL AGENDA**

October 17, 2023 at 7:00 PM

**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202
In-Person/Remote Meeting**

This meeting of Haverhill City Council will be held in-person at the location provided on this notice as its official meeting location pursuant to the Open Meeting Law. As the meeting is held in person at a physical location that is open and accessible to the public, the City Council is not required to provide remote access to the meeting. Members of the public are welcome to attend this in-person meeting. Please note that a live stream of the meeting is being provided only as a courtesy to the public, and the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly. Thank you.

1. OPENING PRAYER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES OF PRIOR MEETING

4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING

5. COMMUNICATIONS FROM THE MAYOR:

5.1. Mayor Fiorentini requests to announce the new Disaster Recovery Individual Assistance Program for residents affected by the severe storm and flooding that occurred on August 8, 2023

5.2. Mayor Fiorentini requests to introduce an Order regarding William J Macek who served as Chairman of the Central District Parking Commission, was Deputy Chief of Staff in his Office and served on the City Council for 26 years

5.2.1. Order – Approximately 2.84 acres on the west side of Concord st, along the eastern shore of Pentucket Lake, with address of 90 Concord st and identified as Map 659, Block 600, Lot 30 be known as the City Councillor William J Macek Recreational Area. A proper sign shall be erected and maintained providing notice of the designation.



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6. COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:

6.1. Councillor McGonagle requests to introduce Maureen Menzie, Board Member from *Veterans Alliance of Greater Haverhill*, to invite the public to attend and support the pre-election breakfast held at the *Amvets Post 147*, 576 Primrose st, on Sunday, November 5th

6.2. Councillor Barrett requests to introduce Tammy Dobrosielski to speak about *Wreaths Across America* at the *Hilldale Cemetery*

7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28

8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:

8.1. Abatement report from Board of Assessors for month of September 2023

8.2. City Engineer, John Pettis requests permission to open roadway at 18-22 Essex st

8.2.1. Order – request permission to open roadway at 18-22 Essex st for the installation of underground utilities

8.3. City Engineer, John Pettis requests Hearing for acceptance of 5 Streets as Rights of Way: Augustin av, Ethel av, James av, Joseph av and MacKenzie Way

Refer to Planning Board &
Councill Hearing Dec 19th 2023

9. UTILITY HEARING(S) AND RELATED ORDER(S):

9.1. Document 86: Petition from Verizon New England for underground conduits and 2 new manholes on Railroad av

9.1.1. Document 86-B: Order – conduit location Railroad av

9.2. Document 87: Petition from Verizon New England and National Grid requesting joint pole location on 229 Water st

9.2.1. Document 87-B: Order – joint pole location on 229 Water st



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10. **HEARINGS AND RELATED ORDERS:**

- 10.1. Document 84: CCSP 23-10, Kayla Rosario-Muniz requests to build an inground pool at 67 Russett Hill rd, located in the Water Supply Protection Overlay District *Comments from City Depts are included*

11. **APPOINTMENTS:**

11.1. **Confirming Appointments:**

11.1.1. *Cultural Council*: Lynda Browne, expires 12/31/2025

11.1.2. *Cultural Council*: Lillie Williams, expires 12/31/2025

11.2. **Non-Confirming:**

11.3. **Resignations**

11.4. **PETITIONS:**

- 11.4.1. Petition from Attorney Robert Harb for applicant 3-7 South Central st LLC, requesting Hearing for Special Permit CCSP 23-13 to build a 30-unit multifamily dwelling in a CG Zone consisting of 10 studio, 2 one-bedroom, 14 two-bedroom and 4 three-bedroom units with 3 units to be low and/or moderate income households at 5 South Central st Hearing Dec 5th 2023

11.5. **Applications Handicap Parking Sign:** *with Police approval*

11.6. **Amusement/Event Application** - *with Police approval*

11.7. **Auctioneer License:**

11.8. **Tag Days:** *with Police approval*

11.9. **One Day Liquor License** – *with License Commission & Police approval*



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11.10. Annual License Renewals:

**11.10.1. Hawker Peddlers License- Fixed location – w/Police
 approval**

11.10.1.1. Johnathan West requests permission for 1314 Main
 st to be added to the fixed location vendor list

11.10.1.2. Johnathan West, to sell Disc Golf Discs and
 Accessories at *Clement Farm Disc Golf Course*, 1314 Main
 st; 2-3 days a week, 2-4 hours a day - 5 pm to 8 pm, week
 days or 9 am to 2 pm weekends *Pending liability insurance*
 with City listed as insured

11.10.2. **Coin-Op License *Renewals* – with Police approval**

11.10.3. **Christmas Tree Vendor – with Police approval**

11.10.4. **Taxi Driver Licenses for 2023: with Police approval**

11.10.5. **Taxi/Limousine License with Police approval:**

11.10.6. **Junk Dealer /Collector License with Police approval**

11.10.7. **Sunday Pool**

11.10.8. **Bowling**

11.10.9. **Sunday Bowling**

11.10.10. **Buy & Sell Second Hand Articles with Police approval**

11.10.11. **Buy & Sell Second Hand Clothing**

11.10.12. **Pawnbroker license - with police approval**

11.10.13. **Fortune Teller with - Police approval**

11.10.14. **Buy & Sell Old Gold – with Police approval**

11.10.15. **Roller Skating Rink**

11.10.16. **Sunday Skating**

11.10.17. **Exterior Vending Machines/Redbox Automated
 Retail, LLC**

11.10.18. **Limousine/Livery License/Chair Cars with Police
 approval**



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12.MOTIONS AND ORDERS:

- 12.1. Order – pay bills of previous years and authorize payment as listed:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
Propio LS, LLC	68.34	Police Dept
Propio, LLC	135.78	Police Dept

Total: \$204.12

13.ORDINANCES (FILE 10 DAYS)

14.COMMUNICATIONS FROM COUNCILLORS:

- 14.1. Councillor Bevilacqua requests to recognize October as *Italian Heritage Month* and the many civic, cultural, social and business contributions Italian Americans have made to our City, State and Country

15. UNFINISHED BUISINESS OF PRECEEDING MEETING:

16.RESOLUTIONS AND PROCLAMATIONS:

17.COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

18.DOCUMENTS REFERRED TO COMMITTEE STUDY

19.LONG TERM MATTERS STUDY LIST

20.ADJOURN :



JAMES J. FIORENTINI
MAYOR

**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

511

March 10, 2023

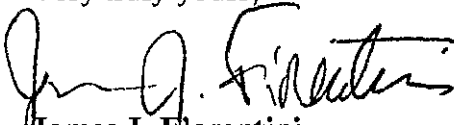
City Council President Timothy J. Jordan and Members of the Haverhill City Council

RE: Disaster Recovery Individual Assistance Program

Dear Mr. President and Members of the Haverhill City Council:

At the October 17th City Council meeting, I would like to speak to you to announce our new Disaster Recovery Individual Assistance Program for residents affected by the severe storm and flooding that occurred on August 8, 2023.

Very truly yours,


James J. Fiorentini
Mayor

JJF/lyf

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

October 13, 2023

City Council President Timothy J. Jordan and Members of the Haverhill City Council

5.2

RE: William J. Macek Recreation Area

Dear Mr. President and Members of the Haverhill City Council:

It is with great pleasure that I introduce an order naming the William J. Macek Recreation Area at 90 Concord Street along Pentucket Lake from Lake Avenue to past Victory Avenue. As you all know, Bill Macek served, with distinction, on the City Council for 26 years, served as Chairman of the Central District Parking Commission and until his passing, was Deputy Chief of Staff in my office. I know you join me in stating that Councilor Macek was a wonderful city councilor, a wonderful public servant and, more importantly, he was our friend. I recommend approval.

Respectfully submitted,


James J. Fiorentini
Mayor

JJF/lyf



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

52.1

ORDERED:

That approximately 2.84 acres on the west side of Concord Street, along the eastern shore of Pentucket Lake, with address 90 Concord Street and identified as Map 659 Block 600 Lot 30, as shown on the attached map, shall henceforth be known as the City Councilor William J. Macek Recreational Area. A proper sign shall be erected and maintained providing notice of the designation.

APPROVED AS TO LEGALITY

City Solicitor

City

26
14.19A

72A

38



600

LAKE PENTUCKET
(ROUND POND)

SEE PLAN NO. 663
CONCORD AVENUE

VICTORY

LONGVIEW

EDGEHILL

AVE.

STREET

SEE PLAN NO. 662

MIDLAKE STREET

LAKE AVE.

SEE PLAN NO. 669

589
H

STREET

KENOZA

SEE PLAN

CITY COUNCIL

Timothy J. Jordan

President

John A. Michitson

Vice President

Melinda E. Barrett

Joseph J. Bevilacqua

Thomas J. Sullivan

Melissa J. Lewandowski

Michael S. McGonagle

Catherine P. Rogers

Shaun P. Toohey



CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

(61)
CITY HALL, ROOM 204

4 SUMMER STREET

TELEPHONE: 978-374-2328

FACSIMILE: 978-374-2329

WWW.CITYOFHAVERHILL.COM

CITYCNCL@CITYOFHAVERHILL.COM

October 3, 2023

To: President and Members of the City Council:

Councilor Michael McGonagle requests to introduce Maureen Menzie, Board Member from Veterans Alliance of Greater Haverhill, to invite the public to attend and support the pre-election breakfast held at the Amvets Post 147, 576 Primrose Street on Sunday, November 5th.


City Councilor Michael McGonagle

(meeting 10.17.2023)

CITY COUNCIL

Timothy J. Jordan
President

John A. Michitson
Vice President

Melinda E. Barrett

Joseph J. Bevilacqua

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Michael S. McGonagle

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Shaun P. Toohey



CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

HAVERHILL CITY CLERK OCT 10 2023 PM 10:56

6.2

CITY HALL, ROOM 204

4 SUMMER STREET

TELEPHONE: 978-374-2328

FACSIMILE: 978-374-2329

WWW.CITYOFHAVERHILL.COM

CITYCNCL@CITYOFHAVERHILL.COM

October 10, 2023

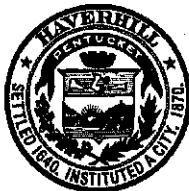
To: President and Members of the City Council:

Councilor Barrett wishes to introduce Tammy Dobrosielski to speak about Wreaths Across America at Hildale Cemetery.

Melinda E. Barrett / 195

City Councilor Melinda E. Barrett

(meeting 10.17.2023)



811

CITY OF HAVERHILL
ASSESSORS OFFICE – ROOM 115
Phone: 978-374-2316 Fax: 978-374-2319
Assessors@cityofhaverhill.com

Oct 2, 2023

TO: MEMBERS OF THE HAVERHILL CITY COUNCIL:

In accordance with Municipal Ordinance, Chapter 7,
entitled "Assessor" as follows:

The Board of Assessors shall file monthly with the
City Council a copy of the report submitted to the
Auditor showing a summary of the above abated
amounts for that month.

Attached herewith is the report for the month of
September as filed in the Assessors Office.

Very truly yours,

Christine Webb, MAA
Assessor

Transaction Summary All Years

City of Haverhill

All Entry Date range 09/01/2023 through 09/29/2023 for Abateements

Totals	Tax Paid	Interest Paid	Fees Paid	Tax Reversals	Interest Reversals	Fee Reversals	Refunds	Refund Reversals	Abate	Exemp	Adjust	Transfers
Personal Property Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.22	0.00	0.00	0.00
2016 Personal Property	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.22	0.00	0.00	0.00
2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.22	0.00	0.00	0.00
Boat Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	93.00	0.00	0.00	0.00
2021 Boats	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	93.00	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	157.80	0.00	0.00	0.00
2021 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	157.80	0.00	0.00	0.00
2021	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.80	0.00	0.00	0.00
Boat Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	93.00	0.00	0.00	0.00
2022 Boats	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	93.00	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	909.62	0.00	0.00	0.00
2022 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	909.62	0.00	0.00	0.00
Personal Property Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	157.28	0.00	0.00	0.00
2022 Personal Property	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	157.28	0.00	0.00	0.00
2022	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,159.90	0.00	0.00	0.00
Boat Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	118.00	0.00	0.00	0.00
2023 Boats	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	118.00	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,386.00	0.00	0.00	0.00
2023 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,386.00	0.00	0.00	0.00
Personal Property Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	137.23	0.00	0.00	0.00
2023 Personal Property	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	137.23	0.00	0.00	0.00
2023	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,641.23	0.00	0.00	0.00

Transaction Summary All Years
City of Haverhill

All Entry Date range 09/01/2023 through 09/29/2023 for Abatements

Totals	Tax Paid	Interest Paid	Fees Paid	Tax Reversals	Interest Reversals	Fee Reversals	Refunds Reversals	Refund Reversals	Abate	Exemp	Adjust	Transfers
Report	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,552.15	0.00	0.00	0.00
Total All Charges										18,552.15		

Total All Charges: Add all columns except Adjustments.



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

8.2

October 3, 2023

**MEMO TO: CITY COUNCIL PRESIDENT TIMOTHY J. JORDAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: Road Opening, 18-22 Essex St, EROM-23-17

As the subject street was paved within the last 5 years, Council approval is required to open the roadway for removing connection of old gas service that is no longer in use. I am supportive of this request, and The Engineering Office will require proper trench compaction and infrared treatment to the pavement after the paving is completed as part of the Right of Way/Trench Permits.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
City Engineer

C: Mayor Fiorentini, Ward, Cox



10/1 CITY CLERK OCT 11 9 21 AM

DOCUMENT

CITY OF HAVERHILL

In Municipal Council

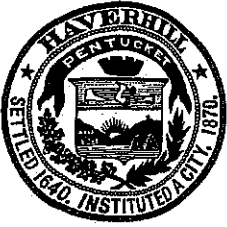
8.2.1

ORDERED:

That the City Council approve the requests to excavate at the following location for the installation of underground utilities:

Essex Street at #18-22

The roadway has been paved in the last 5 years and in accordance with Chapter 222, Section 11, Restrictions on future paving of the Municipal Ordinances, Council approval is necessary.



December 19,
2023

Council Hearing Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

October 5, 2023

8.3

**MEMO TO: CITY COUNCIL PRESIDENT TIMOTHY J. JORDAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: *Street Acceptance – 5 Rights of Way*

It is hereby requested that the City of Haverhill Accept as Public the following ways:

Augustin Avenue

Ethel Avenue

James Avenue

Joseph Avenue

MacKenzie Way

Each of these roadways was completed in accordance with an associated Definitive Plan. The meets and bounds description and plan for each will be uploaded to ViewPoint. It is requested that this be referred to the Planning Board for a hearing and recommendation at their November 8 meeting, and then back to Council for vote at a subsequent meeting.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
City Engineer

C: Mayor Fiorentini, Ward, Pillsbury, Cox

Hearing October 17
2023

PETITION FOR UNDEGROUND CABLE LOCATIONS

August 23, 2023

To the City Council

in **HAVERHILL**, Massachusetts

VERIZON NEW ENGLAND, INC. requests permission to locate underground cables and fixtures including the necessary sustaining and protecting fixtures to be owned and used in common by your petitioners, along and across the following public way or ways:

Railroad Avenue:

Place four (4) four-inch (4") PVC conduits approximately 1280', one (1) two-inch (2") PVC conduit approximately 50', and two (2) new manholes on Railroad Avenue. Starting from existing manhole, MH172A, located in the intersection of Railroad Avenue and South Elm Street, heading in a southwesterly direction for $\pm 38'$ to the westerly side of Railroad Ave and then continuing along Railroad Avenue in a southwesterly direction for $\pm 462'$ to proposed manhole, MH172B. From proposed manhole, MH172B place approximately 50' of two-inch (2") conduit in a southeasterly direction crossing Railroad Avenue to existing pole, P.5. Continuing in a southwesterly from proposed manhole, MH172B for an additional 580' to proposed manhole, MH172C, and then continuing for an additional 200' to existing pole, P.12.

This petition is necessary to accommodate new construction on Railroad Avenue.

Wherefore they pray that after due notice and hearing as provided by law, they be granted joint or identical locations for and permission to erect and maintain poles, wires and cables, together with anchors, guys and other such sustaining and protecting fixtures as they may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked-VZ N.E. Inc. Plan No. **4A0T7HR** Dated **August 23, 2023**.

Also for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioners agree that space shall be reserved and maintained for the limited purpose of attaching one-way low voltage fire and police signaling wires owned by the municipality or governmental entity for public safety purposes only.

VERIZON NEW ENGLAND INC.

By Anthony Marini

Anthony Marini - Manager - Rights of Way

IN CITY COUNCIL: Sep 19
2023VOTED: that COUNCIL Dated this 24th day of August, 2023.

HEARING BE HELD OCTOBER 17 2023

Attest:

City Clerk



PETITION PLAN

MUNICIPALITY: HAVERHILL

VERIZON NEW ENGLAND, INC

4A07HR

VZ N.E. Inc. No.:

DATE: AUGUST 23, 2023

SHOWING: PROPOSED PLACEMENT OF CONDUIT AND MANHOLES ON RAILROAD AVENUE



86 Railroad Ave
Parcel ID: 712-885-1

RAILROAD AVE.

SEE PLAN 1

P51-1

180°

P12

30' RISER

185°

P8

MH NEW
4'X4'X4'
64 CU FT

MH TO BE 40' FROM P8

1-4" CONDUIT 210'

123 Railroad Ave
Parcel ID: 712-684-8

MVRT-85 RAILROAD AVE.

P663-2-7

210°

P6

PLACE CONDUIT 6" NORTH
WEST OFF EDGE OF CURB
0 Railroad Ave
Parcel ID: 712-684-1

2-4" CONDUIT 580'

0 Railroad Ave
Parcel ID: 711-4-4A

LEGEND

- EDGE OF ROADWAY
- PARCEL BOUNDARY
- PROPOSED CONDUIT

- PROPOSED MANHOLE
- EXISTING POLE TO REMAIN
- EXISTING POLE TO BE REMOVED

NOT TO SCALE



PETITION PLAN

MUNICIPALITY: HAVERHILL

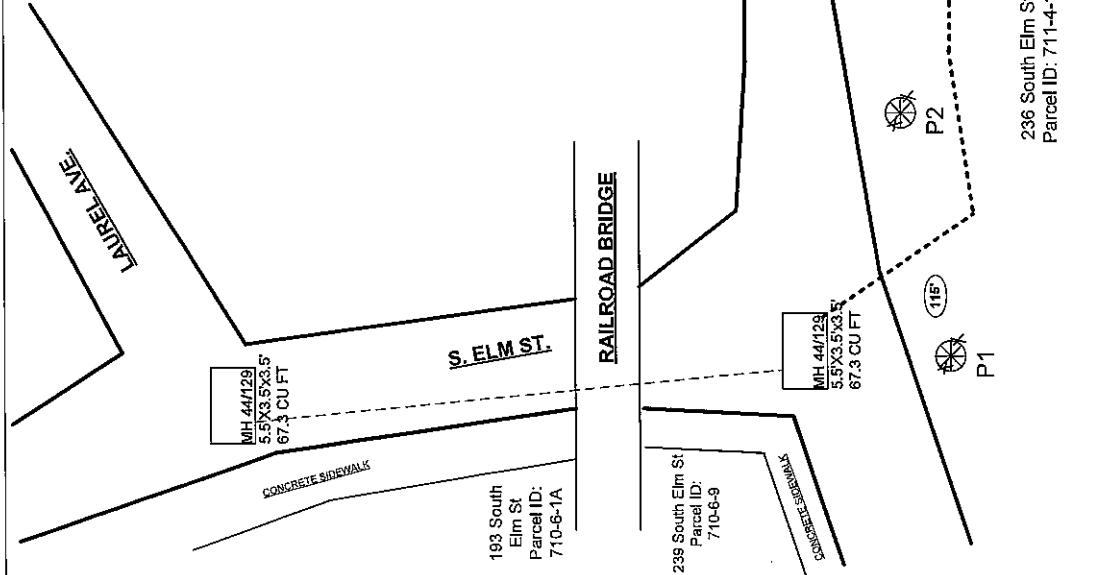
4A0T7HR

VZ N.E. Inc. No.

DATE: AUGUST 23, 2023

VERIZON NEW ENGLAND, INC

SHOWING: PROPOSED PLACEMENT OF CONDUIT AND MANHOLES ON RAILROAD AVENUE



LEGEND

	EDGE OF ROADWAY		PROPOSED MANHOLE
	PARCEL BOUNDARY		EXISTING POLE TO REMAIN
	PROPOSED CONDUIT		EXISTING POLE TO BE REMOVED

NOT TO SCALE

SEE PLAN 2

ORDER FOR CONDUIT LOCATION

9.1.1

By the City Council of the City of HAVERHILL, Massachusetts.

Notice having been given and a public hearing held, as provided by law,
It is HEREBY ORDERED:

That permission be and hereby is granted VERIZON NEW ENGLAND INC. to lay and maintain underground conduits and manholes, with the wires and cables to be placed therein, under the surface of the following public way or ways as requested in petition of said Company dated the 23rd day of August, 2023.

Railroad Avenue:

Place four (4) four-inch (4") PVC conduits approximately 1280', one (1) two-inch (2") PVC conduit approximately 50', and two (2) new manholes on Railroad Avenue. Starting from existing manhole, MH172A, located in the intersection of Railroad Avenue and South Elm Street, heading in a southwesterly direction for ±38' to the westerly side of Railroad Ave and then continuing along Railroad Avenue in a southwesterly direction for ±462' to proposed manhole, MH172B. From proposed manhole, MH172B place approximately 50' of two-inch (2") conduit in a southeasterly direction crossing Railroad Avenue to existing pole, P.5. Continuing in a southwesterly from proposed manhole, MH172B for an additional 580' to proposed manhole, MH172C, and then continuing for an additional 200' to existing pole, P.12.

This petition is necessary to accommodate new construction on Railroad Avenue.

Substantially as shown on plan marked- VZ N.E. Inc. No. 4A0T7HR dated August 23, 2023 - filed with said petition. Also, that permission be and hereby is granted said VERIZON NEW ENGLAND INC. to lay and maintain underground conduits, manholes, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as it may desire for distributing purposes.

The foregoing permission is subject to the following conditions:

1. The conduits and manholes shall be of such material and construction and all work done in such manner as to be satisfactory to such municipal officers as it may appoint to the supervision of the work, and a plan showing the location of conduits constructed shall be filed with the City when the work is completed.
2. In every underground main line conduit constructed by said Company hereunder one duct not less than three inches in diameter shall be reserved and maintained for the limited purpose of attaching one-way low voltage fire and police signaling wires owned by the municipality or governmental entity for public safety purposes only.
3. Said Company shall indemnify and save the City harmless against all damages, costs and expense whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.
4. In addition said Company shall, before a public way is disturbed for the laying of its wire or conduits, execute its bond in a penal sum of Ten Thousand Dollars (\$10,000) (reference being had to the bond already on file with said City) conditioned for the faithful performance of its duties under this permit.
5. Said Company shall comply with the requirements of existing by-laws and such as may hereafter be adopted governing the construction and maintenance of conduits and wires, so far as the same are not inconsistent with the laws of the Commonwealth.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City of HAVERHILL, Massachusetts, held on the _____ day of _____ 2023.

City Clerk

9/1/1

ORDER FOR CONDUIT LOCATION

We hereby certify that on _____ 2023, at _____ o'clock _____ M. at _____
_____ a public hearing was held on the petition of the VERIZON NEW ENGLAND INC.
for permission to lay and maintain underground conduits, manholes and connection, with the wires and cables to be
placed therein, described in the order herewith recorded, and that we mail at least seven days before said hearing a
written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last
preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to construct
the lines of said Company under said order. And that thereupon said order was duly adopted.

City Council of the City of HAVERHILL, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of location order, and certificate of hearing with notice
adopted by the City Council of the City of HAVERHILL, Massachusetts, on the _____ day of
_____ 2023, and recorded with the records of location orders of said City, Book _____ Page
_____. This certified copy is made under the provisions of Chapter 166 General Laws and any additions thereto or
amendments thereof.

Attest:

City Clerk

87

Hearing October 17
2023

Questions contact - Veasna Eang - 978-995-4819

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

North Andover, Massachusetts

912

To The City Council
Of Haverhill, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Water Street - National Grid to install 1 JO pole beginning at a point approximately +/- 62 feet Northeast of the centerline of the intersection of Water Street and Eastern Avenue and continuing approximately +/- 25 feet in a Southeast direction. NGrid to install pole 10-50 with a 45' C2 pole approximately +/- 56 feet Southeast of existing pole 10. Pole to be installed in the public way at 229 Water Street. Installation of +/- 70 feet of 2-4" conduit from the new JO pole 10-50 to pad-1.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked - Water Street. - Haverhill, Massachusetts.

No.# 30533841

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

IN CITY COUNCIL: September 19 2023

VOTED: that HEARING BE HELD

OCTOBER 17 2023

Attest:

Massachusetts Electric Company d/b/a
NATIONAL GRID *Dave Johnson*BY _____
Engineering Department

VERIZON NEW ENGLAND, INC.

BY _____
Manager / Right of Way

City Clerk



PROPERTY LINE

PAD-1



+/-70' OF 2-4" CONDUIT W/ UG PRIMARY

PROPERTY LINE

229 WATER ST.
HAVERHILL, MA
01830

PROPERTY LINE

POLE-11

EXISTING OVERHEAD LINES

POLE-10-50

WATER STREET

WATER STREET

UNDERGROUND PETITION

- PROPOSED JO POLE --- PROPOSED CONDUIT
● EXISTING JO POLE 2-4" W/ UG PRIMARY



PROPOSED OIL CONTAINMENT
W/ TRANSFORMER PAD

Job description

Installation of +/-70' of 2-4" conduit w/ underground
primary from proposed pole 10-50 to Pad-1.

DISTANCES ARE APPROXIMATE

nationalgrid

Date: 6.17.2023

WORK REQUEST: WR 30533841

To The: Town Of Haverhill, MA

For 2-4" conduit Location: Water St
Proposed: w/ UG Primary

Drawn V.Eang
By:

87-B

National Grid

WR# 30533841 - Water Street

September 5, 2023
Veasna Eang - 978-995-4819

9.2.11

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

To the City Council Of Haverhill, Massachusetts

Notice having been given and public hearing held, as provided by law,
IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a NATIONAL GRID and
VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND
TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and
permission to erect and maintain poles and wires to be placed thereon, together with such
sustaining and protecting fixtures as said Companies may deem necessary, in the public way or
ways hereinafter referred to, as requested in petition of said Companies dated the 17th day of June,
2023.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the
points indicated upon the plan marked - Water Street - Haverhill, Massachusetts.

No.# 30533841
Filed with this order:

There may be attached to said poles by Massachusetts Electric Company d/b/a NATIONAL GRID
and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all
of said wires and cables shall be placed at a height of not less than twenty (20) feet from the
ground.

The following are the public ways or part of ways along which the poles above referred to
may be erected, and the number of poles which may be erected thereon under this order:

Water Street - National Grid to install 1 JO pole beginning at a point approximately +/- 62 feet
Northeast of the centerline of the intersection of Water Street and Eastern Avenue and continuing
approximately +/- 25 feet in a Southeast direction. NGrid to install pole 10-50 with a 45' C2 pole
approximately +/- 56 feet Southeast of existing pole 10. Pole to be installed in the public way at
229 Water Street. Installation of +/- 70 feet of 2-4" conduit from the new JO pole 10-50 to pad-1.

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or
intersecting public ways for the purpose of making connections with such poles and buildings as
each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the
Of the City/Town of _____, Massachusetts held on the _____ day of _____ 20__.

SC 202-6110324-2023
For Hearing

87-13

9.2.11

Received and entered in the records of location orders of the City/Town of
Book _____ Page _____
Massachusetts City/Town Clerk. 20 .

Attest:
City/Town Clerk

I hereby certify that on _____ 20 , at _____ o'clock, M
At _____ a public hearing was held on the petition of
Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND,
INC. for permission to erect the poles, wires, and fixtures described in the order herewith recorded,
and that we mailed at least seven days before said hearing a written notice of the time and place of
said hearing to each of the owners of real estate (as determined by the last preceding assessment
for taxation) along the ways or parts of ways upon which the Company is permitted to erect
Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

.....
.....
.....
.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of
hearing with notice adopted by the _____ of the City of
Massachusetts, on the _____ day of 20 _____ and recorded with the records of location
orders of the said City, Book _____, and Page _____. This certified copy is made under
the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:
City/Town Clerk



City of Haverhill, MA

CCSP-23-10

City Council Special Permit

Status: Active**Applicant**

Kayla Rosario-Munoz
kaylarosario89@gmail.com
67 Russett Hill Rd
Haverhill, MA 01830
9786976180

84
Hearing
October 17, 2023

08/07/2023

HAY CITY CLERK AUG 7 23 BY 855

Date Created: Aug 4, 2023**Primary Location**

67 RUSSETT HILL RD
Haverhill, MA 01830

Owner:

MUNOZ RAFAEL-ETUX KAYLA ROSARIO-MUNOZ
67 RUSSETT HILL RD HAVERHILL, MA 01830

10.11

Important: Please Read Before Starting Your Application**Applicant Information****What is Your Role in This Process?**

Owner

Applicant Business/Firm Phone

978-697-6180

Applicant Business/Firm City

Haverhill

Applicant Business/Firm Zip

01830

Applicant Business/Firm Name

Kayla Rosario-Munoz

Applicant Business/Firm Address

67 Russett Hill Rd

Applicant Business/Firm State

MA

Property Information**Proposed Housing Plan Name**

N/Z

How Long Owned by Current Owner?

2 years

Lot Dimension(s)

21,445

Zoning District Where Property Located

RR - Residential Rural

Deed Recorded in Essex South Registry: Block Number

5

Deed Recorded in Essex South Registry: Page

171

Does the Property Have Multiple Lots?

No

Thoroughly Describe the Reason(s) for the Special Permit**Proposed Street Name(s)**

n/a

Type of Dwelling(s) Planned in Project

None

Registry Plat Number, Block & Lot

459-5-28

IN CITY COUNCIL: August 22 2023

VOTED: that COUNCIL HEARING BE HELD

OCTOBER 17 2023

Attest:

City Clerk

Seeking to install an inground pool, a portion of my property is located in the Water Supply Protection Overlay District (WSPOD).

Property Description

single family home

Current Property Use

Other

IF OTHER USE, Please Describe

Single family home

TOTAL Number of Units Planned

0

TOTAL Number of Parking Spaces Planned

0

Special Circumstances**Building Coverage**

☐

Dimensional Variance

☐

Front Yard Setback

☐

Side Yard Setback

☐

Rear Yard Setback

☐

Lot Frontage

☐

Lot Depth

☐

Lot Area

☐

Building Height

☐

Floor Area Ratio

☐

Open Space

☐

Parking

☐

Sign Size

☐

Use

☐

Other

☒

IF OTHER, Please Describe

The proposed pool will require a special permit issued by City Council to increase the amount of impervious area in the Water Supply Protection Overlay District (WSPOD)

Hearing Waiver**Agrees**

Yes

Agreement & Signature**Agrees**

☒

PLEASE READ**Office Use Only****City Council Decision**

--

City Council Hearing Date**Reason for Council's Decision**

--

City Council Members Absent

--

City Council Members Present

--

Continuance Meeting Date

--

Also Present

--

City Councilor Who Seconded Motion

--

City Councilor Who Made Motion

--

City Councilors Who Voted Against

--

City Councilors Who Abstained

--

Continuance Motion Decision

--

Who Submitted Continuance Request?

--

City Councilors Who Voted in Favor

--

Number of 12"x18" Mylar Copies

--

Appeal Expiration Date

--







Number of 24"x36" Mylar Copies

--

Number of 18"x24" Mylar Copies

--

Attachments

-  Re- Written Summary of Inground pool .pdf
Uploaded by Kayla Rosario-Munoz on Aug 4, 2023 at 4:47 pm
-  1282701SP02 (2).pdf
Uploaded by Kayla Rosario-Munoz on Aug 4, 2023 at 4:48 pm
-  67 Russett Hill Rd Haverhill - Survey Plan (4).pdf
Uploaded by Kayla Rosario-Munoz on Aug 4, 2023 at 4:48 pm
-  Re- Written Summary of Inground pool .pdf
Uploaded by Kayla Rosario-Munoz on Aug 4, 2023 at 4:48 pm
-  Re- Written Summary of Inground pool .pdf
Uploaded by Kayla Rosario-Munoz on Aug 4, 2023 at 4:48 pm
-  1282701SP02 (2).pdf
Uploaded by Kayla Rosario-Munoz on Aug 4, 2023 at 4:49 pm

History**Date****Activity**

Aug 4, 2023 at 3:31 pm	Kayla Rosario-Munoz started a draft of Record CCSP-23-10
Aug 4, 2023 at 4:49 pm	Kayla Rosario-Munoz added attachment 1282701SP02 (2).pdf to Record CCSP-23-10
Aug 4, 2023 at 4:49 pm	Kayla Rosario-Munoz submitted Record CCSP-23-10
Aug 4, 2023 at 4:51 pm	completed payment step Special Permit Filing Fee on Record CCSP-23-10
Aug 4, 2023 at 4:51 pm	approval step Planning Director Review was assigned to William Pillsbury on Record CCSP-23-10
Aug 4, 2023 at 4:53 pm	William Pillsbury approved approval step Planning Director Review on Record CCSP-23-10
Aug 4, 2023 at 4:53 pm	approval step Assessor for Abutter's List was assigned to Susan Powell on Record CCSP-23-10
Aug 4, 2023 at 4:53 pm	approval step Conservation Department Review was assigned to Robert Moore on Record CCSP-23-10
Aug 4, 2023 at 4:53 pm	approval step Engineering Department Review was assigned to John Pettis on Record CCSP-23-10
Aug 4, 2023 at 4:53 pm	approval step Water/Wastewater Review was assigned to Robert Ward on Record CCSP-23-10
Aug 4, 2023 at 4:53 pm	approval step Health Department Review was assigned to Bonnie Dufresne on Record CCSP-23-10
Aug 4, 2023 at 4:53 pm	approval step Fire1 Department Review was assigned to Eric Tarcy on Record CCSP-23-10
Aug 4, 2023 at 4:53 pm	approval step Fire2 Department Review was assigned to Michael Picard on Record CCSP-23-10
Aug 4, 2023 at 4:53 pm	approval step Police Department Review was assigned to Kevin Lynch on Record CCSP-23-10

Date	Activity
Aug 4, 2023 at 4:53 pm	approval step Storm Water Review was assigned to Robert Moore on Record CCSP-23-10
Aug 4, 2023 at 4:53 pm	approval step City Clerk Review - Hearing Dates Set was assigned to Maria Bevilacqua on Record CCSP-23-10
Aug 4, 2023 at 4:53 pm	approval step DPW Review was assigned to Robert Ward on Record CCSP-23-10
Aug 4, 2023 at 4:53 pm	approval step School Department Review was assigned to Mike Pfifferling on Record CCSP-23-10
Aug 4, 2023 at 4:53 pm	approval step Building Inspector Approval for Agenda was assigned to Tom Bridgewater on Record CCSP-23-10
Aug 4, 2023 at 4:53 pm	approval step Water Supply Review was assigned to Robert Ward on Record CCSP-23-10
Aug 4, 2023 at 4:53 pm	approval step City Council Clerk Notified was assigned to Laurie Brown on Record CCSP-23-10
Aug 7, 2023 at 8:06 am	Michael Picard approved approval step Fire2 Department Review on Record CCSP-23-10
Aug 7, 2023 at 8:14 am	Bonnie Dufresne assigned approval step Health Department Review to Mark Tolman on Record CCSP-23-10
Aug 7, 2023 at 8:47 am	Kaitlin Wright assigned approval step City Clerk Review - Hearing Dates Set to Kaitlin Wright on Record CCSP-23-10
Aug 7, 2023 at 8:50 am	Kaitlin Wright approved approval step City Clerk Review - Hearing Dates Set on Record CCSP-23-10

Timeline

Label	Status	Activated	Completed	Assignee	Due Date
 Special Permit Filing Fee	Paid	Aug 4, 2023 at 4:49 pm	Aug 4, 2023 at 4:51 pm	-	-
 Planning Director Review	Complete	Aug 4, 2023 at 4:51 pm	Aug 4, 2023 at 4:53 pm	William Pillsbury	-
 Fire2 Department Review	Complete	Aug 4, 2023 at 4:53 pm	Aug 7, 2023 at 8:06 am	Michael Picard	-
 City Clerk Review - Hearing Dates Set	Complete	Aug 4, 2023 at 4:53 pm	Aug 7, 2023 at 8:50 am	Kaitlin Wright	-
 City Council Clerk Notified	Active	Aug 4, 2023 at 4:53 pm	-	Laurie Brown	-
 Assessor for Abutter's List	Active	Aug 4, 2023 at 4:53 pm	-	Susan Powell	-
 Conservation Department Review	Active	Aug 4, 2023 at 4:53 pm	-	Robert Moore	-
 DPW Review	Active	Aug 4, 2023 at 4:53 pm	-	Robert Ward	-
 Engineering Department Review	Active	Aug 4, 2023 at 4:53 pm	-	John Pettis	-
 Fire1 Department Review	Active	Aug 4, 2023 at 4:53 pm	-	Eric Tarpy	-
 Health Department Review	Active	Aug 4, 2023 at 4:53 pm	-	Mark Tolman	-
 Police Department Review	Active	Aug 4, 2023 at 4:53 pm	-	Kevin Lynch	-
 School Department Review	Active	Aug 4, 2023 at 4:53 pm	-	Mike Pfifferling	-
 Storm Water Review	Active	Aug 4, 2023 at 4:53 pm	-	Robert Moore	-
 Water/Wastewater Review	Active	Aug 4, 2023 at 4:53 pm	-	Robert Ward	-
 Water Supply Review	Active	Aug 4, 2023 at 4:53 pm	-	Robert Ward	-
 Building Inspector Approval for Agenda	Active	Aug 4, 2023 at 4:53 pm	-	Tom Bridgewater	-
 First Ad Placement	Inactive	-	-	-	-
 Placed on Agenda	Inactive	-	-	-	-
 Abutter Notification	Inactive	-	-	-	-
 Second Ad Placement	Inactive	-	-	-	-
 City Councilor A Review	Inactive	-	-	-	-

Label	Status	Activated	Completed	Assignee	Due Date
✓ City Councilor B Review	Inactive	-	-	-	-
✓ City Councilor C Review	Inactive	-	-	-	-
✓ City Councilor D Review	Inactive	-	-	-	-
✓ City Councilor E Review	Inactive	-	-	-	-
✓ City Councilor F Review	Inactive	-	-	-	-
✓ City Councilor G Review	Inactive	-	-	-	-
✓ City Councilor H Review	Inactive	-	-	-	-
✓ City Councilor I Review	Inactive	-	-	-	-
✓ City Council Meeting	Inactive	-	-	-	-
✓ Meeting Minutes & Decision Filed w/City Clerk	Inactive	-	-	-	-

459-2-13
COMMONWEALTH OF MASS
100 ELLIOTT ST
HAVERHILL, MA 01830

459-5-26
HAVENS RICHARD B JR-ETUX
73 RUSSETT HILL RD
HAVERHILL, MA 01830

459-5-51
ALSHAWABKEH IBRAHIM
45 PEAR TREE RD
HAVERHILL, MA 01830

459-2-5
CITY OF HAVERHILL
4 SUMMER ST
HAVERHILL, MA 01830

459-5-27
SHORE TERRY-ETUX
71 RUSSETT HILL RD
HAVERHILL, MA 01830

459-5-52
SUNWAH LLC
41 PEAR TREE RD
HAVERHILL, MA 01830

459-5-18
WEST DONNA J ETUX
54 RUSSETT HILL RD
HAVERHILL, MA 01830

459-5-28
MUNOZ RAFAEL-ETUX
67 RUSSETT HILL RD
HAVERHILL, MA 01830

*Kayla-Rosario-
munoz
67 Russett Hill rd
Haverhill, MA 01830*

459-5-19
DUGGAN ROBERT D-ETAL
58 RUSSETT HILL RD
HAVERHILL, MA 01830

459-5-29
CASEY KEVIN J ETUX
63 RUSSETT HILL RD
HAVERHILL, MA 01830

459-5-20
THE RICHARD & LAURIE A JUDGE REVOC
62 RUSSETT HILL RD
HAVERHILL, MA 01830

459-5-30
SMITH HAROLD
57 PEAR TREE RD
HAVERHILL, MA 01830

459-5-21
FLANAGAN KAREN E
66 RUSSETT HILL RD
HAVERHILL, MA 01830

459-5-31
KERIAZIS VICKY
56 PEAR TREE RD
HAVERHILL, MA 01830

459-5-22
BENANCHIETTI MARK E ETUX
70 RUSSETT HILL RD
HAVERHILL, MA 01830

459-5-47
PARENT DAVID W ETUX
46 PEAR TREE RD
HAVERHILL, MA 01830

459-5-23
DANDURANT ERIC ETUX
74 RUSSETT HILL RD
HAVERHILL, MA 01830

459-5-48
MINARIK CRAIG J-ETAL
50 PEAR TREE RD
HAVERHILL, MA 01830

459-5-24
KEEGAN MICHAEL ETUX
78 RUSSETT HILL RD
HAVERHILL, MA 01830

459-5-49
LEBLANC EUGENE R ETUX
53 PEAR TREE RD
HAVERHILL, MA 01830

459-5-25
HUSSEY MARK J-ETUX
77 RUSSETT HILL RD
HAVERHILL, MA 01830

459-5-50
MONIGLE GLEN E ETUX
49 PEAR TREE RD
HAVERHILL, MA 01830



Conservation Department Review

●

Active ▾

Became active 2 months ago

Assignee

Robert Moore ✕

Due date

None

Robert Moore

Remove Note • Aug 17, 2023 at 12:49 pm

awaiting submittal of revised plan showing new project

This step was assigned to Robert Moore - Aug 4, 2023 at 4:53 pm

City Council Special Permit · Add to a project

 **Expiration Date**

Active

Request Changes
([/#/explore/request-changes/157609](#))



CCSP-23-10



Details
Submitted on Aug 4, 2023 at 4:49 pm



Attachments
8 files



Activity Feed
Latest activity on Aug 28, 2023



Applicant
Kayla Rosario-Munoz



Location
67 RUSSETT HILL RD, Haverhill, MA 01830

View ▼

Edit Workflow



Special Permit Filing Fee
Paid Aug 04, 2023 at 4:51 pm



Planning Director Review
Completed Aug 04, 2023 at 4:53 pm



City Clerk Review - Hearing Dates Set
Completed Aug 07, 2023 at 8:50 am



City Council Clerk Notified

Completed Aug 07, 2023 at 9:38 am

LB

✓ **Assessor for Abutter's List**
Completed Aug 07, 2023 at 9:22 am



✓ **Conservation Department Review**
In Progress



✓ **DPW Review**
In Progress



✓ **Engineering Department Review**
In Progress



✓ **Fire1 Department Review**
Completed Aug 07, 2023 at 2:46 pm



✓ **Fire2 Department Review**
Completed Aug 07, 2023 at 8:06 am



✓ **Health Department Review**
Completed Aug 08, 2023 at 11:09 am



✓ **Police Department Review**
Completed Aug 07, 2023 at 10:11 pm



✓ **School Department Review**
Completed Aug 16, 2023 at 12:23 pm



✓ **Storm Water Review**
In Progress



✓ **Water/Wastewater Review**
In Progress



✓ **Water Supply Review**
In Progress



✓ **Building Inspector Approval for Agenda**
Completed Aug 07, 2023 at 11:41 am



✓ **First Ad Placement**
Completed Aug 28, 2023 at 12:36 pm



✓ **Placed on Agenda**
Review





Abutter Notification
Review



Second Ad Placement
Completed Aug 28, 2023 at 12:36 pm



City Councilor A Review
Review



City Councilor B Review
Review



City Councilor C Review
Review



City Councilor D Review
Review



City Councilor E Review
Review



City Councilor F Review
Review



City Councilor G Review
Review



City Councilor H Review
Review



City Councilor I Review
Review



City Council Meeting
Review



Meeting Minutes & Decision Filed w/City Clerk
Review





Fire2 Department Review

**● Complete ▾**

Complete

Assignee

 Michael Picard

Due date



None

**Michael Picard**

Remove Comment • Aug 7, 2023 at 8:06 am

The planning, design and construction of new buildings, renovation of existing buildings and structures to provide egress facilities, fire protection and built-in fire protection equipment shall be in accordance with 780 CMR; and any alterations, additions or changes in buildings required by the provisions of 527 CMR which in the scope of 780 CMR, 9th edition, shall be made in accordance therewith. (527 CMR 1.04(4) and 780 CMR 101.2). Additionally, 780 CMR (901.2.1)

Plans approved by the fire department are approved with the intent they comply in all respects to MSBC, 780 CMR, 527 CMR 1.00, NFPA 1 2021 ed., MGL Chapter 148 and any City of Haverhill ordinance. Any omissions or errors on the plans do not relieve the applicant of complying with applicable requirements.

This step was assigned to Michael Picard - Aug 4, 2023 at 4:53 pm
Michael Picard approved this step - Aug 7, 2023 at 8:06 am



Health Department Review



● Complete ▾

Complete

Assignee

 Mark Tolman

Due date

 None



Mark Tolman

Remove Comment • Aug 8, 2023 at 11:09 am

Board of Health has no concerns at this time.

This step was assigned to Bonnie Dufresne - Aug 4, 2023 at 4:53 pm
Bonnie Dufresne assigned this step to Mark Tolman - Aug 7, 2023 at 8:14 am
Mark Tolman approved this step - Aug 8, 2023 at 11:09 am




Planning Director Review



● Complete ▾

Complete

Assignee

 William Pillsbury

Due date



None



William Pillsbury

Remove Comment • Aug 4, 2023 at 4:53 pm

ok for agenda

This step was assigned to William Pillsbury - Aug 4, 2023 at 4:51 pm
William Pillsbury approved this step - Aug 4, 2023 at 4:53 pm

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

October 13, 2023

City Council President Timothy J. Jordan & Members of the City Council

RE: Cultural Council Appointment – Lynda Browne

Dear Mr. President and Members of the City Council:

Please be advised that I hereby appoint Lynda Browne, 23 Blossom Street, Haverhill to the Haverhill Cultural Council. This is a confirming appointment which takes effect upon confirmation and expires on 12/31/2025. I recommend approval.

Very truly yours,

James J. Fiorentini
Mayor

JJF/lyf

cc: John Hassan, Chairman, Haverhill Cultural Council



Lynda Browne
23 Blossom Street,
Bradford Massachusetts 01835

City Of Haverhill
Office of the Mayor
City Hall-Room 100
4 Summer Street,
Haverhill, MA 01830

Dear Mayor Fiorentini,

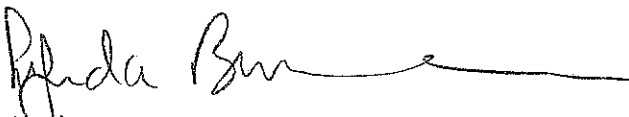
Thank you for meeting with me regarding joining the Haverhill Cultural Counsel. I am writing to request an appointment as I wish to become a Cultural Council member.

I realize the tremendous impact Art and Cultural events have on our community and I see this as an opportunity to take on a different roll for the community.

I have much to offer. I believe that I can support and reinforce the positive impact the Arts and Cultural events have on the City of Haverhill.

I hope to work and learn alongside the current members to bring their mission to the Community of Haverhill.

Sincerely,



Lynda Browne

Lynda Y. Browne

23 Blossom Street, Bradford, MA

978- 500- 4768 (Cell)

Yvonne.guido3@gmail.com (email)

PROFESSIONAL OBJECTIVE:

Since retiring from my career as a social worker earlier this year (1/17/2022), I am interested in continuing to use my skills in the community in a volunteer capacity. As a woman of color, I believe I can make a difference and have a positive impact on other minorities, women, men and children by being a role model and offering encouragement and inspiration.

I have worked as a social worker with the Department of Children and Families for 25+ years. I have worked both at the Cape Ann Area Office and the Haverhill Area office. During that time, I have demonstrated a very strong commitment to serving children and families in need of services. Including abused and neglected children, victims of domestic violence, homeless families, children with special needs, single fathers and families affected by substance abuse.

EDUCATION:

Lesley University, Cambridge, MA 1992 Bachelor's Degree in Human Services

PROFESSIONAL EXPERIENCE:

1997 – 2022 Department of Children and Families (DCF), Social Worker, Bradford, MA

Position Held: Ongoing Social worker, Hotline Worker, Family Assessment Unit, New Hire Mentor, Supervised Interns from Salem State University by developing meaningful objectives and goals. Worked as part of an interview team to interview for vacant positions within the Department of Children and Families. Managed a case load between 18 to 25 families.

- Provided monthly visits with children and their families.
- Administered reunification services with children and their families including providing written Court reports and supervised visits.
- Advised on Community resources and referrals to various programs.
- Developed and implemented realistic treatment plans.
- Maintain thorough case history of progress to be successfully reviewed in Court hearing, foster care reviews, clinical reviews, weekly supervision and to be shared with other staff members.
- Worked with the Haverhill Fatherhood Program for a period of one year.

1994 - 1997 Community Health Alternative Services, Case Manager, Assistant Program Director, Haverhill, MA

1994 to 1996 Community Health Alternative Services, Mental Health Counselor, Case Manager Haverhill, MA

- Provided support and coordination of services.
- Implemented a holistic meal plan that was adapted by residents.
- Medication management.

- Provided support and informal counseling.
- Worked with residents with artistic capabilities to start a coffee house where residents were able to come together for socialization.

1996 - 1997 Community Health Alternative Services, Assistant Program Director, Haverhill, MA

I continued to work for CHAS during that period, I ensured continuity of care. Working alongside staff members to ensure the safety of all. My duties also included supervision of daily operation and compliance with regulations and policy.

1996 - 1997 Pegasus House-The Psychological Center, Inc.

Worked as a part-time Residential and Treatment Recovery Counselor with Transitional Age Youths and young adults to provide adult and drug support in recovery.

SKILLS:

- *Ability to work with people from all social, economic and racial background.*
- *Good verbal and written communication*
- *Excellent organizational skills, verbal and written communicator*
- *Multi-tasking: ability to manage more than one complex task at a time.*
- *Problem solving, case reporting and assessment.*
- *Mediation*

ACTIVITIES:

Trustee for Clinton Place Condominium Association, Haverhill Massachusetts
Massachusetts Notary Public

VOLUNTEERISM:

- My Brother's Table homeless shelter, Lynn Massachusetts. Serving meals once per month to homeless families and individuals.
- Crisis Pregnancy Center, Haverhill Massachusetts. Volunteered as a Pro-Life Counselor one day per week.

PROFESSIONAL LICENSURE

Social Worker License: Licensed Social Worker Associate expires 05-17-23

PROFESSIONAL WORKSHOPS

I have attended over 15 workshops during my years of employment .

Adult and children survivors, Centered approach for addressing domestic violence

Treating the Phases of Bipolar in Adulthood

Haverhill FELT Team /Nurturing Father's Program

AWARDS:

Commissioner's Award, Haverhill FELT Team/Nurturing Father's Program, May 11, 2018

References provided upon request.

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

October 13, 2023

City Council President Timothy J. Jordan & Members of the City Council

RE: Cultural Council Appointment – Lillie Williams

Dear Mr. President and Members of the City Council:

Please be advised that I hereby appoint Lillie Williams, 44 Merrimack Street, Apt. # 605, Haverhill to the Haverhill Cultural Council. This is a confirming appointment which takes effect upon confirmation and expires on 12/31/2025. I recommend approval.

Very truly yours,

James J. Fiorentini
Mayor

JJF/lyf

cc: John Hassan, Chairman, Haverhill Cultural Council

11.1.2



City of Haverhill

Massachusetts

City Hall • 4 Summer Street • Room 100 • Haverhill, MA 01830 • (978) 374-2300 • Fax (978) 373-7544

APPLICATION FOR APPOINTMENT TO CITY BOARD, COMMITTEE OR COMMISSION

The city appreciates your interest in serving on one of its Boards, Committees or Commissions. Please complete this form and return it to the Mayor's Office in city hall.

Name Lillie Williams

Home address 44 Merrimack, st apt 605 Haverhill, ma

Phone number 508-663-8933

Business number N/A

Email ldwilliams54@gmail.com

Please indicate which Board, Commission or Committee you are applying to be appointed to:

- | | | |
|--|--|--|
| <input type="checkbox"/> Agricultural Commission | <input type="checkbox"/> Council on Youth Needs | <input checked="" type="checkbox"/> Cultural Council |
| <input type="checkbox"/> Board of Registrars Rep. | <input type="checkbox"/> Downtown Parking Commission | |
| <input type="checkbox"/> Bradford Common Historic Dist. Commission | <input type="checkbox"/> Friends of the Bradford Rail Trail | <input type="checkbox"/> Harbor |
| <input type="checkbox"/> Community Affairs Adv. Board (CAAB) | <input type="checkbox"/> Commission | <input type="checkbox"/> Haverhill Historic |
| <input type="checkbox"/> Commission on Disability | <input type="checkbox"/> Commission | <input type="checkbox"/> Haverhill Housing Authority |
| <input type="checkbox"/> Community Action Commission | <input type="checkbox"/> License Commission | |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Planning board | |
| <input checked="" type="checkbox"/> Council on Aging | <input type="checkbox"/> Rock's Village Historic Dist. Comm. | |
| <input type="checkbox"/> Board of Health | <input type="checkbox"/> Washington St. Historic Dist. | |

Comm. ☐ Water/ Wastewater Rating

Board ☐ Zoning Board of Appeals ☐

1. Please explain why you would like to serve on a particular Board, Committee or Commission. If necessary attach additional sheets

. I would love to sit on this committee due to the fact there is no diversity and I will bring that to the table not only that, I like planning and I want to be a part of this community not just talking about making a change, but making a change.

2. Please briefly describe your education, any relevant work or life experiences or other activities which, in your opinion, would be beneficial in carrying out the responsibilities of this office. If necessary, attach additional sheets or your resume.

3. Please list any city offices you have held in Haverhill or elsewhere. I have not

Date appointed/elected Office Term Expired

4. Public service on a Board, Committee or Commission can be demanding. Please indicate the realistic time commitment you are willing and able to make.

_1 hour/ week 2-4 hours/week 4-6 hours/week other; specify Additionally, please indicate your

availability _____AM _____AFTERNOON _____PM 2-4 hrs per work

5. How did you hear about the vacancy on this City Board, Committee or Commission?

_City Hall Information Board

X Council, Board, Committee or Commission Meeting

_Newspaper

_City Website

_Word of Mouth

_Other: specify

6. APPLICANTS STATEMENT AND SIGNATURE: I hereby submit this as my application for the position I have indicated on the front of this form. I understand that my completion of this form in no way assures appointment. All Board, Committee, Commission vacancies will be filled by citizens deemed most qualified to serve in a particular capacity. I also understand that in the event that I am appointed to a position, my activities will be governed by the Massachusetts Conflict of Interest Law (M.G.L.c.268A), the Massachusetts Open Meeting Law (M.G.L.c.39), the Massachusetts Public Records Law (M.G.L.c.66), the Massachusetts Campaign Finance Law (M.G.L.c.55), the Haverhill City Charter and ordinances, and all other applicable federal, state, and local laws or regulations.

Signature: Date: Lillie Williams 10/4/2023

Lillie Williams
44 Merrimack, st apt 605 Haverhill ma 01830
508-663-8933
ldwilliams54gmail.com

Qualifications Profile

Highly skilled working with others to help improve their quality of life. Committed to enhancing the life skills of individuals with emotional, mental, and substance abuse problems. Extensive experience working directly with oppressed, disadvantage, and diverse groups in society. Able to multitask in a fast-paced environment and under tight deadlines. Excellent communication skills.

Professional Experience

Everyday Miracles: Peer Counselor Spectrum Health Links Worcester, Ma (Apr. 2014-Aug.2016)

Enriching the lives of those who are in recovery to stay free from the stigma and to motivate from one step to the other through peer support. Help with placement in detox, and placement in shelters. Meet one on one with individuals. Help with needs of support such as Workshops, and Trainings. Assist with recovery using a holistic approach to ensure the help and support is provided where possible.

Residential Counselor: Community Health Links (Mar. 2013-Aug.2015) Worcester, Ma.

Provided direct care to client's needs. This entailed supervising a group of program participants or clients within a structured environment. Responsible for day to day activities as well as monitoring the attitudes and mental behavior of each client. As a counselor it was very important to make sure each client followed the rules of the facility.

Grant Coordinator: Boston Women's Fund (Mar.2012-Oct.2013) Boston, Ma.

The Boston Women's Fund supports community-based organizations and grassroots initiatives run by women and girls to create a society based on racial, economic and social justice.

Epoca (Ex-Prisoners, Prisoners, Organizing for Community Advancement): Community Organizer Worcester, Ma

Responsible for expanding the membership base, maintaining a focus on action, and preserving Democratic participatory structures and process.

Responsible for sharing information and raising questions, options, alternatives and problems that affect the collective power the group can wield.

Build public relationships based on the general needs of civic and community life. Train and coach new incoming associates.

The Salvation Army: Kids Feast Group Leader (2011-2012) Worcester, Ma

Supervised the children after school program
Helped the children with homework
Engaged in educational activities with the children

The Salvation Army Harbor Lights Center for Drug and Alcohol Abuse: House Manger (2005-2007) Boston, Ma

conduct intake interviews
Ran house meetings and groups
Monitored residents behaviors and addressed conflicts
Collected toxic screens

L'Arche Boston North: Assistance (2018- Present) Haverhill, Ma

Assistances join in building community and creating a more inclusive world for people with disabilities. Assistants are also trained to offer direct support for the various needs of Core Members.

To embrace our diverse cultures working together to build a more human society to foster an environment that is inspired by the core values of our founding story: relationships, transformation, and being a sign of hope and a response to the changing needs of our members

Education

Quinsigamond Community Collage

Associate Degree: Human Services
Certificate: Human services
12/2014-5/2017 Worcester, MA

Adcare Educational Institute Worcester, Ma

Drug and Alcohol Counsel
Certificate: 8/2014 Boston, ma
CCar Recovery Coach Academy
Recovery Coaching
Certificate 8/2016 Boston, Ma

University of Massachusetts Lowell

Bachelors of Science in Sociology
2017- 2021 Lowell, Ma

City Council Special Permit - Add to a project

Hearing
December 5, 2023

Expiration Date

Active

Request Changes
(/#/explore/request-changes/160301)



CCSP-23-13

11.4.1



Details

Submitted on Sep 25, 2023 at 2:14 pm



Attachments

11 files



Activity Feed

Latest activity on Sep 29, 2023



Applicant

Robert Harb



Location

5 SOUTH CENTRAL ST, Bradford, MA 01835

View ▼

Edit Workflow



Special Permit Filing Fee

Paid Sep 25, 2023 at 3:11 pm



Planning Director Review

Completed Sep 28, 2023 at 3:21 pm



City Clerk Review - Hearing Dates Set

In Progress





City of Haverhill, MA

9/29/2023

CCSP-23-13

City Council Special Permit

Status: Active

Submitted On: 9/25/2023

HMA CITY CLERK SEP 29/23 AM 9:21

Applicant Information**What is Your Role in This Process?***

Attorney/Agent

Applicant Business/Firm Name*

Robert D. Harb, Attorney At law

Applicant Business/Firm Phone*

978-373-5611

Applicant Business/Firm Address*

40 Kenoza Avenue

Applicant Business/Firm City*

Haverhill

Applicant Business/Firm State*

MA

Applicant Business/Firm Zip*

01830

Client Name*

3-7 South Central Street, LLC

Client Business Name*

3-7 South Central Street, LLC

Client Phone*

978-373-5611

Client Email*

gcmanagement@comcast.net

Client Address*

66 Crystal Court

Client City*

Haverhill

Client State*

MA

Client Zip*

01832

Client County*

Essex

Client Business Structure*

Limited Liability Corporation (LLC)

Property Information

Proposed Housing Plan Name*

3-7 South Central Street

Proposed Street Name(s)*

N/A

How Long Owned by Current Owner?*

4 months +

Type of Dwelling(s) Planned in Project*

Multi-Family

Lot Dimension(s)*Frontage:
184.29+210.01';Depth157.5';Area33,564
SF**Registry Plat Number, Block & Lot***

Map 704-Block 645-Lots 3,4 &7

Zoning District Where Property Located*

CG - Commercial General

**Deed Recorded in Essex South Registry: Block
Number***

Book 41549

Deed Recorded in Essex South Registry: Page*

Pages 323 and 326

Does the Property Have Multiple Lots?*

Yes

IF YES, How Many Lots?*

3

**IF YES, What Is/Are the Map, Block Lot (MBL)
Number(s)?***

Map 704 Block 645 Lots 3, 4 and 7.

**IF YES, Provide Additional Addresses if Different
Than "Location" (or Enter NONE)***

9 South Chestnut Street

Thoroughly Describe the Reason(s) for thre Special Permit*

Applicant seeks a Special Permit to build a 30 unit multifamily dwelling in a CG Zone allowed with a Special Permit. The mutifamily dwelling will contain 10 studio, 2 one bedroom, 14 two bedroom and 4 three bedroom units. Applicant proposes three (3) of these units will be low and/or moderate income households.

Property Description*

See attached property description

Current Property Use*

Business

TOTAL Number of Units Planned*

30

TOTAL Number of Parking Spaces Planned*

48

Special Circumstances

Building Coverage

☐

Dimensional Variance

☐

Front Yard Setback

☐

Side Yard Setback

☐

Rear Yard Setback

☐

Lot Frontage

☐

Lot Depth

☐

Lot Area

☐

Building Height

☐

Floor Area Ratio

☐

Open Space

☐

Parking

☐

Sign Size

☐

Use

☐

Other

☒

IF OTHER, Please Describe*

Special Permit for a Multifamily Dwelling

Hearing Waiver

Agrees*

No

Agreement & Signature

Agrees*

☒

<div><div><div>✓</div></div><div><div>City Council Clerk Notified</div><div>Completed Sep 29, 2023 at 7:48 am</div></div></div>	<div><div>LB</div></div>
<div><div><div>✓</div></div><div><div>Assessor for Abutter's List</div><div>In Progress</div></div></div>	<div><div>CW</div></div>
<div><div><div>✓</div></div><div><div>Conservation Department Review</div><div>Completed Sep 28, 2023 at 5:32 pm</div></div></div>	<div><div><div></div></div><div><div></div></div></div>
<div><div><div>✓</div></div><div><div>DPW Review</div><div>In Progress</div></div></div>	<div><div>RW</div></div>
<div><div><div>✓</div></div><div><div>Engineering Department Review</div><div>In Progress</div></div></div>	<div><div>JP</div></div>
<div><div><div>✓</div></div><div><div>Fire1 Department Review</div><div>In Progress</div></div></div>	<div><div>ET</div></div>
<div><div><div>✓</div></div><div><div>Fire2 Department Review</div><div>Completed Sep 28, 2023 at 4:08 pm</div></div></div>	<div><div><div><div><div>✕</div><div>🚒</div></div><div><div>Assign To...</div><div><div>MB</div>Assign to Me</div></div></div><div><div>BD</div></div></div></div>
<div><div><div>✓</div></div><div><div>Health Department Review</div><div>Completed Sep 29, 2023 at 8:40 am</div></div></div>	<div><div><div></div></div></div>
<div><div><div>✓</div></div><div><div>Police Department Review</div><div>In Progress</div></div></div>	<div><div>KL</div></div>
<div><div><div>✓</div></div><div><div>School Department Review</div><div>In Progress</div></div></div>	<div><div>MP</div></div>
<div><div><div>✓</div></div><div><div>Storm Water Review</div><div>Completed Sep 28, 2023 at 5:33 pm</div></div></div>	<div><div><div></div></div><div><div></div></div></div>
<div><div><div>✓</div></div><div><div>Water/Wastewater Review</div><div>In Progress</div></div></div>	<div><div>RW</div></div>
<div><div><div>✓</div></div><div><div>Water Supply Review</div><div>In Progress</div></div></div>	<div><div>RW</div></div>
<div><div><div>✓</div></div><div><div>Building Inspector Approval for Agenda</div><div>In Progress</div></div></div>	<div><div><div></div></div></div>
<div><div>↓</div></div>	
<div><div><div>✓</div></div><div><div>First Ad Placement</div><div>Review</div></div></div>	<div><div><div></div></div></div>





Meeting Minutes & Decision Filed w/City Clerk
Review



Fire2 Department Review



Complete ▼

Complete

Assignee

Michael Picard

Due date



None



Michael Picard

Remove Comment • Sep 28, 2023 at 4:08 pm

The planning, design and construction of new buildings, renovation of existing buildings and structures to provide egress facilities, fire protection and built-in fire protection equipment shall be in accordance with 780 CMR; and any alterations, additions or changes in buildings required by the provisions of 527 CMR which in the scope of 780 CMR, 9th edition, shall be made in accordance therewith. (527 CMR 1.04(4) and 780 CMR 101.2). Additionally, 780 CMR (901.2.1) Document Submittal Process will be required.

Plans approved by the fire department are approved with the intent they comply in all respects to MSBC, 780 CMR, 527 CMR 1.00, NFPA 1 2021 ed., MGL Chapter 148 and any City of Haverhill ordinance. Any omissions or errors on the plans do not relieve the applicant of complying with applicable requirements.

527 CMR 1.00 Chapter 18 FD access requirements must be met

Please ensure that HFD's largest Fire Apparatus turning requirements are met

Please show that snow storage areas or snow removal procedures are noted

No bark mulch within 18" of the foundation will be allowed

A Third Party Review of Sprinkler and Fire Alarm Systems will be required for this project

Sprinkler and Fire Alarm Permits must be issued before the Fire Department signoff on the Building Permit

This step was assigned to Michael Picard - Sep 28, 2023 at 3:21 pm

Michael Picard approved this step - Sep 28, 2023 at 4:08 pm



Storm Water Review

● Complete ▾

Complete

Assignee

Robert Moore

Due date

None



Robert Moore

Remove Comment • Sep 28, 2023 at 5:33 pm

stormwater management system should discharge to the South Main Street MS4, not the So Central St combined system. Project appears to likely disturb less than 1 acre; therefore, C.219 would not apply.

This step was assigned to Robert Moore - Sep 28, 2023 at 3:21 pm
Robert Moore approved this step - Sep 28, 2023 at 5:33 pm



Health Department Review

● Complete

▼

Complete

Assignee

Bonnie Dufresne

Due date

None

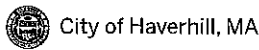


Bonnie Dufresne

Remove Comment • Sep 29, 2023 at 8:40 am

Private trash removal required. On site dumpsters require permits and placement approval. If units are rental - rental occupancy permits required.

This step was assigned to Bonnie Dufresne - Sep 28, 2023 at 3:21 pm
Bonnie Dufresne approved this step - Sep 29, 2023 at 8:40 am



9/29/2023

CCSP-23-13

City Council Special Permit

Status: Active

Submitted On: 9/25/2023

Primary Location

5 SOUTH CENTRAL ST

Bradford, MA 01835

Owner

3-7 SOUTH CENTRAL STREET, LLC

SOUTH CENTRAL ST ="3-5" BRADFORD, MA
01835

Applicant

Robert Harb

978-373-5611

bobharb@aol.com

40 Kenoza Avenue
Haverhill, MA 01830

Applicant Information

What is Your Role in This Process?*

Attorney/Agent

Applicant Business/Firm Name*

Robert D. Harb, Attorney At law

Applicant Business/Firm Phone*

978-373-5611

Applicant Business/Firm Address*

40 Kenoza Avenue

Applicant Business/Firm City*

Haverhill

Applicant Business/Firm State*

MA

Applicant Business/Firm Zip*

01830

Client Name*

3-7 South Central Street, LLC

Client Business Name*

3-7 South Central Street, LLC

Client Phone*

978-373-5611

Client Email*

gcmanagement@comcast.net

Client Address*

66 Crystal Court

Client City*

Haverhill

Client State*

MA

Client Zip*

01832

Client County*

Essex

Client Business Structure*

Limited Liability Corporation (LLC)

Property Information

Proposed Housing Plan Name*

3-7 South Central Street

Proposed Street Name(s)*

N/A

How Long Owned by Current Owner?*

4 months +

Type of Dwelling(s) Planned in Project*

Multi-Family

Lot Dimension(s)*

Frontage:

184.29+210.01';Depth157.5';Area33,564

SF

Registry Plat Number, Block & Lot*

Map 704-Block 645-Lots 3,4 &7

Zoning District Where Property Located*

CG - Commercial General

Deed Recorded in Essex South Registry: Block Number*

Book 41549

Deed Recorded in Essex South Registry: Page*

Pages 323 and 326

Does the Property Have Multiple Lots?*

Yes

IF YES, How Many Lots?*

3

IF YES, What Is/Are the Map, Block Lot (MBL) Number(s)?*

Map 704 Block 645 Lots 3, 4 and 7.

IF YES, Provide Additional Addresses if Different Than "Location" (or Enter NONE)*

9 South Chestnut Street

Thoroughly Describe the Reason(s) for the Special Permit*

Applicant seeks a Special Permit to build a 30 unit multifamily dwelling in a CG Zone allowed with a Special Permit. The multifamily dwelling will contain 10 studio, 2 one bedroom, 14 two bedroom and 4 three bedroom units. Applicant proposes three (3) of these units will be low and/or moderate income households.

Property Description*

See attached property description

Current Property Use*

Business

TOTAL Number of Units Planned*

30

TOTAL Number of Parking Spaces Planned*

48

Special Circumstances

Building Coverage

☐

Dimensional Variance

☐

Front Yard Setback

☐

Side Yard Setback

☐

Rear Yard Setback

☐

Lot Frontage

☐

Lot Depth

☐

Lot Area

☐

Building Height

☐

Floor Area Ratio

☐

Open Space

☐

Parking

☐

Sign Size

☐

Use

☐

Other

☒

IF OTHER, Please Describe*

Special Permit for a Multifamily Dwelling

Hearing Waiver

Agrees*

No

Agreement & Signature

Agrees*

☒

Office Use Only

🔒 City Council Decision

—

🔒 City Council Hearing Date

—

🔒 Reason for Council's Decision

City Council Members Absent

City Council Members Present

Continuance Meeting Date

Also Present

City Councilor Who Seconded Motion

City Councilor Who Made Motion

City Councilors Who Voted Against

City Councilors Who Abstained

Continuance Motion Decision

Who Submitted Continuance Request?

City Councilors Who Voted in Favor

Number of 12"x18" Mylar Copies

Appeal Expiration Date

Number of 24"x36" Mylar Copies

Number of 18"x24" Mylar Copies

Attachments

Property Owner's Permission ows.net/vpc3-files/16301-central.docx entral_Motion by 2023-09-19 06:16:06 PM 9T13%3A01%3A46Z&se=2023-09- rhyznJAIR8YDyOWdht49E%2BAYHFdaV44c%3D)	REQUIRED
Written Summary of Project ws.net/vpc3-files/16301-central-street-brief.pdf p_25_2023-09-19 06:16:06 PM 16Z&se=2023-09- V8zhUKxnEKvEypFw2%2FISgyrnAWDEziSX4%3D)	REQUIRED
Copy of Proposed Site Plan net/vpc3-files/16301-central-street.pdf 38-28.pdf?sp=16301-11-09-2023-09-19 06:16:06 PM 42KPHC16LSuD%2FpXsI7BYI%2FEzuHj16vCOOK%3D)	REQUIRED
Certified Plot Plan ws.net/vpc3-files/16301-central-street.pdf 16-38-49.pdf?sp=16301-11-09-2023-09-19 06:16:06 PM 6Z&se=2023-09- 3WW4JeXDBFCAECE00iGmwOmMIKfx5B3c4%3D)	REQUIRED
Description of Project /pc3-files/16301-central-street-brief.pdf)-58.pdf?sp=16301-11-09-2023-09-19 06:16:06 PM vu%2Bz%2BxXYZ4bRGxrdp%2BHW%2FMvTEdAA%3D)	REQUIRED

Zoning Opinion

REQUIRED

lows.net/vpc3/files/haverhillma-central-multi-family-rendering-brief.pdf
 Sep_25_2023-16-11-07-Record?sp=1&se=2023-09-27-10-23 at 1:11 PM
 \48Z&se=2023-09-27-10-23
 /4rnMLWsbhmcUF72nPUTjrmE40bVk8uH0%3D)
Zielinski-floor plans-1.pdf
 ws.net/vpc3/files/haverhillma-central-multi-family-rendering-brief.pdf
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Zielinski-floor plans-2.pdf
 ws.net/vpc3/files/haverhillma-central-multi-family-rendering-brief.pdf
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Zielinski-floor plans-3.pdf
 ws.net/vpc3/files/haverhillma-central-multi-family-rendering-brief.pdf
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Zielinski-floor plans-4.pdf
 ws.net/vpc3/files/haverhillma-central-multi-family-rendering-brief.pdf
 v=2017-11-09&se=2023-09-27-10-23 on Sep 19, 2023 at 4:44 PM
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prop desc-p central-09252023132248.pdf
 .net/vpc3/files/haverhillma-central-multi-family-rendering-brief.pdf
 -35.pdf?sp=1&se=2023-09-27-10-23 on Sep 19, 2023 at 1:23 PM
 /MdFoExZnc%2Fo428A%2Fc6LKVGH9F1ekrIYgQ%3D)

History

Date	Activity
9/17/2023, 4:19:32 PM	Robert Harb started a draft of Record CCSP-23-13
9/17/2023, 4:36:24 PM	Robert Harb added attachment s central Multi-Family Rendering 9-12-23.pdf to Record CCSP-23-13
9/19/2023, 4:39:02 PM	Robert Harb removed attachment s central Multi-Family Rendering 9-12-23.pdf from Record CCSP-23-13
9/19/2023, 4:42:37 PM	Robert Harb added attachment Zielinski-floor plans-1.pdf to Record CCSP-23-13
9/19/2023, 4:43:02 PM	Robert Harb added attachment Zielinski-floor plans-2.pdf to Record CCSP-23-13
9/19/2023, 4:43:02 PM	Robert Harb added attachment Zielinski-floor plans-2.pdf to Record CCSP-23-13
9/19/2023, 4:43:09 PM	Robert Harb removed attachment Zielinski-floor plans-2.pdf from Record CCSP-23-13
9/19/2023, 4:43:30 PM	Robert Harb added attachment Zielinski-floor plans-3.pdf to Record CCSP-23-13
9/19/2023, 4:43:59 PM	Robert Harb added attachment Zielinski-floor plans-4.pdf to Record CCSP-23-13
9/25/2023, 1:23:36 PM	Robert Harb added attachment prop desc-p central-09252023132248.pdf to Record CCSP-23-13
9/25/2023, 2:14:47 PM	Robert Harb submitted Record CCSP-23-13
9/25/2023, 3:11:41 PM	completed payment step Special Permit Filing Fee on Record CCSP-23-13
9/25/2023, 3:11:42 PM	approval step Planning Director Review was assigned to William Pillsbury on Record CCSP-23-13
9/28/2023, 3:20:24 PM	Lori Robertson assigned approval step Planning Director Review to Lori Robertson on Record CCSP-23-13
9/28/2023, 3:20:25 PM	altered payment step Special Permit Filing Fee, changed sequence from "1" to "0" on Record CCSP-23-13
9/28/2023, 3:21:16 PM	Lori Robertson approved approval step Planning Director Review on Record CCSP-23-13

Date	Activity
9/28/2023, 3:21:18 PM	approval step Assessor for Abutter's List was assigned to Christine Webb on Record CCSP-23-13
9/28/2023, 3:21:18 PM	approval step Conservation Department Review was assigned to Robert Moore on Record CCSP-23-13
9/28/2023, 3:21:18 PM	approval step Engineering Department Review was assigned to John Pettis on Record CCSP-23-13
9/28/2023, 3:21:18 PM	approval step Water/Wastewater Review was assigned to Robert Ward on Record CCSP-23-13
9/28/2023, 3:21:18 PM	approval step Health Department Review was assigned to Bonnie Dufresne on Record CCSP-23-13
9/28/2023, 3:21:18 PM	approval step Fire1 Department Review was assigned to Eric Tarp on Record CCSP-23-13
9/28/2023, 3:21:18 PM	approval step Fire2 Department Review was assigned to Michael Picard on Record CCSP-23-13
9/28/2023, 3:21:18 PM	approval step Police Department Review was assigned to Kevin Lynch on Record CCSP-23-13
9/28/2023, 3:21:18 PM	approval step Storm Water Review was assigned to Robert Moore on Record CCSP-23-13
9/28/2023, 3:21:18 PM	approval step City Clerk Review - Hearing Dates Set was assigned to Maria Bevilacqua on Record CCSP-23-13
9/28/2023, 3:21:18 PM	approval step DPW Review was assigned to Robert Ward on Record CCSP-23-13
9/28/2023, 3:21:18 PM	approval step School Department Review was assigned to Michael Pfifferling on Record CCSP-23-13
9/28/2023, 3:21:18 PM	approval step Building Inspector Approval for Agenda was assigned to Tom Bridgewater on Record CCSP-23-13
9/28/2023, 3:21:18 PM	approval step Water Supply Review was assigned to Robert Ward on Record CCSP-23-13
9/28/2023, 3:21:18 PM	approval step City Council Clerk Notified was assigned to Laurie Brown on Record CCSP-23-13
9/28/2023, 4:08:51 PM	Michael Picard approved approval step Fire2 Department Review on Record CCSP-23-13
9/28/2023, 5:32:20 PM	Robert Moore approved approval step Conservation Department Review on Record CCSP-23-13
9/28/2023, 5:33:35 PM	Robert Moore approved approval step Storm Water Review on Record CCSP-23-13
9/29/2023, 7:48:04 AM	Laurie Brown approved approval step City Council Clerk Notified on Record CCSP-23-13
9/29/2023, 8:40:36 AM	Bonnie Dufresne approved approval step Health Department Review on Record CCSP-23-13

Timeline

Label	Activated	Completed	Assignee	Due Date
✓ Conservation Department Review	9/28/2023, 3:21:17 PM	9/28/2023, 5:32:20 PM	Robert Moore	-
✓ Health Department Review	9/28/2023, 3:21:17 PM	9/29/2023, 8:40:36 AM	Bonnie Dufresne	-
✓ Planning Director Review	9/25/2023, 3:11:42 PM	9/28/2023, 3:21:16 PM	Lori Robertson	-
✓ Fire2 Department Review	9/28/2023, 3:21:17 PM	9/28/2023, 4:08:51 PM	Michael Picard	-
✓ Storm Water Review	9/28/2023, 3:21:17 PM	9/28/2023, 5:33:35 PM	Robert Moore	-

Label	Activated	Completed	Assignee	Due Date
✓ City Council Clerk Notified	9/28/2023, 3:21:17 PM	9/29/2023, 7:48:04 AM	Laurie Brown	-
🔒 Special Permit Filing Fee	9/25/2023, 2:14:48 PM	9/25/2023, 3:11:41 PM	Robert Harb	-
✓ Assessor for Abutter's List	9/28/2023, 3:21:17 PM	-	Christine Webb	-
✓ Engineering Department Review	9/28/2023, 3:21:17 PM	-	John Pettis	-
✓ Water/Wastewater Review	9/28/2023, 3:21:17 PM	-	Robert Ward	-
✓ Fire1 Department Review	9/28/2023, 3:21:17 PM	-	Eric Tarpy	-
✓ Police Department Review	9/28/2023, 3:21:17 PM	-	Kevin Lynch	-
✓ City Clerk Review - Hearing Dates Set	9/28/2023, 3:21:17 PM	-	Maria Bevilacqua	-
✓ DPW Review	9/28/2023, 3:21:17 PM	-	Robert Ward	-
✓ School Department Review	9/28/2023, 3:21:17 PM	-	Michael Pfifferling	-
✓ Building Inspector Approval for Agenda	9/28/2023, 3:21:17 PM	-	Tom Bridgewater	-
✓ Water Supply Review	9/28/2023, 3:21:17 PM	-	Robert Ward	-
✓ Placed on Agenda	-	-	-	-
✓ First Ad Placement	-	-	-	-
✓ Second Ad Placement	-	-	-	-
✓ City Council Meeting	-	-	-	-
✓ Meeting Minutes & Decision Filed w/City Clerk	-	-	-	-
✓ Abutter Notification	-	-	-	-
✓ City Councilor B Review	-	-	-	-
✓ City Councilor F Review	-	-	-	-
✓ City Councilor A Review	-	-	-	-
✓ City Councilor C Review	-	-	-	-
✓ City Councilor H Review	-	-	-	-
✓ City Councilor G Review	-	-	-	-
✓ City Councilor D Review	-	-	-	-
✓ City Councilor E Review	-	-	-	-
✓ City Councilor I Review	-	-	-	-

Fixed Location Street Vendor Permit · Add to a project

**Expiration Date****Active****Request Changes**

(/#/explore/request-changes/161739)

**FIXD-23-3**

11,10,11

**Details**

Submitted on Oct 5, 2023 at 4:42 pm

**Attachments**

1 file

**Activity Feed**

Latest activity on Oct 6, 2023

**Applicant**

Johnathan West

**Location**

1314 MAIN ST, Haverhill, MA 01830



View ▼

Edit Workflow

**Fixed Location Street Vendor Permit Fee Paid**

Paid Oct 05, 2023 at 4:59 pm

**City Clerk Review**

Completed Oct 06, 2023 at 8:40 am

**Police Department Approval**

Completed Oct 05, 2023 at 5:23 pm

**City Council Approval**

 In Progress



Fixed Location Street Vendor Permit Issued
Document

Details

Vendor Information

Edit

Information about the vendor applying for the permit

Vendor Date of Birth*

08/28/1984

Vendor Social Security Number*

***-**-XXXX

Vendor Primary Phone*

6037931454

Vendor Secondary Phone

9789949381

Duration of Business*

1 Year

Number of Employees*

3

Merchandise to be Sold*

Disc Golf Discs and Accessories

Location Information

Edit

Information about the Event for which the vendor is making an application.

Days to be Open*

Over 30 Days

Start Date*

10/17/2023

Hours of Operation*

2-3 days a week. 2-4 hours a day. 5-8 week days or 9-2 weekends

Select Location* ?

Other

Proposed Alternate Location*

Clement Farm Disc Golf Course (1314 Main

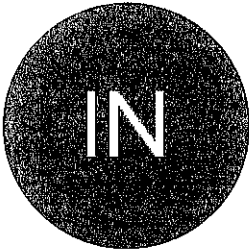
License Type*

New - Fixed Location

 In Progress



Fixed Location Street Vendor Permit Issued Document



Johnathan West

[View Profile](#)

Email Address

info@discjockeysports.com (mailto:info@discjockeysports.com)

Phone Number

6037931454

Address

14 scenic drive, Derry, New hampshire 03038

Guests

Other users that have the ability to add attachments, request inspections, and pay fees on this record.

Guest's Email

[Grant Access](#)

No guests with access to this record yet

In Progress



Fixed Location Street Vendor Permit Issued Document

Location

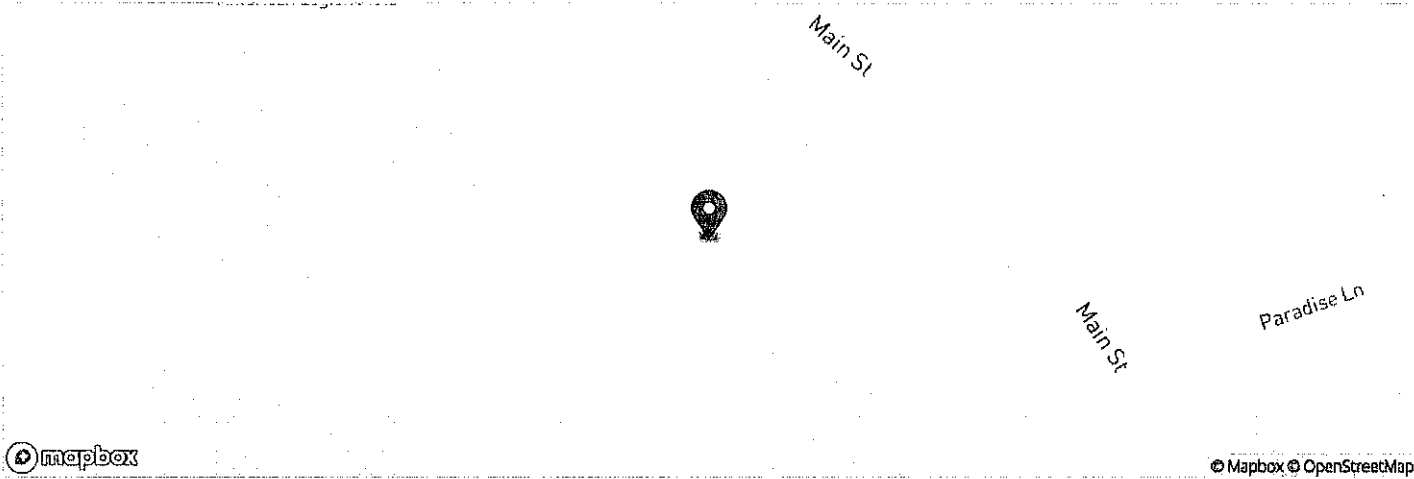
PRIMARY LOCATION

The main location associated with this record.

1314 MAIN ST
Haverhill, MA 01830
654-608-2

View Location

FLOOD FA REPORT EXPIRES 9/27/24 SPRINKLER REPORT EXPIRES 9/27/24



Property Owner Information (for this record)

Name
CITY OF HAVERHILL PUBLIC PROPERTY DEPT
Email Address
--
Phone Number
--
Address

In Progress



MB



Fixed Location Street Vendor Permit Issued Document

Police Department Approval

Complete



● Complete ▾

Assignee

 Kevin Lynch

Due date



None

This step was assigned to Kevin Lynch - Oct 5, 2023 at 4:59 pm
Kevin Lynch approved this step - Oct 5, 2023 at 5:23 pm



Document

CITY OF HAVERHILL

In Municipal Council

12.1

Ordered:

That in accordance with General Laws, Chapter 44, Section 64, authorize the payment of bill(s) of the previous years and to further authorize the payment from current year departmental appropriations as listed below:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
Propio LS, LLC	68.34	Police Department
Propio LS, LLC	135.78	Police Department

~~\$~~ 204.12



JAMES J. FIORENTINI
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

October 13, 2023

City Council President Timothy J. Jordan and Members of the Haverhill City Council

RE: FY2023 Bills

Dear Mr. President and Members of the Haverhill City Council:

Attached, please find an order to pay bills from the previous fiscal year:

Vendor	Amount	Account
Propio LS, LLC	\$ 68.34	Police Department
Propio LS, LLC	\$ 135.78	Police Department
TOTAL	\$ 204.12	

I recommend approval.

Very truly yours,

James J. Fiorentini, Mayor

JJF/lyf

Propio LS, LLC
Propio Language Services
10801 Mastin Street
Suite 580
Overland Park KS 66210
United States



Invoice

#TL315090822

08/31/2022
Service Period: 08/01/2022 - 08/31/2022

Bill To

Terms	Due Date	PO #	Account #	Requestor
Net 30	09/30/2022		TL31506	

Service	Amount
Telephone Interpretation	\$68.34

Total	\$68.34
Credits Applied	\$0.00
Amount Due	\$68.34



Have questions? Please contact:
ClientServices@Propio-LS.com



Please send remittance advice to:
Payments@Propio-LS.com



TL315090822

Propio LS, LLC
Propio Language Services
10801 Mastin Street
Suite 580
Overland Park KS 66210
United States



Invoice

#TL142201

08/02/2022

Service Period: 08/01/2022 - 08/31/2022

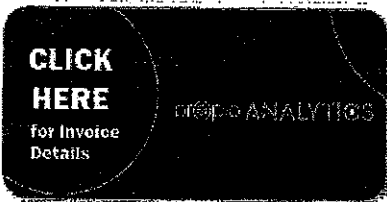
Bill To

PRF63 - Haverhill Police Department

Terms	Due Date	PO #	Account #	Requestor
Net 30	09/01/2022		TL31506	

Service	Amount
Opening Balance Item AR 07/13/2022 True Invoice Date	\$135.78

Total	\$135.78
Credits Applied	\$0.00
Amount Due	\$135.78



Have questions? Please contact:
ClientServices@Propio-LS.com

Please send remittance advice to:
Payments@Propio-LS.com



TL142201

CITY COUNCIL

Timothy J. Jordan
President

John A. Michitson
Vice President

Melinda E. Barrett

Joseph J. Bevilacqua

Thomas J. Sullivan

Melissa J. Lewandowski

Michael S. McGonagle

Catherine P. Rogers

Shaun P. Toohey



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

HAVERHILL, MASSACHUSETTS 01830-5843

14.1
CITY HALL, ROOM 204

4 SUMMER STREET

TELEPHONE: 978-374-2328

FACSIMILE: 978-374-2329

WWW.CITYOFHAVERHILL.COM

CITYCNCL@CITYOFHAVERHILL.COM

October 5, 2023

To: President and Members of the City Council

Councilor Bevilacqua wishes to recognize October as Italian Heritage Month and the many civic, cultural, social, and business contributions Italian Americans have made to our City, State, and Country.

Joseph J. Bevilacqua 1126
City Councilor Joseph J. Bevilacqua

CITY COUNCIL**Timothy J. Jordan***President***John A. Michitson***Vice President***Melinda E. Barrett****Joseph J. Bevilacqua****Thomas J. Sullivan****Melissa J. Lewandowski****Michael S. McGonagle****Catherine P. Rogers****Shaun P. Toohey****CITY OF HAVERHILL**

HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204

4 SUMMER STREET

TELEPHONE: 978-374-2328

FACSIMILE: 978-374-2329

WWW.CITYOFHAVERHILL.COM

CITYCNCL@CITYOFHAVERHILL.COM

DOCUMENTS REFERRED TO COMMITTEE STUDY

79-F	Communication from Councillor Sullivan requesting to introduce Kathleen Fitts, Gale Park Assoc. to request the city replace the Gale Park Fountain in fiscal year 20	NRPP	6/25/19
34-P	Communication from Councillor Sullivan requesting a discussion regarding the disposal of cremated remains on public property	NRPP	3/17/20
86-D	Communication from Councillor Michitson requesting to address economic development ideas resulting from the pandemic	Planning & Dev.	8/11/20
86-F	Communication from Council President Barrett and Councillor LePage requesting discussion pertaining to utilization of UV-C disinfection fixtures in public buildings	A & F	8/25/20
89-C	Mayor Fiorentini submits final recommendations of Matrix Company	NRPP	9/15/20
91	Petition from Wady & Jewnifer Grullon requesting to purchase city property that abuts their property at 14 Silver Birch Ln; Assessor's Map 574, Block 1 Lot 7	NRPP	9/15/20
91-B	Petition from the Biggart Family requesting to purchase 2 parcels of land that abuts their property at 30 Belvidere Rd., Assessor's Map 409, Block 114, Lot 9; and Map 409, Block 1A, Lot 1 that includes conservation land, but only the portion zone RMD (Residential Medium Density)		9/22/20
55-I	Communication from Council President Barrett and Councillor McGonagle requesting to introduce Don Jarvis, Keith Gopsill and Mike Ingham to discuss becoming a Purple Heart Community	NRPP	12/15/20
91-C	Petition of Michael DeLuca requesting to purchase surplus city land on River St., Map 538, Block 419B, Lots 20, 21, 22, 23	NRPP	12/15/20
27-E	Communication from Councillor Sullivan requesting to introduce Debbie Lyons, to explain having legal permitting system as it relates to establishing permitting/licensing process to allow for "Bow Hunter Tree Stands" to be placed on trees on City properties when hunting is allowed in season	NRPP	3/2/21
27-J	Communication from Councillor Michitson requesting to re-start discussion on way ahead for residential zoning in Haverhill	Planning & Dev.	3/9/21
50	Councillor Jordan requests on behalf of Tom Riley, 195 Kingsbury Ave., to have city surplus land that abuts his property, Map 768, Block 50, Lot 85A on Lincolnshire Ave.	NRPP	4/6/21
27-X	Councillor Daly O'Brien requests discussion re: cars parking on Concord St. sidewalks and possibility of city providing off-street parking	NRPP	4/6/21
50-U	President Barrett and Vice President LePage request discussion about composting options	Citizens Outreach	5/18/21
63-S	Councillor Daly O'Brien discuss sending intent of closing Washington St. for trial period to make it pedestrian walkway	Citizens Outreach	8/24/21

91-G	Councillors LePage and Macek request to move and correct procedure error on Rules and Regulations	A & F	9/28/21
92-G	Councillor Daly O'Brien requests providing shaded areas in our City playgrounds	Citizens Outreach	10/19/21
94	Councillor Macek process of private profit organizations using public property	A&F	10/19/21
5-B	Councillor Barrett discussion to establish a design & review board	Planning & Dev.	1/11/22
5-C	Councillor Barrett discussion for specific items and what levels need to be sent to Council for approval	Planning & Dev.	1/11/22
5-F	Councillor Michitson request study between Mayor and City Council budgetary powers	Citizens Outreach	1/25/22
5-W	Communication from Councillor Sullivan and Councillor Lewandowski to discuss Atherton Housing parking needs downtown.	NRPP	4/5/22
118-G	Communication from Vice President Michitson to send to develop city policies to incentivize Building & business park developers to use sustainable & environmentally friendly practices.	Planning & Dev	10/25/22
19-C	Communication from Councillor Sullivan regarding ongoing dog waste problems throughout Downtown	NRPP	1/31/23
21-B	Councillor Barrett motion to send Inclusionary Zoning Ordinance to committee	A&F	3/7/23

HAWAII CITY CLERK JUL 9/23 AM 8:55