



CITY OF HAVERHILL CONSERVATION COMMISSION STAFF MEETING NOTES



MEETING DATE: THURSDAY, JANUARY 29th, 2026, at 7:15 PM.

“I hereby call this meeting of the Haverhill Conservation Commission to order under MGL Chapter 131 Section 40 under the City of Haverhill municipal ordinance Chapter 253 on this 29th day of January 2026. Role will be called for every vote this evening; will the clerk please call the role for attendance.”

Present: Evan Barman (EB), Fred Clark (FC), Lisa DeMeo (LD), and Tom Wylie Ed. D. (TW)

Absent: Oliver Aguilo (OA), Jen Rubera (JR), and Harmony Wilson (HW)

Also Present: Robert E. Moore, Jr., Environmental Health Technician (RM) and McKayla Arsenault (MA)

“At this time the Commission wishes to inform you that should an item of business be acted upon in this meeting and you wish to be notified in writing that an appeal has been filed, you must give your name and address to the Conservation Dept. staff immediately following the action of that item of business so that you may follow the appeal process. You may submit your name and address via email to conservation@haverhillmass.gov. Please identify your items of interest in the subject line. Thank you for your cooperation in implementing this policy. Please note that this meeting is being audio and video recorded, participants may join this meeting remotely using the passcode PS6Fw6a4. Note: if technological problems interrupt the virtual meeting, the meeting will continue in person. As always, the Conservation Dept. staff is available to answer any questions pertaining to all the Commission's actions.”

PUBLIC HEARINGS

1. REQUEST FOR DETERMINATION OF APPLICABILITY

None scheduled

2. NOTICE OF INTENT

2.1#33-1591 City of Haverhill for 0, 284 & 288 Brandy Brow Road (Parcel ID: 462-203-1, 462-201-3&4) Removal of dilapidated vehicular bridge and replacement with pedestrian crossing

Summary: FC read comments/recommendations from RM.

Action: LD made a motion to continue this item to the February 19th meeting. Seconded by EB. All in favor. Motion passed 4-0-3. Approved.

2.2#33-1592 Merrimack Valley Regional Transit Authority for 123 Railroad Av (Parcel IDs: 712-684-7 & -8) Various facility improvements to fuel tanks, parking, and stormwater management

Plans & Documents

1. Notice of Intent, received 12.15.25, Places Associates
2. Stormwater Analysis, received 12.15.25, Places
3. Site Plan, revised 7.16.25, Places, revised 1.29.26 with Tank Drawings
4. Response letter with attachments, 1.29.26, Places

Summary: Patrick Burke (Civil Engineer on the project) gave a project update and answered all questions from RM. RM asked if he received a call from the community development director – he said no. RM is waiting on the number of tanks required. LD asked what happens if there is a

power outage, PB said there are generators. EB said the valve should close automatically without power. FC read comments/recommendations from RM.

Action: LD made a motion to issue an OOC approving this project to include all comments read into the record from RM. Seconded by EB. All in favor. Motion passed 4-0-3. Approved.

3. **Request to Amend a Final Order of Conditions**

None scheduled

OTHER BUSINESS (NON-HEARING ITEMS)

4. **EXTENSIONS AND CERTIFICATES**

4.1 Certificate: #33-1190 The Law Office of Michele Machado Moreira, PC for 450 & 458 Lake Street

Summary: Helena Araujo was present. FC read comments/recommendations from RM.

Action: EB moved to issue a partial certificate of compliance. Seconded by LD. All in favor. Motion passed 4-0-3. Approved.

4.2 Certificate: #33-1500 The Law Office of Michele Machado Moreira, PC for 450 & 458 Lake Street

Summary: FC read comments/recommendations from RM. Helena said that they can hold back funds to plant in the Spring. Helena asked if something needs to be added to the design. FC said the rain garden design. LD asked what happens if the volumes don't meet requirements? RM said they need to confirm the volumes and they may have to regrade if not sufficient. FC read recommendations from RM. Helena asked if they would still be able to close without a certificate. RM said they can approve it for occupancy, and the Certificate of Compliance can come after occupancy.

Action: EB made a motion to continue this item to May 14th meeting to allow for completion of the items mentioned. Seconded by LD. All in favor. Motion passed 4-0-3. Approved.

5. **ENFORCEMENT**

5.1 Enforcement Order: John Cannatella for 374 Brandy Brow Road

Summary: John Cannatella apologized and explained what he will do to restore the area. There was discussion regarding the roof calculations, and the pipe needed. RM showed the boundary of the riverfront area. RM said the turtle specialist said he can take out the silt fence because it was okay from his perspective, but it was not okay from a sediment control perspective. This is disturbed riverfront and disturbed habitat. There was no OOC because it was designed to be out of their restriction, but now there is an area that needs to be restored. FC read comments/recommendations from RM. RM explained that he needs to restore the area and have a demarcation area.

Action: RB made a motion to ratify the original EO. Seconded by LD. EB made a motion to issue an Enforcement order #2 requiring the actions read into the record today. Seconded by LD. All in favor. Motion passed 4-0-3. Approved.

6. **MISCELLANEOUS**

6.1 Election of Officers – Positions of Chairperson, Vice-Chairperson, and Clerk are recommended for nomination and election for the 2026 calendar year.

Summary: There was discussion regarding who would like to run. LD has removed herself from the commission because she has taken a job with the city.

Action: FC made a motion to nominate HW as Chair, EB as Vice Chair, and TW as Clerk. Seconded by LD. All in favor. Motion passed 4-0-3. Approved.

7. **ACCEPTANCE OF MINUTES**

Summary: FC read comments/recommendations from RM.

Action: LD moved to approve the January 8th meeting minutes. Seconded by TW. All in favor. Motion passed 4-0-3. Approved.

8. **ADJOURN**