



CITY OF HAVERHILL CONSERVATION COMMISSION MEETING MINUTES



MEETING DATE: THURSDAY, JUNE 25th, 2026, at 7:15 PM.

“I hereby call this meeting of the Haverhill Conservation Commission to order under MGL Chapter 131 Section 40 under the City of Haverhill municipal ordinance Chapter 253 on this 25th day of June 2026. Role will be called for every vote this evening; will the clerk please call the role for attendance.”

Present: Ted Becker (TB), Fred Clark (FC), Tom Wylie Ed. D. (TW), and Harmony Wilson (HW)
Absent: Oliver Aguilo (OA), Jen Rubera (JR), and Evan Barman (EB)
Also Present: Robert E. Moore, Jr., Environmental Health Technician (RM) and McKayla Arsenault (MA)

“At this time the Commission wishes to inform you that should an item of business be acted upon in this meeting and you wish to be notified in writing that an appeal has been filed, you must give your name and address to the Conservation Dept. staff immediately following the action of that item of business so that you may follow the appeal process. You may submit your name and address via email to conservation@haverhillmass.gov. Please identify your items of interest in the subject line. Thank you for your cooperation in implementing this policy. Please note that this meeting is being audio and video recorded, participants may join this meeting remotely. Note: if technological problems interrupt the virtual meeting, the meeting will continue in person. As always, the Conservation Dept. staff is available to answer any questions pertaining to all the Commission's actions.”

PUBLIC HEARINGS

1. REQUEST FOR DETERMINATION OF APPLICABILITY

None scheduled

2. NOTICE OF INTENT

2.1. #33-1595 Sterling Golf Management, Inc. for 890 North Broadway (Parcel ID: 575-2-8)

Plans and Documents

- (1) Notice of Intent (4 sections including Drainage Report), CDC, dated 2.26.26
- (2) Site Development Plans, CDC, issued 2.26.26, revised 05.11.2026
- (3) Drainage Report, CDC, revised 11.12.2009, 05.11.2026
- (4) Existing & Proposed Watershed Plans, CDC, dated 5.10.2009
- (5) CEI Peer Review, 4.08.26, 06.04.26
- (6) CDC Response to Comments, 5.14.26

Summary: HW read comments/recommendations from RM.

Action: FC made a motion to continue this item to July 16th. Seconded by TB. All in favor. Motion passed 4-0-3. Approved.

3. REQUEST TO AMEND A FINAL ORDER OF CONDITIONS

None scheduled

OTHER BUSINESS (NON-HEARING ITEMS)

4. EXTENSIONS AND CERTIFICATES

4.1. Certificate: #33-0517 Kevin Tan for 22 Botolph Street

- i) Summary: HW read comments/recommendations from RM.
- ii) Action: FC made a motion to issue a Complete Certificate of Compliance. Seconded by TW. All in favor. Motion passed 4-0-3. Approved.

4.2. Certificate: #33-0234 Timothy J Schiavone & James Wentworth for 89 Newark Street

- i) Summary: HW read comments/recommendations from RM.
- ii) Action: FC made a motion to issue a Certificate invalidating the Order to include the language modification read into the record from RM. Seconded by TB. All in favor. Motion passed 4-0-3. Approved.

5. ENFORCEMENT

5.1. Enforcement Order: Islamic Society of Greater Haverhill for 36 Amesbury Road

- i) Summary: HW read comments from RM. Scott Smyers from Oxbow Associates in Acton, MA presented the restoration plan. HW asked him how he came up with the number of trees in the restoration plan and SS said it is standard based on the area. HW asked what Natural Heritage required. SS explained that they have to conduct a MESA filing, and that will be sent to them by July 31st. HW explained that they want to make sure they are on the same page as Natural Heritage for dates. RM entered and there was discussion regarding the soils in the area. RM explained how they want to expand the wetland area based on his soil sample. SS said that is no problem.
- ii) Action: FC made a motion that they move forward with the restoration plan outlined this evening including the below mentioned dates. FC also requested that soil flag F be moved 10' upland which will be approved by RM, and no work shall commence until the plan is updated as they wait for notes from Natural Heritage. Seconded by TW. All in favor. Motion passed 4-0-3. Approved.
 - a) **By October, 29th 2026**, the owner shall implement the Restoration Plan, prepared by Oxbow Associates, and as may be amended by the Commission.
 - b) **By October 29th, 2026**, the owner shall install durable posts with signage at 25'-intervals to prevent encroachment into and protect the site's wetland resource areas and buffer zone. The posts shall be installed along the 25'-No Disturbance Zone shown on the restoration sketch, beginning at the northerly Limit of Work and running southerly to the Zone's intersection with the property line, and then continue along this line until they meet the limit of fence previously installed as a requirement of the Commission. Signage shall identify the area beyond their bounds as "Protected Resource Area". The owner shall maintain all posts and signage to ensure their continued functions.
 - c) **Immediately upon completion of the restoration and demarcation work**, the owner shall schedule a site inspection with the Commission's staff and the consultant to verify the completion of work.
 - d) **Following the inspection**, the owner shall submit a baseline report to the Commission, prepared by the consultant, documenting the completion of the initial restoration in narrative with representative photographs of the restoration areas.
 - e) **By September 15, 2027**, the owner shall submit a restoration monitoring report to the Commission, prepared by the consultant. The report shall describe, using narratives,

plans, and color photographs, the physical characteristics of the restored buffer zone area with respect to hydrology, habitat value, and stability.

- f) **By September 15, 2028**, the owner shall submit a restoration monitoring report, prepared by the wetland consultant. The report shall describe, using narratives, plans, and color photographs, the physical characteristics of the restoration areas with respect to hydrology, habitat value, and stability. Should the consultant find the restored areas to meet the General Performance Standards of the MA Wetlands Protection Act and the Haverhill wetlands ordinance, the report may be submitted with a written request for a “return to compliance” letter from the Commission.

5.2. Enforcement Order: Guy DiStefano, 31 King St

- i) **Summary:** HW read comments/recommendations from HW. Guy Distefano from 31 King Street explained that there was confusion with the requirements. HW concluded that he needs a restoration plan by July 16th. GD said he will request it asap.
- ii) **Action:** TW made a motion that they continue the EO #6 and that a restoration plan be submitted by July 16th. Seconded by FC. All in favor. Motion passed 4-0-3. Approved. HW requested that they send the restoration plan to the Commission prior to the meeting for review.

5.3. Enforcement Order: Q & G Development, LLC for 0 Edgehill Road

- i) **Summary:** HW read comments/recommendations from RM. David Girouard voiced concern that RM was not notified about the planting of the three trees, and he has concerns about where they were placed. HW said that Q & G hasn't requested a Return to Compliance letter yet. RM spoke with Shamus about a month ago and told him they need a letter or email requesting this.
- ii) **Action:** FC made a motion to issue a Letter of Noncompliance to Q & G requesting their attendance at the July 16th meeting to address this enforcement order. Seconded by TW. All in favor. Motion passed 4-0-3. Approved.

6. MISCELLANEOUS

None scheduled

7. ACCEPTANCE OF MINUTES

Summary: HW read comments/recommendations from RM.

Action: FC made a motion to approve the June 25th meeting minutes. Seconded by TB. All in favor. Motion passed 4-0-3. Approved.

8. ADJOURN

Meeting adjourned at 8:16 pm.