



**CITY OF HAVERHILL  
CITY COUNCIL AGENDA - AMENDED**

**Tuesday, July 27, 2021 at 7:00 PM**

**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202  
In-Person/Remote Meeting**

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*This meeting/hearing of Haverhill City Council will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly.*

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- 1. OPENING PRAYER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF MINUTES OF PRIOR MEETING and MINUTES OF MEETING OF JUNE 15 2021**
- 4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING**
- 5. COMMUNICATIONS FROM THE MAYOR:**
  - 5.1. Mayor Fiorentini requests to give an update on Haverhill's efforts regarding the Coronavirus COVID-19 crisis
  - 5.2. Mayor Fiorentini submits Order and request regarding the major league baseball diamond at Swasey Field  
*Related communication from Vinny Ouellette, Director of Human Services*
    - 5.2.1. Order – that the Major-League baseball diamond at Swasey Field be named the “Mike Ryan Memorial Baseball Field” and further ordered that the Ryan family be allowed to place a granite bench overlooking the newly renamed Field
  - 5.3. Mayor Fiorentini submits Loan Order regarding MSBA Funding for HHS Gym Roof replacement project  
*Related communication from John McCarthy, Executive Director of Massachusetts School Building Authority*
    - 5.3.1. Loan Order – appropriate \$1,343,283.00 to pay costs of roof replacement at the HHS Gymnasium, 137 Monument Street **File 10 days**
- 6. COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:**
  - 6.1. Communication from Council President Barrett and Councillor Sullivan requesting to introduce Haley Moschella to present the *Boardwalk Block Party*, hosted by the *Wildflower Montessori Schools* of Haverhill; to take place Saturday, August 7<sup>th</sup>.
- 7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28**
- 8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:**
  - 8.1. Communication from CDBG Director Andrew Herlihy submitting key documents related to redevelopment at the former St. Joseph's School at 26 Broadway and asks for approval of the Resolution authorizing Mayor regarding HDIP benefits and TIF
    - 8.1.1. Resolution authorizing Mayor to approve and execute a TIF (Tax Increment Financing) agreement between City of Haverhill and St. Joseph's Schoolhouse LLC at 26 Broadway and 56 Oak Terrace parcels



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8.2. Communication from CDBG Director Andrew Herlihy submitting key documents related to the Development of 42 Lafayette Square and asks for approval of the Resolution authorizing Mayor regarding HDIP benefits and TIF

8.2.1. Resolution authorizing Mayor to approve and execute a TIF (Tax Increment Financing) agreement between City of Haverhill and 42 Lafayette sq, LLC to develop parcel on Lafayette sq

**9. UTILITY HEARING(S) AND RELATED ORDER(S):**

**10. HEARINGS AND RELATED ORDERS:**

10.1. Document 68; Attorney Michael Migliori requests Special Permit, CCSP -21-4, pursuant to Chapter 255 Section 8.4 Flexible Development, to construct an over 55 Age Restricted Development at 66 Merrimac Road, Map 430 Lots 1-6, in Zone RM and RS for owner/applicant Sixty-Six Merrimac-HAV LLC; consisting of 66 detached residential condominium homes on 47 acres of land

*Communication from Attorney Michael Migliori for applicant Sixty-Six Merrimac-Hav, LLC requesting to continue Hearing CCSP-21-4 to October 5, 2021*

**11. APPOINTMENTS:**

11.1. Confirming Appointments:

11.2. Non-Confirming Appointments :

11.2.1. *Water-Wastewater Abatement Board, Elisa Espinal, 217 Franklin s, #2*  
*Expires July 27 2024*

11.3. Resignations

**12. PETITIONS:**

12.1. Petition from Francis J Bevilacqua III requesting street opening permit for his client for 64 Locust st to allow a new liquor store to be built

12.1.1. Order – City Council approve request of Sunil Samtani to excavate on 64 Locust st to install sewer and water services for the subject lots  
*Has City Engineer approval*

12.2. Petition from Steve Defeo requesting street opening permit for 333 North Broadway

12.2.1. Order – City Council approve request of Steve Defeo to excavate on 333 North Broadway to install water and sewer services for the subject lots  
*Has City Engineer approval*

12.3. Applications Handicap Parking Sign

12.4. Amusement/Event Applications:

12.5. Tag Days

12.5.1. *VFW Post 29, November 12 & 13*

12.6. One Day Liquor License:

12.7. Annual License Renewals:

12.7.1. **Hawker Peddlers License 2021 - Fixed location**

12.7.2. **Coin-Op License Renewals 2021**

12.7.3. **Drainlayer License for 2021 - with City Engineer approval**

12.7.3.1. Peter Carlson *New*



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- 12.7.4. Christmas Tree Vendor
- 12.7.5. Taxi Driver Licenses for 2021:
  - 12.7.5.1. William P Foley *Renewal*
- 12.7.6. Taxi License/ Limo/Livery
- 12.7.7. Junk Dealer License:
  - 12.7.7.1. *TR Salvage Inc, 99 Newark st, John Goldsbrough Renewal*
- 12.7.8. Pool Tables
- 12.7.9. Sunday Pool
- 12.7.10. Bowling
- 12.7.11. Sunday Bowling
- 12.7.12. Buy & Sell Second Hand Articles
- 12.7.13. Buy & Sell Second Hand Clothing
- 12.7.14. Pawnbroker license
- 12.7.15. Fortune Teller
- 12.7.16. Buy & Sell Old Gold
- 12.7.17. Roller Skating Rink
- 12.7.18. Sunday Skating
- 12.7.19. Exterior Vending Machines – 2021 renewals
- 12.7.20. Limousine/Livery License/Chair Cars

**13. MOTIONS AND ORDERS:**

- 13.1. Order to pay bills from the previous fiscal years & authorize payment from current year department appropriations as listed:

Vendor	Amount	Account
Coppola and Coppola	\$ 3,379.57	Treasurer' s Office
SEO HC, LLC	\$ 1,255.57	Police Department
Ready Refresh	\$ 77.82	Police Department
YMCA of the North Shore	\$ 3,667.00	School Department
Sirius Computer Solutions	\$ 2,934.58	Information Technology
Champion Solutions	\$ 2,504.57	Information Technology
Derry Cooperative School (4)	\$20,371.91	School Department
Francis H Maroney Inc.	\$ 394.96	Public Property
WB Mason (2)	\$ 171.59	Treasurer ' s Office
Weston & Sampson Engineers (5)	\$ 7,500.00	Engineering
<b>TOTAL</b>	<b>\$42,257.57</b>	

**14. COMMUNICATIONS FROM COUNCILLORS:**

- 14.1. Councillor Daly O'Brien requests a discussion regarding bridge repairs on Rosemont st and North av
- 14.2. Councillor Michael McGonagle requests the removal of a handicap parking space at 64 Grove st, as it is no longer needed



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14.3. Councillor Joseph Bevilacqua requests a discussion regarding City's electronic signs

14.4. Councillor Sullivan requests to discuss allowing parking along Rte. 110 in front of  
Winnekenni Park

**15. UNFINISHED BUSINESS OF PRECEDING MEETING**

**16. RESOLUTIONS AND PROCLAMATIONS**

**17. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS**

**18. DOCUMENTS REFERRED TO COMMITTEE STUDY**

**19. LONG TERM MATTERS STUDY LIST**

**20. ADJOURN**

5.1

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL**  
**MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

July 23, 2021

City Council President Melinda Barrett and Members of the Haverhill City Council

RE: Communication from the Mayor regarding Coronavirus

Dear Madame President and Members of the Haverhill City Council:

I am requesting to address the City Council at their meeting on Tuesday, July 27<sup>th</sup>, to give an update on Haverhill's efforts regarding the Coronavirus (COVID-19) crisis.

Very truly yours,

*James J. Fiorentini (LYF)*

**James J. Fiorentini**  
Mayor

JJF/lyf

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

512  
CITY HALL, ROOM 100  
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July 23, 2021

City Council President Melinda E. Barrett and Members of the Haverhill City Council

RE: Naming Baseball Diamond at Swasey Field - Mike Ryan Memorial Baseball Field

Dear Madame President and Members of the Haverhill City Council:

It is with great pleasure that I introduce an order naming the major league baseball diamond at Swasey field the "Mike Ryan Memorial Baseball Field." It is with equal great pleasure that I include in that order that the Ryan family be allowed to place a granite bench dedicated to Mike Ryan overlooking that field.

As the enclosed letter from Vinny Ouellette states, Mike Ryan was one of the greatest sports figures ever to live in Haverhill. He graduated from St. James High School and went on to play with the Boston Red Sox then with the Philadelphia Phillies and the Pittsburgh Pirates. So far as I know he was the first high school graduate from Haverhill ever to make it into the pro baseball leagues.

Mike Ryan spent many years of his youth playing at Swasey field. I believe it would be a great and fitting honor if we were to rename the major-league field there in his name.

Please find attached a proposed order. Mr. Ouellette and I will be before the City Council on Tuesday, July 27<sup>th</sup> to discuss this issue. I recommend approval.

Respectfully submitted,

  
**James J. Fiorentini**  
Mayor

JJF/lyf

**From:** Vinny Ouellette  
**Sent:** Tuesday, June 22, 2021 8:56 AM  
**To:** Mayor  
**Cc:** Ben Delaware  
**Subject:** Mike Ryan Bench

Mayor,

In 2020 the City of Haverhill lost former Haverhill native, major league player and coach , Mike Ryan . Mr. Ryan was drafted by the Red Sox and played for his home town team form 1964-1967 , he went on to play for the Philadelphia Phillis and Pittsburgh Pirates ending his playing career 1974. Mr. Ryan began his coaching career in minor league ball 1975- 1979 followed by a distinguished 15 year (1980-1995) with the Phillis . As a young baseball fan beginning in the mid-60s I was well aware of what Mike Ryan meant to the city of Haverhill . A stella defensive catcher who made it to the big leagues on a terrific work ethic, love of the game , supportive family and equally important a supportive community. Mr. Ryan made us all proud of his accomplishments.

Upon his death I met with his family, including his widow, brothers and sisters. They told me of the great affection he had for the Swasey Field baseball diamond , where he spent most of his youth honing his skills that would eventually lead him to be drafted by his beloved Red Sox. The family asked if they could raise the funds would the city allow a bench to be placed in his honor. You asked me to work with the family to help bring this to fruition.

They have been working to raise the necessary funds to purchase and install a beautiful granite bench that will overlook the field where he played. We are now at the point with the cities permission to begin the process of making and installing the bench.

I would like to take it one more step and name the diamond he played on in his memory. The Mike Ryan Memorial Baseball field. Would you consider on behalf of the Ryan family to bring this forward to the city council for permission to recognize Mr. Ryan with a memorial bench and naming one of the 3 baseball fields in his memory? ( the Major league diamond) .

Thank You for your consideration.

Vinny  
Director of Human Services  
City of Haverhill  
[vo@cityofhaverhill.com](mailto:vo@cityofhaverhill.com)  
978-3742388 ext 3928



Document

521

CITY OF HAVERHILL

In Municipal Council

Ordered:

That the Major-League baseball diamond at Swasey Field be named the "Mike Ryan Memorial Baseball Field." Be it further ordered that the Ryan family be allowed to place a granite bench overlooking the newly renamed Mike Ryan Memorial Baseball Field.



JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

53  
CITY HALL, ROOM 100  
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July 23, 2021


City Council President Melinda Barrett and Members of the Haverhill City Council

RE: MSBA – Haverhill High School Roof Project

Dear Madame President and Members of the Haverhill City Council:

Please see attached order regarding MSBA funding for the Haverhill High School Roof replacement project. The Haverhill City Council is required to approve the HHS Gym Roof Funding as outlined in the attached documents. While the City Council must approve the funding for the full cost of the project, the MSBA will be reimbursing the City 76.84%. I recommend approval.

Very truly yours,

  
**James J. Fiorentini**  
Mayor

JJF/lyf

*Related communication*

## **Massachusetts School Building Authority**

**Deborah B. Goldberg**  
*Chairman, State Treasurer*

**James A. MacDonald**  
*Chief Executive Officer*

**John K. McCarthy**  
*Executive Director / Deputy CEO*

June 23, 2021

The Honorable James J. Fiorentini, Mayor  
City of Haverhill  
The Office of the Mayor  
4 Summer Street, Room 100  
Haverhill, MA 01830

Re: City of Haverhill, Haverhill High School

Dear Mayor Fiorentini:

I am pleased to report that the Board of the Massachusetts School Building Authority (the "MSBA") voted to approve the Proposed Accelerated Repair Project (the "Proposed Project") in the City of Haverhill (the "City") for a partial roof replacement project at the Haverhill High School.

The Board approved an Estimated Maximum Total Facilities Grant of \$928,828, which does not include any funds for potentially eligible Owner's or Construction Contingency Expenditures. In the event that the MSBA determines that any Owner's and/or Construction Contingency Expenditures are eligible for reimbursement, the Maximum Total Facilities Grant for the Haverhill High School Project may increase to \$971,417. The final grant amount will be determined by the MSBA based on a review and audit of all project costs incurred by the City, in accordance with the MSBA's regulations, policies, and guidelines and the Project Funding Agreement. The final grant amount may be an amount less than \$928,828.

Pursuant to the terms of the MSBA's Accelerated Repair Program, the City has 90 days to acquire and certify local approval for an appropriation and all other necessary local votes or approvals showing acceptance of the cost, site, type, scope and timeline for the Haverhill High School Project. Upon receipt of the certified votes demonstrating local approval, the MSBA and the City will execute a Project Funding Agreement, which will set forth the terms and conditions pursuant to which the City will receive its grant from the MSBA. Once the Project Funding Agreement has been executed by both parties, the City will be eligible to submit requests for reimbursement for Proposed Project costs to the MSBA.

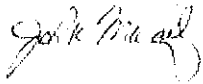
We will be contacting you soon to discuss these next steps in more detail, but in the meantime, I wanted to share with you the Board's approval of the Haverhill High School Project in the City of Haverhill for the partial roof replacement at the Haverhill High School, and the Board's authorization to execute a Project Funding Agreement for this Proposed Project.

Page 2

June 23, 2021

Haverhill High School ARP Project Funding Agreement Board Action Letter

Sincerely,



John K. McCarthy  
Executive Director

Cc: Legislative Delegation  
Melinda E. Barrett, President, Haverhill City Council  
Scott Wood, Jr., Vice-Chair, Haverhill School Committee  
Dr. Margaret Marotta, Superintendent, Haverhill Public Schools  
Gregory Walsh, Owner's Project Manager, PCA360  
Rick Ames, Designer, Next Phase Studios  
File: 10.2 Letters



Document

CITY OF HAVERHILL

In Municipal Council

File 10 days  
5.3.11

Ordered:

That the City of Haverhill appropriate the amount of One Million Three Hundred Forty-Three Thousand Two Hundred Eighty-Three (\$1,343,283.00) Dollar for the purpose of paying costs of the roof replacement project at the Haverhill High School Gymnasium, 137 Monument Street, Haverhill, MA, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program [and for which the City of Haverhill may be eligible for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of Haverhill Public Schools. To meet this appropriation the Haverhill City Council, is authorized to borrow said amount under M.G.L. Chapter 44, or pursuant to any other enabling authority. The City of Haverhill acknowledges that the MSBA 's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the City of Haverhill incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the City of Haverhill]; provided further that any grant that City of Haverhill may receive from the MSBA for the Project shall not exceed the lesser of Seventy-Six and Eighty-Four one hundredths percent (76.84%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA;; and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the City of Haverhill and the MSBA.

Loan Order

5.211

## ARTICLE

To see if the City of Haverhill will vote to appropriate, borrow or transfer from available funds, an amount of money to be expended under the direction of Haverhill Public Schools for the roof replacement project at the Haverhill High School Gymnasium, 137 Monument Street, Haverhill, MA, which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program and for which the City may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"). The City acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the City incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the City. Any grant that the City may receive from the MSBA for the Project shall not exceed the lesser of Seventy-Six and Eighty-Four one hundredths percent (76.84%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA.

## MOTION/VOTE/ORDER

That the City of Haverhill appropriate the amount of One Million Three Hundred Forty-Three Thousand Two Hundred Eighty-Three (\$1,343,283.00) Dollar for the purpose of paying costs of the roof replacement project at the Haverhill High School Gymnasium, 137 Monument Street, Haverhill, MA, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program [and for which the City of Haverhill may be eligible for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of Haverhill Public Schools. To meet this appropriation the Haverhill City Council, is authorized to borrow said amount under M.G.L. Chapter 44, or pursuant to any other enabling authority. The City of Haverhill acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the City of Haverhill incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the City of Haverhill]; provided further that any grant that City of Haverhill may receive from the MSBA for the Project shall not exceed the lesser of Seventy-Six and Eighty-Four one hundredths percent (76.84%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA;; and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the City of Haverhill and the MSBA.

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**CITY COUNCIL**

**MELINDA E. BARRETT**  
*PRESIDENT*  
**COLIN F. LePAGE**  
*VICE PRESIDENT*  
**JOSEPH J. BEVILACQUA**  
**JOHN A. MICHITSON**  
**THOMAS J. SULLIVAN**  
**TIMOTHY J. JORDAN**  
**MICHAEL S. MCGONAGLE**  
**MARY ELLEN DALY O'BRIEN**  
**WILLIAM J. MACEK**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
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[www.cityofhaverhill.com](http://www.cityofhaverhill.com)  
[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

July 21, 2021

To: President and Members of the City Council:

Council President Barrett and Councillor Sullivan request to introduce Hailey Moschella to present the Boardwalk Block Party, hosted by the Wildflower Montessori Schools of Haverhill. The event will take place on Saturday, August 7th. Hailey would love to share more information with the Councilors and invite everyone to this family friendly event.

City Council President Melinda Barrett

City Councillor Thomas Sullivan

**LIVE  
YOUTH MUSIC  
PERFORMANCES**

**INTERACTIVE  
ACTIVITIES:**

*Art & Science  
Projects,  
Yoga,  
& More*

*Featuring the  
Haverhill Public  
Library & Youth  
Organizations*

# **BOARD- WALK BLOCK PARTY**

**MOVIE @ 7PM**

*From The Mixed-  
Up Files of Mrs.  
Basil E.  
Frankweiler*

**AUG 7  
4-7PM**

**HOSTED BY  
WILDFLOWER  
MONTESSORI  
SCHOOLS OF  
HAVERHILL**



*Made Possible By  
Grant Funding From:*



FOR MORE INFORMATION, CONTACT HAILEY MOSCHELLA AT  
[WILDFLOWERBLOCKPARTY@GMAIL.COM](mailto:WILDFLOWERBLOCKPARTY@GMAIL.COM)  
BOARDWALK AT HARBOR PLACE, HAVERHILL



811

WILLIAM PILLSBURY, JR.,  
DIRECTOR  
TELEPHONE: 978-374-2344 V/FDD  
FAX: 978-374-2332

**CITY OF HAVERHILL  
COMMUNITY DEVELOPMENT**

CITY HALL, ROOM 302  
FOUR SUMMER STREET  
HAVERHILL, MA 01830-5833

2021 JUL 16 PM 3:40 CDD:JVC

July 16, 2021

**TO:** City Council President Melinda Barrett and Members of the City Council  
**FROM:** Andrew K. Herlihy, Community Development Division Director AH  
**RE:** **St. Joseph's Schoolhouse LLC—HDIP TIF Resolution**

On behalf of the Economic Development Department, I am pleased to ask for your approval to submit key documents related to the exciting redevelopment occurring at the former St. Joseph's School at 26 Broadway. As you recall, the City Council previously granted approval for this project.

I am asking the City Council to approve the attached resolution authorizing the Mayor to submit certain documents related to the Commonwealth's Housing Development Incentive Program (HDIP) and the program's required Tax Increment Financing (TIF) agreement, and any related documents required for this project to become a reality. This TIF agreement mirrors other similar TIF agreements previously approved for HDIP projects by the Council.

The Department appreciates the vote of the Council to extend the geographic limits of the HDIP zone, which was recently approved by the Commonwealth. With that in place, the developer is now requesting the TIF to effectuate HDIP benefits.

With construction already underway at this site, I respectfully request your approval of these items tonight so that we can move forward with this important and continued transformation of Lafayette Square.



8.1.1

2022 JUL 13 09:55:00 AM EDT

**CITY OF HAVERHILL**

**RESOLUTION**

BE IT HEREBY RESOLVED THAT THE City Council of the City of Haverhill:

- a) Authorizes the Mayor to approve and execute a TIF agreement, pursuant to Massachusetts General Laws HDIP Program between St. Joseph's Schoolhouse LLC and the City of Haverhill on the basis of the development of the 26 Broadway and 56 Oak Terrace parcels, number Map 517, Block 293, Lots 19a, 26, 27 and 28 and number Map 521, Block 318, Lot 2-2 and Lot 4; and
- b) Authorizes the Mayor or his designee to take such other and further actions as may be necessary or appropriate to carry out the purposes of this resolution, or take any other action relative thereto.

## **HOUSING DEVELOPMENT INCENTIVE PROGRAM**

### **TAX INCREMENT EXEMPTION (TIE) AGREEMENT**

between

**City of Haverhill**

and

**St Josephs Schoolhouse, LLC**

This AGREEMENT is made this \_\_\_ day of \_\_\_\_\_, 2021 by and between the City of Haverhill, ("Municipality") and St Josephs Schoolhouse, LLC, a Massachusetts Limited Liability Company with an address at P.O. Box 31 Haverhill MA 01831.

#### **Section 1 – Agreement**

The Municipality and the Sponsor, for good and valuable consideration and in consideration of the covenants and agreements herein contained, hereby make this agreement regarding a tax increment exemption pursuant to the Housing Development (HD) Incentive Program, M.G.L. c. 40V and the regulations promulgated thereunder at 760 CMR 66.00 (HD TIE), with respect to the Property as herein defined.

#### **Section 2 – Definitions**

Each reference in this Agreement to the following terms shall be deemed to have the following meanings:

Act:	M.G.L. c. 40V as may be amended from time to time.
Completion:	Certificates of occupancy have been issued for the entire Project.
DHCD:	Department of Housing and Community Development
Event of Default:	An "Event of Default" as defined in Section 5 below.
Final Certification:	Determination by DHCD that the Sponsor has completed the new construction or substantial rehabilitation of the Property, consistent with the New Construction or Rehabilitation Plans, including the creation of MRRUs, as set forth in the Act and the Regulations.
Fiscal Year:	An annual period of July 1 through June 30.
HD Project:	A Certified Housing Development Project as defined in the Act and the Regulations.
HD Zone:	The Housing Development Zone as amended by Haverhill City Council on February 23 , 2021 and approved by DHCD as evidenced by a Certificate of Approval dated June 3 , 2021 and recorded with Southern Essex District Registry of Deeds .

Lead Municipality: N/A

MRRU: Market Rate Residential Unit(s) as defined at Section 3.B.1.

Property: 26 Broadway Haverhill MA 01831 as shown in Exhibit 1, “Map of Property” and further described in Exhibit 2, “Legal Description of Property”.

Regulations: 760 CMR 66.00.

New Construction or Rehabilitation Plans: The material submitted for Conditional Certification pursuant to 760 CMR 66.05(3)(a) and approved by DHCD.

Sponsor: St Josephs Schoolhouse, LLC a Massachusetts Limited Liability Company, with an address at P.O. Box 31 Haverhill MA 01831, its successors and assigns.

### **Section 3 – Sponsor’s Covenants**

A. New Construction or Substantial Rehabilitation of the Property. Sponsor will undertake the new construction or substantial rehabilitation of the Property in accordance with the work and schedule set forth in the New Construction or Rehabilitation Plans.

B. Market Rate Residential Units.

1) There shall be a total of 36 residential rental units created in the Project of which all 36 shall be MRRUs, comprised of 28 Studios and 8 One Bedroom Units. The monthly rent for such units shall be priced consistently with prevailing rents or sale prices in the Municipality as determined based on criteria established by the department., as set forth in Exhibit 3, “Market Rate Residential Units – Pricing Plan”.

2) Sponsor shall use good faith efforts to maintain the units as MRRUs for a minimum of 10 years.

C. Marketing. Sponsor shall cause the MRRU to be marketed in a manner that is consistent with the strategies, implementation plan and affirmative fair housing efforts set out in the New Construction or Rehabilitation Plans.

D. HD Project Certification. Sponsor shall take all actions reasonably necessary to obtain Final Certification of the Property as an HD Project including but not limited to submitting applications to DHCD for Conditional Certification and Final Certification consistent with the requirements of the Act and the Regulations.

### **Section 4 – Tax Increment Exemption**

Municipality agrees to grant Sponsor an exemption to the real property taxes due on the Property pursuant to G.L. c.59 according to the following terms.

A. Base Value. \$1,728,450.

B. MRRU Percentage. 100 per cent. The MRRU Percentage shall be confirmed as required in

paragraph F, below.

C. Exemption Percentage. Commencing on the Effective Date which shall be Fiscal Year 1: 20%

D. The Increment. As defined at 760 CMR 66.06(1)(b)(1).

E. Calculation. For each Fiscal Year during the term of this Agreement, the HD TIE shall be determined by applying the Exemption Percentage to the property tax on the Increment.

F. Confirmation or Amendment of Calculation. Upon Completion, and prior to applying for Final Certification of the Project, the Sponsor and Municipality shall file a "Tax Increment Exemption – Confirmation of Calculation" in the form attached as Exhibit 4 ("TIE Confirmation"). To the extent that the dates or figures in the TIE Confirmation differ from those set forth in this Agreement, the contents of the TIE Confirmation shall control and shall be deemed to have amended this Agreement.

## **Section 5 – Default**

A. Event of Default. An "Event of Default" shall arise under this Agreement upon the occurrence of any one or more of the following events:

1) Breach of Covenant Prior to Final Certification. Subject to the limitations set forth in the Regulations at section 66.05(4)(b), Sponsor defaults in the observance or performance of any material covenant, condition or agreement to be observed or performed by Sponsor pursuant to the terms of this Agreement, and the continuance of such default for thirty (30) days after written notice thereof from the Municipality; provided, however, that if the curing of such default cannot be accomplished with due diligence within said period of thirty (30) days, then Sponsor shall have such additional reasonable period of time, not to exceed thirty (30) days, to cure such default provided the Sponsor shall have commenced to cure such default within the initial thirty (30) day period, such cure shall have been diligently prosecuted by the Sponsor thereafter to completion.

2) Breach of Covenant Subsequent to Final Certification. Sponsor's conduct is materially at variance with the representations made in its New Construction or Rehabilitation Plans; such variance is found to frustrate the public purposes that Final Certification was intended to advance, and the continuance of such default for thirty (30) days after written notice thereof from the Municipality; provided, however, that if the curing of such default cannot be accomplished with due diligence within said period of thirty (30) days, then Sponsor shall have such additional reasonable period of time, not to exceed thirty (30) days, to cure such default provided the Sponsor shall have commenced to cure such default within the initial thirty (30) day period, such cure shall have been diligently prosecuted by the Sponsor thereafter to completion.

3) Misrepresentation. Any representation made herein or in any report, certificate, financial statement or other instrument furnished in connection with this Agreement shall prove to be false in any material respect.

B. Rights on Default.

1) Prior to Final Certification. Upon the occurrence of an Event of Default prior to Final Certification, then this Agreement shall become null and void.

2) Subsequent to Final Certification. Upon the occurrence of an Event of Default subsequent to Final Certification, then:

a. Revocation of Certification. Pursuant to the terms of the Act, the Municipality, may, at its sole discretion, request that DHCD revoke the Final Certification of the Project, such revocation to take effect on the first day of the fiscal year in which DHCD determines that a material variance commenced.

b. Termination of Agreement. Upon revocation of certification, this Agreement shall become null and void as of the effective date of such revocation.

c. Recoupment of Economic Benefit. Upon revocation of certification, the Municipality may bring a cause of action against Sponsor for the value of any economic benefit received by Sponsor prior to or subsequent to such revocation.

3) Other Remedies. The Municipality's rights upon the occurrence of an Event of Default are in addition to those granted to DHCD and the Massachusetts Commissioner of Revenue under the terms of the Act.

## **Section 6 – Miscellaneous**

A. Effective Date. The effective date of the HD TIE shall be July 1st of the first Fiscal Year following DHCD's Final Certification of the HD Project pursuant to the requirements of the Act and the Regulations, which date is anticipated to be July 1, 20\_\_ (TBD subject to DHCD's Conditional Certification). The Effective Date shall be confirmed as required under Section 4.F above.

B. Term of Agreement. This Agreement shall expire upon the Municipality's acceptance of the annual report, as required below, for the final Fiscal Year for which the Municipality is granting the TIE.

C. Reporting. Sponsor shall submit reports to the Municipality not later than thirty (30) days after June 30 of each Fiscal Year for the term of this Agreement. Each report shall contain the following information:

1) Until Completion, the status of construction in relation to the schedule contained in the New Construction or Rehabilitation Plan;

2) Until Completion, the status of marketing in relation to the New Construction or Rehabilitation Plans; and

3) For each MRRU, the number of bedrooms in the unit, whether it was leased as of the end of the most recent fiscal year and the monthly rent charged.

D. Assignment. The Sponsor shall not assign any interest in this Agreement, and shall not transfer any interest in the same, without the prior written consent of the Municipality, which approval shall not be unreasonably withheld. The foregoing notwithstanding, the rights and obligations of this Agreement shall inure to the benefit of any entity succeeding to the interests of the Sponsor by merger.

E. Notices. In conjunction with concurrent electronic submission as provided for below or, if

reasonable efforts can determine that such information is no longer current, otherwise reasonably obtainable and verifiable electronic contact information, any notice, request, instruction or other document to be given hereunder to either party by the other shall be in writing and delivered personally or sent by recognized overnight courier, receipt confirmed or sent by certified or registered mail, postage prepaid, as follows, and, unless general measures for electronic receipt as a substitute are in place at such time or can otherwise be reasonably assumed due to publicized or immediately foreseeable remote working conditions, shall be conclusively deemed to have been received and be effective on the day on which personally delivered or, if sent by certified or registered mail, three (3) days after the day on which mailed or, if sent by overnight courier, on the day after delivered to such courier.

- 1) Municipality: City Of Haverhill  
Attn, Andrew Hurlihy  
4 Summer St Room 309  
Haverhill MA 01830  
Email: [aherlihy@cityofhaverhill.com](mailto:aherlihy@cityofhaverhill.com)
  
- 2) Sponsor: St Josephs Schoolhouse, LLC  
P.O. Box 31  
Haverhill MA 01831  
Email: [Jcody@atlantis-invest.com](mailto:Jcody@atlantis-invest.com)
  
- 3) Copy to DHCD: All such notices shall be copied to DHCD at:  
  
HDIP Program Coordinator  
Department of Housing & Community Development  
100 Cambridge Street, Suite 300  
Boston, MA 02124  
[dhcdhdip@mass.gov](mailto:dhcdhdip@mass.gov)

4) Change of Address. Either party may change the address to which notices are to be sent to it by giving written notice of such change of address to the other party in the manner herein provided for giving notice.

F. Modifications. No modification or waiver of any provision of this Agreement, nor consent to any departure by the Sponsor therefrom shall in any event be effective unless the same shall be in writing, and then such waiver or consent shall be effective only in the specific instance and for the purpose for which given. No failure or delay on the part of Municipality in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise thereof preclude any other or further exercise thereof or the exercise of any other right, power or privilege.

**IN WITNESS WHEREOF**, the Sponsor has caused this Agreement to be duly executed in its name and behalf and its seal affixed by its duly authorized representative, and the Municipality has caused this Agreement to be executed in its name and behalf and its seal duly affixed by its Mayor and City Councils of the day and year first above written.

**[SIGNATURES ON NEXT PAGE]**

**MUNICIPALITY**

**SPONSOR**

\_\_\_\_\_  
By: [CHIEF EXECUTIVE OFFICER]

\_\_\_\_\_  
By:

Its:

\_\_\_\_\_  
By: [LEGISLATIVE BODY]

\_\_\_\_\_  
By:

Its:





## EXHIBIT 2

### DESCRIPTION OF PROPERTY

#### PARCEL ONE.

Land and buildings located at 26 Broadway, Haverhill, Massachusetts and more specifically bounded and described as follows:

Beginning at a point on the Southerly side of Broadway, and the westerly side of Oak Terrace

Thence S 28° 14' 54" W, a distance of two hundred (200.00) feet along the westerly side of Oak Terrace to a point;

Thence, southerly, along a curve with the radius of eighty two and sixty two hundredths (82.62) feet and a length of curve of twenty eight and fourteen hundredths (28.14) feet along the Westerly side of Oak Terrace, to a point;

Thence N 71° 19' 49" W, a distance of one hundred twenty and ninety two hundredths (120.92) feet, to a point;

Thence N 10° 22' 51" W, a distance of sixty three and fifty four hundredths (63.54) feet, to a point;

Thence S 80° 00' 59" W, a distance of twenty one and fifty five (21.55) feet, to a point;

Thence N 19° 53' 18" E, a distance of sixty two and seventy four hundredths (62.74) feet, to a point;

Thence N 19° 56' 11" E, a distance of fifty seven and six hundredths (57.06) feet, and seventy one (71.00) feet to the southerly side of Broadway, to a point;

Thence S 68° 15' 06" E, a distance of two hundred (200.00) feet along the southerly side of Broadway, and to the point of beginning.

Said lot contains forty thousand five hundred ninety three (40,593) square feet, more or less.

Said Property is shown as Lots, 19A, 26, 27 and 28 on Plan of Land entitled, "Plan of Land at 26 Broadway, Haverhill, Massachusetts; Dated September 15, 2020 for Owner: Roman Catholic Archdiocese, 120 Bellevue St., Haverhill, MA 01830 by R.A.M. Engineering, 160 Main Street, Haverhill, Massachusetts 01830; Jeffrey S. Hoffmann, P.L.S. Scale: 1" = 30' for which said Plan is recorded with the Essex South Registry of Deeds at Plan Book 38975, Plan 525.

For title reference, See Deeds recorded with the Essex South Registry of Deeds at Book 2313, Page 188, Book 2429, Page 459, Book 2823, Pages 45,46 and 47 and Book 3583, Page 83

#### PARCEL TWO.

Land located off of Broadway, Haverhill, Massachusetts and more specifically bounded and described as follows:

Beginning at a point on the Northerly side of Broadway

Thence N 20° 45' 9" E, a distance of one hundred fifty five and seventeen hundredths (155.17) feet to a point;

Thence N 69° 07' 35" W, a distance of one hundred thirty and ten hundredths (130.10) feet to a point;

Thence S 61° 32' 24" W, a distance of one hundred sixty and ninety eight hundredths (160.98) feet to a point; Thence S 20° 39, 50" W, a distance of thirty six (36) feet to a point;

Thence N 62° 26' 06" W, a distance of twenty-five and seventeen hundredths (25.17) feet to the point of beginning.

Said lot contains Ten Thousand Three Hundred Twenty-eight (10,328.00) square feet of land, more or less.

Said Land is shown as Lot 4, Parcel ID No. 521-318-4 on Plan of Land entitled, "Plan of Land at 26 Broadway, Haverhill, Massachusetts; Dated September 15, 2020 for Owner: Roman Catholic Archdiocese, 120 Bellevue St., Haverhill, MA 01830 by R.A.M. Engineering, 160 Main Street, Haverhill, Massachusetts 01830; Jeffrey S. Hoffmann, P.L.S. Scale: 1" = 30' for which said Plan is recorded with the Essex South Registry of Deeds at Plan Book 38975, Plan 525.

For title reference, See Deed recorded with the Essex South Registry of Deeds at Book 4192, page 334.

#### PARCEL THREE:

Land located off Bellvue Street, and shown as follows:

Said Land as shown as Lot 18, Parcel ID No. 517-293-18 on Plan of Land entitled, "Plan of Land at 26 Broadway, Haverhill, Massachusetts; Dated September 15, 2020 for Owner: Roman Catholic Archdiocese, 120 Bellevue St., Haverhill, MA 01830 by R.A.M. Engineering, 160 Main Street, Haverhill, Massachusetts 01830; Jeffrey S. Hoffmann, P.L.S. Scale: 1" = 30' for which said Plan is recorded with the Essex South Registry of Deeds at Plan Book 38975, Plan 525.

Said lot contains 1, 234 square feet of land, more or less.

Also included in the sale is the right to use for a passageway a strip of land as shown on said Plan recorded at Plan Book 38975, Plan 525. For title reference to said right, See Deed recorded at Book 3583, Page 83.

The Premises being conveyed is not all or substantially all of the Grantor's property and assets in the Commonwealth and the undersigned certifies that notice to the Attorney General was not required with respect to this transaction pursuant to MGL c. 180 sec 8A(c).

**EXHIBIT 3**

**MARKET RATE RESIDENTIAL UNITS – PRICING PLAN**

Proposed Initial  
Monthly Rent(s)\*:      \$1450 – Studios  
                                     \$1700 – 1 Bedrooms

\*units shall be priced in compliance with DHCD’s HDIP Guidelines and 760 CMR 66.04(2)(f)

**EXHIBIT 4**

**TAX INCREMENT EXEMPTION – CONFIRMATION OF CALCULATION**

**[FORM TO REMAIN BLANK UNTIL PROJECT COMPLETED AND ELIGIBLE FOR FINAL CERTIFICATION]**

In connection with the Tax Increment Exemption Agreement dated \_\_\_\_\_, 20\_\_\_\_ by and between the MUNICIPALITY, and \_\_\_\_\_, a STATE FORM OF ORGANIZATION with an address at \_\_\_\_\_, with respect to the property at \_\_\_\_\_ (the "Agreement"), the parties hereby confirm the following elements of the Agreement. Unless otherwise stated, capitalized terms have the meaning set forth in the Agreement.

1. The effective date of the Agreement is: \_\_\_\_\_
2. The MRRU Percentage is: \_\_\_\_\_
3. The assessed value of the of the residential portion of the Property upon Completion is: \_\_\_\_\_

To the extent that the dates or figures in this "Tax Increment Exemption – Confirmation of Calculation" differ from those set forth in the Agreement, the contents of this document shall control and shall be deemed to have amended the Agreement.

MUNICIPALITY

SPONSOR

\_\_\_\_\_  
By: [CHIEF EXECUTIVE OFFICER]

\_\_\_\_\_  
By:

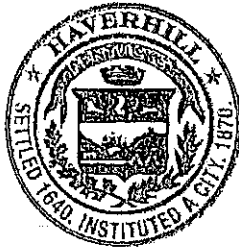
Its:

\_\_\_\_\_  
By: [LEGISLATIVE BODY]

\_\_\_\_\_  
By:

Its:

Dated: \_\_\_\_\_



812

WILLIAM PILLSBURY, JR.,  
DIRECTOR  
TELEPHONE: 978-374-2344 V/TDD  
FAX: 978-374-2332

**CITY OF HAVERHILL  
COMMUNITY DEVELOPMENT**

CITY HALL, ROOM 302  
FOUR SUMMER STREET  
HAVERHILL, MA 01830-5893

2021 JUL 19 10:44 AM  
CITY OF HAVERHILL

July 16, 2021

TO: City Council President Melinda Barrett and Members of the City Council  
FROM: Andrew K. Herlihy, Community Development Division Director *AH*  
RE: **42 Lafayette Square, LLC—HDIP TIF Resolution**

On behalf of the Economic Development Department, I am pleased to ask for your approval to submit key documents related to development at 42 Lafayette Square.

I am asking the City Council to approve the attached resolution authorizing the Mayor to submit certain documents related to the Commonwealth's Housing Development Incentive Program (HDIP) and the program's required Tax Increment Financing (TIF) agreement, and any related documents required for this project to become a reality. This TIF agreement mirrors other similar TIF agreements previously approved for HDIP projects by the Council.

The Department appreciates the vote of the Council to extend the geographic limits of the HDIP zone, which was recently approved by the Commonwealth. With that in place, the developer is now requesting the TIF to effectuate HDIP benefits.

With construction already underway at this site, I respectfully request your approval of these items tonight so that we can move forward with this important and continued transformation of Lafayette Square.

8.2.1

**CITY OF HAVERHILL**

**RESOLUTION**

BE IT HEREBY RESOLVED THAT THE City Council of the City of Haverhill:

- a) Authorizes the Mayor to approve and execute a TIF agreement, pursuant to Massachusetts General Laws HDIP Program between 42 Lafayette Sq, LLC and the City of Haverhill on the basis of the development of the 42 Lafayette Square parcel, number Map 516, Block 303, Lot 1.
- b) Authorizes the Mayor or his designee to take such other and further actions as may be necessary or appropriate to carry out the purposes of this resolution, or take any other action relative thereto.

## **HOUSING DEVELOPMENT INCENTIVE PROGRAM**

### **TAX INCREMENT EXEMPTION (TIE) AGREEMENT**

between

**City of Haverhill**

and

**42 Lafayette Sq, LLC**

This AGREEMENT is made this \_\_\_ day of \_\_\_\_\_ 2021 by and between the City of Haverhill, ("Municipality") and 42 Lafayette Sq, LLC, a Massachusetts Limited Liability Company with an address at P.O. Box 31 Haverhill MA 01831.

#### **Section 1 – Agreement**

The Municipality and the Sponsor, for good and valuable consideration and in consideration of the covenants and agreements herein contained, hereby make this agreement regarding a tax increment exemption pursuant to the Housing Development (HD) Incentive Program, M.G.L. c. 40V and the regulations promulgated thereunder at 760 CMR 66.00 (HD TIE), with respect to the Property as herein defined.

#### **Section 2 – Definitions**

Each reference in this Agreement to the following terms shall be deemed to have the following meanings:

Act:	M.G.L. c. 40V as may be amended from time to time.
Completion:	Certificates of occupancy have been issued for the entire Project.
DHCD:	Department of Housing and Community Development
Event of Default:	An "Event of Default" as defined in Section 5 below.
Final Certification:	Determination by DHCD that the Sponsor has completed the new construction or substantial rehabilitation of the Property, consistent with the New Construction or Rehabilitation Plans, including the creation of MRRUs, as set forth in the Act and the Regulations.
Fiscal Year:	An annual period of July 1 through June 30.
HD Project:	A Certified Housing Development Project as defined in the Act and the Regulations.
HD Zone:	The Housing Development Zone as amended by Haverhill City Council on February 23, 2021 and approved by DHCD as evidenced by a Certificate of Approval dated June 3, 2021 and recorded with Southern Essex District Registry of Deeds.

**Lead Municipality:** N/A

**MRRU:** Market Rate Residential Unit(s) as defined at Section 3.B.1.

**Property:** 42 Lafayette Sq, LLC Haverhill MA 01831 as shown in Exhibit 1, “Map of Property” and further described in Exhibit 2, “Legal Description of Property”.

**Regulations:** 760 CMR 66.00.

**New Construction or Rehabilitation Plans:** The material submitted for Conditional Certification pursuant to 760 CMR 66.05(3)(a) and approved by DHCD.

**Sponsor:** 42 Lafayette Sq, LLC a Massachusetts Limited Liability Company, with an address at P.O. Box 31 Haverhill MA 01831, its successors and assigns.

### **Section 3 – Sponsor’s Covenants**

A. New Construction or Substantial Rehabilitation of the Property. Sponsor will undertake the new construction or substantial rehabilitation of the Property in accordance with the work and schedule set forth in the New Construction or Rehabilitation Plans.

B. Market Rate Residential Units.

1) There shall be a total of 13 residential rental units created in the Project of which 12 shall be MRRUs, comprised of 6 Studios and 7 One Bedroom Units. The monthly rent for such units shall be priced- consistently with prevailing rents or sale prices in the Municipality as determined based on criteria established by the department., as set forth in Exhibit 3, “Market Rate Residential Units – Pricing Plan”.

2) Sponsor shall use good faith efforts to maintain the units as MRRUs for a minimum of 10 years.

C. Marketing. Sponsor shall cause the MRRU to be marketed in a manner that is consistent with the strategies, implementation plan and affirmative fair housing efforts set out in the New Construction or Rehabilitation Plans.

D. HD Project Certification. Sponsor shall take all actions reasonably necessary to obtain Final Certification of the Property as an HD Project including but not limited to submitting applications to DHCD for Conditional Certification and Final Certification consistent with the requirements of the Act and the Regulations.

### **Section 4 – Tax Increment Exemption**

Municipality agrees to grant Sponsor an exemption to the real property taxes due on the Property pursuant to G.L. c.59 according to the following terms.

A. Base Value. \$115,640.00.

B. MRRU Percentage. 100 per cent. The MRRU Percentage shall be confirmed as required in



paragraph F, below.

C. Exemption Percentage. Commencing on the Effective Date which shall be Fiscal Year 1: 20%

D. The Increment. As defined at 760 CMR 66.06(1)(b)(1).

E. Calculation. For each Fiscal Year during the term of this Agreement, the HD TIE shall be determined by applying the Exemption Percentage to the property tax on the Increment.

F. Confirmation or Amendment of Calculation. Upon Completion, and prior to applying for Final Certification of the Project, the Sponsor and Municipality shall file a "Tax Increment Exemption – Confirmation of Calculation" in the form attached as Exhibit 4 ("TIE Confirmation"). To the extent that the dates or figures in the TIE Confirmation differ from those set forth in this Agreement, the contents of the TIE Confirmation shall control and shall be deemed to have amended this Agreement.

## **Section 5 – Default**

A. Event of Default. An "Event of Default" shall arise under this Agreement upon the occurrence of any one or more of the following events:

1) Breach of Covenant Prior to Final Certification. Subject to the limitations set forth in the Regulations at section 66.05(4)(b), Sponsor defaults in the observance or performance of any material covenant, condition or agreement to be observed or performed by Sponsor pursuant to the terms of this Agreement, and the continuance of such default for thirty (30) days after written notice thereof from the Municipality; provided, however, that if the curing of such default cannot be accomplished with due diligence within said period of thirty (30) days, then Sponsor shall have such additional reasonable period of time, not to exceed thirty (30) days, to cure such default provided the Sponsor shall have commenced to cure such default within the initial thirty (30) day period, such cure shall have been diligently prosecuted by the Sponsor thereafter to completion.

2) Breach of Covenant Subsequent to Final Certification. Sponsor's conduct is materially at variance with the representations made in its New Construction or Rehabilitation Plans; such variance is found to frustrate the public purposes that Final Certification was intended to advance, and the continuance of such default for thirty (30) days after written notice thereof from the Municipality; provided, however, that if the curing of such default cannot be accomplished with due diligence within said period of thirty (30) days, then Sponsor shall have such additional reasonable period of time, not to exceed thirty (30) days, to cure such default provided the Sponsor shall have commenced to cure such default within the initial thirty (30) day period, such cure shall have been diligently prosecuted by the Sponsor thereafter to completion.

3) Misrepresentation. Any representation made herein or in any report, certificate, financial statement or other instrument furnished in connection with this Agreement shall prove to be false in any material respect.

B. Rights on Default.

1) Prior to Final Certification. Upon the occurrence of an Event of Default prior to Final Certification, then this Agreement shall become null and void.

2) Subsequent to Final Certification. Upon the occurrence of an Event of Default subsequent to Final Certification, then:

a. Revocation of Certification. Pursuant to the terms of the Act, the Municipality, may, at its sole discretion, request that DHCD revoke the Final Certification of the Project, such revocation to take effect on the first day of the fiscal year in which DHCD determines that a material variance commenced.

b. Termination of Agreement. Upon revocation of certification, this Agreement shall become null and void as of the effective date of such revocation.

c. Recoupment of Economic Benefit. Upon revocation of certification, the Municipality may bring a cause of action against Sponsor for the value of any economic benefit received by Sponsor prior to or subsequent to such revocation.

3) Other Remedies. The Municipality's rights upon the occurrence of an Event of Default are in addition to those granted to DHCD and the Massachusetts Commissioner of Revenue under the terms of the Act.

## **Section 6 – Miscellaneous**

A. Effective Date. The effective date of the HD TIE shall be July 1st of the first Fiscal Year following DHCD's Final Certification of the HD Project pursuant to the requirements of the Act and the Regulations, which date is anticipated to be July 1, 20\_\_ (TBD subject to DHCD's Conditional Certification). The Effective Date shall be confirmed as required under Section 4.F above.

B. Term of Agreement. This Agreement shall expire upon the Municipality's acceptance of the annual report, as required below, for the final Fiscal Year for which the Municipality is granting the TIE.

C. Reporting. Sponsor shall submit reports to the Municipality not later than thirty (30) days after June 30 of each Fiscal Year for the term of this Agreement. Each report shall contain the following information:

1) Until Completion, the status of construction in relation to the schedule contained in the New Construction or Rehabilitation Plan;

2) Until Completion, the status of marketing in relation to the New Construction or Rehabilitation Plans; and

3) For each MRRU, the number of bedrooms in the unit, whether it was leased as of the end of the most recent fiscal year and the monthly rent charged.

D. Assignment. The Sponsor shall not assign any interest in this Agreement, and shall not transfer any interest in the same, without the prior written consent of the Municipality, which approval shall not be unreasonably withheld. The foregoing notwithstanding, the rights and obligations of this Agreement shall inure to the benefit of any entity succeeding to the interests of the Sponsor by merger.

E. Notices. In conjunction with concurrent electronic submission as provided for below or, if

reasonable efforts can determine that such information is no longer current, otherwise reasonably obtainable and verifiable electronic contact information, any notice, request, instruction or other document to be given hereunder to either party by the other shall be in writing and delivered personally or sent by recognized overnight courier, receipt confirmed or sent by certified or registered mail, postage prepaid, as follows, and, unless general measures for electronic receipt as a substitute are in place at such time or can otherwise be reasonably assumed due to publicized or immediately foreseeable remote working conditions, shall be conclusively deemed to have been received and be effective on the day on which personally delivered or, if sent by certified or registered mail, three (3) days after the day on which mailed or, if sent by overnight courier, on the day after delivered to such courier.

- 1) Municipality: City Of Haverhill  
Attn, Andrew Hurlihy  
4 Summer St Room 309  
Haverhill MA 01830  
Email: [aherlihy@cityofhaverhill.com](mailto:aherlihy@cityofhaverhill.com)
  
- 2) Sponsor: 42 Lafayette Sq, LLC  
P.O. Box 31  
Haverhill MA 01831  
Email: [Jcody@atlantis-invest.com](mailto:Jcody@atlantis-invest.com)
  
- 3) Copy to DHCD: All such notices shall be copied to DHCD at:  
  
HDIP Program Coordinator  
Department of Housing & Community Development  
100 Cambridge Street, Suite 300  
Boston, MA 02124  
[dhcdhdip@mass.gov](mailto:dhcdhdip@mass.gov)
  
- 4) Change of Address. Either party may change the address to which notices are to be sent to it by giving written notice of such change of address to the other party in the manner herein provided for giving notice.

F. Modifications. No modification or waiver of any provision of this Agreement, nor consent to any departure by the Sponsor therefrom shall in any event be effective unless the same shall be in writing, and then such waiver or consent shall be effective only in the specific instance and for the purpose for which given. No failure or delay on the part of Municipality in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise thereof preclude any other or further exercise thereof or the exercise of any other right, power or privilege.

**IN WITNESS WHEREOF**, the Sponsor has caused this Agreement to be duly executed in its name and behalf and its seal affixed by its duly authorized representative, and the Municipality has caused this Agreement to be executed in its name and behalf and its seal duly affixed by its Mayor and City Council as of the day and year first above written.

[SIGNATURES ON NEXT PAGE]

**MUNICIPALITY**

**SPONSOR**

\_\_\_\_\_  
By: [CHIEF EXECUTIVE OFFICER]

\_\_\_\_\_  
By:  
Its:

\_\_\_\_\_  
By: [LEGISLATIVE BODY]

\_\_\_\_\_  
By:  
Its:



## **EXHIBIT 2**

### **DESCRIPTION OF PROPERTY**

#### **42-48 Lafayette Square**

The land in Haverhill, Essex County, Massachusetts, with the buildings thereon, situated on the Northwesterly corner of Lafayette Square and Hillside Street, bounded and described as follows:

Beginning at the Northeasterly corner thereof by land now or formerly of Belanger heirs and Lafayette Square, thence running

SOUTHERLY by Lafayette Square fifty (50) feet more or less to Hillside Street; thence

WESTERLY by Hillside Street, seventy (70) feet more or less to land of Octave Bonin, et ux; thence

NORTHERLY by last mentioned land of Benin fifty (50) feet more or less to said land of Belanger heirs; thence

EASTERLY by last mentioned land of Belanger heirs, seventy (70) feet more or less to Lafayette Square and the point begun at.

**EXHIBIT 3**

**MARKET RATE RESIDENTIAL UNITS – PRICING PLAN**

Proposed Initial  
Monthly Rent(s)\*:      \$1450 – Studios  
                                     \$1700 – 1 Bedrooms

\*units shall be priced in compliance with DHCD's HDIP Guidelines and 760 CMR 66.04(2)(f)



**EXHIBIT 4**

**TAX INCREMENT EXEMPTION – CONFIRMATION OF CALCULATION**

[FORM TO REMAIN BLANK UNTIL PROJECT COMPLETED AND ELIGIBLE FOR FINAL CERTIFICATION]

In connection with the Tax Increment Exemption Agreement dated \_\_\_\_\_, 20\_\_\_\_ by and between the MUNICIPALITY, and \_\_\_\_\_, a STATE FORM OF ORGANIZATION with an address at \_\_\_\_\_, with respect to the property at \_\_\_\_\_ (the "Agreement"), the parties hereby confirm the following elements of the Agreement. Unless otherwise stated, capitalized terms have the meaning set forth in the Agreement.

1. The effective date of the Agreement is: \_\_\_\_\_
2. The MRRU Percentage is: \_\_\_\_\_
3. The assessed value of the of the residential portion of the Property upon Completion is: \_\_\_\_\_

To the extent that the dates or figures in this "Tax Increment Exemption – Confirmation of Calculation" differ from those set forth in the Agreement, the contents of this document shall control and shall be deemed to have amended the Agreement.

MUNICIPALITY

SPONSOR

\_\_\_\_\_  
By: [CHIEF EXECUTIVE OFFICER]

\_\_\_\_\_  
By:

Its:

\_\_\_\_\_  
By: [LEGISLATIVE BODY]

\_\_\_\_\_  
By:

Its:

Dated: \_\_\_\_\_

Hearing JULY 27

2021

(10.1)

68

KAREN L. FIORELLO  
kfiorello@fimilaw.com

**FIORELLO & MIGLIORI**  
ATTORNEYS AT LAW

FIREHOUSE CONDOMINIUMS  
18 ESSEX STREET  
HAVERHILL, MASSACHUSETTS 01832  
TEL 978/373-3003 FAX 978/373-3066

MICHAEL J. MIGLIORI  
mmigliori@fimilaw.com

CCSP 21-4

May 24, 2021

2021 JUN 04 12:03 PM ET

Melinda Barrett, President  
Haverhill City Council  
City Hall - 4 Summer Street  
Haverhill, MA 01830

Re: Fox Hollow Over 55 Age Restrictive Development  
66 Merrimac Road  
Flexible Development Pursuant to Chapter 255 §8.4 CCSP-21-4  
Zoning Analysis

Dear President Barrett and City Council Members:

Please be advised this office represents the applicant in connection with the above-referenced age-restricted development. The project was submitted pursuant to Chapter 255 §8.4 as flexible development.

The existing site located on Merrimac Road contains in excess of 54 acres.

The property is located in both the RM and RS Zoning District.

The provisions contained in Chapter 255 §8.4 allow for a flexible development project on a parcel of land at least three (3) acres in size and located entirely within the RS, RR, RL, RM and CN Zones.

The applicant has submitted plans for 66-detached unit condominium development which will be an Over-55 Age Restricted Development.

Section 8.4.6 of the ordinance establishes the number of dwelling units allowed in a flexible development project to be a number of dwellings which could reasonably be expected to be developed upon the site under a conventional plan.

I have attached to this letter a plan which shows that thirty-five (35) dwellings would be allowed on the site under a conventional subdivision plan.

Section 8.4.7 of the ordinance allows the SPGA to award a density bonus to increase the number of dwelling units beyond the basic maximum number.

68  
CCSP 21-4

The SPGA is allowed to grant an additional five (5%) percent bonus of the maximum number up to a maximum increase of twenty (20%) of the basic maximum number. The SPGA is allowed to grant, for each additional ten (10%) percent of the site over the open space required (twenty [20%] percent) set aside as contiguous open space, a bonus of five (5%) percent of the basic maximum number. The density bonus provided shall not exceed twenty (20%) of the basic maximum number.

I have also attached to this letter a plan that shows the contiguous open space located at the site, which totals sixty-nine (69%) percent of the entire site.

Based upon the provisions contained in Section 8.4.7, et al, the applicant is entitled to be awarded an additional seven (7) dwelling units (twenty [20%] percent bonus in addition to the thirty 35 allowed), for a total of forty-two (42) dwelling units.

As indicated, the applicant is requesting to construct sixty-six (66) dwelling units which, therefore, requires a waiver from the SPGA to allow for the additional twenty-four (24) dwelling units.

Pursuant to Section 8.4.18, the City Council may waive any requirement of Section 8.4 "when the grant of said waivers will not result in substantial detriment to the neighborhood and the proposed development meets the goals of Section 8.4.1".

It is our opinion that, based upon the nature of the project proposed, the requested waiver, for a number of reasons, will not result in a "substantial detriment to the neighborhood". As indicated, the project is for an age-restricted development to be located on fifty-four (54) acres of land.

Age-restricted developments have been shown to have extremely minimal impact the communities they've been allowed. The units are typically occupied by 1 or 2 individuals, children are not allowed and oftentimes, especially in New England, a significant number of the occupants do not reside in the units during the winter months.

The size of the total parcel is fifty-four (54) acres and the fact that sixty-nine (69%) percent of the acreage will be dedicated open space is for the proof that the waiver is appropriate in this case.

The second part of the waiver provision examines whether the proposed development meets the goals of the Section 8.4.1. Those goals are as follows:

1. Encourage the preservation of open land for its scenic beauty and to enhance agriculture, open space, forestry and recreational use;
2. Preserve historical and archeological resources, to protect the natural environment, including the City's varied landscapes and water resources;
3. Protect the value of real property;
4. Promote more sensitive siting of buildings and better overall site planning;
5. Perpetuate the appearance of the City's traditional New England landscapes;
6. Facilitate the construction and maintenance of streets, utilities and public services in a more economical and efficient manner;
7. Offer an alternative to standard subdivision development; and
8. Promote the development of housing for persons over the age of fifty-five (55).

It is my opinion that the project, as submitted, meets all of the goals of Section 8.4.1.

68  
CCSP-4

It is our further opinion that, the approval of an Over-55 Age Restricted Development on this site will not result in substantial detriment to the neighborhood and does meet all of the goals established in Section 8.4.1.

Therefore, we respectfully request that the City Council grant this waiver.

Sincerely yours,



Michael J. Migliori

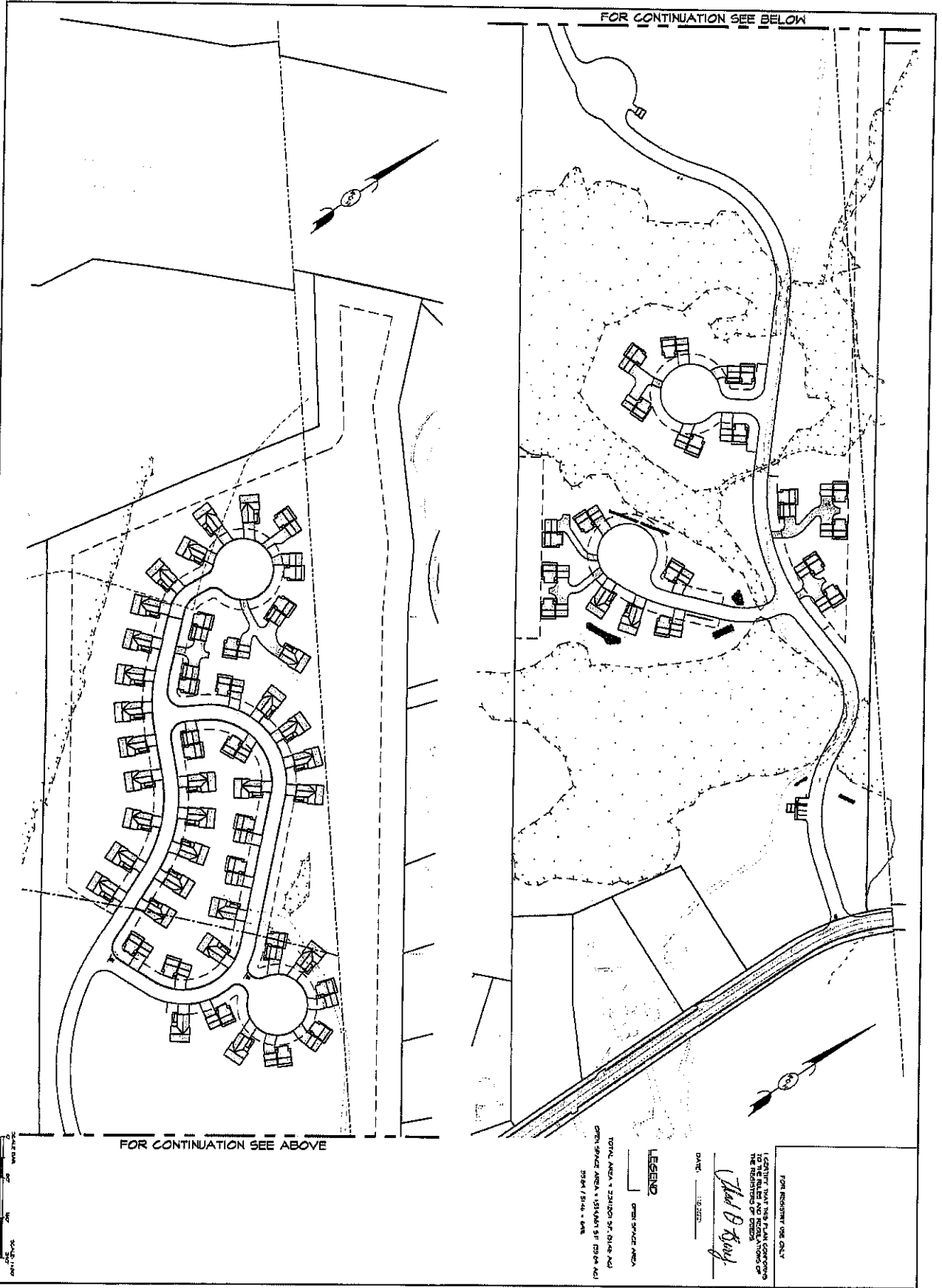
MJM/dma  
Enc.

IN CITY COUNCIL: June 15 2021

VOTED: that COUNCIL HEARING BE HELD JULY 27 2021

Attest:

\_\_\_\_\_  
City Clerk



Scale: 1" = 30' 0"

FOR CONTINUATION SEE ABOVE

FOR CONTINUATION SEE BELOW

**LEGEND**

OPEN SPACE AREA

TOTAL AREA: 1.23 ACRES (84,000 SQ. FT.)  
OPEN SPACE AREA: 0.55 ACRES (38,000 SQ. FT.)

DATE: 11/10/2017

*David B. Blythe*

FOR REVIEWING USE ONLY

I CERTIFY THAT THIS PLAN COMFORMS TO THE RULES AND REGULATIONS OF THE BOARD OF PLANNING AND ZONING COMMISSION OF THE TOWN OF FOX HOLLOW, MA.

**ASB**  
design group, LLC  
1000 Main Street  
Haverhill, MA 01830  
978-376-1111  
www.asbdesign.com

PROJECT: FOX HOLLOW  
SUBMIT: 11/10/2017  
DATE: 11/10/2017  
PROJECT: FOX HOLLOW  
SUBMIT: 11/10/2017  
DATE: 11/10/2017

DESIGNED BY: ASB  
DRAWN BY: ASB  
CHECKED BY: ASB  
DATE: 11/10/2017  
PROJECT: FOX HOLLOW  
SUBMIT: 11/10/2017  
DATE: 11/10/2017

NO.	DATE	DESCRIPTION
1	11/10/2017	PRELIMINARY PLAN
2	11/10/2017	FINAL PLAN

PLAN APPROVED  
FILED FOR RECORD  
3. NOTICE OF APPEAL

DATE: 11/10/2017  
SCALE: 1" = 30' 0"  
JOB NO: 2017-18  
O&P NO: 180



OPEN SPACE PLAN

Sheet 1 of 1



10.1

FIORELLO & MIGLIORI  
ATTORNEYS AT LAW

KAREN L. FIORELLO  
kfiorello@fimilaw.com

FIREHOUSE CONDOMINIUMS  
18 ESSEX STREET  
HAVERHILL, MASSACHUSETTS 01832  
TEL 978/373-3003 FAX 978/373-3066

MICHAEL J. MIGLIORI  
mmigliori@fimilaw.com

July 19, 2021

Melinda Barrett, President  
Haverhill City Council  
4 Summer St, Room 204  
Haverhill, MA 01830

Re: Fox Hollow Over 55 Age Restricted Development  
66 Merrimac Road, Map 430 Lots 1-6  
Flexible Development pursuant to Chapter 255 Sec 8.4  
Special Permit, Haverhill City Council, Zone RM and RS  
Owner/Applicant: Sixty-Six Merrimac-Hav, LLC  
REQUEST FOR CONTINUANCE OF HEARING

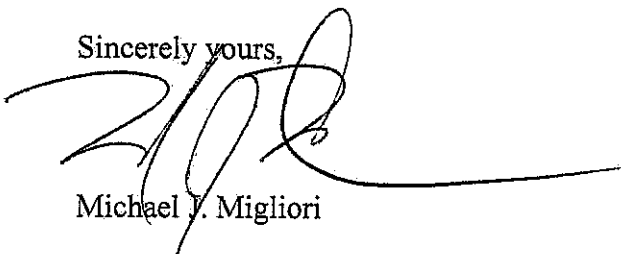
Dear President Barrett,

Please be advised that this office represents Sixty-Six Merrimac-Hav, LLC, in connection with its request for a Special Permit pursuant to Chapter 255 Section 8.4 Flexible Development, to construct an over 55 age restricted development consisting of 66 detached residential condominium homes on 54 acres of land at 66 Merrimac Road.

As a result of concerns raised by some of the neighbors my client is requesting a continuance of the July 27<sup>th</sup> hearing until October 5<sup>th</sup>, 2021, with the hope of addressing those concerns.

Should you have any questions please contact me.

Sincerely yours,



Michael J. Migliori

MJM/dma

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

11.2.1  
CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

July 23, 2021

City Council President Melinda E. Barrett and Members of the Haverhill City Council

**RE: Water-Wastewater Abatement Board Appointment**

Dear Madame President and Members of the Haverhill City Council:

I hereby appoint Elisa Espinal, 217 Franklin Street, #2, Haverhill to the Water-Wastewater Abatement Board. This is a non-confirming appointment which will take place immediately and expires on July 27, 2024.

Very truly yours,

**James J. Fiorentini**  
Mayor

JJF/lyf

cc: Bob Ward, Assistant DPW Director  
Elisa Espinal



**Elisa Espinal, MSCJ, LSW**  
217 Franklin St. #2, Haverhill, MA, 01830  
(978) 852-4413 ~ [eli88cj@gmail.com](mailto:eli88cj@gmail.com)

---

**Objective:** To assist and support the Town of Haverhill via the water & sewer committee in effort to address any issues brought up in front of the committee by the residents of Haverhill.

**Education:**

<b>NAPSA Core Curriculum Certificate Program</b> National Adult Protective Services Association (NAPSA)	Jun. 2020
<b>Decision-Making Ability Interview Training (IDA) – Master Trainer</b> Massachusetts Executive Office of Elder Affairs	Oct. 2017
<b>Massachusetts Behavioral Health Certificate Program</b> Boston University School of Social Work	Aug. 2017
<b>Qualified Interpreter Training (16 hours training)</b> Salem Police Department	Jun. 2017
<b>Licensed Social Worker #314837</b> Commonwealth of Massachusetts	Mar. 2017
<b>Certificate in Supervision Series</b> The Massachusetts Council of Human Services Providers, Inc.	Fall 2016
<b>Certificate in Aging</b> Boston University's Institute for Geriatric Social Work	Jul. 2012
<b>Master of Science Degree, Criminal Justice; 3.91 GPA</b> Kaplan University Online	Jan. 2010 – Nov. 2011
<i>Member of Golden Key International Honour Society</i>	<i>Jul. 2011 – Present</i>
<b>Bachelor of Science Degree, Criminal Justice; 3.12 GPA</b> Hesser College Manchester, NH	Aug. 2005 - May 2008

**Related Skills:**

- Fluent in Spanish and English. Excellent verbal and written communication skills in both
- Able to multi-task in a fast-paced environment and work well under pressure
- Able to work individually and as a team
- Trained in Suicidal prevention, mental illness, stress manage in Human Services field, LGBT community and many others
- Experience in handling conflict and able to deescalate situations
- Possess working knowledge of Microsoft Word, Power Point, Excel, Outlook and Publisher
- Knowledgeable on M.G.L Chapter 19A and C.M.R 651 and related Program Instructions given by the Massachusetts Executive Office of Elder Affairs

## **Work Experience:**

### **Protective Service Program Manager**

Springwell Inc., Waltham, MA

Mar. 2018 – Present

- Keep informed of and comply with all applicable program standards
- Ensure that all program activities operate with the policies and procedures of the organization.
- Develop and maintain positive relationships with community partners and provide training and outreach as needed or requested.
- Attend and participate in assigned interagency and interdisciplinary events including: roundtables, task forces, and networks.
- Complete interview process for potential candidate
- Assess situations to determine the importance, urgency and risks, and make clear decisions which are timely and in the best interest of the organization.
- Submit reports to management and funders as requested
- Monitor the quality assurance of the department and work with the Supervisory team to make necessary changes upon changes made by EOEA
- Oversees the PS department's office after hours on call schedule, maintains procedures and resources for on call staff and serves as department liaison to statewide hotline
- Oversee the training needs of new PS staff and the professional development of existing PS staff
- Participate in all required agency and EOEA meetings

### **Protective Service Assistant Manager**

North Shore Elder Services, Inc., Danvers, MA

Aug. 2016 – Feb. 2018

- Continue with all my duties and responsibilities as my previous position with the Agency as listed below
- Work closely with the PS Manager on developing short and long term goals for the department
- Collaborate with the Office of Elder Affairs and Aging Services access Points as needed
- Complete interview process for potential candidate
- Complete required program statistics and staff reports in an accurate and timely manner
- Monitor the quality assurance of the department and work with the Supervisory team to make necessary changes upon changes made by EOEA
- Oversees the PS department's office after hours on call schedule, maintains procedures and resources for on call staff and serves as department liaison to statewide hotline
- Oversee the training needs of new PS staff and the professional development of existing PS staff
- Participate in all required agency and EOEA meetings

### **Protective Service Supervisor – quality and training**

North Shore Elder Services, Inc., Danvers, MA

Aug. 2015 – Aug. 2016

- Provide individual daily clinical and administrative supervision to PSWs, in order to ensure that their performance/casework meets expectations and satisfies the requirements of the position
- Mentor and train new and/or inexperienced to ensure that their performance/casework meets expectations and satisfies the requirements of the position
- Complete interview process for potential candidate
- Developed and continue to maintain training materials up to date
- Maintain procedure manual up to date
- Screen PS intakes as needed, determining level of immediate risk, according to EOEA regulations and assigns them to caseworker in a timely manner

- Review PS worker's performance/casework to ensure that it meets expectations and satisfies the requirements of the program and provide performance feedback to supervisors and maintain a record keeping log
- Training community partners and colleagues on a regular bases on PS regulations and procedures
- Provide case consults prior to reports being filed in person or phone as needed and/or requested
- Assist with annual planning of PS programs, settings strategic goals to expand services and improve quality
- Participate in the interviewing and hiring process

### **Protective Service Worker - Mentor**

Elder Services of the Merrimack Valley, Inc., Lawrence, MA

Mar. 2013 – Aug. 2015

- Investigate Protective Service reports as assigned by the Protective Service Supervisor
- Provision of crisis intervention, advocacy and casework services
- Utilization of court system when necessary as indicated under the MGL Chapter 19A 651 CMR law and other mandates
- Accessing appropriate mental health, medical resources and legal assistance when cases require this attention
- Completion of appropriate paperwork and maintenance of client files, including computer database, as defined by the Protective Service Supervisor and as regulated by the Executive Office of Elder Affairs
- Help new Protective Service Worker with their training to learn the ropes of the job and follow procedures
- Respond to call after office hours and work on emergencies

### **Bilingual Case Manager**

Dec. 2011 – Mar. 2013

Elder Services of the Merrimack Valley, Inc., Lawrence, MA

- Manage a case load of approximate 80 clients
- Develop comprehensive care plans
- Supervise services
- Develop relationship with clients, family and service providers
- Conduct home assessments and reassessment to insure a proper level of service

### **Safety Officer Manager**

Aug. 2011 – May. 2015

Walls Security, Lawrence, MA

- Provide Night Club Security while operating
- Prepare schedule and other administrative duties
- Designate employees duties and their job while working
- Participate in meetings as need it
- Participate in trainings that pertain to the job

### **Shannon Grant Analyst (Temporary)**

Oct. 2011 – Feb. 2012

Lawrence Police Department, Lawrence, MA

- Work together with the Director of the Crime Analyst Unit
- Collect Data Entry
- Build relationship with other Police Departments in the area
- Compare Data entry from other Police Departments and Lawrence
- Conduct Research and present the final results to the Director of the Crime Analyst Unit

### **Administrative Assistant**

Jan. 2009 – Dec. 2011

Hesser College, Salem, NH

- Provide support to students, faculty and staff, relate campus news by creating flyers
- Assist the Admission and Academic Departments, entering leads, enrolling students, answering phones, creating student folders, filling, printing attendance rosters, instructor folders, collecting grades, entering instructors evaluations, selling books, printing student schedules, ordering supplies, and other confidential duties

**Assistant to the Deputy Chief (voluntary – as needed)**

Feb. 2010 – Apr. 2010

Lawrence Police Department, Lawrence, MA

- Help Former Deputy Chief Melix Bonilla with Taxi Drivers data entry
- Copies of applications and checks to process Taxi applications

**Safety Officer**

June 2008 – Dec. 2008

Reliable Security, Salem, NH

- Safety patrol of external and internal grounds on a daily basis
- Supervised security of a five floor building as well as twenty-four town houses
- Created incident reports and daily logs for the building owner and other security shift personnel

**Safety Officer (part-time)**

Feb. 2008 – Dec. 2008

Hesser College, Salem, NH

- Oversaw the safety and security of faculty, staff and students
- Utilized active listening skills, wrote accurate and concise incident reports
- Responsible for lock-up and alarm setting of building at night
- Handled parking issues, lost and found, answered phones, filing, and data entry

**Resident Assistant**

Sept. 2006 – May 2008

Hesser College, Manchester, NH

- Enforced and upheld college policies including dorm safety and security
- Utilized two-way radio communications, implemented codes to ensure confidential communications, conducted a nightly watch detail of the resident halls
- Managed various administrative duties including incident reports and room transfers in a confidential and professional manner

**Work-study Administrative Assistant to the Dean of Students**

(Dec. 2005 – May 2008)

Hesser College, Manchester, NH

- Provided excellent customer service and maintained confidentiality, created advertising flyers
- Filed, created schedules, faxed documents, answered phones, processed check requests



143 Essex St, Suite 217  
Haverhill, MA 01832  
[www.bevibuilds.com](http://www.bevibuilds.com)  
(978) 296-0017

12.1

TO:  
John Pettis  
Engineering  
City of Haverhill, MA

JOB LOCATION:  
64 Locust St  
Haverhill, MA

DATE: 07/21/2021

Dear Mr Pettis,

This letter is to formally request to be put on the agenda for the City Council meeting dated 07/27/2021 for the Council to hear our request for a street opening permit.

The approval of the street opening will allow my client, Downtown Wine + Spirits & Sunil Samtani, to build a brand new liquor store on land that he currently owns.

We appreciate your assistance on this matter.

Sincerely,

Francis J. Bevilacqua III



DOCUMENT

12.1.1

## CITY OF HAVERHILL

In Municipal Council

ORDERED:

That the City Council approve the request of Sunil Samtani to excavate on LOCUST STREET at #64 for the purpose of installing sewer and water services for the subject lots. LOCUST STREET has been rebuilt within the last 5 years and in accordance with Chapter 222, Section 11, Restrictions on future paving of the Municipal Ordinances, Council approval is necessary.

**John Pettis**

---

1212

**From:** Mikki Defeo <MikkiDefeo@comcast.net>  
**Sent:** Thursday, July 22, 2021 2:07 PM  
**To:** John Pettis  
**Subject:** [EXTERNAL]333 North Broadway

Warning! External Email. Exercise caution when opening attachments or clicking on any links. . .

To whom it may concern

Can I open the street located in front of 333 North Broadway to run the utilities for a new house Regards Steve Defeo

Sent from my iPhone



DOCUMENT

## CITY OF HAVERHILL

In Municipal Council

12.2.1

ORDERED:

That the City Council approve the request of Steve Defeo to excavate on NORTH BROADWAY at #333 for the purpose of installing sewer and water services for the subject lots. NORTH BROADWAY has been rebuilt within the last 5 years and in accordance with Chapter 222, Section 11, Restrictions on future paving of the Municipal Ordinances, Council approval is necessary.





*Related Approvals*

# Haverhill

Engineering Department, Room 300  
Tel: 978-374-2335 Fax: 978-373-8475  
John H. Pettis III, P.E. - City Engineer  
[JPettis@CityOfHaverhill.com](mailto:JPettis@CityOfHaverhill.com)

July 22, 2021

**MEMO TO: CITY COUNCIL PRESIDENT MELINDA BARRETT AND  
MEMBERS OF THE CITY COUNCIL**

**Subject: 64 Locust Street and 333 North Broadway**

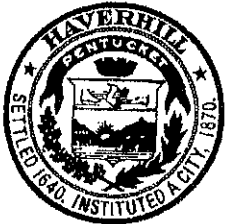
I have received request for Right of Way permits at the two subject locations for utility connections. As each roadway was paved within the last 5 years Council approval is required. I am in support of these requests and will make as a condition of each that infrared treatment be applied to the trench paving to ensure pavement is made smooth and cohesive.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.  
City Engineer

C: Mayor Fiorentini, Stankovich, Ward, Cox



# Haverhill

12511

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

JUN 28 2021

Date: \_\_\_\_\_

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks to receive a license for **TAG DAYS**  
pursuant to Chapter 227 of Haverhill City Code

Organization: VFW Post 29 Applicant's Name: Keith Gopsill  
Applicant's Residence (must be Haverhill resident): 41 LINCOLN AVE  
Applicant's Signature: [Signature]

**(3 CONSECUTIVE DAYS ONLY)**

Date of Tag Day Request(s): November 12 + 13 - 2021

Canister: \_\_\_\_\_ Tag: \_\_\_\_\_ Fee: \$ 20.00

**ON STREET LOCATIONS ARE NO LONGER PERMITTED - SEE DOC . 47 OF 2017**

OFF STREET LOCATIONS - PLEASE SPECIFY

3 market Baskets

**\*A LETTER FROM THE PRIVATE PROPERTY OWNER GRANTING PERMISSION FOR  
USE OF THE LISTED LOCATIONS IS REQUIRED AT THE TIME OF THE APPLICATION**

**A sample of the badge being used by those tagging and a sample of the tag being issued by the  
Organization must be filed with the City Clerk's Office at the time of the application**

Recommendation by Police Chief: ☒ Approved  
\_\_\_\_\_ Denied

Office Use Only

[Signature]

Police Chief

In Municipal Council, \_\_\_\_\_

Attest:

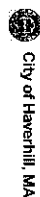
\_\_\_\_\_  
City Clerk

7/22/2021

OpenGov

7/22/2021

OpenGov



07/22/2021

DL-21-11

Drainlayer's License

Status: Active

Date Created: Jul 22, 2021

### Applicant

Peter Carlson  
carlcoinc@aol.com  
50 Cobbler Drive  
Fitchburg, MA 01420  
9783425445

### Applicant Information

#### Drainlayer Application Status

Are You a Licensed Drainlayer?  
Yes

#### Applicant License Number

License Type

#### Applicant Cellphone

License Expiration Date

9788336840

#### License Status

Applicant City  
Leominster

#### Applicant Address

Applicant Zip  
01453

39 Saddlebred Drive

#### Applicant State

Do You Work on City Property?  
Yes

MA

#### City Council Approval Date

### Business Name

Business Name  
CARLCO Construction, Inc.

Business Phone  
9783425445

### Business Address

50 Cobbler Drive

Business City  
Fitchburg

### Business State

MA

Business Zip  
01420

https://haverhill.ma.viewpointcloud.io/#/explore/records/106563/printable?act=true&app=true&int=true&loc=true&sec=1013453%2... 1/3

Business Fax  
9783425447

Type of License  
New (First Time)

Are You Doing Work on City Property?

Taxpayer Identification Number (TIN)  
331039803

### Insurance Information

Bond Expiration Date  
07/21/2022

Liability Insurance Expiration Date  
07/03/2022

Right-of-Way Bond Expiration Date  
07/21/2022

Workman's Compensation Expiration Date  
07/03/2022

### Attachments

- ☐ pdf Bond Haverhill Drainlayers Permit.pdf  
Uploaded by Peter Carlson on Jul 22, 2021 at 10:54 am
- ☐ pdf CARLCO to City of Haverhill.pdf  
Uploaded by Peter Carlson on Jul 22, 2021 at 10:54 am
- ☐ pdf Workers Comp Affidavit 2021.pdf  
Uploaded by Peter Carlson on Jul 22, 2021 at 10:54 am
- ☐ pdf Town of Hudson recommendation.pdf  
Uploaded by Peter Carlson on Jul 22, 2021 at 10:54 am
- ☐ pdf letters of reference.pdf  
Uploaded by Peter Carlson on Jul 22, 2021 at 10:54 am
- ☐ pdf Bond Haverhill Right of Way Trench Permit.pdf  
Uploaded by Peter Carlson on Jul 22, 2021 at 10:55 am

### History

Date	Activity
Jul 22, 2021 at 10:50 am	Peter Carlson started a draft of Record DL-21-11
Jul 22, 2021 at 10:54 am	Peter Carlson added attachment letters of reference.pdf to Record DL-21-11
Jul 22, 2021 at 10:55 am	Peter Carlson added attachment Bond Haverhill Right of Way Trench Permit.pdf to Record DL-21-11
Jul 22, 2021 at 10:56 am	Peter Carlson submitted Record DL-21-11
Jul 22, 2021 at 10:58 am	completed payment step Drainlayer License Fee on Record DL-21-11
Jul 22, 2021 at 10:58 am	approval step City Clerk Approval was assigned to Judy Stros on Record DL-21-11
Jul 22, 2021 at 11:01 am	Judy Stros approved approval step City Clerk Approval on Record DL-21-11
Jul 22, 2021 at 11:01 am	approval step City Engineer Approval was assigned to John Pettis on Record DL-21-11
Jul 22, 2021 at 11:27 am	John Pettis approved approval step City Engineer Approval on Record DL-21-11
Jul 22, 2021 at 11:27 pm	approval step City Council Approval was assigned to Judy Stros on Record DL-21-11

### Timeline

Label	Status	Activated	Completed	Assignee	Due Date
-------	--------	-----------	-----------	----------	----------

https://haverhill.ma.viewpointcloud.io/#/explore/records/106563/printable?act=true&app=true&int=true&loc=true&sec=1013453%2... 2/3

City of Haverhill

Taxi Driver License – Ch.230 sec.20

Honorable President and Members of the Haverhill City Council:

The undersigned respectfully asks that he/she may receive a license to drive a taxi in the City of Haverhill

Name: WILLIAM P. FOLEY

Address: 904 HAVERHILL ST. ROWLEY, MA

Applicant phone number: 978 778 4490

Any driver of vehicle(s) must provide name, address, DOB, SS# and Driver's license # - fill out on back.

PO Box 709 MAY 27-2021

Office use only

New/Renew (circle one)

Fee: \$50 annual fee

January 1 2019 to December 31st 2019

In Municipal Council

20\_\_

Attest

City Clerk

Approve ☒

Denied ☐

Deputy  
Police Chief

Please complete back side of this application

City of Haverhill

12, 7, 1

License

Honorable President and Members of the Haverhill City Council:

JUNK

The undersigned respectfully asks that he/she may receive a

Dealer

License

Place of business being:

99 Newark St

Name of Business:

TR Salvage Inc

Address:

99 Newark St

Applicant:

John Gouldsbrough

Applicant phone number: 978 - 228 - 89 40

Business Certificate # and expiration date:

#12342

Haverhill,

JUL 02 2021

20

Office use only

New/Renew (circle one)

Fee:

200.00

In Municipal Council,

20

Attest:

City Clerk

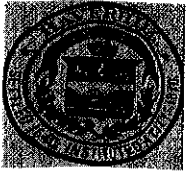
Approve

Denied

Police Chief

(If needed, other Dept. Signoff)

Please complete back side of this application



Document  
CITY OF HAVERHILL  
In Municipal Council

13.1

Ordered:

That in accordance with General Laws, Chapter 44, Section 64, authorize the payment of bill(s) of the previous years and to further authorize the payment from current year departmental appropriations as listed below:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
Coppola and Coppola	\$ 3,379.57	Treasurer's Office
SED HC, LLC	\$ 1,255.57	Police Department
Ready Refresh	\$ 77.82	Police Department
YMCA of the North Shore	\$ 3,667.00	School Department
Sirius Computer Solutions	\$ 2,934.58	Information Technology
Champion Solutions	\$ 2,504.57	Information Technology
Derry Cooperative School (4)	\$20,371.91	School Department
Francis H Maroney Inc	\$ 394.96	Public Property
WB Mason (2)	\$ 171.59	Treasurer's Office
Weston & Sampson Engineers (5)	\$ 7,500.00	Engineering

**COPPOLA AND COPPOLA**  
**40 SOUTH STREET**  
**MARBLEHEAD, MA 01945**  
**FEDERAL I.D. 04-3500139**

June 30, 2021  
 Invoice Number: 1980  
 Treasurer, City of Haverhill  
 Alicia McOsker  
 4 Summer Street  
 Rm 114  
 Haverhill, MA 01830

FY 21  
 \$ 3379.59  
 5389

Client	Date	Matter	Staff	Description	Hours	Rate	Total
				<b>Previous Balance</b>			<b>\$0.00</b>
Haverhill, Treasurer, City of - Alicia McOsker	6/21/2021	21 000449	EAB	review file & land court needs	0.25	\$185.00	\$46.25
Haverhill, Treasurer, City of - Alicia McOsker	6/21/2021	21 000451	EAB	review file & land court needs - lexis 1	0.33	\$185.00	\$61.67
Haverhill, Treasurer, City of - Alicia McOsker	6/22/2021	131 Hilldale Ave	DJC	review & email treas	0.08	\$185.00	\$15.42
Haverhill, Treasurer, City of - Alicia McOsker	6/22/2021	21 000432	EAB	review file & land court needs - lexis 1	0.33	\$185.00	\$61.67
Haverhill, Treasurer, City of - Alicia McOsker	6/22/2021	21 000434	EAB	review file & land court needs	0.25	\$185.00	\$46.25
Haverhill, Treasurer, City of - Alicia McOsker	6/22/2021	21 000437	EAB	research diss corp/death cert req/lexis 6	1.75	\$185.00	\$323.75
Haverhill, Treasurer, City of - Alicia McOsker	6/22/2021	21 000437	JECJR	reg death - bos			\$14.00
Haverhill, Treasurer, City of - Alicia McOsker	6/22/2021	21 000437	JECJR	reg death - bos	0.25	\$185.00	\$46.25
Haverhill, Treasurer, City of - Alicia McOsker	6/22/2021	21 000438	EAB	research - Medley heirs lexis 2	0.67	\$185.00	\$123.33
Haverhill, Treasurer, City of - Alicia McOsker	6/22/2021	21 000439	EAB	review file & land court needs - lexis 2	0.42	\$185.00	\$77.08
Haverhill, Treasurer, City of - Alicia McOsker	6/22/2021	21 000441	EAB	research - deceased co-owner - lexis 2	0.67	\$185.00	\$123.33
Haverhill, Treasurer, City of - Alicia McOsker	6/22/2021	21 000451	EAB	review file & land court needs	0.25	\$185.00	\$46.25
Haverhill, Treasurer, City of - Alicia McOsker	6/22/2021	new foreclosures	CLR	check pro and bkcy	0.08	\$135.00	\$11.25
Haverhill, Treasurer, City of - Alicia McOsker	6/22/2021	new foreclosures	CLR	title research	0.33	\$135.00	\$45.00
Haverhill, Treasurer, City of - Alicia McOsker	6/23/2021	131 Hilldale Ave	DJC	prepare case for filing	0.25	\$185.00	\$46.25
Haverhill, Treasurer, City of - Alicia McOsker	6/23/2021	20 000536	DJC	revie file & mot for gd req	0.25	\$185.00	\$46.25
Haverhill, Treasurer, City of - Alicia McOsker	6/23/2021	21 000433	EAB	review file & land court needs - lexis 1	0.33	\$185.00	\$61.67
Haverhill, Treasurer, City of - Alicia McOsker	6/23/2021	21 000435	EAB	review file & land court needs - lexis 1	0.33	\$185.00	\$61.67
Haverhill, Treasurer, City of - Alicia McOsker	6/23/2021	21 000436	EAB	letter of diligent search & pub hdr/email to court - lexis 2	1.92	\$185.00	\$354.58
Haverhill, Treasurer, City of - Alicia McOsker	6/23/2021	21 000436	JECJR	publication			\$300.00
Haverhill, Treasurer, City of - Alicia McOsker	6/23/2021	21 000436	JECJR	publication	0.25	\$185.00	\$46.25
Haverhill, Treasurer, City of - Alicia McOsker	6/23/2021	21 000448	EAB	review file & land court needs	0.25	\$185.00	\$46.25
Haverhill, Treasurer, City of - Alicia McOsker	6/23/2021	new foreclosures	EAB	research addresses	0.25	\$185.00	\$46.25

SED HC, LLC

89 Hayden Rowe Street  
Hopkinton, MA 01748

# Invoice

Date	Invoice #
6/30/2021	841

Bill To
Haverhill Police Department 40 Baily Blvd Haverhill, MA 01830 Attn: Wendy Duff

P.O. No.	Terms	Project
	Net 30	Haverhill Maintenance Gara...

Reg# 2200113 PO# 220067

Quantity	Description	Rate	Amount
12,555.7	Generated electricity - 6/1/2021 to 6/30/2021 (see detail attached)	0.10	1,255.57
Total			\$1,255.57

5210

JUL 22 2021



# Ready Refresh

Account Number: 0439150327  
 Invoice Number: 11G0439150327  
 Deliveries From: 06/01/21 - 06/30/21  
 Billing Date: 07/06/21  
 Delivery Address: HAVERHILL POLICE  
 40 BAILEY BLVD  
 HAVERHILL MA 01830

PREVIOUS BALANCE	\$479.83
PAYMENT / ADJUSTMENT	\$803.23
CURRENT ACTIVITY	\$401.22
PAY THIS AMOUNT	\$77.82

To pay your bill or for any questions visit us at  
**ReadyRefresh.com**

## Upcoming Deliveries:

WED- JUL 21 Access your delivery calendar at  
 THU- AUG 05 **ReadyRefresh.com**

Date	Ticket #	Qty	Description	Amount
6/02	905491		PREVIOUS BALANCE	479.83
6/23	292571		PAYMENT-THANK YOU	-156.43
7/01	436104		PAYMENT-THANK YOU	-323.40
6/03	5164390444	35	POLAND SPRING BRAND SPRING WATER 5 GALLON BOTTLE	188.65
		6	PLASTIC COLD CUPS 9 OZ SLEEVE OF 50	17.94
			BOTTLE DEPOSIT: 35 CHARGED, 29 CREDITED	.00
6/21	5166912443	35	POLAND SPRING BRAND SPRING WATER 5 GALLON BOTTLE	188.65
		1	PLASTIC COLD CUPS 9 OZ SLEEVE OF 50	2.99
		1	PLASTIC COLD CUPS 9 OZ SLEEVE OF 50	2.99
			BOTTLE DEPOSIT: 35 CHARGED, 38 CREDITED	.00
6/01	F1010902		RENT	FREE

## News for You

Get 100% Natural Spring Water from Maine delivered right to your doorstep. Poland Spring Origin is perfected by nature and balanced with naturally occurring electrolytes for a refreshingly crisp taste. Add Poland Spring Origin to your next order on ReadyRefresh.com today!

Detach below stub and return with your payment

Page 1 of 1

**Ready Refresh**

# 215 6661 DIXIE HWY, SUITE 4  
 LOUISVILLE KY 40258

ACCOUNT NUMBER - 0439150327 INVOICE NUMBER - 11G0439150327

Total Amount Due \$77.82  
 By 07/06/21

Amount Enclosed: \$



ADDRESS SERVICE REQUESTED

CITY OF HAVERHILL POLICE DEPT.  
 WENDY  
 40 BAILEY BLVD  
 HAVERHILL MA 01830-6106



604404391503277 0040122 00077825 5

ReadyRefresh  
 BlueTriton Brands, Inc.  
 P.O. Box 856192  
 Louisville, KY 40285-6192

3589  
 JUL 22 '2021





YMCA of the North Shore, Inc.  
245 Cabot Street  
Beverly, MA 01915

Invoice No. 4322

## INVOICE

### Customer

Name Teach School  
Address 415 Primrose Street  
City Haverhill State MA ZIP 01830  
Attn: Crystal Habib

### Misc

Date 10/30/2018  
Order No.  
Rep  
FOB

Qty	Description	Unit Price	TOTAL
1	<b>TEACH Program 2018/2019 School Year</b> Installment 1 - Due upon receipt Pool Rental	\$ 2,200.00	\$ 2,200.00
1	Installment 2 - Due December 15th, 2018	\$ 2,200.00	\$ 2,200.00
-1	Adjustment to Invoice	\$ 733.00	\$ (733.00)
**New total represents entire contract balance, due by December 31, 2018			
Beverly, MA 01915			
Tax ID #04-2104913			

SubTotal \$ 3,667.00  
Shipping

Tax Rate(s)

Payment Select One...

Comments

Name

CC #

Expires

**TOTAL \$ 3,667.00**

Office Use Only 14-08-45100



Sirius Computer Solutions, Inc.  
10100 Reunion Place  
Suite 500  
San Antonio, TX 78216-4159  
(210) 369-8000

8/5 pay  
7-29 Council

Bill To
City of Haverhill 4 summer St. Ste 312 Haverhill, MA 01830 US

Date
02/18/2021

Invoice Number: 21020058

PO Reference:

Payment Terms: DueUponReceipt

Source	Type	Start	End	Name	Amount
Microsoft	Office 365	02/11/2021	03/10/2021	Office 365 Enterprise E3 (Government Pricing)	1,820.00
		02/11/2021	03/10/2021	Microsoft 365 Audio Conferencing	40.00
		02/13/2021	03/12/2021	Power Apps per user plan	240.00
		02/04/2021	03/03/2021	Office 365 E3	20.00
		02/05/2021	03/04/2021	Power BI Pro	10.00
		01/23/2021	02/22/2021	SharePoint (Plan 1)	5.00
		01/22/2021	02/21/2021	SharePoint (Plan 2)	10.00
		01/22/2021	02/21/2021	Power BI Pro	10.00
		01/25/2021	02/24/2021	Power Apps per user plan	40.00
		01/25/2021	02/24/2021	Power Apps per app plan	10.00
		01/25/2021	02/24/2021	Power Apps per app plan	10.00
		02/18/2021	03/17/2021	Exchange Online (Plan 2) (Government Pricing)	640.00
		02/17/2021	03/16/2021	Office 365 Enterprise E1 (Government Pricing)	8.00
MessageOps	Inscape	01/01/2021	01/31/2021	Management & Support	71.58

Please remit to:  
Sirius Computer Solutions, Inc.  
P.O. BOX 202289  
Dallas, TX 75320-2289  
FEID: 74-2836721  
www.messageops.com

For invoice inquiries email or call:  
ar@siriuscom.com

WE PRIDE OURSELVES ON SERVICE EXCELLENCE AND WE VALUE AND  
APPRECIATE YOUR BUSINESS!

Sub-Total [USD]: 2,934.58

Taxes [USD]: 178.94

Grand Total [USD]: 3,113.52



Champion Solutions Group  
791 Park of Commerce Blvd.  
Suite 200  
Boca Raton, FL 33487  
(561) 997-2900

Bill To
City of Haverhill 4 summer St. Ste 312 Haverhill, MA 01830 US

Date
11/18/2020

Invoice Number: 20110065

PO Reference:

Payment Terms: DueUponReceipt

Source	Type	Start	End	Name	Amount
Microsoft	Office 365	11/18/2020	12/17/2020	Exchange Online (Plan 2) (Government Pricing)	640.00
		11/17/2020	12/16/2020	Office 365 Enterprise E1 (Government Pricing)	8.00
		10/11/2020	12/10/2020	Office 365 Enterprise E3 (Government Pricing)	1,689.03
		11/11/2020	12/10/2020	Microsoft 365 Audio Conferencing	40.00
		10/05/2020	12/04/2020	Power BI Pro	6.45
		10/25/2020	11/24/2020	Power Apps per user plan	40.00
		10/25/2020	11/24/2020	Power Apps per app plan	10.00
		10/25/2020	11/24/2020	Power Apps per app plan	10.00
Champion Solutions Group	Inscape	10/01/2020	10/31/2020	Management & Support	61.09

Please remit to:  
Champion Solutions Group, Inc.  
28923 Network Place  
Chicago, IL 60673-1289  
FEID: 59-2347579  
www.championsg.com

For invoice inquiries email or call:  
AccountsReceivable@championsg.com  
(800) 771-7000 x222

WE PRIDE OURSELVES ON SERVICE EXCELLENCE AND WE VALUE AND APPRECIATE YOUR BUSINESS!

Sub-Total [USD]: 2,504.57

Taxes [USD]: -

Grand Total [USD]: 2,504.57

Derry Cooperative School District

18 South Main Street

Derry NH 03038

# Invoice

Date	Invoice #
5/31/2019	2449

Bill To
Haverhill Public Schools 4 Summer Street Haverhill MA Attn: Lorraine Turrell

468.90 pd  
EV20190628B  
Bal. due 135.46

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1,042	McKinney - Vento Haverhill to Derry 2048 mi. 88 round trips C. Shepardson January, February, March and April See attached back-up	0.58	604.36
		<b>Total</b>	<del>\$604.36</del>

135.46

Derry Cooperative School District

18 South Main Street  
Derry NH 03038

# Invoice

Date	Invoice #
4/6/2017	2153

<b>Bill To</b>
Haverhill Public Schools 4 Summer Street Haverhill MA Attn: Lorraine Turrell

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	McKinney Vento-Ethan M. 09/2016 thru 12/2016 Full transportation cost \$15,642.90	7,821.45	7,821.45
		<b>Total</b>	\$7,821.45

Derry Cooperative School District

18 South Main Street  
Derry NH 03038

# Invoice

Date	Invoice #
6/30/2017	2203

<b>Bill To</b>
Haverhill Public Schools 4 Summer Street Haverhill MA Attn: Lorraine Turrell

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
6.5	Mckinney Vento E, McNeil 13 round trips in June 2016	248.30	1,613.95
		<b>Total</b>	\$1,613.95

Derry Cooperative School District

18 South Main Street  
Derry NH 03038

# Invoice

Date	Invoice #
6/15/2017	2181

<b>Bill To</b>
Haverhill Public Schools 4 Summer Street Haverhill MA Attn: Lorraine Turrell

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
9.5	January	248.30	2,358.85
6.5	February	248.30	1,613.95
9.5	March	248.30	2,358.85
7.5	April	248.30	1,862.25
10.5	May	248.30	2,607.15
	Mckinney Vento 87 total rnd trips (Ethan M.)		
	Please see attached back-up		
		<b>Total</b>	\$10,801.05





**FRANCIS H. MARONEY, INC.**

A DIVISION OF **COX** ENGINEERING

**Remit To:**

21 Pacella Park Drive  
Randolph, MA 02368

# Invoice

**Date:** 6/30/2021  
**Invoice No.:** 47693

CITY OF HAVERHILL  
MAINTENANCE - RM. 104  
4 SUMMER STREET  
HAVERHILL, MA 01830

**Service at:**  
CITY OF HAVERHILL  
MAINTENANCE - RM. 104  
4 SUMMER STREET  
HAVERHILL, MA 01830

**Customer ID:** FHM CITHA1

**Job:** M5-07712-21

**Description:** Work Order 58313 REPAIRS.

**Reference:** Work Order 58313

**Terms:** NET 30

**PO Number:**

**1ST FLOOR SERVICE SINK MENS BATHROOM BLOCKED DRAIN . CONTACT BUD  
978-697-6977**

Call for clogged service sink 1st floor men's bathroom remove clean out run  
vacuum concrete debris inside run water still blocked go into basement remove  
long sweep and pipe run snake to clear obstruction install new long sweep 90  
put pipe back together test drain

**394.96**

<b>Subtotal:</b>	394.96
<b>Sales Tax:</b>	0.00
<b>Total Due:</b>	<b>394.96</b>

Francis H. Maroney, Inc. (A Division of Cox Engineering) HVAC Service, Maintenance, Installation, Retrofit, & Plumbing

491 Amesbury Rd. • Haverhill, MA 01830 • Tel: (978) 374-7459 • Fax: (978) 521-3910

MA Lic # 0001 / RC-009596 / PMU-002210 / M.P. 8596



W.B. MASON CO., INC.  
59 Centre St  
Brockton, MA 02301

Address Service Requested  
888-WB-MASON www.wbmason.com

Invoice Number	219751082
Customer Number	C1060881
Invoice Date	04/27/2021
Due Date	04/27/2021
Order Date	04/26/2021
Order Number	S113622489
Order Method	WEB

HAVERHILL TREASURER'S OFC  
4 SUMMER ST STE 114  
HAVERHILL MA 01830-5843

**Delivery Address**

Haverhill Treasurer's Ofc  
Attn.: Lisa  
Haverhill Treasurer's O  
4 Summer St Rm 114  
Haverhill MA 01830

W.B. Mason Federal ID #: 04-2455641

**Important Messages**

Sign up for Paperless Invoicing at [wbmason.com/paperless](http://wbmason.com/paperless). Your Registration Code: 5637373216

## Looking for an easier way to see and pay bills?

Visit [WWW.WBMASON.COM/ACCOUNTSTATEMENT.aspx](http://WWW.WBMASON.COM/ACCOUNTSTATEMENT.aspx) to access your account, go paperless, review invoices and account statements, and link your checking account or credit card to make fast secure payments.

ITEM NUMBER	DESCRIPTION	QTY	U/M	UNIT PRICE	EXT PRICE
MMM6355AU	NOTE,PST-IT,3X5, 5/PK,LIN	1	PK	7.87	7.87
TOP63360	PAD,JR LGL,5X8,WE	1	PK	14.88	14.88
PGC34899CT	TISSUE,FAC,PUFFS,PLUS LOTION,1PLY,WE,56/BX,4BX/CT,6PK/CT	1	CT	60.12	60.12

SUBTOTAL: 82.87  
TAX & BOTTLE DEPOSITS TOTAL: 0.00  
ORDER TOTAL: 82.87  
Total Due: 82.87

To ensure proper credit, please detach and return below portion with your payment



W.B. MASON CO., INC.  
59 Centre St - Brockton, MA 02301

Address Service Requested  
888-WB-MASON www.wbmason.com

HAVERHILL TREASURER'S OFC  
4 SUMMER ST STE 114  
HAVERHILL MA 01830-5843

**Remittance Section**

Customer Number	C1060881
Invoice Number	219751082
Invoice Date	04/27/2021
Terms	CC
Total Due	82.87

Amount Enclosed \$ \_\_\_\_\_

W.B. MASON CO., INC.  
PO BOX 981101  
BOSTON, MA 02298-1101

C10608812197510822197510820000000082879



W.B. MASON CO., INC.  
59 Centre St  
Brockton, MA 02301

Address Service Requested  
888-WB-MASON www.wbmason.com

Invoice Number	221147974
Customer Number	C1060881
Invoice Date	06/22/2021
Due Date	06/22/2021
Order Date	06/21/2021
Order Number	S115187930
Order Method	WEB

Haverhill Treasurer's Ofc  
4 Summer St Rm 114  
Haverhill MA 01830

**Delivery Address**

Haverhill Treasurer's Ofc  
Attn.: Lisa  
Haverhill Treasurer's O  
4 Summer St Rm 114  
Haverhill MA 01830

W.B. Mason Federal ID #: 04-2455641

**Important Messages**

Sign up for Paperless Invoicing at [wbmason.com/paperless](http://wbmason.com/paperless). Your Registration Code: 5637373216

## Looking for an easier way to see and pay bills?

Visit [WWW.WBMASON.COM/ACCOUNTSTATEMENT.aspx](http://WWW.WBMASON.COM/ACCOUNTSTATEMENT.aspx) to access your account, go paperless, review invoices and account statements, and link your checking account or credit card to make fast secure payments.

ITEM NUMBER	DESCRIPTION	QTY	U/M	UNIT PRICE	EXT PRICE
HEWCF226A	TONER F/M402/426 (26A)-3.1K	1	EA	88.72	88.72

SUBTOTAL: 88.72  
TAX & BOTTLE DEPOSITS TOTAL: 0.00  
ORDER TOTAL: 88.72  
Total Due: 88.72

To ensure proper credit, please detach and return below portion with your payment



W.B. MASON CO., INC.  
59 Centre St - Brockton, MA 02301

Address Service Requested  
888-WB-MASON www.wbmason.com

Haverhill Treasurer's Ofc  
4 Summer St Rm 114  
Haverhill MA 01830

**Remittance Section**

Customer Number	C1060881
Invoice Number	221147974
Invoice Date	06/22/2021
Terms	CC
Total Due	88.72

Amount Enclosed \$ \_\_\_\_\_

W.B. MASON CO., INC.  
PO BOX 981101  
BOSTON, MA 02298-1101

C10608812211479742211479740000000088725

Tax ID No: 04-2601194

# INVOICE

PLEASE MAKE CHECKS PAYABLE TO:

Weston & Sampson Engineers, Inc.

Weston & Sampson<sup>SM</sup>  
ENGINEERS, INC.

55 Walkers Brook Drive, Suite 100, Reading, MA 01867  
westonandsampson.com Tel: 978.532.1900

April 17, 2020

Project No: 2191183

Invoice No: 4201040

John Pettis, III  
City Engineer  
HAVERHILL, CITY OF  
Engineering Department  
4 Summer Street  
Haverhill, MA 01830

Project 2191183 HAVERHILL-FRYE POND DAM EAP

Professional Services through March 27, 2020

Fee

Description	Contract Amount	% Work To Date	Amount Billed To Date	Previously Billed	This Inv. Billed
PHASE A-EAP DEVELOPMENT	8,200.00	26.2195	2,150.00	700.00	1,450.00
Total Fee	8,200.00		2,150.00	700.00	1,450.00
		<b>Total Fee</b>			<b>1,450.00</b>
			<b>TOTAL THIS INVOICE</b>		<b>\$1,450.00</b>

Tax ID No: 04-2601194

# INVOICE

PLEASE MAKE CHECKS PAYABLE TO:  
Weston & Sampson Engineers, Inc.

Weston & Sampson<sup>SM</sup>  
ENGINEERS, INC.

55 Walkers Brook Drive, Suite 100, Reading, MA 01867  
westonandsampson.com Tel: 978.532.1900

John Pettis, III  
City Engineer  
HAVERHILL, CITY OF  
Engineering Department  
4 Summer Street  
Haverhill, MA 01830

May 1, 2020

Project No: 2191183

Invoice No: 5200820

Project 2191183 HAVERHILL-FRYE POND DAM EAP

Professional Services through April 24, 2020

## Fee

Description	Contract Amount	% To Date	Work To Date	Amount Billed To Date	Previously Billed	This Inv. Billed
PHASE A-EAP DEVELOPMENT	8,200.00	43.2927		3,550.00	2,150.00	1,400.00
Total Fee	8,200.00			3,550.00	2,150.00	1,400.00
			<b>Total Fee</b>			<b>1,400.00</b>
				<b>TOTAL THIS INVOICE</b>		<b>\$1,400.00</b>

## Outstanding Invoices

Number	Date	Balance
4201040	4/17/2020	1,450.00
<b>Total</b>		<b>1,450.00</b>

Tax ID No: 04-2601194

# INVOICE

PLEASE MAKE CHECKS PAYABLE TO:

Weston & Sampson Engineers, Inc.

Weston & Sampson<sup>SM</sup>  
ENGINEERS, INC.

55 Walkers Brook Drive, Suite 100, Reading, MA 01867  
westonandsampson.com Tel: 978.532.1900

June 1, 2020

Project No: 2191183

Invoice No: 6200968

John Pettis, III  
City Engineer  
HAVERHILL, CITY OF  
Engineering Department  
4 Summer Street  
Haverhill, MA 01830

Project 2191183 HAVERHILL-FRYE POND DAM EAP

Professional Services through May 22, 2020

Fee

Description	Contract Amount	% Work To Date	Amount Billed To Date	Previously Billed	This Inv. Billed
PHASE A-EAP DEVELOPMENT	8,200.00	90.00	7,380.00	3,550.00	3,830.00
Total Fee	8,200.00		7,380.00	3,550.00	3,830.00
		<b>Total Fee</b>			<b>3,830.00</b>
			<b>TOTAL THIS INVOICE</b>		<b>\$3,830.00</b>

## Outstanding Invoices

Number	Date	Balance
4201040	4/17/2020	1,450.00
5200820	5/1/2020	1,400.00
<b>Total</b>		<b>2,850.00</b>

Tax ID No: 04-2601194

# INVOICE

PLEASE MAKE CHECKS PAYABLE TO:

Weston & Sampson Engineers, Inc.



55 Walkers Brook Drive, Suite 100, Reading, MA 01867  
westonandsampson.com Tel: 978.532.1900

July 6, 2020

Project No: 2191183

Invoice No: 7200840

John Pettis, III  
City Engineer  
HAVERHILL, CITY OF  
Engineering Department  
4 Summer Street  
Haverhill, MA 01830

Project 2191183 HAVERHILL-FRYE POND DAM EAP

Professional Services through June 26, 2020

Fee

Description	Contract % Amount	Work To Date	Amount Billed To Date	Previously Billed	This Inv. Billed
PHASE A-EAP DEVELOPMENT	8,200.00	98.2317	8,055.00	7,380.00	675.00
Total Fee	8,200.00		8,055.00	7,380.00	675.00
		<b>Total Fee</b>			<b>675.00</b>
			<b>TOTAL THIS INVOICE</b>		<b>\$675.00</b>

## Outstanding Invoices

Number	Date	Balance
4201040	4/17/2020	1,450.00
5200820	5/1/2020	1,400.00
6200968	6/1/2020	3,830.00
<b>Total</b>		<b>6,680.00</b>

Tax ID No: 04-2601194

# INVOICE

PLEASE MAKE CHECKS PAYABLE TO:

Weston & Sampson Engineers, Inc.

Weston & Sampson<sup>SM</sup>  
ENGINEERS, INC.

55 Walkers Brook Drive, Suite 100, Reading, MA 01867  
westonandsampson.com Tel: 978.532.1900

August 28, 2020

Project No: 2191183

Invoice No: 9200860

John Pettis, III  
City Engineer  
HAVERHILL, CITY OF  
Engineering Department  
4 Summer Street  
Haverhill, MA 01830

Project 2191183 HAVERHILL-FRYE POND DAM EAP

Professional Services through August 21, 2020

Fee

Description	Contract Amount	% Work To Date	Amount Billed To Date	Previously Billed	This Inv. Billed
PHASE A-EAP DEVELOPMENT	8,200.00	100.00	8,200.00	8,055.00	145.00
Total Fee	8,200.00		8,200.00	8,055.00	145.00
		<b>Total Fee</b>			<b>145.00</b>
			<b>TOTAL THIS INVOICE</b>		<b>\$145.00</b>

## Outstanding Invoices

Number	Date	Balance
4201040	4/17/2020	1,450.00
5200820	5/1/2020	1,400.00
6200968	6/1/2020	3,830.00
7200840	7/6/2020	675.00
<b>Total</b>		<b>7,355.00</b>



JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

July 23, 2021

City Council President Barrett and Members of the Haverhill City Council

RE: FY2021 Bills

Dear Madame President and Members of the Haverhill City Council:

Attached, please find an order to pay bills from the previous fiscal year:

Vendor	Amount	Account
Coppola and Coppola	\$ 3,379.57	Treasurer's Office
SEO HC, LLC	\$ 1,255.57	Police Department
Ready Refresh	\$ 77.82	Police Department
YMCA of the North Shore	\$ 3,667.00	School Department
Sirius Computer Solutions	\$ 2,934.58	Information Technology
Champion Solutions	\$ 2,504.57	Information Technology
Derry Cooperative School (4)	\$20,371.91	School Department
Francis H Maroney Inc.	\$ 394.96	Public Property
WB Mason (2)	\$ 171.59	Treasurer's Office
Weston & Sampson Engineers (5)	\$ 7,500.00	Engineering
<b>TOTAL</b>	<b>\$42,257.57</b>	

I recommend approval.

Very truly yours,

  
**James J. Fiorentini, Mayor**

JJF/lyf

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*PRESIDENT*  
**COLIN F. LePAGE**  
*VICE PRESIDENT*  
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**MARY ELLEN DALY O'BRIEN**  
**WILLIAM J. MACEK**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

1411  
CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
[www.cityofhaverhill.com](http://www.cityofhaverhill.com)  
[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

July 22, 2021

TO: President and Members of the City Council:

Councillor Daly O'Brien requests a discussion and update regarding bridge repairs on Rosemont Street and North Avenue.

*Mary Ellen Daly O'Brien* /lat  
City Councillor Mary Ellen Daly O'Brien

14.2

**CITY COUNCIL**

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July 21, 2021

TO: President and Members of the City Council:

Councillor Michael McGonagle requests the removal of handicap parking space at 64 Grove Street, as it is no longer needed.

Michael McGonagle /har  
City Councillor Michael McGonagle

1413

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July 22, 2021

TO: President and Members of the City Council:

Councillor Bevilacqua requests a discussion regarding City's electronic signs.

Joseph Bevilacqua /la b  
City Councillor Joseph Bevilacqua

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144  
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June 25 2021

To: President and Members of the City Council:

Councilor Sullivan wishes to discuss allowing parking along Rte. 110 in front of Winnekenni Park.

Tom Sullivan (Lk)

City Councillor Tom Sullivan

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## CITY OF HAVERHILL HAVERHILL, MASSACHUSETTS 01830-5843

### DOCUMENTS REFERRED TO COMMITTEE STUDY

38-W	Communication from Councillor Barrett requesting to give an update on response from MBTA/Keolis & US EPA about idling trains in Bradford	Citizens Outreach	4/5/16 1/31/17
10-B	Communication from President Michitson asking to request from Mayor status of facility improvements to public buildings and parks to comply with American w/ Disabilities Act (ADA)	Citizens Outreach	1/31/17 1/31/17, 8/15/17
10-U	Communication from President Michitson requesting discussion on next steps to provide comprehensive long range plan for Haverhill	Citizens Outreach	1/31/17 8/15/17, 4/23/18
38-D	Communication from Councillors Sullivan and Barrett requesting an update on City's emergency management plan and status of working generators in all public building in City	Public Safety	3/20/18 1/23/19
79-F	Communication from Councillor Sullivan requesting to introduce Kathleen Fitts, Gale Park Assoc. to request the city replace the Gale Park Fountain in fiscal year 20	NRPP	6/25/19
79-T	Communication from Councillors Sullivan and Barrett re: discussion with VINFEN & Haverhill Police Dept. regarding incident in neighborhood of 20 Westland Ter. group home on 7/5 and steps being taken to better supervise residents and reduce police calls to residence	Public Safety	7/23/19
89-K	Communication from Councillor Macek requesting open discussion relative to the process for Establishing a Charter Commission to review the current City of Haverhill Charter	Citizens Outreach	8/6/19
89-U	Communication from Councillor LePage re: applying for Community Compact Best Practices Program grant for benefit of city and its residents	Citizens Outreach	9/17/19
89-V	Communication from Councillor McGonagle requesting a discussion about school bus safety	Public Safety	9/17/19
11	Communication from Councilor Jordan requesting to introduce Steve Costa of Citizens for Haverhill Fire to discuss Mayor's CIP and occupational cancer	Public Safety	1/7/20
34-P	Communication from Councillor Sullivan requesting a discussion regarding the disposal of cremated remains on public property	NRPP	3/17/20
58-M	Communication from Councillors LePage and Daly O'Brien re: the possible use of Hale Hospital Trust Funds for ongoing City health care programs and issues	A & F	4/21/20
69-O	Communication from President Barrett and Councillor Sullivan requesting discussion on illegal fireworks in the City	Public Safety	7/28/20
86-D	Communication from Councillor Michitson requesting to address economic development ideas resulting from the pandemic	Planning & Dev.	8/11/20
86-F	Communication from Council President Barrett and Councillor LePage requesting discussion pertaining to utilization of UV-C disinfection fixtures in public buildings	A & F	8/25/20
89-C	Mayor Fiorentini submits final recommendations of Matrix Company	NRPP	9/15/20

## **DOCUMENTS REFERRED TO COMMITTEE STUDY**

91	Petition from Wady & Jewnifer Grullon requesting to purchase city property that abuts their property at 14 Silver Birch Ln; Assessor's Map 574, Block 1 Lot 7	NRPP	9/15/20
91-B	Petition from the Biggart Family requesting to purchase 2 parcels of land that abuts their property at 30 Belvidere Rd., Assessor's Map 409, Block 114, Lot 9; and Map 409, Block 1A, Lot 1 that includes conservation land, but only the portion zone RMD (Residential Medium Density)	"	9/22/20
86-S	Communication from Councillors LePage, Sullivan and Macek to discuss process for approval of development projects within the Waterfront District Ch. 255, Article XVI	A & F	10/6/20
55-I	Communication from Council President Barrett and Councillor McGonagle requesting to introduce Don Jarvis, Keith Gopsill and Mike Ingham to discuss becoming a Purple Heart Community	NRPP	12/15/20
91-C	Petition of Michael DeLuca requesting to purchase surplus city land on River St., Map 538, Block 419B, Lots 20, 21, 22, 23	NRPP	12/15/20
4-I	Communication from Councillor Michitson requesting to address the rising inequities between high and low paid occupations in the United States	Citizens Outreach	1/12/21
4-Q	Communication from Councillor Macek requesting discussion on parking space requirements per zoning regulations throughout City	A & F	2/2/21
27-E	Communication from Councillor Sullivan requesting to introduce Debbie Lyons, to explain having legal permitting system as it relates to establishing permitting/licensing process to allow for "Bow Hunter Tree Stands" to be placed on trees on City properties when hunting is allowed in season	NRPP	3/2/21
27-J	Communication from Councillor Michitson requesting to re-start discussion on way ahead for residential zoning in Haverhill	Planning & Dev.	3/9/21
50	Councillor Jordan requests on behalf of Tom Riley, 195 Kingsbury Ave., to have city surplus land that abuts his property, Map 768, Block 50, Lot 85A on Lincolnshire Ave.	NRPP	4/6/21
27-X	Councillor Daly O'Brien requests discussion re: cars parking on Concord St. sidewalks and possibility of city providing off-street parking	NRPP	4/6/21
50-U	President Barrett and Vice President LePage request discussion about composting options	Citizens Outreach	5/18/21
50-W	Councillor McGonagle requests to discuss an option to reward first responders and frontline workers to receive bonus for working through pandemic	Public Safety	5/18/21

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**LONG TERM MATTERS STUDY LIST**

- 38-F Communication from Councillors Barrett and LePage requesting to discuss double poles in the City  
A & F 3/15/16, 9/6/16, 11/3/16, 1/17/17, 5/11/17, 10/24/17, 3/6/19
- 26E City of Haverhill – Mayor's Recommendations, Capital Improvement Program – 2016-2020  
A & F 5/31/16, 11/3/16, 5/11/2017, 7/25/17, 2/15/18, 3/6/19, 4/17/19
- 93-L Communication from President Michitson requesting to introduce Dave Labrode to discuss street tree  
plantings  
NRPP 8/7/18, 2/28/19, 2/27/20
- 38-J Communication from Councillor Macek requesting a discussion about reserve parking spaces at City  
Hall designated for Registry of Motor Vehicles  
NRPP 3/19/19, 2/27/20
- 13-Y Communication from Councillor LePage to discuss accounting of revenue funds received from  
Licensed Marijuana establishments & their allocation to mitigate costs and impacts to city  
A & F 3/12/19, 8/5/19
- 89-D Communication from Councillors LePage, Michitson, Jordan requesting discussion on reducing  
exposure of persons under 21 yrs. of age to outdoor advertising (billboards) of marijuana products and  
zoning regulations pertaining to smoke and/or vapor stores in Haverhill  
A & F 7/23, 19, 8/16/19