



Haverhill

License Commission, Room 118
Phone: 978-420-3630 Fax: 978-373-8490
nflynn@haverhillma.gov

LICENSE COMMISSION MINUTES

Thursday October 2, 2025, at 6 PM-Room 202

Virtual and In-Person Meeting

*Attending: Chairperson Laura Angus, Commissioner Linda Koutoulas, and
License Commission Clerk Nicholas K. Flynn
Absent: Commissioner Patrick Driscoll*

1. PLEDGE OF ALLEGIANCE

Before proceeding to the meeting's agenda, Chairperson Laura Angus honored the passing of HPD Officer Katelyn Tully. The Chairperson described the officer as a well-respected and beloved member of the police department, an Army veteran, and a kind, caring, selfless person. The Chairperson thanked Officer Tully for her service to the City and to her country, before asking attendants to join her in a moment of silence.

2. APPROVAL OF THE MINUTES

2.1 Approval of the minutes of the September 4, 2025 meeting

Motion: Commissioner Koutoulas motions to approve the minutes from the September 4, 2025 meeting.

Second: Chairperson Angus seconded.

Vote: 2 yeas, 0 nays, 1 absent, motion passed.

3. CONTINUED BUSINESS

4. MISCELLANEOUS APPLICATIONS/REQUESTS

5. ONE DAY APPLICATIONS

5.1 Cynthia Graham, Applicant

Haverhill Fire Fighting Museum, Inc.

d/b/a Haverhill Firefighting Museum

75 Kenoza Ave

**-Application for One Day Liquor License – All Alcohol – Chili Cookoff Fundraiser
on October 18, 2025 for the hours of 5PM-10PM**

-Has Police Department approval

-Pending Event Permit

James D'Arcangelo, corporation Treasurer, was remotely present for this application. Chairperson Angus remarked that the Event Permit had been obtained two days prior. She asked if the event would be the same as in the past, and Mr. D'Arcangelo confirmed



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so. The Chairperson commented that everything in the application appeared to be in order. No further questions or comments.

Motion: Commissioner Koutoulas motions to approve the One Day license for October 18, 2025 for the hours of 5PM-10PM.

Second: Chairperson Angus seconded.

Vote: 2 yeas, 0 nays, 1 absent, motion passed.

6. ENTERTAINMENT APPLICATIONS

6.1 Gebran Khoury, Manager

Joe's Flaming Kabob, Inc.

d/b/a Dominic's Diner

27 Lafayette Square

-Application for Amendment of Entertainment license:

- **Change of Hours for Monday – Sunday from 6AM-10PM to 6AM-12AM**
- **To add Dancing (by patrons only), D.J., Karaoke, Music - Amplified, Sporting Event, Other: Trivia, Bingo**

-Has Police Department and Entertainment Zoning approval

Items 6.1, 7.1, and 9.1 were all heard together. Motions were made separately.

Gebran Khoury, manager, was present for these applications. Chairperson Angus asked if business was going well and Mr. Khoury replied, "very well". The Chairperson then stated that the one stipulation they would make is to have the entertainment stop a half an hour earlier to ensure patrons would be off the premises by closing time. The manager agreed. The Chairperson further reminded the manager that alcohol service could only start at 8AM/10AM on Sundays even if they were open for breakfast at 6AM. The manager confirmed he was aware.

Motion: Commissioner Koutoulas motions to approve the Amendment of Entertainment license to change the hours for Monday – Sunday for 6AM-11:30PM and to add Dancing (by patrons only), D.J., Karaoke, Music - Amplified, Sporting Event, Trivia, and Bingo.

Second: Chairperson Angus seconded.

Vote: 2 yeas, 0 nays, 1 absent, motion passed.



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6.2 Rafael Guzman, Manager

Crusttown, Inc.

d/b/a Crusttown

150 Washington St

-Application for Amendment of Entertainment license – Change of Hours for Sunday from 12PM-12:30AM to 7AM-12:30AM

-Has Entertainment Zoning approval

-Pending Police Department approval

Items 6.2, 7.2, and 9.2 were all heard together. Motions were made separately.

Rafael Guzman, manager, was present for these applications. Chairperson Angus reminded Mr. Guzman to stop entertainment 30 minutes before closing and to not serve alcohol before 8AM or 10AM on Sundays. The manager agreed. No further questions.

Motion: Commissioner Koutoulas motions to approve the Amendment of Entertainment license to change the hours for Sunday for 7AM-12:30AM, pending Police Department approval.

Second: Chairperson Angus seconded.

Vote: 2 yeas, 0 nays, 1 absent, motion passed.

6.3 Jesse Hardie, Manager

Pizza Hounds LLC

d/b/a OTTO Pizza

251 Primrose St

-Application for new Entertainment license for Sunday – Thursday for the hours of 11AM-10PM and Friday – Saturday for the hours of 11AM-11PM for Music – Amplified. Radio. Television

-Has Police Department and Entertainment Zoning approval

Items 6.3 & 7.3 were heard together. Motions were made separately.

Jesse Hardie, manager, was remotely present for these applications. The Commission did not have any questions and Chairperson Angus thanked Mr. Hardie for having everything “straightened out”. Commissioner Koutoulas inquired if the entertainment hours should be rolled back 30 minutes but Chairperson Angus replied this was unnecessary since the business did not serve alcohol. The Chairperson asked for a motion to be made to also amend the LLC for the Entertainment license until she



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realized that this was unnecessary as the application was for a new license.

Motion: Commissioner Koutoulas motions to approve the new Entertainment license for Sunday – Thursday 11AM-10PM and Friday – Saturday 11AM-11PM for Music – Amplified, Radio, Television.

Second: Chairperson Angus seconded.

Vote: 2 yeas, 0 nays, 1 absent, motion passed.

7. COMMON VICTUALLER APPLICATIONS

7.1 Gebran Khoury, Manager

Joe's Flaming Kabob, Inc.

d/b/a Dominic's Diner

27 Lafayette Square

-Application for Amendment of Common Victualler license – Change of Hours for Monday – Sunday from 6AM-10PM to 6AM-12AM

Items 6.1, 7.1, and 9.1 were all heard together. See Item 6.1.

Motion: Commissioner Koutoulas motions to approve the Amendment of Common Victualler license to change the hours for Monday – Sunday for 6AM-12AM.

Second: Chairperson Angus seconded.

Vote: 2 yeas, 0 nays, 1 absent, motion passed.

7.2 Rafael Guzman, Manager

Crusttown, Inc.

d/b/a Crusttown

150 Washington St

-Application for Amendment of Common Victualler license – Change of Hours for Sunday from 12PM-1AM to 7AM-1AM

Items 6.2, 7.2, and 9.2 were all heard together. See Item 6.2.

Motion: Commissioner Koutoulas motions to approve the Amendment of Common Victualler license to change the hours for Sunday for 7AM-1AM.

Second: Chairperson Angus seconded.

Vote: 2 yeas, 0 nays, 1 absent, motion passed.



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7.3 Jesse Hardie, Manager

Pizza Hounds LLC

d/b/a OTTO Pizza

251 Primrose St

-Application for Amendment of Common Victualler license:

- **Change of LLC from OTTO Franchising LLC to Pizza Hounds LLC**
- **Change of Hours for Sunday – Thursday from 11:30AM-10PM to 11AM-10PM and Friday – Saturday from 11:30AM-11PM to 11AM-11PM**

Items 6.3 & 7.3 were heard together. See Item 6.3.

Motion: Commissioner Koutoulas motions to approve the Amendment of Common Victualler license for the Change of LLC to Pizza Hounds LLC, and for the change of hours for Sunday – Thursday 11AM-10PM and Friday – Saturday 11AM-11PM.

Second: Chairperson Angus seconded.

Vote: 2 yeas, 0 nays, 1 absent, motion passed.

8. OUTDOOR DINING APPLICATIONS

9. ALCOHOL/ABCC APPLICATIONS

9.1 Gebran Khoury, Manager

Joe's Flaming Kabob, Inc.

d/b/a Dominic's Diner

27 Lafayette Square

-Application for Change of Hours for Monday – Saturday from 8AM-10PM to 8AM-12AM and Sunday from 10AM-10PM to 10AM-12AM

-Pending ABCC approval

Items 6.1, 7.1, and 9.1 were all heard together. See Item 6.1.

Motion: Commissioner Koutoulas motions to approve the change of hours for Monday – Saturday for 8AM-12AM and Sunday for 10AM-12AM, pending ABCC approval.

Second: Chairperson Angus seconded.

Vote: 2 yeas, 0 nays, 1 absent, motion passed.



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9.2 Rafael Guzman, Manager

Crusttown, Inc.

d/b/a Crusttown

150 Washington St

-Application for Change of Hours for Sunday from 12PM-1AM to 10AM-1AM

-Pending ABCC approval

Items 6.2, 7.2, and 9.2 were all heard together. See Item 6.2.

Motion: Commissioner Koutoulas motions to approve the change of hours for Sunday for 10AM-1AM, pending ABCC approval.

Second: Chairperson Angus seconded.

Vote: 2 yeas, 0 nays, 1 absent, motion passed.

9.3 Patcharin Jeesom, Manager

PPT Hospitality LLC

d/b/a Klin Thai Haverhill

56 Locust St

-Application for new §12 Restaurant All-Alcoholic Beverages license for Monday – Sunday for the hours of 10AM-9PM

-Pending ABCC approval

-Pending 304 Occupancy and final requirements of Abutters Notification Affidavit

Patcharin Jeesom, applicant and LLC manager, and Jirakorn Worachina, additional manager for Klin Thai Haverhill, were present for this application. The Chairperson asked Clerk Flynn if he had received the signed green cards for the Abutters notification. The Clerk replied he had received some and the tracking information for the remaining ones.

Chairperson Angus asked if the business was still under construction and not yet open – the applying party confirmed so. The Chairperson commended the party for submitting one of the most complete Liquor License applications she has ever seen. She then asked about their experience in serving alcohol. Ms. Jeesom replied that they have been in the restaurant business for over 10 years and that she had previously been a server and bartender. She added that they had started their own restaurant business in the last few years. Commissioner Koutoulas commented that everything in the application appeared to be in order.



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Motion: Commissioner Koutoulas motions to approve the new §12 Restaurant All-Alcoholic Beverages license for Monday – Sunday for the hours of 10AM-9PM – pending ABCC approval, 304 Occupancy, and final requirements of Abutters Notification Affidavit.

Second: Chairperson Angus seconded.

Vote: 2 yeas, 0 nays, 1 absent, motion passed.

9.4 Leslie Dawson, Proposed Manager

Circle K Massachusetts LLC

d/b/a Circle K

32 Knipe Road

-Application for Change of Manager from Mary Locke to Leslie Dawson

-Pending ABCC approval

Leslie Dawson, proposed manager, was present for this application. Chairperson Angus asked what experience the new manager had in package store retail-sales. Ms. Dawson replied this was her first time and that she believed she had only been at Circle K since last April. The Chairperson asked if Ms. Dawson was aware of the rules for purchasing alcohol from authorized sources only and Ms. Dawson confirmed so. The Chairperson then asked if the new manager was TIPS certified and she confirmed this as well. Clerk Flynn mentioned a copy of her certificate was included in the application. Chairperson Angus asked if this had been obtained from an online course and the Clerk clarified that it had been obtained prior to the new TIPS rules enacted during the meeting of June 5, 2025. The Commission reminded Ms. Dawson that she would need to renew her certificate in 2028 with a course that meets the new guidelines. Ms. Dawson agreed.

Motion: Commissioner Koutoulas motions to approve the Change of Manager application for Circle K, pending ABCC approval.

Second: Chairperson Angus seconded.

Vote: 2 yeas, 0 nays, 1 absent, motion passed.

10. MOTOR VEHICLE APPLICATIONS

11. CARRY IN LICENSE APPLICATIONS



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12. ITEM FOR DISCUSSION

12.1 Matthew J. Gaiero, Manager

G's LLC

d/b/a G's

35 Washington St

-Item for Discussion: Failure to attend mandatory Liquor License Renewal Meeting

Items 12.1, 12.2, 12.3, and 12.4 were all heard together.

All four businesses in question were present for this discussion. Chairperson Angus mentioned to Mr. Gaiero of G's that she did see his email explaining they had had an incident at the business on the day of the meeting and that she appreciated the communication. The Chairperson continued that the renewal meeting was very important to attend, that the City once again had the ability to have the ABCC present new information, that this meeting was the only time they could gather businesses in one room to go over any new requirements or laws, and that the Police, Fire, and Inspectional Services Departments all take time out of their schedules to attend. She then commented that she was impressed there were only four absentees this year and that businesses would find this meeting is informative. She advised that there were new 304 Occupancy requirements for renewals this year, and that businesses should be prepared for inspections starting the following week. She reminded those present that failure to complete the inspection by November 24th would require liquor licensees to close on November 30th 11:59PM, and failure to submit renewal paperwork by November 24th would require licensees to close on December 31st 11:59PM. The Chairperson concluded by thanking the four for attending and saying she hoped to see them at next year's renewal meeting.

Motion: Commissioner Koutoulas motions to place all four items regarding the failure to attend the mandatory Liquor License renewal meeting on file.

Second: Chairperson Angus seconded.

Vote: 2 yeas, 0 nays, 1 absent, motion passed.



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12.2 Bassam Geha, Manager

Michael's Function Hall, Inc.

Michael's Function Hall and Phoenician Restaurant

12 Alpha St

-Item for Discussion: Failure to attend mandatory Liquor License Renewal Meeting

Items 12.1, 12.2, 12.3, and 12.4 were all heard together. See Item 12.1.

12.3 David T Dalton, Manager

Shadow Lake Corporation

d/b/a One Stop Market

651 Broadway

-Item for Discussion: Failure to attend mandatory Liquor License Renewal Meeting

Items 12.1, 12.2, 12.3, and 12.4 were all heard together. See Item 12.1.

12.4 Matthew Lonardo, Manager

The Solid Slice Pizzeria LLC

d/b/a The Solid Slice Pizzeria

653 Broadway

-Item for Discussion: Failure to attend mandatory Liquor License Renewal Meeting

Items 12.1, 12.2, 12.3, and 12.4 were all heard together. See Item 12.1.

Susan Garland, LLC manager, later had an inquiry about a change of hours for The Solid Slice Pizzeria. The Commission clarified that an application was necessary. Ms. Garland asked if this application would need to wait until the November Commission meeting – Chairperson Angus confirmed so and added that the ABCC would need to acknowledge the application before the new hours could be adopted. The LLC manager asked if this process would take time and the Chairperson replied it would not as it is more so an “acknowledgement” as opposed to an approval, but that the ABCC still needed to be aware of any new hours should an investigator notice a discrepancy between the license hours and hours of operation. The Chairperson reminded Ms. Garland that the current hours would need to be maintained



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until the ABCC accepted the new hours. Clerk Flynn told her to reach out to him to start the process.

12.5 Robert Baker, Manager

DMS Auto Sales LLC

d/b/a Bob Baker's Auto Sales

551 River St

-Item for Discussion: Usage of Motor Vehicle Dealers Class II License

No one appeared on behalf of this business. Chairperson Angus remarked there had been an issue with the license holder selling the property but wanting to remain in business. However, Mr. Baker decided to surrender his license earlier that day and indicate his agreement to transfer the license to the new property owner.

Motion: Commissioner Koutoulas motions to place the matter on file.

Second: Chairperson Angus seconded.

Vote: 2 yeas, 0 nays, 1 absent, motion passed.

13. SHOW CAUSE HEARING

13.1 Carol Ann Duggan, Manager

Haverhill Lodge #165, B.P.O.E. of Haverhill, Massachusetts, Inc.

d/b/a Elk's Club

24 Summer St

-Show Cause Hearing: Alleged Violation of Entertainment license – Hosting disapproved activity

- “Queen of Hearts” event hosted on or about September 3, 2025 at 7:00PM

Joseph Michaud, corporation Director and board Chairman, was present for this hearing. The director explained that Ms. Duggan was not feeling well and could not attend the meeting. Chairperson Angus stated that the club had applied to amend their Entertainment license in July 2024 to add “Queen of Hearts” but that this application had been denied. The Chairperson asked why this activity was still being hosted. Mr. Michaud said he was curious as to why other clubs were “still doing them because [it’s] not on their license[s] either”. Commissioner Koutoulas stated that this event had been advertised on Facebook and that clubs could not advertise their events to the public. The director said he understood and that it would not happen again. He said he was going to speak to the person in charge of advertising to ensure this did



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not reoccur and that they would be let go if it did. Mr. Michaud then stated that the “only reason” they had applied last year for the amendment was to “include everything [they] were doing” on the license. He further claimed that the AMVETS club did this activity on Monday nights and Crescent Yacht Club did it on Friday nights. He explained that the Elk’s Club did this event to raise funds to stay afloat but acknowledged the amendment application had been denied. Commissioner Koutoulas explained that action had not been taken against other clubs as no such events had been brought to the Commission’s attention, while this one had been publicly advertised. The Commissioner asked if Clerk Flynn could send out an advisory to all other clubs and told the director that his club was not being singled out intentionally. Chairperson Angus further underlined the issue with the club advertising to the public. Mr. Michaud said that the Facebook page was for members and guests only but Commissioner Koutoulas remarked that Clerk Flynn was nonetheless able to access the event information and print it out. The Chairperson added that she also saw this on Facebook despite not being a member and that future announcements needed to be clear that all events are for members and guests of members only. Mr. Michaud asked if this meant he could advertise as long as it was written that it was “members and guests only”. Chairperson Angus stated he could not advertise any event as open to the public. Commissioner Koutoulas inquired if prizes could be advertised and the Chairperson said she did not think so. The director said he would “make it simple for everybody” and just delete the events off the Facebook page so he would not have to “come back”. Commissioner Koutoulas clarified that the Commission would likely not approve this particular activity for any other business, based on advice from the Police Department. Mr. Michaud said he was only trying to “put down things that [they] had been doing for the last 20 years”. The Commissioner once more underscored the importance of the club not publicly advertising, as required by law. The director said he understood.

Motion: Commissioner Koutoulas motions to place the matter on file.

Second: Chairperson Angus seconded.

Vote: 2 yeas, 0 nays, 1 absent, motion passed.

Mr. Michaud asked if he could have a conversation with the Commission after the meeting concluded. Chairperson Angus agreed.

14. COMMUNICATIONS



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15. OTHER BUSINESS

15.1 Approval of the 2026 License Commission meeting schedule

Proposed schedule for the dates of:

- January 8th
- February 5th
- March 5th
- April 2nd
- May 7th
- June 4th
- July 2nd
- August 6th
- September 3rd
- October 1st
- November 5th
- December 3rd

Motion: Commissioner Koutoulas motions to approve the 2026 meeting schedule.

Second: Chairperson Angus seconded.

Vote: 2 yeas, 0 nays, 1 absent, motion passed.

16. ADJOURNMENT

Motion: Commissioner Koutoulas motions to adjourn.

Second: Chairperson Angus seconded.

Vote: 2 yeas, 0 nays, 1 absent, motion passed – meeting adjourned at 6:30 PM.

No Public Comment.

Respectfully submitted,

Nicholas K. Flynn

License Commission Clerk