



# CITY OF HAVERHILL CITY COUNCIL AGENDA

**Tuesday, March 21, 2017 at 7:30 PM**  
**Hunking School - Auditorium, 480 South Main st**

**1. OPENING PRAYER**

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF RECORDS OF THE PREVIOUS MEETING**

**4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING**

**5. COMMUNICATIONS FROM THE MAYOR**

NO SCHEDULE

**6. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES**

NO SCHEDULE

**7. UTILITY HEARING(S) AND RELATED ORDER(S)**

NO SCHEDULE

**8. HEARINGS AND RELATED ORDERS**

NO SCHEDULE

**9. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28**

**10. APPOINTMENTS:**

**10.1 Confirming Appointments:**

*Washington st Historic District Commission* Kyle Guy expires March 14 2018 **To be confirmed**

**10.2 Non-Confirming Appointments:**

*Friends of the Bradford Rail Trail Advisory Committee* Robert Pothier Attachments

**AUXILIARY POLICE OFFICERS** - Robert Brancato, Selenni Garcia, Neftaly Lopez,  
Handry Mejia-Tejada, Linn Morten, Jamie Silverio, Emmanuel Terrero

**Resignations:**

Attachment

**11. PETITIONS:**

11.1.1 Meredith George for *Essex National Heritage Commission* requesting to **hang a banner** on Main st side of the Goecke Parking Deck from September 14-24, to highlight Essex Heritage's signature regional event-*Trails & Sails: Two Weekends of Walks and Water*

11.1.2 Petition from Attorney Vincent C Manzi Jr for *Winn Development Company*; requesting Hearing for Special Permit for Mixed-Use Development in a 40-R District; for redevelopment of the Mill property located at 14 Stevens st – 82 apartment units with a small street level restaurant

**Refer to Planning Board**  
**Council Hearing May 2<sup>nd</sup>**

Attachments



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### **11B Applications:**

11B.1 Diana Flahive for *Neurofibromatosis Northeast*, 7<sup>th</sup> Annual "Coast to the Cure" Bike Ride, to ride through Haverhill; September 9<sup>th</sup>; 7 am to 3 pm

11B.2 Jenn McAninch for *Granite United Church*, to hold 1 mile *Jericho Walk for Hope and Healing*; May 20<sup>th</sup>; 10 am to 12 noon

### **Applications/Handicap Parking Signs - New:**

NO SCHEDULE

11.3B

#### **Tag Days:**

11.3B1 *Disabled American Veterans*

June 1, 2, 3

11.3B2 *Korean War Veterans*

September 28, 29, 30

11.3B3 *Exchange Club*

June 10

Attachments

### **Annual License Renewals:**

**11.3.1 Hawker Peddlers License Renewals 2017:**

**11.3.2 Coin-Op License Renewals 2017:**

*Skateland*, 19 Railroad av 13 Machines - *new*

**11.3.3 Sunday Coin-Op License Renewals 2017:**

*Skateland*, 13 Sunday Machines - *new*

**11.3.4 Drainlayer license 2017:** William Stevenson - *new*

*Michael W Reilly – renewal*

Attachments

### **11.5 Taxi Driver License: Renewals**

11.5.1 Irene Karantonis, 4 Carriage Hill rd, Amesbury

11.5.2 Shannon Glazier, 59 Arch st

Attachments

#### **Taxi License:**

NO SCHEDULE



## CITY OF HAVERHILL CITY COUNCIL AGENDA

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### 12 MOTIONS AND ORDERS

12.1 Order – Transfer \$76,895.00 to Water Treatment Plant Improvements Capital Project account from Water Carbon Filters Capital Project account

12.2 Order – Transfer \$93,125 from Salary Reserve account in the amounts stated to the following General Fund Accounts to fund Fire Safety Services Salary Ordinance dated January 24, 2017:

<i>Fire Salaries</i>	\$69,475
<i>Fire Overtime</i>	\$23,650

12.3 Order - Transfer \$8,160.53 to the *Water Treatment Plant Improvements* Capital Project account from *Western Ave Water Main Betterment* Capital Project account Attachments

### 12A. ORDINANCES (FILE 10 DAYS)

12A.1 Ordinance re: Parking – 13 Highland st, Establish Handicap parking

File 10 days

12A.2 Ordinance re: Parking – 19 Arch av, Establish Handicap parking

File 10 days

12A.3 Loan Order – Appropriate \$3,651,699.00 in addition to the \$37,484,000.00 previously appropriated for the purpose of financing the engineering and construction of improvements to the water treatment plant *Related communication from Robert Ward DPW Director*

File 10 days

12A.3.1 Revised Proposed Loan Order - \$3,651,699.00

*Related communication from Robert Ward DPW Director*

**12A.1-12A.3.1 Ordinances filed March 15 2017**

12A.4 Ordinance re: Parking – 17 Vine st Apt 1-Establish Handicap Parking

File 10 days

12A.5 Ordinance re: Parking – 5<sup>th</sup> Ave No. 24 – Establish Handicap Parking

File 10 days

12A.6 Ordinance re: Parking (City Hall Parking) Amend City Code section 240-88.Schedule E: City Parking Lots *Related communication from William Cox, City Solicitor*

File 10 days

### 12B. MONTHLY REPORTS

12B.1 Abatement report for the month of February 2017

Attachment

### 13 COMMUNICATIONS FROM COUNCILLORS

13.1 Communication from President Michitson requesting Mayor Fiorentini and Deputy Director Robert Ward provide explanation of recent notification to residents about a malfunction at the water treatment plant in December – why weren't citizens notified sooner and was there any risk to residents?

Attachment



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- 13.2 Communication from President Michitson requesting to provide status on free parking on Merrimack st to attend Veterans' Clinic
- 13.3 Communication from President Michitson and Councillor Vargas requesting to introduce "The Prospect City Summit" being planned with UMass Lowell for smaller sized cities seeking to thrive in the next economy, and to recommend an associated "Smart Cities" initiative for Haverhill
- 13.4 Communication from Councillor Daly O'Brien requesting to discuss an issue with a catch basin in the area of 49 Lowell av
- 13.5 Communication from Councillor LePage requesting to introduce Joanne Bissetta of Mass Department of Energy Resources (DOER) to inform on the benefits of Haverhill being designated a Green Community
- 13.6 Communication from Councillor LePage requesting a discussion regarding Mass Save Energy Assessment Program and its benefits to residents and the City
- 13.7 Communication from Councillor LePage requesting a discussion on the effects of the Hale debt along with existing and pending school buildings capital budget debt on the FY18 and future budgets
- 13.8 Communication from Councillor Macek requesting a discussion relative to possible time and usage changes for the Downtown Business District Washington Street Loading zone
- 13.9 Communication from Councillor Macek requesting to discuss and have an update on street conditions after last Tuesday's storm

Attachments

### 14. UNFINISHED BUSINESS OF PRECEDING MEETINGS

- 14.1 Document 9-I Ordinance re: Parking - 95 Blaisdell Delete Handicap Parking
- 14.2 Document 9-J Ordinance re: Parking - 102 Blaisdell st, " " "
- 14.3 Document 9-K Ordinance re: Parking - 104 Blaisdell st, " " "
- 14.4 Document 9-L Ordinance re: Parking-corner of Blaisdell & Marshall st-Delete Handicap Parking
- 14.5 Document 9-M Ordinance re: Parking - 93 Bellevue av, Delete Handicap Parking  
*all filed February 29, 2017*
- 14.6 Document 31-W; Communication from Councillor Bevilacqua requesting to propose a new Haverhill economic development identity *postponed from March 7, 2017*

Attachments



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14.7 Document 31-X; Communication from Councillor Bevilacqua requesting a discussion regarding Earth Day *postponed from March 7, 2017*

14.8 Document 39; Ordinance re: Vehicles and Traffic – Amend City Code Chapter 240, Revise Central Business District Parking Map (Plan 2B/3418 in City Engineer's Office) by removing the current parking space just to the west of Porter Place, on Washington st, south side  
*filed March 8, 2017*

14.9 Document 40; Ordinance re: Amusements – Public Shows and Exhibitions; amend City Code Chapter 104 Article IV; Street Performers  
*filed March 8, 2017*

Attachments

### **15 RESOLUTIONS AND PROCLAMATIONS**

### **16 COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS**

### **17 DOCUMENTS REFERRED TO COMMITTEE STUDY**

### **18 ADJOURN**

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL**  
**MASSACHUSETTS**

10.11  
CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

March 10, 2017


City Council President John A. Michitson and Members of the Haverhill City Council

RE: Washington Street Historic District Commission

Dear Mr. President and Members of the Haverhill City Council:

I hereby appoint Kyle Guy, 14 Washington Street, Apt. # 5, to the Washington Street Historic District Commission. This is a confirming appointment and expires on March 14, 2018. I recommend your approval.

Very truly yours,

  
**James J. Fiorentini**  
Mayor

JJF/lyf

**William Kyle Guy, Esq.**

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14 Washington Street #5 \* Haverhill, MA 01832 \* [kyle@guylawoffice.com](mailto:kyle@guylawoffice.com) \* (978) 930 - 9428

**Experience**

**KG LAW**

Haverhill, MA

**Founder/Attorney**

December 2011-Present

Solo-practitioner focusing in the areas of business and civil litigation. Established a local client base consisting of primarily small businesses assisting in a variety of areas of business law, including but not limited to, business organizations, employment, and contracts.

**COMMITTEE FOR PUBLIC COUNSEL SERVICES**

Roxbury, MA

**Student Public Defender**

January - July 2011

Represented indigent defendants charged with bind-over felonies in the Roxbury District Court in Roxbury, Massachusetts.

**MASSACHUSETTS ATTORNEY GENERAL'S OFFICE**

Boston, MA

**Student Attorney**

September - December 2010

Represented the people and interests of the Commonwealth of Massachusetts as a member of the Consumer Protection and Advocacy Division.

**Education**

**NEW ENGLAND SCHOOL OF LAW**

Boston, MA

Juris Doctorate

May 2011

**NATIONAL UNIVERSITY OF IRELAND**

Galway, IRE

Study abroad coursework on international and comparative law.

June - August 2009

**UNIVERSITY OF NORTHERN BRITISH COLUMBIA**

Prince George, BC

Bachelor of Arts, Political Science

May 2008

Certificate, Public Administration

May 2008

**Leadership**

**BUSINESS NETWORK INTERNATIONAL**

North Andover, MA

**Leadership Team**

October 2012 - September 2015

Served as a member of the Membership Committee, Vice-President twice, and one full term as President. Oversaw a business organization consisting of approximately 25 - 40 local business people, which generated as much as \$1.3 million in revenues for local businesses.

**Skills & Interest**

**Technical:** Legal Research (Westlaw, Lexis, Casemaker, etc.); Word Processing (Word, Pages)

**Interest:** Snowboarding, Hockey, Law and Politics.

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

10.2  
CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

March 10, 2017

City Council President John Michitson & Members of the City Council

**RE: Appointment – Friends of the Bradford Rail Trail**

Dear Mr. President and City Council Members:

I hereby appoint Robert Pothier, ~~17 Carlton Avenue~~ Haverhill to the Friends of the Bradford Rail Trail Advisory Committee.

This is a non-confirming appointment which is effective immediately.

Very truly yours,

**James J. Fiorentini**  
Mayor

JJF/lyf

Cc: Andrew Herlihy



JAMES J. FIORENTINI  
MAYOR



CITY OF HAVERHILL  
MASSACHUSETTS

10.2  
CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

March 10, 2017

Dear Council President Michitson & Members of the City Council:

Please be advised that I hereby appoint the following individuals to the Auxiliary Police Force:

Robert Brancato  
118 Riverdale Ave.  
Bradford MA 01835

Selenni Garcia  
481 South Broadway St. Apt. # 23  
Lawrence MA

Neftaly Lopez  
112 Marston St., # 102  
Lawrence MA

Handry Mejia-Tejada  
313 High St., # 1  
Lawrence MA

Linn Morten  
270 Canal St., # 425  
Lawrence MA

Jamie Silverio  
710 Washington St.  
Haverhill MA

Emmanuel Terrero  
10 Judith-E Lane  
Methuen MA

I certify that in my opinion that both these individuals are the appropriate people to serve the City in this capacity based on their unique qualifications in the areas of education, training, and experience. I make these appointments solely in the interest of the City of Haverhill. This appointment is effective immediately.

Sincerely,

  
James J. Fiorentini  
Mayor

JJF/lyf



**HAVERHILL  
POLICE DEPARTMENT  
40 Bailey Blvd.  
Haverhill, Massachusetts 01830**

**Stephen J. Doherty Jr.  
Patrol Commander**

**TEL. (978) 722-1549  
FAX. (978) 373-3981**

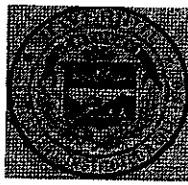
To: Wendy Duff  
From: Captain Stephen J. Doherty Jr.  
Date: March 2, 2017  
Re: New Auxiliary Police Officers

Wendy,

This is the list of 7 candidates approved to be Haverhill Police Auxiliary Police Officers:

Brancato, Robert	118 Riverdale Ave Bradford Ma	(224) 280-0060
Garcia, Selenni	481 South Broadway St. Apt. # 23 Lawrence Ma	(978) 902-9261
Lopez, Neftaly	112 Marston St # 102 Lawrence Ma	(978) 390-1022
Mejia-Tejada , Handry	313 High St # 1 Lawrence Ma	(978) 701-3789
Morten, Linn	270 Canal St. # 425 Lawrence Ma	(206) 730-8722
Silverio, Jamie	710 Washington St Haverhill Ma	(978) 809-9996
Terrero, Emmanuel	10 Judith-E Lane Methuen Ma	(978) 476-3439

Captain Stephen J. Doherty Jr.  
Patrol Commander



**HAVERHILL  
POLICE DEPARTMENT  
40 Bailey Blvd.  
Haverhill, Massachusetts 01830**

**Alan R. DeNaro**  
Chief of Police

TEL. (978) 722-1502  
FAX. (978) 373-3981

March 7, 2017

Mayor James J. Fiorentini  
Office of the Mayor  
4 Summer Street – Room 102  
Haverhill, MA 01830

Dear Mayor Fiorentini:

I have reviewed the following applicants for the position of Auxiliary Police Officers and have found them to be suitable for appointment. I would like to make these appointments as soon as possible.

Robert Brancato  
118 Riverdale Avenue  
Bradford, MA 01835  
1-224-280-0060

Selenni Garcia  
481 South Broadway Apt. 23  
Lawrence, MA 01840  
978-902-9261

Neftaly Lopez  
112 Marston Street #102  
Lawrence, MA 01840  
978-390-1022

Handry Mejia-Tejada  
313 High Street #1  
Lawrence, MA 01840  
978-701-3789

Linn Morten  
270 Canal Street #425  
Lawrence, MA 01840  
1-206-730-8722

Jamie Silverio  
710 Washington Street  
Haverhill, MA 01832  
978-809-9996

Emmanuel Terrero  
10 Judith-E Lane  
Methuen, MA 01844  
978-476-3439

Should you have any questions please feel free to contact me.

Sincerely,

A handwritten signature in black ink, reading "Alan R. DeNaro".

Alan R. DeNaro  
Chief of Police



ESSEX NATIONAL HERITAGE COMMISSION

10 Federal Street · Suite 12 · Salem, MA 01970  
978.740.0444 tel ~ 978.744.6473  
www.essexheritage.org

March 1, 2017  
~~January 6, 2017~~

Linda L. Koutoulas  
Haverhill City Clerk Room 118  
4 Summer Street  
Haverhill, MA 01830

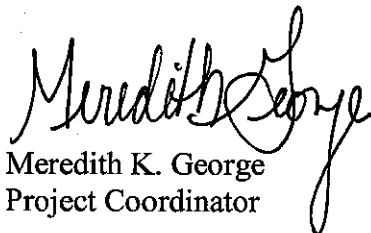
Ms. Koutoulas:

On behalf of Essex Heritage, I am providing this letter of explanation and accompanying material in support of our application to once again hang a banner in the City of Haverhill. As indicated in our application, the banner would hang on the Main Street side of the Goecke Parking Deck from September 14-24, 201~~6~~<sup>7</sup> to highlight Essex Heritage's signature regional event—Trails & Sails: Two Weekends of Walks and Water—and be designed in accordance with the regulations set forth in Chapter 213-5 of the City Code.

We appreciated the opportunity to have the banner hung in 2014, 2015, and 2016. We look forward to taking advantage of this valuable resource again this year.

Thank you for your consideration.

Sincerely,

  
Meredith K. George  
Project Coordinator



# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Honorable President and Members of the City Council:

Date: ~~January 6~~ <sup>March 4</sup>, 2017

Fee: \$200

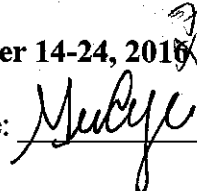
The undersigned respectfully asks permission to hang a **BANNER** over a sidewalk or public way.

Organization: **Essex Heritage**

Wording on Banner: **Essex Heritage Presents: Trails & Sails September 15 - 17 & 22 - 24, 2017**  
**2 weekends, 150+ events, Free, [www.trailsandsails.org](http://www.trailsandsails.org)**

Dates to Hang (Begin on Monday—2 week Max): **September 14-24, 2016**

Applicant's Name: **Meredith George**

Signature: 

Location(s):

☒ **Goecke Parking Deck – Main Street**

#### Requirements

- ☒ Certificate of Insurance Liability Naming the City of Haverhill as Additional Insured on File
- ☒ \$200 Fee over Public Property

#### Additional Comments:

**We appreciated the opportunity to have the banner hung in 2014, 2015, 2016. We look forward to taking advantage of this valuable resource again this year.**

Applicants Address: **10 Federal Street, Suite 12 Salem, MA 01970**

Applicant's Telephone #: **(978) 740-0444**



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/1/17

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Robert J. Cappadona Insurance 25 Summer St Watertown, MA 02472	<b>CONTACT NAME:</b> Robyn Logue	
	<b>PHONE (A/C, No, Ext):</b> (617) 923-4515	<b>FAX (A/C, No):</b> (617) 924-9254
<b>INSURED</b> Essex National Heritage Commis Susan Lippman 221 Essex St Suite 41 Salem, MA 01970	<b>E-MAIL ADDRESS:</b> robyn@cappadonainsurance.com	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
	<b>INSURER A:</b> Commerce Insurance	
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
<b>INSURER E:</b>		
<b>INSURER F:</b>		

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
<b>A</b>	<b>GENERAL LIABILITY</b>	<b>Y</b>		<b>BRRJJ</b>	<b>6/1/16</b>	<b>6/1/17</b>	<b>EACH OCCURRENCE</b> \$ <b>2,000,000</b>
	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b>						<b>DAMAGE TO RENTED PREMISES (Ea occurrence)</b> \$ <b>100,000</b>
	<input type="checkbox"/> <b>CLAIMS-MADE</b> <input checked="" type="checkbox"/> <b>OCCUR</b>						<b>MED EXP (Any one person)</b> \$ <b>5,000</b>
	<b>PERSONAL &amp; ADV INJURY</b> \$ <b>2,000,000</b>						
	<b>GEN'L AGGREGATE LIMIT APPLIES PER</b>						<b>GENERAL AGGREGATE</b> \$ <b>4,000,000</b>
	<input type="checkbox"/> <b>POLICY</b> <input type="checkbox"/> <b>PRO-JECT</b> <input type="checkbox"/> <b>LOC</b>						<b>PRODUCTS - COMP/OP AGG</b> \$ <b>4,000,000</b>
	<b>AUTOMOBILE LIABILITY</b>						<b>COMBINED SINGLE LIMIT (Ea accident)</b> \$
	<b>ANY AUTO</b>						<b>BODILY INJURY (Per person)</b> \$
	<b>ALL OWNED AUTOS</b>						<b>BODILY INJURY (Per accident)</b> \$
	<b>SCHEDULED AUTOS</b>						<b>PROPERTY DAMAGE (Per accident)</b> \$
	<b>NON-OWNED AUTOS</b>						\$
	<b>HIRED AUTOS</b>						\$
	<b>UMBRELLA LIAB</b>						<b>EACH OCCURRENCE</b> \$
	<input type="checkbox"/> <b>OCCUR</b>						<b>AGGREGATE</b> \$
	<b>EXCESS LIAB</b>						\$
	<input type="checkbox"/> <b>CLAIMS-MADE</b>						\$
	<b>DED</b> <b>RETENTION \$</b>						
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>						<b>WC STATU-TORY LIMITS</b> <b>OTH-ER</b>
	<b>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)</b>	<b>Y/N</b>					<b>E.L. EACH ACCIDENT</b> \$
	<b>If yes, describe under DESCRIPTION OF OPERATIONS below</b>	<b>N/A</b>					<b>E.L. DISEASE - EA EMPLOYEE</b> \$
							<b>E.L. DISEASE - POLICY LIMIT</b> \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

**Additional Insured:**

City of Haverhill  
4 Summer Street  
Haverhill, MA 01830

**CERTIFICATE HOLDER****CANCELLATION**

City of Haverhill  
4 Summer Street  
Haverhill, MA 01830

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Robert J Cappadona

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ACORD 25 (2010/05)

Phone:

The ACORD name and logo are registered marks of ACORD

Fax:

E-Mail:



**Manzi Bonanno & Bowers**  
— ATTORNEYS AT LAW —

280 Merrimack Street, Suite B  
Methuen, Massachusetts 01844

Hon. Mary McCauley Manzi (Ret.)  
Vincent C. Manzi, Jr.  
Maria Bonanno  
James M. Bowers

tel: 978.686.9000

fax: 978.794.9628

Real Estate fax: 888.655.3060

**Of Counsel**

Charles Scott Niernan  
Rachel L. Judkins  
Alex Moskovsky

**Paralegal**

Jennifer M. Boylan  
Paulina Taveras

Linda L. Koutoulas  
City Clerk  
City Hall, Room 118  
4 Summer Street  
Haverhill MA 01830

March 9, 2017

Re: 14 Stevens Street  
Request for Special Permit for Mixed-Use Development in a 40-R District

Dear Madam Clerk,

On behalf of Winn Development Company, L.P., we hereby submit thirty (30) sets of development plans and architectural plans for the redevelopment of the Mill Property located at 14 Stevens Street. We are requesting a special permit for mixed-use development in the 40-R district.

Please refer this matter to the planning board for their April 12<sup>th</sup> meeting for consideration of a recommendation to the City Council.

Please place the special permit request on the City Council agenda for a public hearing at their May 2<sup>nd</sup> scheduled meeting.

Thank you for your consideration and cooperation in this matter. If you have any further questions, please do not hesitate to contact me.

*We waive the 60 Day hearing requirement.*

Very Truly Yours,

  
Vincent C. Manzi, Jr.



## Memorandum

To: Mr. Richard Relich  
Arch Communities, LLC  
112 Water Street, Suite 600  
Boston, MA 02109

Date: February 6, 2017

Project #: 13440.00

From: Vinod Kalikiri, P.E., PTOE  
Keith Widders, P.E.

Re: Pentucket Mills Redevelopment  
14 Stevens Street  
Haverhill, Massachusetts

### **Traffic Evaluation**

VHB has conducted a traffic evaluation in support of the proposed redevelopment of an old mill building Site located on the northwest corner of the intersection of Winter Street and Stevens Street in Haverhill, Massachusetts. The Site location map is provided in Figure 1. The existing building has approximately 154,200 square feet (SF) of warehouse space. It was damaged due to a fire in the recent past and is therefore currently not occupied. The proposed redevelopment plan consists of rehabilitating and repurposing the majority of the building to create up to 82 apartment units and a small street level restaurant with up to 46 seats. Approximately a third of the existing building will be demolished to create a courtyard area for the residential use, thereby decreasing the building size to approximately 101,120 SF. A total of 128 parking spaces, split between two parking areas, will support the parking needs of the overall development. One of the parking areas that will be located on the northern side of the existing building will have 85 spaces. The second parking area will be located across the street on Stevens Street (on the east of the building) which will have 43 spaces.

This study includes an evaluation of the existing traffic operations; assessment of future conditions without the Project; and estimate of projected traffic volumes for the Project; and its potential impact on future traffic operations in the area. Based on the results of this analysis, the Project is expected to have a minimal effect on traffic operations in the vicinity of the Site.

### **Existing Conditions**

The Study area includes the following locations and their approach roadways:

- Winter Street at Stevens Street (Unsignalized)
- Winter Street at Lafayette Square (Signalized)

The existing conditions analysis consisted of an inventory of the traffic control, roadway, driveway, and intersection geometry in the study area, the collection of daily and peak hour traffic volumes, and the review of recent crash history.

### **Study Area Roadways**

#### **Winter Street, Route 97**

Winter Street is functionally classified as an urban minor arterial and is under local jurisdiction with the exception of the bridge over Little River which is under MassDOT jurisdiction. Winter Street provides one travel lane in each



4 Summer Street  
Haverhill, MA 01830  
Phone: (978) 374-2312  
Fax: (978) 373-8490

# Fax

To: KATIE - GAZETTE	From: MARIA BEVILACQUA City Clerk's Office
Fax: 978-685-2432	Date: March 16 2017
Phone: 978-946-2157	Pages: 2
re: Hearing - 14 Stevens St	cc:

☐ Urgent

☒ For Review

☐ Please Comment

☐ Please Reply

☐ Please Recycle

Hi Katie -  
please run 2 times

April 14 & April 21 2017

Thanks!

Maria

978-420-3624



# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
[cityclerk@cityofhaverhill.com](mailto:cityclerk@cityofhaverhill.com)

April 14 2017

Notice is hereby given that a hearing will be held for all parties interested, in the Council Chambers, City Hall Building, on Tuesday, May 2 2017 at 7:00 o'clock P.M. on an application from Attorney Vincent C Manzi Jr for Winn Development Company, requesting Hearing for Special Permit for Mixed-Use Development in a 40-R District; for redevelopment of the Mill property located at 14 Stevens st – 82 apartment units with a small street level restaurant

Description of area, maps and plans are on file in the City Clerk's Office.

Linda L Koutoulas  
City Clerk

**Advertise: April 14 & April 21 2017**

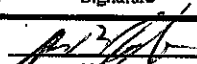


City of Haverhill  
Application for Permit

11.81

Name of Organization	Neurofibromatosis Northeast		
Address of Organization	9 Bedford St, Burlington, MA 01803		
Requesting Permit for (List Type of event)	Coast to the Cure NE Bike Ride	Date & Time	9/9/17, 7AM-3PM
Location of Event	Starts + ends at Stage Fort + Park, Gloucester 100 mile route rides through Haverhill		
Authorized or Contact Person	Diana Flahive	Telephone/Cell #/Pager # (Indicate if pager)	617 777 5397

(To be completed for use of City Property/Outdoor Activity and other Special Events)

Approval of Fire Chief (Where applicable)			
Approval of the Recreational Director Required for all recreational facilities	Signature	Date	Comments/Restrictions
Approval of the Chief of Police Required for all OUTDOOR EVENTS i.e.: Parades/Carnivals/Community Events	 Signature	9/11/17 Date	

**General Release & Indemnity Agreement**

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts, dues, claims and demands both in law and equity, more especially any and all claims as a result of the issuance of this permit and or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized Agent of Organization: Diana Flahive Date: 3/9/17

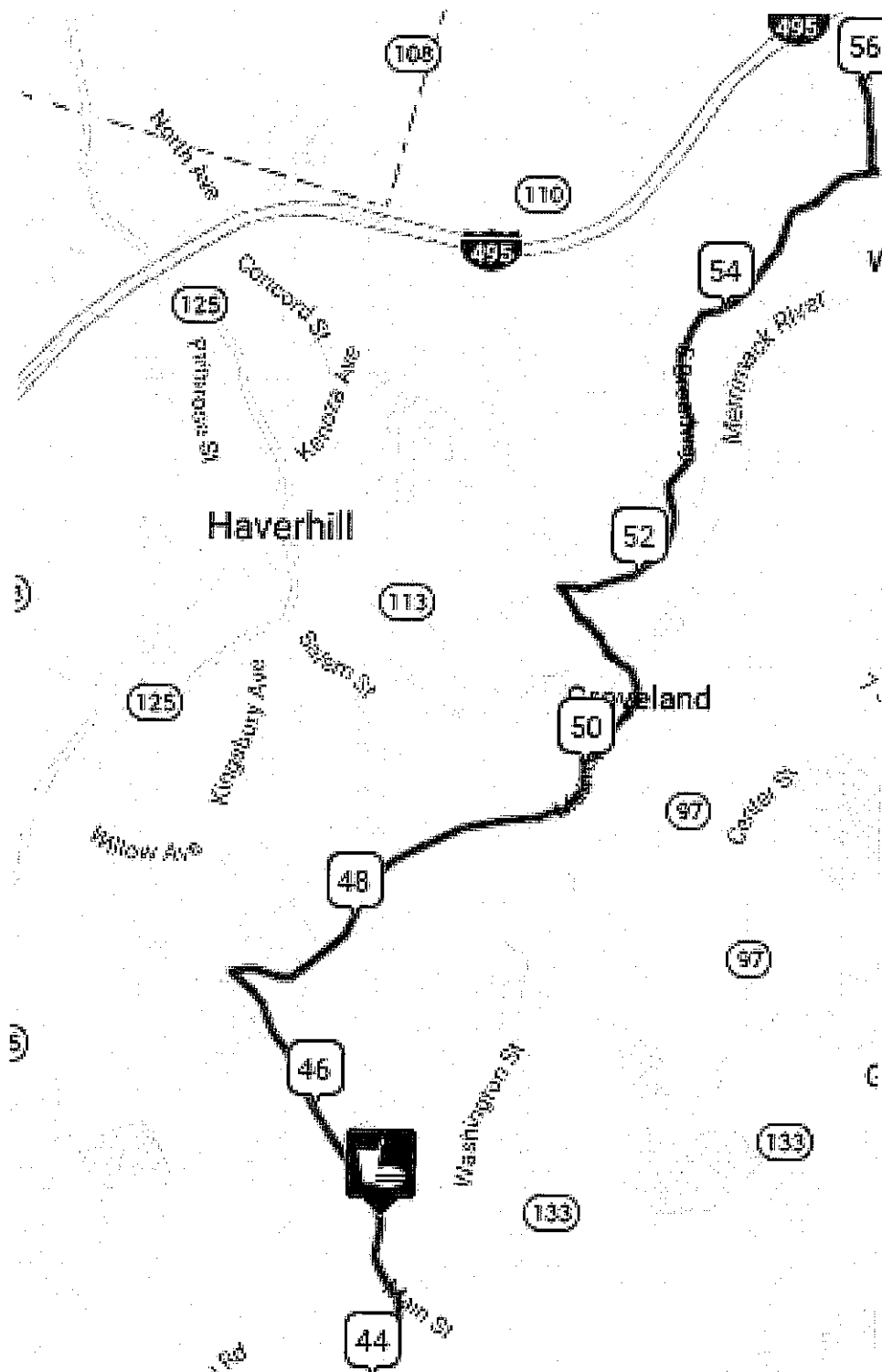
Signature Witnessed by: \_\_\_\_\_ Date: \_\_\_\_\_

City Council will hear request for application on: \_\_\_\_\_  
Applicant must attend Yes [ ] No [ ] (date) (time)

**Office Use**

**Permit**

Permit approved on: _____	Proof of Insurance _____	# Detail Officers _____
Policy Number/Exp. Date _____		
Attendance Limited to: _____	Other Restrictions/requirements: _____	
Signed: _____	Issued on: _____	Seal
City Clerk		



## Linda Koutoulas

---

**From:** Diana Flahive <dflahive@nfincne.org>  
**Sent:** Friday, March 10, 2017 9:28 AM  
**To:** Linda Koutoulas  
**Subject:** Coast to the Cure 2017 - Haverhill  
**Attachments:** scan0001.pdf

Dear Ms. Koutoulas,

On behalf of Neurofibromatosis Northeast, I am seeking permission once again to include Haverhill once again on the route for the 7<sup>th</sup> Annual Coast to the Cure bike ride to benefit Neurofibromatosis Northeast. Coast to the Cure takes place on Saturday, September 9, 2017. The ride starts and finishes at Stage Fort Park in Gloucester. The event consists of three prescribed routes (24, 66 and 100 miles) encompassing Haverhill and 18 other communities. I've attached the completed application for permit.

I can assure you that all participants will wear helmets, travel in an organized fashion on public roads, never on private property, and will obey the rules of the road. The cyclists will leave Stage Fort Park in staggered starts beginning at 7am. We anticipate approximately 50 riders in total travelling in packs of 3-6 people over a period of two hours through your community. The following streets are on the 100 mile route: South Cross Street, Lawrence Street, Orchard Avenue, Old Ferry Road, East Broadway and River Road. Please follow the link for the map of the 100 mile route, <https://ridewithgps.com/routes/5490495>.

Proceeds from the event benefit Neurofibromatosis Northeast and support our mission of finding a cure and treatment for neurofibromatosis by promoting scientific research, creating awareness, and supporting those who are affected by NF.

Please don't hesitate to contact me. I can be reached at (781) 272-9936 or [dflahive@nfincne.org](mailto:dflahive@nfincne.org).

Thanks so much for your consideration.

Sincerely,

Diana Flahive

Diana E. Flahive  
Director of Special Events  
Neurofibromatosis Northeast  
9 Bedford Street  
Burlington, MA 01803  
Tel. 781-272-9936 ext. 204  
Fax 781-272-9937  
[www.nfincne.org](http://www.nfincne.org)

LIKE us on [Facebook](#)!



*An NF Network Advocacy Partner*



# City of Haverhill

## Application for Permit

11B.2

Name of Organization	Granite United Church		
Address of Organization	284 Kenosha Ave Haverhill		
Requesting Permit for (List Type of event)	1 mile walk	Date & Time	May 20th 10am-12pm
Location of Event	GAR park to church 284 Kenosha Ave		
Authorized or Contact Person	Jenn McAninch	Telephone/Cell #/Pager # (Indicate if pager)	978 476 5280

(To be completed for use of City Property/Outdoor Activity and other Special Events)

Approval of Fire Chief (Where applicable)			
Approval of the Recreational Director Required for all recreational facilities	Signature	Date	Comments/Restrictions
Approval of the Chief of Police Required for all OUTDOOR EVENTS i.e.: Parades/Carnivals/Community Events	Signature	Date	

### General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts, dues, claims and demands both in law and equity, more especially any and all claims as a result of the issuance of this permit and or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized Agent of Organization: [Signature] Date: 2/28/17  
Signature Witnessed by: [Signature] Date: 3/1/17

City Council will hear request for application on:		
Applicant must attend	Yes [ ] No [ ]	(date) (time)

### Office Use

#### Permit

Permit approved on:	Proof of Insurance	# Detail Officers
Policy Number/Exp. Date		
Attendance Limited to:	Other Restrictions/requirements:	
Signed: _____ Issued on: _____ Seal		
City Clerk		

## **Description**

# **Granite United Church, Holy Family Hospital and Greater Lawrence Family Health Center present the 1st Annual *Jericho Walk for Hope and Healing***

---

**JOIN US on May 20, 2017 to walk for Hope and Healing!**

Our community is joining together to pray for the destruction of the stronghold of drugs, addiction and to Celebrate Recovery! **Jericho Walk** is a time for us to make a difference, to take back our loved ones and to remember those that have been lost. Help us to help others take back our community.

**The goal of Jericho Walk is to:**

- **Support and give HOPE those who are currently struggling in their addiction**
- **Support the family and friends of those affected**
- **CELEBRATE the people in our community who have FOUGHT for their RECOVERY and are living out a life now that can give HOPE and encouragement to those who need it!**
- **Help remove the STIGMA of addiction and let the community SEE that RECOVERY HAPPENS!!**

**Recognize YOUR Loved Ones lost to addiction!**

Let's CELEBRATE their lives, remember that they were so much more than their STRONGHOLD! They were Loved PEOPLE with lives outside of addiction!!

*If you are in RECOVERY, when you register select the 'I'm In Recovery!!' Ticket. Special T-shirts will be provided so you can show that Recovery CAN happen! Provide HOPE for your Community!*

*Honor your Loved one by walking in their memory, when you register, select the 'I'm Walking in Memory of Someone I Love' Ticket. A station will be provided between 10 and 10:30 at GAR Park where you can make a sign to carry – so bring photos, memories, and special items about*

*your loved one and celebrate their life. Special T-Shirts will be provided to identify you as someone who lost a loved one.*

*If you have a passion for your Community and a Love for people suffering and want to be a part of HOPE, select the **'I'm walking in Support of Change'** Ticket. Special T-Shirts will be provided to show your Support.*

## **IMPORTANT INFO**

10 am-10:30 am GAR Park, Bailey Blvd, Haverhill, MA

Registration, Sign Creation

10:30 – 11:00 Speaker & Prayer

11 am -12 pm Jericho Walk begins 11:00 at GAR Park and ends at 284 Kenoza Ave

12 pm – 3 pm Join us for a community celebration of HOPE!

- Prayer Tent - people will be available to pray with you to break chains and remove strongholds
- Resource booths available to educate the community on how to get support for themselves or a loved one, treatment programs, sober/transformation homes, support groups for the current person in addiction and also their friends and family.
- Music
- Food
- Speakers
- Games for the kids

This is going to be a GREAT day!

Jericho Walk is a time for us to make a difference and take back our community, in JESUS name!



## YOUR TRIP TO:

284 Kenoza Ave

**26 MIN | 1.1 MI** 

Trip time based on traffic conditions as of 2:59 PM on February 28, 2017. Current Traffic: N/A



1. Start out going east on Bailey Blvd toward Haverhill Pl.

Then 0.13 miles

0.13 total miles



2. Turn left onto Main St/MA-125/MA-97. Continue to follow Main St/MA-125.

Then 0.32 miles

0.45 total miles



3. Turn slight right onto Kenoza Ave/MA-110.

Then 0.64 miles

1.08 total miles



4. 284 Kenoza Ave, Haverhill, MA 01830-2871, 284 KENOZA AVE is on the left.

Use of directions and maps is subject to our [Terms of Use](#). We don't guarantee accuracy, route conditions or usability. You assume all risk of use.





# Haverhill

11.3131

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date: \_\_\_\_\_

Honorable President and Members of the Municipal Council:

JAN 12 2017

The undersigned respectfully asks to receive a license for TAG DAYS:

Organization: (DAV) Disabled American Veterans

Applicant's Name: RUSSELL V. CHAPMAN

Applicant's Residence: \_\_\_\_\_

Applicant's Signature: Russell V. Chapman

(3 CONSECUTIVE DAYS ONLY, ONE OF WHICH MAY INCLUDE SOLICITATION ON A PUBLIC WAY)

Date of Tag Day Request(s): June 1, 2, 3

Date—Solicitation on a Public Way: FRIDAY JUNE 2

Canister: \_\_\_\_\_ Tag: ✓

Fee: \$ 30.00

**STREET LOCATIONS (SELECT BELOW):**

Rosemont St and Main St ✓

Water st and Mill st ✓

South Main St & Salem St  
(Bradford Common) ✓

Main St & Kenoza Ave  
(Monument Square) ✓

**OFF STREET LOCATIONS (SPECIFY OTHER):**

Heavenly Donut

3 Market Baskets

Post office

CVS-monument sq.

**Office Use Only**

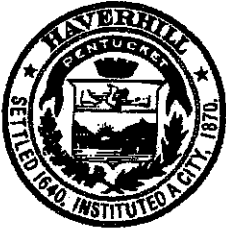
Recommendation by Police Chief: \_\_\_\_\_ Approved \_\_\_\_\_

\_\_\_\_\_ Denied \_\_\_\_\_ Police Chief

In Municipal Council, \_\_\_\_\_

Attest: \_\_\_\_\_

City Clerk



# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date: JAN 12 2017

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks to receive a license for **TAG DAYS**:

Organization: Korean War Veterans Applicant's Name: RUSSELL VITICHAPUT  
Applicant's Residence: \_\_\_\_\_ Applicant's Signature: Russell V. Chaput

(3 CONSECUTIVE DAYS ONLY, ONE OF WHICH MAY INCLUDE SOLICITATION ON A PUBLIC WAY)

Date of Tag Day Request(s): Sept 28, 29, 30 Date Solicitation on a Public Way: FRIDAY Sept 29

Canister: \_\_\_\_\_ Tag: ✓ Fee: \$ 30.00

**STREET LOCATIONS (SELECT BELOW):**

Rosemont St and Main St ✓

Water st and Mill st ✓

South Main St & Salem St  
(Bradford Common) ✓

Main St & Kenoza Ave  
(Monument Square) ✓

**OFF STREET LOCATIONS (SPECIFY OTHER):**

Heavenly Donut  
(3) Market Baskets  
Post office  
CVS - Monument St

**Office Use Only**

Recommendation by Police Chief: \_\_\_\_\_ Approved \_\_\_\_\_  
\_\_\_\_\_ Denied \_\_\_\_\_ Police Chief

In Municipal Council, \_\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk



# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date: \_\_\_\_\_

Honorable President and Members of the Municipal Council:

FEB 28 2017

The undersigned respectfully asks to receive a license for **TAG DAYS**:

Organization: Exchange Club Applicant's Name: Paul Malope  
Applicant's Residence: PO BOX 543 Applicant's Signature: [Signature]

(3 CONSECUTIVE DAYS ONLY, ONE OF WHICH MAY INCLUDE SOLICITATION ON A PUBLIC WAY)

Date of Tag Day Request(s): June 10 Date—Solicitation on a Public Way: N/A

Canister: \_\_\_\_\_ Tag: ✓ Fee: \$ 10.00

**STREET LOCATIONS (SELECT BELOW):**

**OFF STREET LOCATIONS (SPECIFY OTHER):**

Rosemont St and Main St \_\_\_\_\_

Market Basket

Water st and Mill st \_\_\_\_\_

Heavenly Donuts

South Main St & Salem St  
(Bradford Common) \_\_\_\_\_

\_\_\_\_\_

Main St & Kenoza Ave  
(Monument Square) \_\_\_\_\_

\_\_\_\_\_

**Office Use Only**

Recommendation by Police Chief: ✓ Approved [Signature]  
\_\_\_\_\_ Denied \_\_\_\_\_ Police Chief

In Municipal Council, \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk



11.3.2

## City of Haverhill

FEB 21 2017

Date: \_\_\_\_\_

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that s/he may receive a license for:

☒ Coin-Operated Machine: 13 machines

☐ Pinball Machine: \_\_\_\_\_

☐ Other: \_\_\_\_\_

Effective Date: Jan 1 2017

Expiration Date: December 31, 2017

NEW ☒ RENEWAL ☐

Fee: \$1300.00

Vendor's Name: Skotland

Vendor's Address: 19 Railroad av PO Box 5270

Business Name: Skotland

Business Address: 19 Railroad av

Owner's Name: Mark Pyche

Recommendation by Police Chief: Approved ☒ Denied ☐

[Signature]  
Police Chief

In Municipal Council, \_\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk

*In accordance with City of Haverhill Code, Chapter 104, Automatic Amusement Devices*

**-Please complete back of this application-**

**APPLICATION FOR SUNDAY LICENSE**



11,3,3

**City of Haverhill**

**FEB 21 2017**

Date: \_\_\_\_\_

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that s/he may receive a license for:

**Number of devices**

☒ Coin-Operated Machine: 13 Sunday machines

☐ Pinball Machine: \_\_\_\_\_

☐ Other: \_\_\_\_\_

Effective Date: Jan 1 2017

Expiration Date: December 31, 2017

NEW ☒ RENEWAL ☐

Fee: \$260.00

Vendor's Name: Skateland

Vendor's Address: 19 Railroad av PO Box 5270

Business Name: Skateland

Business Address: 19 Railroad av

Owner's Name: Marc Pyche

Recommendation by Police Chief: **Approved** ☒ **Denied** ☐

[Signature]  
Police Chief

In Municipal Council, \_\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk

***In accordance with City of Haverhill Code, Chapter 104, Automatic Amusement Devices***

**-Please complete back of this application-**

11.3.4

CITY OF HAVERHILL

DATE 2/14/17

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that he may receive a license for

DRAINLAYER

Drainlayer's Name William Stevenson  
PRINTED

Signature WS

Home Address:

Street 29 DALE RD MEREDITH NH 03253 PO box

City/Town MEREDITH

State NH

Zip Code 03253

Tel No. 978-490-9071

Cell No. —

Business Name Stevenson Landscape Construction LLC

Business Address:

Street 29 DALE RD

PO Box

City/town MEREDITH

State NH

Zip Code 03253

Tel No. 978-490-9071

FAX No. —

New/Renewal

Fee 100.

In Municipal Council,

20

Attest:

APPROVED ✓

DENIED —

CITY CLERK

CITY ENGINEER

All bonds on file





11.3.4

# Haverhill

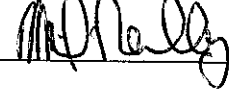
City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date

11/21/16

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR **DRAINLAYER**

Drainlayer's Name: Michael W. Reilly Signature:   
Business Name: F.P. Reilly and Sons, Inc.  
Business Address: 206 Andover St. #11  
City Andover State MA Zip 01810  
Business Phone: 978-475-1237 Fax: 978-475-3102

*Must Complete Additional Personal Information on Back*

NEW/RENEWAL:

No.

Fee

100.

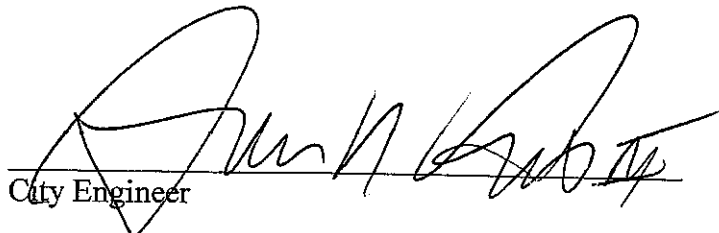
Bonds on File:

☒

Approved

☒

Denied

  
City Engineer

In Municipal Council, \_\_\_\_\_ 20\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk

(See other side)

11,511

City of Haverhill

Taxi Driver License – Ch.230 sec.20

Honorable President and Members of the Haverhill City Council:

The undersigned respectfully asks that he/she may receive a license to drive a taxi in the City of Haverhill

Name: Irene Karantonis

Address: 4 Carnegie Hill Road #15 Amesbury MA 01913

Applicant phone number: 978 914-41603

Any driver of vehicle(s) must provide name, address, DOB, SS# and Driver's license # - fill out on back.

MARCH 10 2017

Office use only

New/Renew (circle one)

Fee: \$50 – annual fee

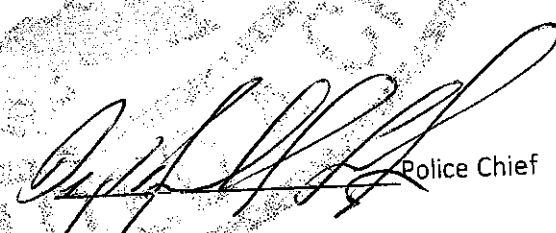
In Municipal Council, \_\_\_\_\_, 20\_\_

Attest:

Approve ☒

Denied ☐

\_\_\_\_\_  
City Clerk

  
Police Chief

Please complete back side of this application

City of Haverhill

Taxi Driver License – Ch.230 sec.20

11.512

Honorable President and Members of the Haverhill City Council

The undersigned respectfully asks that he/she may receive a license to drive a taxi in the City of Haverhill

Name: Shannon Glazier

Address: 59 Arch St 1st fl Haverhill, MA 01830

Applicant phone number: 978 476 8506

Any driver of vehicle(s) must provide name, address, and Driver's license # - fill out on back.

March 10 2017

Office use only

New/Renew (circle one)

Fee: \$50 – annual fee – Jan 1<sup>st</sup> to Dec 31<sup>st</sup> License

In Municipal Council, \_\_\_\_\_

20

Attest: \_\_\_\_\_

City Clerk

Approve: \_\_\_\_\_

Denied: \_\_\_\_\_

Police Chief

Please complete back side of this application



DOCUMENT

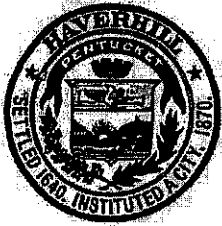
12.1

**CITY OF HAVERHILL**

In Municipal Council

ORDERED:

That the sum of **\$76,895.00** be transferred to the *Water Treatment Plant Improvements* Capital Project account from *Water Carbon Filters* Capital Project account.



# Haverhill

Robert E. Ward, Deputy DPW Director  
Water/Wastewater Division  
Phone: 978-374-2382 Fax: 978-521-4083  
[rward@haverhillwater.com](mailto:rward@haverhillwater.com)

March 1, 2017

To: The Honorable James J. Fiorentini  
Mayor of Haverhill

From: Robert E. Ward *REW*  
Deputy DPW Director

Subject: Line Item Request Transfer

It is hereby requested that the following transfers be approved:

Transfer From:

3100015	Western Ave Water Main Betterment	\$ 8,160.53
3111022	Water Carbon Filters	<u>\$76,895.00</u>
	Total:	\$85,055.53

Transfer To:

3111019 Water Treatment Plant Improvements

If you need additional information please contact me at [rward@haverhillwater.com](mailto:rward@haverhillwater.com) or at (978) 374-2383.

Enclosure

Cc: Michael Stankovich, Director of Public Works  
Charles Benevento, Auditor/Finance Director  
William Pauk, Finance/Project Manager  
John D'Aoust, WTP Facility Manager

*Approved*  
*[Signature]*



**JAMES J. FIORENTINI**  
MAYOR



**CITY OF HAVERHILL**  
**MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

March 10, 2017

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Order that \$76,895.00 be transferred from the Water Carbon Filters Capitol Project Account to the Water Treatment Plant Improvements Capitol Project Account

Dear Mr. President and Members of the Haverhill City Council:

Please find attached an order that \$76,895.00 be transferred from the Water Carbon Filters Capitol Project Account to the Water Treatment Plant Improvements Capitol Project Account.

I recommend approval.

Very truly yours,

  
**James J. Fiorentini**  
Mayor

JJF/lyf



DOCUMENT

12.2

**CITY OF HAVERHILL**

In Municipal Council

ORDERED:

That the sum of **\$93,125** be transferred from the *Salary Reserve* account in the amounts stated to the following General Fund Accounts in order to fund Fire Safety Services Salary Ordinance dated January 24, 2017:

<i>Fire Salaries</i>	<b>\$69,475</b>
<i>Fire Overtime</i>	<b>\$23,650</b>

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

March 10, 2017

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Order that \$93,125.00 be transferred from Salary Reserve Account into 2 accounts: Fire Salaries - \$69,475.00 and Fire Overtime - \$23,650.00

Dear Mr. President and Members of the Haverhill City Council:

Please find attached an order that \$93,125.00 be transferred from Salary Reserve Account into 2 accounts: Fire Salaries - \$69,475.00 and Fire Overtime - \$23,650.00 to fund Fire Safety Services Salary Ordinance.

I recommend approval.

Very truly yours,

**James J. Fiorentini**  
Mayor

JJF/lyf





DOCUMENT

12,3

**CITY OF HAVERHILL**

In Municipal Council

ORDERED:

That the sum of **\$8,160.53** be transferred to the *Water Treatment Plant Improvements* Capital Project account from *Western Ave Water Main Betterment* Capital Project account.

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

March 10, 2017

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Order that \$8,160.53 be transferred from Western Ave. Water Main Betterment Capitol Project Account to Water Treatment Plant Improvements Capitol Project Account

Dear Mr. President and Members of the Haverhill City Council;

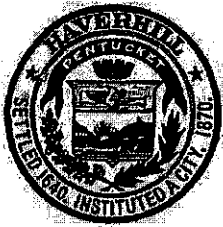
Please find attached an order that \$8,160.53 be transferred from Western Ave. Water Main Betterment Capitol Project Account to Water Treatment Plant Improvements Capitol Project Account.

I recommend approval.

Very truly yours,

  
**James J. Fiorentini**  
Mayor

JJF/lyf



# Haverhill

Robert E. Ward, Deputy DPW Director  
Water/Wastewater Division  
Phone: 978-374-2382 Fax: 978-521-4083  
rward@haverhillwater.com

March 1, 2017

To: The Honorable James J. Fiorentini  
Mayor of Haverhill

From: Robert E. Ward *REW*  
Deputy DPW Director

Subject: Line Item Request Transfer

It is hereby requested that the following transfers be approved:

Transfer From:		
3100015	Western Ave Water Main Betterment	\$ 8,160.53
3111022	Water Carbon Filters	<u>\$76,895.00</u>
	Total:	\$85,055.53

Transfer To:  
3111019 Water Treatment Plant Improvements

If you need additional information please contact me at [rward@haverhillwater.com](mailto:rward@haverhillwater.com) or at (978) 374-2383.

Enclosure

Cc: Michael Stankovich, Director of Public Works  
Charles Benevento, Auditor/Finance Director  
William Pauk, Finance/Project Manager  
John D'Aoust, WTP Facility Manager

*Approved*  
*[Signature]*





DOCUMENT

*filed  
3-15-12*

*12A.1  
file 10 days*

# CITY OF HAVERHILL

In Municipal Council

~~ORDERED~~ MUNICIPAL ORDINANCE

CHAPTER 240

## An Ordinance Relating to Parking (13 Highland Street)—Establish Handicap Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-1302 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by adding the following:

LOCATION	REGULATION	HOURS/DAYS
<u>13 Highland Street</u>		
In front of No. 13 Highland Street except for 1-24 hour handicapped parking space at No. 13 Highland Street	No Parking	24 Hours

APPROVED as to legality:

\_\_\_\_\_  
City Solicitor

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
**MICHAEL S. MCGONAGLE**  
**JOSEPH J. BEVILACQUA**  
**COLIN F. LEPAGE**  
**MARY ELLEN DALY O'BRIEN**  
**WILLIAM J. MACEK**  
**THOMAS J. SULLIVAN**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
www.ci.haverhill.ma.us  
citycncl@cityofhaverhill.com

March 6, 2017

**TO:** Mr. William Pillsbury  
Planning and Development Director

**RE:** Documents to Establish Handicap Parking Ordinances – 13 Highland Street and  
19 Arch Avenue

Dear Mr. Pillsbury:

At the City Council meeting held on February 28, 2017 the following requests for handicap parking spaces were approved and submitted by Chief DeNaro:

- Doc. 3-E – 13 Highland St.
- Doc. 3-F – 19 Arch Ave.

The City Council concurred with these requests and asks that the proper documents be prepared and placed on the next council agenda for action.

Thank you for your continued cooperation, consideration and assistance. It is appreciated.

Sincerely yours,

John A. Michitson, President  
Haverhill City Council

JAM/bsa

encl.

c: Mayor James J. Fiorentini  
City Councillors  
Officer Lance Powell

**CITY OF HAVERHILL**  
**APPLICATION FOR HANDICAP PARKING SIGN**



COPY

\*NEW ☒   
\*RENEWAL ☐

DATE OF REQUEST 2/15/17 DATE OF APPROVAL \_\_\_\_\_

NAME: Kimberly Bradley

ADDRESS: 13 Highland St, Bradford

TELEPHONE #: 978-758-2768

VEHICLE TYPE: Subaru Impreza / 2014 2017 VW Golf Sportswagon

PLATE #: BR 32BH / 56R649

Do you currently have off street parking at your residence? ☒ Yes ☐ No

If yes, why is there a need for a handicap parking sign? my daughter requires LOTS of equipment to go out. she has a tracheostomy and is ventilator dependent. Parking in front of the house

Did you have a handicap parking sign at a previous address? ☐ Yes ☒ No

If yes, location? \_\_\_\_\_

weasy access to front door would be helpful.

[Signature]  
Applicant Signature

- Please include a copy of your current handicap placard or handicap registration, along with this application.

☒ Approve ☐ Denied

\_\_\_\_\_  
Reason for denial

[Signature]  
Chief of Police Signature

☐ Approve ☒ Denied

\_\_\_\_\_  
Reason for denial

\_\_\_\_\_  
City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

\*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.



# Haverhill

Economic Development & Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

March 6, 2017

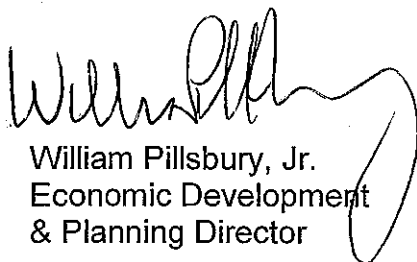
John A. Michitson, Council President  
& City Council Members  
City Hall—Room 204  
City of Haverhill

**RE: REQUEST TO ESTABLISH A HANDICAP PARKING SPACE  
AT #13 Highland Street**

Dear Council President Michitson & Councilors:

As per your request dated **3/6/17** and the request dated **2/15/17** from Police Chief Alan R. DeNaro I am submitting a Municipal Ordinance which will add a handicap parking space at #13 Highland Street.

Sincerely,



William Pillsbury, Jr.  
Economic Development  
& Planning Director

WP/lw



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

*filed  
3-15-17*

*12A.2*

*file 10  
day*

~~ORDERED~~ MUNICIPAL ORDINANCE

CHAPTER 240

**An Ordinance Relating to Parking  
(19 Arch Avenue—Establish Handicap Parking)**

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-Section 85, Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by adding the following:

LOCATION	REGULATION	<u>HOURS/DAYS</u>
19 Arch Avenue. In front of No. 19 Arch Avenue except for 1-24 hour handicap parking space at No.19 Arch Avenue	No Parking	24 Hours

APPROVED as to legality:

\_\_\_\_\_  
City Solicitor



**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
**MICHAEL S. MCGONAGLE**  
**JOSEPH J. BEVILACQUA**  
**COLIN F. LEPAGE**  
**MARY ELLEN DALY O'BRIEN**  
**WILLIAM J. MACEK**  
**THOMAS J. SULLIVAN**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
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[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)  
[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

March 6, 2017

TO: Mr. William Pillsbury  
Planning and Development Director

RE: **Documents to Establish Handicap Parking Ordinances – 13 Highland Street and  
19 Arch Avenue**

Dear Mr. Pillsbury:

At the City Council meeting held on February 28, 2017 the following requests for handicap parking spaces were approved and submitted by Chief DeNaro:

- Doc. 3-E – 13 Highland St.
- Doc. 3-F – 19 Arch Ave.

The City Council concurred with these requests and asks that the proper documents be prepared and placed on the next council agenda for action.

Thank you for your continued cooperation, consideration and assistance. It is appreciated.

Sincerely yours,

John A. Michitson, President  
Haverhill City Council

JAM/bsa

encl.

c: Mayor James J. Fiorentini  
City Councillors  
Officer Lance Powell

**CITY OF HAVERHILL**  
**APPLICATION FOR HANDICAP PARKING SIGN**

\*NEW ☒ X  
\*RENEWAL ☐ \_\_\_\_\_

DATE OF REQUEST 2-22-17 DATE OF APPROVAL \_\_\_\_\_

NAME: Sandra Valenkas

ADDRESS: 19 Arch Ave, Haverhill 01832

TELEPHONE #: 978 372 7225

VEHICLE TYPE: 2000 Toyota Corolla

PLATE #: 936 EKB

Do you currently have off street parking at your residence? ☐ Yes ☒ No

If yes, why is there a need for a handicap parking sign? \_\_\_\_\_

Did you have a handicap parking sign at a previous address? ☐ Yes ☒ No

If yes, location? \_\_\_\_\_

x Sandra Valenkas  
Applicant Signature

- Please include a copy of your current handicap placard or handicap registration, along with this application.

☒ Approve ☐ Denied

Al R. [Signature] Reason for denial

Chief of Police Signature

☐ Approve ☐ Denied

Reason for denial

City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

\*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.

c/o Officer Lane Powell

Copy Backup



# Haverhill

Economic Development & Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

March 6, 2017

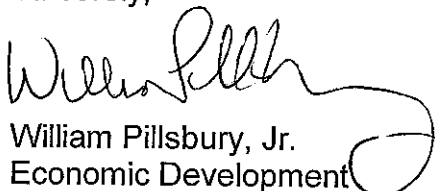
John A. Michitson, Council President  
& City Council Members  
City Hall—Room 204  
City of Haverhill

**RE: REQUEST TO ESTABLISH A HANDICAP PARKING SPACE at  
# 19 Arch Avenue**

Dear Council President Michitson & City Councilors:

As per your request dated **3-6-17** and the request from Police Chief Alan R. DeNaro dated **2/15/17**, I am submitting a Municipal Ordinance that will establish a handicap parking space at #19 Arch Avenue.

Sincerely,

  
William Pillsbury, Jr.  
Economic Development  
& Planning Director

WP/lw



Document

CITY OF HAVERHILL

In Municipal Council

12A, 3

filed 3-15-17

File 10 days

Ordered:

Loan Order

That \$3,651,699.00 is appropriated in addition to the \$37,484,000.00 previously appropriated, for the purpose of financing the engineering and construction of improvements to the water treatment plant including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that to meet this appropriation the Treasurer with the approval of the Mayor and the Auditor is authorized to borrow \$3,651,699.00 and issue bonds or notes therefore under (Chapter 44 of the General Laws or insert reference to other applicable general or special law governing the issuance of local bonds) and/or Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that such bonds or notes shall be general obligations of the City unless the Treasurer with the approval of the Mayor determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C, as most recently amended by St. 1998, c.78; that the Treasurer with the approval of the Mayor is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C, as most recently amended by St. 1998, c.78; and in connection therewith to enter into a loan agreement and/or a security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Mayor is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project.



# Haverhill

Robert E. Ward, Deputy DPW Director  
Water/Wastewater Division  
Phone: 978-374-2382 Fax: 978-521-4083  
[rward@haverhillwater.com](mailto:rward@haverhillwater.com)

March 10, 2017

To: John A. Michitson, President  
and Members of the City Council

From: Robert E. Ward *REW*  
Deputy DPW Director

Subject: Proposed Loan Order for the Construction of Water Treatment Plant Upgrades

I am respectfully submitting the enclosed City Council Order to appropriate \$3,651,699.00 in addition to the \$37,484,000.00 appropriated by Document 15-C approved by the City Council on June 7, 2016. The additional appropriation is needed to fund the cost of improvements to the City's water treatment plant.

The original loan order was passed last June to meet the funding appropriation deadline of June 30, 2016 set by the Massachusetts Department of Environmental Protection (DEP). Since then, the design was completed and approved by DEP, and the construction bids received.

The revised construction cost, based on the low bid received, is \$38,082,799.00 compared to the original estimate of \$35,057,000.00. Engineering costs for construction administration and inspection also increased from \$2,427,000.00 to \$3,052,900.00. The increased costs are due to the complexity of the construction related to working on the existing facility while keeping the existing treatment processes online.

This project is eligible for a low-interest loan from DEP's State Revolving Fund (SRF) loan program. Payments are expected to begin in fiscal year 2019. Attached is a revised copy of the Water Division's 5-year financial forecast showing user rates and retained earnings needed for funding the loan payments. Instead of increasing the user rate to fund the additional cost, the 5-year forecast uses approximately \$5 million (previously \$3.5 million) from water retained earnings to offset rate increases.

Enclosed is a copy of the information package submitted with the loan order last June. If you need additional information please contact me at [rward@haverhillwater.com](mailto:rward@haverhillwater.com) or call me at (978) 374-2383.

Enclosures

Cc: James J. Fiorentini, Mayor  
Michael Stankovich, Director of Public Works  
Charles Benevento, Auditor/Finance Director  
William Pauk, Finance/Project Manager

## Revised Water Budget - 5 Year Forecast

5-Year Forecast						
	Budget FY17	Forecast FY18	Forecast FY19	Forecast FY20	Forecast FY21	Forecast FY22
<b>Water-Revenue</b>						
User rate	\$2.78	\$3.09	\$3.45	\$3.85	\$4.32	\$4.75
Percent Change	0.0%	11.2%	11.7%	11.6%	12.2%	10.0%
Water-Residential Usage	1,223,805	1,223,805	1,223,805	1,223,805	1,223,805	1,223,805
Water-Commercial Usage	1,087,223	1,087,223	1,087,223	1,087,223	1,087,223	1,087,223
Residential Usage	\$ (3,402,178)	\$ (3,781,558)	\$ (4,222,128)	\$ (4,711,650)	\$ (5,286,838)	\$ (5,813,074)
Commercial Usage	\$ (3,022,480)	\$ (3,359,520)	\$ (3,750,920)	\$ (4,185,809)	\$ (4,696,804)	\$ (5,164,310)
Charge for Services	\$ (736,500)	\$ (736,500)	\$ (736,000)	\$ (736,000)	\$ (736,000)	\$ (736,000)
Water Infrastructure Fee	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)
Water Supply Fee	\$ (120,000)	\$ (125,000)	\$ (120,000)	\$ (120,000)	\$ (120,000)	\$ (120,000)
Other Revenue	\$ (9,000)	\$ (6,000)	\$ (9,000)	\$ (9,000)	\$ (9,000)	\$ (9,000)
Engineering Revenue	\$ (102,000)	\$ (94,750)	\$ (94,400)	\$ (94,400)	\$ (94,400)	\$ (94,400)
<b>Total Revenue</b>	<b>\$ (7,417,158)</b>	<b>\$ (8,128,328)</b>	<b>\$ (8,957,448)</b>	<b>\$ (9,881,859)</b>	<b>\$ (10,968,042)</b>	<b>\$ (11,961,784)</b>
<b>Water-Expenditures</b>						
Salaries-Water	\$ 2,062,789	\$ 2,199,719	\$ 2,189,060	\$ 2,227,721	\$ 2,260,265	\$ 2,293,647
Benefits - Water & Engineering	\$ 825,889	\$ 951,973	\$ 988,852	\$ 1,027,182	\$ 1,067,542	\$ 1,109,500
Expenses-Water	\$ 2,555,712	\$ 2,581,188	\$ 2,684,436	\$ 2,791,813	\$ 2,903,485	\$ 3,019,625
Engineering	\$ 427,470	\$ 426,847	\$ 433,392	\$ 441,007	\$ 447,945	\$ 454,996
Debt	\$ 1,104,858	\$ 1,277,774	\$ 3,968,741	\$ 3,864,680	\$ 3,789,490	\$ 3,789,490
Insurance	\$ 142,834	\$ 142,834	\$ 142,834	\$ 142,834	\$ 142,834	\$ 142,834
Capital	\$ 932,500	\$ 1,170,000	\$ 832,500	\$ 832,500	\$ 999,500	\$ 999,500
<b>Total Expenditures</b>	<b>\$ 8,052,052</b>	<b>\$ 8,750,335</b>	<b>\$ 11,239,814</b>	<b>\$ 11,327,738</b>	<b>\$ 11,611,061</b>	<b>\$ 11,809,592</b>
<b>Surplus/(Deficit)</b>	<b>\$ (634,894)</b>	<b>\$ (622,007)</b>	<b>\$ (2,282,366)</b>	<b>\$ (1,445,879)</b>	<b>\$ (643,019)</b>	<b>\$ 152,192</b>
<b>Year End Retained Earnings</b>	<b>\$ 5,521,645</b>	<b>\$ 4,899,638</b>	<b>\$ 2,617,271</b>	<b>\$ 1,171,392</b>	<b>\$ 528,373</b>	<b>\$ 680,566</b>
<b>Min. Retained Earnings (15%)</b>	<b>\$ 1,207,808</b>	<b>\$ 1,312,550</b>	<b>\$ 1,685,972</b>	<b>\$ 1,699,161</b>	<b>\$ 1,741,659</b>	<b>\$ 1,771,439</b>

Average Impact to Rate Payer						
<b>User Rate</b>	<b>\$2.78</b>	<b>\$3.09</b>	<b>\$3.45</b>	<b>\$3.85</b>	<b>\$4.32</b>	<b>\$4.75</b>
Percent Change	0.0%	11.2%	11.7%	11.6%	12.2%	10.0%
Ave. Residential Bill (90 hcf)	\$250	\$278	\$311	\$347	\$389	\$428
Ave. Annual Increase	\$6	\$28	\$32	\$36	\$42	\$39



# Haverhill

Robert E. Ward, Deputy DPW Director  
Water/Wastewater Division  
Phone: 978-374-2382 Fax: 978-521-4083  
rward@haverhillwater.com

Date: May 27, 2016

To: John A. Michitson, City Council President  
and Members of the City Council

From: Robert E. Ward  
Deputy DPW Director

Subject: Proposed Loan Order for the Construction of Water Treatment Plant Upgrades

I am providing this memo along with the attachments to support the proposed loan order for \$37,484,000.00 placed on file at the May 24, 2016 City Council meeting and scheduled for the June 7, 2016 meeting. The *Authority to File* document submitted with the loan order also requires approval.

The loan order is to fund the cost of construction of improvements to the City's water treatment plant. The goal of the project is to upgrade the plant and treatment process to provide safe drinking water to our community for the next 20 to 30 years. The loan is eligible for a low-interest loan from DEP's State Revolving Fund (SRF) loan program. To remain eligible an approved loan order needs to be submitted to the Massachusetts Department of Environmental Protection (DEP) by June 30, 2016.

The Water Treatment Plant has been treating and providing drinking water to Haverhill residents and businesses since it was constructed in the late 1970's and put in service in 1980. In 2010, Wright-Pierce Engineers completed a review of the plant as part of the Water System Master Plan to evaluate the hydraulic and treatment performance of the plant. The study identified limitations in treatment capacity and major equipment redundancy critical for plant reliability.

To address these deficiencies, the City completed additional evaluation and engineering including an evaluation of alternative treatment technologies, a peer review of the treatment technology evaluation, pilot testing of new technology, a preliminary design report and the final design. The following reports, which are available in pdf format, are the result of the engineering efforts.

- *Comprehensive Water System Master Plan for the City of Haverhill Water Division, May 2010*
- *Water Treatment Facility Upgrade Treatment Technology Evaluation, November 2012*
- *May 3, 2013 RE: Haverhill Water Treatment Facility Evaluation – Peer Review*
- *Haverhill Water Treatment Plant, Upgrade Preliminary Design Report for the City Of Haverhill, MA, May 2014*

The project includes upgrades to the entire treatment process and building systems and will be accomplished substantially within the existing building footprint. The design is based on forecasted future water demands for Haverhill, providing equipment reliability and redundancy, and accommodating future drinking water regulations. Notable improvements include changing existing sedimentation basins to a Dissolved Air Flotation System, replacing and expanding the carbon filters, adding a second clear-well, replacing the existing emergency generator and installing new residuals handling and disposal systems.

The final design is 99 percent complete and has been submitted to DEP for their review. We expect to bid and award the construction contract by February/March 2017 with construction to start in April 2017. Construction is anticipated to be complete in July 2019.

Attached is a copy of Draft Schedule C which is the hypothetical debt schedule for the loan over a 20-year period. Payments are expected to begin in fiscal year 2019 with a payment of \$2.5 million and approximately \$2.3 million each year after that for 20 years. Also attached is a copy of the Water Division's 5-Year financial forecast showing user rates for funding the loan payments. This scenario uses approximately \$3.5 million from water retained earnings to offset rate increases. The year-end retained earnings balances are shown on the forecast. The rate impact is approximately \$1.08 per hundred cubic feet which results in an average annual increase of \$97 per year. As discussed at the water budget conference on May 25<sup>th</sup> we will be exploring alternatives to reduce the rate impact to Haverhill residents.

I will be attending the City Council meeting on June 7, 2016 to give a brief presentation and answer questions.

If you need additional information please email [rward@haverhillwater.com](mailto:rward@haverhillwater.com) or call me at (978) 374-2382.

Enclosures

Cc: James J. Fiorentini, Mayor  
Michael Stankovich, Director of Public Works  
Charles Benevento, Auditor/Finance Director  
William Pauk, Finance/Project Manager



**Water Treatment Plant Upgrade Project  
City Council Information Package**

**List of Attachments**

Loan Order	For City Council Approval
Authority to File	For City Council Approval
Project Background and Description	
Existing Process Flow Schematic – Figure 1-1	
Proposed Process Flow Schematic – Figure 2-8	
Project Cost Estimate	
Estimated Construction Costs Detail	
Draft Schedule C – Hypothetical Debt Schedule from the Massachusetts Clean Water Trust	
FY17 Water Budget - 5 Year Forecast	



Document

CITY OF HAVERHILL

In Municipal Council

Ordered: that \$37,484,000.00 is appropriated for the purpose of financing the engineering and construction of improvements to the water treatment plant including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that to meet this appropriation the Treasurer with the approval of the Mayor and the Auditor is authorized to borrow \$37,484,000.00 and issue bonds or notes therefore under (Chapter 44 of the General Laws or insert reference to other applicable general or special law governing the issuance of local bonds) and/or Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that such bonds or notes shall be general obligations of the City unless the Treasurer with the approval of the Mayor determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C, as most recently amended by St. 1998, c.78; that the Treasurer with the approval of the Mayor is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C, as most recently amended by St. 1998, c.78; and in connection therewith to enter into a loan agreement and/or a security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Mayor is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project.

## **RESOLUTION**

Resolution Authorizing Officer to file Application with the Massachusetts Department of Environmental Protection for State Financial Assistance for Water Pollution Abatement Projects.

## **AUTHORITY TO FILE**

Whereas, the City of Haverhill, after thorough investigation, has determined that the work activity consisting of construction activities related to improvements to the water treatment plant is both in the public interest and necessary to protect the public health, and that to undertake this activity, it is necessary to apply for assistance; and

Whereas, the Massachusetts Department of Environmental Protection (MassDEP) and the Massachusetts Clean Water Trust (the Trust) of the Commonwealth of Massachusetts, pursuant to Chapter 21 and Chapter 29C of the General Laws of the Commonwealth ("Chapter 21" and "Chapter 29C") are authorized to make loans to municipalities for the purpose of funding planning and construction activities relative to Drinking Water Protection Projects; and

Whereas, the Applicant has examined the provisions of the Act, Chapter 21 and Chapter 29C, and believes it to be in the public interest to file a loan application.

NOW, THEREFORE, BE IT RESOLVED by the Haverhill City Council as follows:

1. That the Mayor is hereby authorized on behalf of the Applicant to file applications and execute agreements for grant and/or loan assistance as well as furnishing such information, data and documents pertaining to the applicant for a grant(s) and/or loan(s) as may be required; and otherwise to act as the authorized representative of the Applicant in connection with this application;
2. That the purpose of said loan(s), if awarded, shall be to fund construction activities.
3. That if said award is made the Applicant agrees to pay those costs which constitute the required Applicant's share of the project cost.

## **Haverhill Water Treatment Plant Upgrades Background and Description**

The City of Haverhill's WTP has been treating and supplying potable water from Kenoza Lake since the facility was commissioned in 1980. The WTP is located on the northwest shore of Kenoza Lake along Route 110. Raw water from the lake is treated by a conventional process which includes chemical addition coagulation, flocculation, sedimentation and filtration, Granular Activated Carbon (GAC) filtration, clearwell storage, disinfection, and corrosion control. A schematic of the treatment process is shown in Figure 1-1 attached.

Through limited yet focused upgrades, the WTP has met all treatment goals and requirements in an era of increasingly more stringent water regulations. A treatment plant evaluation conducted as part of the 2010 Comprehensive Water System Master Plan (Master Plan) by Wright-Pierce identified significant hydraulic and process limitations, primarily related to the undersized filtration systems, which restricted capacity and treatment capability.

The original system was designed for a peak hydraulic capacity of 12 million gallons per day (MGD). Yet the current maximum reliable capacity of the entire filtration system is only 8.0 MGD. Any failure with this system reduces the plant capacity to less than the average daily city demand. Many of the other major process units are original 1980 equipment and are failing due to age or do not have any redundancy. Loss of any single system would significantly impede capacity and jeopardize service to the community.

The following is a listing of some of the major plant systems and the related issues of concern.

- Raw water pumping: one pump failed in 2013. Procurement of a new pump through startup of the new pump took about 16 months. The remaining two raw water pumps are original 1980 equipment.
- Rapid mixing: any failure here reduces the plant capacity not in terms of mixing but in the recycle and treatment of filter backwash water.
- Flocculation mixing: the existing mixers are original 1980 equipment and have been repaired many times. Wear and corrosion have got to the point where they need to be replaced or settled water quality will degrade.
- Filter system: There is no redundancy in this system. Failure of any one filter unit increases the load on the remaining filters. This can lead to increased water depth in the filter bed and result in additional failures.
- Clearwell: the existing clearwell is not baffled resulting in treatment and compliance issues particularly during cold water season. The process has to meet requirements for proper disinfection by over chlorinating to compensate for the lack of detention time due to working with an unbaffled clearwell.
- Sewer lift station: the sanitary sewer lift station serving the treatment plant and maintenance office has experienced several major failures over the last several years and is now reduced to 50% of its original capacity. A total failure could result in sewage overflow into Kenoza Lake and the need to truck the sewerage flow from the site.
- Emergency electrical generator: the original turbine engine driven generator system, while still working, is no longer supported by the manufacturer. As time goes on replacement parts are harder to find and becoming increasingly expensive. As this generator ages the risk of failure increases when it is needed during a power failure.
- Building systems (architectural, structural, heating and ventilation, instrumentation and electrical systems) are outdated and in need of replacement and upgrades.

Based on the recommendations and findings in the Master Plan, a treatment technology alternatives study was conducted in 2012 to determine the best processes for inclusion in the upgrades to the WTP. The

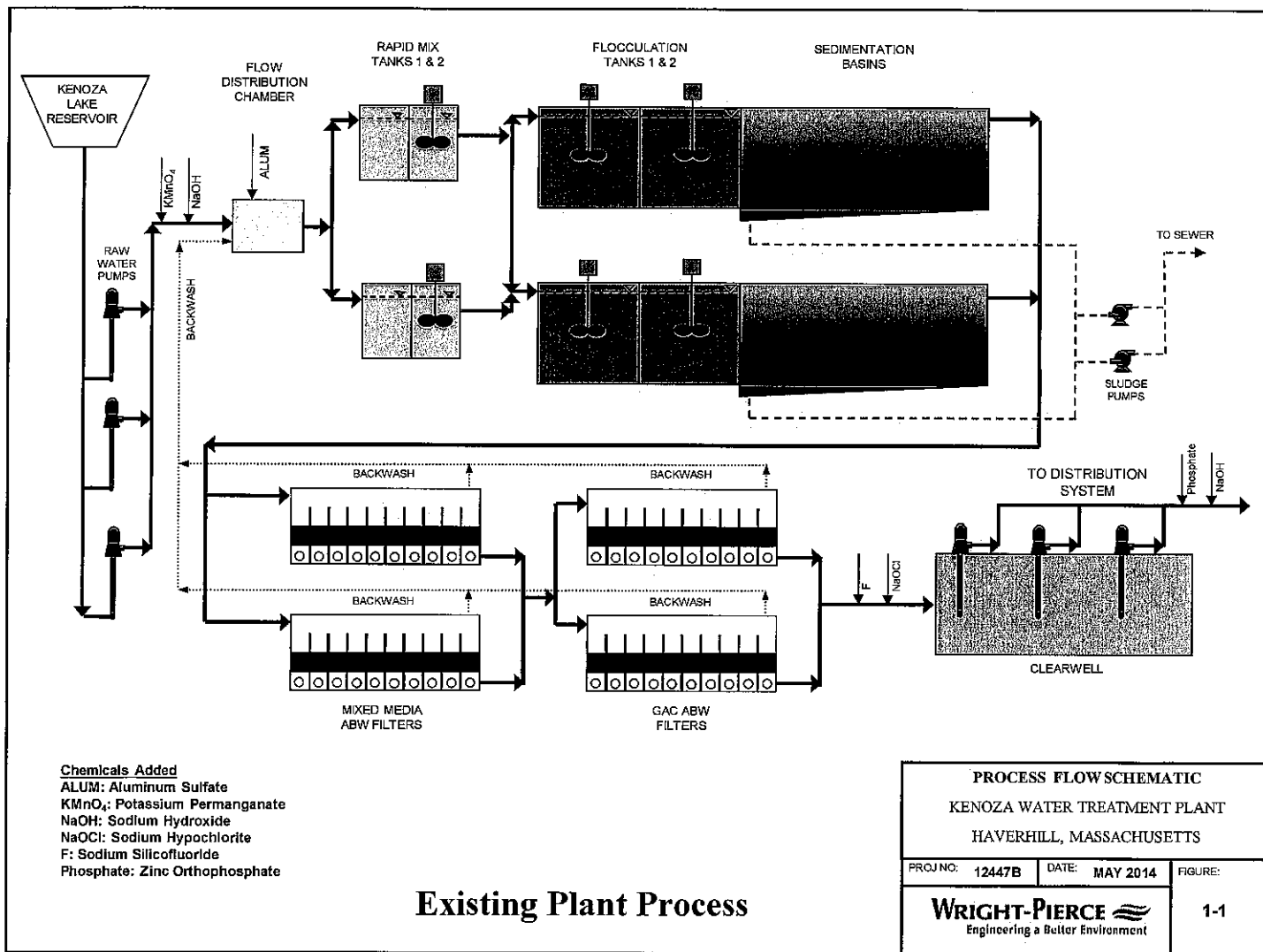
technology study concluded that for the most part, the existing process is well suited for the water quality of Haverhill's supplies. The treatment technology study considered five treatment process options from rehabilitation of the existing plant process in-kind to advanced treatment processes of submerged and pressure membrane systems. While the rehabilitation of the process as it is today is the most economical alternative, it does not address redundancy and capacity issues. Advanced treatment systems such as membranes do have the benefit of being able to treat a very wide range of source water quality but that advantage comes at a much higher capital cost and annual operation and maintenance cost. The study recommended that an alternative dissolved air floatation (DAF) clarification process be considered to replace the existing gravity sedimentation process. The DAF process has a smaller footprint which will free up sufficient space within the existing building footprint to increase the needed filtration capacity. A pilot study of the DAF clarification process validated that DAF was appropriate to replace the existing sedimentation process.

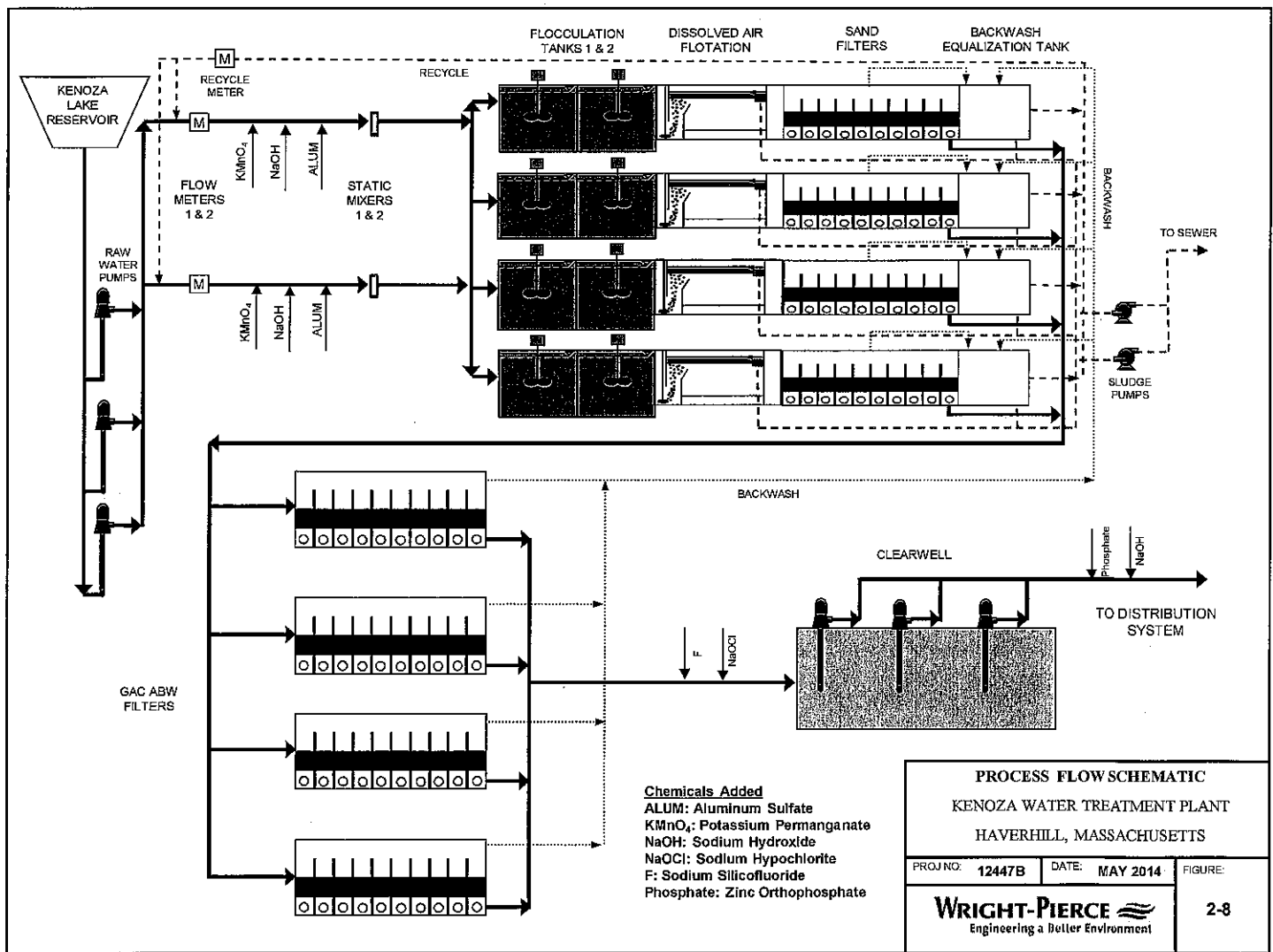
In May 2014, the Preliminary Design Report (PDR) was completed. The primary purpose of the PDR was to develop the preliminary design elements for the WTP upgrades. The preliminary technical basis for the process upgrades were established in the prior reports and studies. The PDR formalized the design criteria to be used for the final design of the upgrades.

As a result of the 2012 technology evaluation PDR the decision was made to proceed with final design of the new process choosing the DAF clarification process. Final design commenced in January 2015 and has progressed to date and is currently approximately 99 percent complete. The final design was submitted to Massachusetts DEP for review and has been introduced to the City's inspectional services personnel. An independent structural analysis is also being performed as required by Massachusetts Building Code.

Specific improvements in the final design include the following:

- Upgrades to raw water pumping and pump station building improvements removing electrical and control components from the flood plain.
- Upgrade of rapid mixing system to improve hydraulics and mixing characteristics.
- Replace existing sedimentation with fully redundant DAF system.
- Replacement and expansion of the granular media filtration system in space vacated by the former sedimentation system. The system will be fully redundant under peak conditions.
- Replacement and expansion of the Granular Activated Carbon (GAC) filtration system in its existing space and the space to be vacated by the former granular filtration system. The system will be fully redundant under peak conditions.
- Clearwell systems – add baffling to the existing clearwell to improve disinfection capabilities and add a second baffled clearwell for improved disinfection and redundancy.
- Replace existing finished water pump motors with lower voltage units for improved control and efficiency.
- Replacement, upgrade and consolidation of chemical feed systems. The upgrades will include reduced storage and significantly improved safety features for the operations staff.
- New residuals handling and disposal systems for DAF and filtration systems.
- Improvements to building architectural features where required.
- Reconfiguration and replacement of the existing administration and control area for enhanced operations and security.
- Replacement and upgrade of heating and ventilation systems and instrumentation systems.
- Conversion of the existing electrical service from 4160 volts to 480 volts and replacement and upgrade of the building electrical systems. The conversion of the electrical service will reduce costs, improve operations and significantly improve operator safety.
- Replacement of the existing emergency generator.





**Proposed Plant Process**

**HAVERHILL, MASSACHUSETTS WATER TREATMENT PLANT  
WATER TREATMENT PLANT UPGRADES  
PROJECT COST ESTIMATE 4-29-2016**

<u>DESCRIPTION</u>	<u>AMOUNT</u>
<b>ENGINEERING</b>	
Bidding	\$35,000
Construction Administration	\$1,437,000
Inspection	\$892,000
Post Construction	<u>\$63,000</u>
subtotal Engineering	\$2,427,000
<b>CONSTRUCTION</b>	
Construction Estimate	\$31,870,000
Construction Contingency (10%)	<u>\$3,187,000</u>
subtotal Construction	\$35,057,000
<b>TOTAL PROJECT COST</b>	\$37,484,000



**HAVERHILL, MASSACHUSETTS WATER TREATMENT PLANT  
WATER TREATMENT PLANT UPGRADES  
COST STRUCTION COST DETAIL  
5-3-16**

<b>Description</b>	<b>Amount</b>
<b>Process Upgrades</b>	
Raw Water Pumps	\$314,000
Rapid Mix - Static	\$80,000
Flocculation	\$161,000
DAF	\$2,282,000
Filtration - ABW	\$7,135,000
Clearwell Expansion/Baffles	\$425,000
Chemical Feed Systems	\$1,009,000
Equalization System	\$623,000
FW Pumps & Discharge	\$263,000
Laboratory Equipment	\$25,000
Temporary Trailers	\$100,000
Temporary Pumping	\$300,000
<b>Building Upgrades</b>	
Architectural	\$3,973,000
Structural	\$6,660,000
Electrical	\$4,510,000
HVAC	\$726,000
Instrumentation	\$1,183,000
Civil	\$1,001,000
Environmental Management	<u>\$1,100,000</u>
Subtotal	\$31,870,000
Construction Contingency (10%)	<u>\$3,187,000</u>
<b>TOTAL</b>	<b>\$35,057,000</b>

# Draft Schedule C

Prepared by MWPAT

May, 4 2016 - 12:05 PM

## Massachusetts Clean Water Trust Preliminary Structuring Analysis City of Haverhill Hypothetical Debt Schedule

Initial Loan Amount 37,484,000.00  
Principal Forgiveness  
Net Loan Obligation 37,484,000.00

Loan Origination Fee (\$5.5/1000) 206,162.00  
Loan Term (in years) 20  
Loan Rate 2.00%  
Closing Date 2/1/2018  
First Interest 7/15/2018  
First Principal 1/15/2019

Date	Principal	Interest	Total Debt Service	Admin Fee (0.15%)	Loan Origination Fee	Total Debt Service	Annual Debt Service
2/1/2018							
7/15/2018		341,520.89	341,520.89	28,113.00	206,162.00	575,795.89	
1/15/2019	1,516,265.00	374,840.00	1,891,105.00	28,113.00		1,919,218.00	2,495,013.89
7/15/2019		359,677.35	359,677.35	26,975.80		386,653.15	
1/15/2020	1,549,219.00	359,677.35	1,908,896.35	26,975.80		1,935,872.15	2,322,525.30
7/15/2020		344,185.16	344,185.16	25,813.89		369,999.05	
1/15/2021	1,582,890.00	344,185.16	1,927,075.16	25,813.89		1,952,889.05	2,322,888.09
7/15/2021		328,356.26	328,356.26	24,626.72		352,982.98	
1/15/2022	1,617,291.00	328,356.26	1,945,647.26	24,626.72		1,970,273.98	2,323,256.96
7/15/2022		312,183.35	312,183.35	23,413.75		335,597.10	
1/15/2023	1,652,441.00	312,183.35	1,964,624.35	23,413.75		1,988,038.10	2,323,635.20
7/15/2023		295,658.94	295,658.94	22,174.42		317,833.36	
1/15/2024	1,688,355.00	295,658.94	1,984,013.94	22,174.42		2,006,188.36	2,324,021.72
7/15/2024		278,775.39	278,775.39	20,908.15		299,683.54	
1/15/2025	1,725,049.00	278,775.39	2,003,824.39	20,908.15		2,024,732.54	2,324,416.09
7/15/2025		261,524.90	261,524.90	19,614.37		281,139.27	
1/15/2026	1,762,540.00	261,524.90	2,024,064.90	19,614.37		2,043,679.27	2,324,818.54
7/15/2026		243,899.50	243,899.50	18,292.46		262,191.96	
1/15/2027	1,800,847.00	243,899.50	2,044,746.50	18,292.46		2,063,038.96	2,325,230.93
7/15/2027		225,891.03	225,891.03	16,941.83		242,832.86	
1/15/2028	1,839,986.00	225,891.03	2,065,877.03	16,941.83		2,082,818.86	2,325,651.71
7/15/2028		207,491.17	207,491.17	15,561.84		223,053.01	
1/15/2029	1,879,975.00	207,491.17	2,087,466.17	15,561.84		2,103,028.01	2,326,081.02
7/15/2029		188,691.42	188,691.42	14,151.86		202,843.28	
1/15/2030	1,920,834.00	188,691.42	2,109,525.42	14,151.86		2,123,677.28	2,326,520.55
7/15/2030		169,483.08	169,483.08	12,711.23		182,194.31	
1/15/2031	1,962,581.00	169,483.08	2,132,064.08	12,711.23		2,144,775.31	2,326,969.62
7/15/2031		149,857.27	149,857.27	11,239.30		161,096.57	
1/15/2032	2,005,235.00	149,857.27	2,155,092.27	11,239.30		2,166,331.57	2,327,428.13
7/15/2032		129,804.92	129,804.92	9,735.37		139,540.29	
1/15/2033	2,048,816.00	129,804.92	2,178,620.92	9,735.37		2,188,356.29	2,327,896.58
7/15/2033		109,316.76	109,316.76	8,198.76		117,515.52	
1/15/2034	2,093,344.00	109,316.76	2,202,660.76	8,198.76		2,210,859.52	2,328,375.03
7/15/2034		88,383.32	88,383.32	6,628.75		95,012.07	
1/15/2035	2,138,840.00	88,383.32	2,227,223.32	6,628.75		2,233,852.07	2,328,864.14
7/15/2035		66,994.92	66,994.92	5,024.62		72,019.54	
1/15/2036	2,185,325.00	66,994.92	2,252,319.92	5,024.62		2,257,344.54	2,329,364.08
7/15/2036		45,141.67	45,141.67	3,385.63		48,527.30	
1/15/2037	2,232,820.00	45,141.67	2,277,961.67	3,385.63		2,281,347.30	2,329,874.59
7/15/2037		22,813.47	22,813.47	1,711.01		24,524.48	
1/15/2038	2,281,347.00	22,813.47	2,304,160.47	1,711.01		2,305,871.48	2,330,395.96
7/15/2038							
	37,484,000.00	8,372,620.65	45,856,620.65	630,445.48	206,162.00	46,693,228.13	46,693,228.13

Notes:

## FY17 Water Budget - 5 Year Forecast

5-Year Forecast						
	Mayor					
	Budget FY16	Allowed FY17	Forecast FY18	Forecast FY19	Forecast FY20	Forecast FY21
<b>Water-Revenue</b>						
User rate	\$2.78	\$2.78	\$3.09	\$3.45	\$3.85	\$4.32
Percent Change	2.6%	0.0%	11.2%	11.7%	11.6%	12.2%
Water-Residential Usage	1,223,805	1,223,805	1,223,805	1,223,805	1,223,805	1,223,805
Water-Commercial Usage	1,087,223	1,087,223	1,087,223	1,087,223	1,087,223	1,087,223
Residential Usage	\$ (3,402,178)	\$ (3,402,178)	\$ (3,781,558)	\$ (4,222,128)	\$ (4,711,650)	\$ (5,286,838)
Commercial Usage	\$ (3,022,480)	\$ (3,022,480)	\$ (3,359,520)	\$ (3,750,920)	\$ (4,185,809)	\$ (4,696,804)
Charge for Services	\$ (803,000)	\$ (736,500)	\$ (736,000)	\$ (736,000)	\$ (736,000)	\$ (736,000)
Water Infrastructure Fee	\$ (30,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)
Water Supply Fee	\$ (140,000)	\$ (120,000)	\$ (120,000)	\$ (120,000)	\$ (120,000)	\$ (120,000)
Other Revenue	\$ (9,000)	\$ (9,000)	\$ (9,000)	\$ (9,000)	\$ (9,000)	\$ (9,000)
Engineering Revenue	\$ (100,000)	\$ (102,000)	\$ (94,400)	\$ (94,400)	\$ (94,400)	\$ (94,400)
<b>Total Revenue</b>	<b>\$ (7,506,658)</b>	<b>\$ (7,417,158)</b>	<b>(\$8,125,478)</b>	<b>(\$8,957,448)</b>	<b>(\$9,581,859)</b>	<b>(\$10,968,042)</b>
<b>Water-Expenditures</b>						
Salaries-Water	\$ 2,025,726	\$ 2,062,789	\$ 2,161,525	\$ 2,199,795	\$ 2,231,895	\$ 2,264,826
Benefits - Water & Engineering	\$ 778,072	\$ 825,889	\$ 857,724	\$ 890,809	\$ 925,713	\$ 961,999
Expenses-Water	\$ 2,497,955	\$ 2,555,712	\$ 2,738,927	\$ 2,848,484	\$ 2,962,424	\$ 3,080,921
Engineering	\$ 417,214	\$ 427,470	\$ 447,040	\$ 455,497	\$ 462,656	\$ 469,930
Debt	\$ 1,094,811	\$ 1,104,858	\$ 1,277,773	\$ 3,738,741	\$ 3,634,676	\$ 3,559,489
Insurance	\$ 142,834	\$ 142,834	\$ 142,834	\$ 142,834	\$ 142,834	\$ 142,834
Capital	\$ 1,170,500	\$ 1,099,500	\$ 484,500	\$ 484,500	\$ 484,500	\$ 484,500
<b>Total Expenditures</b>	<b>\$ 8,127,112</b>	<b>\$ 8,219,052</b>	<b>\$ 8,110,323</b>	<b>\$ 10,760,660</b>	<b>\$ 10,844,697</b>	<b>\$ 10,964,499</b>
<b>Surplus/(Deficit)</b>	<b>\$ (820,454)</b>	<b>\$ (801,894)</b>	<b>15,155</b>	<b>\$ (1,803,212)</b>	<b>\$ (962,838)</b>	<b>3,543</b>
<b>Year End Retained Earnings</b>	<b>\$ 4,654,203</b>	<b>\$ 3,852,309</b>	<b>\$ 3,867,464</b>	<b>\$ 2,064,252</b>	<b>\$ 1,101,414</b>	<b>\$ 1,104,957</b>

5/27/2016

12A.3.1



Document  
CITY OF HAVERHILL  
In Municipal Council

Ordered:

Revised Loan Order

That \$3,651,699.00 is appropriated in addition to the \$37,484,000.00 previously appropriated, for the purpose of financing the engineering and construction of improvements to the water treatment plant including without limitation all costs thereof; that to meet this appropriation the Treasurer with the approval of the Mayor is authorized to borrow \$3,651,699.00 and issue bonds or notes therefore under Chapter 44 of the General Laws and/or Chapter 29C of the General Laws; that such bonds or notes shall be general obligations of the City unless the Treasurer with the approval of the Mayor determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C; that the Treasurer with the approval of the Mayor is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C; and in connection therewith to enter into a financing agreement and/or a security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Mayor is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project. Any premium received by the City upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Further Ordered: That the second clause of the \$37,484,000 loan order (Document 15-C) of the City adopted by this Council on June 7, 2016 is hereby amended so as to read "that to meet this appropriation, the Treasurer with the approval of the Mayor is authorized to borrow \$37,484,000 and issue bonds or notes therefor under chapter 44 of the General Laws and/or Chapter 29C.




# Haverhill

Robert E. Ward, Deputy DPW Director  
Water/Wastewater Division  
Phone: 978-374-2382 Fax: 978-521-4083  
[rward@haverhillwater.com](mailto:rward@haverhillwater.com)

March 16, 2017

To: John A. Michitson, President  
and Members of the City Council

From: Robert E. Ward   
Deputy DPW Director

Subject: City Council Meeting March 14, 2017 (Rescheduled to March 21, 2017)  
Agenda Item 12A.3 – Revised, Proposed Loan Order

Enclosed is a revised, proposed loan order to replace the order submitted March 10, 2017. The revised order includes language added by bond counsel.

If you need additional information please contact me at [rward@haverhillwater.com](mailto:rward@haverhillwater.com) or call me at (978) 374-2383.

Enclosure

Cc: James J. Fiorentini, Mayor  
Michael Stankovich, Director of Public Works  
Charles Benevento, Auditor/Finance Director  
William Pauk, Finance/Project Manager



# City of Haverhill

## Application for Permit

11B.2

Name of Organization	Granite United Church		
Address of Organization	284 Kenosha Ave Haverhill		
Requesting Permit for (List Type of event)	1 mile walk	Date & Time	May 20th 10am-12pm
Location of Event	GAR PARK to church 284 Kenosha Ave		
Authorized or Contact Person	Jenn McAninch	Telephone/Cell #/Pager # (Indicate if pager)	978 476 5280

(To be completed for use of City Property/Outdoor Activity and other Special Events)

Approval of Fire Chief (Where applicable)			
Approval of the Recreational Director Required for all recreational facilities	Signature	Date	Comments/Restrictions
Approval of the Chief of Police Required for all OUTDOOR EVENTS I.e.: Parades/Carnivals/Community Events	Signature	Date	

### General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts, dues, claims and demands both in law and equity, more especially any and all claims as a result of the issuance of this permit and or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized Agent of Organization:

Date: 2/28/17

Signature Witnessed by:

Date: 3/1/17

City Council will hear request for application on: \_\_\_\_\_

Applicant must attend Yes [ ] No [ ]

(date)

(time)

### Office Use

#### Permit

Permit approved on: \_\_\_\_\_ Proof of Insurance \_\_\_\_\_ # Detail Officers \_\_\_\_\_  
Policy Number/Exp. Date \_\_\_\_\_

Attendance Limited to: \_\_\_\_\_ Other Restrictions/requirements: \_\_\_\_\_

Signed: \_\_\_\_\_ Issued on: \_\_\_\_\_  
City Clerk

Seal

## **Description**

# **Granite United Church, Holy Family Hospital**

**and Greater Lawrence Family Health Center present the  
1st Annual**

## ***Jericho Walk for Hope and Healing***

---

**JOIN US on May 20, 2017 to walk for Hope and Healing!**

Our community is joining together to pray for the destruction of the stronghold of drugs, addiction and to Celebrate Recovery! **Jericho Walk** is a time for us to make a difference, to take back our loved ones and to remember those that have been lost. Help us to help others take back our community.

**The goal of Jericho Walk is to:**

- **Support and give HOPE those who are currently struggling in their addiction**
- **Support the family and friends of those affected**
- **CELEBRATE the people in our community who have FOUGHT for their RECOVERY and are living out a life now that can give HOPE and encouragement to those who need it!**
- **Help remove the STIGMA of addiction and let the community SEE that RECOVERY HAPPENS!!**

**Recognize YOUR Loved Ones lost to addiction!**

Let's CELEBRATE their lives, remember that they were so much more than their STRONGHOLD! They were Loved PEOPLE with lives outside of addiction!!

*If you are in RECOVERY, when you register select the 'I'm In Recovery!!!' Ticket. Special T-shirts will be provided so you can show that Recovery CAN happen! Provide HOPE for your Community!*

*Honor your Loved one by walking in their memory, when you register, select the 'I'm Walking in Memory of Someone I Love' Ticket. A station will be provided between 10 and 10:30 at GAR Park where you can make a sign to carry – so bring photos, memories, and special items about*

*your loved one and celebrate their life. Special T-Shirts will be provided to identify you as someone who lost a loved one.*

*If you have a passion for your Community and a Love for people suffering and want to be a part of HOPE, select the 'I'm walking in Support of Change' Ticket. Special T-Shirts will be provided to show your Support.*

## **IMPORTANT INFO**

10 am-10:30 am GAR Park, Bailey Blvd, Haverhill, MA

Registration, Sign Creation

10:30 – 11:00 Speaker & Prayer

11 am -12 pm Jericho Walk begins 11:00 at GAR Park and ends at 284 Kenoza Ave

12 pm – 3 pm Join us for a community celebration of HOPE!

- Prayer Tent - people will be available to pray with you to break chains and remove strongholds
- Resource booths available to educate the community on how to get support for themselves or a loved one, treatment programs, sober/transformation homes, support groups for the current person in addiction and also their friends and family.
- Music
- Food
- Speakers
- Games for the kids

This is going to be a GREAT day!

Jericho Walk is a time for us to make a difference and take back our community, in JESUS name!



## YOUR TRIP TO:

284 Kenoza Ave



**26 MIN | 1.1 MI**

Trip time based on traffic conditions as of 2:59 PM on February 28, 2017. Current Traffic: N/A



1. Start out going east on Bailey Blvd toward Haverhill Pl.

Then 0.13 miles

0.13 total miles



2. Turn left onto Main St/MA-125/MA-97. Continue to follow Main St/MA-125.

Then 0.32 miles

0.45 total miles



3. Turn slight right onto Kenoza Ave/MA-110.

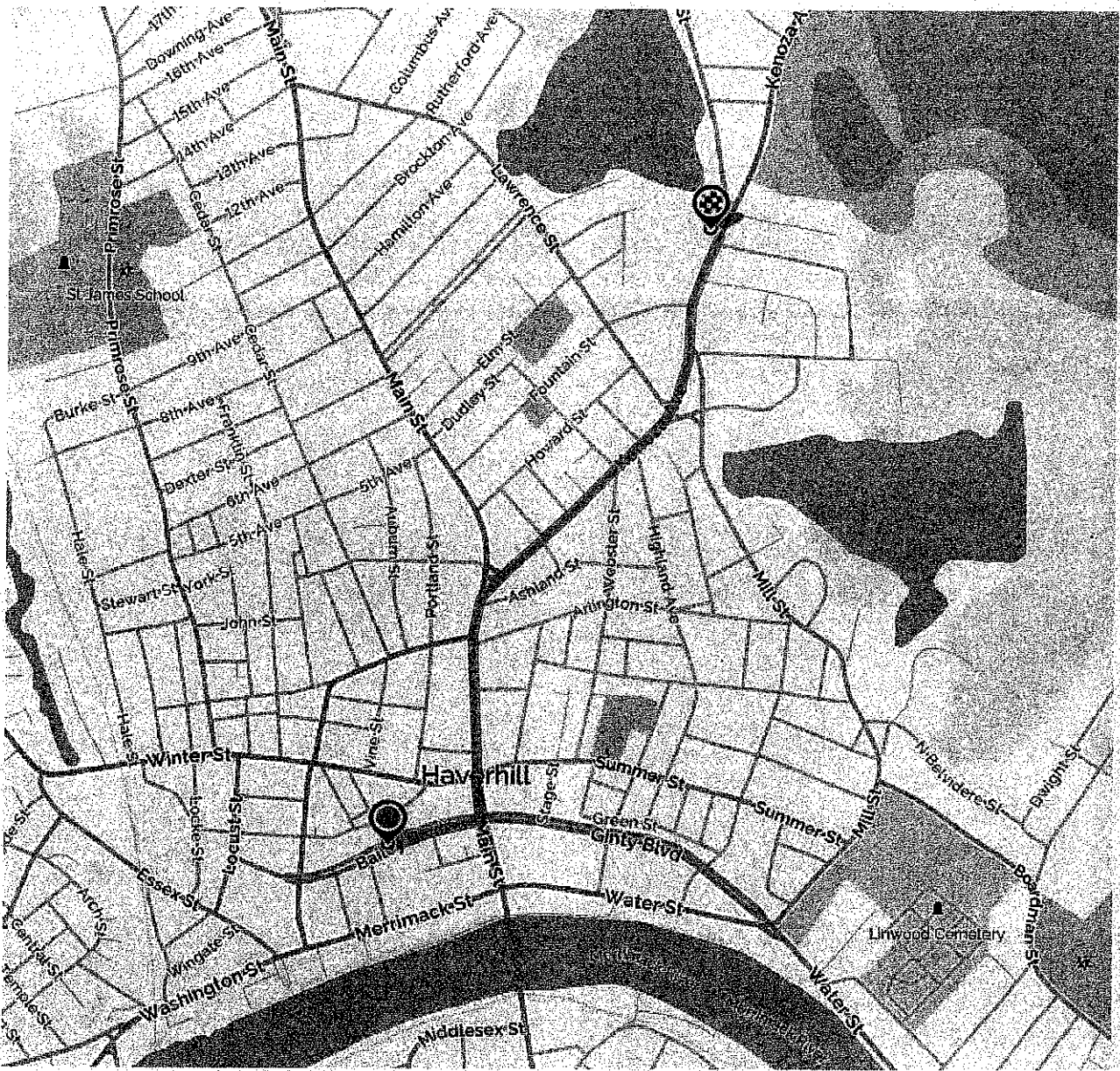
Then 0.64 miles

1.08 total miles



4. 284 Kenoza Ave, Haverhill, MA 01830-2871, 284 KENOZA AVE is on the left.

Use of directions and maps is subject to our [Terms of Use](#). We don't guarantee accuracy, route conditions or usability. You assume all risk of use.





DOCUMENT

# CITY OF HAVERHILL

In Municipal Council

12A.4

~~ORDERED~~ MUNICIPAL ORDINANCE

CHAPTER 240

## An Ordinance Relating to Parking (17 Vine Street Apt. #1—Establish Handicap Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-Section 85, Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by adding the following:

LOCATION	REGULATION	<u>HOURS/DAYS</u>
17 Vine Street Apt. #1 In front of Apt. #1 except for 1-24 hour handicap parking space at No.17 Vine St. Apt. #1	No Parking	24 Hours

APPROVED as to legality:

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City Solicitor



# Haverhill

Economic Development & Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

March 9, 2017

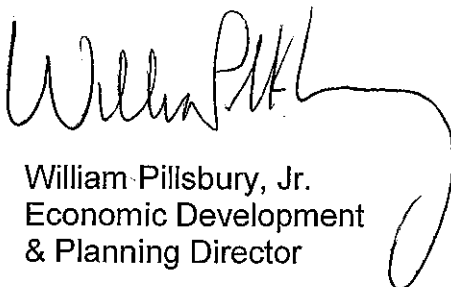
John A. Michitson, Council President  
& City Council Members  
City Hall—Room 204  
City of Haverhill

**RE: REQUEST TO ESTABLISH A HANDICAP PARKING SPACE  
AT #17 Vine Street Apt. #1**

Dear Council President Michitson & Councilors:

As per your request dated 3/8/17 and the request dated 3/1/17 from Police Chief Alan R. DeNaro I am submitting a Municipal Ordinance which will add a handicap parking space at #17 Vine Street for apartment Number One (1).

Sincerely,



William Pillsbury, Jr.  
Economic Development  
& Planning Director

WP/lw



DOCUMENT

# CITY OF HAVERHILL

In Municipal Council

12A.5

~~ORDERED~~ MUNICIPAL ORDINANCE

CHAPTER 240

## An Ordinance Relating to Parking (5<sup>th</sup> Ave No. 24—Establish Handicap Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-Section 85, Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by adding the following:

LOCATION	REGULATION	<u>HOURS/DAYS</u>
24 Fifth Ave In front of 24 except for 1-24 hour handicap parking space at No.24 Fifth Ave	No Parking	24 Hours

APPROVED as to legality:

---

City Solicitor



# Haverhill

Economic Development and Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

March 9, 2017

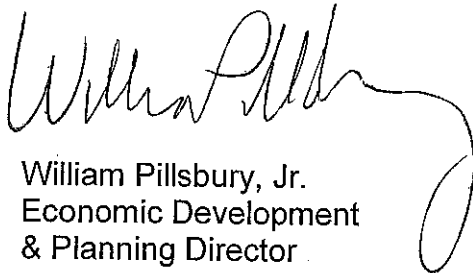
John A. Michitson, Council President  
& City Council Members  
City Hall—Room 204  
City of Haverhill

**RE: REQUEST TO ESTABLISH A HANDICAP PARKING SPACE  
AT 24 Fifth Avenue**

Dear Council President Michitson & Councilors:

As per your request dated **3/8/17** and the request dated 3/1/17 from Police Chief Alan R. DeNaro I am submitting a Municipal Ordinance which will add a handicap parking space at #24 Fifth Ave.

Sincerely,



William Pillsbury, Jr.  
Economic Development  
& Planning Director

WP/lw



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

file 10 days  
12A.6

~~ORDERED~~

**MUNICIPAL ORDINANCE**

**CHAPTER 240**

**AN ORDINANCE RELATING TO PARKING**  
**(City Hall Parking)**

**BE IT ORDAINED** by the City Council of the City of Haverhill that Chapter 240, of the Haverhill City Code, § 240-88. Schedule E: City Parking Lots., as amended, be further amended as follows:

**In the subsection entitled "City Hall Parking Lot" by deleting the date "4/4/2016", and, by inserting in place thereof the date "03/15/2017".**

**APPROVED AS TO LEGALITY:**

City Solicitor





**CITY OF HAVERHILL  
MASSACHUSETTS  
CITY SOLICITOR'S OFFICE**

145 South Main Street  
Bradford, MA 01835  
(978) 373-2360  
FAX: 978/891-5424  
EMAIL: billcoxlaw@aol.com

**WILLIAM D. COX, JR.  
CITY SOLICITOR**

March 17, 2017

TO: John Michitson, President and Members of the Haverhill City Council

FROM: William D. Cox, Jr., Esq., City Solicitor

RE: Ordinance - City Hall Parking Lot

An ordinance to provide for permit parking for City Hall Employees and, also for the continued spaces for those transacting business at City Hall, has been provided for your consideration. These changes are intended to provide continued parking for these parties during the move of Haverhill District Court's Civil Division to City Hall while the Courthouse is being renovated. David Van Dam will be available when the Ordinance comes up for consideration to answer any further questions.

Should you have any questions or concerns, please do not hesitate to contact me.

cc: James J. Fiorentini, Mayor



**CITY OF HAVERHILL**  
ASSESSORS OFFICE - ROOM 115  
Phone: 978-374-2316 Fax: 978-374-2319  
Assessors@cityofhaverhill.com

12B.1

March 2, 2017

TO: MEMBERS OF THE HAVERHILL CITY COUNCIL:

In accordance with Municipal Ordinance, Chapter 7,  
entitled "Assessor" as follows:

The Board of Assessors shall file monthly with the  
City Council a copy of the report submitted to the  
Auditor showing a summary of the above abated  
amounts for that month.

Attached herewith is the report for the month of  
February as filed in the Assessors Office.

Very truly yours,

Stephen C. Gullo, MAA  
Assessor

February 1, 2017

Day	2017 MVE	2016 MVE	2014 MVE	2017 REAL ESTATE	2016 REAL ESTATE	2017 PERSONAL PROPERTY	2016 PERSONAL PROPERTY	2015 PERSONAL PROPERTY	2016 BOAT	2015 BOAT
1										
2										
3				#16490-\$1000.00						
4				#16492-\$3209.00						
5										
6										
7		#16511-\$997.30		#16510-\$1609.00		#16514-\$1109.27				
8										
9		#16565-\$197.18								
10										
11										
12										
13	#16563-\$197.39			#16565-\$800.00						
14			#16577-\$280.62	#16595-\$400.00						
15										
16		#16615-\$168.12								
17	#16627-\$556.42									
18										
19										
20										
21										
22	#16697-\$958.97									
23		#16705-\$659.46								
24										
25										
26										
27	#16728-\$7232.77									
28		#16765-\$311.87								
29										
30										
31										
Refunds										
Rec. by										
Collector										
Totals	24,483.55	2,593.73	280.62	7,078.00		1,109.27				

To the Auditor of Accounts:  
This is to certify that disbursements as shown above, amounting in the aggregate  
have been duly authorized

THIRTY FIVE THOUSAND THREE HUNDRED EIGHTY FIVE DOLLARS & 17/100

BOARD OF ASSESSORS  
By  
Chairman

**CITY COUNCIL**

**JOHN A. MICHITSON**

**PRESIDENT**

**MELINDA E. BARRETT**

**VICE PRESIDENT**

**ANDRES X. VARGAS**

**MICHAEL S. MCGONAGLE**

**JOSEPH J. BEVILACQUA**

**COLIN F. LEPAGE**

**MARY ELLEN DALY O'BRIEN**

**WILLIAM J. MACEK**

**THOMAS J. SULLIVAN**



**CITY OF HAVERHILL**

**HAVERHILL, MASSACHUSETTS 01830-5843**

13.1  
CITY HALL, ROOM 204

4 SUMMER STREET

TELEPHONE: 978 374-2328

FACSIMILE: 978 374-2329

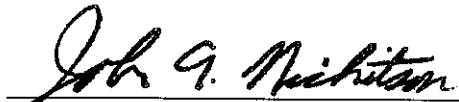
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[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

March 13, 2017

TO: Members of the City Council:

Council President Michitson requests that Mayor Fiorentini and Deputy Director Robert Ward provide explanation of recent notification to residents about a malfunction at the water treatment plant in December – why weren't citizens notified sooner and was there any risk to residents?

  
\_\_\_\_\_  
Council President John A. Michitson

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
**MICHAEL S. MCGONAGLE**  
**JOSEPH J. BEVILACQUA**  
**COLIN F. LEPAGE**  
**MARY ELLEN DALY O'BRIEN**  
**WILLIAM J. MACEK**  
**THOMAS J. SULLIVAN**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

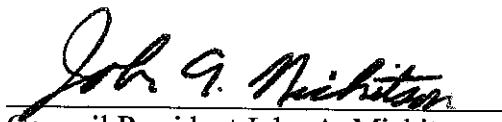
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[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

March 13, 2017

TO: Members of the City Council:

Council President Michitson wishes to provide status on free parking on Merrimack Street to attend Veterans' Clinic.

  
\_\_\_\_\_  
Council President John A. Michitson

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
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**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

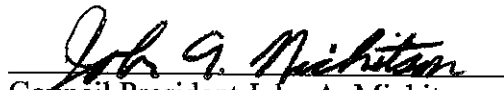
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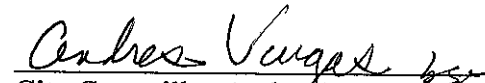
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[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

March 7, 2017

TO: Members of the City Council:

Council President Michitson and Councillor Vargas wish to introduce "The Prospect City Summit" being planned with UMass Lowell for smaller sized cities seeking to thrive in the next economy, and to recommend an associated "Smart Cities" initiative for Haverhill.

  
Council President John A. Michitson

  
City Councillor Andres Vargas

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
**MICHAEL S. MCGONAGLE**  
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**THOMAS J. SULLIVAN**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

13.4

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[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

March 15, 2017

TO: Mr. President and Members of the City Council:

Councillor Mary Ellen Daly O'Brien would like to discuss an issue with a catch basin in the area of 49 Lowell Avenue.

  
City Councillor Mary Ellen Daly O'Brien

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
**MICHAEL S. MCGONAGLE**  
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**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

13.5  
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[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

March 15, 2017

TO: Mr. President and Members of the City Council

Councillor LePage would like to introduce Joanne Bissetta of Mass Department of Energy Resources (DOER) to inform on the benefits of Haverhill being designated a Green Community.

  
City Councillor Colin LePage



**CITY COUNCIL**

**JOHN A. MICHITSON**

**PRESIDENT**

**MELINDA E. BARRETT**

**VICE PRESIDENT**

**ANDRES X. VARGAS**

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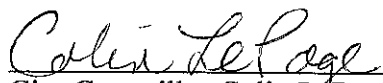
**CITY OF HAVERHILL**  
**HAVERHILL, MASSACHUSETTS 01830-5843**

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CITY HALL, ROOM 204  
4 SUMMER STREET  
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www.ci.haverhill.ma.us  
citycncl@cityofhaverhill.com

March 7, 2017

TO: Mr. President and Members of the City Council:

Communication from Councillor LePage requesting a discussion regarding the Mass Save Energy Assessment program and its benefits to residents and the City.

  
City Councillor Colin LePage

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
**MICHAEL S. MCGONAGLE**  
**JOSEPH J. BEVILACQUA**  
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**THOMAS J. SULLIVAN**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

13.7  
CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
www.ci.haverhill.ma.us  
citycncl@cityofhaverhill.com

March 6, 2017

TO: Mr. President and Members of the City Council:

Communication from Councillor LePage requesting a discussion on the effects of the Hale debt along with existing and pending school buildings capital budget debt on the FY18 and future budgets.

  
City Councillor Colin LePage

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
**MICHAEL S. MCGONAGLE**  
**JOSEPH J. BEVILACQUA**  
**COLIN F. LEPAGE**  
**MARY ELLEN DALY O'BRIEN**  
**WILLIAM J. MACEK**  
**THOMAS J. SULLIVAN**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

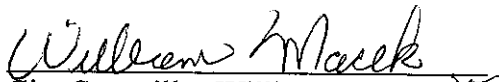
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[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

March 10, 2017

TO: Mr. President and Members of the City Council:

Councillor Macek requests a discussion relative to possible time and usage changes for the Downtown Business District Washington Street Loading Zone.

  
City Councillor William J. Macek

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
**MICHAEL S. MCGONAGLE**  
**JOSEPH J. BEVILACQUA**  
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**THOMAS J. SULLIVAN**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

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[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

March 15, 2017

Mr. President and Members of the City Council:

Councillor Macek wishes to discuss and have update on street conditions after last Tuesday's storm.

  
City Councillor William J. Macek



DOCUMENT 9-I

141

# CITY OF HAVERHILL

In Municipal Council February 28 2017

~~ORDERED~~ MUNICIPAL ORDINANCE

CHAPTER 240

## An Ordinance Relating to Parking (95 Blaisdell Street—Delete Handicap Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-85 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended, by deleting the following:

LOCATION	REGULATION	HOURS/DAYS
<u>95 Blaisdell Street</u>		
In front of 95 Blaisdell St. except for 1-24 hour handicap parking space at No. 95	No Parking	24 Hours

APPROVED as to legality:

\_\_\_\_\_  
City Solicitor  
William D. Cox, Jr.

PLACED ON FILE for at least 10 days  
Attest:

\_\_\_\_\_  
City Clerk



# Haverhill

Economic Development and Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

February 9, 2016

John A. Michitson, Council President  
& City Councilors  
City Hall—Room 204  
City of Haverhill

**RE: 95 Blaisdell Street—DELETE—Handicap Parking Space**

Dear Council President Michitson & Councilors:

As per your request dated 2/8/17, and as requested by Councilor Michael McGonagle in the attached communication dated 2-1-17, I am submitting the Municipal Ordinance that will delete the handicap parking space at number 95 Blaisdell Street.

Sincerely,

William Pillsbury, Jr.  
Economic Development &  
Planning Director

WP/lw

**CITY COUNCIL**

**JOHN A. MCHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
**MICHAEL S. MCGONAGLE**  
**JOSEPH J. BEVILACQUA**  
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**MARY ELLEN DALY O'BRIEN**  
**WILLIAM J. MACEK**  
**THOMAS J. SULLIVAN**



**CITY OF HAVERHILL**  
**HAVERHILL, MASSACHUSETTS 01830-5843**

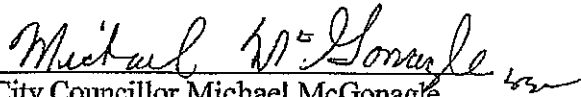
BA. EXUP

**CITY HALL, ROOM 204**  
**4 SUMMER STREET**  
**TELEPHONE: 978 374-2328**  
**FACSIMILE: 978 374-2329**  
**www.ci.haverhill.ma.us**  
**citycncl@cityofhaverhill.com**

February 1, 2017

**TO: Mr. President and Members of the City Council:**

Councillor Michael McGonagle requests the removal of the following handicap parking spaces on Blaisdell Street as they are no longer needed: (95) 102, 104 and at the corner of Blaisdell Street and Marshall Street.

  
City Councillor Michael McGonagle

Name of Street Location	Regulation	Hours/Days
103 Bellevue Avenue [Added 2-25-2014 by Doc. 12-E; repealed 4-19-2016 by Doc. 20-C]		
Belmont Avenue [Added 12-3-1985 by Doc. 29-K] Entire length of Crowell School property	No parking	7:30 a.m. to 3:30 p.m., school days
Bennington Street [Added 9-10-1996 by Doc. 18-N] Both sides from Hilldale Avenue to a point 110 feet easterly	No parking	—
Bethany Street Entire length, east side	No parking	—
Blaisdell Street 12 Blaisdell Street [Added 2-5-1985 by Doc. 29-B; repealed 1-31-1989 by Doc. 9-D] 22 Blaisdell Street [Repealed 1-31-1989 by Doc. 9-D] 25 Blaisdell Street [Added 3-14-2000 by Doc. 18-C; repealed 4-11-2000 by Doc. 18-CC]		
* In front of 95 Blaisdell Street, except for 1 24-hour handicapped parking space at No. 95 [Added 10-7-1997 by Doc. 47-E]	No parking	24 hours ✓
* In front of 102 Blaisdell Street on the Broad Street side, except for 1 24-hour handicapped parking space at No. 102 [Added 10-21-1997 by Doc. 47-G]	No parking	24 hours
* In front of 104 Blaisdell Street, except for 1 24-hour handicapped parking space at No. 104 [Added 4-20-1999 by Doc. 40-B]	No parking	24 hours
112 Blaisdell Street [Added 9-26-2006 by Doc. 34-H; repealed 11-10-2009 by Doc. 58-I]		
In front of St. Joseph's Church, handicapped entrance, except for 2 handicapped parking spaces for the hours and days noted [Added 2-20-1990 by Doc. 34]	No parking	7:00 a.m. to 8:00 p.m., Sat. and Sun.



Name of Street Location	Regulation	Hours/Days
* At the corner of Blaisdell Street and Marshall Street, except for 1 24-hour handicapped parking space at the corner of Blaisdell Street and Marshall Street [Added 4-18-2000 by Doc. 18-F]	No parking	24 hours
Blossom Street [Added 4-12-1988 by Doc. 22-D]		
In front of 37 Blossom Street, except 1 24-hour handicapped parking space at No. 37	No parking (as noted)	24 hours
84 Blossom Street [Added 4-10-2007 by Doc. 14-J; repealed 6-29-2010 by Doc. 16-N]		
Resident Only parking in front of numbers 95-103 Blossom Street [Added 10-19-2004 by Doc. 11-E]	Resident only parking	24 hours
Blossom Street from South Elm Street on the east side to No. 105 Blossom Street and the west side of Blossom Street to No. 96 [Added 3-28-2006 by Doc. 29]	No parking	24 hours, 7 days a week
Boston Road		
From No. 932 north for 300 ft., east side	No parking	—
From 480 ft. north of Oxford Avenue north for 760 ft., west side	No parking	—
At the intersection of Dorian Drive [Added 7-28-1998 by Doc. 40-I]	No parking	24 hours
Bowley Street, No. 14 [Added 12-23-2003 by Doc. 15-S; repealed 4-27-2004 by Doc. 52-D]		
Bridge Street		
From Bridge Street to and including the south side of the draw in the bridge, both sides	No parking	—
From Main Street to a point 150 feet south of Main Street, east side [Added 9-27-1994 by Doc. 12-N]	No parking	—
From Main Street to a point 20 feet south of Main Street, west side [Added 9-27-1994 by Doc. 12-N]	No parking	—
Broad Street [Added 1-7-2003 by Doc. 194/02]		
In front of No. 20 Broad Street (except for 1 24-hour handicap parking space at No. 20) [Added 7-8-2008 by Doc. 20-I; amended 5-17-2011 by Doc. 7-O]	No parking	24 hours



DOCUMENT 9-J

**CITY OF HAVERHILL**

In Municipal Council February 28 2017

14.2

~~ORDERED~~ MUNICIPAL ORDINANCE

CHAPTER 240

**An Ordinance Relating to Parking  
(102 Blaisdell Street—Delete Handicap Parking)**

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-85 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended, by deleting the following:

LOCATION	REGULATION	HOURS/DAYS
<u>102 Blaisdell Street</u>		
In front of 102 Blaisdell Street except for 1-24 hour handicap parking space at No. 102	No Parking	24 Hours

APPROVED as to legality:

\_\_\_\_\_  
City Solicitor  
William D. Cox, Jr.

IN CITY COUNCIL: February 28 2017  
PLACED ON FILE for at least 10 days  
Attest:

\_\_\_\_\_  
City Clerk



# Haverhill

Economic Development and Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

February 9, 2016

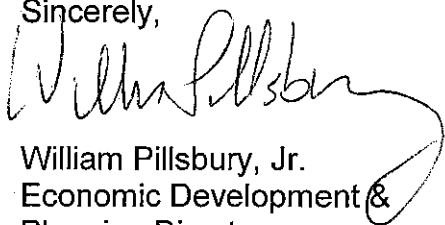
John A. Michitson, Council President  
& City Councilors  
City Hall—Room 204  
City of Haverhill

**RE: 102 Blaisdell Street—DELETE—Handicap Parking Space**

Dear Council President Michitson & Councilors:

As per your request dated 2/8/17, I am submitting the Municipal Ordinance that will delete the handicap parking space at number 102 Blaisdell Street.

Sincerely,



William Pillsbury, Jr.  
Economic Development &  
Planning Director

WP/lw

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
**MICHAEL S. MCGONAGLE**  
**JOSEPH J. BEVILACQUA**  
**COLIN F. LEPAGE**  
**MARY ELLEN DALY O'BRIEN**  
**WILLIAM J. MACEK**  
**THOMAS J. SULLIVAN**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

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4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
www.ci.haverhill.ma.us  
citycncl@cityofhaverhill.com

February 8, 2017

TO: Mr. William Pillsbury, Jr.  
Planning & Economic Development Director

RE: **Delete Handicap Ordinances – Blaisdell Street**

Dear Mr. Pillsbury:

At the City Council meeting held on Feb. 7, 2017 the following item was placed on the agenda by Councillor McGonagle:

Doc. # 31-F – Request for removal of handicap parking spaces on Blaisdell Street: 95, 102, 104 and at the corner of Blaisdell Street and Marshall Street

The Council would appreciate it if you would prepare the necessary ordinances and place them on the next Council agenda. Thank you for your assistance.

Sincerely,

John A. Michitson, President  
Haverhill City Council

JAM/bsa

encl.

c: Mayor James J. Fiorentini  
City Councillors  
Police Officer Lance Powell

Name of Street Location	Regulation	Hours/Days
103 Bellevue Avenue [Added 2-25-2014 by Doc. 12-E; repealed 4-19-2016 by Doc. 20-C]		
Belmont Avenue [Added 12-3-1985 by Doc. 29-K] Entire length of Crowell School property	No parking	7:30 a.m. to 3:30 p.m., school days
Bennington Street [Added 9-10-1996 by Doc. 18-N] Both sides from Hilldale Avenue to a point 110 feet easterly	No parking	—
Bethany Street Entire length, east side	No parking	—
Blaisdell Street 12 Blaisdell Street [Added 2-5-1985 by Doc. 29-B; repealed 1-31-1989 by Doc. 9-D]		
22 Blaisdell Street [Repealed 1-31-1989 by Doc. 9-D]		
25 Blaisdell Street [Added 3-14-2000 by Doc. 18-C; repealed 4-11-2000 by Doc. 18-CC]		
* In front of 95 Blaisdell Street, except for 1 24-hour handicapped parking space at No. 95 [Added 10-7-1997 by Doc. 47-E]	No parking	24 hours
* In front of 102 Blaisdell Street on the Broad Street side, except for 1 24-hour handicapped parking space at No. 102 [Added 10-21-1997 by Doc. 47-G]	No parking	24 hours
* In front of 104 Blaisdell Street, except for 1 24-hour handicapped parking space at No. 104 [Added 4-20-1999 by Doc. 40-B]	No parking	24 hours
112 Blaisdell Street [Added 9-26-2006 by Doc. 34-H; repealed 11-10-2009 by Doc. 58-I]		
In front of St. Joseph's Church, handicapped entrance, except for 2 handicapped parking spaces for the hours and days noted [Added 2-20-1990 by Doc. 34]	No parking	7:00 a.m. to 8:00 p.m., Sat. and Sun.

9-K

143



DOCUMENT 9-K

# CITY OF HAVERHILL

In Municipal Council February 28 2017

~~ORDERED~~ MUNICIPAL ORDINANCE

CHAPTER 240

## An Ordinance Relating to Parking (104 Blaisdell Street—Delete Handicap Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-85 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended, by deleting the following:

LOCATION	REGULATION	HOURS/DAYS
<u>104 Blaisdell Street</u>		
In front of 104 Blaisdell Street except for 1-24 hour handicap parking space at No. 104	No Parking	24 Hours

APPROVED as to legality:

\_\_\_\_\_  
City Solicitor  
William D. Cox, Jr.

PLACED ON FILE for at least 10 days  
Attest:

\_\_\_\_\_  
City Clerk



# Haverhill

Economic Development and Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

February 14, 2017

John A. Michitson, Council President  
& City Councilors  
City Hall—Room 204  
City of Haverhill

**RE: 104 Blaisdell Street—DELETE—Handicap Parking Space**

Dear Council President Michitson & Councilors:

As per your request dated 2-8-17, and as requested by Councilor Michael McGonagle, I am submitting the Municipal Ordinance that will delete the handicap parking space at corner of Blaisdell Street and Marshall Street.

Sincerely,

William Pillsbury, Jr.  
Economic Development &  
Planning Director

WP/lw

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
**MICHAEL S. MCGONAGLE**  
**JOSEPH J. BEVILACQUA**  
**COLIN F. LEPAGE**  
**MARY ELLEN DALY O'BRIEN**  
**WILLIAM J. MACEK**  
**THOMAS J. SULLIVAN**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

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[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)  
[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

February 8, 2017

TO: Mr. William Pillsbury, Jr.  
Planning & Economic Development Director

RE: **Delete Handicap Ordinances – Blaisdell Street**

Dear Mr. Pillsbury:

At the City Council meeting held on Feb. 7, 2017 the following item was placed on the agenda by Councillor McGonagle:

Doc. # 31-F – Request for removal of handicap parking spaces on Blaisdell Street: 95, 102, 104 and at the corner of Blaisdell Street and Marshall Street

The Council would appreciate it if you would prepare the necessary ordinances and place them on the next Council agenda. Thank you for your assistance.

Sincerely,

John A. Michitson, President  
Haverhill City Council

JAM/bsa

encl.

c: Mayor James J. Fiorentini  
City Councillors  
Police Officer Lance Powell



**CITY COUNCIL**

**JOHN A. MICHITSON**  
**PRESIDENT**  
**MELINDA E. BARRETT**  
**VICE PRESIDENT**  
**ANDRES X. VARGAS**  
**MICHAEL S. MCGONAGLE**  
**JOSEPH J. BEVILACQUA**  
**COLIN F. LEPAGE**  
**MARY ELLEN DALY O'BRIEN**  
**WILLIAM J. MACEK**  
**THOMAS J. SULLIVAN**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

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[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

February 8, 2017

TO: Mr. William Pillsbury, Jr.  
Planning & Economic Development Director

RE: **Delete Handicap Ordinances – Blaisdell Street**

Dear Mr. Pillsbury:

At the City Council meeting held on Feb. 7, 2017 the following item was placed on the agenda by Councillor McGonagle:

Doc. # 31-F – Request for removal of handicap parking spaces on Blaisdell Street: ~~95~~, ~~102~~,  
104 and at the corner of Blaisdell Street and Marshall Street

The Council would appreciate it if you would prepare the necessary ordinances and place them on the next Council agenda. Thank you for your assistance.

Sincerely,

John A. Michitson, President  
Haverhill City Council

JAM/bsa

encl.

c: Mayor James J. Fiorentini  
City Councillors  
Police Officer Lance Powell

9-L



DOCUMENT 9-L

14.4

# CITY OF HAVERHILL

In Municipal Council February 28 2017

~~ORDERED~~ MUNICIPAL ORDINANCE

CHAPTER 240

## An Ordinance Relating to Parking At the corner of Blaisdell Street and Marshall Street Delete Handicap Parking

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-85 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended, by deleting the following:

LOCATION	REGULATION	HOURS/DAYS
At the corner of Blaisdell Street and Marshall Street, except for 1- 24 Hour Handicap parking space at the corner of Blaisdell Street and Marshall Street	No Parking	24 Hour

APPROVED as to legality:

\_\_\_\_\_  
City Solicitor  
William D. Cox, Jr.

PLACED ON FILE for at least 10 days  
Attest:

\_\_\_\_\_  
City Clerk



# Haverhill

Economic Development and Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

February 15, 2016

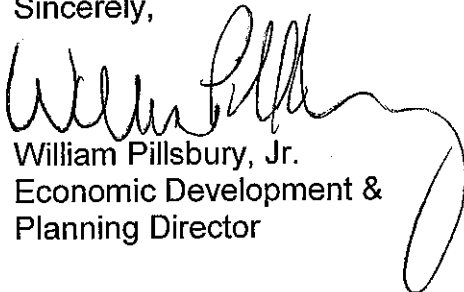
John A. Michitson, Council President  
& City Councilors  
City Hall—Room 204  
City of Haverhill

**RE: Corner of Blaisdell Street & Marshall Street—DELETE—Handicap  
Parking Space**

Dear Council President Michitson & Councilors:

As per your request dated 2-1-17, and as requested by Councilor Michael McGonagle in the attached communication dated 2-1-17, I am submitting the Municipal Ordinance that will delete the handicap parking space at the corner of Blaisdell Street and Marshall Street.

Sincerely,



William Pillsbury, Jr.  
Economic Development &  
Planning Director

WP/lw

Name of Street Location	Regulation	Hours/Days
* At the corner of Blaisdell Street and Marshall Street, except for 1 24-hour handicapped parking space at the corner of Blaisdell Street and Marshall Street [Added 4-18-2000 by Doc. 18-F]	No parking	24 hours
Blossom Street [Added 4-12-1988 by Doc. 22-D]		
In front of 37 Blossom Street, except 1 24-hour handicapped parking space at No. 37	No parking (as noted)	24 hours
84 Blossom Street [Added 4-10-2007 by Doc. 14-J; repealed 6-29-2010 by Doc. 16-N]		
Resident Only parking in front of numbers 95-103 Blossom Street [Added 10-19-2004 by Doc. 11-E]	Resident only parking	24 hours
Blossom Street from South Elm Street on the east side to No. 105 Blossom Street and the west side of Blossom Street to No. 96 [Added 3-28-2006 by Doc. 29]	No parking	24 hours, 7 days a week
Boston Road		
From No. 932 north for 300 ft., east side	No parking	—
From 480 ft. north of Oxford Avenue north for 760 ft., west side	No parking	—
At the intersection of Dorian Drive [Added 7-28-1998 by Doc. 40-I]	No parking	24 hours
Bowley Street, No. 14 [Added 12-23-2003 by Doc. 15-S; repealed 4-27-2004 by Doc. 52-D]		
Bridge Street		
From Bridge Street to and including the south side of the draw in the bridge, both sides	No parking	—
From Main Street to a point 150 feet south of Main Street, east side [Added 9-27-1994 by Doc. 12-N]	No parking	—
From Main Street to a point 20 feet south of Main Street, west side [Added 9-27-1994 by Doc. 12-N]	No parking	—
Broad Street [Added 1-7-2003 by Doc. 194/02]		
In front of No. 20 Broad Street (except for 1 24-hour handicap parking space at No. 20) [Added 7-8-2008 by Doc. 20-I; amended 5-17-2011 by Doc. 7-O]	No parking	24 hours

**CITY COUNCIL**

**JOHN A. MICHITSON**

**PRESIDENT**

**MELINDA E. BARRETT**

**VICE PRESIDENT**

**ANDRES X. VARGAS**

**MICHAEL S. MCGONAGLE**

**JOSEPH J. BEVILACQUA**

**COLIN F. LEPAGE**

**MARY ELLEN DALY O'BRIEN**

**WILLIAM J. MACEK**

**THOMAS J. SULLIVAN**



**CITY OF HAVERHILL**  
**HAVERHILL, MASSACHUSETTS 01830-5843**

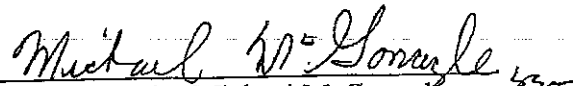
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CITY HALL, ROOM 204  
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[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

February 1, 2017

TO: Mr. President and Members of the City Council:

Councillor Michael McGonagle requests the removal of the following handicap parking spaces on Blaisdell Street as they are no longer needed: 95, 102, 104 and at the corner of Blaisdell Street and Marshall Street.

  
City Councillor Michael McGonagle



DOCUMENT 9-M

# CITY OF HAVERHILL

In Municipal Council February 28 2017

14.5

~~ORDERED~~ MUNICIPAL ORDINANCE

CHAPTER 240

## An Ordinance Relating to Parking (93 Bellevue Ave—Delete Handicap Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-85 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended, by deleting the following:

LOCATION	REGULATION	HOURS/DAYS
<u>93 Bellevue Ave</u>		
In front of 93 Bellevue Ave except for 1-24 hour handicap parking space at No. 93	No Parking	24 Hours

APPROVED as to legality:

\_\_\_\_\_  
City Solicitor  
William D. Cox, Jr.

PLACED ON FILE for at least 10 days  
Attest:

\_\_\_\_\_  
City Clerk



# Haverhill

Economic Development and Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

February 14, 2017

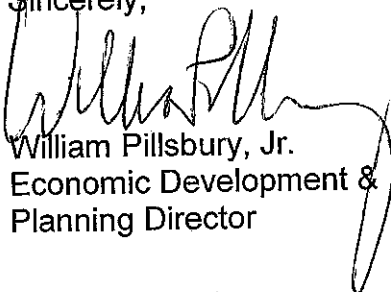
John A. Michitson, Council President  
& City Councilors  
City Hall—Room 204  
City of Haverhill

**RE: 93 Blaisdell Street—DELETE—Handicap Parking Space**

Dear Council President Michitson & Councilors:

As per your request dated 2-8-17, and as requested by Councilor Michael McGonagle in the attached communication dated 1-31-17, I am submitting the Municipal Ordinance that will delete the handicap parking space at number 93 Blaisdell Street.

Sincerely,



William Pillsbury, Jr.  
Economic Development &  
Planning Director

WP/lw

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
**MICHAEL S. MCGONAGLE**  
**JOSEPH J. BEVILACQUA**  
**COLIN F. LEPAGE**  
**MARY ELLEN DALY O'BRIEN**  
**WILLIAM J. MACEK**  
**THOMAS J. SULLIVAN**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

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www.ci.haverhill.ma.us  
citycndl@cityofhaverhill.com

February 8, 2017

TO: Mr. William Pillsbury, Jr.  
Planning Director and Grants Coordinator

RE: **Delete Handicap Ordinances – 93 Bellevue Ave. and 11 Pilgrim Road**

Dear Mr. Pillsbury:

At the City Council meeting held on February 7, 2017 the following item was placed on the agenda by Councillor McGonagle:

Doc. #31-G - Request for removal of handicap parking spaces at 93 Bellevue Ave. and 11 Pilgrim Road

The Council would appreciate it if you would prepare the necessary ordinances and place them on the next Council agenda. Thank you for your assistance.

Sincerely,

John A. Michitson, President  
Haverhill City Council

JAS/bsa

encl.

c: Mayor James J. Fiorentini  
City Councillors  
Police Officer Lance Powell

2-10-17  
I took it down to city clerk  
C.C. requested this go down to city clerk  
A.S.P.



**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
**MICHAEL S. MCGONAGLE**  
**JOSEPH J. BEVILACQUA**  
**COLIN F. LEPAGE**  
**MARY ELLEN DALY O'BRIEN**  
**WILLIAM J. MACEK**  
**THOMAS J. SULLIVAN**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

*13.16.17*

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[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)  
[citycndl@cityofhaverhill.com](mailto:citycndl@cityofhaverhill.com)

January 31, 2017

TO: Mr. President and Members of the City Council:

Councillor Michael McGonagle requests the removal of handicap parking spaces at 93 Bellevue Avenue and 11 Pilgrim Road as they no longer needed.

*Michael McGonagle*  
City Councillor Michael McGonagle

Name of Street Location	Regulation	Hours/Days
In front of 7 Bedford Street, except for 1 24-hour handicapped parking space at 7 Bedford Street	No parking	24 hours
Bellevue Avenue [Added 2-15-1983 by Doc. 26-B]		
Across the street from 16 Bellevue Avenue, except for 1 24-hour handicapped parking space across from 16 Bellevue Avenue [Added 12-10-2002 by Doc. 137-S]	No parking	24 hours
In front of No. 30, except for 1 24-hour handicapped parking space at No. 30 [Added 10-9-1990 by Doc. 34-O]	No parking	24 hours
In front of No. 32, except for 1 24-hour handicapped parking space at No. 32 [Added 10-9-1990 by Doc. 34-O]	No parking	24 hours
In front of No. 36, except for 1 24-hour handicapped parking space at No. 36 [Added 7-14-2015 by Doc. 52-G]	No parking	24 hours
In front of No. 49, except for 1 24-hour handicapped parking space at No. 49 [Added 6-2-2015 by Doc. 52E]	No parking	24 hours
In front of No. 56, except for 1 24-hour handicapped parking space at No. 56, west side [Added 11-29-1988 by Doc. 22-P]	No parking	24 hours
In front of 57 Bellevue Avenue, except for 1 24-hour handicapped parking space at No. 57 [Added 10-8-2002 by Doc. 29-V]	No parking	24 hours
* In front of 93 Bellevue Avenue, except for 1 24-hour handicapped parking space at No. 93 [Added 12-15-2009 by Doc. 16-I]	No parking	24 hours
94 Bellevue Avenue [Repealed 1-31-1989 by Doc. 9-D]		
In front of 103 Bellevue Avenue, except for 1 24-hour handicapped parking space at No. 103 [Added 2-25-2014 by Doc. 12-E]	No parking	24 hours
Belmont Avenue [Added 12-3-1985 by Doc. 29-K]		
Entire length of Crowell School property	No parking	7:30 a.m. to 3:30 p.m., school days
Bennington Street [Added 9-10-1996 by Doc. 18-N]		

31-W  
CITY COUNCIL

JOHN A. MICHITSON  
*PRESIDENT*  
MELINDA E. BARRETT  
*VICE PRESIDENT*  
ANDRES X. VARGAS  
MICHAEL S. MCGONAGLE  
JOSEPH J. BEVILACQUA  
COLIN F. LEPAGE  
MARY ELLEN DALY O'BRIEN  
WILLIAM J. MACEK  
THOMAS J. SULLIVAN



CITY OF HAVERHILL  
HAVERHILL, MASSACHUSETTS 01830-5843

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4 SUMMER STREET  
TELEPHONE: 978 374-2328  
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www.ci.haverhill.ma.us  
citycncl@cityofhaverhill.com

February 22, 2017

TO: Mr. President and Members of the City Council:

Councillor Joseph Bevilacqua would like to propose new Haverhill economic development identity.

  
City Councillor Joseph Bevilacqua

IN CITY COUNCIL: February 28 2017  
POSTPONE TO MARCH 7 2017  
Attest:

\_\_\_\_\_  
City Clerk

IN CITY COUNCIL: March 7 2017  
POSTPONE TO MARCH 14 2017  
Attest:

\_\_\_\_\_  
City Clerk

## CITY COUNCIL

JOHN A. MICHITSON  
 PRESIDENT  
 MELINDA E. BARRETT  
 VICE PRESIDENT  
 ANDRES X. VARGAS  
 MICHAEL S. MCGONAGLE  
 JOSEPH J. BEVILACQUA  
 COLIN F. LEPAGE  
 MARY ELLEN DALY O'BRIEN  
 WILLIAM J. MACEK  
 THOMAS J. SULLIVAN



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 HAVERHILL, MASSACHUSETTS 01830-5843

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 4 SUMMER STREET  
 TELEPHONE: 978 374-2328  
 FACSIMILE: 978 374-2329  
 www.ci.haverhill.ma.us  
 citycncl@cityofhaverhill.com

February 23, 2017

TO: Mr. President and Members of the City Council:

Councillor Joseph Bevilacqua requests a discussion regarding Earth Day.

  
 City Councillor Joseph Bevilacqua

IN CITY COUNCIL: February 28 2017  
 POSTPONE TO MARCH 7 2017

Attest:

\_\_\_\_\_  
City Clerk

IN CITY COUNCIL: March 7 2017  
 POSTPONED TO MARCH 14 2017

Attest:

\_\_\_\_\_  
City  
Clerk



DOCUMENT 39

14.8

## CITY OF HAVERHILL

In Municipal Council March 7 2017

ORDERED:

### MUNICIPAL ORDINANCE

### CHAPTER 240

#### AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

**BE IT ORDAINED** by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, as amended, be further amended by making the following change to § 240-85 Schedule B: Parking Restrictions and Prohibitions:

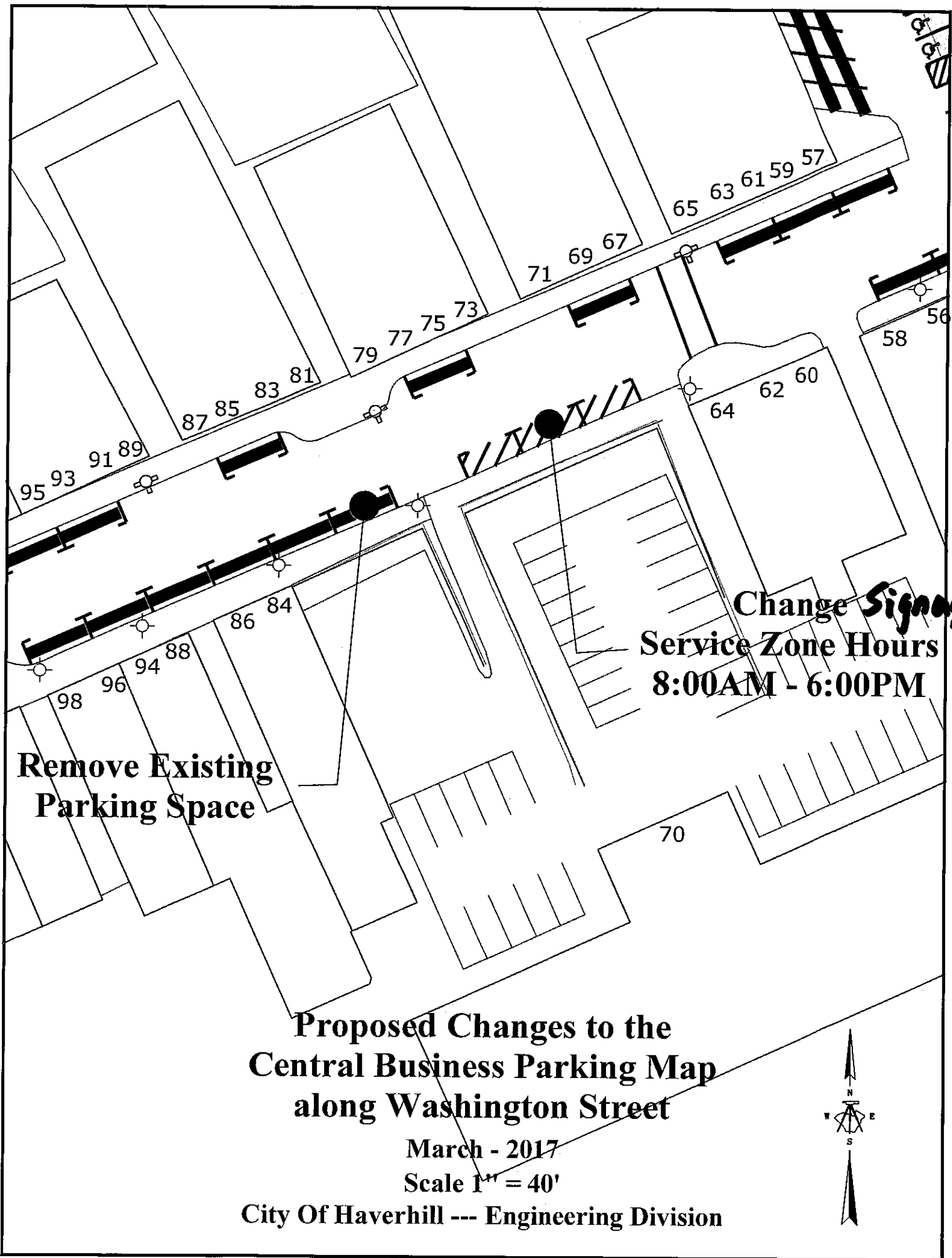
Revise Central Business District Parking Map (Plan 2B/3418 in City Engineer's Office) by removing the current parking space just to the west of Porter Place, on Washington Street, south side.

APPROVED AS TO LEGALITY:

\_\_\_\_\_  
City Solicitor

PLACED ON FILE for at least 10 days  
Attest:

\_\_\_\_\_  
City Clerk



**Remove Existing  
Parking Space**

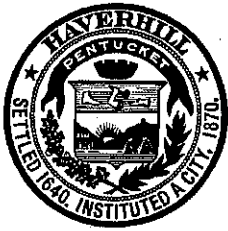
**Change Signage:  
Service Zone Hours  
8:00AM - 6:00PM**

**Proposed Changes to the  
Central Business Parking Map  
along Washington Street**

**March - 2017  
Scale 1" = 40'**

**City Of Haverhill --- Engineering Division**





# Haverhill

Engineering Department, Room 300  
Tel: 978-374-2335 Fax: 978-373-8475  
John H. Pettis III, P.E. - City Engineer  
[JPettis@CityOfHaverhill.com](mailto:JPettis@CityOfHaverhill.com)

February 27, 2017


**MEMO TO: CITY COUNCIL PRESIDENT JOHN MICHITSON AND  
MEMBERS OF THE CITY COUNCIL**

**Subject: *Washington Street – Remove on-street Parking Space to west  
of Porter Place, and amend Service Zone Signage***

As requested, attached is the Ordinance for removal of the subject parking space. The letter to me from Council also requested signage be posted at the adjacent Service Zone that it be in force M-F 8a-6p. The current Central Business District Parking Map that Service Zones enforcement be limited to these hours, excepting legal holidays. Therefore all that needs to be done at the Service Zones is for more clear signage to be posted, and I will go over this with the Highway Department so they can install it.

Please contact me if you have any questions.

Sincerely,



John H. Pettis III, P.E.  
City Engineer

C: Mayor Fiorentini, Stankovich, Ward, Cox



DOCUMENT 40

## CITY OF HAVERHILL

In Municipal Council March 7 2017

14.9

8 out of 10

~~ORDAINED~~

### MUNICIPAL ORDINANCE

### CHAPTER 104

#### AN ORDINANCE RELATING TO AMUSEMENTS - PUBLIC SHOWS AND EXHIBITIONS

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 104, Article IV. Public Shows and Exhibitions, of the Code of the City of Haverhill, as amended, being and is hereby further amended by adding the following:

#### § 104-36. Street Performers.

##### A. Definitions.

1. "Perform" includes, but is not limited to, the following activities: acting, singing, playing musical instruments, pantomime, juggling, magic, dancing, reading, puppetry, sidewalk art (working with non-permanent, water-soluble media, i.e., chalk, pastels, or watercolors directly on the pavement), and reciting. Perform shall not include the production of items for sale, except for those permitted in section E-6 herein.

2. "Performer" means a person who has obtained a permit pursuant to this section.

3. "Public areas" means public sidewalks, parks, playgrounds and other City of Haverhill pedestrian areas within the Central Business District as defined by this Code.

##### B. Prohibition.

No person may perform in a public area without a permit issued pursuant to subsection C of this section, except those who are participating in an authorized street fair or public festival.

##### C. Permit.

1. A permit shall be issued by the City Clerk to each applicant therefore in exchange for a completed application and a fee of ten dollars.

2. A completed application for a permit, and the permit itself, shall contain the applicant's name, residence address and telephone number, and shall be signed by the applicant.

3. A permit shall be valid from the date on which it is issued through the end of that calendar year.

4. A permit shall be nontransferable, and shall contain the permit number of the applicant and the year in which the permit is valid. Each member of a group of performers who play together shall be required to obtain an individual permit. In no event shall any group of performers, identified as such in their application and noted on their permits, be charged more than one hundred dollars total for permits for group members.



5. Upon issuing a permit, the City Clerk shall also give the performer a copy of this section.
6. If a performer loses a duly issued permit, one replacement permit per year may be obtained for a fee of fifteen dollars.

#### **D. Display of Permit.**

A performer shall clearly display his or her permit while performing, and shall allow inspection of the permit by any Haverhill police officer on request.

#### **E. Permitted Performances.**

1. Performances may take place in the following locations:

- a. In public areas;
- b. On private property, with the written permission of the owner or other person in control of such property;
- c. In public areas where an authorized street fair or public festival is being conducted, with the permission of the sponsor of such fair or festival.

2. Performances may take place at the following times:

- a. Monday through Thursday, between 9:00 a.m. and 8:00 p.m.  
Friday and Saturday, between 9:00 a.m. and 10:00 p.m.  
Sunday, between 12 noon and 8:00 p.m.

3. a. No performer or group of performers may generate noise exceeding a median sound level of eighty decibels measured at a distance of twenty-five feet from the performer or group of performers. A performer or group of performers may use sound amplification as long as this sound level is not exceeded. Upon a complaint by a resident, the Haverhill Police shall, with the permission of the resident, measure the sound level inside the residential dwelling. If the sound level exceeds a median sound level of fifty decibels, and exceeds the background noise by at least ten Db(A), the performer or group of performers causing the excessive sound level shall either turn down the music or move to a distance from the residence so as to reduce the sound level within these limitations. Background noise for this purpose shall mean L90.

b. Drums shall be inaudible at a distance of one hundred fifty feet.

4. A performer may not create an undue interference with the passage of the public through a public area. If a performer attracts a crowd sufficient to obstruct the public way, a police officer may disperse the portion of the crowd that is creating the obstruction. The police officer shall not cause the performer to leave the location unless efforts to move the crowd fail to adequately protect the public safety or order. A police officer shall not ask the performer to leave the location unless all other means of restoring the public safety or order have been exhausted.

5. No performer or group of performers may perform less than fifty feet from another performer or group of performers.

6. A performer may request contributions or money or property at a performance, provided that no sign requesting contributions shall exceed twelve inches by eighteen inches in size. Contributions may be received in any receptacle, such as an open musical instrument case, box or hat. Performers may offer for sale recordings of their own work, in the form of records, cassettes, videotapes or compact discs. On sidewalks, displays must not obstruct

handicap ramps, doorways, or windows (i.e., performers shall not tape or post signs or posters on windows or lean displays against windows so as to obstruct a clear view through the window), and must not exceed more than 20% of the width of the sidewalk from the property line of the premises in front of which the display is installed. Notwithstanding the foregoing, a performer may set up a display on the public sidewalk in front of a doorway to a business if the business is not open, assuming said display meets all other requirements of this section. In public areas other than sidewalks, no such display shall exceed twenty-five square feet, and it shall be prohibited to place a carpet, rug, blanket, or other such covering over grass in a public place.

#### **F. Exclusion of Public Areas.**

1. A specific public area may be excluded from performances in accordance with constitutional standards by decision of the City Council after a public hearing notice.
2. By decision of the Chief of Police in the case of an emergency: any holder of a license who disputes the need for said emergency exclusion may appeal to the City Council for review.
3. By decision of the Director of Public Works in the case of an emergency regarding a park or playground: any holder of a license who disputes the need for said emergency exclusion may appeal to the City Council for review.

#### **G. Penalties.**

##### **1. Noncriminal Disposition.**

Whoever violates any provision of this section may be penalized by a fine of twenty-five dollars.

##### **2. Suspension of Permit.**

The City Council and/or the Haverhill Police Chief may suspend a permit for no more than thirty days if:

- a. a performer is found to have knowingly provided false information in the application; or
- b. a performer has received two noncriminal violations of this ordinance within one calendar year.

##### **3. Revocation of Permit.**

The City Council may revoke a permit for the remainder of the calendar year if a performer has received three noncriminal violations of this ordinance during that calendar year.

4. Before suspending or revoking a permit, the City Council must hold a hearing, after ten days written notice to the performer setting forth the facts constituting the basis for the proposed suspension or revocation.

5. A performer may not receive a permit unless all tickets from the previous year have been paid.

#### **H. Exclusivity.**

The provisions of this section take precedence over any other City regulations or ordinance applicable to street performances. To the extent other City regulations or ordinances are applicable and are inconsistent with this section, this section shall govern. Sound levels generated by street performances shall be governed by this section and not by the Haverhill City noise ordinance.

**CITY OF HAVERHILL**

**MASSACHUSETTS**

**CITY SOLICITOR'S OFFICE**

145 South Main Street

Bradford, MA 01835

(978) 373-2360


FAX: 978/891-5424

EMAIL: billcoxlaw@aol.com

**WILLIAM D. COX, JR.**  
**CITY SOLICITOR**

February 25, 2017

TO: John Michitson, President and Members of the Haverhill City Council

FROM: William D. Cox, Jr., Esq., City Solicitor 

RE: Ordinance - Street Performers

The Administration and Finance Committee requested an ordinance for the licensing of Street Performers in the Central Business District. The draft ordinance was recently reviewed by the Committee and the changes requested were incorporated in the ordinance attached.

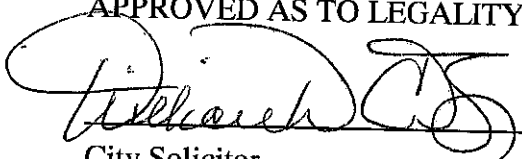
Should you have any questions or concerns, please do not hesitate to contact me.

cc: James J. Fiorentini, Mayor

**I. Peace and Quiet.**

A performance in accordance with this ordinance shall be presumed not to constitute a disturbance of the peace or quiet.

APPROVED AS TO LEGALITY



City Solicitor

PLACED ON FILE for at least 10 days  
Attest:

\_\_\_\_\_  
City Clerk



DOCUMENT

# CITY OF HAVERHILL

In Municipal Council

~~ORDINANCE~~

MUNICIPAL ORDINANCE

CHAPTER 104

An Ordinance relating to Amusements - Public Shows and Exhibitions;  
Amend City Code Chapter 104 Article IV; Street Performers

Since this Ordinance exceeds in length eight octavo pages of ordinary book print, in lieu of advertising, it is published by the City Council in a municipal bulletin, placed on file in the City Clerk's Office and posted on the municipal bulletin board in City Hall.

PLACED ON FILE for at least 10 days  
Attest:

City Clerk

4 Summer Street  
Haverhill, MA 01830  
Phone: (978) 374-2312  
Fax: (978) 373-8490

# Fax

To: KATIE - GAZETTE

MARIA BEVILACQUA  
From: City Clerk's Office

Fax: 978-685-2432

Date: March 6 2017

Phone: 978-946-2157

Pages: 3

re: 8 Octavo Pages

CC:

Open re: Amusements

☐ Urgent

☒ For Review

☐ Please Comment

☐ Please Reply

☐ Please Recycle

Hi Katie -

Here is the copy for the ad!

Thanks -

Maria

978-420-3624



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

COPY

file 10 days

12A.2  
8/20/2022

~~ORDAINED~~

**MUNICIPAL ORDINANCE**

**CHAPTER 104**

**AN ORDINANCE RELATING TO AMUSEMENTS -  
PUBLIC SHOWS AND EXHIBITIONS**

**BE IT ORDAINED** by the City Council of the City of Haverhill that Chapter 104, Article IV. Public Shows and Exhibitions, of the Code of the City of Haverhill, as amended, being and is hereby further amended by adding the following:

**§ 104-36. Street Performers.**

**A. Definitions.**

1. "Perform" includes, but is not limited to, the following activities: acting, singing, playing musical instruments, pantomime, juggling, magic, dancing, reading, puppetry, sidewalk art (working with non-permanent, water-soluble media, i.e., chalk, pastels, or watercolors directly on the pavement), and reciting. Perform shall not include the production of items for sale, except for those permitted in section E-6 herein.
2. "Performer" means a person who has obtained a permit pursuant to this section.
3. "Public areas" means public sidewalks, parks, playgrounds and other City of Haverhill pedestrian areas within the Central Business District as defined by this Code.

**B. Prohibition.**

No person may perform in a public area without a permit issued pursuant to subsection C of this section, except those who are participating in an authorized street fair or public festival.

**C. Permit.**

1. A permit shall be issued by the City Clerk to each applicant therefore in exchange for a completed application and a fee of ten dollars.
2. A completed application for a permit, and the permit itself, shall contain the applicant's name, residence address and telephone number, and shall be signed by the applicant.
3. A permit shall be valid from the date on which it is issued through the end of that calendar year.
4. A permit shall be nontransferable, and shall contain the permit number of the applicant and the year in which the permit is valid. Each member of a group of performers who play together shall be required to obtain an individual permit. In no event shall any group of performers, identified as such in their application and noted on their permits, be charged more than one hundred dollars total for permits for group members.

## CITY COUNCIL

JOHN A. MICHITSON  
*PRESIDENT*  
MELINDA E. BARRETT  
*VICE PRESIDENT*  
ANDRES X. VARGAS  
MICHAEL S. MCGONAGLE  
JOSEPH J. BEVILACQUA  
COLIN F. LEPAGE  
MARY ELLEN DALY O'BRIEN  
WILLIAM J. MACEK  
THOMAS J. SULLIVAN



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citycncl@cityofhaverhill.com

## CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

### DOCUMENTS REFERRED TO COMMITTEE STUDY

6-Q	Communication from Councillor Macek requesting a discussion on the establishment of an Adult Fitness and Wellness zone	NRPP	2/9/16
6-W	Communication from Councillor Bevilacqua requesting to discuss Wood School Playground	NRPP	2/23/16
38-F	Communication from Councillors Barrett and LePage requesting to discuss double poles in the City	A & F 9/6/16, 11/31/16, 1/17/17	3/15/16
38-W	Communication from Councillor Barrett requesting to give an update on response from MBTA/Keolis & US EPA about idling trains in Bradford	Citizen Outreach	4/5/16 1/31/17
26E	City of Haverhill – Mayor’s Recommendations, Capital Improvement Program – 2016-2020	A & F	5/31/16 11/3/16
108-N	Communication from Councillors Bevilacqua and LePage requesting discussion regarding appropriate safe regulation of marijuana shop access and locations	A & F	12/6/16
108-V	Communication from Councillor Daly O’Brien requesting discussion regarding malfunctioning parking kiosks	A & F	12/13/16
108-W	Communication from Councillor Bevilacqua requesting to introduce Brad Brooks and residents of Bradfields Dr. and East Broadway to discuss neighborhood issues	Citizen Outreach	12/13/16 1/31/17
10-B	Communication from President Michitson asking to request from Mayor status of facility improvements to public buildings and parks to comply with American w/ Disabilities Act (ADA)	Citizen Outreach	1/3/17 1/31/17
10-U	Communication from Pres. Michitson requesting discussion on next steps to provide comprehensive long range plan for Haverhill	Citizen Outreach	1/31/17
10-X	Communication from Councillor Bevilacqua requesting to discuss ways to address senior citizen needs in Haverhill	Citizen Outreach	1/31/17
31-K	Communication for Councillor Macek requesting to discuss proposal to create bike lanes throughout the City	Planning & Dev.	2/14/17