



**CITY OF HAVERHILL
CITY COUNCIL MINUTES**

Tuesday, May 12, 2026, at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer St, Room 202

In-Person/Remote Meeting: <https://meet.google.com/jeu-nqeq-ips>

Present: Councilors Jordan, Basiliere, Diodati, Sullivan, Ferreira, Michitson, Lewandowski, Toohey, McGonagle and Rogers

Remote: LePage

Absent: None

City Clerk: Kaitlin M. Wright

Asst. City Clerk: Rose Leonard-Flynn

1. OPENING PRAYER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES OF PRIOR MEETING:

MAY 5, 2026:

COUNCILOR SULLIVAN STATED HE REVIEWED THE MINUTES AND FINDS THEM IN ORDER, SECOND BY COUNCILOR LEWANDOWSKI

PASSED YEAS 10, NAYS 0, ABSENT 1 (LEPAGE)

MAY 8, 2026:

VICE PRESIDENT MICHITSON STATED HE REVIEWED THE MINUTES AND FINDS THEM IN ORDER, SECOND BY COUNCILOR MCGONAGLE

PASSED YEAS 10, NAYS 0, ABSENT 1 (LEPAGE)

4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING:

PRESIDENT JORDAN ASSIGNED THE MEETING MINUTES TO COUNCILOR FERREIRA

5. COMMUNICATIONS FROM THE MAYOR:

- 5.1. Mayor Barrett wishes to introduce Stephen Maher, *Director of Government Affairs*, and Todd Fargnoli, *Director of Construction for Massachusetts*, with the company Ripple Fiber 32-a

Stephen Maher reviewed a PowerPoint presentation with the council. Councilor Ferreira asked about communication with residents, noting the large renter population in the city. Stephen Maher stated that door hangers could be customized in multiple languages if needed and that notifications would be sent to property addresses. Vice President Michitson asked how the underground installation method compares to micro trenching. Stephen Maher noted the City Engineer's opposition to micro trenching, while Mayor Barrett stated that Rob Kimball and John Pettis (former City Engineer) visited Holden to review the technique and were comfortable with its use. Vice President Michitson expressed support for expanded broadband access and asked whether Ripple would serve all homes in the city. Stephen Maher stated the agreement includes providing service to homes without existing fiber access. Vice President Michitson also raised concerns regarding internet-based television services and technology training for residents. Mayor Barrett noted the City's MBR grant will support technology training for elderly residents through the Citizen Center. Councilor Lewandowski asked where residents could go for assistance, and Stephen Maher stated that Ripple has field representatives and would work closely with the city. President Jordan expressed support for increased service options and asked about the project timeline. Stephen Maher stated service availability is anticipated this summer pending coordination with utility companies.

- 5.2. Mayor Barrett along with Councilors Sullivan and Ferreira wish to introduce Brick by Brick Systems Training and present them with a citation 32-b

Mayor Barrett and President Jordan presented citations on behalf of the Mayor's Office and City Council to the volunteers of Brick-by-Brick Training Systems. Nyles Connor, owner, thanked the Mayor and Council for the honor.

- 5.3. Mayor Barrett submits a Loan Order for the roof replacement project at Silver Hill Elementary School



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- 5.3.1. Order- That Three Million Five Hundred Twenty-One Thousand Eight Hundred Twenty-Nine Dollars (\$3,521,829) is appropriated to pay costs of the roof replacement project at Silver Hill Elementary School located at 675 Washington St

26-c

File 10 Days

MOTION BY COUNCILOR SULLIVAN, SECOND BY COUNCILOR TOOHEY
PASSED YEAS 11, NAYS 0, ABSENT 0

- 5.4. Mayor Barrett submits the following gift order:

- 5.4.1. Order- Authorizing Mayor Barrett to accept a gift of \$200.00 for a K-9 donation from Seth and Moira Kalichman to the Police Department 4-h

Mayor Barrett thanked Seth and Moira Kalichman for their donation.

MOTION BY COUNCILOR SULLIVAN, SECOND BY COUNCILOR LEWANDOWSKI
PASSED YEAS 11, NAYS 0, ABSENT 0

- 5.5. Mayor Barrett and Councilor Ralph Basiliere submits the following gift order:

- 5.5.1. Order- That the City of Haverhill votes to accept the gift of two memorial plaques from the Massachusetts Department of Transportation which once adorned the Basiliere Bridge 4-I

Mayor Barrett stated we appreciate MASSDOT preserving these monuments. The plaque that has adorned the bridge since the 70's will now have a home at the Vietnam Veterans Park. Councilor Basiliere noted on May 4, 2026, I received the plaque on the city's behalf which had been in place since 1972. Councilor Basiliere noted this will be mounted on a piece of granite that will be paid for by the Vietnam Veteran Commission.

MOTION BY COUNCILOR BASILIERE, SECOND BY COUNCILOR ROGERS
PASSED YEAS 11, NAYS 0, ABSENT 0

6. COMMUNICATIONS FROM COUNCILORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:

- 6.1. President Jordan wishes to introduce Kevin Burke, the President of *Team Haverhill*, to discuss Team Haverhill's Thursday Nights Live concert series at Bradford Common from Thursday, July 9th through Thursday, August 13th. Rain dates are August 20th & 27th. Event permit to follow. 5-i

Kevin Burke addressed the council. He noted the Thursday night concert series returns for six weeks of live music featuring two bands each week with a mix of blues, country rock and more. He noted this is a long-standing community tradition and invite everyone to bring chairs and blankets and enjoy great music, food and summer fun. He thanked First Church of Christ, Haverhill Bank and the Haverhill Cultural Council for their support.

7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28:

8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:



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- 8.1. Chris Loughnane: *City Assessor*, submits monthly abatement report for the month of April 2026 3-i

MOTION BY COUNCILOR SULLIVAN TO RECEIVE AND PLACE ON FILE, SECOND BY COUNCILOR LEWANDOWSKI
PASSED YEAS 11, NAYS 0, ABSENT 0

- 8.2. **EROM-26-9** - Lisa DeMeo, *City Engineer*, requests approval to open the roadway to repair a gas leak, at 7 Silver Birch Ln; which requires National Grid to excavate in the right of way

8.2.1. Order – approve request to excavate at 7 Silver Birch Ln 23-f

MOTION BY COUNCILOR SULLIVAN, SECOND BY COUNCILOR FERREIRA
PASSED YEAS 11, NAYS 0, ABSENT 0

- 8.3. **EROM-26-6** - Lisa DeMeo, *City Engineer*, requests approval to open the roadway for a new commercial gas service installation, at 1431 Hilldale Ave; which requires National Grid to excavate in the right of way

8.3.1. Order – approve request to excavate at 1431 Hilldale Ave 23-g

MOTION BY COUNCILOR SULLIVAN, SECOND BY COUNCILOR MCGONAGLE
PASSED YEAS 11, NAYS 0, ABSENT 0

- 8.4. **EROM-26-10** - Lisa DeMeo, *City Engineer*, requests approval to open the roadway for a new gas service installation, at 118 Groveland Rd, which requires National Grid to excavate in the right of way

8.4.1. Order – approve request to excavate at 118 Groveland Rd 23-h

MOTION BY COUNCILOR LEWANDOWSKI, SECOND BY COUNCILOR MCGONAGLE
PASSED YEAS 11, NAYS 0, ABSENT 0

- 8.5. **EROM-26-7** - Lisa DeMeo, *City Engineer*, requests approval to open the roadway for a new gas service installation, at 25 Montgomery St; which requires National Grid to excavate in the right of way

8.5.1. Order – approve request to excavate at 25 Montgomery St 23-i

MOTION BY COUNCILOR MCGONAGLE, SECOND BY COUNCILOR TOOHEY
PASSED YEAS 11, NAYS 0, ABSENT 0

- 8.6. **EROM-26-8** - Lisa DeMeo, *City Engineer*, requests approval to open the roadway for a new gas main replacement, at Fourth Ave; which requires National Grid to excavate in the right of way

8.6.1. Order – approve request to excavate at Fourth Ave 23-j



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PASSED YEAS 11, NAYS 0, ABSENT 0

- 8.7. EROM-26-11** - Lisa DeMeo, *City Engineer*, requests approval to open the roadway to upgrade the existing water service line from 1-inch to 2-inch service, at 242 Winter St; which requires Roks Services, LLC to excavate in the right of way
- 8.7.1. Order** – approve request to excavate at 242 Winter St 23-k

MOTION BY COUNCILOR ROGERS, SECOND BY COUNCILOR TOOHEY
PASSED YEAS 11, NAYS 0, ABSENT 0

9. UTILITY PUBLIC HEARING(S) AND RELATED ORDER(S):
10. PUBLIC HEARINGS AND RELATED ORDERS:

- 10.1. SPWD-26-1** - Attorney Robert Harb for client, *South Grove Street Owner, LLC*. (SPWD-26-1) requests major site plan approval to add one additional residential unit on the property located at 2 South Grove St in the Waterfront District – F subzone to enable applicant to renovate an existing storage and community area in an existing building on the property into a new 2-bedroom rental unit 21-e

President Jordan opened the hearing

Robert Harb, Esq. addressed the council. He stated that the Council and Mayor previously approved the original 40-unit residential apartment project in 2017 at the former welding shop owned by Jim Allen and his wife. He explained that the current application is classified as a major site plan approval only because the zoning ordinance requires that designation when adding even one unit, though he described the proposal as a minor modification. Attorney Harb stated that the project would add one apartment within the existing building by converting an unused community room, with no structural changes, impacts to utilities, traffic, drainage, or parking. He noted that the property has 85 parking spaces, exceeding code requirements, and that all waterfront district and zoning requirements under Section 9.3.9 have been satisfied. He requested Council approval for the additional unit.

President Jordan asked if anyone would like to speak in favor? No one spoke.

President Jordan asked if anyone would like to speak in opposition? No one spoke.

President Jordan closed the hearing.

MOTION BY COUNCILOR MCGONAGLE FOR PASSAGE, SECOND BY COUNCILOR SULLIVAN

Councilor Ferreira asked about parking usage and whether the proposal triggered inclusionary zoning requirements. Attorney Robert Harb stated there have been no parking complaints and that the ordinance only applies to projects adding 10 or more new units. Councilor Ferreira expressed concern about the lack of affordable housing created through past developments and stated that future major site plan approvals should trigger inclusionary zoning requirements. Attorney Harb discussed the challenges of administering single affordable units within smaller projects.

Councilor Sullivan referenced the 2017 approval condition requiring a \$60,000 rail trail contribution, which Attorney Harb confirmed had been paid. Councilor Diodati stated the property appears quiet with sufficient parking and voiced support for the proposal.

President Jordan stated Madam Clerk please call the roll.



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Asst. City Clerk Leonard-Flynn: Vice President Michitson-yes, Councilor Basiliere-yes, Councilor Diodati-yes, Councilor Sullivan-yes, Councilor Ferreira-yes, Councilor Lewandowski-yes, Councilor Toohey-yes, Councilor McGonagle-yes, Councilor LePage-yes, Councilor Rogers-yes.

PASSED

YEAS 11, NAYS 0, ABSENT 0

PRESIDENT JORDAN STATED THAT PASSES.

11. APPOINTMENTS:

- 11.1. Confirming Appointments:
- 11.2. Non-Confirming Appointments:
- 11.3. Constables
- 11.4. Resignations

12. PETITIONS:

- 12.1. SPMM-26-1 – Attorney Michael Migliori for client, *Beck Residential LLC*, requests a major modification to Special Permit CCSP-21-7 to change the current use of approximately 6,500 square foot retail space to include retail, office, and restaurant space at 39 Railroad Ave

21-f

Hearing scheduled for June 30th

MOTION BY COUNCILOR ROGERS, SECOND BY COUNCILOR FERREIRA

PASSED

YEAS 11, NAYS 0, ABSENT 0

- 12.2. Applications Handicap Parking Sign: *with Police approval*
- 12.3. Amusement/Event Application: *with Police approval*

- 12.3.1. EVNT-26-11 - Nathan Phillips for *Haverhill Pride* requesting to hold *Haverhill Pride Parade and Celebration* from 12:30 to 8:00 PM on Saturday June 20th at the Riverfront Parking Lot. Parade route will run along Main St, turn right down Merrimack St, continue onto Washington St, and ending on Railroad Sq. Washington St will be closed for a block party and the Riverfront Parking Lot will host a dining area with a DJ, beer garden, food stalls, and seating and requests any additional fees be waived

29-j

Pending proof of liability insurance

moved to beginning of agenda

Meg Adams addressed the council. She noted the committee is very excited and invited the councilors to come and march in the parade. She noted we are welcoming volunteers and vendors that day. We can be reached at haverhillpride@gmail.com. She also noted all this information can be found at haverhillpride.org.

Councilor Sullivan requested clarification on which permit fees were being waived. Kaitlin Wright, City Clerk, stated that the event permit fee is non-waivable under city code, and that only other associated permit fees could be waived. Councilor Sullivan noted that police detail fees were not included in the waiver, which President Jordan confirmed. Councilor Rogers also expressed concern about the length of street closures and impacts on residents. Councilor Sullivan explained that last year only Wingate Street was closed and there were no issues, Councilor Ferreira noted the event details are different this year.



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PASSED

YEAS 11, NAYS 0, ABSENT 0

- 12.4. **Auctioneer License:**
- 12.5. **Tag Days:** *with Police approval*
- 12.6. **One Day Liquor License –with HPD approval**

- 12.6.1. **LCDL-26-5** – One-Day Beer and Wine License request from Caitlin Mogan of *True North Ale Company* for *Haverhill Pride Parade* event on June 20th from 12-5 PM at Riverfront Park -pending Mayor approval 33-a

President Jordan stated just for clarification you event is going until 8PM but the beer and wine is just until 5PM. Meg Adams confirmed.

MOTION BY COUNCILOR SULLIVAN, SECOND BY COUNCILOR FERREIRA

PASSED

YEAS 11, NAYS 0, ABSENT 0

- 12.6.2. **LCDL-26-2** – One-Day Beer and Wine License request from James Carbone of *CiderFeast Haverhill* for *CiderFeast* event on June 18th from 5:15-8:15 PM at Harbor Place Courtyard and Boardwalk
Pending Mayor approval, updated liquor liability insurance, and submission of additional TIPS certification no later than June 11, 2026 33-b

MOTION BY COUNCILOR MCGONAGLE TO APPROVE PENDING THOSE TWO REQUIREMENTS, SECOND BY COUNCILOR TOOHEY

PASSED

YEAS 11, NAYS 0, ABSENT 0

- 12.7. **ANNUAL LICENSE RENEWALS:**
 - 12.7.1. **Hawker Peddlers License- Fixed location** – *w/Police approval*
 - 12.7.2. **Coin-Op License Renewals** – *with Police approval*
 - 12.7.3. **Christmas Tree Vendor** – *with Police approval*
 - 12.7.4. **Taxi Driver Licenses:** *with Police approval*
 - 12.7.5. **Taxi/Limousine License** *with Police approval*
 - 12.7.6. **Junk Dealer /Collector License** - *with Police approval*
 - 12.7.7. **Pool/Billiard**
 - 12.7.8. **Bowling**
 - 12.7.9. **Sunday Bowling**
 - 12.7.10. **Buy & Sell Secondhand Articles** *with Police approval*
 - 12.7.11. **Buy & Sell Secondhand Clothing** *with Police approval*
 - 12.7.12. **Pawnbroker license** - *with police approval*
 - 12.7.13. **Fortune Teller** *with - Police approval*
 - 12.7.14. **Buy & Sell Old Gold** – *with Police approval*
 - 12.7.15. **Roller Skating Rink**



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- 12.7.16. **Sunday Skating**
- 12.7.17. **Exterior Vending Machines/Redbox Automated Retail, LLC**
- 12.7.18. **Limousine/Livery License/Chair Cars with Police approval**

13. MOTIONS AND ORDERS:

14. ORDINANCES (FILE 10 DAYS):

- 14.1. Ordinance re: Vehicles and Traffic; Amend Ch 240, be further amended by **ADDING** the following to § 240-85 schedule B: Parking Restrictions and Prohibitions:

<u>LOCATION</u>	<u>REGULATION</u>	<u>HOURS/ DAYS</u>
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Blossom St:

In front of # 58	No Parking (except for 1 24- hour handicap parking space)	24-hours
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10-I

File 10 Days

MOTION BY COUNCILOR SULLIVAN, SECOND BY COUNCILOR TOOHEY
PASSED YEAS 11, NAYS 0, ABSENT 0

- 14.2. Ordinance re: Vehicles and Traffic; Amend Ch 240, be further amended by **ADDING** the following to § 240-85 schedule B: Parking Restrictions and Prohibitions:

<u>LOCATION</u>	<u>REGULATION</u>	<u>HOURS/ DAYS</u>
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Lancaster St:

In front of # 30	No Parking (except for 1 24- hour handicap parking space)	24-hours
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10-m

File 10 Days

MOTION BY COUNCILOR SULLIVAN, SECOND BY COUNCILOR DIODATI
PASSED YEAS 11, NAYS 0, ABSENT 0

15. COMMUNICATIONS FROM COUNCILORS:

16. UNFINISHED BUSINESS OF PRECEDING MEETING:

17. RESOLUTIONS AND PROCLAMATIONS:

18. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS:

- President Jordan noted the Emmaus is having their sip, sample and support event at Bradford Country Club on Thursday night.

19. DOCUMENTS REFERRED TO COMMITTEE STUDY:

20. LONG TERM MATTERS STUDY LIST:

21. ADJOURN:

MOTION BY COUNCILOR SULLIVAN TO ADJOURN, SECOND BY COUNCILOR BASILIERE
PASSED YEAS 11, NAYS 0, ABSENT 0 **ADJOURNED: 20:41**