



CITY OF HAVERHILL
CITY COUNCIL AGENDA

FEB 27 PM 1:05
HAUCITYCLERK

Tuesday, March 3, 2026, at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202
In-Person/Remote Meeting

This meeting of Haverhill City Council will be held in-person at the location provided on this notice as its official meeting location pursuant to the Open Meeting Law. As the meeting is held in person at a physical location that is open and accessible to the public, the City Council is not required to provide remote access to the meeting. Members of the public are welcome to attend this in-person meeting. Please note that a live stream of the meeting is being provided only as a courtesy to the public, and the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly. Those attending tonight’s meeting should be aware that the meeting is being audio and video recorded by HCTV, The Eagle Tribune, and WHAV. Any audience members who wish to record any part of the meeting must inform the Council President who will announce the recording. This is to comply with the MA wiretap statute. Thank you.

1. OPENING PRAYER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES OF PRIOR MEETING
4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING:
5. COMMUNICATIONS FROM THE MAYOR:

5.1. Mayor Barrett wishes to introduce the new City Engineer, Lisa DeMeo

5.2. Mayor Barrett wishes to introduce Police Chief Wayne Tracy and Officer Desiray Caracoglia to discuss the new Police Department comfort dog, Max

5.3. Mayor Barrett submits an order to accept a gift of \$500.00 dollars for the St. Patrick’s Day Luncheon at the Citizen’s Center from Haverhill Bank to the Council on Aging Department

5.3.1. Order- That the City Council on behalf of the City votes to accept a gift of five-hundred dollars (\$500.00) for the St. Patrick’s Day Luncheon at the Citizen’s Center

5.4. Mayor Barrett submits the following Ordinances:

5.4.1. Ordinance: amend Chapter 216 – Snow and Ice Removal, to further authorize enforcement

File 10 Days

5.4.2. Ordinance: amend Sections 1-16 of Article 1, Chapter 1 – General Provisions to increase the fines for violations of Chapter 216

File 10 Days



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6. COMMUNICATIONS FROM COUNCILORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:

- 6.1. Councilor Sullivan wishes to introduce Assistant City Clerk Rose Leonard-Flynn and recognize Rose and her crew as the 2025 Nationwide Spirit of Strides Team of the Year for their fundraising efforts on behalf of the American Cancer Society
- 6.2. Councilors Lewandowski and Basiliere wish to introduce Meredith Charlesworth and Lisa MacDougall of the Haverhill Exchange Club to speak regarding the upcoming 24th annual Rick Barry St. Patrick's Day Breakfast
- 6.3. President Jordan and Councilor Lewandowski wish to introduce Matt Belfiore from HC Media to provide an update on a new partnership with Haverhill Bank which will cover the cost of close captioning for Haverhill City Council and School Committee meetings

7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28

- 7.1. Rodney Wood wishes to address the City Council regarding the ongoing drought situation and how it has affected his well as he lives on Crystal Lake

8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:

- 8.1. Christine Webb, *City Assessor*, submits monthly abatement report for the month of February 2026
- 8.2. **EROM -26-1-** Lisa DeMeo, *City Engineer*, requests approval to open the roadway for the new construction/ restaurant to relay/ upgrade approximately 30 ft existing 1 inch low pressure plastic service line with 2 inch due to added load, at 242 Winter St; which requires National Grid to excavate in the right of way
 - 8.2.1. Order – approve request to excavate at 242 Winter St
- 8.3. **EROM-26-2-** Lisa DeMeo, *City Engineer*, requests approval to open the roadway for a new gas service for a 2-family home, at 218 Broadway; which requires National Grid to excavate in the right of way
 - 8.3.1. Order – approve request to excavate at 218 Broadway

9. UTILITY HEARING(S) AND RELATED ORDER(S):

10. HEARINGS AND RELATED ORDERS:



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11. APPOINTMENTS:

11.1. **Confirming Appointments – Reappointments:**

11.1.1. *Board of Registrars of Voters, Mary Ellen Daly O’Brien, 28 Lilac Ln, expires March 3, 2029*

11.1.2. *Haverhill Cultural Council, Maria Elena Arata, 9 Clinton Street Unit 6, expires December 31, 2026*

11.2. **Non-Confirming Appointments:**

11.2.1. *Haverhill Conservation Commission, Ted Becker, 49 Rutherford Avenue, expires December 31, 2027*

11.3. **Constables**

11.4. **Resignations**

11.4.1. *Conservation Commission, Lisa DeMeo - effective February 19, 2026*

12. PETITIONS:

12.1. **Applications Handicap Parking Sign:** *with Police approval*

12.2. **Amusement/Event Application:** *with Police approval*

12.3. **Auctioneer License:**

12.4. **Tag Days:** *with Police approval*

12.5. **One Day Liquor License –with HPD approval**

12.6. **ANNUAL LICENSE RENEWALS:**

12.6.1. **Hawker Peddlers License- Fixed location – w/Police approval**

12.6.1.1. **FIXD-26-1** – John Soraghan for Winnekenni Area/Route 110 to sell cutlet sandwiches, chicken and pork, water, soft drinks, and chips from 11 AM to 3 PM starting April 6, 2026

12.6.2. **Coin-Op License Renewals – with Police approval**

12.6.3. **Christmas Tree Vendor – with Police approval**

12.6.4. **Taxi Driver Licenses for 2024:** *with Police approval*

12.6.5. **Taxi/Limousine License** *with Police approval*

12.6.5.1. **TLLB-25-5;** Adelson Augustin for *Legrand Services, LLC,*
30 Arch St, 1 vehicle

12.6.6. **Junk Dealer /Collector License - with Police approval**

12.6.7. **Pool/Billiard**

12.6.8. **Bowling**

12.6.9. **Sunday Bowling**



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- 12.6.10. **Buy & Sell Second Hand Articles** *with Police approval*
- 12.6.11. **Buy & Sell Second Hand Clothing** *with Police approval*
- 12.6.12. **Pawnbroker license** - *with police approval*
- 12.6.13. **Fortune Teller** *with - Police approval*
- 12.6.14. **Buy & Sell Old Gold** – *with Police approval*
- 12.6.15. **Roller Skating Rink**
- 12.6.16. **Sunday Skating**
- 12.6.17. **Exterior Vending Machines/Redbox Automated Retail, LLC**
- 12.6.18. **Limousine/Livery License/Chair Cars** *with Police approval*

13. MOTIONS AND ORDER:

- 13.1. Mayor Barrett submits a loan order amendment for the Phase 2 Locke Street CSO Separation and Water System Improvements
 - 13.1.1. Loan Order- Appropriate \$18,570,700 to finance the Phase 2 Locke Street area sewer, drain and water system improvements

File 10 Days

14. ORDINANCES (FILE 10 DAYS):

- 14.1. Ordinance re: Vehicles and Traffic; Amend Ch 240, be further amended by ADDING the following to § 240-85 schedule B: Parking Restrictions and Prohibitions:

<u>LOCATION</u>	<u>REGULATION</u>	<u>HOURS/DAYS</u>
<i>Blaisdell St: In front of #9</i>	<i>No Parking (except for 1 24-hr handicap parking space)</i>	<i>24-Hrs</i>

File 10 Days

15. COMMUNICATIONS FROM COUNCILORS:

- 15.1. Council Vice President Michitson would like to address Governor Maura Healey’s announcement that all Massachusetts residents now have access to artificial intelligence and career certificate training programs at no cost through the Grow with Google program
<https://aihub.masstech.org/massachusetts-ai-hub-interest-form>



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16. UNFINISHED BUSINESS OF PRECEDING MEETING:

- 16.1. **Doc 107-A**– Ordinance re: Boards and Commission- Article XX
Agricultural Commissions

Continued from January 27, 2026

- 16.2. **Doc 1-M** - Mayor Barrett submits an order to enter into a lease agreement for the lease/purchase of a Command Vehicle for the Fire Department

- 16.2.1. Order- That the City Council authorizes the Mayor to enter into a lease agreement for the lease purchase of a 2026 Chevrolet Tahoe for the Fire Department for a period of three years, but in any event not in excess of the useful life of the property to be purchased, to be procured on such terms and conditions as the Mayor deems in the best interest of the City; and to authorize the Mayor to take all actions necessary to administer and implement such agreement

THIS REQUIRES A TWO-THIRDS MAJORITY VOTE

Continued from February 24, 2026

- 16.3. **Doc 19-A**- Mayor Barrett submits a Memorandum of Agreement of the Animal Control/ Mechanic/ Bldg. Craftsman Custodian / Custodian Union Group (Teamsters Local #170)

- 16.3.1 Memorandum of Agreement between the City of Haverhill and the Animal Control/Mechanic/Bldg. Craftsman Custodian/ Custodian Union Group (Teamsters Local #170)

Filed February 11, 2026

Continued from February 24, 2026

- 16.4. **Doc 1-N** - Mayor Barrett wishes to introduce DPW Director Robert E. Ward to discuss continuing drought conditions

Continued from February 24, 2026

17. RESOLUTIONS AND PROCLAMATIONS:

18. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS:

19. DOCUMENTS REFERRED TO COMMITTEE STUDY:

20. LONG TERM MATTERS STUDY LIST:

21. ADJOURN:

MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

5.1

2026 FEB 27 AM 11:22
Haverhill City Clerk

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

February 27, 2026

To: City Council President Timothy J. Jordan and Members of the
Haverhill City Council

From: Mayor Melinda E. Barrett

Re: Lisa DeMeo – City Engineer

Dear Mr. President and Members of the City Council:

I wish to introduce the new City Engineer, Lisa DeMeo. Lisa is a lifelong Haverhill resident and joins the City with over 20 years of experience in municipal engineering. She is also the first female appointed to this position in Haverhill.

Very truly yours,

Melinda E. Barrett
Mayor

5.2

MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

978-374-2300
CITY CLERK

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

February 27, 2026

To: City Council President Timothy J. Jordan and Members of the
Haverhill City Council

From: Mayor Melinda E. Barrett

Re: Introduce Police Chief Wayne Tracy, Officer Desiray Caracoglia and
comfort dog Max

Dear Mr. President and Members of the City Council:

I wish to introduce Police Chief Wayne Tracy and Officer Desiray Caracoglia to
discuss the new Police Department comfort dog, Max.

Very truly yours,

Melinda E. Barrett
Mayor



MELINDA E. BARRETT
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

15.3
CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

February 27, 2026

To: City Council President Timothy J. Jordan and Members of the Haverhill City Council

From: Mayor Melinda E. Barrett

RE: Order Authorizing City Council to Accept a Gift of \$500.00 Dollars from Haverhill Bank for the St. Patrick's Day Luncheon to Council on Aging Department.

Dear Mr. President and Members of the Haverhill City Council:

Please see attached an order authorizing City Council to accept a gift of \$500.00 dollars for the St. Patrick's Day Luncheon at the Citizen's Center from Haverhill Bank. to Council on Aging Department.

I recommend approval.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em

5.4.1



Document

CITY OF HAVERHILL

In Municipal Council

FEB 27 AM 9:36
Haverhill
MA 01830

Ordered:

GIFT ACCEPTANCE

At a regularly convened meeting of the City Council of the City of Haverhill, held on the 3rd day of March 2026, it was voted as follows:

That the City Council of the City of Haverhill, duly elected, qualified, and acting as such, on behalf of the City votes to accept a gift of five-hundred dollars (\$500.00) for the St. Patrick's Day Luncheon at the Citizens Center. Consistent with the purpose of the donation, as stated in the letter from Haverhill Bank addressed to the City of Haverhill dated February 2026, the Gift shall be used by the Council on Aging Department.

YEAS: _____

NAYS: _____

ABSENT: _____

PASSED IN COUNCIL: _____

A True Record, Attest:

Date Approved

Kaitlin M. Wright, City Clerk

Melinda E. Barrett, Mayor

Effie Mayors Admin

From: Indhira Rijo
Sent: Friday, February 20, 2026 10:05 AM
To: Effie Mayors Admin
Cc: Mary Connolly
Subject: COA St. Patrick - HAVERHILL BANK
Attachments: DOC022026-02202026100307.pdf; DOC022026-02202026100320.pdf

Hi Effie, good morning,

Hope this email finds you well.

New donation received for the COA St. Patrick Luncheon

Please find it attached.

Kind regards,

Indhira Rijo

Principal Account Clerk, COA

City of Haverhill

10 Welcome st

Haverhill MA, 01830

Ph. 978-374-2388, ext. 3919



Haverhill Bank

CHECK DATE: 2/13/2026

PAYEE: CITY OF HAVERHILL

CHECK NUMBER: 11727

INVOICE NO.	DATE	DESCRIPTION	INVOICE AMT	DISCOUNT	NET AMOUNT
2026.ST.PAT'S.	2/13/2026	2026.ST.PAT'S.DAY.LUNCH.DONO-COUNCIL/AG	\$500.00	\$0.00	\$500.00
					\$500.00

TO VERIFY AUTHENTICITY, SEE REVERSE SIDE FOR DESCRIPTION OF THE 13 SECURITY FEATURES

Haverhill Bank
180 MERRIMACK ST
HAVERHILL, MA 01830-6128



Check Date: 2/13/2026

Check No.: 11727

53-7005/2113

Pay Five Hundred Dollars And Zero Cents*****

\$ 500.00

TO THE
ORDER OF CITY OF HAVERHILL
10 WELCOME STREET
HAVERHILL MA



Angela Mat

AUTHORIZED SIGNATURE

5.5

File 10 days

MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
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MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

February 27, 2026

To: City Council President Timothy J. Jordan and Members of the Haverhill City Council

From: Mayor Melinda E. Barrett

Re: Ordinance Relating to Amendment to Chapter 216 of the Haverhill City Ordinances and Ordinance Relating to Amendment to Article 1, Chapter 1 – General Provisions of the Haverhill City Ordinances

Dear Mr. President and Members of the City Council:

I respectfully submit the following Ordinances:

1. Ordinance to amend Ch. 216 – Snow and Ice Removal to further authorize enforcement; and
2. Ordinance to amend Sections 1-16 of Article 1, Chapter 1 – General Provisions to increase the fines for violations of Chapter 216.

I recommend approval

Very truly yours,


Melinda E. Barrett
Mayor



Mead, Talerman & Costa, LLC
Attorneys at Law

30 Green Street
Newburyport, MA 01950

978.463.7700
www.mtclawyers.com

New Bedford Office
227 Union Street
New Bedford, MA 02740
Phone 774.206.6857

Millis Office
730 Main Street, Suite 1F
Millis, MA 02054
Phone 508.376.8400

February 6, 2026

By Electronic Delivery

Timothy J. Jordan
City Council President
Haverhill City Council
4 Summer Street,
Room 204
Haverhill, MA 01830

Re: Amendment to Article I, Chapter 1, § 1-16 of the City Ordinances and Chapter 216 of the City Ordinances.

Dear Mr. Jordan

Reference is made to the above captioned matter. In that connection, you have requested that we draft an ordinance amendment to Article I, Ch. 1, § 1-16 of the City of Haverhill City Ordinances and Chapter 216 of the Haverhill City Ordinances to reflect the following changes:

1. To amend the noncriminal disposition table to reflect violations of Chapter 216 to be penalized by \$100 fine for first offense, \$200 fine for second offense and \$300 fine for third offense.
2. To amend Chapter 216 of the Ordinances to further authorize enforcement by the Police Chief's designee, the Building Commissioner or the Assistant Building Commissioner.

The current disposition table in Chapter 1 does not include violations of Chapter 216, and Chapter 216 does not include any language regarding noncriminal disposition penalties. Further the present language in Chapter 216 does not provide for any penalty for violations of §§ 216-4 and 216-5. The amendments will give specific authority for enforcement to the Police Department and the Building Commissioner and authorize noncriminal disposition for any violation of Chapter 216 at the above referenced amounts.

Attached to this correspondence for your review is a blackline version of proposed changes, as well as a clean copy.

Sincerely,

/s/ Lisa L. Mead

Atty. Lisa Mead, City Solicitor

Enclosure(s)

cc: Melinda E. Barrett, Mayor



Mead, Talerman & Costa, LLC
Attorneys at Law

30 Green Street
Newburyport, MA 01950

978.463.7700
www.mtclawyers.com

February 6, 2026

Melinda Barrett, Mayor
City of Haverhill
4 Summer Street,
Room 204
Haverhill, MA 01830

Re: Amendment to Article I, Chapter 1, § 1-16 of the City Ordinances and Chapter 216 of the City Ordinances.

Dear Mayor Barrett:

Reference is made to the above captioned matter. In that connection, you have requested that we draft an ordinance amendment to Article I, Ch. 1, § 1-16 of the City of Haverhill City Ordinances and Chapter 216 of the Haverhill City Ordinances to reflect the following changes:

1. To amend the noncriminal disposition table to reflect violations of Chapter 216 to be penalized by \$100 fine for first offense, \$200 fine for second offense and \$300 fine for third offense.
2. To amend Chapter 216 of the Ordinances to further authorize enforcement by the Police Chief's designee, the Building Commissioner or the Assistant Building Commissioner.

The current disposition table in Chapter 1 does not include violations of Chapter 216, and Chapter 216 does not include any language regarding noncriminal disposition penalties. Further the present language in Chapter 216 does not provide for any penalty for violations of §§ 216-4 and 216-5. The amendments will give specific authority for enforcement to the Police Department and the Building Commissioner and authorize noncriminal disposition for any violation of Chapter 216 at the above referenced amounts.

Attached to this correspondence for your review is a blackline version of proposed changes, as well as a clean copy.

Sincerely,

/s/ Lisa L. Mead

Atty. Lisa Mead, City Solicitor

Enclosure(s)

cc: City Council

New Bedford Office
227 Union Street
New Bedford, MA 02740
Phone 774.206.6857

Millis Office
730 Main Street, Suite 1F
Millis, MA 02054
Phone 508.376.8400

5.5.1



Document

CITY OF HAVERHILL

In Municipal Council

FEB 27 AM 9:56
TRACY VOLKERS

Ordered:

MUNICIPAL ORDINANCE

CHAPTER 216

AN ORDINANCE RELATING TO AMENDMENT TO CHAPTER 216 OF THE
HAVERHILL CITY ORDINANCES

BE IT ORDAINED by the City Council of the City of Haverhill Chapter 216 – SNOW AND ICE REMOVAL, of the Code of the City of Haverhill, as amended, being and is hereby further amended as follows:

§ 216-3. Notice to remove; time limit.

Whenever any sidewalk or footway shall be encumbered with snow or ice contrary to the provisions of the two preceding sections, it shall be the duty of the Chief of Police, the Police Chief's designee, the Building Commissioner or the Assistant Building Commissioner to notify or cause to be notified the person responsible therefor, and, if the provisions of the aforesaid preceding sections are not complied with within three hours from the time of service of the above notice, the Chief of Police shall forthwith prosecute the person who has violated the provisions of this or of the two preceding sections. Said encumbered sidewalk or footway shall be cleared and/or made safe for convenient travel within six (6) hours of notification.

§ 216-6. Enforcement; penalties.

A violation of any provision of this Chapter may be prosecuted by complaint brought before the District Court or penalized by a noncriminal disposition as provided in M.G.L. c. 40, § 21D and shall be enforced by the Police Chief, the Police Chief's Designee, the Building Commissioner or the Assistant Building Commissioner pursuant to the procedure outlined in Chapter 1, § 1-16 of these Ordinances.



Document
CITY OF HAVERHILL
In Municipal Council

Ordered:

MUNICIPAL ORDINANCE

CHAPTER 216

**AN ORDINANCE RELATING TO AMENDMENT TO CHAPTER 216 OF THE
HAVERHILL CITY ORDINANCES**

BE IT ORDAINED by the City Council of the City of Haverhill Chapter 216 – SNOW AND ICE REMOVAL, of the Code of the City of Haverhill, as amended, being and is hereby further amended as follows:

§ 216-3. Notice to remove; time limit.

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§ 216-6. Enforcement; penalties.

A violation of any provision of this Chapter may be prosecuted by complaint brought before the District Court or penalized by a noncriminal disposition as provided in M.G.L. c. 40, § 21D and shall be enforced by the Police Chief, the Police Chief's Designee, the Building Commissioner or the Assistant Building Commissioner pursuant to the procedure outlined in Chapter 1, § 1-16 of these Ordinances.



Document
CITY OF HAVERHILL
In Municipal Council

Ordered:

MUNICIPAL ORDINANCE

CHAPTER 1

**AN ORDINANCE RELATING TO AMENDMENT TO ARTICLE I, CHAPTER 1 OF THE
HAVERHILL CITY ORDINANCES**

BE IT ORDAINED by the City Council of the City of Haverhill §1-16 of Article I, Chapter 1 – **GENERAL PROVISIONS**, of the Code of the City of Haverhill, as amended, being and is hereby further amended as follows:

§ 1-16 **General penalty; specific penalties; noncriminal disposition; enforcement.**

Source	Subject/Enforcing Agency	Penalty
§ <u>11-28</u>	Violation of any rule or regulation of the Conservation Commission (Conservation Agents, Conservation Officers)	
	First offense	\$100
	Second offense	\$200
	Third offense	\$300
§ <u>11-33</u>	Violation of any rule or regulation of the Board of Health (Health Agents, Health Inspectors, Conservation Officers)	
	First offense	\$25
	Second offense	\$50
	Third offense	\$100
§ <u>11-39</u>	Dumping rubbish, etc. (Health Agents, Health Inspectors, Conservation Officers) Biodegradable material; brush, trees and leaves	
	First offense	\$100
	Second offense	\$200
	Third offense	\$300
	Household or domestic material	\$200

Source	Subject/Enforcing Agency	Penalty
	Construction or building material	\$300
	Board of Health Regulations (Health Agents, Health Inspectors)	
	Renting without permit	\$200
	Installation of well without permit	\$150
	Abrasive blasting	\$150
	Violation of garbage, refuse and dumpster rules and regulations	
	First offense	\$50
	Second offense	\$100
	Third offense	\$300
§ <u>100-1</u>	Consumption of or possession of an open alcoholic beverage in a park or playground (Conservation Officers)	\$50
§ <u>116-1</u>	Boating on certain bodies of water (Conservation Officers, Harbormaster)	
	First offense	\$50
	Second offense	\$100
	Third offense	\$300
§ <u>116-2</u>	Occupying a boat without a life preserver (Conservation Officers, Harbormaster)	
	First offense	\$50
	Second offense	\$100
	Third offense	\$300
§ <u>116-3</u>	Paddleboarding on certain bodies of water (Conservation Officers, Harbormaster)	
	First offense	\$50
	Second offense	\$100
	Third offense	\$300
§ <u>116-4</u>	Placement of seasonal docks and moorings (Conservation Officers, Harbormaster)	
	First offense	\$50
	Second offense	\$100
	Third offense	\$300
§ <u>116-6</u>	Shacks or structures on bodies of water (Conservation Officers, Harbormaster)	
	First offense	\$50
	Second offense	\$100
	Third offense	\$300

Source	Subject/Enforcing Agency	Penalty
§ <u>116-7</u>	Fishing, Hunting, and Trapping (Conservation Officers)	
	First offense	\$50
	Second offense	\$100
	Third offense	\$300
§ <u>116-8</u>	Motors on bodies of water (Conservation Officers, Harbormaster)	
	First offense	\$50
	Second offense	\$100
	Third offense	\$300
§ <u>120-13</u> and <u>120-14</u>	Abandoned or fire-damaged buildings; and removal of signs of \$100 discontinued businesses (Building Inspector)	
§ <u>145-17</u>	Discharging firearms within public park (Conservation Officers)	\$300
§ <u>173-5C</u>	Separation of paper for collection (Health Agents, Health Inspectors)	\$25
	First offense	Written warning
	Second offense	\$25
§ <u>173-6</u>	Littering (Conservation Officers)	\$50
Chapter <u>182</u> , Noise §§ <u>182-6</u> , <u>182-7</u> and <u>182-12</u> (see also §§ <u>182-14</u> and <u>182-15</u>)	Construction hours, construction noise, excessive noise by rail carriers (Health Agents and Health Inspectors and Building Inspector)	
	1st offense	\$50
	2nd offense	\$100
	3rd and subsequent offenses	\$300
§ <u>182-13</u> (see also §§ <u>182-14</u> and <u>182-15</u>)	Excessive noise by animals (Health Agents and Health Inspectors, Building Inspector and Animal Control Officer)	
	1st offense	\$50
	2nd offense	\$100
	3rd and subsequent offenses	\$300
§ <u>189-2</u>	Defacing public property (Conservation Officers)	\$100
§ <u>193-8</u>	Swimming, bathing or wading in public water supply (Conservation Officers)	\$50
§ <u>193-9</u>	Domestic animals on public water supply (Conservation Officers, Animal Control Officer)	\$50
§ <u>193-12</u>	Being on ice of certain bodies of water (Conservation Officers, Harbormaster)	\$50
§§ <u>193-14</u> through <u>193-25</u>	(Conservation Officers)	

Source	Subject/Enforcing Agency	Penalty
	1st offense	\$50
	2nd offense	\$100
	3rd offense	\$300
	Plus restitution for damages	
<u>§§ 216-1 through 216-5</u>	<u>Snow and Ice Removal (Police Chief or Designee, Building Inspector, Assistant Building Inspector)</u>	
	<u>1st offense</u>	<u>\$100</u>
	<u>2nd offense</u>	<u>\$200</u>
	<u>3rd offense</u>	<u>\$300</u>
§ 244-1	Storage of unregistered used motor vehicles (Building Inspector, Assistant Building Inspector)	
	1st offense	\$50
	2nd offense	\$100
	3rd offense	\$300
§ 253-10.E(1)	(Conservation Agents, Conservation Officers)	\$300
§ 253-10.E(2)	(Conservation Agents, Conservation Officers)	\$200
§ 253-10.E(3)	(Conservation Agents, Conservation Officers)	\$100
§ 253-10.E(4)	(Conservation Agents, Conservation Officers)	\$100
§ 253-10.E(5)	(Conservation Agents, Conservation Officers)	\$100
§ 255-6.2	Violation of sign regulations (Building Inspector, Assistant Building Inspector)	\$50
§ 255-10.1.8	Building without a permit (Building Inspector, Assistant Building Inspector)	\$300
§ 255-10.1.5	Operating a business without a use and occupancy certificate (Building Inspector, Assistant Building Inspector)	\$50
Chapter <u>255</u> , Table of Use and Parking Regulations)	Violation of Table of Use and Parking Regulations (Building Inspector, Assistant Building Inspector)	
	Open, outside storage	\$300
	Maintaining unauthorized business	\$100



Document
CITY OF HAVERHILL
In Municipal Council

Ordered:

MUNICIPAL ORDINANCE

CHAPTER 1

**AN ORDINANCE RELATING TO AMENDMENT TO ARTICLE I, CHAPTER 1 OF THE
HAVERHILL CITY ORDINANCES**

BE IT ORDAINED by the City Council of the City of Haverhill §1-16 of Article I, Chapter 1 – **GENERAL PROVISIONS**, of the Code of the City of Haverhill, as amended, being and is hereby further amended as follows:

§ 1-16 General penalty; specific penalties; noncriminal disposition; enforcement.

Source	Subject/Enforcing Agency	Penalty
<u>§ 11-28</u>	Violation of any rule or regulation of the Conservation Commission (Conservation Agents, Conservation Officers)	
	First offense	\$100
	Second offense	\$200
	Third offense	\$300
<u>§ 11-33</u>	Violation of any rule or regulation of the Board of Health (Health Agents, Health Inspectors, Conservation Officers)	
	First offense	\$25
	Second offense	\$50
	Third offense	\$100
<u>§ 11-39</u>	Dumping rubbish, etc. (Health Agents, Health Inspectors, Conservation Officers) Biodegradable material; brush, trees and leaves	
	First offense	\$100
	Second offense	\$200
	Third offense	\$300
	Household or domestic material	\$200

Source	Subject/Enforcing Agency	Penalty
	Construction or building material	\$300
	Board of Health Regulations (Health Agents, Health Inspectors)	
	Renting without permit	\$200
	Installation of well without permit	\$150
	Abrasive blasting	\$150
	Violation of garbage, refuse and dumpster rules and regulations	
	First offense	\$50
	Second offense	\$100
	Third offense	\$300
§ <u>100-1</u>	Consumption of or possession of an open alcoholic beverage in a park or playground	\$50
	(Conservation Officers)	
§ <u>116-1</u>	Boating on certain bodies of water (Conservation Officers, Harbormaster)	
	First offense	\$50
	Second offense	\$100
	Third offense	\$300
§ <u>116-2</u>	Occupying a boat without a life preserver (Conservation Officers, Harbormaster)	
	First offense	\$50
	Second offense	\$100
	Third offense	\$300
§ <u>116-3</u>	Paddleboarding on certain bodies of water (Conservation Officers, Harbormaster)	
	First offense	\$50
	Second offense	\$100
	Third offense	\$300
§ <u>116-4</u>	Placement of seasonal docks and moorings (Conservation Officers, Harbormaster)	
	First offense	\$50
	Second offense	\$100
	Third offense	\$300
§ <u>116-6</u>	Shacks or structures on bodies of water (Conservation Officers, Harbormaster)	
	First offense	\$50
	Second offense	\$100
	Third offense	\$300

Source	Subject/Enforcing Agency	Penalty
§ <u>116-7</u>	Fishing, Hunting, and Trapping (Conservation Officers)	
	First offense	\$50
	Second offense	\$100
	Third offense	\$300
§ <u>116-8</u>	Motors on bodies of water (Conservation Officers, Harbormaster)	
	First offense	\$50
	Second offense	\$100
	Third offense	\$300
§ <u>120-13</u> and <u>120-14</u>	Abandoned or fire-damaged buildings; and removal of signs of \$100 discontinued businesses (Building Inspector)	
§ <u>145-17</u>	Discharging firearms within public park (Conservation Officers)	\$300
§ <u>173-5C</u>	Separation of paper for collection (Health Agents, Health Inspectors)	\$25
	First offense	Written warning
	Second offense	\$25
§ <u>173-6</u>	Littering (Conservation Officers)	\$50
Chapter <u>182</u> , Noise §§ <u>182-6</u> , <u>182-7</u> and <u>182-12</u> (see also §§ <u>182-14</u> and <u>182-15</u>)	Construction hours, construction noise, excessive noise by rail carriers (Health Agents and Health Inspectors and Building Inspector)	
	1st offense	\$50
	2nd offense	\$100
	3rd and subsequent offenses	\$300
§ <u>182-13</u> (see also §§ <u>182-14</u> and <u>182-15</u>)	Excessive noise by animals (Health Agents and Health Inspectors, Building Inspector and Animal Control Officer)	
	1st offense	\$50
	2nd offense	\$100
	3rd and subsequent offenses	\$300
§ <u>189-2</u>	Defacing public property (Conservation Officers)	\$100
§ <u>193-8</u>	Swimming, bathing or wading in public water supply (Conservation Officers)	\$50
§ <u>193-9</u>	Domestic animals on public water supply (Conservation Officers, Animal Control Officer)	\$50
§ <u>193-12</u>	Being on ice of certain bodies of water (Conservation Officers, Harbormaster)	\$50
§§ <u>193-14</u> through <u>193-25</u>	(Conservation Officers)	

Source	Subject/Enforcing Agency	Penalty
	1st offense	\$50
	2nd offense	\$100
	3rd offense	\$300
	Plus restitution for damages	
§§ 216-1 through 216-5	Snow and Ice Removal (Police Chief or Designee, Building Inspector, Assistant Building Inspector)	
	1 st offense	\$100
	2 nd offense	\$200
	3 rd offense	\$300
§ 244-1	Storage of unregistered used motor vehicles (Building Inspector, Assistant Building Inspector)	
	1st offense	\$50
	2nd offense	\$100
	3rd offense	\$300
§ 253-10.E(1)	(Conservation Agents, Conservation Officers)	\$300
§ 253-10.E(2)	(Conservation Agents, Conservation Officers)	\$200
§ 253-10.E(3)	(Conservation Agents, Conservation Officers)	\$100
§ 253-10.E(4)	(Conservation Agents, Conservation Officers)	\$100
§ 253-10.E(5)	(Conservation Agents, Conservation Officers)	\$100
§ 255-6.2	Violation of sign regulations (Building Inspector, Assistant Building Inspector)	\$50
§ 255-10.1.8	Building without a permit (Building Inspector, Assistant Building Inspector)	\$300
§ 255-10.1.5	Operating a business without a use and occupancy certificate (Building Inspector, Assistant Building Inspector)	\$50
Chapter 255 , Table of Use and Parking Regulations)	Violation of Table of Use and Parking Regulations (Building Inspector, Assistant Building Inspector)	
	Open, outside storage	\$300
	Maintaining unauthorized business	\$100

6.1

CITY COUNCIL

Timothy J. Jordan, *President*
John A. Michitson, *Vice President*
Thomas J. Sullivan
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohey
Michael S. McGonagle
Daniel R. Diodati
Devan Ferreira
Ralph T. Basiliere



CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978-374-2328
FACSIMILE: 978-374-2329
WWW.CITYOFHAVERHILL.GOV
CITYCOUNCIL@HAVERHILLMA.GOV

CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

February 24, 2026

FEB 24 PM 1:21
HAUCITYCLERK

To: President and Members of the City Council

Councilor Sullivan wishes to introduce Assistant City Clerk Rose Leonard Flynn and recognize Rose and her crew as the 2025 Nationwide Spirit of Strides Team of the Year for their fundraising efforts on behalf of the American Cancer Society.

Thomas J. Sullivan
Councilor Thomas J. Sullivan 

(Meeting: 3.3.26)

6.2

CITY COUNCIL

- Timothy J. Jordan, *President*
- John A. Michitson, *Vice President*
- Thomas J. Sullivan
- Colin F. LePage
- Melissa J. Lewandowski
- Catherine P. Rogers
- Shaun P. Toohey
- Michael S. McGonagle
- Daniel R. Diodati
- Devan Ferreira
- Ralph T. Basiliere



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CITY OF HAVERHILL
 HAVERHILL, MASSACHUSETTS 01830-5843

FEB 27 AM 8:23
 HAUCITYCLERK

February 26, 2026

To: President and Members of the City Council

Councilors Lewandowski and Basiliere wish to introduce Meredith Charlesworth and Lisa MacDougall of the Haverhill Exchange Club to speak regarding the upcoming 24th annual Rick Barry St. Patrick's Day Breakfast.

Melissa J. Lewandowski
 Councilor Melissa J. Lewandowski LAW

Ralph T. Basiliere
 Councilor Ralph T. Basiliere RBS

(Meeting: 3.3.26)

CITY COUNCIL

Timothy J. Jordan, *President*
John A. Michitson, *Vice President*
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CITYCOUNCIL@HAVERHILLMA.GOV

CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

FEB 27 PM 12:14
HAUCITYCLERK

February 27, 2026

To: Members of the City Council

President Jordan and Councilor Lewandowski wish to introduce Matt Belfiore from HC Media to provide an update on a new partnership with Haverhill Bank which will cover the cost of close captioning for Haverhill City Council and School Committee meetings.

President Timothy J. Jordan

Councilor Melissa J. Lewandowski

(Meeting: 3.3.26)



Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

Haverhill City Council Public Participation Application

Date of Application: 2/13/26

Full Name: RODNEY S. WOOD

FEB 13 AM 11:09
HAVCITYCLERK

Address: 126 CRYSTAL LAKE RD

Phone: 978 373 2612 *

Email: RODNEY WOOD@GMAIL.COM

Please provide information as to intended topic of discussion – please be specific. If possible, please include departments involved in discussion as well as any information requested relating to the topic:

I LIVE ON CRYSTAL LAKE, I ALSO OWN
LAND THAT ADJUTS CRYSTAL LAKE, I
HAVE BEEN THERE 48 YEARS, MY WELL
IS AFFECTED BY THE DRAWING OF THE
LAKE, WOULD LIKE A SOLUTION
prefer March 3 meeting *

Your request will be reviewed for compliance with the Open Meeting Law and then referred to the Council President or designated alternate for final review and scheduling.

"Meeting notices must be posted in a legible, easily understandable format; contain the date, time, and place of the meeting; and list all topics that the chair reasonably anticipates, 48 hours in advance, will be discussed at the meeting. The list of topics must be sufficiently specific to reasonably inform the public of the issues to be discussed at the meeting." From Open Meeting Law, M.G.L. c. 30A, §§ 18-25

TIM MATT WOOD'S NEPHEW

Please sign here: Rodney S Wood



8.1

FEB 26 AM 8:47
HAVCITYCLERK

CITY OF HAVERHILL
ASSESSORS OFFICE – ROOM 115
Phone: 978-374-2316 Fax: 978-374-2319
Assessors@cityofhaverhill.com

Feb. 26, 2026

TO: MEMBERS OF THE HAVERHILL CITY COUNCIL:

In accordance with Municipal Ordinance, Chapter 7,
entitled "Assessor" as follows:

The Board of Assessors shall file monthly with the
City Council a copy of the report submitted to the
Auditor showing a summary of the above abated
amounts for that month.

Attached herewith is the report for the month of
February as filed in the Assessors Office.

Very truly yours,

Christine Webb, MAA
Assessor

Transaction Summary All Years
City of Haverhill

All Entry Date range 02/01/2026 through 02/25/2026 for Abatements,Exemptions

	Tax Paid	Interest Paid	Fees Paid	Tax Reversals	Interest Reversals	Fee Reversals	Refunds	Refund Reversals	Abate	Exemp	Adjust	Transfers
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,532.32	0.00	0.00	0.00
2023 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,532.32	0.00	0.00	0.00
2023	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,532.32	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	358.54	0.00	0.00	0.00
2024 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	358.54	0.00	0.00	0.00
2024	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	358.54	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,573.01	0.00	0.00	0.00
2025 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,573.01	0.00	0.00	0.00
2025	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,573.01	0.00	0.00	0.00
Personal Property Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,197.61	0.00	0.00	0.00
2026 Personal Property	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,197.61	0.00	0.00	0.00
Property Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	68,982.31	32,327.00	0.00	0.00
2026 Real Estate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	68,982.31	32,327.00	0.00	0.00
2026	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	70,179.92	32,327.00	0.00	0.00
Report	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	76,643.79	32,327.00	0.00	0.00
Total All Charges										108,970.79		

Total All Charges: Add all columns except Adjustments.

8.2.



Haverhill

Lisa DeMeo, City Engineer
Phone: 978-374-2335
ldemeo@haverhillma.gov

February 25, 2026

FEB 26 PM 1:15
HAVERHILL CITY CLERK

MEMO TO: CITY COUNCIL PRESIDENT TIMOTHY JORDAN AND MEMBERS OF THE CITY COUNCIL

SUBJECT: ROAD OPENING, 242 WINTER STREET, EROM-26-1

As the subject street was paved within the last 5 years, Council approval is required to open the roadway for new construction/restaurant to relay/upgrade approximately 30 ft. existing 1 inch low pressure plastic service line with 2 inch due to added load, at 242 Winter St.; which requires NGrid to excavate in the right of way. I am supportive of this request, and The Engineering Office will require proper trench compaction and either infrared treatment or proper repaving over the limits of new trenching.

Please contact me if you have any questions.

Sincerely,

Lisa DeMeo
City Engineer

C: Mayor Barrett, K. Wright, R. Ward, R. Kimball



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

That the City Council approve the requests to excavate at the following location for relay/upgrade approximately 30 ft. existing 1 inch low pressure plastic service line with 2 inch: Winter St #242

The roadway has been paved in the last 5 years and in accordance with Chapter 222, Section 11, Restrictions on future paving of the Municipal Ordinances, Council approval is necessary.

8.3



Haverhill

Lisa DeMeo, City Engineer
Phone: 978-374-2335
ldemeo@haverhillma.gov

FEB 26 PM 1:16
HAVCITYCLERK

February 25, 2026

MEMO TO: CITY COUNCIL PRESIDENT TIMOTHY JORDAN AND MEMBERS OF THE CITY COUNCIL

SUBJECT: ROAD OPENING, 218 BROADWAY, EROM-26-2

As the subject street was paved within the last 5 years, Council approval is required to open the roadway for a new gas service for a 2-family home, at 218 Broadway.; which requires NGrid to excavate in the right of way. I am supportive of this request, and The Engineering Office will require proper trench compaction and either infrared treatment or proper repaving over the limits of new trenching.

Please contact me if you have any questions.

Sincerely,

Lisa DeMeo
City Engineer

C: Mayor Barrett, K. Wright, R. Ward, R. Kimball



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

That the City Council approve the requests to excavate at the following location for a new gas service line: Broadway #218

The roadway has been paved in the last 5 years and in accordance with Chapter 222, Section 11, Restrictions on future paving of the Municipal Ordinances, Council approval is necessary.



2/13/2026

City of Haverhill, Public Works
4 Summer St
Haverhill, MA 01830

To: Acting DPW Deputy Director/Tara Lynch/Whom it may concern:

National Grid is requesting a street opening permit: for a new gas service installation, for a 2-family home, with current 2nd floor tenants, at 218 Broadway; which requires NGrid to excavate in the right of way.

National Grid requests the street opening permit with the understanding that the restoration will be in accordance with the City of Haverhill guidelines and agrees to pay the associated charges for digging on a guaranteed street.

Thank you for your consideration.

Sincerely,

Enrico DeAngelis

Enrico DeAngelis
Work Coordinator



MELINDA E. BARRETT
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

11.1.1

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

LEONOR
CITY CLERK

February 27, 2026

To: City Council President Timothy J. Jordan and Members of the Haverhill City Council

From: Mayor Melinda E. Barrett

RE: Board of Registrars of Voters Reappointment – Mary Ellen Daly O’Brien

Dear Mr. President and Members of the Haverhill City Council:

Please be advised I hereby reappoint Mary Ellen Daly O’Brien, 28 Lilac Lane, Haverhill, as a member of the Board of Registrars of Voters. This is a confirming appointment which takes effect immediately and expires on March 1, 2029.

Sincerely,

Melinda E. Barrett
Mayor

Cc: Kaitlin Wright, Haverhill City Clerk

MEB/em

MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

11.1.2

FEB 27 AM 9:36
HVCITYCLERK

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

February 27, 2026

To: City Council President Timothy J. Jordan & Members of the City Council

From: Mayor Melinda E. Barrett

RE: Cultural Council Reappointment- Maria Elena Arata

Dear Mr. President and City Council Members:

Please be advised I hereby reappoint Maria Elena Arata, 9 Clinton Street Unit 6, Haverhill, MA to the Haverhill Cultural Council. This is a confirming appointment which takes effect upon confirmation and expires December 31, 2026.

I recommend approval.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em

cc: John Hasan, Chair, Haverhill Cultural Council

11. 2. 1



MELINDA E. BARRETT
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS
TELEPHONE 978-373-2000
FAX 978-373-2001
WWW.HAVERHILLMA.GOV

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

February 27, 2026

To: City Council President Timothy J. Jordan & Members of the City Council

From: Mayor Melinda E. Barrett

RE: - Conservation Commission Appointment-Ted Becker

Dear Mr. President and Members of the City Council:

Please be advised that I hereby appoint Ted Becker, 49 Rutherford Avenue, Haverhill, MA to the Haverhill Conservation Commission.

This is a non-confirming appointment. This appointment takes effect immediately and expires December 31, 2027.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em

cc: Robert Moore, Jr., Environmental Health Technician

Effie Mayors Admin

From: Ted Becker <tbecker111@comcast.net>
Sent: Friday, February 20, 2026 12:22 PM
To: Mayor
Cc: Rob Moore; Christine Lindberg; Effie Mayors Admin; Josselyn DeLeon-Estrada
Subject: Appointment to Haverhill Conservation Commission
Attachments: Ted Becker new 2025 resume.pdf

Warning! External Email. Exercise caution when opening attachments or clicking on any links.

Feb. 20, 2026

Haverhill City Council

Haverhill City Hall

4 Summer Street

Haverhill, MA 01830

Dear Honorable Mayor Barrett and Members of the Haverhill City Council:

I am writing to express my interest in being appointed to the City of Haverhill Conservation Commission. I recently spoke with Rob Moore about the Commission and have thoroughly reviewed the responsibilities and related materials he shared with me.

I have attached my resume for your review. I retired in 2021 after 21 years of teaching science in Haverhill. Over my 31 years as a resident, I have been actively involved in numerous committees and community initiatives supporting environmental stewardship and civic engagement. These include:

- Founding member of Haverhill Lakes Alliance
- Contributor to the first comprehensive guide to exploring Haverhill trails
- Lake Pentucket Gatehouse Project
- School Lake clean-up efforts and “Green Team” Coordinator at Nettle Middle School
- Energy Task Force
- Recycling Committee
- Various projects with Team Haverhill
- Current work supporting the Haverhill Family Trail Guide Project

Perhaps my greatest qualification is that I am an avid and grateful user of Haverhill’s outstanding trail systems and open spaces. Our sensitive watershed and conservation areas deserve thoughtful

stewardship and sustained advocacy. I deeply respect the important and often complex work of the Conservation Commission in protecting these natural resources for current and future generations.

Thank you for your consideration. I would be honored to serve our community in this capacity.

Sincerely,

Ted Becker

Ted Becker

49 Rutherford Ave., Haverhill, MA 01830

(508) 873-6594 | tbecker111@comcast.net

Professional Summary:

Retired science educator and nonprofit leader with over 30 years of experience in teaching, environmental stewardship, and youth program administration. Proven record of launching impactful student initiatives, directing large-scale summer camps, and leading community-based environmental education efforts. Recognized for collaborative leadership, innovation in sustainability education, and public engagement.

Professional Experience:

Haverhill Public Schools - Haverhill, MA Science Teacher (Retired)

2015- 2021 | Haverhill High School

- Taught Earth Science and Environmental Science to high school students.
- Developed curriculum aligned case study curriculum projects for Environmental Science

2000- 2015 | Dr. Paul Nettle Middle School

- Green Team Recycling Coordinator.
- Established annual student-led lake cleanup program, earning the school an Environmental Hero Award.
- Implemented and coordinated science fair
- Engaged students in hands-on, field-based learning.

Merrimack Valley YMCA Lawrence, MA

Executive Director, Camping Services Branch May 1995 April 2000

- Managed three ACA-accredited camps: Camp Lawrence, Camp Nokomis, and Camp Otter.
- Oversaw operations, staffing, and camper programming across island and day camps.
- Led a 20-member volunteer board and raised nearly \$40,000 annually for scholarships and capital improvements.

Syracuse Energy Service Company, Syracuse, NY

Project Manager August 1992 April 1995

- Managed energy education initiatives for a \$12M utility-sponsored energy savings project in multifamily housing.
- Delivered workshops to residents and coordinated with operations teams.
- Supported project implementation and stakeholder engagement.

YMCA of Greater Syracuse, Syracuse, NY

Branch Director, East Area YMCA June 1985 June 1992

- Directed two large summer camps Resident Camp Tousey and Day Camp Iroquois, a property program, and a ropes course.

- Managed a \$400,000 budget and fundraising campaigns.
- Supervised year-round and seasonal staff.

Other Roles:

- Resident Dorm Director, St. Lawrence University Canton, NY (1984-1985)
- Permanent Substitute Teacher, Ogdensburg Free Academy Ogdensburg, NY (1984)

Education:

- St. Lawrence University Canton, NY Master of Education, 1985
- State University College at Potsdam, Potsdam, NY Bachelor of Arts in Biology, Cum Laude, 1982
- Field Research St. Lawrence River Muskellunge Study SUNY College of Environmental Science and Forestry Syracuse, NY (Fall 1983)

Certifications:

- Massachusetts Educator Licensure (1997): Biology, Chemistry, General Science, Grades 5-12
- Comprehensive technical weatherization energy training including blower door analysis, dense pack blown-in cellulose insulation, whole house air sealing, energy education

Community Involvement & Volunteer Work:

- Haverhill Lakes Alliance Founding Member; organizer of lake cleanups and watershed education events
- Green Team, Nettle Middle School Founder and coordinator of annual student recycling initiative
- Team Haverhill Recycling Committee Member
- Lake Pentucket Gatehouse Project renovation
- Haverhill Trails Committee Contributor to the first comprehensive city trails guide
- Mayors Energy Task Force, City of Haverhill Member
- Team Haverhill



MELINDA E. BARRETT
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

11.4.1

FEB 27 AM 10:28
HAYCITYCLERK

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

February 20, 2026

To: City Council President Timothy J. Jordan and Members of the Haverhill City Council

From: Mayor Melinda E. Barrett

RE: Resignation – Conservation Commission – Lisa DeMeo

Dear Mr. President and Members of the Haverhill City Council:

I would like to inform you that effective February 19, 2026, Lisa DeMeo has resigned from the Conservation Commission. Her letter of resignation is attached for your review.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em

February 19, 2026

To: Rob Moore
Conservation Department

Re: My Resignation

Rob,

Please accept this letter of resignation from the Haverhill Conservation Commission. I enjoyed my time on the Board and learned a lot from everyone.

I have recently accepted a full-time position with the City, and as such, am no longer eligible to be on the Commission.

I wish the group well.

Sincerely,

A handwritten signature in cursive script that reads "Lisa E De Meo". The signature is written in black ink and is positioned above the printed name.

Lisa E. DeMeo

Fixed Location Street Vendor Permit

FIXD-26-1

Submitted On: Jan 12, 2026

Applicant

John Soraghan
603-365-7283
@jsoraghan8561@gmail.com

Primary Location

1 CASTLE RD
Haverhill, MA 01830

12.6.1.1

Vendor Information

Vendor Date of Birth

08/05/1961

Vendor Primary Phone

6033657283

Duration of Business

1 Year

Merchandise to be Sold

food; chicken sandwich

Vendor Social Security Number

[REDACTED]

Vendor Secondary Phone

--

Number of Employees

1

FEB 26 PM 12:34
HAUCITYCLERK

Location Information

Days to be Open

Over 30 Days

Hours of Operation

11am to 3pm

Proposed Alternate Location

bradford common

Do You Require Electrical Power?

No

Start Date

04/06/2026

Select Location

Winnekenni Area, Rt 110

License Type

New - Fixed Location

Do You Serve Food?

Yes

City Clerk Review

Record No. FIXD-26-1

Status Completed

Became Active January 12, 2026

Type Approval

Due Date None

Assignee Kaitlin Wright

Record No: FIXD-26-1

Fixed Location Street Vendor Permit

Status: Active

Submitted On: 1/12/2026

Applicant

 John Soraghan
 603-365-7283
 jsoraghan8561@gmail.com
 John Soraghan
85 Beach Road
Salisbury, MA 01952

Messages

Kaitlin Wright

January 12, 2026 at 3:04 pm

Hi John, can you provide a little more detail for the application in terms of what food you will be selling?

Kaitlin Wright

January 28, 2026 at 9:08 am

John, following up - can you provide a little more detail for the application in terms of what food you will be selling?

John Soraghan

January 30, 2026 at 9:11 am

Hi Kaitlin, sorry about that, the menu is just going to be cutlet sandwich, chicken and pork, water, soft drinks and chips. Thanks Jack

Kaitlin Wright

January 30, 2026 at 9:55 am

Thank you for clarifying! I have added this information to your application.

Recreation Review and Approval

Record No. FIXD-26-1

Status Completed

Became Active January 12, 2026

Type Approval

Due Date None

Assignee Ben Delaware

Record No: FIXD-26-1

Fixed Location Street Vendor Permit

Status: Active

Submitted On: 1/12/2026

Applicant



John Soraghan



603-365-7283



jsoraghan8561@gmail.com



John Soraghan

85 Beach Road

Salisbury, MA 01952

Health Department Approval

Record No. FIXD-26-1

Status Completed Became Active January 12, 2026

Type Approval Due Date None

Assignee Mark Tolman

Record No: FIXD-26-1

Fixed Location Street Vendor Permit

Status: Active

Submitted On: 1/12/2026

Applicant

 John Soraghan
 603-365-7283
 jsoraghan8561@gmail.com
 John Soraghan
85 Beach Road
Salisbury, MA 01952

Messages

Kaitlin Wright

January 30, 2026 at 9:56 am

@Mark Tolman please review when you have a chance, thank you!

Kaitlin Wright

February 18, 2026 at 10:49 am

@Mark Tolman please review, applicant is waiting on your review before going to Council.

Mark Tolman

February 18, 2026 at 2:46 pm

I will contact the vendor to have him apply for a food permit.

No food permit has been applied for yet.

John Soraghan

February 19, 2026 at 9:27 am

Sorry, need to get everything done appreciate the heads up .

Mark Tolman

February 24, 2026 at 1:46 pm

Hi John,

You need to apply for a food permit.

You can stop by this office any day between 8:00 am-9:00 am or 3:00 pm-4:00 pm so I can show you what is needed for processing your food permit.

Mark

Police Department Approval

Record No. FIXD-26-1

Status Completed

Became Active January 12, 2026

Type Approval

Due Date None

Assignee Kevin Lynch

Record No: FIXD-26-1

Fixed Location Street Vendor Permit

Status: Active

Submitted On: 1/12/2026

Applicant



John Soraghan



603-365-7283



jsoraghan8561@gmail.com



John Soraghan

85 Beach Road

Salisbury, MA 01952



WESTERN SURETY COMPANY • ONE OF AMERICA'S OLDEST BONDING COMPANIES



Effective Date: January 9th, 2026

Western Surety Company

LICENSE AND PERMIT BOND

KNOW ALL PERSONS BY THESE PRESENTS:

Bond No. 67741310

That we, John Soraghan

of Salisbury, State of Massachusetts, as Principal,
and WESTERN SURETY COMPANY, a corporation duly licensed to do surety business in the State of
Massachusetts, as Surety, are held and firmly bound unto the

City of Haverhill, State of Massachusetts, as Oblige, in the penal

sum of Five Thousand and 00/100 DOLLARS (\$5,000.00),
lawful money of the United States, to be paid to the Oblige, for which payment well and truly to be made,
we bind ourselves and our legal representatives, firmly by these presents.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the Principal has been
licensed sidewalk bond City of Haverhill

_____ by the Oblige.

NOW THEREFORE, if the Principal shall faithfully perform the duties and in all things comply
with the laws and ordinances, including all amendments thereto, pertaining to the license or permit
applied for, then this obligation to be void, otherwise to remain in full force and effect until
January 9th, 2027, unless renewed by Continuation Certificate.

This bond may be terminated at any time by the Surety upon sending notice in writing, by First Class
U.S. Mail, to the Oblige and to the Principal at the address last known to the Surety, and at the expiration
of thirty-five (35) days from the mailing of said notice, this bond shall ipso facto terminate and the Surety
shall thereupon be relieved from any liability for any acts or omissions of the Principal subsequent to said
date. Regardless of the number of years this bond shall continue in force, the number of claims made
against this bond, and the number of premiums which shall be payable or paid, the Surety's total limit of
liability shall not be cumulative from year to year or period to period, and in no event shall the Surety's total
liability for all claims exceed the amount set forth above. Any revision of the bond amount shall not be
cumulative.

Dated this 11th day of January, 2026 .

Principal

Principal

WESTERN SURETY COMPANY

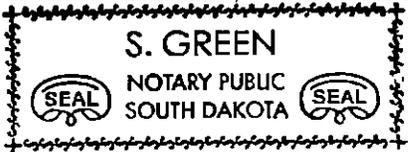
By Larry Kasten
Larry Kasten, Vice President

ACKNOWLEDGMENT OF SURETY
(Corporate Officer)

STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss

On this 11th day of January, 2026, before me, the undersigned officer, personally appeared Larry Kasten, who acknowledged himself to be the aforesaid officer of WESTERN SURETY COMPANY, a corporation, and that he as such officer, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself as such officer.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.



S. Green
Notary Public — South Dakota

My Commission Expires: February 12, 2027

ACKNOWLEDGMENT OF PRINCIPAL
(Individual or Partners)

STATE OF _____ }
COUNTY OF _____ } ss

On this _____ day of _____, before me personally appeared _____, known to me to be the individual _____ described in and who executed the foregoing instrument and acknowledged to me that _____ he _____ executed the same.

My commission expires _____

Notary Public

ACKNOWLEDGMENT OF PRINCIPAL
(Corporate Officer)

STATE OF _____ }
COUNTY OF _____ } ss

On this _____ day of _____, before me personally appeared _____, who acknowledged himself/herself to be the _____ of _____, a corporation, and that he/she as such officer being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing the name of the corporation by himself/herself as such officer.

My commission expires _____

Notary Public



License or Permit No. _____
LICENSE AND PERMIT BOND
As _____
of _____
State of _____
Name of Applicant _____
Address _____
Filed _____
Approved this _____
day of _____

Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Larry Kasten of Sioux Falls,
State of South Dakota, its regularly elected Vice President,
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One sidewalk bond City of Haverhill

bond with bond number 67741310

for John Soraghan

as Principal in the penalty amount not to exceed: \$ 5,000.00

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President with the corporate seal affixed this 11th day of January, 2026.

ATTEST

L. Bauder
L. Bauder, Assistant Secretary

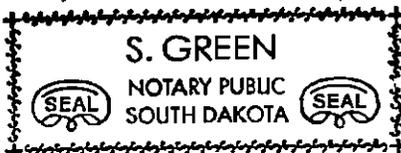
WESTERN SURETY COMPANY

By Larry Kasten
Larry Kasten, Vice President

STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss

On this 11th day of January, 2026, before me, a Notary Public, personally appeared Larry Kasten and L. Bauder

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.



My Commission Expires February 12, 2027

S. Green
Notary Public

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.





12.65.1

Record No: TLLB-25-6

Taxi/Limousine Business License

Status: Active

Submitted On: 12/23/2025

Primary Location

30 ARCH ST
Haverhill, MA 01832

Owner

REYES REYNALDO ANTONIO DE JESUS
NORTH ST 11 HAVERHILL, MA 01830

Applicant

Adelson Augustin
 774-494-2546
 legrandmultiservicesllc@gmail.com
 32 arch st
FLOOR 2
Haverhill , MA 01832

Applicant Information

Relationship to Owner*

Owner

FEB 27 PM 12:10
HAUCITYCLERK

Business Information

Business Name*

Legrand services llc

Business Phone*

7744942546

Business Address*

30 Arch St

Business City*

Haverhill

Business State*

MA

Business Zip*

01832

Legal Structure*

Sole Proprietorship

Number of Employees*

1

Business Type*

Limousine

Total Number of Vehicles*

1

Number of Taxis*

0

Number of Limosines*

1

Vehicle Information

Vehicle Make*	Vehicle Model*
Chevrolet	Suburban
Vehicle Year*	Was Vehicle Purchased New?*
2026	Yes
Vehicle Color*	Vehicle License Number*
Black	LVD7245

Signature

Agree*



Attachments

	Business Certificate or Articles of Organization/Certificate of Registration image.jpg Uploaded by Adelson Augustin on Dec 23, 2025 at 7:43 AM	REQUIRED
	Motor Vehicle Registration(s) image.jpg Uploaded by Adelson Augustin on Dec 23, 2025 at 7:42 AM	REQUIRED
	Legrand Services LLC liability insurance.pdf Legrand Services LLC liability insurance.pdf Uploaded by Kaitlin Wright on Feb 24, 2026 at 10:18 AM	
	BUSC Legrand Services Legrand Services.pdf Uploaded by Nicholas Flynn on Feb 27, 2026 at 11:19 AM	

Record Activity

legrandmultiservicesllc@gmail.com started a draft Record	12/23/2025 at 7:32 am
Adelson Augustin added file image.jpg	12/23/2025 at 7:42 am

Messages

Kaitlin Wright December 23, 2025 at 8:52 am

Will you be transporting passengers in Haverhill? Or is your work exclusively outside Haverhill?

Adelson Augustin December 23, 2025 at 9:59 am

I will be transporting passengers more outside than in Haverhill, I am requesting the license for massport to pick up passengers

Kaitlin Wright December 23, 2025 at 10:36 am

Thank you for clarifying.

Kaitlin Wright December 23, 2025 at 3:02 pm

Hi Adelson, are you doing business out of Middleton?? If you are, I think it makes more sense for you to obtain a license through Middleton rather than Haverhill.

Adelson Augustin December 23, 2025 at 3:05 pm

I already went there they told me I have to request the license where the car is garaged or parked after work or every day

Kaitlin Wright  Internal December 23, 2025 at 3:36 pm

@Kevin Lynch See above – what say you?

Kevin Lynch  Internal December 23, 2025 at 6:52 pm

This might be a question for the Solicitor. I don't agree with Middleton. Plus he would have to have additional insurance since the car is registered to a person and not a business.

Kaitlin Wright  Internal December 24, 2025 at 8:13 am

@Kevin Lynch I am going to reach out to my friend, Ilene. She is the Clerk in Middleton. I will ask her if they told him to apply here. I'll connect with the solicitor next time she is in.

Kaitlin Wright January 6, 2026 at 2:34 pm

Adelson, I spoke with our City Solicitor today and we cannot grant a license to you as you do not have a business in the city. I would suggest applying for a license in the community where your business is operating out of (Middleton).

Kaitlin Wright January 6, 2026 at 2:35 pm

I will refund you your application fee.

Kaitlin Wright  Internal January 6, 2026 at 2:35 pm

@Kevin Lynch see above.

Adelson Augustin January 6, 2026 at 2:42 pm

Hello, thank you for your feedback. I can't request the license in Middleton because the vehicle is not registered in Middleton city

Kaitlin Wright January 6, 2026 at 2:51 pm

Unfortunately, because you are not operating a business in Haverhill, we are not able to grant the livery license here.

Kaitlin Wright

January 8, 2026 at 11:51 am

Applicant came into office today. Has started application for Zoning Verification for Business Certificate and Business Certificate to establish business in Haverhill. @Kevin Lynch @Tom Bridgewater

Police Approval

Record No. TLLB-25-6

Status Completed

Became Active December 23, 2025

Type Approval

Due Date None

Assignee Kevin Lynch

Record No: TLLB-25-6

Taxi/Limousine Business License

Status: Active

Submitted On: 12/23/2025

Applicant



Adelson Augustin



774-494-2546



legrandmultiservicesllc@gmail.com



32 arch st

FLOOR 2

Haverhill , MA 01832

Messages

Kaitlin Wright

January 12, 2026 at 11:06 am

Applicant has obtained a business certificate with our office. Please review, so application can move forward for Council.

Kevin Lynch  Internal

January 13, 2026 at 11:10 am

Mr, Augustin, we will need to inspect the vehicle. You will also need a fire extinguisher, first aid kit, wheel chocks, and road flares (LED flares are acceptable).

Kaitlin Wright

January 16, 2026 at 9:32 am

Per PD – Mr, Augustin, we will need to inspect the vehicle. You will also need a fire extinguisher, first aid kit, wheel chocks, and road flares (LED flares are acceptable).

Kaitlin Wright  Internal

January 16, 2026 at 9:32 am

@Kevin Lynch Your comment was internal, so applicant could not see it.

Adelson Augustin

January 16, 2026 at 9:38 am

Hello, there is a specific place to pass this inspection, I had the inspection

Kaitlin Wright

January 16, 2026 at 9:53 am

Mr. Augustin, the police department needs to inspect your vehicle. Have they done that?

Adelson Augustin

January 16, 2026 at 10:35 am

They don't do yet

Kevin Lynch

February 2, 2026 at 6:21 am

Still waiting for proof of business insurance for the vehicle, as it is registered to an individual, not the business.

Kaitlin Wright  Internal

February 2, 2026 at 8:46 am

@Kevin Lynch Thanks for the update!

Kaitlin Wright

February 24, 2026 at 10:18 am

@Kevin Lynch I have uploaded the liability insurance for applicant.

**The Commonwealth of Massachusetts, William Francis Galvin
Corporations Division**

One Ashburton Place - Floor 17, Boston MA 02108-1512 | Phone: 617-727-9640

Certificate of Organization

(General Laws, Chapter 156C, Section 12)

Filing Fee: \$500.00

Identification Number:	001859692	(number will be assigned)
1. The exact name of the limited liability company is: LEGRAND SERVICES LLC		
2. The address in the Commonwealth where the records will be maintained: Number and street: 35 VILLAGE RD STE 100 Address 2: City or town: MIDDLETON State: MA Zip code: 01949- Country: UNITED STATES		
3. The general character of business (if the limited liability company is organized to render professional service, this form must be filed by fax, mail or in person): OFFER SERVICES IN PREPARING DOCUMENTS FOR ALL TYPES OF IMMIGRATION AND ALSO TAX SERVICES.		
4. The latest date of dissolution, if specified: (mm/dd/yyyy)		
5. The name and address of the Resident Agent: Agent name: ENTITY PROTECT REGISTERED AGENT SERVICES LLC Number and street: 98 LOWER WESTFIELD RD. STE 101 #501 Address 2: City or town: HOLYOKE State: MA Zip code: 01040-2744		
I ENTITY PROTECT REGISTERED AGENT SERVICES LLC, resident agent of the above limited liability company, consent to my appointment as the resident agent of the above limited liability company pursuant to G. L. Chapter 156C Section 12.		
6. The name and business address of each manager, if any:		
Title	Name	Address



CERTIFICATE OF REGISTRATION

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate
MASSACHUSETTS DEPARTMENT OF TRANSPORTATION

EXTERNAL CODE LVN		REGISTRATION TYPE Livery Normal		PLATE NUMBER LVD7245	EFFECTIVE DATE 17-Nov-2025	TITLE NUMBER	EXPIRES ON 31-May-2027
MODEL YEAR 2026	MAKE CHEV	MODEL SUBURBAN	MODEL NUMBER CK1090	BODY STYLE SUV	COLOR BLACK	VEHICLE IDENTIFICATION NUMBER 1GNS6BED6TR128958	
RESIDENTIAL ADDRESS (IF DIFFERENT THAN MAILING)						TOTAL REGISTERED WEIGHT FOR A COMMERCIAL VEHICLE OR TRAILER	
GARAGE ADDRESS 30 ARCH ST FL 1 HAVERHILL MA 01832-5546						US DOT NUMBER FOR COMMERCIAL VEHICLE	
NAME(S) OF OWNER(S) AND MAILING ADDRESS ADELSON AUGUSTIN SR 30 ARCH ST FL 1 HAVERHILL MA 01832-5546						INSURANCE COMPANY Pilgrim Insurance Company	
LESSEE/IN CUSTODY OF						MAXIMUM SEATING CAPACITY FOR VEHICLES FOR HIRE	
SPECIAL MESSAGE						CHANGE OF ADDRESS <input type="checkbox"/> RESIDENTIAL <input type="checkbox"/> MAILING <input type="checkbox"/> GARAGE	

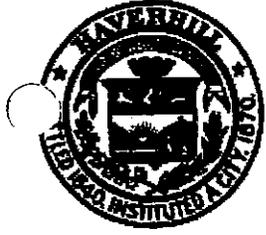
Colleen J. Spina Registrar of Motor Vehicles

Important information for vehicle owners

- **Certificate of Registration:** Every person operating a motor vehicle shall have the Certificate of Registration for the motor vehicle and/or trailer, in the vehicle, in some easily accessible place. The records of the RMV constitute the official status of the vehicle registration.
- **Change of Address:** By law, you must report any change of address to the RMV within 30 days. Visit Mass.Gov/RMV to change your address. Once you have reported the address change to the RMV, please write corrected address in box provided above.
- **No Insurance Card Required:** Massachusetts law does not require an insurance card. M.G.L. Chapter 90, Section 34, and Chapter 175, Section 113A, requires the vehicle's owner to maintain a compulsory motor vehicle liability insurance policy or bond for bodily injury coverage and property damage insurance. The insurer is required by law to electronically notify the Registry of Motor Vehicles if coverage lapses. The vehicle owner is then notified by the RMV to obtain new insurance within 10 days or the registration will be revoked. Bonds are filed with the State Treasurer's Office.
- **Transferring Your Plates:** Massachusetts General Law (M.G.L. Chapter 90, Section 2) allows you to transfer valid registration plates from this vehicle to a newly acquired new or used motor vehicle or trailer while you obtain insurance and a new registration. See the Transferring a Registration Section on the RMV's website at Mass.Gov/RMV for more information.
- **Cancel the registration plates if:**
 - The vehicle has been sold or junked and the registration is not going to be transferred to another vehicle.
 - You move to another state and you register the vehicle in that state.
 - The insurance policy is not renewed or is cancelled and there is no plan to obtain a new policy.

Skip the Line, Go Online! Visit Mass.Gov/RMV for list of available transactions.

COMMONWEALTH OF MASSACHUSETTS CITY OF HAVERHILL BUSINESS CERTIFICATE



Issue Date: January 12, 2026
Expiration Date: January 12, 2030

Certificate Number: BUSC-26-10
Fee: \$60.00

LEGRAND SERVICES

32 ARCH ST HAVERHILL, MA 01832

Phone: 774-494-2546

In conformity with the provisions of Chapter 110, Section 5 of the MGL, as amended, the undersigned hereby declares that a business is conducted under the title of:

LEGRAND SERVICES at 32 ARCH ST - HAVERHILL, 01832 by ADELSON AUGUSTIN

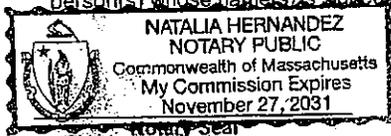
I/We certify under the penalties of perjury that I/we, to the best of my/our knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

Signature(s): Adelson Augustin

ADELSON AUGUSTIN

COMMONWEALTH OF MASSACHUSETTS

On January 12, 2026, ADELSON AUGUSTIN appeared before me and presented satisfactory evidence of identification which was a , proving the person(s) whose name(s) is signed above and who swore or affirmed to me that the contents of the document are truthful and accurate to the best of



their knowledge and belief.
Natalia Hernandez
November 27, 2031
Notary Signature and Seal Expiration Date

Kaitlin M. Wright
Kaitlin M. Wright, Haverhill City Clerk

THIS DOCUMENT MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC WHO CAN AFFIX HIS/HER SEAL. IF A NOTARY PUBLIC OTHER THAN THE HAVERHILL CITY CLERK'S OFFICE WITNESSES THE SIGNATURE, THE DOCUMENT MUST BE BROUGHT TO THE HAVERHILL CITY CLERK'S OFFICE.

In accordance with the provisions of Chapter 337 of the Acts of 1985 and Chapter 110, Section 5 of Massachusetts General Laws, Business Certificates shall be in effect for four (4) years from the date of issue and shall be renewed each four (4) years thereafter. A statement under oath must be filed with the Haverhill City Clerk upon discontinuing, retiring or withdrawing from such business or partnership.

Copies of such Certificates shall be available at the address at which such business is conducted and shall be furnished on request during regular business hours to any person who has purchased goods or services from such business. Violations are subject to a fine of not more than three hundred dollars (\$300) for each month during which such violation continues. The aforementioned business owner or agent is required to notify the Haverhill City Clerk in the event that the business is discontinued, changes location, changes the name, changes residence, withdraws from the business or partnership, or is deceased.

This certificate must be renewed every four (4) years.

This Business Certificate does not confer zoning approval for conducting of this business at the above address.

Zoning Compliance may only be determined and issued by the Haverhill Building Inspector.

131



CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

MELINDA E. BARRETT
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

February 27, 2026

To: City Council President Timothy J. Jordan and Members of the Haverhill City Council

From: Mayor Melinda E. Barrett

RE: Amended Loan Order for \$ 18,570,700.00 for Phase 2 Locke Street CSO Separation and Water System Improvements.

Dear Mr. President and Members of the Haverhill City Council:

Please see attached amended loan order for \$18,570,700.00 for Phase 2 Locke Street CSO Separation and Water System Improvements. This item must be placed on file for 10 days.

I recommend approval.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em



Haverhill

Robert E. Ward, DPW Director
Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillma.gov

Date: February 26, 2026

To: The Honorable Melinda E. Barrett
Mayor of Haverhill

From: Robert E. Ward *REW*
DPW Director

Subject: Amended Loan Order – Phase 2 Locke Combined Sewer Overflow Separation
and Water System Improvements

Enclosed for your review and approval is an amended loan order for the Phase 2 Locke Street CSO Separation and Water System Improvements project. The original loan order, adopted by the City Council on June 3, 2025, authorized funding only for the combined sewer overflow (CSO) separation work in the Locke Street area.

This Phase 2 project is a continuation of the City's efforts to reduce combined sewer overflows (CSOs) as mandated by the Consent Decree (CD) the City entered into with the United States Environmental Protection Agency (US EPA) and Massachusetts Department of Environmental Protection (MassDEP) on November 10, 2016.

The original loan order was CSO separation work and was required to be approved by June 30, 2025, in order to meet the Massachusetts Clean Water Trust State Revolving Fund (SRF) program schedule to maintain eligibility for low-interest financing and principal forgiveness. At that time, the design of the project was still in its early stages, and the full scope and cost of water system improvements within the project area had not yet been determined.

The amended loan order increases the total borrowing authorization to \$18,570,700 to fund water system improvements within the CSO project area. These water main improvements were identified during the design phase and will be completed in coordination with the sewer separation work to improve system reliability, avoid future roadway excavation, and maximize the long-term value of the project.

If acceptable, I respectfully request that this amended loan order be submitted to the City Council for their review and approval. The loan order must be placed on file with the City Council for a minimum of ten (10) days prior to their vote. During this period, I will provide the City Council with project information, including scope, schedule, and financial impacts, to ensure they have the necessary information to consider the loan order.

Timely approval of this amended loan order will allow the City to proceed with this coordinated infrastructure project and maintain its overall construction and financing schedule to remain eligible for SRF loan funding and principle forgiveness.

Please let me know if you have any questions or require additional information.

Attachments

- Proposed Loan Order – for City Council approval
- Loan Order adopted by City Council June 3, 2025

Cc: Christine M. Lindberg, Chief of Staff, clindberg@haverhillma.gov
Angel A. Perkins, City Auditor/Finance Director, aperkins@haverhillma.gov
Lisa L. Mead, Mead, Talerman & Costa LLC, lisa@mtclawyers.com
Allana McOsker, DPW Business Manager, ajmcosker@haverhillma.gov
Lynn Spitalere, Treasurer/Collector, lspitalere@haverhillma.gov

13.1.1



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

FEB 27 AM 9:56
HVCITYCLERK

ORDERED:

That the order adopted by the City Council on June 3, 2025, which authorized \$14,667,000 for Phase 2 Locke Street Area sewer, drain, and water system improvements be amended to increase the amount appropriated and authorized to be borrowed to a new aggregate total of \$18,570,700, so the amended loan order reads as follows:

ORDERED: "That \$18,570,700 is appropriated for the purpose of financing the engineering and construction of the Phase 2 Locke Street area sewer, drain and water system improvements, and including the payment of costs incidental or related to such capital improvements, and including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws, as most recently amended ("Chapter 29C"); that to meet this appropriation the Treasurer with the approval of the Mayor is authorized to borrow \$18,570,700 and issue bonds or notes therefore under Chapter 44 of the General Laws and/or Chapter 29C or any other enabling authority; that such bonds or notes shall be general obligations of the City unless the Treasurer with the approval of the Mayor determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C; that the Treasurer with the approval of the Mayor is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C (the "Trust"); and in connection therewith to enter into a financing agreement and/or a security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Mayor is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary or convenient to carry out the project.

FURTHER ORDERED: That the Treasurer is authorized to file an application with the appropriate officials of The Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City authorized by this order, and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith. The Mayor is authorized to apply for and accept any and all grants that may be available to pay the costs of this project, and the total borrowing authorized by this order shall be reduced to the extent of any such grants received by the City for this project."

19-D



DOCUMENT 19-D

CITY OF HAVERHILL

In Municipal Council May 13 2025

RECEIVED
MAY 13 2025
CITY CLERK

Loan Order – Phase 2 Locke Street Sewer, Water, and Drain Improvements

ORDERED: That \$14,667,000.00 is appropriated for the purpose of financing the engineering and construction of the Phase 2 Locke Street area sewer, drain, and water system improvements, and including the payment of costs incidental or related to such capital improvements and including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws, as most recently amended ("Chapter 29C"); that to meet this appropriation, the Treasurer with the approval of the Mayor, is authorized to borrow \$14,667,000.00 and issue bonds or notes therefore under Chapter 44 of the General Laws and/or Chapter 29C, or any other enabling authority; that such bonds or notes shall be general obligations of the City unless the Treasurer with the approval of the Mayor determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C; that the Treasurer with the approval of the Mayor is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C ("the Trust"); and in connection therewith to enter into a financing agreement and/or a security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Mayor is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary or convenient to carry out the project.

Loan Order

FURTHER ORDERED: That the Treasurer is authorized to file an application with the appropriate officials of The Commonwealth of Massachusetts ("the Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City authorized by this order, and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith. The Mayor is authorized to apply for and except any and all grants that may be available to pay costs of this project, and the total borrowing authorized by this order shall be reduced to the extent of any such grants received by the City for this project.

PLACED ON FILE for atleast 10 days

Attest: Kaitlin M. Dwyer City Clerk

IN CITY COUNCIL: June 3 2025

PASSED

Attest: Kaitlin M. Dwyer City Clerk

APPROVED:

Michael E. Bann Mayor

14.1

File 10 Days



Haverhill

Lisa DeMeo, City Engineer
Phone: 978-374-2335
ldemeo@haverhillma.gov

February 25, 2026

FEB 26 AM 9:09
HAVCITYCLERK

**MEMO TO: CITY COUNCIL PRESIDENT TIMOTHY JORDAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: *Blaisdell Street #9 – HPS-26-4 - Add Handicap Parking*

As requested, attached is the subject Ordinance to add handicap parking.
Please contact me if you have any questions.

Sincerely,

Lisa DeMeo
City Engineer

C: Mayor Barrett, Lt. Lynch, K. Wright, R. Ward



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by **ADDING** the following:

Blaisdell Street:	No Parking	24 hours
In front of #9	(except for 1 24-hour handicap parking space)	

APPROVED AS TO LEGALITY

City Solicitor

Kaitlin Wright

From: North of Boston <noreply@wave2adportal.com>
Sent: Friday, February 27, 2026 11:23 AM
To: CityClerk
Cc: cmacdonald@northofboston.com; Kaitlin Wright
Subject: Thank you for placing your order with us.

Warning! External Email. Exercise caution when opening attachments or clicking on any links.
THANK YOU for your notice submission!

This is your confirmation that your order has been submitted. Below are the details of your transaction. Please save this confirmation for your records.

Job Details

Order Number:
W0142132
Business Type:
All Other Public Notices
Notice Size:
Public Notices
Notice Estimate:
\$69.23
Referral Code:
9 Blaisdell Street Parking ord.

Account Details

Haverhill Clerk
4 SUMMER ST STE 118
HAVERHILL, MA □ 01830
978-374-2312
cityclerk@cityofhaverhill.com
HAVERHILL CITY CLERK

Schedule for notice number W01421320

Thu Mar 5, 2026
Haverhill Gazette Public Notices
All Zones

CITY OF HAVERHILL In Municipal Council

ORDERED:

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC
BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by ADDING the following:

Blaisdell Street: No Parking 24 hours
In front of #9 (except for 1 24-hour handicap parking space)

APPROVED AS TO LEGALITY

City Solicitor

HG - Publication Dates

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15.1

CITY COUNCIL

Timothy J. Jordan, *President*
John A. Michitson, *Vice President*
Thomas J. Sullivan
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohey
Michael S. McGonagle
Daniel R. Diodati
Devan Ferreira
Ralph T. Basiliere



CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978-374-2328
FACSIMILE: 978-374-2329
WWW.CITYOFHAVERHILL.GOV
CITYCOUNCIL@HAVERHILLMA.GOV

CITY OF HAVERHILL

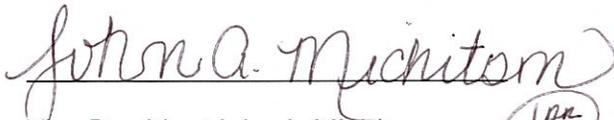
HAVERHILL, MASSACHUSETTS 01830-5843

FEB 27 AM 8:23
HAVCITYCLERK

February 27, 2026

To: President and Members of the City Council

Council Vice President Michitson would like to address Governor Maura Healey's announcement that all Massachusetts residents now have access to artificial intelligence and career certificate training programs at no cost through the Grow with Google program
<https://aihub.masstech.org/massachusetts-ai-hub-interest-form>


Vice President John A. Michitson 

(Meeting: 3.3.26)

16.3
16 1

Document # 107-A

Ordinance re: Boards and Commissions- Article XX Agricultural Commission
Related communication from City Solicitor, Lisa Mead

IN CITY COUNCIL: OCTOBER 28, 2025

PLACED ON FILE FOR 10 DAYS

10 YEAS, 0 NAYS, 1 ABSENT,

Attest: Kaitlin M. Wright
Kaitlin M. Wright, CMC
City Clerk

IN CITY COUNCIL: DECEMBER 2, 2025
COUNCIL VOTED TO CONTINUE TO JANUARY 13, 2026

ATTEST: Kaitlin M. Wright
CITY CLERK

IN CITY COUNCIL: JANUARY 13, 2026
CONTINUED TO JANUARY 27, 2026 10 yeas, 0 nays, 1 absent

ATTEST:
Kaitlin M. Wright
KAITLIN M. WRIGHT, CITY CLERK

IN CITY COUNCIL: JANUARY 27, 2026
CONTINUED TO MARCH 3, 2026 11 YEAS, 0 NAYS

ATTEST:
Kaitlin M. Wright
KAITLIN M. WRIGHT, CITY CLERK

Kaitlin Wright

From: Melissa Lewandowski
Sent: Thursday, January 8, 2026 4:30 PM
To: Lori Robertson; Tim Jordan; Kaitlin Wright
Subject: AG comm

Good afternoon

My agenda item regarding AG commission originally continued to 1/13 is not yet ripe for agenda as we are awaiting final draft from Atty. Mead. I have spoken to President Jordan about placing it on the agenda for 1/27. Please move the item to 1/27.

Thank you

Councilor Lewandowski

Get [Outlook for iOS](#)

JAN 9 AMB:18
HAYCITYCLERK



Mead, Talerman & Costa, LLC
Attorneys at Law

30 Green Street
Newburyport, MA 01950

978.463.7700
www.mtclawyers.com

October 22, 2025

By Electronic Delivery

Thomas J. Sullivan
City Council President
Haverhill City Council
4 Summer Street,
Room 204
Haverhill, MA 01830

Re: Amendment to Ch. 11 of the City Ordinances re: Agriculture Commission

Dear Mr. Sullivan:

Reference is made to the above captioned matter. In that connection, the City has provided us with comments and materials related to codifying the creation and duties of the City's Agriculture Commission. Please find transmitted along with this letter a new Municipal Ordinance document and correcting the Council's Order 123 of 2019, originally creating the Agriculture Commission.

Sincerely,

/s/ Lisa L. Mead

Atty. Lisa Mead, City Solicitor

Enclosure(s)

cc: Melinda E. Barrett, Mayor

16.1

New Bedford Office
227 Union Street
New Bedford, MA 02740
Phone 774.206.6857

Millis Office
730 Main Street, Suite 1F
Millis, MA 02054
Phone 508.376.8400

File for 10 days

(14.1)

MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

October 24, 2025

To: City Council President Thomas J. Sullivan and Members of the Haverhill City Council

From: Mayor Melinda E. Barrett

Re: An Ordinance Relating to Boards and Commissions
Article XX Agricultural Commission

Dear Mr. President and Members of the City Council:

Attached please find An Ordinance Relating to Boards and Commissions – Article XX Agricultural Commission.

I recommend approval

Very truly yours,

Melinda E. Barrett
Mayor



Document
CITY OF HAVERHILL
In Municipal Council

Ordered:

MUNICIPAL ORDINANCE

CHAPTER 11

AN ORDINANCE RELATING TO BOARDS AND COMMISSIONS

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 11 of the Code of the City of Haverhill, as amended, being and is hereby further amended by adding the following:

Article XX Agricultural Commission

§ 11-101 Establishment; purpose

There shall be established in the City of Haverhill, in accordance with G.L. c. 40 sec. 8L, which is hereby accepted to the extent set forth below, an Agricultural Commission, which Commission is hereby established for the following general purposes: to promote and develop the agricultural resources of the municipality.

§ 11-102 Duties

Such Commission shall:

- advocate for farmers, farm businesses and farm interests;
- seek to coordinate agricultural related activities with other governmental bodies or unofficial local groups or organizations that promote agriculture;
- receive grants, gifts, bequests or devises of money or personal property of any nature and interest in real property with permission of the City Council and the Mayor;
- apply for, receive, expend and act on behalf of the municipality in connection with federal and state grants or programs or private grants related to local agriculture, with the approval of the Mayor;
- advertise, prepare, print and distribute books, maps, charts and pamphlets related to local agriculture that the municipal Agricultural Commission deems necessary for its work.

§ 11-103 Membership

The Commission shall consist of five (5) members who shall be residents of the City. A

majority of members shall be farmers or employed in an agriculture-related field. If farmers or persons employed in agriculture are not available to serve on the Commission, then the Commission shall include a majority of members with knowledge and experience in agricultural practices or knowledge of related agricultural business.

Each member of the Commission shall serve for a term of 3 years; provided, however, that the initial members appointed under this section shall serve for terms of 1, 2 or 3 years and the terms shall be arranged by the appointing authority so that the terms of approximately 1/3 of the Commission's members shall expire each year.

The members of the Commission shall be appointed by the Mayor and confirmed by the City Council.

A member of the Commission who fails to attend, without reasonable excuse, more than 60% of the meetings of the Commission in any year, may be removed by the appointing authority. A vacancy created by a member being removed shall be filled by the appointing authority for the remainder of the unexpired term in the same manner as the original appointment.

§ 11-104 Operations of the Commission

The Commission may appoint a chair, clerks, and may contract for materials and services as it may require, subject to appropriation by the City.

The Commission shall comply with all purchasing and contracting requirements of the City.

The Commission shall keep accurate records of its meetings and actions and shall file an annual report with the City Clerk. The Commission's annual report shall be posted on the City's website.

The Commission shall work with and keep informed the Conservation Agent or its designee on all happenings and activities of the Commission.



DOCUMENT 123

CITY OF HAVERHILL

In Municipal Council December 10 2019

~~ORDAINED~~

MUNICIPAL ORDINANCE

CHAPTER 11

AN ORDINANCE RELATING TO BOARDS AND COMMISSIONS

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 11 of the Code of the City of Haverhill, as amended, being and is hereby further amended by adding the following:

“Article XIX. Agriculture Commission

§ 11-92 Establishment; purpose.

There shall be established in the City of Haverhill, in accordance with MGL c. 40, §8L, which is hereby accepted, an Agriculture Commission, which Commission is hereby established for the following general purposes: to promote and develop the agricultural resources of the municipality.

§ 11-93 Duties.

A. Such Commission shall advocate for farmers, farm businesses and farm interests; assist farmers in resolving municipal problems or conflicts related to farms; seek to coordinate agricultural- related activities with other governmental bodies or unofficial local groups or organizations that promote agriculture; receive grants, gifts, bequests or devises of money or personal property of any nature and interests in real property with permission of the City Council and the Mayor; apply for, receive, expend and act on behalf of the municipality in connection with federal and state grants or programs or private grants related to local agriculture, with the approval of the Mayor; advertise, prepare, print and distribute books, maps, charts and pamphlets related to local agriculture that the municipal agricultural Commission deems necessary for its work; and, buy, hold, manage, license or lease land for agricultural purposes with permission of the City Council and the Mayor

Legal Ad For Haverhill

From Natalia Hernandez <NHernandez@HaverhillMa.gov>

Date Thu 10/30/2025 4:52 PM

To hglegals@hgazette.com <hglegals@hgazette.com>

Cc Kaitlin Wright <kwright@haverhillma.gov>; Natalia Hernandez <NHernandez@HaverhillMa.gov>

 1 attachment (51 KB)

Ad for Article XX Agricultural Commission 2025.pdf;

Good Afternoon,

Please run the following legal ad one time in the Gazette on November 6, 2025.

An Ordinance relating to Boards and Commissions Article XX Agricultural Commission.

Any questions, please call 978-420-3621. Thank you!

Sincerely,
Natalia Hernandez



Kaitlin Wright

From: Tim Jordan
Sent: Friday, January 23, 2026 8:10 AM
To: Melissa Lewandowski; Kaitlin Wright
Subject: Re: AG

How about March 3rd?

Get [Outlook for iOS](#)

From: Melissa Lewandowski <mlewandowski@haverhillma.gov>
Sent: Thursday, January 22, 2026 3:26:18 PM
To: Kaitlin Wright <kwright@haverhillma.gov>; Tim Jordan <tjordan@haverhillma.gov>
Subject: Re: AG

Understood. President Jordan, please suggest a date in early March and I'll follow suit.
Thank you,
Melissa

Get [Outlook for iOS](#)

From: Kaitlin Wright <kwright@haverhillma.gov>
Sent: Thursday, January 22, 2026 2:43:50 PM
To: Melissa Lewandowski <mlewandowski@haverhillma.gov>; Tim Jordan <tjordan@haverhillma.gov>
Subject: RE: AG

Thank you.

Just to be clear, at the meeting, when the item is continued, it will need to be continued to a set date. I don't necessarily need that date in advance for the agenda – I can place it on as *Communication from Councilor Lewandowski to a date to be determined during Council meeting*, but a date will need to be set for the item to return to.

All my best,

Kaitlin

Kaitlin M. Wright, CMC
City Clerk
4 Summer Street, Room 118
Office: (978) 374-2312
Fax: (978) 373-8490
kwright@haverhillma.gov

Document # 1M

Order- That the City Council authorizes the Mayor to enter into a lease agreement for the lease purchase of a 2026 Chevrolet Tahoe for the Fire Department for a period of three years, but in any event not in excess of the useful life of the property to be purchased, to be procured on such terms and conditions as the Mayor deems in the best interest of the City; and to authorize the Mayor to take all actions necessary to administer and implement such agreement

**** Requires a two-thirds majority vote**

IN CITY COUNCIL: February 24, 2026

Con't to March 3

7 YEAS, 0 NAYS, 4 ABSENT

Attest: Kaitlin M. Wright
Kaitlin M. Wright, CMC
City Clerk

5.3

MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

February 20, 2026

To: City Council President Timothy J. Jordan and Members of the Haverhill City Council

From: Mayor Melinda E. Barrett

Re: Order to Enter Into Lease Agreement – Command Vehicle for Fire Dept.

Dear Mr. President and Members of the City Council:

I respectfully submit the attached Order to enter into a lease agreement for the lease/purchase of a Command Vehicle for the Fire Department.

This requires a two-thirds majority vote.

I recommend approval

Very truly yours,

Melinda E. Barrett
Mayor



Document

CITY OF HAVERHILL

In Municipal Council

FEB 20 AM 9:33
MUNICIPAL CLERK

Ordered:

Fire Command Vehicle Lease

That the City Council authorizes the Mayor, pursuant to G.L. c. 44 sec. 21C, to enter into a lease agreement for the lease purchase of a 2026 Chevrolet Tahoe for the Fire Department for a period of three years, but in any event not in excess of the useful life of the property to be purchased, to be procured on such terms and conditions as the Mayor deems in the best interest of the City; and to authorize the Mayor to take all actions necessary to administer and implement such agreement.

Approved as to form:

City Solicitor

Document #19-A

16.1
16.3

Memorandum of Agreement between the City of Haverhill and the Animal Control/Mechanic/Bldg. Craftsman Custodian/ Custodian Union Group (Teamsters Local #170)

IN CITY COUNCIL: February 10, 2026

File 10 Days

9 YEAS, 0 NAYS, 2 ABSENT

Attest: Kaitlin M. Wright
Kaitlin M. Wright, CMC
City Clerk

IN CITY COUNCIL: FEBRUARY 24, 2026
CONTINUED TO : MARCH 3, 2026 7 YEAS, 0 NAYS, 4 ABSENT

ATTEST: Kaitlin M. Wright
CITY CLERK



MELINDA E. BARRETT
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.CI.HAVERHILL.MA.US

Feb 24th 5.1 File 10 days

February 6, 2026

To: City Council President Timothy J. Jordan and Members of the Haverhill City Council

From: Mayor Melinda E. Barrett

RE: MOA - Animal Control/Mechanic/Bldg. Craftsman Custodian Union Group (Teamsters Local #170).

Dear Mr. President and Members of the Haverhill City Council:

Please find attached a Memorandum of Agreement for the Animal Control / Mechanic/Bldg. Craftsman Custodian/Custodian Union Group (Teamsters Local #170). This item must be placed on file for 10 days after which I recommend approval.

Sincerely,

Melinda E. Barrett
Mayor

meb/em



Haverhill

Human Resources Department, Room 306

Phone: (978) 374-2357 Fax: (978) 374-2343

Denise McClanahan, HR Director – dmcclanahan@haverhillma.gov

Christina Carrie, HR Technician – ccarrie@haverhillma.gov

John DelRosso, HR Technician – jdelrosso@haverhillma.gov

Bridget Panniello, Head Clerk/Floater – bpanniello@haverhillma.gov

TO: Mayor Melinda Barrett
FROM: Denise McClanahan, HR Director
DATE: February 5, 2026
RE: MOA submission

As a result of recent negotiations, attached please find the MOA for the Animal Control/Mechanic/Bldg. Craftsman Custodian/Custodian Union Group (Teamsters Local #170). Please submit this document to the next City Council meeting for action.

dIm

Memorandum of Agreement
Between
THE CITY OF HAVERHILL and
**THE ACO/Mechanic/Bldg- Craftsman Custodian/City Hall Custodian
GROUP – Teamsters Local # 170**

00661019
HAYDEN
CLERK

CONTRACT INTEGRATION

Upon approval, ratification, and funding of the memorandum of agreement which results from these negotiations, the parties shall agree to integrate within 60 days the terms thereof into the collective bargaining agreement in a timely manner.

ARTICLE 2: UNION MEMBERSHIP

Section 2 – Drive, update (Local 170 Drive Fund)

The employer agrees to deduct from the paycheck of all employees who submit authorization cards and are covered by this agreement voluntarily contributions to Local 170 DRIVE Fund. Local 170 Drive Fund shall notify the Employer of the amounts designated by each contributing employee that are to be deducted from his/her paycheck on a weekly basis for all weeks worked. The phrase “weeks worked” excludes any week other than a week in which the employee earned a wage.

On a monthly basis the Employer will transmit the total amount of deducted along with the name of each employee on whose behalf a deduction is made, the employee’s social security number and the amount deducted from the employee's paycheck as outlined in the attached Local 170 DRIVE information Sheet to Local 170 DRIVE Fund, 330 Southwest Cutoff, Suite 201, Worcester, MA 01604. No such authorization shall be recognized if in violation of State and Federal Laws. No deductions shall be made, which is prohibited by applicable law.

ARTICLE 6: HOURS OF WORK AND OVERTIME

Clean up language

Section 1 – Clean up schedule to reflect current operations:

- Shift A Tuesday through Saturday 7am-3pm
- Shift B Sunday and Monday 7am – 3pm
- Tuesday, Wednesday, Thursday 12pm – 8pm

Holidays – guarantee 4 hours or actual hours worked whichever is greater.

ARTICLE 7: WAGES AND PRIVATE DETAILS

Amend Section 6: Longevity

\$1,400	5 < 10 years
\$1,450	10 < 15 years
\$1,500	15 < 20 years

\$1,550	20 < 25 years
\$1,800	25 < 30 years
\$2,750	30 < 40 years
\$3,000	40 < 50 years
\$4,000	50+ years

Amend Tool Allowance

Tool allowances (Police Mechanic only)

Tool allowance increase from \$600 to \$1,000 annually

Amend Clothing Allowance

Clothing allowances (as indicated)

Police Mechanic – increase from \$725 to \$825

Building Maintenance Craftsman/Custodian – increase from \$325 to \$400

Building Custodian - increase from \$325 to \$400

Section 4 Compensation

2%salary increase effective 7-1-2024

2%salary increase effective 7-1-2025

2%salary increase effective 7-1-2026

Steps

Except for the Building Maintenance Craftsman/Custodian position, effective 7/1/25 - remove step 1 and add new step at the end of each scale with a 3.5%increase.

Except for the Building Maintenance Craftsman/Custodian position, effective 7/1/26 - remove step 1 and add new step at the end of each scale with a 3.5%increase.

The Building Maintenance Craftsman/Custodian position salary scale will be as follows:

	STEP 1	STEP 2	STEP 3
7/1/2024	\$26.76	\$27.41	\$28.09
7/1/2025	\$27.71	\$28.38	\$29.08
7/1/2026	\$28.26	\$28.95	\$29.66

ARTICLE 9: HOLIDAYS

Replace Section 1, paragraph 1 as follows:

The following shall be recognized as paid Holidays and all employees shall be paid their regular tour of duty at straight time pay therefore: New Year's Day, Martin Luther King Day, President's Day, Patriot's Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, Christmas Day, irrespective of the day on which the holiday falls.

Amend Section 2A Personal leave

Add the following sentence:

Effective 7/1/24, after five years of service with the City, all employees shall be entitled to personal leave in accordance with Section 2. The updated personal leave accrual will occur on January 1st of the next calendar year.

Note: no retro of accumulated time will be provided prior to 1/1/26.

ARTICLE 8: SICK AND BEREAVEMENT LEAVE

Amend Section 1A

Add the following sentence:

Effective 7/1/24, after five years of service with the City, all employees shall be entitled to sick leave in accordance with Section 1. The updated sick leave accrual will adjust starting with the month after the 5-year anniversary.

Note: no retro of accumulated time will be provided prior to 7/1/2024.

ARTICLE 23 TERMINATION

Update section with the following dates (three-year contract):

July 1, 2024 to June 30, 2025

July 1, 2025 to June 30, 2026

July 1, 2026 to June 30, 2027

All articles pertaining to wages shall receive retro back to July 1, 2024.

All remaining terms and conditions of the current CBA not altered as per above shall remain in full force and effect. This agreement is subject to ratification by the Union and appropriation by the City Council.

Date: 1/30/24

Melinda E. Barrett
Melinda E. Barrett, Mayor

James Marks
James Marks, Teamsters Business Agent

APPROVED AS TO FORM

By: Katherine McNamara Feodoroff
Katherine McNamara Feodoroff
City Solicitor

7/1/2024

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
MOTOR EQUIPMENT REPAIRMAN (POLICE MECHANIC)	\$ 33.81	\$ 35.00	\$ 36.22	\$ -	\$ -
BUILDING MAINTENANCE CRAFTSMAN/CUSTODIAN	\$ 26.76	\$ 27.41	\$ 28.09	\$ -	\$ -
BUILDING CUSTODIAN	\$ 870.16	\$ 895.69	\$ 927.04	\$ 959.48	\$ 993.06
ANIMAL CONTROL OFFICER	\$ 922.98	\$ 953.57	\$ 985.23	\$ 1,017.99	\$ -
SR. ANIMAL CONTROL OFFICER	\$ 926.55	\$ 958.97	\$ 1,040.40	\$ 1,076.81	\$ -

7/1/2025

	DELETE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
MOTOR EQUIPMENT REPAIRMAN (POLICE MECHANIC)	\$ -34.49	\$ 35.70	\$ 36.94	\$ 38.24	\$ -	\$ -
BUILDING MAINTENANCE CRAFTSMAN/CUSTODIAN		\$ 27.71	\$ 28.38	\$ 29.08	\$ -	\$ -
BUILDING CUSTODIAN	\$ -887.57	\$ 913.61	\$ 945.58	\$ 978.67	\$ 1,012.92	\$ 1,048.38
ANIMAL CONTROL OFFICER	\$ -941.44	\$ 972.64	\$ 1,004.93	\$ 1,038.35	\$ 1,074.69	\$ -
SR. ANIMAL CONTROL OFFICER	\$ -945.08	\$ 978.15	\$ 1,061.21	\$ 1,098.35	\$ 1,136.79	\$ -

7/1/2026

	DELETE	DELETE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
MOTOR EQUIPMENT REPAIRMAN (POLICE MECHANIC)	\$ -35.18	\$ -36.41	\$ 37.68	\$ 39.00	\$ 40.37	\$ -	\$ -
BUILDING MAINTENANCE CRAFTSMAN/CUSTODIAN			\$ 28.26	\$ 28.95	\$ 29.66	\$ -	\$ -
BUILDING CUSTODIAN	\$ -905.32	\$ -931.88	\$ 964.49	\$ 998.25	\$ 1,033.18	\$ 1,069.34	\$ 1,106.77
ANIMAL CONTROL OFFICER	\$ -960.27	\$ -992.09	\$ 1,025.03	\$ 1,059.12	\$ 1,096.19	\$ 1,134.55	\$ -
SR. ANIMAL CONTROL OFFICER	\$ -963.98	\$ -997.72	\$ 1,082.43	\$ 1,120.32	\$ 1,159.53	\$ 1,200.11	\$ -

NEW SALARY SCALE
 DROP 1ST STEP/ADD NEW STEP FY26
 DROP STEP/ADD NEW STEP FY27

TO: MAYOR MELINDA BARRETT
FROM: Denise McClanahan, HR Director
DATE: 2/5/2026
RE: COLLECTIVE BARGAINING FINANCIAL DISCLOSURE

NAME OF CONTRACT OR GROUP: Animal Control Officer, etc Group
CONTRACT PERIOD: 7/1/2024 to 6/30/2027

% INCREASE FOR EACH CONTRACT YEAR:

Year 1 2 % Year 2 2 % Year 3 2 %
In FY 26, drop 1ST step, add new step at end
In FY 27, drop 1st step, add new step at end
Building Maintenance Craftsman/Custodian new scale effective 7/1/2024

Cost of COLAs (along with market adjustments) for each fiscal year of contract (amounts are approximate and include contractual step increases):

Year 1 – FY <u>26</u>	Cost amount	<u>\$26,277.16</u>
Year 2 – FY <u>27</u>	Cost amount	<u>\$16,285.36</u>
Year 3 – FY <u>28</u>	Cost amount	<u>\$15,487.16</u>

ADDITIONAL COSTS

(i.e., OT, Hazardous Duty, Professional Development, Clothing Allowance, Holiday Pay, etc.)

Approx longevity increase FY 25-26	<u>\$400</u>
Approx tool allowance FY 25-26	<u>\$800</u>
Approx clothing allowance FY 25-26	<u>\$500</u>

Total salary budget for this group was: \$259,608.96

Total salary budget at end of contract period: \$317,658.64

Percent increase in salary budget (includes contractual steps): 7% (3 years)

Are there any other groups or individuals that would be directly affected by this budget? No

What would be the effect? _____

Are there any other known implications to this contract? _____

Yes No

Funds are appropriated

Where funds are located Account #: Click or tap here to enter text.

Yes No

Funds need appropriation by council

Where funds to come from Account #: Click or tap here to enter text.

Auditors Office



HR Dept

16.4

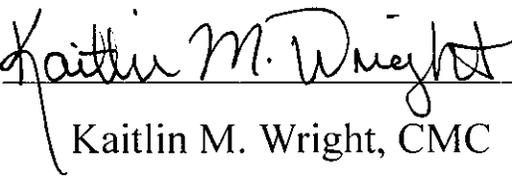
Document # 1N

Mayor Barrett wishes to introduce DPW Director Robert E. Ward to discuss continuing drought condition

IN CITY COUNCIL: February 24, 2026

Con't to March 3, 2026

7 YEAS, 0 NAYS, 4 ABSENT

Attest: 
Kaitlin M. Wright, CMC
City Clerk

5.4

MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

2026 FEB 20 10:30 AM

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

February 20, 2026

To: City Council President Timothy J. Jordan and Members of the
Haverhill City Council

From: Mayor Melinda E. Barrett

Re: Discuss Continuing Drought Conditions – DPW Director Bob Ward

Dear Mr. President and Members of the City Council:

I wish to introduce DPW Director Bob Ward to discuss continuing drought conditions.

Very truly yours,

Melinda E. Barrett
Mayor

CITY COUNCIL

Timothy J. Jordan, *President*
John A. Michitson, *Vice President*
Thomas J. Sullivan
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohey
Michael S. McGonagle
Daniel R. Diodati
Devan Ferreira
Ralph T. Basiliere



CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978-374-2328
FACSIMILE: 978-374-2329
WWW.CITYOFHAVERHILL.GOV
CITYCOUNCIL@HAVERHILLMA.GOV

CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

DOCUMENTS REFERRED TO COMMITTEE STUDY

103-HH	Motion by Councilor Michitson to send the <i>Home Rule Petition – An act establishing guidelines for the installation of and use of Electric vehicle charging stations in the City of Haverhill</i> , to committee in order to coordinate with condo associations.	A&F	12/23/23
40	Motion by Councilor Lewandowski to send updated Cannabis Social Equity Best Practices for the Cannabis Control Commission to A&F for further review.	A&F	4/2/24
12-S	Motion by Councilor Ferreira to send the City’s Swimming Ordinance Chapter 193 Article III and related items at Lake Saltonstall, aka Plug Pond to NRPP for further discussion.	NRPP	6/18/24
33-F	Motion by Councilor Basiliere to send resident winter parking concerns and offer suggestions for improvements	Public Health Safety	3/11/25
33-L	Motion by Councilor Lewandowski to send Bill 3360 (vacancy tax on residential properties) for review and also further review of MVSP (Massachusetts Vacant Storefront Program)	Planning & Development	6/24/25
33-P	Motion by Councilor Ferreira to send for review as to what our local strategies are for traffic and safety as well as looking into these intersections for public safety (Amesbury Line Road/Merrimac Road)	Public Health Safety	9/16/25
94-B	Motion by Councilor Ferreira to look at updating the standards of Ch. 250 article VI of the Haverhill Zoning Code regarding water use restrictions established in 2016	Planning & Development	9/16/25
33-T	Motion by Councilor Lewandowski to establish a working group previously discussed implementing a control management plan for the vegetation in Riverside Park/Edible Avenue along the river	NRPP	9/30/25
85-E	Motion by Councilor Michitson to send Judi Barrett’s progress report on the fiscal impact analysis prepared for Council for further discussion	Planning & Development	12/9/25
1-F	Motion by Councilor Lewandowski to send for discussion relative to establishing or formalizing an ordinance regarding water conservation program	Planning & Development	1/27/26

FEB 20 AM 8:27
HMCITYCLERK