



CITY OF HAVERHILL CONSERVATION COMMISSION MEETING MINUTES



MEETING DATE: THURSDAY, July 16th, 2026, at 7:15 PM.

“I hereby call this meeting of the Haverhill Conservation Commission to order under MGL Chapter 131 Section 40 under the City of Haverhill municipal ordinance Chapter 253 on this 16th day of July 2026. Role will be called for every vote this evening; will the clerk please call the role for attendance.”

Present: Oliver Aguilo (OA), Harmony Wilson (HW), Jen Rubera (JR), Tom Wylie Ed. D. (TW), and Amy Nelson (AN)

Absent: Evan Barman (EB) and Ted Becker (TB)

Also Present: Robert E. Moore, Jr., Environmental Health Technician (RM) and McKayla Arsenault (MA)

“At this time the Commission wishes to inform you that should an item of business be acted upon in this meeting and you wish to be notified in writing that an appeal has been filed, you must give your name and address to the Conservation Dept. staff immediately following the action of that item of business so that you may follow the appeal process. You may submit your name and address via email to conservation@haverhillmass.gov. Please identify your items of interest in the subject line. Thank you for your cooperation in implementing this policy. Please note that this meeting is being audio and video recorded, participants may join this meeting remotely. Note: if technological problems interrupt the virtual meeting, the meeting will continue in person. As always, the Conservation Dept. staff is available to answer any questions pertaining to all the Commission's actions.”

PUBLIC HEARINGS

1. REQUEST FOR DETERMINATION OF APPLICABILITY

1.1. **Richard Clark for 651 Riverside Ave** (Parcel ID: 408-3-3) Removal of two trees along the Merrimack River

Summary: The homeowner explained what he is trying to do. HW read comments from RM. RM explained where the trees are located. HW explained that he needs to go through MISA review for one of the trees. There was discussion regarding the restoration and what is needed for replanting.

Action: JR made a motion to issue Negative Determination with the standard tree removal conditions to include all RM's recommendations read into the record. Final species selections and planting locations shall be subject to the approval of an HCC Official. HW said to check in with RM when he knows what he is planting and where, and follow through with MISA review. Seconded by TW. All in favor. Motion passed 5-0-2. Approved.

1.2. **Manuel Barrios-Ramos for 111 Forest St** (Parcel ID: 572-2-1C) Stabilization of an eroding stream bank

Summary: Patrick Seekamp from Seekamp Environmental presented. He explained that they are requesting a Determination of Applicability for 111 Forest Street. HW asked how long they have been seeing this increase in flow. The homeowner said it has been gradually getting worse since 2021. The videos were 2-3 weeks ago. RM explained how the clearcut across the way has affected this site. HW read notes from RM.

Action: JR made a motion to issue a Negative Determination – Option 3 to include all recommendations as read into the record tonight. Seconded by OA. All in favor. Motion passed 5-0-2. Approved. PS also asked to add in a native shrub to help stabilize the bank. They said that would be great.

- 1.3. Craig Wardle for 1093 Broadway** (Parcel ID: 574-1-20) Construction of a metal storage barn
Summary: Craig Wardle presented from 1093 Broadway. RM explained where the wetland line is in comparison to where he wants to put the garage. The left side of the barn would pitch towards the wetland, and the right side would pitch wards the backyard. He would do gutter drains. CW said he would need permission to go 10’ into the wetland off the westerly side. HW read notes from RM.
Action: JR made a motion to Issue a Negative Determination – Option 3 to include all comments read into the record from RM. With additional condition that the limit of work not exceed 10’ off the westerly side of the proposed barn. JR also made a motion to allow removal of purple loosestrife by hand removal. Seconded by TW. All in favor. Motion passed 5-0-2. Approved

2. NOTICE OF INTENT

2.1. #33-1595 Sterling Golf Management, Inc. for 890 North Broadway (Parcel ID: 575-2-8)

i) Plans and Documents

- (1) Notice of Intent (4 sections including Drainage Report), CDC, dated 2.26.26
- (2) Site Development Plans, CDC, issued 2.26.26, revised 05.11.2026
- (3) Drainage Report, CDC, revised 11.12.2009, 05.11.2026
- (4) Existing & Proposed Watershed Plans, CDC, dated 5.10.2009
- (5) CEI Peer Review, 4.08.26, 06.04.26
- (6) CDC Response to Comments, 5.14.26

Summary: HW read recommendations from RM.

Action: TW moved to move this item to August 6th. Seconded by OA. All in favor. Motion passed 5-0-2. Approved

3. REQUEST TO AMEND A FINAL ORDER OF CONDITIONS

None scheduled

OTHER BUSINESS (NON-HEARING ITEMS)

4. EXTENSIONS AND CERTIFICATES

4.1. Certificate: #33-1550 Tinh Vien Quan Am for 41.5 Kernwood Ave

Summary: HW read comments/recommendations from RM. Hoa Ho was present at the meeting.

Action: TW moved that they issue a complete Certificate to include all comments read into the record from RM. Seconded by OA. All in favor. Motion passed 5-0-2. Approved

Action: TW moved Item 5. 3 to be moved up on the agenda. Seconded by OA. All in favor. Motion passed 5-0-2. Approved

4.2. Certificate: #33-1000 Law Office of Arthur J. Broadhurst for 21 Colonial Farm Road

Summary: HW read comments from RM. RM said that MA spoke with the seller and they discussed a continuance to the August 6th meeting.

Action: OA made a motion to move this item to August 6th. Seconded by JR. All in favor. Motion passed 5-0-2. Approved

4.3. Emergency Certification: City of Haverhill for 100 South Kimball Street

Summary: RM explained everything that happened when the breaks occurred. OA asked if they have seen this happen before, RM said about 20 years ago the same line broke. The new break is upgradient. RM expects that they will see some type of permitting in the future for a new system.

Action: JR made a motion to ratify the Emergency Certification Form. Seconded by OA. All in favor. Motion passed 5-0-2. Approved

5. ENFORCEMENT

5.1. Enforcement Order: Young & Catherine Chang for 5 East Meadow Drive

Summary: HW read comments from RM.

5.2. Enforcement Order: Guy DiStefano, 31 King St

Summary: HW read comments from RM. HW asked RM if he tried to reach out to anyone else. RM said he is not sure. RM said he needs to go look at the site; he will let them know what works. HW said that would be best. TW said he will try to do a site visit.

Action: No action needs to be taken right now.

5.3. Enforcement Order: Q & G Development, LLC for 0 Edgehill Road

Summary: HW read comments from RM. RM explained the three options. David Girouard from 37 Edgehill Road was present, he said he would like an answer on the tree location/distance. TW voted for a Returned to Compliance, HW is requesting a letter requiring their attendance at the next meeting. TW asked what happens if they do not attend the next meeting, RM explained the options.

Action: JR made a motion to use a letter to Issue a letter to Q&G requiring attendance at the August 6th meeting, noting a failure to attend may warrant grounds for revocation of the Order permitting development of the lot. Seconded by OA. All in favor. Motion passed 5-0-2. Approved

6. MISCELLANEOUS

None scheduled

7. ACCEPTANCE OF MINUTES

Summary: HW read comments/recommendations from RM.

Action: JR made a motion to approve the minutes. Seconded by OA. All in favor. Motion passed 5-0-2. Approved

8. ADJOURN

8:46 meeting adjourned.