



# CITY OF HAVERHILL CITY COUNCIL AGENDA

**Tuesday, August 22, 2017 at 7:00 PM**  
**City Council Chambers, 4 Summer St, Room 202**

---

1. **OPENING PRAYER**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF MINUTES OF PREVIOUS MEETING**
4. **ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING**
5. **COMMUNICATIONS FROM THE MAYOR**
  - 5.1. **NO SCHEDULE**
6. **COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES**
  - 6.1. Communication from Council President Michitson announcing *cancellation* of City Council meeting scheduled for *October 10 2017* at 7:00 pm in the *Theodore Pelosi Jr City Council Chambers* due to the *Special Election* for the 3<sup>rd</sup> Essex State Representative Seat Attachment
7. **UTILITY HEARING(S) AND RELATED ORDER(S)**
  - 7.1. Document 88; Petition from *National Grid of North Andover* requesting permission to construct line of underground electric conduits on Washington st: to provide larger electrical service to 118-122 Washington st: Plan 23234263
    - 7.1.1. Document 88-B; Order–grant electric conduit locations on Washington st Attachments
  - 7.2. **HEARINGS AND RELATED ORDER**
8. **PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28**
  - 8.1. Communication from Ron MacLeod, 162 North av, requesting to discuss traffic safety on North av Attachment
9. **APPOINTMENTS:**
  - 9.1. Confirming Appointments
    - 9.1.1.
  - 9.2. Non-Confirming Appointments:  
Bike Committee:
    - 9.2.1.
  - 9.3. Resignations
    - 9.3.1. Peter Richardson, 352 Chadwick rd has resigned from the *Haverhill Conservation Commission* Attachment
10. **PETITIONS:**
  - 10.1. Petition from Russell Walker, Vice President *Common Ground Ministries*; requesting permission to use a portion of the City-owned parking lot (part of the upper portion so-called Locke st Lot) through November 1 2017, along with the exterior of our property at 194 Winter st; to sell furniture or other wares on Saturdays to raise funds for the renovation of their new location  
*Related communication from Mayor Fiorentini* Attachment



# CITY OF HAVERHILL CITY COUNCIL AGENDA

**Tuesday, August 22, 2017 at 7:00 PM**  
**City Council Chambers, 4 Summer St, Room 202**

---

## **10.2. Applications**

- 10.2.1. Application for Permit from Gail Sullivan/*Team Haverhill* to hold *River Ruckus*; Saturday, September 23<sup>rd</sup>; in parking lot behind the *Tap Restaurant*; 12 noon to 9:00 PM and also requests to have fees waived Attachment  
*Has police approval*

## **10.3. Applications/Handicap Parking Signs:**

## **10.4. Tag Days:**

## **10.5. Annual License Renewals:**

- 10.5.1. **Hawker Peddlers License Renewals 2017**  
10.5.2. **Coin-Op License Renewals 2017**  
10.5.3. **Sunday Coin-Op License Renewals 2017**  
10.5.4. **Drainlayer License 2017:**  
10.5.5. **Taxi Driver License**  
10.5.6. **Taxi License**  
10.5.7. **Junk Dealer License**  
10.5.8. **Pool Tables:**  
10.5.8.1. *Kelly's Restaurant* 75 South Main st 2 Pool Tables  
10.5.8.2. **Sunday Pool:**  
*Kelly's Restaurant* 2 Sunday Pool Tables Attachments  
10.5.9. **Bowling:**  
10.5.10. **Buy & Sell Second Hand Articles:**  
10.5.11. **Pawnbroker license:**  
10.5.12. **Buy & Sell Old Gold:**  
10.5.13. **Exterior Vending Machines:**  
10.5.13.1. **Redbo Automated Retail LLC:**

## **11. MOTIONS AND ORDERS**

### **11.1. ORDERS**

- 11.1.1. Order – Transfer \$9,182 from the Capital Budget to the Capital Account:  
Treasurer's Office Security; to fund purchase of security cameras  
11.1.2. Order – Transfer \$799 from *Salary Reserve* and transfer to *Constituent Services*  
- *Salary*  
11.1.3. Order – Authorize payment of bills of previous years and to further authorize  
payment from current year departmental appropriations as listed below:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
Bond Auto	\$19.63	Insp/Health
Bradford Towing	\$75.00	Insp/Health
Dell Computer	\$106.38	School Dept
Marcum Advisors	\$6,500.00	Information Technology
Nutter McClennen & Fish	\$4,512.00	Wastewater
Continued...		

Attachments



# CITY OF HAVERHILL CITY COUNCIL AGENDA

**Tuesday, August 22, 2017 at 7:00 PM**  
**City Council Chambers, 4 Summer St, Room 202**

---

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
Nutter McClennen & Fish	\$1,232.50	Wastewater
Nutter McClennen & Fish	\$340.00	Wastewater
Springfield Label	\$111.07	Insp/Health
Yellow Dog Environmental	\$580.00	Insp/Health

Attachment

## **11.2. MONTHLY REPORTS**

11.2.1. Abatement report from board of Assessors for month of July 2017 Attachment

## **12. COMMUNICATIONS FROM COUNCILLORS**

- 12.1. Communication from President Michitson requesting to give an update on the implementation of the free parking program for veterans
- 12.2. Communication from Councillor Joseph Bevilacqua requesting to introduce Lou Fossarelli to discuss City Hall parking
- 12.3. Communication from Councillor Joseph Bevilacqua to introduce Salvatore DeFranco, *Battle Grounds Coffee Company* to discuss parking
- 12.4. Communication from Councillor Daly O'Brien and Councillor Macek requesting a discussion regarding street openings, sunken roadway repair and replacing pavement
- 12.5. Communication from Councillor Daly O'Brien requesting to discuss smoking near outdoor dining Attachments

## **13. UNFINISHED BUSINESS OF PRECEDING MEETINGS**

- 13.1. Document 39 - Ordinance re: Vehicles and Traffic – Amend City Code Chapter 240; Revise Central Business District Parking Map (Plan 2B/3418 in City Engineer's Office) by removing the current parking space just to the west of *Porter Place*, on Washington st; south side

*Filed March 8 2017*

*March 21 2017 Referred to Planning & Development Committee*

Attachment

## **14. RESOLUTIONS AND PROCLAMATIONS**

## **15. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS**

- 15.1. Councillor Barrett, Chairperson; submits *Minutes of the Citizen Outreach Committee* meeting held on August 15 2017

Attachment

## **16. DOCUMENTS REFERRED TO COMMITTEE STUDY**

## **17. ADJOURN**

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
**MICHAEL S. MCGONAGLE**  
**JOSEPH J. BEVILACQUA**  
**COLIN F. LEPAGE**  
**MARY ELLEN DALY O'BRIEN**  
**WILLIAM J. MACEK**  
**THOMAS J. SULLIVAN**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

611

CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)  
[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

August 18, 2017

TO: Linda Koutoulas  
City Clerk

RE: Cancellation of City Council Meeting – October 10, 2017

The City Council meeting scheduled for October 10, 2017 at 7:00PM in the Theodore Pelosi, Jr., City Council Chambers has been cancelled due to the Special Election for the 3<sup>rd</sup> Essex State Representative Seat.

Sincerely,

John A. Michitson, President  
Haverhill City Council

JAM/bsa

c: Mayor Fiorentini  
City Councillors

Hearing August 22 2017

88

Questions contact – Paulo Sathler 781-907-2601

Petition of the NATIONAL GRID  
Of NORTH ANDOVER, MASSACHUSETTS  
For Electric conduit Location:

7.1

2017 JUL 19 PM 12:12 HAV CITY

To the City Council of Haverhill Massachusetts

Respectfully represents the NATIONAL GRID of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked – Washington St-Haverhill Massachusetts

The following are the streets and highways referred to:

**23234263** Washington St-National Grid is installing approximately 40 feet of 4-4" conduit from manhole A-18 to new hand hole B-22, to provide larger electrical service to 118-122 Washington St.

Location approximately as shown on plan attached

IN CITY COUNCIL: July 25 2017

VOTED: THAT HEARING BE HELD AUGUST 22 2017

Attest:

\_\_\_\_\_  
City Clerk

NATIONAL GRID

BY Chris Roper  
Engineering Department

Exhibit A - Not to Scale  
The exact location of said Facilities to be  
established by and upon the installation and erection  
of the Facilities thereof.



301-52-12

301-52-13

RAILROAD SQUARE

MH A-18

WASHINGTON ST

PROPOSED 4-4" CONDUITS

HH B-22

309-1-13




118-122 WASHINGTON ST

310-1-14

310-1-16

## ELECTRIC DISTRIBUTION CONSTRUCTION PETITION

### LEGEND

-  EXISTING MANHOLE
-  PROPOSED SECONDARY HAND HOLE
-  PROPOSED UNDERGROUND 4-4" SECONDARY CONDUITS ENCASED IN CEMENT

**nationalgrid**

Owner(s):

Address:

118 WASHINGTON ST  
HAVERHILL, MA

**Sketch to Accompany Easement for:**

NEW CONDUIT AND HAND HOLE  
WR# 23234263

Date: 5/3/2017 Drawn By: PAULO SATHLER

DRAWING NOT TO SCALE. DISTANCES ARE APPROXIMATE.

**nationalgrid**

July 11, 2017

The City of Haverhill Massachusetts

To Whom It May Concern:

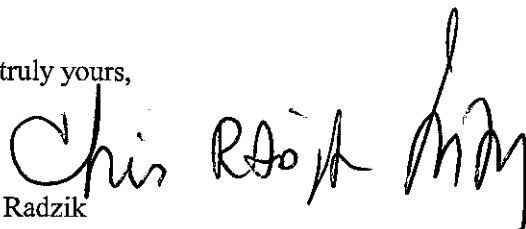
Enclosed please find a petition of NATIONAL GRID covering the installation of underground facilities  
If you have any questions regarding this permit please contact:

Paulo Sathler -781-907-2601

If this petition meets with your approval, please return an executed copy to:

National Grid Contact: Maureen Miloro; 1101 Turnpike Street; North Andover, MA 01845

Very truly yours,

  
Chris Radzik  
Supervisor, Distribution Design

Enclosures

2017 JUL 14 PM 12:49:09 CDT

88-13

7,1,1

City

2017 JUL 14 PM 12:12 PM UTC

ORDERED:

Notice having been given and public hearing held, as provided by law, that the NATIONAL GRID be and it is hereby granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as said company may deem necessary, in the public way or ways hereinafter referred to, and to make the necessary house connections along said extensions, as requested in petition with said company dated the 11th day of July 2017 .

Said underground electric conduits shall be located substantially in accordance with the plan filed herewith marked -Washington St-Haverhill Massachusetts

The following are the public ways or part of ways along which the underground electric conduits above referred to may be laid:

23234263 Washington St-National Grid is installing approximately 40 feet of 4-4" conduit from manhole A-18 to new hand hole B-22, to provide larger electrical service to 118-122 Washington St.

I hereby certify that the foregoing order was adopted at a meeting of the .....  
....., held on the ..... day of ....., 20 .....  
....., ....., 20 .....

Received and entered in the records of location orders of the City/Town of  
Book ..... Page .....

Attest:

For Hearing August 22 2017

..... hereby certify that on .....20....., at ..... o'clock, ....M  
at ....., a public hearing was held on the petition of  
NATIONAL GRID for permission to construct the underground electric conduits described in the  
order herewith recorded, and that I mailed at least seven days before said hearing a written notice  
of the time and place of said hearing to each of the owners of real estate (as determined by the last



7,1,1

preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to construct the underground electric conduits under said order. And that thereupon said order was duly adopted.

.....

.....

.....

8.1

## Public Participation

**From:** Ron MacLeod [<mailto:huntaron01@comcast.net>]

**Sent:** Thursday, August 17, 2017 5:01 PM

**To:** Michitson, John A <[michitson@mitre.org](mailto:michitson@mitre.org)>; McGonagle, Mike <[mike@mcsitemps.com](mailto:mike@mcsitemps.com)>

**Subject:** Traffic safety North Ave

Mr President or Councilor McGonagle,

Please place me on the agenda for the August 22, 2017 City Council meeting. I wish to discuss traffic safety on North Ave. Names I may bring up include but are not limited to, Mr Pettis, Mayor Fiorentini, GPI consulting representatives.

Thank you in advance for honoring this request.

Ron MacLeod. 162 North Ave.

*Sent from my Verizon 4G LTE Droid*

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

9,3,1

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

August 18, 2017

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Conservation Commission Resignation

Dear Mr. President and Members of the Haverhill City Council:

I want to inform you that Peter Richardson has resigned from the Haverhill Conservation Commission. His letter of resignation is attached for your review. Thank you.

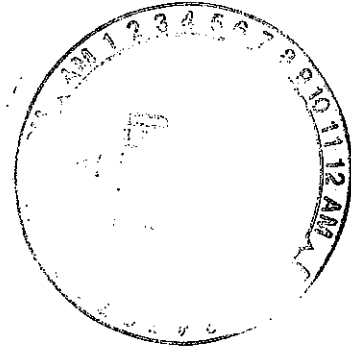
Very truly yours,

  
James J. Fiorentini, Mayor

JJF/lyf

*Peter A. Richardson, P.E.*

*352 Chadwick Road  
Haverhill, MA 01835  
(978) 807-0001*



August 7, 2017

The Honorable James J. Fiorentini, Mayor  
City of Haverhill  
City Hall, 4 Summer Street  
Haverhill, Massachusetts 01830

RE: Resignation from the Conservation Commission

Dear Mayor Fiorentini:

Due to other commitments, I am no longer able to serve as an *active* member of the Haverhill Conservation Commission. Therefore, in fairness to the City and the people of Haverhill, I am resigning from the Commission effective immediately so that my position can be made available for someone else who has the proper experience and the time required to be an active, effective member.

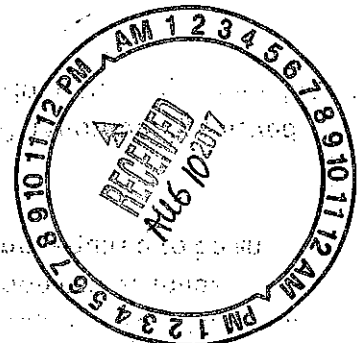
I want to thank you for appointing me to the Commission back in 2008. I thoroughly enjoyed my time serving as a Commissioner and feel that I made positive contributions during meetings in the best interest of the City and the protection of our wetland resource areas.

Sincerely,

*Peter A. Richardson*

Peter A. Richardson, P.E.

cc: Cheryl Accardi  
Rob Moore



# Common Ground Ministries



Common Ground Cafe  
125 Winter Street  
Haverhill, MA 01830  
[www.commongroundministries.n](http://www.commongroundministries.n)

To the Members of the Haverhill City Council  
John Michitson, President  
4 Summer Street  
Haverhill, MA 01830

Dear President Michitson:

Common Ground Ministries, Inc., a designated 501©3 charity, seeks permission to use a portion of the City-owned parking lot (part of the upper portion so-called Locke Street Lot) through November 1, 2017, along with the exterior of our property at 194 Winter Street.

Such activity may include selling furniture or other wares on Saturdays, weather permitting, through November 1, 2017.

This would allow Common Ground to raise funds for the renovation of our new location.

Respectfully,

*Russell Wheeler*

Vice President  
Common Ground Ministries

*Paul Fitzgibbon*

PAUL FITZGIBBONS - TREASURER



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/14/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>Boynnton Insurance Agency</b> <b>72 River Park Street</b>  <b>Needham MA 02494</b>	<b>CONTACT NAME:</b> <b>Boynnton Insurance</b> <b>PHONE (A/C, No, Ext):</b> <b>(781) 449-6786</b> <b>E-MAIL ADDRESS:</b> <b>certificates@boynntonins.com</b> <b>FAX (A/C, No):</b> <b>(781) 449-4269</b>																					
<b>INSURED</b> <b>Common Ground Ministries, Inc</b> <b>c/o Paul Fitzgibbons</b> <b>6 Birchwood Terrace</b> <b>Groveland MA 01834</b>	<table border="1"><thead><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A:</td><td>Harleysville Insurance Company</td><td>23582</td></tr><tr><td>INSURER B:</td><td>Harleysville Preferred Ins Co</td><td>35696</td></tr><tr><td>INSURER C:</td><td>Harleysville Worcester</td><td>26182</td></tr><tr><td>INSURER D:</td><td></td><td></td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Harleysville Insurance Company	23582	INSURER B:	Harleysville Preferred Ins Co	35696	INSURER C:	Harleysville Worcester	26182	INSURER D:			INSURER E:			INSURER F:		
INSURER(S) AFFORDING COVERAGE		NAIC #																				
INSURER A:	Harleysville Insurance Company	23582																				
INSURER B:	Harleysville Preferred Ins Co	35696																				
INSURER C:	Harleysville Worcester	26182																				
INSURER D:																						
INSURER E:																						
INSURER F:																						

**COVERAGES****CERTIFICATE NUMBER: CL1572010376****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD / WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		MPA00000085537M	5/1/2017	5/1/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		BA 00000018624V	1/22/2017	1/22/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		CMB00000029643N	5/1/2017	5/1/2018	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	Not written by agency			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: yard sale operations at 194-198 Winter Street, Haverhill, MA.

**CERTIFICATE HOLDER****CANCELLATION**

**City of Haverhill**  
**4 Summer Street**  
**Haverhill, MA 01830**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

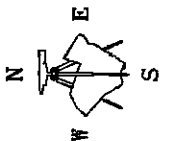
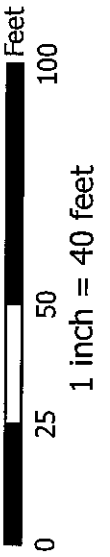
Joseph Micik/JPM

© 1988-2014 ACORD CORPORATION. All rights reserved.



This map was produced from the City of Haverhill's Geographic Information System. The City expressly disclaims any liability that may result from use of this map.

# Haverhill, MA



City Of Haverhill, MA  
Engineering — Division  
Date produced: 8/15/2017

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

August 18, 2017

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Common Ground Ministries request

Dear Mr. President and Members of the Haverhill City Council:

Common Ground Ministries seeks permission to use a small portion of the upper half of the Locke Street Parking Lot (closest to Winter Street and their building at 194 Winter Street) while their building is under renovation. This request would not run later than November 1, 2017.

I do not oppose.

Very truly yours,

**James J. Fiorentini**  
Mayor

JJF/lyf



10.2.1

**City of Haverhill**  
**Application for Permit for**  
**Amusements, Public Shows and Exhibitions**

Name of Organization: Team Haverhill

Address of Organization: 51 LeRoy Ave. Bradford, Ma.

Is the Organization a Non-Profit? Yes ☒ No ☐ (If yes, must provide evidence of non-profit status) see attached

Religious Societies conducting events on property owned by them; Events given in school buildings by or for the benefit of pupils or Events on public property permitted and approved by the appropriate permit granting authority (Stadium, Winnekenni and Tattersall Farm) or Enterprises holding appropriate Entertainment Licenses from the License Commission are exempt.

**EVENT INFORMATION**

Requesting permit for (List type of event):

River Ruckus

Date of Event: Saturday Sep 23 Time of Event: 12 - 9

Location of Event: Parking lot behind the Tap  
Indoor: ☐ Outdoor: ☒

Name and Address of the Owner of the Property: City of Haverhill

*If applicant is not the Owner of the Property, Applicant must provide written proof of permission from the property owner.*

Number of Anticipated Attendees: 1,000

Number of Parking Spaces available on Site: 0

Have arrangements been made for offsite parking? Yes ☒ No ☐

If yes, please give details of the offsite parking: MURTA parking  
lot

Are there charges or fees for parking? Yes ☒ No ☐ If yes, list charges/fees \$1 all day

Please identify the plans for solid waste disposal and recycling: Trash will be picked up by Coventry

Number of public restrooms available: Permanent ☐ Portable ☐

Other special considerations for event (e.g. fireworks, street closure, use of areas for set-up):

Fireworks - Partial  
street closure for antique cars (12-3)

Are you requesting that the fees be waived? Yes ☒ No ☐  
(City sponsored events or registered non-profit groups conducting events for wholly charitable purposes only) Event fee + police detail fees.

Authorized Person: Gail Sullivan

Address of Authorized Person: 18 Hawthorne St.

Telephone #/Cell #/Pager # (Indicate if Pager): 207 384-7081 (cell)

Social Security Number of Authorized Person:                     

**Copies of any event agreements, including leases and contracts for entertainers, performers, sound stage, cleaning, security, vendor, catering or food service must be provided with application.**

**Fire Chief:**

Comments/Conditions/Requirements:

Reviewed: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Comments/Conditions/Requirements:

**Police Chief:**

Reviewed: [Signature] Approved: [Signature] Denied: \_\_\_\_\_

Comments/Conditions/Requirements: 2 Retain/Release

Reviewed: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Comments/Conditions/Requirements:

Reviewed: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Comments/Conditions/Requirements:

Reviewed: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Comments/Conditions/Requirements:

## APPROVALS:

### Fire Chief:

Reviewed: ☐ Approved: ☒ <sup>WFL</sup> Denied: ☐

Comments/Conditions/Requirements: Firefighter details are required for firework display.

A firework display fire department permit must be applied for by the organization and approved prior.

### Recreational Director: Required for all recreational facilities:

Reviewed: ☐ Approved: ☐ Denied: ☐

Comments/Conditions/Requirements: \_\_\_\_\_

### Police Chief:

Reviewed: ☐ Approved: ☐ Denied: ☐

Comments/Conditions/Requirements: \_\_\_\_\_

### Health Inspector/Board of Health:

Reviewed: ☐ Approved: ☐ Denied: ☐

Comments/Conditions/Requirements: \_\_\_\_\_

### Building Inspector:

Reviewed: ☐ Approved: ☐ Denied: ☐

Comments/Conditions/Requirements: \_\_\_\_\_

### Public Works Director:

Reviewed: ☐ Approved: ☐ Denied: ☐

Comments/Conditions/Requirements: \_\_\_\_\_

## General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts,, dues, claims and demands both in law and in equity, more especially any and all claims as a result of the issuance of this permit or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized

Agent of Organization: Gail M. Sullivan Date: 8/11/17

Signature Witnessed By: Maria J. Boudreau Date: 8/11/17

City Council will hear this request for application on:

Aug 22 2017 at 7:00  
(date) (time)

Applicant must attend: Yes        No ✓

***Licensee is solely responsible for the cost of any damage that occurs to public property or extraordinary expense necessary for the public safety as a result of the public event, exhibition, show or amusement.***

***Licensee shall be responsible for the cost of any police or fire official(s) required by the City Council to be attendance at the event.***

## **Checklist for Applications For Amusements, Public Shows and Exhibitions**

\_\_\_\_\_ Completed Application – must be returned to the City Clerk's Office (Room 118) at least thirty (30) days prior to the event.

\_\_\_\_\_ Written permission from the owner of the property where the event will take place, including evidence of approval of the department or oversight authority of land that is protected or restricted by agreement with the state or federal government, if applicable.

\_\_\_\_\_ Copies of any event agreements, including leases and contracts for entertainers, performers, sound stage, cleaning security, vendor, catering or food services.

\_\_\_\_\_ Proof of adequate insurance coverage

\_\_\_\_\_ ☒ If non-profit group, must provide evidence of non-profit status.

Upon request of any City official reviewing the application or the City Council, the applicant shall in addition furnish reasonable information concerning the conditions of the premises and the action to be taken in order to prevent danger to the public safety, health or order.

NOTE: In any calendar year, the City Council may grant a maximum for three (3) public event licenses, with a minimum of sixty (60) days between events on any privately owned land parcel(s) throughout the City.

**OFFICE USE**

**PERMIT**

**Permit approved on:** \_\_\_\_\_ **Number of Detail Officers:** \_\_\_\_\_

**Proof of Insurance: Policy Number** \_\_\_\_\_ **Expiration date** \_\_\_\_\_

**Attendance Limited to:** \_\_\_\_\_

**Other Conditions/Requirements:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*All permits issued fully incorporate the terms and conditions of Article IV Public Shows, Exhibitions and Events of Chapter 104 of the Code of the City of Haverhill*

**Signed:** \_\_\_\_\_ **Issued on:** \_\_\_\_\_  
City Clerk

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: APR 14 2013

TEAM HAVERHILL INC  
C/O TEAM HAVERHILL  
51 LEROY AVE  
BRADFORD, MA 01835

Employer Identification Number:  
37-1665975  
DLN:  
102107049  
Contact Person:  
DANIEL BENNER IR# 31697  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Public Charity Status:  
170(b)(1)(A)(vi)  
Form 990 Required:  
Yes  
Effective Date of Exemption:  
January 12, 2012  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)



TEAM HAVERHILL INC

Sincerely,

*Holly O. Paz*

Holly O. Paz  
Director, Exempt Organizations  
Rulings and Agreements

Enclosure: Publication 4221-PC

Letter 947 (DO/CG)

City of Haverhill

License

10.5.8.12

Honorable President and Members of the Haverhill City Council:

The undersigned respectfully asks that he/she may receive a Pool Table License

Place of business being: 75 South Main Street

Name of Business: South Main William Avenue Corporation, d/b/a Kelly's Restaurant

Address: 75 South Main Street

Applicant: Joyce L Moriarty

Applicant phone number: (978) 374-0132

Business Certificate # and expiration date: #14096 7/14/17

Haverhill, Ma 7/14, 2017

Office use only

New/Renew (circle one)

2 Tables

Fee

\$90

PA # 3462

In Municipal Council, \_\_\_\_\_, 20\_\_

Attest:

Approve



Denied



\_\_\_\_\_  
City Clerk

[Signature]  
Police Chief

\_\_\_\_\_  
(If needed, other Dept. Signoff)

Please complete back side of this application

City of Haverhill

License

10.5.8.2

Honorable President and Members of the Haverhill City Council:

The undersigned respectfully asks that he/she may receive a Sunday Pool Table License

Place of business being: 75 South Main Street

Name of Business: South Main William Avenue Corporation, d/b/a Kelly's Restaurant

Address: 75 South Main Street

Applicant: Joyce L Moriarty

Applicant phone number: (978) 374-0132

Business Certificate # and expiration date: #14096 7/14/2021

Haverhill, 7/14/17, 20  

Office use only

New/Renew (circle one)

Fee:

100

2 Tables  
PA #3462

In Municipal Council, \_\_\_\_\_, 20  

Attest:

Approve



Denied

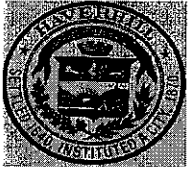


\_\_\_\_\_  
City Clerk

[Signature]  
Police Chief

\_\_\_\_\_  
(If needed, other Dept. Signoff)

Please complete back side of this application



Document

CITY OF HAVERHILL

In Municipal Council



Ordered:

That the sum of \$9,182 be transferred from the Capital Budget to the following Capital Account  
Treasurer's Office Security

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

August 18, 2017

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Order to transfer from the Capital Budget to the Treasurer's Office Security Account

Dear Mr. President and Members of the Haverhill City Council:

Please find attached an order to transfer \$9,182.00 from the Capital Budget to the following Capital Account: Treasurer's Office Security. This appropriation would fund the purchase of security cameras for the Treasurer's office. I recommend approval.

Very truly yours,

**James J. Fiorentini**  
Mayor

JJF/lyf



DOCUMENT

11.1.2

**CITY OF HAVERHILL**

In Municipal Council

ORDERED:

That the sum of **\$799** be transferred from *Salary Reserve* and transferred to *Constituent Services – Salary*.

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL**  
**MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

August 18, 2017

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Order that \$799.00 be transferred from Salary Reserve Account to Constituent Services – Salary Account

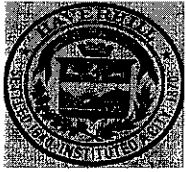
Dear Mr. President and Members of the Haverhill City Council:

Please find attached an order that \$799.00 be transferred from Salary Reserve Account to Constituent Services – Salary Account. I recommend approval.

Very truly yours,

**James J. Fiorentini**  
Mayor

JJF/lyf



Document  
CITY OF HAVERHILL  
In Municipal Council

11.1.3

Ordered:

That in accordance with General Laws, Chapter 44, Section 64, authorize the payment of bill(s) of the previous years and to further authorize the payment from current year departmental appropriations as listed below:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
Bond Auto	\$19.63	Insp/Health
Bradford Towing	\$75.00	Insp/Health
Dell Computer	\$106.38	School Dept
Marcum Advisors	\$6,500.00	Information Technology
Nutter McClennen & Fish	\$4,512.00	Wastewater
Nutter McClennen & Fish	\$1,232.50	Wastewater
Nutter McClennen & Fish	\$340.00	Wastewater
Springfield Label	\$111.07	Insp/Health
Yellow Dog Environmental	\$580.00	Insp/Health



JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

August 18, 2017

City Council President John A. Michitson and Members of the Haverhill City Council

RE: FY2017 Bills

Dear Mr. President and Members of the Haverhill City Council:

Attached, please find an order to pay bills from the previous fiscal year:

Vendor	Amount	Account
Bond Auto	\$19.63	Insp/Health
Bradford Towing	\$75.00	Insp/Health
Dell Computer	\$106.38	School Department
Marcum Advisors	\$6,500.00	Information Technology
Nutter McClennen & Fish	\$4,512.00	Wastewater
Nutter McClennen & Fish	\$1,232.50	Wastewater
Nutter McClennen & Fish	\$340.00	Wastewater
Springfield Label	\$111.07	Insp/Health
Yellow Dog Environmental	\$580.00	Insp/Health
<b>TOTAL</b>	<b>\$13,476.58</b>	

I recommend approval.

Very truly yours,

**James J. Fiorentini, Mayor**

JJF/lyf



Store 5678, 235 ESSEX STREET,  
HAVERHILL, MA 01832 (978) 374-7461

**Bill To:**

CITY OF HAVERHILL HEALTH  
4 SUMMER ST  
HAVERHILL, MA 01830  
(978) 374-2325

**Ship To:**

CITY OF HAVERHILL HEALTH  
4 SUMMER ST  
HAVERHILL, MA 01830

*Insp & Health*

Invoice	5678-104795
Sale Type	Charge - Monthly
Date	06/22/2017 10:58 AM
Ship Via	DELIVER
PO Number	ME9 480 Jeep

Counter #	Customer Account	Ordered By	Special Instructions
397878	2315459	john	

Qty	Line	Item Number	Description	Warr	Unit	Tax	List	Net	Extended
1	WIX	57060	OIL FILTER	1Y	EA	NA	11.85	5.63	5.63
			2014 Jeep Patriot L4 2.4L 2360cc 144ci GAS MFI vin B ED3 DOHC						
5	ORO	5-20	1Qtmotoroil	MD	EA	NA	7.27	2.80	14.00

*Health  
Dept.*

6 Items

Save 10% on AC Compressor Packages, visit FirstCallOnline.com for more info

Sub-Total	19.63
Sales Tax	0.00
<b>Total</b>	<b>19.63</b>

X

Customer Signature



WWW.FIRSTCALLONLINE.COM

WE APPRECIATE YOUR BUSINESS!

Please visit [www.firstcallonline.com/warranty](http://www.firstcallonline.com/warranty) for warranty details

1/1

Remit To: PO BOX 9464, SPRINGFIELD, MO 65801-9464

Inv. # 8735

978-372-8151  
978-374-0311

TOWING, ROAD SERVICE and AUTO REPAIR

STEPHEN J. LEBLANC  
PROPRIETOR221 ESSEX STREET  
HAVERHILL, MA. 01830

Insp &amp; Health.

DATE 6-26	REQUESTED BY City of Haverhill		LOCATION OF VEHICLE Webster St.	
TIME 1:45	MAKE Ford	MODEL Crown Vic	YEAR 06	COLOR black
MILEAGE		SERVICE TIME		SERIAL #
Finish _____		Finish _____		REGISTRATION #
Start _____		Start _____		
Total _____		Total _____		
TOWED TO Pinnose St. garage			DRIVER John	
Start <input type="checkbox"/>	Flat Tire <input type="checkbox"/>	FUEL		
Battery <input type="checkbox"/>	Gas <input type="checkbox"/>	CITY		
Brakes <input type="checkbox"/>	Wreck <input type="checkbox"/>	MILEAGE CHARGE		
Lockout <input type="checkbox"/>	Dolly <input type="checkbox"/>	TOWING CHARGE 75.00		
Wet <input type="checkbox"/>	Flat Tow <input type="checkbox"/>	LABOR CHARGE		
Flooded <input type="checkbox"/>	Hoist Tow <input type="checkbox"/>	STORAGE CHARGE		
REMARKS W/Key		TOTAL 75.00		
Serviceman's Signature		Authorized Signature		

Inspectional Services  
Rm # 210Deborah -  
420-3662

RECEIVED 07-25-'17 11:45 FROM- 9783747626

TO- Water Billing

P0001/0001



## This is your INVOICE

Page 1 Of 1

FID Number: 74-2616886  
 Sales Rep: CHARLES MCGINTY  
 For Sales: (800) 576-8038  
 Sales Fax: (888) 820-7454  
 Customer Service: (800) 576-8038  
 Technical Support: (800) 822-8865  
 Dell Online: www.dell.com

Customer Number: 8108089  
 Purchase Order: 15008985  
 Order Number: 833979715  
 Order Date: 08/01/15

86 01 0 01 00 N

Invoice Number: XJPD8CJP4  
 Invoice Date: 08/04/15  
 Payment Terms: NET DUE 30 DAYS  
 Due Date: 07/04/15  
 Shipped Via: FEDEX GROUND  
 Waybill Number: 749858360834258

## SOLD TO:

MS PATRICIA SHAEFER  
 HAVERHILL PUBLIC SCHOOLS  
 CITY OF HAVERHILL  
 SUPT OFFICE / CITY HALL  
 4 SUMMER ST RM 104  
 HAVERHILL, MA 01830

## SHIP TO:

CRYSTAL  
 HAVERHILL PUBLIC SCHOOLS  
 416 PRIMROSE ST  
 TEACH PROG TRANS LEARNING CT  
 HAVERHILL, MA 018303121

PLEASE REVIEW DELL'S TERMS & CONDITIONS OF SALE AND POLICIES AT [www.dell.com/us/policy](http://www.dell.com/us/policy) OR UPON REQUEST, WHICH GOVERN THIS TRANSACTION

Ordered	Shipped	Item Number	Description	Unit	Unit Price	Amount
2	2	331-0723	Dell 1X5X Printers 700 Sheet Cyan Toner Cartridge - Retail	EA	53.18	106.36

Acct# 1010000.4.2430.6582.63-771.00.30

Please bring to  
 City Council as  
 this is a FY15  
 invoice.  
 let me  
 know when  
 OK to pay  
 8-3-17

*[Handwritten signature]* #

FOR SHIPMENTS TO CALIFORNIA, A STATE ENVIRONMENTAL FEE OF UP TO \$5 PER ITEM WILL BE ADDED TO INVOICE  
 \$ FOR ALL ORDERS CONTAINING A DISPLAY GREATER THAN 4 INCHES. PLEASE KEEP ORIGINAL BOX FOR ALL RETURN  
 S. COMPREHENSIVE ONLINE CUSTOMER CARE INFORMATION AND ASSISTANCE IS A CLICK AWAY AT [WWW.DELL.COM/PUB](http://WWW.DELL.COM/PUB)  
 LIC-ECARE TO ANSWER A VARIETY OF QUESTIONS REGARDING YOUR DELL ORDER.

Ship. &/or Handling	\$	0.00
Subtotal	\$	106.36
Taxable	\$	0.00
Tax	\$	0.00
ENVIRO FEE	\$	0.00
Invoice Total	\$	106.36

## DETACH AT LINE AND RETURN WITH PAYMENT

Invoice Number: XJPD8CJP4  
 Customer Name: HAVERHILL PUBLIC SCHOOLS  
 Customer Number: 8108089  
 Purchase Order: 15008985  
 Order Number: 833979715

## MAKE CHECK PAYABLE/REMIT TO:

DELL MARKETING L.P.  
 C/O DELL USA L.P.  
 PO BOX 843861  
 PITTSBURGH, PA. 152643561

Ship. &/or Handling	\$	0.00
Subtotal	\$	106.36
Taxable	\$	0.00
Tax	\$	0.00
ENVIRO FEE	\$	0.00
Invoice Total	\$	106.36
Balance Due	\$	106.36
Amount Enclosed		

000XJPD8CJP40000000010636600051080691

# MARCUM

ACCOUNTANTS & ADVISORS

Invoice Date: 04/30/2017  
Payment Terms: Due Upon Receipt

Invoice #: 101115867  
Engagement #: 10147428  
Client #: 171710

City of Haverhill  
Attn: Ed English  
4 Summer Street  
Haverhill, MA 01830

Send Payment To: Marcum LLP  
53 State Street, 17th Floor  
Boston, MA 02109  
**Please refer to invoice number with your payment**

Wire & ACH only: TD Bank  
855 Franklin Ave  
Garden City, NY 11530  
ABA #: 026013673 Account #: 7915750397  
**Please reference invoice number**

Please return top portion with remittance.

Amount enclosed \$ \_\_\_\_\_

Fees related to the 2017 Security Assessment of City of Haverhill	6,500.00
<b>New Charges</b>	<b>\$ 6,500.00</b>

Amounts past due 60 days from the invoice date will incur a finance charge of 1% per month.



MARCUM GROUP  
MEMBER

Marcum LLP

\*

53 State Street, 17th Floor

\*

Boston, MA 02109

\*Phone 617.807.5000 \*Fax 617.807.5001

PO 180690

1800863

**Nutter, McClennen & Fish, LLP**

Seaport West  
155 Seaport Boulevard  
Boston, MA 02210-2604  
(617) 439-2000

Client No.: 0101989

July 20, 2017

Resp. Atty.: MAL

Bill No. 582230/06C

City of Haverhill  
145 South Main Street  
Bradford, MA 01835

Attention: Robert Ward

FOR PROFESSIONAL SERVICES rendered and unbilled through June 30, 2017 in connection with the following:

**00016. Groveland Agreements**

<u>Date</u>	<u>Description</u>	<u>Timekeeper</u>	<u>Hours</u>
05/03/17	Revise and finalize draft wastewater agreement	MHS	3.90
05/03/17	Telephone conference with M. Snell regarding revised draft	MAL	0.60
05/04/17	Review agreement with M. Leon	MHS	0.20
05/04/17	Review revised agreement	MAL	0.60
06/13/17	Call with M. Leon regarding revisions to Groveland Agreement; revise same; email R. Ward regarding Agreement	MHS	2.80
06/13/17	Revise Groveland Agreement; telephone conference with M. Snell regarding final changes	MAL	2.00
06/26/17	Consultation with M. Leon regarding status of draft agreement and City comments	MHS	0.20
06/26/17	Telephone conference with B. Pauk	MAL	0.40

Timekeeper Summary

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>
Leon, Michael A.	3.60	\$425.00
Snell, Matthew H.	7.10	420.00
Total Time for Matter 00016		\$4,512.00
Total for Services		\$4,512.00
Total of This Bill		<u>\$4,512.00</u>

Ok to pay

7/26/17

6010040104425306

Robert  
E. Ward

Digitally signed by Robert  
Ward  
DN: cn=Robert E. Ward, o=City  
of Haverhill, ou=Department of  
Public Works,  
email=robert.ward@cityofhaverhill.org, c=US

PAYMENT DUE UPON RECEIPT

BALANCES OVER THIRTY DAYS ARE SUBJECT TO A MONTHLY FINANCE CHARGE OF ONE AND ONE HALF PERCENT

FEDERAL TAX ID: 04-2106505

Page 1

PO 180690

**Nutter, McClennen & Fish, LLP**

Seaport West  
155 Seaport Boulevard  
Boston, MA 02210-2604  
(617) 439-2000

Client No.: 0101989

July 20, 2017

Resp. Atty.: MAL

Bill No. 582229/03

City of Haverhill  
Waste Water Treatment  
40 South Porter Street  
Haverhill, MA 01835-7646

FOR PROFESSIONAL SERVICES rendered and unbilled through June 30, 2017 in connection with the following:

**Matter Name: NPDES Permit**

**Matter No.: 00002**

<u>Date</u>	<u>Description</u>	<u>Timekpr</u>	<u>Hours</u>
04/12/17	Telephone call from M. Leon regarding CD due dates	GLG	0.10
05/03/17	Emails with B. Ward and C. Nylen	MAL	0.40
05/05/17	Telephone conference with B. Ward; follow-up on inspection, Groveland, MRWC	MAL	0.90
05/09/17	E-mail from (4) and telephone call from M. Leon regarding Kimball Farms	GLG	0.10
05/12/17	Telephone conference with Mayor Fiorentini; telephone conference with B. Ward regarding CSO, Ordinances	MAL	1.00
05/17/17	Telephone calls and emails with C. Nylen and B. Ward	MAL	0.40

Total Hours for Matter 00002

2.90

Total Fees

\$1,232.50

Total of Matter 00002

\$1,232.50

Ok to pay

7/26/17

6010040104425306

Robert

E. Ward

Digitally signed by Robert E. Ward  
DN: cn=Robert E. Ward, ou=City of  
Haverhill, o=Massachusetts, email=Robert.E.Ward@cityofhaverhill.com, c=US

PAYMENT DUE UPON RECEIPT

BALANCES OVER THIRTY DAYS ARE SUBJECT TO A MONTHLY FINANCE CHARGE OF ONE AND ONE HALF PERCENT

FEDERAL TAX ID: 04-2106505

Page 1

PO 170690 1707327  
**Nutter, McClennen & Fish, LLP**

Seaport West  
155 Seaport Boulevard  
Boston, MA 02210-2604  
(617) 439-2000

Client No.: 0101989

July 20, 2017

Resp. Atty.: MAL

Bill No. 582228/03

City of Haverhill  
Waste Water Treatment  
40 South Porter Street  
Haverhill, MA 01835-7646

FOR PROFESSIONAL SERVICES rendered and unbilled through June 30, 2017 in connection with the following:

**Matter Name: Landfill Closure**  
**Matter No.: 00001**

<u>Date</u>	<u>Description</u>	<u>Timekpr</u>	<u>Hours</u>
05/01/17	E-mail from M. Leon (DEIR certificate); review same	GLG	0.80
Total Hours for Matter 00001			0.80
Total Fees			\$340.00
Total of Matter 00001			<u>\$340.00</u>

Ok to pay  
7/26/17  
1010000104305318

Robert  
E. Ward

PAYMENT DUE UPON RECEIPT  
BALANCES OVER THIRTY DAYS ARE SUBJECT TO A MONTHLY FINANCE CHARGE OF ONE AND ONE HALF PERCENT  
FEDERAL TAX ID: 04-2106505





# SPRINGFIELD LABEL

430 St. James Ave., Springfield, MA 01109  
Tel: 413.733.6634 • Fax: 413.731.5904

Invoice Date 8/2/2017

Invoice No 50155

Page 1

## Invoice

### Sold To -

Town of Haverhill  
6 Tina Ave  
Pelham, NH 03076

### Shipped To -

Town of Haverhill  
6 Tina Ave  
Pelham, NH 03076

*Insp & Health*

Customer P.O. No. WALLACE ROSE Order Date 4/3/2017 Ticket No. 49845

Customer No. 883 Sales Rep No. 7 Springfield House

Terms: 1% 10 Net 30

Ordered	Shipped	Date	Product No.	Description	Price		Total
200	200	4/13/2017	ODD - RED 2.25X3	WEIGHTS & MEASURES ODD YEARS - RED	\$0.24	Each	\$48.00
					Sub Total:		\$48.00

Misc.	W&M HAVERHILL	\$0.00
Art	PREP	\$45.00

\$0.00

\$0.00

Misc: \$0.00

Freight: \$18.07

Tax \$0.00

updated date - reversed invoice on 8.2.2017 to change April date to August as per requested by customer.

Total Invoice \$111.07

Prepayment \$0.00

**Balance Due \$111.07**

PO #

## Consultant Invoice

# Insp + Health

**Total Payable Amount: \$580.00**

Date	Inspection type	Time	Rate
06/07/17	food inspections	5 hours	\$200.00
06/14/17	food inspections	5 hours	\$200.00
06/21/17	food inspections	4.5 hours	\$180.00
		Total	\$580.00

Phili

10/01/88



11, 2, 1

**CITY OF HAVERHILL**  
ASSESSORS OFFICE - ROOM 115  
Phone: 978-374-2316 Fax: 978-374-2319  
Assessors@cityofhaverhill.com

August 7, 2017

TO: MEMBERS OF THE HAVERHILL CITY COUNCIL:

In accordance with Municipal Ordinance, Chapter 7,  
entitled "Assessor" as follows:

The Board of Assessors shall file monthly with the  
City Council a copy of the report submitted to the  
Auditor showing a summary of the above abated  
amounts for that month.

Attached herewith is the report for the month of  
July as filed in the Assessors Office.

Very truly yours,

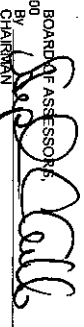
Stephen C. Gullo, MAA  
Assessor

Day	2017 MVE	2016 MVE	2015 MVE	2017 REAL ESTATE	2016 PERSONAL PROPERTY	2015 PERSONAL PROPERTY	2017 BOAT	2014 PERSONAL PROPERTY	2013 PERSONAL PROPERTY	2012 PERSONAL PROPERTY	2011 PERSONAL PROPERTY	2010 PERSONAL PROPERTY
1												
2												
3												
4												
5	#18281-\$4129.79											
6	#18292-\$386.87						#18302-\$222.01					
7	#18305-\$977.18											
8												
9												
10												
11	#18342-\$1489.68	#18362-\$253.56										
12												
13												
14												
15												
16												
17	#18401-\$1916.34											
18			#18423-\$212.50									
19	#18438-\$876.23											
20												
21	#18479-\$1436.75											
22												
23												
24												
25		#18528-\$155.83					#18528-\$195.00					
26												
27												
28	#18602-\$2405.61											
29												
30												
31												
TOTAL	13,211.58	776.23	\$212.50				\$417.01					

Rec. by Collector \_\_\_\_\_

To the Auditor of Accounts:  
This is to certify that statements as shown above, amounting in the aggregate have been duly audited.

FOURTEEN THOUSAND SIX HUNDRED SEVENTEEN DOLLARS & 34/100

BOARD OF ASSESSORS  
By  CHAIRMAN

JULY 1, 2017

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
**MICHAEL S. MCGONAGLE**  
**JOSEPH J. BEVILACQUA**  
**COLIN F. LEPAGE**  
**MARY ELLEN DALY O'BRIEN**  
**WILLIAM J. MACEK**  
**THOMAS J. SULLIVAN**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

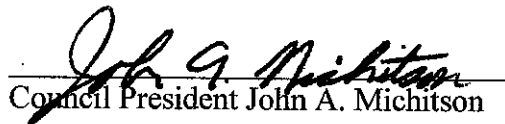
12.1

CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)  
[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

August 14, 2017

TO: Members of the City Council:

Council President Michitson would like to give an update on the implementation of the free parking program for veterans.

  
Council President John A. Michitson

**CITY COUNCIL**

**JOHN A. MICHITSON**

***PRESIDENT***

**MELINDA E. BARRETT**

***VICE PRESIDENT***

**ANDRES X. VARGAS**

**MICHAEL S. MCGONAGLE**

**JOSEPH J. BEVILACQUA**

**COLIN F. LEPAGE**

**MARY ELLEN DALY O'BRIEN**

**WILLIAM J. MACEK**

**THOMAS J. SULLIVAN**



**CITY OF HAVERHILL**

**HAVERHILL, MASSACHUSETTS 01830-5843**

12.2

CITY HALL, ROOM 204

4 SUMMER STREET

TELEPHONE: 978 374-2328

FACSIMILE: 978 374-2329

[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

August 16, 2017

TO: Mr. President and Members of the City Council:

Councillor Joseph Bevilacqua would like to introduce Lou Fossarelli to discuss City Hall parking.

  
City Councillor Joseph Bevilacqua

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
**MICHAEL S. MCGONAGLE**  
**JOSEPH J. BEVILACQUA**  
**COLIN F. LEPAGE**  
**MARY ELLEN DALY O'BRIEN**  
**WILLIAM J. MACEK**  
**THOMAS J. SULLIVAN**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

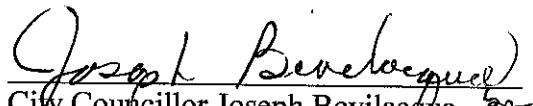
12.3

CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)  
[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

August 16, 2017

TO: Mr. President and Members of the City Council:

Councillor Joseph Bevilacqua would like to introduce Salvatore DeFranco, Battle Grounds Coffee Company to discuss parking.

  
City Councillor Joseph Bevilacqua

**CITY COUNCIL**

**JOHN A. MICHITSON**

**PRESIDENT**

**MELINDA E. BARRETT**

**VICE PRESIDENT**

**ANDRES X. VARGAS**

**MICHAEL S. MCGONAGLE**

**JOSEPH J. BEVILACQUA**

**COLIN F. LEPAGE**

**MARY ELLEN DALY O'BRIEN**

**WILLIAM J. MACEK**

**THOMAS J. SULLIVAN**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

12,4

CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
www.ci.haverhill.ma.us  
citycncl@cityofhaverhill.com

August 18, 2017

TO: Mr. President and Members of the City Council:

Councillor Mary Ellen Daly O'Brien and Councillor William Macek request discussion regarding street openings, sunken roadway repair and replacing pavement.

*Mary Ellen Daly O'Brien*  
City Councillor Mary Ellen Daly O'Brien

*William J. Macek*  
City Councillor William Macek



**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
**MICHAEL S. MCGONAGLE**  
**JOSEPH J. BEVILACQUA**  
**COLIN F. LEPAGE**  
**MARY ELLEN DALY O'BRIEN**  
**WILLIAM J. MACEK**  
**THOMAS J. SULLIVAN**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

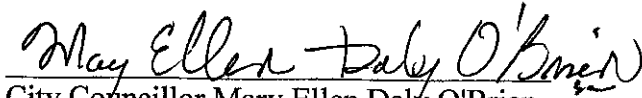
12.5

CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)  
[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

August 18, 2017

TO: Mr. President and Members of the City Council:

Councillor Mary Ellen Daly O'Brien would like to discuss smoking near outdoor dining.

  
City Councillor Mary Ellen Daly O'Brien



DOCUMENT 39

**CITY OF HAVERHILL**

In Municipal Council March 7 2017

13.1

ORDERED:

**MUNICIPAL ORDINANCE**

**CHAPTER 240**

**AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC**

**BE IT ORDAINED** by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, as amended, be further amended by making the following change to § 240-85 Schedule B: Parking Restrictions and Prohibitions:

**Revise Central Business District Parking Map (Plan 2B/3418 in City Engineer's Office) by removing the current parking space just to the west of Porter Place, on Washington Street, south side.**

APPROVED AS TO LEGALITY:

\_\_\_\_\_  
City Solicitor

PLACED ON FILE for at least 10 days

Attest: \_\_\_\_\_

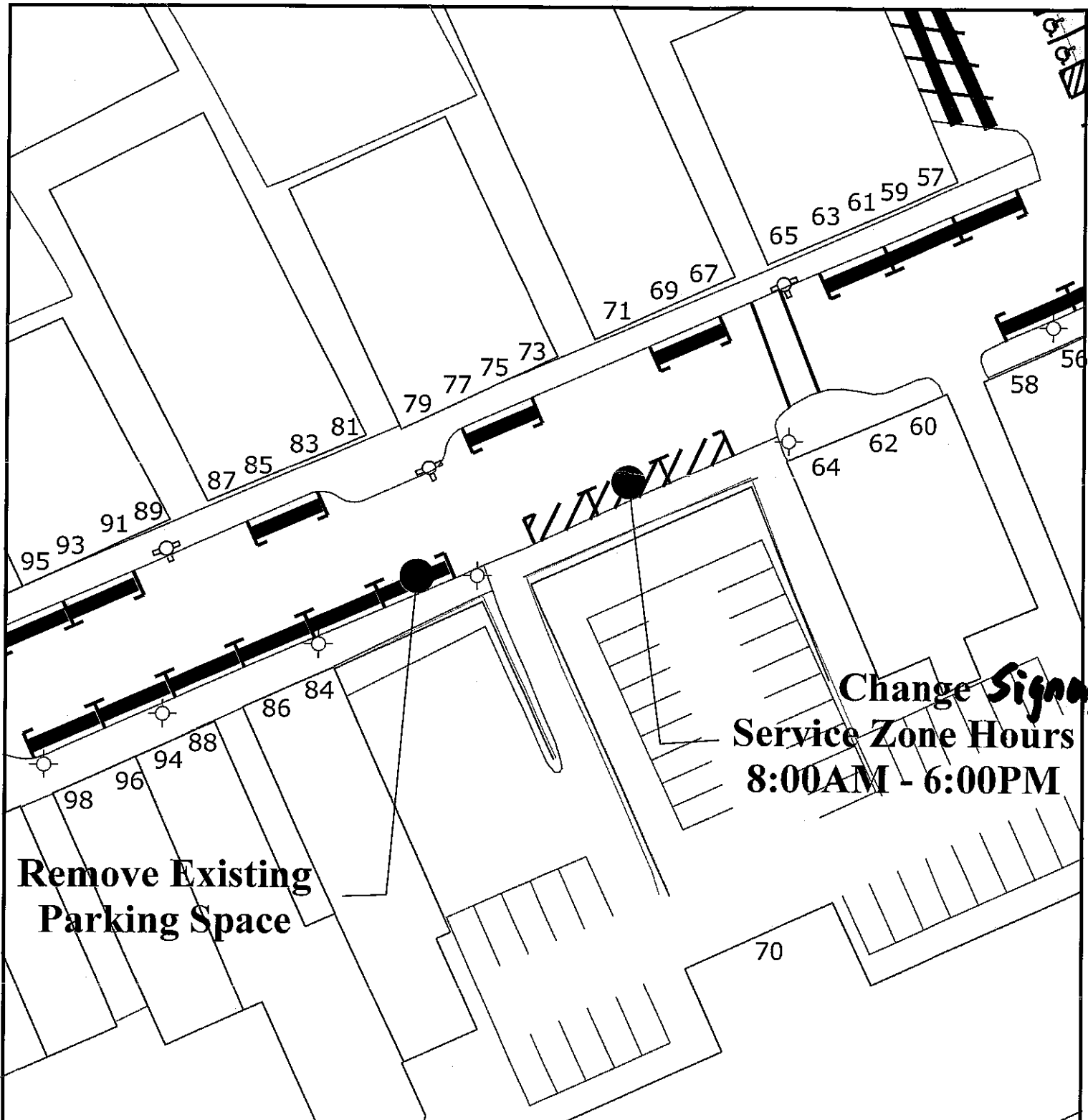
\_\_\_\_\_  
City Clerk

IN CITY COUNCIL: March 21 2017

REFERTO PLANNING & DEVELOPMENT SUBCOMMITTEE

Attest: \_\_\_\_\_

\_\_\_\_\_  
City Clerk



**Remove Existing  
Parking Space**

**Change Signage:**  
**Service Zone Hours**  
**8:00AM - 6:00PM**

**Proposed Changes to the  
Central Business Parking Map  
along Washington Street**

**March - 2017**

**Scale 1" = 40'**

**City Of Haverhill --- Engineering Division**





# Haverhill

Engineering Department, Room 300  
Tel: 978-374-2335 Fax: 978-373-8475  
John H. Pettis III, P.E. - City Engineer  
[JPettis@CityOfHaverhill.com](mailto:JPettis@CityOfHaverhill.com)

February 27, 2017

**MEMO TO: CITY COUNCIL PRESIDENT JOHN MICHITSON AND  
MEMBERS OF THE CITY COUNCIL**

**Subject: *Washington Street – Remove on-street Parking Space to west  
of Porter Place, and amend Service Zone Signage***

As requested, attached is the Ordinance for removal of the subject parking space. The letter to me from Council also requested signage be posted at the adjacent Service Zone that it be in force M-F 8a-6p. The current Central Business District Parking Map that Service Zones enforcement be limited to these hours, excepting legal holidays. Therefore all that needs to be done at the Service Zones is for more clear signage to be posted, and I will go over this with the Highway Department so they can install it.

Please contact me if you have any questions.

Sincerely,

  
John H. Pettis III, P.E.  
City Engineer

C: Mayor Fiorentini, Stankovich, Ward, Cox

CITY COUNCIL

JOHN A. MICHITSON  
PRESIDENT  
MELINDA E. BARRETT  
VICE PRESIDENT  
ANDRES X. VARGAS  
MICHAEL S. MCGONAGLE  
JOSEPH J. BEVILACQUA  
COLIN F. LEPAGE  
MARY ELLEN DALY O'BRIEN  
WILLIAM J. MACEK  
THOMAS J. SULLIVAN



Backup

13.11

CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
www.ci.haverhill.ma.us  
citycncl@cityofhaverhill.com

CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE MEETING  
HELD ON WEDNESDAY, JUNE 14, 2017

A Planning & Development Committee meeting was held on Wednesday, June 14, 2017 at 7:00 P.M. in the City Council office.

Committee Members: Chairperson William Macek, Councillor Andres Vargas and Councillor Joseph Bevilacqua. Vice President Melinda Barrett also attended.

Attendees: Paula O'Brien, Marie Shepard, Sandra Ocampo-Lowther, Denise Matolcsy, Pam Kascidniak and Bruce Donahue \* *Chwell Stearns*

The following items were discussed:

1. Doc.#41-I – Communication from Councillor Macek requesting discussion relative to possible time and usage changes for Downtown Business District Washington Street loading zone.
2. Doc. #39 – Revise Central Business District Parking Map (Pan 2B/3418 in City Engineer's office) by removing current parking space just to west of Porter Place, Washington Street, south side.

*Items 1 and 2: After discussion it was recommended that the city do pavement marking on Washington Street with heavy striping 10 feet to the left and right of Porter Place. Also, that signs be placed to alert drivers on both sides to not park beyond the 10 foot no parking section. In addition, to place signs in the loading zone on Washington Street so that between 6:00PM and 9:00PM Monday thru Sunday there is 15 minute parking only. Loading zone time be changed to 7:00AM to 6:00PM Monday thru Sunday.*

Respectfully submitted,

*William J. Macek*

William J. Macek, Chairperson  
Planning & Development Committee  
Haverhill City Council

June 16, 2017

WJM/bsa  
c: Mayor James J. Fiorentini  
City Councillors

## CITY COUNCIL

JOHN A. MICHITSON  
PRESIDENT  
MELINDA E. BARRETT  
VICE PRESIDENT  
ANDRES X. VARGAS  
MICHAEL S. MCGONAGLE  
JOSEPH J. BEVILACQUA  
COLIN F. LEPAGE  
MARY ELLEN DALY O'BRIEN  
WILLIAM J. MACEK  
THOMAS J. SULLIVAN



15.1

CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
www.ci.haverhill.ma.us  
citycnci@cityofhaverhill.com

## CITY OF HAVERHILL HAVERHILL, MASSACHUSETTS 01830-5843 MINUTES OF THE CITIZEN OUTREACH COMMITTEE MEETING HELD ON AUGUST 15, 2017

A Citizen Outreach Committee meeting was held on Tuesday, August 15, 2017 at 7:00PM, in the City Council office, room 204.

Committee Members: Committee Chairperson Barrett, Councillors Vargas, LePage, and Sullivan. Council President Michitson and Councillor Macek also attended.

Department Heads: David Van Dam-Chief of Staff, Richard MacDonald-Director, Health and Inspectional Services

Attendees: Steve Costa, Mike Anasi, Andrea Jensen, Gina Piacentini, Tyler Kimball, Matt Quinn, Chuck Teixeira, Dan Morelle, Christine Kelley, Brad Brooks, Rich Brown

The following items were discussed:

1. **Doc. 10-B-** Communication from President Michitson asking to request from Mayor status of facility improvements to public buildings and parks to comply with American with Disabilities act (ADA). *A motion was made by Councillor Sullivan, seconded by Councillor Vargas, to send a letter to the Mayor requesting the new Purchasing Agent provide an updated list of items needed to become compliant. It was also motioned that this Committee revisit this item on a date in October. Due to the changes in facilities management personnel at both City Hall and in the School department, it was determined that there wasn't sufficient information available to discuss City's accomplishments or goals in making City facilities more compliant for the disabled.*
2. **Doc. 10-U-** Communication from President Michitson requesting discussion on next steps to provide comprehensive long range plan for Haverhill. *President Michitson spoke of his long term goal of long range planning for the City. He cited the opportunity the City had in working with the Brandeis University MBA research/consulting project. The grad students have been working with the Mayor, department heads and other City officials to gather data to determine how to run City and plan more efficiently. The Brandeis grad students came to the City due to the work of Councillor Vargas. Councilor Vargas successfully pitched the City in a competition against other communities. He won a free consultation for the City by an exceptional group of MBA grad students. The data and report from this project will be presented to the City Council in the next 2 weeks. This research is hoped to be utilized to assist with long term planning and efficiencies.*
3. **Doc. 108-W** Communication from Councillor Bevilacqua requesting to introduce Brad Brooks and residents of Bradfields Drive and East Broadway to discuss neighborhood issues. *Neighbors from the area noted that the situation had improved over the last few months. Richard Macdonald, Director of Health and Inspectional Services, explained that the site cannot take in anymore materials although the compost can be removed from the site. He also stated that Inspectional Services have been at the site almost daily working with Mr. Kimball to minimize the odors coming from the compost operation. Neighbors asked that trucks arriving could be limited*

*to a time after 7:00AM. They also asked that he not turn compost on weekends as that is the most likely time neighbors would be utilizing their yards. Mr. Kimball noted that all were welcome to call him if they had issues.*

*The operation is being monitored by Health and Inspectional Services under the noisome trade ordinance. Mr. Macdonald suggested that he be the contact person for any neighbors being impacted by the compost operation. He will have meetings with neighbors as needed. Health and Inspectional Services would also be available to work with Mr. Kimball in both running compost operation and exploring other possible operations on that site.\**

4 . New Business - Steve Costa had questions about how the City is going about assuring ADA compliance. He cited Greenleaf School issues as to not being compliant among other issues at the building. Mr. Costa also questioned the ability of Inspectional Services to handle the volume of calls it receives. Mr. MacDonald noted that Inspectional Services are busier than ever with complaints. Mr. Costa asked if the City could adopt regulations in regard to rundown/abandoned housing.

A motion to adjourn was made by Councillor Sullivan and seconded Councillor Vargas.

Respectfully submitted,



Melinda E. Barrett, Chairperson  
Citizen Outreach Committee

August 18, 2017

MEB/bsa

\*Handout from Rick Brown

c: Mayor Fiorentini  
City Councillors

## CITY COUNCIL

JOHN A. MICHITSON  
*PRESIDENT*  
MELINDA E. BARRETT  
*VICE PRESIDENT*  
ANDRES X. VARGAS  
MICHAEL S. MCGONAGLE  
JOSEPH J. BEVILACQUA  
COLIN F. LEPAGE  
MARY ELLEN DALY O'BRIEN  
WILLIAM J. MACEK  
THOMAS J. SULLIVAN



CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
www.ci.haverhill.ma.us  
citycncl@cityofhaverhill.com

## CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

### DOCUMENTS REFERRED TO COMMITTEE STUDY

38-F	Communication from Councillors Barrett and LePage requesting to discuss double poles in the City	A & F 9/6/16, 11/31/16, 1/17/17	3/15/16 5/11/17
38-W	Communication from Councillor Barrett requesting to give an update on response from MBTA/Keolis & US EPA about idling trains in Bradford	Citizen Outreach	4/5/16 1/31/17
26E	City of Haverhill – Mayor’s Recommendations, Capital Improvement Program – 2016-2020	A & F 11/3/16, 5/11/2017, 7/25/17	5/31/16 12/6/16
108-N	Communication from Councillors Bevilacqua and LePage requesting discussion regarding appropriate safe regulation of marijuana shop access and locations	A & F	12/6/16
108-W	Communication from Councillor Bevilacqua requesting to introduce Brad Brooks and residents of Bradfields Dr. and East Broadway to discuss neighborhood issues	Citizen Outreach	12/13/16 1/31/17
10-B	Communication from President Michitson asking to request from Mayor status of facility improvements to public buildings and parks to comply with American w/ Disabilities Act (ADA)	Citizen Outreach	1/3/17 1/31/17
10-U	Communication from Pres. Michitson requesting discussion on next steps to provide comprehensive long range plan for Haverhill	Citizen Outreach	1/31/17
10-X	Communication from Councillor Bevilacqua requesting to discuss ways to-address senior citizen needs in Haverhill	Citizen Outreach	1/31/17
31-K	Communication for Councillor Macek requesting to discuss proposal to create bike lanes throughout the City	Planning & Dev.	2/14/17
58-D	Communication from Councillors Sullivan, Macek and Bevilacqua requesting to discuss ongoing tree problem on City property abutting & impacting Holland’s Flowers at 577 S. Main St	NRPP	4/25/17
58-G	Communication from President Michitson requesting to present an update on the meeting with Group Homes stakeholders to address severe problems in Haverhill	Public Safety	5/2/17
58-I	Communication from Councillor Bevilacqua requesting discussion regarding assistance to new businesses	Planning & Dev.	5/2/17
	On motion of Councillor Macek to refer street trenching regulations to Planning & Development Committee for further study and review	Planning & Dev.	6/27/17