



CITY OF HAVERHILL CONSERVATION COMMISSION MEETING MINUTES



MEETING DATE: THURSDAY, May 21th, 2026, at 7:15 PM.

“I hereby call this meeting of the Haverhill Conservation Commission to order under MGL Chapter 131 Section 40 under the City of Haverhill municipal ordinance Chapter 253 on this 21st day of May 2026. Role will be called for every vote this evening; will the clerk please call the role for attendance.”

Present: Oliver Aguilo (OA), Evan Barman (EB), Harmony Wilson (HW), Ted Becker (TB) and Tom Wylie Ed. D. (TW)

Absent: Fred Clark (FC) and Jen Rubera (JR)

Also Present: Robert E. Moore, Jr., Environmental Health Technician (RM) and McKayla Arsenault (MA)

“At this time the Commission wishes to inform you that should an item of business be acted upon in this meeting and you wish to be notified in writing that an appeal has been filed, you must give your name and address to the Conservation Dept. staff immediately following the action of that item of business so that you may follow the appeal process. You may submit your name and address via email to conservation@haverhillmass.gov. Please identify your items of interest in the subject line. Thank you for your cooperation in implementing this policy. Please note that this meeting is being audio and video recorded, participants may join this meeting remotely. Note: if technological problems interrupt the virtual meeting, the meeting will continue in person. As always, the Conservation Dept. staff is available to answer any questions pertaining to all the Commission's actions.”

PUBLIC HEARINGS

1. REQUEST FOR DETERMINATION OF APPLICABILITY

1.1. City of Haverhill for Amesbury Road (Parcel ID: 440-2-6) Construction of a gravel parking area and trailhead

Summary: HW read comments/recommendations from RM.

Action: TW made a motion to move this to the June 4th meeting. Seconded by EB. All in favor. Motion passed 5-0-2. Approved.

2. NOTICE OF INTENT

2.1.#33-1588 Adam and Kara Sotirakopoulos for 483 East Broadway (Parcel ID: 461-3-5G) Construction of a gravel path and boardwalk and installation of a seasonal dock system

i) Plans & Documents

- (1) Notice of Intent package, received 5.18.2022
- (2) NHESP Comment Letter, dated 6.16.2022
- (3) Site Plan, Winter GEC, LLC, dated 10.16.2025, revised 2.27.26, rev 4.22.26
- (4) Abutter Map & Affidavit of Service, received 3.10.26
- (5) Project Narrative, revised 2.23.26, 04.02.26
- (6) NHESP Review Letter, 4.27.26

- ii) Summary: Someone provided a project update (cannot hear who was presenting). HW read comments/recommendations from RM. RM read the conditions.
- iii) Action: TW moved to issue an OOC approving the project to include all comments read into the record. Seconded by EB. All in favor. Motion passed 5-0-2. Approved.

2.2. #33-1595 Sterling Golf Management, Inc. for 890 North Broadway (Parcel ID: 575-2-8)
Construction of a golf clubhouse, cart barn, and paved parking lot for golf course operations

- i) Summary: HW read comments/recommendations from RM.
- ii) Action: EB made a motion to continue this item to the June 4th meeting. Seconded by TB. All in favor. Motion passed 5-0-2. Approved.

2.3. #33-NOI City of Haverhill for 1314 Main St (Parcel ID: 654-608-2) Construction of a gravel parking area, composting toilet, replacement timber footbridge, pollinator meadow and related park amenities

i) Plans & Documents

- (1) NOI Application, 4.30.26, GPI
- (2) NOI Plan Set, 4.30.26, revised 5.21.26, GPI
- (3) Concept Development Comparison Plan, 5.21.26, GPI
- (4) GPI Letter of Response to DEP, 5.21.26, GPI
- (5) Photo Log with Notes, 5.21.26, GPI

- ii) Summary: Someone provided a project update (cannot hear who was presenting). There was discussion regarding fencing, wheel stops, trash, signage. EB asked that they may add a carry in carry out policy. HW read recommendations from RM.
- iii) Action: EB made a motion to issue an OOC approving this project to include all comments read into the record. Seconded by TW. All in favor. Motion passed 5-0-2. Approved.

3. REQUEST TO AMEND A FINAL ORDER OF CONDITIONS

None scheduled

OTHER BUSINESS (NON-HEARING ITEMS)

4. EXTENSIONS AND CERTIFICATES

4.1. Certificate: #33-1500 The Law Office of Michele Machado Moreia, PC for 450 & 458 Lake Street

- i) Summary: HW read recommendations from RM.
- ii) Action: EB made a motion to issue a Complete Certification with the inclusion of Conditions #63 through 76, inclusive, as Ongoing Conditions. Seconded by TB. All in favor. Motion passed 5-0-2. Approved.

4.2. Emergency Certification: City of Haverhill for 14 Stevens Street

- i) Summary: HW read recommendations from RM.
- ii) Action: I am assuming TW made a motion for ratification of the Emergency Certification Form to include all notes read into the record from RM (it was hard to hear the discussion and decision). Seconded by EB. Motion passed 5-0-2. Approved.

5. ENFORCEMENT

5.1. Return to Compliance: Jeff Lang, 7 Kali Way

- i) Summary: HW read recommendation from RM.
- ii) Action: EB made a motion to issue a Letter of Return to Compliance to the property owner to acknowledge the completion of stream and buffer zone restoration activities on the property. Seconded by TW. All in favor. Motion passed 5-0-2. Approved.

5.2. Enforcement Order: Rachel Cohen & Edward Driscoll, 365 Broadway

- i) Summary: HW read comments/recommendations from RM.
- ii) Action: No formal Commission action was required.

5.3. Enforcement Order: Rachel Cohen & Edward Driscoll, 365 Broadway backland

- i) Summary: Edward Driscoll presented and asked to potentially remove 15-20 trees that are in front of the chicken coop, all upland and all 8-10" diameter. They would not be stumping them.
- ii) Action: EB made a motion that they can remove up to 20 trees in that specific area and grind the stumps to ground level (but leave the root systems), and they must all be outside of the No Disturbance Zone. Seconded by OA. All in favor. Motion passed 5-0-2. Approved. Rachel Cohen asked what to do when the neighbor complains. RM said he will send something that will formalize the vote.

5.4. Enforcement Order: Guy DiStefano, 31 King St

- i) Summary: RM said he had a death in the family and asked to continue this item.
- ii) Action: EB made a motion to move this to the next meeting. I could not hear who seconded. All in favor. Motion passed 5-0-2. Approved.

5.5. Enforcement Order: John Cannetella, 374 Brandy Brow Road

- i) Summary: HW read comments from RM.
- ii) Action: No formal Commission action was required.

5.6. Enforcement Order: Judson and Susan Van Cor for 14 Fairway Drive

- i) Summary: Thor Akerley from 189 Main Street in Middleton gave a project overview. They have a restoration plan based on the disturbance, where they are proposing 8 trees and around 15 shrubs (between 2-4 ft. tall). HW read comments/recommendations from RM. There was discussion regarding the fencing requirements and what will be installed - solid panel vinyl with min 4" gap underneath. They are requiring signage posts for the back indicating the new service area. HW asked if TA agreed to the dates specified – he did.
- ii) Action: EB made a motion to approve all of RM's recommendations read into the record with 2 modifications 1.) to install the vinyl fence that meets code requirements. 2.) to install a signage post near flags A3 and A4 as discussed. Seconded by TW. Motion passed 5-0-2. Approved.

5.7. Enforcement Order: Islamic Society of Greater Haverhill for 36 Amesbury Road

- i) Summary: Scott Smyers from Oxbow Associated visited the site on May 12th, and investigated/ tried to delineate the wetland. He said some of the fill was in the wetland, but he did not see evidence of runoff. The plan is to install control barriers that will go up tomorrow. They will meet next week, and will work with the excavator to pull some of that fill out. They can't come up with a restoration plan until the area is restored first. The main wetland is close to Amesbury Road, but he is trying to figure out where the edge of the wetland is. HW read comments/recommendations from RM.
- ii) Action: EB made a motion to issue Enforcement #3 with an extension timeframe from June 4th to June 24th. Seconded by TW. Motion passed 5-0-2. Approved.

5.8. Enforcement Order: Youngsoo & Catherine Chang for 5 East Meadow Drive

- i) Summary: Youngsoo gave a project update. They agreed on a new enforcement order with a July 16th deadline.
- ii) Action: EB made a motion to issue the Enforcement Order #2, the restoration activities will be completed by the July 16th meeting, and he will install permanent demarcation of the posts. There was more discussion that I could not hear.

6. MISCELLANEOUS

None scheduled

7. ACCEPTANCE OF MINUTES

Summary: HW read comments/recommendations from RM.

Action: EB made a motion to accept the April 23rd meeting minutes. Seconded by TB. Motion passed 5-0-2. Approved.

8. ADJOURN

9 PM meeting adjourned.