



**CITY OF HAVERHILL
CITY COUNCIL AGENDA**

October 24, 2023 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

In-Person/Remote Meeting

This meeting of Haverhill City Council will be held in-person at the location provided on this notice as its official meeting location pursuant to the Open Meeting Law. As the meeting is held in person at a physical location that is open and accessible to the public, the City Council is not required to provide remote access to the meeting. Members of the public are welcome to attend this in-person meeting. Please note that a live stream of the meeting is being provided only as a courtesy to the public, and the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly. Thank you.

- 1. OPENING PRAYER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF MINUTES OF PRIOR MEETING**
- 4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING**
- 5. COMMUNICATIONS FROM THE MAYOR:**
- 6. COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:**
- 7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28**
- 8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:**
 - 8.1. City Engineer, John Pettis requests permission to open roadway at 41 Rogers rd
 - 8.1.1. Order – request permission to open roadway at 41 Rogers rd for work on underground utilities
 - 8.2. Tax Assessor, Christine Webb, announces the FY 2024 Classification Hearing to be held on November 14th, in the Haverhill City Council Chambers at 7:00 P.M. Hearing Nov 14, 2023



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9. UTILITY HEARING(S) AND RELATED ORDER(S):

9.1. Petition from National Grid and Verizon New England for joint pole location on Torosian Lane, Plan #30814303 Hearing Nov 28, 2023

10. HEARINGS AND RELATED ORDERS:

11. APPOINTMENTS:

11.1. Confirming Appointments:

11.2. Non-Confirming:

11.3. Resignations

11.4. PETITIONS:

11.4.1. Petition from Attorney Michael Migliori representing Ronald Judkins, requesting Hearing for CCSP 23-14, Special Permit to build a 2-family on 0 Stanley Drive, which is in the Water Supply Protection Overlay District Hearing Dec 12, 2023

11.5. Applications Handicap Parking Sign: *with Police approval*

11.6. Amusement/Event Application - *with Police approval*

11.7. Auctioneer License:

11.8. Tag Days: *with Police approval*

11.9. One Day Liquor License - *with License Commission & Police approval*

11.10. Annual License Renewals:

11.10.1. **Hawker Peddlers License- Fixed location** – *w/Police approval*

11.10.2. **Coin-Op License Renewals** – *with Police approval*

11.10.3. **Christmas Tree Vendor** – *with Police approval*

11.10.4. **Taxi Driver Licenses for 2023:** *with Police approval*

11.10.5. **Taxi/Limousine License** *with Police approval:*

11.10.6. **Junk Dealer /Collector License** *with Police approval*

11.10.7. **Sunday Pool**

11.10.8. **Bowling**

11.10.9. **Sunday Bowling**

11.10.10. **Buy & Sell Second Hand Articles** *with Police approval*

11.10.11. **Buy & Sell Second Hand Clothing**



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- 11.10.12. Pawnbroker license - *with police approval*
- 11.10.13. Fortune Teller *with - Police approval*
- 11.10.14. Buy & Sell Old Gold – *with Police approval*
- 11.10.15. Roller Skating Rink
- 11.10.16. Sunday Skating
- 11.10.17. Exterior Vending Machines/Redbox Automated
Retail, LLC
- 11.10.18. Limousine/Livery License/Chair Cars *with Police
approval*

12.MOTIONS AND ORDERS:

- 12.1. Order – Transfer \$100,000.00 from Complete Streets
Expenditures to a new capital fund account for the purchase of a new
one-ton truck for the Department of Public Works
Related communication from Robert Ward, DPW Director

- 12.2. Order – Authorize Mayor to accept a “20” Wide Utility
Easement” for premises located at 261 River st from J.V. Hostetter
Family LLC as described in said easement and shown on the plan

- 12.3. Order – pay bills of previous years and authorize payment from
current year appropriations as listed:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
Stopa & Associates LLC	5,882.00	Legal Dept

13.ORDINANCES (FILE 10 DAYS)

- 13.1. Ordinance re: Vehicles & Traffic: Add Handicap Parking, 21
Seventh av and South Warren st File 10 days

14.COMMUNICATIONS FROM COUNCILLORS:

15. UNFINISHED BUISINESS OF PRECEEDING MEETING:

16.RESOLUTIONS AND PROCLAMATIONS:



**CITY OF HAVERHILL
CITY COUNCIL AGENDA**

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In-Person/Remote Meeting

17.COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

18.DOCUMENTS REFERRED TO COMMITTEE STUDY

19.LONG TERM MATTERS STUDY LIST

20.ADJOURN :



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

8.1

October 18, 2023

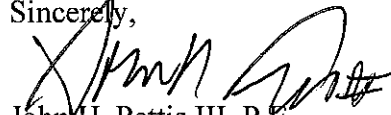
**MEMO TO: CITY COUNCIL PRESIDENT TIMOTHY J. JORDAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: Road Opening, 41 Rogers Road, EROM-23-18

As the subject street was paved within the last 5 years, Council approval is required to open the roadways for installation of fiber optic Conduit. I am supportive of this request, and the Engineering Office will require proper trench compaction and either infrared treatment or repaving over the limits of new trenching.

Please contact me if you have any questions.

Sincerely,


John H. Pettis III, P.E.
City Engineer

C: Mayor Fiorentini, Ward, Cox

HAVERHILL CITY CLERK OCT 18 2023 PM 2:03



City of Haverhill, MA

10/18/2023

EROM-23-18

Road Opening Moratorium Request

Status: Active

Submitted On: 10/18/2023

Primary Location

41 ROGERS RD

Bradford, MA 01835

Owner

WARD HILL AVE REALTY TRUST C/O PETER

HOSMER

P.O. BOX 696 NORTH HAMPTON, NH 03862

Applicant

 frederick york

📞 508-438-0360 ext 224

fyork@phoenix-fiber.com

🏠 25 bowditch drive

shrewsbury, ma 01545

Application Information

Brief Description of Proposed Work*

placing conduit with fiber to be installed inside from utility pole#4.5 to building#41

Road Opening Permit Number*

row-23-67

 **Property Type**

📍 Has Location Been Paved in the Past 5 Years?

IF YES TO PAVED, What Year?

For Office Use Only

City Council Vote

Attachments

Letter from Applicant addressed to the City Chief Engineer detailing the reason(s) for the request - including sketches, diagrams, photos and the like.

REQUIRED

dows.net. Diagrams, photos and the like.
ip_letter_Wed59r1c1g1n2023-10-28-47.pdf?
-18T19%3A0B94dA1B37deic1023-10Oct, 2023 at 10:28 AM
i3rg2jktVKelarUTHFG9p3kR60YxWWQHrl4%3D)

Work Sketch

REQUIRED

net/vpc323.45391 41 ROGERS ALL UTILITIES Binder1.pdf
 _UTILITIES_ScheduleByWednesday08-07-2023 18:29:23
 0-18219%3A03%3A32Z&se=2023-10-
 frK8r0xONL%2Fjs%2BQ%2F2FHDVLPExTzxcF8%3D)
 20231018RogersRd41Council5Yr.pdf
 20231018RogersRd41Council5Yr.pdf

<https://haverhillma.workflow.opengov.com/#/explore/records/162501/812480>

ows.net/vp03 added by John Pettis on Oct 18, 2023 at 2:01 PM
 ouncil5Yr_Wed_Oct_18_2023_14-01-21.pdf?
 3T19%3A03%3A32Z&se=2023-10-
 sC4SOy9J1fgHuOmQqkCJ40K4eNkBS0VIU%3D)
History

Date	Activity
10/18/2023, 10:26:49 AM	frederick york started a draft of Record EROM-23-18
10/18/2023, 10:30:11 AM	frederick york submitted Record EROM-23-18
10/18/2023, 10:30:13 AM	approval step Engineering Review was assigned to Gary Albanese on Record EROM-23-18
10/18/2023, 10:33:15 AM	Alicia McCracken assigned approval step Engineering Review to Alicia McCracken on Record EROM-23-18
10/18/2023, 10:33:15 AM	Alicia McCracken altered approval step Engineering Review, changed sequence from "1" to "0" on Record EROM-23-18
10/18/2023, 10:33:36 AM	Alicia McCracken approved approval step Engineering Review on Record EROM-23-18
10/18/2023, 10:33:37 AM	inspection step Chief Engineer Prepares Order was assigned to John Pettis on Record EROM-23-18
10/18/2023, 2:01:38 PM	John Pettis added attachment 20231018RogersRd41Council5Yr.pdf to Record EROM-23-18
10/18/2023, 2:02:15 PM	John Pettis altered inspection step Chief Engineer Prepares Order, changed status from Active to Complete on Record EROM-23-18
10/18/2023, 2:02:16 PM	approval step City Clerk Puts on Council Agenda was assigned to Kaitlin Wright on Record EROM-23-18
10/18/2023, 3:18:08 PM	Kaitlin Wright approved approval step City Clerk Puts on Council Agenda on Record EROM-23-18
10/18/2023, 3:18:10 PM	approval step City Clerk Advertises Order was assigned to Maria Bevilacqua on Record EROM-23-18
10/18/2023, 3:18:13 PM	Kaitlin Wright assigned approval step City Clerk Advertises Order to Kaitlin Wright on Record EROM-23-18
10/18/2023, 3:18:15 PM	Kaitlin Wright altered approval step City Clerk Puts on Council Agenda, changed status from Complete to Skipped on Record EROM-23-18
10/18/2023, 3:18:21 PM	Kaitlin Wright altered approval step City Clerk Puts on Council Agenda, changed status from Skipped to Complete on Record EROM-23-18
10/18/2023, 3:18:25 PM	Kaitlin Wright waived approval step City Clerk Advertises Order on Record EROM-23-18
10/18/2023, 3:18:26 PM	approval step City Council Vote Logged was assigned to Maria Bevilacqua on Record EROM-23-18
10/18/2023, 3:18:28 PM	Kaitlin Wright assigned approval step City Council Vote Logged to Kaitlin Wright on Record EROM-23-18

Timeline

Label	Activated	Completed	Assignee	Due Date
✓ Engineering Review	10/18/2023, 10:30:13 AM	10/18/2023, 10:33:36 AM	Alicia McCracken	-
✓ City Clerk Puts on Council Agenda	10/18/2023, 2:02:15 PM	10/18/2023, 3:18:21 PM	Kaitlin Wright	-
☑ Chief Engineer Prepares Order	10/18/2023, 10:33:37 AM	10/18/2023, 2:02:15 PM	John Pettis	-
✓ City Clerk Advertises Order	10/18/2023, 3:18:09 PM	10/18/2023, 3:18:25 PM	Kaitlin Wright	-

Label	Activated	Completed	Assignee	Due Date
✓ City Council Vote Logged	10/18/2023, 3:18:26 PM	-	Kaitlin Wright	-
✓ Engineering Notification	-	-	-	-



Chief Engineer Prepares Order

Completed ▼

Complete



Assignee
John Pettis 



Due Date
Add **+**

Inspection Types



No Inspection Types Added Yet

You will be able to add new inspection types to a new appointment.

+ Add Type

Scheduled Requested Past



No Appointments Scheduled Yet


Click on the button below to schedule a new appointment, or add at least one inspection type to inspect now.

Schedule


Inspect Now

Messages


Wednesday, October 18th



**Alicia
McCracken**


 Internal


October 18, 2023 at 10:55 am



City Owned Road = Yes
Road Paved Last 5 Years = Yes 2020
See ROWT-23-67

INTERNAL ☒ PUBLIC



 Send Internal Message

John Pettis completed this step - Oct 18, 2023 at 02:02 PM
This step was assigned to John Pettis - Oct 18, 2023 at 10:33 AM



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

That the City Council approve the requests to excavate at the following location for work on underground utilities:

Rogers Road at #41

The roadway has been paved in the last 5 years and in accordance with Chapter 222, Section 11, Restrictions on future paving of the Municipal Ordinances, Council approval is necessary.

8,117

HAVERHILL CITY CLERK 907-822-4420



TAX Classification
Hearing November 14
2023

8.2

HAVERHILL CITY CLERK OCT 18 2023 PM 4:08

CITY OF HAVERHILL

ASSESSORS OFFICE – ROOM 115
Phone: 978-374-2316 Fax: 978-374-2319
Assessors@cityofhaverhill.com

October 18, 2023

TO: Kaitlin M. Wright
Haverhill City Clerk

FROM: Christine M. Webb, MAA
Tax Assessor

SUBJECT: Communication from Christine M. Webb, Board of Assessors, for the FY2024
Classification Hearing.

The Tax Classification Hearing for Fiscal Year 2024 will be held on Tuesday, November 14,
2023, in the Haverhill City Council Chambers at 7:00 P.M.



CITY OF HAVERHILL

ASSESSORS OFFICE – ROOM 115
Phone: 978-374-2316 Fax: 978-374-2319
Assessors@cityofhaverhill.com

October 18, 2023

In conformance with the requirements of Chapter 369 of the Acts of 1982, The City Council of the City of Haverhill, MA will hold a Public Hearing on the issue of determining a residential factor.

The hearing will be held on Tuesday, November 14, 2023, at 7:00 o'clock PM in the Haverhill City Council Chambers.

Chris Webb
Assessor

Please advertise Monday, October 30, 2023

City of Haverhill Legal Notice

In conformance with the requirements of Chapter 369 of the Acts of 1982, The City Council of the City of Haverhill, MA will hold a Public Hearing on the issue of determining a residential factor. The hearing will be held on Tuesday, November 14, 2023, at 7:00 o'clock PM in the Haverhill City Council Chambers.

Chris Webb
Assessor

ET - October 30 2023

Hearing November 28, 2023

WR#30814303-Torosian Lane

Questions contact - Veasna Eang 978-995-4819

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

North Andover, Massachusetts

To The City Council
Of Haverhill, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Torosian Lane - National Grid to install 1 JO pole on Torosian Lane beginning at a point approximately +/- 431 feet South of the centerline of the intersection of Broadway and Torosian Lane and continuing approximately +/- 22 feet in a Westerly direction. JO pole 3-50 to be installed +/- 431" South and +/- 22' West from the centerline of Broadway and Torosian Lane, Haverhill, MA.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked Torosian Lane - Haverhill, Massachusetts.

No.# 30814303

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

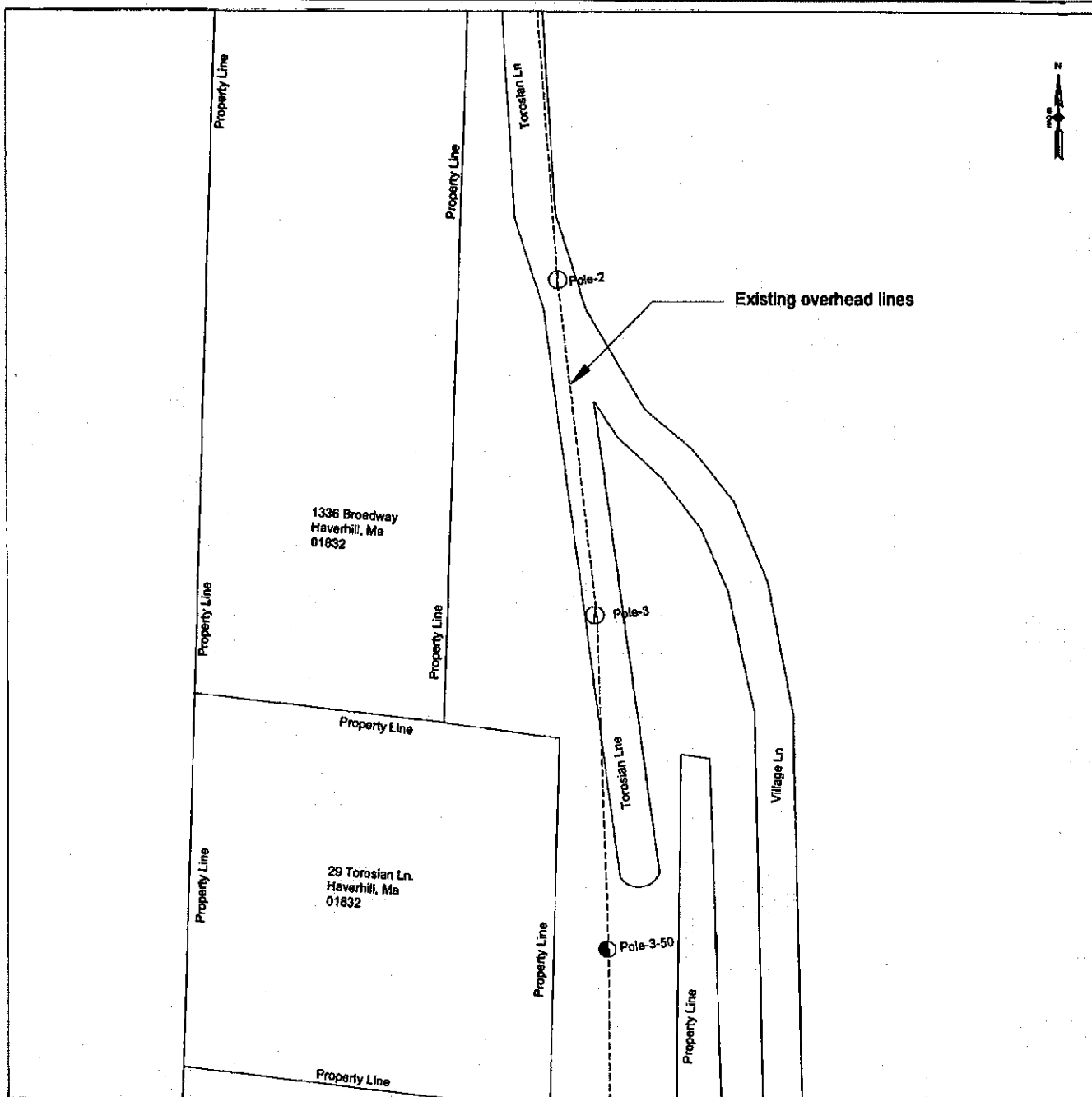
Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a
NATIONAL GRID *Dave Johnson*

BY _____
Engineering Department

VERIZON NEW ENGLAND, INC.

BY *Karen Levesque*
Manager / Right of Way



JOINT OWNED POLE PETITION

① Proposed J.O. Pole Locations

① Existing J.O. Pole Locations

Nationalgrid to install J.O pole 3-50 in the public way. Pole 3-50 to be set +/- 431' south and +/- 22' from the centerline of Broadway and Torosian Ln. New pole 3-50 to help raise low hanging wires from pole 3 to pole 4.

DISTANCES ARE APPROXIMATE

nationalgrid
And
Verizon New England, Inc.

Date: 9/6/2023

Work Request Number: 30814303

To Accompany Petition Dated:

To The: Town Of Haverhill, MA

For Proposed: J.O Pole:3-50 Location: Torosian Ln.



October 12, 2023

WR# 30814303-Torosian Lane

To the City of Haverhill, Massachusetts

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID and VERIZON, covering joint NATIONAL GRID-VERIZON pole location(s)

**WR# 30814303 – Torosian Lane
Install 1 JO pole # 3-50
Torosian Lane, Haverhill, MA**

If you have any questions regarding this permit, please contact:

Veasna Eang 978-995-4819

Please notify National Grid's Jenn Iannalfo of the hearing date / time to Jennifer.Iannalfo@nationalgrid.com

If this petition meets with your approval, please return an executed copy to each of the above-named Companies.

National Grid: Jennifer Iannalfo, 1101 Turnpike Street; North Andover, MA 01845
978-725-1392.

Very truly yours,

Dave Johnson

Dave Johnson
Supervisor, Distribution Design

Enclosures

Hearing December 12, 2023

City Council Special Permit · Add to a project

 **Expiration Date****Active****Request Changes**

(/#/explore/request-changes/161941)

⋮

CCSP-23-14*11.4.1***Details**

Submitted on Oct 18, 2023 at 8:42 am

**Attachments**

8 files

**Activity Feed**

Latest activity on Oct 18, 2023

**Applicant**

michael miglioni

 0**Location**

0 STANLEY DR, Haverhill, MA 01830

View ▼**Edit Workflow****Special Permit Filing Fee**

Paid Oct 18, 2023 at 8:44 am

**Planning Director Review**

Completed Oct 18, 2023 at 12:41 pm




WP

**City Clerk Review - Hearing Dates Set**

In Progress

MB

**City Council Clerk Notified**

 Completed Oct 18, 2023 at 2:36 pm

LB

**Assessor for Abutter's List**

Completed Oct 18, 2023 at 1:58 pm

**Conservation Department Review**

In Progress

**DPW Review**

In Progress

**Engineering Department Review**

In Progress

**Fire1 Department Review**

In Progress

**Fire2 Department Review**

In Progress

**Health Department Review**

Completed Oct 18, 2023 at 3:43 pm

**Police Department Review**

Completed Oct 18, 2023 at 12:43 pm

**School Department Review**

Completed Oct 18, 2023 at 12:54 pm

**Storm Water Review**

In Progress

**Water/Wastewater Review**

In Progress

**Water Supply Review**

In Progress

**Building Inspector Approval for Agenda**

In Progress

**First Ad Placement**

Review

**Placed on Agenda**

Review





City of Haverhill, MA

CCSP-23-14

City Council Special Permit

Status: Active

Submitted On: 10/18/2023

10/18/2023

Hearing December 12
2023

Primary Location

0 STANLEY DR

Haverhill, MA 01830

Owner

LANE MARY ANNE-ETUX LANE PETER C

NORTH END BLVD 181 SALISBURY, MA 01952

Applicant

michael miglioni

978-884-6431

mmiglioni@fimilaw.com

280 Merrimack Street

Methuen, MA 01844

Applicant Information

What is Your Role in This Process?*

Attorney/Agent

Applicant Business/Firm Name*

Fiorello & Miglioni

Applicant Business/Firm Phone*

978 884 6431

Applicant Business/Firm Address*

280 Merrimack Street

Applicant Business/Firm City*

Methuen

Applicant Business/Firm State*

MA

Applicant Business/Firm Zip*

01844

Client Name*

Ronald Judkins

Client Business Name*

Ronald Judkins

Client Phone*

978 604-7245

Client Email*

Ronald.Judkins6@gmail.com

Client Address*

24 Liberty Street

Client City*

Wilmington

Client State*

MA

Client Zip*

01887

Client County*

Middlesex

Client Business Structure*

Sole Proprietorship

Property Information

Proposed Housing Plan Name*

NA

Proposed Street Name(s)*

NA

How Long Owned by Current Owner?*

NA

Type of Dwelling(s) Planned in Project*

2- Family

Lot Dimension(s)*

100x100

Registry Plat Number, Block & Lot*

640-600-8

Zoning District Where Property Located*

WSPD - Water Supply Protection District

Deed Recorded in Essex South Registry: Block Number*

31857

Deed Recorded in Essex South Registry: Page*

529

Does the Property Have Multiple Lots?*

No

Thoroughly Describe the Reason(s) for thre Special Permit*

Applicant wishes to construct a two family residence on the property which requires a special permit because of its location in the WSPD.

Property Description*

Vacant land 100'X100'

Current Property Use*

Vacant

TOTAL Number of Units Planned*

2

TOTAL Number of Parking Spaces Planned*

4

Special Circumstances

Building Coverage☐**Dimensional Variance**☐**Front Yard Setback**☐**Side Yard Setback**☐

Rear Yard Setback

☐

Lot Frontage

☐

Lot Depth

☐

Lot Area

☐

Building Height

☐

Floor Area Ratio

☐

Open Space

☐

Parking

☐

Sign Size

☐

Use

☐

Other

☒

IF OTHER, Please Describe*

Location in the WSPOD requires a Special Permit.

Hearing Waiver

Agrees*

Yes

Agreement & Signature

Agrees*

☒

Office Use Only

🔒 City Council Decision

--

🔒 City Council Hearing Date

--

🔒 Reason for Council's Decision

🔒 City Council Members Absent

🔒 City Council Members Present



Planning Director Review



Complete

Complete

Assignee

William Pillsbury

Due date

None



William Pillsbury

Remove Comment • Oct 18, 2023 at 11:52 am

Cover letter refers to a three family property. is this a typo? Please advise snf correct letter as elsewhere it only refers to a two family.



William Pillsbury

Remove Comment • Oct 18, 2023 at 12:40 pm

ok for agenda

This step was assigned to William Pillsbury - Oct 18, 2023 at 8:44 am
William Pillsbury approved this step - Oct 18, 2023 at 12:41 pm



(Name Redacted)

BY



(Ronald Lindberg)

permission to apply for a Special Permit to build a by the City of Lowell for the vacant parcel of land
on the southeasterly side of Main Street, Lowell, Massachusetts, shown on plan number "Plan of
Land to be Brought to a Right of Way" dated August 25, 1988 and prepared by Civil Sites
Associated, Inc. (the "Plan"), said Plan being recorded on October 19, 1994 with the Essex South
District Registry of Deeds in Plan Book 892.

For the Seller's title, the parcel of land is described as Parcel 2 in the deed of Map "Main Lane
opened with the Essex South District Registry of Deeds in Book 81357, Page 598."

FIORELLO & MIGLIORI
ATTORNEYS AT LAW

KAREN L. FIORELLO
(Retired)

MICHAEL J. MIGLIORI
mmigliori@fimilaw.com

280 Merrimack Street
Suite B
Methuen, Massachusetts 01844
FAX 978-849-5191

October 18, 2023

Timothy J. Jordan, President
Haverhill City Council
City Hall
4 Summer Street
Haverhill, MA 01830

Re: Special Permit WSPOD
Owner: Peter Lane
Applicant: Ronald Judkins
Stanley Drive, Haverhill MA
Parcel ID: 640-600-8

Dear President Jordan:

Please be advised this office represents Ronald Judkins regarding the property located at Stanley Drive and being shown on Haverhill Assessor's Map 640 Block 600 Lot 8.

The parcel consists of 10,000 square feet of land.

Mr. Judkins is requesting a Special Permit from the City of Haverhill to construct a two-family residential building. The Haverhill Zoning Ordinance Chapter 255 Section 9 requires a Special Permit due to the fact that the parcel is located in the Water Supply Protection Overlay District.

The property is shown in Haverhill Assessor's Map 640 Block 600 Lot 8 and is located in the "RH" Zoning District.

The property meets all of the dimensional and use criteria as set out in the Haverhill Zoning Ordinance for a two-family home which is allowed in the RH Zone and requires no waivers or variances.

Kindly schedule a hearing to be held before the City Council. I have enclosed the appropriate plans, reports and fees in connection with the requested Special Permit.

The applicant further agrees to waive the statutory requirement for Haverhill City Council to hold a hearing on the matter within sixty-five (65) days.

Should you have any questions or need any additional information, please don't hesitate to contact me.

Sincerely yours,

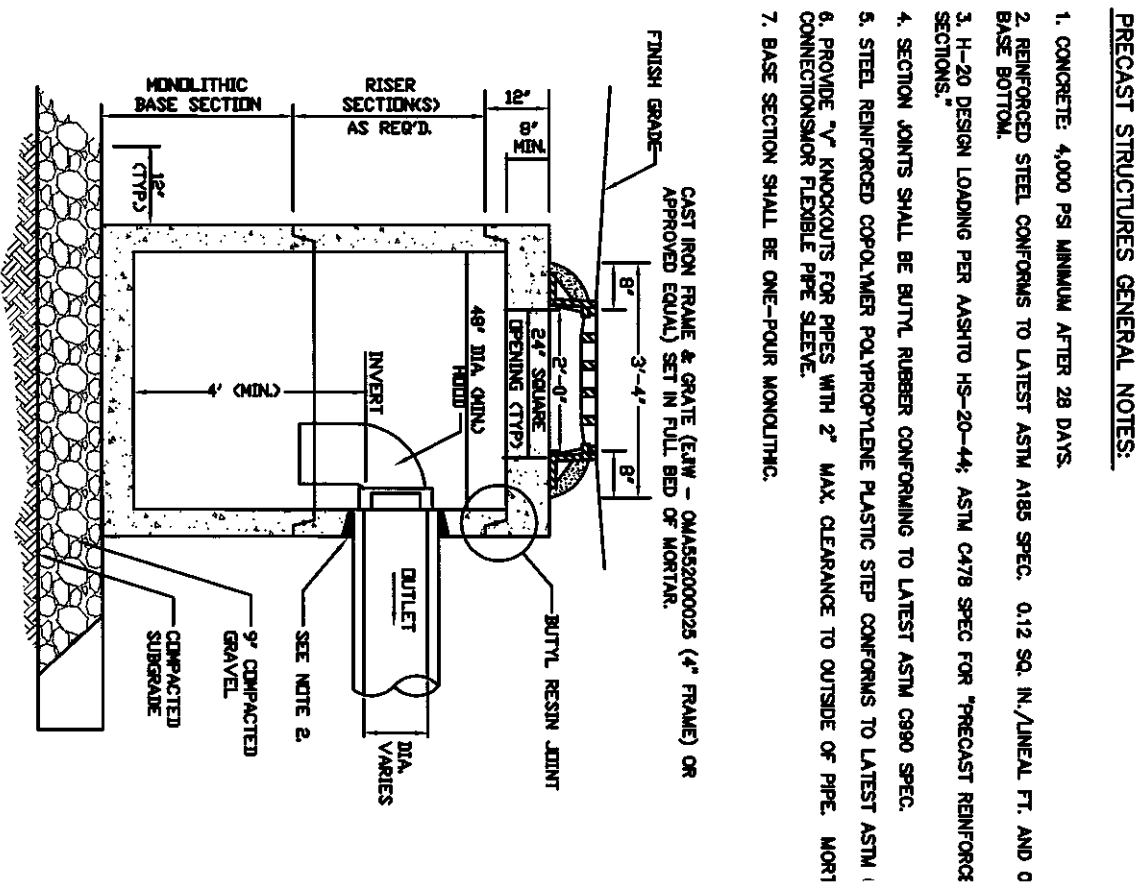
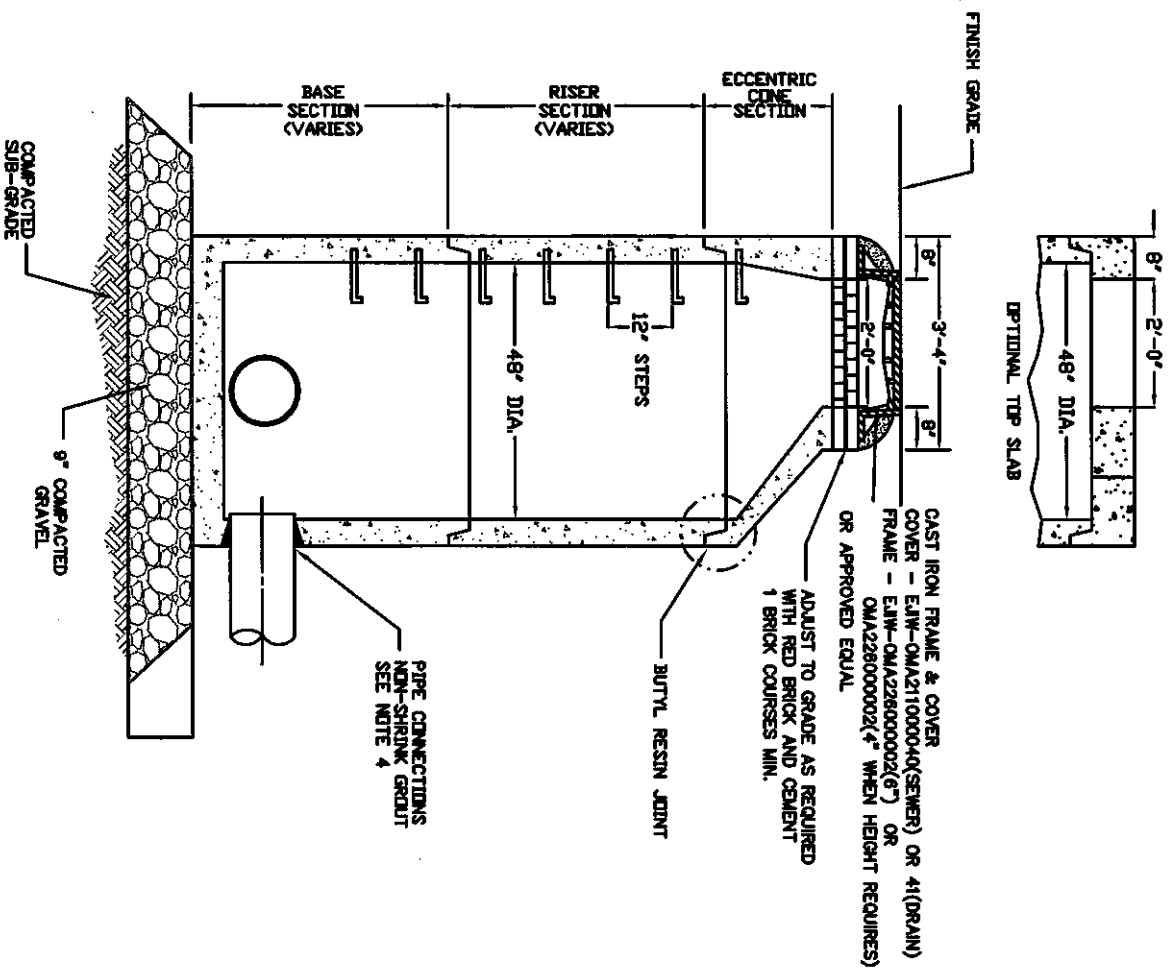
Michael J. Migliori

MJM/dma

Enc.

c.c.: Ronald Judkins

William Pillsbury, Economic Development Office



Edge Lpk

Edge Lpk

19H

Water elevation -
at edge of
riprap=150x2

2 PROPOSED
SEWER SERVICES

$$C_B = 156 \text{ g} +$$
$$S = 0.006$$

DMH
R=156.7'±
INV.=153.5

156x7



Health Department Review

 **● Complete** ▾

Complete

Assignee

 Mark Tolman

Due date

 None



Mark Tolman

Remove Comment • Oct 18, 2023 at 3:43 pm

Dwelling will be serviced by city water and sewer service connections.

This step was assigned to Bonnie Dufresne - Oct 18, 2023 at 12:41 pm
Bonnie Dufresne assigned this step to Mark Tolman - Oct 18, 2023 at 1:17 pm
Mark Tolman approved this step - Oct 18, 2023 at 3:43 pm



Planning Director Review

**● Complete** ▾

Complete

Assignee

 William Pillsbury

Due date



None

**William Pillsbury**

Remove Comment • Oct 18, 2023 at 11:52 am

Cover letter refers to a three family property. is this a typo? Please advise snf correct letter as elsewhere it only refers to a two family.

**William Pillsbury**

Remove Comment • Oct 18, 2023 at 12:40 pm

ok for agenda

This step was assigned to William Pillsbury - Oct 18, 2023 at 8:44 am
William Pillsbury approved this step - Oct 18, 2023 at 12:41 pm

640-1-37
RYLL PAUL
40 QUIMBY ST
HAVERHILL, MA 01830

640-2-20
BOWLER MAUREEN P-LIFE EST
16 EDWARDS ST
HAVERHILL, MA 01830

640-2-33
PAPPAS FRANCIS P
23 QUIMBY ST
HAVERHILL, MA 01830

640-1-38
FOSNOCK ERIC J-ETAL
36 QUIMBY ST
HAVERHILL, MA 01830

640-2-21
SANCHEZ JUAN A
10 EDWARDS ST
HAVERHILL, MA 01830

640-2-34
DYER-PLANTE DALE A
27 QUIMBY ST
HAVERHILL, MA 01830

640-1-39
KARRIS REALTY TRUST II
30 QUIMBY ST
HAVERHILL, MA 01830

640-2-23
LAFHEY JOSEPH J-ETUX
8 EDWARDS ST
HAVERHILL, MA 01830

640-3-35
FISH VINCENT L-ETAL
35 QUIMBY ST
HAVERHILL, MA 01830

640-1-42
WAYNE AND KATHRYN COCHRANE REVOCABLADAMES CARLOS J
18 QUIMBY ST
HAVERHILL, MA 01830

640-2-26
LAFHEY JOSEPH J-ETUX
8 EDWARDS ST
HAVERHILL, MA 01830

640-600-11
CORLISS ROBERT E ETUX
37 STANLEY DRIVE
HAVERHILL, MA 01830

640-1-43
THE D. PALMER LEWIS, JR TRUST
14 QUIMBY ST
HAVERHILL, MA 01830

640-2-27
WOOD SCOTT W JR
93 LAWRENCE ST
HAVERHILL, MA 01830

640-600-5
LAPLUME REALTY TRUST
109 LAWRENCE STREET
HAVERHILL, MA 01830

640-1-47
BOURCY WILLIAM C ETAL
6 QUIMBY ST
HAVERHILL, MA 01830

640-2-28
LINDA LOWRY-DOWNEY REALTY TRUST
5 QUIMBY ST
HAVERHILL, MA 01830

640-600-6
TZITZON LINDSAY T ETUX
9 STANLEY DR
HAVERHILL, MA 01830

640-1-48
SIROIS SHANNON L-ETUX
4 QUIMBY ST
HAVERHILL, MA 01830

640-2-29
THE MARILYN J FISH TR
200 LAUREL LAKE DR. APT. W213
HUDSON, OH 44236

640-600-7
CAESAR REALTY TRUST
15 STANLEY DR
HAVERHILL, MA 01830

640-1-49
ESTEVEZ OLGA MARITZA
2 QUIMBY ST
HAVERHILL, MA 01830

640-2-31
MINION THOMAS J-TRUSTEE
19 DOWNING AVE
HAVERHILL, MA 01830

640-600-8
LANE MARY ANNE-ETUX
181 NORTH END BLVD
SALISBURY, MA 01952

640-1-50A
LAPLUME RONALD
109 LAWRENCE ST
HAVERHILL, MA 01830

640-2-32
DEVANEY TIMOTHY E-ETUX
19 QUIMBY ST
HAVERHILL, MA 01830

640-600-9
ALLEN JAMES A
33 STANLEY DR
HAVERHILL, MA 01830

640-2-18
DELROSSO THOMAS P
20 EDWARDS ST
HAVERHILL, MA 01830

640-2-32A
CITY OF HAVERHILL
4 SUMMER ST
HAVERHILL, MA 01830

659-600-1
RYAN JEROME FRANCIS-LIFE EST
129 LAWRENCE ST
HAVERHILL, MA 01830

659-600-29
CITY OF HAVERHILL
4 SUMMER ST
HAVERHILL, MA 01830

659-600-3
BLUE MOON BROTHERS INVESTMENTS
7 COTTONWOOD RD
PLAISTOW, NH 03865



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

12.1

ORDERED:

Transfer one hundred thousand dollars (\$100,000.00) from Complete Streets Expenditures (3420420) to a new capital fund account for the purchase of a new one-ton truck for the Department of Public Works.

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

October 19, 2023

City Council President Timothy J. Jordan and Members of the Haverhill City Council

RE: Order to transfer \$100,000.00 from Complete Streets Account to new Capital Fund Account

Dear Mr. President and Members of the Haverhill City Council:

Please see attached an order to transfer \$100,000.00 from the Complete Streets Account to a new Capital Fund account to purchase a new DPW one-ton truck. I recommend approval.

Very truly yours

James J. Fiorentini
Mayor

JJF/lyf

mayors_admin

From: Robert Ward <rward@haverhillwater.com>
Sent: Thursday, October 19, 2023 11:28 AM
To: Mayor
Cc: mayors_admin
Subject: Transfer Request
Attachments: 23 Oct 19 - Transfer DPW Funds - Complete Streets to Capital Fund.pdf

Mayor,

Attached is a transfer request and City Council Order to transfer funds to purchase a one-ton truck for Highway.

Bob

Robert E. Ward
DPW Director

City of Haverhill | 40 South Porter Street | Haverhill, MA 01835
Tel. (978) 374-2382 | Fax (978) 521-4083
Email: rward@haverhillwater.com



Haverhill

Robert E. Ward, DPW Director
Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillwater.com

October 19, 2023

To: The Honorable James J. Fiorentini
Mayor of Haverhill

From: Robert E. Ward *R.W.*
DPW Director

Subject: Request to Transfer DPW Funds

It is hereby requested that the amount of one hundred thousand dollars (\$100,000.00) be transferred from Complete Streets Expenditures (3420420) to a new capital fund.

These funds will be used to pay for a new one-ton truck to replace one that is no longer serviceable. One-ton trucks are critical to day-to-days operations of the Department of Public Works including snowplowing.

Attached is a City Council Order for City Council approval.

If you need additional information, do not hesitate to call me at extension 2328 or via email at rward@haverhillwater.com.

cc: Angel A. Perkins, City Auditor/Finance Director, aperkins@cityofhaverhill.com
Patricia J. Martel, Deputy Finance Director, pmartel@cityofhaverhill.com
Allana J. McOsker, WWTP Finance/Project, ajmcosker@haverhillwater.com

12.2



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

That the Mayor being and is hereby authorized on behalf of the City of Haverhill to accept a certain "20' WIDE UTILITY EASEMENT" for the premises located at 261 River Street from J.V.HOSTETTER FAMILY,LLC as described in said easement and shown on the plan, copies of which are attached hereto and incorporated herein.

Northpoint Survey Services, Inc.

PO Box 1226
NEWBURYPORT, MA. 01950
(978)-312-0835



FOR REGISTRY USE

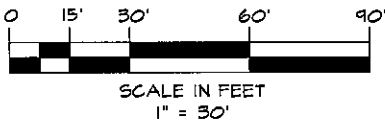
I CERTIFY THAT TO THE BEST OF MY PROFESSIONAL KNOWLEDGE AND BELIEF THE PROPERTY LINES SHOWN ON THIS PLAN ARE THE LINES DIVIDING EXISTING OWNERSHIPS AND THE LINES OF STREETS AND WAYS SHOWN ARE THOSE OF PUBLIC OR PRIVATE STREETS OR WAYS ALREADY ESTABLISHED AND THAT NO NEW LINES FOR DIVISION OF EXISTING OWNERSHIP OR FOR NEW WAYS ARE SHOWN.

I CERTIFY THAT TO THE BEST OF MY PROFESSIONAL KNOWLEDGE AND BELIEF THIS PLAN CONFORMS TO THE RULES AND REGULATIONS OF THE REGISTERS OF DEEDS.



10/18/2023

GREGORY L. BOWDEN P.L.S. DATE



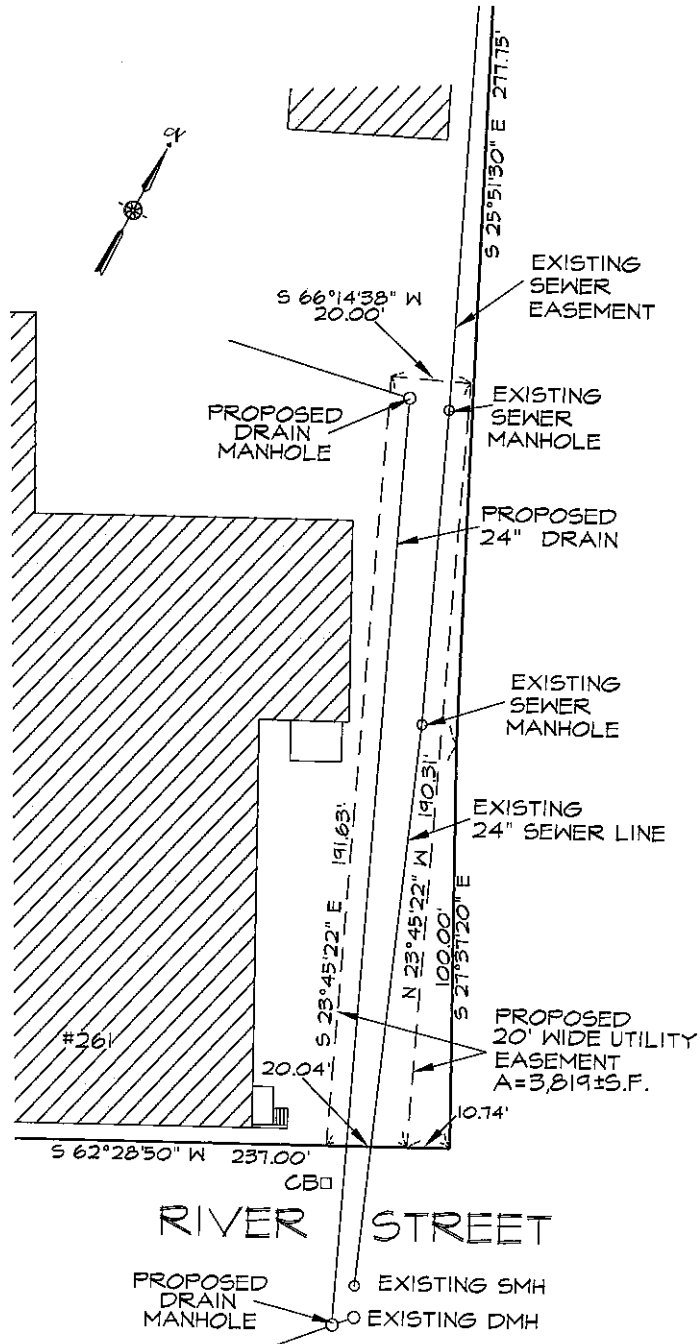
UTILITY EASEMENT PLAN

261 RIVER STREET
HAVERHILL, MA.

PREPARED FOR:
CITY OF HAVERHILL
SCALE: 1" = 30'

DATE: OCTOBER 18, 2023

JOB NO: 4521.00



DEED REFERENCE

RECORD OWNER:
J.V. HOSTETTER FAMILY LLC
5 CAMELOT DRIVE, BOXFORD MA.
DEED BOOK 24375 PG. 132 S.E.R.D

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

October 20, 2023

City Council President Timothy J. Jordan and Members of the Haverhill City Council

RE: Order to Accept Grant of Easement – 261 River Street

Dear Mr. President and Members of the Haverhill City Council:

Please see attached an order for the acceptance and grant of an easement at 261 River Street to make necessary to remove storm water from the sewer and to install a 24-inch pipe. I recommend approval.

Very truly yours,


James J. Fiorentini
Mayor

JJF/lyf



Haverhill

Robert E. Ward, DPW Director
Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillwater.com

Date: October 20, 2023

To: The Honorable James J. Fiorentini
Mayor of Haverhill

From: Robert E. Ward
DPW Director

Subject: Order To Accept Grant of Easement

Enclosed for your review and approval is an order to accept a Grant of Easement at 261 River Street. This is necessary to remove storm water from the sewer by installing a 24-inch drain pipe to an existing abandon CSO outfall.

If the Grant of Easement order is acceptable to you, I will submit it to the City Clerk to be placed on the City Council agenda. I will be attending the City Council meeting after the documents are placed on file.

If you need more information, please advise.

Sincerely,

Robert E. Ward
DPW Director



Document
CITY OF HAVERHILL
In Municipal Council

12.3

Ordered:

That in accordance with General Laws, Chapter 44, Section 64, authorize the payment of bill(s) of the previous years and to further authorize the payment from current year departmental appropriations as listed below:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
Stopa & Associates, LLC	5,882.00	Legal Dept



STOPA & ASSOCIATES, LLC

Attorneys at Law

e-mail: mtstopa@stopaandassociates.com

Foxboro, Massachusetts
Boston, Massachusetts
New Providence, New Jersey

October 6, 2023

Via Email & US Mail

Mr. James J. Fiorentini
36 Macon Avenue
Haverhill, Massachusetts 01830

Maroney v. JF/COH

Re: *Maroney Construction Litigation - USDC*
File No.: 300-22006

INTERIM BILL

4th Reminder

FOR PROFESSIONAL SERVICES RENDERED FROM: 02/01/2023 TO 06/26/2023

16.90	Hours at \$400.00 per hour (MTS)	\$6,760.00
0.00	Hours at \$350.00 per hour (MLH)	.00
0.00	Hours at \$150.00 per hour (SDG)	.00
	Costs and Disbursements Advanced	42.00
	BALANCE DUE	\$6,802.00
	Outstanding Balance	.00
	Retainer on Account	(920.00)
	TOTAL DUE	\$5,882.00

Make Check Payable to STOPA & ASSOCIATES, LLC
Tax ID: 37-1468919
Credit Cards Accepted



		CLIENT:	FIorentini
		FILE NO.	300-22006

DATE	EVENT	MTS	MLH	SDG
02-01-2023	Email to and from client re: Insurance Agent	.10		
02-02-2023	Emails from client and co-counsel	.10		
02-09-2023	Email to and from co-counsel re: Scheduling Mediation	.10		
02-13-2023	Receipt and Review Deposition transcript of James Fiorentini and Letter from Attorney – Deposition Summary of Rosemary Scalera and Frank Healey	.50		
02-21-2023	Receipt and Review email with Plaintiff's Settlement Demand; Email to and from client; Telephone Conference with client	.30		
02-27-2023	Email from client	.10		
03-08-2023	Receipt and Review email notice from court; Email to and from client re: prior suit/judgment	.20		
03-09-2023	Receipt and Review Court Notice; Email to and from client	.20		
03-13-2023	Multiple emails to and from client and co-counsel	.30		
03-15-2023	Zoom conference with client and co-counsel	.50		
04-27-2023	Email to and from client	.10		
05-03-2023	Email to and from client; Receipt and Review Client Notes	.30		
05-06-2023	Emails from client with additional materials and references	.10		
05-11-2023	Email from client re: Deposition Notes	.10		
05-18-2023	Receipt and Review Court Notice – SJ Decision; email from client	.40		
05-19-2023	Email to and from client; Receipt and Review notice from court	.20		
05-22-2023	Email to and from client	.10		
05-23-2023	Receipt and Review Joint Motion for a Status Conference; Receipt and Review Court Notice; Status Conference Scheduled	.30		



05-26-2023	Zoom Hearing – Federal Court – Status Conference; Status Report to Client; Receipt and Review Court Notice; multiple emails re: Insurance Coverage and Policy; Email to Insurance Adjuster; email to client for additional information; Receipt and Review email from Insurance Adjuster; Telephone Conference with client	2.20		
05-31-2023	Receipt and Review Court Notices re: Mediation and Pre-Mediation Conference	.10		
06-01-2023	Receipt and Review notices from USDC – Jury Trial, Pre-Trial Conference Dates and Filings	.20		
06-02-2023	Receipt and Review Court Notices – Motions Filed (Reconsideration)	.50		
06-05-2023	Email to and from client re: Motions Filed	.10		
06-07-2023	Telephone conference with Opposing Counsel	.10		
06-12-2023	Receipt and Review Liability Coverage Declarations and Defendant's Confidential Mediation Memorandum; Telephone Conference with client	.40		
06-20-2023	Zoom Hearing – Pre-Mediation Conference with Magistrate Judge; Receipt and Review Motion to Continue Trial Date	.50		
06-21-2023	Telephone conference with David Kerrigan; Receipt and Review Memorandum and Order on Motions for Reconsideration; multiple emails to and from co-counsel; Telephone Conference with client	.50		
06-22-2023	Court Appearance – Mediation USDC Boston	8.00		
06-23-2023	Telephone Conference with client	.10		
06-26-2023	Email to and from Insurance Adjuster and Client	.20		
	TOTALS:	16.90	00	00

EXPENSES

DATE	ITEM	POSTAGE	COPIES	OTHER
06-22-2023	Parking – Mediation – Boston			\$42.00
	TOTALS:	\$0.00	\$0.00	\$42.00

132 Central Street – Suite 209, Foxboro, Massachusetts 02035-2073
Tel. 508-543-0600 Fax 508-543-0615

WWW.STOPAANDASSOCIATES.COM



JAMES J. FIORENTINI
MAYOR

**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

October 20, 2023

City Council President Timothy J. Jordan and Members of the Haverhill City Council

RE: FY2023 Bills

Dear Mr. President and Members of the Haverhill City Council:

Attached, please find an order to pay bills from the previous fiscal year:

Vendor	Amount	Account
Stopa & Associates, LLC	\$ 5,882.00	Legal Department
TOTAL	\$ 5,882.00	

I recommend approval.

Very truly yours,

James J. Fiorentini, Mayor

JJF/lyf



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

File 10 DAYS

13.1

HAVERHILL CITY CLERK OCT 13 2011 8:23 AM 8:05

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by **ADDING** the following:

Seventh Avenue: In front of #21	No Parking (except for 1 24-hour Parking space)	24 hours
South Warren Street: Beginning 20' south of intersection With South Central St	No Parking (except for 1 24-hour Parking space)	24 hours

APPROVED AS TO LEGALITY

City Solicitor



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

October 18, 2023

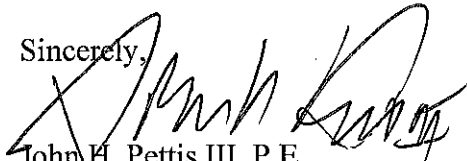
**MEMO TO: CITY COUNCIL PRESIDENT TIMOTHY J. JORDAN AND
MEMBERS OF THE CITY COUNCIL**

**Subject: *Seventh Avenue #21 and South Warren Street (for South
Central Street #21) – Add Handicap Parking – HPS-23-12
and -13***

Please see attached ordinance, as requested.

Please contact me if you have any questions.

Sincerely,



John H. Pettis III, P.E.
City Engineer

C: Mayor Fiorentini, Ward, Cox, Pistone, O'Brien, Wright

CITY COUNCIL**Timothy J. Jordan**

President

John A. Michitson

Vice President

Melinda E. Barrett**Joseph J. Bevilacqua****Thomas J. Sullivan****Melissa J. Lewandowski****Michael S. McGonagle****Catherine P. Rogers****Shaun P. Toohey**

CITY HALL, ROOM 204

4 SUMMER STREET

TELEPHONE: 978-374-2328

FACSIMILE: 978-374-2329

WWW.CITYOFHAVERHILL.COM

CITYCNCL@CITYOFHAVERHILL.COM

CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

DOCUMENTS REFERRED TO COMMITTEE STUDY

79-F	Communication from Councillor Sullivan requesting to introduce Kathleen Fitts, Gale Park Assoc. to request the city replace the Gale Park Fountain in fiscal year 20	NRPP	6/25/19
34-P	Communication from Councillor Sullivan requesting a discussion regarding the disposal of cremated remains on public property	NRPP	3/17/20
86-D	Communication from Councillor Michitson requesting to address economic development ideas resulting from the pandemic	Planning & Dev.	8/11/20
86-F	Communication from Council President Barrett and Councillor LePage requesting discussion pertaining to utilization of UV-C disinfection fixtures in public buildings	A & F	8/25/20
89-C	Mayor Fiorentini submits final recommendations of Matrix Company	NRPP	9/15/20
91	Petition from Wady & Jewnifer Grullon requesting to purchase city property that abuts their property at 14 Silver Birch Ln; Assessor's Map 574, Block 1 Lot 7	NRPP	9/15/20
91-B	Petition from the Biggart Family requesting to purchase 2 parcels of land that abuts their property at 30 Belvidere Rd., Assessor's Map 409, Block 114, Lot 9; and Map 409, Block 1A, Lot 1 that includes conservation land, but only the portion zone RMD (Residential Medium Density)	"	9/22/20
55-I	Communication from Council President Barrett and Councillor McGonagle requesting to introduce Don Jarvis, Keith Gopsill and Mike Ingham to discuss becoming a Purple Heart Community	NRPP	12/15/20
91-C	Petition of Michael DeLuca requesting to purchase surplus city land on River St., Map 538, Block 419B, Lots 20, 21, 22, 23	NRPP	12/15/20
27-E	Communication from Councillor Sullivan requesting to introduce Debbie Lyons, to explain having legal permitting system as it relates to establishing permitting/licensing process to allow for "Bow Hunter Tree Stands" to be placed on trees on City properties when hunting is allowed in season	NRPP	3/2/21
27-J	Communication from Councillor Michitson requesting to re-start discussion on way ahead for residential zoning in Haverhill	Planning & Dev.	3/9/21
50	Councillor Jordan requests on behalf of Tom Riley, 195 Kingsbury Ave., to have city surplus land that abuts his property, Map 768, Block 50, Lot 85A on Lincolnshire Ave.	NRPP	4/6/21
27-X	Councillor Daly O'Brien requests discussion re: cars parking on Concord St. sidewalks and possibility of city providing off-street parking	NRPP	4/6/21
50-U	President Barrett and Vice President LePage request discussion about composting options	Citizens Outreach	5/18/21
63-S	Councillor Daly O'Brien discuss sending intent of closing Washington St. for trial period to make it pedestrian walkway	Citizens Outreach	8/24/21

91-G	Councillors LePage and Macek request to move and correct procedure error on Rules and Regulations	A & F	9/28/21
92-G	Councillor Daly O'Brien requests providing shaded areas in our City playgrounds	Citizens Outreach	10/19/21
94	Councillor Macek process of private profit organizations using public property	A&F	10/19/21
5-B	Councillor Barrett discussion to establish a design & review board	Planning & Dev.	1/11/22
5-C	Councillor Barrett discussion for specific items and what levels need to be sent to Council for approval	Planning & Dev.	1/11/22
5-F	Councillor Michitson request study between Mayor and City Council budgetary powers	Citizens Outreach	1/25/22
5-W	Communication from Councillor Sullivan and Councillor Lewandowski to discuss Atherton Housing parking needs downtown.	NRPP	4/5/22
118-G	Communication from Vice President Michitson to send to develop city policies to incentivize Building & business park developers to use sustainable & environmentally friendly practices.	Planning & Dev	10/25/22
19-C	Communication from Councillor Sullivan regarding ongoing dog waste problems throughout Downtown	NRPP	1/31/23
21-B	Councillor Barrett motion to send Inclusionary Zoning Ordinance to committee	A&F	3/7/23

HAWAII CITY CLERK JUL 27/23 AM 8:53