



CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, February 4, 2020 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer St, Room 202

1. OPENING PRAYER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES OF JANUARY 14 2020 – *REVISED DRAFT*
4. APPROVAL OF MINUTES OF PRIOR MEETING – JANUARY 28 2020
5. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING
6. COMMUNICATIONS FROM THE MAYOR
7. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:
8. UTILITY HEARING(S) AND RELATED ORDER(S)
9. HEARINGS AND RELATED ORDERS:
 - 9.1. Document 119/2019; petition from Steve and Caprice Pascoe; Capri Realty and Management LLC requesting Special Permit to build multifamily rental property at 235 Essex st; currently a vacant lot adjacent to O'Reilly Auto Parts Store; Assessor's Map 515, Block 296, lot 9; with 27 rental units mostly one-bedroom units averaging 550sf with shared work and entertaining space in the common areas as well as shared roof deck/green space
Filed in Council December 3 2019
Favorable conditional recommendation from Planning Board & Planning Director
10. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28
11. APPOINTMENTS:
 - 11.1. Confirming Appointments:
 - 11.2. Non-Confirming Appointments
 - 11.2.1. Agricultural Commission; Maura Bailey, 462 Boxford rd and Tyler Kimball, 791 East Broadway *Expires Feb 4 2022*
 - 11.3. Resignations:
12. PETITIONS:
 - 12.1. Applications Handicap Parking Sign
 - Amusement/Event Applications:
 - 12.2. Tag Days:
 - 12.2.1. *HHS Model UN, February 14 & 15*
 - 12.2.2. *Haverhill Elite Track, May 22, 23, 24*
 - 12.2.3. *Haverhill Girls Softball, June 6 & 7*
 - 12.2.4. *Amyvets 147, June 12 & 13*
 - 12.2.5. *Amyvets Ladies Auxiliary, August 14 & 15*
 - 12.2.6. *Marine Corps League, August 28 & 29*
 - 12.2.7. *Haverhill Lions Club, September 26*
 - 12.2.8. *Haverhill Elite Cross Country, October 16, 17, 18*
 - 12.3. One Day Liquor License:
 - 12.4. Annual License Renewals:



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Tuesday, February 4, 2020 at 7:00 PM

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- 12.4.1. Hawker Peddlers License 2020 - Fixed locations; renewals
- 12.4.2. Coin-Op License Renewals for Weekly/Sunday 2020
- 12.4.3. Drainlayer License for 2020
- 12.4.4. Taxi Driver Licenses for 2020
- 12.4.5. Taxi License:
- 12.4.6. Junk Dealer License
- 12.4.7. Pool Tables
- 12.4.8. Sunday Pool
- 12.4.9. Bowling
- 12.4.10. Sunday Bowling
- 12.4.11. Buy & Sell Second Hand Articles
- 12.4.12. Buy & Sell Second Hand Clothing
- 12.4.13. Pawnbroker license
- 12.4.14. Fortune Teller
- 12.4.15. Buy & Sell Old Gold
- 12.4.16. Roller Skating Rink
- 12.4.17. Sunday Skating
- 12.4.18. Exterior Vending Machines
- 12.4.19. Limousine/Livery License/Chair Cars

13. MOTIONS AND ORDERS:

- 13.1. Order – Transfer \$45,000 from Capital Budget to the Capital Account:
Information Technology New Core Switch

14. ORDINANCES (FILE 10 DAYS)

15. MONTHLY REPORT

16. RESOLUTIONS AND PROCLAMATIONS

17. COMMUNICATIONS FROM COUNCILLORS:

- 17.1. Communication from Councillor Mary Ellen Daly O'Brien requesting a discussion about community concerns regarding proposed *Wicked Axe Restaurant*
- 17.2. Communication from Councillor Mary Ellen Daly O'Brien requesting a discussion about a Home Rule Petition on behalf of Diana Grullon
- 17.2.1. **HOME RULE PETITION** : An Act authoring Diana Grullon to take the Civil Service Examination for the position of Firefighter in the City of Haverhill notwithstanding the maximum age requirement
- 17.3. Communication from Councillor John Michitson requesting to propose *Citizens Outreach Committee* meeting to enable citizens to address options and provide feedback on ways to study *Haverhill's Charter*, including but not limited to Ward Representation on City Council, in preparation for related *Administration and Finance Committee* meeting



CITY OF HAVERHILL

CITY COUNCIL AGENDA

Tuesday, February 4, 2020 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer St, Room 202

- 17.4. Communication from Councillor Sullivan requesting a discussion regarding a property owner's request to lease or purchase City land abutting their property at 256 Whittier st
- 17.5. Communication from Councillor Joseph Bevilacqua proposing February 29 "*Leap of Kindness Day*"

18. UNFINISHED BUSINESS OF PRECEDING MEETING:

- 18.1. Document 8; Ordinance re: Vehicles & Traffic; 3 spaces on Northerly side; off-street parking area in front of Goecke Deck – Veterans' Clinic patrons only – Veterans' Clinic Business hours
Filed January 8th

19. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS:

- 19.1. **DOCUMENTS REFERRED TO COMMITTEE STUDY**
- 19.2. **ADJOURN**

Council Hearing February 4

119

2020

\$250.00

11/19/19

To: City Council, City of Haverhill, Ma

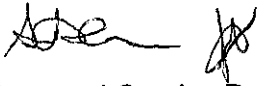
9.1

We, Steve and Caprice Pascoe, come before you to request permission to construct a multifamily rental property at 235 Essex St. The property is currently a vacant lot adjacent to the O'Reilly's Auto Parts Store and known in Assessor records as Map 515 Block 296 Lot 9. We have sufficient parking onsite to meet the city's requirements and, as part of our proposal, we will be offering a 25' wide riverfront access easement to the City of Haverhill in the rear of the lot abutting the Little River and have been careful in choosing the location of the proposed building so not to disturb the Little River buffer zone. We hope that this space will be useful in future plans to improve Little River for the community's enjoyment.

We would like to waive the 65 day hearing requirement. We are confident that this substantial investment in Lafayette Square will help further revitalize our community and offer many needed quality rentals in this area. The 27 rental units will be mostly one bedroom units averaging ~550sf but will enjoy shared work spaces and entertaining space in the common areas as well as the shared roof deck/green space.

Thank you for your time and consideration.

Respectfully submitted,



Steve and Caprice Pascoe
Capri Realty and Management LLC
52 Colby Rd.
Danville, NH 03819
603-553-6516

IN CITY COUNCIL: December 3 2019

REFER TO PLANNING BOARD and

VOTED: that COUNCIL HEARING BE HELD FEBRUARY 4 2020

Attest:

Assistant City Clerk



Haverhill

Linda L. Koutoulas, City Clerk
City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

January 17 2020

Notice is hereby given that a hearing will be held for all parties interested, in the Council Chambers, City Hall Building, on Tuesday, February 4 2020 at 7:00 o'clock P.M. on a petition from Steve and Caprice Pascoe of Caprice Realty and Management Company requesting to construct multifamily rental property at 235 Essex st; the property is currently a vacant lot known as Assessor's Map 515, Block 296, Lot 9. The 27 rental units will be mostly one-bedroom averaging 550sf with shared work spaces, entertaining spaces and shared roof deck/green space.

Description of area, maps and plans are on file in the City Clerk's Office.

Linda L Koutoulas
City Clerk

Advertise: January 17 & January 24, 2020



Haverhill

Planning Board

Phone: 978-374-2330 Fax: 978-374-2315

January 9, 2020

City Council President Melinda Barrett
& City Councilors
City of Haverhill

Members Present: Chairman Paul Howard
 Member Robert Driscoll
 Member Kenneth Cram
 Member Karen Buckley
 Member Karen Peugh
 Member April DerBoghosian, Esq.
 Member William Evans
 Member Nate Robertson

Members Absent: Member Alison Colby-Campbell

Also Present: William Pillsbury, Jr., Director of Economic Development and Planning
 Lori Robertson, Head Clerk

RE: Special permit – 235 Essex Street

Dear City Council President and Councilors:

Please note at the January 8, 2020 Planning Board meeting held at 7:00 pm in the City Council Chambers the board considered the recommendation of the Planning Director, William Pillsbury, Jr., to forward a favorable conditional recommendation for a special permit for 235 Essex Street.

Member Karen Peugh read the rules of public hearing into the record.

Mr. Stephen Pascoe of 52 Colby Road, Danville, NH addressed the board. My wife and I are real estate investors. Our focus is on distressed and under managed properties. We have a portfolio and its just under a 100 units; 35 units being in the City of Haverhill. We are here to ask for permission to move forward with this project at 235 Essex Street. It's a vacant lot at this time. We are looking to build a multifamily building that we think will fit good for this area. It will provide much needed units in the neighborhood. At this time I would like to have Steve Stapinski address the board. Matt Juros will give you all the information on the property.

Mr. Steven Stapinski of 66 Park Street, Andover addressed the board. We prepared the special permit site plan that you all have received for the development. This site is next to O'Reillys Auto Parts. This property is on Little River. Lafayette Square is somewhat of a village center for High Street, Essex Street, Broadway and Hildale Avenue. If you go back to 1825 on this site everything along the Little River except for the Steven Mill which are across Essex Street was all vacant land. By 1828 it had been developed with multifamily housing. Essex Street was all multifamily housing from Lafayette Square almost to the Hamel Mills. It stayed that way up until the 1920's. When I was a kid there was some buildings populated on the site. At one time there were actually 7 multifamily buildings on the site. The buildings that were built along little river were built right up to the bank of it. The City established a layout of the Little River part of the conduit along Washington Square that went all the way up to the Steven Street bridge. They went right to the face of the old existing building. Those foundations are still there. If you go over to Haffner's (when I was a kid Haffner's was the Haverhill Gas Company). If you stand over at Haffners you will see the old brick wall and the slope coming up from the little river. We are proposing to redevelop the paved area of the site because it's a river. We come under the jurisdiction of the Rivers Act. We have to file a Notice of Intent with the Conservation Commission. That would happen after we got the definitive plan approval and that would only happen after we got the special permit from the City Council. The site is serviced with sewer and water. We would be connecting that into the building. In order to help reestablish a street line....with the parking facing the back of the site. The parking is more or less hidden from the street. The limit of our work would be the no disturb zone that the City of Haverhill has. That is about it. I would turn it over to Matt Juros the architect from the project.

Mr. Matthew Juros (Fishbrook Design Architects) of Wingate Street addressed the board. We meet all zoning requirements for the CG zone. The use we are applying for is multifamily housing. After talking with Mr. Driscoll about the location relative to the front, we are looking to have the building take its place in the street scape of Essex Street. We are nestling it up to the front lot line, we are a tenth of a foot off on one corner and 4.4 off the lot line on the other corner. For parking....the building is next to site that contains O'Reilly's Auto Parts. We control that site as well. The parking for that property is on the lot that we intend to improve as part of our development. We need to account for O'Reilly's parking as well. O'Reilly's requires 23 spaces. For multifamily dwelling the code requires 1.5 parking spaces per unit we are requesting to develop a 27 unit building. That would be 40.5 parking spaces required by the code. The total that needs to be provided on the site by code is 64 spaces total required. We provide 66 spaces, 63 regular spaces and 3 handicapped spaces. We are allowed 36 dwelling units on a lot this size. We intend not to ask for parking, that is why we are only going for 27 units. This will be a mixed of studios, 1 bedrooms and 2 bedrooms. Right now the unit mix has 6 – 2 bedrooms.

Member Robert Driscoll: The setbacks with the green space in front...I thought there would be zero setback.

Mr. Matthew Juros: A tenth of a foot is what we landed with the most up to date site plan. I will refer to this plan...We did the design process as one iteration and Mr. Stapinski washed through that...by the time we get to the next one we will reconcile it. Its that sliver of grass.

Member Robert Driscoll: It looks a little bigger than that sliver of grass...

Mr. Matthew Juros: This plan was an earlier iteration.

Member Robert Driscoll: That is the one I would be in favor of.

Mr. Matthew Juros: It is a three story, wood framed building with an elevator. There is a central lobby space accessed from the street and also from the parking in the back. On the upper level we have a public amenity roof garden. Public for residents in the building. There are three additional units up there as well. We are trying to make this building fit in terms of scale with the other buildings on the street. We have a neighborhood here that has some single family residences that have gabled roofs and clapboards. We also have some industrial buildings. We have older historic brick buildings. We are trying to find the right aesthetic that speaks about the time that we are living in. This will create a building that will take its place and marks its place in time but also doesn't clash with the other buildings. Because we have some commercial buildings and some residential buildings we scaled down to be respectful of the residential buildings. We felt like we would take the approach and mirror some of the commercial buildings that are still active and vital on Essex Street. The exterior clapboard is cement fiber product which is used on a lot of multifamily buildings. It holds its color and doesn't fade in sun. The windows are operable aluminum. We have a green glazed brick accent. We have certain floors that have units with open corner windows. That is our approach to the exterior of the building. We want to be careful in what we tell passer-bys and occupants on the street with the street scape. Having the building too close crowds the street and pedestrians. We want to be sensitive to that. I take Mr. Driscoll's question to heart. My first pass was well back from the street. We also want to be careful that we don't want to create an ambiguous lawn up front when we have an urban street scape. We want to find the right balance to not crowding the street but also not creating a place that will encourage loitering. We are intending to take the solar orientation of the roof space and put solar panels on the roof that will power the common areas.

Chairman Paul Howard: In that rendering would that building be at the end of the sidewalk, on the right hand side?

Mr. Matthew Juros: That is right. The more up to date plan moves this forward. We have parking out back that is fine and set. We want to make sure that if we push it farther back we are going to be able to reserve the required parking because our intention is to respect the code.

Chairman Howard: You won't have that once you move forward.

Mr. Matthew Juros: That is right. Steve worked out a more detailed parking layout, it pushes the building forward.

Chairman Howard: You are not going to say that there will be zero grass on the right hand side of the building?

Mr. Matthew Juros: That is correct. There is still...

Chairman Howard: Not right to the sidewalk....

Mr. Matthew Juros: It's a pie shape piece of grass.

Chairman Howard: There wouldn't be any of that landscaped....

Mr. Matthew Juros: There would just be this landscaped. This grass would be cut back to here.

Member Nate Robertson: I like the project a lot. I think it is modern looking. From the plans this evening the building looks contemporary. It will look like a breath of fresh air. I love the old feeling of the older buildings we have but I think it is important to have mix. We are in the midst of a housing shortage, statewide and along the entire east coast. Folks are having trouble finding housing and keeping housing this seems to check all the boxes.

Member Kenneth Cram: With the building right at the corner, vehicles coming out of there...they have no site distance.

Mr. Matthew Juros: We have the ability to pull forward right here. O'Reilly's Auto Part is an existing business. We have the same site line constriction as we got (inaudible).

Member Kenneth Cram: If the sidewalk is 5' wide and your car is 18' long and the drivers eye is let's say 6-7' back from the front of the car he is looking at the side of the building. He is going to have to inch out into Essex Street in order to be able to see. That is why I like the other plan better where there appears to be 2-3' of additional area. I think what you can probably do and I am not sure of the regulations but I notice that we have 9x19 parking spaces in the rear with 24' wide aisles. I would be willing to accept 9x18 stalls and you could pick up 4' in the back and work with that to bring the building back and at least improve the site lines for cars coming out.

Mr. Matthew Juros: We appreciate that input. That's the type of balance we would be happy...the approach to laying out the units

Inaudible.....

Mr. William Pillsbury: Matt, could you please go to the microphone. We are transcribing these minutes for City Council.

Member William Evans: Can you explain the community living areas?

Mr. Matthew Juros: Yes, sorry. The approach to laying out the units that we took is based on the City of Boston's compact living guidelines. This is a year-long research effort that the City of Boston conducted to look at ways of 1. Assessing the preferences and needs of those that are served by the housing market. 2. Also to find ways to meet those needs and regulations. This allows for smaller units and a larger number of units. They would set aside room for common areas and open it up to all tenants. We are not using our guidelines to increase our density but we are following the market research that represents in terms of preferences of the rental community. These are 29-38 year old, 40% of them work from home. Around that same percentage own their own cars and they will often look for community events and look to take part in community activities. These would include a community kitchen, dining and living, working, laundry area. All of the units are fully equipped with kitchens and all of the amenities that require standard living. If you want to entertain friends you can sign out the community kitchen and dining area and prepare a big meal. Community living areas are a place where people would go and watch the game, etc.

Member Kenneth Cram: How are these community areas policed? Who is going to make sure it stays clean?

Mr. Matthew Juros: This requires a level of management beyond what you would find in less attentive properties. That challenge needs to be met by Steven Caprice. Typically when you rent you put together a community and you are looking for people who are going to live properly, respect each other and the place that they live. These amenities are controlled. You have to sign them out. You are not anonymous, people will know who you are. There is management present in the building. It's a successful phenomenon when its done properly.

Chairman Paul Howard: It would become the landlord's problem.

Mr. Steven Pascoe: All of our properties whether they are in New Hampshire or Massachusetts, we walk our properties at least once every couple of days. In this particular building we would monitor everything. We would be in and out of the building routinely. We own and manage the pizza place on the corner of High Street. We have Ruth's House and a couple of other properties down on Washington Street and Hilldale Avenue. Our network of progress is focused on these areas. We definitely have a plan of management that is far superior to many of the landlords.

Mr. William Evans: I think it is a beautiful building. (inaudible)

Mr. Steven Pascoe: Speaking of community, as an ongoing practice support our community. We team up with local organizations all the time and offer our support in many different ways. We aren't just taking out of the City we also believe in giving back. I won't get into the details, but we do give back. We are here for the long haul.

Member Bill Evans: This is quite the investment.

Member Karen Buckley: You own Ruth's House? Do you own the whole section?

Mr. Steven Pascoe: We own the right side. Ruth's House has the parking lot, Ruth's House and the three apartments above. The left side is not owned by us. There are three units on the left side.

Member Karen Buckley: There is a plywood on that property covering the building.

Mr. Steven Pascoe: I will check out where the plywood is but we don't recall any plywood. I will check it out tomorrow.

Member Robert Driscoll: What would the rent be in the new building?

Mr. Steven Pascoe: We have not selected rent at this time. We are offering, although we are not obligated to, three units at an affordable level.

Member Robert Driscoll: What is the grayish building on the plan?

Mr. Steven Pascoe: That is O'Reilly's Auto.

Chairman Howard: Having the building up front there is no site distance.

Member Robert Driscoll: Having the building set back you at least have a shot. Is there a spot over there?

Mr. Steven Stapinski: That's Bradford Towing's parking. In order to reduce the parking we would need to go before the Zoning Board of Appeals. Haverhill doesn't have anything that allows the Planning Board or Building Inspector to just randomly change the parking. Right now this is designed by right. The building meets the setbacks and parking requirements. If we didn't go to the Zoning Board of Appeals the only other way is to push the property back into the no disturb zone. Along Little River we are trying to give the City a conservation easement along the river. Someday they will probably want to extend from Winter Street a walkway down to Washington Square. I would think that is what they would want to do.

Mr. William Pillsbury: There is a unique feature that we haven't talked about...the back portion of this site is Little River.

Mr. Steven Stapinski: We show on the plan a 25' conservation....

Mr. William Pillsbury: I want to get on the record...the previous meetings it was talked about a walkway...its not in the future its really supposed to be part of this plan.

Mr. Steven Stapinski: We are going to give the easement to the City but we are not going to build a walkway. There really is no place to build a walkway.

Mr. William Pillsbury: That maybe contrary to what conversations we have had.

Mr. Steven Stapinski: I'm sorry I wasn't aware of that.

Mr. Steven Pascoe: We offered the 25' easement in the back, a few park benches and a little sitting area back there. On the left side of the property we would have a pervious section to access that easement.

Mr. Matthew Juros: That was the conversation with the Mayor on site the other day.

Mr. William Pillsbury: For the record because this is going to City Council in the form of our minutes can you just restate what you are plans are for the Little River frontage. Did I hear you say you would be doing some clearing of that area?

Mr. Steven Pascoe: We will be clearing that back area just beyond the pavement area. We would be offering a 25' easement with 2-3 park benches....

Mr. William Pillsbury: Actual physical improvements?

Mr. Steven Pascoe: Physical improvements back there with access through this walkway. It's not going to be pavers. It will be a pervious material with just a walking area to get back...

Member Robert Driscoll: Is it hot-top?

Mr. Steven Pascoe: No this would be a stone dust.

Mr. Matthew Juros: There are a couple of different options....

Mr. Steven Pascoe: Reclaimed asphalt.

Mr. Matthew Juros: Something to that effect. It's a previous material that will allow rain water to soak into the soils. We have a subsurface drain/retention system under the parking lot. By adding this walkway we won't be adding to the impervious cover of the site.

Mr. Pillsbury: Is it possible to have it on the site plan between now and the time you are heard by the City Council, you will amend your file and actually incorporate that into the plan.

Chairman Paul Howard asked if anyone from the public wished to speak? Hearing none, I will close the public portion of the hearing and open it to comments from the Planning Director.

Mr. William Pillsbury: the review of the plan indicates this project complies with all zoning requirements. The density of this proposed plan is consistent with the surrounding neighborhood. Importantly it affords the opportunity to improve the Little River frontage area of the site incorporating public access and beautification of the area along the Little River. My recommendation would be a conditional favorable recommendation to the City Council with the conditions being to modify the site plan showing the things that we talked about for the easement. 2. Also, consideration to the issues raised by the Members tonight regarding the placement of the building and site line. 3. Also the incorporation of the city department letters as part of the city council special permit approval.

Chairman Howard: I think it's a great project. I don't want the project to be jeopardized by this but if its possible to do this...you will not be able to see for a right hand turn.

Member Kenneth Cram: This is shared parking with O'Reilly's Auto. Have you down any parking counts? Do we know that O'Reilly's definitely needs on a daily basis 20 parking spaces.

Mr. Steven Stapinski: I think the issue here is compliance to zoning. This is taking a site plan that fully complies with zoning and saying the use today is going to be the use tomorrow. O'Reilly's wasn't O'Reilly's 5 years ago. It was different auto parts store and before that it was something else. The point is the building is going to be owned by my client and he needs to have a building that meets the zoning relative to retail. Whether its O'Reilly's particular use that may require 10 spaces less he may end up with small supermarket in there in the future. That requires at least that amount of spaces. The effort has been made to make it zoning compliant so we didn't need to go to the zoning board.

Mr. Steven Pascoe: I would like you to also keep in mind the reason we are not going for 36 units and asking for a parking variance is because we are trying to fit in with the neighborhood, keep the building to a certain height so it blends in better. Anything beyond 27 units doesn't really work. We are investing a lot of money in a distressed area that we are hoping that we are going to do well with. We are kind of where we are at with the number of units. We would like you to keep that in mind as well. We will definitely will put a lot of consideration to see what we can do.

Chairman Paul Howard: As a landlord you want safety for your renters. We see a concern and I think that it is something that should be looked at.

Mr. Steven Stapinski: I have compact spaces already incorporated.

Member William Pillsbury: I would like to see that they revise the site plan to incorporate the Little River aspects and also give consideration to the Planning Board Members concerns. Also, that the plans be filed prior to the City Council meeting.

Member Karen Buckley made a motion to make a favorable conditional recommendation to the City Council as recommended by Planning Director, William Pillsbury, Jr. and his comments of what he would like to see. Seconded by Member Nate Robertson.

Member Nate Robertson - yes

Member Robert Driscoll - yes

Member Alison Colby-Campbell- absent

Member Kenneth Cram-yes

Member Karen Buckley-yes

Member Karen Peugh-yes

Member Nate Robertson-yes

Member Bill Evans- yes

Member April DerBoghossian, Esq. – yes

Motion Passed.

Signed:

A handwritten signature in black ink that reads "Paul Howard". The signature is stylized with a large, flowing "P" and "H".

Paul Howard
Chairman

Attachments: City Department Letters

Cc: Special permit 235 Essex Street file
City Engineer-John Pettis-email
City Departments




Haverhill

*Emailed
Eng. 12.9.19*

Conservation Department
Phone: 978-374-2334 Fax: 978-374-2366

rmoores@cityofhaverhill.com
conservation@cityofhaverhill.com

MEMO TO: William Pillsbury, Economic Development & Planning Director
FROM: Robert E. Moore, Jr., Environmental Health Technician 
DATE: December 9, 2019
RE: Special Permit – Parcel ID: 515-296-8 and -9
Capri Realty & Management, LLC for Essex Street, multi-family, 27 units

The Conservation Commission reviewed the forwarded information at its December 5th meeting and offered the following comments:

- Applicant proposes the construction of a 4-story, 27-unit, multi-family building on this parcel, located between O'Reilly Auto Parts and Copperhead Saloon. The parcel is largely disturbed/developed and currently serves as parking for O'Reilly's. The Applicant should inform the City of any contamination issues that might be associated with past uses of the property.
- The parcel is located on Little River. As such, the parcel contains related Bordering Land Subject to Flooding, 200'-Riverfront Area, and 100'-Buffer Zone.
- The extent of development will also require the project comply with the MA Stormwater Management Standards.
- A Notice of Intent will be required for the project. It is likely the project will be filed as a Riverfront Redevelopment. This section of the regulations requires an improvement to the Riverfront Area functions and values. Items that should be considered would be replacement of the concrete wall along the river with a restored, natural riverbank; reduction of parking and maximizing the protection of the woodland along the river; and reasonable separation of street drainage from sanitary sewerage in the vicinity of this site.

The Commission voted to offer its support of a reasonable redevelopment of this site, as it has the potential to improve the environmental conditions in and along Little River.



Haverhill

Robert E. Ward, Deputy DPW Director
Water/Wastewater Division
Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillwater.com

Date: January 6, 2020
To: William Pillsbury
Planning Director/ Grants Coordinator
From: Robert E. Ward *RW*
Deputy DPW Director
Subject: 235 Essex Street Special Permit
Map 515, Block 296, Lot 9

*Emailed
Eng.
1.6.20*

The Water and Wastewater Division have reviewed the 235 Essex Street Special Permit and have attached their comments.

If you have any questions please do not hesitate to call me at (978) 374-2382.

File#: 190338

cc: Isaiah Lewis, ilewis@haverhillwater.com
Lannie Patel, lpatel@cityofhaverhill.com
Lori Robertson, lrobertson@cityofhaverhill.com



Haverhill

Carrie Prescott, Collection System Supervisor
Wastewater Division
Phone: 978-374-2382 Fax: 978-521-4083
cprescott@haverhillwater.com

December 6, 2019

To: William Pillsbury
Planning Director/ Grants Coordinator

Subject: 235 Essex Street, Special Permit
Map 515, Block 296, Lot 9

The Wastewater Division has reviewed 235 Essex Street Special Permit and offer the following comments:

Wastewater Division

If this lot is approved, the Wastewater Department will require the owner of the property, at their own expense:

1. Backflow prevention device must be installed on sewer service.
2. Detailed sewer connection on plans with sewer service size.
3. MA title 5 sewer flows shown on drawing.
4. Wastewater service applications must be submitted to the Haverhill Engineering Department for each connection.

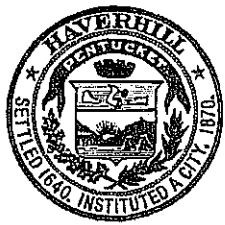
Wastewater Division reserves the right to provide additional comments once a site plan is submitted.

If you have any questions please do not hesitate to call me at (978) 374-2382.

Sincerely,

Carrie Prescott
Collection System Supervisor

cc: 190338
Robert Ward, Deputy DPW Director
John Pettis, III City Engineer
Glen Smith, Water Maintenance Supervisor
John D'Aoust, Water Treatment Manager



Haverhill

Glenn F. Smith, Water Maintenance Supervisor
Water/Wastewater Division
Phone: 978-374-2368 Fax: 978-374-2441
gsmith@haverhillwater.com

January 6, 2020

To: William Pillsbury, Planning Director
City Hall, Room 201
4 Summer Street
Haverhill MA 01830

Phone: (978) 374-2330
Fax : (978) 374-2315

Re: 235 Essex Street – Special Permit
FILE # : MAP-515, BLOCK-296, LOTS 9 (or 5 GIS)

This Special Permit is for a 27 unit Residential Building on a currently unoccupied lot
The Water Maintenance Department has the following comments:

- 1) CONSIDERATION SHOULD BE GIVEN TO LOCATING THE WATER UTILITY ROOM ON THE STREET SIDE OF THE BUILDING.
- 2) There is a 12 " Water Main in Essex Street for the Water Service Connections
- 3) Plans showing the size and material of the Water Services must be provided
- 4) Flow Rates for the Proposed Domestic Water consumption (Title V Flows) must be provided.
- 5) The New Water service Lines shall be connected to the existing water main with Stainless Steel – Wrap around style Tapping Sleeves and Epoxy Coated, Resilient wedge gate valves with stainless steel bonnet bolts, Open Right with 2" square operating nut.
- 6) Fire and Domestic services shall have separate shut valves outside the building
- 7) The shutoff valves for the fire services shall be Mechanical Joint, Epoxy Coated, Resilient wedge gate valves with stainless steel bonnet bolts, Open Right with 2" square operating nut.
- 8) All Glands shall be Wedge Action Restraint type (Meg-a-lug or equal)
- 9) Fire Sprinkler and Domestic plumbing plans MUST be submitted to the Water Department for review and approval of Backflow devices.
- 10) Domestic Water Service MUST have two Water Meter with Backflow Device assemblies mounted in parallel systems to provide uninterrupted service during service and repairs

There may be other comments after the internal plumbing plans are submitted.

If there are any questions please call the Water Maintenance Office.

Sincerely

Glenn F. Smith
Water Maintenance Supervisor

125 Amesbury Road, Haverhill, MA 01830-2873 www.ci.haverhill.ma.us



James J.
Fiorentini
Mayor

Sent to Eng. 12.9.19

Haverhill Fire Department

Fire Prevention / Investigation Unit



4 Summer St,
Room 113

D/C Eric M. Tarpy
Lt. Michael Picard
Insp. Johnathan W. Pramas
Insp. Richard Wentworth
Insp. Timothy Riley

December 2, 2019

William Pillsbury, Planning Director
4 Summer Street, room 201
Haverhill, MA 01830

Re: Special Permit
235 Essex Street
Haverhill, MA 01830

The planning, design and construction of new buildings, renovation of existing buildings and structures to provide egress facilities, fire protection and built-in fire protection equipment shall be in accordance with 780 CMR; and any alterations, additions or changes in buildings required by the provisions of 527 CMR which in the scope of 780 CMR, 9th edition, shall be made in accordance therewith. (527 CMR 1.04(4) and 780 CMR 101.2). Additionally, 780 CMR (901.2.1) Document Submittal Process will be required.

Plans approved by the fire department are approved with the intent they comply in all respects to MSBC, 780 CMR 527 CMR 1.00, MGL Chapter 148 and any City of Haverhill ordinance. Any omissions or errors on the plans do not relieve the applicant of complying with applicable requirements.

I have reviewed the submitted plans for the project stated above and in the interest of public safety, have the following comments:

- An NFPA 13 Sprinkler System will be required
- A monitored Fire Alarm System will also be required for this project
- The location of the FDC will need to be determined prior to installation
- Locking Key Boxes will be required
- Confirmation of the building height will be required as there is a discrepancy between the notes and the plans

Respectfully,

Lt. Michael Picard

Michael Picard
Lieutenant
Haverhill Fire Prevention Division

Sent to
Eng. 12.9.19

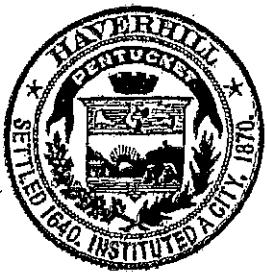
12-2-19

Building and lot meet
ALL zoning Requirements

(TKB)

235
Essex St.

OF
STANI
CHUSETTS
RUST
RESET
ING CURB CUT



Haverhill

Economic Development & Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

January 31, 2020

TO: City Council President Melinda Barrett and members of the Haverhill City Council

FROM: William Pillsbury, Jr. Economic Development and Planning Director

SUBJECT: Special permit for 235 Essex Street- 27 Market rate units

At its meeting of January 8, 2020 the Haverhill Planning Board voted a conditional favorable recommendation to the City Council for the proposed special permit. The minutes of the public hearing are attached for your review.

The role of the Board was to conduct a public hearing to make a recommendation to the city council relative to the special permit to locate a project proposed to be 27 units.

The Planning board hearing raised the following issue for consideration by the city council. The proposed project represents an opportunity to improve and provide access to the portion of the site which is adjacent to Little River. The applicant has indicated their intent as part of the development plan to clear the riverfront and provide a walkway by which the public would have access to Little River. The recommendation of the planning board was to incorporate these improvements into the special permit. There was also discussion about the building's line of site for traffic entering Essex Street. The applicant was going to look at alternatives if any prior to the city council hearing.

The proposed project is consistent with housing stock in the surrounding neighborhood and represents the opportunity to have infill housing that will serve to bring additional stability to the area by improving conditions and property values.

Reports were received from city departments and are in your packages for your review. No objections were received. I recommend that their comments and letters be made part of the special permit if approved the city council.

Specifically, pursuant to zoning ordinance Ch. 255-76 (as applicable) the following findings must be made relative to the project:

the request meets all pertinent conditions listed in article XI of the ordinance;
the request is desirable to the public convenience or welfare;

the request will not impair the integrity or character of the district or adjoining zones nor be detrimental to the health, morals or welfare and will be in conformity with the goals and policies of the master plan;

The requested use provides for the convenience and safety of vehicular and pedestrian movement within the site and in relation to adjacent streets;

The requested use provides for adequate methods of disposal for sewage refuse and other wastes and adequate methods for storm water and drainage;

The requested use provides for adequate off street loading and unloading of service vehicles;

The requested use preserves historical buildings and uses.

Proposed conditions and stipulations:

I offer the following recommended conditions be made part of the special permit approval:

Require that the developer comply with all of the additional requirements of the City's subdivision regulations for water and sewer and drainage improvements as contained within those regulations and further detailed in the attached letters from the departments. These items shall be reflected in the definitive plan to be filed with the Planning board.

As Planning Director, I concur with the favorable recommendation based on an assumption that all items in the letters from the City Departments along with all requirements for special permits would be made part of the special permit for the project.

This project with the incorporation of the recommended conditions is generally in conformity with the City's master plan as well as providing sufficiently for traffic, public safety and other utility considerations. The project as proposed appears to conform to all other special permit requirements. On the basis of adopting the proposed conditions/stipulations, I recommend that the council act favorably on this project.

RECOMMENDATION: Approve the special permit with the inclusion of any city department comments and the above stipulations being included in the special permit approval.

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

11.2.1
CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

January 31, 2020

City Council President Melinda E. Barrett and Members of the Haverhill City Council

RE: Agricultural Commission Appointments

Dear Madame President and Members of the Haverhill City Council:

I hereby appoint Maura Bailey, 462 Boxford Road, Haverhill and Tyler Kimball, 791 East Broadway, Haverhill. These are non-confirming appointments which will take place immediately and expires on February 4, 2022.

Very truly yours,


James J. Fiorentini
Mayor

JJF/lyf

cc: Vincent Ouellette



Haverhill

12,2,1

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

Date: 1-21-20

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks to receive a license for **TAG DAYS**
pursuant to Chapter 227 of Haverhill City Code

Organization: HHS Nuclei UN Applicant's Name: Michael Peterson
Applicant's Residence (must be Haverhill resident): 56 Beechwood Dr Haverhill 01832
Applicant's Signature: [Signature]

(3 CONSECUTIVE DAYS ONLY)

Date of Tag Day Request(s): Jan 14 & 15
Canister: _____ Tag: ✓ Fee: \$ _____

ON STREET LOCATIONS ARE NO LONGER PERMITTED – SEE DOC . 47 OF 2017

OFF STREET LOCATIONS - PLEASE SPECIFY

Market Baskets
Haverhill Commons

***A LETTER FROM THE PRIVATE PROPERTY OWNER GRANTING PERMISSION FOR
USE OF THE LISTED LOCATIONS IS REQUIRED AT THE TIME OF THE APPLICATION**

**A sample of the badge being used by those tagging and a sample of the tag being issued by the
Organization must be filed with the City Clerk's Office at the time of the application**

Office Use Only

Recommendation by Police Chief: ✓ Approved
_____ Denied

[Signature]

Police Chief

In Municipal Council, _____

Attest: _____
City Clerk

2020 JAN 21 PM 03:04 HAV CITY CLERK



Haverhill

12.2.2

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

Date: _____

Honorable President and Members of the Municipal Council:

JAN 28 2020

The undersigned respectfully asks to receive a license for **TAG DAYS**
pursuant to Chapter 227 of Haverhill City Code

Organization: Haverhill Five Track Applicant's Name: Stephanie Crapsey
Applicant's Residence (must be Haverhill resident): 77 Old Yankee Rd
Applicant's Signature: [Signature]

(3 CONSECUTIVE DAYS ONLY)

Date of Tag Day Request(s): May 22, 23, 24 #
Canister: _____ Tag: ✓ Fee: \$ 30.00

ON STREET LOCATIONS ARE NO LONGER PERMITTED – SEE DOC . 47 OF 2017

OFF STREET LOCATIONS - PLEASE SPECIFY

Market Basket (3)
Dunkin Donuts (2)
Heavenly (1)

***A LETTER FROM THE PRIVATE PROPERTY OWNER GRANTING PERMISSION FOR
USE OF THE LISTED LOCATIONS IS REQUIRED AT THE TIME OF THE APPLICATION**

*A sample of the badge being used by those tagging and a sample of the tag being issued by the
Organization must be filed with the City Clerk's Office at the time of the application*

Office Use Only

Recommendation by Police Chief: ✓ Approved
_____ Denied

[Signature]
Police Chief

In Municipal Council, _____

Attest:

City Clerk



Haverhill

12.2.3

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

Date: 1-21-20

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks to receive a license for **TAG DAYS**
pursuant to Chapter 227 of Haverhill City Code

Organization: Haverhill Girls Softball Applicant's Name: Derek Davoli
Applicant's Residence (must be Haverhill resident): 89 Lexington Ave, Haverhill 01835
Applicant's Signature: [Signature]

(3 CONSECUTIVE DAYS ONLY)

Date of Tag Day Request(s): JUNE 6 & 7 2020

Canister: _____ Tag: X Fee: \$ 20.00

ON STREET LOCATIONS ARE NO LONGER PERMITTED – SEE DOC . 47 OF 2017

OFF STREET LOCATIONS - PLEASE SPECIFY

Marked Parking
Heavenly Nuts
Duffy's

***A LETTER FROM THE PRIVATE PROPERTY OWNER GRANTING PERMISSION FOR
USE OF THE LISTED LOCATIONS IS REQUIRED AT THE TIME OF THE APPLICATION**

**A sample of the badge being used by those tagging and a sample of the tag being issued by the
Organization must be filed with the City Clerk's Office at the time of the application**

Office Use Only

Recommendation by Police Chief: ✓ Approved
_____ Denied

[Signature]
Police Chief

In Municipal Council, _____

Attest:

City Clerk

2021 JAN 21 AM 09:04 HAV CITY CLERK



Haverhill

12.2.4

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

Date: 12.2.20

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks to receive a license for **TAG DAYS**
pursuant to Chapter 227 of Haverhill City Code

Organization: Sweets 147 Applicant's Name: Richard Jurnell
Applicant's Residence (must be Haverhill resident): 48 5th Ave Haverhill 01830
Applicant's Signature: [Signature]

(3 CONSECUTIVE DAYS ONLY)

Date of Tag Day Request(s): June 12 & 13

Canister: _____ Tag: X Fee: \$ _____

ON STREET LOCATIONS ARE NO LONGER PERMITTED - SEE DOC . 47 OF 2017

OFF STREET LOCATIONS - PLEASE SPECIFY

Market Baskets

***A LETTER FROM THE PRIVATE PROPERTY OWNER GRANTING PERMISSION FOR
USE OF THE LISTED LOCATIONS IS REQUIRED AT THE TIME OF THE APPLICATION**

**A sample of the badge being used by those tagging and a sample of the tag being issued by the
Organization must be filed with the City Clerk's Office at the time of the application**

Recommendation by Police Chief: ✓ Approved Ala R. Davis
_____ Denied
Office Use Only
Police Chief

In Municipal Council, _____

Attest: _____
City Clerk



Haverhill

12.2.5

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

Date: Jan 22, 2020

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks to receive a license for **TAG DAYS**
pursuant to Chapter 227 of Haverhill City Code

Organization: Amvet's Auxiliary Applicant's Name: Ruth McKeon
Applicant's Residence (must be Haverhill resident): 47th Forest Acres Dr, 01835
Applicant's Signature: Ruth McKeon

(3 CONSECUTIVE DAYS ONLY)

Date of Tag Day Request(s): Aug. 14 & 15, 2020

Canister: _____ Tag: ✓ Fee: \$ _____

ON STREET LOCATIONS ARE NO LONGER PERMITTED – SEE DOC . 47 OF 2017

OFF STREET LOCATIONS - PLEASE SPECIFY

Market Baskets

***A LETTER FROM THE PRIVATE PROPERTY OWNER GRANTING PERMISSION FOR
USE OF THE LISTED LOCATIONS IS REQUIRED AT THE TIME OF THE APPLICATION**

**A sample of the badge being used by those tagging and a sample of the tag being issued by the
Organization must be filed with the City Clerk's Office at the time of the application**

Office Use Only

Recommendation by Police Chief: ✓ Approved
_____ Denied

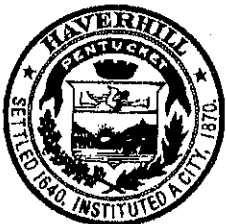
Alan R. D. [Signature]

Police Chief

In Municipal Council, _____

Attest:

City Clerk



Haverhill

12.26

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

Date: 1/29/2020

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks to receive a license for **TAG DAYS**
pursuant to Chapter 227 of Haverhill City Code

Organization: Marine Corps League
M.C.L. Applicant's Name: Richard Broadnax
Applicant's Residence (must be Haverhill resident): 23 Chestnut St. Haverhill
Applicant's Signature: _____

(3 CONSECUTIVE DAYS ONLY)

Date of Tag Day Request(s): 8/28 and 8/29
Canister: _____ Tag: ✓ Fee: \$ 20⁰⁰

ON STREET LOCATIONS ARE NO LONGER PERMITTED – SEE DOC . 47 OF 2017

OFF STREET LOCATIONS - PLEASE SPECIFY

Market Basket - all locations

***A LETTER FROM THE PRIVATE PROPERTY OWNER GRANTING PERMISSION FOR
USE OF THE LISTED LOCATIONS IS REQUIRED AT THE TIME OF THE APPLICATION**

**A sample of the badge being used by those tagging and a sample of the tag being issued by the
Organization must be filed with the City Clerk's Office at the time of the application**

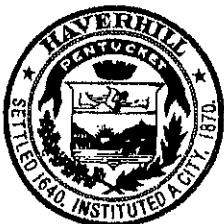
Office Use Only

Recommendation by Police Chief: _____ Approved
_____ Denied

Alan R. [Signature]
Police Chief

In Municipal Council, _____

Attest: _____
City Clerk



Haverhill

12.2.7

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

Date: 1/22/2020

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks to receive a license for **TAG DAYS**
pursuant to Chapter 227 of Haverhill City Code

Organization: Haverhill Lions Club Applicant's Name: Tom Palmaccio
Applicant's Residence (must be Haverhill resident): 17 Cornell Rd. Haverhill
Applicant's Signature: Thomas Palmaccio

(3 CONSECUTIVE DAYS ONLY)

Date of Tag Day Request(s): September 26 2020

Canister: _____ Tag: ☒ Fee: \$ 10 —

ON STREET LOCATIONS ARE NO LONGER PERMITTED – SEE DOC . 47 OF 2017

OFF STREET LOCATIONS - PLEASE SPECIFY

③ Market Baskets

***A LETTER FROM THE PRIVATE PROPERTY OWNER GRANTING PERMISSION FOR
USE OF THE LISTED LOCATIONS IS REQUIRED AT THE TIME OF THE APPLICATION**

**A sample of the badge being used by those tagging and a sample of the tag being issued by the
Organization must be filed with the City Clerk's Office at the time of the application**

Office Use Only

Recommendation by Police Chief: ☒ Approved
_____ Denied

Ala R. D. [Signature]

Police Chief

In Municipal Council, _____

Attest:

City Clerk

2020 JAN 22 PM 02:01 HAV/CITYC



Haverhill

12,2,8

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

Date: _____

JAN 28 2020

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks to receive a license for **TAG DAYS**
pursuant to Chapter 227 of Haverhill City Code

Organization: Haverhill Elite XC Applicant's Name: Stephanie Crapsey
Applicant's Residence (must be Haverhill resident): 77 Old Yankee Rd
Applicant's Signature: [Signature]

(3 CONSECUTIVE DAYS ONLY)

Date of Tag Day Request(s): October 16, 17, 18 \$/ 30.00
Canister: _____ Tag: ✓ Fee: \$ 30.00

ON STREET LOCATIONS ARE NO LONGER PERMITTED – SEE DOC . 47 OF 2017

OFF STREET LOCATIONS - PLEASE SPECIFY

Market Basket (3)
Danon Donuts (2)
Heavenly Donuts (1)

***A LETTER FROM THE PRIVATE PROPERTY OWNER GRANTING PERMISSION FOR
USE OF THE LISTED LOCATIONS IS REQUIRED AT THE TIME OF THE APPLICATION**

**A sample of the badge being used by those tagging and a sample of the tag being issued by the
Organization must be filed with the City Clerk's Office at the time of the application**

Office Use Only

[Signature]

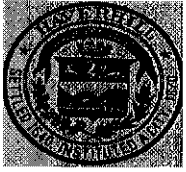
Recommendation by Police Chief: ✓ Approved
_____ Denied

Police Chief

In Municipal Council, _____

Attest:

City Clerk



Document

CITY OF HAVERHILL

In Municipal Council

13,1

Ordered:

That the City transfer the sum of \$45,000 from the Capital Budget to the Capital account:

Information Technology New Core Switch

JAMES J. FIORENTINI
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

January 31, 2020

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Order to transfer \$45,000.00 from Capital Budget to Capital Account

Dear Mr. President and Members of the Haverhill City Council:

Please find attached an order to transfer \$45,000.00 from Capital Budget to Capital Account to install an information technology new core switch. This appropriation is necessary to replace key portions of our computer information technology network. This includes the central fiber switch for the entire City as well as City Hall's server network. I recommend approval.

Very truly yours,

James J. Fiorentini
Mayor

JJF/lyf

CITY COUNCIL

MELINDA E. BARRETT

PRESIDENT

COLIN F. LEPAGE

VICE PRESIDENT

JOSEPH J. BEVILACQUA

JOHN A. MICHITSON

THOMAS J. SULLIVAN

TIMOTHY J. JORDAN

MICHAEL S. MCGONAGLE

MARY ELLEN DALY O'BRIEN

WILLIAM J. MACEK



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

121

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.ci.haverhill.ma.gov
citycncl@cityofhaverhill.com

January 27, 2020

TO: President and Members of the City Council:

Councillor Mary Ellen Daly O'Brien requests a discussion about community concerns regarding proposed Wicked Axe Restaurant.


City Councillor Mary Ellen Daly O'Brien

CITY COUNCIL

MELINDA E. BARRETT

PRESIDENT

COLIN F. LEPAGE

VICE PRESIDENT

JOSEPH J. BEVILACQUA

JOHN A. MICHITSON

THOMAS J. SULLIVAN

TIMOTHY J. JORDAN

MICHAEL S. MCGONAGLE

MARY ELLEN DALY O'BRIEN

WILLIAM J. MACEK



CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

17.2

CITY HALL, ROOM 204

4 SUMMER STREET

TELEPHONE: 978 374-2328

FACSIMILE: 978 374-2329

www.ci.haverhill.ma.gov

citycncl@cityofhaverhill.com

January 27, 2020

TO: President and Members of the City Council:

Councillor Mary Ellen Daly O'Brien requests a discussion about a Home Rule Petition on behalf of Diana Grullon.


City Councillor Mary Ellen Daly O'Brien

Diana Grullon

31 S. Riverview Street
Bradford, MA 01835
978-902-8947
dianag713@gmail.com

January 24, 2020

The Honorable Council
4 Summer Street
Haverhill, MA 01830

Dear council members,

I am writing in regards to the upcoming fire civil service exam. I exceed the age requirement, and I am requesting permission to take the exam.

I have been drawn to helping people for the past 13 years. I am a certified nurse assistant, and have had a long-standing career in my field. The experiences that I've gained in this field have given me the self-awareness that I am calm under pressure, can learn quickly, and that I thrive in a person-centered field.

Due to my professional experience and personal desires to challenge myself and serve others, I'm drawn to the occupation of fire fighter as the next step in my career. I've been excited by the prospect of expanding my professional life to civil service of the community for many years now. I have been studying and preparing. The delay in my application process is because I am a single mother. My son is a senior in high school, and my priority has been to raise him. He is graduating this year, and I am very proud. I am also proud of myself for getting us both to this point. With that having been my focus for the past several years, I am ready to focus on myself and the community that has made our growth as a family possible.

I would appreciate the council's support in having this opportunity to grow in my career, and further, in my ability to challenge myself.

Sincerely yours,

Diana Grullon

A handwritten signature in cursive script that reads "Diana Grullon". The ink is dark and the signature is fluid, with a large initial 'D' and a long, sweeping underline.

Diana Grullon

31 S. Riverview Street | Bradford, MA 01835
Phone: 978.902.8947 E-mail: Dianag713@gmail.com

PROFILE

A hard working and intrinsically motivated individual with excellent communication skills with 13 years of experience in healthcare. Reliable and trustworthy team player who demonstrates great attendance and punctuality. Eager to work and gain new knowledge in any chosen career.

EMPLOYMENT HISTORY

Certified Nurse Assistant, Penacook Place, Haverhill, MA December 2018- Present

- Assist patients with activities of daily living, which include bathing, dressing, grooming and oral care.
- Obtained vital signs and Glucose tests
- Extensive physical therapy work in ambulating patients and complete range of motion exercises
- Excellent communication skills with nursing staff, patients and their families.
- HIPPA compliance

Home Health Aid, Amedisys, Lawrence, MA December 2017 - December 2018

- Ensure client comfort and safety at all times
- Maintained functional habitable home
- Perform light housekeeping duties
- Prepared hot meals for clients.
- Transport client to doctor's office, grocery stores, and other essential errands

Certified Nurse Assistant, Baker Katz Nursing and Rehabilitation Center, Haverhill, MA August 2008 - June 2015

- As lead CNA, received morning report to pass onto CNA's
- Ensure assignments are completed as per person - and family - centered care
- Provide input to charge nurse regarding assignments
- Patient advocacy
- Collected information about care plans; educated patients and their relatives on treatment and precautions
- Helped transport patients for medical tests, procedures, and physical examinations

MJF Bowery, Bartender/ Waitress, Salisbury, MA February 2015 - Present

- Prepared work environment making sure all glasses are cleaned and all drink mixers are in stock.
- Greet and serve customers in a timely, friendly manner
- Took beverage orders from serving staff or directly from patrons
- Made and served drinks to guests and cocktail servers following guidelines, procedures, and policies
- Cashier skills; prepared checks and collected payment from customers
- Efficiently cleared dirty glasses and wiped down tables and bar to maintain a clean environment

Community Outreach Experience, Iglesia De Dios MI, Haverhill, MA
Disaster Relief volunteer, Puerto Rico, December 2017

- Helped in raising money for fundraiser with baked goods
- Prepared hot meals to distribute throughout multiple communities
- Assisted in handing out non-perishable food items door to door
- Visited public schools to donate school supplies.

EDUCATION

Greenfield Community College, Greenfield, MA
 Certified Nurse Assistant (2007)

Access Futures
 GED (2003)

References available upon request



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

17.3.11

ORDERED:

**THAT THE FOLLOWING HOME RULE PETITION BE ADOPTED BY THE
CITY COUNCIL AND FORWARDED TO THE GENERAL COURT**

HOME RULE PETITION

**AN ACT AUTHORIZING DIANA GRULLON TO TAKE THE CIVIL SERVICE
EXAMINATIN FOR THE POSITION OF FIREFIGHTER IN THE CITY OF
HAVERHILL NOTWITHSTANDING THE MAXIMUM AGE REQUIREMENT.**

Be it enacted, etc. as follows:

Section 1. Notwithstanding any general or special law or rule or regulation to the contrary regulating the maximum age of applicants for appointment as firefighter, Diana Grullon of the City of Haverhill, shall be eligible for appointment to the position of firefighter in the City if she meets all other requirements, in which case she shall be eligible for certification and appointment to the fire department of the City of Haverhill. To be effective for the March 21, 2020 firefighter examination results.

Section 2. This act shall take effect upon its passage.

CITY COUNCIL

MELINDA E. BARRETT

PRESIDENT

COLIN F. LEPAGE

VICE PRESIDENT

JOSEPH J. BEVILACQUA

JOHN A. MICHITSON

THOMAS J. SULLIVAN

TIMOTHY J. JORDAN

MICHAEL S. MCGONAGLE

MARY ELLEN DALY O'BRIEN

WILLIAM J. MACEK



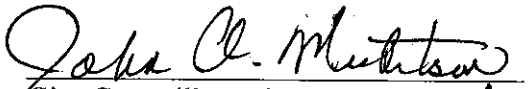
CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

17,3
CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.ci.haverhill.ma.gov
citycncl@cityofhaverhill.com

January 29, 2020

TO: President and Members of the City Council:

Councillor John Michitson requests to propose Citizens Outreach Committee meeting to enable citizens to address options and provide feedback on ways to study Haverhill's Charter, including but not limited to Ward Representation on City Council, in preparation for related Administration and Finance Committee Meeting.


City Councillor John A. Michitson

CITY COUNCIL

MELINDA E. BARRETT
PRESIDENT
COLIN F. LEPAGE
VICE PRESIDENT
JOSEPH J. BEVILACQUA
JOHN A. MICHITSON
THOMAS J. SULLIVAN
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January 30, 2020

TO: President and Members of the City Council:

Councillor Sullivan would like to discuss a property owner's request to lease or purchase city land abutting their property at 256 Whittier Rd.


City Councillor Thomas J. Sullivan

PROPERTY LOCATION

No	All No	Direction/Street/City
		WHITTIER RD, HAVERHILL

Unit #

Owner 1: GTP+OF HAVERHILL	
Owner 2:	
Owner 3:	
Street 1: 4 SUMMER ST	
Street 2:	

Unit #

Use Code	Land Size	Building Value	Yard Items	Land Value	Total Value
930	7.200			62,700	62,700

Legal Description

Entered Lot Size	Total Land	Land Unit Type
7.200	62,700	

User Act

GIS Ref	GIS Ref	Insp Date
71.0874	42.8132	

APPRaised: 62,700/62,700/62,700

USE VALUE: 62,700/62,700/62,700

ASSESSED: 62,700/62,700/62,700

City of Haverhill

Parcel ID 440-2-1A

Parcel 130661

PRINT

LAST REV

ASR Map

Reval Dist

Year

Land Reason

Big Reason

Civil District

Ratio

ASR Map

Reval Dist

Year

Land Reason

Big Reason

Civil District

Ratio

ASR Map

Reval Dist

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Land Reason

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ASR Map

Reval Dist

Year

Land Reason

Big Reason

Civil District

Ratio

EXTERIOR INTELLIGENCE

Type:		Full/Bath	Rating:
Sq. Ft.		A Bath	Rating:
(Liv.) Units:	Total:	3 1/2 Bath	Rating:
Foundation:		A 308th	Rating:
Frame:		1 1/2 Bath	Rating:
Prime Wall:		A 1 Bth	Rating:
Sec. Wall:	%	Other/Fix	Rating:
Roof Struct:		OTHER FEATURES	
Roof Cover:		Kits:	Rating:
Color:		A Kits:	Rating:
View / Desit:		Fxp:	Rating:

MAIN FEATURES

CONCLUSION

AREA CH-99 PLAN 322/90 LOT 2

ONE:VIT

OTHER FEATURES

RESIDENTIAL GRID

1st Res	Grid	Desc:	# Units
Level	FYLR	DR D KIFRR	BR FB HB L O
Other			
Upper			
LV2			
LV1			
Lower			
Totals	RMs:	BRs:	Baths: HB

GENERAL INFORMATION

CONDO INFORMATION

REMODELING

RES BREAKDOWN

	No Unit	RMS	BRS	F.L.
Exterior:				
Interior:				
Additions:				
Kitchen:				
Baths:				
Plumbing				
Electric:				
Heating:				
General:				
Total:				

INTERIOR INFORMATION

DEPRECIATION

CALC SUMMARY

COMPARABLE SALES

Doc#	1000000000	Rate	Parcel ID	Type	Date	Sale Price
Size Adj.	1,000000000					
Const Adj.	16,00000000					
Adj \$ / SQ.						
Other Features	0					
Grade Factor						
NBHD Inf.	1,000000000					
NBHD Mod.						
EUC Factor	1.00					
Adj Total	0					
Depreciation	0					
Depreciated Total	0					

WVA/SQ.		AcRate		Ind Val
Juns. Factor				Before Depr 0.00
Special Features	0			Val/Sq Met.
Final Total	0			Val/Sq SZA

MOBILE HOME

Model

Serial

Year:

Colors

SPEC FEATURES/YARD ITEMS

PARCEL ID 440-2-1A

[illegible]

SUB AREA

[illegible]

SUB AREA DETAIL

IMAGE

AssessPro Patriot Properties, Inc

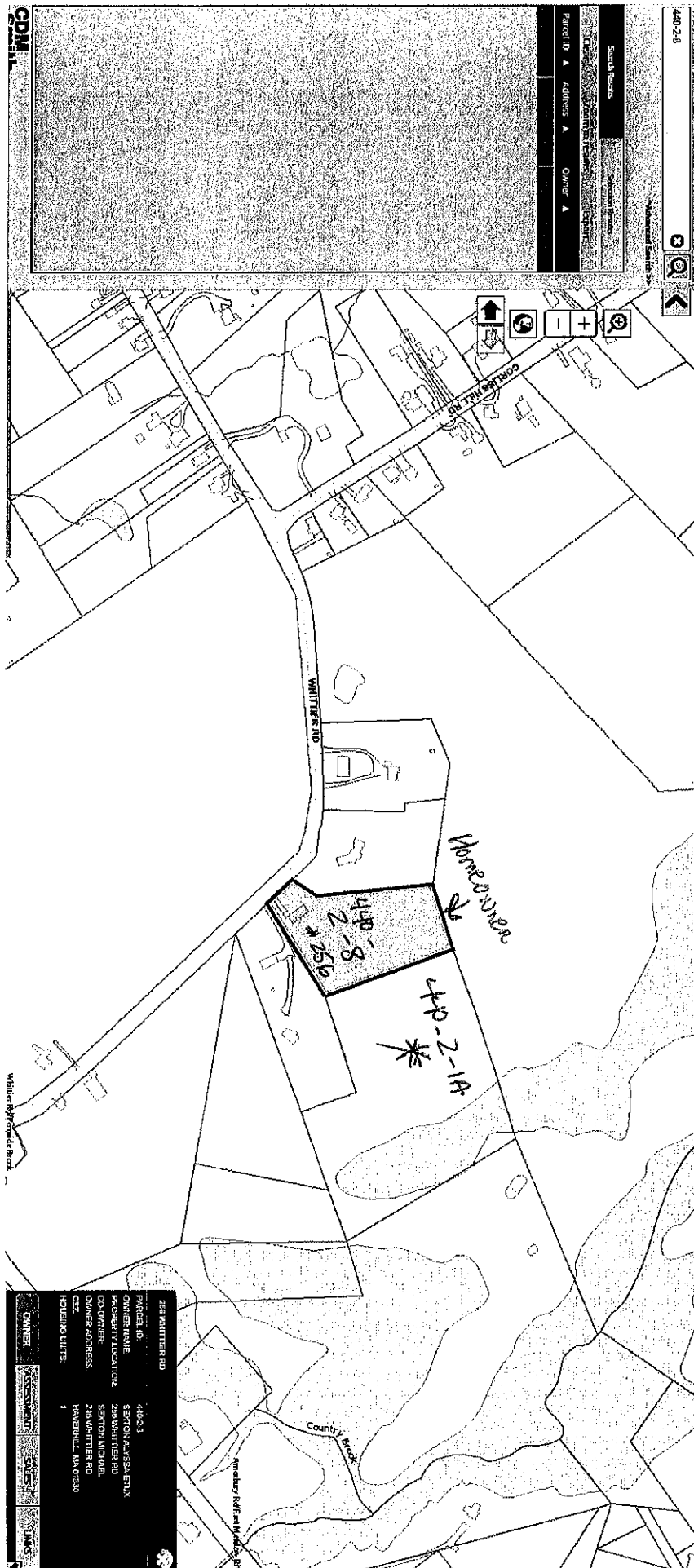
440-2-8

Search Books

Parcel ID

Address

Owner



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January 31, 2020

TO: President and Members of the City Council:

Councillor Bevilacqua proposes February 29 "Leap of Kindness Day".


City Councillor Joseph Bevilacqua



DOCUMENT 8

CITY OF HAVERHILL

In Municipal Council January 7 2020

9-27-20
18.1

~~ORDERED~~

MUNICIPAL ORDINANCE

CHAPTER 240

An Ordinance Relating to Vehicles and Traffic

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, as amended, be further amended by adding the following to Section 240-85 Schedule B: Parking Restrictions and Prohibitions:

LOCATION	REGULATION	HOURS/DAYS
3 spaces on the Northerly side off street parking area in front of Goecke Deck	Veteran's Clinic patrons only	Veteran's Clinic Business Hours

APPROVED as to legality:

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk

IN CITY COUNCIL: January 28 2020

TABLED 1 WEEK TO FEBRUARY 4 2020

Attest:

City Clerk



Haverhill

Economic Development & Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

January 2, 2020

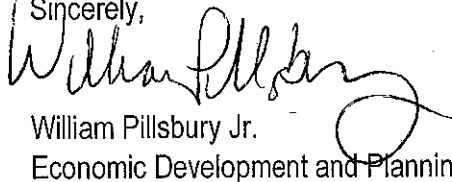
Mr. John A. Michitson, Council President
City Council Members
City Hall – Room #204
City of Haverhill

Re: Establishment of 3 parking spaces for Veterans Clinic Only– Goecke Deck

Dear Council President & Councilors:

As per the request of Councilor Joseph Bevilacqua, I am submitting a municipal ordinance to allow for 3 parking spaces for the Veteran's Clinic only during business hours. These spaces will be located on the northerly side – off street parking area in front of the Goecke Deck.

Sincerely,



William Pillsbury Jr.
Economic Development and Planning Director

WP/lr

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DOCUMENTS REFERRED TO COMMITTEE STUDY

38-F	Communication from Councillors Barrett and LePage requesting to discuss double poles in the City	A & F 9/6/16, 11/3/16, 1/17/17, 5/11/17, 10/24/17	3/15/16 3/6/19
38-W	Communication from Councillor Barrett requesting to give an update on response from MBTA/Keolis & US EPA about idling trains in Bradford	Citizen Outreach	4/5/16 1/31/17
26E	City of Haverhill – Mayor’s Recommendations, Capital Improvement Program – 2016-2020	A & F 11/3/16, 5/11/2017, 7/25/17, 2/15/18 3/6/19, 4/17/19	5/31/16
10-B	Communication from President Michitson asking to request from Mayor status of facility improvements to public buildings and parks to comply with American w/ Disabilities Act (ADA)	Citizen Outreach	1/3/17 1/31/17, 8/15/17
10-U	Communication from President Michitson requesting discussion on next steps to provide comprehensive long range plan for Haverhill	Citizen Outreach	1/31/17 8/15/17, 4/23/18
38-D	Communication from Councillors Sullivan and Barrett requesting an update on City’s emergency management plan and status of working generators in all public building in City	Public Safety	3/20/18 1/23/19
82	Ordinance re: Vehicles & Traffic – Amend Ch. 240-108, Article XVI, Central Business District Parking – Fees, Rate and Terms	A & F	7/10/18
82-B	Ordinance re: Vehicles & Traffic -- Amend Ch. 240-108, Article XVI, Central Business District Parking – Chart	A & F	7/10/18
93-L	Communication from President Michitson requesting to introduce Dave Labrode to discuss street tree plantings	NRPP	8/7/18 2/28/19
38-I	Communication from Councillor Macek to refer City’s Ch. 255 – Zoning, Article XVIII, Solar Energy Systems, Sec. 255-185 thru 255-194 to Administration & Finance Committee	A & F	3/12/19 4/3/19, 8/5/19
13-Y	Communication from Councillor LePage to discuss accounting of revenue funds received from Licensed Marijuana establishments & their allocation to mitigate costs and impacts to city	A & F	3/12/19 8/5/19
38-J	Communication from Councillor Macek requesting a discussion about reserve parking spaces at City Hall designated for Registry of Motor Vehicles	NRPP	3/19/19
79-F	Communication from Councillor Sullivan requesting to introduce Kathleen Fitts, Gale Park Assoc. to request the city replace the Gale Park Fountain in fiscal year 20	NRPP	6/25/19
79-T	Communication from Councillors Sullivan and Barrett re: discussion with VINFEN & Haverhill Police Dept. regarding incident in neighborhood of 20 Westland Ter. group home on 7/5 and steps being taken to better supervise residents and reduce police calls to residence	Public Safety	7/23/19

DOCUMENTS REFERRED TO COMMITTEE STUDY (cont.)

89-D	Communication from Councillors LePage, Michitson, Jordan requesting discussion on reducing exposure of persons under 21 yrs. of age to outdoor advertising (billboards) of marijuana products and zoning regulations pertaining to smoke and/or vapor stores in Haverhill	A & F	7/23/19 8/5/19
89-K	Communication from Councillor Macek requesting open discussion relative to the process for Establishing a Charter Commission to review the current City of Haverhill Charter	Citizen Outreach A & F	8/6/19
89-O	Communication from Councillor LePage requesting to introduce Dr. Maddox to present the Mass. Prevention Alliance position on restricting youth access & exposure to pro-marijuana and social normalizing from billboard and outdoor advertising	A&F	9/10/19
89-U	Communication from Councillor LePage re: applying for Community Compact Best Practices Program grant for benefit of city and its residents	Citizen Outreach A & F	9/17/19
89-V	Communication from Councillor McGonagle requesting a discussion about school bus safety	Public Safety	9/17/19
11	Communication from Councillor Jordan requesting to introduce Steve Costa of Citizens for Haverhill Fire to discuss Mayor's CIP and occupational cancer	Public Safety	1/7/20
11-F	Communication from Councilor LePage requesting a discussion regarding the Rules and Regulations of the City Council	A & F	1/7/20