



CITY OF HAVERHILL
CITY COUNCIL AGENDA

JAN 30 PM 1:53
HAVERHILL CITY CLERK

Tuesday, February 3, 2026, at 7:00 PM **AMENDED**

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

In-Person/Remote Meeting

This meeting of Haverhill City Council will be held in-person at the location provided on this notice as its official meeting location pursuant to the Open Meeting Law. As the meeting is held in person at a physical location that is open and accessible to the public, the City Council is not required to provide remote access to the meeting. Members of the public are welcome to attend this in-person meeting. Please note that a live stream of the meeting is being provided only as a courtesy to the public, and the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly. Those attending tonight's meeting should be aware that the meeting is being audio and video recorded by HCTV, The Eagle Tribune, and WHAV. Any audience members who wish to record any part of the meeting must inform the Council President who will announce the recording. This is to comply with the MA wiretap statute. Thank you.

1. OPENING PRAYER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES OF PRIOR MEETING
4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING:
5. COMMUNICATIONS FROM THE MAYOR:

5.1. Mayor Barrett wishes to address the City Council to announce that the overnight winter parking ordinance has been suspended on the advice from the DPW and Public Safety. Vehicles are to remain parked on the odd side of the street during the month of February.

6. COMMUNICATIONS FROM COUNCILORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:
7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28
8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:

8.1. City Clerk, *Kaitlin M. Wright*, wishes to address the City Council to announce the *5th Annual Haverhill Top Dog Contest*

9. UTILITY HEARING(S) AND RELATED ORDER(S):
10. HEARINGS AND RELATED ORDERS:



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In-Person/Remote Meeting

- 10.1. **Doc 97 of 2025 -SPFL-25-3** - JT Couch for Creek Brook CML requests to store 19,000 gallons of Class IIIB edible shortening oil and 5,000 gallons of Class II Diesel Fuel in above ground storage tanks at 30 Creek Brook Dr

Hearing continued from January 13, 2026

11.APPOINTMENTS:

11.1. **Confirming Appointments:**

11.2. **Non-Confirming Appointments:**

11.2.1. *Haverhill Conservation Commission- Harmony Wilson- 1282 Broadway, expires December 31, 2028*

11.2.2. *Haverhill Conservation Commission- Jennifer Rubera- 25 Gale Ave, expires December 31, 2028*

11.3. **Constables**

11.4. **Resignations**

12.PETITIONS:

12.1. **Applications Handicap Parking Sign:** *with Police approval*

12.2. **Amusement/Event Application:** *with Police approval*

12.3. **Auctioneer License:**

12.4. **Tag Days:** *with Police approval*

12.5. **One Day Liquor License –with HPD approval**

12.6. **ANNUAL LICENSE RENEWALS:**

12.6.1. **Hawker Peddlers License- Fixed location – w/Police approval**

12.6.1.1. **FIXD-25-4-** Renewal from *Lisa Wright* for 20 Nettleton av, outside the Haverhill Stadium, to sell hot dogs, sausages, chips, soda, and chili from 11am to 4pm starting April 4, 2026

12.6.2. **Coin-Op License Renewals – with Police approval**

12.6.3. **Christmas Tree Vendor – with Police approval**

12.6.4. **Taxi Driver Licenses for 2024: with Police approval**

12.6.5. **Taxi/Limousine License with Police approval**

12.6.6. **Junk Dealer /Collector License - with Police approval**

12.6.7. **Pool/Billiard**

12.6.8. **Bowling**

12.6.9. **Sunday Bowling**

12.6.10. **Buy & Sell Second Hand Articles with Police approval**



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In-Person/Remote Meeting

- 12.6.11. **Buy & Sell Second Hand Clothing** *with Police approval*
- 12.6.12. **Pawnbroker license** - *with police approval*
- 12.6.13. **Fortune Teller** *with - Police approval*
- 12.6.14. **Buy & Sell Old Gold** – *with Police approval*
- 12.6.15. **Roller Skating Rink**
- 12.6.16. **Sunday Skating**
- 12.6.17. **Exterior Vending Machines/Redbox Automated Retail, LLC**
- 12.6.18. **Limousine/Livery License/Chair Cars** *with Police approval*

13. MOTIONS AND ORDER:

13.1. Order- Pay bills of the previous years and authorize payment from the current year departmental appropriations as listed:

<u>VENDOR</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>
True Green Capital Mngmt	\$ 537.18	Public Property
True Green Capital Mngmt	\$561.59	Public Property
True Green Capital Mngmt	\$215.35	Public Property
NorthEast Computer Srvc	\$1,763.50	IT
Total: \$3,077.62		

14. ORDINANCES (FILE 10 DAYS):

14.1. Ordinance re: Vehicles and Traffic; Amend Ch 240, be further amended by DELETING the following to § 240-85 schedule B: Parking Restriction and Prohibitions:

<u>Location</u>	<u>Regulation</u>	<u>Hours/ Days</u>
<i>21 Seventh Ave</i>	<i>No Parking</i>	<i>24-Hrs</i>
	<i>(except for 1 24-hr handicap parking space)</i>	

File 10 Days



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**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202
In-Person/Remote Meeting**

15. COMMUNICATIONS FROM COUNCILORS:

- 15.1. Vice President Michtison and Councilor Ferreira wish to announce the Planning and Development Committee meeting on Monday, February 9, 2026 at 6pm in Room 202, City Council Chambers
- 15.2. Councilor Lewandowski requests a discussion about Special Permit Granting Authority (SPGA) authority when post permit changes are made contrary to approval and how to increase partnership with existing nonprofits for development

16. UNFINISHED BUSINESS OF PRECEDING MEETING:

17. RESOLUTIONS AND PROCLAMATIONS:

- 17.1. Mayor Barrett request to present a proclamation recognizing February 2026 as Black History Month in the City of Haverhill

18. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS:

19. DOCUMENTS REFERRED TO COMMITTEE STUDY:

20. LONG TERM MATTERS STUDY LIST:

21. ADJOURN:



MELINDA E. BARRETT
MAYOR

**CITY OF HAVERHILL
MASSACHUSETTS**

JAN 30 PM 1:28
HACITYCLERK

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

January 30, 2026

To: City Council President Timothy J. Jordan and Members of the Haverhill City Council

From: Mayor Melinda E. Barrett

RE: Emergency Suspension of Overnight Winter Parking Ordinance

Dear Mr. President and Members of the Haverhill City Council:

Please be advised that the overnight winter parking ordinance has been suspended on the advice from the DPW and Public Safety. Vehicles are to remain parked on the odd side of the street during the month of February.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em

8.1



Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@haverhillma.gov

January 30, 2026

JAN 30 AM 8:52
HAVERHILL CITY CLERK

To: President Jordan and Members of the Haverhill City Council,

City Clerk, Kaitlin M. Wright, wishes to address the City Council to announce the
5th Annual Haverhill Top Dog Contest.

Thank you for your consideration.

Respectfully,

Kaitlin M. Wright, CMC
City Clerk

10.1

Document # 97

JT Couch for Creek Brook CML requests to store 19,000 gallons of Class IIIB edible shortening oil and 5,000 gallons of Class II Diesel Fuel in above ground storage tanks at 30 Creek Brook Dr

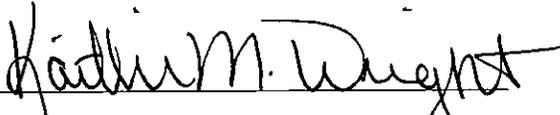
Hearing continued from December 16, 2025

Related communication from applicant requesting continuance to February 3, 2026

IN CITY COUNCIL: January 13, 2026

CONTINUED TO: February 3, 2026

10 YEAS, 0 NAYS, 1 ABSENT

Attest: 
Kaitlin M. Wright, CMC
City Clerk

Document # 97

161

Doc 97 - SPFL-25-3; JT Couch for *Creek Brook CML* requesting to store 19,000 gallons of Class IIIB edible shortening oil in an above ground storage tank and 12,700 gallons of Class II diesel fuel in above ground storage tanks

IN CITY COUNCIL: November 18, 2025

11 Yeas, 0 Nays,

HEARING SCHEDULED FOR DECEMBER 16, 2025

Attest: Kaitlin M. Wright
Kaitlin M. Wright, CMC
City Clerk

IN CITY COUNCIL: DECEMBER 16, 2025
HEARING CONTINUED TO JANUARY 13, 2025 WITH REQUIREMENT THAT APPLICANT CONNECT WITH INSPECTIONAL SERVICES AND BOARD OF HEALTH TO HAVE AIR QUALITY OF PLANT REVIEWED

7 YEAS. 0 NAYS, 4 ABSENT

ATTEST: Kaitlin M. Wright
kaitlin M. WRIGHT, CITY CLERK

Document #97

SPFL-25-3; JT Couch for *Creek Brook CML* requesting to store 19,000 gallons of Class IIIB edible shortening oil and 5,000 gallons of Class II Diesel Fuel in above ground storage tanks at 30 Creek Brook Dr

IN CITY COUNCIL: October 28, 2025

CONT'D TO DECEMBER 16 2025

10 YEAS, 0 NAYS, 1 ABSENT,

Attest: Kaitlin M. Wright
Kaitlin M. Wright, CMC
City Clerk

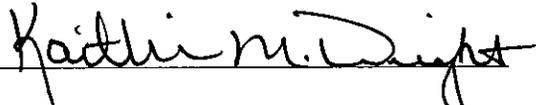
Document # 97

JT Couch for Creek Brook CML requesting to store 19,000 gallons of Class 3B edible shortening oil in an above ground storage tank at 30 Creek Brook Dr

IN CITY COUNCIL: SEPTEMBER 16, 2025

HEARING SCHEDULED FOR: OCTOBER 28, 2025

11 YEAS, 0 NAYS, 0 ABSENT, 0 ABSTENTATION

Attest: 
Kaitlin M. Wright, CMC
City Clerk

Kaitlin Wright

From: JT <JT@creekbrookcml.com>
Sent: Tuesday, December 23, 2025 9:57 AM
To: Kaitlin Wright
Subject: Continuance

10.2

Warning! External Email. Exercise caution when opening attachments or clicking on any links.

Hi Kaitlin,

We're looking to get a continuance to the February 3rd meeting please, because of the holidays we would like more time.

Thank you,
JT Couch
Director of Engineering and Maintenance
Creek Brook CML
30 Creek Brook Drive | Haverhill, MA 01832
O: (978)-207-4005
M: (978)-945-1997
Mail to: jt@creekbrookcml.com
www.creekbrookcml.com

DEC 23 AM 9:59
HAVCITYCLERK





FP-002A
(Rev. 6/23)

The Commonwealth of Massachusetts
City/Town of Haverhill

Application For License

Massachusetts General Law, Chapter 148 §13

New License Amended License

GIS Coordinates
<u>42.7935</u>
LAT.
<u>71.1233</u>
LONG.
License Number

Application is hereby made in accordance with the provisions of Chapter 148 of the General Laws of Massachusetts for a license to store flammables, combustibles or explosives on land in buildings or structures herein described.

Location of Land: 30 Creek Brook Dr.
Number, Street and Assessor's Map and Parcel ID

Attach a plot plan of the property indicating the location of property lines and all buildings or structures.

Owner of Land: Mar Fiber Tech Two LLC

Address of Land Owner: 20 Pickering Street Needham MA, 02492

Use and Occupancy of Buildings and Structures: Food Manufacturing

If this is an application for amendment of an existing license, indicate date of original license and any subsequent amendments

Attach a copy of the current license

Flammable and Combustible Liquids, Flammable Gases and Solids

Complete this section for the storage of flammable and combustible liquids, solids, and gases; see 527 CMR 1.00 Table 1.12.8.50; Attach additional pages if needed. All tanks and containers are considered full for the purposes of licensing and permitting.

PRODUCT NAME	CLASS	MAXIMUM QUANTITY	UNITS gal., lbs, cubic feet	CONTAINER UST, AST, IBC, drums
Edible Shortenings and Oils	Class 3B	19,000	Gallons	AST
Diesel Fuel	Class 2	5,000	Gallons	AST
Diesel Fuel	Class 2	7,700	Gallons	AST

Total quantity of all flammable liquids to be stored: N/A

Total quantity of all combustible liquids to be stored: 31,700 Gallons

Total quantity of all flammable gases to be stored: N/A

Total quantity of all flammable solids to be stored: N/A

LP-gas (Complete this section for the storage of LP-gas or propane)

Indicate the maximum quantity of LP-gas to be stored and the sizes and capacities of all storage containers. (See 527 CMR 1.00 Table 1.12.8.50)

❖ Maximum quantity (in gallons) of LP-gas to be stored in aboveground containers: N/A

List sizes and capacities of all aboveground containers used for storage: _____

❖ Maximum quantity (in gallons) of LP-gas to be stored in underground containers: N/A

List sizes and capacities of all underground containers used for storage: _____

Total aggregate quantity of all LP-gas to be stored: N/A

Fireworks (Complete this section for the storage of fireworks)

Indicate classes of fireworks to be stored and maximum quantity of each class. (See 527 CMR 1.00 Table 1.12.8.50)

❖ Maximum amount (in pounds) of Class 1.3G: N/A Type/class of magazine used for storage: N/A

❖ Maximum amount (in pounds) of Class 1.4G: N/A Type/class of magazine used for storage: N/A

❖ Maximum amount (in pounds) of Class 1.4: N/A Type/class of magazine used for storage: N/A

Total aggregate quantity of all classes of fireworks to be stored: _____

Explosives (Complete this section for the storage of explosives)

Indicate classes of explosive to be stored and maximum quantity of each class. (See 527 CMR 1.00 Table 1.12.8.50)

❖ Maximum amount (in pounds) of Class 1.1: N/A Number of magazines used for storage: _____

❖ Maximum amount (in pounds) of Class 1.2: N/A Number of magazines used for storage: _____

❖ Maximum amount (in pounds) of Class 1.3: N/A Number of magazines used for storage: _____

❖ Maximum amount (in pounds) of Class 1.4: N/A Number of magazines used for storage: _____

❖ Maximum amount (in pounds) of Class 1.5: N/A Number of magazines used for storage: _____

❖ Maximum amount (in pounds) of Class 1.6: N/A Number of magazines used for storage: _____

I, Joseph Theodore Couch IV, hereby attest that I am authorized to make this application. I acknowledge that the information contained herein is accurate and complete to the best of my knowledge and belief. I acknowledge that all materials stored pursuant to any license granted hereunder must be stored or kept in accordance with all applicable laws, codes, rules and regulations, including but not limited to Massachusetts Chapter 148, and the Massachusetts Fire Code (527 CMR 1.00). I further acknowledge that the storage of any material specified in any license granted hereunder may not exceed the maximum quantity specified by the license.

Signature Joseph Theodore Couch IV Date 11/14/2025 Name Joseph Theodore Couch IV

PLEASE NOTE THAT ONLY APPLICATIONS WITH ORIGINAL WET SIGNATURES WILL BE ACCEPTED. PHOTOCOPIES OF APPLICATIONS WILL NOT BE PROCESSED.

Fire Department Use Only

I, Eric M. TARDY, Head of the HAVERHILL Fire Department endorse this application with my

Approval Disapproval

D/K EMATZ Signature of Head of the Fire Department 11/18/25 Date

Recommendations: Follow all code requirements & BEST PRACTICES ASSOCIATED WITH THE USE, STORAGE & MAINTENANCE OF TANKS & PROCESS

ZONING SUMMARY

SECTION 25-24 PARAGRAPHS 100-102, 104-105, 107-108, 110-111, 113-114, 116-117, 119-120, 122-123, 125-126, 128-129, 131-132, 134-135, 137-138, 140-141, 143-144, 146-147, 149-150, 152-153, 155-156, 158-159, 161-162, 164-165, 167-168, 170-171, 173-174, 176-177, 179-180, 182-183, 185-186, 188-189, 191-192, 194-195, 197-198, 200-201, 203-204, 206-207, 209-210, 212-213, 215-216, 218-219, 221-222, 224-225, 227-228, 230-231, 233-234, 236-237, 239-240, 242-243, 245-246, 248-249, 251-252, 254-255, 257-258, 260-261, 263-264, 266-267, 269-270, 272-273, 275-276, 278-279, 281-282, 284-285, 287-288, 290-291, 293-294, 296-297, 299-300, 302-303, 305-306, 308-309, 311-312, 314-315, 317-318, 320-321, 323-324, 326-327, 329-330, 332-333, 335-336, 338-339, 341-342, 344-345, 347-348, 350-351, 353-354, 356-357, 359-360, 362-363, 365-366, 368-369, 371-372, 374-375, 377-378, 380-381, 383-384, 386-387, 389-390, 392-393, 395-396, 398-399, 401-402, 404-405, 407-408, 410-411, 413-414, 416-417, 419-420, 422-423, 425-426, 428-429, 431-432, 434-435, 437-438, 440-441, 443-444, 446-447, 449-450, 452-453, 455-456, 458-459, 461-462, 464-465, 467-468, 470-471, 473-474, 476-477, 479-480, 482-483, 485-486, 488-489, 491-492, 494-495, 497-498, 500-501, 503-504, 506-507, 509-510, 512-513, 515-516, 518-519, 521-522, 524-525, 527-528, 530-531, 533-534, 536-537, 539-540, 542-543, 545-546, 548-549, 551-552, 554-555, 557-558, 560-561, 563-564, 566-567, 569-570, 572-573, 575-576, 578-579, 581-582, 584-585, 587-588, 590-591, 593-594, 596-597, 599-600, 602-603, 605-606, 608-609, 611-612, 614-615, 617-618, 620-621, 623-624, 626-627, 629-630, 632-633, 635-636, 638-639, 641-642, 644-645, 647-648, 650-651, 653-654, 656-657, 659-660, 662-663, 665-666, 668-669, 671-672, 674-675, 677-678, 680-681, 683-684, 686-687, 689-690, 692-693, 695-696, 698-699, 701-702, 704-705, 707-708, 710-711, 713-714, 716-717, 719-720, 722-723, 725-726, 728-729, 731-732, 734-735, 737-738, 740-741, 743-744, 746-747, 749-750, 752-753, 755-756, 758-759, 761-762, 764-765, 767-768, 770-771, 773-774, 776-777, 779-780, 782-783, 785-786, 788-789, 791-792, 794-795, 797-798, 800-801, 803-804, 806-807, 809-810, 812-813, 815-816, 818-819, 821-822, 824-825, 827-828, 830-831, 833-834, 836-837, 839-840, 842-843, 845-846, 848-849, 851-852, 854-855, 857-858, 860-861, 863-864, 866-867, 869-870, 872-873, 875-876, 878-879, 881-882, 884-885, 887-888, 890-891, 893-894, 896-897, 899-900, 902-903, 905-906, 908-909, 911-912, 914-915, 917-918, 920-921, 923-924, 926-927, 929-930, 932-933, 935-936, 938-939, 941-942, 944-945, 947-948, 950-951, 953-954, 956-957, 959-960, 962-963, 965-966, 968-969, 971-972, 974-975, 977-978, 980-981, 983-984, 986-987, 989-990, 992-993, 995-996, 998-999, 1000-1001.

PARKING SUMMARY

USE	AREA	MANUAL	MASS	SCADA	TOTAL
OFFICE	8,273.33	1	1,000.00	7	9,280.33
MANUFACTURING	2,515.17	0	17,600.00	37	19,115.17
TOTAL	10,788.50	1	18,600.00	44	29,393.50

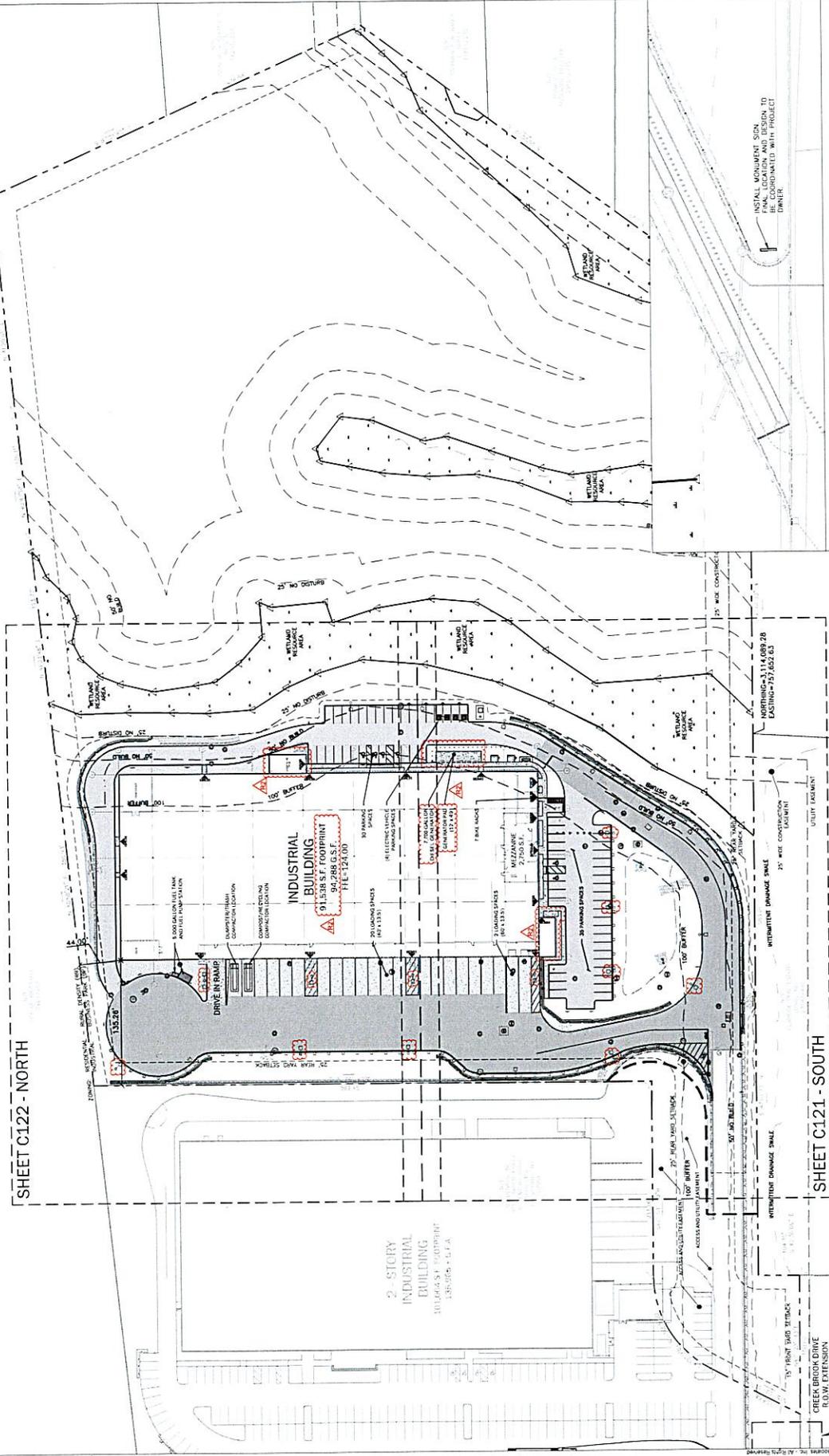
SECTION 25-24 PARAGRAPHS 100-102, 104-105, 107-108, 110-111, 113-114, 116-117, 119-120, 122-123, 125-126, 128-129, 131-132, 134-135, 137-138, 140-141, 143-144, 146-147, 149-150, 152-153, 155-156, 158-159, 161-162, 164-165, 167-168, 170-171, 173-174, 176-177, 179-180, 182-183, 185-186, 188-189, 191-192, 194-195, 197-198, 200-201, 203-204, 206-207, 209-210, 212-213, 215-216, 218-219, 221-222, 224-225, 227-228, 230-231, 233-234, 236-237, 239-240, 242-243, 245-246, 248-249, 251-252, 254-255, 257-258, 260-261, 263-264, 266-267, 269-270, 272-273, 275-276, 278-279, 281-282, 284-285, 287-288, 290-291, 293-294, 296-297, 299-300, 302-303, 305-306, 308-309, 311-312, 314-315, 317-318, 320-321, 323-324, 326-327, 329-330, 332-333, 335-336, 338-339, 341-342, 344-345, 347-348, 350-351, 353-354, 356-357, 359-360, 362-363, 365-366, 368-369, 371-372, 374-375, 377-378, 380-381, 383-384, 386-387, 389-390, 392-393, 395-396, 398-399, 401-402, 404-405, 407-408, 410-411, 413-414, 416-417, 419-420, 422-423, 425-426, 428-429, 431-432, 434-435, 437-438, 440-441, 443-444, 446-447, 449-450, 452-453, 455-456, 458-459, 461-462, 464-465, 467-468, 470-471, 473-474, 476-477, 479-480, 482-483, 485-486, 488-489, 491-492, 494-495, 497-498, 500-501, 503-504, 506-507, 509-510, 512-513, 515-516, 518-519, 521-522, 524-525, 527-528, 530-531, 533-534, 536-537, 539-540, 542-443, 545-546, 548-549, 551-552, 554-555, 557-558, 560-561, 563-564, 566-567, 569-570, 572-573, 575-576, 578-579, 581-582, 584-585, 587-588, 590-591, 593-594, 596-597, 599-600, 602-603, 605-606, 608-609, 611-612, 614-615, 617-618, 620-621, 623-624, 626-627, 629-630, 632-633, 635-636, 638-639, 641-642, 644-645, 647-648, 650-651, 653-654, 656-657, 659-660, 662-663, 665-666, 668-669, 671-672, 674-675, 677-678, 680-681, 683-684, 686-687, 689-690, 692-693, 695-696, 698-699, 701-702, 704-705, 707-708, 710-711, 713-714, 716-717, 719-720, 722-723, 725-726, 728-729, 731-732, 734-735, 737-738, 740-741, 743-744, 746-747, 749-750, 752-753, 755-756, 758-759, 761-762, 764-765, 767-768, 770-771, 773-774, 776-777, 779-780, 782-783, 785-786, 788-789, 791-792, 794-795, 797-798, 800-801, 803-804, 806-807, 809-810, 812-813, 815-816, 818-819, 821-822, 824-825, 827-828, 830-831, 833-834, 836-837, 839-840, 842-843, 845-846, 848-849, 851-852, 854-855, 857-858, 860-861, 863-864, 866-867, 869-870, 872-873, 875-876, 878-879, 881-882, 884-885, 887-888, 890-891, 893-894, 896-897, 899-900, 902-903, 905-906, 908-909, 911-912, 914-915, 917-918, 920-921, 923-924, 926-927, 929-930, 932-933, 935-936, 938-939, 941-942, 944-945, 947-948, 950-951, 953-954, 956-957, 959-960, 962-963, 965-966, 968-969, 971-972, 974-975, 977-978, 980-981, 983-984, 986-987, 989-990, 992-993, 995-996, 998-999, 1000-1001.

SURFACE TREATMENT LEGEND

- GRAVEL DRIVE
- BITUMINOUS PAVEMENT
- CONCRETE PAVEMENT
- CONCRETE PADMAINT
- PAVED DRIVE TRANSITION LINE



SHEET C122 - NORTH



SHEET C121 - SOUTH

INSTALL MONUMENT SIGN FOR 10 BLD. COORDINATED WITH PROJECT OWNER

INSET 'A'
SCALE 1"=50'

BEALS ASSOCIATES
2700 W. MAIN STREET, SUITE 200
METHUEN, MASSACHUSETTS 01844
TEL: 978.368.1111 FAX: 978.368.1112
WWW.BEALSASSOCIATES.COM

Owner
MAR. FIBERTECH TWO LLC
20 BIRCHING STREET, SUITE 200
METHUEN, MA 01842

Creek Brook CML
30 Creek Brook Drive
Haverhill, MA

NO.	DATE	DESCRIPTION
1	12.22.20	ISSUED FOR PERMIT
2	01.15.21	REVISIONS
3	02.05.21	REVISIONS
4	02.25.21	REVISIONS
5	03.05.21	REVISIONS
6	03.15.21	REVISIONS
7	03.25.21	REVISIONS
8	04.05.21	REVISIONS
9	04.15.21	REVISIONS
10	04.25.21	REVISIONS
11	05.05.21	REVISIONS
12	05.15.21	REVISIONS
13	05.25.21	REVISIONS
14	06.05.21	REVISIONS
15	06.15.21	REVISIONS
16	06.25.21	REVISIONS
17	07.05.21	REVISIONS
18	07.15.21	REVISIONS
19	07.25.21	REVISIONS
20	08.05.21	REVISIONS
21	08.15.21	REVISIONS
22	08.25.21	REVISIONS
23	09.05.21	REVISIONS
24	09.15.21	REVISIONS
25	09.25.21	REVISIONS
26	10.05.21	REVISIONS
27	10.15.21	REVISIONS
28	10.25.21	REVISIONS
29	11.05.21	REVISIONS
30	11.15.21	REVISIONS
31	11.25.21	REVISIONS
32	12.05.21	REVISIONS
33	12.15.21	REVISIONS
34	12.25.21	REVISIONS
35	01.05.22	REVISIONS
36	01.15.22	REVISIONS
37	01.25.22	REVISIONS
38	02.05.22	REVISIONS
39	02.15.22	REVISIONS
40	02.25.22	REVISIONS
41	03.05.22	REVISIONS
42	03.15.22	REVISIONS
43	03.25.22	REVISIONS
44	04.05.22	REVISIONS
45	04.15.22	REVISIONS
46	04.25.22	REVISIONS
47	05.05.22	REVISIONS
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49	05.25.22	REVISIONS
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52	06.25.22	REVISIONS
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55	07.25.22	REVISIONS
56	08.05.22	REVISIONS
57	08.15.22	REVISIONS
58	08.25.22	REVISIONS
59	09.05.22	REVISIONS
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69	12.15.22	REVISIONS
70	12.25.22	REVISIONS
71	01.05.23	REVISIONS
72	01.15.23	REVISIONS
73	01.25.23	REVISIONS
74	02.05.23	REVISIONS
75	02.15.23	REVISIONS
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86	06.05.23	REVISIONS
87	06.15.23	REVISIONS
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89	07.05.23	REVISIONS
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99	10.15.23	REVISIONS
100	10.25.23	REVISIONS
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106	12.25.23	REVISIONS
107	01.05.24	REVISIONS
108	01.15.24	REVISIONS
109	01.25.24	REVISIONS
110	02.05.24	REVISIONS
111	02.15.24	REVISIONS
112	02.25.24	REVISIONS
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117	04.15.24	REVISIONS
118	04.25.24	REVISIONS
119	05.05.24	REVISIONS
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121	05.25.24	REVISIONS
122	06.05.24	REVISIONS
123	06.15.24	REVISIONS
124	06.25.24	REVISIONS
125	07.05.24	REVISIONS
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127	07.25.24	REVISIONS
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129	08.15.24	REVISIONS
130	08.25.24	REVISIONS
131	09.05.24	REVISIONS
132	09.15.24	REVISIONS
133	09.25.24	REVISIONS
134	10.05.24	REVISIONS
135	10.15.24	REVISIONS
136	10.25.24	REVISIONS
137	11.05.24	REVISIONS
138	11.15.24	REVISIONS
139	11.25.24	REVISIONS
140	12.05.24	REVISIONS
141	12.15.24	REVISIONS
142	12.25.24	REVISIONS
143	01.05.25	REVISIONS
144	01.15.25	REVISIONS
145	01.25.25	REVISIONS
146	02.05.25	REVISIONS
147	02.15.25	REVISIONS
148	02.25.25	REVISIONS
14		

10.2

Special Permit - Flammable Fuel Storage

SPFL-25-3

Submitted On: Aug 15, 2025

Applicant

👤 JT Couch
☎ 973-650-6060
@ jt@creekbrookcml.com

Primary Location

30 CREEK BROOK DR
Haverhill, MA 01832

Important: Please Read Before Starting Your Application

Applicant Information

Is this application a new license or an amendment to an existing license?

New

IF OTHER, please specify

--

Applicant or Business/Firm Phone

9736506060

Applicant or Business/Firm City

Haverhill

Applicant or Business/Firm Zip Code

01832

Name of Licensee

Mark Cafua

Contact Information for Licensee (Email and Phone Number)

jt@creekbrookcml.com

If amendment, please indicate date of original license

--

What is Your Role in this Process?

Representative of Applicant

Applicant or Business/Firm Name

Creek Brook CML

Applicant or Business/Firm Address

30 Creek brook Dr.

Applicant or Business/Firm State

Massachusetts

Business Structure

Corporation

Address of Licensee

30 Creek Brook Dr.

OCT 24 AM 9:19
HAUCITYCLERK

Land Information

Location of Land

30 Creek Brook Dr.

Address of Land Owner

20 Pickering ST. Needham MA 02492

GIS Coordinants

548- 1 -3c-2A-2

Owner of Land

Mar Fiber Tech Two LLC

Use and Occupancy of Buildings and Structures

Food Manufacturing

Flammable and Combustible Liquids, Flammable Gases, and Solids

Product Name

Edible shortening oil

Maximum Quantity of Tank Storage

15000

Container

Class of Flammable or Combustible

Class 2B

Units

Gallons

IF OTHER, please specify

Aboveground Storage Tank

—

Total quantity of all flammable liquids to be stored

Total quantity of all combustible liquids to be stored

0

15000

Total quantity of all flammable gases to be stored

Total quantity of all flammables solids to be stored

0

0

LP Gas or Propane Information

Will you have LP gas or propane?

No

Explosives Information

Will you have explosives?

No

Emergency Contact Information

Emergency Contact Name

JT Couch

Emergency Contact Phone Number

9736506060

Acknowledgement

I, _____, hereby attest that I am authorized to make this application. I acknowledge that the information contained herein is accurate and complete to the best of my knowledge and belief. I acknowledge that all materials stored pursuant to any license granted hereunder must be stored or kept in accordance with all applicable laws, codes, rules and regulations, including but not limited to Massachusetts Chapter 148, and the Massachusetts Fire Code (527 CMR 1.00). I further acknowledge that the storage of any material specified in any license granted hereunder may not exceed the maximum quantity specified by the license.

true

Electronically Sign Here:

Joseph Theodore Couch IV

Signor's Role

Representative of Applicant

SPFL-25-3

Special Permit - Flammable Fuel Storage

Status: Active
Submitted On: 8/15/2025

Primary Location

30 CREEK BROOK DR
Haverhill, MA 01832

Owner

MAR FIBERTECH TWO LLC
PICKERING ST, STE 200 20 NEEDHAM,
MA 02492

Applicant

 JT Couch
 973-650-6060
 jt@creekbrookcml.com
 30 creek brook dr
Haverhill, MA 01832

Applicant Information

NOV 14 AM 11:00
HAUCITYCLERK

Is this application a new license or an amendment to an existing license?*	If amendment, please indicate date of original license
New	
What is Your Role in this Process?*	IF OTHER, please specify
Representative of Applicant	
Applicant or Business/Firm Name*	Applicant or Business/Firm Phone*
Creek Brook CML	9736506060
Applicant or Business/Firm Address*	Applicant or Business/Firm City*
30 Creek brook Dr.	Haverhill
Applicant or Business/Firm State*	Applicant or Business/Firm Zip Code*
Massachusetts	01832
Business Structure*	Name of Licensee*
Corporation	Mark Cafua
Address of Licensee*	Contact Information for Licensee (Email and Phone Number)*
30 Creek Brook Dr.	jt@creekbrookcml.com

Land Information

Location of Land* 	Owner of Land*
30 Creek Brook Dr.	Mar Fiber Tech Two LLC

Address of Land Owner*

20 Pickering ST. Needham MA 02492

Use and Occupancy of Buildings and Structures*

Food Manufacturing

GIS Coordinants* ⓘ

548- 1 -3c-2A-2

Flammable and Combustible Liquids, Flammable Gases, and Solids

Product Name*

Edible shortening oil and diesel fuel

Class of Flammable or Combustible*

Class IIIB and Class II

Maximum Quantity of Tank Storage*

31,700

Units* ⓘ

Gallons

Container* ⓘ

Aboveground Storage Tank

IF OTHER, please specify

Total quantity of all flammable liquids to be stored*

0

Total quantity of all combustible liquids to be stored*

31,700

Total quantity of all flammable gases to be stored*

0

Total quantity of all flammables solids to be stored*

0

LP Gas or Propane Information

Will you have LP gas or propane?*

No

Explosives Information

Will you have explosives?*

No

Emergency Contact Information

Emergency Contact Name*

JT Couch

Emergency Contact Phone Number*

9736506060

Acknowledgement

I, _____, hereby attest that I am authorized to make this application. I acknowledge that the information contained herein is accurate and complete to the best of my knowledge and belief. I acknowledge that all materials stored pursuant to any license granted hereunder must be stored or kept in accordance with all applicable laws, codes, rules and regulations, including but not limited to Massachusetts Chapter 148, and the Massachusetts Fire Code (527 CMR 1.00). I further acknowledge that the storage of any material specified in any license granted hereunder may not exceed the maximum quantity specified by the license.*



Electronically Sign Here:*

Joseph Theodore Couch IV

Signor's Role*

Representative of Applicant

Attachments

	Plot Plan of the Property C120 Site Layout and Materials Plan - Overall 10.16.24 Const. Rev2.pdf Uploaded by JT Couch on Aug 15, 2025 at 12:54 PM	REQUIRED
	Sketch of tank location on property Creek Brook CML_Overall Plan w Equip_20240918 (With Moline Equipment 06-17-2025) 2.pdf Uploaded by JT Couch on Aug 15, 2025 at 12:38 PM	REQUIRED
	Proof of Abutter Notification AButters notification .docx Uploaded by JT Couch on Aug 15, 2025 at 12:56 PM	REQUIRED
	Detailed Written Summary of Project Application for Tank license - project summary.docx Uploaded by JT Couch on Aug 15, 2025 at 12:34 PM	REQUIRED
	Shortening SDS.pdf Shortening SDS.pdf Uploaded by JT Couch on Aug 15, 2025 at 12:36 PM	

Fire Chief Approval

Record No.SPFL-25-3

Status Completed Became Active August 15, 2025

Assignee Eric Tarpy Due Date None

Primary Location

30 CREEK BROOK DR
Haverhill, MA 01832

Owner

MAR FIBERTECH TWO LLC
PICKERING ST, STE 200 20 NEEDHAM, MA 02492

Applicant

 JT Couch
 973-650-6060
 jt@creekbrookcml.com
 30 creek brook dr
Haverhill, MA 01832

Messages

Eric Tarpy August 26, 2025 at 3:11 pm
Waiting on updated FP- 002A form to be sent to office for Fire Dept. signature.

JT Couch August 26, 2025 at 3:25 pm
Hello, I just sent it over to Private Belfiore and uploaded it to the portal as well.

JT Couch August 27, 2025 at 3:05 pm
Hi I see the form was signed off on, do I need to send to anyone for further approval or will it automatically switch from in progress to approved?

Kaitlin Wright September 2, 2025 at 1:34 pm
@Eric Tarpy form FP-002A is attached under attachments and awaits the Fire Chief's signature.

Brian Belfiore  Internal September 2, 2025 at 4:22 pm
@Kaitlin Wright signed copy attached.

Eric Tarpy September 3, 2025 at 8:14 am
Applicant to apply for permit to exercise license. Subject to all code requirements.

Kaitlin Wright September 3, 2025 at 2:18 pm
Hearing will be announced at September 16th Council meeting. Application will be heard before Council on October 28th meeting at 7 PM.

Step Activity

OpenGov system activated this step	08/15/2025 at 12:58 pm
OpenGov system assigned this step to Robert O'Brien	08/15/2025 at 12:58 pm
Eric Tarpay reassigned this step from Robert O'Brien to Eric Tarpay	08/26/2025 at 11:22 am
Eric Tarpay approved this step	09/03/2025 at 8:13 am

Tax Check

Record No.SPFL-25-3

Status Completed

Became Active August 15, 2025

Assignee Lynn Spitalere

Due Date None

Primary Location

30 CREEK BROOK DR
Haverhill, MA 01832

Owner

MAR FIBERTECH TWO LLC
PICKERING ST, STE 200 20 NEEDHAM, MA 02492

Applicant

 JT Couch
 973-650-6060
 jt@creekbrookcml.com
 30 creek brook dr
Haverhill, MA 01832

Messages

No comments yet.

Step Activity

OpenGov system activated this step	08/15/2025 at 12:58 pm
Kaitlin Wright assigned this step to Lynn Spitalere	08/19/2025 at 11:10 am
Lynn Spitalere approved this step	08/21/2025 at 4:36 pm

Water Bill Check

Record No.SPFL-25-3

Status Completed

Became Active August 19, 2025

Assignee Elizabeth Remmes

Due Date None

Primary Location

30 CREEK BROOK DR
Haverhill, MA 01832

Owner

MAR FIBERTECH TWO LLC
PICKERING ST, STE 200 20 NEEDHAM, MA 02492

Applicant

 JT Couch
 973-650-6060
 jt@creekbrookcml.com
 30 creek brook dr
Haverhill, MA 01832

Messages

No comments yet.

Step Activity

Kaitlin Wright assigned this step to Elizabeth Remmes 08/19/2025 at 11:11 am

Kaitlin Wright activated this step 08/19/2025 at 11:11 am

Elizabeth Remmes approved this step 08/19/2025 at 11:30 am

City Clerk Review

Record No.SPFL-25-3

Status Completed

Became Active September 3, 2025

Assignee Kaitlin Wright

Due Date None

Primary Location

30 CREEK BROOK DR
Haverhill, MA 01832

Owner

MAR FIBERTECH TWO LLC
PICKERING ST, STE 200 20 NEEDHAM, MA 02492

Applicant

 JT Couch
 973-650-6060
 @ jt@creekbrookcml.com
 30 creek brook dr
Haverhill, MA 01832

Messages

Kaitlin Wright August 28, 2025 at 1:18 pm

Please provide GIS coordinates (latitude and longitude) for where the tank/tanks will be stored.

JT Couch August 28, 2025 at 3:13 pm

The coordinates for the shortening tank are (42.7935° N, 71.1233° W).

Kaitlin Wright August 28, 2025 at 3:23 pm

Thank you - I added the coordinates to the application and reuploaded.

JT Couch August 28, 2025 at 3:40 pm

Thank you!

Kaitlin Wright September 17, 2025 at 8:48 am

If there are any further additions to the application, please ensure to notify me directly as well so I can ensure the updated information is relayed to the City Council.

Kaitlin Wright October 17, 2025 at 9:22 am

Good morning JT, I spoke with the Fire Department yesterday and they stated there is an additional 7,000 gallon diesel tank on property. Is that correct? Please let me know asap.

JT Couch October 17, 2025 at 12:26 pm

Hi Kaitlin, yes the GC made me aware of that recently. I thought it was off of natural gas but it is not. Do I need to amend anything?

Kaitlin Wright October 17, 2025 at 1:00 pm

Yes, the application will need to be amended.

Unfortunately, I will have to re-announce before Council the amount being stored, re-advertise and re-notify the abutters. The MGL that governs this requires at least 7 days notice prior to the hearing. The hearing will be have to be continued to a later date.

Please provide an updated application with any additional documents/paperwork that show the additional tank. I can re-announce at the 28th meeting, but we will need to continue the hearing to a later date - likely December 9th to give us time to advertise and you time to re-notify the abutters.

Kaitlin Wright October 21, 2025 at 11:38 am

The Fire Department informed me that there is a third diesel tank on site that was not included on your application. This needs to be updated to reflect the additional diesel tank. However, the hearing will need to be continued from the October 28th date now as abutters will need to be re-notified with an updated notification and the advertisement will need to be updated, as well. The MGL that governs flammable storage applications requires that this notice happen at least 7 days prior to the hearing and since a new, updated application has yet to be received, we cannot move forward with the updated abutter notification and advertisement. Please get me a completed, updated application that reflects all tanks on site as soon as possible so we can work together to schedule a new hearing date. Our council calendar is filling up very quickly, and it is highly likely we will not be able to fit you in for another hearing date until the December 16th meeting.

Kaitlin Wright October 22, 2025 at 1:49 pm

Spoke with applicant JT Couch on the phone. JT indicated they will continue with the hearing on 10/28 and will seek approval for the 19,000 gallon shortenings and oil tank and the 5,000 gallon diesel tank. They do not presently have the 7,000 gallon diesel tank on site. Applicant is aware that they will need to reapply for an amendment to the license (if granted) when they are ready to install the additional 7,000 gallon diesel tank.

Step Activity

OpenGov system activated this step	09/03/2025 at 8:13 am
OpenGov system assigned this step to Rose Leonard-Flynn	09/03/2025 at 8:13 am
Kaitlin Wright reassigned this step from Rose Leonard-Flynn to Kaitlin Wright	09/03/2025 at 2:14 pm
Kaitlin Wright approved this step	09/03/2025 at 2:14 pm

City Clerk – Hearing Date Set

Record No.SPFL-25-3

Status Completed Became Active September 3, 2025
Assignee Kaitlin Wright Due Date None

Primary Location

30 CREEK BROOK DR
Haverhill, MA 01832

Owner

MAR FIBERTECH TWO LLC
PICKERING ST, STE 200 20 NEEDHAM, MA 02492

Applicant

 JT Couch
 973-650-6060
 jt@creekbrookcml.com
 30 creek brook dr
Haverhill, MA 01832

Messages

Kaitlin Wright September 3, 2025 at 2:20 pm
Hearing will be announced at September 16th Council meeting. Application will be heard before Council on October 28th meeting at 7 PM

Kaitlin Wright September 3, 2025 at 2:21 pm
Application states 19,000 gallons, but written summary still shows 15,000 gallons. It would be helpful if the summary could be updated or something could be added to reflect/explain the change for the additional gallons.

JT Couch September 3, 2025 at 4:46 pm
Hi Kaitlin I have just uploaded a new summary and tried to put a explanation at the top, I also left a brief note on its submission details. Thank you!

Step Activity

OpenGov system activated this step 09/03/2025 at 2:14 pm

OpenGov system assigned this step to Maria Bevilacqua 09/03/2025 at 2:14 pm

Kaitlin Wright reassigned this step from Maria Bevilacqua to Kaitlin Wright 09/03/2025 at 2:14 pm

Kaitlin Wright approved this step 09/03/2025 at 2:21 pm

Building Inspector Review

Record No.SPFL-25-3

Status Completed Became Active September 8, 2025
Assignee Tom Bridgewater Due Date None

Primary Location

30 CREEK BROOK DR
Haverhill, MA 01832

Owner

MAR FIBERTECH TWO LLC
PICKERING ST, STE 200 20 NEEDHAM, MA 02492

Applicant

 JT Couch
 973-650-6060
 jt@creekbrookcml.com
 30 creek brook dr
Haverhill, MA 01832

Messages

No comments yet.

Step Activity

OpenGov system activated this step	09/08/2025 at 1:19 pm
OpenGov system assigned this step to Tom Bridgewater	09/08/2025 at 1:19 pm
Tom Bridgewater approved this step	09/08/2025 at 2:55 pm

Step Activity

OpenGov system activated this step

09/08/2025 at 1:19 pm

OpenGov system assigned this step to Robert Moore

09/08/2025 at 1:19 pm

Robert Moore approved this step

09/10/2025 at 1:10 pm

Engineering Review

Record No.SPFL-25-3

Status Completed Became Active September 8, 2025

Assignee John Pettis Due Date None

Primary Location

30 CREEK BROOK DR
Haverhill, MA 01832

Owner

MAR FIBERTECH TWO LLC
PICKERING ST, STE 200 20 NEEDHAM, MA 02492

Applicant

 JT Couch
 973-650-6060
 jt@creekbrookcml.com
 30 creek brook dr
Haverhill, MA 01832

Messages

- Kaitlin Wright** October 8, 2025 at 8:50 am
Please review, this is coming before Council on 10/28!
- Kaitlin Wright** October 22, 2025 at 1:41 pm
Please review, this is coming before Council on 10/28!
- John Pettis** October 22, 2025 at 4:03 pm
I have no objection to the requested permit.

Step Activity

- OpenGov system activated this step 09/08/2025 at 1:19 pm
- OpenGov system assigned this step to John Pettis 09/08/2025 at 1:19 pm
- John Pettis approved this step 10/22/2025 at 4:03 pm

Police Department Review

Record No.SPFL-25-3

Status Completed

Became Active September 16, 2025

Assignee Kevin Lynch

Due Date None

Primary Location

30 CREEK BROOK DR
Haverhill, MA 01832

Owner

MAR FIBERTECH TWO LLC
PICKERING ST, STE 200 20 NEEDHAM, MA 02492

Applicant

 JT Couch
 973-650-6060
 @ jt@creekbrookcml.com
 30 creek brook dr
Haverhill, MA 01832

Messages

No comments yet.

Step Activity

Kaitlin Wright activated this step	09/16/2025 at 8:26 pm
Kaitlin Wright assigned this step to Kevin Lynch	09/16/2025 at 8:27 pm
Kevin Lynch approved this step	09/19/2025 at 12:51 pm

Fire Department Second Review

Record No.SPFL-25-3

Status Completed Became Active September 16, 2025

Assignee Brian Belfiore Due Date None

Primary Location

30 CREEK BROOK DR
Haverhill, MA 01832

Owner

MAR FIBERTECH TWO LLC
PICKERING ST, STE 200 20 NEEDHAM, MA 02492

Applicant

 JT Couch
 973-650-6060
 jt@creekbrookcml.com
 30 creek brook dr
Haverhill, MA 01832

Messages

Brian Belfiore September 17, 2025 at 7:50 am
Applicant has submitted all required documents.

Step Activity

Kaitlin Wright assigned this step to Eric Tarpy 09/16/2025 at 8:31 pm

Kaitlin Wright activated this step 09/16/2025 at 8:31 pm

Brian Belfiore reassigned this step from Eric Tarpy to Brian Belfiore 09/17/2025 at 7:50 am

Brian Belfiore approved this step 09/17/2025 at 1:06 pm

Step Activity

Kaitlin Wright activated this step

10/22/2025 at 1:44 pm

Kaitlin Wright assigned this step to Kaitlin Wright

10/22/2025 at 1:44 pm



Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@haverhillma.gov

September 8, 2025

PUBLIC HEARING

City Council Chambers, City Hall, Room 202, 4 Summer st

Notice is hereby given that the following application for a license to store, keep, and use INFLAMMABLE LIQUIDS has been made to the City Clerk and the City Council will conduct a hearing for all parties interested, in a hybrid meeting (virtual/in person), on Tuesday, October 28, 2025; at 7:00 PM. This notice is given under the provisions of Chapter 148 of the General Laws - JT Couch on behalf of Creek Brook CML (SPFL-25-3); requesting to store 19,000 gallons of Class 3B edible shortening oil and 5,000 gallons of Class II Diesel Fuel in above ground storage tanks at 30 Creek Brook Dr.

(Residents who are interested in commenting on this item can either (1) Attend in person (Council Chambers, Room 202) or (2) Attend remotely using the link provided on the public meeting calendar on the City's website.)

Description of area, maps and plans are on file in the City Clerk's Office.

Advertise: October 9 & October 16, 2025
Haverhill Gazette

Kaitlin M. Wright, CMC
City Clerk



FP-002A
(Rev. 6/23)

The Commonwealth of Massachusetts

City/Town of Haverhill

Application For License

Massachusetts General Law, Chapter 148 §13

New License Amended License

GIS Coordinates
42.7935
LAT.
71.1233
LONG.
License Number

Application is hereby made in accordance with the provisions of Chapter 148 of the General Laws of Massachusetts for a license to store flammables, combustibles or explosives on land in buildings or structures herein described.

Location of Land: 30 Creek Brook Dr.
Number, Street and Assessor's Map and Parcel ID

Attach a plot plan of the property indicating the location of property lines and all buildings or structures.

Owner of Land: Mar Fiber Tech Two LLC

Address of Land Owner: 20 Pickering Street Needham MA, 02492

Use and Occupancy of Buildings and Structures: Food Manufacturing

If this is an application for amendment of an existing license, indicate date of original license and any subsequent amendments

Attach a copy of the current license

Flammable and Combustible Liquids, Flammable Gases and Solids

Complete this section for the storage of flammable and combustible liquids, solids, and gases; see 527 CMR 1.00 Table 1.12.8.50; Attach additional pages if needed. All tanks and containers are considered full for the purposes of licensing and permitting.

PRODUCT NAME	CLASS	MAXIMUM QUANTITY	UNITS gal., lbs, cubic feet	CONTAINER UST, AST, IBC, drums
Edible shortenings and Oils	Class 3B	19,000	Gal.	AST
Diesel Fuel	Class 2	5,000	Gal.	AST

Total quantity of all flammable liquids to be stored: N/A

Total quantity of all combustible liquids to be stored: 24,000 Gallons

Total quantity of all flammable gases to be stored: N/A

Total quantity of all flammable solids to be stored: N/A

LP-gas (Complete this section for the storage of LP-gas or propane)

Indicate the maximum quantity of LP-gas to be stored and the sizes and capacities of all storage containers. (See 527 CMR 1.00 Table 1.12.8.50)

❖ Maximum quantity (in gallons) of LP-gas to be stored in aboveground containers: N/A

List sizes and capacities of all aboveground containers used for storage: _____

❖ Maximum quantity (in gallons) of LP-gas to be stored in underground containers: N/A

List sizes and capacities of all underground containers used for storage: _____

Total aggregate quantity of all LP-gas to be stored: N/A

Fireworks (Complete this section for the storage of fireworks)

Indicate classes of fireworks to be stored and maximum quantity of each class. (See 527 CMR 1.00 Table 1.12.8.50)

❖ Maximum amount (in pounds) of Class 1.3G: N/A Type/class of magazine used for storage: _____

❖ Maximum amount (in pounds) of Class 1.4G: N/A Type/class of magazine used for storage: _____

❖ Maximum amount (in pounds) of Class 1.4: N/A Type/class of magazine used for storage: _____

Total aggregate quantity of all classes of fireworks to be stored: _____

Explosives (Complete this section for the storage of explosives)

Indicate classes of explosive to be stored and maximum quantity of each class. (See 527 CMR 1.00 Table 1.12.8.50)

❖ Maximum amount (in pounds) of Class 1.1: N/A Number of magazines used for storage: _____

❖ Maximum amount (in pounds) of Class 1.2: N/A Number of magazines used for storage: _____

❖ Maximum amount (in pounds) of Class 1.3: N/A Number of magazines used for storage: _____

❖ Maximum amount (in pounds) of Class 1.4: N/A Number of magazines used for storage: _____

❖ Maximum amount (in pounds) of Class 1.5: N/A Number of magazines used for storage: _____

❖ Maximum amount (in pounds) of Class 1.6: N/A Number of magazines used for storage: _____

I, Joseph T. Couch IV, hereby attest that I am authorized to make this application. I acknowledge that the information contained herein is accurate and complete to the best of my knowledge and belief. I acknowledge that all materials stored pursuant to any license granted hereunder must be stored or kept in accordance with all applicable laws, codes, rules and regulations, including but not limited to Massachusetts Chapter 148, and the Massachusetts Fire Code (527 CMR 1.00). I further acknowledge that the storage of any material specified in any license granted hereunder may not exceed the maximum quantity specified by the license.

Signature Joseph Theodore Couch IV Date 9/15/2025 Name Joseph T. Couch IV

PLEASE NOTE THAT ONLY APPLICATIONS WITH ORIGINAL WET SIGNATURES WILL BE ACCEPTED. PHOTOCOPIES OF APPLICATIONS WILL NOT BE PROCESSED.

Fire Department Use Only

I, ERIC M. TARA, Head of the Haverhill Fire Department endorse this application with my

Approval Disapproval

Signature of Head of the Fire Department D/K E M V

Date 9/17/25

Recommendations: Follow all code requirements and best practices associated with the use, storage and maintenance of tank, product & process.

Detailed Written Summary of Project

****This application is set up for 19,000 gallons to satisfy state fire marshal's request to cover total amount of shortening on property. Hence forward in this plan the tank will be referred to as 19,000 gallons with the understanding the actual capacity of the tank is 17,000 gross gallons. ****

Application Summary – 19,000 Gallon Edible Shortening Oil Storage Tank (Class 3B Liquid)

The engineering documentation provided outlines the design and intended application of a **19,000-gallon stainless steel storage tank (Tag: TK-100)** manufactured by Feldmeier Equipment, configured for handling **Class 3B edible shortening oil**. The system is part of a **PKO (Palm Kernel Oil) Storage and Hot Water Set** designed for industrial food production, specifically for controlled storage, heating, and transfer of shortening oil to downstream fryer balance tanks.

1. Tank Design and Construction

- **Capacity:** 19,000 gallons
- **Material:** 316 stainless steel construction for sanitary food-grade applications.
- **Configuration:** Vertical tank with legs and integrated connections for inlet, outlet, venting, and heating systems.
- **Thermal Features:** Equipped with a **heat-traced and insulated oil line network** to maintain product temperature at **135°F**, preventing solidification of the shortening oil during storage and transfer.
- **Hot Water Jacket System:** Supplies heated water to the tank jacket for precise temperature maintenance.

2. Process Flow and Integration

- **Oil Supply:** Product is delivered from a tanker truck via a dedicated **oil inlet line** with **heat tracing and insulation** to maintain fluidity during transfer.

- **Distribution:** Heated oil is transferred through a **centrifugal pump (CP-100)** and associated sanitary valves to connected fryer balance tanks.
 - **Piping:** All product lines use sanitary tri-clamp fittings and stainless steel construction.
-

3. Heating & Temperature Control

- **Hot Water Set:**
 - **Recirculation Pump (CP-600, 3 HP)** circulates hot water through the tank jacket and return loop.
 - **Electric Heat Exchanger (HX-600, 480V)** heats the water supply.
 - **Expansion Tank (TK-600)** maintains system pressure stability.
 - **Temperature Monitoring:** Multiple **temperature transmitters (TIT-600)** monitor jacket water and tank oil temperature.
 - **Flow Monitoring:** Flow switches ensure proper circulation of heating media.
-

4. Safety and Venting Systems

- **Venting:**
 - **Emergency Vent (PRV-100)** -- 6" Protectoseal pressure relief vent to prevent over-pressurization.
 - **Vacuum Vent (VRV-100)** -- 2" Protectoseal unit to prevent vacuum collapse during unloading or cooling.
 - **Tank Conditioner & UV Ventilation Units** -- maintain product quality and prevent microbial growth.
 - **Pressure Relief:** ASME-rated pressure relief valves installed on both oil and hot water circuits (80 PSIG).
 - **Check Valves:** Prevent backflow contamination between product and utility lines.
-

5. Controls and Instrumentation

- **Valves:** A combination of ball valves, butterfly valves, and shut-off valves for isolation and flow control.
- **Instrumentation:**

- Level transmitters for high/low product monitoring.
 - Temperature transmitters for jacket and product temperature control.
 - Flow switches to confirm fluid circulation in both oil and hot water loops.
 - **Automation:** Designed for integration with plant control systems via PLC interface.
-

6. Operational Purpose

This tank system provides **bulk storage, heating, and controlled delivery** of Class 3B edible shortening oil for use in continuous frying operations. The **temperature-controlled environment** ensures the oil remains in a liquid state for process reliability, while sanitary construction and venting systems maintain **product integrity and food safety compliance**.

Facility: PKO (Edible Shortening Oil) Storage & Hot Water Set

Primary Vessel: TK-100, 19,000 gal, 316 SS, Feldmeier (S/N 24E0725)

1) Product classification (NFPA 30 / OSHA)

- **NFPA 30 combustible liquid class:** For edible shortening/palm-kernel oils with flash point typically well above 200 °F, the applicable NFPA 30 class is **Class IIIB** (combustible liquid, $FP \geq 200$ °F). Although the project description references “Class 3B,” this system is operated at ~135 °F—below common edible-oil flash points—so the **NFPA 30 design basis is Class IIIB**.
- **OSHA 1910.106 alignment:** OSHA follows similar category logic; edible oils normally fall in the highest flash-point (least hazardous) combustible category when not heated near FP.

Implication: Class IIIB liquids are the least restrictive under NFPA 30; normal building locations are generally permitted, hazardous (electrical) classification is **not** typically required unless heated to/above the flash point, sprayed, or otherwise aerosolized.

2) System description supporting compliance

- **Tank & capacity:** One 19,000-gal sanitary vertical tank, 316 SS, leg-supported (Tag TK-100).
- **Heating method:** Hot-water jacket with dedicated **hot-water skid** (pump CP-600 3 HP; electric circulation heater HX-600 480 V; expansion tank TK-600; PRV/PSV; flow and temperature instrumentation) designed to maintain ~135 °F jacket supply/return—well below typical edible-oil FP.

- **Product transfer:** Sanitary, heat-traced, insulated oil lines (1.5–2") from tanker offload to TK-100 and out to fryer balance tanks via **CP-100** centrifugal pump and sanitary valves. Lines/headers are heat-traced and insulated to maintain fluidity, not to approach FP.
- **Overpressure/venting:**
 - **Emergency vent: PRV-100** 6" Protectoseal F7806H, piped to roof ("EMERGENCY VENT TO ROOF").
 - **Vacuum relief: VRV-100** 2" Protectoseal F6242 (end-of-line).
 - **Normal/conditioning vents:** 10" tank vent **LTX-10AB2A0** and **Liquid Tank Conditioner (UV) LTC-2AB4A0** (American Ultraviolet).
- **Instrumentation & interlocks:** Level transmitters (LLT/HLT tags shown), temperature transmitters (**TIT-600**), and flow switches (**FS-100**, **FW-600**) for both oil and hot-water loops to verify circulation and prevent heater operation on no-flow.

3) NFPA 30 conformance elements

Chapters referenced (by topic): Design & construction of tanks; normal/emergency venting; heating; transfer operations; indoor tank allowances for Class IIIB; drainage/spill control.

- **Tank design & materials:** Stainless steel, closed, fixed-roof vessel with sanitary connections aligns with NFPA 30 tank construction options for Class IIIB. (TK-100 BOM and P&ID/lifecycle show sanitary, closed system.)
- **Normal venting:** Provided via the dedicated tank vent assembly and conditioner; sized/selected equipment is identified (10" American Ultraviolet vent + conditioner) for normal breathing and product quality. Final vent sizing to meet NFPA 30 normal vent capacity is by manufacturer data; devices are specified in the BOM.
- **Emergency venting:** The **6" Protectoseal F7806H** emergency vent meets the NFPA 30 requirement for emergency relief due to fire exposure (capacity per manufacturer curves). Discharge is routed to roof, minimizing in-room vapor release.
- **Vacuum protection:** The **2" Protectoseal F6242** prevents vacuum collapse during unloading/cooling.
- **Heating controls:** Jacket water heat is mechanically separated from product, with temperature transmitters (**TIT-600**) and flow switches (**FW/FS**) interlocked to heaters/pumps, satisfying NFPA 30 expectations that heating systems be controlled and monitored to avoid overheating.

- **Pumping & valves:** Sanitary pumps (**CP-100, CP-600**) and isolation/butterfly valves (QSM) provide positive shutoff and control. Check valves (**CV-100**) are included to prevent reverse flow.
- **Electrical classification:** Because the product is **Class IIIB** and operating temperature (~135 °F) is **well below FP**, the area is **not normally a classified (hazardous) location** per NFPA 30. Standard industrial electrical installation is acceptable unless the AHJ identifies specific classified pockets (e.g., at vents or if future operations heat above FP).

4) Spill control, drainage, and secondary containment

- **Floor drainage:** Direct any drainage away from doorways/exits and ignition sources. Provide shut-off valves on trench drains leading to an oil-water separator or dedicated containment.

5) Fire protection & emergency planning

- **Portable extinguishers:** Provide **Class B** (and, where fryer operations exist, **Class K** near cooking equipment) extinguishers with travel distance per NFPA 10.
- **Fixed protection:** For **Class IIIB** indoor tanks, foam systems are **not typically required** by NFPA 30; coordinate with AHJ based on risk assessment. If foam is provided, use agents compatible with vegetable oils.
- **Alarm & shutdowns:**
 - High-high product level → stop transfer from tanker.
 - Low/No jacket flow (**FW-600/FS-100**) → trip **HX-600** heater.
 - High jacket temperature (**TIT-600**) → alarm and heater trip.
- **Vent routing:** Maintain the **emergency vent to roof** penetration, weather-proofed and clear of air intakes and ignition sources.
- **Housekeeping:** Keep combustibles clear of tank and hot-water skid. Post emergency shutdown procedures at the skid and tanker offload point.

6) Transfer operations (tanker to TK-100)

- **Connection point:** Dedicated heated/insulated product inlet line “PKO FROM TANKER” to TK-100 (with isolation valve and flow/level interlocks).
- **Bonding/grounding:** Bond tanker to facility during offload to control static (good practice even for high-FP edible oils).
- **Supervision:** Offloading performed by trained personnel; verify **LLT/HLT** signals and vent path clear before start.

7) Signage, labels, and documentation

- **Tank labeling:** “EDIBLE SHORTENING OIL – CLASS IIIB COMBUSTIBLE LIQUID – 19,000 GAL – NO SMOKING/NO OPEN FLAMES.”
- **Process labels:** Tag all valves/instruments per P&ID (e.g., **PRV-100, VRV-100, CP-100/600, HX-600, TIT-600, FS/FW**) to match drawings/BOM.
- **SDS availability:** Maintain product SDS on site; confirm FP and operating limits in writing as part of the pre-startup safety review.

8) Construction & installation notes

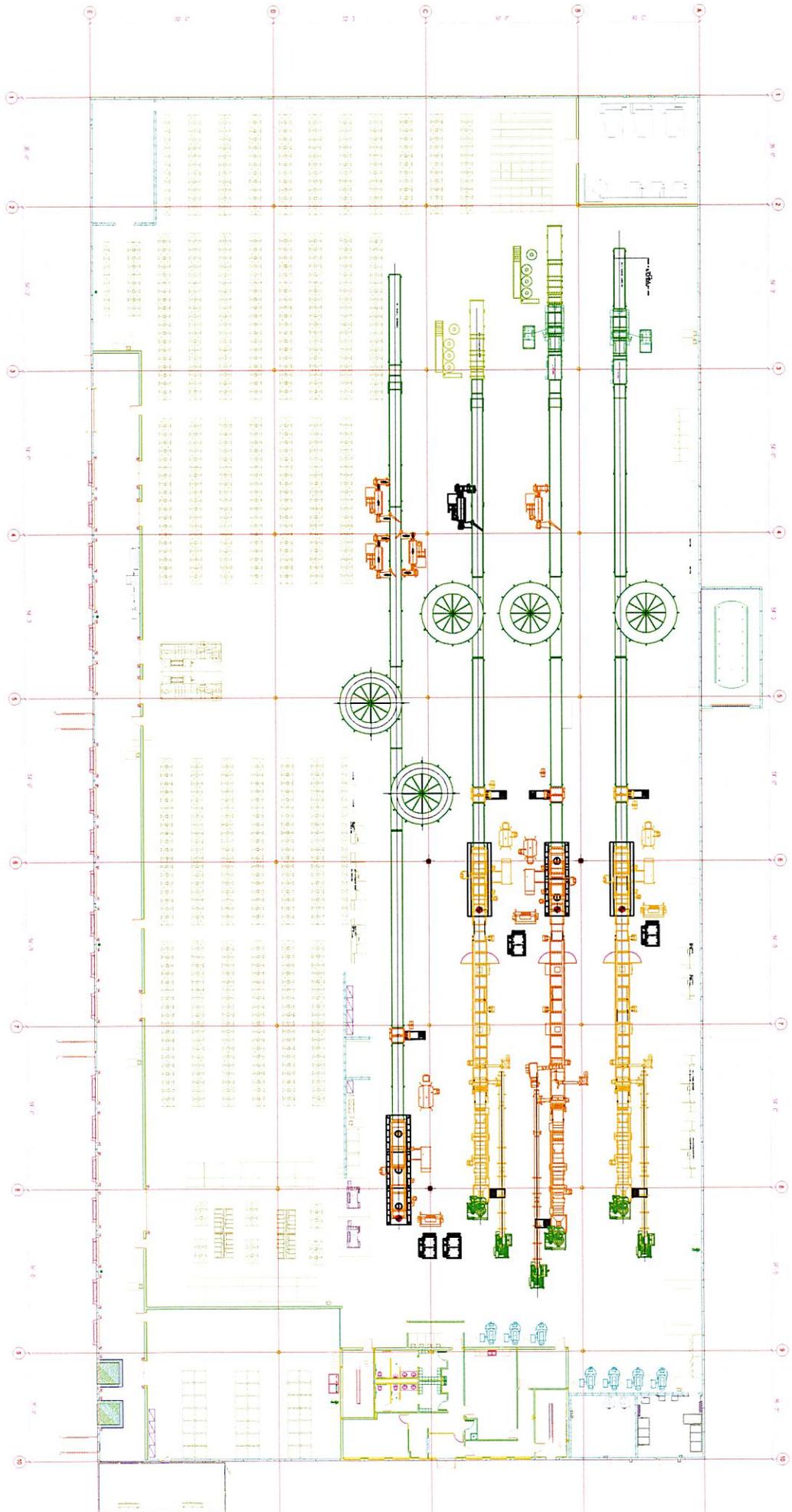
- **Anchorage/seismic:** Anchor tank legs per structural calcs to resist sloshing and overturning; maintain clear access to emergency vent and manways. (Tank legs shown on layout sheet.)
- **Insulation/heat tracing:** As shown, oil lines are heat-traced and insulated (“1.5” Insulation,” oil lines heat-traced **135 °F**) to maintain pumpability without approaching FP. Verify insulation jacketing is non-absorbent, fire-retardant.
- **Electrical:** Power to **HX-600 (480 V)**, motors (**230/460 V**), and instruments (**24 V/120 V**) per BOM; follow NFPA 70 for wiring methods.

9) Owner/AHJ action items (to close out permitting)

1. **Confirm final product FP** (from SDS) to document **Class IIIB** basis at 135 °F operation.
2. **Vent capacity certs:** Attach manufacturer sizing sheets for **F7806H** and **F6242**, and for the 10" vent, to demonstrate normal + emergency venting capacity per NFPA 30.
3. **Containment drawings:** Provide diked area/containment calcs ($\geq 110\%$ of 19,000 gal) and drain control details (valved to oil-water separator).
4. **SPCC applicability check:** If total on-site oil $\geq 1,320$ gal, adopt/update **SPCC Plan** and inspection logs.
5. **PSSR/Commissioning:** Document interlock tests (no-flow trips, high-temp trips, level cutouts) and operator training.
6. **Labeling & pre-fire plan:** Post tank/valve IDs, emergency procedures, and add the tank to the facility pre-incident plan for the fire department.

Cross-references to the engineering package

- **BOM (mechanical & hot water):** TK-100 19,000 gal Feldmeier; PRV-100 6" Protectoseal F7806H; VRV-100 2" Protectoseal F6242; American Ultraviolet **LTX-10AB2A0** (10" vent) & **LTC-2AB4A0** (conditioner); CP-100 C114 pump; CP-600 hot-water recirc; **HX-600** WATTCO heater; **TIT-600, FS/FW-600** instrumentation; valves (QSM) and relief valves (Bell & Gossett 80 psig).
- **P&ID/Layout:** Heat-traced (135 °F) insulated oil lines; jacket supply/return; emergency vent routed to roof; level instruments (LLT/HLT); electrical services (480 V/230-460 V/120 V/24 V) noted.





7004 CESSNA DRIVE
GREENSBORO, NC 27409
336-393-0100

4400 BISHOP LANE, SUITE 112
LOUISVILLE, KY 40218
502-459-7475

334 FREE HILL ROAD
HENDERSONVILLE, TN 37075
615-822-3030

CREEK BROOK CML HAVERHILL, MA PKO STORAGE & HOT WATER SET 24G0074

TABLE OF CONTENTS	
DRAWING NUMBER	DESCRIPTION
24G0074.01.1	COVER SHEET
24G0074.02	SYMBOL SHEET
24G0074.03	BILL OF MATERIALS
24G0074.04	PIPING AND INSTRUMENTATION DIAGRAM
24G0074.05	LAYOUT

GENERAL NOTES
1. VERIFY ALL DIMENSIONS WITH EQUIPMENT

CLIENT

CREEK BROOK
HAVERHILL, MA



PROJECT TITLE

PKO STORAGE AND HOT WATER SET

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316 SS

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JAB

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UNLESS OTHERWISE SPECIFIED
DIMENSIONS ARE IN INCHES
DIMENSIONS IN PARENTHESES ARE IN MILLIMETERS
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DRAWING DESCRIPTION

COVER SHEET

DRAWING NUMBER

24G0074- 01.1

GENERAL NOTES

1. VERIFY ALL DIMENSIONS WITH EQUIPMENT

CLIENT

CREEK BROOK
MAGPHILL, MA



PROJECT TITLE

PKO STORAGE AND HOT WATER SET

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QUANTITY

1

UNIT

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CHECKED BY

JAB

SCALE

NA

UNLESS OTHERWISE SPECIFIED, DIMENSIONS ARE IN INCHES. DIMENSIONS IN PARENTHESES ARE FOR INFORMATION ONLY.

DATE OF REVISION

316 SS

BILL OF MATERIALS

DRAWING NUMBER

24G0074-01.3

MECHANICAL BILL OF MATERIALS

24G0074-01

TAG	DESCRIPTION	SPECIFICATION / MODEL	MANUFACTURER	Serial Number	Power/Air Supply
M-101	MOTOR Bobcat 5 HP IMATEC 3	11B-318MD	SPX	F24100R199	230/460V
KV-100	WR1 SHUT OFF VALVE	WR19263	SPX	100000407001	6-10bar 1/4"
TK-100	15,000 Gal Tank	15000Gallon Tank	Freemove Equipment	24C0735	230/460V
BK-104,105,106,107	1.5" BALL VALVE	EA-33NF-SN-1.5-CV	OSW		
BPV-602	2in OSW BPV, TC, 316SS EPDM	BPV-316L-E-2	OSW		
CP-100	CT14 Centrifugal Pump	C11422323	SPX	100000407002	
BV-108	1/2" BALL VALVE	EA-33NF-SN-1/2-CV	OSW		
VENT	LIQUID TANK CONDITIONER 4"	LIC-2AM140	American Ultracool		120V
VENT	10" TANK VENT	LIX-10AB240	American Ultracool		2-Door 1/4"
BV/ZT-100,101,102	EA-33NF-SN-1.5-MF-20-SHA-55-DN141-2AL-35-35VWE-240	MON360	OSW		
FPV-100	6" EMERGENCY ONY	F7826H	PROTECTOSEAL	360225	
WVY-100	2" END OF LINE VACUUM VENT	F8242	PROTECTOSEAL	36026	
AV-600	Air Vent	87	Bel & Gossett		
BV-602	3/4" BALL VALVE	FLC 200A	FM		
CV-100	2" VERTICAL DISC CHECK VALVE	CSE-316L-TC-2-V	OSW		
PSV-601	3/4" PRESSURE RELIEF VALVE, RD PSIG, ASME	790-RD ASME RV	Bel & Gossett		
BPV-100	2" BUTTERFLY VALVE	BPV-316L-E-2	OSW		24V
FS-100	FLOW SWITCH	S6860	FM		
BPV-101	1.5" BUTTERFLY VALVE	BPV-316L-E-1.5	OSW		
BPV-102	2" BUTTERFLY VALVE	BPV-316L-E-2.0	OSW		
HOT WATER SET BILL OF MATERIALS 24G0074-05					
TAG	DESCRIPTION	SPECIFICATION / MODEL	MANUFACTURER	Serial Number	
TI-600	Temperature Transmitter	T02603	FM		24V
PSV-600	3/4" Pressure Relief Valve, RD PSIG, ASME	790-RD ASME RV	Bel & Gossett	110757	
BV-600	1" Ball Valve	EA-33NF-SN-1-CV	OSW		
BPV-600	3/4" Back Flow Preventer	4ALF-10H-43F	Apollis		
RPV-600	1/2" Pressure Reducing Valve	BR-38	Bel & Gossett	80N46LF	
PS-600	Pressure Gauge, -30 inHG to 0 to 60 psi	PHD-30HL-4020D-01	Granger		
BV-601	1" Ball Valve	EA-33NF-SN-1-CV	OSW		
TK-600	Expansion Tank	PTK-30V 5/10 ASME	Bel & Gossett		
CP-600	Hot Water Electric Pump, 3HP, 3500 RPM, 4.5" Impeller	3045	SPX	100000407009	230/460V
M-600	3HP MOTOR 143M	11B-318MD	BLDOR	F24104Z07	24V
FW-600	Flow Switch	S6860	FM	122429H	480V
rx-600	2" Floped Circulation Vessel	WLS32X20H3 T	WATCO	FLSS-12000X311-3891-1	
BPV-602	3/4" Ball Valve	EA-33NF-SN-1/2-CV	OSW		
BPV-600	2" Butterfly Valve	BPV-316L-V-2	OSW		
BPV-601	2" Butterfly Valve	BPV-316L-V-2	OSW		
FRAME	2'x2' Mill Square Tubing with Adjustable Legs	24G0074-05	M.G. Newell		

GENERAL NOTES
1. VERIFY ALL DIMENSIONS WITH EQUIPMENT

CLIENT
CREEK BROOK
HAVERHILL, MA



PROJECT TITLE
PKO STORAGE AND HOT WATER SE

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MATERIAL
316 SS

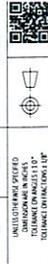
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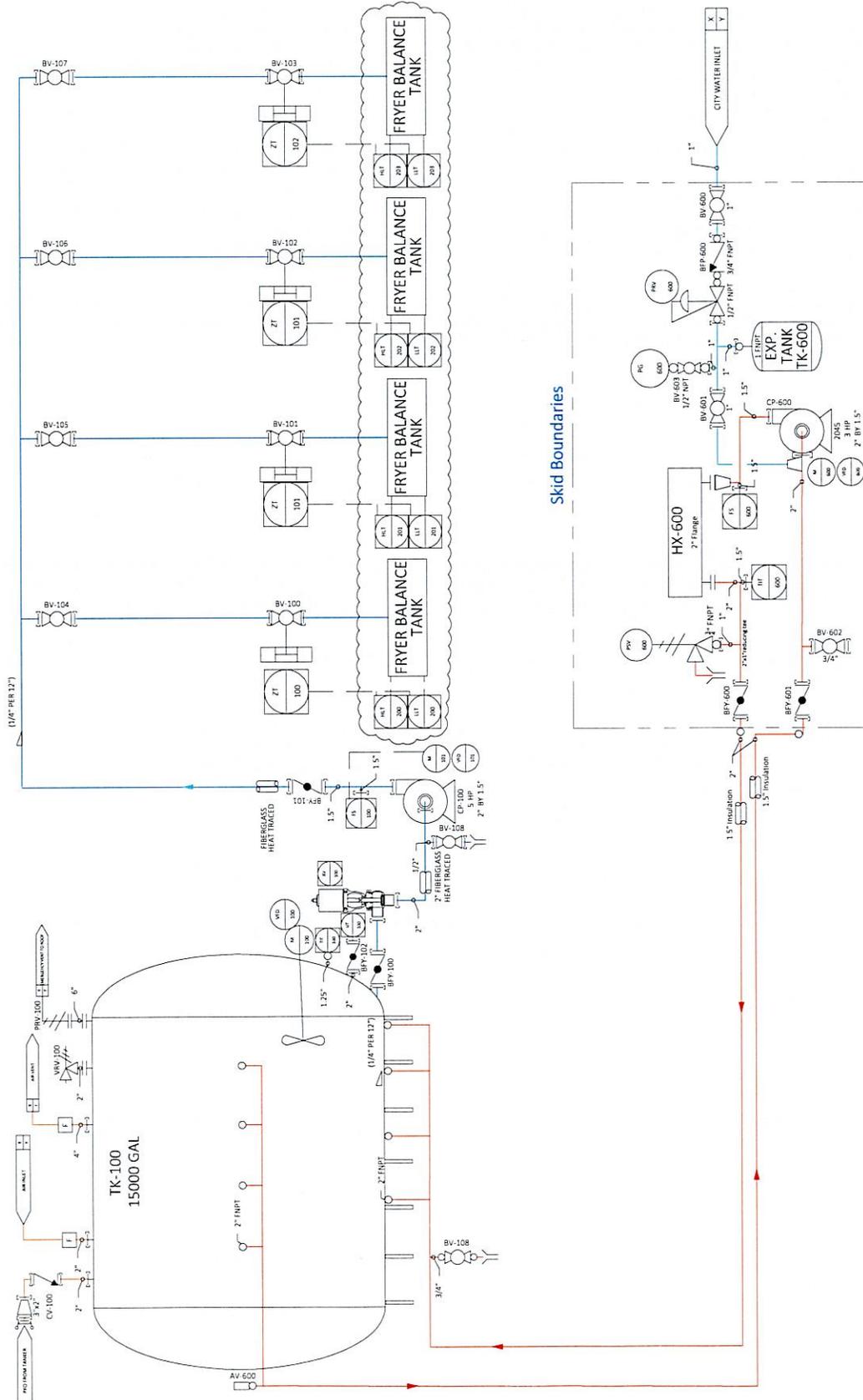
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GENERAL NOTES

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UNIVERSITY, MA



PROJECT TITLE

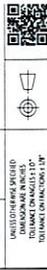
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REV	DESCRIPTION	BY	DATE
1	INITIAL DRAWING	JAB	5/7/202

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MATERIAL: 316 SS

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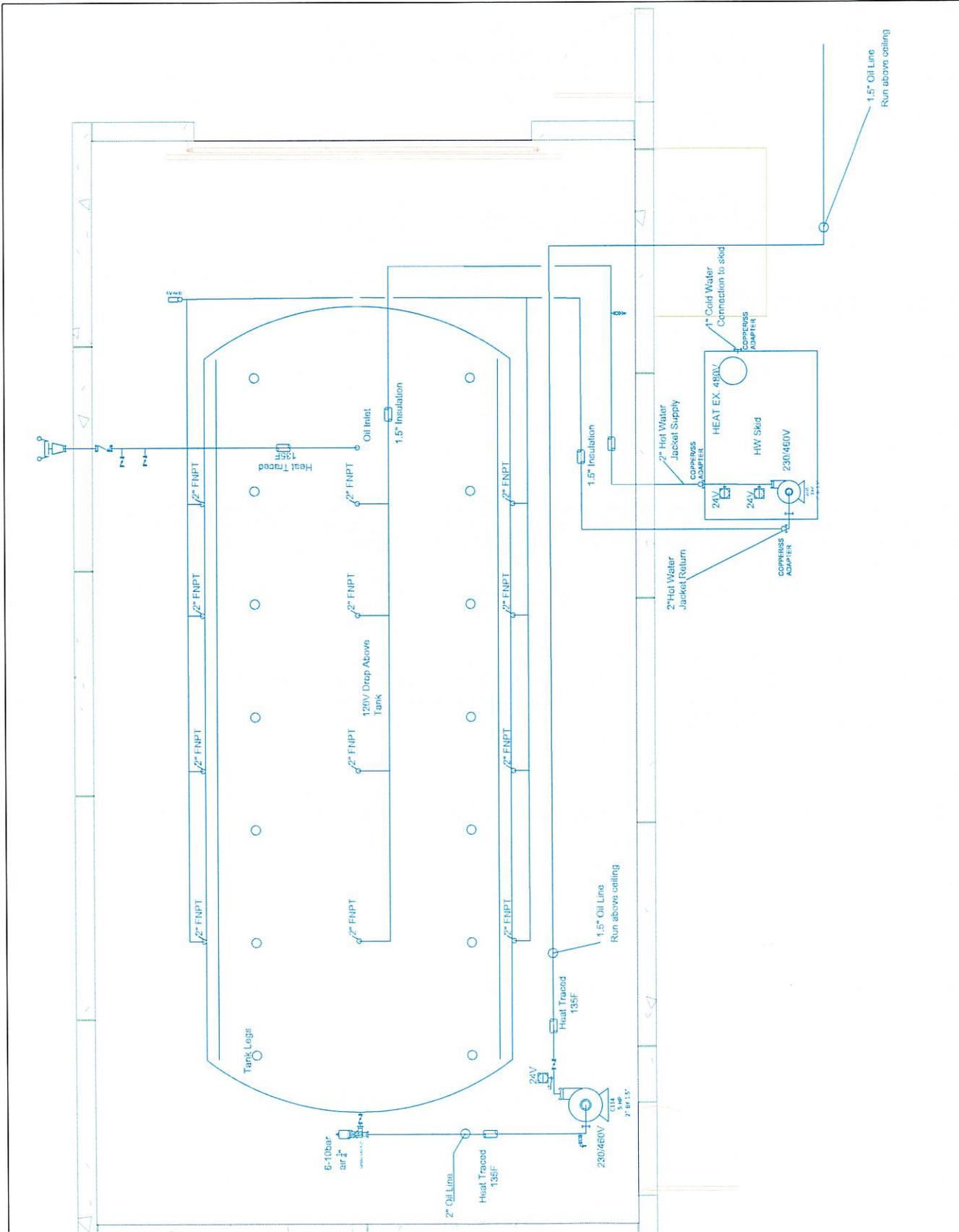


DRAWING DESCRIPTION

LAYOUT

DRAWING NUMBER

24G0074-01.5





Safety Data Sheet

*** Section 1 - Product and Company Identification ***

Material Name: Edible Shortenings and Oils

Synonyms/Other Common Names: Canola oil, Linseed oil, Corn oil, Soybean oil, Cottonseed oil, Peanut Oil, Palm kernel oil, Copra, Olive oil, Tallow oil, Lard, Palm oil, Sunflower Oil.

Recommended Use & Restrictions: Food additive, Emulsifier

Manufacturer Information:

Bunge North America
1391 Timberlake Manor Parkway
Chesterfield, MO 63017

Phone: 314-292-2000 between 7:30 AM – 5:30 PM Central Time
Fax: 314-292-2384

Emergency Information:

In the event of an Emergency, contact Chemtrec at 1-800-424-9300

*** Section 2 – Hazard(s) Identification ***

Hazard classification: Not a dangerous substance according to GHS. The substance does not meet the criteria for classification.

Hazard Statement(s): Excessive inhalation of oil mist may affect the respiratory system. Sensitive individuals may experience dermatitis after prolonged exposure of oil on the skin.

Potential Health Effects:

Eyes: None expected under anticipated use conditions. May cause irritation in sensitive individuals.

Skin: None expected under anticipated use conditions. May cause irritation in sensitive individuals.

Ingestion: None expected under anticipated use conditions. May cause irritation in sensitive individuals.

Inhalation: Excessive inhalation of oil mist may affect the respiratory system.

Carcinogenicity and Reproductive Hazard: None of this product's components are listed by ACGIH, IARC, OSHA, NIOSH, or NTP.

Medical Conditions aggravated by exposure to product: Excessive inhalation of oil mist may affect the respiratory system. Sensitive individuals may experience dermatitis after prolonged exposure of oil on the skin.

HMIS Ratings: Health: 1 Fire: 1 HMIS Reactivity 0

Hazard Scale: 0 = Minimal 1 = Slight 2 = Moderate 3 = Serious 4 = Severe * = Chronic hazard

Label Elements: Not required

Signal Word: Not required

*** Section 3 - Composition / Information on Ingredients ***

CAS #	Component (Chemical Name & Common Name)	Concentration
120962-03-0	Canola oil	
8001-26-1	Linseed oil	
8001-30-7	Corn oil	
8001-22-7	Soybean oil	
8001-29-4	Cottonseed oil	
8002-03-7	Peanut Oil	
8023-79-8	Palm kernel oil	
8001-31-8	Copra	
8001-25-0	Olive oil	
61789-97-9	Tallow oil	
61789-99-9	Lard	
8002-75-3	Palm oil	
8001-21-6	Sunflower oil	
	Algae oil	

Safety Data Sheet

*** Section 4 - First Aid Measures ***

Eyes: If necessary, rinse eyes with water.

Skin: Wash with soap and water.

Ingestion: None necessary.

Inhalation: Remove to fresh air.

Most important symptoms/effects (acute & delayed): Acute eye contact requires rinsing. No delayed effects anticipated.

*** Section 5 - Fire Fighting Measures ***

General Fire Hazards: See Section 9 for Flammability Properties.

Hazardous Combustion Products: Not Determined

Extinguishing Media: Foam, CO2 or dry chemical. Because water can spread the fire, it is advisable to avoid a direct water stream for extinguishing the fire.

Fire Fighting Equipment/Instructions: Firefighters should wear full protective gear.

NFPA Ratings: Health: 1 Fire: 1 Reactivity: 0

Hazard Scale: 0 = Minimal 1 = Slight 2 = Moderate 3 = Serious 4 = Severe

*** Section 6 - Accidental Release Measures ***

Evacuation Procedures/ Containment Procedures: Isolate area. Keep unnecessary personnel away. No special containment procedures necessary.

Clean-Up Procedures: For small spills, add solid adsorbent, shovel into disposable container and hose down area. Do not use incompatible clay adsorbents to avoid the possibility of spontaneous combustion. Clean area with detergent. For large spills, squeegee or pump into holding container. Clean area with detergent. Dispose of in accordance with local, state, and Federal regulations.

*** Section 7 - Handling and Storage ***

Handling Procedures: Use appropriate protective equipment when handling hot oils.

Storage Procedures: Store away from flame and excessive heat. To avoid spontaneous fire, store wiping rags and similar material in UL/FM approved containers with tight fitting lids. Spilled product presents a slip hazard.

*** Section 8 - Exposure Controls / Personal Protection ***

Exposure Limits:

Chemical	ACGIH (TWA & Ceiling)	OSHA (PEL)	NIOSH (REL)
Vegetable oil mist (CAS No. 68956-68-3)	As PNOS guidelines: 3 mg/m3 (respirable) 10 mg/m3 (inhalable)	TWA 15 mg/m3 (total) TWA 5 mg/m3 (respirable)	TWA 10 mg/m3 (total) TWA 5 mg/m3 (respirable)

Engineering Controls: Ventilation should be provided in areas where hot oil is being used.

PERSONAL PROTECTIVE EQUIPMENT

Eyes/Face: Wear safety glasses; chemical goggles (if splashing is possible).

Skin: If handling containers of hot oil, insulated gloves and apparel may be required.

Respiratory: If exposed to oil mist, an appropriate NIOSH approved respirator for organic vapors may be required.

General: Eye wash fountain and emergency showers are recommended.

Safety Data Sheet

*** Section 9 - Physical & Chemical Properties ***

Appearance:	Liquid, yellow-brown
Odor:	NA
Odor Threshold:	ND
pH:	ND
Melting Point/Freezing Point:	ND
Initial Boiling Point and Boiling Range:	NA
Flash point:	>500°F
Evaporation Rate:	ND
Flammability (solid/gas):	ND
Upper/Lower Flammability/Explosive Limits (UFL/LFL):	>1
Vapor Pressure:	NA
Vapor Density:	NA
Specific Gravity:	0.70-0.95
Relative Density:	ND
Solubility(ies):	Insoluble
Partition Coefficient (n-octanol/water):	ND
Auto-ignition temperature:	ND
Decomposition temperature:	ND
Viscosity:	ND

*** Section 10 - Chemical Stability & Reactivity Information ***

Chemical Stability: This is a stable material.

Possibility of Hazardous Reactions: Will not occur.

Conditions to Avoid (e.g., static discharge, shock, or vibration): None

Incompatible materials: None

Hazardous Decomposition products: None

*** Section 11 - Toxicological Information ***

Likely routes of exposure (inhalation, ingestion, skin and eye contact): Eyes, skin, ingestion, inhalation.

Description of immediate, delayed or chronic effects from short or long-term exposure: None anticipated

Numerical measures of toxicity (LD50/LC50)

Cottonseed oil (8001-29-4)

Oral LD50 Rat: >90 mL/kg

Corn oil (8001-30-7)

Oral LD50 Rat: >100 mL/kg

Copra (8001-31-8)

Oral LD50 Rat: >5000 mg/kg

Palm oil (8002-75-3)

Oral LD50 Rat: >18000 mg/kg

Palm kernel oil (8023-79-8)

Oral LD50 Rat: >5000 mg/kg

Listed in NTP report on Carcinogens, or identified as potential carcinogen by IARC or OSHA: None of this product's components are listed by ACGIH, IARC, OSHA, NIOSH, or NTP.

Safety Data Sheet

***** Section 12 - Ecological Information *** (non-mandatory)**

Ecotoxicity

A. General Product Information

B. Component Analysis - Ecotoxicity - Aquatic Toxicity: No ecotoxicity data are available for this product's components.

***** Section 13 - Disposal Considerations *** (non-mandatory)**

US EPA Waste Number & Descriptions: No EPA Waste Numbers are applicable for this product's components.

Disposal Instructions:

All wastes must be handled in accordance with local, state and federal regulations.
See Section 7 for Handling Procedures. See Section 8 for Personal Protective Equipment recommendations.

***** Section 14 - Transportation Information *** (non-mandatory)**

US DOT Information

Shipping Name: Not Regulated

***** Section 15 - Regulatory Information *** (non-mandatory)**

US Federal Regulations: None of this products components are listed under SARA Section 302 (40 CFR 355 Appendix A), SARA Section 313 (40 CFR 372.65), or CERCLA (40 CFR 302.4).

Component Analysis - State

The following components appear on one or more of the following state hazardous substances lists:

State/Provincial Regulations:

The following components appear on one or more of the following state hazardous substances lists:

Component	CAS	CA	MA	MN	NJ	PA	RI
Linseed oil	8001-26-1	No	No	No	No	Yes	Yes
Corn oil	8001-30-7	No	No	No	No	Yes	Yes
Soybean oil	8001-22-7	No	No	No	No	Yes	Yes
Cottonseed oil	8001-29-4	No	No	No	No	Yes	Yes
Peanut Oil	8002-03-7	No	No	No	No	Yes	Yes
Tallow oil	61789-97-9	No	No	No	No	Yes	Yes

Additional Regulatory Information

Component Analysis – Inventory

Component	CAS #	TSCA	CAN	EEC
Canola oil	120962-03-0	Yes	DSL	No
Linseed oil	8001-26-1	Yes	DSL	EINECS
Corn oil	8001-30-7	Yes	DSL	EINECS
Soybean oil	8001-22-7	Yes	DSL	EINECS
Cottonseed oil	8001-29-4	Yes	DSL	EINECS
Peanut Oil	8002-03-7	Yes	DSL	EINECS
Palm kernel oil	8023-79-8	Yes	DSL	EINECS
Copra	8001-31-8	Yes	DSL	EINECS
Olive oil	8001-25-0	Yes	DSL	EINECS
Tallow oil	61789-97-9	Yes	DSL	EINECS
Lard	61789-99-9	Yes	DSL	EINECS
Palm oil	8002-75-3	Yes	DSL	EINECS
Sunflower oil	8001-21-6	Yes	DSL	EINECS

Safety Data Sheet

*** Section 16 - Other Information ***

Other Information

Bunge believes, to the best of its knowledge, that the information contained herein is accurate as of the date hereof. However, as the conditions or methods of use are beyond our control, we do not assume any responsibility and expressly disclaim any liability for any use of the material. MOREOVER, NO REPRESENTATIONS OR WARRANTIES, EITHER EXPRESSED OR IMPLIED, OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR OF ANY OTHER NATURE ARE MADE HEREIN AS TO THE INFORMATION PROVIDED OR THE PRODUCT TO WHICH THE INFORMATION REFERS. The health and safety precautions contained herein may not be adequate for all individuals and/or situations. It is the user's obligation to evaluate and use this product safely. Users should satisfy themselves that they have all current data relevant to their particular use and that their activities comply with all applicable laws.

Key/Legend

NA - Not Applicable
ND - Not Determined
ACGIH - American Conference of Governmental Industrial Hygienists
OSHA - Occupational Safety and Health Administration
TLV - Threshold Limit Value
PEL - Permissible Exposure Limit
TWA - Time Weighted Average
STEL - Short Term Exposure Limit
NTP - National Toxicology Program
IARC - International Agency for Research on Cancer

Revision Date: 6/1/2017

Prepared by: Rick Hendricks

548-1-1 CITY OF HAVERHILL NORTH BROADWAY HAVERHILL, MA 01830	548-1-10A HANS KISSLE COMPANY, LLC 9 CREEK BROOK DR HAVERHILL, MA 01832	548-1-10A-4 AREIT RESEARCH DRIVE LC LLC 64 RESEARCH DR DENVER, CO 80202
548-1-2 LANGLOIS STEPHEN E ETUX 490 NORTH BROADWAY HAVERHILL, MA 01832	548-1-3 WILSON SEAN ALAN 452 NORTH BROADWAY HAVERHILL, MA 01830	548-1-3A 430 NORTH BROADWAY RLTY TR 430 NORTH BROADWAY HAVERHILL, MA 01832
548-1-3B THE HEISELER FAMILY REVOCABLE TRUST 450 NORTH BROADWAY HAVERHILL, MA 01832	548-1-3C-2 GOLDENROD INC 20 CREEK BROOK DR PARSIPPANY, NJ 07054	548-1-3C-2A-2 MAR FIBERTECH TWO LLC 30 CREEK BROOK DR NEEDHAM, MA 02492
548-1-3C-2B DELLECHIAIE JEFFREY D-ETUX 460 NORTH BROADW WAY HAVERHILL, MA 01832	548-1-3C-2C SOLARES SERGIO A 456 NORTH BROADW WAY HAVERHILL, MA 01832	548-1-4 HUNTER THOMAS J 426 NORTH BROADWAY HAVERHILL, MA 01832
548-1-40 SDS DEVELOPMENT, LLC 420 NORTH BROADWAY KINGSTON, NH 03848	548-1-6 362 NORTH BROADWAY IRREVOCABLE 362 NORTH BROADWAY HAVERHILL, MA 01832	

A	B	C	D	E	F	G	H	I
ParcelID	StreetNum	StreetName	LocCity	Owner1	BillingAddress	City	State	Zip
1	548-1-1	NORTH BROADWAY	HAVRHILL	CITY OF HAVRHILL	4 SUMMER ST	HAVRHILL	MA	01830
2	548-1-10A	9 CREEK BROOK DR	HAVRHILL	HANS KISSE COMPANY, LLC	9 CREEK BROOK DR	HAVRHILL	MA	01832
3	548-1-10A-4	64 RESEARCH DR	HAVRHILL	AREIT RESEARCH DRIVE LC LLC	1200 17TH ST, Unit 2900	DENVER	CO	80202
4	548-1-2	490 NORTH BROADWAY	HAVRHILL	LANGLOIS STEPHEN E ETUX	490 NORTH BROADWAY	HAVRHILL	MA	01832
5	548-1-3	452 NORTH BROADWAY	HAVRHILL	WILSON SEAN ALAN	452 NORTH BROADWAY	HAVRHILL	MA	01830
6	548-1-3A	430 NORTH BROADWAY	HAVRHILL	430 NORTH BROADWAY RLTY TR	430 NO BROADWAY	HAVRHILL	MA	01832
7	548-1-3B	450 NORTH BROADWAY	HAVRHILL	THE HEISELER FAMILY REVOCABLE TRUST	450 NORTH BROADWAY	HAVRHILL	MA	01832
8	548-1-3C-2	20 CREEK BROOK DR	HAVRHILL	GOLDENROD INC	6 CENTURY DR., SUITE 310	PARSIPPANY	NJ	07054
9	548-1-3C-2A-2	30 CREEK BROOK DR	HAVRHILL	MAR FIBERTECH TWO LLC	20 PICKERING ST, STE 200	NEEDHAM	MA	02492
10	548-1-3C-2B	460 NORTH BROADWAY	HAVRHILL	DELLECHIAIE JEFFREY D-ETUX	460 NORTH BROADWAY	HAVRHILL	MA	01832
11	548-1-3C-2C	456 NORTH BROADWAY	HAVRHILL	SOLARES SERGIO A	456 NORTH BROADWAY	HAVRHILL	MA	01832
12	548-1-4	426 NORTH BROADWAY	HAVRHILL	HUNTER THOMAS J	426 NO BROADWAY	HAVRHILL	MA	01832
13	548-1-40	420 NORTH BROADWAY	HAVRHILL	SDS DEVELOPMENT, LLC	4 GRANITE RD	KINGSTON	NH	03848
14	548-1-6	362 NORTH BROADWAY	HAVRHILL	362 NORTH BROADWAY IRREVOCABLE	362 NORTH BROADWAY	HAVRHILL	MA	01832

Kaitlin Wright

From: North of Boston <noreply@wave2adportal.com>
Sent: Friday, November 14, 2025 10:35 AM
To: CityClerk
Cc: cmacdonald@northofboston.com; Kaitlin Wright
Subject: Thank you for placing your order with us.

Warning! External Email. Exercise caution when opening attachments or clicking on any links.
THANK YOU for your notice submission!

This is your confirmation that your order has been submitted. Below are the details of your transaction. Please save this confirmation for your records.

Job Details

Order Number:
W0139320
Business Type:
All Other Public Notices
Notice Size:
Public Notices
Notice Estimate:
\$480.20
Referral Code:
SPFL-25-3 30 Creek Brook Dr

Account Details

Haverhill Clerk
4 SUMMER ST STE 118
HAVERHILL, MA □ 01830
978-374-2312
cityclerk@cityofhaverhill.com
HAVERHILL CITY CLERK

Schedule for notice number W01393200

Wed Nov 19, 2025
The Eagle-Tribune Public Notices
All Zones

Mon Nov 24, 2025
The Eagle-Tribune Public Notices
All Zones

PUBLIC HEARING

City Council Chambers, City Hall,
Room 202, 4 Summer st
Notice is hereby given that the following application for a license to store, keep, and use INFLAMMABLE LIQUIDS has been made to the City Clerk and the City Council will conduct a hearing for all parties interested, in a hybrid meeting (virtual/ in person), on Tuesday, October 28, 2025; at 7:00 PM. This notice is given under the provisions of Chapter 148 of the General Laws – JT Couch on behalf of Creek Brook CML (SPFL-25-3); requesting to store 19,000 gallons of Class 3B edible shortening oil and 12,700 gallons of Class II Diesel Fuel in above ground storage tanks at 30 Creek Brook Dr.
(Residents who are interested in commenting on this item can either (1) Attend in person (Council Chambers, Room 202) or (2) Attend remotely using the link provided on the public meeting calendar on the City's website.)
Description of area, maps and plans are on file in the City Clerk's Office.
Kaitlin M. Wright, CMC
City Clerk
ET - Publication Dates

The North of Boston Media Group is not responsible for any false, inaccurate or omitted notices.

The North of Boston Media Group reserves the right to alter, edit and omit any notice to meet our editorial guidelines. Any additional charges or credits as a result of this process will be the responsibility of the individual or company submitting the notice.



Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@haverhillma.gov

NOV 14 AM 10:20
HAUCITYCLERK

November 14, 2025

PUBLIC HEARING
City Council Chambers, City Hall, Room 202, 4 Summer st

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(Residents who are interested in commenting on this item can either (1) Attend in person (Council Chambers, Room 202) or (2) Attend remotely using the link provided on the public meeting calendar on the City's website.)

Description of area, maps and plans are on file in the City Clerk's Office.

Advertise: November 19 & November 24, 2025
The Eagle Tribune

Kaitlin M. Wright, CMC
City Clerk

11. 2. 1

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

JAN 30 AM 9:48
INVCTYCLERK

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

January 29, 2026

To: City Council President Timothy J. Jordan & Members of the City Council

From: Mayor Melinda E. Barrett

RE: Conservation Commission Reappointment-Harmony Wilson

Dear Mr. President and Members of the City Council:

Please be advised that I hereby reappoint Harmony Wilson, 1282 Broadway, Haverhill, MA to the Haverhill Conservation Commission.

This is a non-confirming appointment. This appointment takes effect immediately and expires December 31, 2028.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em

cc: Robert Moore, Jr., Environmental Health Technician

11. 2. 2



MELINDA E. BARRETT
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

JAN 30 AM 9:48
HAYCITYCLERK

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

January 29, 2026

To: City Council President Timothy J. Jordan & Members of the City Council

From: Mayor Melinda E. Barrett

RE: Conservation Commission Reappointment-Jennifer Rubera

Dear Mr. President and Members of the City Council:

Please be advised that I hereby reappoint Jennifer Rubera, 25 Gale Avenue, Haverhill, MA to the Haverhill Conservation Commission.

This is a non-confirming appointment. This appointment takes effect immediately and expires December 31, 2028.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em

cc: Robert Moore, Jr., Environmental Health Technician



Haverhill

Conservation Department
Phone: 978-374-2334 Fax: 978-374-2366
conservation@haverhillma.gov

MEMO TO: Mayor Melinda E. Barrett

FROM: Robert E. Moore, Jr., Environmental Health Technician 

DATE: January 29, 2026

RE: Appointments – Conservation Commissioners

Please accept this communication as a request to reappoint the following Conservation Commissioners for three-year terms:

Harmony Wilson, 1282 Broadway, expires 12/31/2028
Jennifer Rubera, 25 Gale Avenue, expires 12/31/2028

C: Robert E. Ward

12.6.1.1

Fixed Location Street Vendor Permit

FIXD-25-4

Submitted On: Dec 29, 2025

Applicant

 Lisa Wright
9789143955
@ lisa1519@comcast.net

Primary Location

0 NETTLETON AVE
Haverhill, MA 01830

Vendor Information

Vendor Date of Birth

12/19/1966

Vendor Social Security Number

xxx-xx-8686

Vendor Primary Phone

978 914 3955

Vendor Secondary Phone

9783732204

Duration of Business

1 Year

Number of Employees

1

Merchandise to be Sold

Hot dogs, chili, chips, soda

JAN 28 AM 9:02
HAVCITYCLERK

Location Information

Days to be Open

Over 30 Days

Start Date

04/04/2026

Hours of Operation

11 to 4 p.m.

Select Location

Outside Haverhill Stadium@ Lincoln/Nettleton Ave

Proposed Alternate Location

None

License Type

Renewal - Fixed Location

Do You Require Electrical Power?

No

Do You Serve Food?

Yes

City Clerk Review

Record No. FIXD-25-4

Status Completed Became Active December 29, 2025
Type Approval Due Date None
Assignee Kaitlin Wright

Record No: FIXD-25-4

Fixed Location Street Vendor Permit

Status: Active

Submitted On: 12/29/2025

Primary Location

0 NETTLETON AVE
Haverhill, MA 01830

Owner

CITY OF HAVERHILL PARK DEPT.
SUMMER ST 4 HAVERHILL, MA 01830

Applicant

 Lisa Wright
 978-914-3955
 lisa519@comcast.net
 160 King Street
Groveland, MA 01834

Messages

Kaitlin Wright	January 5, 2026 at 4:36 pm
Please provide an actual photo of the cart – thank you!	
Lisa Wright	January 5, 2026 at 6:55 pm
Please let me know that you received it.	
Kaitlin Wright	January 6, 2026 at 9:01 am
Received, thank you!	

Step Activity

OpenGov system activated this step	12/29/2025 at 9:54 am
OpenGov system assigned this step to Kaitlin Wright	12/29/2025 at 9:54 am
Kaitlin Wright approved this step	01/06/2026 at 9:06 am

Recreation Review and Approval

Record No. FIXD-25-4

Status Completed Became Active January 6, 2026
Type Approval Due Date None
Assignee Ben Delaware

Record No: FIXD-25-4

Fixed Location Street Vendor Permit

Status: Active

Submitted On: 12/29/2025

Primary Location

0 NETTLETON AVE
Haverhill, MA 01830

Owner

CITY OF HAVERHILL PARK DEPT.
SUMMER ST 4 HAVERHILL, MA 01830

Applicant

 Lisa Wright
 978-914-3955
 @ lisa1519@comcast.net
 160 King Street
Groveland, MA 01834

Step Activity

OpenGov system activated this step	01/06/2026 at 9:06 am
OpenGov system assigned this step to Ben Delaware	01/06/2026 at 9:06 am
Ben Delaware approved this step	01/06/2026 at 11:32 am

Health Department Approval

Record No.FIXD-25-4

Status Completed Became Active January 6, 2026
Type Approval Due Date None
Assignee Mark Tolman

Record No: FIXD-25-4

Fixed Location Street Vendor Permit

Status: Active

Submitted On: 12/29/2025

Primary Location

0 NETTLETON AVE
Haverhill, MA 01830

Owner

CITY OF HAVERHILL PARK DEPT.
SUMMER ST 4 HAVERHILL, MA 01830

Applicant

 Lisa Wright
 978-914-3955
 lisa519@comcast.net
 160 King Street
Groveland, MA 01834

Messages

Mark Tolman January 6, 2026 at 9:24 am
Will conduct an inspection of the unit on the first day when it is setup and operating.

Lisa Wright January 7, 2026 at 8:41 am
Thank you

Step Activity

OpenGov system activated this step 01/06/2026 at 9:06 am
OpenGov system assigned this step to Mark Tolman 01/06/2026 at 9:06 am
Mark Tolman approved this step 01/06/2026 at 9:24 am



Police Department Approval

Record No. FIXD-25-4

Status Completed

Became Active January 6, 2026

Type Approval

Due Date None

Assignee Kevin Lynch

Record No: FIXD-25-4

Fixed Location Street Vendor Permit

Status: Active

Submitted On: 12/29/2025

Primary Location

0 NETTLETON AVE
Haverhill, MA 01830

Owner

CITY OF HAVERHILL PARK DEPT.
SUMMER ST 4 HAVERHILL, MA 01830

Applicant

Lisa Wright
 978-914-3955
 lisal519@comcast.net
 160 King Street
Groveland, MA 01834

Step Activity

- OpenGov system activated this step 01/06/2026 at 9:06 am
- OpenGov system assigned this step to Kevin Lynch 01/06/2026 at 9:06 am
- Kevin Lynch approved this step 01/06/2026 at 9:43 pm

To: City of Haverhill
4 Summer St
Haverhill MA 01830-5836

Date: 4/3/2025

Bond Number BLND940793
issued to Lisa Wright
in favor of City of Haverhill
nature of risk Generic - License and Permit (Third Party Liability) 909

Continuation shall be effective June 5, 2025 thru June 5, 2026

It is hereby agreed that the captioned policy is continued in force for the policy period shown above.

This continuation shall be deemed a part of the original policy and not a new obligation, no matter how long the policy has been in force or how many premiums are paid for the policy, unless otherwise provided for by statute or applicable regulation.

In witness whereof, The Hanover Insurance Company has caused this instrument to be signed by its Authorized Signer this 3rd day of April, 2025.

Signed and sealed: Kevin Sullivan, Attorney-in-Fact



Bond Amount: \$ 5,000.00
Premium: \$ 100.00

cc: Principal Name Lisa Wright
Principal Address 160 King Street
City, State, Zip Groveland MA 01834
Agency Name SULLIVAN INSURANCE & FIN FINANCIAL INC Agency code 3201873
Agency Address 487 GROVELAND ST
City, State, Zip HAVERHILL MA 01830-6723



Pepsi-Cola
Refreshment & Satiation
REFRESHING & SATISFYING

SPECIAL

Lisa's Menu

1 Hot Dog	\$2.00
2 Hot Dogs	\$6.50
MEAL DEAL	
1 Dog 1 Chip 1 Drink	\$8.50
NEVER MEAL DEAL	
2 Dogs 1 Chip 1 Drink	\$8.00
★ ADD: LISA'S HOMEMADE CHILI	\$1.00 ★
Chips	\$1.50
Drinks	\$1.50

FOOTNOTES
All Taxes Included
All Items Sold in Advance
No Cash Refunds

Lisa's Dogs

yes'm
it's an
FRANKFURT
Always Delicious

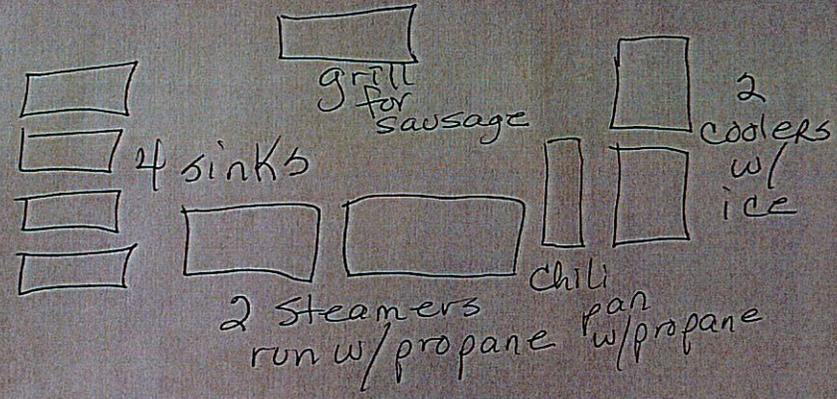
Chili Dog

TRY ONE TODAY!



KENNEALY
RELOCATING A
DEPARTMENT
LESC
CONSUL
REGUL
DY JR
STANDARDS

Food Truck Plan



- Hot Dogs
- Soda
- Chips
- Sausage
- Water
- Steamer by propane



MELINDA E. BARRETT
MAYOR

**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

January 29, 2026

To: City Council President Timothy J. Jordan and Members of the Haverhill City Council

From: Mayor Melinda E. Barrett

RE: FY25 Bills

Dear Mr. President and Members of the Haverhill City Council:

Attached, please find an order to pay bills from the previous fiscal year:

Vendor	Amount	Account
True Green Capital Mgmt.	\$ 537.18	Public Property
True Green Capital Mgmt.	\$ 561.59	Public Property
True Green Capital Mgmt.	\$215.35	Public Property
NorthEast Computer Services	\$1,763.50	IT

Total: \$3,077.62

I recommend approval.

Sincerely,

**Melinda E. Barrett
Mayor**

MEB/em



Document

CITY OF HAVERHILL

In Municipal Council

Ordered:

That in accordance with General Laws, Chapter 44, Section 64, authorize the payment of bill(s) of the previous years and to further authorize the payment from current year departmental appropriations as listed below:

JUN 30 AM 9:48
CITY CLERK

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
True Green Capital Mngmt	\$537.18	Public Property
True Green Capital Mngmt	\$561.59	Public Property
True Green Capital Mngmt	\$215.35	Public Property
NorthEast Computer Srvc	<u>\$1,763.50</u>	IT
	\$3,077.62	



INVOICE

INVOICE #: INV1093

DATE: 12/31/2024

6363 College Boulevard
Suite 100A
Overland Park, KS 66211
Phone 913.276.7427

RenewableInvoices@ecofininvest.com

BILL TO: Haverhill City Hall RFP
4 Summer Street
Rom 105
Haverhill, MA 01830

SHIP TO: Haverhill City Hall RFP
4 Summer Street
Rom 105
Haverhill, MA 01830

REFERENCE #	PAYMENT TERMS	DUE DATE	MESSAGE
December 2024 PPA	Net 30	01/30/2025	

ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT
Solar Energy		kWh	6931.4	\$0.0775	\$537.18
				Subtotal	\$537.18
				Total	\$537.18



INVOICE

INVOICE #: INV1116
DATE: 01/31/2025

6363 College Boulevard
Suite 100A
Overland Park, KS 66211
Phone 913.276.7427
RenewableInvoices@ecofininvest.com

BILL TO: Haverhill City Hall RFP
4 Summer Street
Rom 105
Haverhill, MA 01830

SHIP TO: Haverhill City Hall RFP
4 Summer Street
Rom 105
Haverhill, MA 01830

REFERENCE #	PAYMENT TERMS	DUE DATE	MESSAGE
January 2025 PPA	Net 30	03/02/2025	

ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT
Solar Energy		kWh	7246.3	\$0.0775	\$561.59
				Subtotal	\$561.59
				Total	\$561.59

Account Name: TC Renewable HoldCo III, LLC Banking Details Account Number: 359681598397 ABA Number: 041001039



INVOICE

INVOICE #: INV1168
DATE: 02/28/2025

6363 College Boulevard
Suite 100A
Overland Park, KS 66211
Phone 913.276.7427
RenewableInvoices@ecofininvest.com

BILL TO: Haverhill City Hall RFP
4 Summer Street
Rom 105
Haverhill, MA 01830

SHIP TO: Haverhill City Hall RFP
4 Summer Street
Rom 105
Haverhill, MA 01830

REFERENCE #	PAYMENT TERMS	DUE DATE	MESSAGE
February 2025 PPA	Net 30	03/30/2025	

ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT
Solar Energy		kWh	2778.7	\$0.0775	\$215.35
				Subtotal	\$215.35
				Total	\$215.35

Account Name: TC Renewable HoldCo III, LLC

Banking Details
Account Number: 359681598397

ABA Number: 041001039



Invoice

Date 9/15/2024
 Invoice # 12140
 Customer # 395

Bill To:

Haverhill Police Department
 Ron Tuell
 40 Bailey Blvd.
 Haverhill, MA 01830
 United States

For IT

Comments or special Instructions:

Total Amount Due Upon Receipt
 Please send your payment to the following address:
 NorthEast Computer Services
 143 Essex Street
 Suite 709
 Haverhill, MA 01832

Qty	Description	Rate	Amount
133	Microsoft 365 Business Standard	12.50	1,662.50
13	Microsoft 365 Business Basic	6.00	78.00
1	Microsoft 365 E3 Monthly	23.00	23.00
Sales Tax (0.0%)			\$0.00
Total			\$1,763.50
Total Outstanding Balance:			\$5,174.75

All Invoices not paid within 15 days will be charged interest of 2% per month. Invoices over 60 days may be subject to additional penalties or fees.

Please remit the balance due at this time, Thank you in advance for your payment.

THANK YOU FOR YOUR BUSINESS!

143 Essex Street, Suite 709, Haverhill, MA 01832 - Tel: 978-373-1010
 E-mail: emlafleur@necompservices.com - Web: www.NECompServices.com

14.1



Haverhill

Robert E. Ward, DPW Director
Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillma.gov

January 27, 2026

MEMO TO: CITY COUNCIL PRESIDENT TIMOTHY JORDAN AND MEMBERS OF THE CITY COUNCIL

Subject: 21 Seventh Avenue – HPS-26-3 - Delete Handicap Parking

As requested, see attached ordinance for deleting handicap spot at the subject location.

Please contact me if you have any questions.

Sincerely,

Robert E. Ward
DPW Director

JAN 30 AM 8:14
HAVCITYCLERK

C: Mayor Barrett, Lt. Lynch, K. Wright

Thank you for placing your order with us.

From North of Boston <noreply@wave2adportal.com>
Date Fri 1/30/2026 10:31 AM
To Natalia Hernandez <NHernandez@HaverhillMa.gov>

 1 attachment (16 KB)
W01413560.pdf;

Warning! External Email. Exercise caution when opening attachments or clicking on any links.

THANK YOU for your notice submission!

This is your confirmation that your order has been submitted. Below are the details of your transaction. Please save this confirmation for your records.

<p>Job Details</p> <p>Order Number: W0141356 Business Type: All Other Public Notices Notice Size: Public Notices Notice Estimate: \$57.69 Referral Code: 21 Seventh Ave Handicap Parking</p> <p>Account Details</p> <p>Haverhill Clerk 4 SUMMER ST STE 118 HAVERHILL, MA ♦ 01830 978-374-2312 cityclerk@cityofhaverhill.com HAVERHILL CITY CLERK</p>	<p>Schedule for notice number W01413560</p> <p>Thu Feb 5, 2026 Haverhill Gazette Public All Zones Notices</p> <div style="border: 1px solid black; padding: 5px;"><p>AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by DELETING the following: Seventh Ave: No Parking 24 hours In front of #21 (except for 1 24-hour parking space) APPROVED AS TO LEGALITY City Solicitor HG - Publication Dates</p></div>
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This is an automated message, please do not reply to this e-mail. If you have any questions or concerns you may contact us toll-free at 800-681-6248.

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- John A. Michitson**, *Vice President*
- Thomas J. Sullivan**
- Colin F. LePage**
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- Catherine P. Rogers**
- Shaun P. Toohey**
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- Devan Ferreira**
- Ralph T. Basiliere**



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CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

January 28, 2026

JAN 30 AM 8:19
 HAVCITYCLERK

To: President and Members of the City Council

Vice President Michitson and Councilor Ferreira wish to announce the Planning and Development Committee meeting on Monday, February 9, 2026 at 6PM in Room 202, City Council Chambers.

John A. Michitson

 Vice President John A. Michitson

Devan Ferreira

 Councilor Devan Ferreira

(Meeting: 2.3.26)

CITY COUNCIL

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CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

January 23, 2026

TO: Kaitlin M. Wright, City Clerk

RE: Planning and Development Committee Meeting -
Monday, February 9, 2026, 6:00 PM

Dear Ms. Wright:

Please be advised, I have scheduled a Planning and Development Committee meeting for **Monday, February 9, 2026, at 6:00 PM in the City Council Chambers, Room 202, City Hall, 4 Summer Street.**

The purpose of the meeting is to discuss and review the following:

- Doc. 33-Z Motion by Councilor Michitson to look at pedestrian safety in Haverhill for further discussion.

You can also join the meeting remotely by using the link: <https://meet.google.com/nui-epbz-ixv>

Sincerely,

John A. Michitson

John A. Michitson, Chairperson
Planning and Development Committee

JAM/lar
Attachments

C: P&D Committee Members, City Council, Mayor Melinda E. Barrett, Lt. Lynch-Police Department, Engineering Department, Robert Ward-DPW Director, Rob Kimball-DPW Department, Planning Department, Community Development

Lori Robertson

From: Erinn Scott <escott@haverhillcommunitytv.org>
Sent: Thursday, January 22, 2026 1:06 PM
To: Lori Robertson; Kaitlin Wright; John Michitson; J Michitson; Matt Belfiore; cbowden; cellson; Lindsay Paris; Dave Shultz; Matthew Scharn; Escott@haverhillcommunitytv.org
Subject: Planning & Development Meeting - Monday, February 9, 2026, at 6PM

Warning! External Email. Exercise caution when opening attachments or clicking on any links. .

Warning! External Email. Exercise caution when opening attachments or clicking on any links!

Good afternoon,

Here is the information to virtually join the Planning & Development Meeting through Google Meet on Monday, February 9, 2026, at 6PM.

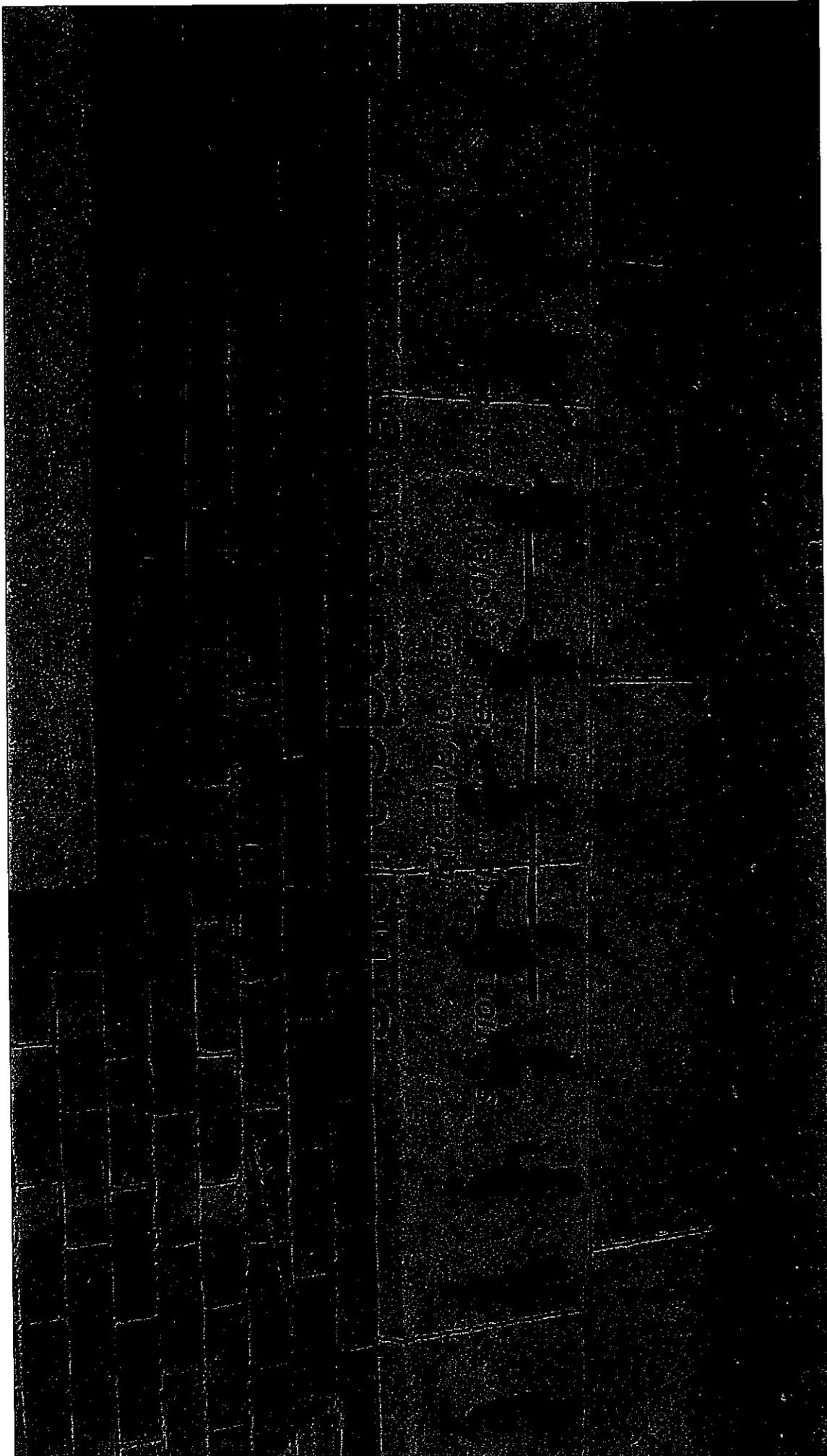
<https://meet.google.com/nui-epbz-ixv>

Or open Meet and enter this code: nui-epbz-ixv

Dial in (audio only): (US) +1 240-442-2340 PIN: 314 600 317#

Thanks!

Erinn E. Scott, Office Manager
escott@haverhillcommunitytv.org
HC Media
60 Elm St.
Haverhill, MA 01830
(978) 372-8070 Ex. 202

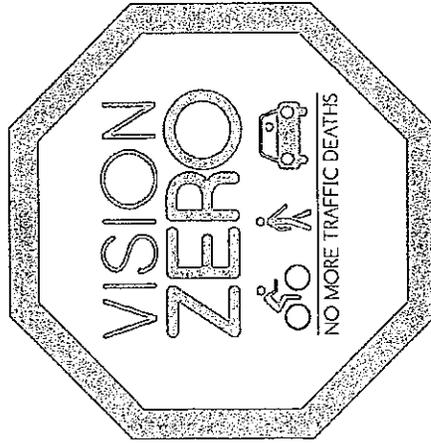


An approach to planning, designing, and building streets that enables safe access for all users, including pedestrians, bicyclists, motorists, and transit riders of all ages and abilities.

Local ordinances, massDOT grant funding

Complete Streets

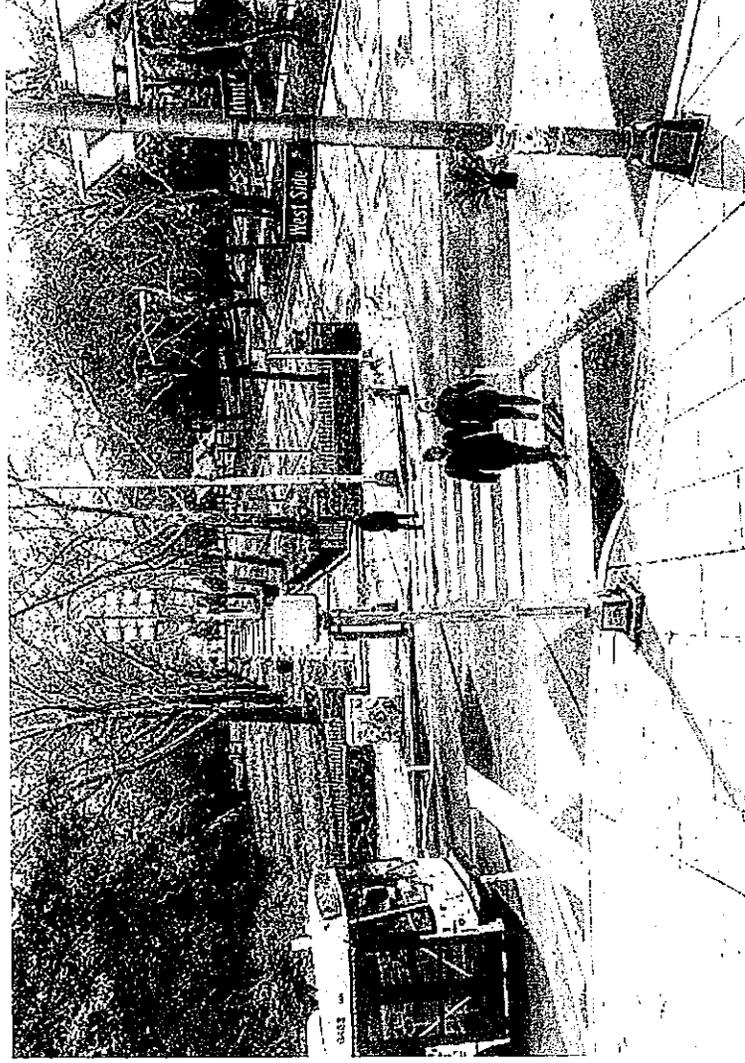
- A Complete Street is one that provides safe and accessible options for all travel modes - walking, biking, transit and vehicles – for people of all ages and abilities.



International initiative aiming to eliminate all traffic fatalities and severe injuries, while increasing safe, healthy, equitable mobility for all.

*USDOT funding via Safe Streets and Roads for All grant program
Merrimack Valley Vision Zero (MVPC)*

Traffic Calming & Road Design



Intersection Daylighting:

Restricts parking near intersections using paint, bollards, plantings, to enhance visibility and reduce blind spots

Traffic calming:

Create compact corners and narrow vehicle lanes to shorten crossing distances and force slower turns. Use paint, flex posts, planters to pilot changes.

Raised crosswalks, bump/bulb outs, updated signage, reflective paint, flashing beacons, traffic cones, paint stop lines further back from crosswalks to improve visibility for cars and people.

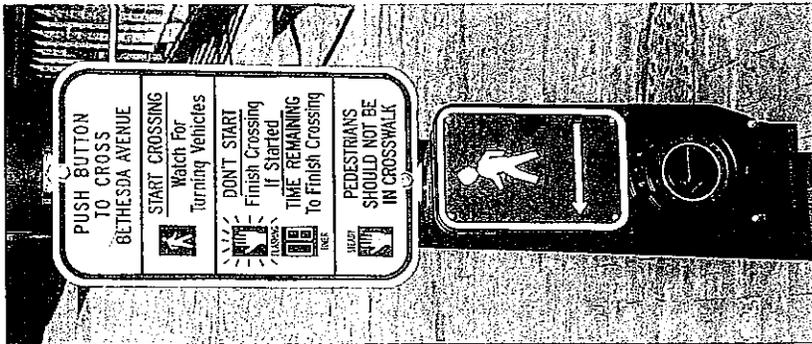
Visibility & Signage

- High Visibility Crosswalks with high contrast paint or reflective
- Flashing beacons at uncontrolled crosswalks
- Yield to Ped signs installed at crosswalks
- Better lighting! Improve streetlights and lighting at crosswalks
- Use in street signs for crossings, school zones in busy areas



Traffic Management & Policy

- Restrict parking where appropriate on either side of crosswalks to increase visibility
- Align signal timing to give pedestrians a head start at traffic lights
- Restrict right on red turns at key intersections
- Time crosswalk signals so all crosswalks at intersections are available at once (all traffic stops)
- Crosswalk lights programmed on timed cycles at key crossings, no need to push the button



Public Education & Outreach

- HPD outreach to schools to talk about safe crossing beyond school bus safety?
- Lawn signs on busy pedestrian routes! "Heads up, phones down!"
- Use cones, flex posts, in street signs to direct pedestrians, cyclists to safe crossings
- PSA's to promote safe streets for all users





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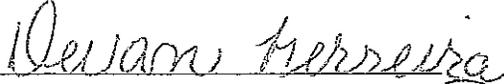
CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

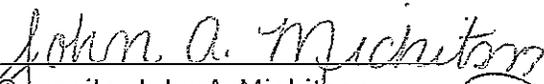
December 4, 2025

DEC 4 PM 1:45
HAVERHILL CITY CLERK

To: President and Members of the City Council

Councilors Ferreira and Michitson wish to discuss pedestrian safety in Haverhill.


Councilor Devan Ferreira (LAF)


Councilor John A. Michitson (LAF)

(Meeting: 12.9.25)



**CITY OF HAVERHILL
CITY COUNCIL AGENDA**

Tuesday, December 9, 2025, at 7:00 PM

**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202
In-Person/Remote Meeting**

14. ORDINANCES (FILE 10 DAYS):

15. COMMUNICATIONS FROM COUNCILORS:

33-7 15.1. Councilors Ferreira and Michitson wish to discuss pedestrian safety in Haverhill

16. UNFINISHED BUSINESS OF PRECEDING MEETING:

17. RESOLUTIONS AND PROCLAMATIONS:

18. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS:

19. DOCUMENTS REFERRED TO COMMITTEE STUDY:

20. LONG TERM MATTERS STUDY LIST:

21. ADJOURN:



**CITY OF HAVERHILL
CITY COUNCIL AGENDA - AMENDED**

Tuesday, December 9, 2025, at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

In-Person/Remote Meeting

- 11.6.6 **Junk Dealer /Collector License - with Police approval**
- 11.6.7 **Pool/Billiard**
- 11.6.8 **Bowling**
- 11.6.9 **Sunday Bowling**
- 11.6.10 **Buy & Sell Second Hand Articles with Police approval**
- 11.6.11 **Buy & Sell Second Hand Clothing with Police approval**
- 11.6.12 **Pawnbroker license - with police approval**
- 11.6.13 **Fortune Teller with - Police approval**
- 11.6.14 **Buy & Sell Old Gold – with Police approval**
- 11.6.15 **Roller Skating Rink**
- 11.6.16 **Sunday Skating**
- 11.6.17 **Exterior Vending Machines/Redbox Automated Retail, LLC**
- 11.6.18 **Limousine/Livery License/Chair Cars with Police approval**

12 MOTIONS AND ORDER:

- 12.1 Order- Pay bills of previous years and authorize payment from the current year departmental appropriation listed:

Vendor	Amount	Account
Tree Green Capital	\$1,320.74	Public Property
Tree Green Capital	\$999.81	Public Property
Tree Green Capital	\$1,574.89	Public Property
Tree Green Capital	\$1,731.64	Public Property
AAT	\$1,020.00	Highway

TOTAL = \$6,647.08

10-0

MOTION BY VICE PRESIDENT JORDAN TO APPROVE, SECOND BY COUNCILOR MCGONAGLE

PASSED

YEAS 10, NAYS 0, ABSENT 1 (ROGERS)

13 ORDINANCES (FILE 10 DAYS):

14 COMMUNICATIONS FROM COUNCILORS:

- 14.1.1 Councilors Ferreira and Michitson wish to discuss pedestrian safety in Haverhill 33-Z

Lt. Kevin Lynch addressed the council he noted that the past five years, the intersection on River Street and Hunter Avenue has seen 13 crashes, including sideswipes, rear-ends and turning collisions and the recent fatality still under investigation. The location poses safety challenges due to its position on a high-speed high volume state road near an



**CITY OF HAVERHILL
CITY COUNCIL AGENDA - AMENDED**

Tuesday, December 9, 2025, at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

In-Person/Remote Meeting

exit ramp and small hill. Current guidance suggests that a crosswalk is not advisable under these conditions and MassDOT is evaluating options. Relocating the nearby bus-stop ideally onto West Lowell Avenue may be the most effective immediate solution. Councilor Ferreira noted she spoke with MVPC, and they confirmed that area has been flagged for safety concerns and will be included in MassDOT's next Transit Safety Improvement Cycle. Mayor noted she has also contacted Senator Payano and Rep. Vargas for added support. Lt. Lynch noted that the Winter Street area since January 2020 had 146 crashes. He went into details about each crash and how many distracted drivers and pedestrians' poor visibility, and failure to use crosswalks all contributed to incidents in this busy corridor.

Councilor Ferreira presented her PowerPoint presentation.

Councilor Michitson noted he is mostly interested in coming up with a systematic way of getting some of these flashing beacons or some of the lower cost alternatives, maybe a five-year capital plan for that. Mayor Barrett stated come budget time we should think of this. Councilor Basiliere stated Winter Street sees a lot of cars, solar glare and has a high population of people. Councilor Lewandowski agrees to sending to Planning and Development when everyone works together solutions can be available with collaboration. Vice President Jordan stated light timing issue with the crosswalks would be helpful. He brought up Lincolnshire and Kingsbury Avenue intersection, Lt. Lynch noted next potentially a guardrail will go up. Vice President Jordan also noted the Kingsbury Avenue and Willow Avenue intersection I know it's on the radar. I would like it to stay on the radar.

MOTION BY COUNCILOR MICHITSON TO SEND THIS TO PLANNING AND DEVELOPMENT, SECOND BY COUNCILOR LEWANDOWSKI
PASSED YEAS 10, NAYS 0, ABSENT 1 (ROGERS)

15 UNFINISHED BUSINESS OF PRECEEDING MEETING:

16 RESOLUTIONS AND PROCLAMATIONS:

17 COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS:

- Vice President Jordan noted the Jr. ROTC has a fundraiser at G's tomorrow night.

18 DOCUMENTS REFERRED TO COMMITTEE STUDY:

19 LONG TERM MATTERS STUDY LIST:

20 ADJOURN: MOTION BY VICE PRESIDENT JORDAN TO ADJOURN, SECOND BY COUNCILOR BASILIERE
PASSED YEAS 10, NAYS 0, ABSENT 1 (ROGERS) ADJOURNED: 22:19

CITY COUNCIL

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- John A. Michitson, *Vice President*
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CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

January 30, 2026

JAN 30 AM 8:20
 HAVCITYCLERK

To: President and Members of the City Council

Councilor Lewandowski requests a discussion about SPGA authority when post permit changes are made contrary to approval and how to increase partnership with existing nonprofits for development.

Melissa J. Lewandowski
 Councilor Melissa J. Lewandowski

17.1



MELINDA E. BARRETT
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

JAN 30 AM 9:48
CITY CLERK

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.CITYOFHAVERHILL.COM

January 30, 2026

To: City Council President Timothy J. Jordan and Members of the Haverhill City Council

From: Mayor Melinda E. Barrett

RE: Recognition of Black History Month

Dear City Council President and Members of the Haverhill City Council:

I, Mayor Barrett request to present a proclamation recognizing February 2026 as Black History Month in the City of Haverhill.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em

City of Haverhill, Massachusetts

PROCLAMATION

WHEREAS, Black History Month grew out of the establishment of Negro History week in 1926 by Carter G. Woodson and was formally adopted in 1976 as a way to promote and preserve Black History; and

WHEREAS, African Americans have contributed greatly to the success of our country in society, business, government, and the arts and sciences; and

WHEREAS, The African American community has endured decades of struggle to be recognized as equal among fellow citizens; and

WHEREAS, The African American community has persevered through hate and bigotry to stand up for their rights and the basic rights we are all entitled to - life, liberty and the pursuit of happiness; and

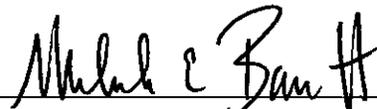
WHEREAS, During February our nation takes pause to reflect on the injustices and struggles hardly fought and overcome by African Americans throughout our nation's history, and to pay tribute to the battles they have fought in the name of equality;

NOW, THEREFORE, I, MELINDA E. BARRETT, DO HEREBY PROCLAIM the Month of February 2026, as

BLACK HISTORY MONTH

And urge all the citizens of Haverhill to take cognizance of this event and participate fittingly in its observance.

IN WITNESS WHEREOF, I here unto set my hand and caused the seal of the City of Haverhill to be affixed on this 11th day of February 3rd in the Year of Our Lord, Two Thousand and Twenty-Six.



MELINDA E. BARRETT, MAYOR

CITY COUNCIL

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HAVERHILL, MASSACHUSETTS 01830-5843

DOCUMENTS REFERRED TO COMMITTEE STUDY

103-HH	Motion by Councilor Michitson to send the <i>Home Rule Petition – An act establishing guidelines for the installation of and use of Electric vehicle charging stations in the City of Haverhill</i> , to committee in order to coordinate with condo associations.	A&F	12/23/23
40	Motion by Councilor Lewandowski to send updated Cannabis Social Equity Best Practices for the Cannabis Control Commission to A&F for further review.	A&F	4/2/24
12-S	Motion by Councilor Ferreira to send the City’s Swimming Ordinance Chapter 193 Article III and related items at Lake Saltonstall, aka Plug Pond to NRPP for further discussion.	NRPP	6/18/24
33-F	Motion by Councilor Basiliere to send resident winter parking concerns and offer suggestions for improvements	Public Health Safety	3/11/25
33-L	Motion by Councilor Lewandowski to send Bill 3360 (vacancy tax on residential properties) for review and also further review of MVSP (Massachusetts Vacant Storefront Program)	Planning & Development	6/24/25
33-P	Motion by Councilor Ferreira to send for review as to what our local strategies are for traffic and safety as well as looking into these intersections for public safety (Amesbury Line Road/Merrimac Road)	Public Health Safety	9/16/25
94-B	Motion by Councilor Ferreira to look at updating the standards of Ch. 250 article VI of the Haverhill Zoning Code regarding water use restrictions established in 2016	Planning & Development	9/16/25
33-T	Motion by Councilor Lewandowski to establish a working group previously discussed to implement a control management plan for the vegetation in Riverside Park/Edible Avenue along the river	NRPP	9/30/25
33-Z	Motion by Councilor Michitson to look at pedestrian safety in Haverhill for further discussion	Planning & Development	12/9/25
85-E	Motion by Councilor Michitson to send Judi Barrett’s progress report on the fiscal impact analysis prepared for Council for further discussion	Planning & Development	12/9/25
111-D	Motion by Councilor Lewandowski to look at private wells in new developments over 10 units for further review	Planning & Development	12/16/26

JAN 23 AM 8:39
HAUCITYCLERK