



**CITY OF HAVERHILL
CITY COUNCIL AGENDA**

April 2, 2024 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

In-Person/Remote Meeting

This meeting of Haverhill City Council will be held in-person at the location provided on this notice as its official meeting location pursuant to the Open Meeting Law. As the meeting is held in person at a physical location that is open and accessible to the public, the City Council is not required to provide remote access to the meeting. Members of the public are welcome to attend this in-person meeting. Please note that a live stream of the meeting is being provided only as a courtesy to the public, and the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly. Those attending tonight's meeting should be aware that the meeting is being audio and video recorded by HCTV, The Eagle Tribune, and WHAV. Any audience members who wish to record any part of the meeting must inform the Council President who will announce the recording. This is to comply with the MA wiretap statute. Thank you.

1. OPENING PRAYER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES OF PRIOR MEETING

4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING

5. COMMUNICATIONS FROM THE MAYOR:

5.1. Mayor Barrett submits the updated Cannabis Social Equity Best Practices from the *Cannabis Control Commission* for adoption

6. COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:

7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28



**CITY OF HAVERHILL
CITY COUNCIL AGENDA
April 2, 2024 at 7:00 PM**

**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202
In-Person/Remote Meeting**

8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:

9. UTILITY HEARING(S) AND RELATED ORDER(S):

10. HEARINGS AND RELATED ORDERS:

11. APPOINTMENTS:

11.1. **Confirming Appointments:**

11.2. **Non-Confirming**

11.2.1. **Conservation Commission**

- Lisa Marzilli, 1153 West Lowell av *expires 12/31/2026*
- Christine Kwitchoff, 14 Colby ln " "
- Fred Clark- *reappointment* 65 Farrwood dr " "
- Evan Barman, 110 Cogswell st *expires 12/31/2024*
- Lisa DeMeo, 15 Lakewood ter " "
- Harmony Wilson-*reappointment*, 1282 Broadway *expires 12/31/2025*
- Jennifer Rubera – *reappointment* 25 Gale av " "

11.3. **Constables to expire December 31, 2024**

11.4. **Resignations:**

- 11.4.1. **Board of Registrars: Veronica Pare – Democratic Seat**

12. PETITIONS:

12.1. **Applications Handicap Parking Sign: *with Police approval***

12.2. **Amusement/Event Application - *with Police approval***

12.3. **Auctioneer License:**

12.4. **Tag Days: *with Police approval***

12.5. **One Day Liquor License – *with License Commission & Police approval***

12.6. **ANNUAL LICENSE RENEWALS:**



CITY OF HAVERHILL
CITY COUNCIL AGENDA

April 2, 2024 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202
In-Person/Remote Meeting

- 12.6.1. **Hawker Peddlers License- Fixed location – w/Police approval**
- 12.6.2. **Coin-Op License Renewals – with Police approval**
- 12.6.3. **Christmas Tree Vendor – with Police approval**
- 12.6.4. **Taxi Driver Licenses for 2023: with Police approval**
- 12.6.5. **Taxi/Limousine License with Police approval:**
- 12.6.6. **Junk Dealer /Collector License with Police approval**
- 12.6.7. **Sunday Pool**
- 12.6.8. **Bowling**
- 12.6.9. **Sunday Bowling**
- 12.6.10. **Buy & Sell Second Hand Articles with Police approval**
- 12.6.11. **Buy & Sell Second Hand Clothing**
- 12.6.12. **Pawnbroker license - with police approval**
- 12.6.13. **Fortune Teller with - Police approval**
- 12.6.14. **Buy & Sell Old Gold – with Police approval**
- 12.6.15. **Roller Skating Rink**
- 12.6.16. **Sunday Skating**
- 12.6.17. **Exterior Vending Machines/Redbox Automated Retail, LLC**
- 12.6.18. **Limousine/Livery License/Chair Cars with Police approval**

13.MOTIONS AND ORDERS:

14.ORDINANCES (FILE 10 DAYS)

15.COMMUNICATIONS FROM COUNCILLORS:

16. UNFINISHED BUISINESS OF PRECEEDING MEETING:

- 16.1. Document 28-B: Loan Order-\$2,411,355 to pay for costs of boiler replacement project at the Moody School at 59 Margin st *related communication from Michael Pfifferling, Assistant Superintendent for Finance & Operations for Haverhill Public Schools*
- 16.2. Document 28-C: Loan Order-\$1,471,297 to pay for costs of Silver Hill School boiler replacement project at 675 Washington st *both filed March 20 2024*



**CITY OF HAVERHILL
CITY COUNCIL AGENDA**

April 2, 2024 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

In-Person/Remote Meeting

- 16.3. Document 37: Ordinance re: Officers and Employees- Article IV City Solicitor *filed March 20 2024*

17.RESOLUTIONS AND PROCLAMATIONS:

18.COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

- 18.1. Councillor McGonagle submits the minutes of the *Public Safety Committee* meeting held on Mach 4, 2024 for acceptance

19.DOCUMENTS REFERRED TO COMMITTEE STUDY

20.LONG TERM MATTERS STUDY LIST

21.ADJOURN :

MELINDA E. BARRETT
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

HAVERHILL CITY CLERK MAR 29 2024 AM 8:27

511

March 28, 2024

City Council President Thomas J. Sullivan and Members of the Haverhill City Council

RE: City of Haverhill - Cannabis Social Equity Policies

Dear Mr. President and Members of the Haverhill City Council:

On June 29, 2023, the Massachusetts Cannabis Control Commission issued guidance on how to create a model Social Equity policy that encourages cities and towns in Massachusetts to consider incentives for increased participation by Social Equity applicants in their local cannabis ecosystem. Mayor Barrett requests adoption of the City of Haverhill's updated Cannabis Social Equity Best Practices from the Cannabis Control Commission.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em



City of Haverhill

Cannabis Social Equity Policies

Purpose and Scope

On August 11, 2022, Governor Charlie Baker signed S. 3096, An Act Relative to Equity in the Cannabis Industry, into law. The new law requires host municipalities to establish initial policies to promote Equity in the cannabis industry no later than July 1, 2023, or be subject to monetary penalties. On June 29, 2023, the Massachusetts Cannabis Control Commission (“CCC”) issued guidance on how to create a model Social Equity policy that encourages cities and towns in Massachusetts to consider incentives for increased participation by Social Equity applicants in their local cannabis ecosystem.

Based on cannabis Social Equity best practices, guidance from the CCC, and lessons learned from the City of Haverhill’s current cannabis business permitting program, the City of Haverhill adopts a set of policies to further promote Equity for new Social Equity applicants seeking to establish businesses in Haverhill.

Applicability

The CCC’s Social Equity programs provide training and technical assistance to applicants who have been disproportionately impacted by the War on Drugs, marijuana prohibition, arrests, and incarceration and who meet certain income and residency requirements. The City of Haverhill defines qualifying Social Equity applicants under Haverhill’s Cannabis Social Equity Policies as those that have been certified as eligible to participate in the CCC Social Equity Program or are Certified Economic Empowerment Priority Applicants according to the CCC.

The City of Haverhill Cannabis Social Equity Policies:

To encourage greater participation by Social Equity applicants in Haverhill’s cannabis industry, when a Host Community Agreement (HCA) becomes available for new businesses, there will be an exclusive period of six months limiting the availability of the HCA to qualifying Social Equity and Economic Empowerment applicants. After the six-month period, 50% of the available licenses, but no less than 1, shall be reserved for social equity applicants. An evaluation form will be made available that scores components of an application. The evaluation form will include consideration of equity in the overall evaluation score, which will comprise not less than 25 percent of the total evaluation score. This equity component will include: (i) whether a

License Applicant is pre-verified as a Social Equity Business by the Commission; (ii) whether the License Applicant is a Social Equity Program Participant; (iii) whether the License Applicant is an Economic Empowerment Priority Applicant; (iv) whether the License Applicant has a prior Marijuana related criminal conviction; (v) whether the License Applicant is part of an Area of Disproportionate Impact, as identified by the Commission; or (vi) a majority of the License Applicant entity is comprised of individuals from Black, African American, Hispanic, Latino, or Native American or indigenous descent.

1. The City of Haverhill will enhance marketing and outreach to potential Social Equity applicants by promoting available HCAs to the Cannabis Control Commissions' Social Equity program, promoting on the City's website and Social media, and enhanced business outreach as part of the City's Economic Development program.
2. The City of Haverhill will provide permitting technical assistance for Social Equity and Economic Empowerment applicants navigating the City of Haverhill's cannabis permitting process. The City's Economic Development and Planning Department will create a website with guidance and resources for applicants and a list of all required permits, including necessary forms. A municipal contact will be listed on the City's website and will work closely with Social Equity applicants in the permitting process from initial inquiry through the special permit and building permit process.
3. Under the state program, Social Equity and Economic Empowerment applicants are eligible for exclusive access to Delivery Licenses, including Marijuana Courier Marijuana and Delivery Operator licenses, for at least a three-year period from April 1, 2022 to April 1, 2025.
4. Wherever possible, the City of Haverhill will reduce financial barriers and expedite the permitting for Social Equity and Economic Empowerment applicants. Throughout the City of Haverhill's special permit process, the City will endeavor to streamline permitting for these applicants.
5. The City of Haverhill has updated its municipal website pages regarding its adult retail and medical cannabis approval process and centralized all information on one page, including a list of all documentation required by a Host Community's local approval process in downloadable form, in order to be user friendly and transparent.
6. The City of Haverhill will offer a 50 % reduction of any Community Impact Fee for Social Equity Program or Certified Economic Empowerment priority applications to reduce barriers to entry.

JAMES J. FIORENTINI
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

11211

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

HAVERHILL CITY CLERK MAR 29 2024 AM 8:27

March 28, 2024

City Council President Thomas J. Sullivan & Members of the City Council

RE: - Conservation Commission Appointment-Lisa Marzilli

Dear Mr. President and Members of the City Council:

Please be advised that I hereby appoint Lisa Marzilli, 1153 West Lowell Avenue, Haverhill, MA to the Haverhill Conservation Commission.

This is a non-confirming appointment. This appointment takes effect immediately and expires December 31, 2026.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em

cc: Robert Moore, Jr., Environmental Health Technician

MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

March 28, 2024

City Council President Thomas J. Sullivan & Members of the City Council

RE: - Conservation Commission Appointment-Christine Kwitchoff

Dear Mr. President and Members of the City Council:

Please be advised that I hereby appoint Christine Kwitchoff, 14 Colby Lane, Haverhill, MA to the Haverhill Conservation Commission.

This is a non-confirming appointment. This appointment takes effect immediately and expires December 31, 2026.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em

cc: Robert Moore, Jr., Environmental Health Technician

HAU CITY CLERK MAR29/24 #48827

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

March 28, 2024

HAU CITY CLERK MAR29/24 AM 8:27

City Council President Thomas J. Sullivan & Members of the City Council

RE: - Conservation Commission Reappointment-Fred Clark

Dear Mr. President and Members of the City Council:

Please be advised that I hereby reappoint Fred Clark, 65 Farrwood Drive, Haverhill, MA to the Haverhill Conservation Commission.

This is a non-confirming appointment. This appointment takes effect immediately and expires December 31, 2026.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em

cc: Robert Moore, Jr., Environmental Health Technician

MELINDA E BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

100 CITY CLERK MAR28'24 09:08:27

March 28, 2024

City Council President Thomas J. Sullivan & Members of the City Council

RE: - Conservation Commission Appointment-Evan Barman

Dear Mr. President and Members of the City Council:

Please be advised that I hereby appoint Evan Barman, 110 Cogswell Street, Haverhill, MA to the Haverhill Conservation Commission.

This is a non-confirming appointment. This appointment takes effect immediately and expires December 31, 2024.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em

cc: Robert Moore, Jr., Environmental Health Technician

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

HAVERHILL CITY CLERK MARCH 28 AM 8:27

March 28, 2024

City Council President Thomas J. Sullivan & Members of the City Council

RE: - Conservation Commission Appointment-Lisa DeMeo

Dear Mr. President and Members of the City Council:

Please be advised that I hereby appoint Lisa DeMeo, 15 Lakewood Terrace, Haverhill, MA to the Haverhill Conservation Commission.

This is a non-confirming appointment. This appointment takes effect immediately and expires December 31, 2024.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em

cc: Robert Moore, Jr., Environmental Health Technician

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

HAVERHILL CITY CLERK MAR 29 2024 11:48:27

March 28, 2024

City Council President Thomas J. Sullivan & Members of the City Council

RE: - Conservation Commission Reappointment-Harmony Wilson

Dear Mr. President and Members of the City Council:

Please be advised that I hereby reappoint Harmony Wilson, 1282 Broadway, Haverhill, MA to the Haverhill Conservation Commission.

This is a non-confirming appointment. This appointment takes effect immediately and expires December 31, 2025.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em

cc: Robert Moore, Jr., Environmental Health Technician

MELINDA E. BARRETT
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

MAV CITY CLERK MAR28 24 AM 8:27

March 28, 2024

City Council President Thomas J. Sullivan & Members of the City Council

RE: - Conservation Commission Reappointment-Jennifer Rubera

Dear Mr. President and Members of the City Council:

Please be advised that I hereby reappoint Jennifer Rubera, 25 Gale Avenue, Haverhill, MA to the Haverhill Conservation Commission.

This is a non-confirming appointment. This appointment takes effect immediately and expires December 31, 2025.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em

cc: Robert Moore, Jr., Environmental Health Technician

March 22, 2024

11, 4, 1

Kaitlin M. Wright

City Clerk

4 Summer Street, Room118

Haverhill, MA 01830

MAR 22 PM2:58
HVCITYCLERK

Dear Ms. Wright,

At this time, I regretfully resign my position as the Democratic Seat on The Board of Registrars. I have enjoyed my time on the board, it has been both fascinating and educational. I appreciate the opportunity to serve as part of our electoral process but must now turn my attention to other matters. I wish you the best of luck in finding my replacement.

Sincerely,
Veronica Pare



28-B

DOCUMENT 28-B

CITY OF HAVERHILL

In Municipal Council March 19 2024

City of Haverhill, Massachusetts

Suggested Form of Loan Order from Hinckley Allen

Moody School Boiler Replacement Bonds

HAVERHILL CITY CLERK MARISSA 3/24 AM 7:36

16.1

ORDERED:

Ordered: That the City of Haverhill hereby appropriates Two Million Four Hundred Eleven Thousand Three Hundred Fifty-Five Dollars (\$2,411,355) to pay costs of the boiler replacement project at The Moody School located at 59 Margin Street, Haverhill, Massachusetts, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve assets that otherwise are capable of supporting the required educational programs, and for which the City may be eligible for a grant from the Massachusetts School Building Authority (the "MSBA"), said amount to be expended under the direction of the City of Haverhill School Building Committee; that to meet this appropriation, the City Treasurer, with the approval of the Mayor, is authorized to borrow said amount pursuant to Chapter 44 or Chapter 70B of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; that the City acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the City incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the City; that any grant that the City may receive from the MSBA for the Project shall not exceed the lesser of (1) eighty percent (80%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; and that the amount of the borrowing authorized pursuant to this loan order shall be reduced by any grant amount set forth in and received by the City pursuant to the Project Funding Agreement that may be executed between the City and the MSBA for the Project.

Loan Order

Further Ordered: That the Treasurer is authorized to file an application with the appropriate officials of The Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City authorized to be borrowed pursuant to this loan order, and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.

PASSED ON FILE FOR AT LEAST 10 days

Attest:

City Clerk

MELINDA E. BARRETT
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

March 14, 2024

City Council President Thomas J. Sullivan and Members of the Haverhill City Council

RE: Loan Order for \$2,411,355 to pay for costs of the boiler replacement project at The Moody School located at 59 Margin Street Haverhill, Massachusetts

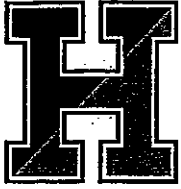
Dear Mr. President and Members of the Haverhill City Council:

Please see attached loan order for \$2,411,355 to pay for costs of the boiler replacement project at The Moody School. This item must remain on file for 10 days after which I recommend approval.

Thank you,

Melinda E. Barrett
Mayor

MEB/em



Related Communication

Haverhill Public Schools

Finance & Operations

March 28, 2024

HAV CITY CLERK MAR28/24 PM 9:32

Dear Haverhill City Council President Sullivan,

My apologies in advance, but due to a conflict, I will not be able to attend City Council meeting on April 2, 2024 in person to answer questions about the bond order that was placed on file for 10 days at the March 19, 2024 City Council meeting. If there is a virtual option, I believe I will be available for a short period of time to address any questions from the City Council. The bond order submitted by the Mayor is for (2) MSBA sanctioned projects; Moody and Silver Hill Boilers. I am providing an estimated break down on the funding for each project:

Silver Hill - that project is budgeted at \$1.47M with an estimated reimbursement at 76.84% from MSBA. That project is very straight forward and consistent with past MSBA Accelerated Repair Projects (ARP).

- Approximately \$1.13M funded by MSBA
- Approximately \$300K funded by City

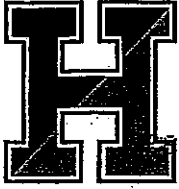
The Moody project includes 3 additional projects needed to bring the building into ADA compliance. The MSBA required us to include funding in the project while we were awaiting variances on 2 of the upgrades from the Massachusetts Architectural Access Board (AAB). The cost of those 3 projects is approximately \$700K-\$800K. The AAB did approve two of the variances which were approximately \$400K in total costs (Handicapped ramp into gymnasium and 2nd floor restrooms). The third project is for a new fire alarm system (we did not apply for a variance as we knew this needed to occur). So here is the breakdown:

- Project Cost = \$2.4M
- Remove approximately \$400K as we received variances and do not need to complete this work.
- Retain approximately \$400K in the budget for Fire Alarm System (MSBA will not reimburse on this).
- MSBA portion of the project which is eligible for funding reimbursement is approximately \$1.6M. We should receive 76.84% reimbursement on that portion.
- The City will be responsible for the full cost of the Fire Alarm System and 23.16% of the boiler system.
- Bond will need to cover approximately \$400K for the fire alarm and \$370 or the boiler - \$770K total

To further elaborate on the accessibility issues:

- The Moody School currently has a handicap ramp leading to the gymnasium, but it is slightly steeper than the current requirement - I believe I was told it is less than 1 degree difference from requirement.
- The School has accessible restrooms on the 1st floor and lower level - the 2nd floor restrooms do not meet the accessibility requirement, but we were issued the variance due to having the additional accessible restrooms available within the building.
- The Fire Alarm System (which will be replaced) is audible only - no strobe lights. In order to add the strobe lights, the entire system needs to be replaced - which includes horns with strobes, wiring and control panel.

Related Communication



Haverhill Public Schools

Finance & Operations

Both projects together will require the city to fund approximately \$1.1M of the \$3.88M project. Although this is a reimbursement situation, the MSBA requires the city vote to approve and initially fund the entire project cost even though we will receive reimbursement on a large portion of the projects.

These 2 projects will be the 3rd and 4th ARP projects we have worked with the MSBA on over the past 4 years. The other two projects consisted of replacing roofs at Moody School and Haverhill High School (gymnasium portion only). As you are aware, the City of Haverhill has been fortunate to work with the MSBA on the following recent projects:

- Hunking School was replaced utilizing the MSBA Core Program
- Consentino Middle School is about to break ground on a new building utilizing the MSBA Core Program
- JG Whittier School is in the early stages of an MSBA invite into the Core Program

As I stated earlier, if the meeting is going to have a virtual component, I will likely be available to answer any questions the Council has. If you any of the other Councilors require any further explanation, please feel free to reach out to me.

Respectfully,

Michael Pfifferling
Assistant Superintendent for Finance and Operations/RAO,
Haverhill Public Schools



28-c

DOCUMENT 28-C

CITY OF HAVERHILL

In Municipal Council March 19 2024

16.2

HAU CITY CLERK MAR15'24 AM 7:36

ORDERED:

City of Haverhill, Massachusetts
Suggested Form of Loan Order from Hinckley Allen

Silver Hill Elementary School Boiler Replacement Bonds

Ordered: That the City of Haverhill hereby appropriates One Million Four Hundred Seventy-One Thousand Two Hundred Ninety-Seven Dollars (\$1,471,297) to pay costs of the boiler replacement project at Silver Hill Elementary School located at 675 Washington Street, Haverhill, Massachusetts, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve assets that otherwise are capable of supporting the required educational programs, and for which the City may be eligible for a grant from the Massachusetts School Building Authority (the "MSBA"), said amount to be expended under the direction of the City of Haverhill School Building Committee; that to meet this appropriation, the City Treasurer, with the approval of the Mayor, is authorized to borrow said amount pursuant to Chapter 44 or Chapter 70B of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; that the City acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the City incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the City; that any grant that the City may receive from the MSBA for the Project shall not exceed the lesser of (1) eighty percent (80%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; and that the amount of the borrowing authorized pursuant to this loan order shall be reduced by any grant amount set forth in and received by the City pursuant to the Project Funding Agreement that may be executed between the City and the MSBA for the Project.

Loan Order

Further Ordered: That the Treasurer is authorized to file an application with the appropriate officials of The Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City authorized to be borrowed pursuant to this loan order, and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.

PLACED ON FILE for at least 10 days

Attest:

City Clerk

MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

March 14, 2024

City Council President Thomas J. Sullivan and Members of the Haverhill City Council

RE: Loan Order for \$1,471,297 to pay for costs of the boiler replacement project at The Silver Hill Elementary School located at 675 Washington Street Haverhill, Massachusetts

Dear Mr. President and Members of the Haverhill City Council:

Please see attached loan order for \$1,471,297 to pay for costs of the boiler replacement project at Silver Hill Elementary School. This item must remain on file for 10 days after which I recommend approval.

Thank you,

Melinda E. Barrett
Mayor

MEB/em



37

Document 37

8 00 00 00 00 00

CITY OF HAVERHILL

In Municipal Council March 19 2024

16.3

HAVERHILL CITY CLERK MARISSA W. TIGHE

Ordered:

MUNICIPAL ORDINANCE

CHAPTER 70

AN ORDINANCE RELATING TO OFFICERS AND EMPLOYEES

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 70, Article IV – City Solicitor, of the Code of the City of Haverhill, as amended, being and is hereby further amended as follows;

Article IV City Solicitor

70-39. Qualifications; assistance.

The City Solicitor shall be an attorney and counsellor at law admitted to practice in the courts of the commonwealth and may be a law firm who shall designate a lead attorney for the City who shall be considered the Solicitor. They alone shall act as the legal adviser and Solicitor of the City except in special cases in which the Mayor may authorize or require them to secure the advice or services of such additional counsel as the Mayor may deem best, and no money shall be paid from the City treasury for any legal service or advice without the sanction of the Mayor as authorized by this chapter.

§ 70-40. Assistants.

The Assistant City Solicitors shall be attorneys and counsellors at law admitted to practice in the courts of the Commonwealth and may be a law firm who shall designate a lead attorney for the City who shall be considered the Assistant Solicitor. They shall make any and all investigations of matters concerning the City that may be referred to them by the City Solicitor. They shall further assist the City Solicitor in the legal affairs of the City in such manner and to such an extent as the City Solicitor may designate.

§ 70-41. Vacancy in office.

In case of a vacancy in the office of City Solicitor by reason of death, disability, resignation or removal, the Mayor may appoint some qualified person to perform the duties of the office so made vacant.

§ 70-42. Duties.

It shall be the duty of the City Solicitor to examine all titles to property which so requested for a public or municipal purpose by the Mayor or City Council or by a City official; also, to draft or approve all bonds, deeds, leases, contracts, conveyances, obligations, agreements and all other legal instruments which may be required of them by the Mayor or City Council or by any ordinance,

37
order or rule thereof, and to which the City or its agents may be a party and the expense of which by law, usage or agreement the City is to bear.

§ 70-43. Furnishing legal advice to Council and officers.

The City Solicitor shall, whenever requested, furnish legal advice to the Mayor or the City Council or to any board or officer of the City government upon any subject touching the duties of their respective offices, but, whenever the opinion is required to be in writing, the question submitted for their consideration in the request shall also be stated in writing.

§ 70-44. Approval of bonds; prosecution of suits and actions.

The City Solicitor shall approve the form of all bonds of municipal officers; they shall commence and prosecute all suits or actions brought by order of the Mayor; and they shall also commence and prosecute all such actions and other proceedings in law and equity as they may be advised are well grounded, and as are desired to be begun by the head of any municipal department or by any officer thereof, touching the business of the City or of any department thereof and growing out of any estate, claim, right, privilege or demand of or on the City, subject always to the consent and approbation of the Mayor.

§ 70-45. Defense of City and officers.

The City Solicitor shall appear before any court in the commonwealth or of the United States in defense of all actions or suits brought against the City or its officers in their capacity, wherein the rights, estates, privileges, ordinances or acts of the City or breach of any ordinance may be called in question. They shall also try and argue any and all causes to which the City shall be a party, before any tribunal, whether in law or equity, in the commonwealth, or before any referee, master, arbitrator or board of commissioners.

§ 70-46. Appearance before Legislature.

The City Solicitor shall appear as counsel for the City before the Legislature of the commonwealth, or any committee thereof whenever requested by the Mayor or City Council, concerning any matter in which the interest and welfare of the City may be by the Mayor or the City Council adjudged to be directly or indirectly affected.

§ 70-47. Performing acts required by Mayor or Council.

The City Solicitor shall in all matters do every professional act incident to their office which may be required of them by the Mayor or City Council or by any order or ordinance thereof.

§ 70-48. Prosecuting, defending and settling suits.

The City Solicitor may take any steps and incur any expense, to be charged to the proper appropriation, as they may deem necessary in prosecuting and defending suits, and they may settle any suit against the City when such settlement shall be approved by the Mayor and if an appropriation is required, by the City Council as well.

§ 70-49. Compensation; traveling expenses.

The City Solicitor shall receive as full compensation for their services such salary or compensation under a fee agreement as the Mayor may determine, and as appropriated by the City Council. Whenever their attendance may be required out of the City on official business, their reasonable traveling expenses shall be allowed them.

MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

March 14, 2024

City Council President Thomas J. Sullivan and Members of the Haverhill City Council

RE: To Submit Amended Order for Officers and Employees Chapter 70 Article IV City Solicitor

Dear Mr. President and Members of the Haverhill City Council:

I, Mayor Barrett, submit to the City Council amended ordinance for officers and employees and Chapter 70, Article IV City Solicitor of the City of Haverhill. I recommend approval.

Thank you,

Melinda E. Barrett
Mayor

MEB/em



Document

*File 10 DAYS
8 Octavo pages*

CITY OF HAVERHILL

In Municipal Council

HAVERHILL CITY CLERK MAR 15/24 AM 7:35

Ordered:

MUNICIPAL ORDINANCE

CHAPTER 70

AN ORDINANCE RELATING TO OFFICERS AND EMPLOYEES

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 70, Article IV – City Solicitor, of the Code of the City of Haverhill, as amended, being and is hereby further amended as follows;

Article IV City Solicitor

70-39. Qualifications; assistance.

The City Solicitor shall be an attorney and counsellor at law admitted to practice in the courts of the commonwealth and may be a law firm who shall designate a lead attorney for the City who shall be considered the Solicitor. They alone shall act as the legal adviser and Solicitor of the City except in special cases in which the Mayor may authorize or require them to secure the advice or services of such additional counsel as the Mayor may deem best, and no money shall be paid from the City treasury for any legal service or advice without the sanction of the Mayor as authorized by this chapter.

§ 70-40. Assistants.

The Assistant City Solicitors shall be attorneys and counsellors at law admitted to practice in the courts of the Commonwealth and may be a law firm who shall designate a lead attorney for the City who shall be considered the Assistant Solicitor. They shall make any and all investigations of matters concerning the City that may be referred to them by the City Solicitor. They shall further assist the City Solicitor in the legal affairs of the City in such manner and to such an extent as the City Solicitor may designate.

§ 70-41. Vacancy in office.

In case of a vacancy in the office of City Solicitor by reason of death, disability, resignation or removal, the Mayor may appoint some qualified person to perform the duties of the office so made vacant.

§ 70-42. Duties.

It shall be the duty of the City Solicitor to examine all titles to property which so requested for a public or municipal purpose by the Mayor or City Council or by a City official; also, to draft or approve all bonds, deeds, leases, contracts, conveyances, obligations, agreements and all other legal instruments which may be required of them by the Mayor or City Council or by any ordinance,

37

§ 70-50. Claims for damages; investigation; notice of accidents.

A. Every claim for damages against the City, except claims for damages on account of the laying out, altering or widening of streets and ways, or for the taking of land, and except claims for damages resulting from the abatement of nuisances by the City Council or the Board of Health, shall immediately be brought to the attention of the City Solicitor by whatever department, board or officer of the City first receives notice thereof.

B. Immediately upon receipt of notice of any such claim against the City, the City Solicitor shall see that the proper steps are taken to obtain evidence as to the facts upon which such claim purports to be based. If it is a claim for damages for injury caused by accident for which the City is in any way alleged to be or may be held responsible, they shall cause a full and immediate investigation of all the circumstances surrounding the accident to be made by some proper and competent person and a complete report thereof to be made to them.

C. Every department, board or officer of the City having knowledge of the occurrence of any accident as the result of which any claim might be made against the City or any of its departments shall without delay give notice to the City Solicitor thereof.

§ 70-51. Defense of certain persons prohibited.

The City Solicitor shall not, directly or indirectly, defend or assist in the defense of any person charged with the commission of a crime within the limits of the City, nor shall they defend or assist in defending against any proceeding for the forfeiture of any property seized within the limits. They shall upon request of the City Chief of Police advise and assist in any such prosecution or forfeiture proceedings on behalf of the City.

APPROVED AS TO LEGALITY:

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk

CITY COUNCIL

Thomas J. Sullivan, President
Timothy J. Jordan, Vice President
John A. Michitson
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohey
Michael S. McGonagle
Katrina Hobbs Everett
Devan Ferreira
Ralph T. Basiliere



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978-374-2328
FACSIMILE: 978-374-2329
WWW.CITYOFHAVERHILL.COM
CITYCNCL@CITYOFHAVERHILL.COM

HAVERHILL CITY CLERK MAR 28 2024 PM 3:00

18.1

March 28, 2024

To: President and Members of the City Council:

Councilor McGonagle submits the attached minutes of the Public Safety Committee meeting held on March 4, 2024 for acceptance.

Michael S. McGonagle

Councilor Michael S. McGonagle

(meeting 4.2.2024)

CITY COUNCIL

Thomas J. Sullivan, President
Timothy J. Jordan, Vice President
John A. Michitson
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohey
Michael S. McGonagle
Katrina Hobbs Everett
Devan Ferreira
Ralph T. Basiliere



CITY HALL, ROOM 204

4 SUMMER STREET

TELEPHONE: 978-374-2328

FACSIMILE: 978-374-2329

WWW.CITYOFHAVERHILL.COM

CITYCNCL@CITYOFHAVERHILL.COM

CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-584

HAVERHILL CITY CLERK MARCH 24 PM 3:00

**MINUTES OF THE PUBLIC SAFETY COMMITTEE MEETING
MONDAY, MARCH 4, 2024**

A Public Safety Committee Meeting was held on Monday, March 4, 2024 at 6:00 PM in the City Council Chambers, Room 202.

Committee Members: Chairperson McGonagle, and Councilor Basiliere. Councilor LePage was absent.

Also in Attendance: Council President Sullivan, Councilor Rogers, Councilor Toohey, Councilor Ferreira, Councilor Michitson, Council Administrative Assistant Laurie Brown, City Engineer John Pettis, Kenneth Cram, Sgt. Lynch, Officer Pearl, Lt. Powell, Guy Bresnahan, Bob Brown, Mike Malvers, and Phillip Del Monti.

Attending Remotely: Capt. Tracy, Michael Paradis, Jacob Posner, and Tim Coco.

Chairperson McGonagle explained the committee meeting is to take the guidance of the experts here with us tonight and bring the recommendations to the full City Council. The committee will vote on those recommendations from the experts and present them to the full Council. The first item on the agenda is: **Document 12: City-wide comprehensive approach to pedestrian crossing improvements (January 9th Council meeting):**

Sgt. Lynch, Haverhill Police: The accident that occurred in January involving a student led them to look at several things, especially the high congestion traffic areas. Main Street is very well-traveled with a lot of traffic at all hours of the day. Things that can be done include installing rectangle rapid flashing beacons for the crosswalks, same as what was placed on 5th Avenue. They are costly at \$18,050 installed per unit. If proceed this route, would recommend them at the high visibility crosswalks including the ones downtown (Merrimack Street) and Route 125. We could also do a road diet in certain areas. For example, Main Street at Lawrence Street is 86 feet one-way and 90+ feet for the crosswalk which is too long of a stretch. Can narrow the roadway or install a pedestrian island in the middle. Another huge component is education. We have students, children, and adults alike for some reason have forgotten how to cross the street. People are not paying attention. We had a meeting last week with the Merrimack Valley Planning Commission for the Safe Streets For All Grant and that was one of my recommendations to use some of those funds for education. We can partner with Safe Streets and the schools to teach students how to get on and off a bus, how to cross the street, how to ride a bike,

CITY COUNCIL

Thomas J. Sullivan, *President*
Timothy J. Jordan, *Vice President*
John A. Michitson
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohey
Michael S. McGonagle
Katrina Hobbs Everett
Devan Ferreira
Ralph T. Basiliere



CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978-374-2328
FACSIMILE: 978-374-2329
WWW.CITYOFHAVERHILL.COM
CITYCNCL@CITYOFHAVERHILL.COM

CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

etc. to prevent some of these accidents. Most pedestrian and bicycle accidents are the fault of the pedestrian and bicyclist. These are our recommendations.

Council President Sullivan: How much the flashing beacons cost and how much money was spent last year on that type of stuff.

Sgt. Lynch: Each beacon costs \$18,050 installed. Did not put anything up last year except for a flashing school zone sign on Boardman Street for Nettle but that was funded by a grant.

Council President Sullivan: Part of the solution would be to get the Mayor to commit to funding at least a small portion, whether it is a set of two, four, or six and take it one at a time focusing on the big ones and then working into the budget each year.

Chairperson McGonagle: I think in the recommendation that it should be prioritized which areas are done first.

Councilor Basiliere: Do you have a listing of the top six most problematic sites?

Sgt. Lynch: Yes. You also need to remember all crosswalks need to be ADA compliant. If we identify existing crosswalks that are not complaint, we need to correct them.

Councilor Michitson: A citizen asked what can be done about when a pedestrian is giving the signal to cross, it remains permission for cars to turn left into the path of the crosswalk. Is there any way to change this, is it controlled by the State.

Sgt. Lynch: Those are concurrent crosswalks. Almost every State uses them. There is a thing called Leading Pedestrian Interval which gives the pedestrian 3-7 seconds to get into the crosswalk. But you are right, if you are going north or south you continue to go, but the people walking north or south also have the right of way to go. They just have to yield to the pedestrians in the crosswalk.

Councilor Ferreira: Can we use removal cones in busier areas and streets?

Sgt. Lynch: We have had those pedestrian things in the middle of the street but unfortunately, they get run over.

CITY COUNCIL

Thomas J. Sullivan, *President*
Timothy J. Jordan, *Vice President*
John A. Michitson
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohey
Michael S. McGonagle
Katrina Hobbs Everett
Devan Ferreira
Ralph T. Basiliere



CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978-374-2328
FACSIMILE: 978-374-2329
WWW.CITYOFHAVERHILL.COM
CITYCNCL@CITYOFHAVERHILL.COM

CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

Motion by Councilor Basiliere to send a letter to the Mayor requesting that money be put in the budget to have the police department identify the top six problematic crosswalks in the area for the electronic signage, second Chairperson McGonagle. All in Favor.

Chairperson McGonagle: Next item before us is: **Document 12-H: 8th Avenue traffic and safety concerns and possible truck exclusion (February 6 & 13th Council meetings):**

Sgt. Lynch, Haverhill Police: From May 16th to July 5th, 2023, the Traffic and Safety Unit did a study on 8th Avenue between Primrose and Hale Street. During that time frame we had 32,319 vehicles that were on the street. The average speed was 21 mph. Out of those 32,319, there were 3,657 trucks which is an average of about 71 a day. There were 19,402 automobiles; 7,833 light trucks and vans. We have had some reports there were trucks at early hours in the morning. On February 12th I was out at 3:00 a.m. and did not see any trucks except for a Haverhill Fire truck. The trucks did not start until 5:30 a.m. From 5:30-6:30 a.m. there were about 7 trucks; from 6:30 to 7:00 a.m. were the rest. Spoke with City Engineer Pettis about a truck exclusion. The problem with a truck exclusion is that you have a loading dock at the bottom of 8th Avenue for Joseph's that has been there for at least 22 years, probably longer. It is very difficult to tell a business they cannot use their loading dock. A compromise that I think would be fair, of course after we do an official truck study, is to recommend an hour restriction. Trucks cannot use 8th Avenue from 10:00 p.m. to 6:00 a.m. That would be my recommendation on that.

Chairperson McGonagle: We do have some of those in the city already with those hours?

Sgt. Lynch: We mainly have truck exclusions during the day, and they can roll at night. Boardman Street has 6:00 a.m. to 10:00 p.m. exclusion but trucks can use that road from 10:00 p.m. to 6:00 a.m. which was mainly done because of the two schools on that road. To make a truck exclusion you must have a parallel route available for trucks and the State has to approve it. The parallel route would be 8th Avenue, then Mulberry, Stewart, Lancaster, and then Winter. Winter Street has been identified as having an excessive number of accidents by MassDOT.

Chairperson McGonagle: The study would be approximately \$3-5K, once you have the data you submit it to the State and ask permission. I think the residents be okay with a time restriction.

Councilor Basiliere stated he would support a time restriction and not a full exclusion. The study would help to decide what to do on that street.

CITY COUNCIL

Thomas J. Sullivan, *President*
Timothy J. Jordan, *Vice President*
John A. Michitson
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohey
Michael S. McGonagle
Katrina Hobbs Everett
Devan Ferreira
Ralph T. Basiliere



CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978-374-2328
FACSIMILE: 978-374-2329
WWW.CITYOFHAVERHILL.COM
CITYCNCL@CITYOFHAVERHILL.COM

CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

Councilor Toohey asked what would be fair according to Sgt. Lynch's professional opinion, what difference would it be if trucks went two streets down to Stewart Street, or Winter Street.

Sgt. Lynch stated a time restriction would be fair to both the residents and the businesses. Stewart Street has sight line issues for trucks and is narrower, Winter Street was popped as having excessive accidents by MassDOT. We are balancing traffic and not putting it all in one location.

Guy Bresnahan, Broco Energy, wants to make sure the study is done before recommendations are made. Bob Brown, Owner of Broco Energy, stated his trucks only run during the day time and each truck is fitted with GPS system that he can provide documentation proving. Being a NEMA certified company they do respond to emergency situations. Feel it would be an unnecessary hardship if a full exclusion was imposed.

Michael Malvers, 110 Towing, stated he owns and operates many businesses there and has been using 8th Avenue for 80 years. Would like to see the study before any decisions are made. A truck exclusion would be a huge hardship.

Phil DelMonte, Joseph's Pasta, stated he appreciates doing a study but wants the Councilors to consider if you direct traffic down Hale Street, we have approximately 300 employees who park and walk there to get to work, so increasing truck traffic there is a safety issue. If our trucks have to come down Winter Street, they would be making a blind turn back into the building where all the people walk out of the building, there would be no line of sight. We work with the residents consistently trying to be good neighbors and wouldn't be opposed to night exclusion.

Motion by Councilor Basiliere to send a letter to the Mayor asking to fund the traffic study on 8th Avenue to see what our options are, second Chairperson McGonagle. All in Favor.

Motion by Councilor Basiliere to adjourn, second Chairperson McGonagle. All in Favor. Adjourned

CITY COUNCIL

Timothy J. Jordan, President
John A. Michitson, Vice President
Thomas J. Sullivan
Colin F. LePage
Melissa J. Lewandowski
Michael S. McGonagle
Catherine P. Rogers
Shaun P. Toohey
Devin Ferreira
Ralph T. Basilliere
Katrina Hobbs Everett



CITY HALL, ROOM 204
 4 SUMMER STREET
 TELEPHONE: 978-374-2328
 FACSIMILE: 978-374-2329
WWW.CITYOFHAVERHILL.COM
CITYCNCL@CITYOFHAVERHILL.COM

CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843
DOCUMENTS REFERRED TO COMMITTEE STUDY

| | | | |
|------|--|-------------------|----------|
| 79-F | Communication from Councillor Sullivan requesting to introduce Kathleen Fitts, Gale Park Assoc. to request the city replace the Gale Park Fountain in fiscal year 20 | NRPP | 6/25/19 |
| 34-P | Communication from Councillor Sullivan requesting a discussion regarding the disposal of cremated remains on public property | NRPP | 3/17/20 |
| 86-D | Communication from Councillor Michitson requesting to address economic development ideas resulting from the pandemic | Planning & Dev. | 8/11/20 |
| 86-F | Communication from Council President Barrett and Councillor LePage requesting discussion pertaining to utilization of UV-C disinfection fixtures in public buildings | A & F | 8/25/20 |
| 89-C | Mayor Fiorentini submits final recommendations of Matrix Company | NRPP | 9/15/20 |
| 91 | Petition from Wady & Jewnifer Grullon requesting to purchase city property that abuts their property at 14 Silver Birch Ln; Assessor's Map 574, Block 1 Lot 7 | NRPP | 9/15/20 |
| 91-B | Petition from the Biggart Family requesting to purchase 2 parcels of land that abuts their property at 30 Belvidere Rd., Assessor's Map 409, Block 114, Lot 9; and Map 409, Block 1A, Lot 1 that includes conservation land, but only the portion zone RMD (Residential Medium Density) | | 9/22/20 |
| 55-I | Communication from Council President Barrett and Councillor McGonagle requesting to introduce Don Jarvis, Keith Gopsill and Mike Ingham to discuss becoming a Purple Heart Community | NRPP | 12/15/20 |
| 91-C | Petition of Michael DeLuca requesting to purchase surplus city land on River St., Map 538, Block 419B, Lots 20, 21, 22, 23 | NRPP | 12/15/20 |
| 27-E | Communication from Councillor Sullivan requesting to introduce Debbie Lyons, to explain having legal permitting system as it relates to establishing permitting/licensing process to allow for "Bow Hunter Tree Stands" to be placed on trees on City properties when hunting is allowed in season | NRPP | 3/2/21 |
| 27-J | Communication from Councillor Michitson requesting to re-start discussion on way ahead for residential zoning in Haverhill | Planning & Dev. | 3/9/21 |
| 50 | Councillor Jordan requests on behalf of Tom Riley, 195 Kingsbury Ave., to have city surplus land that abuts his property, Map 768, Block 50, Lot 85A on Lincolnshire Ave. | NRPP | 4/6/21 |
| 50-U | President Barrett and Vice President LePage request discussion about composting options | Citizens Outreach | 5/18/21 |
| 63-S | Councillor Daly O'Brien discuss sending intent of closing Washington St. for trial period to make it pedestrian walkway | Citizens Outreach | 8/24/21 |
| 5-F | Councillor Michitson request study between Mayor and City Council budgetary powers | Citizens Outreach | 1/25/22 |

- 5-W Communication from Councillor Sullivan and Councillor Lewandowski to discuss Atherton Housing parking needs downtown. NRPP 4/5/22
- 118-G Communication from Vice President Michitson to send to develop city policies to incentivize Building & business park developers to use sustainable & environmentally friendly practices. Planning & Dev 10/25/22
- 78-A Communication from Mayor Fiorentini to send Zoning amendments to committee for review. Motion by Councilor Rogers to send to A&F, second Councilor Sullivan. A&F 10/31/23