



**CITY OF HAVERHILL
CITY COUNCIL AGENDA**

September 10, 2024 at 7:00 PM

**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202
In-Person/Remote Meeting**

This meeting of Haverhill City Council will be held in-person at the location provided on this notice as its official meeting location pursuant to the Open Meeting Law. As the meeting is held in person at a physical location that is open and accessible to the public, the City Council is not required to provide remote access to the meeting. Members of the public are welcome to attend this in-person meeting. Please note that a live stream of the meeting is being provided only as a courtesy to the public, and the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly. Those attending tonight's meeting should be aware that the meeting is being audio and video recorded by HCTV, The Eagle Tribune, and WHAV. Any audience members who wish to record any part of the meeting must inform the Council President who will announce the recording. This is to comply with the MA wiretap statute. Thank you.

- 1. OPENING PRAYER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF MINUTES OF PRIOR MEETING**
- 4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING**
- 5. COMMUNICATIONS FROM THE MAYOR:**
- 6. COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:**
 - 6.1. Councillor Michitson requests to introduce Claire Hailson, Executive Director at *Ruth's House*, to announce two upcoming fundraising events - a Bocce Tournament on October 19th, and a Night of Motown Magic on November 8th
 - 6.2. Vice President Jordan requests to introduce Susan Blyth, Eunice Ziegler, and Al Hanscom from *Emmaus, Inc.* to promote their upcoming *Cycle for Shelter* fundraising ride on Sunday, September 15th



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6.3. Councillor Michitson and Vice President Jordan request to introduce Keith Boucher to seek students 18-24 years old to enroll in new Cyber Warrior IT certification training program this Fall at *MakeIT Haverhill*

7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28

8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:

8.1. City Assessor, Christine Webb, submits abatement report for the month of August 2024

9. UTILITY HEARING(S) AND RELATED ORDER(S):

10. HEARINGS AND RELATED ORDERS:

10.1. Document 62: City Engineer, John Pettis requests Alteration of a Roadway – Right of Way Alteration on Chadwick rd

10.1.1. Document 62-B: Order – Alter a portion of Chadwick Road as a Public Way

Favorable recommendations with conditions from Planning Board and Planning Director

11. APPOINTMENTS:

11.1. **Confirming Appointments:**

11.1.1. *Board of Appeals:* Michael Soraghan, 108 So Park st, effective September 10, 2024, to expire September 30, 2029

11.2. **Non-Confirming**

11.3. **Constables to expire December 31, 2024**

11.4. **Resignations:**

11.4.1. *Board of Appeals:* Kassie Infante, effective August 22, 2024



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12. PETITIONS:

12.1. **Applications Handicap Parking Sign:** *with Police approval*

12.2. **Amusement/Event Application** – *with Police approval*

12.2.1. EVNT 24-23; Devon Allen for *Vintage Bazaar New England*, requesting to hold a vintage and craft show on October 5 & 6, at *Kimball Farm* from 8:30 am to 4:00 pm on Saturday and 10 am to 3 pm on Sunday; at 725 East Broadway

12.2.2. EVNT 24-22; Crystal Robbins for *Summit Sobriety Services*, requesting to hold a small craft fair to raise money for a charity, on September 28th, being held at 1186 Main st, from 10 am to 3 pm

12.3. **Auctioneer License:**

12.4. **Tag Days:** *with Police approval*

12.5. **One Day Liquor License** – *with License Commission & Police approval*

12.5.1. Beverly Cepeda requests to have a Beer & Wine license for her *Sweet 15 (Quinceanera)* event to be held at the *Haverhill Senior Center*, 10 Welcome st, on September 21st from 7 pm to 11:30 pm *pending Police and License Commission approval*

12.6. **ANNUAL LICENSE RENEWALS:**

12.6.1. **Hawker Peddlers License- Fixed location** – *w/Police approval*

12.6.2. **Coin-Op License Renewals** – *with Police approval*

12.6.3. **Christmas Tree Vendor** – *with Police approval*

12.6.4. **Taxi Driver Licenses for 2024:** *with Police approval*

12.6.5. **Taxi/Limousine License** *with Police approval*



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- 12.6.6. Junk Dealer /Collector License *with Police approval***
- 12.6.7. Pool/Billiard**
- 12.6.8. Bowling**
- 12.6.9. Sunday Bowling**
- 12.6.10. Buy & Sell Second Hand Articles *with Police approval***
- 12.6.11. Buy & Sell Second Hand Clothing**
- 12.6.12. Pawnbroker license - *with police approval***
- 12.6.13. Fortune Teller *with - Police approval***
- 12.6.14. Buy & Sell Old Gold – *with Police approval***
- 12.6.15. Roller Skating Rink**
- 12.6.16. Sunday Skating**
- 12.6.17. Exterior Vending Machines/Redbox Automated
Retail, LLC**
- 12.6.18. Limousine/Livery License/Chair Cars *with Police
approval***

13.MOTIONS AND ORDERS:

14.ORDINANCES (FILE 10 DAYS)

- 14.1. Ordinance re: Adoption of G.L.c.39, section 23D; also known
as the “Mullin Rule” File 10 days



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- 14.2. Ordinance re: Vehicles and Traffic; Amend Chapter 240, as amended be further amended by deleting the following from section 240-85 Schedule B: Parking Restrictions and Prohibitions:

South Main st, East Side, from Inland st to Doane st – Time Limit: 1 hour, 9 am to 6 pm M-F

Also, that section Chapter 240-85 Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by adding the following:

South Main st, East Side, from 20' South of Inland st, southerly for 280' - Time limit: 15 min, 7 am to 8 pm M-F

From 300' south of Inland st southerly for 320' – No Parking

From 20' north of Doane st, northerly for 155' – Time Limit: 1 Hour 9 am to 6 pm M-F File 10 days

15. COMMUNICATIONS FROM COUNCILLORS:

16. UNFINISHED BUISINESS OF PRECEEDING MEETING:

- 16.1. Document 88: Ordinance re: Vehicles and Traffic; *Add* Trail Parking Only Hannan Ridge rd – south side, from 265' east of Parsonage Hill road, Easterly for 62' *Filed 8/22/2024*

- 16.2. Document 11-F: Ordinance re: Vehicles and Traffic; *Delete* handicap parking for 103 Portland st and *Add* Handicap Parking for 12 Observatory av and 109 Cogswell st *Filed 8/22/2024*

- 16.3. Doc 11-G: Ordinance re: Vehicles and Traffic; *Add* Handicap Parking at 8 Kimball st *Filed 8/22/2024*



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17.RESOLUTIONS AND PROCLAMATIONS:

18.COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

- 18.1. Councillor Lewandowski submits the Minutes of the *Natural Resources and Public Property* Committee meeting held on July 31, 2024, for acceptance

19.DOCUMENTS REFERRED TO COMMITTEE STUDY

20.LONG TERM MATTERS STUDY LIST

21.ADJOURN:

CITY COUNCIL

Thomas J. Sullivan, *President*
Timothy J. Jordan, *Vice President*
John A. Michitson
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohey
Michael S. McGonagle
Katrina Hobbs Everett
Devan Ferreira
Ralph T. Basiliere



CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204

4 SUMMER STREET

TELEPHONE: 978-374-2328

FACSIMILE: 978-374-2329

WWW.CITYOFHAVERHILL.COM

CITYCOUNCIL@HAVERHILLMA.GOV

HAVERHILL CITY CLERK SEP 12 2 22 PM 2024

Cell

September 6, 2024

To: President and Members of the City Council:

Councilor Michitson wishes to introduce Claire Hailson, Executive Director at Ruth's House, to announce two upcoming fundraising events, a Bocce Tournament on October 19th, and Night of Motown Magic on November 8th.


Councilor John A. Michitson

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Devan Ferreira
Ralph T. Basilliere



CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

HAVERHILL CITY CLERK SEP 24 AM 8:03

6.2

CITY HALL, ROOM 204

4 SUMMER STREET

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FACSIMILE: 978-374-2329

WWW.CITYOFHAVERHILL.COM

TYCOUNCIL@HAVERHILLMA.GOV

September 6, 2024

To: President and Members of the City Council:

Vice President Jordan to introduce Susan Blyth, Eunice Ziegler, and Al Hanscom from Emmaus, Inc. to promote their upcoming Cycle for Shelter fundraising ride on Sunday, September 15th.

Vice President Timothy J. Jordan

CYCLE FOR SHELTER

Sunday, September 15, 2024
Haverhill, MA



Why ride?

Help Emmaus provide shelter
for homeless families and
individuals.

BBQ to beat all BBQ's!

Steak Tips
Ribs
Hamburgers
Fried Chicken
Veggie Burgers



Chips
Pasta Salads
Ice Cream
Slush
& Music!

Where?

All routes start and end at
Northern Essex Community College
Haverhill, MA.



<https://give.emmausinc.org/cycle2024>
Register now!

Choose From 4 Routes

100
Miles

62
Miles

35
Miles

15
Miles

All routes are fully supported and
have multiple rest stops.
Family 15 has an ice cream rest stop!

Low Fundraising Commitment

\$35 registration fee and only \$250
fundraising commitment

Questions?

Contact us at cycle@emmausinc.org
or call (978) 241-3425.

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CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

HAVERHILL CITY CLERK SEP 11 2024 4M 808

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978-374-2328
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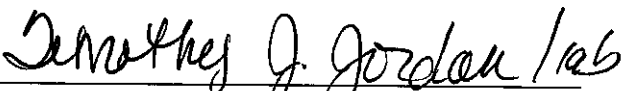
September 6, 2024

To: President and Members of the City Council:

Councilor Michitson and Vice President Jordan wish to introduce Keith Boucher to seek students 18-24 years-old to enroll in new Cyber Warrior IT certification training program this Fall at MakeIT Haverhill.



Councilor John A. Michitson



Vice President Timothy J. Jordan

INFORMATION TECHNOLOGY (IT) CERTIFICATE PROGRAM

HAV CITY CLERK SEP 8 2014 10:30 AM

Don't miss out on this unique opportunity to gain expertise in computer hardware, software development, networking, cybersecurity, database management, and web development through our all-inclusive IT certification program. Mastering each of these areas will lay a strong foundation in IT and help you pinpoint your desired specialization.

INTERMEDIATE AND ADVANCED ENGLISH LEARNERS (ESOL) STUDENTS ARE
ENCOURAGED TO APPLY

TRAINING INCLUDES:

- ✓ INFORMATION TECHNOLOGY FUNDAMENTALS
- ✓ MICROSOFT AZURE CERTIFICATION
- ✓ PAID INTERNSHIP & JOB PLACEMENT
- ✓ BILINGUAL ASSISTANCE

REQUIREMENTS:

- ✓ U.S. CITIZEN OR WORK AUTHORIZATION
- ✓ MASSACHUSETTS RESIDENT
- ✓ 18-24 YEARS OLD
- ✓ UNEMPLOYED OR UNDEREMPLOYED

CYBERWARRIOR
FOUNDATION

MASSHIRE
MERRIMACK VALLEY
WORKFORCE BOARD



APPLY TODAY!

LIMITED SPACES AVAILABLE

For more information or questions,
call 978-519-4321 or visit us at
301 Washington Street., Haverhill, MA.



8.1

CITY OF HAVERHILL
ASSESSORS OFFICE – ROOM 115
Phone: 978-374-2316 Fax: 978-374-2319
Assessors@cityofhaverhill.com

September 4, 2024

HAU CITY CLRK SEP 4'24 PM1210

TO: MEMBERS OF THE HAVERHILL CITY COUNCIL:

In accordance with Municipal Ordinance, Chapter 7,
entitled "Assessor" as follows:

The Board of Assessors shall file monthly with the
City Council a copy of the report submitted to the
Auditor showing a summary of the above abated
amounts for that month.

Attached herewith is the report for the month of
August as filed in the Assessors Office.

Very truly yours,

Christine Webb, MAA
Assessor

All Entry Date range 08/01/2024 through 08/31/2024 for Abatements

Totals	Tax Paid	Interest Paid	Fees Paid	Tax Reversals	Interest Reversals	Fee Reversals	Refunds	Refund Reversals	Abate	Exemp	Adjust	Transfers
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	97.95	0.00	0.00	0.00
2022 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	97.95	0.00	0.00	0.00
2022	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	97.95	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	347.34	0.00	0.00	0.00
2023 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	347.34	0.00	0.00	0.00
2023	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	347.34	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,501.25	0.00	0.00	0.00
2024 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,501.25	0.00	0.00	0.00
2024	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,501.25	0.00	0.00	0.00
Report	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,946.54	0.00	0.00	0.00
				Total All Charges				18,946.54				

Total All Charges: Add all columns except Adjustments.

Hearing Sept 10, 2024

Haverhill

62

Engineering Department, Room 300
 Tel: 978-374-2335 Fax: 978-373-8475
 John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

10.1

June 10, 2024

**MEMO TO: CITY COUNCIL PRESIDENT THOMAS J. SULLIVAN AND
 MEMBERS OF THE CITY COUNCIL**

Subject: *Chadwick Road – Right of Way Alteration – ViewPermit#
 117761*


The City is looking to make a significant safety improvement at the Kingsbury Avenue/Willow Avenue/Chadwick Road Intersection. As I'm sure you are all aware, the offset of Willow Avenue and Chadwick Road makes for a longer time for vehicles crossing Kingsbury Avenue. That factor, combined with vehicles often travelling at excessive speed downhill on Kingsbury Avenue southbound, results in an intersection with a high crash rate, and many crashes being serious.

The City's Consultant on this project, BSC Group, has completed the intersection improvement design, which will result in Willow Avenue and Chadwick Road being aligned across from each other. The project has also received approval from the Conservation Commission.

In order to accommodate this alignment change, Chadwick Road is to be altered by widening to the south. Note that the land to the south is currently owned by the City, so no takings are required. The existing northerly limits of Chadwick Road will remain unchanged. Design was funded by Chapter 90 and Construction is to be funded by ARPA.

Please contact me if you have any questions.

Sincerely,


 John H. Pettis III, P.E.
 City Engineer

C: Mayor Barrett, Ward, Pillsbury, Pistone, O'Brien, Mead, Fallon, Keefner

IN CITY COUNCIL: June 18 2024

REFER TO PLANNING BOARD AND COUNCIL HEARING SEPTEMBER 10 2024

Attest:

City Clerk

4 Summer Street Haverhill, MA 01830-5885 www.ci.haverhill.ma.us



117761

Planning Director Review

Street Acceptance, Discontinuance, Naming, Renaming or Alteration

Status: Complete

Became Active: Jun 24, 2024

Assignee: William Pillsbury

Completed: Jun 26, 2024

Applicant

City of Haverhill Engineering Department
engineer@cityofhaverhill.com
4 Summer St
room 300
Haverhill, MA 01830
978-374-2335

Primary Location

. Chadwick Road
Haverhill, MA 01835

Comments

William Pillsbury, Jun 26, 2024

ok to move to agenda

William Pillsbury, Sep 5, 2024

I have reviewed the proposal and attended the planning board hearing. I recommend approval of the special permit as an enhancement to traffic safety in the area by creating a more properly aligned intersection as recommended by the city engineer and traffic and safety committee. I concur with the Planning board recommendation to approve the changes but also to communicate to the police department the issues of speeding in the area for their consideration. Bill P

Assignee

Robert Moore

Due date



None



Robert Moore


Remove Comment • Jun 28, 2024 at 2:19 pm

Applicant is reminded of the need to comply with Condition #30 of the Order of Conditions (below). Let me know if you would like assistance with engaging Greenbelt at this time.

Prior to the commencement of work, and as proposed by the Applicant as mitigation for the use of the Commission's land, the remainder of Parcels 768-793-37, 768-793-38, 768-793-39, and 772-793-40 (approximately 43 acres) shall be placed under a Conservation Restriction to be granted to Essex County Greenbelt Association with the approval of the Executive Office of Energy and Environmental Affairs. The land shall be protected for passive recreational usage, rare species habitat, and wetland and water quality.

This step was assigned to Robert Moore - Jun 26, 2024 at 9:35 am
Robert Moore approved this step - Jun 28, 2024 at 2:19 pm

Assignee

 John Pettis

Due date

 None

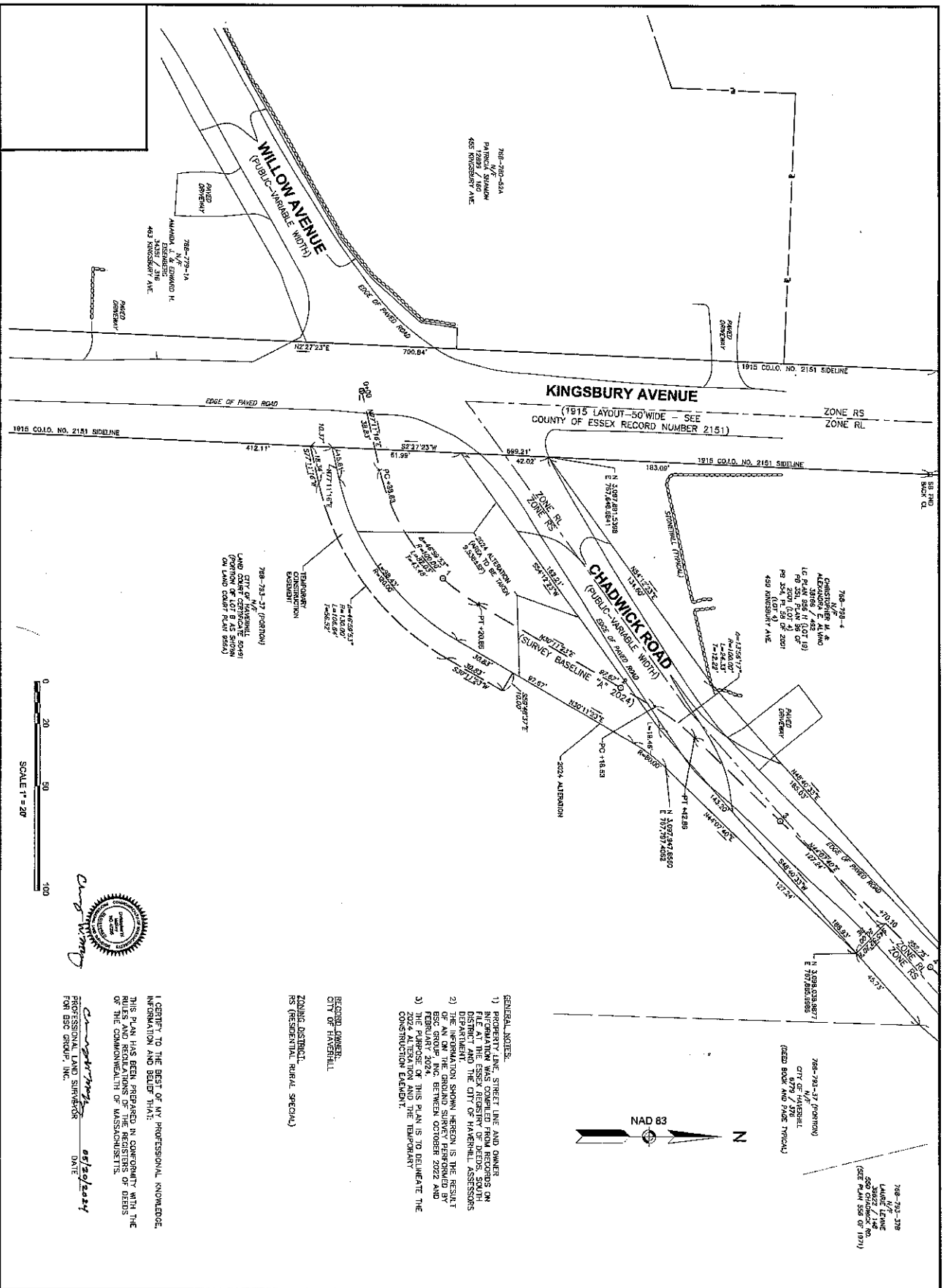


John Pettis

Remove Comment • Jun 26, 2024 at 11:31 am

I am FULLY supportive.

This step was assigned to John Pettis - Jun 26, 2024 at 9:35 am
John Pettis approved this step - Jun 26, 2024 at 11:31 am



ROADWAY ALTERATION PLAN

CHADWICK ROAD

IN

HAVERHILL, MASSACHUSETTS

(ESSEX COUNTY)

FEbruary 6, 2024
(REVISED MAY 21, 2024)

BSC GROUP

1 Mercantile Street, Suite 610
Worcester, Massachusetts 01608

508.792.5500

PROJECT: CHADWICK ROAD

CLIENT: CITY OF HAVERHILL, MA

DESIGNER: BSC GROUP

DATE: FEBRUARY 6, 2024

SCALE: 1" = 20'

SHEET: 1 OF 1



Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315

Aug 62
Sept 10

August 15, 2024

City Council President Thomas J. Sullivan
& City Councilors
City of Haverhill

RE: **Street Alteration for Chadwick Road:** The City of Haverhill seeks a favorable recommendation to the City Council for a right of way alteration for Chadwick Road by widening to the south (117761)

Members Present: Member Bobby Brown
 Member William Evans
 Member Nate Robertson
 Member April DerBoghosian, Esq.

Members Absent: Chairman Paul Howard
 Member Ismael Matias
 Member Karen Buckley
 Member Carmine Garcia
 Member Michael Morales

Also Present: William Pillsbury, Jr., Director of Economic Development and Planning
 Lori Robertson, Head Clerk

Dear City Council President and Councilors:

Please note at the August 14, 2024, Planning Board meeting held in Room #202 City Council Chambers at 7:00 p.m. the board considered the recommendation of the Planning Director, William Pillsbury, Jr., to forward a favorable conditional recommendation for the alteration of the following street:

- **Chadwick Road**

Member Nate Robertson read the rules of the public hearing into the record.

Mr. Pillsbury: The next items are recommendations to the City Council, and we are on a time frame to get those done. We are going to proceed to those tonight. The first is the street alteration for Chadwick

HAV CITY CLERK AUG20/24 AM 9:01

Road. Again, just letting you know the Planning Board is just hearing this and making a recommendation to the City Council. The City Council is the one that will make the final vote.

Audience: Is that going to be on September 10th?

Mr. Pillsbury: We will find that out. That will be the actual vote. This is just a recommendation. Sometimes they choose to accept our recommendations and sometimes they don't.

John Pettis, City Engineer: What we are looking at is a significant safety improvement. I am sure you have all driven this intersection. What we have is Chadwick Road and Willow Avenue not aligned and there is a 70' jog there. What that does is leave a lot of confusion going from one street to another a left and quick right. It leads to a lot of confusion. People come up to both streets at the same time, they are in conflict. They don't know whether the person is taking a left or a quick right or a left and continuing on straight down the road. We had our consulting do the design. This has gone through conservation already. Again, I think the jog leads to confusion but it leads to longer travel time through the intersection which when you pair that with people heading towards Boxford on Kingsbury Avenue people are going at a high rate of speed. We have had a lot of accidents there, a lot of really bad accidents there. It is something that has been on our radar for quite awhile. Each of you have a sheet that shows the existing limits of Chadwick Road ROW are in blue. We are widening the ROW down to the south which would be the green line. We will widen the ROW down to the green line. The roadway will just be within that. When you come to the end of Chadwick Road it will be straight across from Willow Avenue rather than have that 70' jog. With that I will take any questions.

Mr. Pillsbury: Any comments from the Police Department?

John Pettis: Yes, again, this is something that is in traffic and safety's radar for quite awhile.

Mr. Pillsbury: They are in favor of this plan?

John Pettis: Yes.

Mr. Pillsbury: How about Conservation?

John Pettis: Conservation and the Fire Department.

Mr. Pillsbury: Utility issues? Water and sewer?

John Pettis: No, I guess the other thing is there is a really tough line of sight issue coming out of Chadwick Road when you look up the hill you have a lot of especially this time of year a lot of brush, same thing looking down the hill. This will improve line of sight significantly.

Member Robertson: I know that section of Chadwick going down hill, will this improve that line of sight?

John Pettis: Yes. It gets you a little bit further away from that hill not the just the hill but with the house and big barn.

Mr. Pillsbury: We will have the public come up.

Jennifer Hogan of 540 Chadwick Road addressed the board. I have lived there for 22 years now. I have two children who try to walk up and down Chadwick Road. I don't allow them to walk my dog up Chadwick Road because the cars that go up there are speeding by. I have looked at this, my husband and I have pondered over this and we just don't understand why. It doesn't make sense. That intersection, yes, is not great but it is not going to slow cars down coming from Kingsbury Avenue. That's the problem. The problem is the cars come flying over the hill going 50 mph and they are not looking. That's not going to stop when this happens. All this is going to do now is...now the people have a quicker way through. That turn that it gives slows people at least enough for when you are trying to walk on the road they don't have that extra second to speed up. It's already a deathtrap on that road. I just feel like...this is not...I can't understand any of it. I don't understand how this is going to fix that problem. All I can see for me is going to give us....I'm sure you can speak to this the water line. There is no way this is not going to effect the waterline. We have lost water how many times? When this gets through I would also like to know how we will be taken care of as citizens while this construction is happening. I know this is going to go on whether I want it or not. I am not stupid or naïve enough to think my opinion matters. I want it on record. I know for a fact that we will lose our water for many days. Every time anything happens on that road we lose our water. I want to know how we are going to be assured that we are not going to sit there and suffer for however long this takes. I think it's not worthwhile. I think that we have the wetlands there. Those are more important. We are not going to do anything to solve the problem. People are not going to stop speeding 55 mph down Kingsbury Avenue. That's the problem we need to address. When people are allowed to speed 55 mph down Kingsbury Avenue. That is not going to fix...this is a band-aid fix and it is going to be a big construction band-aid. A big expensive construction band-aid that is not going to help any of the people that live on that side of Chadwick Road.

Mr. Pillsbury: I think one of the things that might be helpful and obviously we can convey that with our vote tonight is that for the City Council once they do consider this to really work with traffic and safety and work with the police department on the speeding issue. I have been out there and I know that the speeding is a real issue.

Jennifer Hogan: 100%. I understand that they are doing what they can.

Mr. Pillsbury: What John is suggesting, though and what the consultants are suggesting in addition to the speeding. You are right this is not going to. This is not traffic calming measures. It is going to reduce the accidents at the intersection. I think that is the goal of it.

Jennifer Hogan: I am just saying as someone who has to drive that intersection several times a day. This is my life, I live there. I walk that intersection, I drive that intersection. I walk my dogs across that intersection. Like I said, for 22 years I have done this. I can tell you that I have done a better study than any study that can be done in a couple of weeks. I mean we live here. It's not going to fix it. That is all it is a very expensive construction band-aid that is all it is going to do is cost a lot of money, cause a lot of problems and in the long run it's going to make Chadwick Road...we are already a cut-thru now to Salem Street. All it is going to make us a highway now. We are now going to be Chadwick highway. I already have to be careful of my kids now. It's just going to make it that much tougher. It's not going to make it better. That's the problem. I have been sitting there and I had questions initially when this first got sent to me and there was some virtual meeting that I could not attend, and I felt really bad about it and all my questions got sidetracked. I have a lot of problems with this. Like I said, all this is going to do is turn this into....I wish my husband could be here, he's more eloquent speaker than me. He is with the kids tonight. We are already a cut-thru that nobody cares about. The cars come flying down our street. If

anything should get fixed it should be the fact that when you go down Chadwick Road its so narrow in that one spot that you can't even walk there because cars are literally going to take you out. There's no where to hide while you are trying to walk down the street. That should be where we send our money. Let's spend our money making it a safer place for the people that live there and not sit there and try to fix an issue that really is people's behavior. Nothing is going to change people's behavior they are still going to speed; they are still going to drive poorly. They are not going to look. There's going to be accidents there. There are 100% going to be accidents there. The only difference now is that people will be using...I understand that there is going to be a development down at the end of Salem Street. What road is Cedardale on? Willow. Thank you, down at the bottom of Willow. I understand that development is going to come in with all the traffic and we are going to be a highway. We already live on a hard road to live on its going to be that much more impossible. That's all I have to say. I think this a really big expensive band-aid that's not actually going to fix the problem. There are a lot of other places to spend money. Those roads are falling apart on Chadwick. Go drive down Chadwick Road to see and come back and tell me where we should be spending our money. Its falling apart and there is not enough room to move or walk. Again, I have lived there for 22 years of my life. I have sat there an invested time into this city too. I have two kids, I have sat there and been part of Haverhill Youth Sports and I have tried to be part of this city. I do my part but this really frustrates me. If I thought there was any merit to this I wouldn't be here tonight. I have two kids at home who I would much rather not be...even though you are all lovely people who would much rather be home with them tonight. So that's all I have to say.

Member Brown: In response to that as a resident, I actually live on Laurel Avenue, and I am not sure if you ever see how fast cars go on Laurel Avenue. We have Hunking right across the street on Route 125. Its not a school zone. I advocate for that. I do respect your comments and appreciate your comments and all I can say is absolutely advocate the best you can to the City Council. Keep up your advocacy to make a safer place. As a function of the Planning Board we are here to make a recommendation. The City Council makes the final decision.

Jennifer Hogan: I plan on attending. I have that letter too. We got the letter. We had to sign for that one. I did get that one.

Lesley McGrath of 549 Chadwick Road addressed the board. I live right at the beginning of where you are talking about moving the road. At the bottom of the hill. I am just curious what originated this, who started this whole thing? Was it because there is a new development that is coming in down at the bottom of the hill? They want more of a right of way. Definitely the road has gotten more and more of a cut-thru. It's not a highway size road, its a back road. We have everybody cutting through, missing the lights on Main Street, trying to get to Groveland, trying to get to Salem Street. At 7:00 am you can see the cars going by my house at 50 mph. It's a too small area. I am just wondering what originated this idea? When you get to the bottom of the street to either go left or right and there is a bit of confusion...I think if you have a straightaway there is going to be people coming straight through and not even stopping. I have seen that happen before. We are making it easier for people to go straight across Kingsbury which is not a four way stop. It's a stop on our side and stop on Willow. At least people know that they have to stop in order to get across this way. This way they are going to be picking up speed going straight up. I am not a traffic person, I just live up in that spot and I do walk everyday up the street and I jump into the woods when I see a car coming. There isn't enough room for people on the street. There is more and more traffic. I have been there since 2001 and I think maybe when they started GPS people realized you can get through going this way and all of a sudden you just

have a highway going through the front yard. That's all, I am not saying it's the worst thing but I am just curious what drove this to begin with. What is the origin story of this project.

John Pettis: I will start right there, traffic and safety I have been with the city 21 years now and this has been before traffic and safety many times because when we have an accident there it tends to be a bad one.

Audience: Also, there is a very big angle if you are sitting trying to go across Kingsbury. The angle is so hard that it is kind of a blind spot. People are coming down the hill very fast on Kingsbury and you can't see them until....creeping out creeping out.

John Pettis: That is one of the things, now you won't have that angle and you will be further down the hill. Again, the line of sight improves.

Audience: More of an angle though really.

John Pettis: No.

William Pillsbury: It's going to be a "T".

John Pettis: Again, I will just say I live a stones throw from this. I live off of Hoyt Road. I have lived there for 20 years.

Audience: You are not...where the traffic its not the same. You are not on Chadwick Road where the traffic is.

John Pettis: My neighbor's backyard is Chadwick Road.

Audience: The backyard is different.

John Pettis: All I am saying is I drive it often multiply times a day.

Audience: Oh yeah okay, you driving it but you are not living on it. 100% not the same.

William Pillsbury: Any questions from the board? Is it possible John as we move towards a recommendation would it possible to incorporate a condition basically to pass along concerns of the neighbors relative to the speeding.

John Pettis: Certainly, I will do that myself.

William Pillsbury: With that I would recommend a conditional favorable recommendation to the City Council to incorporate the conditions relative to the important conditions relative to the traffic and safety as being paramount. There is no development that I am aware of that is coming in as a result of this. That has never been talked about and I have been around for awhile. I don't think that is happening. I do think it is a matter of traffic and safety it has been around a long time. The City Council will decide. From a planning perspective, planning department, planning board I think it makes sense to "T" up that intersection to create a literal "T" intersection then deal with the other public policy which is police patrols and speeding. I know you had a lot of issues, John, heading out to the Plaistow line. You

had to put signs out there, police patrols, electronic signs those kind of things. I don't know if any of those are out there or not. Those could all be incorporated into part of this recommendation. I would recommend a conditional favorable recommendation to the City Council to move forward with that and strongly advocate that those concerns be brought forward to the Council. They will listen to you. They don't always take our recommendations.

Member Bobby Brown motioned to make a favorable conditional recommendation to the City Council as recommended by the Planning Director, William Pillsbury. Member Nate Robertson seconded the motion.

Chairman Paul Howard-absent
Member Carmine Garcia - absent
Member Ismael Matias - absent
Member Bobby Brown - yes
Member Karen Buckley-absent
Member Nate Robertson-yes
Member April DerBoghossian, Esq.-yes
Member William Evans-yes
Member Michael Morales - absent
Motion Passed.

Signed:

William Pillsbury

William Pillsbury
Planning Director

Attachments: City Department Letters

Cc: Street alteration file
City Engineer-John Pettis-email
opengov



City of Haverhill, MA

Aug 20, 2024

117761

Building Inspector Review

Street Acceptance, Discontinuance, Naming, Renaming or Alteration

Status: Complete

Became Active: Jun 26, 2024

Assignee: Tom Bridgewater

Completed: Jun 26, 2024

Applicant

City of Haverhill Engineering Department
engineer@cityofhaverhill.com
4 Summer St
room 300
Haverhill, MA 01830
978-374-2335

Primary Location

. Chadwick Road
Haverhill, MA 01835



117761

Conservation Review

Street Acceptance, Discontinuance, Naming, Renaming or Alteration

Status: Complete

Became Active: Jun 26, 2024

Assignee: Robert Moore

Completed: Jun 28, 2024

Applicant

City of Haverhill Engineering Department
engineer@cityofhaverhill.com
4 Summer St
room 300
Haverhill, MA 01830
978-374-2335

Primary Location

. Chadwick Road
Haverhill, MA 01835

Comments

Robert Moore, Jun 28, 2024

Applicant is reminded of the need to comply with Condition #30 of the Order of Conditions (below).
Let me know if you would like assistance with engaging Greenbelt at this time.

Prior to the commencement of work, and as proposed by the Applicant as mitigation for the use of the Commission's land, the remainder of Parcels 768-793-37, 768-793-38, 768-793-39, and 772-793-40 (approximately 43 acres) shall be placed under a Conservation Restriction to be granted to Essex County Greenbelt Association with the approval of the Executive Office of Energy and Environmental Affairs. The land shall be protected for passive recreational usage, rare species habitat, and wetland and water quality.



City of Haverhill, MA

Aug 20, 2024

117761

Engineering Director Review

Street Acceptance, Discontinuance, Naming, Renaming or Alteration

Status: Complete

Became Active: Jun 26, 2024

Assignee: John Pettis

Completed: Jun 26, 2024

Applicant

City of Haverhill Engineering Department
engineer@cityofhaverhill.com
4 Summer St
room 300
Haverhill, MA 01830
978-374-2335

Primary Location

. Chadwick Road
Haverhill, MA 01835

Comments

John Pettis, Jun 26, 2024

I am FULLY supportive.



City of Haverhill, MA

Aug 20, 2024

117761

Fire Chief Review

Street Acceptance, Discontinuance, Naming, Renaming or Alteration

Status: Complete

Became Active: Jun 26, 2024

Assignee: Eric Tarpy

Completed: Jun 27, 2024

Applicant

City of Haverhill Engineering Department
engineer@cityofhaverhill.com
4 Summer St
room 300
Haverhill, MA 01830
978-374-2335

Primary Location

. Chadwick Road
Haverhill, MA 01835



117761

Health Inspector Review

Street Acceptance, Discontinuance, Naming, Renaming or Alteration

Status: Complete

Became Active: Jun 26, 2024

Assignee: Mark Tolman

Completed: Jul 24, 2024

Applicant

City of Haverhill Engineering Department
engineer@cityofhaverhill.com
4 Summer St
room 300
Haverhill, MA 01830
978-374-2335

Primary Location

. Chadwick Road
Haverhill, MA 01835

Comments

Mark Tolman, Jul 24, 2024

No septic systems or wells in the area.



City of Haverhill, MA

Aug 20, 2024

117761

Wastewater Review

Street Acceptance, Discontinuance, Naming, Renaming or Alteration

Status: Complete

Became Active: Jun 26, 2024

Assignee: Paul Jessel

Completed: Jun 26, 2024

Applicant

City of Haverhill Engineering Department
engineer@cityofhaverhill.com
4 Summer St
room 300
Haverhill, MA 01830
978-374-2335

Primary Location

. Chadwick Road
Haverhill, MA 01835



117761

Water Department Review

Street Acceptance, Discontinuance, Naming, Renaming or Alteration

Status: Complete

Became Active: Jun 26, 2024

Assignee: Andrew Carvalho

Completed: Jun 27, 2024

Applicant

City of Haverhill Engineering Department
engineer@cityofhaverhill.com
4 Summer St
room 300
Haverhill, MA 01830
978-374-2335

Primary Location

. Chadwick Road
Haverhill, MA 01835

62-B

10.1.1



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

IT APPEARING that the common convenience and necessity require it,

It is hereby

That a portion of the following street herein described be altered as a

Public Way

Chadwick Road

HAU CITY CLERK JUN 10 24 #244

For Hearing September 10, 2024

Beginning at a point at the norththwesterly intersection with Kingsbury Avenue as shown on a Plan of Land, 1"=20', dated Feb. 6, 2024, by BSC Group and widening the existing layout to include the area described as follows;

Thence S 2°27'23" W a distance of 61.99 feet along the sideline of Kingsbury Avenue to a point;

Thence N 77°11'16" E a distance of 15.61 feet to a point;

Thence by a curve turning to the left with a Radius of 120.00 feet and a length of 98.43 feet to a point;

Thence N 30°11'23" E a distance of 97.67 feet to a point;

Thence by a curve turning to the right with a Radius of 80.00 feet and a length of 19.46 feet to a point;

Thence N 44°07'40" E a distance of 127.24 feet to a point at the existing sideline of Chadwick Road;

Thence N 21°49'36" E a distance of 179.66 feet to a point;

Thence S 68°29'19" E a distance of 50.00 feet along South Park Street, and the point of beginning.

Meaning and intending to alter a portion of Chadwick Road as shown on a Preliminary Essex county Layout plan on file at the Haverhill Engineering office as Plan 1B 18, File #7585.



MELINDA E. BARRETT
MAYOR

**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.CI.HAVERHILL.MA.US

HAVERHILL CITY CLERK SEP 6 24 AM 8:34

September 6, 2024

City Council President Thomas J. Sullivan and Members of the Haverhill City Council

RE: Michael Soraghan – Board of Appeals Appointment

Dear Mr. President and Members of the Haverhill City Council:

I hereby reappoint Michael Soraghan, 108 South Park Street, Haverhill, to the Haverhill Board of Appeals. This is a confirming appointment which takes effect September 10th, 2024, and expires on September 30th, 2029.

Sincerely,

**Melinda E. Barrett
Mayor**

MEB/em

cc: William Pillsbury, Director of Economic Development, City of Haverhill

MELINDA E. BARRETT
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

11.4.1

HAU CITY CLERK SEP 8/24 AM 8:34

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.CI.HAVERHILL.MA.US

August 1, 2024

City Council President Thomas J. Sullivan and Members of the Haverhill City Council

RE: Board of Appeals Resignation

Dear Mr. President and Members of the Haverhill City Council:

I want to inform you effective August 22, 2024, Kassie Infante has resigned from the Haverhill Board of Appeals. Her letter of resignation is attached for your review. Thank you.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em

cc: Board of Appeals

Kassie Infante

111 Summer St, Unit. 4, Haverhill MA, 01830

August 1, 2024

Mayor Melinda E. Barrett

4 Summer Street, Haverhill MA, 01830

CC:

George Moriarty, Board Chair

Honorable Mayor Barrett,

I am writing to inform you about my decision to leave my position as a member of Haverhill's Board of Appeals, effective Aug 22, 2024 due to a relocation to Lowell, MA. As my primary residence will no longer be in the city of Haverhill, I am obligated to step down from my position as an appointed official.

It has been an honor and privilege to serve my hometown. Thank you for the opportunity to contribute as I've truly valued the opportunity to work with such a strong and dedicated board. I welcome any opportunity to help facilitate a smooth transition in the search for a new board member. I am wishing the board continued success!

Sincerely,



A handwritten signature in black ink, appearing to read 'K. Infante'.

Kassie Infante

Event Permit**EVNT-24-23**

Submitted On: Aug 21, 2024

Applicant

 Devon Allen
 978-518-0128
@ thevintagebazaar@live.com

Primary Location

725 BROADWAY
Haverhill, MA 01832

1221

Organization Information**Organization**

Vintage Bazaar New England

Organization Address

12 Heath Rd

Organization State

MA

Is the Organization Tax Exempt?

No

Is the Organization a House of Worship?

No

Organization Phone

9785180128

Organization City

Merrimac

Organization Zip

01860

Is the Organization Non-Profit?

No

AUG 23 PM 3:28
HAWKINS/CLERK

Contact Information**Contact Name**

Devon Allen

Contact Phone

978-518-0128

Contact Address

12 Heath Rd

Contact State

Merrimac

Contact Title

Founder/Director

Contact Email

thevintagebazaar@live.com

Contact City

MA

Contact Zip

01860

Property Owner Information**Property Owner Name**

Tyler Kimball

Property Owner Address

791 East Broadway

Property Owner State

MA

Is the Applicant the Property Owner?

No

Property Owner Phone

978-807-3214

Property Owner City

Haverhill

Property Owner Zip

01830

Event Information

Description of event

Vintage Bazaar is 2 day vintage and craft show held at 725 East Broadway in Haverhill. This is our 3rd year hosting this event at Kimball Farm. The dates are October 5 and 6. Hours: Saturday October 5th from 830am to 4pm and Sunday October 6th from 10am to 3pm.

Type of Event

Show

Event Date

10/05/2024

Event Location

Kimball Farm - 725 East Broadway Haverhill

is the Event on Bradford Common?

No

Is the Event on City Property?

No

Event Venue

Outdoor

Number of Anticipated Attendees

2500

Are You Requesting Additional Fees Be Waived? (APPLICATION FEE IS NOT WAIVABLE)

No

Event Start Time

8:30am

Event End Time

4pm

Will Food Be Served/Sold at the Event?

Yes

IF YES TO FOOD, By What Means?

Food Trucks

IF YES To FOOD, How Will it be Cooked?

Truck Stoves/Grills

Any Helpful Comments about Food

All of our food vendors will obtain the proper temporary food permit with the board of health, as done previously.

Special Considerations (i.e. fireworks)

none at this time

Parking Information

Number of Parking Spaces Onsite

1500

Have Off-site Parking Arrangements Been Made?

Yes

IF YES, Please Provide Details of Offsite Arrangements

We have large off street parking fields that we use. No one is allow to park on the street. We have 10+ parking lot attendants to assist in directing people to their parking spaces and help direct traffic flow.

Are There Charges/Fees for Parking?

No

Sanitation Information

Number of Public Restrooms Available

16

Type of Toilets

Portable

Please Describe Plans for Solid Waste Disposal & Recycling

We use CLEAN Restrooms (from Haverhill) for our portable toilets and wash stations. And we use Pistone Dumpster for our trash.

IF PORTABLE TOILETS, Who is the Vendor?

CLEAN RESTROOMS

General Release & Indemnity Agreement

Yes

true

Terms of Understanding

Yes

true



VINTAGE BAZAAR NEW ENGLAND
VENUE: KIMBALL FARM
HAVERHILL, MA

THEVINTAGEBAZAAR@LIVE.COM

~ 2024 ~
VENDOR
APPLICATION
OCTOBER 5 & 6
Fall Edition

VENDOR RATES

10x10 SPACE: \$325

20x10 SPACE: \$600

30x10 SPACE: \$875

20x20 SPACE: \$1150

LARGER SPACES ARE AVAILABLE.
UPON REQUEST

*APPLICATION
DEADLINE:
AUGUST 26TH

**APPLY EARLY TO ENSURE YOUR
APPLICATION IS CONSIDERED.
MANY VENDOR CATEGORIES FILL
VERY QUICKLY. WE MAY BE FULL
BY AUGUST 22ND*

GROUP TENT INFO

WANT TO BE A VENDOR BUT DON'T WANT TO BRING A TENT
OR RENT A TENT? YOU ARE IN **LUCK!** JOIN OUR GROUP TENT.
LIMITED SPACE AVAILABLE!

10x10 SPACE = \$440

20x10 SPACE = \$820

BE IN THE KNOW

- Applications will be reviewed promptly. Applicants will be notified of their acceptance by or before **August 26th**. Vendors not accepted will be notified and payment will be returned.
- New Vendors **MUST** submit photos or web links showing their work and/or booth display.
- **FULL PAYMENTS** must be submitted with application to be considered or to reserve your space.
- Space Requests — First Come, First Serve!
- See page 2 and 3 for our vendor set-up & breakdown times and our cancellation policy.
- VENDOR PAYMENTS: We accept VENMO & PAYPAL. Checks payment *may* be allowed upon request.

APPLY HERE & RETURN TO SENDER



NAME: _____

BUSINESS NAME: _____

ADDRESS: _____ ZIP: _____

PHONE: _____ EMAIL: _____

WEBSITE: _____

PRODUCT DESCRIPTION: _____

PAYMENT TYPE:

☐ VENMO: @DEVON-CHOUINARD (VERIFY CODE: 0128)

☐ PAYPAL: @HEIRLOOMMARKETING@OUTLOOK.COM)

IMPORTANT:

When paying via venmo or paypal, please be sure to include your full name, business name & which Bazaar you are applying for.
EX: Jane Smith. ABC Gifts. OCT 2024.

PLEASE SIGN TO CONFIRM VENDOR CONTRACT, RULES & EVENT TERMS ON PAGE 2 & 3

SIGNATURE

DATE

MAKE YOUR SELECTIONS

- ☐ 10x10 SPACE: \$325
☐ 20x10 SPACE: \$600
☐ 30x10 SPACE: \$875
☐ GROUP/OTHER: _____

- 2 WAYS TO APPLY -

EMAIL APPLICATION TO:
THEVINTAGEBAZAAR@LIVE.COM

TEXT APPLICATION TO:
SNAP A PHOTO AND TEXT TO
978-518-0128

THE FINE PRINT

RULES & REGULATIONS:

Vendor acknowledges receipt of Vintage Bazaar New England's Information, Rules and Regulations. Vendor agrees to read and abide by the Rules and Regulations and any subsequent amendments to the Rules & Regulations posted via email and/or the VBNE Vendor Facebook page. Failure to comply with the Rules and Regulations is a material breach of this Agreement and will result in the immediate revocation of any space in favor of another seller.

COMPLIANCE WITH LAWS & HOLD HARMLESS:

Vendor agrees to comply with all Federal, State, and Local laws, rules, regulations, and ordinances. Vendor agrees to conduct activities at the Vintage Bazaar so as not to endanger any person or damage any property. The Vendor also agrees to forever indemnify, save, defend and hold Vintage Bazaar New England, Devon Chouinard, Heirloom Marketing, Kimball Farm, Tyler Kimball, City of Haverhill, MA and it's departments— such as City of Haverhill Fire and Police Department, Health Dept. etc. In addition all affiliated agents, officials, representatives, beneficiaries, employees, interns, and volunteers harmless from and against any and all claims, damages, injuries, liabilities, losses, suits, costs and expenses (including attorney fees) for anything and everything whatsoever arising from or out of Vendor's participation at Vintage Bazaar New England at Kimball Farm in Haverhill and/or any other event promoted by Vintage Bazaar New England.

CONTRACT:

Vendor exercises any rights under this agreement at the Vendor's own risk and voluntarily assumes all risks attendant to such use, including without limitation, the risk of property damage and personal injury or death to the Vendor, to any of the Vendors officials, agents, representatives, employees, or volunteers.

NOTE: By signing page 1 of this application, Vendor agrees to all rules & terms of this contract indicated on pages 1-3.

SELLER CANCELLATIONS & NO SHOWS:

Vendor cancellations must contact Devon Chouinard. Email thevintagebazaar@live.com or via call at 978.518.0128 by SEPTEMBER 5th. These cancellations will receive a CREDIT for a bazaar of the seller's choice. Refunds will not be given for any reason. Cancellations after said date will not receive a credit or a refund. No shows will forfeit their opportunity to sell at future shows. Rain or Shine Event. No Rain Checks. Early breakdown is strictly prohibited and will result in being banned from future Vintage Bazaar plus at \$150 FINE (due within 10 days after the show).

PROTECTION OF PROPERTY & SHOW POLICY:

Vintage Bazaar New England and it's associates assumes no responsibility or liability whatsoever to ensure the Vendors property from damage, theft, fire, malicious mischief, accident, wind, rain or other. Devon Chouinard, Brian Mulvany, Heirloom Marketing, Kimball Farm, Vintage Bazaar NE employees, venue landlords/employees, volunteers, officials, etc are neither responsible nor liable for any damage, theft, fire, malicious mischief, accident, wind, rain, or other that may occur to or related to the Seller. **IMPORTANT NOTE:** IF VINTAGE BAZAAR IS CANCELLED FOR ANY REASON (For example: Weather Related, Health/Safety Reasons, Pandemics, Natural Disasters, Town/State Restrictions, Personal Emergencies or other) THERE ARE NO REFUNDS and CREDITS ONLY will be issued. CREDITS MUST BE USED WITHIN 1 YEAR. VBNE reserves the right to cancel a vendor contract for any reason they deem as inappropriate behavior or as vendor negligence without a refund or credit issued. By signing this contract, you are agreeing to all of the above.

SALES TAX:

Reporting of a vendor's sales and obtaining TAX ID numbers is the sole responsibility of each vendor. VBNE is not involved nor gives advice on taxes.

SHOW INFO

SHOW HOURS: OCTOBER 5 & 6

SATURDAY SHOW HOURS: 830AM-4PM

SUNDAY SHOW HOURS: 10AM-3PM

VENDOR SET-UP TIMES:

THURSDAY OCT 3RD 9AM TO 7PM

FRIDAY OCT 4TH : 9AM TO 7PM

VENDOR CHECK-IN CLOSSES PROMPTLY AT 4PM

EACH DAY! YOU MUST ARRIVE BY 4PM DURING

SET-UP HOURS. ALL VENDORS MUST BE SET-UP

BY OR BEFORE 7PM ON FRIDAY 10/4

NO VENDOR SET-UP HOURS ON SATURDAY.

NO EXCEPTIONS. RAIN OR SHINE!

VENDOR BREAKDOWN TIMES:

SUNDAY 3PM TO 7PM. MONDAY 9AM TO 1PM.

NO LATER. PLEASE PLAN ACCORDINGLY.

SHOW GATES WILL OPEN AT 3PM ON SUNDAY TO

ALLOW FOR VENDORS TO PACK UP.

SHARING SPACE(S):

UP TO 2 APPROVED VENDORS MAY SHARE A SINGLE SPACE. EACH VENDOR MUST SUBMIT AN APPLICATION. 3+ VENDORS MAY SHARE LARGER SPACES (INQUIRE FOR MORE DETAILS).

VENDOR PARKING:

DURING SHOW DAYS, ALL VENDOR VEHICLES MUST BE PARKED IN OUR VENDOR PARKING AREA. SUBJECT TO TOWING IF NOT FOLLOWED.

SPACES & ASSIGNMENTS:

SPACES ARE FIRST COME. FIRST SERVE UNTIL VENDOR CATEGORY IS FULL. VENDOR SPACE REQUESTS ARE TAKEN INTO CONSIDERATION BUT NOT GUARANTEED.

CONTACT US:

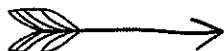
DEVON CHOUINARD

978-518-0128

THEVINTAGEBAZAAR@LIVE.COM

VENMO: DEVON-CHOUINARD

PAYPAL: HEIRLOOMMARKETING
@OUTLOOK.COM



RECAP OF BAZAAR DETAILS



ABOUT VBNE - FALL EDITION: Celebrate the beauty of FALL in New England with us! We are excited to host our FALL VINTAGE BAZAAR again at Kimball Farm! This show is completely outside (rain or shine). Vendors may bring their own tents, rent tents or join our "group" tent. Curated booth displays are expected. We encourage our vendors to get creative with their set-up. Bazaar attendees and press travel far and wide to be inspired by our vendors (and SHOP)...this is an opportunity to knock some socks off!

SHOW HOURS:

Saturday, October 5th 8:30am to 4pm

Sunday, October 6th 10am to 3pm

Notes: Our EARLY BIRD Hours are SATURDAY ONLY from 8:30am to 10am. General Admission begins at 10am on both days.

VENDOR CHECK-IN, SET-UP & BREAKDOWN:

Vendor Check-In Hours are Thursday & Friday from 9am to 4pm. Once a vendor "checks in" they may continue setting up until 7pm. You must arrive to check-in by or before 4pm. All vendors must participate in both Saturday and Sunday. During Vendor Check-In our Bazaar Staff will provide vendor wristbands and show vendors to their space(s). Please note: We do not provide dollies, carts or wagons - vendors are allowed to bring their own. **Vendor Breakdown is October 6th from 3pm to 7pm and October 7th from 9am to 1pm.** All vendors must be packed up and leaving the venue space by 1pm...unless other arrangements have been made and approved by VBNE (ahead of time).

IMPORTANT TENT/BOOTH SETUP INFO—All vendors must properly stake and/or weight his/her tent (s). VBNE is not responsible for staking/weighing down tents. VBNE is not responsible of any damages OR injuries that may occur from tents (regardless if weighted/staked). Vendors are responsible for any damages and injuries caused by their tents. Vendor space boundaries must be obeyed by. We allocate approx. 2 ft of extra space in front of each vendors booth. We follow all fire/emergency/health codes. If these rules change, you will be notified.

****TENT REQUIREMENTS.**** Due to previous weather experiences, we no longer allow sunshade style tents (for example: Ozark Trail and similar brands). We recommend the following pop-style tent brands: EZUP and ABC Canopy and other like brands. This are more expensive but they hold up much better. We prefer all tents be WHITE. NOT REQUIRED BUT PREFERRED

VENDOR ARRIVAL & PARKING: All vendor vehicles must be in the designated vendor parking area by 7:30am on Saturday 10/5 and by 930am on 10/6. This gives our parking staff time to set-up before we open each day and ensures safety of arriving customers. Vehicles not in vendor parking by the times listed— may be subject to towing and their expense. PLEASE arrive to the Bazaar at least a hour before the bazaar begins. If you are not able to arrive on time, you must text Devon and let her know.

CARRY IN - CARRY OUT: We have a strict Carry In—Carry Out Policy. All vendors MUST remove their own trash and unwanted items from the venue during breakdown. Items must be hauled away by the vendor, do not leave piles of trash in booths. We have an onsite dumpster that vendors may use.

****IMPORTANT** JOIN OUR "VBNE VENDOR" GROUP ON FACEBOOK.**

Once you have been accepted as a vendor, please join our vendor group. This is a private group on facebook where we post important show updates, reminders, tips and ideas. It is key that you join this group—as this is how we spread news to all our vendors. You can find this group on facebook by searching for "VBNE Vendors".

www.facebook.com/groups/vbnevendors

INDEMINIFCATION AGREEMENT

Vintage Bazaar New England, Kimball Farm and City of Haverhill, MA

Location: Kimball Farm, 725 East Broadway, Haverhill MA

Dates: October 5 & 6

This Indemnity Agreement made as of 1st day of August, 2024 (the execution date) between Vintage New England and the City of Haverhill, Massachusetts.

The above organization (Vintage Bazaar New England) in consideration of the permit granted by the City Council of Haverhill as above requested hereby remises, releases and forever discharges the City of Haverhill, it's respective employees, agents and attorneys from all manner of actions, causes of action, debts, dues, claims and demands boy in law and in equity, more especially any and all claims as the result of issuance of this permit or use of any City Property, including but not limited to, property damage and personal injuries resulting from the same.

Licensee is solely responsible for the cost of any damage that occurs to the public property or extraordinary expense necessary for the public safety as a result of the public event, exhibition, show or amuse. Licensee shall be responsible for the cost of any police or fire officials required by the City Council to be in attendance at the event.

Date: 8/1/2024

Devon Allen 8/1/2024

Devon Allen, Founder/Director

Vintage Bazaar New England

PROPERTY CONSENT AGREEMENT:

I, Tyler Kimball, give written consent and permission to Devon Allen and Vintage Bazaar New England to use a portion of my property at Kimball Farm. 725 East Broadway in Haverhill, MA for the Vintage Bazaar event on June 22 & 23 and October 5 & 6, 2024

A handwritten signature in black ink, appearing to read 'Tyler Kimball', is written over a horizontal line.

Tyler Kimball

3/1/24

Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
8/21/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER DOXA Programs, LLC DBA R.V. Nuccio & Associates Insurance Brokers 10148 Riverside Drive Toluca Lake, CA 91602	CONTACT NAME: Joseph Guerrero	
	PHONE (A/C, No, Ext): (800) 364-2433	FAX (A/C, No): (818) 980-1595
INSURED Devon Allen 12 Heath Road Merrimac, MA 01860	E-MAIL ADDRESS: support@rvnuccio.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Fireman's Fund Insurance Company	
	INSURER B: Axis Insurance Company	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Host Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	<input checked="" type="checkbox"/>		UST022072230 NAEP121104	10/3/2024	10/7/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES \$ 50,000 MEDICAL EXPENSE \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Liquor Liability			UST022072230	10/3/2024	10/7/2024	1,000,000

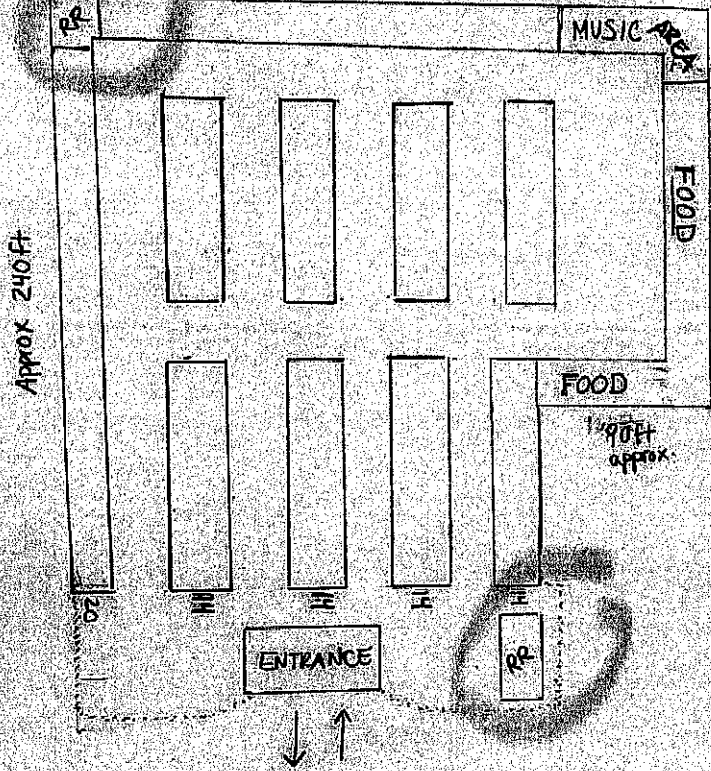
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional Insured: City of Haverhill

CERTIFICATE HOLDER City of Haverhill 4 Summer Street Haverhill, MA 01830	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Joseph Guerrero
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Approx.
270 ft



VENDOR PARKING

400 ft
approx.

FOOD

120 ft
approx.

ENTRANCE

PR

40 ft x 20 ft

VENDOR + PUBLIC

PARKING

200 ft

THE RAILROAD PARKING

VINTAGE BAZAAR

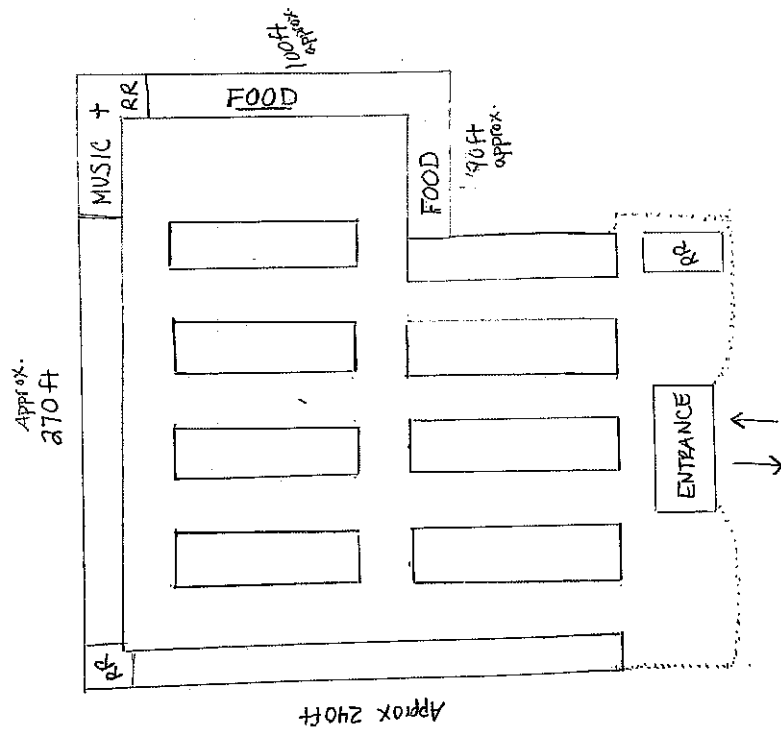
KIMBALL PARK

PUBLIC
PARKING

ACCESS
ROAD

VENDOR PARKING

VINTAGE BAZAAR AT KIMBALL FARM



PUBLIC
PARK

VENDOR + PUBLIC
PARKING

* SHOW FIELD IS UNDER
2 ACRES

* THE REST IS PARKING





Aug 29, 2024

EVNT-24-23

Fire Inspector Approval

Event Permit

Status: Complete

Assignee: Eric Tarpy

Became Active: Aug 21, 2024

Completed: Aug 29, 2024

Applicant

Devon Allen
thevintagebazaar@live.com
12 Heath Rd
Merrimac , MA 01860
978-518-0128

Primary Location

791 EAST BROADWAY
Haverhill, MA 01830

Owner:

JUDITH KIMBALL FARM, LLC
272 NORTH EAST POND RD MILTON, NH 03851

Comments

Devon Allen, Aug 21, 2024

Same as the previous event. We will also obtain the Standard Fire Permit like we did last time too.

Eric Tarpy, Aug 21, 2024

2 fire details required. Same as previous event.

Please file for a standard fire permit (no cost), under details explain your event, and request the details. You will have to come into office to pay for details.

Hi Devon,

Once you file the Standard fire permit, requesting the details, I can complete this permit.

You can wait to come in and pay for details when its convenient to do so , you just need to file the permit

Devon Allen, Aug 28, 2024

Thank you, Eric! I will apply for the standard fire permit today. My apologies for the delay. I was on an end of summer vacation in the Mountains until last night with very little access to internet.

Devon Allen, Aug 28, 2024

UPDATE: I applied for the Standard Permit and paid the \$25 fee. SFP-24-27. Thank you for your assistance! Devon

Eric Tarpy, Aug 29, 2024

thank you!



City of Haverhill, MA

Aug 29, 2024

EVNT-24-23

Health Inspector Approval

Event Permit

Status: Complete

Assignee: Mark Tolman

Became Active: Aug 21, 2024

Completed: Aug 22, 2024

Applicant

Devon Allen
thevintagebazaar@live.com
12 Heath Rd
Merrimac , MA 01860
978-518-0128

Primary Location

791 EAST BROADWAY
Haverhill, MA 01830

Owner:

JUDITH KIMBALL FARM, LLC
272 NORTH EAST POND RD MILTON, NH 03851

Comments

Devon Allen, Aug 21, 2024

Same as a previous bazaars. All food trucks/food vendors have been instructed to obtain their temporary food permits by the middle of September.

Mark Tolman, Aug 22, 2024

Hi Devon,

Same as years past, have vendors pull their permits at least a month before and not at the last minute.

Any other questions let me know.

Mark



Aug 29, 2024

EVNT-24-23

Police Department Approval

Event Permit

Status: Complete

Assignee: Kevin Lynch

Became Active: Aug 21, 2024

Completed: Aug 27, 2024

Applicant

Devon Allen
thevintagebazaar@live.com
12 Heath Rd
Merrimac , MA 01860
978-518-0128

Primary Location

791 EAST BROADWAY
Haverhill, MA 01830

Owner:

JUDITH KIMBALL FARM, LLC
272 NORTH EAST POND RD MILTON, NH 03851


Comments

Kevin Lynch, Aug 27, 2024

The event will require 3 police details for each day. One of the police details will be exclusively for the one-day alcohol license LCDL-24-12 and LCDL-24-13, stationed at the Beer/Wine Garden. No parking of any vehicle of those attending the bazaar on East Broadway.

Event Permit**EVNT-24-22**

Submitted On: Aug 20, 2024

Applicant Crystal Robbins 6032753138

@

crystal.robbins@washvillecarwash.com

Primary Location

1186 MAIN ST

Haverhill, MA 01830

12.2.2

Organization Information**Organization**

Summit Sobriety Services

Organization Address

10 Bunny Lane

Organization State

New Hampshire

Is the Organization Tax Exempt?

No

Is the Organization a House of Worship?

No

Organization Phone

6032753138

Organization City

Allentown

Organization Zip

03275

Is the Organization Non-Profit?

No

SEP 6 AM 9:58
HAVERHILL CLERK

9/28

Contact Information**Contact Name**

crystal robbins

Contact Phone

6032753138

Contact Address

10 Bunny Lane

Contact State

New Hampshire

Contact Title

Owner

Contact Email

crystal.robbins@washvillecarwash.com

Contact City

Allentown

Contact Zip

03275

Property Owner Information**Property Owner Name**

Jim Waterman

Property Owner Address

5 DUPRAS ROAD

Property Owner State

MA

Is the Applicant the Property Owner?

No

Property Owner Phone

9783379660

Property Owner City

Tyngsboro

Property Owner Zip

01879

Event Information

Description of event

small craft fair to raise money for a charity

Type of Event

Fair

Event Location

1186 Main St, Haverhill, MA 01830

Is the Event on City Property?

No

Number of Anticipated Attendees

50

Event Start Time

10am

Will Food Be Served/Sold at the Event?

No

Any Helpful Comments about Food

--

Special Considerations (i.e. fireworks)

none

Event Date

~~09/21/2024~~

9/28/2024

is the Event on Bradford Common?

No

Event Venue

Outdoor

Are You Requesting Additional Fees Be Waived? (APPLICATION FEE IS NOT WAIVABLE)

No

Event End Time

3pm

Parking Information

Number of Parking Spaces Onsite

44

Have Off-site Parking Arrangements Been Made?

Yes

IF YES, Please Provide Details of Offsite Arrangements

The vendors plan to park at at the shopping center up the street so there is space for shoppers

Are There Charges/Fees for Parking?

No

Sanitation Information

Number of Public Restrooms Available

0

Type of Toilets

Permanent

Please Describe Plans for Solid Waste Disposal & Recycling

The vendors have all agreed to use public restrooms available if need be and there will be no restrooms available for shoppers. No one will be allowed in existing building onsite.

General Release & Indemnity Agreement

Yes

true

Terms of Understanding

Yes

true

Garnett Reynolds Employer LLC

August 19, 2024

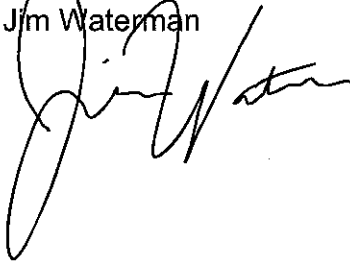
Subject: Approval for employee to host craft fair at 1186 Main St., Haverhill

To whom it may concern:

I am writing to let you know, Crystal Robbins, an employee of mine, has full permission to use our Haverhill location for her craft fair on the weekend of Sept. 21-22, 2024. Other than requesting that she carry her own insurance and respect the property as well as leaving it in the way it was found, there are no other permissions or requirements I ask of.

For further discussion or inquiries, please do not hesitate to contact me at 978-337-9660.

Best regards,
Jim Waterman



9/28

 **IRS** DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
CINCINNATI OH 45999-0023

Date of this notice: 08-06-2024

Employer Identification Number:
99-4309541

Form: SS-4

Number of this notice: CP 575 E

SUMMIT SOBRIETY SERVICES
10 BUNNY LN
ALLENSTOWN, NH 03275

For assistance you may call us at:
1-800-829-4933

IF YOU WRITE, ATTACH THE
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 99-4309541. This EIN will identify your entity, accounts, tax returns, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

Taxpayers request an EIN for business and tax purposes. Some taxpayers receive CP575 notices when another person has stolen their identity and are operating using their information. If you did **not** apply for this EIN, please contact us at the phone number or address listed on the top of this notice.

When filing tax documents, making payments, or replying to any related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

When you submitted your application for an EIN, you checked the box indicating you are a non-profit organization. Assigning an EIN does not grant tax-exempt status to non-profit organizations. Publication 557, Tax-Exempt Status for Your organization, has details on the application process, as well as information on returns you may need to file. To apply for recognition of tax-exempt status, organizations must complete an application on one of the following forms: Form 1023, Application for Recognition of Exemption Under Section 501(c)(3) of the Internal Revenue Code; Form 1023-EZ, Streamlined Application for Recognition of Exemption Under Section 501(c)(3) of the Internal Revenue Code; Form 1024, Application for Recognition Under Section 501(a); or Form 1024-A, Application for Recognition of Exemption Under Section 501(c)(4) of the Internal Revenue Code.

Nearly all organizations claiming tax-exempt status must file a Form 990-series annual information return (Form 990, 990-EZ, or 990-PF) or notice (Form 990-N) beginning with the year they legally form, even if they have not yet applied for or received recognition of tax-exempt status.

If you become tax-exempt, you will lose tax-exempt status if you fail to file a required return or notice for three consecutive years, unless a filing exception applies to you (search www.irs.gov for Annual Exempt Organization Return: Who Must File). We start calculating this three-year period from the tax year we assigned the EIN to you. If that first tax year isn't a full twelve months, you're still responsible for submitting a return for that year. If you didn't legally form in the same tax year in which you obtained your EIN, contact us at the phone number or address listed at the top of this letter. For the most current information on your filing requirements and other important information, visit www.irs.gov/charities.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/26/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Foresite Sports, Inc. DBA: Eventsured 3553 West Chester Pike #418 Newtown Square, PA 19073	CONTACT NAME: Eventsured Customer Service PHONE (A/C, No, Ext): 888-882-5902 E-MAIL ADDRESS: info@eventsured.com FAX (A/C, No): INSURER(S) AFFORDING COVERAGE INSURER A: Houston Casualty Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	NAIC # 42374
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COVERAGES **CERTIFICATE NUMBER:** TM374037 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	Y	Y	H23SE00155/TM374037	09/21/2024 12:01AM	09/22/2024 2:01AM	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000						
	MED EXP (Any one person) \$ 1,000						
	PERSONAL & ADV INJURY \$ 1,000,000						
	GENERAL AGGREGATE \$ 1,000,000						
							PRODUCTS - COMP/OP AGG \$ 1,000,000
							DEDUCTIBLE \$ 0
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A						WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/>
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insureds must be venue managers or municipalities and are added with respect to our insured's operations only. Waiver of Subrogation (WOS) and Primary & Non-Contributory (PNC) wording applies only when coverage is purchased by the insured, required by written contract and as indicated below. This coverage is with respect to the Craft Fair to be held on 09/21/2024 - 09/21/2024 with 100 attendees at vacant lot 1186 Main St haverhill, MA 01830. Additional Insureds include: vacant lot 1186 Main St haverhill, MA 01830; (WOS & PNC selected).

CERTIFICATE HOLDER

CANCELLATION

vacant lot
1186 Main St
haverhill MA, 01830

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



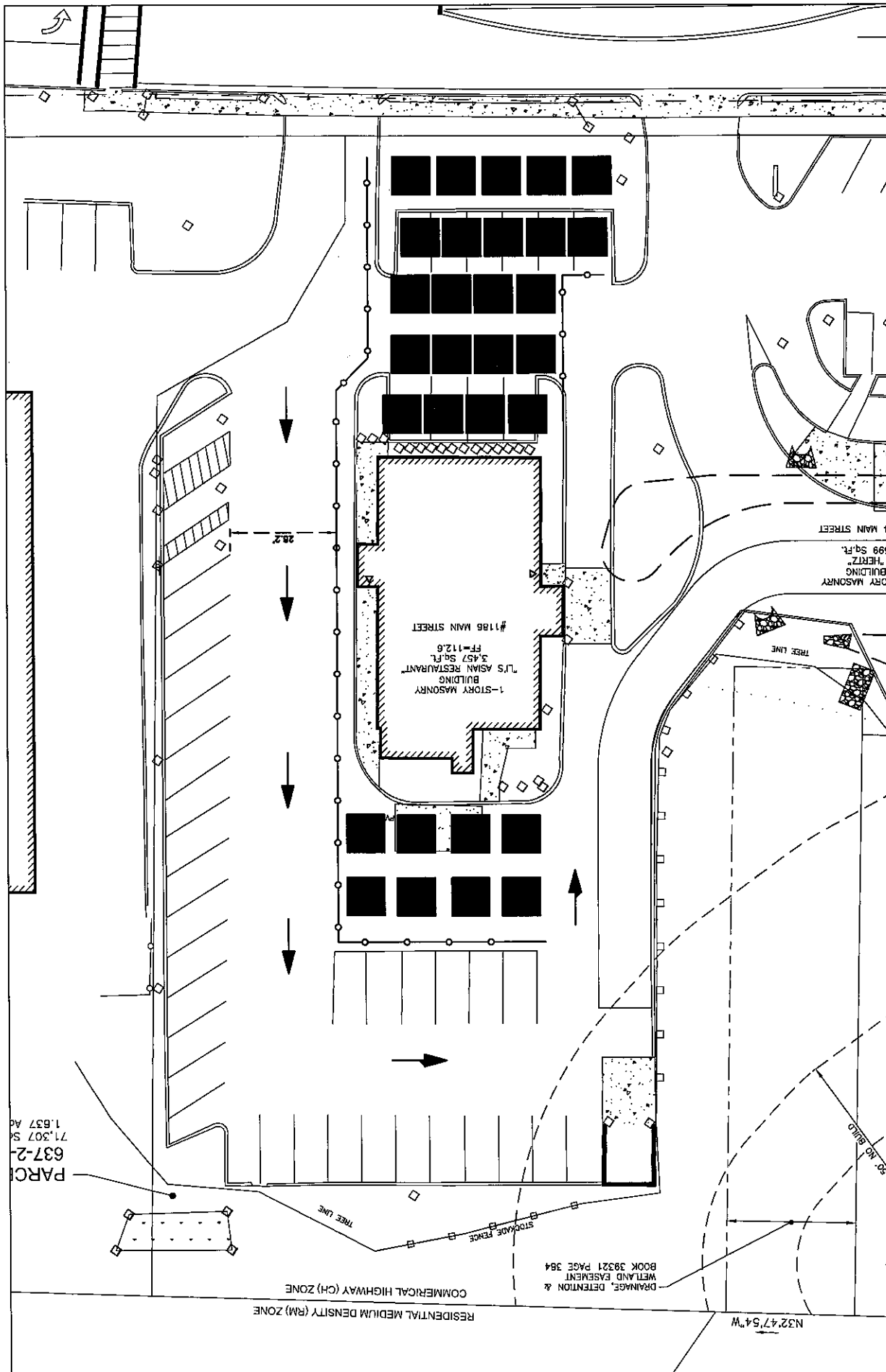
Crystal Robbins /Summit Sobriety Services Craft Fair

Event Date: September 21st, 2024

Indemnify

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts,, dues, claims and demands both in law and in equity, more especially any and all claims as a result of the issuance of this permit or use of any City Property, including, but not limited to, property damages and personal injuries

Licensee is solely responsible for the cost of any damage that occurs to public property or extraordinary expense necessary for the public safety as a result of the public event, exhibition, show or amusement. Licensee shall be responsible for the cost of any police or fire official(s) required by the City Council to be attendance at the event.



PARC
637-2-
71,307 S
1,837 A

RESIDENTIAL MEDIUM DENSITY (RM) ZONE
COMMERCIAL HIGHWAY (CH) ZONE

DRAINAGE, DETENTION &
WETLAND EASEMENT
BOOK 39321 PAGE 384

N32°47'54"W

SC. RD. BLDG.

1-1 STORY MASONRY
BUILDING
"HERTZ"
3,457 SQ. FT.

TREE LINE

MAIN STREET



City of Haverhill, MA

Sep 6, 2024

EVNT-24-22

Fire Inspector Approval

Event Permit

Status: Complete

Assignee: Eric Tarpy

Became Active: Aug 26, 2024

Completed: Aug 26, 2024

Applicant

Crystal Robbins
crystal.robbins@washvillecarwash.com
10 Bunny Lane
Allentown, NH 03275
6032753138

Primary Location

1186 MAIN ST
Haverhill, MA 01830

Owner:

GR HAVERHILL LAND, LLC
164 MASON ST.M, SUITE 201 GREENWICH, CT
06830

Comments

Eric Tarpy, Aug 26, 2024

FD okay with event as described. No detail required.



City of Haverhill, MA

Sep 6, 2024

EVNT-24-22

Police Department Approval

Event Permit

Status: Complete

Assignee: Kevin Lynch

Became Active: Aug 26, 2024

Completed: Aug 27, 2024

Applicant

Crystal Robbins
crystal.robbins@washvillecarwash.com
10 Bunny Lane
Allentown, NH 03275
6032753138

Primary Location

1186 MAIN ST
Haverhill, MA 01830

Owner:

GR HAVERHILL LAND, LLC
164 MASON ST.M, SUITE 201 GREENWICH, CT
06830

Comments

Kevin Lynch, Aug 27, 2024

No detail required.



Sep 6, 2024

EVNT-24-22

Health Inspector Approval

Event Permit

Status: Complete

Assignee: Mark Tolman

Became Active: Sep 4, 2024

Completed: Sep 6, 2024

Applicant

Crystal Robbins
crystal.robbsins@washvillecarwash.com
10 Bunny Lane
Allentown, NH 03275
6032753138

Primary Location

1186 MAIN ST
Haverhill, MA 01830

Owner:

GR HAVERHILL LAND, LLC
164 MASON ST.M, SUITE 201 GREENWICH, CT
06830

Comments

Crystal Robbins, Sep 5, 2024

Checking to make sure you dont need anything to approve this as I will have to get on the meeting for the 10th because the event is scheduled for the 28th Thanks!!



Mark Tolman, Sep 6, 2024

There is to be no access to Li's Asians' building.
If temporary food vendors are going to be at event have them pull permits.
At least 2 porta potties are to be used. One must be handicapped accessible.

Alcohol - One-Day License**LCDL-24-15**

Submitted On: Sep 5, 2024

Applicant

 Beverly Cepeda
 978-387-9108
@ beverlycepeda15@gmail.com

Primary Location

10 WELCOME ST
Haverhill, MA 01830

12.5.1

SEP 6 AM 8:28
HAYCITYCLERK

Applicant Information**Applicant Role in the Event**

Event Host (i.e. bride, parent, relative)

Is the Event Sponsored?

no

IF NO, Who is the Responsible Person

Beverly Cepeda

IF NO, Responsible Person's City

Haverhill

IF NO, Responsible Person's Zip

01830

IF NO, Responsible Person's Email

beverlycepeda15@gmail.com

Birth Date

11/19/1988

IF NO, What Type of Event?

Other

IF NO, Responsible Person's Address

29 Webster Street Apt 2

IF NO, Responsible Person's State

MA

IF NO, Responsible Person's Phone

978-387-9108

IF NO, Responsible Person's Social Security #**Event Sponsor Information****Event Information****Type of License Being Requested**

Beer & Wine

Event Start Time

7:00 pm

Event Location

Haverhill Senior Center

Will there Be Music or Entertainment?

Yes

Will Food be Provided in Another Way?

Yes

Expected Number of Children Attending

40

Type of Attendees

Private

Event Date

09/21/2024

Event End Time

11:30 pm

Event Purpose

Sweet 15 (Quinceanera)

Will the Event be Catered?

No

Expected Number of Adults Attending

80

Is an Entrance Fee/Donation Required?

No

Will the Event Be on City Property?

Yes

Liquor Information

Name of Liquor Wholesaler

Merrimack Valley Distributing Company

Name of Person Serving the Alcohol

Kelly Giraldo Grajales

Is This a Cash Bar?

No

Agreement & Signature

Yes

true

Certificate of Completion

This Certificate of Completion of
eTIPS On Premise 3.1
For coursework completed on April 12, 2022
provided by Health Communications, Inc.
is hereby granted to:

Kelly Giraldo Grajales

Certification to be sent to:

**Latina Kitchen Bar
30 Dedham Ave
Needham MA, 02492-3008 USA**



HEALTH COMMUNICATIONS INC.



This document is not proof of TIPS certification. It signifies only that you have completed the course. Valid certification documents will be forwarded to you.

Beverly Cepeda
29 Webster Street Apt 2
Haverhill, MA 01830
(978) 387-9108

RECEIPT NO: 42252

Date: 03/21/24 03:09pm

Fee: \$444.00

Discount: 0.00

Tax: 0.00

Total: 444.00

Paid: Cash 0.00

Balance: 444.00

Facility: Citizens Center Dining Room - 10 Welcome St. Haverhill,
Facility Hours: MA 01830

Reservation:
09/21/24, Sat 3:00PM to 12:00AM
15th Birthday Party
Reservation approved by IRIJO on 03/21/24 03:09PM

Fee Details: Reservation Fee: \$369.00
Resident Deposit \$75.00
Please list additional Equipment for event. (no smoke, fog,
or inflatables): n/a
Haverhill Residency?: Yes (\$75.00 Extra)
Do you live outside of Haverhill?: No
FOOD: Yes
Will you be cooking in the kitchen: No
Will you be selling alcohol: No
Will this event to be a fundraiser: No

Estimated Attendance: 150

Note: This site is to show availability only. Please call the Citizens
Center to book the facility.
Room Rental Ranges from \$75 (Basic) \$150 (fundraiser)
\$75 additional (cook in the kitchen) Custodial fee \$39.90/hr
to be paid for every hour custodian is on site (required to be
on site). Minimum 4 hrs on weekends. Please include
decorating and cleanup time when booking event
Payment Only checks or Money Orders are accepted. No
cash accepted.

STATEMENT OF AGREEMENT

Important to Note:

- Please make checks out to the Haverhill Citizens' Center.
- Security Deposit all Fees and copies of all permits required in advanced.
- If alcohol is served a "One Day Liquor license" must be obtained from the Licensing Commission and approved by City Council. You must also contact the Police Department and a Police Officer may be required for your event and additional fees will be billed directly to you from the Police Dept.
- If food is sold or given away, please contact the board of health to determine the need for a food permit.
- No smoking of any kind allowed.
- No reservations are allowed to end any later than 12am.
- Permit is intended for specific use granted by the Haverhill Human Services Department and is non-transferable

STATEMENT OF AGREEMENT

e.

-By signing this document, I agree to all the above reservation rules and restrictions. If attendees of event are at any time found to be violating listed rules, event will be ended immediately and no sum will be refunded to event organizer. Signature: _____

Liability Waiver

I agree that to forever release the city of Haverhill from all claims from the participation of this event, I understand that the city of Haverhill or its staff will not be held liable or responsible for any accidents, injuries or medical expenses incurred as a result of the participation of this event. I understand as the host of the event, I am responsible for any damages and behavior of my guests. I understand that without a permit for alcohol, police may be called if alcohol is present on City of Haverhill property which will result in the termination of the event and forfeiture of all associated costs.

Importante a tener en cuenta:

-Por favor, haga los registros de salida al Centro de Ciudadanos de Haverhill.

-Depósito de seguridad todas las tarifas y copias de todos los permisos requeridos por adelantado.

-Si se sirve alcohol, se debe obtener una "licencia de licor de un día" de la Comisión de Licencias y ser aprobada por el Concejo Municipal. También debe comunicarse con el Departamento de Policía y es posible que se requiera un oficial de policía para su evento y se le facturarán tarifas adicionales directamente desde el Departamento de Policía.

-Si se venden o regalan alimentos, comuníquese con la junta de salud para determinar la necesidad de un permiso de alimentos.

-No se permite fumar de ningún tipo.

-No se permite que las reservas finalicen más tarde de las 12 a.m.

--El permiso está destinado a un uso específico otorgado por el Departamento de Servicios Humanos de Haverhill y es intransferible.

Exención de responsabilidad

Acepto que para liberar para siempre a la ciudad de Haverhill de todas las reclamaciones de la participación de este evento, entiendo que la ciudad de Haverhill o su personal no serán responsables de ningún accidente, lesión o gasto médico incurrido como resultado de la participación de este evento. Entiendo que como anfitrión del evento, soy responsable de cualquier daño y comportamiento de mis invitados. Entiendo que sin un permiso para el alcohol, se puede llamar a la policía si el alcohol está presente en la propiedad de la Ciudad de Haverhill, lo que resultará en la terminación del evento y la pérdida de todos los costos asociados.

Signature _____
(If under 18, parent or guardian)

Date 03/21/24 03:09pm



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/05/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Foresite Sports, Inc. DBA: Eventsured 3553 West Chester Pike #418 Newtown Square, PA 19073	CONTACT NAME: Eventsured Customer Service PHONE (A/C, No, Ext): 888-882-5902 E-MAIL ADDRESS: info@eventsured.com FAX (A/C, No): INSURER(S) AFFORDING COVERAGE INSURER A: Houston Casualty Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	NAIC # 42374
--	---	------------------------

COVERAGES	CERTIFICATE NUMBER: TM376530	REVISION NUMBER:
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.		

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Host Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	Y		H23SE00155/TM376530	09/21/2024 12:01AM	09/22/2024 2:01AM	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 DEDUCTIBLE \$ 0
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insureds must be venue managers or municipalities and are added with respect to our insureds operations only. Waiver of Subrogation (WOS) and Primary & Non-Contributory (PNC) wording applies only when coverage is purchased by the insured, required by written contract and as indicated below. This coverage is with respect to the Birthday Party to be held on 09/21/2024 - 09/21/2024 with 150 attendees at City of Haverhill 10 Welcome Street Haverhill, MA 01830. Additional Insureds include: City of Haverhill 10 Welcome Street Haverhill, MA 01830; .

CERTIFICATE HOLDER

City of Haverhill
10 Welcome Street
Haverhill MA, 01830

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



Document

CITY OF HAVERHILL

In Municipal Council

File 10 DAYS

14.1

CITY CLERK SEP 8 '24 AM 8:42

Ordered:

MUNICIPAL ORDINANCE

CHAPTER []

AN ORDINANCE RELATING TO ADOPTION OF G.L. c. 39, § 23D

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 3 – Administration of Government, of the Code of the City of Haverhill, as amended, being and is hereby further amended as follows by inserting the following new section 3-16 entitled “Adoption of the Mullin Rule”;

On [Month] [Day], 2024, the City Council of the City of Haverhill voted to adopt G.L. c. 39, § 23D, also known as the “Mullin Rule” for the following boards and commissions: planning board, zoning board of appeals, City Council sitting as the special permit granting authority, conservation commission and licensing board of the City of Haverhill.

A member of an of the foregoing specified boards or commissions, when holding an adjudicatory hearing shall not be disqualified from voting in a matter solely due to that member’s absence from no more than a single session of the hearing at which testimony or other evidence is received. Before any such vote, the member shall certify in writing that the member has examined all evidence received at the missed session, which evidence shall include an audio or video recording of the missed session or a transcript thereof. The written certification shall be part of the record of the hearing.

A form of such certification shall be available in the City Clerk’s office for use by members of the aforementioned boards and commissions, but members may make such certification in any form compliant with G.L. c. 39, § 23D.

APPROVED AS TO LEGALITY:

City Solicitor

MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.CITYOFHAVERHILL.COM

HAU CITY CLERK SEP 06 2024 11:42

September 6, 2024

To: City Council President Thomas J. Sullivan and Members of the
Haverhill City Council

From: Mayor Melinda E. Barrett

Re: An Ordinance Relating to Adoption of GL c.39, §23D

Dear Mr. President and Members of the City Council:

I respectfully submit for your approval An Ordinance Relating to Adoption of
GL c.39, §23D, also known as the "Mullin Rule".

I recommend approval.

Sincerely,

Melinda E. Barrett
Mayor

MEB/cml



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

File 10 DAYS

14.2

HAU CITY CLERK SEP 8 '24 AM 8:47

ORDERED:

MUNICIPAL ORDINANCE

CHAPTER 240

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, as amended, be further amended by deleting the following from § 240-85 Schedule B: Parking Restrictions and Prohibitions:

South Main Street

East side

From Inland Street to Doane Street

Time limit: 1 hour 9 am- 6 pm M-F

Also, that § Chapter 240-85 Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by adding the following:

South Main Street

East side

**From 20' south of Inland Street,
southerly for 280'**

Time limit: 15 min 7 am-8 pm M-F

**From 300' south of Inland Street
southerly for 320'**

No Parking

**From 20' north of Doane Street,
Northerly for 155'**

Time limit: 1 hour 9 am-6 pm M-F

APPROVED AS TO LEGALITY:

City Solicitor



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

September 6, 2024

**MEMO TO: CITY COUNCIL PRESIDENT THOMAS J. SULLIVAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: *South Main Street - Parking Restriction*

As requested by Traffic & Safety, the attached Ordinance is written to specifically now restrict parking along the small section of curbing between Mediterranean's and Alby D's (parking continues to be allowed along curbing in front of Alby D's). Additionally, it changes the time limit parking to match existing signage.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
City Engineer

C: Mayor Barrett, Ward, Mead, Pistone, O'Brien



DOCUMENT 88

1611

CITY OF HAVERHILL

In Municipal Council August 20 2024

ORDERED:

MUNICIPAL ORDINANCE

CHAPTER 240

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, as amended, be further amended by adding the following to § 240-85 Schedule B: Parking Restrictions and Prohibitions:

Hannan Ridge Road	Trail Parking Only	24 hrs
South side, from 265' east of Parsonage Hill road, Easterly for 62'		

APPROVED AS TO LEGALITY:

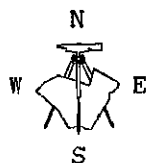
City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk

HAVERHILL CITY CLERK AUG 22 2024 PM 1:08



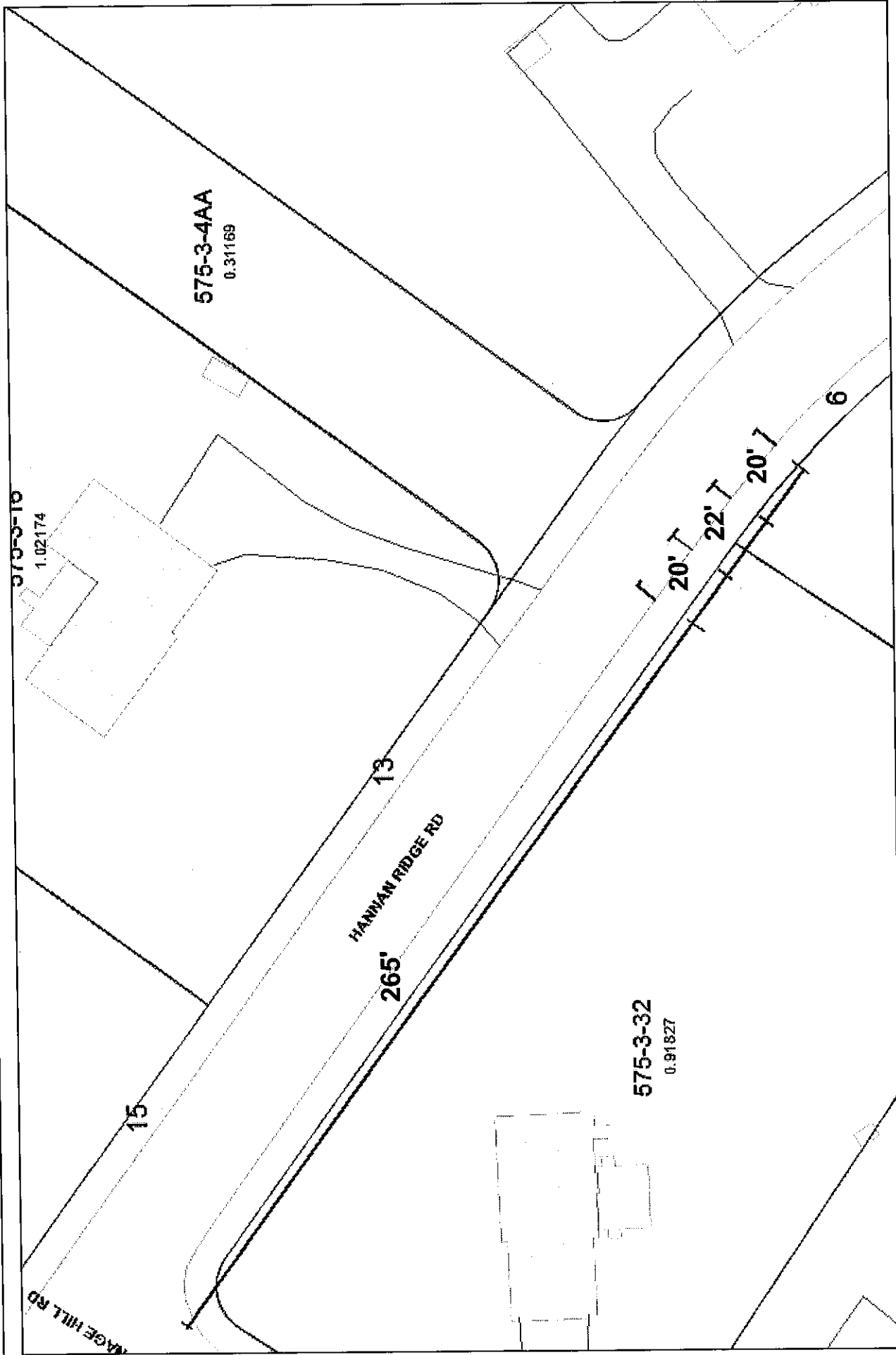
Essex County Greenbelt owned land atop Parsonage Hill

City Of Haverhill, MA
Engineering — Division
Date produced: 8/12/2024

0 275 550 1,100 Feet
1 inch = 400 feet

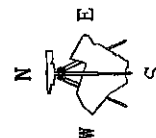
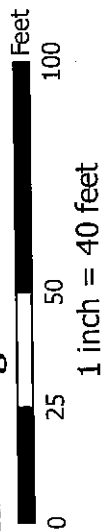


This map was produced from the City Of Haverhill's Geographic Information System.
The City expressly disclaims any liability that may result from use of this map.



The map was produced from the City of Haverhill's Geographic Information System. The City expressly disclaims any liability resulting from use of this map.

Hannan Ridge Road - Trail Parking



City Of Haverhill, MA
Engineering - Division
Date produced: 8/12/2024



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

August 12, 2024

**MEMO TO: CITY COUNCIL PRESIDENT THOMAS J. SULLIVAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: Hannan Ridge Road – Parking Spaces for Trail Use


As requested, attached is an Ordinance for Trail Use Parking, as well as two maps of the area.

The City is working with Essex County Greenbelt on an open space project atop Parsonage Hill. These spaces will provide safe parking and access for the public. The public will be able to use City owned lot 55-3-4AA to access lots owned by Greenbelt which are to the north.

The three parking spaces are centered between existing residential driveways to avoid impacting them. The bays are to be sized per MUTCD, 8' widths. The parking signs are to be green legend and border on a white background.

Please contact me if you have any questions.

Sincerely,



John H. Pettis III, P.E.
City Engineer

C: Mayor Barrett, Ward, Arpino, Moore, Lynch, Mead



DOCUMENT 11-F

161.2

CITY OF HAVERHILL

In Municipal Council August 20 2024

ORDERED:

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by DELETING the following:

Portland Street:	No Parking	24 hours
In front of #103	(except for 1 24-hour parking space)	

Also, BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by ADDING the following:

Observatory Avenue:	No Parking	24 hours
In front of #12	(except for 1 24-hour parking space)	

Cogswell Street:	No Parking	24 hours
In front of #109	(except for 1 24-hour parking space)	

APPROVED AS TO LEGALITY

City Solicitor

PLACED ON FILE for at least 10 days

Attest;

City Clerk



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

August 12, 2024

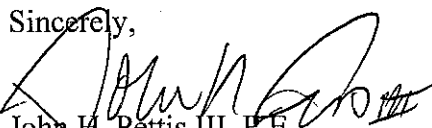
**MEMO TO: CITY COUNCIL PRESIDENT TIMOTHY J. JORDAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: *103 Portland Street – HPS-24-18 - Delete Handicap Parking*
12 Observatory Avenue – HPS-24-15 - Add Handicap
Parking
109 Cogswell Street – HPS-24-16 - Add Handicap Parking

As requested, see attached ordinance for deleting or adding handicap spots at the subject locations.

Please contact me if you have any questions.

Sincerely,


John H. Pettis III, P.E.
City Engineer

C: Mayor Barrett, Ward, Arpino, Pistone, Mead



DOCUMENT 11-G

1613

CITY OF HAVERHILL

In Municipal Council August 20 2024

ORDERED:

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by ADDING the following:

Kimball Street:	No Parking	24 hours
In front of #8	(except for 1 24-hour parking space)	

APPROVED AS TO LEGALITY

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk



Haverhill

AUG 13 AM 10:49
JH PETTIS III
CITY ENGINEER

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

August 13, 2024

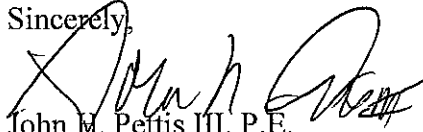
**MEMO TO: CITY COUNCIL PRESIDENT TIMOTHY J. JORDAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: 8 Kimball Street – HPS-24-17 - Add Handicap Parking

As requested, see attached ordinance for adding handicap spot at the subject location.

Please contact me if you have any questions.

Sincerely,


John M. Pettis III, P.E.
City Engineer

C: Mayor Barrett, Ward, Arpino, Pistone, Mead

Maria Bevilacqua

DO NOT COPY

To: HGLegals@hgazette.com
Cc: Kaitlin Wright
Subject: legal ad - Handicap Pking, 8 Kimball st - Gazette Aug 22 2024
Attachments: hand parking 8 kimball st.pdf

Morning,

Please run this Legal ad for handicap parking at 8 Kimball st in Gazette, Aug 22 2024

Thanks!

Maria Bevilacqua
City Clerks Office – Haverhill
978-420-3624

CITY COUNCIL

Thomas J. Sullivan, President
Timothy J. Jordan, Vice President
John A. Michitson
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohey
Michael S. McGonagle
Katrina Hobbs Everett
Devan Ferreira
Ralph T. Basilliere



CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204
4 SUMMER STREET

TELEPHONE: 978-374-2328

FACSIMILE: 978-374-2329

WWW.CITYOFHAVERHILL.COM

CITYCOUNCIL@HAVERHILLMA.GOV

HAU CITY CLERK AUG 26 2024 PM 2:24

18.1

August 26, 2024

To: President and Members of the City Council:

Councilor Lewandowski submits the attached minutes of the Natural Resources and Public Property Committee meeting held on July 31, 2024 for acceptance.


Councilor Melissa J. Lewandowski

(meeting 9.10.2024)

CITY COUNCIL

Thomas J. Sullivan, *President*
Timothy J. Jordan, *Vice President*
John A. Michitson
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohey
Michael S. McGonagle
Katrina Hobbs Everett
Devan Ferreira
Ralph T. Basiliere



CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978-374-2328
FACSIMILE: 978-374-2329
WWW.CITYOFHAVERHILL.COM
CITYCOUNCIL@HAVERHILLMA.GOV

CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

MINUTES OF THE NATURAL RESOURCES AND PUBLIC PROPERTY COMMITTEE
WEDNESDAY, JULY 31, 2024

A Natural Resources and Public Property meeting was held on Wednesday, July 31, 2024 at 6:00 PM in the City Council Chambers, Room 202.

Committee members: Chairwoman Melissa Lewandowski, Councilor Basiliere and Councilor Ferreira

Also in Attendance: President Sullivan, Vice President Jordan, Councilor Michitson, Mayor Melinda Barrett, Sergeant Lynch, Chief Robert O'Brien, YMCA Director Tracy Fuller, Conservation Rob Moore, Recreation Department Director Ben Delaware, and Recreation Department Vinnie Ouelette

Agenda is review of ordinances presented to the City Council on July 9, 2024 meeting to amend and enhance city code regarding public use and conservation areas and open spaces.

Invite Rob Moore to podium to discuss changes to city code:

1. Chapter 1, section 16 (penalties)
2. Chapter 116, sections 1-7 (fishing and paddling)
3. Chapter 145, section 19 (hunting)
4. Chapter 193, sections 14 – 25 (conservation areas and camping)
5. Chapter 193, Article 6, sections 21-23 (fishing)
6. Chapter 193, section 12 (entry onto certain bodies of water)
7. Chapter 193 Article III (swimming) and related items at Lake Saltonstall (Plug Pond)

Chapter 1 sect 16- discusses penalties and establishes a gradient series of penalties- \$100-200-300 these changes are to assist Officer McDonald in enforcing existing regulations.

Motion to recommend approval - Passes

Chapter 116 sections 1-7 fishing- clarify where can boat/kayak/paddleboard- allowing nonmotorized boating on Crystal Lake.

Motion to recommend approval - Passes

Chapter 145 section 19 hunting/trapping- allows City to enforce state regulations within local code relative to holding proper licenses.

Motion to recommend approval - Passes

Chapter 145 sect 16- firearms- opens up Brandy Brow to hunting, removes previous restriction but legal hunting in specified seasons only with violation section for Officer McDonald to monitor.

Motion to recommend approval- Passes

Chapter 193 sections 14-25- Rewritten with assistance of City Solicitor- previously code was written per area- rewrite now under one umbrella and provides clarification for people using those areas regarding hours and fees, location of areas.

Motion to recommend approval - Passes

Newly added to this section is camping section sub sec 21- restrictive intent only for recreational camping, particulars of where camp sites would be still in flux, city working on establishing a footprint of what would look like, generally, city identifies a location, 3-4 sites established, protective measures put into place with assistance of Fire Department. If it is a group request, it goes through Haverhill Police Department for review. Camping prohibited on any city owned property- Recreation dept can add rules and regulations subject to approval of Council.

Councilor Ferreira- **Motion- Director of Recreation shall adopt rules and regulations to further regulate camping and said rules and regulations shall be presented to City Council before enactment of camping. Passes**

Chapter 193 section 21 fishing at Crystal Lake no longer requires permit.

Motion to recommend approval - Passes

Chapter 193 section 12- access to ice, for fishing /Adds ability to fish on Crystal Lake

Councilor Michitson- requests adding section about safety on ice.

Mayor introduces Sgt. Lynch of Haverhill Police Department and Chief O'Brien of Haverhill Fire Department to reiterate ice not safe.

City stance is ice is never safe.

Councilor Basiliere- **Motion to modify CH. 193 s. 12 ice fishing piece to send to Rob Moore and city departments to add education piece regarding ice safety, signage, what our public safety stance is on entry on ice- Motion passes**

Motion to approve Chapter 193 - Passes

193 article 3 swimming and related items re: Plug Pond

Mayor gives status- Plug Pond is evolving process, recipient of Parks Grant and made improvements including parking area, playground, fencing, boat ramp and fishing area.

Grant opened up pond to non-residents and has been challenge for last two years.

Other additional things in place now include increased signage in English, Spanish, and Portuguese.
Ordered additional cameras for safety and license plate checker.
Roped off area for swimming area and signs informing of risk of swimming unattended.
Lifeguards- need 4 to operate safely per Rec Dept/Mayors Office, Ouelette agrees need 4 total for all days we will have lifeguard shifts.

President Sullivan suggests we increase rate for Lifeguard positions, be leader, currently \$19/hr.

Mayor says she will increase rates.

Vice President Jordan working with Bradford Swim Club and willing to help. BSC offering Lifeguard training end of summer to provide larger pool of candidates for positions in coming years.

Tracy Fuller, YMCA: Committed to being a partner with the city in providing guards, Mayor couldn't sign contract with Y on advice of City solicitor, but Y lifeguards are available for hire with city directly.

Councilor Ferreira: questions Capacity- 250 ppl including walk ins and parkers/Cut off is 300, Day passes on weekends vs. weekdays- communication among staff, parking, and other.

Councilor Michitson: consider closing if no lifeguards because safety is paramount concern.

Councilor Basiliere: **Motion to set up commission, Plug Pond foundation to review operational procedures on ongoing basis and report back to City Council on suggested changes in procedure**

Community/Public Comment:

Karen Wright: addressed parking on Belvidere- issue over 4th of July, suggests no parking signs only one side of street so residents and visitors don't get ticketed, Mayor agrees.

Sandra O'Day: Harbormaster- wasn't consulted in re-writes, wanted to be, suggests specific types of additional safety/rescue equipment at Plug Pond.

Nathan Phillips: parking on Belvidere- had good experience resolving ticket, suggests utilizing technology to get accurate metrics on capacity and how many passes to offer.

Motion to recommend approval of Swimming Ordinance- passes
Motion to establish Plug Pond Commission - Passes

Respectfully submitted,

Melissa J. Lewandowski, Chairwoman
Natural Resources and Public Property Committee

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DOCUMENTS REFERRED TO COMMITTEE STUDY

103-HH	Motion by Councilor Michitson to send the <i>Home Rule Petition – An act establishing guidelines for the installation of and use of Electric vehicle charging stations in the City of Haverhill</i> , to committee in order to coordinate with condo associations.	A&F	12/23/23
40	Motion by Councilor Lewandowski to send updated Cannabis Social Equity Best Practices for the Cannabis Control Commission to A&F for further review.	A&F	4/2/24
37	Motion by Councilor Lewandowski to send Ordinance regarding Officers and Employees – Article IV City Solicitor to A&F for further review.	A&F	4/2/24
12-P	Motion by Councilor Jordan to send possible conditions on new development and potential changes to our zoning ordinances.	Planning & Development	5/21/24
12-S	Motion by Councilor Ferreira to send the City's Swimming Ordinance Chapter 193 Article III and related items at Lake Saltonstall, aka Plug Pond to NRPP for further discussion.	NRPP	6/18/24