CITY OF HAVERHILL
CITY COUNCIL AGENDA
Tuesday, December 15, 2020 at 7:00 PM
Virtual Meeting

Due to the ongoing COVID-19 Pandemic, Governor Baker issued an Emergency Order temporarily suspending certain provisions of the Open Meeting Law, M.G.L. c. 30A sec. 20. Public bodies otherwise governed by the OML are temporarily relieved from the requirement that meetings be held in public places, open and physically accessible to the public, so long as measures are taken to ensure public access to the bodies' deliberations "through adequate, alternative means."

1. **OPENING PRAYER**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF MINUTES OF PRIOR MEETING**
4. **ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING**
5. **COMMUNICATIONS FROM THE MAYOR**
   - 5.1. Mayor Fiorentini requests to give (COVID-19) crisis update
   - 5.2. Mayor Fiorentini Request permission to allow AFC Urgent Care to use Highway Department yard and garage starting on Sat, Dec 19 to provide COVID-19 testing in Haverhill.
   - 5.3. Mayor submits Resolution to file and accept grants with and from Commonwealth of MA EOEEA for PARC program for improvements to the Plug Pond Recreation Area
   - 5.4. Mayor submits loan order for $586,555.00 to fund Plug Pond Public Enhancement Project **Place on file 10 days**
6. **COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:**
   - 6.1. Communication from Council President Barrett and Councillor McGonagle requesting to introduce Don Jarvis, Keith Gospill and Mike Ingham to discuss becoming a Purple Heart Community
7. **PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28**
8. **COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:**
9. **UTILITY HEARING(S) AND RELATED ORDER(S):**
10. **HEARINGS AND RELATED ORDERS:**
11. **APPOINTMENTS:**
    - 11.1. **Confirming Appointments:**
    - 11.2. **Non-Confirming Appointments:**
    - 11.3. **Resignations**
12. **PETITIONS:**
    - 12.1. Petition for a special permit from Timothy Woodland for applicant Washington 149 LLC to build 5 residential units at 149 Washington st

      Refer to Planning Board & Council Hearing Feb 2 2021

12.2. Petition for a special permit from Atty Donald Borenstein for applicant D & D Realty Trust 11 single family homes at 0 Brandy Brow Road.
Refer to Planning Board & Council Hearing Feb 2 2021

12.3. Petition of David Fletcher that the City Council authorize the Mayor to execute a waiver of rights of first refusal to purchase Assessor Parcel 572-2-1G, 136 Liberty Street, said property previously having been classified as agricultural land under the provisions of MGL c. 61A.

12.4. Petition of Michael DeLuca requesting to purchase surplus city land on River st. Map 538 Bock 419B Lots 20, 21, 22, and 23.

12.5. **Applications Handicap Parking Sign**

12.6. **Amusement/Event Applications:**

12.7. **Tag Days**

12.8. **One Day Liquor License**

12.9. **Annual License Renewals:**

12.9.1. **Hawker Peddlers License 2021 - Fixed location**

12.9.1.1. Lisa Wright, Location outside Haverhill Stadium at Lincoln/Nettleton Ave. Hours 11-4PM Mon – Fri. To sell hotdogs, chips, soda and water. *Renewal* *Has department approvals*

12.9.2. **Coin-Op License Renewals 2021**

12.9.3. **Drainlayer License**

12.9.3.1. Steve Caruso *renewal*
12.9.3.2. Stephen Doherty "
12.9.3.3. Tom Dube "
12.9.3.4. Robert Frye "
12.9.3.5. Frank Gibbs "
12.9.3.6. John Grasso "
12.9.3.7. Bruce Hoehn "
12.9.3.8. Michael Mazzotta "
12.9.3.9. Richard Peters "
12.9.3.10. John Sullivan "
12.9.3.11. Jay Davidowicz "
12.9.3.12. Bill Hall "
12.9.3.13. David Tebbetts "
12.9.3.14. James Cavalieri Jr, *new* *All have department approvals*

12.9.4. **Christmas Tree Vendor**

12.9.5. **Taxi Driver Licenses for 2020**

12.9.6. **Taxi License/ Limo/Livery:**

12.9.7. **Junk Dealer License**

12.9.8. **Pool Tables**

12.9.9. **Sunday Pool**

12.9.10. **Bowling**
12.9.11. **Sunday Bowling**
12.9.12. **Buy & Sell Second Hand Articles**
12.9.13. **Buy & Sell Second Hand Clothing**
12.9.14. **Pawnbroker license**
12.9.15. **Fortune Teller**
12.9.16. **Buy & Sell Old Gold**
12.9.17. **Roller Skating Rink**
12.9.18. **Sunday Skating**
12.9.19. **Exterior Vending Machines**
12.9.20. **Limousine/Livery License/Chair Cars**
12.9.20.1. Callahan transportation – 1 vehicle – renewal
Has Police approval

13. MOTIONS AND ORDERS

14. ORDINANCES (FILE 10 DAYS)

15. COMMUNICATIONS FROM COUNCILLORS:

15.1. Communication from Councillor Bevilacqua requesting to recognize Roz McKeon and Kalister Green-Byrd honored as "Formidable League Women' by the League of Women Voters of Massachusetts.
15.2. Communication from Councillor Bevilacqua requesting to recognize Craig Jesiolowski, President and the Holy Family Hospital team for being named a 2020 "Top Hospital" by the Leapfrog Group.

16. UNFINISHED BUSINESS OF PRECEDING MEETING:

16.1. **Doc. 9-J** Ordinance re: Parking – Remove Handicap Parking sign at 60 Lawrence st
Filed December 1 2020
16.2. **Doc 96-E** MOA for Water Dept Group
16.2.1. **Doc 97-D** Ordinance re: Salaries – Water Dept Group
16.3. **Doc 96-F** MOA for Library Group
16.3.1. **Doc 97-E** Ordinance re: Salaries – Library Group
16.4. **Doc 96-G** MOA for City Hall Clerks Group
16.4.1. **Doc 97-F** Ordinance re: Salaries – City Hall Clerks
16.5. **Doc 96-H** MOA for Water/Wastewater Office & Technical Group
16.5.1. **Doc 97-G** Ordinance re: Salaries – W/WW Office & Technical Group
16.6. **Doc 96-I** MOA for Engineering Group
16.6.1. **Doc 97-H** Ordinance re: Salaries – Engineering Group
16.7. **Doc 96-J** MOA for Citizen Center Group
16.7.1. **Doc 97-I** Ordinance e: Salaries – Citizen Center Group

16.8. **Doc 96-K** MOA – Animal Control Officers/Police Mechanic/Police Craftsman-Custodian/Building Custodian Group

16.8.1. **Doc 97-J** Ordinance re: Salaries - Animal Control Officers/Police Mechanics/Police Building Craftsmen/Custodian and Public Property Building Custodian Group

16.9. **Doc 97-K** Ordinance re: Salaries - Non – Union Positions

16.10. **Doc 97-L** Ordinance re: Salaries – Administrative/Professional Positions and Salary Ordinances for Administrative & Professional positions and Non-Union Positions schedule

All filed December 1 2020

16.11. **Doc 101-O** Communication from Councillor Michitson requesting to recognize the outstanding achievements of John Cuneo during his rewarding career at Community Action, Inc serving Haverhill's most vulnerable citizens

Postponed from December 8 2020

16. RESOLUTIONS AND PROCLAMATIONS:

17. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS:

18. DOCUMENTS REFERRED TO COMMITTEE STUDY

19. LONG TERM MATTERS STUDY LIST

20. ADJOURN

5 1

J. FIORENTINI
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
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December 11, 2020

City Council President Melinda Barrett and Members of the Haverhill City Council

RE: Communication from the Mayor regarding Coronavirus

Dear Madame President and Members of the Haverhill City Council:

I am requesting to address the City Council at their meeting on Tuesday, December 15th, to give an update on Haverhill's efforts regarding the Coronavirus (COVID-19) crisis.

Very truly yours,

James J. Fiorentini
Mayor

JJF/lyf

5.2

JAMES J. FIORENTINI
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
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WWW.CI.HAVERHILL.MA.US

December 11, 2020

City Council President Melinda E. Barrett and Members of the Haverhill City Council

RE: COVID-19 Testing

Dear Madame President and Members of the Haverhill City Council:

Mayor Fiorentini requests permission to address the City Council to seek permission to allow AFC Urgent Care to use the Highway Department yard and garage starting on Saturday December 19, 2020 to provide much needed COVID-19 testing in the City of Haverhill.

Very truly yours,

James J. Fiorentini
Mayor

JJF/lyf

barkage 53

JAMES J. FIORENTINI
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

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December 11, 2020

City Council President Melinda E. Barrett and Members of the Haverhill City Council

RE: Loan Order Authorizing Bond Proceeds for $586,555.00 to fund the Plug Pond Public Enhancement Project

Dear Madame President and Members of the Haverhill City Council:

I am attaching the following resolution for acceptance of a Parklands Acquisitions and Renovations for Communities (PARC) grant from the Commonwealth of Massachusetts' Executive Office of Energy and Environmental Affairs. This grant will provide reimbursement of up to $391,257 for our proposed Plug Pond Public Enhancements Project.

This grant represents yet another important investment in our community from a program that has meant a great deal to Haverhill—the competitive PARC grant initiative, which has done so much to improve our parks, playgrounds, open space, riverfront access and Stadium over the years.

With your approval, I am excited to bring needed upgrades and enhancements to the Plug Pond Recreational Area. There is much that can be done to improve the visitor experience at the park while addressing the increasing use of the facility outside of the summer months. We can do this while actually increasing the environmental protection of the area.

Our proposal includes: a new playground for families to enjoy; better signage at both the entry of the park and the walking trails leading to Winnekenni; a new waterless bathroom facility outside the gates; replacement fencing; wooden guardrails; paving improvements; new picnic tables with umbrellas; more shade structures; additional benches; and many new trees. There will be improvements to accommodate fishing and swimming, with expansion and nourishment of the sandy beach area.

Of the $586,555 estimated for this project, the City will be reimbursed $391,257, so the entire project will cost the City less than $200,000 in actual City funds over two budget years (FY2021 and FY2022).

As per State grant guidelines, the City Council must agree to appropriate the full amount of the grant before the end of calendar year 2020 in order to qualify for State reimbursement. Therefore, your immediate action on and approval of this matter is appreciated.

Design and planning would occur in this current Fiscal Year, whereas construction activity would occur after July 1, 2021 (FY2022). This project will be completed by June 30, 2022.

I am pleased to undertake another significant enhancement to one of our most popular family recreation areas and add yet another playground in the City.

This bond order must be placed on file for 10 days, after which time I recommend approval.

Very truly yours,

James J. Fiorentini
Mayor

JJF/lyf

5. 3

DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED: A RESOLUTION TO FILE AND ACCEPT GRANTS WITH AND FROM THE COMMONWEALTH OF MASSACHUSETTS EXECUTIVE OFFICE OF ENERGY AND ENVIRONMENTAL AFFAIRS FOR THE PARKLAND ACQUISITIONS & RENOVATIONS FOR COMMUNITIES (PARC) PROGRAM FOR IMPROVEMENTS TO THE PLUG POND RECREATION AREA

Whereas: Lake Saltonstall, more commonly known as the Plug Pond Recreation Area, has served as an important public asset for generations of Haverhill residents and families, including many of low-to-moderate incomes; and

Whereas: Plug Pond Recreation Area is dedicated to open space, park and recreation purposes under M.G.L. Chapter 45, Section 3; and

Whereas: Plug Pond's beach area provides outlets for swimming, boating, fishing, picnicking and other summertime activities; and

Whereas: Plug Pond Recreation area features ample parking and acts as a trailhead to an extensive nature trail network that extends to Winnekenni Park and around Kenoza Lake; and

Whereas: Plug Pond Recreation Area is seeing increasing off-season and year-round usage; and
Whereas: Enhancements to Plug Pond Recreation Area would serve many of the goals and purposes as noted in the City's Open Space and Recreation Plan on file with the Commonwealth; and

Whereas: The Plug Pond Public Enhancements Project was developed to both improve visitor experiences and recreation options for families while simultaneously improving environmental protections throughout the area; and
Whereas: The Plug Pond Public Enhancements Project is a municipal priority to be implemented over time, as fiscal resources were made available, with the intention to secure grant funding, when and if available, to assist this effort;

Whereas: The Executive Office of Energy and Environmental Affairs (EEA) is offering reimbursable grants to cities and towns to support the preservation and restoration of urban parks through the Parklands Acquisitions and Renovations for Communities (PARC) grant program (301 CMR 5.00); and,

Whereas: The Plug Pond Public Enhancements Project will cost a total of 586,555 (Five hundred eighty six thousand five hundred fifty-five dollars), **and the City** has allocated $586,555 from bond proceeds for the project.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Mayor be and is hereby authorized to file and accept grants from the Executive Office of Energy and Environmental Affairs; and
2. That the Mayor be and is hereby authorized to take such other actions as are necessary to carry out the terms, purposes, and conditions of this grant to be administered by the City of Haverhill Parks and Recreation Department; and
3. That this resolution shall take effect upon passage.

ADOPTED
Attest:

City Clerk

APPROVED:

Mayor

Document

CITY OF HAVERHILL

In Municipal Council

5. 4

Ordered: That Five Hundred Eighty Six Thousand Five Hundred and Fifty Five Dollars ($586,555) is appropriated to fund the Plug Pond Public Enhancement Project , including the payment of all costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount pursuant to Chapter 44, Section 7(1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

Further Ordered: That any premium received by the City upon the sale of any bonds or notes approved by this order, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this order in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Further Ordered: That the Treasurer is authorized to file an application with the appropriate officials of the Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City authorized to be borrowed pursuant to this loan order and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.

6.1

CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.cityofhaverhill.com
citycncl@cityofhaverhill.com

December 4, 2020

TO: Members of the City Council

Council President Barrett and Councillor McGonagle request to introduce Donald Jarvis, Keith Gospill and Mike Ingham to discuss becoming a Purple Heart Community.

Melinda E. Barrett

Council President Melinda Barrett

Michael McGonagle

Councillor Michael McGonagle

12-1

City Council Special Permit

CCSP-20-3

Status: Active

Submitted: Sep 09, 2020

Applicant

Timothy Woodland
978-604-7512
@ whwroofing@gmail.com

Location

149 WASHINGTON ST
Haverhill, MA 01832

Important: Please Read Before Starting Your Application

Applicant Information

What is Your Role in This Process?
Developer

Applicant Business/Firm Name
Washington 149 llc

Applicant Business/Firm Phone
978-604-7512

Applicant Business/Firm Address
83 Alexander Road unit 3

Applicant Business/Firm City
Billerica

Applicant Business/Firm State
MA

Applicant Business/Firm Zip
01821

Property Information

Proposed Housing Plan Name
Washington 149 LLC

Proposed Street Name(s)
Washington Street

How Long Owned by Current Owner?
Closing on property within the week

Type of Dwelling(s) Planned in Project
Multi-Family

Lot Dimension(s)
62.9' x 163'

Number of Lots Involved
1

Zoning District Where Property Located
CG - Commercial General

Registry Plat Number, Block & Lot
500-226-6-1, 500-226-6-2, 500-226-6-3

--

Deed Recorded in Essex South Registry: Block Number
22586, 21140, 21749

Deed Recorded in Essex South Registry: Page
143, 265, 2

Does the Property Have Multiple Lots?
--

IF YES, How Many Lots?
--

IF YES, What Is/Are the Map, Block Lot (MBL) Number(s)?
--

Thoroughly Describe the Reason(s) for thre Special Permit

Petitioner seeks a variance from the City of Haverhill Parking Code Regulations (Section 6.1.3 of the Haverhill Zoning Ordinance) that calls for Multifamily Dwelling's to have 1.5 parking spaces per unit. Petitioner is proposing 5 residential units, thus under the City of Haverhill Zoning Ordinance the

Petitioner is required to have 7.5 parking spaces for the Building. Due to the layout of the Property, the Petitioner can only provide for 7 parking spaces, thus requiring a variance for said shortfall.

Property Description

mixed use wood frame 2 story building

Current Property Use

Other

IF OTHER USE, Please Describe

mixed use

TOTAL Number of Units Planned

5

TOTAL Number of Parking Spaces Planned

7

Planned Lot Use

Number of Buildings Planned for Lot

1

IF OTHER ALTERATIONS, Please Describe

n/a

Number of Existing Buildings on Lot

1

Extent of Proposed Alterations

Renovation

Size of Existing Building(s) on Lot

38' x 60'

Lot Plat Number, Bock, Lot

500-226-6-1, 500-226-6-2, 500-226-6-3

Types of Units Planned on Lot

Rental

Size of Proposed Building(s)

38' x 60'

Number of Families to be Accommodated

5

Number of Units Planned on Lot

5

Lot Number

--

Lot Dimensions

63' x 163'

Lot Dimensions

63' x 163'

Special Circumstances

Building Coverage

--

Dimensional Variance

--

Front Yard Setback

--

Side Yard Setback

--

Rear Yard Setback

--

Lot Frontage

--

Lot Depth

--

Lot Area

--

Building Height

Floor Area Ratio

--

Open Space

--

Sign Size

--

Other

--

--

Parking

--

Use

true

Hearing Waiver

Agrees

Yes

Agreement & Signature

Agrees

true

PLEASE READ

Office Use Only

City Council Decision

--

City Council Hearing Date

--

Reason for Council's Decision

--

City Council Members Absent

--

City Council Members Present

--

Continuance Meeting Date

--

Also Present

--

City Councilor Who Seconded Motion

--

City Councilor Who Made Motion

--

City Councilors Who Voted Against

--

City Councilors Who Abstained

--

Continuance Motion Decision

--

Who Submitted Continuance Request?

--

City Councilors Who Voted in Favor

--

Number of 12"x18" Mylar Copies

--

Appeal Expiration Date

--

Number of 24"x36" Mylar Copies

--

Number of 18"x24" Mylar Copies

--

Attachments (7)

pdf **Property Owner's Permission**
Sep 09, 2020

pages **Written Summary of Project**
Sep 09, 2020

pdf **Recorded Decision Sheet from Planning Board**
Sep 09, 2020

pdf **Copy of Approved Site Plan**
Sep 09, 2020

pdf **Certified Plot Plan**
Sep 09, 2020

xlsx **Abutters 149 Washington St.xlsx**
Dec 10, 2020

pdf **Mailing Labels 149 Washington St.pdf**
Dec 10, 2020

Timeline

Special Permit Filing Fee
Status: Paid September 24th 2020, 8:59 am

Building Inspector Review
Status: Completed December 1st 2020, 3:18 pm
Assignee: Tom Bridgewater

Tom Bridgewater September 24th 2020, 11:44:30 am
Need BOA approval first
Timothy Woodland October 22nd 2020, 6:20:31 am
Hey Tom I wanted to follow up to see what the agenda for the city council meeting was? Want to make sure I'm prepared with my due diligence on the parking options for my building.
Tom Bridgewater December 1st 2020, 3:18:34 pm
BOA Approved on 10-21-20

Planning Director Review
Status: Completed December 10th 2020, 11:40 am
Assignee: William Pillsbury

William Pillsbury December 10th 2020, 11:40:26 am
ok to schedule hearing

Assessor for Abutter's List
Status: Completed December 10th 2020, 12:27 pm
Assignee: Christine Webb

Christine Webb December 10th 2020, 12:27:29 pm
Please see the attached abutters and mailing lists for parcel 500-226-6-1 149 Washington St

- [ ] **City Clerk Review - Hearing Dates Set**
  Status: In Progress
  Assignee: Maria Bevilacqua

LINDA KOUTOULAS December 10th 2020, 1:13:21 pm
Planning Board Jan 13th

- [ ] **Conservation Department Review**
  Status: Pending
  Assignee: Robert Moore

- [ ] **DPW Review**
  Status: Pending
  Assignee: Mike Stankovich

- [ ] **Engineering Department Review**
  Status: Pending
  Assignee: John Pettis

- [ ] **Fire1 Department Review**
  Status: Pending
  Assignee: Eric Tarpy

- [ ] **Fire2 Department Review**
  Status: Pending

- [ ] **Health Department Review**
  Status: Pending
  Assignee: Bonnie Dufresne

- [ ] **Police Department Review**
  Status: Pending
  Assignee: Robert Pistone

- [ ] **School Department Review**
  Status: Pending
  Assignee: Margaret Marotta

- [ ] **Storm Water Review**
  Status: Pending
  Assignee: Robert Ward

- [ ] **Wastewater Review**
  Status: Pending
  Assignee: Robert Ward

- [ ] **Water Department Review**
  Status: Pending
  Assignee: Robert Ward

- [ ] **First Ad Placement**

Status: Pending
Assignee: Maria Bevilacqua

- [ ] **Placed on Agenda**
  Status: Pending
  Assignee: Maria Bevilacqua

- [ ] **Abutter Notification**
  Status: Pending
  Assignee: Maria Bevilacqua

- [ ] **Second Ad Placement**
  Status: Pending
  Assignee: Maria Bevilacqua

- [ ] **City Councilor A Review**
  Status: Pending

- [ ] **City Councilor B Review**
  Status: Pending

- [ ] **City Councilor C Review**
  Status: Pending

- [ ] **City Councilor D Review**
  Status: Pending

- [ ] **City Councilor E Review**
  Status: Pending

- [ ] **City Councilor F Review**
  Status: Pending

- [ ] **City Councilor G Review**
  Status: Pending

- [ ] **City Councilor H Review**
  Status: Pending

- [ ] **City Councilor I Review**
  Status: Pending

- [ ] **City Council Meeting**
  Status: Pending
  Assignee: Maria Bevilacqua

- [ ] **Meeting Minutes & Decision Filed w/City Clerk**
  Status: Pending
  Assignee: Barbara Arthur

September 9, 2020

City of Haverhill
ATTN: Board of Appeals
Room 201 – 4 Summer Street
Haverhill, MA 01830

Re: 149-153 Washington Street, Haverhill, MA 01830
Parcel ID(s): 500-226-6-1, 500-226-6-2, 500-226-6-3

Sir/Madam:

Please accept this correspondence on behalf of Washington 149, LLC, a Massachusetts Limited Liability Company managed by Mr. Timothy Woodland (hereafter "Petitioner"). Per the City of Haverhill Zoning Board of Appeals (hereafter "Board") regulations, this correspondence is being submitted as a brief intended to outline what the Petitioner is seeking relative to the property known and numbered as 149-153 Washington Street, Haverhill, MA 01830 (hereafter "Property").

The Property consists of one pre-existing building structure (the "Building") that was built around the year 1900. In 2003, a former owner of the property converted the building into a condominium known as the "149 Washington Street Condominium". The Property, more specifically the Building situated thereon, is now classified as a Mixed Use Building containing three condominium (3) units. The condominium units are comprised as follows:

- UNIT ONE (First Floor)
  - Known and numbered as 149-153 Washington Street, Unit 1, Haverhill, MA 01830; a/k/a Unit 1, 149 Washington Street, Haverhill, MA 01830.
  - Parcel ID: 500-226-6-1
  - Current Use: Commercial Condominium Unit (non-residential, commercial condominium).
- UNIT TWO (Second Floor)
  - Known and numbered as 149-153 Washington Street, Unit 1, Haverhill, MA 01830; a/k/a Unit 2, 151 Washington Street, Haverhill, MA 01830.

    - Parcel ID: 500-226-6-2
    - Current Use: Residential Condominium Unit (residential condominium dwelling unit)
- UNIT THREE (Second Floor)
    - Known and numbered as 149-153 Washington Street, Unit 3, Haverhill, MA 01830; a/k/a Unit 3, 151 Washington Street, Haverhill, MA 01830.
    - Parcel ID: 500-226-6-3
    - Current Use: Residential Condominium Unit (residential condominium dwelling unit)

A plan entitled "149 Washington Street Condominium in Haverhill, MA", which plan was recorded at the Essex South District Registry of Deeds in Book 369, at Page 1, is attached hereto and incorporated herein by reference as "Exhibit A", for purposes of showing the current layout of the Building as above referenced.

The Petitioner, who has a signed Purchase and Sales Agreement to acquire all three of the above referenced condominium units, is positioning himself to become the sole owner of the Property/Building. Thus, as sole owner, the Petitioner will seek, pending appropriate approvals, to de-convert the condominium and transform the Building into five (5) residential units (the top two units will remain the same, and the bottom unit will be transformed into three additional residential dwelling units, per the plans submitted herewith). The Property is located in the CG Zone, and thus the Petitioner is seeking the following relief from this Board:

(1) Variance – Parking Relief

a. Petitioner seeks a variance from the City of Haverhill Parking Code Regulations (*Section 6.1.3 of the Haverhill Zoning Ordinance*) that calls for Multifamily Dwelling's to have 1.5 parking spaces per unit. Petitioner is proposing 5 residential units, thus under the City of Haverhill Zoning Ordinance the Petitioner is required to have 7.5 parking spaces for the Building. Due to the layout of the Property, the Petitioner can only provide for 7 parking spaces, thus requiring a variance for said shortfall.

(2) Variance – Relief from Dimensional and Density Regulations and Change of Use.

a. Petitioner seeks a variance from dimensional and density regulations (*Section 4.1.2 of the Haverhill Zoning Ordinance).* This Property, located in the CG (Commercial General) Zone, requires the following:

		Minimum Lot Area (square feet)	Minimum Lot Area Required Per Dwelling Unit (square feet)	Minimum Lot Frontage[9] (feet)	Minimum Lot Depth (feet)	Front[4,6,7] (feet)	Side[4,8,10] (feet)	Rear[4] (feet)	Maximum Height[4] (feet)	Maximum Stories	Maximum Building Coverage (percent)	Maximum Floor Area Ratio (FAR)	Minimum Open Space (percent)
CG	All other multifamily dwellings[11,13]	20,000	NA	100	100	None	20	20	74	6	None	2.0	None
	First dwelling unit	2,000	2,000	100	100	None	20	20	None	None	None	2.0	None
	Each additional dwelling unit	1,000	1,000	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
	Any other permitted use[12]	5,000	NA	50	100	None	None	20	40	3	None	2.0	None

The Property does not meet the minimum lot area requirement (currently and/or proposed – thus variance required); The Property/Building does meet the minimum lot area required per dwelling unit (currently and proposed); *The Property does not meet the minimum lot frontage requirement (currently and/or proposed – thus variance required)*; The CG Zone does not require a front setback; *The Property does not meet the side setback requirement (currently and/or proposed – thus variance required)*; The Property/Building does meet the rear setback requirement (currently and proposed); The Property/ Building does meet the maximum height requirement (currently and proposed); The Property/Building does meet the maximum story requirement (currently and proposed); The CG Zone does not have a limit on maximum building coverage; The Property/Building does meet the maximum floor area ratio requirement (currently and proposed); and The CG Zone does not have a requirement on minimum open space.

(3) Special Permit – Change of Use to a Multifamily Dwelling and to Alter

and/or Change a Non-Conforming Structure.

a. As required for nonconforming uses and structures, under *Section 5.2 of the Haverhill Zoning Ordinance*, the Petitioner seeks a special permit to change the use of the property from a Mixed-Use Building to a Multifamily Dwelling.
b. As required for nonconforming uses and structures, under *Section 5.3 of the Haverhill Zoning Ordinance*, the Petitioner seeks a special permit to alter and/or change a nonconforming structure.

<u>Variance - Parking Relief.</u>

Petitioner seeks a variance from the City of Haverhill Parking Code Regulations (*Section 6.1.3 of the Haverhill Zoning Ordinance*) that require a multifamily dwelling to attribute 1.5 spaces per proposed unit. Since the Petitioner hereunder is seeking to have his Building consist of 5 residential dwelling units, he is required under the above cited ordinance to provide 7.5

parking spaces for his new proposal. Due to the layout of the Property, the Petitioner is only able to fit seven (7) parking spaces. Thus, the Petitioner seeks relief from his shortfall of one (1) parking space on the Property, and asks this Board to allow him to proceed with his proposal of a Multifamily Dwelling consisting of 5 residential units and having seven (7) parking spots on the Property.

The Petitioner understands the need for adequate parking at the Property, and seeks this variance with the full understanding of the need to provide rental housing for those looking to live in Downtown Haverhill. Thus, the Petitioner's request for parking relief is made after having considered the following:

(1) The Property is approximately two-hundred and fifty feet from the MBTA Haverhill Station.
(2) The Property is in close proximity (approximately .6 Miles) from the MVRTA Washington Square Transit Station.
(3) The Property is across the street from the 150 Washington Street Garage.
(4) The Property is located in close proximity (approximately .2 miles) from the 53 Granite Street Garage.
(5) The Property fronts Washington Street and has on-street parking;
(6) The Petitioner anticipates that the units will be attractive to those persons who might not necessarily require an automobile, and if they do, such vehicles would likely be limited to one per rental unit (thus each rental unit would have attributed to it one parking space and the additional two spaces would be reserved for visitors).
(7) The proximate location to eateries and miscellaneous shopping make the Property ideal for those who prefer to walk to those places instead of taking a vehicle. For those renters who prefer to enjoy entertainment and dining within walking proximity to their home, this Property will be ideal.
(8) The Property has sufficient Lot Area to accommodate five (5) dwelling units, but the dimensions of the said Property, with how the Building is situated thereon, does not allow for any more than seven (7) parking spaces.

For the above stated reasons, the Petitioner asks that this Board grant relief as to the City of Haverhill Parking Code Regulations (*Section 6.1.3 of the Haverhill Zoning Ordinance*) and approve his request to have five (5) residential dwelling units in the Building and provide seven (7) on Property parking spaces (servicing the units therein).

Variance – Change of Use and Relief from Dimensional and Density Regulations.

The Building that currently sits on the Property was built around 1900. Thus, the Property and Building have been in violation of the dimensional and density regulations as cited in Section 4.1.2 of the Haverhill Zoning Ordinance since the said ordinance was adopted. As detailed above, the Property does not meet the minimum lot area requirement (currently and/or

under the Petitioner's proposal), it does not meet the minimum lot frontage requirement (currently and/or under the Petitioner's proposal) and lastly, the Property/Building does not meet the side setback requirement (currently and/or under the Petitioner's proposal). In accordance with the plans having been summitted herewith, and as further shown below, the Petitioners proposal does nothing to increase the non-conformity of any of the above stated violations. In sum, the Petitioner would not be altering the Building structure other than the interior alterations as described in said plans (converting the first floor into three additional residential dwelling units). Here is a chart of the existing and proposed dimensional and density calculations:

DIMENSIONAL & DENSITY CALCULATIONS			
ZONE: CG (COMMERCIAL GENERAL) USE: MULTI FAMILY			
ITEM	REQUIRED	EXISTING	PROPOSED
MINIMUM LOT AREA	20,000 S.F.	9,431 S.F.	9,431 S.F.
MINIMUM LOT AREA PER DWELLING UNIT	2000 SF/FIRST DU 1000 SF/EACH NEXT DU	2 DU 2000 SF/ FIRST DU 7431 SF/NEXT DU	5 DU 2000 SF/ FIRST DU 187.75 SF/NEXT DU
MIN LOT FRONTAGE	100'	62.90'	62.90'
MIN LOT DEPTH	100'	163'±	163'±
FRONT SETBACK	NONE	NONE	NONE
SIDE SETBACK	20'	19.38'/17.87'/6.42'/4.83'	19.38'/17.87'/6.42'/4.83'
REAR SETBACK	20'	105'/124'	105'/124'
MAX. HEIGHT	74'	30'±	30'±
MAX. STORIES	6	2	2
MAX. BUILDING COVERAGE	NONE	2227 S.F=23.6%	2227 S.F=23.6%
MAX. FLOOR AREA (FAR)	2.0	0.472:1	0.472:1
OPEN SPACE	NONE	2276 S.F. =24.1%	2276 S.F. =24.1%
PARKING	5 UNITS X 1.5 SP/UNIT =7.5 SP	7	7

Since the Petitioner will not be increasing any non-conformity that that presently exists on the Property and/or with the Building, he asks this board to approve his request for relief from the dimensional and density regulations of Section 4.1.2 of the Haverhill Zoning Ordinance and allow for the change of use to a Multifamily Dwelling.

<u>Special Permit - Change of Use to a Multifamily Dwelling and to Alter and/or Change a Non-Conforming Structure.</u>

The Petitioner seeks a special permit to change the use of the Property/Building in accordance with Section 5.2 of the Haverhill Zoning Ordinance. The Property, more specifically the Building situated thereon, is currently used a Mixed Use Building, with a commercial, non-residential condominium unit on the first floor and two residential dwelling units on the second floor. The Petitioner seeks to change the non-residential (commercial) use on the first floor and turn that entire area (the existing Unit 1) into three (3) residential dwelling units. This change would result in a less detrimental nonconforming use, as the additional residential units would be in accordance with other properties in the surrounding area (the next door property, 155 Washington Street, Haverhill, MA 01840, consists of one building housing within it six residential condominium units). In sum, the removal of the commercial use from the first floor unit would make the Property/Building solely residential, and such a change would not be detrimental to the neighborhood.

The Petitioner seeks a special permit to change the nonconforming structure of the Property/Building in accordance with Section 5.3 of the Haverhill Zoning Ordinance. The

Petitioner seeks to alter and/or change the nonconforming structure so as to eliminate the non-residential (commercial) use on the first floor and turn that entire area (the existing Unit 1) into three (3) residential dwelling units. As mentioned above, the structural alteration/change would not be more detrimental to the existing neighborhood, as there already exists buildings/properties that are solely residential in this neighborhood. The Petitioner's request for relief hereunder is further in accordance with 5.3.1 of the Haverhill Zoning Ordinance, as a request for a permissible change that would allow for the building to be structurally altered to augment the existing residential component (upon the termination of the commercial component, as detailed above).

In sum, the Petitioner hereunder is seeking relief, via variance, from Section 6.1.3 of the Haverhill Zoning Ordinance, via variance, from Section 4.1.2 of the Haverhill Zoning Ordinance and via Special Permit in accordance with Sections 5.2 and 5.3 of the Haverhill Zoning Ordinance. Should the Board need further information and/or clarification on these issues, please do not hesitate to contact me directly.

Respectfully,

Robert G. Peterson, Jr., Esq.
On Behalf of Washington 149, LLC
Timothy Woodland, Manager

12.2

City Council Special Permit

CCSP-20-5

Status: Active

Submitted: Oct 28, 2020

Applicant

Donald Borenstein
978-475-4488
don@jbllclaw.com

Location

0 BRANDY BROW RD
Haverhill, MA 01830

Important: Please Read Before Starting Your Application

Applicant Information

What is Your Role in This Process?
Attorney/Agent

Applicant Business/Firm Name
Johnson & Borenstein, LLC

Applicant Business/Firm Phone
978-475-4488

Applicant Business/Firm Address
12 Chestnut Street

Applicant Business/Firm City
Andover

Applicant Business/Firm State
Massachusetts

Applicant Business/Firm Zip
01810

Client Name
Richard P. Early, Sr., Trustee

Client Business Name
D & D Realty Trust

Client Phone
978-475-4488

Client Email
don@jbllclaw.com

Client Address
6 Puzzle Lane, Unit 2

Client City
Newton

Client State
New Hampshire

Client Zip
03858

Client County
Rockingham

Client Business Structure
Sole Proprietorship

Property Information

Proposed Housing Plan Name
Brandy Brow Road

Proposed Street Name(s)
Brandy Brow Road

How Long Owned by Current Owner?
22 years

Type of Dwelling(s) Planned in Project
Single Family

Lot Dimension(s)
various 80,000+ sf, see plan

Number of Lots Involved
11

Zoning District Where Property Located
SC - Conservation

Registry Plat Number, Block & Lot
N/A

--

Deed Recorded in Essex South Registry: Block Number

15002

Deed Recorded in Essex South Registry: Page

10

Does the Property Have Multiple Lots?

--

IF YES, How Many Lots?

--

IF YES, What Is/Are the Map, Block Lot (MBL) Number(s)?

--

Thoroughly Describe the Reason(s) for thre Special Permit

See attached cover letter. Applicant seeks a watershed special permit to allow for improvement of existing public way, Brandy Brow Road, and development of 11 single-family homes and related utilities and improvements.

Property Description

Various parcels of undeveloped land located on Brandy Brow Road, an existing public way, to be configured and developed as 11 single-family homesites of 80,000 sf or more per lot.

Current Property Use

Wooded Area

TOTAL Number of Units Planned

11

TOTAL Number of Parking Spaces Planned

22

Planned Lot Use

Size of Proposed Building(s)

30' x 60'

IF OTHER ALTERATIONS, Please Describe

utilities and other associated improvements

Lot Plat Number, Bock, Lot

462-202-6

Size of Existing Building(s) on Lot

0

Extent of Proposed Alterations

New Construction: Residential

Lot Dimensions

80,000 sf

Types of Units Planned on Lot

Condominiums (for sale)

Lot Number

Lot 1

Number of Existing Buildings on Lot

0

Number of Units Planned on Lot

1

Number of Buildings Planned for Lot

1

Number of Families to be Accommodated

1

Lot Dimensions

201,678 sf

Number of Buildings Planned for Lot

1

Size of Existing Building(s) on Lot

0

Number of Families to be Accommodated

1

Extent of Proposed Alterations

New Construction: Residential

Types of Units Planned on Lot

Condominiums (for sale)

Size of Proposed Building(s)

IF OTHER ALTERATIONS, Please Describe

30' x 60'

utilities and other associated improvements

Lot Number

Lot 2

Lot Plat Number, Bock, Lot

462-202-7

Number of Units Planned on Lot

1

Number of Existing Buildings on Lot

0

Lot Plat Number, Bock, Lot

462-202-9

Size of Proposed Building(s)

30' x 60'

Lot Dimensions

224,064 sf

IF OTHER ALTERATIONS, Please Describe

utilities and other associated improvements

Types of Units Planned on Lot

Condominiums (for sale)

Number of Buildings Planned for Lot

1

Lot Number

Lot 3

Size of Existing Building(s) on Lot

0

Number of Families to be Accommodated

1

Number of Units Planned on Lot

1

Number of Existing Buildings on Lot

0

Extent of Proposed Alterations

New Construction: Residential

Size of Proposed Building(s)

30' x 60'

IF OTHER ALTERATIONS, Please Describe

utilities and other associated improvements

Lot Number

Lot 4

Number of Families to be Accommodated

1

Types of Units Planned on Lot

Condominiums (for sale)

Number of Existing Buildings on Lot

0

Lot Dimensions

101,965

Lot Plat Number, Bock, Lot

462-203-12

Number of Units Planned on Lot

1

Number of Buildings Planned for Lot

1

Size of Existing Building(s) on Lot

0

Extent of Proposed Alterations

New Construction: Residential

Size of Existing Building(s) on Lot

0

Size of Proposed Building(s)

30' x 60'

IF OTHER ALTERATIONS, Please Describe

utilities and other associated improvements

Number of Buildings Planned for Lot

1

Extent of Proposed Alterations

New Construction: Residential

Types of Units Planned on Lot

Condominiums (for sale)

Number of Units Planned on Lot
1

Number of Families to be Accommodated
1

Lot Dimensions
150,378 sf

Lot Number
Lot 5

Number of Existing Buildings on Lot
0

Lot Plat Number, Bock, Lot
462-203-12-2

Types of Units Planned on Lot
Condominiums (for sale)

Number of Buildings Planned for Lot
1

Size of Existing Building(s) on Lot
0

IF OTHER ALTERATIONS, Please Describe
utilities and other associated improvements

Number of Units Planned on Lot
1

Number of Existing Buildings on Lot
0

Size of Proposed Building(s)
30' x 60'

Lot Number
Lot 6

Extent of Proposed Alterations
New Construction: Residential

Number of Families to be Accommodated
1

Lot Dimensions
115,600 sf

Lot Plat Number, Bock, Lot
462-8-1

Lot Dimensions
80,000 sf

Size of Proposed Building(s)
30' x 60'

IF OTHER ALTERATIONS, Please Describe
utilities and other associated improvements

Lot Number
Lot 7

Number of Families to be Accommodated
1

Size of Existing Building(s) on Lot
0

Extent of Proposed Alterations
New Construction: Residential

Lot Plat Number, Bock, Lot
462-8-2

Number of Existing Buildings on Lot
0

Types of Units Planned on Lot
Condominiums (for sale)

Number of Buildings Planned for Lot
1

Number of Units Planned on Lot
1

Size of Existing Building(s) on Lot
0

Size of Proposed Building(s)
30' x 60'

Number of Families to be Accommodated
1

Number of Buildings Planned for Lot
1

Number of Units Planned on Lot
1

IF OTHER ALTERATIONS, Please Describe
utilities and other associated improvements

Lot Plat Number, Bock, Lot
462-8-3

Number of Existing Buildings on Lot
0

Lot Number
Lot 8

Extent of Proposed Alterations
New Construction: Residential

Lot Dimensions
80,000 sf

Types of Units Planned on Lot
Condominiums (for sale)

Lot Plat Number, Bock, Lot
462-8-4

Size of Existing Building(s) on Lot
0

Number of Units Planned on Lot
1

IF OTHER ALTERATIONS, Please Describe
utilities and other associated improvements

Number of Buildings Planned for Lot
1

Size of Proposed Building(s)
30' x 60'

Lot Dimensions
80,000 sf

Number of Existing Buildings on Lot
0

Extent of Proposed Alterations
New Construction: Residential

Lot Number
Lot 9

Types of Units Planned on Lot
Condominiums (for sale)

Number of Families to be Accommodated
1

Size of Proposed Building(s)
30' x 60'

IF OTHER ALTERATIONS, Please Describe
utilities and other associated improvements

Lot Plat Number, Bock, Lot
462-8-5

Number of Existing Buildings on Lot
0

Number of Buildings Planned for Lot
1

Lot Dimensions
80,000 sf

Extent of Proposed Alterations
New Construction: Residential

Size of Existing Building(s) on Lot
0

Types of Units Planned on Lot
Condominiums (for sale)

Number of Units Planned on Lot
1

Number of Families to be Accommodated
1

Lot Number
Lot 10

Special Circumstances

Building Coverage

Dimensional Variance

--

--

Front Yard Setback

--

Side Yard Setback

--

Rear Yard Setback

--

Lot Frontage

--

Lot Depth

--

Lot Area

--

Building Height

--

Floor Area Ratio

--

Open Space

--

Parking

--

Sign Size

--

Use

--

Other

true

IF OTHER, Please Describe

common driveway

Hearing Waiver

Agrees

Yes

Agreement & Signature

Agrees

true

PLEASE READ

Office Use Only

City Council Decision

--

City Council Hearing Date

--

Reason for Council's Decision

--

City Council Members Absent

--

City Council Members Present

--

Continuance Meeting Date

--

Also Present

--

City Councilor Who Seconded Motion

--

City Councilor Who Made Motion

--

City Councilors Who Voted Against

--

City Councilors Who Abstained

--

Continuance Motion Decision

--

Who Submitted Continuance Request?

--

City Councilors Who Voted in Favor

--

Number of 12"x18" Mylar Copies

--

Appeal Expiration Date

--

Number of 24"x36" Mylar Copies

--

Number of 18"x24" Mylar Copies

--

Attachments (40)

pdf **Property Owner's Permission**
Oct 28, 2020

pdf **Written Summary of Project**
Oct 28, 2020

pdf **Recorded Decision Sheet from Planning Board**
Oct 28, 2020

pdf **Copy of Approved Site Plan**
Oct 28, 2020

pdf **Certified Plot Plan**
Oct 28, 2020

pdf **FINAL 04 0029222 RPT Brandy Brow Rd 060311.pdf**
Oct 28, 2020

pdf **Horsley Witten Goroup Peer Review dated 5-22-2008.pdf**
Oct 28, 2020

pdf **Horsley Witten Goroup Peer Review Letter #2 dated 7-22-2011.pdf**
Oct 28, 2020

pdf **Horsley Witten Goroup Peer Review Letter #3 dated 10-3-2011.pdf**
Oct 28, 2020

pdf **Horsley Witten Goroup Peer Review Letter #4 dated 10-13-2011.pdf**
Oct 28, 2020

pdf **Horsley Witten Goroup Peer Review Letter #5 dated 11-3-2011.pdf**
Oct 28, 2020

pdf **REC Weltand Delineation Review 5-15-2008.pdf**
Oct 28, 2020

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Nov 02, 2020

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Nov 02, 2020

pdf **Mailing Labels 462.203.12.3.pdf**
Nov 02, 2020

Timeline

- [ ] **Special Permit Filing Fee**
Status: Paid October 28th 2020, 6:33 pm

Donald Borenstein October 28th 2020, 6:23:35 pm
Filing fee check to be included with hardcopy submission.
Donald Borenstein November 2nd 2020, 11:43:14 am
Fee was successfully paid by credit card, no paper check needed.

- [ ] **Building Inspector Review**
Status: Completed December 10th 2020, 1:03 pm
Assignee: Tom Bridgewater

Tom Bridgewater December 10th 2020, 1:03:08 pm
ok to move to agenda

- [ ] **Planning Director Review**
Status: Completed December 10th 2020, 1:03 pm
Assignee: William Pillsbury

William Pillsbury December 10th 2020, 1:03:45 pm
ok for agenda

- [ ] **Assessor for Abutter's List**
Status: Completed December 10th 2020, 1:10 pm
Assignee: Christine Webb

Christine Webb November 2nd 2020, 11:34:47 am
Please see the abutters and mailing lists for MBL's listed
Christine Webb December 10th 2020, 1:10:54 pm
Please see the lists that were attached 11/2/2020

- [ ] **City Clerk Review - Hearing Dates Set**
Status: In Progress
Assignee: Maria Bevilacqua

LINDA KOUTOULAS December 10th 2020, 1:12:03 pm
jan 13 planning board meeting

- [ ] **Conservation Department Review**
Status: Pending
Assignee: Robert Moore

- [ ] **DPW Review**
Status: Pending
Assignee: Mike Stankovich

- [ ] **Engineering Department Review**
Status: Pending

- [ ] **Fire1 Department Review**
  Status: Pending

- [ ] **Fire2 Department Review**
  Status: Pending

- [ ] **Health Department Review**
  Status: Pending

- [ ] **Police Department Review**
  Status: Pending

- [ ] **School Department Review**
  Status: Pending

- [ ] **Storm Water Review**
  Status: Pending

- [ ] **Wastewater Review**
  Status: Pending

- [ ] **Water Department Review**
  Status: Pending

- [ ] **First Ad Placement**
  Status: Pending
  Assignee: Maria Bevilacqua

- [ ] **Placed on Agenda**
  Status: Pending
  Assignee: Maria Bevilacqua

- [ ] **Abutter Notification**
  Status: Pending
  Assignee: Maria Bevilacqua

- [ ] **Second Ad Placement**
  Status: Pending
  Assignee: Maria Bevilacqua

- [ ] **City Councilor A Review**
  Status: Pending

- [ ] **City Councilor B Review**
  Status: Pending

- [ ] **City Councilor C Review**
  Status: Pending

- [ ] **City Councilor D Review**
  Status: Pending

- [ ] **City Councilor E Review**
  Status: Pending

- [ ] **City Councilor F Review**
  Status: Pending

- [ ] **City Councilor G Review**
  Status: Pending

- [ ] **City Councilor H Review**
  Status: Pending

- [ ] **City Councilor I Review**
  Status: Pending

- [ ] **City Council Meeting**
  Status: Pending
  Assignee: Maria Bevilacqua

- [ ] **Meeting Minutes & Decision Filed w/City Clerk**
  Status: Pending
  Assignee: Barbara Arthur

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Donald F. Borenstein (MA, ME, NH)

Gregory R. Richard (MA, NH)
Kathleen M. Heyer (MA, NH)
Thomas D. Orr (MA)
Gordon T. Glass (ME, MA)

Of Counsel
Robert W. Lavoie (MA, NH)

Paralegals
Karen L. Bussell
Lianne Patenaude
Ellen M. Melvin
Tina M. Wilson

October 28, 2020

Via ViewPoint Cloud,
First Class Mail and
E-mail – mbarrett@cityofhaverhill.com

City of Haverhill
City Council
c/o Melinda E. Barrett
4 Summer Street
Haverhill, MA 01830

Re: Special Permit Application for Property Located on Brandy Brow Road

Dear Council President Barrett and City Council Members,

I represent D & D Realty Trust ("Applicant") in connection with the enclosed special permit application ("Application"). I write this letter to set forth the reasons why City Council should grant Applicant's requested special permit.

I. Summary of Relevant Project Information

Via the Application, Applicant requests that City Council approve certain site work on 13 lots[1] located within the Special Conservation District ("SC District") and Watershed Protection

[1] Assessor Parcel ID: 462-202-6, 462-202-7, 462-202-8, 462-202-9, 462-203-12, 462-203-12-2, 462-203-12-3, 462-8-1, 462-8-2, 462-8-3, 462-8-4, 462-8-5, and 462-203-5.

Please note, Applicant intends to submit Form A plans to adjust certain lot lines. As a result, the land currently comprising lots 462-202-8 and 462-203-12-3 will merge with other above-listed lots. Lots 462-202-8 and 462-203-12-3 will therefore cease to exist as individual lots.

Overlay District ("WPO District"), as well as attendant improvements to Brandy Brow Road ("Project Site"). Applicant seeks thereby to prepare the Project Site for future construction of 11 single-family homes, with one home on each of the 11 lots to remain following the filing of the above-mentioned Form A plans ("Project").

II. Summary of Fulfilled Special Permit Conditions[2]

A. The Project Will Be Harmonious with Adjacent Structures and Uses

The Project will be harmonious with all adjacent structures and uses, as the Project Site appears to be entirely surrounded by either undeveloped land, or land improved by single-family homes. Indeed, single-family homes have been constructed on Brandy Brow Road in several locations near the Project Site.[3]

B. The Ordinance and Its Table of Use and Parking Regulations Allow for the Requested Special Permit

Under the Ordinance and its Table of Use and Parking Regulations ("Table"), "1-family detached dwellings" are generally allowed as-of-right within the SC District and WPO District. However, Applicant believes it will require a National Pollutant Discharge Elimination System ("NPDES") permit for the Project. Under the Ordinance and its Table, the Project is therefore only allowable by special permit. See Ordinance, §§ 255-19(D)(1), 255-19(D)(1)(a), & 255-19(D)(3)(a)(4).

C. The Project is Essential or Desirable to the Public Convenience or Welfare

As outlined in the Ordinance and the Vision Haverhill 2035 Master Plan ("Master Plan"), it is essential or desirable to the convenience and welfare of the residents of the City of Haverhill ("City") that the Project Site be developed with single-family homes. Indeed, the Project will lay the groundwork to transform the piecemeal single-family development along Brandy Brow Road into a more comprehensive community, thereby offering new homeownership opportunities in the City while increasing the City's property tax revenue.

As such, the Project will certainly not impair the integrity or character of the SC/WPO Districts, which are currently improved by numerous single-family homes, or of any adjoining zoning districts, nor will it be detrimental to the health, morals or welfare of the local community. Instead, the Project will benefit and grow the local community, in conformity with the goals and policies of the Master Plan.

D. The Project Will Provide for Vehicular and Pedestrian Convenience and Safety

As shown by the Project's Road Reconstruction & Lot Preparation Plans, prepared by Greenman-Pedersen, Inc. and dated October 2, 2020 ("Project Plan"), the Project will provide for the

---

[2] See §§ 255-80(E) & (F) of the Haverhill Zoning Ordinance ("Ordinance"). §§ 255-80(E)(2), 255-80(E)(8), and 255-80(F) are inapplicable to the Project.

[3] For example, lots 462-202-4, 462-202-5, 462-201-4, and 462-201-3.

convenience and safety of vehicular and pedestrian movement both within the Project Site and in relation to adjacent streets, properties, and improvements. The Project will likewise provide for adequate off-street loading and unloading of service vehicles.

Indeed, the Project will improve Brandy Brow Road, which will increase the convenience and safety of using said road for vehicles and pedestrians. Additionally, the Project will include the construction of driveways to support future single-family homes within the Project Site, and said driveways will provide more than adequate space for off-street loading and unloading of service vehicles.

E. The Project Will Provide Adequate Methods for Surface and Storm Water Drainage, as well as Site Work Waste Disposal

As shown on the Project Plan[4], and in accordance with the requirements of NPDES permitting, the Project will provide for adequate methods for surface and storm water drainage.

Lastly, while the Project will not involve sewage disposal, all waste/refuse generated during site work will be disposed of in compliance with relevant law.

Should you have any questions about any of the information contained herein or within the enclosed Application, Applicant and I would be happy to address them. I look forward to discussing the Application with City Council.

Very truly yours,

JOHNSON & BORENSTEIN, LLC

Donald F. Borenstein
Donald Borenstein

DFB~

Cc: William Pillsbury ***via e-mail – wpillsbury@cityofhaverhill.com***
Linda L. Koutoulas ***via e-mail – cityclerk@cityofhaverhill.com***
Richard Early, Sr. ***via e-mail – earlyandsons@comcast.net***

[4] For example, the infiltration basin located on lot 462-8-1.

12-3

I, David H. Fletcher property owner of 68 Liberty Street formally request of the city to waive rights of first refusal on the above lot at now 136 Liberty Street which I sold to Maureen & Daniel Seamans in 1995. Please see enclosed documents pertaining to this land parcel, showing surveys, etc.

Please expedite this waiver as soon as possible, so we may close on the pending sale of some unbuildable, backland plots at 68 Liberty Street, to an abutter before the holidays. The city already has approved the survey plan of these lots and same has been filed in Salem at the Essex County Registry of Deeds

Thank you, Sincerely yours, David H. Fletcher

12/10/2020

Request for Release of First Right of Refusal by City of Haverhill - Lot A on 274-2-10 Plan.

I, David H. Fletcher, present owner of all the Lots at 68 Liberty St am requesting that the city of Haverhill issue a 1st Rights of refusal of Lot A Sold to Mr + Daniel Seamans for $87,000 (see enclosed documents)

Please expedite this Refusal as soon as possible so I can close on my sale of 3 other parcels before Christmas as I need to pay off all of my realestate present and back taxes to the city ASAP.

Thank you, Sincerely,

David H Fletcher

12/10/2020

N/F
A. SANTORO

N/F
W. FORTIER

N/F
D. FLETCHER

Dan + Maureen Seamus
136 Liberty St
Sold to Seamus June 1982
(only Lot A)

LOT A
97,380 S.F.

LIBERTY STREET
(PUBLIC WIDTH VARIES)

ASSESORS MAP 574, BLOCK 2, LOT 16

LOT B
44,474 S.F.

NOT A BUILDABLE LOT; TO BE CONVEYED AND BECOME PART OF LOT A ON A LATER DATE

N/F
D. FLETCHER

N/F
D. FLETCHER

N/F
D. FLETCHER

N/F
A. FLETCHER

THERE ARE NO NEW RIGHT OF WAY LINES BEING CREATED BY THIS PLAN: THE RIGHT OF WAY LINE SHOWN IS EXISTING AND UNALTERED.

THE LAND AREA AND FRONTAGE SHOWN IS IN CONFORMANCE WITH ZONING DISTRICT R.R.

HAVERHILL PLANNING BOARD

-SEE SEC. 4B PLAN 101 HAV. ENG. DEPT
SEE PLAN 28 — 716
-SEE PLAN BY SCOTT L. GILES DATED 5/11/76
-BEARINGS ON THIS PLAN FROM DEGESARE & LANG PLAN DATED JAN. 28 1974

I CERTIFY THIS PLAN IS IN COMPLIANCE WITH THE HAVERHILL REGULATIONS GOVERNING SUBDIVISION OF LAND SECTION 3 RIGHT & [illegible]
—ZONING DISTRICT = R.R.—

—I CERTIFY THAT I HAVE CONFORMED TO THE RULES AND REGULATIONS OF THE REGISTERS OF DEEDS IN PREPARING THIS PLAN
9/5/95

APPROVAL UNDER SUBDIVISION CONTROL LAW NOT REQUIRED.

DATE

PLAN OF LAND
-IN-
HAVERHILL, MA.
-FOR-
DAVID H.& MARTHA J. FLETCHER

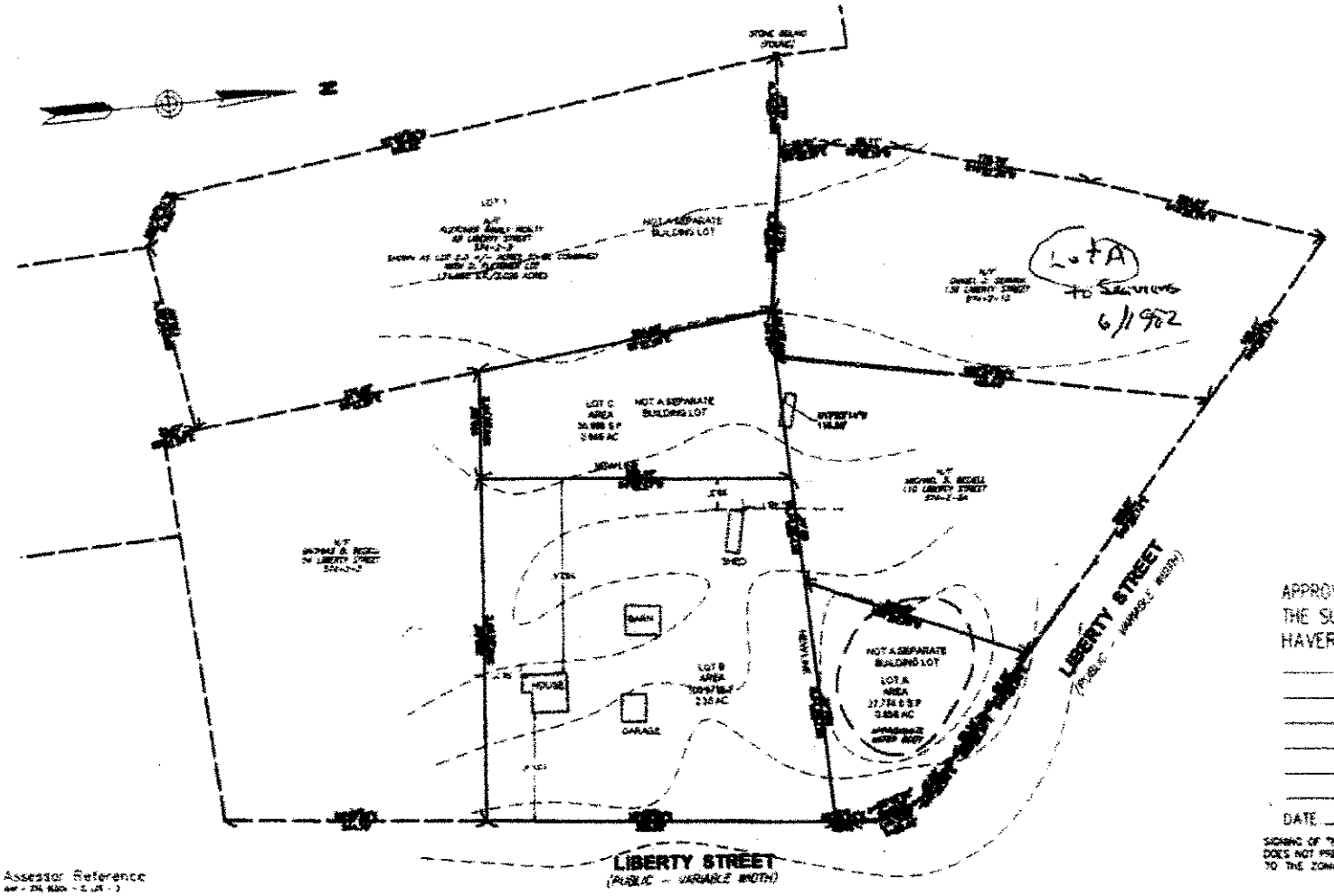
SCALE: 1" = 40' DATE: 9/5/95

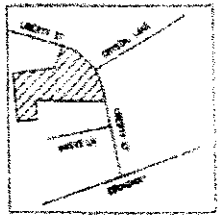
0 40 80 120 160

APPLICANT: DAVID H., MARTHA J. FLETCHER
68 LIBERTY ST.
HAVERHILL, MA.

SCOTT L. GILES, R.P.L.S.
NORTH ANDOVER, MA.

FOR REGISTRY USE ONLY





VICINITY MAP
NOT TO SCALE

APPROVAL NOT REQUIRED UNDER
THE SUBDIVISION CONTROL LAW
HAVERHILL PLANNING BOARD

DATE

SIGNING OF THIS PLAN BY HAVERHILL PLANNING BOARD
DOES NOT PRESUME THE CREATION OF LOTS CONFORMING
TO THE ZONING BYLAWS OF THE CITY OF HAVERHILL

Zoning District: SC

Assessor Reference

Certification

SCALE IN FEET

PLAN OF LAND
88 LIBERTY STREET
IN
HAVERHILL
MASSACHUSETTS

Generic Notes

Current Owner

PREPARED BY:

SCALE:

DATE:

Lot A

State Tax Form CL-9
Revised 9/2008

The Commonwealth of Massachusetts
HAVERHILL
Name of City or Town

Office of the Board of Assessors

Release of Classified Forest-Agricultural or Horticultural-Recreational Land Tax Lien

All rights upon the real property described below under a statement filed for record/registration on JUNE 9, 1982, with the ESSEX Registry of Deeds, Book 6942 Page 762, Document Number _____, Certificate of Title Number _____ are hereby released.

That statement was filed to establish a lien for real property classified as forest ☐ agricultural or horticultural ☒ recreational ☐ land under the provisions of General Laws Chapter 61 ☐ 61A ☒ 61B ☐.

DESCRIPTION OF PROPERTY

(The description must be sufficiently accurate to identify the property. In the case of registered land, the Certificate of Title Number and the Registry Volume and Page must be given.)

68 LIBERTY STREET, HAVERHILL, MA 01832. LAND ON LIBERTY ST HAVERHILL, MA.

574-2-2, 574-2-2A, 574-2-2B, 574-2-2C (6.4 ACRES) ALSO INCLUDED 574-2-1G (136 LIBERTY ST, contained 3.19 acres) WITH PARTIAL RELEASE IN 1995 BK13239 PG98

LAND CAME OUT OF 61A USE IN 2012 AND TITLE SEARCH DISCOVERED THE 61A LIEN STILL ACTIVE.

DEED BK 6675 PG 174-176, BK 6079 PG 291, BK 6237 PG 95 SEE ALSO BK 6956 PG 564, BK 29171 PG 253, BK 13201 PG 582, BK 16079 PG 333, 16633 PG 506.

OWNER 574-2-2 IS FLETCHER FAMILY REALTY TRUST. 574-2-1G IS DANIEL J AND MAUREEN SEAMAN
Name of Owner(s)

06/01/2020
Date

Board of Assessors

The Commonwealth of Massachusetts

ESSEX ss.

On this 1ST day of JUNE, 2020, before me, the undersigned notary public, personally appeared CHRISTINE WEBB, as Board of Assessors for the city/town of HAVERHILL, proved to me through satisfactory evidence of identification, which were personally known, to be the persons whose names are signed on the preceding document in my presence, and acknowledged to me that they signed it voluntarily for its stated purpose.

Notary Public

My commission expires 5/29/26

Linda L. Koutoulas
Notary Public
COMMONWEALTH OF MASSACHUSETTS
My Commission Expires
May 29, 2026

THIS FORM APPROVED BY THE COMMISSIONER OF REVENUE

PLAN Lot A 9/19/95

09/22/95 12:09 Inst 248

[redacted]

& PLAN
SEE PL. B302
PL - 11

(23)

(NL)

Lot A

I, David H. Fletcher of Haverhill, Essex County, MA

[redacted]

COMMONWEALTH

for

in consideration of $87,000.00

grant to [redacted], H/W, T/C

[redacted], of Kelly St., Haverhill, MA

with quitclaim covenants

Lot & Liberty St., Haverhill, MA

Land in Haverhill on Liberty Street bounded and described as follows:

A certain lot of land on Liberty Street, in Haverhill, MA, shown as Lot A on "Plan of Land in Haverhill, MA for David H and Martha J. Fletcher" dated September 5, 1995 prepared by Scott L. Giles, North Andover, MA said Lot containing 87,280 square feet, to which reference is made to said Plan for more particular description of metes and bounds.

Being a portion of parcel IV in deed to David H. Fletcher from Martha J. Fletcher dated August 21, 1981 recorded with Essex South District Registry of Deeds book 6956, page 583.

CANCELLED

Executed as a sealed instrument this 19th day of September, 1995

[redacted]

The Commonwealth of Massachusetts

September 19, 1995

ESSEX ss.

Then personally appeared the above named David H. Fletcher

and acknowledged the foregoing instrument to be his free act and deed,

Before me, Alfred B. Cirone, Notary Public

My commission expires 12/30/99

BK6956 PG583

MASSACHUSETTS QUITCLAIM DEED INDIVIDUAL (LONG FORM) 883

I, Martha J. Fletcher

8/21/87 (21)

of Haverhill, Essex County, Massachusetts

For valuable consideration (less than One Hundred ($100.00) Dollars grant to David H. Fletcher,

Deed after Divorce

of 68 Liberty Street, Haverhill, Massachusetts with quitclaim covenants all of my right, title and interest in and to the land in Haverhill on Liberty Street bounded and described as follows:

(Description and encumbrances, if any)

PARCEL I

Beginning at the Southeasterly corner thereof at a stone wall on Liberty Street, at land of Fletcher and running

Northerly, by said Liberty Street, 300 feet to land now or formerly of Strong; thence running

Westerly, on a line parallel to the first mentioned stone wall, by land now or formerly of Strong, 200 feet, more or less; thence running

Northwesterly, on a line 200 feet from and parallel to Liberty Street, to a stone wall at other land of the grantors; thence running

Southeasterly, by said stone wall and other land of the grantors to a wall corner; thence running

Westerly, by a wall and land of the grantors to a wall corner at land of Atwood; thence running

Southerly, by said wall, and land of Atwood, to a wall corner at land of Fletcher; thence running

Easterly, by said wall and land of Fletcher, 420 feet, more or less, to Liberty Street and the point of beginning.

Containing 3.5 acres, more or less.

3.5 acres

PARCEL II

Beginning at the Southeasterly corner thereof, at said Liberty Street and other land of Grantor, and running

Westerly, 200 feet, more or less; thence running

Northwesterly, on a line, 200 feet from and parallel to Liberty Street, to a stone wall and land now or formerly of Strong, thence running

Northerly, by said stone wall and other land now or formerly of said Strong, to a wall corner, at said Liberty Street, 225 feet, more or less; thence turning and running

Southwesterly and Southerly, along said Liberty Street, 560 feet, more or less, to the point of beginning.

Containing 1.88 acres, more or less.

1.88 ac

Being the same premises conveyed to myself and David H. Fletcher by deed of David H. Fletcher dated October 30, 1979 recorded with Essex South District Registry of Deeds, Book 6675, Page 174. Being the same premises conveyed to said David H. Fletcher by deed of William S. Strong et ux, dated August 30, 1968 recorded with Essex South District Registry of Deeds, Book 5556, Page 39. Said Parcel two being the same premises conveyed to said David H. Fletcher by deed of William S. Strong et ux dated October 13, 1970 recorded With Essex South District Registry of Deeds Book 5719, Page 579.

PARCEL III

Land in Haverhill as shown on "Plan of Land in Haverhill for A & W Realty Corp. to be conveyed to David Fletcher, March, 1976," filed with a deed from A & W Realty Corp. to said David Fletcher and Martha J. Fletcher dated April 6, 1976, in Essex South District Registry of Deeds, Book 6237, Page 95, Plan 130 of 1976, and bounded and described according to said Plan as follows:

Beginning at a point at a stone wall at the northwesterly corner thereof and running

South 02° 00' 06" East by other land of the grantee 285.05 feet to a point; thence

South 89° 07' 57" East by other land of the within grantee 170.00 feet to a drill hole in a stone wall; thence turning and running

South 09° 12' 54" East by land now or formerly of A. Fletcher 270.63 feet to a point at the intersection of another stone wall; thence turning and running

South 81°33' 40" West by land now or formerly of A & W Realty Corp. 176.89 feet to a drill hole in a boulder; thence turning and running

North 56° 08' 16" West still by land now or formerly of A & W Realty Corp. 54 feet to a point; thence turning and running

North 07° 17' 30" West by land now or formerly of A & W Realty Corp. 579.52 feet to a point; thence turning and running

South 83° 31' 23" East still by land now or formerly of A & W Realty Corp. 90.0 feet to the point of beginning.

Containing 2.0 acres more or less.

2.0 ac

Pl 130 of 1976

(*Individual — Joint Tenants — Tenants in Common.)

(22)

Being the same premises conveyed to myself and David Fletcher by deed of A & W Realty Corp. dated April 6, 1976 recorded with Essex South District Registry of Deeds Book 6237, Page 95. See Haverhill National Bank Deed dated June 19, 1976 recorded with Essex South District Registry Deeds Book 6482, Page 397.

PARCEL IV

217 (Lot A) 1A + B

A certain tract or parcel of land located on the Southerly side of Liberty Street in the City of Haverhill, being bounded and described as follows:

Beginning at a drill hole at the intersection of two stone walls at the Northeasterly corner of said premises on the Southerly side of Liberty Street; thence proceeding Southerly along a stone wall and land of the Grantee to a drill hole at the intersection of another stone wall; thence turning and proceeding in a Westerly direction along said stone wall and land of the Grantee to a drill hole at the intersection of another stone wall; thence turning and proceeding in a Southerly direction along said stone wall and land of the Grantee, 285 feet, more or less, to a drill hole at the intersection of another stone wall; thence turning and proceeding in a Westerly direction along other land of the Grantor, 170 feet, more or less, to a point; thence turning and proceeding in a Northerly direction, 285 feet, more or less, to a set stake at the intersection of two stone walls; thence proceeding in a Northerly direction along a stone wall to a point at a drill hole on the Southerly side of Liberty Street; thence turning and proceeding in an Easterly direction along Liberty Street and a stone wall to the point of beginning.

See 6079/291

Being the same premises conveyed to myself and my husband, David H. Fletcher by deed of A & W Realty Corp. dated December 31, 1973 recorded with Essex South District Registry of Deeds Book 6079, Page 291.

No title search requested. The consideration is less than One Hundred ($100.00) Dollars; no documentary stamps required.

Witness my hand and seal this 21st day of August 1981

Marilyn J. Ferrara

Martha J. Fletcher

THE STATE OF NEW HAMPSHIRE

ROCKINGHAM, SS.

August 21, 1981

Then personally appeared the above named Martha J. Fletcher

and acknowledged the foregoing instrument to be her free act and deed, before me

Marilyn J. Ferrara
Notary Public

My Commission Expires March 25, 1986

ESSEX SS. RECORDED July 14, 1982 47 M. PAST 3 P. M. INST. # 166

75

(37)

JOHN J. GUERIN, JR.
MAYOR

CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5886

OFFICE OF THE MAYOR
CITY HALL, ROOM 100
4 SUMMER STREET
TELEPHONE: 978-374-2300
FACSIMILE: 978-373-7544

October 8, 2003

10/8/03

David H. Fletcher
68 Liberty Street
Haverhill, MA 01832

Waiver of Rt of 1st Refusal

Dear Mr. Fletcher:

The city of Haverhill, pursuant to the provisions of Chapter 61A of Massachusetts General Laws, is the holder of a first refusal option concerning property located on Liberty Street, Haverhill, Essex County, Massachusetts, described in deed recorded at Essex South District Registry of Deeds in Book 6956, Page 583. The city hereby gives you notice that it waives any of said rights and agrees that the property may be sold in accordance with notices received September 2, 2003.

City of Haverhill

By: _____
John J. Guerin, Jr., Mayor

COMMONWEALTH OF MASSACHUSETTS

Essex, SS October 8, 2003

Then personally appeared the above-named John J. Guerin, Jr., Mayor of the city of Haverhill, and acknowledged the foregoing certification to be his free act and deed, before me,

Marguerite K. Rosinski
Notary Public
My commission expires: July 17, 2009

Return To:
OAKLEY, O'SULLIVAN & EATON, P.C.
89 MAIN STREET
ANDOVER, MA 01810-3839

75

2003122900093 Bk:22235 Pg:445
12/29/2003 09:09:00 OTHER Pg 1/1

(46)

Mary T. Marino, MAA
Stephen C. Gullo, MAA
Frank J. Novak
Assessors

CITY OF HAVERHILL
Massachusetts 01830

John J. Guerin, Jr., Mayor

BOARD OF ASSESSORS

4 Summer Street
Room 115 - City Hall
Tel. (978) 374-2316
Fax: (978) 374-2319

PARTIAL RELEASE OF AGRICULTURAL TAX LIEN UNDER MASSACHUSETTS GENERAL LAWS CHAPTER 61A

NO

---

110 Liberty

THE BOARD OF ASSESSORS OF THE CITY OF HAVERHILL HEREBY STATE THAT IT HAS RELEASED ALL OF ITS RIGHTS IN AND TO ANY AND ALL TAXES AND ROLL-BACK TAXES FOR THE FISCAL YEAR(S) ENDING OCTOBER 31, 2003.

MAP 574 BLOCK 2 LOT 2A

SHOWN ON A PLAN CONTAINING 81,395 SQUARE FEET, FILED IN ESSEX SOUTH REGISTRY OF DEEDS AS **BOOK 21822, PAGE 182** ON SEPTEMBER 23, 2003. REMAINDER OF LAND TO REMAIN SUBJECT TO LIEN AS RECORDED IN ESSEX SOUTH REGISTRY AS **BOOK 6942, PAGE 762**, SAID LIEN UNDER THE NAME OF DAVID H. & MARTHA J. FLETCHER AS OWNERS.

Mary T. Marino
Stephen C. Gullo
BOARD OF ASSESSORS
HAVERHILL

ESSEX ss.

THEN PERSONALLY APPEARED STEPHEN C GULLO, A MEMBER OF THE BOARD OF ASSESSORS OF THE CITY OF HAVERHILL AND ACKNOWLEDGED THE FOREGOING INSTRUMENT TO BE THE FREE ACT AND DEED OF THE BOARD OF ASSESSORS OF HAVERHILL, BEFORE ME, [illegible].

MY COMMISSION EXPIRES August 1 2008.

OAKLEY, O'SULLIVAN & EATON, P.C.
89 MAIN STREET
ANDOVER, MA 01810-3839

12.4

December 7, 2020

RE: Land at Map 538 Block 419B Lot 117

Dewey Street Haverhill MA 01832

City Council President Melinda Barrett
City of Haverhill
4 Summer Street
Haverhill, MA 01830

Good Afternoon Melinda:

My name is Michael J. Deluca. I am contacting you in reference to the City-owned land located at River Street known as Map 538 Block 419B Lots 20, 21, 22, and 23.

Approximately 12 years ago I had my Attorney James Waldron petition the City Council to determine if the above-mentioned land was Surplus. At the time, the Council did determine that it was in fact Surplus.

I had successfully proceeded to obtain a Variance to build a single-family dwelling. Shortly after that River Street was newly paved and I could not tie into the utilities in the street for a period of 5 years.

As a result, I was unable to build a home on the Dewey Street lot.

I would like to re-petition the Council to re-determine that the above-mentioned lots would still be considered Surplus Land. If considered Surplus, I would pay Fair Market Value for these lots. I have attached a copy of the plan and Variance.

Kindly advise.

Michael J. Deluca
75 Riverview Street
Haverhill, MA 01830

Cell - 978-808-8456
Email – michaeldeluca73@gmail.com

#8

ATTORNEY
JAMES F. WALDRON
70 BAILEY BOULEVARD
HAVERHILL, MA 01830

(978) 373-4539
Fax 373-6746

Board of Appeals
City Hall
Haverhill, MA

July 24, 2008

MEMORANDUM IN SUPPORT OF
APPLICATION OF
MICHAEL DELUCA
DEWEY AVENUE & RIVER STREET

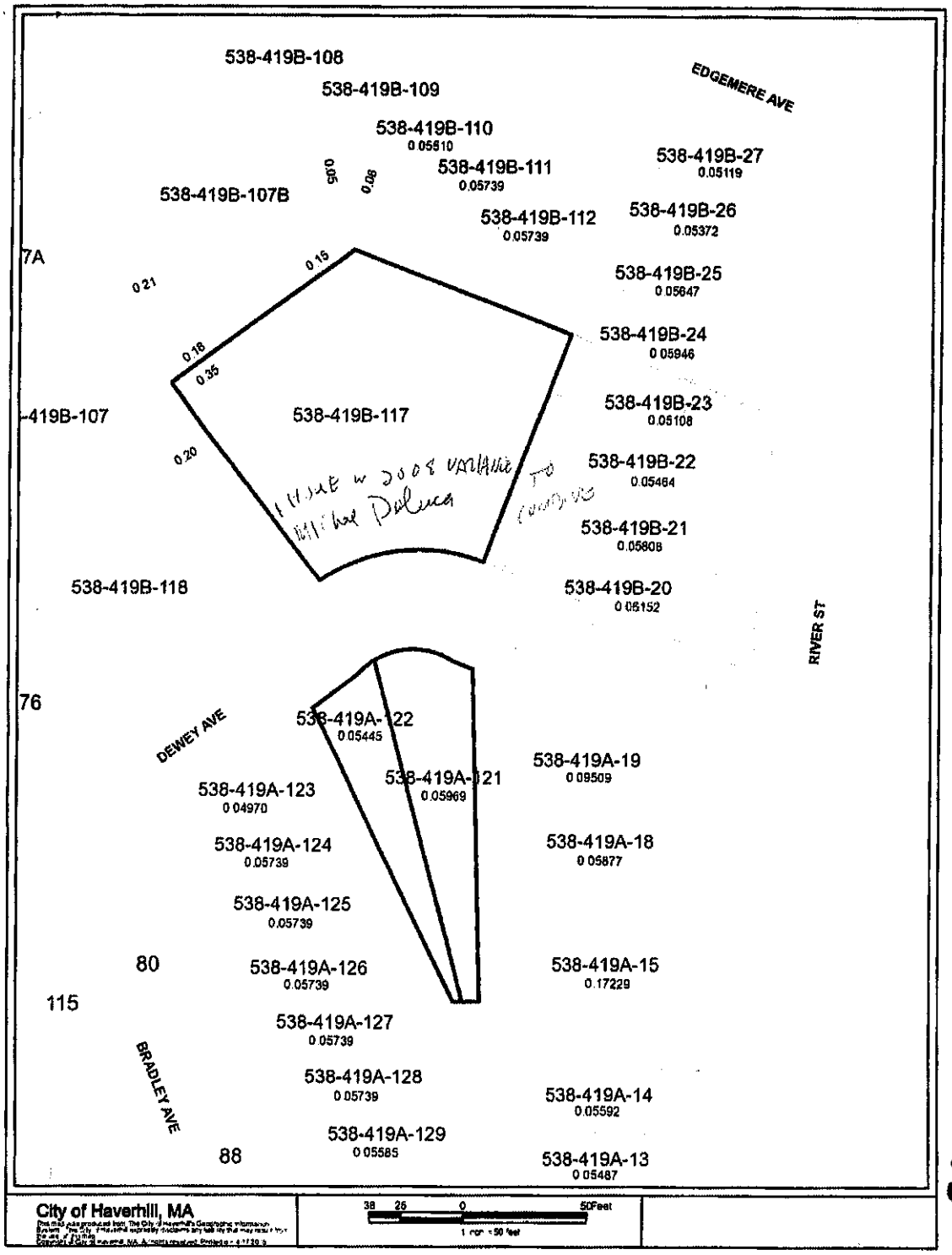
The Applicant owns Lot 117 on Dewey Street, purchased from the City in 2005 and has an Agreeement with the City to purchase Lots 20, 21 and 22 on River Street from the City.

He had originally planned to construct Dewey Ave, a paper street, for access to the lot. He now wishes to purchase lots 20, 21 & 22 on River Street from the City to provide the access.

The parcel will have area in excess of the 20000 square feet required and will meet all other dimensional requirements. The three lots being purchased from the City were grandfathered for many years but lost that status when the City acquired Lots 23 and 24 adjoining.

A variance is required for frontage. The hardship is demonstrated by the peculiar shape of the lot with the required frontage on Dewey Ave being illusory.

Respectfully submitted,
James F. Waldron, Attorney


538-419B-108
538-419B-109
538-419B-110
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538-419B-111
0.05739
538-419B-112
0.05739
538-419B-107B
EDGEMERE AVE
538-419B-27
0.05119
538-419B-26
0.05372
538-419B-25
0.05647
538-419B-24
0.05946
538-419B-23
0.05108
538-419B-22
0.05464
538-419B-21
0.05808
538-419B-20
0.06152
538-419B-117
538-419B-118
-419B-107
7A
76
80
115
88
0.05
0.06
0.15
0.21
0.18
0.35
0.20
RIVER ST
DEWEY AVE
BRADLEY AVE
538-419A-122
0.05445
538-419A-121
0.05969
538-419A-123
0.04970
538-419A-124
0.05739
538-419A-125
0.05739
538-419A-126
0.05739
538-419A-127
0.05739
538-419A-128
0.05739
538-419A-129
0.05585
538-419A-19
0.09509
538-419A-18
0.05877
538-419A-15
0.17229
538-419A-14
0.05592
538-419A-13
0.05487
City of Haverhill, MA
38 25 0 50Feet
1 inch = 50 feet

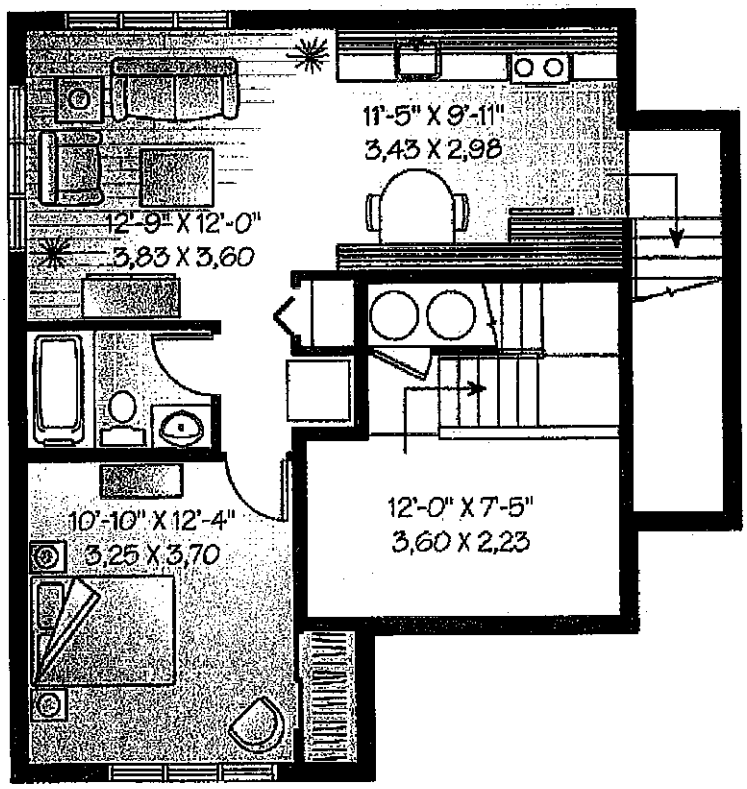
2Bu

Toll Free 1-888-596-4353

Global houseplans.com

PID: 200-26

Lower Level of Plan 23-2184: 764 Sq. Ft.

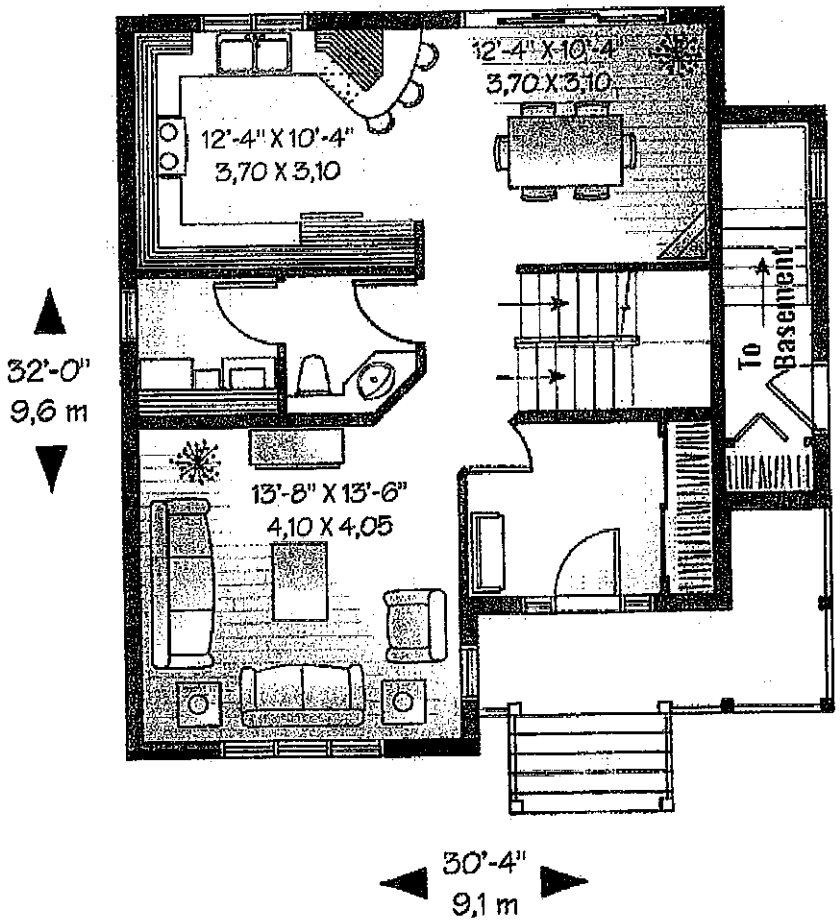


Toll Free 1-888-596-4353

Global houseplans.com

PID: 200-26

Main Level of Plan 23-2184: 764 Sq. Ft.

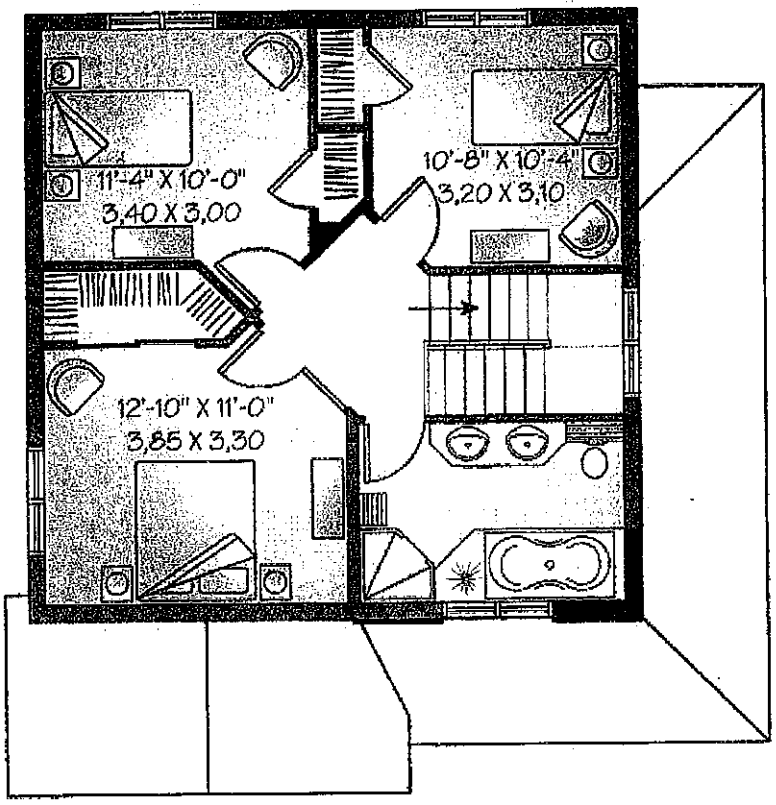


Toll Free 1-888-596-4353

Global houseplans.com

PID: 200-26

Upper Level of Plan 23-2184: 655 Sq. Ft.



75

(P.C.10)

CONTINUED #1

RECEIVED

2008 OCT -1 A 9:43

CLERK'S OFFICE
HAVERHILL, MASS.

CITY OF HAVERHILL
BOARD OF APPEALS FOR ZONES
CITY HALL - 4 SUMMER STREET

2008102700432 Bk:28117 Pg:348
10/27/2008 03:04 PERMIT Pg 1/2

NOTICE OF DECISION

YOU ARE HEREBY NOTIFIED OF THE DECISION OF THE BOARD OF APPEALS ON THE APPLICATION OF:

MICHAEL DeLUCA (LOT 117 APPLICANT – OWNER)
APPLICANT AND (OWNER IF DIFFERENT)

UNNUMBERED RIVER STREET 538 419B 117 & 20,21,22
SITE LOCATION AND ASSESSOR'S MAP, BLOCK, PARCEL NUMBER (S)

This was filed with the Board on:
July 25, 2008
As signified by the City Clerk's date stamp.

The BOARD, as authorized by §15, Chapter 40A of the M.G.L. held a PUBLIC HEARING on:
August 20, 2008, September 17, 2008
DATE OF HEARING (CONTINUANCE IF APPLICABLE)

The **BOARD'S DECISION** by vote to **GRANT/DENY** said application is as follows: DOUGLAS
RECORD OF PROCEEDINGS: SEE BELOW MOTION*:

STIPULATION (S):

SECOND: KISSEL

VOTE ON MOTION WITH/WITHOUT STIPULATIONS:

BOARD	YES	NO	ABSTAIN	ABSENT	NOT SITTING
CHAIRPERSON MCGUIRE					✓
MEMBER SMITH	✓				
MEMBER PISTONE, SR.	✓				
MEMBER DOUGLAS	✓				
MEMBER KISSEL	✓				
ASSOC. MEMBER MORIARTY	✓				
ASSOC. MEMBER RIZZOTTI					✓

THE BOARD CITES THE FOLLOWING AS REASON (S) FOR ITS DECISION:

Applicant wishes to construct a single family dwelling in RM Zone with frontage of 75.3' where 150' are required and lot width of 75.3' where 112.5' required. The ZBA voted 5-0 to grant the petition. The ZBA found the provisions of §255-79 C. (1) through (5) were met. There was no opposition to this petition.

An Appeal of this Decision shall be made pursuant to §17 of Chapter 40A and shall be filed with Superior or District Court within twenty (20) days after the date of filing of the above citied decision with the Office of the City Clerk. Procedural appeals shall be taken in accordance with §17 of Chapter 40A.

September 17, 2008
DATE

CHAIRPERSON
Vincent Kissel

NOTE: IF YOU HOUSE IS NOT CLEARLY NUMBERED, THE BOARD OF APPEALS MAY NOT BE ABLE TO LOCATE YOUR PROPERTY, AND THIS COULD CAUSE YOU UNNECESSARY DELAY.

13. PROVISIONS OF THE ZONING ORDINANCE UNDER WHICH PETITION FOR VARIANCE IS MADE:

Table of Dimensional & Density Regulations

In making its decision, the Board shall specifically find that all of the following conditions have been met: (Findings must be made on all three to have a valid decision). (1) That there are unique circumstances relate to the soil conditions, soil shape, or topography which specifically affect the land of structure in question, but not affecting generally the Zoning District in which the land or structure is located; (2) That the literal enforcement of the ordinance would involve substantial hardship, financial or otherwise; (3) That desirable relief may be granted without substantially derogating from the intent and purpose of the zoning ordinance or by-law. (See zoning ordinance for additional requirements for the granting of a variance).

13A. STATE REASONS FOR VARIANCE Applicant wishes to construct a single family dwelling in RM zone with frontage of 75.3 feet where 150 feet are required and Lot width of 75.3 where 112.5 required.

14. PROVISION OF ZONING ORDINANCE UNDER WHICH APPLICATION FOR SPECIAL PERMIT MADE:
N/A

14A. STATE REASONS FOR SPECIAL PERMIT: N/A

No application will be acted upon unless the application has been reviewed and signed by the Building Inspector; Filing Fee has been paid to the City Treasurer; is accompanied by a list of "parties in interest" for the property as certified by the City Assessor; time stamped by the City Clerk; and all other requirements completed.

I hereby agree to pay to the City of Haverhill, any additional necessary fee connected with this application.

I hereby authorize the Clerk of the Board of Appeals to file this application upon its completion.

Signature: James F. Waldron
James F. Waldron
Address: 70 Bailey Blvd. Haverhill MA 01830
Telephone: 978 373-4539

REVIEWED PLANNING DIRECTOR:

	I have reviewed this application With respect to the responses to Questions 4, 13-14A Building Inspector	Filing Fee: $180.00 Filing Fee $ 180.00 City Treasurer

FOR QUESTIONS 13A & 14A, ATTACH ADDITIONAL SHEET IF NECESSARY

Printed 7/24/08

CITY OF HAVERHILL

#8

Application No _____

Appeal No. _____
Date Filed: _____

BOARD OF APPEALS

CITY HALL - 4 SUMMER ST.

PETITION FOR VARIANCE under the ZONING ORDINANCE

Notice: This application must be typewritten; filed in duplicate and accompanied by a plan of the affected premises, a copy of the refusal by the Building Inspector or other authority.

To the Board of Appeals,

The undersigned, petitions the **Board of Appeals** to vary, in the manner and for ~~the reasons hereinafter~~ set forth, the application of the provisions of the zoning ordinance to the following described premises.

APPLICANT Michael DeLuca (Full Name) Box 1621 Haverhill, MA 01831 (Address)

OWNER: Lot 117 Applicant (Full Name) Lots 20-22 City of Haverhill (Address)

LESSEE: N/A (Full Name) (Address)

1. LOCATION OF PREMISES Unnumbered River Street (Street No. / Name of Street)

2. ASSESSORS PLAT 538 (Plat No.) 419B (Block No.) 117 & 20,21,22 (Lot No.)

3. DIMENSIONS OF LOT 75.3 (Frontage) 180 (Depth) 20983 (Square Feet)

4. ZONING DISTRICTS IN WHICH PREMISES ARE LOCATED? RM

5. HOW LONG HAVE YOU OWNED ABOVE PRESIMES? Lot 117 three years Lots 20-22 u/agreement

6. HOW MANY BUILDINGS ARE NOW ON THE LOT? None

7. GIVE SIZE OF EXISTING BUILDINGS: See plans

PROPOSED BUILDINGS: New construction

8. STATE PRESENT USE OF PREMISES: Vacant

9. STATE PROPOSED USE OF PREMISES: Single family dwelling

10. GIVE EXTENT OF PROPOSED ALTERATIONS: New construction

11. HAS THERE BEEN A PREVIOUS APPEAL UNDER ZONING ON THESE PREMISES? No

12. NUMBER OF FAMILIES FOR WHICH BUILDING IS TO BE ARRANGED? One

NOTE: IF THE APPLICANT IS NOT THE OWNER A WRITTEN STATEMENT MUST BE SUBMITTED FROM THE OWNER

*See record of evidence, findings of fact and detailed record of proceedings of the Board of Appeals presented at the hearing and filed with the City Clerk and Planning Board, which is being incorporated herein by reference and considered a part thereof.

Applicant's address: **BOX 1621**
HAVERHILL, MA

CERTIFICATION OF DECISION

I, the City Clerk of the City of Haverhill, hereby certify that the Board of Appeals DECISION AND NOTICE OF DECISION on the application of:

MICHAEL DeLUCA (LOT 117 APPLICANT – OWNER)

APPLICANT AND (OWNER IF DIFFERENT)

For a Special Permit and/or Variance for the location at:
UNNUMBERED RIVER STREET

STREET NAME AND NUMBER

Has been filed with this Office on: 10-1-08
And that;

(1) Twenty (20) days from the date the decision was filed have elapsed and this Office within the 20-day appeal has received no appeal notice to the District or Superior Court.
(2) If an appeal has been taken, notice has been received that said appeal has been dismissed or denied.
(3) The application was denied.

The Board Clerk will file in this office, evidence that the **DECISION, NOTICE OF DECISION,** and **CERTIFICATION OF DECISION** of the Board has been duly recorded and indexed in the Grantor Index under the name of the owner of record (registered land to be noted on the Owner's Certificate of Title) and the Essex County South District Registry of Deeds.

A fee of **ten dollars ($10.00)** has been paid by the applicant and a copy of this Certification will be transmitted to the Board of Appeals.

10-22-08
DATE

Margaret A. Toomey
~~**DESIGNATED**~~ **CITY CLERK**

I hereby agree to record this **DECISION, NOTICE OF DECISION,** and **CERTIFICATION OF DECISION** at the Registry of Deeds as required and in compliance with Chapter 40A of the M.G.L.

I agree to file evidence with the City Clerk attesting that said **DECISION, NOTICE OF DECISION** and **CERTIFICAITON OF DECISION** has been duly recorded as cited above.

A True Copy Attest
Margaret A. Toomey
Margaret A. Toomey
City Clerk, Haverhill

10-22-08
DATE

BOARD OF APPEALS CLERK

NOTE: IF THE RIGHTS AUTHORIZED BY VARIANCE, CERTAIN SPECIAL PERMITS, AND FINDINGS OF THE BOARD OF APPEALS ARE NOT EXERCISED **WITHIN ONE YEAR** OF THE GRANT OS SUCH BOARDS ACTIONS, SAID RIGHTS SHALL LAPSE.

12.9.1.1

Fixed Location Street Vendor Permit

FIXD-20-3

Status: Active

Submitted: Dec 09, 2020

Applicant

Lisa Wright
9789143955
lisal519@comcast.net

Location

0 NETTLETON AVE
Haverhill, MA 01830

2020DEC11AM08:25 HAVERHILL CITY C

Vendor Information

Vendor Date of Birth
12/19/1966

Vendor Social Security Number
xxx-xx-8686

Vendor Primary Phone
9789143955

Vendor Secondary Phone
9783732204

Duration of Business
1 Year

Number of Employees
0

Merchandise to be Sold
Hot dogs, chips, soda, water

Location Information

Days to be Open
1-30 Days

Start Date
04/06/2021

Hours of Operation
11 to 4

Select Location
Outside Haverhill Stadium@ Lincoln/Nettleton Ave

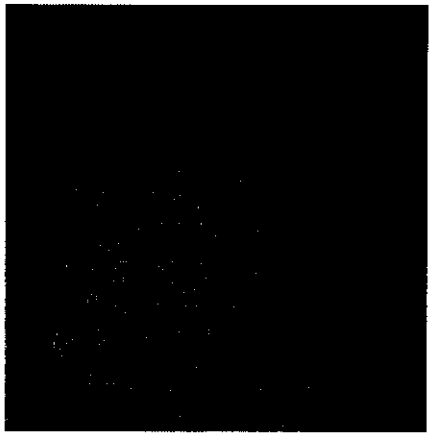
Proposed Alternate Location
None

License Type
Renewal - Fixed Location

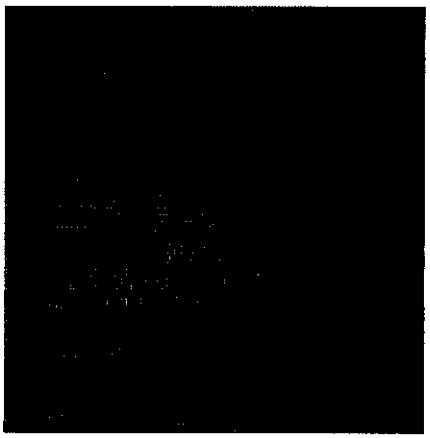
Do You Require Electrical Power?
No

Do You Serve Food?
Yes

Attachments (3)



Copy of $5000 Sidewalk Obstruction Bond (City of Haverhill must be



20201209_060527.jpg
Dec 09, 2020

included as insured)
Dec 09, 2020

pdf **wright h p.pdf**
Dec 09, 2020

Timeline

- [ ] **Fixed Location Street Vendor Permit Fee Paid**
  Status: Waived December 9th 2020, 8:35 am

  LINDA KOUTOULAS December 9th 2020, 8:35:52 am
  Applicant has paid $300 permit fee for year.

- [ ] **City Clerk Review**
  Status: Completed December 9th 2020, 8:38 am
  Assignee: LINDA KOUTOULAS

- [ ] **Health Department Approval**
  Status: Completed December 9th 2020, 10:42 am
  Assignee: Mark Tolman

  Mark Tolman December 9th 2020, 10:44:49 am
  Local Hawker / peddler license expired must be up to date.
  Lisa Wright December 10th 2020, 7:44:10 am
  Hi Mark. My hawker/peddler license expires June 2021. What license are you referring to that is expired?
  Lisa Wright December 10th 2020, 8:12:59 am
  Ok great. Thanks Mark.

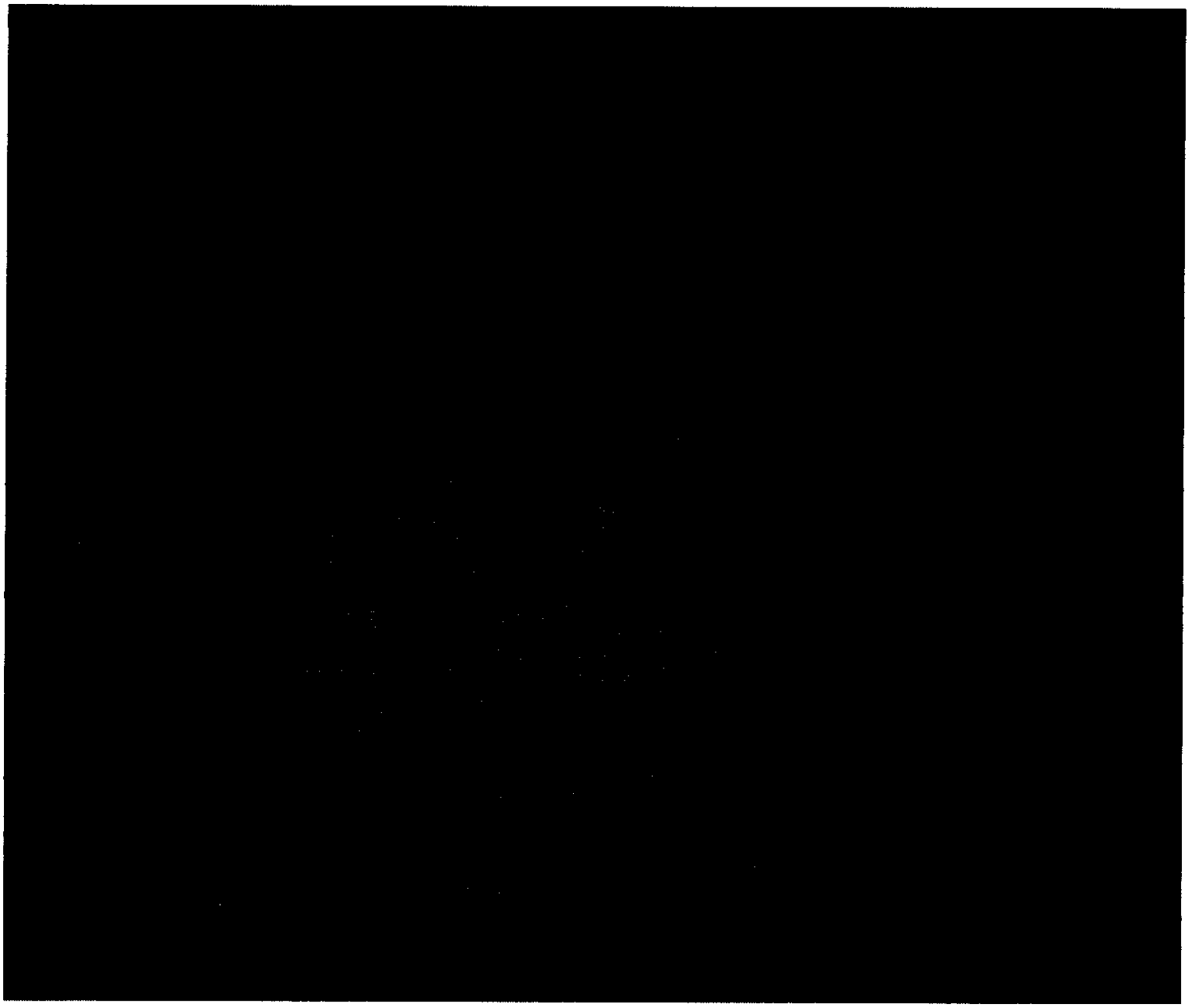
- [ ] **Health Dept Approval**
  Status: Completed December 10th 2020, 8:10 am
  Assignee: Mark Tolman

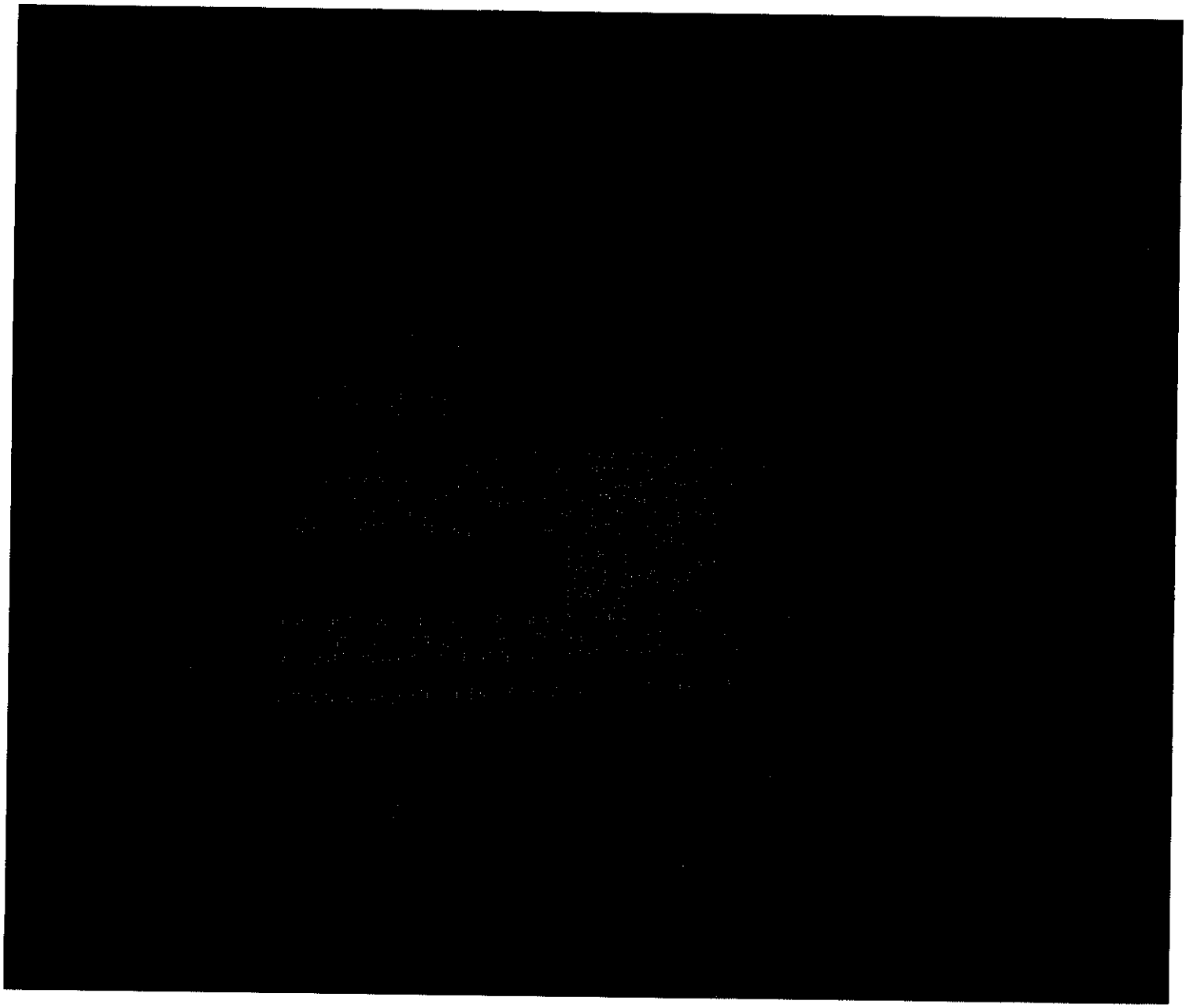
  Mark Tolman December 10th 2020, 8:10:25 am
  Hi Lisa, I apologize for the inaccurate reading / your approved now.

- [ ] **Police Department Approval**
  Status: Completed December 10th 2020, 3:49 pm
  Assignee: Robert Pistone

- [ ] **City Council Approval**
  Status: In Progress
  Assignee: Maria Bevilacqua

- [ ] **Fixed Location Street Vendor Permit Issued**
  Status: Pending





Called pd 300 -
Told her to apply online

Haverhill

City Clerk's Office, Room 118
Phone: 978-420-3623 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

Date 12/4/20

The undersigned respectfully asks to receive a license to conduct business in the City of Haverhill as a:

☒ Hawker or Peddler ☐ Employee of a Hawker or Peddler

NAME: Lisa Wright **SIGNATURE:** Lisa Wright

ALL MERCHANDISE TO BE SOLD: Hot Dogs, Chips, Soda, Water

MONTH(S): March/April - Nov. **DAY(S)/TIME(S):** M - F 11-4

LOCATION (CHECK ONE):

☐ New – Fixed Location
☒ Renewal – Fixed Location
☐ Seasonal—Fixed Location
☐ New – Mobile Cart
☐ Renewal – Mobile Cart

IF FIXED LOCATION, SELECT ONE BOX:

☐ Bradford Common
☐ GAR Park
☐ Other: _____
☒ Outside Haverhill Stadium @ Lincoln/Nettleton Ave
☐ Riverside Park
☐ Swasey Park
☐ Washington Square
☐ Winnekenni Area, Route 110

Fee: $ 5000

_____ **Bond on File**

Department Use ONLY

Police Chief	Date	Health Inspector	Date
Wire Inspector	Date	Rec Director (Stadium Only)	Date

In Municipal Council, _____,

Attest: _____, City Clerk

Please Complete the Back side of this form.

Please Complete the Following Information

ame: Lisa Wright

esidence: 1160 King St. Groveland MA

OB: [redacted]

ocial Security : [redacted]

one Number: 978-914-3955

Please Complete the Back side of this form.

12.9.3.1

Drainlayer's License

DL-20-4 Renewal

Status: Active

Submitted: Nov 23, 2020

Applicant

Steve Caruso
617-312-1000
stevec@carusoandmcgovern.com

Applicant Information

Drainlayer Application Status
Approved

Are You a Licensed Drainlayer?
Yes

Applicant License Number
–

License Type
–

Applicant Cellphone
508-328-1936

License Expiration Date
–

License Status
–

Applicant City
Georgetown

Applicant Address
One Industrial Way

Applicant Zip
01833

Applicant State
MA

Do You Work on City Property?
Yes

City Council Approval Date
–

Business Name

Business Name
Caruso & McGovern Construction, Inc.

Business Phone
978-352-3399

Business Address
One Industrial Way

Business City
Georgetown

Business State
MA

Business Zip
01833

Business Fax
978-352-3398

Type of License
Renewal

Are You Doing Work on City Property?
Yes

Taxpayer Identification Number (TIN)
04-2785730

Insurance Information

Bond Expiration Date
11/18/2021

Liability Insurance Expiration Date
04/15/2021

Right-of-Way Bond Expiration Date
11/17/2021

Workman's Compensation Expiration Date
04/16/2021

Attachments (4)

pdf **Drainlayer Bond**
Nov 20, 2020

pdf **Certificate of Liability Insurance**
Nov 20, 2020

pdf **Workmen's Compensation Affadavit**
Nov 20, 2020

pdf **Street Opening Bond**
Nov 20, 2020

Timeline

☐ **Drainlayer License Fee**
Status: Paid November 23rd 2020, 9:23 am

☐ **City Clerk**
Status: Completed December 1st 2020, 2:05 pm
Assignee: Judy Sirois

☐ **City Engineer**
Status: Completed December 2nd 2020, 3:41 pm
Assignee: John Pettis

☐ **City Council Approval**
Status: In Progress
Assignee: Judy Sirois

☐ **Drainlayer Permit**
Status: Pending

2020DEC09AM11:08HAV CITYC

12.9.3.2

Drainlayer's License

DL-20-23

Status: Active

Submitted: Nov 10, 2020

Applicant

Stephen Doherty
978-479-5814
dcdevelopment@hotmail.com

Applicant Information

Drainlayer Application Status
–

Are You a Licensed Drainlayer?
Yes

Applicant License Number
–

License Type
–

Applicant Cellphone
9784795814

License Expiration Date
–

License Status
–

Applicant City
Haverhill

Applicant Address
100 Hale St.

Applicant Zip
01830

Applicant State
MA

Do You Work on City Property?
No

City Council Approval Date
–

Business Name

Business Name
DC Development & Construction, LLC

Business Phone
9783744411

Business Address
100 Hale St.

Business City
Haverhill

Business State
MA

Business Zip
01830

Business Fax
–

Type of License
Renewal

Are You Doing Work on City Property?
No

Taxpayer Identification Number (TIN)
043549316

Insurance Information

Bond Expiration Date
01/02/2022

Liability Insurance Expiration Date
10/29/2021

Right-of-Way Bond Expiration Date
01/02/2022

Workman's Compensation Expiration Date
04/19/2021

Attachments (4)

pdf **Drainlayer Bond**
Nov 10, 2020

pdf **Certificate of Liability Insurance**
Nov 10, 2020

pdf **Workmen's Compensation Affadavit**
Nov 10, 2020

pdf **d c development st opening.pdf**
Nov 20, 2020

Timeline

- [ ] **Drainlayer License Fee**
  Status: Paid November 10th 2020, 9:39 am
- [ ] **City Clerk Approval**
  Status: Completed November 20th 2020, 10:32 am
  Assignee: Judy Sirois
- [ ] **City Engineer Approval**
  Status: Completed December 4th 2020, 9:12 am
  Assignee: John Pettis
- [ ] **City Council Approval**
  Status: In Progress
  Assignee: Judy Sirois
- [ ] **Drainlayer License Issued**
  Status: Pending

2020DEC09AM11:08HAV^CITYC

12.9.3.3

Drainlayer's License

DL-19-17 Renewal

Status: Active

Submitted: Nov 25, 2020

Applicant

Tom Dube
6033295077
vicki@dubeplus.com

Applicant Information

Drainlayer Application Status
Approved

Are You a Licensed Drainlayer?
Yes

Applicant License Number
–

License Type
–

Applicant Cellphone
603-944-0329

License Expiration Date
–

License Status
renewal

Applicant City
Hampstead

Applicant Address
10 bricketts Mill Rd

Applicant Zip
03841

Applicant State
New Hampshire

Do You Work on City Property?
No

City Council Approval Date
–

Business Name

Business Name
Thomas A. Dube Construction Plus Inc.

Business Phone
603-329-5077

Business Address
10 Bricketts Mill Rd

Business City
Hampstead

Business State
New Hampshire

Business Zip
03811

Business Fax
603-329-7026

Type of License
Renewal

Are You Doing Work on City Property?
No

Taxpayer Identification Number (TIN)
02-0469032

Insurance Information

Bond Expiration Date
12/31/2021

Liability Insurance Expiration Date
04/26/2021

Right-of-Way Bond Expiration Date
12/31/2021

Workman's Compensation Expiration Date
04/26/2021

Attachments (3)

pdf **Drainlayer Bond**
Nov 20, 2020

pdf **Certificate of Liability Insurance**
Nov 20, 2020

pdf **Workmen's Compensation Affadavit**
Nov 20, 2020

Timeline

☐ **Drainlayer License Fee**
Status: Paid November 25th 2020, 2:04 pm

☐ **City Clerk**
Status: Completed December 1st 2020, 2:00 pm
Assignee: Judy Sirois

☐ **City Engineer**
Status: Completed December 2nd 2020, 3:42 pm
Assignee: John Pettis

☐ **City Council Approval**
Status: In Progress
Assignee: Judy Sirois

☐ **Drainlayer Permit**
Status: Pending

2020DEC09AM11:08HAV'CITYC

12.9.3.4

Drainlayer's License

DL-19-20 Renewal

Status: Active

Submitted: Nov 23, 2020

Applicant

Robert Frye

9783460200

fryeslandscaping@verizon.net

Applicant Information

Drainlayer Application Status
Approved

Are You a Licensed Drainlayer?
Yes

Applicant License Number
–

License Type
–

Applicant Cellphone
5089625324

License Expiration Date
–

License Status
–

Applicant City
Merrimac

Applicant Address
127 West Main St.

Applicant Zip
01860

Applicant State
Massachusetts

Do You Work on City Property?
Yes

City Council Approval Date
–

Business Name

Business Name
Frye's Excavation Service, Inc.

Business Phone
9783460200

Business Address
127 West Main St.

Business City
Merrimac

Business State
Massachusetts

Business Zip
01860

Business Fax
9783467477

Type of License
Renewal

Are You Doing Work on City Property?
Yes

Taxpayer Identification Number (TIN)
04-3523053

Insurance Information

Bond Expiration Date
10/07/2021

Liability Insurance Expiration Date
05/01/2021

Right-of-Way Bond Expiration Date
10/07/2021

Workman's Compensation Expiration Date
05/01/2021

Attachments (4)

PDF **Drainlayer Bond**
Nov 23, 2020

PDF **Certificate of Liability Insurance**
Nov 23, 2020

PDF **Workmen's Compensation Affadavit**
Nov 23, 2020

PDF **Street Opening Bond**
Nov 23, 2020

Timeline

☐ **Drainlayer License Fee**
Status: Paid November 23rd 2020, 2:24 pm

☐ **City Clerk**
Status: Completed December 1st 2020, 2:03 pm
Assignee: Judy Sirois

☐ **City Engineer**
Status: Completed December 2nd 2020, 3:42 pm
Assignee: John Pettis

☐ **City Council Approval**
Status: In Progress
Assignee: Judy Sirois

☐ **Drainlayer Permit**
Status: Pending

2020DEC09AM11:08HAV^CITYC

12.9.3.5

Drainlayer's License

DL-20-11 Renewal

Status: Active

Submitted: Nov 20, 2020

Applicant

Frank Gibbs
603-382-8249
jgibbsconstruction@yahoo.com

Applicant Information

Drainlayer Application Status
Approved

Are You a Licensed Drainlayer?
Yes

Applicant License Number
--

License Type
--

Applicant Cellphone
603-234-4210

License Expiration Date
--

License Status
--

Applicant City
Newton

Applicant Address
87 Smith Corner Road

Applicant Zip
03858

Applicant State
NH

Do You Work on City Property?
No

City Council Approval Date
--

Business Name

Business Name
Gibbs Construction Inc

Business Phone
603-382-8249

Business Address
87 Smith Corner Road

Business City
Newton

Business State
NH

Business Zip
03858

Business Fax
603-382-3249

Type of License
Renewal

Are You Doing Work on City Property?
No

Taxpayer Identification Number (TIN)
02-0377532

Insurance Information

Bond Expiration Date
03/23/2021

Liability Insurance Expiration Date
07/21/2021

Right-of-Way Bond Expiration Date
03/23/2021

Workman's Compensation Expiration Date
07/21/2021

Attachments (4)

pdf **Drainlayer Bond**
Nov 20, 2020

pdf **Certificate of Liability Insurance**
Nov 20, 2020

pdf **Workmen's Compensation Affadavit**
Nov 20, 2020

pdf **doc00412420201120085844.pdf**
Nov 20, 2020

Timeline

☐ **Drainlayer License Fee**
Status: Paid November 20th 2020, 9:01 am

☐ **City Clerk**
Status: Completed December 1st 2020, 2:08 pm
Assignee: Judy Sirois

☐ **City Engineer**
Status: Completed December 2nd 2020, 3:41 pm
Assignee: John Pettis

☐ **City Council Approval**
Status: In Progress
Assignee: Judy Sirois

☐ **Drainlayer Permit**
Status: Pending

2020DEC09AM11:08HAV CITYC

12.9.36

Drainlayer's License

DL-20-26

Status: Active

Submitted: Nov 30, 2020

Applicant

John Grasso
978-688-8895
@ john@grassoconstruction.net

Applicant Information

Drainlayer Application Status
–

Are You a Licensed Drainlayer?
Yes

Applicant License Number
–

License Type
–

Applicant Cellphone
978-502-6030

License Expiration Date
–

License Status
–

Applicant City
No. Andover

Applicant Address
865 Turnpike Street

Applicant Zip
01845

Applicant State
MA

Do You Work on City Property?
Yes

City Council Approval Date
–

Business Name

Business Name
Grasso Construction Co., Inc.

Business Phone
978-688-8895

Business Address
865 Turnpike St.

Business City
No. Andover

Business State
MA

Business Zip
01845

Business Fax
978-685-0049

Type of License
Renewal

Are You Doing Work on City Property?
No

Taxpayer Identification Number (TIN)
04-240633

Insurance Information

Bond Expiration Date
09/01/2021

Liability Insurance Expiration Date
08/05/2021

Right-of-Way Bond Expiration Date
12/30/2021

Workman's Compensation Expiration Date
09/30/2021

Attachments (4)

pdf **Drainlayer Bond**
Nov 30, 2020

pdf **Certificate of Liability Insurance**
Nov 30, 2020

pdf **Workmen's Compensation Affadavit**
Nov 30, 2020

pdf **City of Hav.-Drainlayers Street Opening Bond Letter 2021.pdf**
Nov 30, 2020

Timeline

☐ **Drainlayer License Fee**
Status: Paid November 30th 2020, 3:12 pm

John Grasso November 30th 2020, 3:08:48 pm
How to pay by check?

☐ **City Clerk Approval**
Status: Completed December 1st 2020, 1:25 pm
Assignee: Judy Sirois

☐ **City Engineer Approval**
Status: Completed December 2nd 2020, 3:43 pm
Assignee: John Pettis

☐ **City Council Approval**
Status: In Progress
Assignee: Judy Sirois

☐ **Drainlayer License Issued**
Status: Pending

2020DEC09AM11:08HAV CITYC

12.9.3.7

Drainlayer's License

DL-20-6 Renewal

Status: Active

Submitted: Nov 25, 2020

Applicant

Bruce Hoehn
9786973490
brucehoehn12@gmail.com

Applicant Information

Drainlayer Application Status
Approved

Are You a Licensed Drainlayer?
Yes

Applicant License Number
–

License Type
–

Applicant Cellphone
978-697-3490

License Expiration Date
–

License Status
active

Applicant City
Haverhill

Applicant Address
10 Lake St.

Applicant Zip
01832

Applicant State
MA

Do You Work on City Property?
Yes

City Council Approval Date
–

Business Name

Business Name
Hawkbrook Construction

Business Phone
978-697-3490

Business Address
69 Lake Shore Rd

Business City
Salem

Business State
NH

Business Zip
03079

Business Fax
–

Type of License
Renewal

Are You Doing Work on City Property?
Yes

Taxpayer Identification Number (TIN)
025561286

Insurance Information

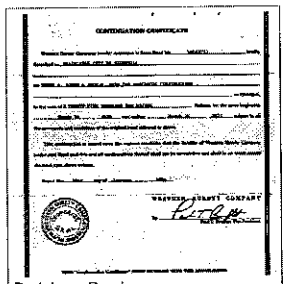
Bond Expiration Date
05/01/2021

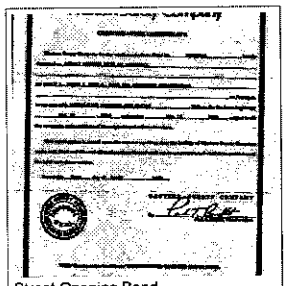
Liability Insurance Expiration Date
05/01/2021

Right-of-Way Bond Expiration Date
03/01/2021

Workman's Compensation Expiration Date
10/01/2021

Attachments (4)


Drainlayer Bond
Nov 25, 2020


Street Opening Bond
Nov 25, 2020

pdf **Certificate of Liability Insurance**
Nov 25, 2020

pdf **Workmen's Compensation Affadavit**
Nov 25, 2020

Timeline

- [ ] **Drainlayer License Fee**
  Status: Paid November 25th 2020, 3:54 pm
- [ ] **City Clerk**
  Status: Completed December 1st 2020, 1:56 pm
  Assignee: Judy Sirois
- [ ] **City Engineer**
  Status: Completed December 2nd 2020, 3:42 pm
  Assignee: John Pettis
- [ ] **City Council Approval**
  Status: In Progress
  Assignee: Judy Sirois
- [ ] **Drainlayer Permit**
  Status: Pending

2020DEC09AM11:08HAV^CITYC

12.9.3.8

Drainlayer's License

DL-19-13 Renewal

Status: Active

Submitted: Nov 25, 2020

Applicant

Michael Mazzotta

978-360-3406

mlmazzotta@yahoo.com

Applicant Information

Drainlayer Application Status	Approved
Are You a Licensed Drainlayer?	Yes
Applicant License Number	–
License Type	–
Applicant Cellphone	978-360-3406
License Expiration Date	–
License Status	–
Applicant City	Haverhill
Applicant Address	76 Homestead Street
Applicant Zip	01830
Applicant State	MA
Do You Work on City Property?	Yes
City Council Approval Date	–

Business Name

Business Name	M.L. Mazzotta Building and Excavation
Business Phone	978-360-3406
Business Address	76 Homestead Street
Business City	Haverhill
Business State	MA
Business Zip	01830
Business Fax	–
Type of License	Renewal
Are You Doing Work on City Property?	Yes
Taxpayer Identification Number (TIN)	45-5481559

Insurance Information

Bond Expiration Date	08/20/2020
Liability Insurance Expiration Date	04/10/2020
Right-of-Way Bond Expiration Date	08/20/2020
Workman's Compensation Expiration Date	04/22/2020

Attachments (4)

- pdf **Drainlayer Bond** Nov 24, 2020
- pdf **Certificate of Liability Insurance** Nov 24, 2020
- pdf **Workmen's Compensation Affadavit** Nov 24, 2020
- pdf **Street Opening Bond** Nov 24, 2020

Timeline

- [ ] **Drainlayer License Fee**
  Status: Paid November 25th 2020, 6:33 am
- [ ] **City Clerk**
  Status: Completed December 1st 2020, 2:01 pm
  Assignee: Judy Sirois
- [ ] **City Engineer**
  Status: Completed December 2nd 2020, 3:42 pm
  Assignee: John Pettis
- [ ] **City Council Approval**
  Status: In Progress
  Assignee: Judy Sirois
- [ ] **Drainlayer Permit**
  Status: Pending

2020DEC09am11:08HAV CITYC

12.9.3.9

Drainlayer's License

DL-20-1 Renewal

Status: Active

Submitted: Nov 20, 2020

Applicant

Richard Peters

9789143137

rpeters910@gmail.com

Applicant Information

Drainlayer Application Status
Approved

Are You a Licensed Drainlayer?
Yes

Applicant License Number
–

License Type
–

Applicant Cellphone
978-914-3137

License Expiration Date
–

License Status
–

Applicant City
Newton

Applicant Address
24 Williamine Drive

Applicant Zip
03858

Applicant State
New Hampshire

Do You Work on City Property?
Yes

City Council Approval Date
–

Business Name

Business Name
Emergency Sewer & Drain Repair LLC

Business Phone
978-914-3137

Business Address
24 Williamine Drive

Business City
Newton

Business State
New Hampshire

Business Zip
03858

Business Fax
603-974-2392

Type of License
Renewal

Are You Doing Work on City Property?
Yes

Taxpayer Identification Number (TIN)
84-4845167

Insurance Information

Bond Expiration Date
04/27/2021

Liability Insurance Expiration Date
06/05/2021

Right-of-Way Bond Expiration Date
04/27/2021

Workman's Compensation Expiration Date
01/06/2021

Attachments (4)

pdf **Drainlayer Bond**
Nov 20, 2020

pdf **Certificate of Liability Insurance**
Nov 20, 2020

pdf **Workmen's Compensation Affadavit**
Nov 20, 2020

pdf **Street Opening Bond**
Nov 20, 2020

Timeline

☐ **Drainlayer License Fee**
Status: Paid November 20th 2020, 9:22 am

☐ **City Clerk**
Status: Completed December 1st 2020, 2:07 pm
Assignee: Judy Sirois

☐ **City Engineer**
Status: Completed December 2nd 2020, 3:41 pm
Assignee: John Pettis

☐ **City Council Approval**
Status: In Progress
Assignee: Judy Sirois

☐ **Drainlayer Permit**
Status: Pending

2020DEC09AM11:08HAV^CITYC

12. 9. 3. 10

Drainlayer's License

DL-20-3 Renewal

Status: Active

Submitted: Nov 20, 2020

Applicant

John Sullivan
7815815333
maura@meninno.net

Applicant Information

Drainlayer Application Status
Approved

Applicant License Number
–

Applicant Cellphone
603-234-4210

License Status
–

Applicant Address
87 Smith Corner Road

Applicant State
NH

City Council Approval Date
–

Are You a Licensed Drainlayer?
Yes

License Type
–

License Expiration Date
–

Applicant City
Newton

Applicant Zip
03858

Do You Work on City Property?
No

Business Name

Business Name
Gibbs Construction Inc

Business Address
87 Smith Corner Road

Business State
NH

Business Fax
603-382-3249

Are You Doing Work on City Property?
No

Business Phone
603-382-8249

Business City
Newton

Business Zip
03858

Type of License
Renewal

Taxpayer Identification Number (TIN)
02-0377532

Insurance Information

Bond Expiration Date
03/23/2021

Liability Insurance Expiration Date
07/21/2021

Right-of-Way Bond Expiration Date
03/23/2021

Workman's Compensation Expiration Date
07/21/2021

Attachments (4)

pdf **Drainlayer Bond**
Nov 20, 2020

pdf **Certificate of Liability Insurance**
Nov 20, 2020

pdf **Workmen's Compensation Affadavit**
Nov 20, 2020

pdf **Street Opening Bond**
Nov 20, 2020

Timeline

☐ **Drainlayer License Fee**
Status: Paid November 20th 2020, 10:54 am

☐ **City Clerk**
Status: Completed December 1st 2020, 2:07 pm
Assignee: Judy Sirois

☐ **City Engineer**
Status: Completed December 2nd 2020, 3:41 pm
Assignee: John Pettis

☐ **City Council Approval**
Status: In Progress
Assignee: Judy Sirois

☐ **Drainlayer Permit**
Status: Pending

12.9.3.11

Drainlayer's License

DL-19-19 Renewal

Status: Active

Submitted: Dec 02, 2020

Applicant

Jay Davidowicz
978-265-2219
@ jaydavco@verizon.net

Applicant Information

Drainlayer Application Status
Approved

Are You a Licensed Drainlayer?
Yes

Applicant License Number
–

License Type
–

Applicant Cellphone
978-265-2219

License Expiration Date
–

License Status
–

Applicant City
Bradford

Applicant Address
480 Boxford Rd

Applicant Zip
01835

Applicant State
MA

Do You Work on City Property?
Yes

City Council Approval Date
–

Business Name

Business Name
Davco Excavation

Business Phone
978-373-8888

Business Address
1058 Boston Rd

Business City
Haverhill

Business State
MA

Business Zip
01835

Business Fax
n/a

Type of License
Renewal

Are You Doing Work on City Property?
Yes

Taxpayer Identification Number (TIN)
04-2949429

Insurance Information

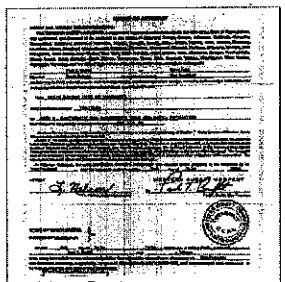
Bond Expiration Date
07/28/2021

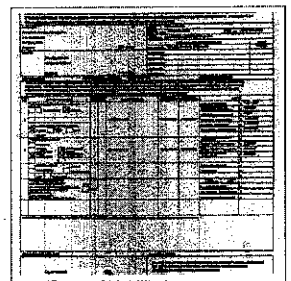
Liability Insurance Expiration Date
10/24/2021

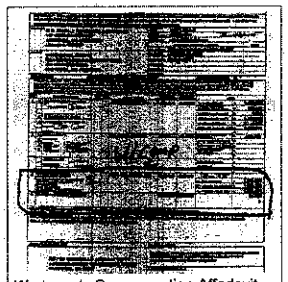
Right-of-Way Bond Expiration Date
07/28/2021

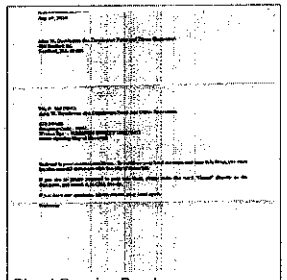
Workman's Compensation Expiration Date
02/09/2021

Attachments (5)


Drainlayer Bond
Dec 02, 2020


Certificate of Liability Insurance
Dec 02, 2020


Workmen's Compensation Affadavit
Dec 02, 2020


Street Opening Bond
Dec 02, 2020

pdf **davidowicz st opening-001.pdf**
Dec 08, 2020

Timeline

- [ ] **Drainlayer License Fee**
  Status: Paid December 7th 2020, 4:00 pm
- [ ] **City Clerk**
  Status: Completed December 9th 2020, 11:27 am
  Assignee: Judy Sirois
- [ ] **City Engineer**
  Status: Completed December 9th 2020, 3:55 pm

12. 9. 3. 12

Drainlayer's License

DL-19-23 Renewal

Status: Active

Submitted: Dec 07, 2020

Applicant

Bill Hall
978-689-3711
@ billhallinc@comcast.net

Applicant Information

Drainlayer Application Status
Approved

Are You a Licensed Drainlayer?
Yes

Applicant License Number
–

License Type
–

Applicant Cellphone
978-360-5280

License Expiration Date
–

License Status
–

Applicant City
Methuen

Applicant Address
9 Joffre Street

Applicant Zip
01844

Applicant State
MA

Do You Work on City Property?
Yes

City Council Approval Date
–

Business Name

Business Name
Bill Hall Inc

Business Phone
978-689-3711

Business Address
9 Joffre Street

Business City
Methuen

Business State
MA

Business Zip
01844

Business Fax
–

Type of License
Renewal

Are You Doing Work on City Property?
Yes

Taxpayer Identification Number (TIN)
04-2692780

Insurance Information

Bond Expiration Date
02/02/2021

Liability Insurance Expiration Date
06/11/2021

Right-of-Way Bond Expiration Date
04/01/2021

Workman's Compensation Expiration Date
06/11/2021

Attachments (4)

[redacted]
Drainlayer Bond
Nov 23, 2020

[redacted]
Certificate of Liability Insurance
Nov 23, 2020

[redacted]
Workmen's Compensation Affadavit
Nov 23, 2020

[redacted]
Street Opening Bond
Nov 23, 2020

Timeline

- [ ] **Drainlayer License Fee**
  Status: Paid December 7th 2020, 7:18 pm
- [ ] **City Clerk**
  Status: Completed December 9th 2020, 11:05 am
  Assignee: Judy Sirois
- [ ] **City Engineer**
  Status: Completed December 9th 2020, 3:55 pm
  Assignee: John Pettis
- [ ]

12. 9. 3. 13

Drainlayer's License

DL-20-20 Renewal

Status: Active

Submitted: Dec 04, 2020

Applicant

David Tebbetts
978-988-9090
jg.silversmith@gmail.com

Applicant Information

Drainlayer Application Status
–

Are You a Licensed Drainlayer?
Yes

Applicant License Number
176136

License Type
Home Improvement Contractor

Applicant Cellphone
978-604-7254

License Expiration Date
07/18/2015

License Status
Expired

Applicant City
Woburn

Applicant Address
55 Elm Street

Applicant Zip
01801

Applicant State
Massachusetts

Do You Work on City Property?
No

City Council Approval Date
–

Business Name

Business Name
Silversmith Excavating Co. Inc

Business Phone
978-988-9090

Business Address
65B Industrial Way

Business City
Wilmington

Business State
Massachusetts

Business Zip
01887

Business Fax
–

Type of License
Renewal

Are You Doing Work on City Property?
No

Taxpayer Identification Number (TIN)
04-2852074

Insurance Information

Bond Expiration Date
06/22/2021

Liability Insurance Expiration Date
04/16/2021

Right-of-Way Bond Expiration Date
06/22/2021

Workman's Compensation Expiration Date
04/16/2021

Attachments (4)

pdf **Drainlayer Bond**
Dec 04, 2020

pdf **Certificate of Liability Insurance**
Dec 04, 2020

pdf **Workmen's Compensation Affadavit**
Dec 04, 2020

pdf **Communication - Street Opening Bond.pdf**
Dec 09, 2020

Timeline

☐ **Drainlayer License Fee**
Status: Paid December 4th 2020, 10:51 am

David Tebbetts December 9th 2020, 11:25:10 am
Per your request - we uploaded a communication about the street opening bond.

☐ **City Clerk**
Status: Completed December 9th 2020, 11:26 am
Assignee: Judy Sirois

☐ **City Engineer**
Status: Completed December 10th 2020, 8:32 am
Assignee: John Pettis

☐ **City Council Approval**
Status: In Progress
Assignee: Judy Sirois

☐ **Drainlayer Permit**
Status: Pending

12. 9. 3. 14

Drainlayer's License

DL-20-25

Status: Active

Submitted: Nov 20, 2020

Applicant

James Cavalieri Jr.
617-212-6942
ben@cavaliericonstruction.com

Applicant Information

Drainlayer Application Status
--

Are You a Licensed Drainlayer?
No

Applicant Cellphone
617-908-7275

Applicant City
Wilmington

Applicant Address
269 Ballardvale street

Applicant Zip
01887

Applicant State
MA

Do You Work on City Property?
No

City Council Approval Date
--

Business Name

Business Name
Cavalieri Construction

Business Phone
617-389-5225

Business Address
269 Ballardvale street

Business City
Wilmington

Business State
MA

Business Zip
01887

Business Fax
--

Type of License
New (First Time)

Are You Doing Work on City Property?
No

Taxpayer Identification Number (TIN)
--

Insurance Information

Bond Expiration Date
01/31/2025

Liability Insurance Expiration Date
01/22/2021

Right-of-Way Bond Expiration Date
01/31/2025

Workman's Compensation Expiration Date
01/13/2020

Attachments (11)

pdf **Drainlayer Bond**
Nov 20, 2020

pdf **Certificate of Liability Insurance**
Nov 20, 2020

pdf **Workmen's Compensation Affadavit**
Nov 20, 2020

pdf **2 Letters of Recommendation - NEW APPLICANTS ONLY**
Nov 20, 2020

pdf **Cambridge letter.pdf**
Nov 20, 2020

pdf **cavelieri st opening.pdf**
Nov 30, 2020

pdf **Norwood letter.pdf**
Dec 01, 2020

pdf **BWSC 2019.pdf**
Dec 04, 2020

pdf **COB 2019.pdf**
Dec 04, 2020

pdf **BWSC 2020 - Haverhill Drainlayer.pdf**
Dec 09, 2020

pdf **Medford 2020 - Haverhill Drainlayer.pdf**
Dec 09, 2020

Timeline

Drainlayer License Fee
Status: Paid November 30th 2020, 2:28 pm

City Clerk Approval
Status: Completed November 30th 2020, 2:35 pm
Assignee: Judy Sirois

City Engineer Approval
Status: Completed December 9th 2020, 3:39 pm
Assignee: John Pettis

Tara Lynch December 1st 2020, 1:32:21 pm
James - Please provide updated letters of recommendation. I called your reference from Cambridge, but they no longer work there.
Tara Lynch December 1st 2020, 1:34:40 pm
Also, the letters should be written for you, not the company you work for as we license the individual.
James Cavalieri December 1st 2020, 4:08:24 pm
Tara, I've attached another letter of recommendation. As a small family company with James at the head of, when water departments and public works departments write about Cavalieri construction, they are writing about james.
Tara Lynch December 2nd 2020, 11:08:04 am
James, I'm having trouble getting in touch with your references. Are you able to provide the name and number of a developer that you have worked for?
James Cavalieri December 2nd 2020, 11:27:40 am
Frank Mclaughlin chief engineer at BWSC office number(617) - 989- 7600 cell number (617)-989-7208
James Cavalieri December 2nd 2020, 11:28:36 am
Paul Kruger Medford water department 781 - 760 - 7393
James Cavalieri December 2nd 2020, 11:30:44 am

12.9.20.1

Livery/Limosine Business License

LIMO-20-2

Status: Active

Submitted: Nov 30, 2020

Applicant

maureen callahan
7812490877
mocallahan@verizon.net

Location

57 LAUREL AVE
Bradford, MA 01835

2020DEC08AM08:41

Business Information

Business Name
callahan transportation

Business Phone
7812490877

Business Address
57 laurel ave

Business City
haverhill

Business State
ma

Business Zip
01835

Business Type
Livery

Legal Structure
Sole Proprietorship

Number of Employees
1

Number of Vehicles
1

Number of Taxis
0

Number of Limosines
0

Employee Information

Vehicle Information

Vehicle Type
Passenger Car

Vehicle Status
Owned

Vehicle Manufacture Year
2018

Vehicle Model
MKT

Vehicle Make
lincoln

Vehicle Color
black

Vehicle License Number
LV50142

Was Vehicle Purchased New?
Yes

Signature

Agree
true

Office Use Only

City Council Decision

--

City Council Hearing Date

--

License Expiration Date: April 30, YEAR

--

Type of Application

--

Attachments (3)

pdf **Copies of Vehicle Registrations**
Nov 30, 2020

pdf **Copies of Drivers Licenses**
Nov 30, 2020

pdf **Copy of Haverhill Business Certificate**
Nov 30, 2020

Timeline

☐ **Taxi/Limosine Business License Application Fee**
Status: Waived December 4th 2020, 1:51 pm

maureen callahan November 30th 2020, 9:52:08 am
aren't you supposed to pay a fee?
LINDA KOUTOULAS December 4th 2020, 1:51:48 pm
pd by mail

☐ **Police Approval**
Status: Completed December 4th 2020, 4:09 pm
Assignee: Kevin Lynch

Kevin Lynch December 4th 2020, 4:09:03 pm
Inspection completed, Owner advised to purchase a first-aid kit.

☐ **City Clerk Approval**
Status: In Progress
Assignee: LINDA KOUTOULAS

☐ **City Council Approval**
Status: Pending
Assignee: Maria Bevilacqua

☐ **Taxi/Limosine Business License Issued**
Status: Pending

15.1

CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.cityofhaverhill.com
citycncl@cityofhaverhill.com

December 9, 2020

TO: President and Members of the City Council:

Councillor Bevilacqua wishes to recognize Roz McKeon and Kalister Green-Byrd honored as "Formidable League Women" by the League of Women Voters of Massachusetts.

Joseph Bevilacqua

City Councillor Joseph Bevilacqua

15.2

CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.cityofhaverhill.com
citycncl@cityofhaverhill.com

December 9, 2020

TO: President and Members of the City Council:

Councilor Bevilacqua wishes to recognize Craig Jesiolowski, President, and the Holy Family Hospital team for being named a 2020 "Top Hospital" by the Leapfrog Group.

Joseph Bevilacqua

City Councillor Joseph Bevilacqua

9-J

16.1

DOCUMENT 9-J

CITY OF HAVERHILL

In Municipal Council December 1 2020

~~ORDERED.~~

MUNICIPAL ORDINANCE

CHAPTER 240

AN ORDINANCE RELATING TO PARKING

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, as amended, be further amended by DELETING the following in § 240-85 Schedule B: Parking Restrictions and Prohibitions:

LOCATION	REGULATION	HOURS/DAYS
Lawrence Street In front of No. 60 Lawrence St, except For 1-24 hour handicap Parking space at No. 60 Lawrence Street	No Parking	24 hours

APPROVED AS TO LEGALITY:

_____
City Solicitor

PLACED ON FILE for at least 10 days
Attest:

_____City Clerk

Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

November 19, 2020

MEMO TO: **CITY COUNCIL PRESIDENT MELINDA BARRETT AND MEMBERS OF THE CITY COUNCIL**

Subject: ***Lawrence St #60, Remove Handicap Parking***

As requested, see attached ordinance for removal of handicap parking in front of 60 Lawrence Street.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
City Engineer

C: Mayor Fiorentini, Stankovich, DeNaro, Pillsbury, Cox

2020NOV19AM10:10HAV CITYC

162

TO: MAYOR JAMES J. FIORENTINI
FROM: Denise McClanahan, HR Director
DATE: 11/17/2020
RE: COLLECTIVE BARGAINING FINANCIAL DISCLOSURE

NAME OF CONTRACT OR GROUP: **Water Department Group**
CONTRACT PERIOD: **July 1, 2019** to **June 30, 2021**

% INCREASE FOR EACH CONTRACT YEAR:
Year 1 **1.75 %** Year 2 **1.75 %** Year 3 N/A

COST OF COLA FOR EACH FISCAL YEAR OF CONTRACT:
Year 1 – FY 20 Cost amount **$13042.12**
Year 2 – FY 21 Cost amount **$13270.36**
Year 3 – FY ____ Cost amount _____

ADDITIONAL COSTS
(i.e., OT, Hazardous Duty, Professional Development, Clothing Allowance, Holiday Pay, etc.)
Approx OT cost FY 20/21 $5516.91
What is the percentage increase that these extras add to the budget? _____

TOTAL COST OF PROPOSED COLLECTIVE BARGAINING AGREEMENT: **$31829.39**

Total salary budget for this group: _____
Percent increase in salary budget: 3.5%

Are there any other groups or individuals that would be directly affected by this budget? No
What would be the effect? _____
Are there any other known implications to this contract? _____

	Yes	No
Funds are appropriated	☒	☐

Where funds are located Account #: 1010000109465101

	Yes	No
Funds need appropriation by council	☐	☒

Where funds to come from Account #: Click or tap here to enter text.

Patricia J Mustal
Auditors Office Asst City Auditor

Denise McClanahan
HR Dept

96E

Memorandum of Agreement
Between
THE CITY OF HAVERHILL and
THE WATER DEPARTMENT GROUP – Teamsters Local #170

Two-year contract:

July 1, 2019 to June 30, 2020
July 1, 2020 to June 30, 2021

Wages
Amend Article VIII: WAGES AND CLASSIFICATIONS Section 1 (Appendix A & B)

1.75% salary increase effective 7-1-2019
1.75% salary increase effective 7-1-2020

All remaining terms and conditions of the current CBA not altered as per above shall remain in full force and effect. This agreement is subject to ratification by the Union and appropriation by the City Council.

Date: 11-24-2020

James J. Fiorentini, Mayor

William D. Cox, Jr., City Solicitor

James Marks, Teamsters Business Agent

Shop Steward (Water Department Group)

IN CITY COUNCIL: December 1 2020
TO COME BACK DECEMBER 15 2020
Attest:
_____City Clerk

97-D

16.2.1

DOCUMENT 97-D

CITY OF HAVERHILL

In Municipal Council December 1 2020

ORDERED:
MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
WATER DEPARTMENT GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 1-H of 2019 is hereby amended as follows:

EFFECTIVE 7/1/2019 1.75%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
General Foreperson		$ 30.73	$ 31.76				
P.W. Maintenance Craftsperson/Plumber Bkfl		$ 27.10	$ 28.13				
P.W. Maintenance Craftsperson/Plumber	$ 25.35	$ 26.38	$ 27.42				
Carpenter/Maintenance Person	$ 25.35	$ 26.38	$ 27.42				
Meter Reader	$ 22.42	$ 23.45	$ 24.49				
Water Meter Reader/Installer/Craftsperson	$ 20.44	$ 21.48	$ 22.51				
Water Meter Repairman/Installer	$ 20.44	$ 21.48	$ 22.51				
Motor Equipment Operator B&G	$ 21.57	$ 22.61	$ 23.64				
P.W. Maintenance Person	$ 20.82	$ 21.85	$ 22.90				
Water Meter Installer	$ 19.64	$ 20.66	$ 21.70				
Laborer/Watchperson	$ 19.64	$ 20.66	$ 21.70				
Water Meter Installer/Tester	$ 19.64	$ 20.66	$ 21.70				
Water Meter Reader/Installer	$ 19.64	$ 20.66	$ 21.70				
Head Clerk (40 hours)	$ 799.00	$ 823.04	$ 845.92	$ 870.42	$ 895.67	$ 921.69	$ 967.78
Office Account Clerk	$ 734.08	$ 756.18	$ 777.18	$ 799.69	$ 822.89	$ 846.80	$ 889.31

EFFECTIVE 7/1/2019 1.75% **(For new hires after 7/1/10)**	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
General Foreperson		$ 29.83	$ 30.84				
P.W. Maintenance Craftsperson/Plumber Bkfl		$ 26.30	$ 27.31				
P.W. Maintenance Craftsperson/Plumber	$ 24.61	$ 25.62	$ 26.62				
Carpenter/Maintenance Person	$ 24.61	$ 25.62	$ 26.62				
Meter Reader	$ 21.76	$ 22.76	$ 23.77				
Water Meter Reader/Installer/Craftsperson	$ 19.84	$ 20.85	$ 21.85				
Water Meter Repairman/Installer	$ 19.84	$ 20.85	$ 21.85				
Motor Equipment Operator B&G	$ 20.94	$ 21.95	$ 22.94				
P.W. Maintenance Person	$ 20.21	$ 21.22	$ 22.24				
Water Meter Installer	$ 19.07	$ 20.06	$ 21.07				
Laborer/Watchperson	$ 19.07	$ 20.06	$ 21.07				
Water Meter Installer/Tester	$ 19.07	$ 20.06	$ 21.07				
Water Meter Reader/Installer	$ 19.07	$ 20.06	$ 21.07				
Head Clerk (40 hours)	$ 775.73	$ 799.06	$ 821.28	$ 845.06	$ 869.58	$ 894.84	$ 939.59
Office Account Clerk	$ 712.69	$ 734.15	$ 754.54	$ 776.40	$ 798.93	$ 822.14	$ 863.24

EFFECTIVE 7/1/2020 1.75%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
General Foreperson		$ 31.27	$ 32.32				
P.W. Maintenance Craftsperson/Plumber Bkfl		$ 27.57	$ 28.63				
P.W. Maintenance Craftsperson/Plumber	$ 25.79	$ 26.84	$ 27.89				
Carpenter/Maintenance Person	$ 25.79	$ 26.84	$ 27.89				
Meter Reader	$ 22.81	$ 23.86	$ 24.92				
Water Meter Reader/Installer/Craftsperson	$ 20.80	$ 21.86	$ 22.90				

FOR BACK UP REFERENCE ONLY

Back-up Human Resources

DOCUMENT 1-H

CITY OF HAVERHILL

In Municipal Council September 17 2019

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
WATER GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 1-D of 2019 is hereby deleted in its entirety and the following inserted in place thereof:

EFFECTIVE 7/1/17 (CURRENT EMPLOYEES) 1.75%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
General Foreperson	$ -	$ 29.61	$ 30.61				
P.W. Maintenance Craftsperson/Plumber Bkfl	$ -	$ 26.11	$ 27.11				
P.W. Maintenance Craftsperson/Plumber	$ 24.42	$ 25.42	$ 26.42				
Carpenter/Maintenance Person	$ 24.42	$ 25.42	$ 26.42				
Meter Reader	$ 21.60	$ 22.59	$ 23.60				
Water Meter Reader/Installer/Craftsperson	$ 19.69	$ 20.70	$ 21.68				
Water Meter Repairman/Installer	$ 19.69	$ 20.70	$ 21.68				
Motor Equipment Operator B&G	$ 20.79	$ 21.78	$ 22.78				
P.W. Maintenance Person	$ 20.06	$ 21.06	$ 22.06				
Water Meter Installer	$ 18.92	$ 19.91	$ 20.90				
Laborer/Watchperson	$ 18.92	$ 19.91	$ 20.90				
Water Meter Installer/Tester	$ 18.92	$ 19.91	$ 20.90				
Water Meter Reader/Installer	$ 18.92	$ 19.91	$ 20.90				
Head Account Clerk	$ 673.62	$ 693.90	$ 713.18	$ 733.84	$ 755.12	$ 777.08	$ 815.92
Head Clerk (40 hours)	$ 769.86	$ 793.02	$ 815.07	$ 838.68	$ 863.00	$ 888.08	$ 932.48
Office Account Clerk	$ 707.30	$ 728.60	$ 748.83	$ 770.53	$ 792.88	$ 815.92	$ 856.88

EFFECTIVE 7/1/17 (EMPLOYEES HIRED AFTER 7/1/10) 1.75%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
General Foreperson	$ -	$ 28.74	$ 29.72				
P.W. Maintenance Craftsperson/Plumber Bkfl	$ -	$ 25.34	$ 26.32				
P.W. Maintenance Craftsperson/Plumber	$ 23.71	$ 24.68	$ 25.65				
Carpenter/Maintenance Person	$ 23.71	$ 24.68	$ 25.65				
Meter Reader	$ 20.97	$ 21.93	$ 22.91				
Water Meter Reader/Installer/Craftsperson	$ 19.12	$ 20.09	$ 21.06				
Water Meter Repairman/Installer	$ 19.12	$ 20.09	$ 21.06				
Motor Equipment Operator B&G	$ 20.18	$ 21.15	$ 22.11				
P.W. Maintenance Person	$ 19.48	$ 20.45	$ 21.42				
Water Meter Installer	$ 18.37	$ 19.32	$ 20.30				
Laborer/Watchperson	$ 18.37	$ 19.32	$ 20.30				
Water Meter Installer/Tester	$ 18.37	$ 19.32	$ 20.30				
Water Meter Reader/Installer	$ 18.37	$ 19.32	$ 20.30				
Head Account Clerk	$ 654.01	$ 673.69	$ 692.41	$ 712.46	$ 733.12	$ 754.44	$ 792.16
Head Clerk (40 hours)	$ 747.44	$ 769.92	$ 791.32	$ 814.24	$ 837.87	$ 862.20	$ 905.32
Office Account Clerk	$ 686.70	$ 707.38	$ 727.02	$ 748.09	$ 769.79	$ 792.16	$ 831.76

BAckup

1-H

EFFECTIVE 7/1/18 (CURRENT EMPLOYEES) 2%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
General Foreperson	$ -	$ 30.20	$ 31.22				
P.W. Maintenance Craftsperson/Plumber Bkfl	$ -	$ 26.63	$ 27.65				
P.W. Maintenance Craftsperson/Plumber	$ 24.91	$ 25.93	$ 26.94				
Carpenter/Maintenance Person	$ 24.91	$ 25.93	$ 26.94				
Meter Reader	$ 22.03	$ 23.05	$ 24.07				
Water Meter Reader/Installer/Craftsperson	$ 20.09	$ 21.11	$ 22.12				
Water Meter Repairman/Installer	$ 20.09	$ 21.11	$ 22.12				
Motor Equipment Operator B&G	$ 21.20	$ 22.22	$ 23.23				
P.W. Maintenance Person	$ 20.46	$ 21.48	$ 22.50				
Water Meter Installer	$ 19.30	$ 20.31	$ 21.32				
Laborer/Watchperson	$ 19.30	$ 20.31	$ 21.32				
Water Meter Installer/Tester	$ 19.30	$ 20.31	$ 21.32				
Water Meter Reader/Installer	$ 19.30	$ 20.31	$ 21.32				
Head Account Clerk	$ 687.10	$ 707.78	$ 727.45	$ 748.52	$ 770.22	$ 792.62	$ 832.24
Head Clerk (40 hours)	$ 785.25	$ 808.88	$ 831.37	$ 855.45	$ 880.26	$ 905.84	$ 951.13
Office Account Clerk	$ 721.45	$ 743.17	$ 763.81	$ 785.94	$ 808.74	$ 832.24	$ 874.01

EFFECTIVE 7/1/18 (EMPLOYEES HIRED AFTER 7/1/10) 2%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
General Foreperson	$ -	$ 29.32	$ 30.31				
P.W. Maintenance Craftsperson/Plumber Bkfl	$ -	$ 25.85	$ 26.84				
P.W. Maintenance Craftsperson/Plumber	$ 24.18	$ 25.18	$ 26.16				
Carpenter/Maintenance Person	$ 24.18	$ 25.18	$ 26.16				
Meter Reader	$ 21.39	$ 22.37	$ 23.37				
Water Meter Reader/Installer/Craftsperson	$ 19.50	$ 20.49	$ 21.48				
Water Meter Repairman/Installer	$ 19.50	$ 20.49	$ 21.48				
Motor Equipment Operator B&G	$ 20.58	$ 21.58	$ 22.55				
P.W. Maintenance Person	$ 19.87	$ 20.86	$ 21.85				
Water Meter Installer	$ 18.74	$ 19.71	$ 20.70				
Laborer/Watchperson	$ 18.74	$ 19.71	$ 20.70				
Water Meter Installer/Tester	$ 18.74	$ 19.71	$ 20.70				
Water Meter Reader/Installer	$ 18.74	$ 19.71	$ 20.70				
Head Account Clerk	$ 667.09	$ 687.16	$ 706.26	$ 726.71	$ 747.79	$ 769.53	$ 808.00
Head Clerk (40 hours)	$ 762.38	$ 785.32	$ 807.15	$ 830.53	$ 854.62	$ 879.45	$ 923.43
Office Account Clerk	$ 700.44	$ 721.53	$ 741.56	$ 763.05	$ 785.19	$ 808.00	$ 848.39

The hours of the Head Account Clerk positions in the Water Billing Office will increase from 35 hours per week to 40 hours per week. Hours change will become effective upon a mutually agreeable schedule between the city and the union. The salary will be as follows:

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Head Account Clerk (employees hired prior to 7/1/10)	$ 785.25	$ 808.88	$ 831.37	$ 855.45	$ 880.26	$ 905.84	$ 951.13
Head Account Clerk (employees hired after 7/1/10)	$ 762.38	$ 785.32	$ 807.15	$ 830.53	$ 854.62	$ 879.45	$ 923.43

1-H

1-H

Back up

Amend Article VII: WAGES Section 5. Clothing Allowance:

Paragraph 1: Increase clothing allowance from $500 yearly to $600 yearly. Remove the sentence: "This allowance shall be granted in cash."

Paragraph 2: Members who do not receive a clothing allowance shall receive a professional development allowance of $350 yearly. (Clerical and Meter Reader position).

Add to Article VI: HOURS OF WORK & OVERTIME

Add new section as follows: A 10% differential will be paid for hours called in and worked in excess of 3 hours from 10pm to 7am, Sunday through Saturday, including Christmas Day.

Approved as to legality:

City Solicitor

PLACED ON FILE for at least 10 days
Attest:

City Clerk

IN CITY COUNCIL: October 1 2019
PASSED
Attest:

City Clerk

APPROVED:

Mayor

97-D
Water Dept
Salaries

Water Meter Repairman/Installer	$ 20.80	$ 21.86	$ 22.90				
Motor Equipment Operator B&G	$ 21.95	$ 23.00	$ 24.05				
P.W. Maintenance Person	$ 21.18	$ 22.24	$ 23.30				
Water Meter Installer	$ 19.98	$ 21.02	$ 22.08				
Laborer/Watchperson	$ 19.98	$ 21.02	$ 22.08				
Water Meter Installer/Tester	$ 19.98	$ 21.02	$ 22.08				
Water Meter Reader/Installer	$ 19.98	$ 21.02	$ 22.08				
Head Clerk (40 hours)	$ 812.98	$ 837.44	$ 860.72	$ 885.65	$ 911.34	$ 937.82	$ 984.72
Office Account Clerk	$ 746.92	$ 769.41	$ 790.78	$ 813.69	$ 837.29	$ 861.62	$ 904.87

EFFECTIVE 7/1/2020 1.75%
(For new hires after 7/1/10)

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
General Foreperson		$ 30.35	$ 31.38				
P.W. Maintenance Craftsperson/Plumber Bkfl		$ 26.76	$ 27.79				
P.W. Maintenance Craftsperson/Plumber	$ 25.04	$ 26.07	$ 27.08				
Carpenter/Maintenance Person	$ 25.04	$ 26.07	$ 27.08				
Meter Reader	$ 22.14	$ 23.16	$ 24.19				
Water Meter Reader/Installer/Craftsperson	$ 20.19	$ 21.22	$ 22.24				
Water Meter Repairman/Installer	$ 20.19	$ 21.22	$ 22.24				
Motor Equipment Operator B&G	$ 21.31	$ 22.34	$ 23.34				
P.W. Maintenance Person	$ 20.57	$ 21.60	$ 22.62				
Water Meter Installer	$ 19.40	$ 20.41	$ 21.44				
Laborer/Watchperson	$ 19.40	$ 20.41	$ 21.44				
Water Meter Installer/Tester	$ 19.40	$ 20.41	$ 21.44				
Water Meter Reader/Installer	$ 19.40	$ 20.41	$ 21.44				
Head Clerk (40 hours)	$ 789.30	$ 813.05	$ 835.65	$ 859.85	$ 884.80	$ 910.50	$ 956.03
Office Account Clerk	$ 725.17	$ 747.00	$ 767.74	$ 789.99	$ 812.91	$ 836.53	$ 878.35

Approved as to legality:

City Solicitor

PLACED ON FILE for at least 10 days
Attest:
_____City Clerk

16. 3

TO: MAYOR JAMES J. FIORENTINI
FROM: Denise McClanahan, HR Director
DATE: 11/13/2020
RE: COLLECTIVE BARGAINING FINANCIAL DISCLOSURE

NAME OF CONTRACT OR GROUP: **Library Group**
CONTRACT PERIOD: **July 1, 2019** to **June 30, 2021**

% INCREASE FOR EACH CONTRACT YEAR:
Year 1 **1.75 %** Year 2 **1.75 %** Year 3 N/A

COST OF COLA FOR EACH FISCAL YEAR OF CONTRACT:
Year 1 – FY 20 Cost amount **$9,785.87**
Year 2 – FY 21 Cost amount **$9,957.12**
Year 3 – FY ____ Cost amount _____

ADDITIONAL COSTS
(i.e., OT, Hazardous Duty, Professional Development, Clothing Allowance, Holiday Pay, etc.)
Approx OT cost FY 20/21 $247.00
What is the percentage increase that these extras add to the budget? _____

TOTAL COST OF PROPOSED COLLECTIVE BARGAINING AGREEMENT: **$19,989.99**

Total salary budget for this group: _____
Percent increase in salary budget: 3.5%

Are there any other groups or individuals that would be directly affected by this budget? No
What would be the effect? _____
Are there any other known implications to this contract? _____

	Yes	No
Funds are appropriated	☒	☐
Where funds are located	Account #: 1010000109465101	
	Yes	No
Funds need appropriation by council	☐	☒
Where funds to come from	Account #: Click or tap here to enter text.	

Patricia J. Martel
Auditors Office Asst City Auditor

Denise McClanahan
HR Dept

96-F

Memorandum of Agreement
Between
THE CITY OF HAVERHILL and THE LIBRARY GROUP – Teamsters Local #170

Two-year contract:

July 1, 2019 to June 30, 2020
July 1, 2020 to June 30, 2021

Wages
Amend Article 9: WAGES Section 1:

1.75% salary increase effective 7-1-2019
1.75% salary increase effective 7-1-2020

All remaining terms and conditions of the current CBA not altered as per above shall remain in full force and effect. This agreement is subject to ratification by the Union and appropriation by the City Council.

Date: 11-24-2020

James J. Fiorentini, Mayor

James Marks, Teamsters Business Agent

William D. Cox, Jr., City Solicitor

Shop Steward (Library Group)

IN CITY COUNCIL: December 1 2020
TO COME BACK DECEMBER 15 2020
Attest:
_____City Clerk

FOR BACK UP REFERENCE ONLY

16.3.1

DOCUMENT 51-H

CITY OF HAVERHILL

BACK up

In Municipal Council December 18 2018

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
LIBRARY GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 28-K of 2016 is hereby amended as follows:

EFFECTIVE 7/1/2017 1.75%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
Division Head	$ 749.96	$ 783.72	$ 818.31	$ 852.79	$ 887.90
Head Custodian	$ 749.96	$ 783.72	$ 818.31	$ 852.79	$ 887.90
Literacy Coordinator	$ 749.96	$ 783.72	$ 818.31	$ 852.79	$ 887.90
Library Assistant	$ 668.42	$ 701.57	$ 734.73	$ 765.36	$ 797.25
Bookkeeper	$ 668.42	$ 701.57	$ 734.73	$ 765.36	$ 797.25
Secretary	$ 668.42	$ 701.57	$ 734.73	$ 765.36	$ 797.25
Outreach Community Liaison	$ 668.42	$ 701.57	$ 734.73	$ 765.36	$ 797.25
Sr. Custodian	$ 668.42	$ 701.57	$ 734.73	$ 765.36	$ 797.25
Library Tech Asst.	$ 598.07	$ 615.68	$ 633.28	$ 650.88	$ 668.42
Library Clerk	$ 545.31	$ 562.92	$ 580.47	$ 598.07	$ 615.68
Jr. Custodian	$ 545.31	$ 562.92	$ 580.47	$ 598.07	$ 615.68

EFFECTIVE 7/1/2018 2% (NEW SCALE)	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
Division Head	$ 799.40	$ 834.67	$ 869.85	$ 905.65	$ 932.82
Literacy Coordinator	$ 799.40	$ 834.67	$ 869.85	$ 905.65	$ 932.82
Custodian	$ 775.00	$ 800.00	$ 825.00	$ 855.00	$ 880.00
Library Assistant	$ 715.60	$ 749.42	$ 780.67	$ 813.19	$ 837.59
Bookkeeper	$ 715.60	$ 749.42	$ 780.67	$ 813.19	$ 837.59
Secretary	$ 715.60	$ 749.42	$ 780.67	$ 813.19	$ 837.59
Outreach Community Liaison	$ 715.60	$ 749.42	$ 780.67	$ 813.19	$ 837.59
Library Tech Asst.	$ 628.00	$ 645.95	$ 663.90	$ 681.79	$ 702.24
Library Clerk	$ 574.18	$ 592.08	$ 610.03	$ 628.00	$ 646.84

Effective 7/1/18, the job titles of custodial positions shall become one - Custodian.
The salary will be as follows:

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
Custodian	$ 775.00	$ 800.00	$ 825.00	$ 855.00	$ 880.00

Amend Article 9: WAGES Section 3 as follows:
Increase allowance amount from $500 yearly to $600 per year. Allowance shall be prorated for those employees who work less than 40 hours per week.

Approved as to legality:

City Solicitor

PLACED ON FILE for at least 10 days
Attest:

City Clerk

97-E

DOCUMENT 97-E

CITY OF HAVERHILL

In Municipal Council December 1 2020

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
LIBRARY GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 51-H of 2018 is hereby amended as follows:

EFFECTIVE 7/1/2019 1.75%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
Division Head	$ 813.39	$ 849.28	$ 885.07	$ 921.50	$ 949.15
Literacy Coordinator	$ 813.39	$ 849.28	$ 885.07	$ 921.50	$ 949.15
Custodian	$ 788.56	$ 814.00	$ 839.44	$ 869.96	$ 895.40
Library Assistant	$ 728.12	$ 762.54	$ 794.33	$ 827.42	$ 852.25
Bookkeeper	$ 728.12	$ 762.54	$ 794.33	$ 827.42	$ 852.25
Secretary	$ 728.12	$ 762.54	$ 794.33	$ 827.42	$ 852.25
Outreach Community Liaison	$ 728.12	$ 762.54	$ 794.33	$ 827.42	$ 852.25
Library Tech Asst.	$ 638.99	$ 657.25	$ 675.52	$ 693.72	$ 714.53
Library Clerk	$ 584.23	$ 602.44	$ 620.71	$ 638.99	$ 658.16

EFFECTIVE 7/1/2020 1.75%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
Division Head	$ 827.62	$ 864.14	$ 900.56	$ 937.63	$ 965.76
Literacy Coordinator	$ 827.62	$ 864.14	$ 900.56	$ 937.63	$ 965.76
Custodian	$ 802.36	$ 828.25	$ 854.13	$ 885.19	$ 911.07
Library Assistant	$ 740.86	$ 775.88	$ 808.23	$ 841.90	$ 867.16
Bookkeeper	$ 740.86	$ 775.88	$ 808.23	$ 841.90	$ 867.16
Secretary	$ 740.86	$ 775.88	$ 808.23	$ 841.90	$ 867.16
Outreach Community Liaison	$ 740.86	$ 775.88	$ 808.23	$ 841.90	$ 867.16
Library Tech Asst.	$ 650.17	$ 668.75	$ 687.34	$ 705.86	$ 727.03
Library Clerk	$ 594.45	$ 612.99	$ 631.57	$ 650.17	$ 669.67

Approved as to legality:

City Solicitor

PLACED ON FILE for at least 10 days
Attest:

_____City Clerk

16.4

TO: MAYOR JAMES J. FIORENTINI
FROM: Denise McClanahan, HR Director
DATE: 11/13/2020
RE: COLLECTIVE BARGAINING FINANCIAL DISCLOSURE

NAME OF CONTRACT OR GROUP: **City Hall Clerks Group**
CONTRACT PERIOD: **July 1, 2019** to **June 30, 2021**

% INCREASE FOR EACH CONTRACT YEAR:
Year 1 **1.75 %** Year 2 **1.75 %** Year 3 N/A

COST OF COLA FOR EACH FISCAL YEAR OF CONTRACT:
Year 1 – FY 20 Cost amount **$16,932.52**
Year 2 – FY 21 Cost amount **$17,228.83**
Year 3 – FY ____ Cost amount _____

ADDITIONAL COSTS
(i.e., OT, Hazardous Duty, Professional Development, Clothing Allowance, Holiday Pay, etc.)
Approx OT cost FY 20/21 $2,329.06
What is the percentage increase that these extras add to the budget? _____

TOTAL COST OF PROPOSED COLLECTIVE BARGAINING AGREEMENT: **$36,490.41**

Total salary budget for this group: _____
Percent increase in salary budget: 3.5%

Are there any other groups or individuals that would be directly affected by this budget? No
What would be the effect? _____
Are there any other known implications to this contract? _____

	Yes	No
Funds are appropriated	☒	☐
Where funds are located	Account #: 1010000109465101	
	Yes	No
Funds need appropriation by council	☐	☒
Where funds to come from	Account #: Click or tap here to enter text.	

Patrick J Martel
Auditors Office Asst City Auditor

Denise McClanahan
HR Dept

96-G

Memorandum of Agreement
Between
THE CITY OF HAVERHILL and CITY HALL CLERKS GROUP – Teamsters Local #170

Two-year contract:

July 1, 2019 to June 30, 2020
July 1, 2020 to June 30, 2021

Wages
Amend Article IX: WAGES AND LONGEVITY

1.75% salary increase effective 7-1-2019
1.75% salary increase effective 7-1-2020

All remaining terms and conditions of the current CBA not altered as per above shall remain in full force and effect. This agreement is subject to ratification by the Union and appropriation by the City Council.

Date: 11-24-2020

James J. Fiorentini, Mayor

William D. Cox, Jr., City Solicitor

James Marks, Teamsters Business Agent

Shop Steward (City Hall Clerks Group)

IN CITY COUNCIL: December 1 2020
TO COME BACK DECEMBER 15 2020
Attest:

City Clerk

97-F

DOCUMENT 97-F

CITY OF HAVERHILL

In Municipal Council December 1 2020

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
CITY HALL CLERKS

BE IT ORDAINED by the City Council of the City of Haverhill that Document 51-I of 2018 is hereby amended as follows:

EFFECTIVE 7/1/2019 1.75%	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9
Principal Clerk	$ 643.33	$ 661.89	$ 681.01	$ 700.74	$ 721.00	$ 741.84	$ 763.29	$ 782.37
Head Clerk/Account Clerk	$ 687.46	$ 707.70	$ 728.53	$ 749.96	$ 772.08	$ 794.75	$ 818.10	$ 838.55
Office Manager/Office Account Clerk	$ 723.64	$ 744.94	$ 766.91	$ 789.49	$ 812.78	$ 836.66	$ 861.22	$ 882.75
Head Admin Clerk/Supervisor of Benefits	$ 770.20	$ 793.63	$ 817.75	$ 842.64	$ 868.30	$ 893.79	$ 920.03	$ 943.03
Chief Admin Clerk	$ 812.58	$ 837.28	$ 862.73	$ 888.99	$ 916.05	$ 942.94	$ 970.64	$ 994.91
Computer Operator							$ 964.87	$ 988.99

EFFECTIVE 7/1/2020 1.75%	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9
Principal Clerk	$ 654.58	$ 673.48	$ 692.92	$ 713.00	$ 733.62	$ 754.82	$ 776.65	$ 796.06
Head Clerk/Account Clerk	$ 699.49	$ 720.09	$ 741.28	$ 763.08	$ 785.59	$ 808.66	$ 832.41	$ 853.22
Office Manager/Office Account Clerk	$ 736.30	$ 757.97	$ 780.34	$ 803.31	$ 827.01	$ 851.30	$ 876.29	$ 898.19
Head Admin Clerk/Supervisor of Benefits	$ 783.68	$ 807.52	$ 832.07	$ 857.39	$ 883.49	$ 909.43	$ 936.13	$ 959.53
Chief Admin Clerk	$ 826.80	$ 851.93	$ 877.83	$ 904.54	$ 932.08	$ 959.44	$ 987.63	$ 1,012.32
Computer Operator							$ 981.76	$ 1,006.30

Approved as to legality:

City Solicitor

PLACED ON FILE FOR at least 10 days
Attest:
_____ City Clerk

N

16.4.1

FOR BACK UP REFERENCE ONLY

DOCUMENT 51-I

CITY OF HAVERHILL

In Municipal Council December 18 2018

11,5

Backup

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
CITY HALL CLERKS GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 28 of 2016 is hereby amended as follows:

EFFECTIVE 7/1/2017 1.75%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Principal Clerk	$ 602.49	$ 619.86	$ 637.75	$ 656.17	$ 675.18	$ 694.71	$ 714.78	$ 735.45
Lead Clerk/Account Clerk	$ 643.49	$ 662.39	$ 681.89	$ 701.96	$ 722.61	$ 743.92	$ 765.77	$ 788.26
Office Manager/Office Account Clerk	$ 677.31	$ 697.24	$ 717.77	$ 738.95	$ 760.70	$ 783.14	$ 806.15	$ 829.81
Lead Admin Clerk/Supervisor of Benefits	$ 720.23	$ 742.11	$ 764.69	$ 787.93	$ 811.91	$ 836.63	$ 861.19	$ 886.48
Chief Admin Clerk	$ 759.86	$ 782.94	$ 806.74	$ 831.27	$ 856.56	$ 882.64	$ 908.55	$ 935.24
Computer Operator								$ 929.68

EFFECTIVE 7/1/2018 2% (NEW SCALE)	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9
Principal Clerk	$ 632.26	$ 650.51	$ 669.29	$ 688.68	$ 708.60	$ 729.08	$ 750.16	$ 768.91
Lead Clerk/Account Clerk	$ 675.64	$ 695.53	$ 716.00	$ 737.06	$ 758.80	$ 781.08	$ 804.03	$ 824.13
Office Manager/Office Account Clerk	$ 711.19	$ 732.13	$ 753.72	$ 775.92	$ 798.80	$ 822.27	$ 846.40	$ 867.56
Lead Admin Clerk/Supervisor of Benefits	$ 756.95	$ 779.99	$ 803.69	$ 828.15	$ 853.36	$ 878.41	$ 904.20	$ 926.81
Chief Admin Clerk	$ 798.60	$ 822.88	$ 847.90	$ 873.70	$ 900.29	$ 926.72	$ 953.95	$ 977.80
Computer Operator							$ 948.28	$ 971.98

Amend Article IX: WAGES AND LONGEVITY SECTION 3. Professional Development
Effective 1/1/2019 increase the amount of Professionial Development from $10 per week to $12 per week (pro-rated for part-time employees according to hours worked).

Approved as to legality:

City Solicitor

PLACED ON FILE for at least 10 days
Attest:

City Clerk

16-5

TO: MAYOR JAMES J. FIORENTINI
FROM: Denise McClanahan, HR Director
DATE: 11/13/2020
RE: COLLECTIVE BARGAINING FINANCIAL DISCLOSURE

NAME OF CONTRACT OR GROUP: **Water/Wastewater Office & Technical Group**
CONTRACT PERIOD: **July 1, 2019** to **June 30, 2021**

% INCREASE FOR EACH CONTRACT YEAR:
Year 1 **1.75 %** Year 2 **1.75 %** Year 3 N/A

COST OF COLA FOR EACH FISCAL YEAR OF CONTRACT:
Year 1 – FY 20 Cost amount **$12,107.37**
Year 2 – FY 21 Cost amount **$12,319.25**
Year 3 – FY ____ Cost amount _____

ADDITIONAL COSTS
(i.e., OT, Hazardous Duty, Professional Development, Clothing Allowance, Holiday Pay, etc.)
Approx OT cost FY 20/21 $4,775.67
What is the percentage increase that these extras add to the budget? _____

TOTAL COST OF PROPOSED COLLECTIVE BARGAINING AGREEMENT: **$29,202.29**

Total salary budget for this group: _____
Percent increase in salary budget: 3.5%

Are there any other groups or individuals that would be directly affected by this budget? No
What would be the effect? _____
Are there any other known implications to this contract? _____

	Yes	No	
Funds are appropriated	☒	☐	
Where funds are located			Account #: 1010000109465101
	Yes	No	
Funds need appropriation by council	☐	☒	
Where funds to come from			Account #: Click or tap here to enter text.

Patricia J Martel
Auditors Office Asst. City Auditor

Denise McClanahan
HR Dept

96-H

Memorandum of Agreement
Between
THE CITY OF HAVERHILL and
THE WATER/WASTEWATER OFFICE & TECHNICAL GROUP – Teamsters Local #170

Two-year contract:

July 1, 2019 to June 30, 2020
July 1, 2020 to June 30, 2021

Wages
Amend Article VIII: WAGES AND CLASSIFICATIONS Section 1 (Appendix A & B)

1.75% salary increase effective 7-1-2019
1.75% salary increase effective 7-1-2020

All remaining terms and conditions of the current CBA not altered as per above shall remain in full force and effect. This agreement is subject to ratification by the Union and appropriation by the City Council.

Date: 11-24-2020

James J. Fiorentini, Mayor

William D. Cox, Jr., City Solicitor

James Marks, Teamsters Business Agent

Elizabeth Remmo
Shop Steward (W/WW Office & Tech Group)

IN CITY COUNCIL: December 1 2020
TO COME BACK DECEMBER 15 2020
Attest:
_____ City Clerk

97-G

16.5.1

DOCUMENT 97-G

CITY OF HAVERHILL

In Municipal Council December 1 2020

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
W/WW OFFICE & TECHNICAL GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 51-E of 2018 is hereby amended as follows:

EFFECTIVE 7/1/2019 1.75%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Water Maintenance Supervisor	$ 1,473.32	$ 1,538.81	$ 1,598.79	$ 1,644.12	$ 1,700.02	$ 1,755.27	
Treatment Plant Supervisor	$ 1,473.32	$ 1,538.81	$ 1,598.79	$ 1,644.12	$ 1,700.02	$ 1,755.27	$ 1,810.56
Computer Specialist	$ 1,427.10	$ 1,436.15	$ 1,521.12				
Chemist	$ 1,321.87	$ 1,371.90	$ 1,417.24				
Wastewater Compliance Coordinator	$ 1,321.87	$ 1,371.90	$ 1,417.24				
Water Service Inspector	$ 1,069.17	$ 1,167.60	$ 1,211.60				
Billing/Collector Manager	$ 1,069.17	$ 1,167.60	$ 1,211.60				
Wastewater Facility Manager	$ 1,473.32	$ 1,538.81	$ 1,598.79	$ 1,644.12	$ 1,700.02	$ 1,755.27	
Collection System Supervisor	$ 1,473.32	$ 1,538.81	$ 1,598.79	$ 1,644.12	$ 1,700.02	$ 1,755.27	$ 1,810.56
Wastewater Chemist	$ 1,004.72	$ 1,113.11	$ 1,276.79	$ 1,321.87	$ 1,371.90	$ 1,417.24	
Wastewater Head Mechanic	$ 1,113.27	$ 1,193.16	$ 1,220.37	$ 1,270.63	$ 1,320.60	$ 1,365.96	
Executive Assistant to the Supt./Eng.	$ 996.42	$ 1,023.82	$ 1,093.56	$ 1,126.36	$ 1,160.16	$ 1,194.97	

EFFECTIVE 7/1/2019 1.75% **(For new hires after 7/1/10)**	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Water Maintenance Supervisor	$ 1,490.33	$ 1,548.40	$ 1,592.32				
Treatment Plant Supervisor	$ 1,490.33	$ 1,548.40	$ 1,592.32				
Computer Specialist	$ 1,382.13	$ 1,390.90	$ 1,473.20				
Chemist	$ 1,280.22	$ 1,328.69	$ 1,372.59				
Wastewater Compliance Coordinator	$ 1,280.22	$ 1,328.69	$ 1,372.59				
Water Service Inspector	$ 1,035.48	$ 1,130.82	$ 1,173.43				
Billing/Collector Manager	$ 1,035.48	$ 1,130.82	$ 1,173.43				
Wastewater Facility Manager	$ 1,303.92	$ 1,365.43	$ 1,426.90	$ 1,490.33	$ 1,548.41	$ 1,592.32	
Collection System Supervisor	$ 1,303.92	$ 1,365.43	$ 1,426.90	$ 1,490.33	$ 1,548.41	$ 1,592.32	
Wastewater Chemist	$ 973.06	$ 1,078.04	$ 1,236.56	$ 1,280.22	$ 1,328.69	$ 1,372.59	
Wastewater Head Mechanic	$ 1,078.19	$ 1,155.57	$ 1,181.92	$ 1,230.59	$ 1,278.99	$ 1,322.92	
Executive Assistant to the Supt./Eng.	$ 965.02	$ 991.56	$ 1,059.10	$ 1,090.88	$ 1,123.60	$ 1,157.33	
Head Account Clerk	$ 773.83	$ 797.11	$ 819.26	$ 842.98	$ 867.44	$ 892.66	$ 937.29
Business Manager	$ 1,140.92	$ 1,194.74	$ 1,248.54	$ 1,304.04	$ 1,354.85	$ 1,393.27	
Asset & Information Specialist	$ 1,018.44	$ 1,078.35	$ 1,138.25	$ 1,198.17	$ 1,258.08	$ 1,317.99	$ 1,377.90

EFFECTIVE 7/1/2020 1.75%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Water Maintenance Supervisor	$ 1,499.10	$ 1,565.74	$ 1,626.77	$ 1,672.89	$ 1,729.77	$ 1,785.99	
Treatment Plant Supervisor	$ 1,499.10	$ 1,565.74	$ 1,626.77	$ 1,672.89	$ 1,729.77	$ 1,785.99	$ 1,842.25
Computer Specialist	$ 1,452.07	$ 1,461.28	$ 1,547.74				
Chemist	$ 1,345.00	$ 1,395.91	$ 1,442.04				
Wastewater Compliance Coordinator	$ 1,345.00	$ 1,395.91	$ 1,442.04				
Water Service Inspector	$ 1,087.88	$ 1,188.04	$ 1,232.80				
Billing/Collector Manager	$ 1,087.88	$ 1,188.04	$ 1,232.80				
Wastewater Facility Manager	$ 1,499.10	$ 1,565.74	$ 1,626.77	$ 1,672.89	$ 1,729.77	$ 1,785.99	
Collection System Supervisor	$ 1,499.10	$ 1,565.74	$ 1,626.77	$ 1,672.89	$ 1,729.77	$ 1,785.99	$ 1,842.25

97-G

Salaries - w/uw Office & Technical Group

Wastewater Chemist	$ 1,022.30	$ 1,132.59	$ 1,299.13	$ 1,345.00	$ 1,395.91	$ 1,442.04
Wastewater Head Mechanic	$ 1,132.76	$ 1,214.04	$ 1,241.73	$ 1,292.87	$ 1,343.71	$ 1,389.86
Executive Assistant to the Supt./Eng.	$ 1,013.86	$ 1,041.73	$ 1,112.70	$ 1,146.08	$ 1,180.46	$ 1,215.88

EFFECTIVE 7/1/2020 1.75%

(For new hires after 7/1/10)	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Water Maintenance Supervisor	$ 1,516.41	$ 1,575.49	$ 1,620.19				
Treatment Plant Supervisor	$ 1,516.41	$ 1,575.49	$ 1,620.19				
Computer Specialist	$ 1,406.32	$ 1,415.24	$ 1,498.98				
Chemist	$ 1,302.63	$ 1,351.94	$ 1,396.61				
Wastewater Compliance Coordinator	$ 1,302.63	$ 1,351.94	$ 1,396.61				
Water Service Inspector	$ 1,053.61	$ 1,150.61	$ 1,193.97				
Billing/Collector Manager	$ 1,053.61	$ 1,150.61	$ 1,193.97				
Wastewater Facility Manager	$ 1,326.74	$ 1,389.33	$ 1,451.87	$ 1,516.41	$ 1,575.51	$ 1,620.19	
Collection System Supervisor	$ 1,326.74	$ 1,389.33	$ 1,451.87	$ 1,516.41	$ 1,575.51	$ 1,620.19	
Wastewater Chemist	$ 990.09	$ 1,096.91	$ 1,258.20	$ 1,302.63	$ 1,351.94	$ 1,396.61	
Wastewater Head Mechanic	$ 1,097.06	$ 1,175.80	$ 1,202.60	$ 1,252.12	$ 1,301.38	$ 1,346.07	
Executive Assistant to the Supt./Eng.	$ 981.91	$ 1,008.91	$ 1,077.64	$ 1,109.97	$ 1,143.27	$ 1,177.58	
Head Account Clerk	$ 787.37	$ 811.06	$ 833.60	$ 857.74	$ 882.62	$ 908.28	$ 953.69
Business Manager	$ 1,160.89	$ 1,215.65	$ 1,270.39	$ 1,326.87	$ 1,378.56	$ 1,417.65	
Asset & Information Specialist	$ 1,036.26	$ 1,097.22	$ 1,158.17	$ 1,219.14	$ 1,280.10	$ 1,341.05	$ 1,402.01

Approved as to legality:

City Solicitor

PLACED ON FILE for at least 10 days
Attest;

_____City Clerk

FOR BACK UP REFERENCE ONLY

DOCUMENT 51-E

CITY OF HAVERHILL

In Municipal Council December 4 2018

BACK up

ORDERED:

UNICIPAL ORDINANCE
N ORDINANCE RELATING TO SALARIES

CHAPTER
W/WW OFFICE & TECHNICAL GROUP

E IT ORDAINED by the City Council of the City of Haverhill that Document 28-D of 2016 is hereby amended as follows:

FFECTIVE 7/1/2017 1.75% (Current employees)	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
'ater Maintenance Supervisor	$ 1,419.59	$ 1,482.69	$ 1,540.48	$ 1,584.16	$ 1,638.02	$ 1,691.26	
eatment Plant Supervisor	$ 1,419.59	$ 1,482.69	$ 1,540.48	$ 1,584.16	$ 1,638.02	$ 1,691.26	$ 1,744.53
omputer Specialist	$ 1,375.05	$ 1,383.78	$ 1,465.65				
hemist	$ 1,273.66	$ 1,321.87	$ 1,365.56				
'astewater Compliance Coordinator	$ 1,273.66	$ 1,321.87	$ 1,365.56				
'ater Service Inspector	$ 1,030.18	$ 1,125.02	$ 1,167.41				
lling/Collector Manager	$ 1,030.18	$ 1,125.02	$ 1,167.41				
'astewater Facility Manager	$ 1,419.59	$ 1,482.69	$ 1,540.48	$ 1,584.16	$ 1,638.02	$ 1,691.26	
ollection System Supervisor	$ 1,419.59	$ 1,482.69	$ 1,540.48	$ 1,584.16	$ 1,638.02	$ 1,691.26	$ 1,744.53
'astewater Chemist	$ 968.07	$ 1,072.52	$ 1,230.22	$ 1,273.66	$ 1,321.87	$ 1,365.56	
'astewater Head Mechanic	$ 1,072.67	$ 1,149.65	$ 1,175.86	$ 1,224.29	$ 1,272.44	$ 1,316.14	
ecutive Assistant to the Supt./Eng.	$ 840.07	$ 863.17	$ 921.97	$ 949.63	$ 978.12	$ 1,007.47	

FFECTIVE 7/1/2017 1.75% (For new hires after 7/1/10)	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
'ater Maintenance Supervisor	$ 1,439.51	$ 1,495.59	$ 1,538.02				
eatment Plant Supervisor	$ 1,439.51	$ 1,495.59	$ 1,538.02				
omputer Specialist	$ 1,335.00	$ 1,343.47	$ 1,422.96				
hemist	$ 1,236.56	$ 1,283.37	$ 1,325.78				
'astewater Compliance Coordinator	$ 1,236.56	$ 1,283.37	$ 1,325.78				
'ater Service Inspector	$ 1,000.17	$ 1,092.25	$ 1,133.42				
lling/Collector Manager	$ 1,000.17	$ 1,092.25	$ 1,133.42				
'astewater Facility Manager	$ 1,259.45	$ 1,318.87	$ 1,378.24	$ 1,439.51	$ 1,495.60	$ 1,538.02	
ollection System Supervisor	$ 1,259.45	$ 1,318.87	$ 1,378.24	$ 1,439.51	$ 1,495.60	$ 1,538.02	
'astewater Chemist	$ 939.88	$ 1,041.28	$ 1,194.39	$ 1,236.56	$ 1,283.37	$ 1,325.78	
'astewater Head Mechanic	$ 1,041.42	$ 1,116.16	$ 1,141.61	$ 1,188.62	$ 1,235.38	$ 1,277.80	
ecutive Assistant to the Supt./Eng.	$ 815.60	$ 838.03	$ 895.11	$ 921.97	$ 949.63	$ 978.13	
ead Account Clerk	$ 654.01	$ 673.69	$ 692.41	$ 712.46	$ 733.12	$ 754.44	$ 792.16
usiness Manager	$ 1,102.01	$ 1,154.00	$ 1,205.96	$ 1,259.57	$ 1,308.65	$ 1,345.76	
sset & Information Specialist	$ 981.30	$ 1,039.02	$ 1,096.74	$ 1,154.48	$ 1,212.20	$ 1,269.92	$ 1,327.64

FECTIVE 7/1/2018 2% (Current employees)	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
'ater Maintenance Supervisor	$ 1,447.98	$ 1,512.35	$ 1,571.29	$ 1,615.84	$ 1,670.78	$ 1,725.08	
eatment Plant Supervisor	$ 1,447.98	$ 1,512.35	$ 1,571.29	$ 1,615.84	$ 1,670.78	$ 1,725.08	$ 1,779.42
omputer Specialist	$ 1,402.55	$ 1,411.45	$ 1,494.96				
hemist	$ 1,299.13	$ 1,348.30	$ 1,392.87				
'astewater Compliance Coordinator	$ 1,299.13	$ 1,348.30	$ 1,392.87				
'ater Service Inspector	$ 1,050.78	$ 1,147.52	$ 1,190.76				
lling/Collector Manager	$ 1,050.78	$ 1,147.52	$ 1,190.76				
'astewater Facility Manager	$ 1,447.98	$ 1,512.35	$ 1,571.29	$ 1,615.84	$ 1,670.78	$ 1,725.08	

(2) 5/16

BACK UP

ollection System Supervisor	$ 1,447.98	$ 1,512.35	$ 1,571.29	$ 1,615.84	$ 1,670.78	$ 1,725.08	$ 1,779.42
Vastewater Chemist	$ 987.44	$ 1,093.97	$ 1,254.83	$ 1,299.13	$ 1,348.30	$ 1,392.87	
Vastewater Head Mechanic	$ 1,094.13	$ 1,172.64	$ 1,199.38	$ 1,248.78	$ 1,297.89	$ 1,342.47	
xecutive Assistant to the Supt./Eng.	$ 856.87	$ 880.43	$ 940.41	$ 968.62	$ 997.68	$ 1,027.62	

FFECTIVE 7/1/2018 2% (For new hires after 7/1/10)

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Vater Maintenance Supervisor	$ 1,464.70	$ 1,521.77	$ 1,564.93				
reatment Plant Supervisor	$ 1,464.70	$ 1,521.77	$ 1,564.93				
omputer Specialist	$ 1,358.36	$ 1,366.98	$ 1,447.86				
hemist	$ 1,258.20	$ 1,305.83	$ 1,348.98				
Vastewater Compliance Coordinator	$ 1,258.20	$ 1,305.83	$ 1,348.98				
Vater Service Inspector	$ 1,017.67	$ 1,111.37	$ 1,153.25				
illing/Collector Manager	$ 1,017.67	$ 1,111.37	$ 1,153.25				
Vastewater Facility Manager	$ 1,281.49	$ 1,341.95	$ 1,402.36	$ 1,464.70	$ 1,521.78	$ 1,564.93	
ollection System Supervisor	$ 1,281.49	$ 1,341.95	$ 1,402.36	$ 1,464.70	$ 1,521.78	$ 1,564.93	
Vastewater Chemist	$ 956.33	$ 1,059.50	$ 1,215.29	$ 1,258.20	$ 1,305.83	$ 1,348.98	
Vastewater Head Mechanic	$ 1,059.65	$ 1,135.70	$ 1,161.59	$ 1,209.42	$ 1,257.00	$ 1,300.17	
xecutive Assistant to the Supt./Eng.	$ 829.87	$ 852.69	$ 910.78	$ 938.10	$ 966.24	$ 995.25	
ead Account Clerk	$ 665.45	$ 685.48	$ 704.52	$ 724.93	$ 745.95	$ 767.64	$ 806.02
usiness Manager	$ 1,121.30	$ 1,174.19	$ 1,227.07	$ 1,281.62	$ 1,331.55	$ 1,369.31	
sset & Information Specialist	$ 1,000.92	$ 1,059.80	$ 1,118.68	$ 1,177.57	$ 1,236.44	$ 1,295.32	$ 1,354.20

ffective upon passage and funding by the Haverhill City Council, the hours of the Executive Assistant and Head Account lerk positions will increase from 35 hours per week to 40 hours per week and the salary will be as follows:

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
xecutive Assistant to the Supt./Eng.	$ 979.28	$ 1,006.21	$ 1,074.75	$ 1,106.99	$ 1,140.21	$ 1,174.42	
ead Account Clerk	$ 760.52	$ 783.40	$ 805.17	$ 828.49	$ 852.52	$ 877.31	$ 921.17

ename Section 1 of Appendix A and Section 2 of Appendix B and rename as Professional Development and insert in its lace the following:

fective July 1, 2018, members shall receive a yearly professional development allowance in the amount of $200 per year.

pproved as to legality:

ity Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk

16.6

TO: MAYOR JAMES J. FIORENTINI
FROM: Denise McClanahan, HR Director
DATE: 11/13/2020
RE: COLLECTIVE BARGAINING FINANCIAL DISCLOSURE

NAME OF CONTRACT OR GROUP: **ENGINEERING GROUP CHOOSE GROUP**
CONTRACT PERIOD: **July 1, 2019** to **June 30, 2021**

% INCREASE FOR EACH CONTRACT YEAR:
Year 1 **1.75 %** Year 2 **1.75 %** Year 3 N/A

COST OF COLA FOR EACH FISCAL YEAR OF CONTRACT:
Year 1 – FY 20 Cost amount **$4,213.66**
Year 2 – FY 21 Cost amount **$4,287.40**
Year 3 – FY ____ Cost amount ____

ADDITIONAL COSTS
(i.e., OT, Hazardous Duty, Professional Development, Clothing Allowance, Holiday Pay, etc.)
Approx OT cost FY 20/21 $214.13
What is the percentage increase that these extras add to the budget? ____

TOTAL COST OF PROPOSED COLLECTIVE BARGAINING AGREEMENT: **$8,715.19**

Total salary budget for this group: ____
Percent increase in salary budget: 3.5%

Are there any other groups or individuals that would be directly affected by this budget? No
What would be the effect? ____
Are there any other known implications to this contract? ____

	Yes	No	
Funds are appropriated Where funds are located	☒	☐	Account #: 1010000109465101
Funds need appropriation by council Where funds to come from	☐	☒	Account #: Click or tap here to enter text.

Patricia J Martel
Auditors Office Asst City Auditor

Denise McClanahan
HR Dept

96-I

Memorandum of Agreement
Between
THE CITY OF HAVERHILL and THE ENGINEERING GROUP – Teamsters Local #170

Two-year contract:

July 1, 2019 to June 30, 2020
July 1, 2020 to June 30, 2021

Wages
Amend Article VII: WAGES

1.75% salary increase effective 7-1-2019
1.75% salary increase effective 7-1-2020

All remaining terms and conditions of the current CBA not altered as per above shall remain in full force and effect. This agreement is subject to ratification by the Union and appropriation by the City Council.

Date: 11-24-2020

James J. Fiorentini, Mayor

William D. Cox, Jr., City Solicitor

James Marks, Teamsters Business Agent

Shop Steward (Engineering Group)

IN CITY COUNCIL: December 1 2020
TO COME BACK DECEMBER 15 2020
Attest:
_____City Clerk

97-H

16.6.1

DOCUMENT 97-H

CITY OF HAVERHILL

In Municipal Council December 1 2020

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
ENGINEERING GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 1-F of 2019 is hereby amended as follows:

EFFECTIVE 7/1/2019 1.75%	STEP 1	STEP 2	STEP 3	STEP 4
Jr. Draftsperson	$ 681.64	$ 724.71	$ 786.24	$ 809.83
Sr. Engineering Aide	$ 827.30	$ 867.84	$ 927.22	$ 955.04
Assistant Civil Engineer	$ 81,400.00			

EFFECTIVE 7/1/2020 1.75%	STEP 1	STEP 2	STEP 3	STEP 4
Jr. Draftsperson	$ 693.57	$ 737.39	$ 800.00	$ 824.00
Sr. Engineering Aide	$ 841.78	$ 883.03	$ 943.45	$ 971.75
Assistant Civil Engineer	$ 82,824.50			

Approved as to legality:

City Solicitor

IN CITY COUNCIL: December 1 2020
PLACED ON FILE for at least 10 days
Attest:

_____City Clerk

FOR BACK UP REFERENCE ONLY

Personnel BACK up

DOCUMENT 1-F

CITY OF HAVERHILL

In Municipal Council August 20 2019

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
ENGINEERING GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 28-L of 2016 is hereby amended as follows:

EFFECTIVE 7/1/2017 1.75%	STEP 1	STEP 2	STEP 3
Jr. Draftsperson	$ 656.79	$ 698.28	$ 757.57
Sr. Engineering Aide	$ 797.13	$ 836.19	$ 893.41
Assistant Civil Engineer	$ 949.05	$ 1,017.36	$ 1,173.27

EFFECTIVE 7/1/2018 2%	STEP 1	STEP 2	STEP 3	STEP 4
Jr. Draftsperson	$ 669.92	$ 712.24	$ 772.72	$ 795.90
Sr. Engineering Aide	$ 813.07	$ 852.92	$ 911.28	$ 938.62
Assistant Civil Engineer	$ 968.04	$ 1,037.70	$ 1,196.74	

EFFECTIVE 6/30/2019	STEP 1
Assistant Civil Engineer	$80,000 per year

Approved as to legality:

City Solicitor

PLACED ON FILE for at least 10 days
Attest:

City Clerk

IN CITY COUNCIL: September 10 2019
PASSED
Attest:

City Clerk

APPROVED:

Mayor

16. 7

TO: MAYOR JAMES J. FIORENTINI
FROM: Denise McClanahan, HR Director
DATE: 11/13/2020
RE: COLLECTIVE BARGAINING FINANCIAL DISCLOSURE

NAME OF CONTRACT OR GROUP: **Citizen Center group**
CONTRACT PERIOD: **July 1, 2019** to **June 30, 2021**

% INCREASE FOR EACH CONTRACT YEAR:
Year 1 **1.75 %** Year 2 **1.75 %** Year 3 N/A

COST OF COLA FOR EACH FISCAL YEAR OF CONTRACT:
Year 1 – FY 20 Cost amount **$5,285.28**
Year 2 – FY 21 Cost amount **$5,377.77**
Year 3 – FY ____ Cost amount _____

ADDITIONAL COSTS
(i.e., OT, Hazardous Duty, Professional Development, Clothing Allowance, Holiday Pay, etc.)
Approx OT cost FY 20/21 $814.71
What is the percentage increase that these extras add to the budget? _____

TOTAL COST OF PROPOSED COLLECTIVE BARGAINING AGREEMENT: **$11,477.76**

Total salary budget for this group: _____
Percent increase in salary budget: 3.5%

Are there any other groups or individuals that would be directly affected by this budget? No
What would be the effect? _____
Are there any other known implications to this contract? _____

	Yes	No
Funds are appropriated	☒	☐
Where funds are located	Account #: 1010000109465101	
	Yes	No
Funds need appropriation by council	☐	☒
Where funds to come from	Account #: Click or tap here to enter text.	

Patricia J Martel
Auditors Office Asst City Auditor

Denise McClanahan
HR Dept

96-J

Memorandum of Agreement
Between
THE CITY OF HAVERHILL and THE CITIZEN CENTER GROUP – Teamsters Local #170

Two-year contract:

July 1, 2019 to June 30, 2020
July 1, 2020 to June 30, 2021

Wages
Amend Article VII: WAGES Section 2:

1.75% salary increase effective 7-1-2019
1.75% salary increase effective 7-1-2020

All remaining terms and conditions of the current CBA not altered as per above shall remain in full force and effect. This agreement is subject to ratification by the Union and appropriation by the City Council.

Date: 11-24-2020

James J. Fiorentini, Mayor

James Marks, Teamsters Business Agent

William D. Cox, Jr., City Solicitor

Shop Steward (Citizen Center Group)

IN CITY COUNCIL: December 1 2020
TO COME BACK DECEMBER 15 2020
Attest:

City Clerk

97-I

16.7.1

DOCUMENT 97-I

CITY OF HAVERHILL

In Municipal Council December 1 2020

ORDERED:
MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
CITIZEN CENTER GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 51-D of 2018 is hereby amended as follows:

EFFECTIVE 7/1/2019 1.75%

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Program Coordinator	$ 774.41	$ 797.64	$ 821.56	$ 842.71	$ 871.59	$ 897.72	
Principal Account Clerk/Dispatcher	$ 667.85	$ 687.46	$ 707.70	$ 728.52	$ 749.96	$ 772.09	$ 818.09
Principal Account Clerk	$ 616.61	$ 635.89	$ 653.35	$ 672.65	$ 692.39	$ 712.77	$ 752.10
Bldg Maintenance Craft/Custodian	$ 19.22	$ 19.80	$ 20.40				
Activities/Volunteer	$ 16.86	$ 17.37					
Driver	$ 10.27	$ 10.57					
Meal on Wheels Driver	$ 11.00	$ 11.33					
Driver (Veterans)	$ 15.26						
Shine Coordinator	$ 12.82	$ 13.20					

EFFECTIVE 7/1/2020 1.75%

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Program Coordinator	$ 787.96	$ 811.60	$ 835.94	$ 857.45	$ 886.84	$ 913.43	
Principal Account Clerk/Dispatcher	$ 679.54	$ 699.49	$ 720.09	$ 741.27	$ 763.09	$ 785.60	$ 832.41
Principal Account Clerk	$ 627.40	$ 647.02	$ 664.79	$ 684.42	$ 704.51	$ 725.25	$ 765.26
Bldg Maintenance Craft/Custodian	$ 19.55	$ 20.14	$ 20.76				
Activities/Volunteer	$ 17.15	$ 17.67					
Driver	$ 12.75						
Meal on Wheels Driver	$ 12.75						
Driver (Veterans)	$ 15.53						
Shine Coordinator	$ 13.04	$ 13.43					

Approved as to legality:

City Solicitor

PLACED ON FILE for at least 10 days
Attest:

_____ City Clerk

FOR BACK UP REFERENCE ONLY

DOCUMENT 51-D

CITY OF HAVERHILL

In Municipal Council December 4 2018

BACK up

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
CITIZEN CENTER GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 28-J of 2016 is hereby amended as follows:

EFFECTIVE 7/1/2017 1.75%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Program Coordinator	$ 746.17	$ 768.55	$ 791.60	$ 811.97	$ 839.80	$ 864.98	
Principal Account Clerk/Dispatcher	$ 643.49	$ 662.39	$ 681.89	$ 701.95	$ 722.61	$ 743.93	$ 788.26
Principal Account Clerk	$ 594.12	$ 612.70	$ 629.53	$ 648.12	$ 667.14	$ 686.78	$ 724.67
Bldg Maintenance Craft/Custodian	$ 18.52	$ 19.08	$ 19.66				
Activities/Volunteer	$ 16.24	$ 16.73					
Driver	$ 9.90	$ 10.19					
Meal on Wheels Driver	$ 10.60	$ 10.92					
Driver (Veterans)	$ 14.00						
Shine Coordinator	$ 12.35	$ 12.72					

EFFECTIVE 7/1/2018 2%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Program Coordinator	$ 761.09	$ 783.92	$ 807.43	$ 828.21	$ 856.60	$ 882.28	
Principal Account Clerk/Dispatcher	$ 656.36	$ 675.64	$ 695.53	$ 715.99	$ 737.06	$ 758.81	$ 804.02
Principal Account Clerk	$ 606.00	$ 624.96	$ 642.12	$ 661.08	$ 680.48	$ 700.51	$ 739.17
Bldg Maintenance Craft/Custodian	$ 18.89	$ 19.46	$ 20.05				
Activities/Volunteer	$ 16.57	$ 17.07					
Driver	$ 10.09	$ 10.39					
Meal on Wheels Driver	$ 10.81	$ 11.14					
Driver (Veterans)	$ 15.00						
Shine Coordinator	$ 12.60	$ 12.98					

Amend Article VII: WAGES
Add new Section 8 as follows:
Effective July 1, 2018, $100 stipend will be paid yearly on a fiscal year basis to those employees who become CPR certified and maintain their certification.

Amend Article VII: Wages Section 5
Amend section as follows:
Increase allowance amount from $500 yearly to $600 per year.

Approved as to legality:

_____
City Solicitor

PLACED ON FILE for at least 10 days
Attest;

_____
City Clerk

16.8.

TO: MAYOR JAMES J. FIORENTINI
FROM: Denise McClanahan, HR Director
DATE: 11/13/2020
RE: COLLECTIVE BARGAINING FINANCIAL DISCLOSURE

NAME OF CONTRACT OR GROUP: **Animal Control Officer, etc Group**
CONTRACT PERIOD: **July 1, 2019** to **June 30, 2021**

% INCREASE FOR EACH CONTRACT YEAR:
Year 1 **1.75 %** Year 2 **1.75 %** Year 3 N/A

COST OF COLA FOR EACH FISCAL YEAR OF CONTRACT:
Year 1 – FY 20 Cost amount **$3,555.55**
Year 2 – FY 21 Cost amount **$3,617.77**
Year 3 – FY ____ Cost amount _____

ADDITIONAL COSTS
(i.e., OT, Hazardous Duty, Professional Development, Clothing Allowance, Holiday Pay, etc.)
Approx OT cost FY 20/21 $808.49
What is the percentage increase that these extras add to the budget? _____

TOTAL COST OF PROPOSED COLLECTIVE BARGAINING AGREEMENT: **$7,981.81**

Total salary budget for this group: _____
Percent increase in salary budget: 3.5%

Are there any other groups or individuals that would be directly affected by this budget? No
What would be the effect? _____
Are there any other known implications to this contract? _____

	Yes	No
Funds are appropriated	☒	☐

Where funds are located Account #: 1010000109465101

	Yes	No
Funds need appropriation by council	☐	☒

Where funds to come from Account #: Click or tap here to enter text.

Patricia J. Martel
Auditors Office Asst City Auditor

Denise McClanahan
HR Dept

96-K

Memorandum of Agreement
Between
THE CITY OF HAVERHILL and THE ANIMAL CONTROL OFFICERS/POLICE MECHANICS/POLICE CRAFTSMAN-CUSTODIAN/BUILDING CUSTODIAN GROUP – Teamsters Local #170

Two-year contract:

July 1, 2019 to June 30, 2020
July 1, 2020 to June 30, 2021

Wages
Amend Article VII: WAGES AND PRIVATE PAID DETAILS:

1.75% salary increase effective 7-1-2019
1.75% salary increase effective 7-1-2020

All remaining terms and conditions of the current CBA not altered as per above shall remain in full force and effect. This agreement is subject to ratification by the Union and appropriation by the City Council.

Date: 11-24-2020

James J. Florentini, Mayor

William D. Cox, Jr., City Solicitor

James Marks, Teamsters Business Agent

Michelle L. Cannon
Shop Steward

IN CITY COUNCIL: December 1 2020
TO COME BACK DECEMBER 15 2020
Attest:
_____City Clerk

97-J

16.8.1

DOCUMENT 97-J

CITY OF HAVERHILL

In Municipal Council December 1 2020

ORDERED:

MUNICIPAL ORDINANCE

AN ORDINANCE RELATING TO SALARIES

CHAPTER

ANIMAL CONTROL OFFICERS, POLICE MECHANICS (ME REPAIRMEN), POLICE BUILDING MAINTENANCE CRAFTSMEN/CUSTODIAN AND PUBLIC PROPERTY BUILDING CUSTODIAN GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 1-C of 2019 is hereby amended as follows:

EFFECTIVE 7/1/2019 1.75%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
Senior Animal Control Officer		$ 729.73	$ 751.62	$ 814.81	
Animal Control Officer		$ 641.87	$ 661.13	$ 721.61	
Police Mechanics (Motor Equipment Repairmen)	$ 19.57	$ 20.98	$ 22.28	$ 23.52	
Police Bldg Mtnce Craftsperson/Custodian	$ 741.61	$ 786.10			
Custodian	$ 712.81	$ 739.21	$ 765.61	$ 792.01	$ 815.24

EFFECTIVE 7/1/2020 1.75%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
Senior Animal Control Officer		$ 742.50	$ 764.77	$ 829.07	
Animal Control Officer		$ 653.10	$ 672.70	$ 734.24	
Police Mechanics (Motor Equipment Repairmen)	$ 19.91	$ 21.35	$ 22.67	$ 23.93	
Police Bldg Mtnce Craftsperson/Custodian	$ 754.58	$ 799.86			
Custodian	$ 725.28	$ 752.14	$ 779.01	$ 805.87	$ 829.51

Approved as to legality:

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

_____City Clerk

FOR BACK UP
REFERENCE ONLY

17.3.1

BAckup

DOCUMENT 1-C

CITY OF HAVERHILL

In Municipal Council April 2 2019

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
ANIMAL CONTROL OFFICERS, POLICE MECHANICS (ME REPAIRMEN), POLICE BUILDING MAINTENANCE CRAFTSMEN/CUSTODIAN AND PUBLIC PROPERTY BUILDING CUSTODIAN GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 12-BB of 2017 is hereby amended as follows:

Effective 7/1/17 1.75%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
Senior Animal Control Officer	$ 666.01	$ 703.11			
Animal Control Officer	$ 581.37	$ 618.46			
Police Mechanics (Motor Equipment Repairmen)	$ 18.86	$ 20.22	$ 21.47	$ 22.66	
Police Bldg Mtnce Craftsperson/Custodian	$ 714.56	$ 757.43			
Custodian	$ 686.81	$ 712.25	$ 737.69	$ 763.13	$ 785.51

Effective 7/1/18 2%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
Senior Animal Control Officer		$ 717.18			
Animal Control Officer		$ 630.83			
Police Mechanics (Motor Equipment Repairmen)	$ 19.23	$ 20.62	$ 21.90	$ 23.11	
Police Bldg Mtnce Craftsperson/Custodian	$ 728.85	$ 772.58			
Custodian	$ 700.55	$ 726.50	$ 752.44	$ 778.39	$ 801.22

Effective 7/1/18 add the following steps to the Senior Animal Control Officer and Animal Control Officer positions:

	STEP 3	STEP 4
Senior Animal Control Officer	$ 738.69	$ 800.80
Animal Control Officer	$ 649.76	$ 709.20

It is agreed that the Sr. Animal Control Officer and Animal Control Officer positions shall move to Step 3 on 7/1/18 and shall move to step 4 on 1/1/19.

Effective 7/1/18 Article VII: Wages and Private Paid Details:
Amend Tool Allowance section for Police Mechanic position as follows:
Increase yearly tool allowance amount from $350 to $400 per year.

Approved as to legality:

_____
City Solicitor

PLACED ON FILE for at least 10 days
Attest:
_____ City Clerk

97-K

16. 9

DOCUMENT 97-K

CITY OF HAVERHILL

In Municipal Council December 1 2020

ORDERED:
MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
NON-UNION POSITIONS

BE IT ORDAINED by the City Council of the City of Haverhill that Document 51-G of 2018 is hereby amended as follows:

EFFECTIVE 7/1/2019 1.75% SEE ATTACHED PAGES

EFFECTIVE 7/1/2020 1.75% SEE ATTACHED PAGES

Approved as to legality:

City Solicitor

PLACED ON FILE for at least 10 days
Attest:

_____ City Clerk

51-G

FOR BACK UP REFERENCE ONLY

Back up (8 octavo pages)

DOCUMENT 51-G

CITY OF HAVERHILL

In Municipal Council December 4 2018

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
NON-UNION POSITIONS

BE IT ORDAINED by the City Council of the City of Haverhill that Document 28-F of 2016, and any subsequent amendments thereto, be and are hereby deleted in its entirety and the following be inserted in its place thereof:

EFFECTIVE 7/1/2017 1.75% SEE ATTACHED PAGES

EFFECTIVE 7/1/2018 2% SEE ATTACHED PAGES

PLACED ON FILE for at least 10 days
Attest:

City Clerk

Approved as to legality:

City Solicitor

FY 20 SALARY SCHEDULE FOR ALL DEPARTMENTS (NON-UNION POSITIONS) EFFECTIVE 7/1/2019						
DEPARTMENT/DIVISION	POSITION					
MAYOR	ADMINISTRATIVE ASSISTANT	$ 42,240.50	$ 47,520.56	$ 52,800.62	$ 58,080.68	$ 63,360.74
	COMMUNICATIONS DIRECTOR	$ 61,050.00				
CITY CLERK	WARDENS & CLERKS	$ 225.00				
	INSPECTORS	$ 195.00				
	Election Worker	$ 15.00				
	Administrative Assistant	$ 37,647.50	$ 40,191.25	$ 42,735.00		
CITY COUNCIL	EXECUTIVE SECRETARY/ADM. ASSISTANT	$ 928.79	$ 956.65	$ 985.36	$ 1,014.93	$ 1,050.45
311 CALL CENTER/CONSTITUENT SERVICES	CALL OPERATOR/REPRESENTATIVE	$ 42,240.50	$ 44,029.26			
PURCHASING	Administrative Assistant (PT)	$ 23.48				
INFORMATION TECHNOLOGY	IT Consultant	$ 25.00				
	Systems Analyst (PT)	$ 35.15				
INSPECTIONS & HEALTH REG.	ANIMAL INSPECTOR	$ 3,000.00				
MUN. PARKING AREAS & DECK	GARAGE ATTENDANT	$ 12.00				
COUNCIL ON AGING	ELDER MEALS AIDE	$ 12.00				
	MOW DRIVER	$ 12.00				
	BENEFITS AIDE	$ 12.00				
	LEGAL AIDE	$ 12.00				
	SENIOR AIDE	$ 12.00				
	DATA TRANSCRIBER	$ 12.00				
	OUTREACH AIDE	$ 12.00				
	SUBSTITUTE MOW DRIVER	$ 12.00				
RECREATION	WATER FRONT DIRECTOR/HEAD LIFEGUARD	$ 12.00	$ 13.00	$ 14.00	$ 15.00	$ 16.00
	LIFEGUARD	$ 12.00	$ 13.00	$ 14.00		
	CAMP DIRECTOR	$ 23.00				
	DAY CAMP NURSE	$ 17.00				
	ASSISTANT SUPERVISOR	$ 12.00	$ 13.00			
	SPECIAL NEEDS DIRECTOR	$ 16.00				
	TEACHER SUPPORT	$ 16.00				
YOUTH ACTIVITES	YOUTH ACTIVITIES SUPERVISOR	$ 12.00	$ 13.00	$ 14.00	$ 15.00	
	CUSTODIAN	$ 12.00				

FY 20 SALARY SCHEDULE FOR ALL DEPARTMENTS (NON-UNION POSITIONS) EFFECTIVE 7/1/2019						
DEPARTMENT/DIVISION	POSITION					
V.M. SKATING RINK	SUPERINTENDENT	$ 912.47	$ 967.23	$ 1,025.25		
	LABORER	$ 535.89	$ 565.74	$ 572.34		
	LABORER (PT)	$ 15.31	$ 16.17	$ 16.97		
PARK COMMISSION	TENNIS COURT ATTENDANT	$ 12.00				
	TENNIS INSTRUCTOR	$ 12.00				
	TENNIS DIRECTOR	$ 16.00				
	ASST. BOATING DIRECTOR	$ 16.00				
	SR. BOATING INSTRUCTOR	$ 15.00				
	BOATING INSTRUCTOR	$ 10.00				
	DOCKMASTER	$ 15.00				
	COMFORT STATION ATTENDANT	$ 12.00				
	SKILLED LABORER	$ 650.82	$ 683.19	$ 717.33	$ 751.04	$ 786.36
	SKILLED LABORER (TEMP)	$ 12.75	$ 13.50	$ 14.25	$ 15.00	
LIBRARY	LIBRARY PAGE	$ 12.00				
	LIBRARY CLERK (PT)	$ 15.97				
POLICE	ASST. NETWORK SPECIALIST/CRIME ANALYST	$ 56,364.89	$ 58,056.15	$ 59,798.52	$ 61,591.97	$ 63,439.07
	DOMESTIC VIOLENCE ADVOCATE	$ 21.65				
	RESERVE POLICE OFFICER	$ 24.38				
	DETENTION ATTENDANT	$ 15.57				
	PARKING CONTROL OFFICER	$ 16.00				
	DISPATCHER	$ 19.19	$ 20.14	$ 21.14	$ 22.20	$ 23.31
FIRE	CALL FIREFIGHTER	$ 19.00				
	CALL SUPERIOR OFFICER	$ 20.61				
	ASSISTANT HARBORMASTER	$ 15.00				
ALL DEPARTMENTS	INTERN	$ 12.00	$ 13.00	$ 14.00		
	SEASONAL EMPLOYEES	$ 12.00	$ 13.00	$ 14.00		
ENGINEERING	ENGINEERING INTERN	$ 12.00	$ 13.00	$ 14.00		
PUBLIC WORKS	DPW SEASONAL WORKER	$ 12.00	$ 13.00	$ 14.00		
	WASTE REDUCTION COORDINATOR	$ 40,191.25	$ 41,396.99	$ 42,638.90	$ 43,918.07	$ 45,235.61
	RECYCLING ATTENDANT (PT)	$ 15.00				
WATER	TEMPORARY WATER METER READER	$ 12.00	$ 13.00	$ 14.00		
PARK	SEASONAL GROUNDSWORKER	$ 12.00	$ 13.00	$ 14.00		

FY 21 SALARY SCHEDULE FOR ALL DEPARTMENTS (NON-UNION POSITIONS) EFFECTIVE 7/1/2020						
DEPARTMENT/DIVISION	POSITION					
MAYOR	ADMINISTRATIVE ASSISTANT	$ 42,979.70	$ 48,352.17	$ 53,724.63	$ 59,097.09	$ 64,469.56
	COMMUNICATIONS DIRECTOR	$ 62,118.38				
CITY CLERK	WARDENS & CLERKS	$ 225.00				
	INSPECTORS	$ 195.00				
	Election Worker	$ 15.00				
	Administrative Assistant	$ 38,306.33	$ 40,894.60	$ 43,482.86		
CITY COUNCIL	EXECUTIVE SECRETARY/ADM. ASSISTANT	$ 945.05	$ 973.39	$ 1,002.60	$ 1,032.69	$ 1,068.83
311 CALL CENTER/CONSTITUENT SERVICES	CALL OPERATOR/REPRESENTATIVE	$ 42,979.70	$ 44,799.77			
PURCHASING	Administrative Assistant (PT)	$ 23.89				
INFORMATION TECHNOLOGY	IT Consultant	$ 25.00				
	Systems Analyst (PT)	$ 35.15				
INSPECTIONS & HEALTH REG.	ANIMAL INSPECTOR	$ 3,000.00				
MUN. PARKING AREAS & DECK	GARAGE ATTENDANT	$ 12.75	$ 13.50	$ 14.25	$ 15.00	
COUNCIL ON AGING	ELDER MEALS AIDE	$ 12.75	$ 13.50	$ 14.25	$ 15.00	
	MOW DRIVER	$ 12.75	$ 13.50	$ 14.25	$ 15.00	
	BENEFITS AIDE	$ 12.75	$ 13.50	$ 14.25	$ 15.00	
	LEGAL AIDE	$ 12.75	$ 13.50	$ 14.25	$ 15.00	
	SENIOR AIDE	$ 12.75	$ 13.50	$ 14.25	$ 15.00	
	DATA TRANSCRIBER	$ 12.75	$ 13.50	$ 14.25	$ 15.00	
	OUTREACH AIDE	$ 12.75	$ 13.50	$ 14.25	$ 15.00	
	SUBSTITUTE MOW DRIVER	$ 12.75	$ 13.50	$ 14.25	$ 15.00	
RECREATION	WATER FRONT DIRECTOR/HEAD LIFEGUARD	$ 15.00	$ 16.00	$ 17.00	$ 18.00	
	LIFEGUARD	$ 13.00	$ 14.00	$ 15.00		
	CAMP DIRECTOR	$ 23.00				
	DAY CAMP NURSE	$ 17.00				
	WOOD SCHOOL SITE COORDINATOR	$ 18.00				
	ASSISTANT SUPERVISOR	$ 12.75	$ 13.50	$ 14.25	$ 15.00	
	SPECIAL NEEDS DIRECTOR	$ 16.00				
	TEACHER SUPPORT	$ 16.00				
YOUTH ACTIVITES	YOUTH ACTIVITIES SUPERVISOR	$ 12.75	$ 13.50	$ 14.25	$ 15.00	
	CUSTODIAN	$ 12.75	$ 13.50	$ 14.25	$ 15.00	

FY 21 SALARY SCHEDULE FOR ALL DEPARTMENTS (NON-UNION POSITIONS) EFFECTIVE 7/1/2020						
DEPARTMENT/DIVISION	POSITION					
V.M. SKATING RINK	SUPERINTENDENT	$ 928.44	$ 984.15	$ 1,043.20		
	LABORER	$ 545.26	$ 575.64	$ 582.35		
	LABORER (PT)	$ 15.58	$ 16.45	$ 17.27		
PARK COMMISSION	TENNIS COURT ATTENDANT	$ 12.75	$ 13.50	$ 14.25	$ 15.00	
	TENNIS INSTRUCTOR	$ 12.75	$ 13.50	$ 14.25	$ 15.00	
	TENNIS DIRECTOR	$ 16.00				
	ASST. BOATING DIRECTOR	$ 16.00				
	SR. BOATING INSTRUCTOR	$ 15.00				
	BOATING INSTRUCTOR	$ 12.75	$ 13.50	$ 14.25	$ 15.00	
	DOCKMASTER	$ 15.00				
	COMFORT STATION ATTENDANT	$ 12.75	$ 13.50	$ 14.25	$ 15.00	
	SKILLED LABORER	$ 662.21	$ 695.14	$ 729.88	$ 764.19	$ 800.12
	SKILLED LABORER (TEMP)	$ 12.97	$ 13.74	$ 14.50	$ 15.26	
LIBRARY	LIBRARY PAGE	$ 12.75	$ 13.50	$ 14.25	$ 15.00	
	LIBRARY CLERK (PT)	$ 16.25				
POLICE	ASST. NETWORK SPECIALIST/CRIME ANALYST	$ 57,351.28	$ 59,072.13	$ 60,844.99	$ 62,669.83	$ 64,549.25
	DOMESTIC VIOLENCE ADVOCATE	$ 22.03				
	RESERVE POLICE OFFICER	$ 24.81				
	DETENTION ATTENDANT	$ 15.84				
	PARKING CONTROL OFFICER	$ 16.28				
	DISPATCHER	$ 19.53	$ 20.49	$ 21.51	$ 22.59	$ 23.72
FIRE	CALL FIREFIGHTER	$ 19.00				
	CALL SUPERIOR OFFICER	$ 25.00				
	ASSISTANT HARBORMASTER	$ 25.00				
ALL DEPARTMENTS	INTERN	$ 12.75	$ 13.50	$ 14.25	$ 15.00	
	SEASONAL EMPLOYEES	$ 12.75	$ 13.50	$ 14.25	$ 15.00	
	AMBASSADOR	$ 15.00				
ENGINEERING	ENGINEERING INTERN	$ 12.75	$ 13.50	$ 14.25	$ 15.00	
PUBLIC WORKS	DPW SEASONAL WORKER	$ 12.75	$ 13.50	$ 14.25	$ 15.00	
	WASTE REDUCTION COORDINATOR	$ 40,894.60	$ 42,121.43	$ 43,385.08	$ 44,686.63	$ 46,027.23
	RECYCLING ATTENDANT (PT)	$ 12.75	$ 13.50	$ 14.25	$ 15.00	
	IPP CONSULTANT	$ 38.54				
WATER	TEMPORARY WATER METER READER	$ 12.75	$ 13.50	$ 14.25	$ 15.00	
PARK	SEASONAL GROUNDSWORKER	$ 12.75	$ 13.50	$ 14.25	$ 15.00	

97-L

16.10

DOCUMENT 97-L

CITY OF HAVERHILL

In Municipal Council December 1 2020

ORDERED:
MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
ADMINISTRATIVE & PROFESSIONAL POSITIONS

BE IT ORDAINED by the City Council of the City of Haverhill that Document 51-F of 2018 is hereby amended as follows:

EFFECTIVE 7/1/2019 1.75% SEE ATTACHED PAGES

EFFECTIVE 7/1/2020 1.75% SEE ATTACHED PAGES

Approved as to legality:

_____
City Solicitor

PLACED ON FILE for at least 10 days
Attest:
_____ City Clerk

51

FOR BACK UP REFERENCE ONLY

DOCUMENT 51-F

ITY OF HAVERHILL

Backup (Salary page)

In Municipal Council December 4 2018

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
ADMINISTRATIVE & PROFESSIONAL POSITIONS

BE IT ORDAINED by the City Council of the City of Haverhill that Document 28-E of 2016, and any subsequent amendments thereto, be and are hereby deleted in its entirety and the following be inserted in its place thereof:

EFFECTIVE 7/1/2017 1.75% SEE ATTACHED PAGES

EFFECTIVE 7/1/2018 2% SEE ATTACHED PAGES

PLACED ON FILE for at least 10 days
Attest:

City Clerk

Approved as to legality:

City Solicitor

FY 20 SALARY SCHEDULE FOR ALL DEPARTMENTS (ADMINISTRATIVE/PROFESSIONAL POSITIONS) EFFECTIVE 7/1/2019 1.75%

DEPARTMENT	POSITION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
MAYOR	MAYOR	$110,000				
	CHIEF OF STAFF	$84,481	$87,016	$89,625	$92,315	$95,084
311 CALL CENTER/CONSTITUENT SERVICES	MANAGER	$72,443	$73,393			
CITY CLERKS	CITY CLERK	$67,801	$70,627	$73,451	$76,391	$78,682
	ASSISTANT CITY CLERK	$50,066	$52,098	$54,216	$56,333	$58,535
	CLERK OF COUNCIL	$4,000				
	CLERK OF BOARD OF REGISTERS VOTERS	$1,300				
CITY COUNCIL	PRESIDENT	$18,000				
	COUNCILLORS (8)	$15,000				
SCHOOL COMMITTEE	SCHOOL COMMITTEE MEMBER	$8,250				
HUMAN RESOURCES	HR DIRECTOR	$77,603	$80,607	$83,737	$87,088	$90,570
	HR TECHNICIAN	$50,066	$52,098	$54,216	$56,333	$58,535
	HR STIPEND	$3,500				
PUBLIC LIBRARY	LIBRARY DIRECTOR	$106,838				
	ASSISANT DIRECTOR	$71,225				
	SYSTEMS ADMINISTRATOR	$54,660	$56,405	$58,149	$59,893	$61,638
	LIBRARIAN I	$47,001	$48,942	$50,980	$53,018	$55,137
AUDITORS	CHIEF FINANCIAL OFFICER	$142,450				
	DEPUTY FINANCE DIRECTOR	$66,539	$69,312	$72,197	$75,086	$78,089
	AUDITOR	$93,665	$96,787	$100,689	$104,715	$108,905
RETIREMENT	AUDITOR	$3,000				
	TREASURER/COLLECTOR	$1,200				
INFORMATION TECHNOLOGY	NETWORK MANAGER	$83,339	$85,854	$88,429	$91,082	$93,815
ASSESSORS	ASSESSOR	$88,217	$90,864	$93,590	$96,397	$99,290
	CHAIRPERSON	$3,500				
PURCHASING	PURCHASING AGENT	$90,333				
TREASURER/COLLECTOR	TREASURER/COLLECTOR	$105,138	$108,293	$111,540	$114,887	$118,332
	ASSISTANT TREASURER/COLLECTOR	$66,539	$69,312	$72,197	$75,086	$78,090
	PARKING STIPEND	$5,000				

FY 20 SALARY SCHEDULE FOR ALL DEPARTMENTS (ADMINISTRATIVE/PROFESSIONAL POSITIONS) EFFECTIVE 7/1/2019 1.75%

DEPARTMENT	POSITION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
HEALTH & INSPECTIONAL SERVICES	DIRECTOR	$53,599				
	DEPUTY DIRECTOR	$66,422	$68,415	$70,468	$72,581	$74,759
	BUILDING INSPECTOR	$83,028	$85,519	$88,084	$90,727	$93,449
	PLUMBING AND GASFITTING INSPECTOR	$54,210	$56,470	$58,824	$61,176	$63,624
	WIRE INSPECTOR	$51,215	$53,350	$55,574	$57,797	$60,110
FIRE SAFETY SERVICES	FIRE CHIEF	$137,861				
LAW	CITY SOLICITOR	$64,060	$66,619	$69,174	$71,834	$75,079
LAW ENFORCEMENT	POLICE CHIEF	$223,017				
	DEPUTY POLICE CHIEF	$170,047				
	EMERGENCY MANAGEMENT STIPEND	$8,000				
ECONOMIC DEVELOPMENT	ECONOMIC DEVELOPMENT DIRECTOR	$104,074	$107,543	$111,879	$115,235	$118,692
	ASST. ECON DEV. DIRECTOR	$61,050				
	PLANNING DIRECTOR/GRANTS COORDINATC	$92,946	$95,614	$98,393	$102,327	$106,423
	CDBG STIPEND	$5,456				
	ENVIRONMENTAL HEALTH TECHNICIAN	$60,132	$62,637	$65,246	$67,859	$70,572
PUBLIC WORKS	DPW DIRECTOR	$142,478				
	DEPUTY DPW DIRECTOR	$119,457	$123,040	$126,732	$130,534	$134,449
	ASST. DPW DIRECTOR/CITY ENGINEER	$98,698	$101,811	$105,018	$108,321	$111,724
	ASST. DPW DIRECTOR/HIGHWAY-PARK	$113,960				
	SOLID WASTE/RECYCLING COORDINATOR	$76,317				
	SNOW STIPEND	$5,000				
HUMAN SERVICES	HUMAN SERVICES DIRECTOR	$65,015	$67,724	$70,434	$73,251	$76,181
	WOOD SCHOOL STIPEND	$5,000				
	HUMAN SERVICES/COA STIPEND	$2,250				
	VETERANS' MEM. RINK COORDINATOR	$5,500				
VETERANS SERVICES	DIRECTOR/AGENT	$59,015				
	COA/VETERANS SERVICES STIPEND	$2,250				

FY 21 SALARY SCHEDULE FOR ALL DEPARTMENTS (ADMINISTRATIVE/PROFESSIONAL POSITIONS) EFFECTIVE 7/1/2020 1.75%

DEPARTMENT	POSITION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
MAYOR	MAYOR	$110,000				
	CHIEF OF STAFF	$85,959	$88,538	$91,194	$93,930	$96,748
311 CALL CENTER/CONSTITUENT SERVICES	MANAGER	$73,711	$74,678			
CITY CLERKS	CITY CLERK	$68,988	$71,863	$74,737	$77,728	$80,059
	ASSISTANT CITY CLERK	$50,942	$53,010	$55,165	$57,319	$59,559
	CLERK OF COUNCIL	$4,000				
	CLERK OF BOARD OF REGISTERS VOTERS	$1,300				
CITY COUNCIL	PRESIDENT	$18,000				
	COUNCILLORS (8)	$15,000				
SCHOOL COMMITTEE	SCHOOL COMMITTEE MEMBER	$8,250				
HUMAN RESOURCES	HR DIRECTOR	$78,961	$82,018	$85,203	$88,612	$92,155
	HR TECHNICIAN	$50,942	$53,010	$55,165	$57,319	$59,559
	HR STIPEND	$3,500				
PUBLIC LIBRARY	LIBRARY DIRECTOR	$108,707				
	ASSISANT DIRECTOR	$72,471				
	SYSTEMS ADMINISTRATOR	$55,617	$57,392	$59,167	$60,941	$62,717
	LIBRARIAN I	$47,824	$49,798	$51,872	$53,946	$56,102
AUDITORS	CHIEF FINANCIAL OFFICER	$144,943				
	DEPUTY FINANCE DIRECTOR	$67,704	$70,525	$73,460	$76,400	$79,456
	AUDITOR	$95,304	$98,480	$102,451	$106,548	$110,811
RETIREMENT	AUDITOR	$3,000				
	TREASURER/COLLECTOR	$1,200				
INFORMATION TECHNOLOGY	NETWORK MANAGER	$84,798	$87,356	$89,976	$92,675	$95,456
ASSESSORS	ASSESSOR	$89,761	$92,454	$95,227	$98,084	$101,027
	CHAIRPERSON	$3,500				
PURCHASING	PURCHASING AGENT	$91,914				
TREASURER/COLLECTOR	TREASURER/COLLECTOR	$106,978	$110,188	$113,492	$116,897	$120,403
	ASSISTANT TREASURER/COLLECTOR	$67,704	$70,525	$73,460	$76,400	$79,457
	PARKING STIPEND	$5,000				

FY 21 SALARY SCHEDULE FOR ALL DEPARTMENTS (ADMINISTRATIVE/PROFESSIONAL POSITIONS) EFFECTIVE 7/1/2020 1.75%

DEPARTMENT	POSITION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
HEALTH & INSPECTIONAL SERVICES	DIRECTOR	$54,537				
	DEPUTY DIRECTOR	$67,585	$69,612	$71,701	$73,852	$76,067
	BUILDING INSPECTOR	$84,481	$87,015	$89,625	$92,315	$95,085
	PLUMBING AND GASFITTING INSPECTOR	$55,159	$57,458	$59,853	$62,247	$64,738
	WIRE INSPECTOR	$52,111	$54,283	$56,546	$58,809	$61,162
FIRE SAFETY SERVICES	FIRE CHIEF	$137,861				
LAW	CITY SOLICITOR	$65,181	$67,785	$70,384	$73,092	$76,393
LAW ENFORCEMENT	POLICE CHIEF	$223,017				
	DEPUTY POLICE CHIEF	$170,047				
	EMERGENCY MANAGEMENT STIPEND	$8,000				
ECONOMIC DEVELOPMENT	ECONOMIC DEVELOPMENT DIRECTOR	$105,895	$109,425	$113,837	$117,252	$120,770
	ASST. ECON DEV. DIRECTOR	$62,118				
	PLANNING DIRECTOR/GRANTS COORDINATO	$94,572	$97,288	$100,115	$104,118	$108,286
	CDBG STIPEND	$5,551				
	ENVIRONMENTAL HEALTH TECHNICIAN	$61,185	$63,733	$66,388	$69,047	$71,807
PUBLIC WORKS	DPW DIRECTOR	$142,478				
	DEPUTY DPW DIRECTOR	$121,547	$125,193	$128,949	$132,818	$136,802
	ASST. DPW DIRECTOR/CITY ENGINEER	$100,425	$103,593	$106,856	$110,217	$113,679
	ASST. DPW DIRECTOR/HIGHWAY-PARK	$115,954				
	SOLID WASTE/RECYCLING COORDINATOR	$77,652				
	SNOW STIPEND	$5,000				
HUMAN SERVICES	HUMAN SERVICES DIRECTOR	$66,153	$68,909	$71,667	$74,533	$77,514
	WOOD SCHOOL STIPEND	$5,000				
	HUMAN SERVICES/COA STIPEND	$2,250				
	VETERANS' MEM. RINK COORDINATOR	$5,500				
VETERANS SERVICES	DIRECTOR/AGENT	$60,048				
	COA/VETERANS SERVICES STIPEND	$2,250				

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CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

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4 SUMMER STREET
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citycncl@cityofhaverhill.com

December 4, 2020

TO: President and Members of the City Council:

Councillor Michitson wishes to recognize the outstanding achievements of John Cuneo during his rewarding career at Community Action, Inc. serving Haverhill's most vulnerable citizens.

John A. Michitson

City Councillor John A. Michitson

CITY COUNCIL

MELINDA E. BARRETT
PRESIDENT
COLIN F. LEPAGE
VICE PRESIDENT
JOSEPH J. BEVILACQUA
JOHN A. MICHITSON
THOMAS J. SULLIVAN
TIMOTHY J. JORDAN
MICHAEL S. MCGONAGLE
MARY ELLEN DALY O'BRIEN
WILLIAM J. MACEK

CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

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DOCUMENTS REFERRED TO COMMITTEE STUDY

38-W	Communication from Councillor Barrett requesting to give an update on response from MBTA/Keolis & US EPA about idling trains in Bradford	Citizen Outreach	4/5/16 1/31/17
10-B	Communication from President Michitson asking to request from Mayor status of facility improvements to public buildings and parks to comply with American w/ Disabilities Act (ADA)	Citizen Outreach	1/3/17 1/31/17, 8/15/17
10-U	Communication from President Michitson requesting discussion on next steps to provide comprehensive long range plan for Haverhill	Citizen Outreach	1/31/17 8/15/17, 4/23/18
38-D	Communication from Councillors Sullivan and Barrett requesting an update on City's emergency management plan and status of working generators in all public building in City	Public Safety	3/20/18 1/23/19
13-Y	Communication from Councillor LePage to discuss accounting of revenue funds received from Licensed Marijuana establishments & their allocation to mitigate costs and impacts to city	A& F	3/12/19 8/5/19
79-F	Communication from Councillor Sullivan requesting to introduce Kathleen Fitts, Gale Park Assoc. to request the city replace the Gale Park Fountain in fiscal year 20	NRPP	6/25/19
79-T	Communication from Councillors Sullivan and Barrett re: discussion with VINFEN & Haverhill Police Dept. regarding incident in neighborhood of 20 Westland Ter. group home on 7/5 and steps being taken to better supervise residents and reduce police calls to residence	Public Safety	7/23/19
89-D	Communication from Councillors LePage, Michitson, Jordan requesting discussion on reducing exposure of persons under 21 yrs. of age to outdoor advertising (billboards) of marijuana products and zoning regulations pertaining to smoke and/or vapor stores in Haverhill	A & F	7/23/19 8/6/19
89-K	Communication from Councillor Macek requesting open discussion relative to the process for Establishing a Charter Commission to review the current City of Haverhill Charter	Citizen Outreach A & F	8/6/19
89-U	Communication from Councillor LePage re: applying for Community Compact Best Practices Program grant for benefit of city and its residents	Citizen Outreach A & F	9/17/19
89-V	Communication from Councillor McGonagle requesting a discussion about school bus safety	Public Safety	9/17/19
11	Communication from Councilor Jordan requesting to introduce Steve Costa of Citizens for Haverhill Fire to discuss Mayor's CIP and occupational cancer	Public Safety	1/7/20
34-P	Communication from Councillor Sullivan requesting a discussion regarding the disposal of cremated remains on public property	NRPP	3/17/20
58-M	Communication from Councillors LePage and Daly O'Brien re: the possible use of Hale Hospital Trust Funds for ongoing City health care programs and issues	A & F	4/21/20
55-D	Discussion about removal of the Hannah Duston Statue	NRPP	6/30/20

DOCUMENTS REFERRED TO COMMITTEE STUDY

69-O	Communication from President Barrett and Councillor Sullivan requesting discussion on illegal fireworks in the City	Public Safety	7/28/20
55-D	Communication from Councillor Jordan requesting to introduce Ben Roy to discuss Hannah Duston Statue	NRPP	7/28/20
86-D	Communication from Councillor Michitson requesting to address economic development ideas resulting from the pandemic	Planning & Dev.	8/11/20
86-F	Communication from Council President Barrett and Councillor LePage requesting discussion pertaining to utilization of UV-C disinfection fixtures in public buildings	A & F	8/25/20
89-C	Mayor Fiorentini submits final recommendations of Matrix Company	NRPP	9/15/20
91	Petition from Wady & Jewnifer Grullon requesting to purchase city property that abuts their property at 14 Silver Birch Ln; Assessor's Map 574, Block 1 Lot 7	NRPP	9/15/20
91-B	Petition from the Biggart Family requesting to purchase 2 parcels of land that abuts their property at 30 Belvidere Rd., Assessor's Map 409, Block 114, Lot 9; and Map 409, Block 1A, Lot 1 that includes conservation land, but only the portion zone RMD (Residential Medium Density)	"	9/22/20
86-S	Communication from Councillors LePage, Sullivan and Macek to discuss process for approval Of development projects within the Waterfront District Ch. 255, Article XVI	A & F	10/6/20