



# CITY OF HAVERHILL

## CITY COUNCIL AGENDA - REVISED

Tuesday, August 25, 2020 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202  
Virtual and In-Person Meeting

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Due to the ongoing COVID-19 Pandemic, Governor Baker issued an Emergency Order temporarily suspending certain provisions of the Open Meeting Law, G.L. c. 30A sec. 20. Public bodies otherwise governed by the OML are temporarily relieved from the requirement that meetings be held in public places, open and physically accessible to the public, so long as measures are taken to ensure public access to the bodies' deliberations "through adequate, alternative means."

1. OPENING PRAYER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES OF PRIOR MEETING
4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING
5. COMMUNICATIONS FROM THE MAYOR:
6. COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:
7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28
8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:
  - 8.1. Communication from William Pillsbury, Jr., Community Development Director, requesting approval of Resolution authorizing Mayor to submit FY 2021 (Program Year 2020) Community Development Block Grant (CDBG) program for the City
    - 8.1.1. **Resolution** – Authorizing Mayor to submit the amended Consolidated Plan for the Community Development Block Grant Program
  - 8.2. Communication from William Pillsbury, Jr., submitting Documents related to State Economic Development Incentive Program (EDIP Program) relative to an expansion, investment & job creation project for Broco Oil at 81 Hale st
    - 8.2.1. **Resolution** – Of the City Council of Haverhill, Massachusetts authorizing mayor to submit all required documents to the EDIP Program – TIF for Broco Oil
9. UTILITY HEARING(S) AND RELATED ORDER(S)
  - 9.1. HEARINGS AND RELATED ORDERS:
10. APPOINTMENTS:
  - 10.1. Confirming Appointments:
  - 10.2. Non-Confirming Appointments:
  - 10.3. Resignations



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### 11. PETITIONS:

- 11.1. Petition from Attorney Migliori for "*Frosty Nug Haverhill LLC*"  
requesting Special permit to operate an adult use Marijuana Establishment at  
1181 Boston rd; Assessor's Map 732, Block 777, Lot 2 **Hearing Sep 29th**

11.2. **Applications Handicap Parking Sign:**

- 11.2.1. Leroy Landry for 63 6<sup>th</sup> Avenue (*denied by Police Dept*)

11.3. **Amusement/Event Applications:**

11.4. **Tag Days:**

11.5. **One Day Liquor License**

11.6. **Annual License Renewals:**

- 11.6.1. **Hawker Peddlers License 2020 - Fixed location**

- 11.6.2. **Coin-Op License Renewals for Weekly 2020**

- 11.6.3. **Drainlayer License for 2020**

- 11.6.4. **Taxi Driver Licenses for 2020**

- 11.6.5. **Taxi License:**

- 11.6.6. **Junk Dealer License:**

- 11.6.7. **Pool Tables**

- 11.6.8. **Sunday Pool**

- 11.6.9. **Bowling**

- 11.6.10. **Sunday Bowling**

- 11.6.11. **Buy & Sell Second Hand Articles**

- 11.6.12. **Buy & Sell Second Hand Clothing**

- 11.6.13. **Pawnbroker license**

- 11.6.14. **Fortune Teller**

- 11.6.15. **Buy & Sell Old Gold**

- 11.6.16. **Roller Skating Rink**

- 11.6.17. **Sunday Skating**

- 11.6.18. **Exterior Vending Machines**

- 11.6.19. **Limousine/Livery License/Chair Cars**

### 12. MOTIONS AND ORDERS

### 13. ORDINANCES (FILE 10 DAYS)



# CITY OF HAVERHILL

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### 14. COMMUNICATIONS FROM COUNCILLORS:

- 14.1. Communication from Council President Barrett announcing that there will be a City Council Meeting on Tuesday, September 15<sup>th</sup> at 7:00 PM in the Theodore Pelosi Council Chambers, 4 Summer st, Haverhill
- 14.2. Communication from Council President Barrett and Councillor LePage requesting a discussion pertaining to the utilization of UV-C disinfection fixtures in public buildings
- 14.3. Communication from Councillor McGonagle requesting to have the Traffic and Safety Committee review a request for "No Parking Monday-Friday, 6:30 AM to 4:30 PM" signage in front of 42 Hancock st
- 14.4. Communication from Councillor John Michitson requesting to refer a request for a "No Thru Way" sign at the entrance of Wedgewood Drive to the Traffic & Safety Committee
- 14.5. Communication from Councillor Daly O'Brien requesting improving Covid-19 tracing capabilities
- 14.6. Communication from Councillor John Michitson requesting to address Covid-19 information and data needed for citizens and leaders to make decisions
- 14.7. Communication from Councilor Bevilacqua requesting Police Department review traffic speeding on Concord Street in vicinity of schools and the need for additional traffic safety signage.

### UNFINISHED BUSINESS OF PRECEDING MEETING:

- 14.8. Document 71-J: Mayor Fiorentini gives his recommendation to restore \$1M that was taken from stabilization back into stabilization and submits the following Orders:  
*All tabled from August 11<sup>th</sup>*
  - 14.8.1. Document 71-K: Order: As part of FY2021 Budget the sum of \$1,000.000 be appropriated from additional Unrestricted Local Aid and transferred to Stabilization *Related communication from Mayor requesting to withdraw Order*
  - 14.8.2. Document 71-L: Order: As part of the Fiscal Year 2021 Budget the sum of \$10,000 be appropriated form additional Unrestricted Local Aid and transferred to the following accounts:  
Constituent Services for Over Time \$5,000  
Mayors Salaries \$5,000
  - 14.8.3. Document 71-M: Order- As part of the Fiscal Year 2021 Budget the sum of \$130,000 be appropriated from additional Unrestricted Local Aid and transferred to the following accounts:  
Highway Expenses for roadway/sidewalk maintenance \$50,000  
Highway Expenses for lease payment of mini excavator \$55,000  
Street Marketing Expenses \$25,000



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- 14.8.4. Document 71-N: Order- As part of the Fiscal Year 2021 Budget the sum of \$450,000 be appropriated from additional Unrestricted Local Aid and transferred to the following accounts:  
Capital Projects Budget Line Item \$350,000  
Salary Reserve Budget Line Item \$100,000
- 14.8.5. Document 71-O: Order- As part of the Fiscal Year 2021 Budget the sum of \$400,000 be appropriated from additional Unrestricted Local Aid and transferred to the following capital account:  
Sidewalk and Street Repairs and Improvements \$400,000
- 14.8.6. Document 71-P: Order- As part of the Fiscal Year 2021 Budget the sum of \$400,000 be appropriated from additional Unrestricted Local Aid and transferred to the following accounts: City Clerk Salaries \$40,000
- 14.9. Document 26-E: Bond Order – for Sewer System Cleaning Truck  
*filed August 12<sup>th</sup>*
- 14.10. Document 69-J: Communication from Councillor LePage requesting a status update on the Matrix study regarding the “Organization of our Facilities Maintenance Dept” as previously requested  
*Tabled from July 28<sup>th</sup>*

#### **16. RESOLUTIONS and PROCLAMATIONS:**

#### **17. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS:**

#### **18. DOCUMENTS REFERRED TO COMMITTEE STUDY**

#### **19. LONG TERM MATTERS STUDY LIST**

#### **20. ADJOURN**



WILLIAM PILLSBURY, JR.,  
DIRECTOR  
TELEPHONE: 978-374-2344 V/TDD  
FAX: 978-374-2332

**CITY OF HAVERHILL  
COMMUNITY DEVELOPMENT**

CITY HALL, ROOM 309  
FOUR SUMMER STREET  
HAVERHILL, MA 01830-5843

August 11, 2020

Council President Melinda Barrett  
Council Office - City Hall - Room 204  
Haverhill, MA 01830

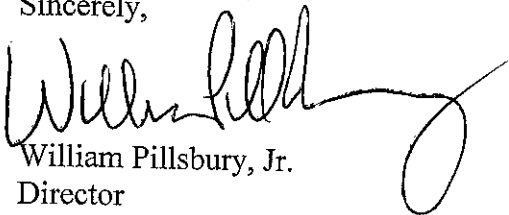
**Re: Resolution authorizing the Mayor to submit the CDBG Application**

Dear President Barrett:

I respectfully request that the City Council on Tuesday, August 25, 2020 approve the attached resolution authorizing the Mayor to submit the FY'2021 (Program Year 2020) Community Development Block Grant (CDBG) program for the City.

The resolution is attached and your positive action on this matter is requested. Thank you for your attention to this request.

Sincerely,

  
William Pillsbury, Jr.  
Director

c: Mayor Fiorentini  
Andrew K. Herlihy, Division Director  
City Clerk



DOCUMENT

## CITY OF HAVERHILL

In Municipal Council

ORDERED:

RESOLUTION OF THE CITY COUNCIL OF HAVERHILL,  
MASSACHUSETTS, AUTHORIZING THE MAYOR TO SUBMIT THE  
AMENDED CONSOLIDATED PLAN FOR THE COMMUNITY  
DEVELOPMENT BLOCK GRANT PROGRAM, INCLUDING ALL  
UNDERSTANDINGS AND ASSURANCES CONTAINED THEREIN.

WHEREAS: the City of Haverhill is entitled to receive federal financial assistance under the Housing and Community Development Act of 1974, as amended, and

WHEREAS: to secure such financial assistance, it is necessary to file an annual amendment to the Consolidated Plan, and

WHEREAS: the Housing and Community Development Act of 1974, as amended, requires each municipality to give assurances with respect to Community Development Block Grant funds.

NOW, THEREFORE, BE IT RESOLVED THAT

1. The Mayor, as Chief Executive Officer, is hereby authorized as follows:
  - a. To file said amendment to the Consolidated Plan with the U.S. Department of Housing and Urban Development on or before September 30, 2020.
  - b. To serve as authorized representative of the City of Haverhill in connection with said amended Consolidated Plan, and to provide such additional information as may be required.
2. The Mayor, his designee, and City Solicitor, in their respective capacities, are hereby authorized to sign all necessary documents for implementation of the City's Community Development Block Grant program.
3. The Secretary of Housing and Urban Development be, and is hereby, assured of full compliance by the City of Haverhill with the assurances attached hereto and made part thereof.



# Haverhill

Economic Development & Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

8.2

August 21, 2020

TO: City Council President Melinda Barrett and members of the Haverhill City Council

FROM: William Pillsbury, Economic Development and Planning Director

**SUBJECT: Resolution authorizing the Mayor to file Documents related to the State Economic Development Incentive Program (EDIP Program)**

It is with a great deal of excitement that I am pleased to file the attached resolution relative to an expansion, investment and job creation project for Broco Oil Inc. at 81 Hale Street (Map 600 Block 448- lot 10) and 0 Hale Street (Map 600 Block 451- Lot 3A). Broco Oil proposes to acquire, occupy and rehabilitate an existing facility at 81 Hale Street site. As a result, the city will see the creation of new jobs at their expanded facility.

In addition to the acquisition and rehabilitation of the building, the city will see the benefit of significant investment in the rail facility along Hale Street. Together this project represents a tremendous long-term benefit to the City and to the Hale Street area.

The investment in the City by Broco Oil is a strong statement about their long-term confidence in the City of Haverhill.

Broco Oil is seeking the assistance of the state and the city to make this investment possible, and this resolution and the TIF agreement represents the City's participation in a partnership with the States Office of Business Development in the EDIP program. As you know the City has utilized this program on several occasions in the past to help create new jobs by providing a Tax Increment Financing (TIF) agreement related to the improvements to the real estate thus enabling the

company to proceed to receive tax credits and other assistance from the EDIP Program.

To facilitate this effort, we are asking the City Council to approve the attached resolution authorizing the Mayor to enter into a Tax Increment Financing (TIF) agreement for the property referenced above and to file the proper paperwork with the State for the TIF and all other required EDIP documents and certifications for the property and the project.

I will be happy to answer any questions that you may have and respectfully ask for passage of the proposed resolution to enable this exciting project to go forward.



8.2.11

**CITY OF HAVERHILL**

**IN MUNICIPAL COUNCIL**

**RESOLUTION OF THE CITY COUNCIL OF HAVERHILL MASSACHUSETTS  
AUTHORIZING THE MAYOR TO SUBMIT ALL REQUIRED DOCUMENTS TO THE EDIP  
PROGRAM**

BE IT RESOLVED THAT THE City Council of the City of Haverhill:

- (a) Adopts and authorizes the Mayor to approve and execute a TIF agreement, pursuant to Massachusetts General Laws chapter 23A, sections 3A-3F, chapter 40, section 59, and chapter 59, section 5, clause 51, between Broco Oil Inc. and the City of Haverhill on the basis of the acquisition and rehabilitation of a structure at 81 Hale Street (Map 600-Block 448- lot 10) and Rail improvements at 0 Hale Street (map 600- Block 451- lot 3A); and
- (b) Authorizes the Mayor or his designee to take such other and further actions as may be necessary or appropriate to carry out the purposes of this resolution, or take any other action relative thereto.

Hearing September 29  
2020

FIORELLO & MIGLIORI  
ATTORNEYS AT LAW

KAREN L. FIORELLO  
kfiorello@fimilaw.com

FIREHOUSE CONDOMINIUMS  
18 ESSEX STREET  
HAVERHILL, MASSACHUSETTS 01832  
TEL 978/373-3003 FAX 978/373-3066  
June 11, 2020

2020 AUG 21 4:00 PM CITY CLERK  
MICHAEL J. MIGLIORI  
mmigliori@fimilaw.com  
11.1

***Hand Delivered***

Melinda Barrett, President  
Haverhill City Council  
City Hall - 4 Summer Street  
Haverhill, MA 01830

Re: Special Permit: Chapter 255 Article XIX LME-RO  
Owner: 1181 Boston Road Realty Trust  
Applicant: Frosty Nug Haverhill, LLC  
Location: 1181 Boston Road, Haverhill, MA  
Parcel ID: 732-777-2

Dear President Barrett:

Please be advised this office represents Frosty Nug Haverhill, LLC regarding the property located at 1181 Boston Road and being shown on Haverhill Assessor's Map 732 Block 777 Lot 2.

Frosty Nug Haverhill, LLC is requesting a Special Permit from the City of Haverhill to operate an Adult Use Marijuana Establishment. The Haverhill Zoning Ordinance Chapter 255 Section 201 requires a Special Permit to operate an Adult Use Marijuana Establishment.

The property is shown in Haverhill Assessor's Map 732 Block 777 Lot 2 and is located in the "LME-RO" Zoning District.

Kindly schedule a hearing with the Council. I have filed the appropriate plans, reports and fees in connection with the requested Special Permit.

The applicable further agrees to waive the statutory requirement for the Haverhill City Council to hold a hearing on the matter within sixty-five (65) days.

Should you have any questions or need any additional information, please don't hesitate to contact me.

Sincerely yours,

Michael J. Migliori

MJM/dma

**CITY OF HAVERHILL**  
**APPLICATION FOR HANDICAP PARKING SIGN**

11.2.1

\*NEW ☒ \_\_\_\_\_

\*RENEWAL \_\_\_\_\_

DATE OF REQUEST \_\_\_\_\_ DATE OF APPROVAL \_\_\_\_\_

NAME: Leroy Landry

ADDRESS: 63 6th Ave. 01830

TELEPHONE #: 978-~~379~~994-3169 (cell)

VEHICLE TYPE: ① 2014 Honda CRV, ② 2006 Honda CRV

PLATE #: 6244 NO, 56R-A57

Do you currently have off street parking at your residence? ☒ Yes ☐ No

If yes, why is there a need for a handicap parking sign? \_\_\_\_\_

Did you have a handicap parking sign at a previous address? ☐ Yes ☒ No

If yes, location? \_\_\_\_\_

Leroy V. Landry  
Applicant Signature

- Please include a copy of your current handicap placard or handicap registration, along with this application.

\_\_\_\_ Approve ☒ Denied

\_\_\_\_ Reason for denial

Alan R. [Signature]  
Chief of Police Signature

\_\_\_\_ Approve ☐ Denied

\_\_\_\_ Reason for denial

\_\_\_\_  
City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

\*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

**MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.**

If you move before the expiration of the HP sign, please contact the police and inform them of your change of address. (Signs are not transferrable to new locations.)

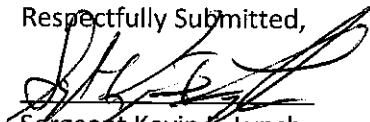
Attn: Sgt. Lynch

TO: Chief DeNaro  
FROM: Sergeant Kevin Lynch  
DATE: August 10, 2020  
RE: Handicap Parking Sign Application

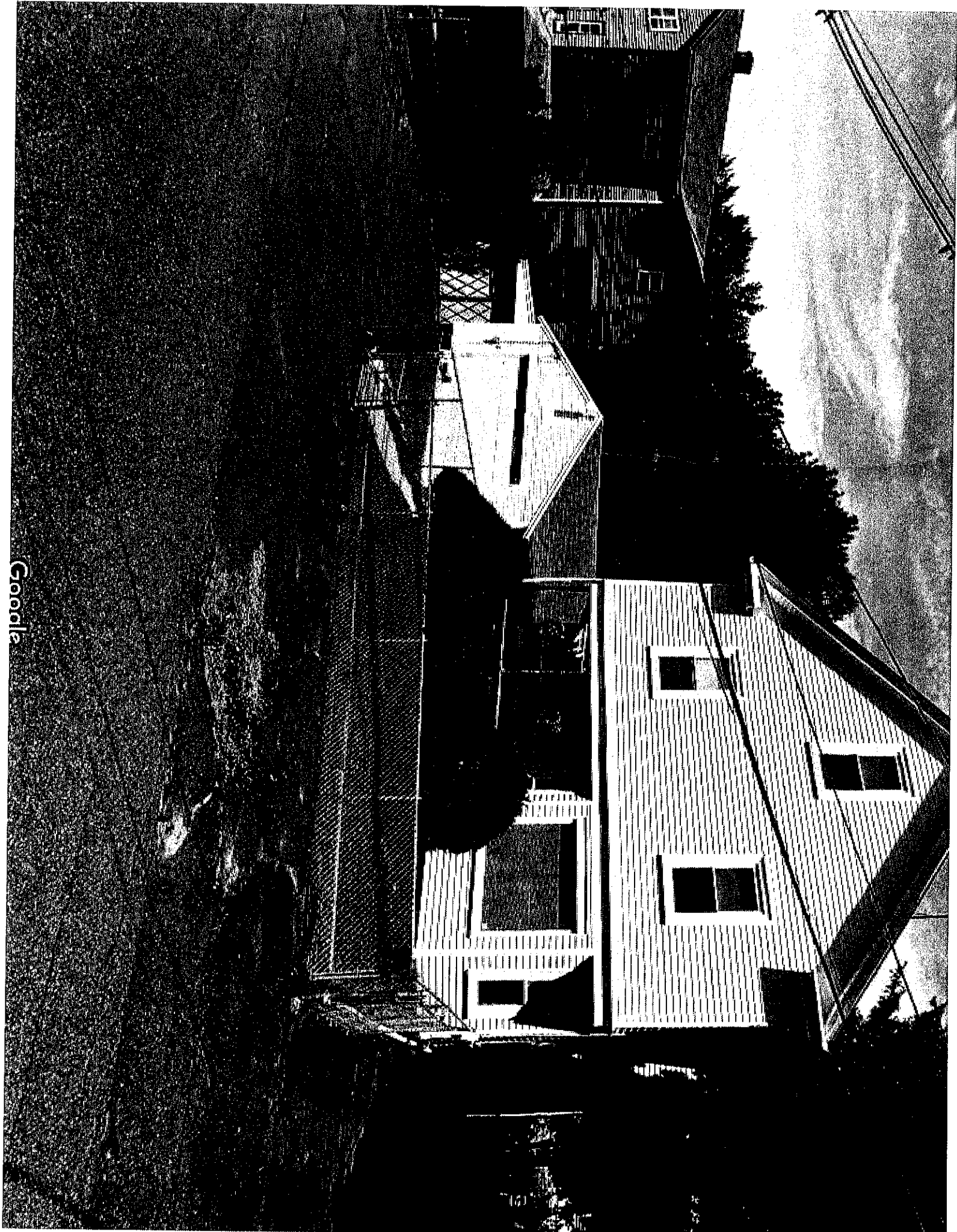
Chief,

I have spoken with Leroy Landry 63 6<sup>th</sup> Ave., in regards to his application for a new handicap parking sign that he is requesting the sign be installed in front of 63 6<sup>th</sup> Ave. I asked Landry if he had access to a driveway, which he advised yes. Landry advised that his neighbors are parking close to his driveway, and he does not like it. I advised Landry that the City does not grant handicap parking spots to prevent parking issues. I also advised Landry to call the police if there is a parking issue. I inspected the area, and it appears that Landry has more than enough options to park (See photo attached). At this time it appears that Landry does meet all the requirements for a handicap parking sign, and I would recommend that his application be denied.

Respectfully Submitted,



Sergeant Kevin F. Lynch



**CITY COUNCIL**

**MELINDA E. BARRETT**  
*PRESIDENT*  
**COLIN F. LEPAGE**  
*VICE PRESIDENT*  
**JOSEPH J. BEVILACQUA**  
**JOHN A. MICHITSON**  
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**WILLIAM J. MACEK**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

14.1

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[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

August 10, 2020

TO: Linda Koutoulas, City Clerk

RE: City Council Meeting – September 15, 2020

Dear Ms. Koutoulas:

There will be a City Council meeting on Tuesday, September 15, 2020 at 7:00PM in the Theodore Pelosi Council Chambers, 4 Summer Street, Haverhill, MA.

Sincerely,

Melinda E. Barrett, President  
Haverhill City Council

MEB/bsa

**CITY COUNCIL**

**MELINDA E. BARRETT**  
*PRESIDENT*  
**COLIN F. LEPAGE**  
*VICE PRESIDENT*  
**JOSEPH J. BEVILACQUA**  
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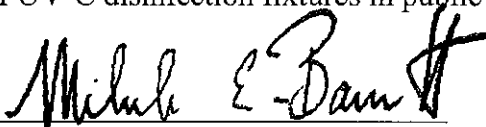
**CITY OF HAVERHILL**  
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142  
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August 14, 2020

TO: Members of the City Council:

Council President Barrett and Councillor LePage request a discussion pertaining to the utilization of UV-C disinfection fixtures in public buildings.

  
Council President Melinda Barrett

  
City Councillor Colin LePage

**CITY COUNCIL**

**MELINDA E. BARRETT**  
*PRESIDENT*  
**COLIN F. LEPAGE**  
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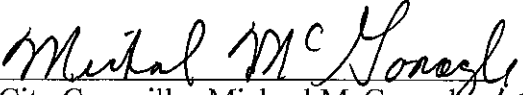
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August 14, 2020

TO: President and Members of the City Council:

Councillor McGonagle requests to have the Traffic and Safety Committee review a request for "No Parking Monday-Friday, 6:30AM to 4:30PM" signage in front of 42 Hancock Street.

  
City Councillor Michael McGonagle *bs*



**CITY COUNCIL**

**MELINDA E. BARRETT**  
*PRESIDENT*  
**COLIN F. LEPAGE**  
*VICE PRESIDENT*  
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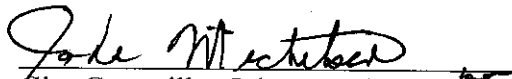
14.4

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August 14, 2020

TO: President and Members of the City Council:

Councillor John Michitson would like to refer a request for a "No Thru Way" sign at the entrance of Wedgewood Drive to the Traffic & Safety Committee.

  
City Councillor John A. Michitson

**CITY COUNCIL**

**MELINDA E. BARRETT**  
*PRESIDENT*  
**COLIN F. LePAGE**  
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August 17, 2020

To: President and Members of the City Council:

Communication from Councillor Daly O'Brien regarding improving Covid-19 tracing capabilities

*Mary Ellen Daly O'Brien*  
mb

City Councillor Mary Ellen Daly O'Brien

✓  
8-17-20

**Linda Koutoulas**

---

**From:** Melinda Barrett  
**Sent:** Saturday, August 15, 2020 5:14 PM  
**To:** Linda Koutoulas  
**Cc:** City Council  
**Subject:** Agenda item MEDO

Hello Linda

I have been contacted by Councilor Daley-O'Brien for agenda item .

Communication from Councilor Daley O'Brien regarding improving Covid -19 contact tracing capabilities.

She is going to invite Mr. McDonald, the Public Health Nurse and or Representative of Board of Health.

She will let us know on who later in week.

Best

Melinda

Sent from my iPhone

**CITY COUNCIL**

**MELINDA E. BARRETT**

**PRESIDENT**

**COLIN F. LEPAGE**

**VICE PRESIDENT**

**JOSEPH J. BEVILACQUA**

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14.6

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August 18, 2020

To: President and Members of the City Council:

Councillor Joseph Bevilacqua requests the Police Department review traffic speeding on Concord Street in vicinity of schools and the need for additional traffic safety signage

  
City Councillor Joseph Bevilacqua

**CITY COUNCIL**

**MELINDA E. BARRETT**

*PRESIDENT*

**COLIN F. LePAGE**

*VICE PRESIDENT*

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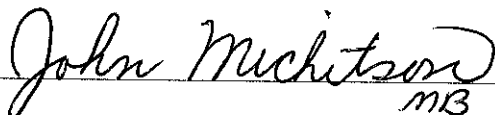
14.6

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[www.cityofhaverhill.com](http://www.cityofhaverhill.com)  
[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

August 19, 2020

To: President and Members of the City Council:

Communication from Councillor John Michitson requesting to address COVID-19 information and data needed for citizens and leaders to make decisions

  
City Councillor John Michitson

71-5  
JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

August 7, 2020

City Council President Melinda E. Barrett and Members of the Haverhill City Council

RE: Appropriation

Dear Madame President and Members of the Haverhill City Council:

I am pleased to announce that the interim state budget increased our Local Aid. Our Unrestricted Local Aid went up by \$2,087,296. Our chapter 70 Aid up by 4,996,000,032.

I will work with the Superintendent and the School Committee on Chapter 70 and make some recommendations at a later time.

On the Unrestricted Local Aid, it is my strong recommendation that we set aside \$1M into stabilization to replace half of the stabilization money we used to balance the budget.

I recommend this for a variety of reasons. First, I remain deeply concerned about our revenues and the state revenues. This is not a full year's state budget. We still have not heard how the state is going to fund key items such as Special Ed Circuit Breaker, charter school reimbursement and other items. It is also not clear to me how with revenues declining by over \$6B how the state is going to be able to sustain increased spending. We need to be prepared for the possibility of 9C cuts or cuts in these reimbursement items.

Second, I am concerned about the overall direction of the economy federal, state and local. I would certainly like to believe, as some of our elected leaders seem to believe, in a V-shaped recovery. I am not certain about that and suggest we keep our reserve level high in case this does not materialize.

Finally, while I do not think taking the \$2M out of stabilization is going to affect our bond rating, I want to be certain about this. We are going to need to borrow a good deal of money for the Consentino School and we need the lowest possible bond rating to do so.

For all these reasons, it is my recommendation that we restore \$1M of the money we took from stabilization back into stabilization. An order is attached, and I recommend approval.

I also recommend that we make the following appropriations of the increased aid:

Restore Clerk's position in city clerk's office:	\$40,000
Restore half of money cut from sidewalks and road paving:	\$400,000
Highway Pothole Patching:	\$50,000

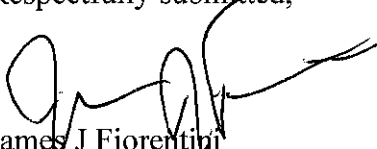
1511

7/1-5

Highway Street Markings-epoxy:	\$25,000
Highway Equipment:	\$55,000
Overtime, 311:	\$5,000
Intern for Mayor's Office:	\$5,000
Salary Reserve:	\$100,000

1511

Respectfully submitted,

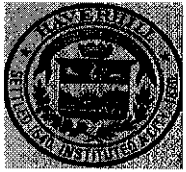


James J Fiorentini  
Mayor

JJF/lyf

IN CITY COUNCIL: Augsut 11 2020  
TABLED TO AUGUST 25 2020  
Attest:

\_\_\_\_\_  
City Clerk



71-K

Document 71-K  
CITY OF HAVERHILL

In Municipal Council August 11 2020

15.11

Ordered:

As part of the Fiscal Year 2021 Budget the sum of \$1,000,000 be appropriated from additional Unrestricted Local Aid and transferred to Stabilization

TABLED TO AUGUST 25 2020

Attest:

\_\_\_\_\_  
City Clerk



JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
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WWW.CI.HAVERHILL.MA.US

August 21, 2020

City Council President Melinda E. Barrett and Members of the Haverhill City Council

RE: Withdrawal of Stabilization Transfer Order

Dear Madame President and Members of the Haverhill City Council:

I am writing to respectfully withdraw the transfer order I submitted at the City Council meeting on Tuesday, August 11<sup>th</sup>, to restore \$1M to our Stabilization Account.

Respectfully submitted,

James J Fiorentini  
Mayor

JJF/lyf



Document 71-L

CITY OF HAVERHILL

In Municipal Council August 11 2020

15.1.2

Ordered:

As part of the Fiscal Year 2021 Budget the sum of \$10,000 be appropriated from additional Unrestricted Local Aid and transferred to the following accounts:

Constituent Services for Over Time	\$5,000
Mayors Salaries	\$5,000

TABLED to AUGUST 25 2020

Attest:

\_\_\_\_\_  
City Clerk



71-M

Document 71-M

CITY OF HAVERHILL

In Municipal Council August 11 2020

15.13

Ordered:

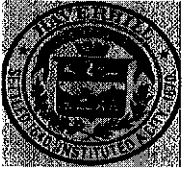
As part of the Fiscal Year 2021 Budget the sum of \$130,000 be appropriated from additional Unrestricted Local Aid and transferred to the following accounts:

Highway Expenses for roadway/sidewalk maintenance	\$50,000
Highway Expenses for lease payment of mini excavator	\$55,000
Street Marking Expenses	\$25,000

TABLED to AUGUST 25 2020

Attest:

\_\_\_\_\_  
City Clerk



71-N

Document 71-N

CITY OF HAVERHILL

In Municipal Council

August 11 2020

15.1.4

Ordered:

As part of the Fiscal Year 2021 Budget the sum of \$450,000 be appropriated from additional Unrestricted Local Aid and transferred to the following accounts:

Capital Projects Budget Line Item	\$350,000
Salary Reserve Budget Line Item	\$100,000

TABLED TO AUGUST 25 2020

Attest:

\_\_\_\_\_  
City Clerk



71-0

Document 71-0

CITY OF HAVERHILL

In Municipal Council August 11 2020

15115

Ordered:

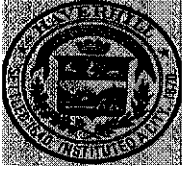
As part of the Fiscal Year 2021 Budget the sum of \$400,000 be appropriated from additional Unrestricted Local Aid and transferred to the following capital account:

Sidewalk and Street Repairs and Improvements \$400,000

TABLED TO AUGUST 25 2020

Attest:

\_\_\_\_\_  
City Clerk



71-P

Document 71-P

CITY OF HAVERHILL

In Municipal Council August 11 2020

15,116

Ordered:

As part of the Fiscal Year 2021 Budget the sum of \$40,000 be appropriated from additional Unrestricted Local Aid and transferred to the following accounts:

City Clerk Salaries	\$40,000
---------------------	----------

TABLED TO AUGUST 25 2020

Attest:

\_\_\_\_\_  
City Clerk

26-E



Document 26-E

File 10 days

CITY OF HAVERHILL

In Municipal Council August 11 2020

15.2

BAND ORDER

Ordered: That Five Hundred Thousand Dollars (\$500,000) is appropriated to acquire a sewer system cleaning truck, including the payment of all costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount pursuant to Chapter 44, Section 7(1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

Further Ordered: That any premium received by the City upon the sale of any bonds or notes approved by this order, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this order in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Further Ordered: That the Treasurer is authorized to file an application with the appropriate officials of the Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City authorized to be borrowed pursuant to this loan order and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.

PLACED ON FILE for at least 10 days

Attest:

\_\_\_\_\_  
City Clerk



# Haverhill

Robert E. Ward, Deputy DPW Director  
Water/Wastewater Division  
Phone: 978-374-2382 Fax: 978-521-4083  
[rward@haverhillwater.com](mailto:rward@haverhillwater.com)

Date: August 5, 2020

To: The Honorable James J. Fiorentini  
Mayor of Haverhill

From: Robert E. Ward *REW*  
Deputy DPW Director

Subject: Proposed Loan Order for Sewer System Cleaning Truck

Attached for your approval and City Council approval is a proposed loan order for \$500,000 for funding the purchase of a new sewer system cleaning truck.

The existing truck is 16 years old and is used almost daily for maintenance of the sewer system and responding to sewer emergencies. Additionally, the current truck only flushes the system and does not remove the debris. We hire a private contractor to remove debris from the system at a cost of approximately \$168,000 per year. The new truck will have a vacuum system to remove debris from wastewater facilities, thus significantly reducing the cost of a private contractor for debris removal.

If the loan order is acceptable to you, I would like to submit it to City Council for the August 11<sup>th</sup> meeting. I plan to attend the City Council meeting to answer questions.

If you need additional information, please email me at [rward@haverhillwater.com](mailto:rward@haverhillwater.com) or call me at (978) 374-2382.

Cc: Charles Benevento, City Auditor/Finance Director, [cbenevento@cityofhaverhill.com](mailto:cbenevento@cityofhaverhill.com)  
Alicia T. McOskey, CTP, City Treasurer, [amcoskey@cityofhaverhill.com](mailto:amcoskey@cityofhaverhill.com)  
Michael Stankovich, Director of Public Works, [mstankovich@cityofhaverhill.com](mailto:mstankovich@cityofhaverhill.com)



JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL**  
**MASSACHUSETTS**

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HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

August 6, 2020

City Council President Melinda E. Barrett and Members of the Haverhill City Council

RE: Bond Order to Borrow \$500,000.00 to Purchase Sewer System Cleaning Truck

Dear Madame President and Members of the Haverhill City Council:

Please see attached a bond order to borrow \$500,000.00 to purchase a sewer system cleaning truck. This bond order must be placed on file for 10 days, after which time I recommend approval.

Very truly yours,

**James J. Fiorentini**  
Mayor

JJF/lyf

## CITY COUNCIL

MELINDA E. BARRETT

PRESIDENT

COLIN F. LePAGE

VICE PRESIDENT

JOSEPH J. BEVILACQUA

JOHN A. MICHITSON

THOMAS J. SULLIVAN

TIMOTHY J. JORDAN

MICHAEL S. MCGONAGLE

MARY ELLEN DALY O'BRIEN

WILLIAM J. MACEK



CITY OF HAVERHILL  
HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204

4 SUMMER STREET

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FACSIMILE: 978 374-2329

www.cityofhaverhill.com

citycncl@cityofhaverhill.com

June 26, 2020

TO: President and Members of the City Council:

Councillor Colin LePage requests a status update on the Matrix study regarding the  
"Organization of our Facilities Maintenance Department" as previously requested.

City Councillor Colin LePage

IN CITY COUNCIL: June 30 2020

POSTPONED TO JULY 14 2020

Attest:

\_\_\_\_\_  
City Clerk

IN CITY COUNCIL: July 14 2020

POSTPONED TO JULY 28 2020

Attest:

\_\_\_\_\_  
City Clerk

IN CITY COUNCIL: July 28 2020

TABLED TO AUGUST 25 2020

Attest:

\_\_\_\_\_  
City Clerk

## CITY COUNCIL

MELINDA E. BARRETT  
*PRESIDENT*  
COLIN F. LePAGE  
*VICE PRESIDENT*  
JOSEPH J. BEVILACQUA  
JOHN A. MICHITSON  
THOMAS J. SULLIVAN  
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## CITY OF HAVERHILL HAVERHILL, MASSACHUSETTS 01830-5843

### DOCUMENTS REFERRED TO COMMITTEE STUDY

38-W	Communication from Councillor Barrett requesting to give an update on response from MBTA/Keolis & US EPA about idling trains in Bradford	Citizen Outreach	4/5/16 1/31/17
10-B	Communication from President Michitson asking to request from Mayor status of facility improvements to public buildings and parks to comply with American w/ Disabilities Act (ADA)	Citizen Outreach	1/3/17 1/31/17, 8/15/17
10-U	Communication from President Michitson requesting discussion on next steps to provide comprehensive long range plan for Haverhill	Citizen Outreach	1/31/17 8/15/17, 4/23/18
38-D	Communication from Councillors Sullivan and Barrett requesting an update on City's emergency management plan and status of working generators in all public building in City	Public Safety	3/20/18 1/23/19
38-I	Communication from Councillor Macek to refer City's Ch. 255 – Zoning, Article XVIII, Solar Energy Systems, Sec. 255-185 thru 255-194 to Administration & Finance Committee	A & F	3/12/19 4/3/19, 8/5/19
13-Y	Communication from Councillor LePage to discuss accounting of revenue funds received from Licensed Marijuana establishments & their allocation to mitigate costs and impacts to city	A& F	3/12/19 8/5/19
79-F	Communication from Councillor Sullivan requesting to introduce Kathleen Fitts, Gale Park Assoc. to request the city replace the Gale Park Fountain in fiscal year 20	NRPP	6/25/19
79-T	Communication from Councillors Sullivan and Barrett re: discussion with VINFEN & Haverhill Police Dept. regarding incident in neighborhood of 20 Westland Ter. group home on 7/5 and steps being taken to better supervise residents and reduce police calls to residence	Public Safety	7/23/19
89-D	Communication from Councillors LePage, Michitson, Jordan requesting discussion on reducing exposure of persons under 21 yrs. of age to outdoor advertising (billboards) of marijuana products and zoning regulations pertaining to smoke and/or vapor stores in Haverhill	A & F	7/23/19 8/6/19
89-K	Communication from Councillor Macek requesting open discussion relative to the process for Establishing a Charter Commission to review the current City of Haverhill Charter	Citizen Outreach A & F	8/6/19
89-U	Communication from Councillor LePage re: applying for Community Compact Best Practices Program grant for benefit of city and its residents	Citizen Outreach A & F	9/17/19
89-V	Communication from Councillor McGonagle requesting a discussion about school bus safety	Public Safety	9/17/19
11	Communication from Councilor Jordan requesting to introduce Steve Costa of Citizens for Haverhill Fire to discuss Mayor's CIP and occupational cancer	Public Safety	1/7/20
11-S	Communication from Councillor Sullivan requesting a discussion regarding a property owner's request to lease or purchase City land abutting their property at 256 Whittier Rd.	NRPP	2/4/20
34-P	Communication from Councillor Sullivan requesting a discussion regarding the disposal of cremated remains on public property	NRPP	3/17/20

### **DOCUMENTS REFERRED TO COMMITTEE STUDY**

34-O	Communication from Councillor McGonagle requesting to introduce Donald Jarvis to discuss tax reduction for veterans	A & F	4/7/20
58-M	Communication from Councillors LePage and Daly O'Brien re: the possible use of Hale Hospital Trust Funds for ongoing City health care programs and issues	A & F	4/21/20
69-L	Communication from Councillor LePage requesting discussion on oversight and enforcement of terms and conditions of City negotiated contracts with private parties, including, but not limited to Haverhill Heights project.	A & F	7/14/20
55-D	Discussion about removal of the Hannah Duston Statue	NRPP	7/28/20
69-O	Communication from President Barrett and Councillor Sullivan requesting discussion on illegal fireworks in the City	Public Safety	7/28/20
69-P	Councillor Macek requests discussion on Asynchronous City Council hearings	A & F	7/28/20
55-D	Communication from Councillor Jordan requesting to introduce Ben Roy to discuss Hannah Duston Statue	NRPP	7/28/20
	Communication from Councillor Michitson requesting to address economic development ideas resulting from the pandemic	Planning & Dev.	8/11/20

## CITY COUNCIL

MELINDA E. BARRETT  
*PRESIDENT*  
COLIN F. LEPAGE  
*VICE PRESIDENT*  
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## CITY OF HAVERHILL HAVERHILL, MASSACHUSETTS 01830-5843

### LONG TERM MATTERS STUDY LIST

- 38-F Communication from Councillors Barrett and LePage requesting to discuss double poles in the City  
A & F 3/15/16, 9/6/16, 11/3/16, 1/17/17, 5/11/17, 10/24/17, 3/6/19
- 26E City of Haverhill – Mayor's Recommendations, Capital Improvement Program – 2016-2020  
A & F 5/31/16, 11/3/16, 5/11/2017, 7/25/17, 2/15/18, 3/6/19, 4/17/19
- 82 Ordinance re: Vehicles & Traffic – Amend Ch. 240-108, Article XVI, Central Business District Parking  
– Fees, Rate and Terms  
A & F 7/10/18
- 82-B Ordinance re: Vehicles & Traffic – Amend Ch. 240-108, Article XVI, Central Business District Parking  
– Chart  
A & F 7/10/18
- 93-L Communication from President Michitson requesting to introduce Dave Labrode to discuss street tree  
plantings  
NRPP 8/7/18, 2/28/19, 2/27/20
- 38-J Communication from Councillor Macek requesting a discussion about reserve parking spaces at City  
Hall designated for Registry of Motor Vehicles  
NRPP 3/19/19, 2/27/20