



Haverhill Retirement System

4 Summer Street, Room 303
Haverhill, MA 01830

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REQUEST FOR PROPOSALS – Pension Investment Consulting Services

BACKGROUND

The Haverhill Retirement System (“System”) is governed by the Haverhill Retirement Board (“Board”) and is the pension system serving over 2,000 public employees in Essex County, Massachusetts. The Board manages approximately \$350 million in assets and employs a staff of 4 people in its office located in Haverhill, Massachusetts.

The Board and System are governed by Chapter 32 of Massachusetts General Laws and is a member of the Massachusetts Contributory Retirement System. The Board is subject to the oversight of the Public Employee Retirement Administration Commission (“PERAC”).

Receiving Copies of the RFP: In order to receive a copy of this RFP you must contact:

David S. Van Dam, Administrator, 4 Summer Street, Room 3030, Haverhill, MA 01830, p-978-374-2358, f-978-373-2353, email-dvandam@haverhillretirement-ma.org

The RFP may be picked up at the Board’s office or emailed at no charge. The Board’s regular business hours are Mon- 8AM-4PM, Tue- 8AM-7PM, Wed- 8AM-4PM, Thur- 8AM-4PM, Fri-8AM-12Noon.

Correspondence and Questions: All correspondence and questions relating to this RFP will be submitted to David S. Van Dam, Administrator and shall be in writing. Any changes in the requirements of this RFP will be issued via addendum. All addenda will be sent via email to the addresses provided by the Proposers. The Board reserves the right to send addenda by a method other than email.

Proposal Format and Requirements: Responses to this RFP must be submitted on or before 12Noon, Friday, March 20, 2026. Any proposal not meeting this deadline will not be accepted or considered. All proposals must be submitted to David S. Van Dam, Administrator.