



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

MUNICIPAL ORDINANCE  
AN ORDINANCE RELATING TO SALARIES

CHAPTER  
CITY HALL CLERKS GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 97-F of 2020 is hereby amended as follows:

EFFECTIVE 7/1/2021 1.75%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Principal Clerk	\$ 666.04	\$ 685.26	\$ 705.05	\$ 725.48	\$ 746.46	\$ 768.03	\$ 790.24	\$ 809.99
Head Clerk/Account Clerk	\$ 711.73	\$ 732.69	\$ 754.25	\$ 776.43	\$ 799.34	\$ 822.81	\$ 846.98	\$ 868.16
Office Manager/Office Account Clerk	\$ 749.18	\$ 771.24	\$ 793.99	\$ 817.37	\$ 841.48	\$ 866.20	\$ 891.62	\$ 913.91
Head Admin Clerk/Supervisor of Benefits	\$ 797.39	\$ 821.66	\$ 846.63	\$ 872.39	\$ 898.95	\$ 925.34	\$ 952.51	\$ 976.32
Chief Admin Clerk	\$ 841.27	\$ 866.84	\$ 893.19	\$ 920.37	\$ 948.39	\$ 976.23	\$ 1,004.91	\$ 1,030.03
Computer Operator							\$ 998.94	\$ 1,023.91

EFFECTIVE 7/1/2022 2%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Principal Clerk	\$ 679.36	\$ 698.97	\$ 719.15	\$ 739.99	\$ 761.39	\$ 783.39	\$ 806.04	\$ 826.19
Head Clerk/Account Clerk	\$ 725.97	\$ 747.34	\$ 769.33	\$ 791.96	\$ 815.33	\$ 839.27	\$ 863.92	\$ 885.52
Office Manager/Office Account Clerk	\$ 764.17	\$ 786.66	\$ 809.87	\$ 833.72	\$ 858.31	\$ 883.53	\$ 909.46	\$ 932.19
Head Admin Clerk/Supervisor of Benefits	\$ 813.34	\$ 838.09	\$ 863.56	\$ 889.84	\$ 916.93	\$ 943.85	\$ 971.56	\$ 995.85
Chief Admin Clerk	\$ 858.09	\$ 884.18	\$ 911.06	\$ 938.78	\$ 967.36	\$ 995.76	\$ 1,025.01	\$ 1,050.63
Computer Operator							\$ 1,018.92	\$ 1,044.39

EFFECTIVE 7/1/2023 2%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Principal Clerk	\$ 692.95	\$ 712.95	\$ 733.53	\$ 754.79	\$ 776.61	\$ 799.06	\$ 822.16	\$ 842.72
Head Clerk/Account Clerk	\$ 740.49	\$ 762.29	\$ 784.72	\$ 807.80	\$ 831.63	\$ 856.05	\$ 881.20	\$ 903.23
Office Manager/Office Account Clerk	\$ 779.45	\$ 802.40	\$ 826.07	\$ 850.39	\$ 875.47	\$ 901.20	\$ 927.64	\$ 950.84
Head Admin Clerk/Supervisor of Benefits	\$ 829.61	\$ 854.85	\$ 880.83	\$ 907.63	\$ 935.27	\$ 962.73	\$ 990.99	\$ 1,015.77
Chief Admin Clerk	\$ 875.25	\$ 901.86	\$ 929.28	\$ 957.56	\$ 986.71	\$ 1,015.67	\$ 1,045.51	\$ 1,071.65
Computer Operator							\$ 1,039.30	\$ 1,065.28

**Amend Article 9 Section 3: Professional Development by the following:**

Effective 7/1/21 increase the amount of the Professional Development allowance from \$12.00 per week to \$18.50 per week. This allowance shall be pro-rated for part-time employees according to hours worked.

**Amend Article 9 Section 2: Longevity**

Effective 7/1/2021 longevity will be as follows:

- \$1,300.00 for 5<10 years
- \$1,350.00 for 10<15 years
- \$1,400.00 for 15<20 years
- \$1,450.00 for 20<25 years
- \$1,700.00 for 25<30 years
- \$2,500.00 for 30 years



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**CITY OF HAVERHILL**

In Municipal Council

**ORDERED:**

**Amend Article 21: Education**

Effective 7/1/2021 the City shall increase the amount available for reimbursement for tuition from \$1,000 to \$2,000 per year.

Approved as to legality:

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City Solicitor